



**Edward  
River**  
COUNCIL

**I hereby give notice that an Ordinary Meeting of Council will be held on:**

**Date: Thursday, 16 August 2018**  
**Time: 9.00am**  
**Location: Council Chamber 180 Cressy Street  
Deniliquin**

# **BUSINESS PAPER**

**Ordinary Council Meeting**

**16 August 2018**

**Adam McSwain  
General Manager**



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Ordinary Council Meeting - 19 July 2018



Edward  
River  
COUNCIL

# **MINUTES**

**Ordinary Council Meeting**

**19 July 2018**

**MINUTES OF EDWARD RIVER COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER 180 CRESSY STREET DENILIQUIN  
ON THURSDAY, 19 JULY 2018 AT 9.00AM**

**PRESENT:** Cr Norm Brennan (Mayor), Cr Pat Fogarty (Deputy Mayor), Cr Peta Betts, Cr Marg Bull, Cr Peter McCrabb, Cr Nick Metcalfe, Cr Mac Wallace

**IN ATTENDANCE:** Adam McSwain (General Manager), Caroline Wallis (Director Corporate Services), Oliver McNulty (Director Infrastructure), Julie Rogers (Manager Environmental Development) 9.20am, Michelle Cobb (Manager tourism & Economic Development) 9.21am.

**GALLERY:** One

**ACKNOWLEDGEMENT OF COUNTRY**

**STATEMENT OF PURPOSE**

**2018/143 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

**RESOLUTION**

Moved: Cr Wallace

Seconded: Cr McCrabb

That the apologies for the non-attendance from Councillor Hall and Councillor Norm McAllister be accepted.

**CARRIED**

**2018/144 DISCLOSURE OF INTEREST**

Councillor Peta Betts declared an interest in item 16.1.

Moved: Cr McCrabb

Seconded: Cr Fogarty

That a late report be accepted into Confidential Business – General Manager Performance Agreement – 2018/19.

**CARRIED**

**2018/145 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

**RESOLUTION**

Moved: Cr Betts

Seconded: Cr Bull

That the minutes of the Ordinary Council Meeting held on 21 June 2018, the Extraordinary Council Meeting held on 28 June 2018 and the Extraordinary Council Meeting held on 4 July 2018 be confirmed.

**CARRIED**

**REPORTS FROM OFFICERS**

**2018/146 MAYOR AND GENERAL MANAGER MEETINGS**

**RESOLUTION**

Moved: Cr Fogarty

Seconded: Cr Betts

That Council note the Mayor and General Manager meetings for June 2018.

**CARRIED**

**2018/147 RESOLUTIONS OF COUNCIL**

**RESOLUTION**

Moved: Cr Fogarty

Seconded: Cr McCrabb

That Council note the information in the Resolutions of Council July 2018 update.

**CARRIED**

**2018/148 FRIENDS OF THE PEACOCKS**

**RESOLUTION**

Moved: Cr Fogarty

Seconded: Cr Betts

That Council:

1. accept the offer of Steph Cattanach to rehome the one Guinea Fowl and one Gold Chinese Pheasant;
2. thank the members of the committee and note that the committee will now cease.

**CARRIED**



**2018/149 INVESTMENT REPORT 30 JUNE 2018****RESOLUTION**

Moved: Cr McCrabb

Seconded: Cr Metcalfe

That Council:

1. Note and receive the Report on Investments totaling \$44,366,898 inclusive of cash at bank for day-to-day operations;
2. Note that actual interest received for the month of June 2018 was \$359,030.
3. Note that accrued interest earned to 30 June 2018 but not yet received was \$337,559.

**CARRIED**

**2018/150 FEES AND CHARGES 2018-2019****RESOLUTION**

Moved: Cr Betts

Seconded: Cr Wallace

That Council resolves to put on public exhibition for a minimum of 28 days, the Fees and Charges for 2018-2019 with the following amendments:

- (a) The addition of a Property Card fee of \$25.95
- (b) The addition of "units of measure" to the waste fees and charges to clarify the charges (note, no changes to the charges are required)
- (c) Set the Memorial Rose Garden perpetual lease fee at \$1,096.
- (d) Replace section 149 planning certificates with section 10.7 planning certificates

**CARRIED**

**2018/151 UPDATE TECHNOLOGY ONE PROJECT IMPLEMENTATION****RESOLUTION**

Moved: Cr Fogarty

Seconded: Cr McCrabb

That the report outlining progress of the Technology One System reimplementation is received and noted for information.

Councillors asked that all team members be congratulated on the effort thus far.

**CARRIED**

**2018/152 REVIEW AND UPDATE OF DELEGATIONS OF AUTHORITY****RESOLUTION**

Moved: Cr Fogarty

Seconded: Cr Bull

That Council endorse the reviewed and updated Delegations of Authority from the General Manager to Staff.

**CARRIED**

**2018/153 MEMORANDUM OF UNDERSTANDING WITH THE DENI UTE MUSTER****RESOLUTION**

Moved: Cr Meltcalfe

Seconded: Cr Fogarty

That Council

1. Enter into a three-year Memorandum of Understanding with the Deni Ute Muster

**CARRIED**

**2018/154 EDWARD RIVER COUNCIL ADVOCACY STRATEGY****RESOLUTION**

Moved: Cr Betts

Seconded: Cr Bull

That following a 28 day exhibition process and no submissions being received, Council

1. Adopts the Edward River Council Advocacy Strategy
2. The General Manager and Mayor undertake a program of advocacy in the lead up to the 2019 NSW State Election to highlight key priorities for the Edward River region

**CARRIED**

**2018/155 CONARGO HALL COMMITTEE INCORPORATION**

Councillor Bull declared an interest and left the Chambers at 9.36am

**RECOMMENDATION**

That Council:

1. Agrees to the request of the Conargo Memorial Hall and Recreation Ground Committee to change its status from a Section 355 Committee of Council to an incorporated body,
2. Develops a formal agreement with the newly incorporated group to ensure that each part to the agreement understands and adheres to their roles and responsibilities,
3. Reviews the agreement with 12 months to ensure it remains relevant and the facility is being managed appropriately.

**RESOLUTION**

Moved: Cr Wallace

Seconded: Cr Metcalfe

That Council work with the Conargo Memorial Hall and Recreation Ground Committee and explore the opportunity to change its status from a Section 355 Committee of Council to an Incorporated Body.

**CARRIED**

Councillor Bull returned to the Chambers at 9.48am

**2018/156 OPEN AND PUBLIC SPACE STRATEGIC WORKING GROUP MINUTES****RESOLUTION**

Moved: Cr McCrabb

Seconded: Cr Fogarty

That Council note the minutes from the meeting of the Open and Public Spaces Strategic Working Group held on 21 June 2018.

**CARRIED**

**2018/157 DRAFT MANAGEMENT OF FERAL AND/OR INFANT COMPANION ANIMALS  
POLICY**

**RESOLUTION**

Moved: Cr Fogarty

Seconded: Cr Betts

That Council:

1. Place the draft Management of Feral and/or Infant Companion Animals Policy on exhibition for a minimum period of 28 days; and
2. Receive a report on the outcome of the exhibition of the draft Management of Feral and/or Infant Companion Animals Policy.

**CARRIED**

**2018/158 DEVELOPMENT APPLICATION 26/18 - DEMOLITION OF EXISTING NETBALL/TENNIS CLUBROOMS AND THE INSTALLATION OF A NEW NETBALL/TENNIS FUNCTION CENTRE AND CHANGEROOMS.**

**RESOLUTION/S**

Moved: Cr Wallace

Seconded: Cr Bull

That Council: -

1. Approve development application 26/18 for the demolition of the existing netball/tennis clubrooms and the installation of a new netball/tennis function centre and changerooms, on Lot 72 DP756319 (Crown Reserve 88854), Riverina Highway, Blighty dated 30 May 2018 as shown on plan numbered DA26/18 #1 to 4 inclusive and described in details accompanying the development application in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979.
2. Approves development application 26/18 as the development is appropriate on the site given the existing character of the area, and the development will have no significant adverse impacts on the natural or built environments. Community views on this development application were not required to be considered as public exhibition of the application was undertaken and no submissions were received.
3. Impose the following conditions on development application 26/18:

**CONDITIONS OF CONSENT:**

**1. General / Miscellaneous**

- 1.1 The development shall take place in accordance with the approved plans and documentation, including any notations marked by Council thereon, as referenced in Schedule 1 - List of approved plans attached to DA No. 26/18, and the conditions of consent.  
Reason: To clarify the extent of the consent.
- 1.2 An application for a Construction Certificate is to be submitted to and approved by Council or an accredited Private Certifier prior to any building work commencing. The construction certificate plans are to be consistent with the approved development consent and shall include detailed plans and specifications to demonstrate compliance with the provisions of the National Construction Code Volume 1, 2017 - Building Code of Australia (BCA).  
Reason: Prescribed condition under the Environmental Planning and Assessment Act and Regulations.
- 1.3 The essential fire safety measures as per the attached schedule, or as otherwise determined by the Principal Certifying Authority upon assessment of the Construction Certificate, are to be installed in or on the site of the proposed building to comply with the requirements of the National Construction Code Volume 1 - Building Code of Australia 2017.  
  
Prior to the issue of an occupation certificate the owner must cause the Council to be given a fire safety certificate in relation to each essential fire safety measure. The fire safety certificate is to state in relation to each essential fire safety measure implemented in the building or on the land on which the building is situated:  
  
a) that the measure has been assessed by a person (chosen by the owner of the building) who is properly qualified to do so and  
b) that at the date of assessment of the measure was found to be capable of functioning to at least the minimum standard required by the schedule attached to the Construction

Certificate.

Note: The owner is responsible for maintenance of the essential fire safety measure for the life of the structure. Annual Fire Safety Statements must be submitted to Council within each twelve-month period from the date of the initial fire safety statement certifying the maintenance standard of the essential fire safety measure installed on the property.

Reason: This is a requirement of Clause 153 of the Environmental Planning & Assessment Regulations.

1.4 No trees are to be removed unless:

- (i) The individual trees or area to be cleared have been delineated on the approved plans; or
- (ii) Removal is required to comply with any other condition of consent in relation to matters such as servicing or firebreaks.

Reason: To clarify the extent of vegetation removal permissible with this consent.

1.5 For the purposes of safety and preventing obstruction, all vehicles being loaded and/or unloaded are to stand wholly within the site.

Reason: To ensure obstruction of roads does not occur.

1.6 All internal fit out of the food premises and associated equipment must be constructed to comply with Australian / New Zealand Food Standards Code Standard 3.2.3 – Food Premises and Equipment and AS 4674-2004 Construction & fit out of food premises. The ongoing operation and maintenance of the food premises must be carried out in accordance with the requirements of the Food Act 2008 & Regulations there under and the Food Standards Code.

Reason: To provide for compliance with the requirements of the Food Act 2008 & Regulations thereunder.

1.7 All stormwater from the roof of the proposed buildings, including the overflow from any rainwater tank, if any, shall be discharged by piping a minimum of 6.0m clear of any dwelling footings, 6.0m clear of the septic tank / AWTS tank and wastewater disposal area, and 3.0m clear of any outbuildings and the property boundaries.

Reason: To ensure adequate disposal of stormwater in a manner that will not affect the footings of the building and will not cause a nuisance to neighbouring properties or affect the on-site wastewater disposal system.

1.8 The plumber and drainer carrying out the work must lodge a “Notice of Work” with Council a minimum of two days prior to commencing work.

Reason: To comply with the Plumbing and Drainage Act 2011.

## 2. Prior to commencement of works

2.1 The erection of the building the subject of this development consent MUST not be commenced until:

- (a) detailed plans/specifications of the building have been endorsed with a construction certificate by:
  - (i) the Council, or
  - (ii) an accredited certifier, and
- (b) the person having the benefit of the development consent:
  - (i) has appointed a principal certifying authority, and
  - (ii) has notified the Council of the appointment, and
- (c) the person having the benefit of the development consent has lodged a notice of commencement form with Council. This is to be lodged at least two days prior to commencing the building work.

Reason: These are requirements of the Environmental Planning and Assessment Act and associated Regulations.

- 2.2 Prior to any works being undertaken in the road reserve a road opening permit is to be obtained from Council.

Reason: To ensure compliance with the Roads Act, which requires the road authority to give permission for an activity within the road reserve.

- 2.3 Prior to any works being undertaken in the road reserve a road opening permit is to be obtained from Council.

Reason: To ensure compliance with the Roads Act, which requires the road authority to give permission for an activity within the road reserve.

- 2.4 Prior to the commencement of works, the principal contractor is to ensure that the site has been appropriately protected and secured by a fence or hoarding to prevent access from the street and to prevent the possibility of any unauthorised access in accordance with WorkCover requirements.

Reason: To protect the safety of the public by restricting unauthorised access to the land.

- 2.5 Prior to the commencement of any site works appropriate erosion and sediment control measures are to be implemented to prevent any sediment from leaving the site, these measures are to be maintained during the construction phase and can only be removed once appropriate stabilization has been completed.

Reason: To prevent water pollution and protect the amenity of the adjoining area, and to comply with the Protection of the Environment Operations Act 1997.

- 2.6 All plumbing and drainage work shall be carried out in accordance with the requirements of AS3500 National Plumbing and Drainage Code, the Plumbing and Drainage Act 2011, the Plumbing and Drainage Regulation, 2012 and the Local Government (General) Regulation 2005.

All plumbing and drainage work is to be carried out by a NSW licensed Plumber and Drainer.

Reason: To ensure compliance with the requirements of the relevant legislation.

### 3. During construction

- 3.1 The structure(s) are to comply with the relevant requirements of the Building Code of Australia and the Environmental Planning and Assessment Act 1979.

Reason: This is a prescribed condition of the Environmental Planning & Assessment Act 1979 to ensure compliance with the Building Code of Australia.

- 3.2 **The following inspections are required for 48 hours notice is to be given to Council or an accredited certifier to enable an inspection to be conducted.**

- a) at the commencement of building work, and
- b) after excavation for and prior to the placement of, any footings, and
- c) prior to pouring any in-situ reinforced concrete building element , and
- d) prior to covering of the frame work for any floor, wall, roof or other building element
- e) Prior to covering all hot and cold water plumbing and sanitary plumbing and drainage.
- f) prior to waterproofing in any wet areas, and
- g) prior to covering any stormwater drainage connections, and
- h) after building work has been completed and prior to any occupation certificate being issued in relation to the approval.

**Please note that failure to comply with this condition may result in the Occupation Certificate not being granted.**

Reason: To ensure compliance with the Environmental Planning and Assessment Act, 1979

& associated Regulation and Council requirements.

- 3.3 The builder / developer is to provide on-site waste bins for waste materials generated during construction and a bin with a tight-fitting lid for food scraps or they are to remove waste from the site to an EPA approved waste depot on a daily basis.

Reason: To protect public health and protect the amenity of the area.

- 3.4 The hours of operation for demolition or building works on the site shall be limited to the daylight hours, between 7.00am and 6.00pm Monday to Friday inclusive, 8.00am and 5.00pm Saturdays. No work shall be carried out on Sundays and Public Holidays without the prior written consent of the Council.

Reason: To ensure compliance with the requirements of the Protection of the Environment Operations Act 1997 and Regulations.

- 3.5 Any spoil deposited on public roads during the cartage of materials from or to the site shall be removed on the same day. The cartage of spoil shall cease, as directed by Council, if the Council determines that excessive deposition of spoil onto the road is taking place.

Reason: To ensure erosion control measures have been implemented.

- 3.6 All excavations and backfilling associated with the erection or demolition of a building must be executed safely and in accordance with appropriate professional standards.

All excavations associated with the erection or demolition of a building must be properly guarded and protected to prevent them from being dangerous to life or property.

Reason: This is a prescribed condition of the Environmental Planning and Assessment Regulation 2000.

- 3.7 Any waste or excavated material removed from the site is to be taken to an authorised site for disposal. No fill is to be deposited on other land without the prior consent of Council.

Reason: To ensure the responsible disposal of surplus landfill.

- 3.8 If the building / demolition work involves the removal of material suspected of containing asbestos all waste shall be removed strictly in accordance with the requirements of Chapter 8 of the NSW Work Health & Safety Regulations 2011. If this involves more than 10m<sup>2</sup> of waste this shall be by a NSW licensed asbestos removal contractor. All waste containing asbestos shall be disposed of at Council's EPA approved landfill depot or other facility at which asbestos waste can be lawfully disposed. A minimum of 24 hours notice is to be given to the landfill operator (PH: 0418 572 167).

A copy of the tip disposal dockets for asbestos waste generated during the course of the demolition work is to be provided to Council's Environmental Services Department prior to the issue of an occupation certificate for the work.

**1. Note: WasteLocate**

**2.** *The EPA has introduced WasteLocate, an online reporting tool that is required for the movement of any load over 100kg of asbestos waste, or 10m<sup>2</sup> or more of asbestos sheeting within NSW. It's similar in many ways to tracking parcels in the post. Transporters are required to register with WasteLocate and report movements of asbestos from the point of generation to the place of disposal, including disposal at Council's waste facilities. Transporters must scan the QR2id plate at Council's Waste Disposal Depot with their mobile device to complete the process at the point of disposal. The EPA recently wrote to all companies and individuals licensed to carry out asbestos demolition or removal, reminding them of their obligations to report movements of asbestos. WasteLocate can be found as follows: <https://wastelocate.epa.nsw.gov.au> (See attached copy of information from the NSW EPA)*

Reason: To comply with the requirements of NSW WorkCover and EPA with respect to safe handling & disposal of asbestos waste in order to protect the health of the public.



- 3.9 If the work involved in the erection or demolition of a building:
- (i) is likely to cause pedestrian or vehicular traffic in a public place to be obstructed or rendered inconvenient, or
  - (ii) involves the enclosure of a public place, a hoarding or fence must be erected between the work site and the public place.

If necessary, an awning / fence is to be erected, sufficient to prevent any substance from, or in connection with, the work falling into the public place.

The work site must be kept lit between sunset and sunrise if it is likely to be hazardous to persons in the public place.

Any such hoarding, fence or awning is to be removed when the work has been completed.

Reason: This is a prescribed condition of the Environmental Planning and Assessment Act 1979.

- 3.10 A sign must be erected in a prominent position on any work site on which work involved in the erection or demolition of a building is being carried out:
- (i) Showing the name, address and telephone number of the principal certifying authority for the work, and
  - (ii) Showing the name for the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
  - (iii) stating that unauthorised entry to the work site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work had been completed.

Reason: This is a prescribed condition of the Environmental Planning and Assessment Act 1979.

- 3.11 Toilet facilities are to be provided, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out, at the rate of one toilet for every 20 persons or part of 20 persons employed at the site.

The provision of toilet facilities in accordance with this condition must be completed before the commencement of construction works.

Reason: This is a prescribed condition of the Environmental Planning and Assessment Act 1979.

- 3.12 All work to demolish the existing netball/tennis clubrooms shall be carried out in accordance with the AS 2601-2001 Demolition of structures and the requirements of NSW Workcover.
- Reason: To provide for the safe demolition of the structure.

- 3.13 An inspection must be undertaken by Council prior to the covering of the works specified below:

- a. sanitary plumbing and drainage
- b. water supply plumbing
- c. completion of all plumbing and drainage works
- d. All stormwater drainage works

Please note that Council requires a minimum of 24 hours-notice to undertake the inspection.

Please quote the s68 application number and property description to assist in booking your inspection.

#### 4. Prior to occupation certificate

- 4.1 Use of the site for the proposed development shall not take place until all conditions required prior to commencement of work for this approval have been satisfied.

Reason: To ensure compliance to all requirements.

- 4.2 The use of the building is not to commence until such time as an "Occupation Certificate" is issued by Council / the Principal Certifying Authority responsible for the work.

Reason: This is a requirement of the Environmental Planning and Assessment Act 1979.

- 4.3 Prior to the issue of a Final Occupation Certificate any damage to kerb and gutter, road surfaces, infrastructure or landscaping outside of the property boundary that is a result of the proposed work, must be reinstated at total cost to the person having the benefit of the consent and to the satisfaction of Edward River Council.

Reason: To ensure that all Council assets located outside the property boundaries are maintained.

- 4.4 Adjustments to the public utilities necessitated by the development shall be completed prior to occupation of the development and in accordance with the requirements of the relevant authority, all at no cost to Council.

Reason: To provide for co-ordinated alterations of services located in footpath.

**CARRIED**

In Favour: Crs Norm Brennan, Pat Fogarty, Peta Betts, Marg Bull, Peter McCrabb, Nick Metcalfe and Mac Wallace

Against: Nil

**CARRIED 7/0**

### 2018/159 ENVIRONMENTAL SERVICES REPORT (JUNE 2018)

#### RESOLUTION

Moved: Cr Betts

Seconded: Cr McCrabb

That Council notes the Environmental Services report for June 2018.

**CARRIED**

**2018/160 ELDERS SHEEP EXPO 2018 - SPECIAL EVENT****RESOLUTION**

Moved: Cr Metcalfe

Seconded: Cr McCrabb

That Council note the Elders Sheep Expo 2018 Special Event Application with the following conditions:

1. Exhibitors and staff to park at the Edward River oval to avoid parking issues for non-event traffic.
2. All trucks that to be unloaded must marshal at the Edward River Oval and one truck at a time is to enter the closed portion of Napier Street. Once the truck has been unloaded and exits Napier Street, the next truck can enter.
3. Sheep to be unloaded and all trucks to be in parking area by event commencement time
4. Fencing to be erected on the boundary of the Crossing Café to prevent stock from escaping the grassed area.
5. No exhibitors are to be set up within the closed road area. This is for stock only.

**CARRIED**

**2018/161 DEVELOPMENT APPLICATION 27/18 - REMOVAL OF AVIARY AND CONSTRUCTION OF SHED (WARING GARDENS)****RESOLUTION/S**

Moved: Cr Metcalfe

Seconded: Cr Fogarty

That Council: -

1. Approve development application 27/18 for the removal of the aviary and construction of a shed, on Lot 1 DP34649, 266-312 Cressy Street (Waring Gardens – Crown Reserve 550028), Deniliquin dated 6 June 2018 as shown on plan numbered DA27/18 # 1-3 inclusive and described in the details accompanying the development application in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979.
2. Approves development application 27/18 as the development will have no significant adverse impacts on the natural or built environments. Community views on this development application were not required to be considered as public exhibition of the application was undertaken and no submissions were received.
3. Impose the following conditions on development application 27/18:

**CONDITIONS OF CONSENT:****1. General / Miscellaneous**

- 1.1 The development shall take place in accordance with the approved plans and documentation, including any notations marked by Council thereon, as referenced in Schedule 1 - List of approved plans attached to DA No. 27/18, and the conditions of consent.
  - (i) Reason: To clarify the extent of the consent.
- 1.2 An application for a Construction Certificate is to be submitted to and approved by Council or an accredited Private Certifier prior to any building work commencing. The construction certificate plans are to be consistent with the approved development consent and shall include detailed plans and specifications to demonstrate compliance with the provisions of the National Construction Code Volume 1, 2017 - Building Code of Australia (BCA).

Reason: Prescribed condition under the Environmental Planning and Assessment Act and Regulations.
- 1.3 The essential fire safety measures as per the attached schedule, or as otherwise determined by the Principal Certifying Authority upon assessment of the Construction Certificate, are to be installed in or on the site of the proposed building to comply with the requirements of the National Construction Code Volume 1 - Building Code of Australia 2017.

Prior to the issue of an occupation certificate the owner must cause the Council to be given a fire safety certificate in relation to each essential fire safety measure. The fire safety certificate is to state in relation to each essential fire safety measure implemented in the building or on the land on which the building is situated:

a) that the measure has been assessed by a person (chosen by the owner of the building) who is properly qualified to do so and

b) that at the date of assessment of the measure was found to be capable of functioning to at least the minimum standard required by the schedule attached to the Construction Certificate.

Note: The owner is responsible for maintenance of the essential fire safety measure for the life of the structure. Annual Fire Safety Statements must be submitted to Council within each twelve-month period from the date of the initial fire safety statement certifying the maintenance standard of the essential fire safety measure installed on the property.

Reason: This is a requirement of Clause 153 of the Environmental Planning & Assessment Regulations.

1.4 No plants or trees are to be removed unless:

- (i) The individual trees or area to be cleared have been delineated on the approved plans; or
- (ii) Removal is required to comply with any other condition of consent in relation to matters such as servicing or firebreaks.

Reason: To clarify the extent of vegetation removal permissible with this consent.

1.5 All stormwater from the roof of the proposed building, including the overflow from the required rainwater tank, shall be discharged by piping to the on-site lagoon.

Reason: To ensure adequate disposal of stormwater on site in a manner that is not going to cause damage to the building footings.

1.6 The proposed new skillion shed is to be colourbond "Gully" in colour on all of the external surfaces on the shed.

Reason: To comply with the requirements of Council's Heritage Advisor.

## 2. Prior to commencement of works

2.1 The erection of the building the subject of this development consent MUST not be commenced until:

- (a) detailed plans/specifications of the building have been endorsed with a construction certificate by:
  - (i) the Council, or
  - (ii) an accredited certifier, and
- (b) the person having the benefit of the development consent:
  - (i) has appointed a principal certifying authority, and
  - (ii) has notified the Council of the appointment, and
- (c) the person having the benefit of the development consent has lodged a notice of commencement form with Council. This is to be lodged at least two days prior to commencing the building work.

Reason: These are requirements of the Environmental Planning and Assessment Act and associated Regulations.

2.2 Prior to the commencement of works, the principal contractor is to ensure that the site has been appropriately protected and secured by a fence or hoarding to prevent access from the street and to prevent the possibility of any unauthorised access in accordance with WorkCover requirements.

Reason: To protect the safety of the public by restricting unauthorised access to the land.

2.3 Prior to the commencement of any site works appropriate erosion and sediment control measures are to be implemented to prevent any sediment from leaving the site, these measures are to be maintained during the construction phase and can only be removed once appropriate stabilization has been completed.

Reason: To prevent water pollution and protect the amenity of the adjoining area, and to comply with the Protection of the Environment Operations Act 1997.

## 3. During construction

- 3.1 The structure(s) are to comply with the relevant requirements of the Building Code of Australia and the Environmental Planning and Assessment Act 1979.

Reason: This is a prescribed condition of the Environmental Planning & Assessment Act 1979 to ensure compliance with the Building Code of Australia.

- 3.2 **Council has been appointed the Principal Certifying Authority for the work. 48 hours notice prior shall be given to Council requesting that the following inspections being conducted:**

- a) at the commencement of building work, and
- b) prior to pouring any in-situ reinforced concrete building element, and
- c) after building work has been completed and prior to any occupation certificate being issued in relation to the approval.

**Please note that failure to comply with this condition may result in the Occupation Certificate not being granted.**

Reason: To ensure compliance with the Environmental Planning and Assessment Act 1979 and associated Regulations.

- 3.3 The builder / developer is to provide on-site waste bins for waste materials generated during construction and a bin with a tight-fitting lid for food scraps or they are to remove waste from the site to an EPA approved waste depot on a daily basis.

Reason: To protect public health and protect the amenity of the area.

- 3.4 The hours of operation for demolition or building works on the site shall be limited to the daylight hours, between 7.00am and 6.00pm Monday to Friday inclusive, 8.00am and 5.00pm Saturdays. No work shall be carried out on Sundays and Public Holidays without the prior written consent of the Council.

Reason: To ensure compliance with the requirements of the Protection of the Environment Operations Act 1997 and Regulations.

- 3.5 Any spoil deposited on public roads during the cartage of materials from or to the site shall be removed on the same day. The cartage of spoil shall cease, as directed by Council, if the Council determines that excessive deposition of spoil onto the road is taking place.

Reason: To ensure erosion control measures have been implemented.

- 3.6 All excavations and backfilling associated with the erection or demolition of a building must be executed safely and in accordance with appropriate professional standards.

All excavations associated with the erection or demolition of a building must be properly guarded and protected to prevent them from being dangerous to life or property.

Reason: This is a prescribed condition of the Environmental Planning and Assessment Regulation 2000.

- 3.7 If the work involved in the erection or demolition of a building:
- (i) is likely to cause pedestrian or vehicular traffic in a public place to be obstructed or rendered inconvenient, or
  - (ii) involves the enclosure of a public place, a hoarding or fence must be erected between the work site and the public place.

If necessary, an awning / fence is to be erected, sufficient to prevent any substance from, or in connection with, the work falling into the public place.

The work site must be kept lit between sunset and sunrise if it is likely to be hazardous to

persons in the public place.

Any such hoarding, fence or awning is to be removed when the work has been completed.

Reason: This is a prescribed condition of the Environmental Planning and Assessment Act 1979.

3.8 A sign must be erected in a prominent position on any work site on which work involved in the erection or demolition of a building is being carried out:

- (i) Showing the name, address and telephone number of the principal certifying authority for the work, and
- (ii) Showing the name for the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
- (iii) stating that unauthorised entry to the work site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work had been completed.

Reason: This is a prescribed condition of the Environmental Planning and Assessment Act 1979.

3.9 All work to demolish the existing sheds and aviary shall be carried out in accordance with the AS 2601-2001 Demolition of structures and the requirements of NSW Workcover.

Reason: To provide for the safe demolition of the structure.

#### **4. Prior to occupation**

4.1 Use of the site for the proposed development shall not take place until all conditions required prior to commencement of work for this approval have been satisfied.

Reason: To ensure compliance to all requirements.

4.2 The use of the building is not to commence until such time as an "Occupation Certificate" is issued by Council / the Principal Certifying Authority responsible for the work.

Reason: This is a requirement of the Environmental Planning and Assessment Act 1979.

**CARRIED**

In Favour: Crs Norm Brennan, Pat Fogarty, Peta Betts, Marg Bull, Peter McCrabb, Nick Metcalfe and Mac Wallace

Against: Nil

**CARRIED 7/0**

**2018/162 ALCOHOL FREE ZONES****RESOLUTION**

Moved: Cr Wallace

Seconded: Cr McCrabb

That Council:

1. Prepare a proposal for the re-establishment of an alcohol free zone within the area outlined in blue in Attachment 1 of this report titled 'Proposed AFZ 2018-2022' in accordance with section 644 of the Local Government Act;
2. Undertake public consultation of the proposal to establish the alcohol free zone within the area outlined in blue in attachment 1 of this report titled 'Proposed AFZ 2018-2022' in accordance with section 644A of the Local Government Act and the "Ministerial Guidelines on Alcohol Free Zones" (February 2009); and
3. Upon completion of this public consultation, consider a further report on the proposal to establish the alcohol free zone.

**CARRIED**

**2018/163 SALE AND DEVELOPMENT FORMER COUNCIL DEPOT 143-147 HARDINGE STREET DENILIQUN****RESOLUTION**

Moved: Cr Fogarty

Seconded: Cr Wallace

That Council

1. Determine that the former Council Depot (South Depot) at 143-147 Hardinge Street, Deniliquin, Lot 261 DP634603 is surplus to Council requirements and approve the sale of this land
2. Allocate a budget of approximately \$50,000 from the Infrastructure Reserve to undertake soil and contamination investigations at 143-147 Hardinge Street, Deniliquin on both Lot 261 DP634603 and Lot 27 DP756325
3. Once site rectification works are complete, approve an Expression of Interest process for the sale of Lot 261 DP634603 that places a focus on supporting business expansion, job creation and economic development as the preferred outcome
4. Approve that upon completion of sale of the property, all costs associated with the above investigations will be reallocated to the Infrastructure Reserve
5. Note that the sale won't be finalised until all Council required equipment and shedding is removed from the site
6. Note that Lot 27 DP756325 is Crown Land leased by Council and as such won't be included as part of the land sale
7. Note that the relocation of sheds at the back of the site used by local service groups will need to be relocated to a suitable site and that the costs to do this will be funded through the proceeds from the sale of the land

**CARRIED**



**2018/164 FREE WASTE WEEKENDS - EDWARD RIVER LANDFILL****RESOLUTION**

Moved: Cr McCrabb

Seconded: Cr Metcalfe

That Council:

1. Approve the Free Waste Disposal weekends at the Deniliquin Landfill to take place on the following dates during the 2018/19 financial year: 27 & 28 October 2018, 5 & 6 January 2019, 6 & 7 April 2019 and 15 & 16 June 2019
2. On the Free Waste Disposal weekends that waste does not include tyres, commercial waste, construction and/or demolition waste.

**CARRIED**

**2018/165 STRONGER COMMUNITIES FUND - MAJOR PROJECTS PROGRAM AND THE STRONGER COUNTRY COMMUNITIES PROGRAM - JULY PROGRESS REPORT****RESOLUTION**

Moved: Cr Betts

Seconded: Cr Bull

That Council note the Stronger Communities Fund- Major Projects Program and the Stronger Country Communities Program- Progress Report for July 2018

**CARRIED**

**2018/166 PROCUREMENT POLICY****RESOLUTION**

Moved: Cr McCrabb

Seconded: Cr Fogarty

That Council resolves to adopt the Procurement Policy

**CARRIED**

Standing Orders were suspended at 10.45am. Councillors, staff and gallery left the Chambers for 15 minutes.

## **2018/167 CONFIDENTIAL MATTERS**

### **RESOLUTION**

Moved: Cr Metcalfe

Seconded: Cr Fogarty

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

#### **16.1 Request to waive interest on overdue rates**

This matter is considered to be confidential under Section 10A(2) - b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

#### **16.2 CONTRACT 2.19.249 - DESIGN AND CONSTRUCTION OF LAGOON TO RIVER WALK**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

#### **16.3 Contract 2.19.252 - Edward River Council Flood Recovery Works**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

#### **16.4 Contract 2.19.254 - Road Reconstruction/Rehabilitation Program Works**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

#### **16.1 General Manager Performance Agreement - 2018/19**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

Council moved into Confidential at 11am and members of the gallery left the Chambers.

**CARRIED**

**2018/168 REQUEST TO WAIVE INTEREST ON OVERDUE RATES**

Councillor Betts declared an interest and left the Chambers at 11am.

**RESOLUTION**

Moved: Cr Fogarty

Seconded: Cr Metcalfe

The request to write off interest accrued on unpaid rates is approved..

**CARRIED**

Councillor Betts re-entered the Chambers at 11.06am.

**2018/169 CONTRACT 2.19.249 - DESIGN AND CONSTRUCTION OF LAGOON TO RIVER WALK****RESOLUTION**

Moved: Cr McCrabb

Seconded: Cr Metcalfe

That Council:

1. Accept the revised tender submission from Deni Sand & Soil Supplies for Contract 2.19.249 – Design and Construction of Lagoon to River Walk for the contract price of \$247,855 inclusive of GST;
2. Execute the contract documents for Contract 2.19.249 – Design and Construction of Lagoon to River Walk;
3. Negotiate with Deni Sand + Soil Supplies for the completion of the access ramps and the proposed location of the walking track access at Napier Street and at Gorman Park following completion of the design documentation for these works;
4. Negotiate with Deni Sand & Soil Supplies to complete the McLeans Beach access pathway upon completion of designs

**CARRIED**

**2018/170 CONTRACT 2.19.252 - EDWARD RIVER COUNCIL FLOOD RECOVERY WORKS****RESOLUTION**

Moved: Cr Wallace

Seconded: Cr Fogarty

That Council:

1. Not accept any tender submissions for Contract 2.19.252 – Edward River Council Flood Recovery Works, in accordance with Clause 178(1) of the *Local Government (General) Regulations*, since all submitted tender prices were greater than the grant funding for the project;
2. Authorise the General Manager to negotiate with Deni Sand and Soil Pty Ltd, with a view to entering into a contract to deliver Items 1, 3, 4, 8, 10 and 11 from the of the tender requirements at a contract price of \$626,500 + GST, in accordance with Clause 178(3)(e) of the *Local Government (General) Regulations*;

**CARRIED**

**2018/171 CONTRACT 2.19.254 - ROAD RECONSTRUCTION/REHABILITATION PROGRAM WORKS****RESOLUTION**

Moved: Cr Fogarty

Seconded: Cr Bull

That Council

1. Not Accept the tender submissions for Contract 2.19.254 – Road Reconstruction/ Rehabilitation Program, in accordance with Clause 178(1) of the *Local Government (General) Regulations*, since submitted tender price was very much greater than the grant funding for the project;
2. In accordance with Clause 178(3)(e) of the *Local Government (General) Regulations*, enter negotiations with contractors in relation to the subject matter of the tender.
3. Approve that General Manager can enter a sign contract with a single contractor or multiple contractors to ensure that the works related to in this tender are delivered.
4. In accordance with clause 178 (4)(b) of the *Local Government (General) Regulations*, Council note the reasons for following this process are;
  - (a) Due to the lack of interest from contractors in the initial tender process
  - (b) The timeframes imposed by the funding authority for the delivery of this work restrict the ability to progress through a full tender process and complete all the works

**CARRIED**

**2018/172 GENERAL MANAGER PERFORMANCE AGREEMENT - 2018/19**

**RESOLUTION**

Moved: Cr Fogarty

Seconded: Cr Wallace

That Council adopt the General Manager Performance Agreement

**CARRIED**

**2018/173 RESOLUTION**

Moved: Cr Fogarty

Seconded: Cr McCrabb

That Council moves out of Closed Council into Open Council at 11.34am

**CARRIED**

**CLOSE OF MEETING**

**The Meeting closed at 11.35am**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 August 2018.**

.....  
**CHAIRPERSON**

**6 REPORTS FROM OFFICERS****11.1 MAYOR AND GENERAL MANAGER MEETINGS****Author:** Belinda Perrett, Executive Assistant**Authoriser:** Adam McSwain, General Manager**RECOMMENDATION**

That Council note the Mayor, Councillors and General Manager meetings for July 2018.

**BACKGROUND**

The report details meetings undertaken by the Mayor, Councillors and the General Manager on behalf of Council during July 2018.

**Mayor and General Manager meetings July 2018**

<b>Date</b>	<b>Participants</b>	<b>Topic</b>	<b>Council Reps</b>
7 July	NAIDOC Week Launch	Flag raising	Mayor, General Manager
7 July	Helen Dalton	Informal Catch Up	Mayor, General Manager
13 July	RES Solar	Community Funding	Mayor, General Manager
17 July	Les Chettleburgh, Dept Premier & Cabinet	Regional Funding	General Manager
20 July	RAMJO General Managers Meeting	RAMJO	General Manager
20 July	CWA Building – Lyn Rose	CWA Building	Mayor, General Manager
21 July	Regional Tourism Awards	Awards Evening	Mayor, Deputy Mayor, Cr Peta Betts, General Manager
27 July	Navorina Nursing Home The Hon.Sussan Ley MP, Austin Evans MP	Official Opening Hunter Landale Wing	Mayor
27 July	Gary Barnes, Chris Hanger	Dept Premier & Cabinet	Mayor, General Manager
30 July	Retirement Village Project	Retirement Village	Mayor, General Manager

**ISSUE/DISCUSSION**

Nil

**STRATEGIC IMPLICATIONS**

Nil

**COMMUNITY STRATEGIC PLAN**

1.1.1 Communicate and engage with stakeholders to understand community need and undertake advocacy on important issues.

**FINANCIAL IMPLICATIONS**

Nil

**LEGISLATIVE IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil

**11.2 RESOLUTIONS OF COUNCIL****File Number:****Author:** Belinda Perrett, Executive Assistant**Authoriser:** Adam McSwain, General Manager**RECOMMENDATION**

That Council note the information in the Resolutions of Council August 2018 update.

**ACKGROUND**

The attached report details the status of open Resolutions of Council.

**ISSUE/DISCUSSION**

Monthly report to update Councillors and community members on the progress of Council Resolutions.

**STRATEGIC IMPLICATIONS**

As outlined in the status updates

**COMMUNITY STRATEGIC PLAN**

This report aligns with Outcome 5 – A community working together to achieve its potential. Particularly it supports outcome 5.3, our local government is efficient, innovative and financially sustainable

**FINANCIAL IMPLICATIONS**

Not applicable.

**LEGISLATIVE IMPLICATIONS**

Not applicable.

