

Draft Edward River Council Business Paper

9am Edward River Council Chambers May 17, 2017

AGENDA INDEX SHEET

Declaration of Meeting Open

1. Apologies
2. Minutes of Previous Meeting
 - Council Meeting – April 20, 2017
 - Floodplain Risk Management Committee Meeting – May 10, 2017

Reports

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| 4. | Investment Report | Page 4 |
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**3. SUBJECT: RISK MANAGEMENT POLICY
INVESTMENT POLICY
PUBLIC INTEREST DISCLOSURE POLICY**

**FROM: ADAM MCSWAIN
General Manager**

RECOMMENDATION:

That Council endorse the Risk Management Policy, Investment Policy and Public Interest Disclosure Policy as presented

BACKGROUND:

Edward River Council is working on a program of policy review and harmonisation. The following policies are attached for Council's review and adoption.

- Risk Management Policy
- Investment Policy
- Public Interest Disclosure Policy

Risk Management Policy

The Risk Management Policy is designed to acknowledge and support Council in managing the broad range of risks associated with Council. A Risk Management Policy is specifically required under the Local Government Act 1993, section 8B-C-iv.

The Risk Management Policy outlines risks and the roles, responsibilities and accountability of the Council, the General Manager and all staff.

Investment Policy

Council is required under the Local Government Act 1993, section 8B to apply principles of sound financial management. This policy provides direction to the General Manager on investing Council funds for security and growth whilst enabling Council to maintain a desired level of cash flow.

Public Interest Disclosure Policy

The Public Interest Disclosures Policy is required by the Public Interest Disclosures Act 1994 (PID Act). The policy provides information about the process and procedure for dealing with public interest disclosures.

Importantly, it also provides for protection and support for the person reporting a wrongdoing within Council.

Consultation

Consultation within Council has been undertaken for all policies. The consultation included the relevant staff and the Executive Management Team.

Community consultation has not been undertaken as it is not a requirement of the relevant legislation or regulation.

Policy Implementation

When adopted the policies will be distributed to the relevant staff and training implemented to ensure staff fully understand the policies and their application in the workplace.

STRATEGIC IMPLICATIONS:

Nil

BUDGETARY IMPLICATIONS:

Any costs will be met in normal operational budget.

POLICY IMPLICATIONS:

These policies replace the former Deniliquin Council and Conargo Shire Council policies.

LEGISLATIVE IMPLICATIONS:

These policies support the relevant legislation and regulations.

CONCLUSION:

The policies provide and support sound organisational governance processes which rely on having current and legislative policies in place. The policies assure the community that Council is managing its responsibilities in an open and transparent manner.

ATTACHMENTS:

- Risk Management Policy
- Investment Policy
- Public Interest Disclosure Policy

- 4. SUBJECT: INVESTMENT REPORT AS AT 30 April 2017**
- FROM: FINANCIAL ACCOUNTANT
Kris Kershaw**

Recommendation:

That Council:

1. Note and receive the Report on Investments totaling \$39,507,885 inclusive of cash at bank for day-to-day operations;
2. Note that actual interest received for the month of April 2017 was \$20,594;
3. Note that accrued interest earned to 30 April 2017 but not yet received was \$552,286.

Background:

The purpose of this report is to update Council on the investment of surplus funds and interest earned as required in Regulation No 264 (Part 19) of the Local Government Act 1993.

All investments have been made in accordance with Council's Policy, Section 625 of the Local Government Act 1993, and Regulation No 264.

As at 30 April 2017, Council has a total of \$39,507,885 in invested funds and cash at bank.

Interest received from investments during the month of April 2017 was \$20,594 consisting of \$4,486 for on-call/ bank accounts and \$16,108 for term deposits. Year to date interest received to 30 April 2017 for Edward River Council is \$559,594. Accrued interest of \$563,506 has been earned to 30 April 2017 but is not yet received as these investments mature in later months.

Council is investing surplus funds prudently to optimise returns in authorised financial institutions under current legislation, and to reduce exposure to risk in accordance with the Council's Investment Policy.

Comment:

At 30 April 2017 Council investments had a carrying value of \$39,507,885 as detailed below:



Cash and Investments held as at 30 April 2017

Schedule of Investments								
This Report is at date 30-April-2017								
Financial Institution	Date	Maturity	Days	Rate	Face Value	% of	Weighted	
On-Call/ CMT Accounts								
Westpac Business Cheque Plus Account	N/a	N/a	365	0.01%	1,307,341	3.31%	0.00%	
Westpac Business Cash Reserve	N/a	N/a	365	0.70%	984,155	2.49%	0.02%	
Westpac 31 Day Notice Account	N/a	N/a	365	2.50%	2,043,575	5.17%	0.13%	
Commonwealth Bank General Fund	N/a	N/a	365	0.00%	57,849	0.15%	0.00%	
Commonwealth Bank Business On Line Acc	N/a	N/a	365	0.70%	532,318	1.35%	0.01%	
NAB Business Cheque Account	N/a	N/a	365	0.00%	17,672	0.04%	0.00%	
Macquarie Bank - Rates	N/a	N/a	365	0.00%	37,637	0.10%	0.00%	
Macquarie Bank - Water	N/a	N/a	365	0.00%	27,338	0.07%	0.00%	
Total Oncall/ CMT Accounts					5,007,885	12.68%		
Term Deposits								
St George	10-Sep-16	10-Sep-17	365	3.00%	1,250,000	3.16%	0.09%	
St George	07-Oct-16	07-Oct-17	365	3.00%	1,500,000	3.80%	0.11%	
St George	02-Sep-16	02-Sep-17	365	3.00%	1,000,000	2.53%	0.08%	
St George	12-Sep-16	12-Sep-17	365	3.00%	1,000,000	2.53%	0.08%	
Westpac	17-Jun-16	17-Jun-17	365	3.00%	6,000,000	15.19%	0.46%	
Westpac	21-Feb-17	23-May-17	91	2.55%	500,000	1.27%	0.03%	
Westpac	12-Nov-16	18-May-17	187	2.55%	1,000,000	2.53%	0.06%	
Westpac	11-Apr-17	10-Oct-17	182	2.65%	1,500,000	3.80%	0.10%	
Westpac	11-Apr-17	10-Oct-17	182	2.65%	1,000,000	2.53%	0.07%	
Westpac	18-Oct-16	18-Oct-17	365	3.00%	1,000,000	2.53%	0.08%	
Commonwealth Bank	21-Feb-17	20-Jun-17	119	2.54%	500,000	1.27%	0.03%	
National Australia Bank	28-Feb-17	29-Aug-17	182	2.50%	1,000,000	2.53%	0.06%	
National Australia Bank	07-Mar-17	08-Aug-17	154	2.50%	500,000	1.27%	0.03%	
National Australia Bank	05-Oct-16	08-Aug-17	307	2.70%	750,000	1.90%	0.05%	
Total A1+ Deposits					18,500,000	46.83%		
AMP Bank	17-May-16	16-May-17	364	3.00%	1,000,000	2.53%	0.08%	
AMP Bank	31-May-16	30-May-17	364	3.00%	750,000	1.90%	0.06%	
AMP Bank	20-Dec-16	20-Jun-17	182	2.80%	2,000,000	5.06%	0.14%	
AMP Bank	14-Mar-17	14-Nov-17	245	2.75%	500,000	1.27%	0.03%	
Total A1 Deposits					4,250,000	10.76%		
Bendigo and Adelaide Bank	22-Nov-16	28-Nov-17	371	2.75%	1,000,000	2.53%	0.07%	
Bendigo and Adelaide Bank	06-Dec-16	05-Dec-17	364	2.75%	1,000,000	2.53%	0.07%	
Bendigo and Adelaide Bank	17-Jun-16	17-Jun-18	730	3.15%	5,000,000	12.66%	0.40%	
Beyond Bank Australia	11-Apr-17	10-Oct-17	182	2.70%	500,000	1.27%	0.03%	
ING Bank (Curve)	31-Jan-17	25-Jul-17	175	2.80%	1,000,000	2.53%	0.07%	
ING Bank (Curve)	07-Feb-17	15-Aug-17	189	2.80%	750,000	1.90%	0.05%	
ME Bank (RIM)	11-Jan-17	18-Jul-17	188	2.78%	1,000,000	2.53%	0.07%	
Total A2 Deposits					10,250,000	25.94%		
BananaCoast Credit Union	12-Jul-16	11-Jul-17	364	3.00%	500,000	1.27%	0.04%	
WAW Credit Union	28-Feb-17	27-Feb-18	364	2.70%	500,000	1.27%	0.03%	
Police Credit Union	06-Sep-16	06-Jun-17	273	2.80%	500,000	1.27%	0.04%	
Total Non Rated Deposits					1,500,000	3.80%		
<i>Average Interest Rate</i>					2.29%	39,507,885	100.00%	2.67%

The cash and investments balance is restricted as follows:

Internal Restrictions		
- Infrastructure Replacement		\$ 3,827,000
- Plant Replacement Reserve		\$ 2,238,119
- Recreation Reserves/ Villages		\$ 1,810,000
- Employee Entitlements		\$ 1,141,768
- Deposits, Retentions and Bonds		\$ 179,393
- Other Internal Reserves		\$ 445,000
Total Internal Restrictions		\$ 9,641,280
External Restrictions		
- Water Supplies Fund		\$ 5,948,071
- Sewerage Services Fund		\$ 2,466,997
- Tip Remediation		\$ 1,300,000
- Business Promotion Levy		\$ 16,996
- Unexpended Grants		\$11,520,366
- Library Fund		\$ 451,069
- Other External Reserves		\$ 59,233
Total External Restrictions		\$21,762,732
Unrestricted Funds		\$ 8,103,873
Total Funds		\$39,507,885

The Total Funds above is held between General, Water and Sewer as follows:

Fund Name	Bank and Investments	Percentage
General	\$30,092,817	78.70%
Water	\$5,948,071	15.06%
Sewer	\$2,466,997	6.24%
Total Funds	\$39,507,885	100.00%

The Bank Account (Westpac Business Cheque Plus Account) has been reconciled as at 30 April 2017:

Cash Book	Amounts	Bank	Amounts
Opening Bal @ 01/04/17	\$724,831.69	Closing Bal @ 30/04/17 of Bank Account (Westpac)	\$1,259,763.82
Receipts	\$2,768,745.28		
Receipts - Investments	\$7,247.55	Add O/s Deposits	\$128,392.69
Payments	(\$2,193,483.40)	Less Unpresented Cheques	(\$3,118.05)
Payments - Investments	0.00	Less O/s Withdrawals	(\$77,697.34)
Closing Bal @ 30/04/17	\$1,307,341.12	Closing Bal @ 30/04/17	\$1,307,341.12

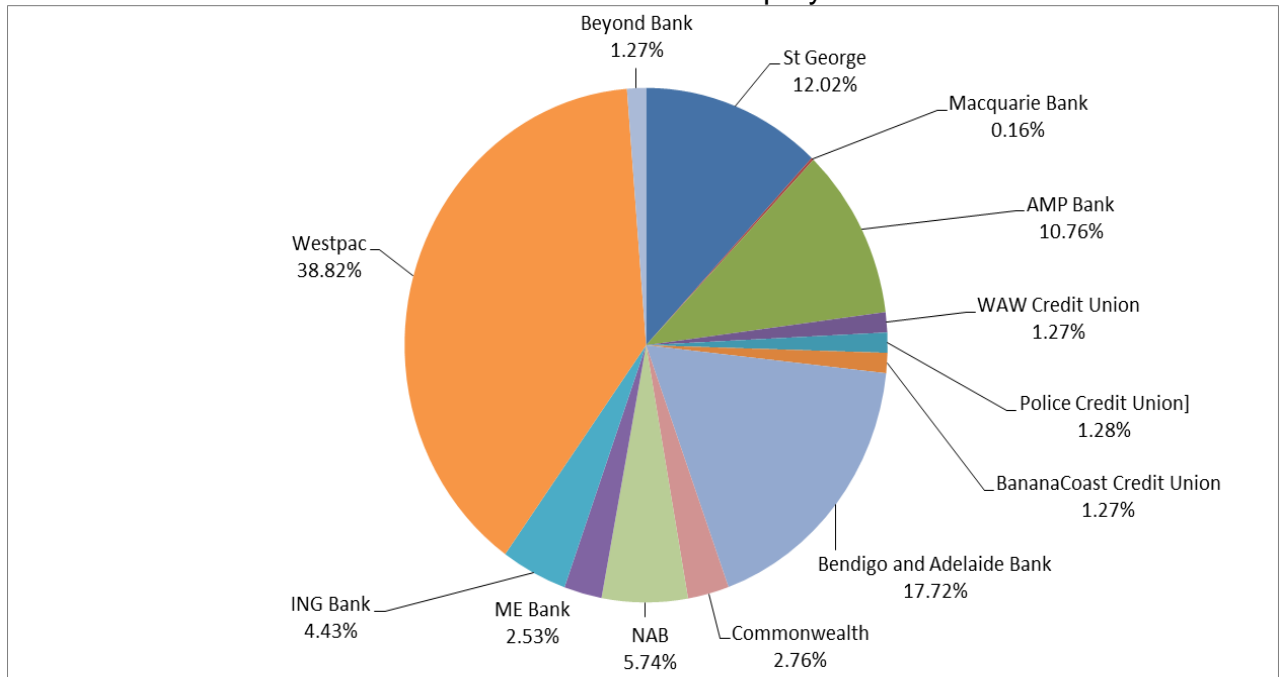
Please note that due to Edward River Council commencing on the 13th May 2016, there are no graphs monthly investment revenue received, investment revenue received, total funds invested and average effective interest rate as there is no comparative data.

Investments Matured during April 2017

Matured/ Redeemed Investments

Financial Institution	Date Invested	Maturity Date	Interes t Rate	Amount	Actual Interest Received	Action Taken
April 2017						
Term Deposits						
Beyond Bank	19-Oct-16	11-Apr-17	174 2.80%	500,000	6,673.97	Rolled for 182 days @ 2.70%
Westpac	10-Feb-17	11-Apr-17	60 2.29%	500,000	1,882.19	Rolled into other WBC TD for 182 days @ 2.65%
Westpac	10-Feb-17	11-Apr-17	60 2.29%	500,000	1,893.83	Rolled into other WBC TD for 182 days @ 2.65%
Westpac	10-Feb-17	11-Apr-17	60 2.29%	1,000,000	3,764.38	Rolled for 182 days @ 2.65%
Westpac	10-Feb-17	11-Apr-17	60 2.29%	500,000	1,893.83	Rolled into other WBC TD for 182 days @ 2.65%
Total Term Deposits				3,000,000	16,108.20	

Cash and Investments Total Breakup by Institution



Strategic Implications:

Nil

Budgetary Implications:

Current low interest rates will reduce expected investment revenue.

Policy Implications:

Investments have been made in accordance with Council’s Investment Policy. Note that until the new Edward River Council adopts a new investment policy, the former Deniliquin Council investment policy is to be referred to for investment purposes.

Legislative Implications:

All investments have been made in accordance with Section 625 of the Local Government Act 1993 and Regulation No. 264.

Risk Assessment:

Under the former Deniliquin Council's investment policy (adopted 16 December 2015); investments are made with a range of banks, with council's funds invested with a single institution not going above a percentage of the total portfolio as follows:

50%	A1+ Rated Institutions
45%	A1 Rated Institutions
40%	A2 Rated Institutions
30%	A2 Rated Institutions
10%	Unrated Authorised Deposit Taking Institutions

Conclusion:

Council has taken the necessary steps to reduce the risk of losing significant investments in the future.

Attachments:

There are no attachments.

**5. SUBJECT: ENDORSEMENT OF THE DRAFT 2017/2018
OPERATIONAL PLAN, REVENUE POLICY AND FEES
AND CHARGES FOR PUBLIC EXHIBITION**

**FROM: FINANCIAL ACCOUNTANT
Kris Kershaw**

Recommendation

That Council endorses the draft 2017/2018 Operational Plan which contains: -
a) the 2017/2018 Proposed Operational Budget – Section 1
b) the 2017/2018 Annual Statement of Revenue - Section 2
c) the 2017/2018 Proposed Fees & Charges – Section 3

and place these documents on public exhibition for a period of 28 days from Friday 19 May 2017 to Friday 16 June 2017 as required under Sections 405 and 406 of the Local Government Act, 1993.

All submissions received by the close of business 5.00pm on 16 June 2017 will be considered by the Council prior to adoption of the 2017/2018 Operation Plan, Annual Statement of Revenue and Proposed Fees and Charges at the Council meeting on 29 June 2017.

- **Background**

The draft 2017/2018 Operational Plan has been prepared as required under the Local Government Act. The Operational Plan is a key component of the Integrated Planning and Reporting requirements, and is a subset of the previously adopted 2013-2017 Delivery Program.

Key highlights in the draft 2017/2018 Operational Plan include:-

	Amount (\$)
Total Income from Continuing Operations	25,474,115
Total Expenses from Continuing Operations	(27,760,520)
Total Capital Income	2,754,000
Total Operating Surplus/ (Deficit)	467,595
Total Capital Expenditure	(16,902,325)
Transfers From/ (To) Reserves	8,215,650
Loan Movement	(589,110)
Add Back Depreciation (Not Funded)	8,905,830
Total Budget Surplus/ (Deficit)	97,640

In accordance with the Local Government Act the draft 2017/2018 Operational Plan will be placed on public exhibition for a period of 28 days, and public submissions must be considered before the final plan is adopted.

- **Report**

The Local Government Act (the Act) requires Council to have an annual Operational Plan, adopted before the beginning of each financial year, outlining the activities to be undertaken in that year, as part of the Delivery Program. The Local Government Regulations (the Regulations) require that:-

- the Operational Plan includes the Statement of Council's Revenue Policy, prepared as a sub-plan of the previously adopted 2013-2017 Delivery Program;
- the Operational Plan directly addresses the actions outlined in the Delivery Program and identifies projects, programs or activities that Council will undertake within the financial year towards addressing these actions;
- the Operational Plan includes a detailed budget for the activities to be undertaken. The draft 2017/2018 Operational Plan has been prepared in accordance with the Act and Regulations. Key highlights from the Operational Plan are: -

	Amount (\$)
Total Income from Continuing Operations	25,474,115
Total Expenses from Continuing Operations	(27,760,520)
Total Capital Income	2,754,000
Total Operating Surplus/ (Deficit)	467,595
Total Capital Expenditure	(16,902,325)
Transfers From/ (To) Reserves	8,215,650
Loan Movement	(589,110)
Add Back Depreciation (Not Funded)	8,905,830
Total Budget Surplus/ (Deficit)	97,640

Budgetary Implications

As per the Draft Plans attached

Policy Implications

Not Applicable

Legislative Implications

The Division of Local Government requires that Council's Operational Plan be adopted by 30 June 2017.

