Edward River COUNCIL

NOTICE IS GIVEN THAT THE NEXT ORDINARY MEETING OF THE

EDWARD RIVER COUNCIL

WILL BE HELD ON

Thursday July 20, 2017

180 Cressy Street, Deniliquin

COMMENCING AT **12.30pm**

Adam McSwain
GENERAL MANAGER
Date of Issue: 13/07/2017

AGENDA ENCLOSED

Draft Edward River Council Business Paper

12.30pm Edward River Council Chambers July 20, 2017

AGENDA INDEX SHEET

Declaration of Meeting Open

1. Apologies
2. Conflicts of Interest
3. Minutes of Previous Meeting
   - Council Meeting – June 14, 2017
   - Extraordinary Council Meeting – June 29, 2017
   - Edward River Concert Band Committee Meeting July 11, 2017

Reports

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4. **SUBJECT:** **CAMP QUALITY ESCARPADE – TEAM DENI**

FROM: **GENERAL MANAGER**
Adam McSwain

RECOMMENDATION:

That Council advise team Deni – Car 08 Ladybirds of a $500.00 contribution.

BACKGROUND:

Council has been approached by Team Deni – Car 08 Ladybirds to consider sponsorship of their team in the 2017 Camp Quality esCarpade driving from Port Macquarie to Toowoomba.

The event is held to raise money to support Aussie kids impacted by cancer and is a culmination of year-round fundraising by entrants. Each car must raise at least $5,000. The money goes directly to Camp Quality and their work to support children impacted by Cancer, and their families.

COMMENT:

STRATEGIC IMPLICATIONS:

Nil

BUDGETARY IMPLICATIONS:

The contribution will come from the Donations and Contributions pool.

POLICY IMPLICATIONS:

Nil

LEGISLATIVE IMPLICATIONS:

Covered under contribution and donations.

CONCLUSION:

As TEAM DENI it would seem appropriate for Edward River Council to be proactively involved.

ATTACHMENTS:

1. Sponsorship letter

5. SUBJECT: INVESTMENT REPORT AS AT 30 JUNE 2017

FROM: FINANCIAL ACCOUNTANT
Kris Kershaw

RECOMMENDATION

That Council:

1. Note and receive the Report on Investments totaling $43,333,450 inclusive of cash at bank for day-to-day operations;
2. Note that actual interest received for the month of June 2017 was $231,125
3. Note that accrued interest earned to 30 June 2017 but not yet received was $459,034.

Background:

The purpose of this report is to update Council on the investment of surplus funds and interest earned as required in Regulation No 264 (Part 19) of the Local Government Act 1993.

All investments have been made in accordance with Council's Policy, Section 625 of the Local Government Act 1993, and Regulation No 264.

As at 30 June 2017, Council has a total of $43,333,450 in invested funds and cash at bank.

Interest received from investments during the month of June 2017 was $232,371 consisting of $9,696 for on-call/ bank accounts and $222,675 for term deposits. Year to date interest received to 30 June 2017 for Edward River Council is $912,923. Accrued interest of $459,034 has been earned to 30 June 2017 but is not yet received as these investments mature in later months.

Council is investing surplus funds prudently to optimise returns in authorised financial institutions under current legislation, and to reduce exposure to risk in accordance with the Council's Investment Policy.

Comment:

At 30 June 2017 Council investments had a carrying value of $43,333,450 as detailed below:

Cash and Investments held as at 30 June 2017

Schedule of Investments							
	This Report is at date			30-June-2017			
Financial Institution	**Date**	**Maturity**	**Days**	**Rate**	**Face Value**	**% of**	**Weighted**
On-Call/ CMT Accounts							
Westpac Business Cheque Plus Account	N/a	N/a	365	0.01%	904,433	2.09%	0.00%
Westpac Business Cash Reserve	N/a	N/a	365	0.70%	1,504,155	3.47%	0.02%
Westpac 31 Day Notice Account	N/a	N/a	365	2.50%	2,052,403	4.74%	0.12%
Commonwealth Bank General Fund	N/a	N/a	365	0.00%	26,595	0.06%	0.00%
Commonwealth Bank Business On Line Acc	N/a	N/a	365	0.60%	1,037,861	2.40%	0.01%
NAB Business Cheque Account	N/a	N/a	365	0.00%	16,565	0.04%	0.00%
Macquarie Bank - Rates	N/a	N/a	365	0.00%	10,262	0.02%	0.00%
Macquarie Bank - Water	N/a	N/a	365	0.00%	2,000	0.00%	0.00%
AMP Business Saver Account	N/a	N/a	365	2.05%	2,029,176	4.68%	0.10%
Total Oncall/ CMT Accounts					**7,583,450**	**17.50%**	
Term Deposits							
St George	10-Sep-16	10-Sep-17	365	3.00%	1,250,000	2.88%	0.09%
St George	07-Oct-16	07-Oct-17	365	3.00%	1,500,000	3.46%	0.10%
St George	02-Sep-16	02-Sep-17	365	3.00%	1,000,000	2.31%	0.07%
St George	12-Sep-16	12-Sep-17	365	3.00%	1,000,000	2.31%	0.07%
Westpac	17-Jun-17	17-Jul-17	30	1.97%	6,000,000	13.85%	0.27%
Westpac	23-May-17	27-Feb-18	279	2.55%	500,000	1.15%	0.03%
Westpac	18-May-17	19-Dec-17	215	2.55%	1,000,000	2.31%	0.06%
Westpac	11-Apr-17	10-Oct-17	182	2.65%	1,500,000	3.46%	0.09%
Westpac	11-Apr-17	10-Oct-17	182	2.65%	1,000,000	2.31%	0.06%
Westpac	18-Oct-16	18-Oct-17	365	3.00%	1,000,000	2.31%	0.07%
Commonwealth Bank	20-Jun-17	17-Oct-17	119	2.45%	500,000	1.15%	0.03%
National Australia Bank	28-Feb-17	29-Aug-17	182	2.50%	1,000,000	2.31%	0.06%
National Australia Bank	07-Mar-17	08-Aug-17	154	2.50%	500,000	1.15%	0.03%
National Australia Bank	05-Oct-16	08-Aug-17	307	2.70%	750,000	1.73%	0.05%
Total A1+ Deposits					**18,500,000**	**42.69%**	
AMP Bank	16-May-17	16-Jan-18	245	2.60%	1,000,000	2.31%	0.06%
AMP Bank	30-May-17	29-May-18	364	2.60%	1,000,000	2.31%	0.06%
AMP Bank	14-Mar-17	14-Nov-17	245	2.75%	500,000	1.15%	0.03%
AMP Bank	30-May-17	27-Feb-18	273	2.60%	500,000	1.15%	0.03%
Total A1 Deposits					**3,000,000**	**6.92%**	
Bendigo and Adelaide Bank	22-Nov-16	28-Nov-17	371	2.75%	1,000,000	2.31%	0.06%
Bendigo and Adelaide Bank	06-Dec-16	05-Dec-17	364	2.75%	1,000,000	2.31%	0.06%
Bendigo and Adelaide Bank	17-Jun-16	17-Jun-18	730	3.15%	5,000,000	11.54%	0.36%
Beyond Bank Australia	11-Apr-17	10-Oct-17	182	2.70%	500,000	1.15%	0.05%
ING Bank (Curve)	31-Jan-17	25-Jul-17	175	2.80%	1,000,000	2.31%	0.06%
ING Bank (Curve)	07-Feb-17	15-Aug-17	189	2.80%	750,000	1.73%	0.03%
ME Bank (RIM)	11-Jan-17	18-Jul-17	188	2.78%	1,000,000	2.31%	0.06%
ME Bank (RIM)	09-Jun-17	06-Mar-18	270	2.62%	1,000,000	2.31%	0.06%
Defence Bank Limited	30-May-17	27-Mar-18	301	2.70%	500,000	1.15%	0.03%
Total A2 Deposits					**11,750,000**	**27.12%**	
BananaCoast Credit Union	12-Jul-16	11-Jul-17	364	3.00%	500,000	1.15%	0.03%
WAW Credit Union	28-Feb-17	27-Feb-18	364	2.70%	500,000	1.15%	0.03%
Police Credit Union	06-Jun-17	12-Jun-18	371	2.90%	500,000	1.15%	0.03%
Police Credit Union	13-Jun-17	15-May-18	336	2.85%	1,000,000	2.31%	0.03%
Total Non Rated Deposits					**2,500,000**	**5.77%**	
			Average Interest Rate	2.26%	**43,333,450**	**100.00%**	2.43%