**ATTACHMENTS**

- 1. Council Meeting Resolutions**



## Council Meeting Resolutions July 2018

19 July 2018	Resolution	Responsibility	Status	Expected Date of Completion
148/18	Friends of the Peacocks That Council accept the offer of Steph Cattanach to rehome the one Guinea Fowl and one Gold Chinese Pheasant; thank the members of the committee and note that the committee will now cease.			10 August 2018
150/18	Fees and Charges 2018-2019 That Council resolves to put on public exhibition for a minimum of 28 days, the Fees and Charges for 2018-2019 with the following amendments: (a) The addition of a Property Card fee of \$25.95 (b) The addition of "units of measure" to the waste fees and charges to clarify the charges (note, no changes to the charges are required) (c) Set the Memorial Rose Garden perpetual lease fee at \$1,096. (d) Replace section 149 planning certificates with section 10.7 planning certificates	Director Corporate Services	On Exhibition. Report to September Council Meeting	September 2018
155/18	Conargo Hall Committee Incorporation That Council work with the Conargo Memorial Hall and Recreation Ground Committee and explore the opportunity to change its status from a Section 355 Committee of Council to an Incorporated Body.	Director Corporate Services	Draft Agreement To next workshop.	September 2018
157/18	Draft management of Feral and/or infant companion animals policy That Council: 1. Place the draft Management of Feral and/or Infant Companion Animals Policy on exhibition for a minimum period of 28 days; and 2. Receive a report on the outcome of the exhibition of the draft Management of Feral and/or Infant Companion Animals Policy.	Manager Environmental Services	On Exhibition. Report to September Council Meeting	September 2018
162/18	Alcohol Free Zones That Council:	Manager Environmental Services		

Council Meeting Resolutions July 2018

	<ol style="list-style-type: none"> <li>1. Prepare a proposal for the re-establishment of an alcohol free zone within the area outlined in blue in Attachment 1 of this report titled 'Proposed AFZ 2018-2022' in accordance with section 644 of the Local Government Act;</li> <li>2. Undertake public consultation of the proposal to establish the alcohol free zone within the area outlined in blue in attachment 1 of this report titled 'Proposed AFZ 2018-2022' in accordance with section 644A of the Local Government Act and the "Ministerial Guidelines on Alcohol Free Zones" (February 2009); and</li> <li>3. Upon completion of this public consultation, consider a further report on the proposal to establish the alcohol free zone.</li> </ol>			
<p><b>163/18</b></p>	<p>Sale and Development Former Council Depot 143-147 Hardinge Street Deniliquin                  That Council Determine that the former Council Depot (South Depot) at 143-147 Hardinge Street, Deniliquin, Lot 261 DP634603 is surplus to Council requirements and approve the sale of this land; Allocate a budget of approximately \$50,000 from the Infrastructure Reserve to undertake soil and contamination investigations at 143-147 Hardinge Street, Deniliquin on both Lot 261 DP634603 and Lot 27 DP756325; Once site rectification works are complete, approve an Expression of Interest process for the sale of Lot 261 DP634603 that places a focus on supporting business expansion, job creation and economic development as the preferred outcome; Approve that upon completion of sale of the property, all costs associated with the above investigations will be reallocated to the Infrastructure Reserve; Note that the sale won't be finalised until all Council required equipment and shedding is removed from the site; Note that Lot 27 DP756325 is Crown Land leased by Council and as such won't be included as part of the land sale; Note that the relocation of sheds at the back of the site used by local service groups will need to be relocated to a suitable site and that the costs to do this will be funded through the proceeds from the sale of the land</p>	<p>Manager Tourism &amp; Economic Development</p>	<p>Contractor Engaged to undertake soil testing.</p>	

## Council Meeting Resolutions July 2018

169/18	<p>Contract 2.19.249 – Design and Construction of Lagoon to River Walk</p> <p>That Council accept the revised tender submission from Deni Sand &amp; Soil Supplies for Contract 2.19.249 – Design and Construction of Lagoon to River Walk for the contract price of \$247,855 inclusive of GST; Execute the contract documents for Contract 2.19.249 – Design and Construction of Lagoon to River Walk; Negotiate with Deni Sand + Soil Supplies for the completion of the access ramps and the proposed location of the walking track access at Napier Street and at Gorman Park following completion of the design documentation for these works; Negotiate with Deni Sand &amp; Soil Supplies to complete the McLeans Beach access pathway upon completion of designs</p>	Director Infrastructure	Correspondence sent.	
170/18	<p>Contract 2.19.252 – Edward River Council Flood Recovery Works</p> <p>That Council not accept any tender submissions for Contract 2.19.252 – Edward River Council Flood Recovery Works, in accordance with Clause 178(1) of the <i>Local Government (General) Regulations</i>, since all submitted tender prices were greater than the grant funding for the project; Authorise the General Manager to negotiate with Deni Sand and Soil Pty Ltd, with a view to entering into a contract to deliver Items 1, 3, 4, 8, 10 and 11 from the of the tender requirements at a contract price of \$626,500 + GST, in accordance with Clause 178(3)(e) of the <i>Local Government (General) Regulations</i>;</p>	Director Infrastructure	Correspondence sent.	
171/18	<p>Contract 2.19.254 – Road Reconstruction/Rehabilitation Program Works</p> <p>That Council not accept the tender submissions for Contract 2.19.254 – Road Reconstruction/ Rehabilitation Program, in accordance with Clause 178(1) of the <i>Local Government (General) Regulations</i>, since submitted tender price was very much greater than the grant funding for the project; In accordance with Clause 178(3)(e) of the <i>Local Government (General) Regulations</i>, enter negotiations with contractors in relation to the subject matter of the tender. Approve that General Manager can enter a sign contract with a single contractor or multiple contractors to ensure that the works related to in this tender are delivered. In accordance with clause 178 (4)(b) of the <i>Local</i></p>	Director Infrastructure	Meetings scheduled.	

## Council Meeting Resolutions July 2018

	<p><i>Government (General) Regulations</i>, Council note the reasons for following this process are;</p> <p>(a) Due to the lack of interest from contractors in the initial tender process</p> <p>(b) The timeframes imposed by the funding authority for the delivery of this work restrict the ability to progress through a full tender process and complete all the works</p>			
<b>17 May 2018</b>	<b>Resolution</b>	<b>Responsibility</b>	<b>Status</b>	<b>Expected Date of Completion</b>
<b>107/18</b>	<p>That Council</p> <p>1. Adopt the Draft Edward River Council Economic Development Strategy 2018-2021</p> <p>2. Place the Draft plan on public exhibition, opening on Friday 18 May 2018 and concluding at 5pm on Sunday 17 June 2018</p>	<p>Manager Community and Economic Development</p>	<p>Report to August Council Meeting</p>	<p>August 2018</p>
<b>113/18</b>	<p>Deniliquin Ethanol Plant</p> <p>That Council:</p> <p>Approve the sale of lots two and three of the land Council hold title over in Gheringhap for \$300,000</p> <p>Approve the Mayor and General Manager signing and applying the Council seal to sell lots two and three in Gheringhap</p> <p>Recover from Dongmun the \$18,000 currently held in trust</p> <p>Do not proceed with the sale of lot one of the land in Gheringhap until 30 June 2018</p> <p>Following 30 June 2018 if the loan provided to Dongmun Greentech (inclusive of all associated costs) is not re-paid in full proceed with the sale of the remaining land in Gheringhap</p>	<p>General Manager</p>	<p>\$300k received for sale of lots 2 &amp; 3. Continuing to work with Francis, Kelly &amp; Grant.</p>	<p>August 2018</p>

## Council Meeting Resolutions July 2018

19 April 2018	Recommendation	Responsibility	Status	Expected Date of Completion
77/18	<p>That Council: Commits to a process of reviewing and updating the condition rating and valuations for all its assets as part of the 2018/19 and 2019/20 Operational Plans;</p> <p>Allocate unspent funds from the Asset Management Plan project in the 2017/18 Operational Plan to the Asset Condition Rating project as part of the 2018/19 Operational Plan; and Provides funding in the 2019/20 Operational Plans to undertake a revaluation of all of Council's assets.</p>	Director of Infrastructure	Council Asset Management Steering Committee has had its first meeting. Peak consulting continuing to work on the project to complete new asset plan for Edward River which will provide the information and data for this work/	Nov 2018
78/18	<p>That Council in line with Clause 178 of the Local Government (General) Regulation 2005:</p> <p>Decline to accept any of the tenders submitted for contract no 2.19.247 for <i>construction of Deniliquin Senior Housing Development</i> as the tender submitted did not offer fair value for the works outlined. Enter negotiations with suitable qualified contractors to complete the proposed works within an agreed timeframe.</p> <p>Note that negotiations will only proceed with contractors pending an extension of time for the funding agreement</p>	Director of Infrastructure	Appointed Surveyor to set boundaries. Additional site investigation underway for contamination.	

## Council Meeting Resolutions July 2018

79/18	That Council: Support the Deniliquin Children's Centre Inc application to get a licence for use of part 7307 DP1147655 for recreation purposes That Council seek public comment of the proposed licence for 28 days Receive a further report following the public consultation period. One year agreement has been put in place until template received.	Manager Engineering	Process on hold until Crown Land legislation changes are implemented. Will progress in July/August 2018	30 September 2018
80/18	That Council: Prepare a planning proposal to amend the Deniliquin Local Environmental Plan 2013 in accordance with section 3.33 of the Environmental Planning and Assessment Act 1979 to insert an additional permitted use for Lot 114 DP756310, 227 Augustus Street, Deniliquin; Forward the planning proposal to the Minister for Planning and Infrastructure in accordance with section 3.34(1) of the Environmental Planning and Assessment Act 1979. Request that the local plan making functions in relation to this planning proposal be delegated to Council.	Manager Environmental Development	Gateway determination issued 29 May 2018. Council liaising with the Department of Planning about specific definition for the type of general industry to occur on the subject site.	31 December 2018
<b>15 March 2018</b>	<b>Recommendation</b>	<b>Responsibility</b>	<b>Status</b>	<b>Expected Date of Completion</b>
45/18	That Council: Establish an access committee; Invite Intereach and Kurrajong to provide one representative each on the committee; call for expressions of interest from the community to join the committee; Council to receive a report to determine the membership of the committee; and	Manager Environmental Development	Calls for expressions of interest advertised. No responses	Further report to Council July 2018

## Council Meeting Resolutions July 2018

	appoint the Mayor or a delegate to be a Councillor representative on this Committee.		received. Possible community members to be contacted to gauge interest.	
47/18	Central Murray Regional Library Draft Deed of Agreement. That council receive the report And agree to adopt and sign the draft Central Murray Regional Library Deed of Agreement	Manager Tourism & Economic Development	Currently Reviewing Deed	August 2018
49/18	Deniliquin Airport Project Business Case Report That Council: Receive the Deniliquin Airport Project Final Report prepared by KPMG. 2.Lodge an E.O.I seeking \$10 million funding in the Regional Growth Fund and seek matching State funding. 3.Commence discussions with state and federal government in relation to the project. 4.Commence discussions with Brisbane West Wellcamp Airport regarding terms of agreement for the link between Deniliquin Airport and Brisbane West Wellcamp Airport should council proceed with the proposed upgrade. 5.Commence discussions with stakeholders identified in the KPMG report and any other stakeholders that may be identified through this process. 6.Seek formal letters of support from commercial partners and investors. 7.Further develop the phased approach regarding construction of a business park in the airport precinct. This should include site planning for a large indoor farming operation. 8.Develop a detailed risk management plan for the project to address or mitigate all identified risks. 9.Further develop financial modelling for the project to understand project costs depending	Manager Tourism & Economic Development	State Government grant application for \$10 million in funding submitted. Federal Government seeking \$10 million in funding submitted  Meeting held in Brisbane with John Wagner. Still really strong support for the project and an updated MOU	Ongoing

Council Meeting Resolutions July 2018

	<p>on the level of government or private funding able to be received.                  10. Request a further report be prepared for council updating on the outcome of each of the above items prior to further progressing the project.</p> <p><i>Project Steering Committee Appointed.                  Project Manager Currently being appointed.</i></p>		<p>is being prepared for John to sign.</p> <p>Letters sent and discussions commenced with prospective suppliers and supporters of the project.</p>	
<b>5 September 2017</b>	<b>Recommendation</b>	<b>Responsibility</b>	<b>Status</b>	<b>Expected Date of Completion</b>
<b>278/17</b>	<p>River Street Drainage.                  That Council resolves to approve the option to construct additional underground stormwater drainage at the intersection of Rose Street and River Street as detailed within this report; approve the allocation of \$15,000 from the budgeted stormwater drainage capital expenditure towards these works; note that officers will consult with adjoining residents and inform them that Council will provide the plant and labour to construct underground drainage along their front boundaries if the residents agree to provide the required materials.</p>	Infrastructure	Further report to Council.	August 2018
<b>26 July 2017</b>	<b>Recommendation</b>	<b>Responsibility</b>	<b>Status</b>	<b>Expected Date of Completion</b>
	<b>Consolidation of Operational Depots</b>	Infrastructure	Architect is appointed. Site survey and	30 Oct 2018



Council Meeting Resolutions July 2018

	<p>That Council submit a DA for the expansion of the existing depot site and receive a further report regarding detailed layout and costings following further consultation with staff.</p>		<p>survey of adjoining houses is complete. First draft of strategic plan is 90% complete including engineering and drainage. A discussion workshop will be held with all works staff to discuss concept plans in coming weeks</p>	
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**11.3 SECTION 355 FUNDING**

**Author: Belinda Perrett, Executive Assistant**

**Authoriser: Adam McSwain, General Manager**

**RECOMMENDATION**

That Council:

1. Provide funding to the following Committees for the sole purpose of delivering the activities outlined in the submissions received: -
  - a. Conargo Memorial Hall Committee \$8,000
  - b. Wanganella Advancement Committee \$1,300
  - c. The Long Paddock Committee \$12,006.50
  - d. Deniliquin Airport Advisory Committee \$19,929
  - e. Edward River Concert Band \$6,725
2. Seek further clarification on the submissions received from: -
  - a. Boooroban Sporting & Social Club \$10,000
  - b. Deniliquin Multi Arts Centre \$6,600
  - c. Blighty Advancement Committee \$10,000
3. Delegate approval to the General Manager to sign off on these grants once additional information has been confirmed and the grants are suitable for approval
4. Not provide funding to the Deniliquin Yard Dog Association nor the Edward River Society of Model Engineers as they are not directly Section 355 Committees
5. Provide funding of \$10,000 for improved entrance and wayfinding signage for Memorial Park

**BACKGROUND**

Edward River Council allocated \$200,000 from the Stronger Communities funding to Councils Section 355 Committees.

Funds of \$94,000 remained in this allocation and further submissions were called for from all Section 355 Committees.

**ISSUE/DISCUSSION**

Applications closed Friday 29 June 2018 at 5pm and the following were received: -

- Blighty Advancement Committee \$10,000
- Boooroban Sporting & Social Club \$10,000
- Conargo Memorial Hall Committee \$8,000
- Wanganella Advancement Committee \$1,300
- The Long Paddock Committee \$12,006.50
- Deniliquin Multi Arts Centre \$6,600
- Deniliquin Airport Advisory Committee \$19,929
- Deniliquin Yard Dog Association \$10,000
- Edward River Concert Band \$17,625
- Edward River Miniature Railway \$7,700

The applications received are seeking \$103,160.50

Applications were assessed internally. The recommendations following the assessment are:

## ORDINARY COUNCIL MEETING AGENDA

- a) Blighty Advancement Committee – Kitchen Upgrade. A detailed application was submitted. When assessing the quotes attached staff felt that some of the items might not provide value for money.
- b) Boooroban Sporting & Social Club – Boooroban Cricket Ground Improvements. No quotes or supporting evidence was provided. Assessing the proposal against the Boooroban Landscape Plan and the recently completed Open Space Strategy, some of the proposal is supported, but not all. It is proposed that additional discussion take place with the group to confirm the items to be funded prior to progressing. The installation of toilets was the main item Officers felt needed further discussion.
- c) Conargo Memorial Hall Committee – Concreting of barbeque area for use by community. The application did not include a quote, nor site plan which will be necessary. Recommendation is to confirm details with the Committee before the project commences.
- d) Wanganella Advancement Committee – Upgrade of hall facilities with the purchase of three high chairs and anti-slip matting. Staff recommendation was to approve the request.
- e) The Long Paddock Committee – Update and refresh the current Long Paddock roadside signage and information panels. Staff recommendation was to approve request.
- f) Deniliquin Multi Arts Centre – New kitchen fit out. To date work has not commenced on the new kitchen, although the DA has been approved. An asset review is recommended and discussion on the long term plans prior to the project progressing.
- g) Deniliquin Airport Advisory Committee – Renovations to airport Terminal Amenities. Staff recommendation was to approve the request.
- h) Edward River Concert Band – Formation of a Junior Band. Application included the payment of tutor/bandmaster which does not fall into the grant category, however the purchase of band materials is permissible, and the staff recommended that the Edward River Concert Band be granted \$6,725.00.

The Deniliquin Yard Dog Association and Edward River Miniature Railway both fall under the Memorial Park Users Group. All Memorial Park User Groups were asked to submit as an overarching body, not individual users and therefore these applications should go back through the Users Group.

A consistent request from Memorial Park users is to improve signage at the entry to the reserve. It is recommended that Council allocate \$10,000 to develop and install this signage in conjunction with the 355 Committee.

In line with the above recommendations, the following are recommended for funding:

3. Conargo Memorial Hall Committee	4. \$8,000
5. Wanganella Advancement Committee	6. \$1,300 (plus \$850 for the bus, Wanganella Ball)
7. The Long Paddock Committee	8. \$12,006.50
9. Deniliquin Airport Advisory Committee	10. \$19,929
11. Edward River Concert Band	12. \$6,725
<b>13. Sub-Total</b>	<b>14. \$48,810.50</b>
15. Memorial Park Signage (if supported)	16. \$10,000
<b>17. Total</b>	<b>18. \$58,810.50</b>

The following for additional work and clarification:

19. Boooroban Sporting & Social Club	20. \$10,000
21. Deniliquin Multi Arts Centre	22. \$6,600
23. Blighty Advancement Committee	24. \$10,000
<b>25. Total</b>	<b>26. \$26,600</b>

And, the following to not be funded:

## ORDINARY COUNCIL MEETING AGENDA

27. Edward River Miniature Railway	28. \$7,700
29. Deniliquin Yard Dog Association	30. \$10,000
<b>31. Total</b>	<b>32. \$17,700</b>

If the three grants for additional work and clarification are also funded, then the money allocated would be **\$84,560.50**.

This would leave \$8,589.50 unallocated.

### STRATEGIC IMPLICATIONS

Nil

### COMMUNITY STRATEGIC PLAN

The funding submission requested are in line with the Edward River Council Community Strategic Plan by operating Section 355 committees to effective management community halls and recreation reserves.

### FINANCIAL IMPLICATIONS

During the first round of funding; passed through Council 24 September 2016; the following Section 355 Committees received grants.

Conargo Hall Committee \$6,500.00

Deniliquin Multi Arts Centre \$40,000.00

The Long Paddock Committee \$50,000.00

Edward River Concert Band \$9,495.07

Of these the Conargo Hall Committee and Edward River Concert Band have acquitted the funding.

The Deniliquin Multi Arts Centre received the DA for the kitchen addition June 29, 2017. They then needed to apply for a Section 60 application to the Heritage Office to include a baseline historical archaeological assessment prepared by a suitably qualified historical archaeologist. They have engaged Noel Thompson to do this and the final report should be submitted within a couple of weeks. Once the Section 60 is approved they are then able to apply to Council for a Construction Certificate.

The Long Paddock Committee requested a project extension of six months.

### LEGISLATIVE IMPLICATIONS

This funding program has been established in line with the merger funding guidelines.

### ATTACHMENTS

1. **Blighty Advancement Committee Application June 2018**
2. **Boorooban Sporting and Social Club Application**
3. **Conargo Hall Committee Application June 2018**
4. **The Long Paddock Committee Application June 2018**
5. **Wanganella Advancement Committee Application**
6. **Deniliquin Multi Arts Centre Application**
7. **Deniliquin Airport Advisory Committee Application**
8. **Deniliquin Yard Dog Association Application**
9. **Edward River Concert Band Application**
10. **Edward River Society of Model Engineers Application**

Edward River Council

**EDWARD RIVER COUNCIL COMMUNITY GRANTS 2016 - APPLICATION FORM**

Before completing, please review the guidelines and eligibility criteria as outlined above.

<b>Organisation Name</b>	BLIGHTY ADVANCEMENT COMMITTEE
Postal Address of Organisation	Secretary: Jane Crowhurst
Town/Village	[REDACTED]
State	NSW
Postcode	2710
<b>ABN</b>	Under the Edward River Council
<b>Web Address</b>	NO
<b>Is the Organisation Registered for GST?</b>	NO
<b>Incorporation number</b>	No
<b>Organisation - Contact Person 1 (Primary application contact)</b>	
<b>Name:</b>	Donald Henderson
<b>Position</b>	President
<b>Phone</b>	[REDACTED]
<b>Email</b>	
<b>Organisation - Contact Person 2 (Authorising application on behalf of the organization)</b>	
<b>Name</b>	Maree Hovenden
<b>Position</b>	Community member
<b>Phone</b>	[REDACTED]
<b>Email</b>	

**A: ORGANISTIONAL DETAILS**

Organisation Overview (Please provide a brief description of your organization. Maximum 50 words)

The blighty Ground Management Committee is the organization that over see all maintenance, hiring and up keep of the Blighty Recreation Ground. The sport clubs, school, child care and community hire the facility from this committee . All members on this committee are from the community and or club members.

Edward River Council

**B: PROJECT DETAILS**

<b>Project Title: Kitchen Upgrade</b>
---------------------------------------

<b>Brief Project Description</b> (A Short summary of your project, including location specifics of the nominated activities. Maximum 150 words).
--

A. Replace plating trestle table with Stainless Steel work bench with back and shelf under. Size approx. 2200 x 600 with castor with brakes. \$2000.
--

B. Replace existing hand basin near door with hand free wash basin and install extra hands free wash basin near dishwasher. \$1500.
---

C. Install stainless steel shelves for dishwasher baskets under the sink. \$2000.
---

See plan attached for location of equipment to be replaced or installed
---

<b>Proposed Project Start Date: OCTOBER 2018</b>	<b>Proposed Project End Date: March 2019</b>
<b>Grant Request Amount</b>	<b>\$10,000.</b>
<b>Total Project Cost Estimate</b>	<b>\$10,000.</b>

**C: CRITERIA ELEMENTS**

<b>1: Briefly explain how the project will deliver social, culture, economic or environmental benefits to local Edward River Council communities (Maximum 200 words)</b>
--

The Blighty Advancement Committee manage the Blighty Recreation Ground for all the community users. With in the community some organisation that use the facilities are Blighty Football Club, Blighty Netball Club, Blighty Tennis Club, Deniliquin Mobile Child Care, Blighty School, Edward River Council, Commercial Caters and general public that wish to hire for functions (Weddings, Birthdays etc) all these users have access to the kitchen. The kitchen is the hub of any function to provide meals and/or refreshments to their audience. Updating the kitchen is to maintain hygiene, changing regulations and efficiency space with in the working place. Volunteers are the high users that are asked to help preform these duties for their organisation.
---

Edward River Council

**4: Describe the capacity your organization has to implement the project and manage the grant funds in order to ensure success (Maximum 200 words)**

The Blighty Advancement Committee have asked MTD Hospitality Consulting to come and assess the facilities and review the existing conditions and have suggested ways to help achieve the upgrade in stages. They have provided costing for equipment needed to help with the upgrade. The company Belair Stainless Steel from Numurkah supplied equipment for the last upgrade and I have been in contract with Wayne Hocker about supplying the equipment needed in conjunction with local tradesmen D & J Coombs, the committee would see the management of the project. A time frame would be established with supplier and tradesmen to have the project complete within a fair time. Projection time frame would be 6 months from start to completion.

**D. Risk Management & Budget**

**:Projects must be well defined and evidenced with clear budget**

**Do you have a Risk Management Plan in place for this project?**

**Yes- Please attach and submit with complete application**

Edward River Council

<b>Budget support documentation is essential and should be submitted at time of application.</b>		
Example: Quotes for material; Quotes for trade services/labour; Letters defining in-kind commitment.		
<b>INCOME</b>	\$	Confirmed YES or NO
Cash - Contribution from your organisation		
Contributions from government source (if Applicable)		
Local Government		
State Government		
Federal Government		
Contributions from other sources (if applicable)		
Funding sought from Edward River Council Community Grants 2018	10,000	
<b>In-kind Contributions (if applicable)</b>		
Materials		
Volunteer Labour (\$25 per person per hour)		
<b>Estimated - Total Project Income</b>		
<b>EXPENSES</b>		
Materials	5,500	YES
Labour	4,500	NO
Promotion		
Equipment Hire		
Other (Please list as appropriate)		
<b>Estimated - Total Project Expenses</b> (Expense & Income should balance)		

Applications Close 5:00pm Thursday 31st May, 2018 - Submission directions from part of this document

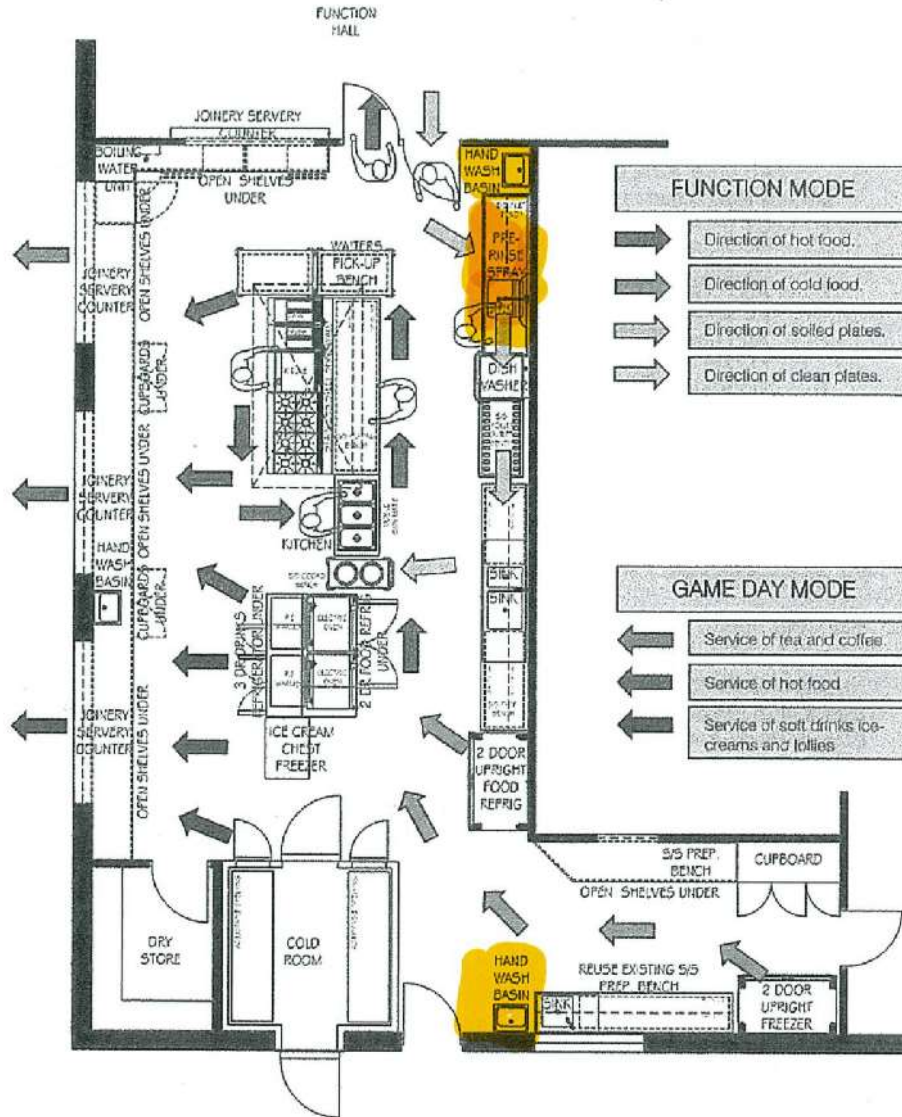


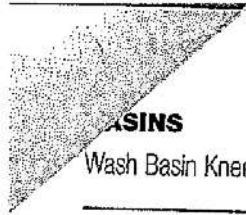


SITE INVESTIGATION 01  
 SITE: BLIGHTY RECREATIONAL HALL – RIVERINA HWY, BLIGHTY

Recommendations

5.3 PROPOSED PLAN





**WASHERS**

**Wash Basin Knee Operated - Type 3**



Stoddart designed and introduced the Knee Operated Wash Basin with the full front knee operated panel to provide easy access to hygienic hand washing. A simple nudge with either your left or right knee or thigh activates the timed water flow.

This commercial kitchen unit comes with an integrated stainless steel splashback with bevelled top to comply with the health and plumbing requirements. Integrated splashback allows fascia mount without need to run pipe in wall.

The most popular option for kitchens has a tempering valve supplied if required.

With the optional Tempering valve, this basin meets AS 4674 for the design, construction & fit out of food premises.

**Models:**

**SPPL.WB.KO3.xx**

Code explanation:

SPPL = Standard Product Plumbing

WB = Wash basin

KO3 = Knee operated, with lower plumbing shroud and splashback mounted spout

xx = TV - tempering valve

= TMVE - thermostatic mixing valve

eg.: for specification and ordering

SPPL.WB.KO3.TV

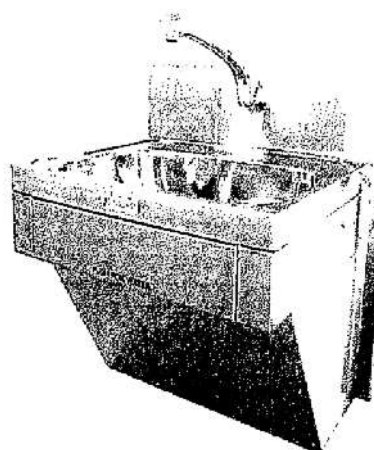
**Mixing Valves:**



TV  
Tempering  
Valve



TMVE  
Thermostatic  
Mixing Valve

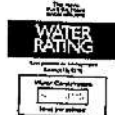


**Features and Benefits:**

- Meets the requirements for hand washing in food premises as detailed in AS4674:2004 (4.4).
- Full front panel Easy Push button can easily be activated with either left or right knee for hygienic, hands free use.
- Timed flow valve provides effective hand washing and saves water.
- Includes hygienic, aerated, WELS rated high rise spout for easy access and minimum splash.
- Plumbing components supplied with this fixture are marked with watermark licence.
- Integrated splashback, spout and shroud enclose plumbing for maximum kitchen hygiene.
- Sturdy stainless steel construction ensures lifelong service.
- Easy mount stainless steel bracket has multiple fixing holes for quick installation by plumber.
- Approved for wheel chair disabled access.



Suitable for use where disabled access is required



www.stoddartplumbing.com.au



Proudly Manufactured in Australia

Due to product research and development, the information contained herein is subject to change without notification

Data Sheet Revision Date 17/02/2016

**Manufactured by:**

Tom Stoddart Pty Ltd. ABN 16 009690251  
39 Forest Way, Karawatha 4117, Queensland Australia

4-7

Tel +61 7 3440 7600, Fax +61 7 3344 1000  
Web site: www.stoddartplumbing.com.au  
Email: plumbing@stoddart.com.au



**BASINS**

Wash Basin Knee Operated - Type 3

**Specifications:**

- Construction:** 304 grade stainless steel construction, Knee operated valve and spout are pre-plumbed.
- Water Supply:** 15mm (1/2" BSP). For addition of optional TV or TMVE, hot and cold supplies are required. Component claimed temperature control;
  - Thermostatic Mixing Valve = +/- 2 deg C
  - Tempering Valve = +/- 3 Deg C
 Additional water strainer/filter to protect valves from water-borne dirt and scale is fitted as standard.
- Waste Connection:** 40mm PVC waste supplied. (Trap by others)
- Unit Fixing:** Unit is supplied with wall mounting bracket with 10mm fixing holes. Basin is fixed with 6mm fixings. Optional TV or TMVE is supplied as a loose kit part for plumber to install in compliance with regulations.
- Fixing Height:** The unit should be mounted at 800 – 830 mm above finished floor level for disabled user access.

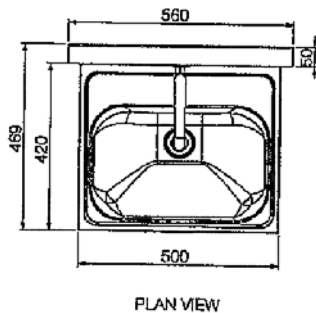
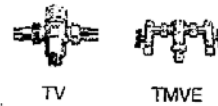
**Models:**

**SPPL.WB.KO3.xx**

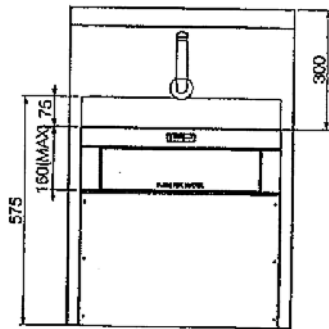
Code explanation:

- SPPL = Standard Product Plumbing
  - WB = Wash basin
  - KO3 = Knee operated, with lower plumbing shroud and splashback mounted spout
  - xx = TV - tempering valve  
= TMVE - thermostatic mixing valve
- eg.: for specification and ordering  
SPPL.WB.KO3.TV

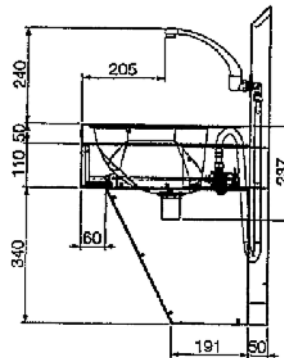
**Mixing Valves:**



PLAN VIEW



FRONT VIEW



END VIEW

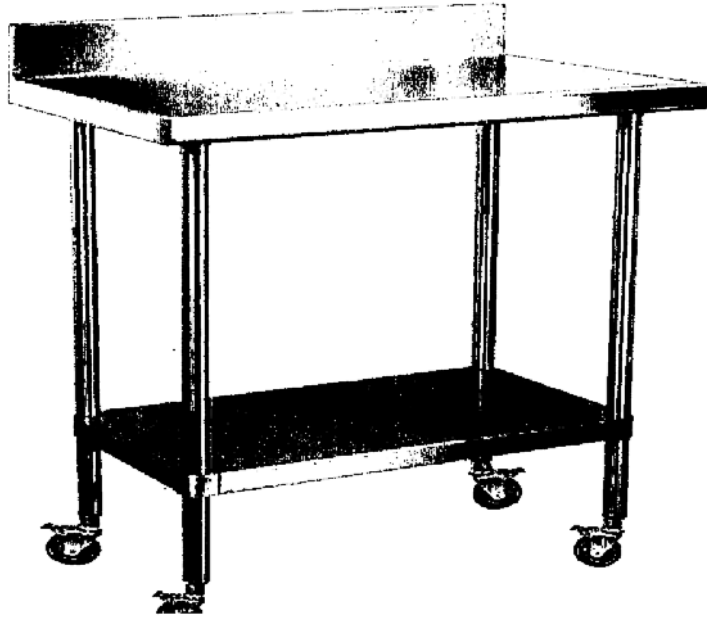
Due to product research and development, the information contained herein is subject to change without notification

Data Sheet Revision Date 17/02/2016

Manufactured by:  
Stoddart Pty Ltd. ABN 16 009690251  
Karawatha 4117, Queensland Australia

4-8

Tel +61 7 3440 7600, Fax +61 7 3344 1000  
Web site: www.stoddartplumbing.com.au  
Email: plumbing@stoddart.com.au



**Belinda Perrett**

**From:** [Redacted]  
**Sent:** Friday, 1 June 2018 9:48 AM  
**To:** Belinda Perrett  
**Subject:** Grant submission  
**Attachments:** GRANT.pdf; Blighty Kitchen plan.pdf; Site Investigation report.pdf; Knee basin 1.pdf; knee basin 1 spec.pdf; BENCH WITH CASTORS.pdf

To Belinda,  
 Please attachments for Grant application, Kitchen plan, Site Investigation Report, Wash Basin knee operation Stainless steel bench  
 Thank you for your help on the phone  
 Unable to email yesterday sorry  
 Sending this morning

*From*  
*Maree Howenden*  
*SAM*  
*Blighty Public School*

**CONFIDENTIALITY**

*This message is intended for the addressee named only and contains privileged information, confidential information or both. If you are not the intended recipient please delete it and notify the sender.*

\*\*\*\*\*  
 This message is intended for the addressee named and may contain  
 privileged information or confidential information or both. If you  
 are not the intended recipient please delete it and notify the sender.  
 \*\*\*\*\*

Extension:

**BLIGHTY GROUND MANAGEMENT COMMITTEE RISK MANAGEMENT PLAN:  
UPGRADE OF KITCHEN**

NAME OF WORKPLACE: BLIGHTY RECREATION GROUND		NAME OF WORKPLACE MANAGER: M HOVENDEN				
LOCATION/ ACTIVITY	HAZARD IDENTIFICATION/ TYPE CAUSE	CONTROL	RISK ASSESSMENT USE MATRIX	ELIMINATION OR CONTROL MEASURES	WHO	WHEN
Driveway	Driveway frequently used for delivers, contractors and by contractors to access the car park	Use "Slow" sign	3	When the work is in progress the signs should be place work side, visible from all angles	First contractor on site	On arrival
At entrance of kitchen	Entrance though door Traffic in and out	Use fencing to barricade the entrance from public	3	Once the work is in progress the contractor will install fencing	Contractor	On arrival
Entrance from inside the hall	Entering a work site Trip hazard	The inside door must be locked and signs in place	3	The inside door must be locked and signs in place on the hall side of door	Maree	Before work commences
Work site	Material left Trip hazard	Work site left clean	3	The contractor must leave site clean of all materials used	Contractor	After work is completed

**Please Note:** The information provided above was current at 31.05.2018. Prepared by: Maree Hovenden  
If this information changes, the committee will advise Edward River Council and provide an update.



10 Mavron Street  
 Ashwood VIC 3147  
 Australia  
 W: www.mtdkitchens.com  
 M: info@mtdkitchens.com  
 T: +61 3 9807 0400

## Site Investigation Report

SI-01

Site:	<b>Blighty Recreational Hall</b>	Date visited:	25 <sup>th</sup> April 2018
Project:	Review existing conditions	Project No:	MTD 3672
Client:	Blight Recreational Ground Committee	Representative:	Brett Frost
Investigation undertaken by:	Andrew Brain MTD Foodservice	Fax/ Email:	andrew@mtdfoodservice.com
Copies to:		Fax/ Email:	
Weather Conditions:	N/A		
Pages	<b>22 (including this page)</b>		

*This Site Investigation Report is based on the Reference material provided from the Client (listed below), and a physical 'visual' inspection only of the nominated site.*

*Any assumptions noted within this report are based on evidence of similar projects – its condition, site conditions and nature of its construction. We will not make any assumptions to any elements relating to the nominated site which can't be observed (i.e. underground) or relating to any building service which the company is not specialised to undertake (such as any electrical review).*



SITE INVESTIGATION 01  
SITE: BLIGHTY RECREATIONAL HALL – RIVERINA HWY, BLIGHTY

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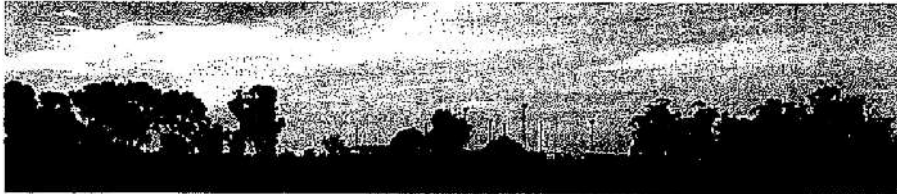


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1 INTRODUCTION#



MTD Foodservice have been invited to provide an assessment of the kitchen facilities at the Blighty Recreational Ground (BRG) cnr. Riverina Hwy and Blighty Hall Road Blighty New South Wales by the BRG committee.

The scope of services comes in two parts and follows:

- Stage 1 – Review existing conditions
- Stage 2 – Repot and make recommendations





## 2 SCOPE#

Review the existing kitchen, equipment, finishes and functionality.

Analyse how the facility has achieved what they have now.

Identify the facilities limitations and operational concerns.

Provide a response covering observations based on site visit.

Identify kitchen output requirements – peak time demands verses general use.

Make recommendations - Short term strategy's and long term goals to achieve the desired operational output.

### 2.1 METHODOLOGY

Because of the need to develop a cost effective solution that will continue to be relevant over the next 20 years and beyond, the approach has been taken to understand what the facility has now, rather than accepting the current approach of piece by piece development.

Operational constraints and equipment limitations expressed by committee members and the current kitchen manager have led us to this point and the need to establish pathway that all stakeholders can agree upon with regard for future spending.

### 2.2 ASSUMPTIONS

It is assumed that the objective will be to continue to provide club members and the local community at large with a quality venue providing hot food on sports game days and dining function service for celebrations such as weddings, parties and special community events.

The performance of the incumbent caterer is hamstrung by the limited selection of cooking and preparation appliances available and as such some styles of service are not achievable.

The provision of fast speedy service on game days is of paramount importance to a hungry crowd.

Serving every person at a formal dinner from the time the first meal hits the table to the last should be achieved within 20 minutes.