CONCLUSION:

The draft 2017/2018 Operational Plan is a document that details the activities that will be undertaken in the 2017/2018 financial year towards achieving the objectives established by council in the four-year (2013-2017) Delivery Program.

ATTACHMENTS:

1. Draft Operational Plan 2017/2018 including:
 - Section 1: - Operational Plan
 - Section 2: - Revenue Policy
 - Section 3: - Fees and Charges

**6. SUBJECT: DRAFT ANNUAL STATEMENT OF REVENUE
2017-2018**

**FROM: FINANCIAL ACCOUNTANT
Kris Kershaw**

RECOMMENDATION

1. That Council give notice of its intention to:
- a. Make and levy an ordinary rate for the categories of rates as follows:

Category	Base Amount \$	Ad Valorem cents in the \$	Minimum Rate \$
Former Deniliquin Council Area			
Residential	413.00	0.9811	
Residential Rural	413.00	0.7980	
Residential Mixed Development	338.00	1.4083	
Business		2.6458	
Business Minimum Rate			512.00
Business Mixed Development		2.6758	
Business Promotions Levy			201.00
Farmland Dry		0.9699	
Farmland Irrigable		1.2675	
Former Conargo Shire Council Area			
Residential		0.3925	446.00
Business		0.3925	446.00
Conargo Farmland Dryland		0.4598	446.00
Conargo Farmland Low MIL Irrigation		0.6158	446.00
Conargo Farmland High MIL Irrigation		0.6943	446.00
Conargo Farmland Low Murray/ Murrumbidgee		0.5339	446.00
Conargo Farmland High Murray/ Murrumbidgee		0.7462	446.00
Conargo Farmland Murrumbidgee Groundwater		0.5262	446.00
Conargo Farmland Murray Groundwater		0.8863	446.00
Conargo Farmland Private Scheme Irrigation		0.8332	446.00
Conargo Farmland Low Coleambally Irrigation		0.4785	446.00
Conargo Farmland High Coleambally Irrigation		0.6967	446.00

- b. Increase the rate income by the maximum 1.50% rate pegged amount determined by the Independent Pricing and Regulatory Tribunal of NSW (IPART).
 2. Increase the Sewer Access charges by 2.24% from \$804.00 to \$822.00 for the 2017-2018 financial year;
 - a. Increase the Sewer Service Residential and Non-Residential Unconnected – LPS charges by 2.24%, from \$402.00 to \$411.00 for the 2017-2018 financial year;
 3. Increase the Raw and Filtered water access and Usage charges incorporating an overall increase of 2.25%. The proposed rating structure will include an Access Charge for Raw Water of \$171.00 per annum and an increase in the Filtered Water Access Charge for Residential from \$334.00 to \$341.50 per annum. Business Access Charges will increase from \$280.00 to \$286.50;
 4. Increase Water Usage charges by \$0.05 per kilolitre from \$0.90 to \$0.95 per kilolitre up to 800 kilolitres and by \$0.05 per kilolitre for usage above 800 kilolitres from \$1.30 to \$1.35 to meet best practice guidelines as set out by the NSW State Government. Raw water usage for Residential and Non-Residential will be increased from \$0.65 to \$0.70 cents per kilolitre;
 5. Raw Water usage for Community Land for Parks and Gardens to remain at \$0.05 per kilolitre with no Access Charge;
 6. Increase in Domestic Waste charges to \$343.50 per annum from \$336.00 per annum. Free tip usage for Deniliquin residential property owners or tenants will apply, and a charge of \$82.00 per annum per property for vacant land. Free access to the tip may require proof of property ownership or residential status. Tip fees will still apply to non-residential and commercial businesses. Tip fees will also apply to all users that do not own or rent residential property in the Edward River Council boundary. Tip fees will continue to apply for specific items not included in general waste including, but not limited to, mattresses, batteries, tyres, furniture, and whitegoods;
 7. Leave the Stormwater levy unchanged at \$25.00 per assessment;
 8. Fix the fees and charges schedule for the 2017-2018 year as set out in the Draft Annual Statement of Revenue;
 9. To charge the maximum interest on overdue rates and charges as determined by the Minister for Local Government – currently at 8.00% per annum;
 10. To charge interest on overdue debtors at the maximum rate as determined by the Minister for Local Government;
 11. Apply Year 3 of the Special Rate Variation for the Deniliquin Promotions Levy to the Business Category if it is approved by the IPART;
 12. That pursuant to Sections 405 and 406 of the Local Government Act, 1993, the Draft Annual Statement of Revenue 2017-2018 incorporating Council's Revenue Policy and Schedule of Fees and Charges be endorsed by Council and placed on public exhibition for a period of 28 days.
-

Background

Under Section 405 of the Local Government Act 1993, Council is required to adopt an annual statement of revenue prior to the end of each financial year for the following financial year. The annual statement forms part of Council's Operational Plan for the 2017-2018 financial year.

It is proposed that the Draft Annual Statement of Revenue 2017-18 be advertised in the Deniliquin Pastoral Times on Friday 19 May 2017 with the public exhibition period commencing on Friday 26 May 2017 and a closing date for submissions being June 16 June 2017.

All submissions will be considered prior to adoption of Annual Statement of Revenue 2017-2018 at the Council meeting on 29 June 2017.

Matters under consideration

The Draft Annual Statement of Revenue 2017-2018 includes:

1. A statement containing a detailed estimate of council's income and expenditure.
2. A statement with respect to each ordinary rate to be levied including the ad valorem amount (the amount in the dollar) of the rate.
 - 2.1 Whether the rate is to have a base amount and, if so the amount in dollars of the base amount.
 - a) The percentage, in conformity with Section 500 of the Act,
 - i. of the total amount payable by the levying of the rate, or
 - ii. in the case of the rate, the rate for the category or sub-category concerned of the ordinary rate, that the levying of the base amount will produce;
 - b) the estimated yield of the rate;
 - c) the categories or sub-categories of land in respect of which council proposes to levy the rate.

Council proposes to levy an ordinary rate for the following categories and sub-categories:

- **Farmland – Dry Land**
- **Farmland – Irrigable**
- **Farmland – Low MIL Irrigation**
- **Farmland – High MIL Irrigation**
- **Farmland - Low Murray/ Murrumbidgee**
- **Farmland - High Murray/ Murrumbidgee**
- **Farmland - Murrumbidgee Groundwater**

- **Farmland - Murray Groundwater**
 - **Farmland – Private Scheme Irrigation**
 - **Farmland - Low Coleambally Irrigation**
 - **Farmland - High Coleambally Irrigation**
 - **Residential**
 - **Residential – Rural**
 - **Residential – Mixed Development**
 - **Business**
 - **Business – Mixed Development**
3. A statement with respect to each charge proposed to be levied including
- 3.1 the amount or rate per unit of the charge;
 - 3.2 the differing amounts for the charge;
 - 3.3 the estimated yield of the charge;

Council proposes to levy the following charges:

- a. **Domestic Waste Management**
 - b. **Water Services**
 - c. **Sewer Services**
 - d. **Stormwater**
- 3.4 a statement of the types of fees proposed to be charged by council
- 3.5 a statement of council's proposed pricing methodology for determining the prices of goods and the approved fees under for services provided by council
- 3.6 a statement on
- a. the amounts of any proposed borrowings;
 - b. the sources from which they are proposed to be borrowed;
and
 - c. the means by which they are proposed to be secured.

The proposed making and levying of the following rates and charges are made in accordance with the Local Government Act, 1993 for the 2017-2018 financial year and include the maximum rate pegged amount of 1.50%.

Council has endeavored to share the rate burden equitably throughout the Council area applicable on 1 July 2017.

The Denilquin Promotions Levy applied to the Business Category for a maximum of three years will increase by the Rate Peg amount of 1.50%, from \$198.50 to \$201.00 as approved by IPART as a Special Rate Variation. 2016-2017 will be year three of this three-year levy.

Council will be increasing Sewer rates from \$804.00 per annum to \$822.00 per annum. The Access charge for properties that have access to a Low-Pressure

Sewer system and are currently not connected will be \$411.00 per annum for 2017-2018.

Raw and Filtered Water access charges will be increased by 2.25% overall. Raw Water will have a separate access charge of \$171.00 per annum.

Filtered Water consumption charges will increase from \$0.90 per kilolitre to \$0.95 per kilolitre for the first 800 kilolitres used and to \$1.35 for usage above 800 kilolitres for Residential properties and \$1.35 per kilolitre for all Business usage. Raw water usage will increase from \$0.65 to \$0.70 per kilolitre.