The cash and investments balance is restricted as follows:

Internal Restrictions	
- Infrastructure Replacement	$ 3,827,000
- Plant Replacement Reserve	$ 2,238,119
- Recreation Reserves/ Villages	$ 1,810,000
- Employee Entitlements	$ 1,141,768
- Deposits, Retentions and Bonds	$ 179,393
- Other Internal Reserves	$ 445,000
Total Internal Restrictions	**$ 9,641,280**
External Restrictions	
- Water Supplies Fund	$ 5,803,278
- Sewerage Services Fund	$ 2,207,262
- Tip Remediation	$ 1,300,000
- Business Promotion Levy	$ 16,996
- Unexpended Grants	$11,313,145
- Library Fund	$ 358,438
- Other External Reserves	$ 59,233
Total External Restrictions	**$21,058,352**
Unrestricted Funds	**$12,633,818**
Total Funds	**$43,333,450**

Note that Reserve balances above are not yet finalised for the 2016/17 financial year and are subject to change. Will be confirmed once financial audit is completed.

The Total Funds above is held between General, Water and Sewer as follows:

Fund Name	Bank and Investments	Percentage
General	$35,322,910	81.52%
Water	$5,803,278	13.39%
Sewer	$2,207,262	5.09%
Total Funds	**$43,333,450**	**100.00%**

The Bank Account (Westpac Business Cheque Plus Account) has been reconciled as at 30 June 2017:

Cash Book	Amounts		Bank	Amounts
Opening Bal @ 01/06/17	$2,354,776.16		Closing Bal @ 30/06/17 of Bank Account (Westpac)	$971,823.56
Receipts	$4,718,881.02			
Receipts - Investments	$193,173.55		Add O/s Deposits	$10,342.32
Payments	($6,171,263.78)		Less Unpresented Cheques	($77,732.83)
Payments - Investments	($2,000,000.00)		Less O/s Withdrawals	$0
Closing Bal @ 30/06/17	**$904,433.05**		**Closing Bal @ 30/06/17**	**$904,433.05**

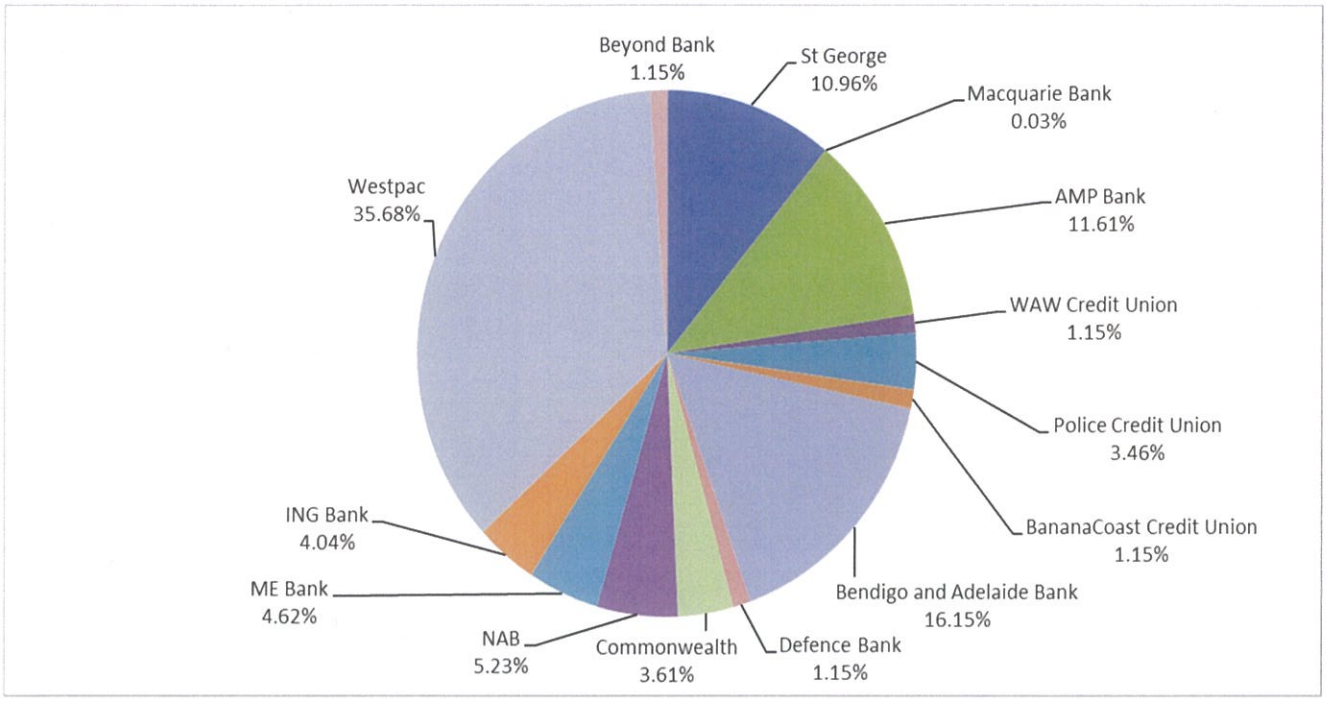
Investments Matured during June 2017

Matured/ Redeemed Investments

Financial Institution	Date Invested	Maturity Date	Days	Interest Rate	Amount	Actual Interest Received	Action Taken
Jun-17							
Term Deposits							
Police Credit Union	06-Sep-16	06-Jun-17	273	2.80%	500,000	10,471.23	Rolled over for 371 days @ 2.90%
AMP	20-Dec-16	20-Jun-17	182	2.80%	2,000,000	27,923.29	Redeemed and rolled over into AMP Business Saver Account
Westpac Bank	17-Jun-16	17-Jun-17	365	3.00%	6,000,000	180,139.73	Rolled over for 30 days @ 1.97%
Commonwealth	21-Feb-17	20-Jun-17	119	2.54%	500,000	4,140.55	Rolled over for 119 days @ 2.45%
Total Term Deposits					**9,000,000**	**222,674.80**	

Please note that due to Edward River Council commencing on the 13th May 2016, there are no graphs monthly investment revenue received, investment revenue received, total funds invested and average effective interest rate as there is no comparative data.

Cash and Investments Total Breakup by Institution



Strategic Implications:

Nil

Budgetary Implications:

Current low interest rates will reduce expected investment revenue.