In achieving the required performance, the committee are open to various options for improving the kitchen and catering services.



### 2.3 LIMITATIONS

This review is limited by lacking the following information;  
The true cost of the operation of the existing catering services and,  
maintenance costs of old and languishing appliances.

The evaluation of the current facility and catering operation undertaken, is unable to ascertain a current benchmark as to the probable ongoing cost of the operation and catering services. At this time it would be difficult to quantify a figure for return on any investment should the committee decide to upgrade or replace any appliances.

## 3 BACK GROUND#

### 3.1 CATERING SERVICE

The club has engaged locals to run the kitchen over the years as the facility has grown and the hall has been extended.

Recently, the long-serving kitchen manager moved out of the district. The person stepping into the role has a slightly different method of operation and has made constructive comment for improvement.

The current kitchen provides for formal dinners and functions seating from 80 to 100 for graduations, weddings parties and special events possibly twice a year of 200.

On Game Days, the kitchen serves out through the main windows out to the veranda, tea and coffee, hot meals (burgers, fish and chips, sandwiches, hot dogs etc.) and cold drinks, ice creams and lollies. There are also two other servery points; one window serves into the main hall and the other into the meeting room adjacent.

### 3.2 COMMUNITY SUPPORT

As for most regional and community-based sporting clubs, they only survive with local business sponsorship and donations.

The Blighty Grounds and hall facilities committee acknowledges the contributions of the generous people that have maintained their support over years of devotion. These funds are usually devoted to project specific developments, in some cases with limited planning or thought beyond the near future or the clubs immediate needs.



3.3 LOCAL EXPERIENCE

Community spirit with club members providing for local functions, events and game days, such as the regional grand final, weddings and graduations etc, are the driving factors behind addressing the concerns raised and problems surrounding the food and beverage services.

A masterplan identifying the community needs with a program and time frame, gives everyone piece of mind, that all the moneys allocated, be it donations, sponsorships or community grants, has been well thought with end dates for all proposed projects.

This is not a master plan, however this report will offer suggestion to be considered for planning the clubs future spending.

3.4 DEVELOPMENT APPROACH

Historically, facility development has been sporadic, with a focus on small ad hook projects and maintenance. This is perfectly acceptable and in most cases is the best solution when funds are limited and there is no choice other than to fix the problem.

With the current food safety requirements, it is not acceptable to use "domestic" facilities and equipment for the preparation and/or service of meals for consumption by other (purchased or complementary). Domestic refrigerators are not able to maintain the food temperature requirements of the regulations and chest freezers struggle to rotate stock as only the top layer is accessible.

These requirements indicate that the development of the kitchen facilities will need to be fitted with commercial equipment and to health department standards if they are to continue to be used for the delivery of game day snacks and function event meals. We do note that currently in use are; commercial fryers, griddle, exhaust canopy, a cold room, dishwasher and some stainless steel benches.





3.5 HACCP

The A&NZ regulations covering the handling of food for consumption, significantly influences the process of food storage, preparation and delivery of meals. While locally governed and enforced, the regulations are national. Environmental health officers are, more and more, holding food premises accountable for food contaminations, and will not hesitate to prosecute after the fact should an incident occur, that is your doing, at your site. This what we are attempting to resolve.

The essence of the regulations requirements is that the temperature of all food is to be maintained above or below defined temperatures and that the temperatures be regularly monitored and that records must be maintained of the time/temp information.

The temperature and the frequency of monitoring is established according to the level of risk identified by the facility as a part of a Food Safety Plan that has been approved by the local government Environmental Health Department.

This process has been applied over the years in the food industry where the management system is known as HACCP - Hazard Analysis Critical Control Point.

Critical points in the process of food production cover all the risks; including factors such as potential contamination; as well as temperature non-conformances are issues. The maintenance of records in regard to critical control points is an essential risk management strategy that can be accepted as a legal defence in actions resulting from food poisoning.

Food service facilities with automated systems have capacity to monitor events built in to the facilities so as to minimize the operating cost of compliance as well as ensure the processes required, do not depend staff intervention to achieve.

Wi-Fi systems can monitor various parts of the kitchen and send information to a smart phone and PC, this way the data is always there as a reference when called upon.

The potential benefits of incorporating a monitoring system extends beyond the management of risk and would include maintenance cost savings, security and quality.





### 3.6 MEAL PREPARATION AND SERVICE.

Meal production systems generally in use are classified as Fresh Cook or Cook Chill. Fresh Cook systems are generally straightforward used by the current operator. Cook Chill systems will vary according to the volume of meals being produced and not advised for small function venues.

A consideration born out of larger Cook/Chill kitchen is blast chilling. Blast chilling systems linked to conventional cooking are employed to produce batches some as small as 10kg. Very small blast chillers such as this are generally used in the kitchen as an aid to safe and efficient production in conventional fresh cook kitchens to maintain the HACCP requirement of reducing product temperatures.

It was in the old days, common practice to place hot product into a cold room to reduce the temperature, this is no longer tolerated as there is no record of the time and rate of temperature reduction.

## 4 EXISTING CONDITIONS

### 4.1 GENERAL OBSERVATIONS

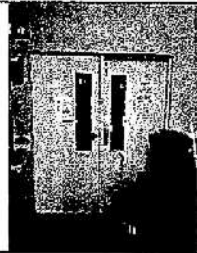
- Upon entry the kitchen is well maintained and very clean.
- The vinyl floor and coving appeared to be new and of high quality.
- There is ample circulation space (too much in some cases).
- The set-out provides for separation of storage and service of dry goods, chilled and frozen, chemical, and cleaning equipment.



### 4.2 OBSERVATIONS OF CONCERN

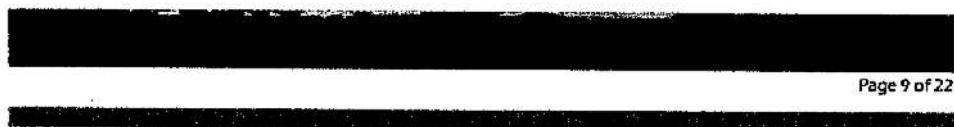
- The kitchen is not fitted with any hands-free hand wash basins.
- The exhaust canopy must comply with AS 1668.2 (2012).
- The filters within the canopy require cleaning.
- Joinery (laminated timber) are not be used for shelving or surfaces where they will be affected by water, within in a commercial kitchen.
- The dishwashing process must comply with AS 2945: –
  - sanitise at 80°C for 2 minutes or
  - 75°C for 10 minutes or
  - 70°C for 15 minutes.
- There isn't any dedicated refrigerator for holding food.
- The cold room does not have adequate separation between packaged beverage and food.



**SITE INVESTIGATION 01**  
**SITE: BLIGHTY RECREATIONAL HALL – RIVERINA HWY, BLIGHTY**

Entry Doors – to hall		
Comment	The dispense and return door to the Hall used for dining in Function mode needs to be amended. The dishwasher is to the R/H side of this photo so it makes sense that this would be the door that is used to bring in soiled plates however the door open outwards from the kitchen.	Swap the hinge directions of both doors.
		The kitchen must also have a hands free hand wash basin at the entry to the kitchen.

Dishwash inlet bench		
Comment	This bench is very narrow – optimum depth to match dishwasher. Put bins on dollies to make mobile. Add shelves under and/or over bench to store D/W baskets.	Consider replacing bench top– budget permitting. Low importance.
		<p><b>Brute Rubbish Bin Dolly</b></p> <p>PRODUCT CODE      BWGG</p> <p>CATEGORY                      Cleaning, Containers &amp; Recycling                      Recycling &amp; Disa</p> <p>DESCRIPTION: <input type="checkbox"/>                       Brute Rubbish Bin Dolly. For easy moving of full</p>





**SITE INVESTIGATION 01**  
**SITE: BLIGHTY RECREATIONAL HALL – RIVERINA HWY, BLIGHTY**

Dishwasher	
Comment	The dishwashing must comply with AS 2945 The unit must sanitise as per the code. Technically the dishwasher must be under a canopy AS 1668.2 (2012)
	D/W basket must not be stored on the floor.  This is the ideal D/W set up.


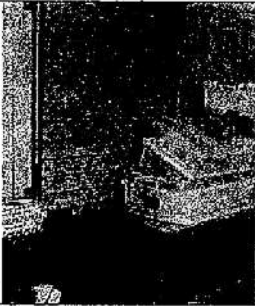
Joinery Cabinets			
Comment	Timber and laminated timber must not be used in commercial kitchens.		
Installation without timber			

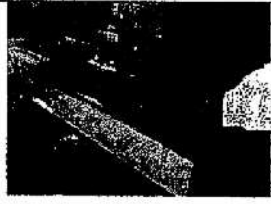







**SITE INVESTIGATION 01**  
 SITE: BLIGHTY RECREATIONAL HALL – RIVERINA HWY, BLIGHTY


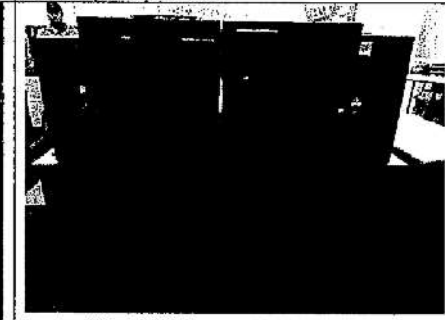
<b>Roller Shutters</b>			
<b>Comment</b>		All part of the kitchen must be easily cleaned and free from cracks crevasses, and completely sealed to prevent harbourage of vermin.	Consider options for rectification long term
		The wall tracks are dirt traps and the barrels can harbour birds and mice.	


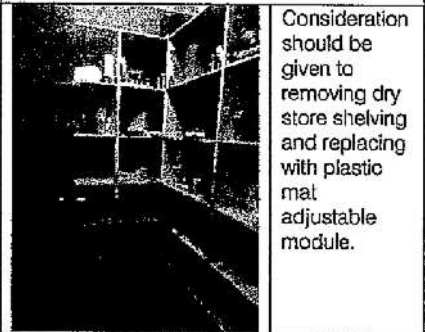

<b>Cooking Equipment</b>			
<b>Comment</b>		Fryer can't produce the required volume of fries on games days. We can see it's on a stainless steel bench, but this gas equipment must not be operated on a joinery cupboard.	
			





**SITE INVESTIGATION 01**  
**SITE: BLIGHTY RECREATIONAL HALL – RIVERINA HWY, BLIGHTY**

Beverages on Game day		
Comment	The comment was made that on game days with the three servery windows operating at full capacity, the window service pies and cold drinks has to run down to the cold room and this slows up the process.	
		Either sell cold drinks out of the window closer to the cold room or add a beverage undercounter refrigerator under the bench with the pie warmers.

Dry Store		
Comment	Timber and laminated timber must not be used in commercial kitchens.	
		<p>Consideration should be given to removing dry store shelving and replacing with plastic mat adjustable module.</p> 



[REDACTED]

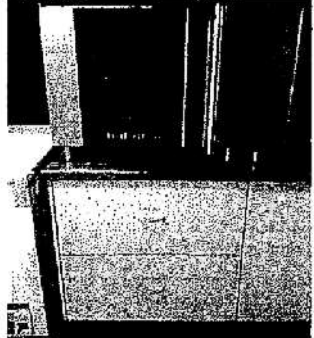
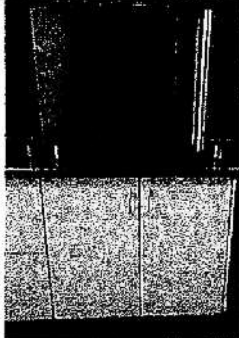
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[REDACTED]



**SITE INVESTIGATION 01**  
 SITE: BLIGHTY RECREATIONAL HALL – RIVERINA HWY, BLIGHTY

<b>Exhaust Canopy</b>			
<b>Comment</b>		The exhaust canopy must comply with AS1668.2 (2012) This includes correct overhangs to appliances, grease gutters, the correct installation height of 2100mm A.F.F.L.	
	The filters are dust and grease laden.		Swap grease filters to S/S baffle type. They still require cleaning however less likely to be the cause of a fire.

<b>Convection Ovens.</b>			
<b>Comment</b>		These oven are great for heating pies, sausage rolls and should be able to cater for half of the function event demand.	
		Add an undercounter refrigerator 4°C to hold product ready for heating. Drawers so the trays can be taken straight from the chiller under to the oven over. Minimum effort.	

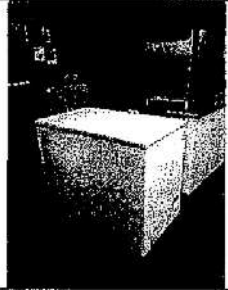
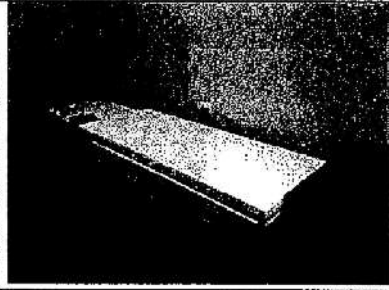
[REDACTED]

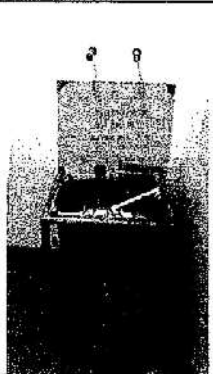
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[REDACTED]



SITE INVESTIGATION 01  
SITE: BLIGHTY RECREATIONAL HALL – RIVERINA HWY, BLIGHTY

Chilled Storage		
Comment	These chest freezers are not the best solution when it comes to holding product unless the intent is to stock for events and clear them out at the end of the day.	
		Dedicated upright freezers and refrigerated cabinets at 4°C with external temp displays must be considered in order to comply with HACCP requirements.

Cleaners Sink.		
Comment	A dedicated cleaner's sink and lockable chemical store is required for code compliance.	
	The image here is prior to complete installation, but it provides an idea of what is required.	



## 5 FINDINGS

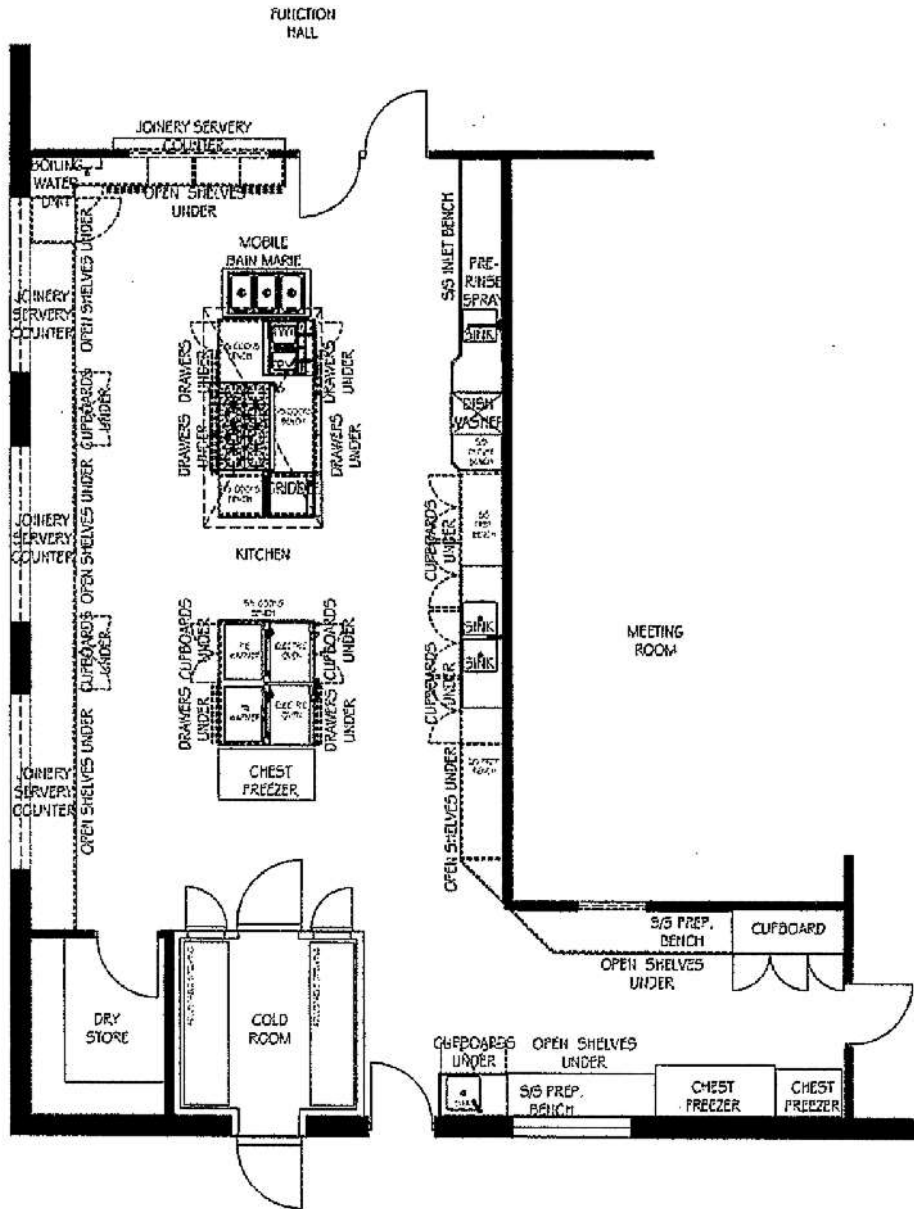
### 5.1 FINDINGS SUMMARY

The kitchen is generally clean and well maintained, however a couple of elements have been neglected in the initial planning of the current setup.

1. The isles and work zone are large at the expense of benches and counter space.
2. The door into the dining room requires alteration.
3. The dishwash inlet bench can do with some alterations.
4. The dishwasher does not have an exhaust canopy.
5. The dishwasher outlet bench should be longer to allow for more clean baskets.
6. The kitchen has a great deal of laminated joinery as cupboards.
7. Roller doors are not enclosed and wall tracks are not easily cleaned.
8. The gas cooking appliances are installed on joinery.
9. The exhaust canopy is not code compliant.
10. The exhaust canopy filters require cleaning – replacement.
11. Convection ovens are insufficient for function catering.
12. The kitchen does not have dedicated food refrigeration.
13. Chest freezers are used to store frozen product.
14. There are no complying hands free hand wash basins.
15. Could not see a cleaners sink. (there may still be one on site)



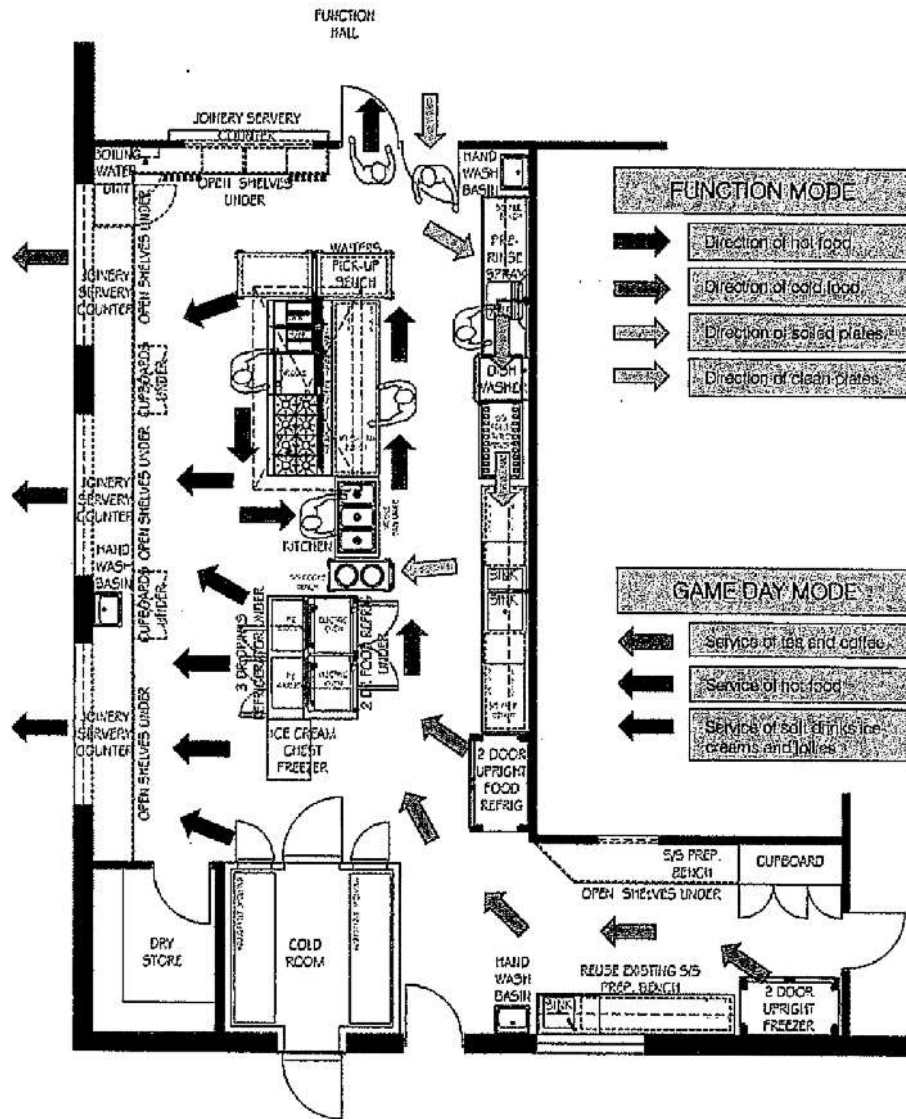
5.2 EXISTING PLAN





Recommendations

5.3 PROPOSED PLAN





#### 5.4 SHORT TERM PLANNING

Items that need addressing immediately:

1. Make provisions for and install three hands free hand wash basins  
*P.C. sum \$600 ea + B.W.I.*
2. Retain and reposition small chest freezer for ice creams.
3. Remove joinery under cooking appliances and make provision for:
  - a. Retain Existing plinth base.
  - b. Provide stainless steel base shelf. (use current bench top.)
  - c. 2 new commercial fryers.  
*P.C. sum \$1,600 ea + B.W.I.*
  - d. 1 New 8 burner double oven range.  
*P.C. sum \$6,500 + B.W.I.*
  - e. Retain existing griddle mount on stand.  
*P.C. sum \$800 + B.W.I.*
  - f. Add commercial S/S spine wall to house services.  
*P.C. sum \$2,500 ea + B.W.I.*
  - g. Add new stainless steel plating bench with shelf under.  
*P.C. sum \$2,600 ea + B.W.I.*
  - h. Upgrade exhaust canopy over as required. Refer to local manufacturer.
4. Replace dishwasher with new unit with certified self condenser – (the alternative is to add dishwasher exhaust canopy)  
*P.C. sum \$13,000 ea + B.W.I.*
5. Update stainless steel inlet bench and pre-rinse spray.  
*P.C. sum \$5,300 ea + B.W.I.*
6. Relocate bench at back door to suit hand basin location. Refer to local trades.
7. Replace shelving in dry store with 4 bays of modular adjustable shelving with removable plastic mats for cleaning.  
*P.C. sum \$450 ea + B.W.I.*
8. Re-orientate doors to Main Function Hall to improve flow. Refer to local trades.

Estimated probable cost (P.C.) total \$29,600.00 plus GST + (B.W.I. - Building Works and Installation)

*Costings sourced from the Silverchef website of Certified Used Equipment  
 We would recommend engaging a competent Commercial Kitchen Contractor to supply all new  
 and coordinate all works based on a competitive tender.*





## 5.5 LONG TERM PLANNING

Items that can wait for funding:

1. Remove existing chest freezers – replace with 2 door upright freezer.  
P.C. sum \$5,000 + B.W.I.
2. Remove joinery cupboards under outlet bench.
  - a. Install roller exit bench.  
P.C. sum \$1,200 ea+ B.W.I.
  - b. Install new stainless steel preparation bench with large sink bowls, shelves over and under.  
P.C. sum \$5,800 ea+ B.W.I.
3. Remove joinery under pie warmers and convection ovens make provision for,
  - a. Retain Existing plinth base.
  - b. Provide stainless steel base shelf. (use current bench top.)
  - c. New beverage under counter refrigerator with stainless steel top.  
P.C. sum \$2,800 ea+ B.W.I.
  - d. New food undercounter refrigerator with stainless steel top.  
P.C. sum \$2,100 ea+ B.W.I.
4. Provide new 2 door upright refrigerator.  
P.C. sum \$2,600 + B.W.I.
5. Provide new plate dispenser.  
P.C. sum \$600 + B.W.I.

Estimated probable cost (P.C.) total \$20,100.00 plus GST + (B.W.I. - Building Works and Installation)

*Costings sourced from the Silverchef website of Certified Used Equipment.  
We would recommend engaging a competent Commercial Kitchen Contractor to supply all new  
and coordinate all works based on a competitive tender.*



## 6 SUMMARY

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While the kitchen is well maintained and generally very clean, there are a number of issues that fall down in regard to compliance and output capacity.

When it comes to compliance, most take the attitude of "if we haven't been told to change it then why spend the money until we have to?"

Unfortunately, food safety compliance, is the responsibility of the operator, not the local health authority's enforcement.

If you take the position of assess and avoid risks, as a community you can prioritise the items list based on funding and special event requirements.

The main area of concern is hand washing and sanitising. This is resolved by adding hands free hand wash basins – Refer attach Britex and Stoddard data sheets.

Upgrading the dishwasher is a priority to ensure sanitisation of crockery and cutlery; refer attached data sheets from Washtech and Hobart.

Planned upgrades of the freezers and refrigerators may be long term, however, will alleviate the risk of non-compliant storage temperatures and contamination within the general cold room.

The cooking equipment should be easy to acquire from companies like Silverchef that have warehouses full of tested and reconditioned ex-rental equipment.

Should the local authority deem that the exhaust canopy be upgraded, we would recommend a review of the cooking equipment selection and positioning. Our suggestions in this report are based on retaining the canopy in it's current location.



## 7 AUSTRALIAN STANDARDS

- The design criteria and standards that apply under Australian codes and standards for the fit-out of premises for the preparation and service of food for public consumption are generally as follows:
- Goods receipt, waste management and product dispatch access must be separated from the kitchen areas through an airlock as per AS 4674 -2004.
- A barrier controlled area for unpacking and decontamination of goods Inwards to reduce the potential for cross contamination of food items as per AS 4674 -2004.
- Filtered potable water to meet AS/NZS 3500.
- WELS standard plumbing fittings as per AS/NZ 6400.2005, AS/NZ 3500, AS/NZ 3718, AS/NZ 4020.
- Tapware bearing the AS5200 Watermark certification.
- A dedicated chemical storage area, separated from food storage and food handling areas as per AS 4674 -2004.
- Interior finishes to meet AS 4674 -2004 with the following requirements:
  - Non slip locally graded floors that prevent puddles and facilitate the movement of trolleys throughout the kitchen.
  - Smooth impervious walls with a smooth impervious coved floor to wall joint: vinyl sheeting.
  - Smooth impervious ceilings with a sealed wall to ceiling joint and recesses shatterproof light fittings.
- Hand wash facilities within 5 meters of all food handling stations and at the entrance to each area.
- Dedicated change facilities for exclusive use by foodservice staff.
- Lighting to meet AS 1680 to meet the following lux levels:
  - Storage areas 110-150 lux
  - Dishwashing, hand washing & toilets 150-200 lux
  - Food preparation areas 200 lux.
- Exhaust ventilation in the cooking area to meet AS 1668-2.
- Vermin and odour proof waste storage with dedicated pick-up point separated from goods dispatch and receipt as per AS 4674 -2004.
- Bin and trolley wash/sanitising facilities as per AS 4674 -2004.
- Electrolysed water system (acid/alkali water production from an electrolysed salt water cell) for high efficiency, environmental and cost effective sanitising/cleaning.
- Vermin and insect protection as per AS 4674 -2004.
- Food handling and service to be based on Gastronorm standard AS 4027-1992.



SITE INVESTIGATION 01  
SITE: BLIGHTY RECREATIONAL HALL – RIVERINA HWY, BLIGHTY

**8 DATA SHEETS (ATTACHED)**

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Hands free hand wash basins –  
Britex and Stoddart

Self condensing pass through dish washers –  
Washtech and Hobart

Exhaust Canopy –  
Ecocanopy and Britannia



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## Edward River Council

**EDWARD RIVER COUNCIL COMMUNITY GRANTS 2016 – APPLICATION FORM**

Before completing, please review the guidelines and eligibility criteria as outlined above.

<b>Organisation Name</b>	Booororban Sporting & Social Club
<b>Postal Address of Organisation</b> Town/Village State Postcode	"Oaklands" Booororban NSW 2710
<b>ABN</b>	
<b>Web Address</b>	
<b>Is the Organisation Registered for GST?</b>	NO
<b>Incorporation Number</b>	
<b>Organisation - Contact Person 1 (Primary application contact)</b>	
<b>Name</b>	David Porter
<b>Position</b>	Convener Booororban Cricket Club
<b>Phone</b>	[REDACTED]
<b>Email</b>	[REDACTED]
<b>Organisation - Contact Person 2 (Authorising application on behalf of the organisation)</b>	
<b>Name</b>	Damon De Jong
<b>Position</b>	President Booororban Sporting and Social Club
<b>Phone</b>	[REDACTED]
<b>Email</b>	[REDACTED]

**A: ORGANISATIONAL DETAILS**

<b>Organisation Overview</b> (Please provide a brief description of your organization. Maximum 50 words)
Booororban Sporting and Social Club provides opportunities for social events at the Booororban Hall and sporting events at the cricket ground. We also carry out fundraising activities in the surrounding district.

Edward River Council

**B: PROJECT DETAILS**

**Project Title:**  
**Booroorban Cricket Ground Improvements**

**Brief Project Description** *(A short summary of your project, including location specifics of the nominated activities. Maximum 150 words)*

Booroorban Cricket ground is located 350 meters to the west of the hotel.

Proposed improvements include:

- Instalation of a two stand toilet unit with hand basins and septic system.
- Connection to the Booroorban village water supply and pipeline. Approx. 250 meters
- Permanent steel seat at scorers bench
- Rainwater tank, to be plumbed off existing roof
- Portable steel benches for seating

All works to be carried out by volunteer labour

<b>Proposed Project Start Date:</b>	<b>Proposed Project End Date:</b>
<b>Grant Request Amount</b>	<b>\$10,000</b>
<b>Total Project Cost Estimate</b>	<b>\$14,000</b>

**C: CRITERIA ELEMENTS**

**1: Briefly explain how the project will deliver social, cultural, economic or environmental benefits to local Edward River Council communities** *(Maximum 200 words)*

This project will deliver huge benefits to the Booroorban and neighbouring communities by improving the facilities at the Booroorban Cricket ground enabling us to play at least four matches per year in a much more enjoyable environment.

Currently there is no water, no toilets and no seating at the ground. These facilities will provide spectators and players with greatly improved and enjoyable experience.

This project focuses on the younger generation in the community and providing enhanced facilities that they can enjoy.

Edward River Council

**4: Describe the capacity your organisation has to implement the project and manage the grant funds in order to ensure success (Maximum 200 words)**

Our organization has a willing and capable group of members with a very diverse skillset. Members have the skills and resources required overseas and carry out the works for this project. All works on this project will be carried out by members of the Booroorban Sporting and Social Club on a volunteer basis.

**D. Risk Management & Budget**

**: Projects must be well defined and evidenced with a clear budget**

**Do you have a Risk Management Plan in place for this project?**

*If Yes – Please attach and submit with completed application*

*If No – How will your organisation manage risk and respond to issues as they occur?*

*Explain Below*

No  
All risks will be assessed and workers inducted to the site. Activities will be carried out under WH&S standards.

**Budget support documentation is essential and should be submitted at time of application.**

*Example: Quotes for materials; Quotes for trade services/labour; Letters defining in-kind commitment.*

<b>INCOME</b>	<b>\$</b>	<b>Confirmed: Yes or No</b>
Cash – Contribution from your organisation		
Contributions from government sources <i>(if applicable)</i>		
Local Government		
State Government		
Federal Government		


## Edward River Council

Contributions from other sources <i>(if applicable)</i>		
Funding sought from Edward River Council Community Grants 2018	\$10,000	
<b>In-kind Contributions <i>(if applicable)</i></b>		
Materials		
Volunteer labour <i>(\$25 per person per hour)</i>	\$4,000	yes
<b>Estimated - Total Project Income</b>	\$14,000	
<b>EXPENSES</b>		
Materials	\$11,850	
Labour		
Promotion		
Equipment Hire	\$2,150	
Other <i>(Please list as appropriate)</i>		
<b>Estimated - Total Project Expenses</b> <i>(Expense &amp; Income amounts should balance)</i>	\$14,000	

**Applications Close 5.00pm Thursday 31 May, 2018** - Submission directions form part of this document.



Hugh Landale  
"Dahwilly"  
Deniliquin



Dear Adam,

I am writing to you as a member of the Pretty Pine cricket team. For the past 10 years while I have been in the area and then for many, many years before that the local community, including Pretty Pine, Booroorban and Conargo, have played a series of social games throughout each summer. Communities alternate hosting the event. At Booroorban we have had teams come from Tasmania and South Australia and all these games have been great social days for the community.

I understand that there may be an opportunity for some funding to go towards the Booroorban facilities. This funding would go a long way into making the days more enjoyable, especially for the women and kids that come to watch and play as the amenities are currently very run down/non-existent at the ground.

Please contact me if you have any queries on 0427318017.

Hope all is going smoothly on the council.

Cheers

Hugh Landale

'Dahwilly', Pretty Pine

## David Porter

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**14/06/2018**

Adam McSwain  
General Manager  
Edward River Council  
180 Cressy St (PO Box 270)  
Deniliquin NSW 2710

**Dear Adam McSwain:**

As a member of the Booroorban Community, I am writing to support the application for a grant to improve the facilities at the Booroorban Cricket Ground. Cricket has been played on this oval for at least 120 years, and other than small grants from the shire for a cricket pitch and a small shed, all maintenance and improvements have been carried out by the Booroorban community. We play at least 2 games a year there which are attended by the people from the surrounding districts.

In the past, Booroorban was involved in a competition with Conargo and Pretty Pine, which we hope to get going again. The proposed improvements to the ground would help greatly in this regard.

Sincerely,

**David Porter**

HP

Edward River Council

**EDWARD RIVER COUNCIL COMMUNITY GRANTS 2016 – APPLICATION FORM**

Before completing, please review the guidelines and eligibility criteria as outlined above.

Organisation Name	COWARGO MEMORIAL HALL - RECREATION GROUNDS COWARGO HALL COMMITTEE
Postal Address of Organisation	46 COWARGO STORE
Town/Village	COWARGO
State	NSW
Postcode	2710
ABN	52 602 680 030
Web Address	N/A alanhynesborder.net.au
Is the Organisation Registered for GST?	No
Incorporation Number	
Organisation - Contact Person 1 (Primary application contact)	
Name	SEAN FAULKNER
Position	VIC PRESIDENT
Phone	[REDACTED]
Email	[REDACTED]
Organisation - Contact Person 2 (Authorising application on behalf of the organisation)	
Name	ALAN MARCASTLE
Position	COMITTEE MEMBER
Phone	[REDACTED]
Email	[REDACTED]

**A: ORGANISATIONAL DETAILS**

**Organisation Overview** (Please provide a brief description of your organization. Maximum 50 words)

RUNNING OF THE LOCAL HALL, FOR THE BENEFIT & MORALE OF ALL COWARGO RESIDENTS TO PROVIDE A MEETING PLACE FOR EVENTS & COMMUNITY BENEFIT. NOT FOR PROFIT ORGANIZATION WITH TIES TO DIVERGENT CHARITY EVENTS.

Edward River Council

**B: PROJECT DETAILS**

<b>Project Title:</b> CONCRETING OF BBQ AREA FOR USE BY COMMUNITY
--

**Brief Project Description** (A short summary of your project, including location specifics of the nominated activities. Maximum 150 words)

<b>Proposed Project Start Date:</b> ONCE FUNDING APPROVAL.	<b>Proposed Project End Date:</b> 1 MONTH LATER
<b>Grant Request Amount.</b>	\$ 8,000 - 00
<b>Total Project Cost Estimate</b>	\$ 8,000 - 00

**C: CRITERIA ELEMENTS**

**1:** Briefly explain how the project will deliver social, cultural, economic or environmental benefits to local Edward River Council communities (Maximum 200 words)

**4:** Describe the capacity your organisation has to implement the project and manage the grant funds in order to ensure success (Maximum 200 words)

I HAVE BEEN INVOLVED IN THE BUILDING INDUSTRY FOR THE PAST 28 YEARS  
 I HAVE CONTACTS BOTH TO SOURCE MATERIALS AT THE RIGHT PRICE  
 & ALSO CONTACTS IN REGARDS TO TRADESPEOPLE. WE HAVE  
 DISCUSSED THIS PROJECT AND WE ALSO HAVE VOLUNTEERS WILLING TO  
 PITCH IN & HELP

**D. Risk Management & Budget**

: Projects must be well defined and evidenced with a clear budget

**Do you have a Risk Management Plan in place for this project?**

*If Yes – Please attach and submit with completed application*

*If No – How will your organisation manage risk and respond to issues as they occur?*

*Explain Below*

Edward River Council

THE MAJOR PART OF THE PROJECT WILL BE COMPLETED BY PROFESSIONAL TRADESPEOPLE WHO WILL HAVE ALL THEIR RISK ASSESSMENT APPROPRIATE ALONG WITH ALSO BEING FULLY INSURED - HAVE THEIR PUBLIC LIABILITY UP TO DATE

**Budget support documentation is essential and should be submitted at time of application.**

*Example: Quotes for materials; Quotes for trade services/labour; Letters defining in-kind commitment.*

INCOME	\$	Confirmed: Yes or No
Cash – Contribution from your organisation		
Contributions from government sources <i>(if applicable)</i>		
Local Government		
State Government		
Federal Government		
Contributions from other sources <i>(if applicable)</i>		
Funding sought from Edward River Council Community Grants 2018	\$8000-00	
In-kind Contributions <i>(if applicable)</i>		
Materials		
Volunteer labour <i>(\$25 per person per hour)</i>		
<b>Estimated - Total Project Income</b>		
<b>EXPENSES</b>		
Materials	\$5500-00	
Labour	\$2500-00	
Promotion		
Equipment Hire		
Other <i>(Please list as appropriate)</i>		
<b>Estimated - Total Project Expenses</b> <i>(Expense &amp; Income amounts should balance)</i>	\$8000-00	

**Applications Close 5.00pm Thursday 31 May, 2018 - Submission directions form part of this document.**

## Edward River Council

**EDWARD RIVER COUNCIL COMMUNITY GRANTS 2016 – APPLICATION FORM**

Before completing, please review the guidelines and eligibility criteria as outlined above.

<b>Organisation Name</b>	The Long Paddock Committee
<b>Postal Address of Organisation</b> Town/Village State Postcode	Po Box 324, Hay NSW 2711
<b>ABN</b>	As per Edward River council as auspicing agency
<b>Web Address</b>	www.thelongpaddock.com.au
<b>Is the Organisation Registered for GST?</b>	Yes, as a 355 of Edward River Council
<b>Incorporation Number</b>	
<b>Organisation - Contact Person 1 (Primary application contact)</b>	
<b>Name</b>	Alison McLean
<b>Position</b>	Project Manager
<b>Phone</b>	
<b>Email</b>	
<b>Organisation - Contact Person 2 (Authorising application on behalf of the organisation)</b>	
<b>Name</b>	Peter McCrabb
<b>Position</b>	President
<b>Phone</b>	
<b>Email</b>	

**A: ORGANISATIONAL DETAILS**

**Organisation Overview** (Please provide a brief description of your organization. Maximum 50 words)

The Long Paddock Committee is responsible for the development and promotion of the Long Paddock Cobb Highway Touring Route. The Long Paddock Committee works across three councils, Edward River, Murray River and Hay, to ensure the continued growth of the local tourism sector.

## Edward River Council

**B: PROJECT DETAILS****Project Title:**

The Long Paddock - update, revitalize, refresh

**Brief Project Description** *(A short summary of your project, including location specifics of the nominated activities. Maximum 150 words)*

The Long Paddock Committee has developed 8 visitor precincts within the Edward River Council including the iconic Headless Horseman sculpture at the Black Swamp. The current assets have been in situ for up to 12 years. The project would replace roadside signage that is either damaged or faded. In addition, the project would replace information panels that have been damaged.