Water usage fees will remain at \$0.05 per kilolitre for all Community Land.

4. Increase in Domestic Waste charges to \$343.50 per annum from \$336.00 per annum. Free tip usage for Deniliquin residential property owners or tenants will apply, and a charge of \$80 per property for vacant land. Free access to the tip may require proof of property ownership or residential status. Tip fees will still apply to non-residential and commercial businesses. Tip fees will also apply to all users that do not own or rent residential property in the Deniliquin Council boundary.

Alignment to Strategic Plans/Policy

Plan Name	Description
Community Strategic Plan	Providing strong civic leadership with an engaged community which participates in decision making processes
Resource Strategy	Long Term Financial Plan
Delivery Program Objective	Our Leadership <ul style="list-style-type: none"> • Strong and effective Leadership • Healthy and sustainable financial position • Cost effective and efficient business processes
Principal Activity	Healthy and sustainable financial position
Program Area	Corporate Services

Budgetary Implications

The 2017-2018 Budget will be amended to reflect the new rates prior to the adoption of the Draft Operational Plan and prior to the document going on public exhibition.

Risk Assessment

The table below reflects the risk implications of the decision item. An alteration to the recommendation(s) may necessitate an adjustment to the Risk implications and controls.

Risk Description	Impact	Level	Risk Rating (Pre-controls)	Controls	Residual Risk (post controls)
2. Market, credit and financial risks	3. Medium	C. 21-40% - Possible	Moderate Risk	Adoption of Annual Statement of Revenue	Low Risk
If Council does not adopt the Annual Statement of Revenue it cannot make and Levy rates and annual charges for the 2015-16 Financial year. Rates, Annual Charges and User Charges account for 44.7% of Councils annual revenue.					
5. Legal Liability, contracts & compliance	3. Medium	C. 21-40% - Possible	Moderate Risk	Adoption of Annual Statement of Revenue	Low Risk
If Council does not adopt the Annual Statement of Revenue it will not meet its legislative requirements under the Local Government Act, 1993					

Consultation Proposed/Undertaken

Stakeholder Group	Consulted	Proposed or Outcome
Deniliquin Council Residents and Rate Payers	Will be consulted	Residents and ratepayers will have 28 days to make submissions regarding Council's proposed 2017-2018 Annual Statement of Revenue.

Conclusion

The Draft Annual Statement of Revenue forms part of Council's Operational Plan 2017-2018 and sets out Council's revenue and expenditure assumptions including Council's proposed ordinary rates, annual charges and schedule of fees and charges. The document will be placed on 28-day public exhibition after Council adoption.

Attachments

2017/2018 Annual Statement of Revenue.

7. SUBJECT: FLOODPLAIN MANAGEMENT PROGRAM GRANT APPLICATIONS

**FROM: ACTING DIRECTOR ECONOMIC AND BUSINESS DEVELOPMENT
John Harvie**

Recommendation:

That Council note the grant applications that have been submitted to the 2017/18 Floodplain Management Program.

Background:

Council is considering a report on this agenda to adopt the draft 'Edward River at Deniliquin Floodplain Risk Management Study and Plan' (draft FRM Study and Plan) which also incorporates the draft 'Edward River at Deniliquin October 2016 Flood Event'. This report assesses floodplain management issues in the former Deniliquin Council area and investigates potential management options. It makes a number of recommendations for the management of flood risk including physical works, planning and response planning options.

The 2017-18 Floodplain Management Program (managed by the Office of Environment and Heritage (OEH)) makes available grant funding to assist local government with flood studies, flood risk management studies and plans and major projects such as flood levees, gates, warning system and house raising and purchase in high risk areas. Council has made three grant applications based on the recommendations of the draft FRM Study and Plan. The grants are generally provided on a 2:1 basis but OEH has advised that Council is eligible for a reduced contribution of 6:1.

Grant Applications

The following grant applications have been submitted:

1 Community Flood Awareness

This is recommendation RM04 (classified as high priority) of the draft FRM Study and Plan and involves the following parts:

- Flood awareness fridge magnet
The fridge magnet would serve to provide context to the extent of flood possible in Deniliquin to aid those who have never experienced a flood. It is expected that it will help residents understand the urgency required if a flood event occurred, appreciate the seriousness of an evacuation notice, but also reduce unnecessary stress regarding flooding. This would be distributed to all Edward River Council ratepayers.

- Installation of a depth gauge at the National Bridge, Edward River, Deniliquin
Flood warnings for Deniliquin are typically given in reference to the 'gauge height' that is, the gauge approximately 200m upstream of the National Bridge (being Gauge No 409003 Edward River at Deniliquin). How these heights translate to the amount of water in the river is not generally well understood and it is thought that a depth gauge could improve understanding and some context to flood warnings received.
- Installation of historical depth markers in Deniliquin
The extent and depth of flooding in Deniliquin is generally not well appreciated by the community, especially as they have not experienced significant flooding themselves. Historical flood depth markers can make real the level that was reached in particular events for such residents. These would be installed at locations away from the river so that the magnitude and extent of inundation can be appreciated. In addition to historical events, depths for a range of gauge heights could be included which can be derived from modelling.

This recommendation was selected for funding due to it being a high priority, it has the support of the Floodplain Risk Management Committee and would provide information to the public in a relatively short time frame. Council has identified the cost of the project as \$20 000.

2 Development and implementation of a vegetation management plan for Deniliquin creeks

The project will produce a vegetation management plan for all creeks in Deniliquin. Many of the creek beds have a medium density spread of vegetation including established trees which impede flood flow. For example a number of young trees have been identified in the area upstream of the Brick Kiln Creek Bridge. If the trees grow further, they have the potential to block the creek to the extent that its hydraulic roughness will change, raising flood levels by a small amount. A vegetation management plan would ensure trees and other vegetation can continue to grow in the area while removing a portion to preserve the hydraulic roughness of the waterway.

Whilst this recommendation has been assigned a low priority it has been selected for funding due to it having good support from the Floodplain Risk Management Committee. Council has identified the cost of the project as \$20 000.

3 Revised North Deniliquin levee – 1%AEP + 0.5m freeboard upgrade

The project would involve:

- Options being developed for feasibility analysis and community engagement to address the current locations that could be breached in a 2% AEP and 1% AEP event.
- Options being developed for feasibility analysis and community engagement to provide protection for the sections of levee that do not have 0.5m freeboard over and above the 1% AEP event.
- An initial community forum to outline the project objectives, communicate understanding of community concerns as well as flood impacts, explain opportunities for the community and individuals to become engaged, and outline the project process and outcomes.
- A community workshop to allow discussion and refinement of options developed.
- Individual meetings with key affected property owners and stakeholders.
- A community forum to explain the outcomes of the feasibility analyses, how community issues have been addressed and what recommendations are to be advanced to design stage.
- A report for consideration by the Council and OEH with recommended options, supported by community engagement findings and solutions, feasibility analyses and initial estimates of cost.
- Detailed designs and documentation to allow tenders to be invited for the options adopted by the Council.

This recommendation was selected for funding due to it being a high priority and has the support of the Floodplain Risk Management Committee. It would achieve a significant benefit to North Deniliquin's flood risk. The levee would provide the same level of protection as offered in South Deniliquin against flooding of property and infrastructure. If the upgrade is implemented, North Deniliquin will not be subject to flood related development controls and the area behind the levee will be excluded from the flood planning area. Council has identified the cost of the project as \$211 000.

As Council has submitted multiple grant applications, they were required to be ranked according to priority for funding. The priority for funding is:

- 1 Revised North Deniliquin levee – 1%AEP + 0.5m freeboard upgrade;
- 2 Community flood awareness; and
- 3 Development and implementation of a vegetation management plan for Deniliquin creeks.

Strategic Implications:

The applications for funding will enable Council to commence implementation of the recommendations in the draft FRM.

Budgetary Implications:

Council is requesting a reduced contribution based on 6:1 and this has been discussed with the Office of Environment and Heritage.

The costings for the projects are as follows:

Expenditure 17/18	Income 17/18	Expenditure 18/19	Income 18/19
Revised North Deniliquin levee – 1%AEP + 0.5m freeboard upgrade			
\$63 000	\$54 000	\$148 000	\$126 857
Deniliquin Creeks Vegetation Management Plan			
\$16 000	\$13 714	\$4 000	\$3 429
Community Flood Awareness			
\$10 000	\$8 571	\$10 000	\$8 571

Allocations for these projects have been requested in the draft 2017-18 budget.

Policy Implications:

N/A.

Legislative Implications:

N/A.

Risk Assessment:

No risk assessment has been provided as this report is for information only.

Conclusion:

It is recommended that Council note this report on grant applications submitted for the 2017/18 Floodplain Management Program.

Attachments:

There are no attachments to this report

- 8. SUBJECT: DRAFT EDWARD RIVER AT DENILQUIN
FLOODPLAIN RISK MANAGEMENT STUDY AND
PLAN**
- FROM: ACTING DIRECTOR ECONOMIC AND BUSINESS
DEVELOPMENT
John Harvie**

Recommendation:

1. That Council adopt the Edward River at Deniliquin Floodplain Risk Management Study and Plan Final Report (WMAwater April 2017) and continue the operation of the Committee to oversee the Plan.