Policy Implications:

Investments have been made in accordance with Council's Investment Policy, which was adopted on the 17 May 2017.

Legislative Implications:

All investments have been made in accordance with Section 625 of the Local Government Act 1993 and Regulation No. 264.

Risk Assessment:

Under Council's investment policy, investments are made with a range of banks, with council's funds invested with a single institution not going above a percentage of the total portfolio as follows:

50%	A1+ Rated Institutions
45%	A1 Rated Institutions
40%	A2 Rated Institutions
20%	A3 Rated Institutions
10%	Unrated Authorised Deposit Taking Institutions

Conclusion:

Council has taken the necessary steps to reduce the risk of losing significant investments in the future.

Attachments:

There are no attachments.

6. SUBJECT: ICT STRATEGY 2017 AND TECH ONE SYSTEM REIMPLEMENTATION PROJECT

FROM: DIRECTOR CORPORATE SERVICES
Caroline Wallis

RECOMMENDATION:

That

1. Council consider a report on this matter while the meeting is closed to the public as it contains information that is considered confidential pursuant to Section 10A(2) (c) of the Local Government Act 1993 as it relates to information that may, if disclosed, confer a commercial advantage on a person with who the council is conducting (or proposes to conduct) business.
2. It is considered the public Interest in preserving the confidentiality of information outweighs the public interest in maintaining openness and transparency in Councils decision making as publishing confidential information may impact on the willingness of third parties to conduct business with Council in the future.

7. SUBJECT: RELATED PARTY DISCLOSURES POLICY

FROM: **DIRECTOR CORPORATE SERVICES**
Caroline Wallis

RECOMMENDATION:

That Council:

1. Adopts the Related Party Disclosures Policy

BACKGROUND:

From 2016, the Australian Accounting Standards Board has determined that AASB 124 related party disclosures will apply to government entities, including local governments. A requirement of this direction is that Council is required to disclose Related Party Relationships and Key Management Personnel (KMP) compensation in its Annual Financial Statements.

This requires Councils to disclose related party relationships, transactions and outstanding balances, including commitments, in the Annual Financial Statements. This information will be audited as part of the annual external audit undertaken by the NSW Auditor-General.

Whilst this is a new requirement for NSW Councils, the disclosure and reporting of Related Party Relationships and transactions, is a normal feature of commerce and business.

Where most NSW Councils have been required to report on Related Party Disclosures in the 2016/17 year; new (merging councils i.e. Edward River Council) are not required to report until the 2017/18 Annual Financial Statement. However, identification of KMP and RPD are required from 1 July 2017.

AASB 124 – Related Party Disclosure, does not negate the need for the completion to Pecuniary Interest forms. They are in addition to as the purpose of each form is different.

<u>Implementation of AASB 124 Requirements (Related Party Disclosure)</u>

The following material has been prepared to assist with the management and administration of the Related Party Disclosure requirements.

- Related Party Disclosure Information sheet (for users)
- Related Party Declaration Form
- Related Party Transactions Notification Form

Privacy and Personal Information Protection

Information provided by KMPs and other related parties shall be held for purpose of compliance with Council's legal obligations and shall be disclosed where required for compliance or legal reasons only.

Register

To ensure appropriate capture and storage of information. It is recommended that a register for managing Council's Related Party Disclosure obligations be developed. This will assist Council in adhering to the annual reporting requirements and potential audits.

Additional Advice and Information

Further information regarding the compliance requirements can be located on the NSW Office of Local Government website www.olg.nsw.au

Related Party Disclosure Information

Regular reference to the content on this webpage should be made.

STRATEGIC IMPLICATIONS:

This Policy has no strategic implications for Council.

BUDGETARY IMPLICATIONS:

There are no budgetary implications associated with this Policy.

POLICY IMPLICATIONS:

The Policy applies, to the Mayor, Councillors, General Manager and Directors. It may also apply to other staff members who by KMP definition are deemed to have the potential level of influence described in the Policy.

LEGISLATIVE IMPLICATIONS:

The Policy has no implications on existing legislation.

CONCLUSION:

AASB 124 - Related Party Disclosure Policy establishes the requirements for Council to be compliant with the law. Timely implementation on 1 July 2017 will ensure Council is ready to report at the end of the 2017/18 year.

ATTACHMENTS:

- Related Party Disclosures Policy
- Related Party Disclosures Information Sheet
- Related Party Declaration Form
- Related Party Transactions Notification Form

8. SUBJECT: PROPOSED CHANGES TO THE FOOD REGULATION PARTNERSHIP

FROM: Director Economic and Business Development
John Harvie

REPORT BY: Health and Building Surveyor
Nathan O'Connell

Recommendation/s:
That Council:

a Note the report on the proposed changes to the Food Regulation Partnership; and
b Make a submission on the Food Regulation Partnership about the cost shifting of the cost of inspections on home based food businesses from State government to Council.

Background:
The Food Regulation Partnership commenced in 2008 between the NSW Food Authority and NSW Councils. In 2011/12, the NSW Food Authority undertook an evaluation of the Food Regulation Partnership program, and it is almost four years since the last formal evaluation.

Comment:
The NSW Food Authority is preparing to update the arrangement that empowers Councils to regulate local food businesses. From July 2017 the NSW Food Authority will be asking Council to submit their written agreement to the new instruments of appointment, which is planned to take effect from 1st July 2018.

The overall aim of the evaluation was to understand whether the Partnership is working as intended in improving the regulatory system for the retail food sector in NSW. In addition, the evaluation also sets out to establish whether the Partnership is implemented as planned and to identify ways the program can be fine-tuned.

The evaluation has found that the Partnership is working as intended and many foundational program requirements are well implemented by both the NSW Food Authority and Council. Under the Partnership, food business compliance has improved. This is supported by the fact that the findings under the Partnership have been:

- Improved compliance rates for retail food businesses;
- Improved levels of co-operation between the Authority and Councils;
- Low levels of duplication of regulatory services;
- Improvements in the effectiveness of Council regulatory services;
- Increased EHO efficiency across Councils; and
- Some improvement in food surveillance and enforcement consistency but more is needed.

There are a number of changes proposed but the main amendment for Council to note is the definition of 'retail food business'. It is proposed that this definition will now include home-based food businesses. Retail food businesses that handle and/or sell food direct to the consumer and that are not licensed with the Food Authority are currently regulated by Council, where as previously home-based food businesses were under the jurisdiction of the NSW Food Authority. The change in definition means that home based food businesses will be regulated by Council when the new agreement takes effect on 1 July 2018.

Strategic Implications:
Nil. The strategy is to enhance the roles and responsibilities of enforcement agencies and improve consistency and food safety outcomes.

Budgetary Implications:
Council undertakes annual inspections the implications of these costs are the responsibility of the food premises owner.

Policy Implications:
Nil.

Legislative Implications:
There will be changes to the Partnership agreement.

Risk Assessment:
What can happen?
Food safety change will not evolve in the retail food sector.

How can it happen?
Not submitting a written agreement to the new Partnership.

What are the consequences of the event happening?
Lack of regulation of home based food businesses.

What is the likelihood of the event happening?
Low, the partnership clarifies the responsibilities of enforcement agencies in relation to food regulation.

Adequacy of existing controls?
The existing controls are adequate however this process represents the next step in the development of the partnership after nine years of success.

Treatment options to mitigate the risk?