**Proposed Project Start Date:****Proposed Project End Date:****Grant Request Amount**

\$

**Total Project Cost Estimate**

\$

**C: CRITERIA ELEMENTS****1: Briefly explain how the project will deliver social, cultural, economic or environmental benefits to local Edward River Council communities** *(Maximum 200 words)*

The project seeks to update and refresh the current Long Paddock roadside signage and information panels. The Long Paddock has developed nine visitor sites within Edward River Shire over the past 15 years. The sites feature sculptures, information panels and furniture, that explain the history, heritage and culture of the region. The sites are an important component of the tourism infrastructure of the Council, attracting thousands of tourists to the area each year and contributing to a robust visitor economy. The signage is a key marketing tool for the touring route and as such a reflection on the Long Paddock as a tourism attraction. Updating the signage will reflect the value of the touring route to the visitor economy and its importance to local communities. We know from direct feedback from visitors that the visitor sites have encouraged them to stay longer in the council area as they explore the region. The visitor sites are also an important cultural asset for the community - capturing their history in perpetuity and publicly acknowledging the contribution of those communities in the development of the Edward River Council area.

The project will also ensure that the Long Paddock Touring Route continues to feature as an important product in collective marketing campaigns with regional and state organisations such as Destination Riverina Murray.

**4: Describe the capacity your organisation has to implement the project and manage the grant funds in order to ensure success** *(Maximum 200 words)*

Edward River Council

The Long Paddock has delivered nearly \$1 million in projects into the region over the past 15 years. These funds have been acquitted under the conditions of the funding bodies including local, state and federal government funding bodies. The committee and project manager have extensive experience in delivering large scale public infrastructure projects for the council, including the production and development of the original roadside signage and information panels.

The project would replace 8 roadside signs and 6 information panels.

The Long Paddock stretches across the 610km of the Cobb Highway. The Hay Council and Murray River Council have also agreed to replace their roadside signage and information panels to assure brand consistency across the route.

The Long Paddock would welcome the support of the Edward River Council in kind support to replace the existing roadside signage and information panels with the new signage.

The quote from Miller Metal Imaging includes a group discount if all signs are ordered at the same time across the councils. While we will endeavour to take advantage of the economies of scale, some councils will not be able to order all their signs in this financial year so the quote outlining just the Edward River signage requirements.

**D. Risk Management & Budget**

**: Projects must be well defined and evidenced with a clear budget**

**Do you have a Risk Management Plan in place for this project?**

*If Yes – Please attach and submit with completed application*

*If No – How will your organisation manage risk and respond to issues as they occur?*

*Explain Below*

*The Long Paddock committee will develop a project plan for the delivery of the project to ensure that the all stakeholders are aware of their responsibilities and commitments. The plan will outline a timeframe against budget to ensure that all components of the project are delivered on time and within budget.*

**Budget support documentation is essential and should be submitted at time of application.**

*Example: Quotes for materials; Quotes for trade services/labour; Letters defining in-kind commitment.*

INCOME		\$	Confirmed: Yes or No
Cash – Contribution from your organisation			
Contributions from government sources <i>(if applicable)</i>			
	Local Government		



## Edward River Council

	State Government		
	Federal Government		
	Contributions from other sources <i>(if applicable)</i>		
	Funding sought from Edward River Council Community Grants 2018	\$12 006.50	
	<b>In-kind Contributions</b> <i>(if applicable)</i>		
	Materials		
	Volunteer labour <i>(\$25 per person per hour)</i>		
	<b>Estimated - Total Project Income</b>		
	<b>EXPENSES</b>		
	Materials		
	Labour		
	Promotion		
	Equipment Hire		
	Other (Please list as appropriate)		
	<b>Estimated - Total Project Expenses</b> <i>(Expense &amp; Income amounts should balance)</i>	\$12 006.50	

**Applications Close 5.00pm Thursday 31 May, 2018** - Submission directions form part of this document.

Miller Metal Imaging Quote - Long Paddock Interp Sign Quote

Date 15/06/18 Version 3

Hay Shire Council

Interpretive Sign	980x630mm	1	1.0mm	1	\$595.00	\$595.00
Matte UV Anti graffiti Coating - 10 Year Guarantee						
Graphic Design estimate		1			\$195.00	\$195.00
3m468 adhesive backing		1			\$65.00	\$65.00
Road Signs	1417x1759mm	13	1.6mm	Brown on	\$675.00	\$8,775.00
Sign is based upon RMS specification						
Class 1 reflective 3M vinyl						
100mm Rounded corners						
Includes Struts on back of signs						
Graphic Design estimate		13			\$35.00	\$455.00
Job Set Up						\$65.00
P&F						\$425.00
Sub Total						\$10,575.00
GST						\$1,057.50
Total						\$11,632.50

Edward River Council

Interpretive Sign	980x630mm	6	1.0mm	1	\$565.00	\$3,390.00
Matte UV Anti graffiti Coating - 10 Year Guarantee						
Graphic Design estimate		6			\$165.00	\$990.00
3m468 adhesive backing		6			\$65.00	\$390.00
Road Signs	1417x1759mm	8	1.6mm	Brown on	\$675.00	\$5,400.00
Sign is based upon RMS specification						
Class 1 reflective 3M vinyl						
100mm Rounded corners						
Includes Struts on back of signs						
Graphic Design estimate		8			\$35.00	\$280.00
Job Set Up						\$65.00
P&F						\$460.00
Sub Total						\$10,915.00
GST						\$1,091.50
Total						\$12,006.50

Murray River Council

Interpretive Sign	980x630mm	3	1.0mm	1	\$575.00	\$1,725.00
Matte UV Anti graffiti Coating - 10 Year Guarantee						
Graphic Design estimate		3			\$185.00	\$555.00
3m468 adhesive backing		3			\$65.00	\$195.00
Road Signs	1417x1759mm	7	1.6mm	Brown on	\$675.00	\$4,725.00
Sign is based upon RMS specification						
Class 1 reflective 3M vinyl						
100mm Rounded corners						
Includes Struts on back of signs						
Graphic Design estimate		7			\$35.00	\$245.00
Job Set Up						\$65.00
P&F						\$400.00
Sub Total						\$7,910.00
GST						\$791.00
Total						\$8,701.00









\$32,340.00





Group Quote (The Long Paddock)










Interpretive Sign	980x630mm	10	1.0mm	1	\$540.00	\$5,400.00
Matte UV Anti graffiti Coating - 10 Year Guarantee						
Graphic Design estimate		10			\$165.00	\$1,650.00
3m468 adhesive backing		10			\$65.00	\$650.00
Road Signs	1417x1759mm	26	1.6mm	Brown on	\$640.00	\$17,920.00
Sign is based upon RMS specification						
Class 1 reflective 3M vinyl						
100mm Rounded corners						
Includes Struts on back of signs						
Graphic Design estimate		26			\$35.00	\$980.00
Job Set Up						\$95.00
P&F						\$750.00
Sub Total						\$27,445.00
GST						\$2,744.50
Total						\$30,189.50












Asset Audit – Edward River Council  
Conducted by Alison McLean, Project Manager  
The Long Paddock Committee  
May 2018

Asset	Location	Recommendation
	Roadside sign, eastern side of Cobb Hwy @Boooroorban facing north	Faded, Damaged Replace
	Information Panel, Booroorban township @ Royal Mail Hotel Booroorban	OK
	Roadside sign, western side of Cobb Hwy @Booroorban facing south	Damaged Replace
	Roadside sign, eastern side of Cobb Hwy @Black Swamp facing north	Faded, bullet holes Replace
	Information panel, Black Swamp @Black Swamp	Faded, graffiti Replace
	Information panel, Spring Plains @ Black Swamp	Faded Replace
	Information panel, Headless Horseman @Black Swamp	OK
	Long Paddock furniture, table and 2 x bench seat under shelter	OK

Asset	Location	Recommendation
	Headless Horseman sculpture @Black Swamp	Since the image was taken in April the sign under the dog has been removed. Replace
	Headless Horseman sculpture information panel @ Black Swamp	Faded Replace
	Roadside sign, western side of Cobb Hwy @ Black Swamp	OK
	Roadside sign, eastern side of Cobb Hwy @ Wanganella facing north	Bullet Holes Faded Replace
	Information panel, Saltbush Plains @Wanganella	Faded Replace
	Roadside sign, western side of Cobb Hwy @ Wanganella facing south	Bullet holes Replace
	Roadside sign, eastern side of Cobb Hwy @ Pretty Pine facing north	Faded replace
	Introduction Panel @ Pretty Pine Hotel	OK
	Information panel, Pretty Pine @ Pretty Pine Hotel	Damaged (bent) Replace

Asset	Location	Recommendation
	Smoko sculpture information panel @ Pretty Pine	OK.
	Smoko sculpture @Pretty Pine	OK
	Long Paddock info site finger board @ north Deni truck stop, southern side of Cobb Hwy	OK If possible add large directional signage near round about
	Introduction panel @ Deni north truck stop	OK
	Cut sculpture @ Deni north truck stop	OK
	Cut sculpture information panel @ Deni north truck stop	OK
	Roadside sign, northern side of Cobb Hwy @ Deni north truck stop	OK
	Small finger board @ Peppin Heritage Centre	OK
	Information panel, The Peppin Merino @ Peppin Heritage Centre	Faded Replace

Asset	Location	Recommendation
	Long Paddock furniture @ Peppin Heritage Centre	OK
	Shod sculpture information panel @ Peppin Heritage Centre	OK
	Shod sculpture @ Peppin Heritage Centre	OK
	Information Panel, First National Bridge @Peppin Heritage Centre	OK
	Information Panel, Chinese Camp @ River Walk Deniliquin	OK The panel is no located behind the walkway which makes it hard to access to read. Would recommend moving if possible
	Island Sanctuary finger board	OK
	Information panel, Island Sanctuary @ River Walk	OK
	Introduction panel @ Ute on a Pole	OK

	Asset	Location	Recommendation
		Large finger board @ Ute on a Pole	Faded Replace

**Recommendation**

Replace 7 Roadside Directional signs with updated signs incorporating the new logo.  
 Install 1 new Roadside directional sign at the northern entrance to Deniliquin before the Deni North Truck Stop (location of Cut sculpture)  
 Replace 1 x large finger board at Ute on a Pole.  
 Replace 6 information panels.



Edward River Council

**EDWARD RIVER COUNCIL COMMUNITY GRANTS 2016 – APPLICATION FORM**

Before completing, please review the guidelines and eligibility criteria as outlined above.

Organisation Name	WANGANELLA ADVANCEMENT COMMITTEE
Postal Address of Organisation Town/Village State Postcode	LANG ST WANGANELLA NSW 2710
ABN	72 223 945 762
Web Address	—
Is the Organisation Registered for GST?	
Incorporation Number	42895728
Organisation - Contact Person 1 (Primary application contact)	
Name	DIANE HOOKE
Position	PRESIDENT
Phone	
Email	
Organisation - Contact Person 2 (Authorising application on behalf of the organisation)	
Name	
Position	
Phone	
Email	

**A: ORGANISATIONAL DETAILS**

<p><b>Organisation Overview</b> (Please provide a brief description of your organization. Maximum 50 words)</p> <p>This is a community group which aims to enhance the lifestyle and interaction of residents and visitors.</p>
---

Edward River Council

**B: PROJECT DETAILS**

Project Title:  
 Upgrade of Wanganella Hall facilities

**Brief Project Description** (A short summary of your project, including location specifics of the nominated activities. Maximum 150 words)

Proposed Project Start Date: JULY 2018	Proposed Project End Date: JULY 2018
Grant Request Amount	\$1,300
Total Project Cost Estimate	\$1,300

**C: CRITERIA ELEMENTS**

**1:** Briefly explain how the project will deliver social, cultural, economic or environmental benefits to local Edward River Council communities (Maximum 200 words)

**4:** Describe the capacity your organisation has to implement the project and manage the grant funds in order to ensure success (Maximum 200 words)

① The purchase of 3 high chairs (each with 3 different assembly uses according to the age of children) would enable the safety and comfort of young children during functions & mother's group meetings.  
 Baby change table.

② Anti-slip matting at entry areas to the hall to protect flooring.  
 Wet areas around sink/dishwasher are safety hazard - anti slip matting reduce risk.

**D. Risk Management & Budget**

: Projects must be well defined and evidenced with a clear budget

Do you have a Risk Management Plan in place for this project?

If Yes - Please attach and submit with completed application

If No - How will your organisation manage risk and respond to issues as they occur?

Explain Below

Edward River Council

No 'Risk Management Plan'.  
 Adherence to purchasing equipment which meet Australian Safety Standards.  
 Regular checking for signs of deterioration.

Budget support documentation is essential and should be submitted at time of application.

Example: Quotes for materials; Quotes for trade services/labour; Letters defining in-kind commitment.

INCOME	\$	Confirmed: Yes or No
Cash – Contribution from your organisation		
Contributions from government sources (if applicable)		
Local Government		
State Government		
Federal Government		
Contributions from other sources (if applicable)		
Funding sought from Edward River Council Community Grants 2018	1,300	
In-kind Contributions (if applicable)		
Materials		
Volunteer labour (\$25 per person per hour)	1,300	
<b>Estimated - Total Project Income</b>		
<b>EXPENSES</b>		
Materials	1,300	
Labour		
Promotion		
Equipment Hire		
Other (Please list as appropriate)		
<b>Estimated - Total Project Expenses</b> (Expense & Income amounts should balance)	1,300	

The screenshot displays the BabiesRUs website interface. At the top, there is a navigation bar with the 'babiesrus' logo and various menu items such as 'Home', 'Shop', 'My Account', and 'Help'. Below the navigation bar, a search bar and a 'Sign In' button are visible. The main content area features a large image of a 'Baby's First 3 in 1 Stroller High Chair - Aqua'. To the right of the image, the price '\$199.99' is prominently displayed. Below the price, there are buttons for 'add to cart' and 'add to wish list'. A 'Related Products' section is located at the bottom of the product page, showing several smaller product images. The overall layout is clean and professional, typical of an e-commerce website.

Telstra 3G

9:31 am

TOYS 'R' US AUSTRALIA PTY LTD

35%

### Product Description

Ingenium's Trio 3-in-1 SmartClean High Chair is every chair baby will ever need because it's three chairs in one! Three modes of use include a full-size high chair, booster seat, and toddler chair. The soft foam seat pad adds extra comfort for baby, wipes clean instantly, and is even dishwasher safe! The EasyClean™ tray removes with one hand, is dishwasher-safe, and features four locking positions to grow with baby. The Trio SmartClean reclines to accommodate a growing baby and toddlers up to 23kg. The five-point harness keeps baby secure. When used as a booster and toddler chair, it can even seat two children at the same time. Designed with parenthood in mind.

### Product Features

- 3 modes of use grow with baby: High Chair, Booster Seat, Toddler Chair. Innovative "grow with me" design can also be used to seat two children at the same time.
- Seat pad wipes clean and is dishwasher safe. Tray and toy insert are dishwasher safe. Machine washable shoulder straps.
- One-hand removable and adjustable tray with 4 locking positions. Built-in cup holders are convenient for holding drinks or snacks.
- Recline for baby's comfort. Removable footrest.
- Secure 5-point harness.

### Additional Info

Item# : 153667  
 UPC/EAN : 074451100157  
 Manufacturer# : 105115  
 Brand : INGENUITY  
 Weight(s) : 11000g  
 Number of Boxes : 1  
 Box 1 Dimensions : 48x48x60cm

### Shipping Information

#### Delivery Locations

We deliver across Australia but are unable to deliver to Islands, PO Boxes, Parcel Lockers or Post Offices.

#### Delivery Price

For purchases at Toys 'R Us and Babies 'R Us the delivery prices are based on a real time quote with multiple carrier companies. Our system will select



Home > Flooring & Mattings > Carpets & Rugs > Mats > Anti-Slip Rubber Mats

Price Range: \$0 - \$1000

Order by: Price (Low to High) | Quantity: 1 | Add to Cart

**Anti-Slip Rubber Mats**

Price Range: \$69.95/metre

Get the best for less on this product

Choose an Option

Length: 1 metre (M)

Weight: 1.5kg/metre

Product Description: This is a heavy-duty anti-slip rubber mat. It is made of a soft, cushioned material and is perfect for use in high-traffic areas. The mat is easy to clean and maintain. It is also available in a variety of colors and patterns.

Product Features:

- ✓ **Superior Traction:** The mat's unique tread pattern provides excellent grip, reducing the risk of slips and falls.
- ✓ **Comfortable Underfoot:** The soft, cushioned surface is gentle on your feet and joints, making it ideal for long periods of standing.
- ✓ **Easy to Clean:** The mat is made of a non-porous material, so it can be easily cleaned with a mop and bucket.
- ✓ **Long-Lasting:** The mat is made of a durable material that can withstand heavy use and traffic.

Product Images:

**Details**

General purpose rubber flooring. Non-slip properties in both wet and dry conditions. Great to use around the house or garage, gym or equine industries.

**Specifications**

SKU 19426 19427

CUT TO MEASURE Yes

PICK UP ONLY Yes

MATERIALS Rubber

PRODUCT DIMENSIONS (MM) L:Cut to measure W:1200 H:6 | L:Cut to measure W:1200 H:9

PURCHASE LENGTH Per Linear Metre

USE Commercial, Gym, Home

**Reviews**

**Delivery & Returns**

Edward River Council



**EDWARD RIVER COUNCIL COMMUNITY GRANTS 2016 – APPLICATION FORM**

Before completing, please review the guidelines and eligibility criteria as outlined above.

Organisation Name	DENILQUIN MULTI ARTS CENTRE INC.
Postal Address of Organisation Town/Village State Postcode	P.O BOX 765 DENILQUIN NSW 2710.
ABN	16 862 065 568
Web Address	_____
Is the Organisation Registered for GST?	NO.
Incorporation Number	_____
<b>Organisation - Contact Person 1 (Primary application contact)</b>	
Name	GEOFF RILEY.
Position	CHAIRPERSON.
Phone	[REDACTED]
Email	_____
<b>Organisation - Contact Person 2 (Authorising application on behalf of the organisation)</b>	
Name	VAL KAIRL
Position	Treasurer.
Phone	[REDACTED]
Email	_____

**A: ORGANISATIONAL DETAILS**

**Organisation Overview** (Please provide a brief description of your organization. Maximum 50 words)

A small committee that supervises the fixing of the old Church of England building and the Sunday School Hall in Cressy Street, Denilquin



Edward River Council

**B: PROJECT DETAILS**

Project Title: *Fit New Kitchen to meet catering purposes for future hires*

Brief Project Description (A short summary of your project, including location specifics of the nominated activities. Maximum 150 words) *PTO.*

Proposed Project Start Date: <i>Project is waiting on an Archaeology report before submitting plans for Approval.</i>	Proposed Project End Date: <i>PTO.</i>
Grant Request Amount	<i>\$ 6,600-00</i>
Total Project Cost Estimate	<i>\$ 6,600-00</i>

**C: CRITERIA ELEMENTS**

1: Briefly explain how the project will deliver social, cultural, economic or environmental benefits to local Edward River Council communities (Maximum 200 words)

4: Describe the capacity your organisation has to implement the project and manage the grant funds in order to ensure success (Maximum 200 words)

**D. Risk Management & Budget**

: Projects must be well defined and evidenced with a clear budget

Do you have a Risk Management Plan in place for this project? *No.*

If Yes - Please attach and submit with completed application

If No - How will your organisation manage risk and respond to issues as they occur?  
Explain Below

We have received a quote of \$6515.00 from Leigh Marshall Electrical for the following.

- Oven
- dishwasher
- Bain Marie
- 1000 L fridge.

Edward River Council

**Budget support documentation is essential and should be submitted at time of application.**

*Example: Quotes for materials; Quotes for trade services/labour; Letters defining in-kind commitment.*

<b>INCOME</b>	\$	Confirmed: Yes or No
Cash – Contribution from your organisation		
Contributions from government sources <i>(if applicable)</i>		
Local Government		
State Government		
Federal Government		
Contributions from other sources <i>(if applicable)</i>		
Funding sought from Edward River Council Community Grants 2018	6,600-	
<b>In-kind Contributions <i>(if applicable)</i></b>		
Materials		
Volunteer labour <i>(\$25 per person per hour)</i>		
<b>Estimated - Total Project Income</b>	6,600-	
<b>EXPENSES</b>		
Materials		
Labour	185-00	
Promotion		
Equipment Hire		
Other (Please list as appropriate) <i>Kitchen Equipment</i>	6515-	YES
<b>Estimated - Total Project Expenses</b> <i>(Expense &amp; Income amounts should balance)</i>	6,600-	

**Applications Close 5.00pm Thursday 31 May, 2018** - Submission directions form part of this document.



## QUOTE

Multi Arts Centre  
 C/- Geoff Riley  
 228 Burchfield Avenue  
 DENILIQUIN NSW 2710

**Date**  
22 May 2018

**Expiry**  
21 Jun 2018

**Quote Number**  
QU-0176

**ABN**  
19 866 973 491

Leigh Marshall Electrical  
 PO Box 305  
 DENILIQUIN NSW 2710  
 AUSTRALIA

Description	Quantity	Unit Price	GST	Amount AUD
Thank you for the opportunity to provide you with this quote to supply new kitchen appliances for the the Multi Art Centre.	1.00	5,922.73	10%	5,922.73
<b>MATERIAL</b>				
1-Euromaid 90cm gas electric oven				
1-Westinghouse dishwasher				
1-Roban four pan bain marie				
1-Igloo double glass door 1000L fridge				
			Subtotal	5,922.73
			TOTAL GST 10%	592.27
			<b>TOTAL AUD</b>	<b>6,515.00</b>

## Edward River Council

**EDWARD RIVER COUNCIL COMMUNITY GRANTS 2016 – APPLICATION FORM**

Before completing, please review the guidelines and eligibility criteria as outlined above.

<b>Organisation Name</b>	Deniliquin Airport Advisory committee
<b>Postal Address of Organisation</b> Town/Village State Postcode	C/O Paul Thomas Field Air Riverina PO BOX 440 DENILQUIN NSW 2710
<b>ABN</b>	n/a
<b>Web Address</b>	www.fieldair.com.au
<b>Is the Organisation Registered for GST?</b>	n/a
<b>Incorporation Number</b>	
<b>Organisation - Contact Person 1 (Primary application contact)</b>	
<b>Name</b>	PAUL THOMAS
<b>Position</b>	OPERATIONS MANAGER @Field Air Riverina pty ltd
<b>Phone</b>	
<b>Email</b>	
<b>Organisation - Contact Person 2 (Authorising application on behalf of the organisation)</b>	
<b>Name</b>	Nigel Wettenhall
<b>Position</b>	Owner Wettenhall Airservices
<b>Phone</b>	
<b>Email</b>	

**A: ORGANISATIONAL DETAILS**

<b>Organisation Overview</b> (Please provide a brief description of your organization. Maximum 50 words)
Deniliquin Airport Advisory committee consists of all commercial and private operators leasing facilities on Edward River Council owned land. The committee is an advisory body only and does not generate any income or have financial resources.

Edward River Council

**B: PROJECT DETAILS**

<b>Project Title:</b>	Renovations to Airport Terminal Amenities to install wheelchair access toilet.
-----------------------	--

**Brief Project Description** (A short summary of your project, including location specifics of the nominated activities. Maximum 150 words)

<b>Proposed Project Start Date:</b> 01/08/2018	<b>Proposed Project End Date:</b> 30/11/2018
<b>Grant Request Amount</b>	\$ 19,929 as per quotation
<b>Total Project Cost Estimate</b>	\$ 19,929

**C: CRITERIA ELEMENTS**

**1: Briefly explain how the project will deliver social, cultural, economic or environmental benefits to local Edward River Council communities** (Maximum 200 words) See Appendix A

**4: Describe the capacity your organisation has to implement the project and manage the grant funds in order to ensure success** (Maximum 200 words)

See Appendix A

**D. Risk Management & Budget**

: Projects must be well defined and evidenced with a clear budget

**Do you have a Risk Management Plan in place for this project?**

*If Yes – Please attach and submit with completed application*

*If No – How will your organisation manage risk and respond to issues as they occur?*

*Explain Below*

## Edward River Council

The advisory committee does not have a Risk Management Plan, Because the project is within Council owned building and it is a fully contracted project all risk management will be as per Council and Contractor Industry Standards Guidelines.

**Budget support documentation is essential and should be submitted at time of application.**

*Example: Quotes for materials; Quotes for trade services/labour; Letters defining in-kind commitment.*

INCOME	\$	Confirmed: Yes or No
Cash – Contribution from your organisation	0	
Contributions from government sources <i>(if applicable)</i>		
Local Government	0	
State Government	0	
Federal Government	0	
Contributions from other sources <i>(if applicable)</i>	0	
Funding sought from Edward River Council Community Grants 2018	19,929	
<b>In-kind Contributions <i>(if applicable)</i></b>		
Materials	0	
Volunteer labour <i>(\$25 per person per hour)</i>	0	
<b>Estimated - Total Project Income</b>	19,929	
<b>EXPENSES</b>		
Materials plus Labour - Contractor Quote	19,929	YES
Labour	0	
Promotion	0	
Equipment Hire	0	
Other (Please list as appropriate)	0	
<b>Estimated - Total Project Expenses</b> <i>(Expense &amp; Income amounts should balance)</i>	19,929	

**Applications Close 5.00pm Thursday 31 May, 2018** - Submission directions form part of this document.

EDWARD RIVER COUNCIL COMMUNITY GRANTS 2018 – APPLICATION FORM

APPENDIX 'A'

**C: CRITERIA ELEMENTS**

Private and commercial operators on the Airport Advisory Committee are aware of the need for full access public facilities at Deniliquin Airport. This is highlighted when the occasional disabled pilot or older people visit the airport to watch planes.

Deniliquin Airport is a 24 hour refuelling point for small private and commercial aircraft and with the installation of a public disabled toilet it has the potential to become a re-fuelling stop for the many disabled pilots in Australia.

The Special Interest Group of 'plane watchers' is growing throughout Australia and airports are a must see for a lot of visitors especially older people. This project will ensure safe access to public amenities for all airport visitors and workers.

Verbal comments from those working at the airport indicate that the public telephone has been out of order for considerable time and is really not needed. A recent physical test of the public phone demonstrated that it does not accept any coins and only free emergency numbers can be dialled. In this modern society everyone has a mobile phone and is very proficient in sourcing information and calling a taxi so the public telephone cubicle is a waste of space.

**Describe the capacity your organisation has to implement the project and manage the grant funds in order to ensure success:**

Considering the usage of the airport terminal is minimal the amenities situation could be considered a bit of overkill with;

- 1 unisex toilet opening outside
- 2 male toilets opening inside
- 2 female toilets and a toilet cubicle size storage space opening inside

Information from long time users of Deniliquin Airport recall that the shell of the building was built first then the internal walls dividing toilets and the communication/store room were internal constructions. This would indicate that there are no internal loadbearing walls.

Rather than construct a new separate disabled toilet consultation with a contractor has resulted in a proposal to renovate within the footprint of the existing building by;

- converting the female toilets into a unisex disabled toilet which opens outside
- labelling the existing inside male toilet as unisex
- removing the internal brick wall of the public telephone cubicle, bricking up the external doorway to create a storeroom which can be accessed via the current female toilet door.

This will be a cost effective way of ensuring Deniliquin Airport meets the requirements for full access facilities in public places.

The project will be a simple renovation/building contract between Edward River Council and the building contractor.

Deniliquin Airport Users Advisory Committee

26/05/2018



**DECENTRALISED DEMOUNTABLES P/L.**

Corner of Cobb Highway and Saleyards Road, Deniliquin, NSW, 2710.  
 P.O.Box 414, Deniliquin, NSW, 2710.  
 Ph: (03) 58813722. Fax: (03) 58814106.  
 Web: [www.demountables.com.au](http://www.demountables.com.au) Email: [robert@demountables.com.au](mailto:robert@demountables.com.au)  
 A.B.N. 35 001 886 844.

**MESSAGE.**

**To:** Paul Thomas. **Email:** [deniops@fieldair.com.au](mailto:deniops@fieldair.com.au)  
**From:** Robert Wilson. **Email:** [robert@demountables.com.au](mailto:robert@demountables.com.au)  
**Date:** 25.05.18. **Sheet No:** 1 of 2.

**Reference:** Quotation – Toilet conversion to disable toilet at Deniliquin Airport Terminal.

With pleasure we now confirm our quotation for the conversion of existing female toilet block and telephone booth into a NEW uni-sex disabled toilet block and storeroom. All at the existing Deniliquin Airport Terminal building and similar to the sketch plan attached.

**Our Tender Sum (Purchase):** **\$ 19,929-00. Complete ready for use.**  
 (The above price excludes G.S.T.).

**Tender includes:**

Documentation ready to submit to Council.  
 Demolition of existing female toilet.  
 Demolition of existing telephone booth.  
 All required waste removal from site.  
 Bricking up both existing doorways with appropriate second-hand bricks.  
 Bagging all internal brickwork ready for painting.  
 Create new access compliant external entry door where shown including all appropriate door furniture.  
 Alteration to existing electrical installation to allow for external switching.  
 Alter all existing internal plumbing, including some sewer within concrete floor, to suit the new layout, as per the attached plan.  
 Floor to toilet area patched, new floor waste installed, topped and then tiled with new R10 slip resistant floor tiles.  
 Painted internally throughout to match existing as close as possible.  
 Supply and installation of access compliant toilet suite.  
 Supply and installation of all appropriate garb rails and toilet backrest.  
 Supply and installation of access compliant hand basin with mirror over and shelf adjacent.  
 New access compliant concrete step ramp entry into the new disabled toilet.  
 Tested and made ready for use.

*Quality Buildings for 38 Years.*

*Not included in tender:*

Statutory authority fees, charges or building approvals.  
New hot water service to supply hot water to this area.  
Painting to any existing surfaces other than the disabled toilet.  
Shelving within the new storeroom area.  
New door or door furniture to the new storeroom

We would be happy to tender on all or any of the above if you desire.

I hope this is all as desired but if not please contact me as below.

Yours Faithfully,



Robert Wilson.

*Quality Buildings for 38 Years.*



EDWARD RIVER COUNCIL SECTION 355  
COMMUNITY GRANTS 2018



APPLICATION FROM:

DENILQUIN YARD DOG ASSOCIATION

MAY 2018

Edward River Council

**EDWARD RIVER COUNCIL COMMUNITY GRANTS 2016 – APPLICATION FORM**

Before completing, please review the guidelines and eligibility criteria as outlined above.

Organisation Name	DENILIQVIN YARD DOG Assoc
Postal Address of Organisation Town/Village State Postcode	P.O Box 1168, DENILIQVIN. NSW 2110
ABN	
Web Address	lizwhite4@bigpond.com
Is the Organisation Registered for GST?	
Incorporation Number	
<b>Organisation - Contact Person 1 (Primary application contact)</b>	
Name	Liz White
Position	Secretary / Treasurer.
Phone	
Email	
<b>Organisation - Contact Person 2 (Authorising application on behalf of the organisation)</b>	
Name	Mark Braybon
Position	President.
Phone	
Email	

**A: ORGANISATIONAL DETAILS**

## A. Organisational Details

The Deniliquin Yard Dog Associations aims to facilitate an annual Yard Dog Trail in conjunction with the Deniliquin Show, and organise training days for local and surrounding communities. The association is run by a committee with representation of a broad cross section of the agricultural community including both men and women. The Association was established in 2011 and since the number of competitors and support for the event has increased substantially.

Edward River Council

**B: PROJECT DETAILS**

**Project Title:**  
*Seating and Shade / Shelter Structure*

**Brief Project Description** (A short summary of your project, including location specifics of the nominated activities. Maximum 150 words)  
*Please see attached documentation*

<b>Proposed Project Start Date:</b> <i>1 Nov. 2018</i>	<b>Proposed Project End Date:</b> <i>30.12.2018</i>
<b>Grant Request Amount</b>	<i>\$ [redacted] \$10,000</i>
<b>Total Project Cost Estimate</b>	<i>\$ [redacted] \$13,035</i>

**C: CRITERIA ELEMENTS**

**1: Briefly explain how the project will deliver social, cultural, economic or environmental benefits to local Edward River Council communities** (Maximum 200 words)  
*Please see attached document*

**4: Describe the capacity your organisation has to implement the project and manage the grant funds in order to ensure success** (Maximum 200 words)

*please see attached document*

**D. Risk Management & Budget**  
 : Projects must be well defined and evidenced with a clear budget  
**Do you have a Risk Management Plan in place for this project?**  
 If Yes – Please attach and submit with completed application  
 If No – How will your organisation manage risk and respond to issues as they occur?  
 Explain Below

Edward River Council

**Budget support documentation is essential and should be submitted at time of application.**

*Example: Quotes for materials; Quotes for trade services/labour; Letters defining in-kind commitment.*

INCOME		\$	Confirmed: Yes or No
Cash – Contribution from your organisation		\$ 3035	Y
Contributions from government sources (if applicable)			
Local Government			N
State Government			N
Federal Government			N
Contributions from other sources (if applicable)			N
Funding sought from Edward River Council Community Grants 2018		\$ 10000	
In-kind Contributions (if applicable)			
Materials			
Volunteer labour (\$25 per person per hour)			
<b>Estimated - Total Project Income</b>			
<b>EXPENSES</b>			
Materials			
Labour			
Promotion			N
Equipment Hire			N
Other (Please list as appropriate)		\$ 13035	
<b>Estimated - Total Project Expenses</b> <i>(Expense &amp; Income amounts should balance)</i>			

**Applications Close 5.00pm Thursday 31 May, 2018** - Submission directions form part of this document.

EDWARD RIVER COUNCIL SECTION 355 COMMUNITY GRANTS 2018 –SUPPORTING  
DOCUMENTATION FOR THE  
DENILQUIN YARD DOG ASSOCIATION

B. PROJECT DETAILS

1. Project Title: Seating and Shade/Shelter Structure
2. Brief Project Description:  
Construction of a teared seating stand and associated shade/shelter structure. The structure is to be located at Memorial Park, south east of the Poultry Pavilion where the permanent sheep yards were constructed earlier this year. The seating will accommodate up to 70 people.

C. CRITERIA ELEMENTS

1. Briefly explain how the project will deliver social, cultural, economic or environmental benefits to local Edward River Council communities:

**Economic:** Given the shortage of skilled livestock handlers in our area the role of the working dog is becoming increasingly important. Our Association provides opportunity for beginner and advanced dog handlers to observe, participate and improve their dog training skills. There is a great economic benefit to the farmer as a well-trained working dog can replace an entire work unit (an employee).

**Social:** The Yard Dog Trial and Training days provide a platform for social interaction and community inclusion for rural people, often located in isolated areas. Other user groups of Memorial Park may also use the seating for their events.

4. Describe the capacity of your organization has to implement the project and manage the grant funds in order to ensure success.

Given the expansion and size of our event the committee recognized the need for some permanent yards. The planning and construction of the yards was undertaken whilst liaising with the Edward River Council and the Memorial Park Users Group. This demonstrates we have an established relationship with Council and Memorial Park Users Group. During this time our Committee had regular meetings to coordinate funding, volunteer labour and deal with any arising issues. This project was managed efficiently and as a result came in on time and budget. We assume there will be an acquittal process, which we are conversant with and happy to comply. Fund raising generated approximately \$7000 to purchase materials for the permanent sheep yards. Volunteer labour to the value of \$2000 was used in construction.

D. RISK MANAGEMENT & BUDGET

There should be minimum risk, as the structure will be made by qualified engineers. We have a firm price quote. We would aim to have the structure complete by the end of 2018.





BUILDINGS  
Commercial • Rural • Industrial  
TELE-HANDLER, BOOM & SCISSOR LIFT HIRE

0408 629 421

21 Ochtertyre St  
Deniliquin NSW 2710  
ABN 19 065 132 318

Email: [brunkerfabrications@bigpond.com](mailto:brunkerfabrications@bigpond.com)

Andrew Brunker  
Ph: 03 5881 5430  
Fax: 03 5881 4289  
Mob: 0408 629 421

P.O. Box 1220 Deniliquin NSW 2710

30<sup>th</sup> May, 2018

Deniliquin and Yard Dog Association

A quotation for the fabrication and supply of grandstand seating with shade cover.

Materials and labour	\$ 6,850.00 + GST
	=====

Regards

Andrew Brunker



BUILDINGS  
Commercial • Rural • Industrial  
TELE-HANDLER, BOOM & SCISSOR LIFT HIRE

0408 629 421

21 Ochtertyre St  
Deniliquin NSW 2710  
ABN 19 065 132 318

Email: [brunkerfabrications@bigpond.com](mailto:brunkerfabrications@bigpond.com)

Andrew Brunker  
Ph: 03 5881 5430  
Fax: 03 5881 4289  
Mob: 0408 629 421

P.O. Box 1220 Deniliquin NSW 2710

30<sup>th</sup> May, 2018

Deniliquin and Yard Dog Association

A quotation for the fabrication and supply of grandstand seating with shade cover.

Materials and labour      \$ 11,850.00 + GST  
  =====

Regards

Andrew Brunker

Edward River Council

**EDWARD RIVER COUNCIL COMMUNITY GRANTS 2016 – APPLICATION FORM**

Before completing, please review the guidelines and eligibility criteria as outlined above.

DATE 30/05/18

Organisation Name	EDWARD RIVER CONCERT BAND
Postal Address of Organisation Town/Village State Postcode	C/- EDWARD RIVER COUNCIL DENILIQUIN, 2710
ABN	AS ABOVE
Web Address	AS ABOVE
Is the Organisation Registered for GST?	AS PER ER.COUNCIL
Incorporation Number	" " " "
Organisation - Contact Person 1 (Primary application contact)	
Name	RUSSELL FISHER
Position	COUNCIL COMMITTEE MEMBER OF ERC.BAND.
Phone	
Email	
Organisation - Contact Person 2 (Authorising application on behalf of the organisation)	
Name	IAN BATHGATE
Position	MUSIC DIRECTOR / BAND MASTER
Phone	
Email	

**A: ORGANISATIONAL DETAILS**

**Organisation Overview** (Please provide a brief description of your organization. Maximum 50 words)

The Edward River Concert Band (Previously Municipal Band) has performed since 1926, continuously throughout the region and now throughout the greater SHIRE. THE BAND is generally available to perform, upon request, for local functions on most occasions.

TO BE READ IN CONJUNCTION WITH  
 EDWARD RIVER CONCERT BAND  
GRANT APPLICATION DATED 30/5/18

NOTE #1 (a) Discussion has been had with local M.P. Mr Austin Evans

between Band Committee Chairman Ken Fisher and recently (1st May 18) with Committee member Russ Fisher.

Mr Evans indicated that he will have funds available under his portfolio which he can personally distribute. He would be receptive to a contribution of around \$10,000.

This money could be put towards future expenses after the establishment costs are covered as per Grant Application 30/05/18.

(b) The Band currently has an anonymous donation of \$5000 to be used in conjunction with the establishment of a Junior Band. As with 1a above this would be used towards future ongoing costs.

NOTE # 2. INSTRUMENTS.

(a) See Quotes attached from Geoffrey Edmunds. Prices have been highlighted.

17/5/18 Model 1240 Baritone	\$700	Trombone	\$550	Saxophone	\$925	Amati Tenor Sax	\$875	French Horn Mod 8d	\$1475		\$4525
25/05/18 Imperial Tenor Horn	\$700										
Yamaha Tenor Horn Mod YEH-210s	\$500										<u>\$1200</u>
										TOTAL	\$5725

NOTE #3. TUTORIAL MATERIAL e.g. SUITABLE.

Music - Learners Arrangements etc.

Elementary Tutorial Books. EST: \$1000

NOTE #4.... See attached South West Music Email re support for the Junior Band.

NOTE #5 Initial Advertising.

Anticipated to start in August 2018 in support of S.W. Music Promos EST: \$700.

Edward River Council

**B: PROJECT DETAILS**

Project Title: FORMATION OF A JUNIOR BAND

**Brief Project Description** (A short summary of your project, including location specifics of the nominated activities. Maximum 150 words)

Proposed Project Start Date: <u>ADVERTISING AUGUST 2018 IN CONJUNCTION WITH SW MUSIC DEMO</u>	Proposed Project End Date: <u>ONGOING AFTER ESTABLISHMENT</u>
Grant Request Amount	\$ <u>17,625</u>
Total Project Cost Estimate	\$ <u>17,625 (FORMATION COSTS)</u>

**C: CRITERIA ELEMENTS**

**1:** Briefly explain how the project will deliver social, cultural, economic or environmental benefits to local Edward River Council communities (Maximum 200 words) WILL INVOLVE YOUTH IN MUSIC - ENSURE THE SURVIVAL OF THE SENIOR BAND - SEE ORGANISATION "A"

**4:** Describe the capacity your organisation has to implement the project and manage the grant funds in order to ensure success (Maximum 200 words)

A BANDMASTER/TUTOR WILL BE APPOINTED. MR. RICHARD SIEVERS AN ACCOMPLISHED MUSICIAN AND CONDUCTOR HAS INDICATED HIS STRONG INTEREST IN THE FORMATION OF THE JUNIOR BAND.