Background:

At its meeting on 18 August 2016 Council resolved:

- 1 Place the Edward River at Deniliquin Floodplain Risk Management Study and Plan (August 2016) on exhibition for a minimum period of 28 days; and
- 2 Receive a report upon completion of the exhibition of the Edward River at Deniliquin Floodplain Risk Management Study and Plan (August 2016).

At about the same time as the exhibition of the Edward River at Deniliquin Floodplain Risk Management Study and Plan (FRM Study and Plan) there was a flood event. Council was also able to secure additional funding to examine the October 2016 flood event against the flood modelling completed as part of the Edward River Deniliquin Flood Study (2014) and to update flood intelligence. This work has recently been completed and the report 'Edward River at Deniliquin October 2016 Flood Event (2017)' has been incorporated into the FRM Study and Plan.

As the exhibition and the examination of the October 2016 event has been completed, it is recommended to Council that it adopt the FRM Study and Plan.

Attachment 1 is the Edward River at Deniliquin Floodplain Risk Management Study and Plan Final Report (WMAwater, April 2017).

Exhibition

The FRM Study and Plan was exhibited from 19 September to 17 October 2016. During the exhibition Council hosted two public meetings, two community drop in sessions and a community factsheet was sent to all

ratepayers. Three responses were received during the exhibition period of which two are from government agencies and one submission is from two property owners in Jones Avenue. The government agencies did not raise any issues. The response from the Jones Avenue property owners requested that Council seek funding for a voluntary house raising scheme for the Davidson Street area. Voluntary house raising can be an effective strategy for existing properties in low flood hazard areas where mitigation works to reduce flood risk to properties are impractical or uneconomic. The Davidson Street area is not eligible for inclusion in a voluntary house raising scheme due to its location in the floodway which is the area of the floodplain in which a significant discharge of water occurs during floods.

FRM Study and Plan

The NSW Flood Policy provides a framework to ensure the sustainable use of floodplain environments. The policy is specifically structured to provide solutions to existing flooding problems in rural and urban areas. In addition, the Policy provides a means of ensuring that any new development is compatible with the flood hazard and does not create additional flooding problems in other areas.

Under the policy, the management of flood liable land remains the responsibility of local government. The NSW Government subsidises flood mitigation works to alleviate existing problems and provides specialist technical advice to assist Councils in the discharge of their floodplain management responsibilities.

This support is provided through four sequential stages:

- 1 Flood Study – determine the nature and extent of the flood problem;
- 2 Floodplain Risk Management – evaluates management options for the floodplain in respect of both existing and proposed development;
- 3 Floodplain Risk Management Plan – involve formal adoption by Council of a plan of management for the floodplain; and
- 4 Implementation of the Plan – construction of flood mitigation works to protect existing development, use of local environmental plans to ensure new development is compatible with the flood hazard.

The FRM study and Plan constitutes the second and third stages of the process.

The Floodplain Risk Management Committee considered the FRM Study and Plan at its meeting on 10 May 2017 and recommended to Council that it be adopted.

The FRM Study and Plan assessed floodplain management issues in the former Deniliquin local government area and investigates potential management options for the area. A full assessment of the existing flood risk in the catchment has been carried out, including flood hazard across the study area, overfloor flooding of residential, commercial and industrial properties, identification of known flooding issues and hotspots, and emergency response during a flood event. A range of measures aimed at managing this flood risk were also assessed for the efficacy across a range of criteria, which will allow options to be recommended as part of the FRM Study and Plan for the area.

The table below summarises the recommended options.

Ref	Options	Priority
FM01	Development and implementation of Vegetation Management Plan	Low
FM05	South Deniliquin Levee: Revised spillway and freeboard	High
FM07	North Deniliquin Levee: Upgrade to 1% AEP + 0.5 m freeboard	High
FM12	Davidson Street flow path improvement	High
PM01	Revision of flood planning level and flood planning area	High
PM02	Update planning policies (DCP and LEP)	Medium
PM03	Amendments to s149 certificates	Medium
PM04	Investigation of voluntary purchase	Low
RM01	Flood emergency management	High
RM02	Development of 'Just in Time' warning system	Medium
RM03	Evacuation planning	High
RM04	Community flood awareness	High
Oct 16 - R1	Centralised flood intel kit	High
Oct 16 - R2	Levee pipe condition assessment	High
Oct 16 - R3	Improved communications during flood event: internal Council comms	High
Oct 16 - R4	Improved communications during flood event: Council and SES	High
Oct 16 - R5	Collection of flood data following an event	High

Flood planning area and levels

Council's Policy 5.9 Flood Planning Levels determines the current flood planning area (based on the 1%AEP +100mm) with the following flood planning levels:

- Davidson Street Area (deferred area and land zoned E3 Environmental Management under Deniliquin Local Environmental Plan 2013 and – 1%AEP+500mm;
- Inside North Deniliquin Flood Levee and within Flood Planning Area – 300mm above existing ground level; and
- Flood Planning Area (except as stated above) – 1%AEP + 100mm.

The draft plan defines the flood planning area as being 1%AEP+300mm and specifies two flood planning levels. The flood planning level proposed for the floodway (including Davidson Street) will be 1%AEP + 500mm. The flood planning level for the balance of the flood planning area including inside the North Deniliquin levee will be 1%AEP +300mm.

October 2016 Event

As stated above, at the time of the exhibition of the FRM Study and Plan, Deniliquin was experiencing a flood event. Council was also able to secure additional funding to examine the October 2016 flood event against the flood modelling completed as part of the Edward River Deniliquin Flood Study (2014) and to update flood intelligence. This work has recently been completed and the report 'Edward River at Deniliquin October 2016 Flood Event (2017)' has been incorporated into the FRM Study and Plan as Appendix G.

As part of this work, Council distributed a community newsletter to its ratepayers seeking information about the October 2016. The type of information that Council requested was photos and videos, flood marks, descriptions of where the water went, water depths around homes, whether water entered a home or building and whether sandbagging or other temporary works were done around property. Council hosted two public meetings and drop in sessions where the community could provide information.

WMAWater have now provided Council with the results and outcomes from the additional modelling for the October 2016 event. As part of this work they compared the behaviour of the event with the model used for the Flood Study both in terms of the rating curve determined by WMAWater as well as the flood behaviour.

The rating curve provides the relationship between the river gauge height and the quantity of water flowing down the river. As part of the Flood Study

WMAWater calculated a rating curve utilising the TUFLOW computer program and historical flood data. A comparison of the rating curve for the October 2016 event and the modelled curve in the Flood Study shows that the TUFLOW rating curve is fairly accurate for higher flows with only minor variances for smaller flows due to the different methods used. This has provided an excellent calibration point for the model as well as confidence in that the model can accurately predict the behaviour of future flood events.

A comparison was also undertaken regarding the flood behaviour and flood heights for the October 2016 event and the model. WMAWater have found that flood levels at the peak of the October 2016 event were within +/-150mm of the predicted flood heights from the TUFLOW model. This variation is within the calibration limits of the model, especially based on the LiDAR survey information that was utilised to construct the model. It is noted that the accuracy of the LiDAR survey information is approximately 150mm.

These results, both in terms of the rating curve and modelled flood behaviour, have provided Council with valuable information regarding flood behaviour and how to use the model to assist with planning and managing flood events. Confirmation that the model is accurate for floods within the 150mm tolerance means that Council officers can factor this tolerance into the management of the event with some degree of certainty.

From the work completed on the October 2016 event, there have been additional recommendations which have been identified above (referenced as Oct-2016 – R1 through to R5). Details of these are as follows:

Oct 16 – R1 Centralised flood intel kit

Key to efficient operation during a flood is having all necessary resources readily available. A centralised flood intel kit should be prepared as soon as possible and regularly checked. The kit should contain hardcopies of all flood intelligence documentation about general flood behaviour, road closures and levee pipe closures and the *Deniliquin Levee Bank – Levee Owner's Maintenance Manual* (October 2014).

Oct 16 – R2 Levee pipe condition assessment

There were a number of difficulties encountered by field staff in locating pipes, finding that pipes had no gates or that gates would not close effectively. A number of pipes were not on the Flood Response Plans. The poor condition of a number of levee pipes and their gates valves had a direct impact on the time taken to seal them during this event. The Deniliquin Levee Owners Manual provides information about the time and resources required to close off all of the valves. Completing the gate closures in a timely manner relies on having up to date intelligence on the exact location of pipes, and that all gates are in good working condition. On this basis an urgent basic

condition assessment is recommended and the report has provided the materials required to undertake the assessment.

Oct 16 – R3 Improved communications

It has been recommended that an evaluation meeting following each future flood event be held as an opportunity for Council to improve on its flood management and address any issues before the next flood.

Oct 16 – R4 Council and SES communications

During a flood event it would be useful if the relevant SES controller addressed Council staff during a non-emergency time to describe the role and goals of the SES during flood events and how the organisation interacts and co-operates with Council. This would give Council a better understanding of the key flood issues, questions from the public can be addressed with the most current information to minimise confusion and minimise ill-founded rumours from spreading especially regarding topics like sandbagging and evacuation.