Continue to work with the Food Authority to provide support and assistance to retail food business.

Conclusion:
It is recommended to Council that the proposed changes to the Food Regulation Partnership are agreed to. This will help the Food Regulation Partnership and consistency between Council and the NSW Food Authority

and ensure food is safe for human consumption across Edward River Council.

Attachments:

1. Letter from NSW Food Authority re proposed changes to the Food Regulation Partnership agreement – 3 pages
2. Questions and Answers re proposed changes to the Food Regulation Partnership agreement – 5 pages

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9. SUBJECT **LOCAL HERITAGE FUND ANNUAL REPORT**

FROM: **DIRECTOR ECONOMIC AND BUSINESS DEVELOPMENT**
John Harvie

RECOMMENDATION/S:

1. That Council note the Local Heritage Fund Annual Report.

BACKGROUND:

The 'Local Heritage Fund Annual Report 2016/17' for both the former Deniliquin and Conargo Councils have now been completed and submitted to the NSW Heritage Office. The reports are prepared annually as a requirement of the funding that is received for the Local Heritage Fund. Attachment 1 is the former Deniliquin Council report, Attachment 2 is the former Conargo Council report, and Attachment 3 is the former Deniliquin 2016/17 Heritage Advisors' Acquittal form and Annual Report.

COMMENT

Former Deniliquin Council

Each report provides a summary of Council activities in relation to the Local Heritage Fund for the 2016/17 period. The former Deniliquin Council was funded for two programs in 2016/17 being the Local Government Heritage Advisors Grant and the Local Heritage Places Grant. Funding is partially provided for by the Heritage Office and Council as detailed below.

Program	Heritage Office	Council	Approved funding total
Heritage Advisors Grant ($1 for $2 basis)	$2,167.00	$4,333.00	$6,500.00
Local Heritage Places Grant ($1 for $2 basis)	$2,833.33	$5,666.67	$8,500.00

Note: There is a miscalculation in the Deniliquin 2016/17 Heritage Advisors' Acquittal form and Annual Report which is attached to this report. The miscalculation is in relation to the amount being claimed from the Heritage Office. The above information in the table is correct and Council is seeking payment of $2,167.00 from the Heritage Office.

Over the past 12 months the Heritage Advisor has undertaken 10 site visits, provided advice on 21 heritage/urban design projects, provided pre-lodgement advice (for development applications) for 3 projects and advice on 5 development applications for the former Deniliquin Council.

Three projects were completed as part of the 2016/17 former Deniliquin Council Local Heritage Fund. The 2016/17 former Deniliquin Council Local Heritage Fund has paid out a total of $8,500.00 and $2,833.33 is to be met by the NSW Heritage Office.

Former Conargo Council
One project was completed as part of the 2016/17 former Conargo Council Local Heritage Fund. The 2016/17 former Conargo Local Heritage Fund has paid out a total of $6000 and $2000 is to be met by the NSW Heritage Office.

STRATEGIC IMPLICATIONS:
Council's participation in these programs meets Goal 3.5 – *Development community identity*.

BUDGETARY IMPLICATIONS:
The Heritage Advisor Grant and Local Heritage Places Grant are partly funded by the NSW Heritage Office and Council.

POLICY IMPLICATIONS:
Nil.

LEGISLATIVE IMPLICATIONS:
Nil.

RISK ASSESSMENT:
What can happen?
The annual report is required to be submitted to meet obligations for funding. If the report is not submitted, funding may not be forthcoming in future years.

How can it happen?
By not submitting the report.

What are the consequences of the event happening?
Heritage funding may not be provided and therefore valuable programs for the protection of heritage items may not continue.

What is the likelihood of the event happening?
Minimal as the annual report will be submitted.

Adequacy of existing controls?
Report is submitted annually.

Treatment options to mitigate the risk?
Prepare the annual report.

CONCLUSION:
Council should continue to prepare the annual report to ensure that it can continue to participate in this program.

ATTACHMENTS:

1 Local Heritage Fund Annual Report 2016/17 - 6 pages

2 Local Heritage Fund Annual Report 2016/17 – 4 pages

3 Former Deniliquin 2016/17 Heritage Advisors' Acquittal form and Annual Report – 20 pages

10. SUBJECT: DISABILITY INCLUSION ACTION PLAN

FROM: DIRECTOR ECONOMIC AND BUSINESS DEVELOPMENT
JOHN HARVIE

Recommendation/s:

That Council:

1. Adopt the Disability Inclusion Action Plan; and
2. Submit the Disability Inclusion Action Plan to the NSW Disability Council.

Background:
At its meeting on 17 May 2017, Council resolved to:

1. *Place the draft Disability Inclusion Action Plan on exhibition for a minimum period of 28 days; and*

2. *Receive a further report on the draft Disability Inclusion Action Plan upon completion of the public exhibition.*

The exhibition of the draft Disability Inclusion Action Plan (DIAP) has been completed and it can now be adopted and forwarded to the NSW Disability Council. Attachment 1 is the DIAP.

Comment
The DIAP was on exhibition from 5 June 2017 to 3 July 2017. No submissions were received. Minor adjustments have been made to the document by changing the names of positions responsible for implementing recommendations to ensure they align with Council's adopted organisational structure.

Strategic Implications:
Council has prepared a stand along DIAP with reporting on the implementation through its Annual Report.

Budgetary Implications:
The 16/17 budget allocated $20 000 for the completion of the project. Strategy2Action were engaged to complete the project at a cost of $15 697 GST exc.

Policy Implications:
There will be policy implications for Council as it implements recommendations from the DIAP.

Legislative Implications:
Preparation of the DIAP complies with the requirements of the Disability Inclusion Regulation 2014.

Risk Assessment:
What can happen?
Council may not meet its legislative responsibilities.

How can it happen?
By not preparing a DIAP.

What are the consequences of the event happening?
Council will not have complied with legislation.

What is the likelihood of the event happening?
Low.

Adequacy of existing controls?
Nil

Treatment options to mitigate the risk?
Adopt the DIAP.

Conclusion:
It is recommended to Council that it adopts the draft DIAP and submit a copy to the NSW Disability Council.

Attachments:
1 – Draft Disability Inclusion Action Plan – 35 pages

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11. SUBJECT: PROPOSED RETIREMENT VILLAGE DEVELOPMENT

FROM: DIRECTOR ECONOMIC DEVELOPMENT AND BUSINESS DEVELOPMENT

John Harvie

That Council consider a report on this matter while the meeting is closed to the public as it contains information that is considered confidential pursuant to Section 10A(2) (c) of the Local Government Act 1993 as it relates to information that may, if disclosed, confer a commercial advantage on a person with who the council is conducting (or proposes to conduct) business.

It is considered the public Interest in preserving the confidentiality of information outweighs the public interest in maintaining openness and transparency in Councils decision making as publishing confidential information may impact on the willingness of third parties to conduct business with Council in the future

12. SUBJECT: ENVIRONMENTAL SERVICES REPORT (June 2017)

FROM: DIRECTOR ECONOMIC DEVELOPMENT AND BUSINESS

John Harvie

RECOMMENDATION

That Council note the information in the Environmental Services report for June 2017.