THE IMPORTANCE OF THE JUNIOR BAND CANNOT BE OVER EMPHASISED. THE FUTURE OF OUR SENIOR BAND IS ALMOST ENTIRELY DEPENDANT ON FUTURE YOUTH COMING UP THROUGH THE RANKS. THE ABSENCE OF NEW MEMBERS HAS BEEN AN ONGOING PROBLEM FOR MANY YEARS. CURRENTLY WE HAVE A HIGH PERCENTAGE OF VERY SENIOR PLAYERS.

**D. Risk Management & Budget**

: Projects must be well defined and evidenced with a clear budget

Do you have a Risk Management Plan in place for this project?

If Yes – Please attach and submit with completed application

If No – How will your organisation manage risk and respond to issues as they occur?

Explain Below

Edward River Council

FINANCE AND RISK MANAGEMENT  
 WILL BE CONTROLLED BY EXISTING COMMITTEE  
 VIZ. EDWARD RIVER CONCERT BAND  
 (COMMITTEE OF E-R COUNCIL)

Budget support documentation is essential and should be submitted at time of application.

Example: Quotes for materials; Quotes for trade services/labour; Letters defining in-kind commitment.

Attachments

NOTE 1a-

NOTE 1<sup>b</sup>-

NOTE 4

NOTES 2 & 3

NOTES 4 & 5

INCOME	\$	Confirmed: Yes or No
Cash – Contribution from your organisation		
Contributions from government sources (if applicable)		
Local Government		
State Government <i>MEMBER FOR MURRAY AUSTIN EVANS</i>	10,000	NO
Federal Government		
Contributions from other sources (if applicable)	5,000	YES
Funding sought from Edward River Council Community Grants 2018	\$17,625	
In-kind Contributions (if applicable)		
Materials <i>SOUTH WEST MUSIC PROMOS. SEE ATTACHED EMAIL.</i>		
Volunteer labour (\$25 per person per hour)		
Estimated - Total Project Income <i>ESTABLISHMENT ONLY</i>	\$17,625	
EXPENSES		
Materials <i>INSTRUMENTS TUTORIAL MATERIALS EST.</i>	5,725 \$ 6,725	
Labour <i>TUTOR / BANDMASTER EST</i>	\$ 10,000	
Promotion <i>S:W: MUSIC PROMOS (NO COST) ADVERTISING EST</i>	\$ 700	
Equipment Hire <i>IF REQUIRED INSTRUMENT HIRE ex S.W MUSIC EST.</i>	200	
Other (Please list as appropriate)		
Estimated - Total Project Expenses (Expense & Income amounts should balance)	\$17,625	

Applications Close 5.00pm Thursday 31 May, 2018 - Submission directions form part of this document.

Fwd: Quotation to supply instruments to Junior Band

NOTE 29

**Subject:** Fwd: Quotation to supply instruments to Junior Band  
**From:** [REDACTED]  
**Date:** 17/05/2018 6:42 PM  
**To:** Fisher Russ & Bev <rfi56113@bigpond.net.au>

Hi Russ,  
Hope this message from Geoff meets your requirements concerning prices of reconditioned instruments.

Also, Richard Sievers has indicated that a Junior Band would need:

- (1) Tutor books for each instrument at approx. \$18.00 each;
- (2) About 6 simple scores at approx. \$60.00 per score (for really basic arrangements).

See you again soon,  
Ian.

Begin forwarded message:

**From:** Geoffrey Edmunds <[geoff@retrofitrepairs.com.au](mailto:geoff@retrofitrepairs.com.au)>  
**Subject:** Quotation to supply instruments to Junior Band  
**Date:** 17 May 2018 at 5:59:09 PM AEST  
**To:** [ianbathgate1466@iinet.net.au](mailto:ianbathgate1466@iinet.net.au)

Dear Ian

Thank you for inviting me to quote to supply 5 instruments for the proposed Junior Band.

I am able to supply all of the instruments you asked for. These are the details.

**Bb baritone horn.**

New Jin Bao model JBBH-1240 Bb baritone horn finished in bright silver plate with 3 automatic compensating valves supplied with standard 12C mouthpiece and moulded instrument case.

This instrument is a replica of the Boosey & Hawkes / Besson "Sovereign" baritone horn which retails for about \$9000.

I have supplied a number of the 1240 models to both schools and private customers with no complaints or warranty issues. My grandson in New Zealand is part of an instrumental music program through his high school and I bought a model 1240 for him for Christmas this year. He loves both the instrument and the program and is making very good progress.

I can supply a model 1240 for \$700 which is a discount on the usual price of about \$100.

Fwd: Quotation to supply instruments to Junior Band

### **Bb/F tenor trombone**

**New Jin Bao model JBSL-810 Bb/F tenor trombone with 8" bell** and medium 0.480" bore finished in polished yellow brass and nickel silver trim with clear lacquer; supplied with fabric-covered polystyrene case with pockets and shoulder straps; standard 12C mouthpiece. the transposing mechanism is a rotary valve actuated by the left hand thumb.

Normally I sell these for \$675 (and I have sold a couple) but for your group it is discounted to \$550.

### **Alto saxophone**

There are 2 to choose from - a new Taishan Winds TSAS-5000 or a reconditioned late model Jupiter model JAS-769-767.

The Taishan is a copy of the Selmer Paris MK VI and is supplied with a modern fabric-covered case with pockets and shoulder straps and a standard 4C mouthpiece.

The Jupiter is an intermediate level saxophone which, apart from a few minor scratches on one side of the bell, is unmarked with no dents or other blemishes. The left-hand table key assembly was missing when the instrument, bought by me on eBay, arrived from US. The missing parts have been replaced with new genuine Jupiter parts. In terms of appearance and performance this presents as a near-new instrument. This saxophone is supplied in its original factory hard case which is also in unmarked condition.

Both saxophones have the high F# key which is a required feature of intermediate and professional level instruments and becoming more common on the better student level instruments.

Of the two instruments, **I would recommend the Jupiter** for these reasons; the Taishan is still something of an unknown quantity at this stage. I have sold 3 baritone saxophones, a tenor saxophone and two alto saxophones with all the customers being most impressed. But there is a robustness about the Jupiter (both the instrument and its case) which may make it a better choice for junior band use.

The Taishan can be supplied for \$875 and the **Jupiter for \$925**, both prices being discounted.

### **Tenor saxophone**

Recently overhauled **Amati "Super Classic" Bb tenor saxophone**. This is an older instrument made by the famous Czech instrument maker. Mechanically it is faultless and it plays well but in appearance it is a little shabby with about 75% of the gold-tinted lacquer being intact.



Fwd: Quotation to supply instruments to Junior Band

The better known Yamaha models 21 and 23 in reasonable playing condition like this one sell for about \$1000.

The Amati is for sale for \$875 with a new case.

#### French horn

Recently overhauled Conn model 8D "Symphony" Bb/F full double horn.

This horn is mechanically perfect with all 9 tuning slides being correctly aligned and moving freely; with the 4 valve rotors and the actuating mechanism moving freely and quietly; and the instrument playing as an instrument of this quality should.

However, it has had a lot of use and there are blemishes which affects its overall appearance. I estimate that the gold tinted lacquer is about 65% intact with most of the lacquer missing from the high wear areas. Although the raw brass shows in these areas there is no evidence of surface corrosion.

This horn is supplied with a new Protec horn case and a Yamaha silver plated horn 32C4 mouthpiece. (Protec cases alone retail for over \$500).

The 8D is one of the most famous orchestral horns and is still in production. New they retail for about \$8000.

This horn is for sale to your group for \$1475.

(When you asked about French horns I assumed you meant the Bb/F full double horn like this one. There are 2 other main types of horn in common use. First, the single horn, available in either F (by far the most common single horn); or the Bb. Single horns have the advantage of being cheaper and lighter but they have serious limitations for a more advanced student.

Then there is the Bb/F compensating horn which is a Bb horn with a transposing valve operated as the 4th trigger which brings an extra length of tubing into play somewhat like the Bb/F trombone.

I have a number of F single horns in stock but unrestored at the moment.

And I have out on loan a pretty shabby Yamaha Bb/F compensating horn which plays well but which, because of its poor appearance, I am reluctant to sell.

For what it is worth, I can say that all of the NSW public school instrument collections include the full double horns rather than the singles or compensating models.

Boosey & Hawkes "imperial" Eb tuba.

Fwd: Quotation to supply instruments to Junior Band

This instrument already belongs to the Deniliquin Town Band and you gave it to me some months ago to lengthen the main tuning slide assembly. I have been unable to source either in US or UK the right size inner and outer tubing. My best hope is to find a tuba which is being wrecked for parts but as you can imagine this does happen very often. Meanwhile to get this tuba back into use I am willing to lend a main tuning slide assembly off an instrument I own and which one day i intend to restore. Nothing will be charged until the replacement tuning slides are supplied to you.

#### Generally

All instruments are supplied with a 12 month warranty against defects attributable to materials or workmanship.

If my proposal is accepted I am prepared to deliver the instruments to Deniliquin and for each instrument to be play-tested before it is accepted.

Two of the instruments I have described (the Amati tenor saxophone and the Conn French horn), while performing well, are not all that attractive to look at. My dilemma as a restorer/repairer is this - to strip the old lacquer off, remove all dents and prepare an instrument like this for re-lacquering costs me in terms of time and materials about \$1000. To add this cost to the overall price of the instrument makes it an uneconomic proposition.

Thank you for the opportunity to give this quotation..

regards

Geoff Edmunds  
Retrofit Band Instrument Repairs  
Tel: 03 5030 5582  
E: [geoff@retrofitrepairs.com.au](mailto:geoff@retrofitrepairs.com.au)  
W: [www.retrofitrepairs.com.au](http://www.retrofitrepairs.com.au)

Fwd: Eb tenor horns

Part - 29

Begin forwarded message:

**From:** Geoffrey Edmunds <[geoff@retrofitrepairs.com.au](mailto:geoff@retrofitrepairs.com.au)>

**Subject:** Eb tenor horns

**Date:** 25 May 2018 at 10:03:01 AM AEST

**To:** [ianbathgate1466@iinet.net.au](mailto:ianbathgate1466@iinet.net.au)

Dear Ian

The Jin Bao company does not make a tenor horn, probably because demand for this instrument, worldwide, is relatively limited.

I do have 2 reconditioned horns in stock details of which are:

**Boosey & Hawkes "Imperial"** finished in satin (frosted) silver with bright silver trim (tuning slide crooks, finger buttons, valve caps, mouthpiece receiver and water keys). When released this model was the top-of-the-line instrument in the Boosey & Hawkes range and has been superseded by the Besson "Sovereign" range. Mechanically and cosmetically this horn is in pristine condition with no dents or other blemishes, clearly having had very little use.

It comes in the original factory case and standard mouthpiece.

Price (discounted from \$850) ~~\$700.~~

**Yamaha model YEH-210S** finished in bright silver. There has been a repair to the valve casing branch for no. 1 valve. This has been professionally done and apart from some slight degrading of the silver plating in that area, is almost undetectable.

This instrument, both in appearance and performance, is a fine example. It comes in its original factory case and a standard mouthpiece.

Price (discounted from \$600) ~~\$500.~~

I hope this is the information you need.

regards

Geoff Edmunds

Retrofit Band Instrument Repairs

Tel: 03 5030 5582

E: [geoff@retrofitrepairs.com.au](mailto:geoff@retrofitrepairs.com.au)

W: [www.retrofitrepairs.com.au](http://www.retrofitrepairs.com.au)

NOTE 4

From: **Damien Johnson** [director@swmusic.org.au](mailto:director@swmusic.org.au)  
 Subject: Brass/ Woodwind drive  
 Date: 17 May 2018 at 10:14 AM  
 To: **George Maddison** [maddmus@icloud.com](mailto:maddmus@icloud.com), **Richard Sievers** [rsievers.iv@gmail.com](mailto:rsievers.iv@gmail.com)  
 Cc: [ianhathgale1406@inet.net.au](mailto:ianhathgale1406@inet.net.au)

Hi Gentlemen,

Many thanks for your time yesterday.

Please find following a summary of our discussions.

We are looking to garnish interest in brass and woodwind in the Deniliquin area, in order to build this section up, eventually to help provide personnel for the Town Band that requires revitalisation.

We intend to do this by providing demonstrations and tryout sessions within the public and catholic primary school sectors, aiming at a target audience of school years 4 - 6. Target schools would be Deniliquin North, Deniliquin South, St Michael's, Edward school and Deniliquin Christian School.

The possible options for the demonstration are:

- Wangaratta High school stage band
- Riverina Concert Band
- RCM Concert Band
- St Peter's, St Joseph's combined ensemble

Damien to discuss and invite these schools to participate. Dates to be determined based on availability of the ensembles. Preferable day would be Tuesday performance/Wednesday try-out.

Immediately following the demonstration (either on the day, or the very next day after students have nominated their interest) we will conduct try-outs on a range of instruments, including:

- Trumpet
- Trombone
- Cornet
- Alto sax
- Flute
- Clarinet
- percussion

Required materials for the tryouts include:

- Marketing material (whats good about learning an instrument)
- Application/Enrolment/Preferred instrument forms
- Tryout suitability forms for teachers
- Student instruments for tryouts

Students will then be enrolled through SWMRC, and taught in groups of 2-3 to ensure sustainability. Students will be encouraged to join Deniliquin Junior Band, to be established soon after commencement of lessons.

An inventory and status of available instruments will be conducted by Richard and Damien to better understand resources and requirements. This will be completed by June 1.

Please let me know if I have left anything off, or put too much in!

Kind regards,  
 Damien

**Damien Johnson**  
 Director - South West Music  
 Regional Conservatorium  
 Vice-President (Internal) ANSWRC  
 Ph: 03 5881 4736  
 Mob: 0414 716 751



**SOUTH WEST  
 MUSIC**  
 REGIONAL CONSERVATORIUM

Edward River Council

**EDWARD RIVER COUNCIL COMMUNITY GRANTS 2016 – APPLICATION FORM**

Before completing, please review the guidelines and eligibility criteria as outlined above.

Organisation Name	Edward River Society of Model Engineers
Postal Address of Organisation Town/Village State Postcode	PO BOX 1229 DENILIQUIN NSW 2710
ABN	77 655 920 178
Web Address	
Is the Organisation Registered for GST?	NO
Incorporation Number	INC 9882209
<b>Organisation - Contact Person 1 (Primary application contact)</b>	
Name	MIKE HALLINAN
Position	PRESIDENT
Phone	[REDACTED]
Email	[REDACTED]
<b>Organisation - Contact Person 2 (Authorising application on behalf of the organisation)</b>	
Name	CHERYL HALLINAN
Position	SECRETARY
Phone	[REDACTED]
Email	[REDACTED]

**A: ORGANISATIONAL DETAILS**

**Organisation Overview** (Please provide a brief description of your organization. Maximum 50 words)

WE ARE CONSTRUCTING @ 7.25 INCH gauge miniature railway IN MEMORIAL PARK We currently operate on a temporary track at the site on the FIRST SUNDAY OF EACH MONTH

Edward River Council

**B: PROJECT DETAILS**

Project Title:  
 EDWARD RIVER MINIATURE RAILWAY

**Brief Project Description** (A short summary of your project, including location specifics of the nominated activities. Maximum 150 words)

Proposed Project Start Date: 1.7.18	Proposed Project End Date: AVOIDING 30.6.19 NESTING SEASON
Grant Request Amount	\$ 7700.00
Total Project Cost Estimate	\$ 7700.00

**C: CRITERIA ELEMENTS**

**1:** Briefly explain how the project will deliver social, cultural, economic or environmental benefits to local Edward River Council communities (Maximum 200 words) See in 4 Below.

**4:** Describe the capacity your organisation has to implement the project and manage the grant funds in order to ensure success (Maximum 200 words)

① To properly manage and trim trees in the vicinity of the railway to improve the safety of both passengers, workers, volunteers and visitors to the railway site in Memorial Park.

④ All work to to be carried out by Deniliquin Tree Service in accordance with the attached Arborist Report

**D. Risk Management & Budget**

: Projects must be well defined and evidenced with a clear budget

Do you have a Risk Management Plan in place for this project?

If Yes – Please attach and submit with completed application

If No – How will your organisation manage risk and respond to issues as they occur?

Explain Below

All work will be carried out by Deniliquin Tree Service using their risk management process.

Edward River Council

**Budget support documentation is essential and should be submitted at time of application.**

*Example: Quotes for materials; Quotes for trade services/labour; Letters defining in-kind commitment.*

<b>INCOME</b>	\$	Confirmed: Yes or No
Cash – Contribution from your organisation		
Contributions from government sources <i>(if applicable)</i>		
Local Government		
State Government		
Federal Government		
Contributions from other sources <i>(if applicable)</i>		
Funding sought from Edward River Council Community Grants 2018	7700	
<b>In-kind Contributions <i>(if applicable)</i></b>		
Materials		
Volunteer labour <i>(\$25 per person per hour)</i>		
<b>Estimated - Total Project Income</b>	7700	
<b>EXPENSES</b>		
Materials		
Labour		
Promotion		
Equipment Hire		
Other (Please list as appropriate) <i>on per quote</i>	7700	
<b>Estimated - Total Project Expenses</b> <i>(Expense &amp; Income amounts should balance)</i>	7700	

**Applications Close 5.00pm Thursday 31 May, 2018** - Submission directions form part of this document.



**Deniliquin Tree Service**

PO Box 393  
 admin@denilquinreeservice.com  
 denilquinreeservice.com  
 0418572787  
 ABN: 95 753 601 874

**Quote**

Quote No: 49  
 Date: 31/05/2018

**For:** Edward River Council , Deniliquin  
 Miniature Railways  
 vk2mh@me.com

Description	Amount
- Tree works at memorial park, miniature train site	\$7,000.00
Subtotal	\$7,000.00
GST 10%	\$700.00
Total	\$7,700.00
<b>Total</b>	<b>\$7,700.00</b>



# *CERTIFICATE*

This is to certify that the  
**The Edward River Soc of Model Eng. Inc.**

Is a fully paid up Society of the



***Australian Association  
of  
Live Steamers  
Insurance Scheme***

**until the 31st December, 2018**

COVERAGE: Public Liability: \$20 Million

Policy No: SP 72344

Interested Party Endorsement:

Edward River Council


A handwritten signature in cursive script, appearing to read 'D. Hamilton'.

Insurer: Steadfast Placement Solutions  
On behalf of: XL Catlin Insurance

Insurance Officer AALS  
Dennis Hamilton  
2nd January 2018

# A.C.A.

Arboricultural Consultants Australia Pty Ltd


Tree	1		
Location	Miniature Railway Site		
Botanical Name	<i>Eucalyptus camaldulensis</i>		
Common Name	River Red Gum		
Age	Mature		
Health	Fair		
Structure	Fair		
Risk Rating	Medium		
Retention Value	High		
Useful Life Expectancy	<50 years		
DBH	1000mm	TPZ	12m
Height & Width	30m x 10m		
Comments	A mature example of a River Red Gum tree in an overall fair condition.		
Recommendation	1 Monitor trees condition for the onset of any decline. 2 Crown maintenance to remove dead and damaged branches required.		
			
Tree in question showing condition and location			

Professional Tree Services  
 PO Box 132, Golden Square 3555  
 Mobile 0417 059 112

Copy given to  
 Mike Hallinan on  
 19.4.11 by  
 Adam Walker.

# A.C.A.

Arboricultural Consultants Australia Pty Ltd

Tree	2		
Location	Miniature Railway Site		
Botanical Name	<i>Eucalyptus camaldulensis</i>		
Common Name	River Red Gum		
Age	Semi Mature		
Health	Fair		
Structure	Fair		
Risk Rating	Medium		
Retention Value	Medium		
Useful Life Expectancy	<50 years		
DBH	300mm	TPZ	3.6m
Height & Width	20m x 8m		
Comments	A semi mature example of a Red River Gum tree in an overall fair condition.		
Recommendation	1 Monitor trees condition for the onset of any decline. 2 Crown maintenance to remove dead and damaged branches required.		
			
Tree in question showing condition and location			


*Professional Tree Services*

PO Box 132, Golden Square 3555

Mobile 0417 059 112

**A.C.A.**


Arboricultural Consultants Australia Pty Ltd

Tree	3		
Location	Miniature Railway Site		
Botanical Name	<i>Eucalyptus camaldulensis</i>		
Common Name	River Red Gum		
Age	Mature		
Health	Fair		
Structure	Fair		
Risk Rating	Medium		
Retention Value	High		
Useful Life Expectancy	<50 years		
DBH	1000mm	TPZ	12m
Height & Width	30m x 10m		
Comments	A mature example of a River Red Gum tree in an overall fair condition. Tree exhibits stable major low co-dominant union.		
Recommendation	1 Monitor the condition of co-dominant union for the onset of any decline. 2 Crown maintenance to remove dead and damaged branches required.		
			
<p>Tree in question showing low co-dominant union</p>			

*Professional Tree Services*  
 PO Box 132, Golden Square 3555  
 Mobile 0417 059 112

# A.C.A.

Arboricultural Consultants Australia Pty Ltd

Tree	4		
Location	Miniature Railway Site		
Botanical Name	<i>Eucalyptus camaldulensis</i>		
Common Name	River Red Gum		
Age	Mature		
Health	Fair		
Structure	Fair		
Risk Rating	Medium		
Retention Value	High		
Useful Life Expectancy	<50 years		
DBH	1000mm	TPZ	12m
Height & Width	30m x 20m		
Comments	A mature example of a River Red Gum tree in an overall fair condition. Tree exhibits major crown deadwood.		
Recommendation	Crown reduction by 30% to remove dead and damaged branches required.		
			
<p>Tree in question showing extent of crown deadwood</p>			


*Professional Tree Services*

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# A.C.A.

Arboricultural Consultants Australia Pty Ltd


Tree	5 (group 6 trees)		
Location	Miniature Railway Site		
Botanical Name	<i>Eucalyptus camaldulensis</i>		
Common Name	River Red Gum		
Age	Semi Mature		
Health	Fair		
Structure	Fair		
Risk Rating	Medium		
Retention Value	Medium		
Useful Life Expectancy	<50 years		
DBH	400mm	TPZ	4.8m
Height & Width	20m x 10m		
Comments	A semi mature example of the River Red Gum trees in an overall fair condition. Trees exhibit damaged stem trunk unions and unbalanced crown.		
Recommendation	Crown reduction by 30% to rebalance crown and remove dead and damaged branches required.		
			
Trees in question showing condition and location			

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Mobile 0417 059 112

# A.C.A.

Arboricultural Consultants Australia Pty Ltd


Tree	6 (group 8 trees)		
Location	Miniature Railway Site		
Botanical Name	<i>Eucalyptus camaldulensis</i>		
Common Name	River Red Gum		
Age	Semi Mature		
Health	Fair		
Structure	Fair		
Risk Rating	Medium		
Retention Value	Medium		
Useful Life Expectancy	<50 years		
DBH	400mm	TPZ	4.8m
Height & Width	20m x 10m		
Comments	A semi mature example of the River Red Gum trees in an overall fair condition. Trees exhibit minor crown deadwood.		
Recommendation	1 Monitor trees condition for the onset of any decline. 2 Crown maintenance to remove dead and damaged branches required.		
			
Trees in question showing condition and location			

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Mobile 0417 059 112

# A.C.A.

Arboricultural Consultants Australia Pty Ltd

Tree	7		
Location	Miniature Railway Site		
Botanical Name	<i>Eucalyptus camaldulensis</i>		
Common Name	River Red Gum		
Age	Mature		
Health	Fair		
Structure	Fair		
Risk Rating	Medium		
Retention Value	High		
Useful Life Expectancy	<50 years		
DBH	800mm	TPZ	9.6m
Height & Width	30m x 15m		
Comments	A mature example of a River Red Gum tree in an overall fair condition. Tree exhibits minor crown deadwood.		
Recommendation	1 Monitor trees condition for the onset of any decline. 2 Crown maintenance to remove dead and damaged branches required.		
			
<p>Tree in question showing condition and location</p>			


*Professional Tree Services*

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Mobile 0417 059 112



# A.C.A.

Arboricultural Consultants Australia Pty Ltd

Tree	8		
Location	Miniature Railway Site		
Botanical Name	<i>Eucalyptus camaldulensis</i>		
Common Name	River Red Gum		
Age	Mature		
Health	Fair		
Structure	Fair		
Risk Rating	Medium		
Retention Value	High		
Useful Life Expectancy	<50 years		
DBH	800mm	TPZ	9.6m
Height & Width	30m x 10m		
Comments	A mature example of a River Red Gum tree in an overall fair condition. Tree exhibits minor crown deadwood.		
Recommendation	1 Monitor trees condition for the onset of any decline. 2 Crown maintenance to remove dead and damaged branches required.		
			
<p>Tree in question showing condition and location</p>			


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Mobile 0417 059 112

# A.C.A.

Arboricultural Consultants Australia Pty Ltd

Tree	9 (group 4 trees)		
Location	Miniature Railway Site		
Botanical Name	<i>Eucalyptus camaldulensis</i>		
Common Name	River Red Gum		
Age	Semi Mature		
Health	Fair		
Structure	Fair		
Risk Rating	Medium		
Retention Value	Medium		
Useful Life Expectancy	<50 years		
DBH	400mm	TPZ	4.8m
Height & Width	20m x 10m		
Comments	A semi mature example of the River Red Gum trees in an overall fair condition. Trees exhibit minor crown deadwood.		
Recommendation	1 Monitor trees condition for the onset of any decline. 2 Crown maintenance to remove dead and damaged branches required.		
			
Trees in question showing condition and location			


*Professional Tree Services*

PO Box 132, Golden Square 3555

Mobile 0417 059 112

# A.C.A.


Arboricultural Consultants Australia Pty Ltd

Tree	10		
Location	Miniature Railway Site		
Botanical Name	<i>Dead Species</i>		
Common Name	Dead Species		
Age	Senescent		
Health	Dead		
Structure	Poor		
Risk Rating	High		
Retention Value	Low		
Useful Life Expectancy	<0 years		
DBH	800mm	TPZ	9.6m
Height & Width	20m x 5m		
Comments	A senescent example of a dead tree.		
Recommendation	Due to location of proposed miniature railway removal is warranted as part of the proposed redevelopment of the site.		
			
<p>Tree in question showing condition and location</p>			

*Professional Tree Services*  
 PO Box 132, Golden Square 3555  
 Mobile 0417 059 112

# A.C.A.

Arboricultural Consultants Australia Pty Ltd


Tree	11		
Location	Miniature Railway Site		
Botanical Name	<i>Eucalyptus camaldulensis</i>		
Common Name	River Red Gum		
Age	Mature		
Health	Fair		
Structure	Fair		
Risk Rating	Medium		
Retention Value	High		
Useful Life Expectancy	<50 years		
DBH	1000mm	TPZ	12m
Height & Width	20m x 10m		
Comments	A mature example of a River Red Gum tree in an overall fair condition. Tree exhibits minor crown deadwood.		
Recommendation	1 Monitor trees condition for the onset of any decline. 2 Crown maintenance to remove dead and damaged branches required.		
			
Tree in question showing condition and location			

*Professional Tree Services*

PO Box 132, Golden Square 3555  
Mobile 0417 059 112

# A.C.A.


Arboricultural Consultants Australia Pty Ltd

Tree	12		
Location	Miniature Railway Site		
Botanical Name	<i>Eucalyptus camaldulensis</i>		
Common Name	River Red Gum		
Age	Semi Mature		
Health	Fair		
Structure	Fair		
Risk Rating	Medium		
Retention Value	Medium		
Useful Life Expectancy	<50 years		
DBH	300mm	TPZ	3.6m
Height & Width	20m x 5m		
Comments	A semi mature example of a River Red Gum tree in an overall fair condition. Tree exhibits minor crown deadwood.		
Recommendation	1 Monitor trees condition for the onset of any decline. 2 Crown maintenance to remove dead and damaged branches required.		
			
Tree in question showing location			

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PO Box 132, Golden Square 3555  
Mobile 0417 059 112

# A.C.A.


Arboricultural Consultants Australia Pty Ltd

<b>Tree</b>	13 (group 2 trees)		
<b>Location</b>	Miniature Railway Site		
<b>Botanical Name</b>	Dead Species		
<b>Common Name</b>	Dead Species		
<b>Age</b>	Semi Mature		
<b>Health</b>	Dead		
<b>Structure</b>	Poor		
<b>Risk Rating</b>	High		
<b>Retention Value</b>	Low		
<b>Useful Life Expectancy</b>	<0 years		
<b>DBH</b>	300mm	<b>TPZ</b>	3.6m
<b>Height &amp; Width</b>	10m x 4m		
<b>Comments</b>	A semi mature example of 2 dead trees.		
<b>Recommendation</b>	Due to location of proposed miniature railway removal is warranted as part of the proposed redevelopment of the site.		
			
<p><b>Trees in question showing location</b></p>			

*Professional Tree Services*  
 PO Box 132, Golden Square 3555  
 Mobile 0417 059 112

# A.C.A.

Arboricultural Consultants Australia Pty Ltd

Tree	14		
Location	Miniature Railway Site		
Botanical Name	<i>Eucalyptus camaldulensis</i>		
Common Name	River Red Gum		
Age	Mature		
Health	Fair		
Structure	Fair		
Risk Rating	Medium		
Retention Value	High		
Useful Life Expectancy	<50 years		
DBH	800mm	TPZ	9.6m
Height & Width	20m x 10m		
Comments	A mature example of a Red River Gum tree in an overall fair condition. Tree exhibits minor crown deadwood.		
Recommendation	1 Monitor trees condition for the onset of any decline. 2 Crown maintenance to remove dead and damaged branches required.		
			
Tree in question showing condition and location			


*Professional Tree Services*

PO Box 132, Golden Square 3555

Mobile 0417 059 112

# A.C.A.

Arboricultural Consultants Australia Pty Ltd

Tree	16		
Location	Miniature Railway Site		
Botanical Name	<i>Eucalyptus camaldulensis</i>		
Common Name	River Red Gum		
Age	Mature		
Health	Fair		
Structure	Fair		
Risk Rating	Medium		
Retention Value	High		
Useful Life Expectancy	<50 years		
DBH	800mm	TPZ	9.6m
Height & Width	20m x 10m		
Comments	A mature example of a River Red Gum tree in an overall fair condition. Tree exhibits minor crown deadwood.		
Recommendation	1 Monitor trees condition for the onset of any decline. 2 Crown maintenance to remove dead and damaged branches required.		
			
Tree in question showing condition and location			

*Professional Tree Services*


PO Box 132, Golden Square 3555

Mobile 0417 059 112



# A.C.A.

Arboricultural Consultants Australia Pty Ltd

Tree	16 (group 6 trees)		
Location	Minature Railway Site		
Botanical Name	<i>Eucalyptus camaldulensis</i>		
Common Name	River Red Gum		
Age	Semi Mature		
Health	Fair		
Structure	Fair		
Risk Rating	Medium		
Retention Value	Medium		
Useful Life Expectancy	<50 years		
DBH	400mm	TPZ	4.8m
Height & Width	20m x 10m		
Comments	A semi mature example of the River Red Gum trees in an overall fair condition. Trees exhibit minor crown deadwood.		
Recommendation	1 Monitor trees condition for the onset of any decline. 2 Crown maintenance to remove dead and damaged branches required.		
			
Trees in question showing condition and location			


*Professional Tree Services*

PO Box 132, Golden Square 3555

Mobile 0417 059 112

# A.C.A.

Arboricultural Consultants Australia Pty Ltd


Tree	17 (Group 3 trees)		
Location	Miniature Railway Site		
Botanical Name	<i>Eucalyptus camaldulensis</i>		
Common Name	River Red Gum		
Age	Mature		
Health	Fair		
Structure	Fair		
Risk Rating	Medium		
Retention Value	High		
Useful Life Expectancy	<50 years		
DBH	800mm	TPZ	9.6m
Height & Width	20m x 10m		
Comments	A mature example of the River Red Gum trees in an overall fair condition. Tree exhibits major crown deadwood and unbalanced canopy.		
Recommendation	Crown reduction by 30% to rebalance crown and remove dead and damaged branches required.		
			
Trees in question showing condition and location			

*Professional Tree Services*

PO Box 132, Golden Square 3555  
Mobile 0417 059 112

# A.C.A.

Arboricultural Consultants Australia Pty Ltd

<b>Tree</b>	18		
<b>Location</b>	Miniature Railway Site		
<b>Botanical Name</b>	<i>Eucalyptus camaldulensis</i>		
<b>Common Name</b>	River Red Gum		
<b>Age</b>	Mature		
<b>Health</b>	Fair		
<b>Structure</b>	Fair		
<b>Risk Rating</b>	Medium		
<b>Retention Value</b>	High		
<b>Useful Life Expectancy</b>	<50 years		
<b>DBH</b>	800mm	<b>TPZ</b>	9.6m
<b>Height &amp; Width</b>	30m x 20m		
<b>Comments</b>	A mature example of a River Red Gum tree in an overall fair condition. Tree exhibits major crown deadwood and unbalanced canopy.		
<b>Recommendation</b>	Crown reduction by 30% to rebalance crown and remove dead and damaged branches required.		
			
<p>Tree in question showing condition and location</p>			


*Professional Tree Services*

PO Box 132, Golden Square 3555

Mobile 0417 059 112

# A.C.A.


Arboricultural Consultants Australia Pty Ltd

Tree	19		
Location	Miniature Railway Site		
Botanical Name	<i>Eucalyptus camaldulensis</i>		
Common Name	River Red Gum		
Age	Semi Mature		
Health	Fair		
Structure	Fair		
Risk Rating	Medium		
Retention Value	Medium		
Useful Life Expectancy	<50 years		
DBH	300mm	TPZ	3.6m
Height & Width	20m x 5m		
Comments	A semi mature example of a River Red Gum tree in an overall fair condition.		
Recommendation	Monitor trees condition for the onset of any decline.		
			
<p>Tree in question showing condition and location</p>			

*Professional Tree Services*  
 PO Box 132, Golden Square 3555  
 Mobile 0417 059 112

# A.C.A.

Arboricultural Consultants Australia Pty Ltd

Tree	20		
Location	Minlature Railway Site		
Botanical Name	<i>Unknown Species</i>		
Common Name	Unknown Species		
Age	Semi Mature		
Health	Fair		
Structure	Fair		
Risk Rating	Low		
Retention Value	Low		
Useful Life Expectancy	<25years		
DBH	200mm	TPZ	2.4m
Height & Width	6m x 6m		
Comments:	A semi mature example of the unknown species in an overall fair condition.		
Recommendation	Monitor trees condition for the onset of any decline.		
			
<p><b>Trees in question showing location</b></p>			

*Professional Tree Services*  
 PO Box 132, Golden Square 3555  
 Mobile 0417 059 112

**11.4 INTERIM AUDIT REPORT 2018**

**Author:** Caroline Wallis, Director Corporate Services

**Authoriser:** Caroline Wallis, Director Corporate Services

**RECOMMENDATION**

That Council receives and notes the Interim Audit Management Letter for 2018 as attached to this report.

**BACKGROUND**

The Audit Office New South Wales completed its interim phase of the audit of Edward River Council for the year ending 30 June 2018 and provided its management letter to Council in early June 2018.

The interim management letter was provided to the Edward River Council Audit, Risk and Improvement Committee for discussion at the committee's first meeting on 19 July 2018.

The interim audit management letter is presented to Council for receiving and noting.

**ISSUE/DISCUSSION**

The interim audit phase of the end of financial year audit aims to identify matters of governance interest, unresolved matters from previous audits and matters that are required to be communicated by the auditor under the Australian Auditing Standards.

The final phase of the audit will commence in mid-September 2018 to finalise the end of financial year process, as required under the *Local Government Act 1993*.

There are five matters identified in the interim audit management letter (as detailed in the attachment). These matters are the development of a conflict of interest register, development of a disaster recovery plan, implementation of processes to improve the operating effectiveness of the finance function, debtor reconciliations and council's impact assessment of the new accounting standards. These matters have been rated as low or moderate risk.

In addition to these matters, five prior year matters were closed, which means they have now been adequately addressed by Council. A further nine matters will be assessed during the audit in September.

**STRATEGIC IMPLICATIONS**

The Interim Audit Report forms part of the Council's internal approach to implementing good corporate governance and is a requirement of the state government.

**COMMUNITY STRATEGIC PLAN**

External audits are a legislative requirement. The Interim Audit Report contributes to Council meeting outcome 5.3 of the Community Strategic Plan:

- Our local government is efficient, innovative and financially sustainable.

**FINANCIAL IMPLICATIONS**

There is no financial implication of this report. The external audit is included in Council's annual budget.

**LEGISLATIVE IMPLICATIONS**

The external audit process, including this Interim Audit Report, is legislated. There are no legislative implications of this report.

**ATTACHMENTS**

**1. Interim                      Audit                      Management                      Letter                      2018**



Mr Adam McSwain  
General Manager  
Edward River Council  
PO Box 270  
DENILQUIN NSW 2710

Contact: Lawrissa Chan  
Phone no: (02) 9275 7255  
Our ref: D1810378/1721

6 June 2018

Dear Mr McSwain

### **Management Letter on the Interim Phase of the Edward River Council Audit for the Year Ending 30 June 2018**

The interim phase of the audit for the year ending 30 June 2018 is complete. This letter outlines:

- matters of governance interest I identified during the current audit
- unresolved matters identified during previous audits
- matters I am required to communicate under Australian Auditing Standards.

I planned and carried out the audit to obtain reasonable assurance the financial statements are free from material misstatement. Because the audit is not designed to identify all matters that may be of governance interest to you, there may be other matters that did not come to my attention. The audit is ongoing and I will inform you if we identify any new matters of governance interest as they arise.

The Management Letter may be sent to the Minister, if the Minister requests it.

For each matter in this letter, I have included my observations, risk assessment and recommendations. The risk assessment is based on my understanding of your business. Management should make its own assessment of the risks to the Council.

I have kept management informed of the issues included in this letter as they have arisen. A formal draft of this letter was provided on 31 May 2018. This letter includes management's formal responses, the person responsible for addressing the matter and the date by which this should be actioned.

The Auditor-General may include items listed in this letter in the Report to Parliament. I will send you a draft of this report and ask for your comments before it is tabled in Parliament.



If you would like to discuss any of the matters raised in this letter, please contact me on (02) 9275 7255 or Dannielle MacKenzie on (02) 6021 1111.

Yours sincerely



Lawrissa Chan  
Director, Financial Audit Services

cc: Norman Brennan, Mayor  
Caroline Wallis, Director Corporate Services  
Colleen O'Connor, Finance Manager



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## Edward River Council

Interim Management Letter  
for the Year Ending 30 June 2018

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**Edward River Council  
Interim Management Letter  
for the year ending 30 June 2018**

I have rated the risk of each issue as 'Extreme', 'High', 'Moderate' or 'Low' based on the likelihood of the risk occurring and the consequences if the risk does occur.

RISK LEVELS	
<b>Extreme</b>	16
<b>High</b>	12 - 15
<b>Moderate</b>	5 - 11
<b>Low</b>	1 - 4

The risk level is a combination of the consequences and likelihood.

		CONSEQUENCE			
		Low	Medium	High	Very High
LIKELIHOOD	Almost Certain	10	11	15	16
	Likely	4	9	13	14
	Possible	3	7	8	12
	Rare	1	2	5	6

**Edward River Council  
Interim Management Letter  
for the year ending 30 June 2018**

For each issue identified, I have used the consequence and likelihood tables below to guide my assessment.