Oct 16 – R5 Flood data collection

It is recommended that Council undertakes data collection activities in a timely manner during and immediately following a flood event. This includes but is not limited to the commissioning of aerial photography at the flood peak, survey of flood marks and high water levels, interviews with staff and asset condition assessment. Community feedback should be recorded through written submissions and photographs or interviews where appropriate, and if there are flood marks shown on private property after the flood recedes, these should be recorded and surveyed before they fade or disappear.

Such data is invaluable in the future development of flood modelling and also for the preparation of flood management. Furthermore, as data is collected and lessons learned, the flood intel kit should be updated to include anything that was found to be missing or deficient during the flood event.

Strategic Implications:

The FRM study and plan provides a framework within which Council can respond to floodplain management issues.

Budgetary Implications:

The project is funded on a 4:1 basis under the Floodplain Risk Management Grants Scheme administered by the Office of Environment and Heritage. Council has received a maximum grant amount of \$127 672 GST exc and the total project cost is \$159 590 GST exc. This includes the grant variation obtained to complete the work on the October 2016 flood. Council's financial contribution to the project is \$31 918 GST exc.

Policy Implications:

Council will be required to undertake changes to policy in response to the recommendations of the FRM Study and Plan.

Legislative Implications

There will be requirements for Council to make changes to the Deniliquin Local Environmental Plans 1997 and 2013.

Risk Assessment:

What can happen?

Adoption of the plan gives Council the framework to make decision in relation to flooding.

How can it happen?

Preparing the FRM Study and Plan.

What are the consequences of the event happening?

Council has good information about flooding and associated risk.

What is the likelihood of the event happening?

High.

Adequacy of existing controls?

FRM Study and Plan makes a number of recommendations relating to existing controls.

Treatment options to mitigate the risk?

Adopt the FRM Study and Plan.

Conclusion:

It is recommended to Council that it adopts the FRM Study and Plan.

Attachments:

1. Edward River at Deniliquin Floodplain Risk Management Study and Plan Final Report (April 2017) – 369 pages
-

**9. SUBJECT DENILIQVIN LOCAL ENVIRONMENTAL PLAN 2013
(AMENDMENT NO 6)**

**FROM: ACTING DIRECTOR ECONOMIC AND BUSINESS
DEVELOPMENT
John Harvie**

Recommendation/s:

That Council:

1. In accordance with section 59(2) of the Environmental Planning and Assessment Act make the proposed Deniliquin Local Environmental Plan 2013 (Amendment 6); and
2. Upon signing of the proposed Deniliquin Local Environmental Plan 2013 (Amendment 6) by Council's delegate, that the Department of Planning and Environment be notified of Council's decision.

Background:

At its meeting on 15 September 2016, Council resolved to:

- a Prepare a planning proposal to amend the Deniliquin Local Environmental Plan 2013 in accordance with section 55(1) of the Environmental Planning and Assessment Act 1979 to identify in Schedule 5 Environmental Heritage a State Heritage Item being the 75mm Field Gun located at Lot 11 DP544836 being 72-96 End Street, Deniliquin.
- b Forward the planning proposal to the Minister for Planning and Infrastructure in accordance with section 56(1) of the Environmental Planning and Assessment Act 1979.
- c Request that the local planning making functions in relation to this planning proposal be delegated to Council.

In a report to Council on 14 October 2016 a correction was made to the planning proposal (as resolved by Council at its meeting on 15 September 2016) as the incorrect gun had been identified in the planning proposal. The correct gun is the 12 Pounder Rifled Breech-Loading Gun (Armstrong) which is located at the Deniliquin RSL Club. The Department of Planning and Environment (the Department) was notified of this correction to the planning proposal on 28 October 2016. The Department amended the gateway determination on 17 November 2016.

Council has now complied with the conditions of the gateway determination and the instrument can be made. Attachment 1 is a copy of the amending

instrument and map and the Parliamentary Counsel's opinion stating that the instrument can be made.

Comment

Following Council's decision on 15 September 2016, the planning proposal was forwarded to the Department of Planning and Environment (the Department). A gateway determination and a written authorisation to exercise delegation were issued by the Department on 5 October 2016. As stated above an amended gateway determination was issued on 17 November 2016 correcting the description of the gun. Attachment 2 is the amended planning proposal (correcting the gun description) and Attachment 3 is the original gateway determination and the amended gateway determination.

The planning proposal was exhibited in accordance with section 57 of the Environmental Planning and Assessment Act (the Act) for a period of 14 days and no submissions were received.

As Council has been given delegation to make the instrument, Council is required to resolve in accordance with section 59(2) or (3) of the Act on whether it wishes to make the instrument. Section 59(2) and (3) states:

- (2) *The Minister may, following completion of community consultation:*
 - (a) *make a local environmental plan (with or without variation of the proposals submitted by the relevant planning authority) in the terms the Minister considers appropriate, or*
 - (b) *decide not to make the proposed local environmental plan.*
- (3) *The Minister may defer the inclusion of a matter in a proposed local environmental plan.*

It is recommended that the instrument be made. Should Council resolve to make the instrument, it will be signed by Council under delegation and then forwarded to the Department requesting that the instrument be notified on the NSW legislation website. The instrument will commence on the day it is notified.

Strategic Implications:

An amendment to LEP 2013 is required to achieve the objectives of the planning proposal.

Budgetary Implications:

Nil.

Policy Implications:

Nil.

Legislative Implications:

Amendments to the LEP 2013 must be in accordance with the Act.

Risk Assessment:

What can happen?

Amend the LEP to ensure a state listed heritage item is identified in LEP 2013. ***How can it happen?***

By preparing a planning proposal.

What are the consequences of the event happening?

This ensures that Council is aware of the listing when dealing with matters associated with the Deniliquin RSL.

What is the likelihood of the event happening?

High. This LEP amendment is of a minor nature.

Adequacy of existing controls?

The item is not identified in the LEP 2013.

Treatment options to mitigate the risk?

Amend the LEP 2013.

Conclusion:

Council should submit the planning proposal to the Department and request that it be made.

Attachments:

Attachment 1 – Draft amending instrument, map and Parliamentary Counsel's opinion - 5 pages

Attachment 2 – Planning proposal (amended) - 5 pages

Attachment 3 – Gateway determination (original) and gateway determination (amended) – 7 pages

- 10. SUBJECT: DRAFT DISABILITY INCLUSION ACTION PLAN**
- FROM: ACTING DIRECTOR ECONOMIC AND BUSINESS DEVELOPMENT**
John Harvie

Recommendation/s:

That Council:

- 1 Place the draft Disability Inclusion Action Plan on exhibition for a minimum period of 28 days; and
- 2 Receive a further report on the draft Disability Inclusion Action Plan upon completion of the public exhibition.

Background:

The Disability Inclusion Regulation 2014 requires that all Councils in New South Wales prepare a Disability Inclusion Action Plan (DIAP) by 1 July 2017. Council partnered with Murray River Council to prepare a DIAP and engaged Strategy to Action to complete the work.

The draft DIAP has now been completed and needs to be placed on exhibition. Attachment 1 is the draft DIAP.

Comment

The DIAP has been drafted based on the NSW Disability Inclusion Action Planning Guidelines – Local Government and the community consultation that was facilitated by Strategy to Action. Council hosted a staff session, public meeting and service provider meetings and a drop in session. Each of the sessions were well attended with a mix of carers and people with disabilities and provided valuable information for the Council and consultant.

The DIAP outlines the outcomes from the consultation and engagement (part 6) linking them to the four focus areas being:

- Positive community attitudes and behaviours;
- Liveable communities (including physical access to buildings and facilities and transport);
- Supporting access to meaningful employment; and
- Improving access to services through better systems and processes (which is about availability and accessibility of information regarding services).

It also identifies the responsibility for the implementation and resourcing of the DIAP across Council based on function mapping (part 5). These will be linked to the Community Strategic Plan and Delivery Program once developed by the new Council. The focus areas for the DIAP (as detailed above) have been linked to the four integrated and planning reporting (IPR) strategic objectives of social, environmental, economic and governance.

Each of the areas for improvement have been prioritised in part 8 of the DIAP along with identification of Council's role and responsibility, outcome and an IPR reference.

Strategic Implications:

The DIAP will provide a basis for Council to improve disability inclusion and access within our Council area.

Budgetary Implications:

An allocation of \$20 000 has been requested in the 2017/18 budget to commence implementation

Policy Implications:

N/A

Legislative Implications:

Preparation of the DIAP complies with the Disability Inclusion Regulation 2014.

Risk Assessment:

What can happen?

Council does not prepare a DIAP by the 1 July 2017 deadline.

How can it happen?

Not preparing the DIAP.

What are the consequences of the event happening?

Miss the deadline and not comply with legislation.

What is the likelihood of the event happening?

Low.

Adequacy of existing controls?

Draft DIAP has been prepared and can be placed on exhibition.

Treatment options to mitigate the risk?

Exhibit DIAP and then report back to Council.

Conclusion:

It is recommended to Council that the DIAP be placed on exhibition.

Attachments:

1. Draft Disability Inclusion Action Plan 2017 (Version 1.1) - 34 pages
-

- 11. SUBJECT: ENVIRONMENTAL SERVICES REPORT
(April 2017)**
- FROM: MANAGER ECONOMIC DEVELOPMENT AND
BUSINESS
John Harvie**

RECOMMENDATION

That Council note the information in the Environmental Services report for April 2017.