SUMMARY

The report details the activities of Environmental Services for June 2017

Current Applications at 30 June 2017

Application	Date Rec'd	Applicant	Location	Proposal	Status
Development Applications/Construction Certificates					
DA2050	25/09/13	F & R Lindsay Field	Lot 26 DP877116, 81 Boundary Street	Change of use to a tourist facility	Awaiting advice from the applicant
CC164	04/11/13	Murray Constructions	Lot 11 DP1157999, 3 Wenbern Court	Retaining wall	Awaiting advice from the applicant
CC 23/14	14/07/14	Precise Build	Lot B & D, DP163080 & DP407394	Alterations & additions to WIRED Entertainment	Awaiting advice from the applicant
DA 68/14 CC 49/14	20/10/14	Jesse Soding	Lot 10 DP242452, 114 Wyatt Street	Verandah	Awaiting advice from the applicant
CC 55/14	10/11/14	Jamie Park/JNP Architecture & Associates Pty Ltd	Lot 272 DP756325, 234 Barham Road	Erection of a shed for use as 'rural industry' (maintenance & construction shed for the proposed ethanol plant)	Awaiting advice from the applicant
DA 1/16 CC 1/16	4/1/2016	Tikaro Pty Ltd	Lot 21 DP1063042, 356 Augustus Street	Shed	Awaiting advice from applicant
DA 64/16		Sue-Anne Shellie	Lot 1 DP933754, 115 End Street	Part change of use to a 'food & drink premises' (front shop on ground floor)	Awaiting payment of fees and submission of additional information

CC 36/16	30/08/16	Hilet Constructions Pty Ltd	Lot 21 DP1005648 & Lot 1 DP613334 being 93-97 & 99-101 Davidson Street	Extension of existing fertilizer storage depot onto neighboring lot	Awaiting advice from applicant
DA 83/16 CC 51/16	18/11/16	Eugene Blurton	Lot 53 DP707606, 17 Norris Court	Shed	Awaiting advice from applicant
CC 47/16	31/10/16	P&A Society of Deniliquin	Lot 487 DP731813, Memorial Park	Demountable office building	Awaiting advice from applicant
DA 1/17	11/01/17	Murray Constructions	Lot 1 DP264653, 34 Burton Street	Replacement of timber retaining walls	Awaiting advice from applicant
DA 2/17	11/01/17	Murray Constructions	Lots 11 & 12 DP1018080, 475-477 George Street	Replacement of existing concrete retaining walls including an extension of jetty	Awaiting advice from applicant
DA 3/17	11/01/17	Murray Constructions	Lot 101 DP831207, 144 Riverview Drive	Extension of existing retaining wall	Awaiting advice from applicant
CC 18/17	11/04/17	John Harvie	Lot 1 DP122874, 434 Poictiers Street	Shed	Under assessment
DA 29/17 CC 22/17	15/05/17	Deniliquin Lawn Tennis Club	Lot 368 DP756325, 439 Charlotte Street	Installation of lighting towers to light 4 tennis courts	Under assessment
DA 30/17	10/05/17	Robert Veitch	Lot 9 DP790828, Cnr Hetherington & Packenham Street	6 lot subdivision	Under assessment
CC 25/17	5/06/17	Brunker Fabrications	Lot 18 DP517079, 158 Hardinge Street	Remove existing sheds and tanks	Under assessment

DA 36/17	14/06/17	Rodney Druitt	Lot 488 DP 721980, Ochtertyre Street	2 lot subdivision	Under assessment
DA 38/17 CC 28/17	22/06/2017	Resource Architecture	Lot 12 DP840777, 21545 Riverina Highway	Portico	Under assessment
DA 39/17	26/06/2017	Blair Architecture	Lot 153 DP1133106, Macauley Street	Additions to Nursing Home to include 8 bedrooms/ensuites with lounge,dining & ancillary spaces	Under assessment
DA 40/17 CC 29/17	30/06/2017	Jake Plattfuss	Lot 29 DP756319, Pyles Road, Blighty	Farm shed	Under assessment
DA 41/17 CC 30/17	30/06/2017	Edrove Pty Ltd	Lot 55 DP756325, 158 Hardinge Street	Truck shed	Under assessment
18/17/DA	8/06/2017	James Hermiston	Lot 71 DP756308, Carathool Road, Conargo	Demolish dwelling & outbuildings & construct new dwelling	Under assessment
21/17/DA 12/17/CC	19/06/2017	Redentor Tandog (Visionstream)	Lot 1 DP759045, Brodribb Street, Wanganella	Telecommunications facility	Under assessment
DA 42/17 CC 31/17	30/06/2017	Brunker Fabrications	Lot 1 DP1080133, 172-174 Hardinge Street	Truck Storage Shed	Under assessment
Complying Development Certificates					
5/17/CD	5/17/17	AJ & JE McNamara	Lot 10 DP285618, 140 Billabong Place, Conargo	Shed	Under assessment

6/17/CD	26/06/2017	Peter Davies	Lot 23, DP285499, 7735 Conargo Road,	Dwelling additions	Under assessment
CDC 16/17	19/06/2017	Jason & Elise Campbell	Lot 101, DP610881, 405 Harfleur Street	Dwelling alterations & additions	Under assessment
CDC 17/17	29/06/2017	Deniliquin Racecourse Trust	Lot 1, DP1103056, Old Racecourse Road	Demolish dwelling & erect shed	Under assesement
S68 Applications					
S68 15/17	24/03/17	Precise Build	Lot 4 DP285832, 316 Wakool Road	Sewer connection	Awaiting further advice

Applications Determined June 2017

Application	Property Description	Applicant	Development	Amount
CDC 14/17	Lot 11 DP1226489, 189-191 Hetherington Street	Poolside Cobram	Inground pool	59,505.00
CDC 15/17	Lot 2 DP627681, 189 Blackett Street	Tim Raper	Shed	40,000.00
CC 57/16	Lot 15 DP449684, 372 Poictiers Street	St. Michael's School	Pergola, toilet block and render sports shed	50,000.00
DA 16/17	Lot 1 Sec 208 DP758913, 46-58 Edwardes Street	Multi Arts Centre Committee of Management	Extension of amenities area to provide a new kitchen area	40,000.00

DA 27/17 S68 23/17	Lot 8 DP258108, 70 Cooinda Lane	Decentralised Demountables	Dual Occupancy – Installation of a portable home	119,851.00
CC 21/17	SP17142, 2 & 3/425 Harfleur Street	Brunker Fabrications	Carport	12,000.00
DA 31/17	Lots 1 & 102 DP262203 & 756335, Todds Lane	Edward River Council	2 lot subdivision for lease purposes	
DA 32/17 CC 23/17	Lot 4 DP219441, Morris Street	Brian Jennings	Shed	15,000.00
DA 33/17 CC 24/17	Lot 18 DP517079, 77 Russell Street	Brunker Fabrications	Shed	25,000.00
19/17/DA 10/17/CC 11/17/CC	Lot 11 DP756334, 560 Goolgumbla Road, Conargo	Neatline Homes Pty Ltd	Two transportable homes to replace one existing dwelling to be demolished	342,185.00
DA 34/17	Lot 55 DP756325, 158 Hardinge Street	Brunker Fabrications	Removal of existing sheds and tanks	5,000.00
DA 35/17 CC 26/17	Lot 2 DP205917, 372 Wood Street	Brunker Fabrications	Pergola & carport	9,800.00
DA 37/17 CC 27/17	Lot 28 DP572577, 348 Fitzroy Street	Wilma Gorrie	Carport	8,530.00
S68 25/17	Lot 19 DP758782, 335-339 Albert Street	Shirley Tunny	Use of footpath of display of goods	150.50