**Consequence levels and descriptors**

Consequence level	Consequence level description
Very high	Affects the ability of your entire agency to achieve its objectives and may require third party intervention
High	Affects the ability of your entire agency to achieve its objectives and requires significant coordinated management effort at the executive level
Medium	Affects the ability of a single business unit in your agency to achieve its objectives but requires management effort from areas outside the business unit
Low	Affects the ability of a single business unit in your agency to achieve its objectives and can be managed within normal management practices

**Likelihood levels and descriptors**

Likelihood level	Frequency	Probability
Almost certain	The event is expected to occur in most circumstances, and frequently during the year	More than 99 per cent
Likely	The event will probably occur once during the year	More than 20 per cent and up to 99 per cent
Possible	The event might occur at some time in the next five years	More than 1 per cent and up to 20 per cent
Rare	The event could occur in exceptional circumstances	Less than 1 per cent

**Summary of Issues**

Appendix	Detail	Likelihood	Consequence	Risk Assessment
1.1	Conflict of interest register	Rare	High	Moderate
1.2	Disaster recovery plan	Possible	High	Moderate
1.3	Operating effectiveness of the Finance Function	Possible	High	Moderate
1.4	New accounting standards not yet effective	Likely	Medium	Moderate
1.5	Debtor reconciliations (repeat issue)	Possible	Low	Low
2	Review of matters raised in previous management letters			

Appendix 1.1

Issue	Likelihood	Consequence	Risk	Systemic Issue	Category
Conflict of interest register	Rare	High	Moderate	No	Governance

Observation	Implication	Recommendation	Management Response
The Council does not maintain a conflict of interest register. A conflicts of interest register would help Council to monitor and manage conflicts of interest.	If a conflicts of interest register is not maintained, it increases the risk of reputational and financial damage to the council.	The Council should implement a centralised conflict of interest register and establish clear lines of responsibilities to update and monitor the register.  Management should also review all identified conflicts and establish management plans for managing the conflict.	Relevant Council policies in existence already addressing conflict of interest are the: <ul style="list-style-type: none"> <li>• business ethics policy; and</li> <li>• code of conduct (conflict of interest section).</li> </ul> Conflict of interest management practice to be developed.  <b>Person Responsible:</b> Director Corporate Services/Governance Officer <b>Date to be Actioned:</b> April 2019

Appendix 1.2

Issue	Likelihood	Consequence	Risk	Systemic Issue	Category
Disaster recovery plan	Possible	High	Moderate	No	Operational

Observation	Implication	Recommendation	Management Response
The Council does not have a formal Disaster Recovery Plan (DRP). The DRP and supporting procedure documents provide guidelines for both recovery and continued operations. A DRP sets out the process of recovering critical data in the event of a disaster.	If there is no formal DRP, there is an increased risk that Council may not be able to recover from a significant business interruption or disaster. This could result in key operational information being lost and difficulty returning to normal operations.	The Council should implement a formal DRP covering all critical processes. The DRP should be tested on at least an annual basis.	A disaster recovery plan will be developed and implemented.  <b>Person Responsible:</b> Director Corporate Services, Manager Information Management <b>Date to be Actioned:</b> April 2019

Appendix 1.3

Issue	Likelihood	Consequence	Risk	Systemic Issue	Category
Operating effectiveness of the Finance function	Possible	High	Moderate	No	Operational

Observation	Implication	Recommendation	Management Response
<p>During our audit, we observed that council operations can be managed more effectively. For example, there is heavy reliance on the responsible individual to perform certain tasks in the finance function. If the responsible staff member is absent, the finance function is unable to operate effectively.</p> <p>The absence of responsible staff resulted in significant delays to the audit.</p>	<p>Heavy reliance on a single individual can cause delays and backlogs in the daily operational process especially in the absence of the responsible individual.</p> <p>This also limits the ability of Council to access their own information, in the event of any leave plans or staff movements.</p>	<p>Management should undertake a review of roles, responsibilities and resourcing to ensure the finance function can operate effectively without heavy reliance on certain individuals.</p> <p>Management should also conduct relevant training and workshops to enhance staff's skills in multiple areas of the finance department.</p>	<p>Management agrees and has in place a program to multi-skill its staff. This is an on-going program. Processes are also being documented.</p> <p><b>Person Responsible:</b> Director Corporate Services, Finance Manager, Manager People &amp; Customer Service</p> <p><b>Date to be Actioned:</b> 30 June 2019</p>



## Appendix 1.4

Issue	Likelihood	Consequence	Risk	Systemic Issue	Category
New accounting standards not yet effective	Likely	Medium	Moderate	No	Reporting

Observation	Implication	Recommendation	Management Response
<p>Local Government Code of Accounting Practice and Reporting (Code Update 26) introduces four new accounting standards issued by the Australian Accounting Standards Board that are not yet effective, but require disclosure in Councils financial statements for 30 June 2018.</p> <ul style="list-style-type: none"> <li>AASB 15 <i>Revenue</i> (effective for annual reporting periods beginning on or after 1 January 2018);</li> <li>AASB 9 <i>Financial Instruments</i> (effective for annual reporting periods beginning on or after 1 January 2018);</li> <li>AASB 16 <i>Leases</i> (effective for annual reporting periods beginning on or after 1 January 2019);</li> <li>AASB 1058 <i>Income of Not-For-Profit Entities</i> (effective for annual reporting periods beginning on or after 1 January 2019)</li> </ul> <p>Code Update 26 requires Councils to assess the impact of each standard relevant to them and disclose this assessment in the financial statements for 30 June 2018.</p> <p>While the Council has undertaken a preliminary assessment of the new accounting standards, they are yet to perform a detailed impact assessment.</p>	<p>There is a risk that the Council is not adequately prepared for the upcoming changes in the accounting standards. This includes ensuring there are appropriate resources to respond to the required changes to financial reporting systems, policies, processes and training staff.</p>	<p>We recommend that the Council document their assessment of the impact of these upcoming accounting standards.</p> <p>This will help ensure the Council's preparedness for the introduction and first-time adoption of the new standards and meet the disclosure requirement in Code 26 for its 30 June 2018 financial statements.</p>	<p>The impact of these standards will be reviewed, as per OLG Code of Accounting Practice guidelines, as part of the preparation of the 2017-18 financial statements</p> <p><b>Person Responsible:</b> Manager Finance/Financial Accountant</p> <p><b>Date to be Actioned:</b> September 2018</p>

Appendix 1.5

Issue	Likelihood	Consequence	Risk	Systemic Issue	Category
Debtor reconciliations (repeat issue)	Possible	Low	Low	Yes	Operational

Observation	Implication	Recommendation	Management Response
<p>In our review of debtors, we noted the following:</p> <ul style="list-style-type: none"> <li>there was no evidence that debtor reconciliations were prepared or reviewed. We understand the Finance Manager at both former Councils had an informal process to check that the accounts reconciled but there was no formal evidence of this process.</li> <li>management were unable to produce an aged debtors listing at the former Deniliquin Council.</li> </ul> <p>This issue was raised in a previous management letter where management agreed to action the issue by January 2018. However, the issue remains unresolved.</p>	<p>If the debtor reconciliation is not prepared and independently reviewed, there is an increased risk of errors and / or unexplained reconciling items that would impact the integrity of the general ledger.</p> <p>As the council is unable to generate an aged debtors listing, it would be difficult for the council to monitor aged debts, which would impact the council's cash flows.</p>	<p>We recommend that:</p> <ul style="list-style-type: none"> <li>debtor reconciliations are prepared and reviewed on a monthly basis</li> <li>Management resolve the issues around the inability to generate an aged debtors listing.</li> </ul>	<p>Management agrees with the recommendation; debtor reports, including aged debtor's listings, will be run on the first day of the month and reviewed as part of month end processes.</p> <p><b>Person Responsible:</b> Finance Manager</p> <p><b>Date to be Actioned:</b> January 2018</p> <p><b>May 2018 Update:</b> In future these reports will also be signed as evidence that they have been reviewed.</p> <p><b>Revised date to be Actioned:</b> June 2018</p>

## Appendix 2

**REVIEW OF MATTERS RAISED IN PRIOR YEAR MANAGEMENT LETTERS**

The issues in this appendix were raised in previous management letters but remain relevant in the current year. For each of these issues, I have determined:

- how management has addressed the issue in the current year
- what management still needs to do to address unresolved issues.

Prior Issues Raised	Assessment of Action Taken	Recommendation
<b>Interim Management Letter</b>		
Landfill remediation provision	Matter has been addressed by management.	Nil as matter addressed
Central Murray Regional Library	Matter has been addressed by management.	Nil as matter addressed
General journals review	Matter has been addressed by management.	Nil as matter addressed
Changes to the payroll and creditors master files are not reviewed	It was agreed that management will address this issue by 30 June 2019.	We will assess whether the issue has been actioned as part of the final audit.
Credit card reconciliation and authorisation	Matter has been addressed by management.	Nil as matter addressed
Policies and procedures	Matter has been addressed by management.	Nil as matter addressed
Excessive annual leave	Matter has been addressed by management.	Nil as matter addressed
Council minutes are not being signed	Matter has been addressed by management.	Nil as matter addressed
Valuer-General reconciliations	It was agreed that management will address this issue by 30 June 2019.	We will assess whether the issue has been actioned as part of the final audit.
End of day banking reports	Matter has been addressed by management.	Nil as matter addressed
Debtor reconciliations	Matter has not been addressed by management.	Refer to Appendix 1.5
Integration of trial balances	It was agreed that management will address this issue by 30 June 2018.	We will assess whether the issue has been actioned as part of the final audit.

Prior Issues Raised	Assessment of Action Taken	Recommendation
<b>Final Management Letter</b>		
Multiple fixed assets registers	Matter has been addressed by management.	Nil as matter addressed
Contract register	Matter has been addressed by management.	Nil as matter addressed
Financial statement review process	It was agreed that management will address this issue by 30 June 2018.	We will assess whether the issue has been actioned as part of the final audit.
Internal audit function	It was agreed that management will address this issue by 30 June 2018.	We will assess whether the issue has been actioned as part of the final audit.
Risk management framework	It was agreed that management will address this issue by 30 June 2019.	We will assess whether the issue has been actioned as part of the final audit.
Legislative compliance framework	Matter has been addressed by management.	Nil as matter addressed
General journals review (repeat issue)	Matter has been addressed by management.	Nil as matter addressed
Changes to the payroll and creditors master files are not reviewed (repeat issue)	It was agreed that management will address this issue by 30 June 2018.	We will assess whether the issue has been actioned as part of the final audit.
Credit card reconciliation and authorisation (repeat issue)	Matter has been addressed by management.	Nil as matter addressed
Debtor reports	Matter has been addressed by management.	Nil as matter addressed
Valuer-General reconciliations (repeat issue)	It was agreed that management will address this issue by 30 June 2019.	We will assess whether the issue has been actioned as part of the final audit.
End of day banking reports (repeat issue)	Matter has been addressed by management.	Nil as matter addressed
Debtor reconciliations (repeat issue)	Matter has not been addressed by management.	Refer to Appendix 1.5
Integration of trial balance (repeat issue)	It was agreed that management will address this issue by 30 June 2018.	We will assess whether the issue has been actioned as part of the final audit.

## 11.5 NEW COUNCIL IMPLEMENTATION FUND AND STRONGER COMMUNITIES FUND SIX-MONTHLY REPORT - JULY 2018

**Author:** Caroline Wallis, Director Corporate Services

**Authoriser:** Caroline Wallis, Director Corporate Services

### RECOMMENDATION

That Council note the New Council Implementation Fund and Stronger Communities Fund Six-monthly Report to the Office of Local Government due 31 July 2018 has been submitted.

### BACKGROUND

The New Council Implementation Fund (NCIF) and Stronger Communities Fund (SCF) grants require mandatory six-monthly reporting as per the following timetable:

1 <sup>st</sup> six-monthly report (NCIF & SCF)	31/01/2017
2 <sup>nd</sup> six-monthly report (NCIF & SCF)	31/07/2017
Annual audited financial statements 2016-17 (NCIF & SCF)	31/10/2017
3 <sup>rd</sup> six-monthly report (NCIF & SCF)	31/01/2018
4 <sup>th</sup> six-monthly report (NCIF & SCF)	31/07/2018
Annual audited financial statements 2017-18 (NCIF & SCF)	31/10/2018
Transfer uncommitted NCIF funds at 31/12/2018 to balance of SCF funds	31/12/2018
5 <sup>th</sup> six-monthly report (NCIF & SCF)	31/01/2019
6 <sup>th</sup> six-monthly report (NCIF & SCF)	31/07/2019
Annual audited financial statements 2018-19 (NCIF & SCF)	31/10/2019
7 <sup>th</sup> six-monthly report (NCIF & SCF)	31/01/2020
End funding period (NCIF & SCF)	30/03/2020
Final reports for funded projects (NCIF & SCF)	30/03/2020 or earlier, on completion of project
Return uncommitted funds at 30 June 2019 to OLG (NCIF & SCF)	30/03/2020
Return acquittal certificates for funded projects to OLG (NCIF & SCF)	30/03/2020

The template for reporting is provided to Council every six months. The report provides expenditure to date plus a summary on each project.

A summarised version is attached to this report.

The Office of Local Government recently advised Council that a template for the final report is under development. Final reports should include a summary of the outcomes of each project, financial acquittal details and photos of the projects. Projects that are being implemented by community groups require full acquittal documentation so that Council can properly acquit the funds in the final report. Groups have been reminded to submit their documentation. Groups that do not provide adequate acquittal documentation may not receive Council funds in the future.

**ISSUE/DISCUSSION**

A significant number of the projects committed to under the NCIF and SCF have been completed or are near completion.

The key projects that are not yet completed under the NCIF include business systems (Technology One) and Asset Management Strategic Planning.

The projects committed to under the SCF funding are reported to Council regularly to monitor progress.

Details of the project status and expenditure is contained in the attached spreadsheet.

**STRATEGIC IMPLICATIONS**

The NCIF and SCF are included in the corporate budget and operational plans as merger projects and contribute to the successful merging of the two former Councils.

**COMMUNITY STRATEGIC PLAN**

The report ensures that Council meets its obligations of the funding agreements and directly contributes to Outcome 5.3 of the Community Strategic Plan:

- Our local government is efficient, innovative and financially sustainable.

**FINANCIAL IMPLICATIONS**

The six-month report ensures that the project expenditure is monitored and reported.

**LEGISLATIVE IMPLICATIONS**

There is no direct legislative implication of this report.

**ATTACHMENTS**

1. **NCIF and SCF template report summary July 2018**

Project stream/category or Funded organisation	Project name	Project summary	Project benefits	Project expenditure	Percentage project completion	Project status
Project Management Office	Project: 100300 - Edward River Council Merger	Provide management service for the merger implementation process	A well managed merger process that is clear and transparent	\$ 198,970	76-100%	Complete
Project Management Office	Project: 100320 - ERC Merger - Meetings	Internal and external meetings	Better communication	\$ 7,193	76-100%	Complete
Project Management Office	Project: 100321 - ERC Merger - Office Costs	Provision of office space, I.C.T. and associated requirements	Well managed process, better communication	\$ 29,920	76-100%	Complete
Business Systems	Project: 100322 - ERC Merger - Northern Depot Gate Access Transponders	Enables better depot management	Better services	\$ 3,520	76-100%	Complete
Workplace Reform	Project: 100323 - ERC Merger - Office Lease	Construct temporary officer on Civic Centre site to allow all indoor staff to work from the one location. Cost over 3 years	All staff on one site in a building fit for use	\$ 284,040	51-75%	In progress
Workplace Reform	Project: 100324 - ERC Merger - Temporary Office Furniture	Office furniture and equipment required to bring staff together in one site	All staff on one site in a building fit for use	\$ 6,598	76-100%	Complete

Project stream/category or Funded organisation	Project name	Project summary	Project benefits	Project expenditure	Percentage project completion	Project status
Communications	Project: 100325 - ERC Merger - Marketing Costs	Development and implementation of communication strategies both internally and externally for the development of the new Council.	Improved communications both within Council and externally	\$ 190,844	76-100%	Complete
Project Management Office	Project: 100340 - ERC Merger - PMO Positions	Provide temporary staff to implement the merger and to aid existing Council staff with daily duties whilst Council staff assists with the various merger tasks	Support to enable staff to participate in the merger and associated workplace changes	\$ 579,443	76-100%	Complete
Workplace Reform	Project: 100341 - ERC Merger - Redundancies	Support organisational restructure	Support rollout of new structure and new roles	\$ 134,650	76-100%	In progress
Workplace Reform	Project: 100342 - ERC Merger - ERC Staff Costs	Support staff transition to new structure	Staff supported and improve culture	\$ 171,619	76-100%	Complete
Workplace Reform	Project: 100343 - ERC Merger - Miscellaneous Staffing Costs	Support staff transition to new structure	Staff supported and improve culture	\$ 121,778	76-100%	Complete



Project stream/category or Funded organisation	Project name	Project summary	Project benefits	Project expenditure	Percentage project completion	Project status
Workplace Reform	Project: 100344 - ERC Merger - Contracts of Employment	Contract expertise for reform	Expertise, improved org structure and service delivery	\$ 401,322	76-100%	Complete
Risk Management	Project: 100370 - ERC Merger - WHS Review	Contract expertise for reform	Expertise, improved health and safety	\$ 40,186	76-100%	Complete
Business Systems	Project: 100371 - ERC Merger - GIS Review and Update	Contract expertise for reform	Expertise, improved asset management	\$ 37,747	76-100%	Complete
Workplace Reform	Project: 100372 - ERC Merger - Organisational Review	Contract expertise for reform	Expertise, improved org structure and service delivery	\$ 198,811	76-100%	Complete
Financial Management	Project: 100373 - ERC Merger - Service Review and LTFP	Contract expertise for reform	Expertise, LTFP training	\$ 124,243	76-100%	Complete
Communications	Project: 100374 - ERC Merger - Communications Strategy Development	Contract expertise for reform	Expertise, improved communications and engagement	\$ 106,191	76-100%	Complete
Communications	Project: 100375 - ERC Merger - Brand Development	Contract expertise, advertising	Brand awareness	\$ 29,450	76-100%	Complete
Communications	Project: 100376 - ERC Merger - Website Development	Contract expertise	Website developed, improved communications	\$ 40,810	76-100%	Complete
Asset Management	Project: 100377 - ERC Merger - Depot Redevelopment Review	Professional services	Improved access	\$ 4,007	76-100%	Complete

Project stream/category or Funded organisation	Project name	Project summary	Project benefits	Project expenditure	Percentage project completion	Project status
Business Systems	Project: 100378 - ERC Merger - Depot Connectivity	Professional services	Improved connectivity	\$ 179,458	76-100%	Complete
Communications	Project: 100379 - ERC Merger - Combined Business Development Strategy	Contract Expertise	Business development strategy	\$ 53,427	76-100%	Complete
Asset Management	Project: 100380 - ERC Merger - Asset Management Strategy and Development	Contract Expertise	Improved asset management	\$ 1,671	0-25%	In progress
Business Systems	Project: 100381 - ERC Merger - ICT Review and Strategy	Contract Expertise	Expertise, improved ICT	\$ 30,965	76-100%	Complete
Business Systems	Project: 100382 - ICT Strategy Implementation Years 1 to 3	Contract Expertise and systems	Expertise, improved ICT, improved services	\$ 108,780	0-25%	In progress
Business Systems	Project: 100383 - ICT Software Costs	Contract Expertise and software systems	Supports integration of data and improved services	\$ 194,936	76-100%	Complete
Project Management Office	Project: 100660 - ERC Merger - Capital PMO Setup Furniture	Furniture and fittings	Improved communication and management	\$ 7,164	76-100%	Complete
Project Management Office	Project: 100661 - ERC Merger - Capital PMO Setup ICT	Office equipment	Improved communication and management	\$ 11,544	76-100%	Complete

Project stream/category or Funded organisation	Project name	Project summary	Project benefits	Project expenditure	Percentage project completion	Project status
Project Management Office	Project: 100662 - ERC Merger - Capital Civic Centre Downstairs Alterations	Specialised building works	Accessible accommodation	\$ 40,012	76-100%	Complete
Project Management Office	Project: 100663 - ERC Merger - Capital Civic Centre Upstairs Alterations	Specialised building works	Accessible accommodation	\$ 4,519	76-100%	Complete
Project Management Office	Project: 100664 - ERC Merger - Capital Temporary Office Setup Furniture	Equipment	Improved communication and management	\$ 27,859	76-100%	Complete
Project Management Office	Project: 100665 - ERC Merger - Capital Temporary Office Setup ICT	Equipment	Improved communication and management	\$ 6,688	76-100%	Complete
Project Management Office	Project: 100676 - Capital - Merger implementation Telephone System	Equipment	Improved communication and management	\$ -	76-100%	Complete
Project Management Office	Project: 100677 - Capital - Merger Implementation Computers	Equipment	Improved communication and management	\$ 27,900	76-100%	Complete

Project stream/category or Funded organisation	Project name	Project summary	Project benefits	Project expenditure	Percentage project completion	Project status
Business Systems	Project: 100680 - Capital - Merger Computer Servers Upgrade	Equipment	Improved communication and management	\$ 129,570	76-100%	Complete
Blighty Community Football Club Inc	Time keeper box upgrade Project: 100303 - ERC Merger - Community Group Contributions	Upgrade of timekeepers box	To bring the timekeepers box up to safety standards and make it more comfortable for timekeepers with insulation and heating	\$ 6,900	76-100%	In progress
Blighty School P & C	Playground redevelopment Project: 100303 - ERC Merger - Community Group Contributions	Playscape redevelopment design and works at Blighty School	Using local contractors and sustainable or recycled timber/plastic the playscape design will be based upon 'natural based play' philosophies where children are encouraged to imaginatively interact with their physical environment	\$ 40,000	0-25%	In progress
Bush Poets	Mobile performance stage Project: 100303 - ERC Merger - Community Group Contributions	Supply a mobile stage, sound and light equipment for performances	Support other community groups by hiring the stage for their events to deliver social and cultural performances	\$ 7,500	76-100%	Complete

Project stream/category or Funded organisation	Project name	Project summary	Project benefits	Project expenditure	Percentage project completion	Project status
Deni Boat Club	Riverbank landscaping project Project: 100303 - ERC Merger - Community Group Contributions	Redevelopment of outdoor spaces and riverbank	The redevelopment will provide a social environment that the local community & visitors can use that provides a safe and family friendly area	\$ 30,000	26-50%	In progress
Deniliquin & District Cricket Association	Cricket practice net upgrade Project: 100303 - ERC Merger - Community Group Contributions	Redevelop existing cricket practice net facilities	The new facility would allow more junior participants to use the facility which would break down any existing barriers between different cultures and backgrounds in the community	\$ 30,000	76-100%	Complete
Deniliquin & District Historical Society	Facilities renovation and equipment installation Project: 100303 - ERC Merger - Community Group Contributions	Renovation of existing facilities, supply and installation of display cabinets and supply and installation of video display facilities for the Museum	The renovation will result in a raised profile for the museum and its contents and will increase visitor numbers to the museum and Deniliquin	\$ 13,000	76-100%	Complete

Project stream/category or Funded organisation	Project name	Project summary	Project benefits	Project expenditure	Percentage project completion	Project status
Deniliquin Aero Club	Redevelopment of outdoor space and club house upgrades Project: 100303 - ERC Merger - Community Group Contributions	Redevelop the outdoor roof area, supply and installation of airconditioning to the club house and furniture upgrades	The project will improve comfort of Club members as well as visitors and the split system airconditioner will deliver energy efficiency	\$ 15,000	76-100%	Complete
Deniliquin Bowling Club	Toilet redevelopment Project: 100303 - ERC Merger - Community Group Contributions	Redevelopment of existing toilets including the installation disabled toilets	The installation of disabled toilets will ensure there are no barriers for anyone in the community to visit the Club	\$ 20,000	76-100%	Complete
Deniliquin Club	Supply of new chairs Project: 100303 - ERC Merger - Community Group Contributions	Replacement of chairs within the club premises	The project will make the Club safer and more comfortable for the many clubs that use the facilities	\$ 6,000	76-100%	Complete
Deniliquin Clay Target Club Inc.	Amenities block renovation Project: 100303 - ERC Merger - Community Group Contributions	Renovate existing amenities block including installation of disability toilet and shower facilities	The installation of a disabled toilet will ensure more people can use the facilities and renovating the existing amenities block will cater for more members	\$ 16,225	76-100%	Complete

Project stream/category or Funded organisation	Project name	Project summary	Project benefits	Project expenditure	Percentage project completion	Project status
Deniliquin CWA	Facilities renovation Project: 100303 - ERC Merger - Community Group Contributions	Maintenance and renovations to existing facilities	The project will maintain the CWA's rooms to a safe standard and ensure the ongoing of activities at the rooms	\$ 12,000	76-100%	Complete
Deniliquin Drovers	Supply and install lighting Project: 100303 - ERC Merger - Community Group Contributions	Supply and installation field lighting to the existing field	The installation of field lighting will increase the use of the facility	\$ 44,000	76-100%	Complete
Deniliquin Field and Game	Facilities relocation and upgrades Project: 100303 - ERC Merger - Community Group Contributions	Relocation shooting range facilities and grounds upgrades	Using local tradespeople for the relocation of the shooting range and installation of lighting will allow night shoots which will encourage more people to the Club	\$ 35,000	76-100%	In progress
Deniliquin Genealogy Society Inc	Supply of office equipment and furniture Project: 100303 - ERC Merger - Community Group Contributions	Purchase of printing, projecting equipment and furniture	The purchase of the equipment will allow our group to hold seminars and open days and encourage more members of the community to become members and volunteers of our group	\$ 8,000	76-100%	Complete

Project stream/category or Funded organisation	Project name	Project summary	Project benefits	Project expenditure	Percentage project completion	Project status
Deniliquin Girl Guides	Facilities renovation Project: 100303 - ERC Merger - Community Group Contributions	Upgrading of existing facilities to current building standards	The upgrade will provide access for disabled members and ensure the building can be economically viable for years to come	\$ 20,000	26-50%	In progress
Deniliquin Golf Club	Purchase of Mower. Project: 100303 - ERC Merger - Community Group Contributions	Purchase of a replacement Fairway Mower	A well presented golf course will attract visitors to the town and a new fairway mower will allow this to happen	\$ 40,000	76-100%	Complete
Deniliquin Gymnastics Club	Purchase of safety & development equipment. Project: 100303 - ERC Merger - Community Group Contributions	Purchase of safety & development equipment	Gymnastics is becoming increasingly popular and the purchase of safety equipment will allow our Club to start hosting competitions which will bring visitors and revenue to the town	\$ 20,000	76-100%	Complete
Deniliquin High School P & C	Supply of kitchen appliances Project: 100303 - ERC Merger - Community Group Contributions	Upgrade of various kitchen appliances	The upgrade of kitchen appliances will demonstrate the community cares about our school, the students and the users of the facility	\$ 6,740	76-100%	Complete



Project stream/category or Funded organisation	Project name	Project summary	Project benefits	Project expenditure	Percentage project completion	Project status
Deniliquin Lawn Tennis Club	Supply and installation of court lighting. Project: 100303 - ERC Merger - Community Group Contributions	Supply and installation of court lighting	As peoples work patterns and social routines change the addition of lighting will allow members and guest to use the facilities at night time	\$ 30,000	76-100%	Complete
Deniliquin Little Athletics	Purchase of timing equipment. Project: 100303 - ERC Merger - Community Group Contributions	Purchase of timing equipment	Little Athletics keeps children fit which reduces obesity and the purchase of timing equipment will reduce the time required to administer running events which will allow more events to happen	\$ 7,500	76-100%	Complete
Deniliquin Men's Shed	Facilities renovation Project: 100303 - ERC Merger - Community Group Contributions	Upgrade of existing equipment and facilities to improve safety	The proposed project will streamline activities and make the shed more efficient and allow members to partake in extra activities with benefits of cost and work quality for members and the community	\$ 25,000	76-100%	Complete

Project stream/category or Funded organisation	Project name	Project summary	Project benefits	Project expenditure	Percentage project completion	Project status
Deniliquin Netball Association	Flood recovery works. Project: 100303 - ERC Merger - Community Group Contributions	Assistance with flood recovery	The Deniliquin Netball Association provides a large cross section of the community to participate in sport which has many benefits including health, wellbeing and community engagement	\$ 5,000	76-100%	Complete
Deniliquin North School P & C	Irrigation system replacement. Project: 100303 - ERC Merger - Community Group Contributions	Irrigation system replacement	Irrigation system replacement will increase student safety and increase grounds usage	\$ 32,250	76-100%	Complete
Deniliquin Outdoor Pools Inc.	Supply and installation of a disability access ladder and lane ropes. Project: 100303 - ERC Merger - Community Group Contributions	Supply and installation of a disability access ladder and lane ropes	The pool ladder will enable the elderly, those with a disability or an injury the ability to use the pool. The lane ropes are used as a flotation aid by swimmers that are in need of help	\$ 10,456	76-100%	Complete

Project stream/category or Funded organisation	Project name	Project summary	Project benefits	Project expenditure	Percentage project completion	Project status
Deniliquin Pastoral & Agricultural Society	Supply and installation of public address system Project: 100303 - ERC Merger - Community Group Contributions	PA System upgrade	The upgrade of the PA system will allow for more coverage of events and better entertainment for the public. Also as the showground are an emergency situation safety site the PA system will be invaluable in those situations	\$ 5,855	76-100%	Complete
Deniliquin Pistol Club	Construction of a Clubhouse and Air Pistol Range. Project: 100303 - ERC Merger - Community Group Contributions	Construction of a Clubhouse and Air Pistol Range	The construction of the shed will benefit all members of the community and allow the club to conduct Firearms Safety Training Courses in a comfortable and safe environment	\$ 10,000	26-50%	In progress
Deniliquin Pony Club	Construction of a storage shed. Project: 100303 - ERC Merger - Community Group Contributions	Construction of a storage shed	This project will enable more events to occur including youth engagement, social inclusion, helping people with disabilities and families to improve well being, health, positive youth development while educating and engaging children in productive activities	\$ 35,650	76-100%	Complete

Project stream/category or Funded organisation	Project name	Project summary	Project benefits	Project expenditure	Percentage project completion	Project status
Deniliquin Racing Club	Construction of a machinery and equipment storage shed. Project: 100303 - ERC Merger - Community Group Contributions	Construction of a machinery and equipment storage shed	The Deniliquin Racing Club provides popular community entertainment and an opportunity for our rural and township community members to come together and the construction of a machinery and equipment storage shed will prolong the life of our machinery and equipment	\$ 25,000	76-100%	Complete
Deniliquin Rams Football and Netball Club	Construction of a shed and fixed seating. Project: 100303 - ERC Merger - Community Group Contributions	Construction of a shed and fixed seating	This project will provide the funds to complete the final elements of the Stage 4 upgrades to the clubrooms and spectator facilities which will encourage more people to stay longer at football, netball, Little Athletics and school sporting events	\$ 44,000	26-50%	In progress

Project stream/category or Funded organisation	Project name	Project summary	Project benefits	Project expenditure	Percentage project completion	Project status
Deniliquin Rhinos	Purchase of a bowling machine. Project: 100303 - ERC Merger - Community Group Contributions	Purchase of a bowling machine	Deniliquin is a central meeting point for Southern Riverina Cricket and with the purchase of the new bowling machine we can give these kids the most benefit of using state of the art equipment	\$ 7,571	76-100%	Complete
Deniliquin South Public School	Installation of a fitness/obstacle course. Project: 100303 - ERC Merger - Community Group Contributions	Installation of a fitness/obstacle course	The installation of the fitness/obstacle course will support the school's long term plan to increase fitness levels and engagement levels in physical activity for all its students	\$ 10,000	76-100%	Complete
Deniliquin Sports Park	Construction of a storage shed. Project: 100303 - ERC Merger - Community Group Contributions	Construction of a storage shed	The stadium is home to many sports and clubs. Sport promotes an inclusive and healthy lifestyle. The storage facility will result in a safer environment for all players, spectators and young children that use the stadium	\$ 30,000	76-100%	Complete

Project stream/category or Funded organisation	Project name	Project summary	Project benefits	Project expenditure	Percentage project completion	Project status
Deniliquin Truck Show & Industry Expo	Construction of a Truck Drivers Wall of Fame. Project: 100303 - ERC Merger - Community Group Contributions	Construction of a Truck Drivers Wall of Fame	The Wall of Fame display will integrate well with the arts and attractions already in the town and will attract more visitors to stop. It will also honour those people within the industry that have helped make the transport industry what it is today, a vital part of our community	\$ 10,000	76-100%	In progress
Deniliquin Ute Muster	Facilities construction Project: 100303 - ERC Merger - Community Group Contributions	Construction of a purpose built Event Sales facility	The construction of a event sales facility will ensure that the site has the best possible infrastructure ensuring a competitive edge when organisations are looking for a site to hire	\$ 44,000	76-100%	Complete
Edward School P & C	Construction of a shade shelter	Construction of a shade shelter to the existing playground	The construction of a shade shelter will allow the children to keep active in all weather conditions which will assist in reducing childhood obesity	\$ 40,000	26-50%	In progress

Project stream/category or Funded organisation	Project name	Project summary	Project benefits	Project expenditure	Percentage project completion	Project status
Kurrajong Waratah - Yallambee	Supply and installation of a coolroom and freezer. Project: 100303 - ERC Merger - Community Group Contributions	Supply and installation of a coolroom and freezer	The project will allow Yallambee to continue to provide supported employment and training for 10 people with a disability where mainstream employment is not possible for them giving them an income and a feeling of self-worth	\$ 35,000	76-100%	Complete
Mayrung P & C	Supply and installation of safety equipment and grounds maintenance equipment. Project: 100303 - ERC Merger - Community Group Contributions	Supply and installation of safety equipment and grounds maintenance equipment	The installation of safety equipment and grounds maintenance equipment will make it easier for future substantial improvements such as an Aboriginal Cultural Heritage Garden and environmental walk	\$ 18,921	76-100%	Complete
Navorina Ladies Aux.	Purchase of aged care equipment . Project: 100303 - ERC Merger - Community Group Contributions	Purchase of aged care equipment	Purchase of aged care equipment will assist in allowing local aged care residents to be cared for locally within the community	\$ 10,000	76-100%	Complete
Navorina Nursing Home	Purchase of floor beds Project: 100303 - ERC Merger - Community Group Contributions	Purchase of floor beds	The purchase of floor beds keep in step with best practice by having suitable equipment for residents and staff and keep our Accreditation	\$ 17,000	76-100%	Complete

Project stream/category or Funded organisation	Project name	Project summary	Project benefits	Project expenditure	Percentage project completion	Project status
Outback Theatre for Young People	"While You Were Sleeping" street art and sculpture project. Project: 100303 - ERC Merger - Community Group Contributions	"While You Were Sleeping" street art and sculpture project	This project will challenge and inspire community's perception of art by exploring the growth of the EcoArt movement, which use art as a motivator and instigator to discuss environmental issues with the wider public	\$ 50,000	76-100%	Complete
Riding for the Disabled	Installation of a concrete access pad and purchase of volunteer polo shirts. Project: 100303 - ERC Merger - Community Group Contributions	Installation of a concrete access pad and purchase of volunteer polo shirts	This project will allow disabled people of all ages, culture and social standing to master riding skills and compete in equine activities, which provides enjoyment and achievement	\$ 22,730	51-75%	In progress
Rotary/Lions/Soroptimist/RSL Joint Project	Supply and installation of a Liberty Swing. Project: 100303 - ERC Merger - Community Group Contributions	Supply and installation of a Liberty Swing	The establishment of a Swing will allow disabled individuals to be able to enjoy play time within a general community park setting	\$ 20,000	76-100%	Complete
Rovers Football Club	Construction of change rooms. Project: 100305 - ERC Merger - S355 Committee Allocations	Construction of change rooms	This project will benefit both football and cricket clubs and provide a separate room to be used as a medical room	\$ 44,000	51-75%	In progress



Project stream/category or Funded organisation	Project name	Project summary	Project benefits	Project expenditure	Percentage project completion	Project status
South West Music	Purchase of musical instruments for the "Instruments for our kids" program. Project: 100303 - ERC Merger - Community Group Contributions	Purchase of musical instruments for the "Instruments for our kids" program	The purchase of musical instruments will allow more students to attend. An increase in student numbers creates a demand for more teachers and administrative staff that delivers direct economic benefits to the community	\$ 30,055	76-100%	Complete
Stronger Council Fund - Infrastructure	Roads and Drainage Projects	Under development. Proposed start and end dates only, subject to approval of program once developed	Improved infrastructure to reduce the assets funding gap	\$ 52,064	0-25%	In progress
Stronger Council Fund - Community Facilities	Recreation reserves, halls and pools	Under development. Proposed start and end dates only, subject to approval of program once developed	Improved infrastructure to reduce the assets funding gap	\$ 678,706	0-25%	In progress
Stronger Council Fund - Section 355 Committees	Project: 100305 - ERC Merger - S355 Committee Allocations	Under development. Proposed start and end dates only, subject to approval of program once developed	Improved infrastructure to reduce the assets funding gap	\$ 105,995	26-50%	In progress

Project stream/category or Funded organisation	Project name	Project summary	Project benefits	Project expenditure	Percentage project completion	Project status
Community Groups	Project: 100306 - ERC Merger - Ute Muster Allocation	Sponsorship	Increased tourism and economic development	\$ 200,000	76-100%	Complete



**11.6 EDWARD RIVER COUNCIL AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING  
19TH JULY 2018**

**Author:** Caroline Wallis, Director Corporate Services

**Authoriser:** Caroline Wallis, Director Corporate Services

**RECOMMENDATION**

That the minutes of the Edward River Council Audit, Risk and Improvement Committee meeting held on 19<sup>th</sup> July 2018 be received and noted.

**BACKGROUND**

The Edward River Council's Audit, Risk and Improvement Committee (ARIC) inaugural meeting was held on 19<sup>th</sup> July 2018.

The minutes were distributed to the committee members via the Office 365 ARIC Team portal and are attached to this report for Council to receive and note.

**ISSUE/DISCUSSION**

The key activities undertaken by the ARIC at its first meeting were to:

- Review the ARIC charter
- Review the external audit plan
- Review the ARIC calendar and future agenda
- Receive reports on excess leave and legislative compliance
- General Business

The minutes are attached to this report.

The next meeting will be held on 2<sup>nd</sup> October 2018 to align with the external audit plan.

**STRATEGIC IMPLICATIONS**

The Audit Risk and Improvement Committee has been established by Council to ensure good governance. This report has no strategic implications.

**COMMUNITY STRATEGIC PLAN**

This report contributes to Council achieving outcome 5.3 of the Community Strategic Plan:

- Our local government is efficient, innovative and financially sustainable

**FINANCIAL IMPLICATIONS**

There are no financial implications of this report.

**LEGISLATIVE IMPLICATIONS**

There are no legislative implications of this report.

**ATTACHMENTS**

<b>1.</b>	<b>ARIC</b>	<b>Meeting</b>	<b>Minutes</b>	<b>19</b>	<b>July</b>	<b>2018</b>
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## AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES

<b>Date</b>	19/7/18
<b>Time</b>	1-3.30pm
<b>Place</b>	Council Chambers, Customer Service Centre, 180 Cressy St Deniliquin
<b>Attendees</b>	Peter McCrabb, Peter Rae (Chair), Perin Davey, John Tushuizen, Adam McSwain, Caroline Wallis, Colleen O'Connor, Helen Flisher, Norm Brennan
<b>Apologies</b>	Norm McAllister
<b>Disclosure of Interest</b>	Nil
<b>Confirmation of minutes of previous meeting</b>	Not Applicable – Inaugural meeting
<b>Advise of possible breaches of legislation/compliance</b>	Discussed at 5.3

Agenda Item		Actions
Welcome and Introductions	Chair welcomed members. Each member introduced themselves. Caroline Wallis (CW) provided some background to Edward River Council merger. Chair noted committee will temper expectations of ERC given amount of work to be done from merger.	CW provide creditor form to external members.
1.1 IP&R reports	Received.	CW add to Team files
1.2 OLG AGO web links	Received.	Nil
2.1 Review Audit plan and interim audit letter	Reviewed plan, dates and actions.	CO send financial statements (drafts) to ARIC at same time as external auditors for review prior to close meeting on 2 <sup>nd</sup> Oct.
2.2 receive 16/17 management letter	Received. Reviewed actions and progress.	Nil
2.3 Receive report to Council AGO	Received.	Nil
3.1 Discuss independent audit function	Discussion – Agreed to aim for internal audit function in the future when systems are reimplemented.	Nil
4.1 Risk policies	Received.	Nil
4.2 Excess Leave Report	Received. Excess annual leave report presented (HF)	Nil
4.3 Legislative Compliance Policy	Received.	CW add Legislation listing from framework spreadsheet to Team files

5.1 Compliance policies	Received.	Nil
5.2 Code of Conduct	Received.	Nil
5.3 Breaches of Legislative Compliance	Received. Noted minor breaches, and will be reported to external auditor.	Nil
6.1 Review Committee Charter	Reviewed. Minor amendment made to remove service planning from ARIC objectives.	CW edit, register, upload to ERC website, add updated version to Team files
6.2 Review Committee Calendar	Reviewed. Dates agreed. December date tentatively set for 20 December to coincide with council meeting.	CW to send outlook calendar invitation.
Additional business	<ol style="list-style-type: none"> <li>1. Adam McSwain reported overpayment of GM salary. Arrangements in place to pay back. External auditors will be advised. Councillors advised.</li> <li>2. Use of Teams (MS Office 365) for sharing information.</li> <li>3. Enterprise Risk system project outline (Helen Flisher)</li> <li>4. ICT Strategy – update on strategy, T1 project and request for IT manager to present update to ARIC next year</li> <li>5. Request for Org Chart</li> <li>6. General discussion about simplifying LTFFP (advised it is in regulatory format), identification of plant (more detail required), cash handling potential for fraud, overtime and timesheet process, succession planning</li> <li>7. Future meeting dates</li> </ol>	<ol style="list-style-type: none"> <li>1a. HF to ensure arrangements in place as per tax office advice.</li> <li>1b. CO to report to external auditors and update financials as required.</li> <li>1c. CW include in Annual report. <ol style="list-style-type: none"> <li>1. CW to set up Team, request MIM to provide guest access</li> <li>2. HF arrange for presentation to ARIC next year</li> <li>3. CW follow up review of ICT Strategy and MIM to present next year</li> <li>4. CW add Org Chart to Team files</li> <li>5. CO provide figures for cash coming through external business access points (transfer stations, Peppin) to assess materiality for potential review of procedures.</li> <li>6. CW set next meeting date 1pm to 3.30pm 20 December 2018.</li> </ol> </li> </ol>







**11.7 INVESTMENT REPORT 31 JULY 2018**

**Author: Colleen O'Connor, Manager Finance**

**Authoriser: Caroline Wallis, Director Corporate Services**

**RECOMMENDATION**

That Council

1. Note and receive the Report on Investments totalling \$43,442,892 inclusive of cash at bank for day-to-day operations;
2. Note that actual interest received for the month of July 2018 was \$64,758.
3. Note that accrued interest earned to 31 July 2018 but not yet received was \$352,959.