SUMMARY

The report details the activities of Environmental Services for April 2017.

Current Applications at 30 April 2017

Application	Date Rec'd	Applicant	Location	Proposal	Status
Development Applications/Construction Certificates					
DA2050	25/09/13	F & R Lindsay Field	Lot 26 DP877116, 81 Boundary Street	Change of use to a tourist facility	Awaiting advice from the applicant
CC164	04/11/13	Murray Constructions	Lot 11 DP1157999, 3 Wenbern Court	Retaining wall	Awaiting advice from the applicant
CC 23/14	14/07/14	Precise Build	Lot B & D, DP163080 & DP407394	Alterations & additions to WIRED Entertainment	Awaiting advice from the applicant
DA 68/14 CC 49/14	20/10/14	Jesse Soding	Lot 10 DP242452, 114 Wyatt Street	Verandah	Awaiting advice from the applicant
CC55/14	10/11/14	Jamie Park/JNP Architecture & Associates Pty Ltd	Lot 272 DP756325, 234 Barham Road	Erection of a shed for use as 'rural industry' (maintenance & construction shed for the proposed ethanol plant)	Awaiting advice from the applicant
DA1/16 CC1/16	4/1/2016	Tikaro Pty Ltd	Lot 21 DP1063042, 356 Augustus Street	Shed	Awaiting advice from applicant
CC18/16	11/04/2016	M Wilson	Lot 6 Sec 17 DP758913, 124-126 End Street	Enclosing of existing loading area to form office	Awaiting advice from applicant
DA 64/16		Sue-Anne Shellie	Lot 1 DP933754, 115 End Street	Part change of use to a 'food & drink premises' (front shop on ground floor)	Awaiting payment of fees and submission of additional information
DA65/16 CC36/16	30/08/16	Hilet Constructions Pty Ltd	Lot 21 DP1005648 & Lot 1 DP613334 being 93-97 & 99-101 Davidson Street	Extension of existing fertilizer storage depot onto neighboring lot	Awaiting advice from applicant
DA 83/16 CC 51/16	18/11/16	Eugene Blurton	Lot 53 DP707606, 17 Norris Court	Shed	Awaiting advice from applicant
CC 47/16	31/10/16	P&A Society of Deniliquin	Lot 487 DP731813, Memorial Park	Demountable office building	Awaiting advice from applicant
CC 57/16	8/12/16	St. Michael's School	Lot 15, DP449684, 372 Poitiers Street	Pergola, toilet block and render sports shed	Awaiting advice from applicant
DA 1/17	11/01/17	Murray Constructions	Lot 1 DP264653, 34 Burton Street	Replacement of timber retaining walls	Awaiting advice from applicant
DA 2/17	11/01/17	Murray Constructions	Lots 11 & 12 DP1018080, 475-477 George Street	Replacement of existing concrete retaining walls including an extension of jetty	Awaiting advice from applicant
DA 3/17	11/01/17	Murray Constructions	Lot 101 DP831207, 144 Riverview Drive	Extension of existing retaining wall	Awaiting advice from applicant

DA 16/17	24/03/17	Multi Arts Centre Committee of Management	Lot 1, Sec 208 DP758913, 46-58 Edwardes Street	Extension of amenities area to provide a new kitchen area	Under assessment
DA 17/17 CC 11/17 S68 15/17	24/03/17	Precise Build	Lot 4 DP285832, 316 Wakool Road	New dwelling	Under assessment
DA 19/17 CC 13/17 S68 16/17	28/03/17	Gerard Herrick	Lots 14 & 15 DP1134284, 14-18 Napier Street	Fitout of vacant shop to chemist shop	Under assessment
DA 21/17 S68 20/17	23/03/17	JG King Homes	Lot 23 DP9064, 69 Junction Street	New dwelling	Under assessment
CC 15/17 S68 17/17	28/03/17	John Holschier	Lot 4 DP286169, 410 George Street	New dwelling	Under assessment
CC 16/17 S68 18/17	28/03/17	John Holschier	Lot 5 DP286169, 410 George Street	New dwelling	Under assessment
DA 22/17 CC 17/17 S68 19/17	3/04/17	Equity BB Pty Ltd	Lot 1 of subdivision of Lot 17 Sec 77 DP979186, 100 Hunter Street	New Dwelling	Under assessment
DA 23/17 CC 18/17	11/04/17	John Harvie	Lot 1 DP122874, 434 Poictier Street	Shed	Under assessment
Complying Development Certificates					
CDC 8/17	12/04/17	Millett Dickens	Lot 57 DP594633, 2 Watson Court	Remove dwelling	Under assessment
S68 Applications					
S68 5/17	1/02/17	Dennis Family Homes	Lot 5 DP1201532, 599-615 Ochtertyre Street	Water and sewer connection	Under assessment
S68 20/17	12/04/17	LM & SR Whelan	Lot 125 DP, 8/107 Hay Road (Pioneer Caravan Park)	Transportable dwelling	Under assessment

Applications Determined April 2017

Application	Property Description	Applicant	Development	Amount
DA 12/17 CC 7/17 S68 12/17	Lot 92 DP758913, 418 (B) Charlotte Street	Decentralised Demountables Pty Ltd	New dwelling	281,259.00
DA 13/17 CC 8/17 S68 13/17	Lot 91 DP758913, 418(A) Charlotte Street	Decentralised Demountables Pty Ltd	New dwelling	312,525.00
DA 15/17 CC 10/17 S68 14/17	Lot 5, Sec 27 DP758913, 478 Cressy Street	Precise Build	Renovation and addition to existing house	230,000.00
DA 18/17 CC 12/17	Lot 5 DP1227113, 599-605 Ochertyre Street	Brock & Felicity Ezard	Shed	19,640.00
DA 20/17 CC 14/17	Lot 238 DP1158909 Cemetery Road	Brunker Fabrications	Cattleyard cover	120,000.00
CDC 6/17	Lot 223 DP1014016, Golf Club Road	Deniliquin Golf Club	Solar panels	24,990.00
14/17/DA 6/17/CC	Lot 1 DP390342, Mokanger Road	S & F Waters	Hay Shed	54,063.00
15/17/DA	Lot 3 DP706004, Deniliquin Road	Wayne Bennett	Storage dam extension	23,000.00
CDC 7/17	Lot A DP359262, 409 Wood Street	Murray Constructions	Removal of asbestos from roof & walls & demolition of dwelling	10,000.00

Processing Times for April 2017

Application Type	Mean Gross Days	Mean Net Days
DA	32	32
Mod (S96) of DA & DA/CC	-	-
CDC	14	14
CC	32	32
S68 Applications	35	35

Value and Number of Applications Determined 2016 and 2017

Month	DAs 2016	DAs 2017	CDCs 2016	CDCs 2017	S68 2016	S68 2017	Value 2016	Value 2017
January	7	6	2	2	0	0	\$273 900	\$953,130
February	8	4	3	1	3	9	\$1 012 520	\$1,121,555
March	12	7	3	3	4	3	\$1 115 107	\$436,881
April	7	5	2	2	1	3	\$177 000	\$998,414
May	9		5		3		\$454 134	
June	8		1		4		\$113 400	
July	7		3		3		\$86 541	
August	6		3		3		\$1 030 615	
September	4		2		3		\$586 326	
October	5		1		1		\$205 645	
November	5		5		1		\$438 022	
December	5		3		3		\$830 806	
TOTALS	83	22	33	8	29	15	\$6 324 016	\$3,509,980.00

Notes: numbers of application determined does not include construction certificates, modifications and applications determined by private certifiers. Value of application determined does not include the value of work for s68 applications.

Section 149 Certificates/Sewerage Drainage Diagrams

There were 18 Section 149 Certificates completed and 7 Sewerage Drainage Diagrams issued in April 2017.

Swimming Pool Inspection Program

Month	1 st Inspection	2 nd Inspection	3 rd Inspection
April 2017	3	-	-

Status of Environmental Services Projects – April 2017

Project	Status
Planning Proposal 7 - Kyalite Stables	Maps and section 59 report is being prepared. Clauses are being drafted in consultation with Department of Planning and Environment.
Rural Residential Strategy	Comments received from consultant. Council to respond.
Local Heritage Fund	Awaiting finalisation of projects for this financial year.
Land Register Review	Register has been transferred to excel. The cross checking of the register with Council records has been completed. Classifications currently being determined. Planning proposal being prepared.

	New mapping layer in MapInfo has been created. Continuing to create documents to be uploaded to the intranet which will be linked to MapInfo.
Draft Planning Proposal – Dahwilly and North Deniliquin	A planning proposal is being drafted to amend the Deniliquin Local Environmental Plan 2013. This planning proposal will address unresolved submissions from the Office of Environment and Heritage and Crown Lands relating to North Deniliquin and Dahwilly.
Floodplain Risk Management Study and Plan	Floodplain Risk Management Committee meeting scheduled for 10 May 2017 to consider draft study and plan and the work completed on the October 2016 flood.
Review of Standard Conditions	Review and redrafting of standard conditions applied to development consents and complying development certificates.
Planning Proposal 6 – Listing of state heritage item	To be considered by Council at its May meeting.
Planning Proposal 8 – Barham Road	Gateway determination received.
Disability Inclusion Action Plan	Draft plan to be considered by Council at its May meeting.
Development Manual	Consultant to meet with Council staff on 9 May 2017.
Open Space Strategy	Quotes have been requested.
Public Space Strategy	Quotes have been requested.