S68 26/17	Lot 17 DP825153, 600 Poictiers Street	Bill Cavanagh	Sewer connection	5,000.00
S68 27/17	Lot 23 DP1073490, 556 Harfleur Street	Metricon Homes	Water & sewer connection	349.00
CDC 11/17	Lot 125 DP1084482, 125 End Street	Mark Wilson	Change of use	19,000.00
CDC 12/17	Lot 25 DP38309, 489 Maher Street	Andrew Thurrowgood	Dwelling extension	30,000.00
CDC 13/17	Lot 12 DP1078678, 287 Cressy Street	Ian Danckert	Replace roof on shop	3,500.00
S68 24/17	Lot 4 DP219441, 4 Morris Street	Owen Edwards	Sewer connection	10,000.00

Processing Times for June 2017

Application Type	Mean Gross Days	Mean Net Days
DA	29	20
Mod (S96) of DA & DA/CC	-	-
CDC	13	13
CC	44	31
S68 Applications	14	14

Value and Number of Applications Determined 2016 and 2017

Month	DAs 2016	DAs 2017	CDCs 2016	CDCs 2017	S68 2016	S68 2017	Value 2016	Value 2017
January	7	6	2	2	0	0	$273 900	$953,130
February	8	4	3	1	3	9	$1 012 520	$1,121,555
March	12	7	3	3	4	3	$1 115 107	$436,881
April	7	5	2	2	1	3	$177 000	$998,414
May	9	11	5	3	3	7	$454 134	$1 853 315
June	8	9	1	5	4	5	$113 400	$717,371
July	7		3		3		$86 541	
August	6		3		3		$1 030 615	
September	4		2		3		$586 326	
October	5		1		1		$205 645	
November	5		5		1		$438 022	
December	5		3		3		$830 806	
TOTALS	**83**	**42**	**33**	**16**	**29**	**27**	$6 324 016	**$6 080 666**

Notes: numbers of application determined does not include construction certificates, modifications and applications determined by private certifiers. Value of application determined does not include the value of work for s68 applications.

Section 149 Certificates/Sewerage Drainage Diagrams

There were 11 Section 149 Certificates completed and 20 Sewerage Drainage Diagrams issued in June 2017.

Swimming Pool Inspection Program

Month	1st Inspection	2nd Inspection	3rd Inspection
June 2017	1	-	1

Status of Environmental Services Projects – June 2017

Project	Status
Planning Proposal 7 - Kyalite Stables	Council resolved at its May 2017 meeting to forward the S59 report to the Department.
Draft Chapter 15 Deniliquin DCP 2016 (Kyalite Stables)	On exhibition from 10 July 2017 to 7 August 2017.
Rural Residential Strategy	Comments received from consultant. Council to respond.
Local Heritage Fund	Funding for 17/18 has been accepted. Applications for funding to be advertised in July 2017.
Land Register Review	Register has been transferred to excel. The cross checking of the register with Council records has been completed. Classifications currently being determined. Planning proposal being prepared. New mapping layer in MapInfo has been created. Continuing to create documents to be uploaded to the intranet which will be linked to MapInfo.

Draft Planning Proposal – Dahwilly and North Deniliquin	A planning proposal is being drafted to amend the Deniliquin Local Environmental Plan 2013. This planning proposal will address unresolved submissions from the Office of Environment and Heritage and Crown Lands relating to North Deniliquin and Dahwilly.
Review of Standard Conditions	Review and redrafting of standard conditions applied to development consents and complying development certificates.
Planning Proposal 6 – Listing of state heritage item	Forwarded to the Department on 17 June 2016 requesting that the instrument be made.
Planning Proposal 8 – Barham Road	On exhibition from 10 July 2017 to 7 August 2017.
Disability Inclusion Action Plan	On exhibition until 3 July 2017. To be considered by Council at its July meeting.
Development Manual	Staff met with consultant on 9 May 2017. Manual being drafted.
Open Space Strategy	Consultants to be advised of outcome of quotation process.
Public Space Strategy	Consultants to be advised of outcome of quotation process.

Environmental Services Projects Completed – June 2017

Project	Status

13. SUBJECT: **MAJOR PROJECTS PROGRAM**

FROM: **GENERAL MANAGER**
Adam McSwain

RECOMMENDATION:

That

1. Council consider a report on this matter while the meeting is closed to the public as it contains information that is considered confidential pursuant to Section 10A(2) (c) of the Local Government Act 1993 as it relates to information that may, if disclosed, confer a commercial advantage on a person with who the council is conducting (or proposes to conduct) business.
2. It is considered the public Interest in preserving the confidentiality of information outweighs the public interest in maintaining openness and transparency in Councils decision making as publishing confidential information may impact on the willingness of third parties to conduct business with Council in the future.

14. SUBJECT: CONTRACT 2.19.232 – SUPPLY, DELIVERY AND PLACEMENT OF ASPHALT FOR PAVEMENT CONSTRUCTION AND PROFILING

FROM: ACTING DIRECTOR INFRASTRUCTURE
Mark Dalzell

RECOMMENDATION:

That Council endorses the actions of Council staff in approving a contract price variation of $4,847.79 including GST for Contract 2.19.232 - Supply, Delivery and Placement of Asphalt for Pavement Construction and Profiling.

COMMENT

At its June 2017 meeting Council resolved the following regarding Contract 2.19.232 – Supply, Delivery and Placement of Asphalt for Pavement Construction:

That Council:

1. *Accept the tender submitted by NorthVic Asphalt Pty Ltd for Contract 2.19.232 - Supply, Delivery, and Placement of Asphalt for Pavement Construction and Profiling, as a Schedule of Rates contract for the extended contract sum of $233,923.10 including GST; and*
2. *Execute the contract documents for Contract 2.19.232 - Supply, Delivery, and Placement of Asphalt for Pavement Construction and Profiling*

NorthVic Asphalt Pty Ltd commenced work on this project on 13 June 2017 and it was completed by 17 June 2017. The quick timeframe was due to the requirements from RMS to have the project completed by 30 June 2017. It is noted that RMS only notified Council of available funds for the project in late May.

Throughout the project there were several variations to the Contract Price due to revisions in quantities of material. The sum total of these variations is $4,847.79and equates to approximately 2% of the original contract price. RMS has advised Council that it accepts the variation and shall provide additional funds to cover this amount.

Due to the short timeframe of the project Council staff were unable to obtain Council approval for the variation to the contract price without impacting on the delivery of the project. Council staff therefore request that Council endorse the decision to approve the variation.

BUDGETARY IMPLICATIONS:

Additional funds for the variation shall be provided by RMS.

POLICY IMPLICATIONS:

Nil.

LEGISLATIVE IMPLICATIONS:

Nil.

RISK ASSESSMENT:

There are no risks associated with this matter.

ATTACHMENTS:

There are no attachments to this report.

15. SUBJECT: **REQUESTS FOR THE PROVISION OF A KERBSIDE RECYCLING SERVICE**

FROM: **ACTING DIRECTOR INFRASTRUCTURE**
Mark Dalzell

RECOMMENDATION:

That:

1. Council undertake a detailed investigation of options, market factors and costs for providing a kerbside recycling service.

2. A report be provided to Council outlining the findings, options, estimates of cost and other implications.

BACKGROUND:

There have been requests received from the community for a kerbside recyclables collection service. This is not surprising given that a recent study of NSW Councils showed that 95% of NSW households currently have a kerbside recycling service.