**BACKGROUND**

The purpose of this report is to update Council on the investment of surplus funds and interest earned as required in Regulation No 264 (Part 19) of the Local Government Act 1993.

All investments have been made in accordance with Council's Policy, Section 625 of the Local Government Act 1993, and Regulation No 264.

As at 31 July 2018, Council has a total of \$43,442,892 in invested funds and cash at bank. This balance does not include unrepresented receipts or cheques.

Interest received from investments during the month of July 2018 was \$64,758 consisting of \$13,037 for on-call/ bank accounts and \$51,721 for term deposits. Year to date interest received to 31 July 2018 for Edward River Council is \$64,758. Accrued interest of \$352,959 has been earned to 31 July 2018 but is not yet received as these investments mature in later months.

To optimise returns and to reduce exposure to risk, Council is investing surplus funds prudently in authorised financial institutions under current legislation in accordance with the Council's Investment Policy.

**ISSUE/DISCUSSION**

At 31 July 2018 Council investments had a carrying value of \$43,442,892 as detailed on the following page

ORDINARY COUNCIL MEETING AGENDA

Schedule of Investments									
This Report is at date 31-July-2018									
Financial Institution	Account No.	Rating at End of Month (S&P)	Date Invested	Maturity Date	Days	Rate	Face Value Amount	% of Portfolio	Estimated Interest
<b>On-Call/ CMT Accounts</b>									
Westpac Business Cheque Plus Account	032-870 16-6545	A1+	N/A	N/A	365	0.01%	1,532,975.83	3.53%	Monthly
Westpac Business Cash Reserve	032-870 17-9231	A1+	N/A	N/A	365	0.70%	2,250,000.00	5.18%	Monthly
Westpac 31 Day Notice Account	032-870 23-2696	A1+	N/A	N/A	365	2.50%	2,106,082.27	4.85%	Monthly
Commonwealth Bank General Fund	062-533 000 000 10	A1+	N/A	N/A	365	0.00%	231,866.65	0.53%	Monthly
Commonwealth Bank Business On Line Acc	062-533 101 511 17	A1+	N/A	N/A	365	0.60%	2,335,772.62	5.38%	Monthly
NAB Business Cheque Account	88-575-7273	A1+	N/A	N/A	365	0.00%	150,005.69	0.35%	Monthly
Macquarie Bank - Rates	3005-79778	A1+	N/A	N/A	365	0.00%	8,796.53	0.02%	Monthly
Macquarie Bank - Water	2643-18940	A1+	N/A	N/A	365	0.00%	1,399.64	0.00%	Monthly
AMP Business Saver Account	939-200 164957532	A1+	N/A	N/A	365	1.80%	2,068,983.30	4.76%	Monthly
<b>Total On-call/ CMT Accounts</b>							<b>10,687,891.53</b>	<b>24.60%</b>	
<b>Term Deposits</b>									
St George	364032747	A1+	10-Sep-17	04-Sep-18	369	2.60%	1,250,000.00	2.88%	31,965.75
St George	354775348	A1+	07-Oct-17	02-Oct-18	360	2.55%	1,500,000.00	3.45%	37,726.03
St George	355276209	A1+	02-Sep-17	02-Sep-18	365	2.60%	1,000,000.00	2.30%	26,000.00
St George	365296525	A1+	12-Sep-17	11-Sep-18	364	2.59%	1,000,000.00	2.30%	25,829.04
Westpac	033-621 357900	A1+	21-Nov-17	27-Nov-18	371	2.53%	3,000,000.00	6.91%	77,147.67
Westpac	032-870 22-6835	A1+	31-Jul-18	30-Oct-18	91	2.46%	500,000.00	1.15%	3,066.58
Westpac	032-870 22-2287	A1+	10-Oct-17	16-Oct-18	371	2.59%	1,500,000.00	3.45%	39,488.63
Westpac	032-870 22-8830	A1+	10-Jul-18	12-Mar-19	245	1.00000000	1,000,000.00	2.30%	16,713.70
Westpac	032-870 23-4616	A1+	21-Nov-17	27-Nov-18	371	2.53%	1,000,000.00	2.30%	25,715.89
Commonwealth Bank	062-533 37543602	A1+	17-Apr-18	17-Dec-18	244	2.71%	500,000.00	1.15%	9,058.08
National Australia Bank	24-710-0644	A1+	27-Apr-18	25-Jan-19	273	2.60%	500,000.00	1.15%	9,723.29
National Australia Bank	31-162-5542	A1+	08-Aug-17	08-Aug-18	365	2.45%	750,000.00	1.73%	18,375.00
<b>Total A1+ Deposits</b>							<b>13,500,000.00</b>	<b>31.06%</b>	
AMP Bank	065241479-427214	A1	16-Jan-18	23-Oct-18	280	2.65%	1,005,000.00	2.31%	20,430.41
AMP Bank	266870465-426601	A1	27-Feb-18	28-Aug-18	182	2.60%	1,000,000.00	2.30%	12,964.38
AMP Bank	933804831-457929	A1	29-May-18	04-Dec-18	189	2.75%	1,000,000.00	2.30%	14,239.73
AMP Bank	2 Deposits	A1	27-Jun-18	23-Jan-19	210	2.85%	1,000,000.00	2.30%	16,397.26
AMP Bank		A1	27-Jun-18	26-Feb-19	244	2.85%	2,000,000.00	4.60%	38,104.11
<b>Total A1 Deposits</b>							<b>6,005,000.00</b>	<b>13.82%</b>	
Bendigo and Adelaide Bank	2112060	A2	28-Nov-17	04-Sep-18	280	2.50%	1,000,000.00	2.30%	19,178.08
Bendigo and Adelaide Bank	105305781	A2	05-Dec-17	04-Dec-18	364	2.60%	1,000,000.00	2.30%	25,928.77
Bendigo and Adelaide Bank	157745555157745696	A2	17-Jun-18	21-Aug-18	65	2.40%	1,000,000.00	2.30%	4,273.97
Bendigo and Adelaide Bank	157745894	A2	17-Jun-18	19-Feb-19	247	2.80%	500,000.00	1.15%	9,473.97
Bendigo and Adelaide Bank	157745951157746033	A2	17-Jun-18	19-Mar-19	275	2.83%	1,000,000.00	2.30%	21,321.92
Bendigo and Adelaide Bank	157746082157746124	A2	17-Jun-18	23-Apr-19	310	2.83%	1,000,000.00	2.30%	24,035.62
Bendigo and Adelaide Bank	157746140157746199	A2	17-Jun-18	21-May-19	338	2.83%	1,000,000.00	2.30%	26,206.58
Bendigo and Adelaide Bank	157746223	A2	17-Jun-18	18-Jun-19	366	3.15%	500,000.00	1.15%	16,793.15
Bank Australia	313-140 138363486	A2	16-Jul-18	18-Jun-19	337	2.85%	1,000,000.00	2.30%	26,313.70
Bank Australia	313-140 138364459	A2	17-Apr-18	16-Oct-18	182	2.60%	750,000.00	1.73%	9,723.29
ME Bank (RMI)	11379100	A2	08-May-18	13-Nov-18	189	2.72%	1,000,000.00	2.30%	14,084.38
Defence Bank Limited	171548852	A2	27-Mar-18	25-Sep-18	182	2.65%	500,000.00	1.15%	6,606.85
<b>Total A2 Deposits</b>							<b>10,240,000.00</b>	<b>23.58%</b>	
BarinaCoast Credit Union	112214	NR	10-Jul-18	11-Dec-18	154	2.90%	500,000.00	1.15%	6,117.81
Police Credit Union	72668	NR	27-Feb-18	28-Aug-18	182	2.60%	1,000,000.00	2.30%	13,213.70
Police Credit Union	69759	NR	12-Jun-18	15-Jan-19	217	2.90%	500,000.00	1.15%	8,620.55
Police Credit Union	71966	NR	15-May-18	20-Nov-18	189	2.90%	1,000,000.00	2.30%	15,016.44
<b>Total Non Rated Deposits</b>							<b>3,000,000.00</b>	<b>6.91%</b>	
<b>Average Interest Rate</b>							<b>2.25%</b>	<b>100.00%</b>	<b>688,854.32</b>

**ORDINARY COUNCIL MEETING AGENDA**

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The cash and investments balance is restricted as follows:

**Internal Restrictions**

Infrastructure replacement	\$ 3,112,631
Plant replacement reserve	\$ 1,798,670
Recreation reserves/villages	\$ 1,113,000
Employee entitlements	\$ 692,727
Land Development Fund	\$ 400,000
Airport Development	\$ 291,447
Deposits, retentions and bonds	\$ 234,875
Other internal reserves	\$ 762,235

**Total Internal Restrictions** \$ 8,405,585

**External Restrictions**

Water supplies fund	\$ 7,482,479
Sewerage services fund	\$ 4,905,338
Tip remediation	\$ 1,300,000
Business promotion levy	\$ 23,950
Unexpended Merger Funds	\$ 10,072,189
Library fund	\$ 329,714
Other external reserves	\$ 136,506

**Total External Restrictions** \$ 24,250,177

**Unrestricted Funds** \$ 10,787,130

**Total Funds** \$ 43,442,892

Reserve balances are preliminary and will be impacted by end of financial year movements.

The Total Funds above are held between General, Water and Sewer as follows:

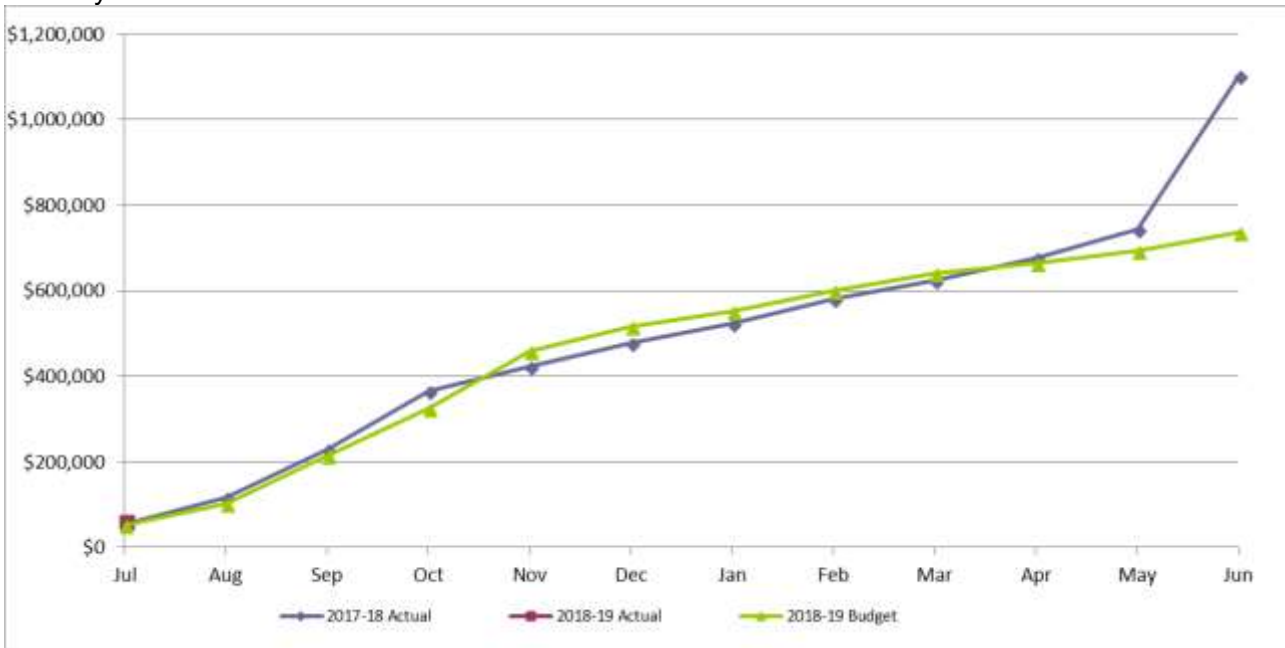
<b>Fund Name</b>	<b>Bank and Investments</b>	<b>Percentage</b>
General	\$ 31,055,075	71.48%
Water	\$ 7,482,479	17.22%
Sewer	\$ 4,905,338	11.29%
<b>Total Funds</b>	<b>\$ 43,442,892</b>	<b>100.00%</b>

# ORDINARY COUNCIL MEETING AGENDA

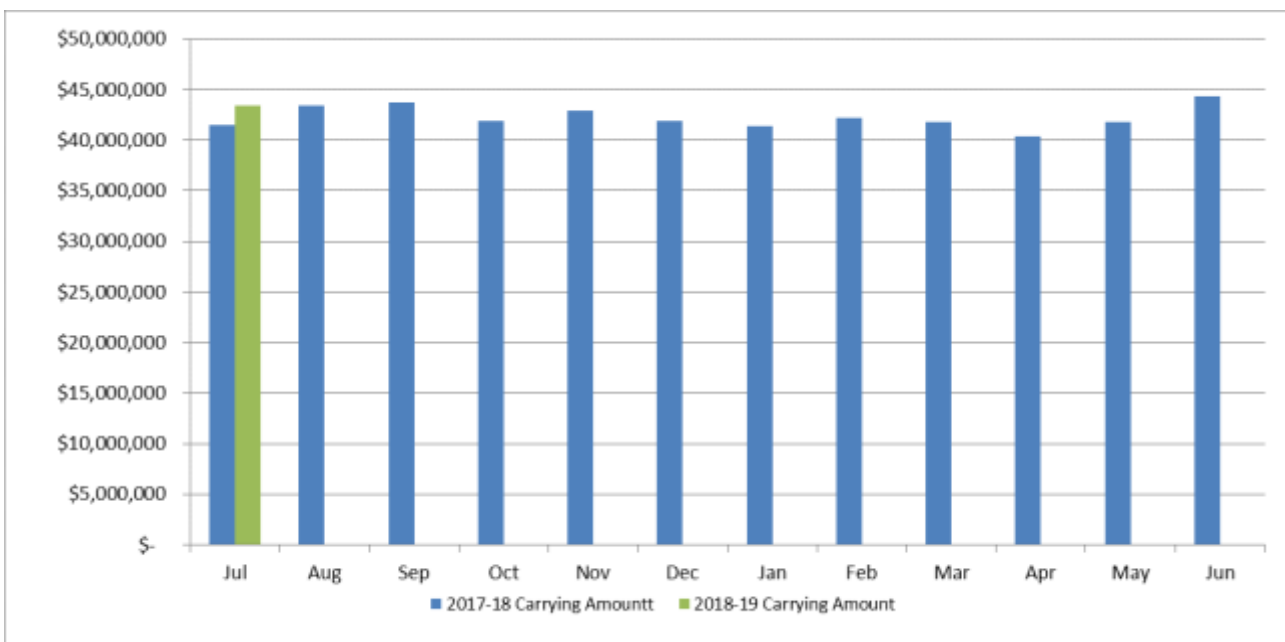
## Matured/ Redeemed Investments

Financial Institution	Date Invested	Maturity Date	Days	Interest Rate	Amount	Actual Interest Received	Action Taken
<b>Jul-18</b>							
<b>Term Deposits</b>							
BananaCoast Credit Union	11-Jul-17	10-Jul-18	354	2.80%	500,000	13,578.08	Rolled over for 5 months @ 2.90%
Westpac	10-Apr-18	10-Jul-18	91	2.49%	1,000,000	6,207.95	Rolled over for 9 months @ 2.65%
Bank Australia	16-Jan-18	16-Jul-18	180	2.60%	1,000,000	12,893.15	Rolled over for 11 months @ 2.85%
Westpac	17-Dec-17	24-Jul-18	217	2.50%	1,000,000	14,863.01	Redeemed
Westpac	29-Mar-18	31-Jul-18	124	2.46%	500,000	4,178.63	Rolled over for 3 months @ 2.46%
<b>4,000,000</b>						<b>51,720.82</b>	

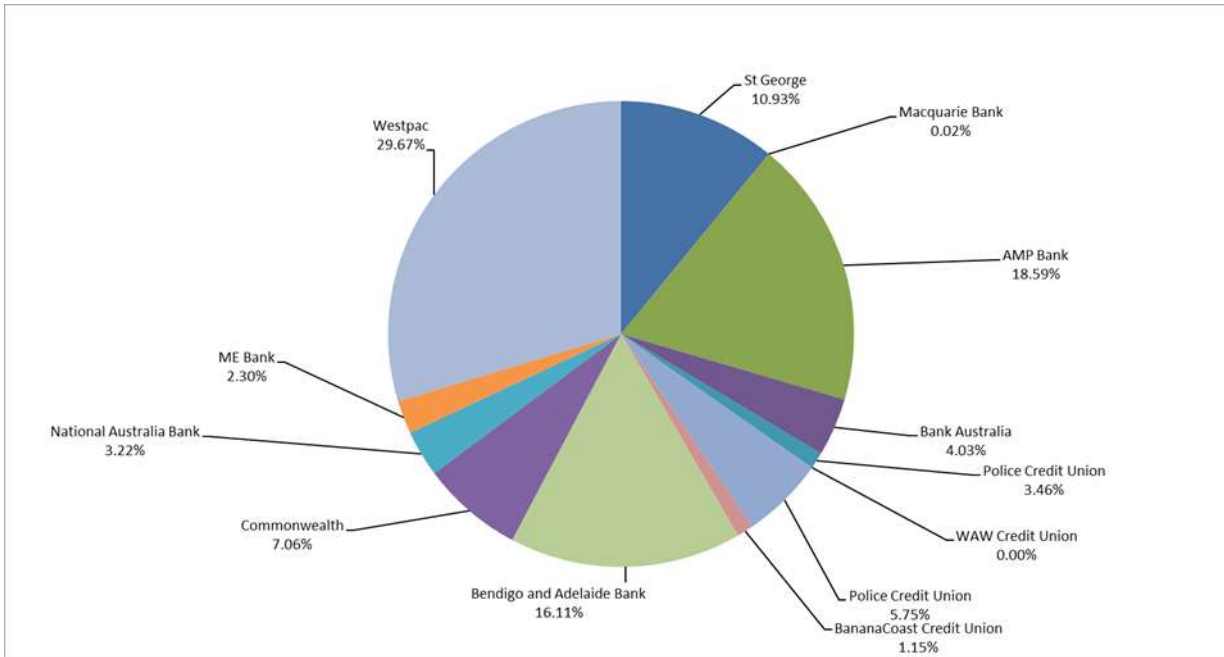
Actual year to date investment revenue earned



Total funds invested



Cash and investments total breakup by institution



**STRATEGIC IMPLICATIONS**

Investments have been made in accordance with Council’s investment policy, which was adopted on 17 May 2017.

All investments have been made in accordance with Section 625 of the Local Government Act 1993 and Regulation No. 264.

**COMMUNITY STRATEGIC PLAN**

N/A

**FINANCIAL IMPLICATIONS**

Investments are managed to maximise returns while ensuring adequate cash flow to meet upcoming commitments.

**LEGISLATIVE IMPLICATIONS**

N/A

**ATTACHMENTS**

Nil

**11.8 ENVIRONMENTAL SERVICES REPORT - JULY 2018****Author:** Julie Rogers, Manager Environmental Services**Authoriser:** ,**RECOMMENDATION**

That Council notes the Environmental Services report for July 2018

**BACKGROUND**

Attachment 1 details the activities for Environmental Services for July 2018.

**ISSUE/DISCUSSION**

The report provides a monthly update on the Environmental Services area

**STRATEGIC IMPLICATIONS**

Nil.

**COMMUNITY STRATEGIC PLAN**

The provision of effective and efficient planning and regulatory services helps to support economic growth

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

Nil.

**ATTACHMENTS****1. Attachment 1 - Environmental Services Report (July 2018)**



Current Applications at 30 July 2018					
Application	Property Description	Applicant	Proposal	Date Rec'd	Status
<b>Development Applications/Construction Certificates</b>					
CC 55/14	Lot 272 DP756325, 234 Barham Road, Deniliquin 10/11/14	Jamie Park/JNP Architecture & Associates Pty Ltd	Erection of a shed for use as 'rural industry' (maintenance & construction shed for the proposed ethanol plant)	10/11/14	Awaiting advice from the applicant
DA 2/17	Lots 11 & 12 DP1018080, 475-477 George Street, Deniliquin 11/01/17	Murray Constructions	Replacement of existing concrete retaining walls including an extension of jetty	11/01/17	Awaiting advice from applicant
DA 28/18	Lot 174 & 210, DP756305, 218 Campbells Road, "Wyoming" Mayrung	CAF Consulting Services Pty Ltd	3,500 head dairy cattle feedlot	07/06/2018	Under assessment
DA 33/18	Lot 34, DP756315 & Lot 43, DP756338, Cobb Highway, Booroorban	Thomas Hooke & Marcus Hooke	Boundary realignment	26/06/2018	Under assessment
DA 34/18 CC 21/18	Lot 381, DP239381, 345-357 Ricemill Road, Deniliquin	Ricegrowers Limited	Installation of 2 x 250 tonne silo's including conveyors connecting to the ricemill & support structures	27/06/2018	Under assessment
DA 36/18 CC 23/18	Lot 1, DP337501, 325 Sloane Street, Deniliquin	Ryan Chadderton	New single dwelling	2/07/2018	Under assessment
DA 37/18	Lot 1, DP114624, Conargo Road, Deniliquin	Robert Hallum (Deniliquin Ute Muster)	Installation of an information education facility (museum) including part use for office	1/06/2018	Awaiting advice from the applicant





			accommodation and retail sales		
DA 16/15/ A	Lot 5, DP720227 & Lots 8, 22, 30, 31, 33, 34, 35, 36, 61, 72, DP756268, Conargo Road, Deniliquin	FS Falkiner & Sons Pty Ltd	Modification to the existing feedlot approval of 5,000 head of cattle & 15,000 head of sheep (7055 scu) to 5,000 head of cattle & 15,000 head of sheep of up to 8,000 head of cattle with no sheep or varying numbers of cattle & sheep to a maximum of 7,458 scu.	13/07/2018	Under assessment
DA 38/18	Lot 523, DP820183, 449 Charlotte Street, Deniliquin	Resource Architecture	Demolish existing glass house structure	20/07/2018	Under assessment
DA 39/18	Lot 1, DP285397, Boxwood Court, Deniliquin	Anthony Tonkin – on behalf of Riverview Community Association	2 lot subdivision (Dedication of Boxwood Court to the public)	24/07/2018	Under assessment
DA 40/18 CC 24/18	Lot 22, DP858765, 623 Henry Street, Deniliquin	Philip Whykes	Shed extension	20/07/2018	Under assessment
<b>Complying Development Certificates</b>					
CDC 20/18	Lot 6, DP285499, Pee Parade, Deniliquin	Stan Mikoulajski	New single dwelling	20/07/2018	Under assessment
CDC 21/18	Lot 20, DP285499, 20 Mulumbah Estate, Deniliquin	Justin Hatfield	Swimming pool	20/07/2018	Under assessment
<b>S68 Applications</b>					



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Applications Determined July 2018				
Application	Property Description	Applicant	Development	Amount
DA 2/18A	Lots 1421, DP756325, 125-127 Hardinge Street, Deniliquin	Yuille Holdings Pty Ltd t/as Vantage Fuels	Modification– Alterations and additions to service station which include installation of a truck canopy	0.00
DA 26/18 CC 18/18	Lot 72, DP756319 (Crown Reserve 88854), Riverina Highway, Blighty	Edward River Council	Demolition of existing netball/tennis clubrooms and the erection of new netball/tennis function centre and changerooms	500,000.00
DA 27/18	Lot 1, DP34649, 266-312 Cressy Street, Deniliquin	Edward River Council	Removal of aviary and construction of shed	25,000.00
DA 31/18	Lot 57, DP756310, 146 McEwans Road, Deniliquin	Roger Whyborn	Home Industry – Motor Mechanic	0.00
DA 32/18 CC 20/18	Lot 21 DP878297, 20531 Riverina Highway, Deniliquin	Douglas Knight	Farm storage shed	45,000.00
DA 35/18 CC 22/18	Lot 25, Sec 78, DP979186, 96 Mackenzie Street, Deniliquin	Jack Tyndall	Storage shed	10,000.00
CDC 17/18	Lot 3275, DP1023663, 54 Edwardes Street, Pretty Pine	Deniliquin Pistol Club	Construction of 14m x 9m shed	15,000.00



CDC 18/18	Lot 487, DP731813, Memorial Drive, Deniliquin	Bradley Todd (Deniliquin Cricket Club)	Replace existing balcony, including new skillion roof	27,000.00
CDC 19/18	Lot 178, DP1129747, 282 Fitzroy Street, Deniliquin	Alan Hartwell	Construction of rear verandah	2,300.00
S68 8/18	Lot 100, DP1061446, 100 Ochtertyre Street, Deniliquin	Frank White (Paringa Caravan Park)	Install 6 x manufactured homes on existing site	500,000.00
S68 9/18	Lot 1, DP1132408, 1 Butler Street, Deniliquin	Bill Cavanagh	Connect site to sewer drain (Unit 214)	1,000.00
S68 10/18	Lot 100, DP1061446, 100 Ochtertyre Street	Frank White	Installation of 43 new sites	150,000.00

Processing Times for July 2018		
Application Type	Mean Gross Days	Mean Net Days
DA	29	29
Mod (S96) of DA & DA/CC	57	57
CDC	7	7
CC	19	19
S68 Applications	4	4



Value and Number of Applications Determined 2017 and 2018								
Month	DAs 2017	DAs 2018	CDCs 2017	CDCs 2018	S68 2017	S68 2018	Value 2017	Value 2018
January	6	3	2	0	0	0	\$953,130	\$96,900
February	4	8	1	2	9	3	\$1,121,555	\$753,100
March	7	3	3	5	3	1	\$436,881	\$1,560,188
April	5	6	2	4	3	1	\$998,414	\$522,400
May	11	6	3	2	7	2	\$1,853,315	\$119,300
June	9	8	5	3	5	1	\$717,371	\$1,062,899
July	11	6	4	3	2	3	\$2,721,000	\$624,300
August	6		4		4		\$1,099,213	
September	12		5		2		\$1,625,621	
October	13		4		4		\$3,171,654	
November	9		5		1		\$4,456,450	
December	3		2		1		\$2,220,230	
<b>TOTALS</b>	<b>96</b>	<b>40</b>	<b>40</b>	<b>19</b>	<b>41</b>	<b>11</b>	<b>\$21,374,834.00</b>	<b>\$4,739,087</b>

Note: numbers of application determined does not include construction certificates, modifications and applications determined by private certifiers. Value of application determined does not include the value of work for s68 applications.

Section 149 Certificates/Sewerage Drainage Diagrams	
Planning certificates	24
Sewerage drainage diagrams	15

Swimming Pool Inspection Program			
Month	1 <sup>st</sup> Inspection	2 <sup>nd</sup> Inspection	3 <sup>rd</sup> Inspection
July 2018	3	0	0



<b>Ranger's Report – July 2018</b>			
<b>Companion Animals</b>			
	<b>Cats</b>	<b>Dogs</b>	<b>Other</b>
Animals seized/surrendered	2	20	
Animals released to owner	0	13	
Animals euthanized	1	5	
Animals rehomed	0	2	
Dogs declared dangerous / menacing	0	0	
Animals still impounded	1	1	
Animals microchipped by Council	0	1	
Animals microchipped by Council (quarterly free chipping week)	14	17	
Animals registered	6	24	
Animal registration notices sent	5	24	
Animal fines	0	12	0 wandering stock
<b>Clean Up Notices</b>			
Property clean up notices	0		
Illegal dumping	0		
<b>Parking Fines</b>			
Parking fines	0		
<b>Impoundment (Impounding Act 1993)</b>			
Vehicles	1		
Livestock	0		
<b>Euthanised Wildlife</b>	3 (kangaroos)		

**Dog Attacks**

Council responded to 3 dog attacks in July.

<b>Date</b>	<b>Details</b>	<b>Victims</b>	<b>Outcome</b>
5 July 2018	1 dog attacked a pet rabbit	1 rabbit killed	Fines issued
8 July 2018	2 dogs attacked sheep	4 sheep killed	Two dogs surrendered to Council
26 July 2018	1 dog attacked another dog	1 dog euthanised due to injuries	Dog surrendered to Council



**11.9 ECONOMIC DEVELOPMENT STRATEGY 2018-2021**

**Author:** Michelle Cobb, Manager Tourism & Economic Development

**Authoriser:** ,

**RECOMMENDATION**

That Council adopt the Edward River Economic Development Strategy 2018-2021

**BACKGROUND**

33. At its Ordinary Meeting held on Thursday, 17 May 2018, Edward River Council resolved to place the Draft Economic Development Strategy 2018-2021 on public exhibition for a period of 28 days.

**ISSUE/DISCUSSION**

Exhibition

The draft Economic Development Strategy (EDS) was on exhibition from 25 June 2018 to 23 July 2018. During this period, the document was available for viewing online from Council's website at [www.edwardriver.nsw.gov.au](http://www.edwardriver.nsw.gov.au) and was made available for inspection at Council's Customer Service Centre at 180 Cressy Street.

Various communication tools were utilised to promote the public exhibition period and encourage members of the public to view, and provide feedback on, the documents, including:

- Direct email to those who participated in the consultation period; and to business and community stakeholders;
- Public notices; and
- Various posts on Council's Facebook page

Stakeholders

The following stakeholders were notified of the exhibition via email:

- Individual business owners and leaders;
- Deniliquin Business Chamber;
- Department of Premier and Cabinet;
- Murray Irrigation;
- Navorina;
- Yarkuwa Indigenous Knowledge Centre;
- South West Arts;
- South West Music;
- Edward River Art Society;
- Deniliquin Children's Centre; and
- Pastoral Times.

Response to Exhibition

Council received no responses to the exhibition.

**STRATEGIC IMPLICATIONS**

The draft Edward River Council Economic Development Strategy supports and aligns with the following strategies and plans:



## **ORDINARY COUNCIL MEETING AGENDA**

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- Edward River Community Strategic Plan 2030
- Riverina Murray Regional Plan 2036
- Riverina Murray Destination Management Plan 2018
- Deniliquin Public Space Strategy 2018
- Edward River Open Space Strategy 2018
- Deniliquin Airport Expansion Project 2018
- Murray Regional Economic Development Strategy (REDS) 2018 – in draft

### **COMMUNITY STRATEGIC PLAN**

The Community Strategic Plan and Council's Delivery Program both list the development of an Economic Development Strategy as a key action. This Economic Development Strategy ensures these actions are completed.

### **FINANCIAL IMPLICATIONS**

The activities outlined in the EDS have been prioritised and some require financial resources to enable delivery. The adopted 18/19 Council budget reflects prioritised projects

### **LEGISLATIVE IMPLICATIONS**

All actions and strategies will be implemented in compliance with appropriate legislative requirements.

### **ATTACHMENTS**

1. **Draft Edward River Council Economic Development Strategy 2018 - 2021**



EDWARD RIVER COUNCIL  
ECONOMIC DEVELOPMENT STRATEGY  
2018-2021

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### Strategic themes

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## EXECUTIVE SUMMARY

The Edward River Council is committed to supporting businesses and industry to start up, grow and prosper in Deniliquin and the Edward River region.

Edward River Council is located a short drive from the Murray River, approximately 700km south west from Sydney and 300km north of Melbourne. The municipality comprises the major township of Deniliquin, and six rural villages of Blighty, Mayrung, Conargo, Wanganella, Pretty Pine and Booroorban. It covers a total of 8,881 square kilometres and boasts productive agricultural land and beautiful natural assets.

After experiencing population decline from 10,156 in 2001, rebased estimates from the 2016 census indicate the resident population within Edward River has increased from 8,888 in 2011 to 8,951 in 2016.

The Edward River Economic Development Strategy (the Strategy) provides an economic framework to enhance the prosperity of Edward River through a distinct focus on business growth from strengthening existing businesses, attracting new industry, developing export knowledge, capacity and markets; and growing visitor markets. Actions are focused on forming or strengthening partnerships, allocating or accessing key resources and infrastructure and unlocking opportunities to various markets. It was developed to provide a decisive pathway to guide the Economic Development and Tourism Unit's activities for the next four years.

The Strategy was developed through extensive consultation with business and industry, community and business organisations, state and federal government departments and departments from

across the Edward River Council. Statistical information and analysis has been produced by economic modelling software REMPLAN which utilises Australian Bureau of Statistics (ABS) census data.

The consultation examined the changing business environment and with the guidance and support of the community members and stakeholders, developed strategies to embrace change and harness opportunities for growth, innovation and to forge a stronger and resilient community.

Advances in agricultural productivity and food manufacturing combined with the growth of global markets and the emergence of Asia as a global economic force, present substantial opportunities for productive regions. In addition, broader economic context guides a focussed strategy that will support local economic development.

Five key economic drivers were identified through the research, analysis and consultation undertaken throughout the development of this strategy. The five 'priority areas' include:

- Agriculture
- Food production and value-adding
- Freight and logistics (road, rail and air)
- Arts, culture and creative economy
- Population and visitor growth

## VISION

*Edward River is the centre of the Southern Riverina. Home to a connected and engaged community, driven by a diverse economy. We work together to lead our community, achieve our potential and embrace our future.*

Deniliquin and the villages of the Edward River region are great places to live and visit, with a sustainable future. The community is resilient, and the local economy is strong. People choose to live here because it offers a great range of services and opportunities for a country town.

It's a great place for kids to grow up. They experience the value of being part of a community, life on the land and the importance of caring for the natural environment. Older citizens are valued, and they choose to stay in a community where there are integrated facilities to support them. Indigenous connection to Country is acknowledged and enriches the cultural and economic life of Edward River. Newcomers are warmly welcomed, and their contribution is appreciated.

The town centre is easy to navigate, park, walk, ride a bike in. Local businesses are celebrated and supported to grow and prosper, and the opportunities for businesses to start up or move to Edward River are well communicated. The region is actively growing and there is a diverse economy of agriculture, industry, commercial, retail and tourism.

Deniliquin and the villages have stories of their own to tell and this is reflected in the and distinct identity they project. The past is acknowledged and respected. The community is looking to the future and have made a collective decision to defy political and economic trends for regional towns in Australia.

## LOCAL ECONOMIC AND BUSINESS DEVELOPMENT

Local Economic Development aims to increase the economic capacity of a local area which, in turn, aims to improve the well-being of all residents.

Federal and State Governments play significant roles in progressing economic development initiatives at broader regional and national scales. Local government plays an equally important role, undertaking a range of activities and initiatives in collaboration with local partners to promote the interests of the region and underpin business growth, employment and training opportunities.

Working with other levels of government, businesses and non-governmental sector partners to create better conditions for economic growth and employment generation are key processes of economic development.

The Edward River Economic Development Strategy (the Strategy) will provide a framework on how to reach the desired future position. Actions are focused on forming or strengthening partnerships, allocating or accessing key resources and unlocking opportunities to new markets.

## EDWARD RIVER IN THE WIDER REGION

The Edward River region is one of the most productive irrigation areas in New South Wales, and the local economy is driven by a strong and diverse agriculture industry spanning a variety of sectors. Over the coming 10 years, we want to diversify and grow agricultural production, pursue options for value adding and develop opportunities for domestic and international export markets.

Edward River Council is located a short drive from the Murray River, approximately 700km south west from Sydney and 300km north of Melbourne. Deniliquin is the key regional centre, providing services and facilities that are accessed by a broad population base both within Edward River and beyond.

With a unique natural environment and busy events calendar – headlined by the iconic Deniliquin Ute Muster - ensures that the region offers a range of exciting tourism and visitor experiences. Tourism is recognised an important pillar of the Edward River economy, and further developing key assets, including rivers and the town centre as well as public spaces, more events can be facilitated to support existing business, and attract more visitors.

Education is critical to helping existing business to grow and advance local industry. Increasing education and training opportunities within the region will improve employment opportunities for residents, especially youth, and support the development of a skilled workforce to meet the needs of local business and industry.

While Council will continue to support traditional industries, we also want to seize the opportunities presented by a growing arts and culture sector. Developing a creative economy will enhance the region's liveability for current and future residents.

## WHAT IS DRIVING THE EDWARD RIVER ECONOMY?

Edward River's Gross Regional Product (GRP) at 2016 is estimated at \$566.7 million dollars, constituting 4.1 per cent of the GRP for the wider Riverina-Murray region.

Propulsive sectors in the Edward River economy are largely derived from the region's productive agricultural land and its position along major transport networks. These are the sectors that, if grown and developed, have the greatest ability to create further benefits in the local economy.

Propulsive sectors of the local economy are identified through measures of backward linkages, regional exports, employment and value-added. In Edward River, the four key propulsive sectors are:

- Sheep, Grains, Beef & Dairy Cattle
- Meat & Meat Product Manufacturing
- Grain Mill & Cereal Product Manufacturing
- Heavy and Civil Engineering Construction
- Road Transport.

EDWARD RIVER ECONOMIC SNAPSHOT

\$1.223B



Total Regional Output

3,778



Number of Local Jobs

\$248.9M



Paid in Wages & Salaries

\$339.8M



Value of local supply chains

\$474 M



Value of annual exports

\$615.8M



Gross Regional Product

Figure 1 Edward River Council Economic Snapshot

**CONTEXT FOR THE EDWARD RIVER ECONOMY**

<p style="text-align: center;"><b>NATIONAL</b></p> <ul style="list-style-type: none"> <li>• Roles and relationships with other nations is in a state of flux.</li> <li>• The coming of the 'Asian Century'.</li> <li>• Increased trade opportunities through new FTAs.</li> <li>• Renewed on innovation and advanced manufacturing.</li> <li>• New approaches to water management.</li> </ul>	<p style="text-align: center;"><b>STATE</b></p> <ul style="list-style-type: none"> <li>• NSW as the nation's largest economy with 33% of the nation's GDP in 2015-16.</li> <li>• Recognition of the role and potential for agribusiness sector.</li> <li>• Largest employing sector is Health Care &amp; Social Assistance.</li> <li>• Difficulties in providing infrastructure over a large area.</li> </ul>
<p style="text-align: center;"><b>REGIONAL</b></p> <ul style="list-style-type: none"> <li>• Focus on major centres of Wagga-Wagga, Griffith and Albury.</li> <li>• Major tourism attractor in the Riverina Murray region.</li> <li>• Driving potential through agribusiness and transport connections.</li> <li>• Need for greater collaboration (including cross-border).</li> </ul>	<p style="text-align: center;"><b>LOCAL</b></p> <ul style="list-style-type: none"> <li>• Recent merger of the Deniliquin and Conargo Shires creating the new, larger, Edward River Council.</li> <li>• Stable but hollowing population base.</li> <li>• Location as a regional business and community centre.</li> <li>• Significant built and natural asset base.</li> </ul>

Five key economic drivers were identified through the research, analysis and consultations undertaken throughout the development of this strategy.

The five 'priority areas' are:

- Agriculture
- Food production and value-adding
- Transport and logistics
- Arts, culture and creative economy
- Population and visitor growth



## POPULATION AND KEY EMPLOYMENT STATISTICS

- The population of Edward River Council region is 8951; of which 4401 are males and 4487 are female.
- Rebased estimates from the 2016 census indicate the resident population within Edward River has been increasing from 8,888 in 2011 to 8,951 in 2016. The resident population age profile indicates a higher proportion of people aged between 20-34 years old which constituted 15.2% of the population in 2016, up from 12.9% of the population 2011
- The median age in Edward River is 43.8 compared to 37.2 in Australia
- The median household income in Edward River is \$40,870 compared to \$46,854 in Australia
- From 2014-2016 there was a decline in the number of businesses with a turnover less than \$50 thousand but a marked increase of businesses with a turnover of between \$100-\$200 thousand.
- The Food Product Manufacturing and Gas, Water & Waste Services sectors are the largest contributors to regional exports with combined regional exports valued at \$214.457 million
- The Food Product Manufacturing and Sheep, Grains Beef & Dairy Cattle sectors have the highest levels of local expenditure with a combined value of \$117.987 million.
- There are 3,778 jobs in the region. Health Care & Social Assistance is the largest employing sector with 577 of those jobs. In 2011, Agriculture was the largest employing sector with 515 of jobs.
- Edward River is a net importer of labour, with an estimated 391 people living in the region but working elsewhere compared to 687 people who work in Edward River but live outside the region.
- Edward River has been experiencing a declining unemployment rate since 2015 but has seen a slight increase over the last two periods. Unemployment is currently at around 7.7 per cent.
- A recent trend that has seen the hollowing out of people in the 20-34-year age brackets has reversed to a small degree in 2016.
- High output industries (manufacturing, agriculture and construction) are experiencing employment growth from 2011-2016.
- Edward River has a relatively low level of post-school qualifications compared to the Riverina-Murray region, however the proportion of the population with a post-school qualification continues to increase 2006 and 2016.