Environmental Services Projects Completed – April 2017

Project	Status

12. SUBJECT: NSW RFS MID MURRAY ZONE FIRE CONTROL CENTRE PROJECT – MAY 2017 STATUS REPORT

**FROM: ACTING DIRECTOR INFRASTRUCTURE
Mark Dalzell**

**REPORT BY: PROJECT MANAGER
Peter Adams**

RECOMMENDATION:

That Council:

- 1 Note the May 2017 status report for the NSW RFS Mid Murray Fire Control Centre Project.
- 2 Note the attached draft Minutes from the 26 April 2017 Advisory Group Meeting.

BACKGROUND:

The NSW Rural Fire Service (RFS) are providing a new Mid Murray Zone Fire Control Centre at MacKnight Drive Deniliquin (Deniliquin Airport).

Edward River Council are delivering the project and will be reimbursed the associated costs on a monthly basis as they are expended. The RFS have budget allocated in this and the 2017/18 financial years and Council has budget included in its draft 2017/18 Capital Budget as both expenditure and income (reimbursement) items.

This is the second monthly status report to Council regarding the progress of the project.

PROJECT STATUS

A summary of the project's status follows:

- Resource Architects are the project architects.
- Civil, structural electrical, mechanical and hydraulic engineering consultants have been appointed.
- The second Project Advisory Group meeting has been held on 26 April.
- The site masterplan has been confirmed.
- A feature detail survey has been completed for the site.
- Subdivision (consolidation) survey has commenced.
- Revised Fire Control Centre plans and specifications are being finalised by the RFS.
- Geotechnical survey is commissioned following revised requirements by the civil/structural engineering consultants. Geotechnical investigation will commence in May.
- Development Application preparation is underway by the Project Architects.
- The target date for handover of the constructed building and site works is the end of May 2018.

Upcoming Steps:

- Provision by the RFS of approved revised plans and specifications for the Type B Fire Control Centre.
- Preparation and lodgement of the Development Application.
- Preparation of a Construction Certificate application following approval of the revised plans and specifications by the RFS.
- Provision of the initial project budget based on other similar projects by the RFS.
- Completion of geotechnical investigations.
- Structural, civil, mechanical, electrical, and hydraulic preliminary design to reflect site specific arrangements and service availability/location.
- DA assessment and exhibition.
- Submission of the Project Management Plan to the RFS for concurrence.
- Agreement of the project reporting and reimbursement process between the RFS and ERC.
- Continual updating of the Project Risk Register.
- Detailed Design and Tender documentation after DA and CC consent.
- Invitation of Tenders.

Note: The next Project Advisory Group meeting will be at 9:00 to 10:30 am on Wednesday 31 May 2017, at the RFS, Cnr Junction and Duncan Sts Deniliquin.

STRATEGIC IMPLICATIONS:

The proposed Fire Control Centre will provide a significantly enhanced emergency management capability to the regional as well as the Edward River Council area. It is located strategically at the airport where RFS and other emergency based operations are conducted at times of emergency response.

The Fire Control Centre will be delivered by ERC and the asset will be owned by Council as is the standard arrangement for other RFS facilities. Therefore, close liaison, clear communication and partnership, sound project management and good asset planning and ongoing management are important. The facility needs to be fit for purpose, well built and maintained to provide service well into the future.

The delivery of the project will require a transparent and robust procurement process. This will be based on detailed construction plans and specifications.

BUDGETARY IMPLICATIONS:

This report has no direct budgetary implications because it is a status report provided for the information of Council. If decisions by the Council with a budgetary implication are contained in future reports, these will be highlighted.

POLICY IMPLICATIONS:

Nil

LEGISLATIVE IMPLICATIONS:

While there are clear legislative requirements in the procurement and delivery of this project, there are no implications in this status report or its recommendations.

CONCLUSION:

The project is proceeding, governance arrangements are established and design, development application and technical survey and specification are underway.

ATTACHMENTS:

Draft minutes from the April Project Advisory Group meeting.

13. SUBJECT: WORKS IN PROGRESS – MAY 2017

**FROM: ACTING DIRECTOR INFRASTRUCTURE
Mark Dalzell**

RECOMMENDATION:

That the report on Works in Progress for May 2017 be received.

BACKGROUND:

This report is provided as an update on the capital works and works in progress currently being undertaken by Council.

COMMENT

The current status of the Capital Works program is as follows:

Plant and Fleet

Purchases still to be completed include:

- Jetpatcher. Council staff are continuing investigation ;
- Small garbage compactor. The purchase of this item may be dependent on current investigations into recycling and waste collection in the urban area;
- Five utes including the Ranger's vehicle; and
- Air conditioning for workshop.

Council has convened an internal Plant committee to review the current plant and fleet register and determine a plant replacement program for future years. The Plant committee is also looking at any rationalisation of plant that may be warranted. This review shall include the information provided from the service reviews and discussions with staff.

Barham Road Widening Works

Pavement widening works have been completed along Barham Road between the Ochertyre Street roundabout and the Mulwala Canal. Sealing works are to be included in the upcoming visit by Primal Resurfacing later in May.

Road Construction Work – Rural Area

The following projects have been completed or have commenced and are continuing in the rural area:

- Moonie Swamp Road – Reconstruction works on the section of road 29.015km to 31.446km are 60% complete;
- Woodbury Road – Reconstruction of Woodberry Road from the intersection with the Riverina Highway to Box Creek has commenced and is currently 30% complete;

- North Boundary Road - Re-sheeting works have been completed; and
- Booabula Road - Gravel re-sheeting has commenced.

Work to be undertaken in May as part of the 2016/17 program includes:

- Continuation of Woodbury Road reconstruction
- Continuation of Moonee Swamp Road reconstruction;
- Continuation of Booabula Road re-sheeting works;
- Maintenance grading in the Conargo area;
- Remainder of resealing works in the rural area, including Hartwood Lane and Lindifferon Lane, depending on weather.

Road Construction Works – Urban Area

In addition to works along Barham Road the following projects have been completed or have commenced and are continuing in the urban area:

- Kerb and gutter replacement along Wick Street near the Deniliquin Bowling Club;
- State road heavy patch maintenance as per RMCC contract;
- Heavy patching at airport taxiways; and
- Preparation for Cruising Nationals event.

Work to be undertaken as part of the 2016/17 program includes:

- Hetherington Street reconstruction – this work shall commence in May by Council staff.
- Continued heavy patching and kerb and gutter replacements within the urban area.

Village Landscaping Projects – Conargo

Works at Pottinger Park, Conargo, have included:

- Steel panels on windmill;
- Concrete work including edges; and
- Shaping of ground in preparation for landscaping and furniture.

Village Landscaping Projects – Blighty

Landscape works at Blighty have included:

- Earthworks and drainage have been completed; and

- Installation of steel pipe barrier running parallel to highway.

Urban Footpath and Kerb and Gutter

As part of the footpath and kerb and gutter renewal program the footpath and kerb and gutter along Sloane Street, between Hatch Street and Crispe Street shall be reconstructed. The work shall be undertaken by contractors with the brief for the work currently being priced.

Work shall include:

- Removal of the existing footpath and kerb and gutter;
- Reconstruction of the kerb and gutter, including re-construction of the road shoulder at least 1.5m wide from the edge of the kerb;
- Reconstruction and relocation of the footpath. It is noted that the existing footpath is located directly behind the existing kerb. This causes issues in terms

Resource Recovery Centre - Weighbridge

Council staff shall undertake an open tender process for the supply and installation of the weighbridge and associated software. It is anticipated that the tenders shall be advertised shortly. This shall allow for completion within this financial year. Council staff are currently finalizing the tender documents for this project.

Trunk Main to New Reservoir

ADM Structures have commenced work on the installation of the trunk main to the new reservoir and are anticipated to complete this work by the end of May.

Water Main Augmentation

Barnett's Deniliquin have completed the augmentation of the water main along Wirraway Drive near the Rice Mill. The original contract was for works along Barham Road however the scope of works for the project was amended following additional investigation by Council staff and Barnett's.

Council staff have completed augmentation works along Hardinge Street and Abattoir Road.

Sewer Pumpstations

Xylem have commenced work on the installation of the Burton Street pump station and it is anticipated that this work shall be completed by the end of May.

Sewer Relining

Interflow have undertaken sewer relining works along Butler Street near the intersection of Charlotte Street as well as along Wick Street near the Bowling Club. These works were required as part of urgent repairs to the network.

BUDGETARY IMPLICATIONS:

Works are funded through the 2016/17 Operational Plan or from grant funding.

POLICY IMPLICATIONS:

Nil.

LEGISLATIVE IMPLICATIONS:

Nil.

RISK ASSESSMENT:

There are no risks associated with this matter.

ATTACHMENTS:

There are no attachments to this report.