However, the survey also showed that those Councils who do not, are largely rural and regional. The costs and challenges of providing kerbside recycling services are higher in regional locations.

This report is presented to bring the requests from the community to the Council and to seek a resolution for the Council to investigation the benefits, costs, and implications of a range of options.

CURRENT RECYCLING SERVICE

Edward River Council currently provides a kerbside general household waste collection service for residents of Deniliquin. It also has landfills and waste disposal depots at:

- Deniliquin Landfill Depot - Tip Rd off Cobb Highway. Open 8.30am to 3.45 pm, 7 days (except some public holidays)

- Blighty Waste Disposal Depot – Open 2.00pm to 6.00pm, Thursdays & Sundays.

- Landfills and waste depots requiring a key (that can be collected at the Cressy St Customer Service Centre) to enter at Conargo; Pretty Pine; Wanganella; and Booroorban.

Community Recycling Centres at Blighty Waste Depot and the Deniliquin Landfill Depot allow residents to dispose of a range of reusable and recyclable materials free of charge. Only household quantities are accepted. These materials are sorted by the resident by deposited into clearly marked receptacles and areas to avoid cross contamination.

The facilities are contemporary and well managed. The recyclables are removed by contractors and taken to appropriate accredited Materials Recycling Facilities (MRF) in the region or further afield.

The Community Recycling Centres provide a valuable service to the community, assist in addressing waste minimisation and sustainability objectives and reduce the amount of waste going to landfill. However, residents who do not have access to a vehicle or other means of transporting the recyclables to the nearest centre have no alternative but to put it into their general waste stream.

ISSUES:

The cost of providing a kerbside recycling service is affected by a range of factors. Costs vary across NSW and a survey of all NSW Councils (*Understanding the potential impacts of CDS on Local Government Kerbside Collections.* Impact Environmental for Local Government NSW Nov. 2015). Indicated that of those that responded, the mean cost of kerbside collection was $1.37 per lift. However, the cost for different Councils ranged from approximately $0.50 to almost $4.00 per lift. Most of the kerbside recycling services were fortnightly.

One of the factors affecting cost is the cost of transport. Remote locations have longer distances to travel in the various legs of recyclables' journeys from household to where they are ultimately processed. They are also impacted by lower volumes and therefore lesser economies of scale compared to major metropolitan areas.

Another factor is the variable price of commodities. The costs of recycling can be offset by the price received from the various recyclable streams. It has been possible to totally subsidise some services in the past. However, global markets for commodities have seen prices drop and this has impacted the economics underpinning recycling services.

The NSW State Government is introducing a Container Deposit Scheme (CDS) across NSW. Its introduction has been deferred from July 2017 to 1 December 2017 to allow collection points and systems to be in place when the scheme commences. A 10c refund will be redeemable for many beverage containers between 150ml and 3 litres. These will be able to be redeemed at collection points such as reverse vending machines at shops, depots, recycling centres etc. This will result in lower volumes of beverage containers in general waste streams and where available, kerbside recycling service streams. It is understood that 43% by volume of general waste streams in NSW are beverage containers that will fall under the new CDS.

The CDS will also allow for redemption of deposits for containers within co-mingled recyclable streams at Material Recycling Centres. Some revenues from deposits may therefore be achievable from containers that remain in kerbside recycling collection streams.

It is understood that NSW Councils are potentially having to renegotiate their existing contracts to address the significant changes that the CDS creates. These include not only what effects on volumes and revenues may occur, but also legal matters such as who owns the recycled containers and therefore redeems the deposits. Local Government NSW has recommended that councils not enter new contracts until the CDS is better understood.

Detailed review of the factors above is necessary if the cost of a kerbside recycling service at Edward River Council is to be understood.

OPTIONS:

A range of options for the delivery of a kerbside recycling collection service include:

i. Provision of general domestic waste and recyclable kerbside collection services using ERC staff and equipment; OR by going to tender for provision by a contractor;
ii. Continuing to collect general household waste using Council staff and equipment and go to tender for the recycling service;
iii. Any of the above but also include green waste collection services;

Council could:

a) Take immediate steps to begin the process of introducing a kerbside recycling service using its own resources, or through a contract;
b) Not pursue the provision of a kerbside recycling service at this time; or
c) Undertake an investigation of the methods, potential benefits, and costs of providing the service.

Given the complex commercial environment and factors including those discussed above, it is recommended that further investigation be undertaken and a report be provided to Council on the findings.

Provision of a kerbside recycling service is undoubtedly a service that would be enjoyed by the community and would assist in sustainably managing waste and its impacts. However, it will impose a cost. The costs, benefits and how it would be funded need to be better understood to allow informed debate.

It is suggested that investigating services provided by other councils in the region may provide an indicator of what method of delivery and an order of costs. Estimates of cost for equipment and provision of the service in-house could be developed. The more difficult component is evaluating the other financial factors such as fluctuating market costs or revenues from recycle streams, transport costs, CDS effects. This has led to an increasing dominance of waste and recycling services being provided by specialist companies who lever economies of scale and have highly evolved understanding of markets for recycled product.

BUDGETARY IMPLICATIONS:

If Council was to provide a kerbside recycling service it would introduce an additional recurrent cost that could be funded through an increase in the Domestic Waste Management Charge or through reductions in other services. The amount of increased cost will need further investigation to be more accurately understood. It is noted that there is significant variation in the cost per lift at each household for services across NSW.

Exploring the options fully is a reasonably complex matter and will divert staff resources if undertaken in-house. Alternatively, a consultancy could undertake a project to firstly provide a more accurate estimate of the options, and then subject to Council decision, a further project could provide a tender package that could be put to the market if Council wished to outsource the service or components of the service.

POLICY IMPLICATIONS:

There are no known policy implications of considering or pursuing the provision of kerbside recycling services.

LEGISLATIVE IMPLICATIONS:

Waste management is highly regulated. However, there are no legal implications relating to this report or its options.

RISK ASSESSMENT:

There are financial and commercial risks associated with introducing the subject service. Ensuring appropriate due diligence and research are important in minimising these risks, as with many of the undertakings of local government.

As discussed earlier, fluctuating commodity markets, the new CDS initiative and variable factors such as proximity to waste management processing plants, economies of scale, transport costs, etc, add the need for specialist input into decisions and any commitment or contractual arrangements to deliver the service.

SUMMARY:

Some residents have expressed that they would like to have a kerbside recycling service. Most households in NSW currently have these services. However, those that do not tend to be those in more remote rural and regional contexts.

There are a range of options and methods for delivering such a service. These all have costs and there is a need to better understand what they would be here at Edward River Council to inform a decision of whether to provide a kerbside recycling service or not, and how best to do it.

A report to Council following a more detailed specialist investigation is recommended as a next step.

ATTACHMENTS:

There are no attachments to this report.

16. SUBJECT: CONTRACT 2.19.234: REPLACEMENT OF WATER METERS

FROM: ACTING DIRECTOR INFRASTRUCTURE
Mark Dalzell

RECOMMENDATION:

That

1. Council consider a report on this matter while the meeting is closed to the public as it contains information that is considered confidential pursuant to Section 10A(2) (c) of the Local Government Act 1993 as it relates to information that may, if disclosed, confer a commercial advantage on a person with who the council is conducting (or proposes to conduct) business.

2. It is considered the public Interest in preserving the confidentiality of information outweighs the public interest in maintaining openness and transparency in Councils decision making as publishing confidential information may impact on the willingness of third parties to conduct business with Council in the future.

COMMENT:

The report contains financial details that, if they were available in the public domain, could severely and negatively impact Councils ability to negotiate the best outcome for ratepayers from the proposed development.

17. SUBJECT: **PURCHASE OF JETPATCHER**

FROM: **ACTING DIRECTOR INFRASTRUCTURE**
Mark Dalzell

RECOMMENDATION:

That

1. Council consider a report on this matter while the meeting is closed to the public as it contains information that is considered confidential pursuant to Section 10A(2) (c) of the Local Government Act 1993 as it relates to information that may, if disclosed, confer a commercial advantage on a person with who the council is conducting (or proposes to conduct) business.

2. It is considered the public Interest in preserving the confidentiality of information outweighs the public interest in maintaining openness and transparency in Councils decision making as publishing confidential information may impact on the willingness of third parties to conduct business with Council in the future.

COMMENT:

The report contains financial details that, if they were available in the public domain, could severely and negatively impact Councils ability to negotiate the best outcome for ratepayers from the proposed development.

18. SUBJECT: **PURCHASE OF CLASS 15 MOTOR GRADER**

FROM: **ACTING DIRECTOR INFRASTRUCTURE**
Mark Dalzell

RECOMMENDATION:

That

1. Council consider a report on this matter while the meeting is closed to the public as it contains information that is considered confidential pursuant to Section 10A(2) (c) of the Local Government Act 1993 as it relates to information that may, if disclosed, confer a commercial advantage on a person with who the council is conducting (or proposes to conduct) business.
2. It is considered the public Interest in preserving the confidentiality of information outweighs the public interest in maintaining openness and transparency in Councils decision making as publishing confidential information may impact on the willingness of third parties to conduct business with Council in the future.

COMMENT:

The report contains financial details that, if they were available in the public domain, could severely and negatively impact Councils ability to negotiate the best outcome for ratepayers from the proposed development.

19 SUBJECT: ELDERS SHEEP EXPO– SPECIAL EVENT

FROM: ENGINEERING AND COMPLIANCE OFFICER

Mrs Simone Tonkin

RECOMMENDATION

That Council endorse the approval of the Elders Sheep Expo Special Event Application. The Riverina Sheep Expo will be held Friday 18 August, 2017 in conjunction with the Peppin Heritage Centre.

Background

A formal Resolution is required under the guide to the delegation to Council for the regulation of traffic, for the above mentioned Special Event. All voting members associated with the Local Traffic Committee have voted and approved the event recommending that a formal resolution be sought from the Council.

Comment

Under the guide to delegation to Council for the regulation of traffic, a formal resolution of Council is required before implementation therefore consideration at this meeting is required.

ATTACHMENTS

1. Report to Traffic Committee Meting 2017

20. SUBJECT: **WORKS IN PROGRESS – JULY 2017**

FROM: **ACTING DIRECTOR INFRASTRUCTURE**

Mark Dalzell

RECOMMENDATION:

That the report on Works in Progress for July 2017 be received.

BACKGROUND:

This report is provided as an update on the capital works and works in progress currently being undertaken by Council.

COMMENT

The current status of the Capital Works program is as follows:

Plant and Fleet

Purchases still to be completed include:

- Jetpatcher. A separate report reading the purchase of this plant item is included in Council's business paper;
- Grader. A separate report reading the purchase of this plant item is included in Council's business paper;
- Small garbage compactor. The purchase of this item shall be carried over to 2017/18 and may be dependent on current investigations into recycling and waste collection in the urban area;
- Five utes including the Ranger's vehicle; and
- Air conditioning for workshop.

Council has convened an internal Plant committee to review the current plant and fleet register and determine a plant replacement program for future years. The Plant committee is also looking at any rationalisation of plant that may be warranted. This review shall include the information provided from the service reviews and discussions with staff.

Road Construction Work – Rural Area

The following projects have been completed or have commenced and are continuing in the rural area:

- Moonie Swamp Road – This work has been completed;
- Woodbury Road – Reconstruction of Woodberry Road from the intersection with the Riverina Highway to Box Creek has been completed. Work on the second half of the project shall be undertaken in 2017/18;

- Warwillah Road – Gravel re-sheeting works shall be completed by the end of July 2017; and

- Wanganella – Moulamein Road seal back to gravel project has ben completed.

Work to be undertaken in July as part of finalising the 2016/17 program includes:

- Commence re-gravel works along Moonie Swamp Road.

Road Construction Works – Urban Area

The following projects have been completed or have commenced and are continuing in the urban area:

- Reconstruction of Hetherington Street between Packenham Street and Carew Street is 70% complete and shall continue throughout

- Reconstruction of the Cobb Highway near the Ochtertyre Street roundabout has been completed on behalf of the RMS.

In addition to works along Barham Road the following projects have been completed or have commenced and are continuing in the urban area:

- Construction and sealing of Hetherington Street, between Packenham Street and Carew Street.

Work to be undertaken as part of the 2016/17 program includes:

- Continuation of Hetherington Street reconstruction;

- Continued heavy patching and kerb and gutter replacements within the urban area.

Resealing

Tenders for the new three year resealing contract are current being advertised and shall close on 25 July 2017. It is anticipated that a report shall be presented to Council's August meeting.

Village Landscaping Projects – Conargo

Landscaping works

Village Landscaping Projects – Blighty

Landscape works at Blighty have been completed.

Work on the 20 Million trees project in the Blighty area has commenced with slashing of the tree planting areas having been completed.

Blighty Netball Courts

Works at the Blighty Netball Courts have been completed to allow competition play to recommence on the courts. Re-surfacing with acrylic paint shall occur in September/October 2017.

Urban Footpath and Kerb and Gutter

Work on the reconstruction of the kerb and gutter and installation of footpath along Sloane Street, between Crispe Street and Junction Street, is approximately 50% complete and shall continue throughout July 2017.

Resource Recovery Centre - Weighbridge

Council staff shall undertake an open tender process for the supply and installation of the weighbridge and associated software. It is anticipated that the tenders shall be advertised shortly. This shall allow for completion within this financial year. Council staff are currently finalizing the tender documents for this project.

Trunk Main to New Reservoir

ADM Structures have continued work along the trunk main with all pipework and underbores having been completed.

Water Main Augmentation

Council staff have renewed approximately 270 metres of 150mm watermain along Calimo Street as part of the Barham Road reconstruction works.

BUDGETARY IMPLICATIONS:

Works are funded through the 2016/17 Operational Plan or from grant funding.

POLICY IMPLICATIONS:

Nil.

LEGISLATIVE IMPLICATIONS:

Nil.

RISK ASSESSMENT:

There are no risks associated with this matter.

ATTACHMENTS:

There are no attachments to this report.

21. SUBJECT: CONFIDENTIAL REPORTS

FROM: GENERAL MANAGER
Adam McSwain

Section 10A(4) of the Local Government Act provides as follows:-

A council, or committee of a council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is close to the public, as to whether that part of the meeting should be closed.

RECOMMENDATION:

That the Council consider the following reports while the meeting is closed to the public as it contains information that is considered confidential pursuant to Section 10A (2) (a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

10A(2) (a) personnel matters concerning particular individuals (other than Councillors)

On balance, the public interest in preserving confidentiality of these matters outweighs the public interest in openness and transparency of Council decision making as public disclosure of the information at this stage may adversely affect those proposed activities.