## KEY STRENGTHS

### Lifestyle

Situated on the beautiful Edward River, Deniliquin and the surrounding villages are blessed with lifestyle, employment and investment opportunities. The people who live in the Edward River Region have easy access to affordable rural and urban housing, excellent educational facilities, numerous sporting and recreational opportunities, a hospital and allied health services, clean air and an active and friendly community.

### Market Access

Industry, manufacturing and business all have access to major rail and road networks. There is a system of local and regional railway freight networks that operate from Deniliquin, Tocumwal, Wakool, Moulamein and Swan Hill. The railway gauge is 1600mm and is part of the Victorian network. Grain haulage, bulk and interstate haulage and general freight are available to the major ports of Melbourne and Geelong.

The region is well serviced by a network of sealed roads. The Riverina Highway links Deniliquin to Berrigan and the Cobb Highway links Deniliquin to Moama going south and to Hay, Ivanhoe and Wilcannia going north. The Newell Highway is the major national Highway in the region.

Road trains are allowed on the Cobb Highway and the Riverina Highway from Mathoura to Berrigan, but not permitted to go across any NSW/Victorian borders.

### Healthcare and social assistance

Healthcare and social assistance is a growing industry and it is currently the largest employment sector in the municipality. Significant employment growth should emerge as a result of the need to support an increasingly ageing population. There will be demand for additional retirement villages through to high level aged care services.

Deniliquin Hospital is a 61-bed level three hospital and provides acute and community health care services to the surrounding community. The hospital provides emergency, medical, surgical, obstetric, paediatrics and high dependency care.

Navorina Aged Care - a not for profit 50 bed community-owned aged care facility in Deniliquin with over 75 FTE staff - is currently expanding to create an additional 18 beds.

Edward River Council has acquired land for retirement living to support increased demand for these services.

## Education

There are three childcare centres, two pre-schools, four primary schools, one high school and a TAFE campus situated in Deniliquin. Education is critical to helping existing business to grow and advance local industry. We want to increase education and training opportunities within our region to improve employment opportunities for residents, especially our youth, and support the development of a skilled workforce to meet the needs of local business and industry.

## Retail

Deniliquin is the region's retail centre, drawing people from the surrounding villages, the Berrigan Shire, Murray River Council town's such as Barham, Wakool and Mathoura. As a service centre to the surrounding agricultural centre, Deniliquin is economically and socially important to a community well beyond the town boundaries. The sector is still a significant employer, accounting for 9.5 percent of the jobs in Edward River.

Like many regional centres, retail in Deniliquin is struggling against a nationwide downturn in retail sales and the surge of online shopping. Many of the towns heritage buildings being underutilized and in a state of disrepair, a moderately high number of shop vacancies and a limited product offer; and regional centres such as Echuca and Shepparton draw significant business from Deniliquin. The Deniliquin CBD Masterplan will seek to address the retail leakage and make it a more viable and attractive place to invest in and do business.

## Manufacturing, light industrial and warehousing

Deniliquin is home to a thriving manufacturing and light industrial sector centred around engineering products for the rural and agricultural sector. Warehousing for rural products is also an emerging opportunity to take advantage of the crowding out affect that is apparent in Melbourne and Geelong, where residential growth is impinging on industrial and warehousing precincts. A significant number of these businesses are experiencing sustained growth and prospective investors have identified these opportunities. These enterprises will require appropriately zoned, investment-ready industrial land to facilitate investment and expansion.

## Tourism

Tourism has become an increasingly significant component of the Edward River region's current and future economic profile. Tourism impacts on several sectors including Accommodation, Food and Beverage and Retail.

Deniliquin is experiencing significant growth in visitation. Ongoing and strategic investment in transforming traditional caravan parks into holiday parks is attracting families to stay and increasing the economic yield. Major events such as the Deni Ute Muster, now in its 20th year has helped put Deniliquin 'on the map' by attracting visitation from interstate and even internationally. Smaller events such as the Deniliquin Fishing Classic and The Cruising Nationals tap into niche visitor markets and bring significant tourism into the area.

The tourism offering in this region can easily be strengthened by the introduction of agritourism experiences, the development of arts and cultural assets and improvement not only in the way the region showcases its history and heritage, but how it tells its story of 'now' and what makes this region such a great place to be.

## Agriculture

Edward River is the centre of a major pastoral area breeding stud sheep, cattle and other farming activities including cereals such as rice, wheat and canola. The agricultural sector underpins the region's economy and is part of Australia's 'food bowl'. This sector accounts for 481 jobs within the Edward River boundaries.

Deniliquin can produce significant tonnages of high quality rice, due to the flat clay soils of the Riverine Plain. It is home to Sun Rice - the largest rice mill in the southern hemisphere. Rice was one of the founding industries for many irrigation towns in southern New South Wales and Northern Victoria. It's estimated that every \$1 of rice production, equates to \$4 in flow on economic activity (Rice Growers Australia, 2017) In 2017, approximately 84,000ha of rice was planted in the in the NSW Riverina.

## KEY PROJECTS

### Masterplans

A range of master plans and strategies are to be developed to provide guidance to guide future development of the Edward River region.

- Deniliquin Sports Precinct
- River Front Precinct Master Plan
- Deniliquin CBD Streetscape Master Plan
- Arts and Culture Precinct Master Plan

Funding has been provided to undertake high priority activities or works after the various plans and strategies are adopted by Council which will be guided by the Public and Open Space Strategies currently being prepared.

### River Front Precinct Master Plan

The Edward River foreshore is situated in the heart of Deniliquin, however there is limited knowledge of these natural assets outside of the Edward River Region. Through the development of a foreshore Masterplan, the relationship between the river and the will be celebrated by clearly branding Deniliquin as a River Town.

The Foreshore Masterplan will address the following issues and opportunities:

- Wayfinding and interpretive signage
- Rest opportunities and public access paths for all abilities
- Shady seating options

- An amphitheatre and flexible spaces for small to medium events
- Compliant public toilets

### CBD Precinct Master Plan

To beautify the CBD, stem the flow of economic leakage to other towns and build economic resilience, Edward River Council will commission the development of a CBD Masterplan. The Masterplan will address the following issues and opportunities:

- Streetscape upgrades using materials that age well and are easily maintained
- Significant tree planting to bring the gardens into Cressy St.
- Water sensitive urban design elements
- Urban art elements
- New seating
- Shaded rest areas at regular intervals through the CBD
- Safe and well-lit laneways
- Wayfinding signage to make it easy to get around
- Convenient parking
- Improved pedestrian and cycling connections in the CBD

### Deniliquin Airport Upgrade Business Case

The Deniliquin Airport redevelopment is a critical infrastructure item essential to addressing the need for improved air services to and from the region, as well as supporting several agribusinesses and emergency services.

Deniliquin airport is in the heart of the Riverina, Murray and Goulburn Valley regions and has the potential to become a major export airport of fresh food from Australia's largest agricultural footprint. The Toowoomba airport provides a model for this, with a mix of freight combined with passenger services.

The export of fresh agricultural product into Asia may also allow the opportunity for commercial passenger flights into the mid Murray Region, including international arrivals and connection between existing airports in Albury and Mildura. Other possibilities for the Airport include a flight training centre to address an identified need to train more pilots.

This project could be a potential gamechanger, allowing international transportation only 40 minutes from the Murray Region's largest holiday leisure tourist hub (Echuca-Moama). A business case is currently being completed on the freight opportunities, and passenger flights are likely to remain a long-term opportunity.

### Visit Deni Destination Campaign

The Visit Deni Destination campaign promotes Deniliquin's natural assets with an emphasis on river-based activities. It has been in market since February 2017 and aims to increase overnight visitation by 6285 overnight stays.

The experience pillars identified for families are camping, heritage and nature and bicycle trails, while couples 35+ (single or dual income, no kids) are attracted to the region's river activities, golf, food and beverage and events.

## WHAT OUR COMMUNITY TOLD US

While the Economic Development Strategy (the Strategy) is a Council document, the underlying objectives of economic development is to service and support the community and businesses of Edward River. During the preparation of the Strategy, consultation with stakeholder groups was undertaken to understand the issues surrounding the local economy from the perspective of those people directly involved; local business owners, volunteer organisations, education providers and service providers.

STRENGTHS	BARRIERS TO GROWTH	COUNCILS ROLE
<p><b>Accessibility</b> Located near the New South Wales-Victorian State border, access via the Cobb Highway and renewed focus on upgrade of the Deniliquin Airport.</p> <p><b>Irrigation Water</b> Access to irrigated land is a key strength of the region, enabling more diversified and resilient agricultural production than would otherwise be possible.</p> <p><b>Natural and built environment</b> Edward River contains several notable natural and built assets that can be considered as important local endowments. These assets can play a key role in tourism and liveability resulting in direct and flow-on impacts for the local economy.</p> <p><b>Regional liveability</b> Access to health, education, rivers and relative levels of housing affordability</p>	<p><b>Attracting employees</b> Jobs are available in the region, but businesses find it difficult to attract workers. Affected sectors include health and aged care, engineering and food production. Perceived liveability and availability of housing are considerable issues.</p> <p><b>Technology and communication</b> While the NBN is in a small portion of Edward River the service is far from ubiquitous and inhibits business investment and growth. Where available, NBN speeds are not meeting expectations. There are significant blackspots in the villages and rural communities which inhibit innovation in agriculture and agribusiness, as well as presenting major safety issues.</p> <p><b>Energy</b> Access to Gas is not viable without a key anchor industry, presenting a 'chicken-egg'</p>	<p><b>Business and industry</b> Fostering a supportive culture in Council where businesses feel supported and can grow and thrive.</p> <p><b>Promotion</b> Assist with developing a cohesive approach to promoting Edward River to raise awareness and create an identity around which local businesses can coalesce and influence the perceptions of the area.</p> <p><b>Collaboration</b> Foster effective partnerships and connections between businesses, organisations and other regions. Effective collaboration ensures all parties benefit.</p> <p><b>Skills and education</b> Support a skilled workforce by investigating and supporting skill development, education and training opportunities to ensure the region is more resilient to change, takes</p>

STRENGTHS	BARRIERS TO GROWTH	COUNCILS ROLE
	<p>situation, there is a need to review access to affordable and secure energy sources.</p> <p><b>Climate change and water security</b> Regional water security is also identified as a concern. Climate variability and new farming methods and developments make forecasting demand difficult, however there is an identified level of threat to continued supply that needs to be addressed.</p> <p><b>Perception of a declining population</b> The State government forecasts population decline with a strong ageing profile. While an aging of the population appears to be occurring, the overall population has been relatively stable since 2011. Concerns were raised in consultation sessions that the population decline which occurred during drought years have influenced government forecasts and continue to create negative perceptions of the region. The actual and perceived situation has direct impact on local workforce and the number of 'working age' residents who are investing in business and growing the local population with families.</p> <p><b>Limited business collaboration</b> Consultation findings indicated limited collaboration between businesses. Rather than finding complementary offers to support</p>	<p>advantage of new opportunities and can capture value within the local area.</p>



STRENGTHS	BARRIERS TO GROWTH	COUNCILS ROLE
	<p>each other there was often a response of direct competition.</p> <p><b>Incomplete tourism offering</b>                      The region is known for the iconic Ute Muster. While there are several other smaller events, there is a need to expand the tourism base to provide a range of events and new tourism product for increased diversity in tourism market segments.</p>	

## ASPIRATIONS FOR GROWTH

The current makeup of Edward River is a result of historic local activity and actions, broader structural changes in the economy and trends in population movement.

Edward River's population structure is like other regional centres - in many of these areas, the national trend of an ageing population is combined with a hollowing out of much of the 'working age' cohort. Lifestyle choices are a key driver for many residents who move to larger centres with increased levels of social and community infrastructure, while younger people seek out tertiary education and expanded employment opportunities.

The economic profile of Edward River is changing. Rising demand for services, efficiencies in production, the application of new technologies and uncertain climatic conditions are factors requiring adjustments within economies. While these changes may sometimes be perceived as negative, there are also significant opportunities for regional economies such as Edward River.

These factors are some of the matters that inform Edward River's economic development strategies. Given the trends in the local population structure, opportunity for diversification in key sectors and the council's geographic location, future economic development strategies should primarily be directed at bringing external money in to the region and subsequently bringing people in to the region.

Focusing on developing a resilient and progressive economy will include building on the existing amenity of the region, creating an attractive place for visitors and residents alike.

## STRATEGIES TO DRIVE POPULATION GROWTH

Business and industry that focus on new product development, new market development and those which increase levels of technology and innovation will enable regional population growth.

Export focused strategies aim to support key industry sectors that have high levels of regional exports to bring in external money, spend money locally to grow other sectors, and in turn create value and employment.

Improving social infrastructure will enhance the liveability and attractiveness of the region. Proactive marketing and promotion of the region's attractions and amenity will aim at attracting new residents and families to live work and invest in the Edward River region.

These approaches aim to improve the prosperity and living standards of the region and, in turn, making the region even more attractive for a future population. Supporting a robust local economy aims to stimulate population growth naturally, attracting people to the region through new opportunities.

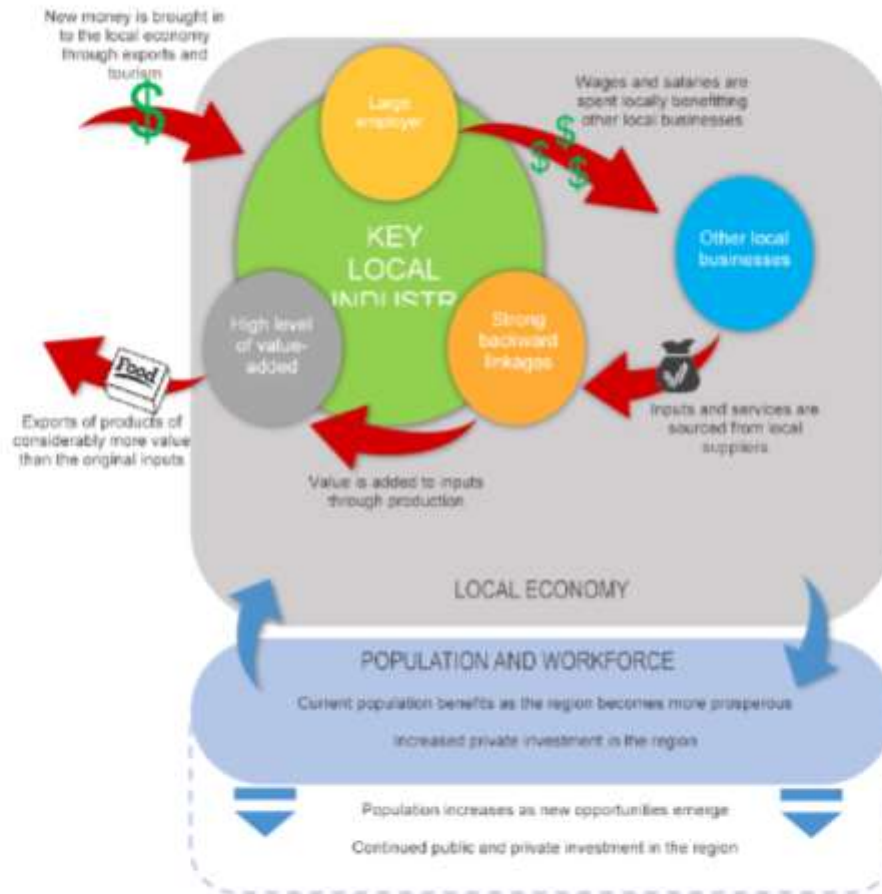


Figure 2 Model of productivity to drive population growth

**KEY ECONOMIC DRIVERS**

Five key economic drivers were identified through the research, analysis and consultations undertaken throughout the development of this strategy. These were selected due to their correlation with local propulsive sectors, alignment with policy directives from various levels of government, their ability to bring outside money into the local economy and to create an attractive economic and social environment for a growing population.

Five economic drivers will be the focus of the Strategy and of local economic development for the next 5 years, forming the five 'priority areas' for the Strategy's planned actions.

Focusing on a limited number of drivers will enable more progress to be made over the coming years. It is anticipated that advancement of these areas of the economy will have the greatest positive effect on regional growth and prosperity.



## AGRICULTURE

### Why focus on agriculture?

The Edward River Region supports a wide range of agricultural industries through a combination of dry land and irrigated farming practices. The diversity of agricultural production is supported by a favourable climate, good soil types, plentiful supply of large tracts of land and a secure supply of irrigation water.

- Agriculture is the major industry in the region with significant contribution to almost all economic indicators.
- There is a national, state and regional focus on agribusiness to leverage from
- Agriculture is a key asset in irrigation district and ability to grow higher value produce.
- There are opportunities to capture value from productivity and innovation.
- Council can facilitate ways to develop agriculture complementarily with education, research and tourism.

## FOOD PRODUCTION AND VALUE-ADDING

### Why focus on food production and value-adding?

New possibilities are emerging to develop new methods of farming such as indoor and outdoor horticulture farming operations and intensive farming operations. There are opportunities to attract value-adding industries to the region. Edward River Council is committed to assisting such industries to establish in the municipality.

- There is a strong existing food manufacturing base in the local area and wider region.
- There is significant potential to value add to local agricultural produce.
- New market and export opportunities to Australia, Asia and the Middle East provide the possibility of new money coming into the region
- Leverage Australia's reputation for quality and safe production methods

## TRANSPORT LINKAGES

### Why focus on transport linkages?

Edward River is well positioned to support improved freight movements in the region for export markets into Geelong and Melbourne. There is also an opportunity to capture value resulting from interstate and intrastate freight movements and take advantage of the crowding out of existing warehousing facilities in Melbourne and Geelong. The proposed Deniliquin Airport expansion will provide supply chain links to Asia

- Focussing on transport and freight aligns with state and regional policy.
- Improved linkages can exponentially increase productivity of agriculture and food manufacturing.
- Good transport linkages enable access to export dollars.
- The region is located strategically at the border of NSW and Victoria and national road transport routes.
- Benefit from the regions location in a broader tourism network.

## POPULATION GROWTH AND VISITOR GROWTH

Why focus on population growth and visitor growth?

People form the workforce of the region and are the backbone of a thriving economy. Some sectors of Edward River's economy such as the health and aged care sector, engineering and manufacturing sector and the hospitality sector are experiencing severe and ongoing skill shortages.

- Growing the population will increase demand for local goods and services while also adding vitality to the region.
- People include both day and overnight visitors, who are a source of export dollars.
- Word-of-mouth can be a powerful way of marketing, so positive experiences for visitors will grow the positive reputation of Edward River region, and can lead to people moving to the region
- A skilled and educated workforce drives creativity and innovation.

## ARTS, CULTURE AND THE CREATIVE ECONOMY

Why focus on the creative economy?

Creative industries can help transition an economy using knowledge transfer, technology, innovation and creativity.

- A thriving arts and cultural community contributes to the social capital, well-being and economic prosperity of a region
- Creative industries encompass a wide range of skills including design, marketing and software development
- This rapidly growing sector enhances liveability for current and future residents and makes the region more marketable

## WHAT IS COUNCIL'S ROLE IN ECONOMIC AND BUSINESS DEVELOPMENT?

Local government provides an important role in supporting local economic development and business development. As a central organisation with connection between local business, community and other levels of government, local government are often best positioned to drive partnerships and attract resource to support investment and local employment outcomes.

The role of local government is to assist in creating an environment where local businesses can grow and prosper. It is not the sole responsibility of local government to deliver sustained economic development to a region. Many diverse stakeholders are involved which includes government, business and industry, local community members and training providers.

In promoting economic development, local governments can leverage their key functions of:

**Advocacy – promotion of regional interests to other levels of government and decision makers.**

**Facilitation – providing information, marketing or incentives; fostering partnerships and establishing local regulation.**

**Investigation – completing due diligence, feasibilities and de-risking for future investment.**

**Planning – aligning vision to local and regional plans; land use planning.**

**Service Provision – traditional or new services to support economic development.**

## STRATEGIC THEMES

Six key themes were identified to support the implementation of the Edward River Council's Economic Development Strategy. Edward River Council recognises that the private sector is the major contributor to economic development in the region and that it can facilitate and promote economic development by influencing appropriate investment, helping establish business and industry networks, creating a positive business environment and providing regulatory, planning and other support to business and investors.



## STRATEGY IMPLEMENTATION

The following action plan has been developed which outlines the relationship between the strategic objectives, the five key economic drivers and Council's function. The action plan also includes timeframes and quantitative measures to assess the level of success in achieving strategic objectives.



## STRATEGIC THEME ONE: ATTRACT NEW BUSINESS INVESTMENT

Edward River Council is committed to encouraging job creation, attracting new business and capital into the region. This strategy focuses on attracting external investment, the creation of new industries, developing and maintaining a positive and dynamic business investment culture; and servicing investor needs and streamlining local government processes.

ACTION	STAKEHOLDERS	TIMEFRAME	FUNCTION	MEASUREMENT
Ensure well-located industrial, business and residential land are available for businesses and individuals to become established within the region. Undertake land audits to identify possible residential and commercial developments.	Economic Development, Environmental Services	Ongoing	Service	Industrial, business and residential land and available services audited and mapped and available to investors by 2019
Attract new investment in identified industries including agriculture and value-adding, transport and logistics, tourism and the creative sector through the development of targeted investment prospectuses.	Economic Development, Regional Development NSW Murray Regional Tourism Destination Riverina Murray South West Arts	2018 -2020	Service	Prospectuses developed and distributed
Actively attract private and public investment in identified industries including agriculture and value-adding, transport and logistics, tourism and the creative sector through leveraging funding opportunities.	Economic Development Department Premier and Cabinet RDA Murray Murray Regional Tourism Private investors	Ongoing	Service Advocacy Planning Investigation Facilitation	Increased investment into region by 2021
Create an open for business' culture by creating an Investment Attraction Framework/Policy for to streamline processes for large and medium scale business investment.	Economic Development Planning Infrastructure	2018	Service	Framework and policy developed and adopted by Council

ACTION	STAKEHOLDERS	TIMEFRAME	FUNCTION	MEASUREMENT
Develop and improve relationships with private developers and investors by facilitating timely and coordinated pre-application meetings	Economic Development Planning Infrastructure Local Laws Environmental Services	Ongoing	Service	Number of pre-application meetings
Finalise and implement the business case for Seniors Housing Infrastructure to support population needs.	Economic Development Infrastructure Planning Environmental Services	2018	Service	Business case complete and investors identified.
Capitalise on the opportunities presented by the rollout of the National Broadband Network in the home business, health, education, and creative sectors to attract and retain new residents	Economic Development. Murrumbidgee Health TAFE Schools Interreach South West Arts and South West Music	Ongoing	Facilitation Service	Increase in number of home businesses
Take a lead role in regional and state planning initiatives to ensure ERC is well represented, acknowledged, understood and supported in regional strategies, plans and projects	Edward River Council Economic Development	Ongoing	Advocacy	Edward River projects included in regional , state and national plans and strategies
Work with Murray Irrigation Limited to finalise the Southern Riverina prospectus to promote recent irrigation infrastructure upgrades to attract renewed investment in agricultural activities in the region.	Murray Irrigation Limited SunRice Edward River Council RDA Murray Economic Development Deniliquin Business Chamber	2018-2019	Facilitation	Prospectus completed and easily available for investors to access
Develop an agriculture, food and freight industry plan to attract a range of businesses that are aligned with local investment goals	Economic Development	2018-2019	Planning	Output

## STRATEGIC THEME TWO: SUPPORT EXISTING BUSINESSES TO GROW

Edward River Council is committed to supporting existing businesses to grow and prosper in the region. Studies show that up to 90 percent of investment in a region is contributed by existing businesses.

ACTION	STAKEHOLDERS	TIMEFRAME	FUNCTION	MEASUREMENT
Provide greater business assistance to improve the capacity of local businesses to grow	Economic Development Planning Infrastructure	Ongoing	Service	Increase in employment by 2021
Develop an updated (and updatable) sector-based data-base and Client Relationship Management System (CRMS) for targeted information sharing and recording business interactions	Economic Development	2018	Service	CRMS and database purchased and populated  Increased number of businesses reached via email communication  Number of recorded business interactions
Improve links with business communities through weekly face-to-face visits to local businesses	Economic Development	Ongoing	Service	At least two recorded visits per week  Understanding of local business conditions and confidence
Facilitate industry clusters within the region allowing for greater networking and information sharing among like businesses	Economic Development Deniliquin Business Chamber Murray Regional Tourism	Ongoing	Facilitation Service	Development of an agri-tourism/agri-culinary cluster
Actively work with regional primary producers to explore local value-add and international export opportunities. Work to secure trade opportunities for fresh produce from Edward River and broader Murray-Irrigation Region	Economic Development AusIndustry AusTrade RDA Murray Department of Premier and Cabinet	2019	Facilitation Advocacy	Export network/cluster developed and formally recognised. Trade opportunities and trade successes recorded year on year.

ACTION	STAKEHOLDERS	TIMEFRAME	FUNCTION	MEASUREMENT
	Central Victorian exporters Network Committee for Shepparton			Total annual increase in value of Regional Exports realised from 2019
Support opportunities for local transport sector servicing heavy road transport to expand in Deniliquin and Edward River Region	Economic Development Planning Infrastructure Department Premier and Cabinet	2018	Facilitation Advocacy	Creation of new jobs in transport sector
Undertake a biennial Business Expansion and Retention survey (BEaRS) to identify possible expansions, land requirements, and identify ways to improve Council services to business	Economic Development Deniliquin Business Chamber	2018 and 2020	Service	25% survey return
Host a series of themed 'Business Round Tables' to understand local business concerns, issues and opportunities.	Economic Development	Ongoing	Service Facilitation	Three round tables per year
Actively participate in in existing business networks	Economic Development Councillors	Ongoing	Service Facilitation	Attendance at at least six events per year events
Encourage and support new business events and educational opportunities	Economic Development Deniliquin Business Chamber Business Enterprise Centre (BEC) Private providers	Ongoing	Service Facilitation	Increase in number of new businesses supported
Support arts, culture and the creative industries as a transformative sector of the community by providing opportunities for the production and presentation of works and performances in the region	Economic Development and Tourism South West Arts South west Music Outback Theatre Edward River Art Society (ERAS)	Ongoing	Service Facilitation	Number of exhibitions held in Council buildings

ACTION	STAKEHOLDERS	TIMEFRAME	FUNCTION	MEASUREMENT
	Yarkuwa Indigenous Learning Centre Private artists and performers			
Encourage local procurement and industry participation in Council's capital works programs and funded projects by hosting an annual Major Projects Summit	Economic Development Infrastructure	Ongoing	Service Facilitation	Business participation in summit Local contracts awarded
Support local businesses to develop workforce attraction strategies and tools to strengthen key industries	Economic Development	2019	Facilitation	Employment portal, lifestyle prospectus developed by 2019  Decrease in vacancy or unemployment rate
Develop a three-year Tourism Strategy to support the marketing and promotion of Deniliquin and Edward River Villages to build the visitor economy and increase visitor nights	Economic Development Murray Regional Tourism Destination Riverina Murray Edward River Promotions Advisory Committee Accommodation and tourism operators	2018	Service Planning Investigation	Consultation undertaken  Strategy developed and adopted

### STRATEGIC THEME THREE: INFRASTRUCTURE PROVISION

The development and maintenance of public infrastructure is critical to the success of regional economies. The provision of both hard and soft infrastructure is required to support local businesses to grow, attract new business investment and ensure the Edward River Region is a great place to live, work and play.

ACTION	STAKEHOLDERS	TIMEFRAME	FUNCTION	MEASUREMENT
Seek new public and private investment to continually improve Edward River for residents, business owners, investors and visitors	Economic Development	Ongoing	Service Facilitation Advocacy	Value of new investment in public infrastructure
Seek Regional Growth Fund funding and private investment to facilitate the Deniliquin Airport Expansion Project as recommended in the 2018 report by KPMG	Economic Development Infrastructure	2018-2019	Facilitation Investigation Advocacy	Successful Regional Growth fund funding application
Develop a masterplan to support the rejuvenation and activation of the Deniliquin CBD	Environmental services Infrastructure Economic Development	2018	Planning	Masterplan complete and adopted by Council
Better connect the town with the Edward River by developing a Riverfront Masterplan	Environmental services Infrastructure Economic Development	2018	Planning	Masterplan complete and adopted by Council
Undertake road audit to prioritise projects that minimise pinch points and ensure efficient heavy vehicle movements from arterial road to point of delivery/origin	Infrastructure Economic Development	2018-2020	Investigation Planning Service	Road audit complete and priorities determined
Seek funding to restore the Deniliquin Town Hall to its former splendour and functionality to support arts, culture and creative industries and community events	Economic Development	2018	Service Advocacy Facilitation	Successful funding application
Undertake or participate in an energy supply study to explore potential alternative energy sources to drive economic activity	Economic Development Infrastructure Planning	2019	Investigation	Participate in study and investigate feasibility of options
Investigate and develop strategies to create housing opportunities that free up existing stock and create additional supply in appropriate locations	Economic Development Planning	2018-2021	Investigation	Housing strategy complete 2019  Two housing development projects are in planning phase (led by either Council or private industry) by 2021.

ACTION	STAKEHOLDERS	TIMEFRAME	FUNCTION	MEASUREMENT

## STRATEGIC THEME FOUR: INNOVATION, EDUCATION AND SKILLS DEVELOPMENT

Education and training creates access to employment for all residents, addresses regional skill shortages and allows the economy to evolve and diversify. Collaboration to drive innovation and competitiveness in broader markets, education as an investment in human capital, supporting the development of a skilled workforce; and fostering a culture of continuous improvement within the business community will lead to new markets, new jobs and a strengthened local economy.

ACTION	STAKEHOLDERS	TIMEFRAME	FUNCTION	MEASUREMENT
Identify opportunities for links between research organisations, industry and training providers to grow local economic activity	Edward River Council Economic Development Deniliquin TAFE Department of Premier and Cabinet (Export) Ausway College RDA Murray	2018	Investigation	Localised version of a pathways program is being delivered by 2021
Develop a network of industry representatives to focus on innovation and new industries in agriculture and value-adding	Edward River Council Murray Irrigation Limited SunRice Agri-businesses RDA Murray	2019 and ongoing	Facilitation	Network developed, and opportunities identified by 2019
Work with industry and use BEaR survey results to investigate/determine gaps in education and training provision to deliver new/improved curricular to address gaps	Economic Development Business Round Table participants Farmers Deniliquin Business Chamber Murray Irrigation Limited	2018 and ongoing	Facilitation Planning	Gaps and training solutions identified
Support local businesses to become export ready through export seminars, training and networks	Economic Development Department of Premier and Cabinet (Export)	Ongoing	Facilitation	Two export training sessions per year



ACTION	STAKEHOLDERS	TIMEFRAME	FUNCTION	MEASUREMENT
	AusTrade AusIndustry			
Attend and encourage attendance at forums. Conferences and workshops that assist Council to support businesses to operate in a global market place	Economic Development Business and Industry	Ongoing	Facilitation	Appropriate attendance at forums
Advocate for new tertiary and vocational providers to set up in region	Edward River Council	Ongoing	Advocacy	New
Support the Deniliquin Business Chamber to hold the annual Business Excellence Awards to foster a culture of continuous improvement in business	Edward River Council	Ongoing	Facilitation	Support provided
Support and promote industry and business improvement programs offered by Edward River Council and a variety of providers	Economic Development Deniliquin Business Chamber Business Enterprise Centre Murray Regional Tourism Destination Riverina Murray	Ongoing	Facilitation	

## STRATEGIC THEME FIVE: REVITALISE AND ACTIVATE THE CBD

Revitalisation and activation of the Deniliquin CBD will achieve enhanced social, cultural and environmental outcomes. This will have a positive economic and social impact for the community, increased employment opportunities, business revitalisation and for tourism development.

ACTION	STAKEHOLDERS	TIMEFRAME	FUNCTION	MEASUREMENT
Build on Deniliquin's identity as the economic and cultural centre of the Edward River Region by revitalising the CBD, connecting the Riverfront and providing spaces for cultural pursuits	Edward River Council Economic Development Environmental services Infrastructure	2021	Service Facilitation Planning Advocacy	Begin implementation of the CBD Masterplan, the Riverfront Masterplan and
Capitalise on and invest in the town's centre gardens and the Edward River riverfront for a range of tourism and civic events	Edward River Council Economic Development Deniliquin Business Chamber Community groups Event planners	Ongoing	Service Facilitation	Increased number of events in gardens and on the Edward River riverfront.
Restore the Deniliquin Town Hall to provide flexible spaces for people to pursue arts, cultural and community events	Economic Development	2018 and ongoing	Service Facilitation Planning Advocacy	Apply for funding through stronger Country communities funding in 2018 to undertake work. Deniliquin Town Hall restored and in use by 2021
Revitalise the Crossing Café and Peppin Heritage Centre to provide new and evolving gallery space, interpretive displays and modern visitor information services	Economic Development Infrastructure		Service Facilitation Planning Advocacy	Develop masterplan to improve the Crossing Café and Peppin Heritage Centre and apply for funding to undertake works
Implement the recommendations of the Deniliquin Public Space Strategy to improve town entrances, revitalise the CBD and provide wayfinding signage	Environmental Services Infrastructure Economic Development	2018 and ongoing	Service	Implementation of the DPSS started by 2018
Develop and/or support opportunities to showcase the Edward River Villages for events and community activities	Economic Development and Tourism	Ongoing	Facilitation Service	Four events per year held in the villages

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ACTION	STAKEHOLDERS	TIMEFRAME	FUNCTION	MEASUREMENT
Implement placemaking strategies to enliven vacant shop fronts, create pop up activations and encourage organisations to assist in activation of the CBD	Economic Development Deniliquin Business Chamber Edward River Promotions Advisory Committee	Ongoing	Facilitation	Number of activations in shop windows, pop up shops and activations.
Encourage traders to activate shopfronts and footpaths in the CBD by reducing red-tape for outdoor dining and merchandising	Environmental Services Planning Economic Development	Ongoing		Increased trading, merchandising and outdoor dining by 2021

## STRATEGIC THEME SIX: MARKET THE EDWARD RIVER REGION

Promotion and celebration of all that is great about living, working and investing in the Edward River Region is aimed at attracting new investment, new visitation and new families to the region. The region is blessed with stunning natural attractions such as the Edward River, the world's flattest plains and national parks, as well as excellent health, education and recreational facilities. It is well positioned for industry expansion and investment with access to air, rail and road networks and an abundance of land.

ACTION	STAKEHOLDERS	TIMEFRAME	FUNCTION	MEASUREMENT
Continue to partner with Murray Regional Tourism, Destination Riverina Murray and Destination NSW to drive visitation to the region through the Visit Deni Destination campaign and other initiatives	Edward River Council Murray Regional Tourism	2018 and ongoing	Facilitation	Increased visitation and increased value of overnight stays
Continue to partner with Murray Irrigation Limited, Deniliquin Business Chamber and agricultural industry representatives to develop a brand and prospectus for the Southern Riverina Region to attract agricultural and value-added industries	Murray Irrigation Limited Deniliquin Business Chamber	2018 and ongoing	Facilitation Investigation	Prospectus and associated marketing assets developed and regional branding used by local and regional businesses by 2021
Attend promotional events to showcase Edward River Region	Economic Development and Tourism Local businesses Accommodation providers	Ongoing	Facilitation Service	Two events or expos per year
Develop, update, refine and make available investor packs, visitor guides, promotional footage and information on the Edward River website, Visit Deni website and social media platforms	Economic Development and Tourism	2018 and ongoing	Service	Investor packs and visitor guides developed and updated
Develop a biannual Open for Business newsletter including key employment statistics, case studies, project updates and disseminate using CRMS	Economic Development	Ongoing	Service	Two newsletters per year

ACTION	STAKEHOLDERS	TIMEFRAME	FUNCTION	MEASUREMENT
Access and maintain detailed and up-to-date availability of land for residential and commercial developers	Planning Economic Development Infrastructure	2018	Service	Land audit completed and report available to developers/investors by 2019
Access and maintain detailed and up-to-date economic and demographic data to support business expansion, industry attraction and support grant funding applications.	Economic Development Planning Infrastructure	2018 and ongoing	Service	Purchase REMPLAN or ID Profile/Economy ID and use and disseminate information to support grant funding and business cases.
Continue to run an accredited Visitor Information Centre to greet visitors and encourage exploration of the region's attractions.	Economic Development	Ongoing	Service	Quality accreditation standards maintained
Investigate and implement strategies to attract regional returners from metropolitan areas; particularly young families	Economic Development	2019-2021	Investigation	Strategy for engaging with regional returners implemented by 2021
Develop a coordinated approach to deliver and promote events and activities in the Edward River, by developing an integrated calendar of events and ensuring greater use of key regional assets	Economic Development Deni Ute Muster Deniliquin Business Chamber South West Arts South West Music Outback Theatre	2018	Facilitation Investigation Advocacy	Calendar developed by 2018  Two new events attracted to regional assets
Continue to support events such as the Deni Ute Muster, The Deniliquin Fishing Classic, and the Cruising Nationals that increase visitation to the region	Economic Development Planning Environmental Services Infrastructure	Ongoing	Service	Increased visitation to key events
Publicise good news stories about key economic development and tourism projects, new investment, expansion and retention utilising all forms of media	Economic Development Communications	Ongoing	Service	Increased log of media exposure
Build foster and maintain excellent connections with businesses, industries and government departments to ensure	Edward River Council Department Premier and Cabinet	Ongoing	Advocacy	Increased recorded interactions with, businesses, industry, community groups, government

ACTION	STAKEHOLDERS	TIMEFRAME	FUNCTION	MEASUREMENT
Edward River is recognised and understood in its efforts to create and facilitate economic development. Use the CRMS to record interactions.	Department Industry Office of Regional Development Department Primary Industries NSW TAFE Murray Basin Authority NSW Water Murray Regional Tourism Destination Riverina Murray Destination NSW RDA Murray Vic Track Deniliquin Business Chamber Local businesses and industry			departments and positive outcomes

## ECONOMIC DEVELOPMENT STRATEGY 2018-2021







**11.10 2018 TRUCK EXPO & INDUSTRY SHOW**

**Author:** Nicole Rogers, Executive Assistant

**Authoriser:** Oliver McNulty, Director Infrastructure

**RECOMMENDATION**

That Council approve the 2018 Deniliquin Truck Show & Industry Expo Special Event Application with the following conditions:

1. Approval is received by the Edward River Local Traffic Committee
2. All static displays, trade sites, entertainment and food vendors to be set up prior to 10am and not removed until after 6pm

**BACKGROUND**

An application has been received from Deniliquin Truck Show & Industry Expo Committee to hold a special event at Memorial Show Grounds on 8 September 2018. This is an annual event which expects to attract 1000 people and includes trade sites, entertainment, food stalls and a prime mover and trailer static display.

The Committee require the temporary road closure of Memorial Drive from the section of road after the Golf Course and the temporary closure of the Davidson Street truck stop.

Council have supplied the Traffic Control Plan (attached) and will implement same on the day of the event.

**DISCUSSION**

The Truck Show & Industry Expo Committee have met all the requirements under the 'Guide to Traffic and Transport Management for Special Events' Class 3.

As this event will require temporary road closures, Council will advertise the road closure in the local newspaper, Council website, social media page and local radio.

This event application has been considered in line with Councils Delegations of Authority Policy, Part 2 (D) Delegation to Staff by the General Manager outlines the following delegations;

<p><b>Casual Use of Council Parks, Reserves or Council Property</b></p> <p>To approve or refuse applications for the casual use of parks, reserves or property in accordance with Council Policy (if any) and subject to approved fees (if any).</p>	<p>DINF DEDDB MES</p>
<p><b>Temporary Road Closure</b></p> <p>To approve temporary road closures where:</p> <ul style="list-style-type: none"><li>▪ the temporary road closure is not more than two consecutive days; and</li><li>▪ the Road and Maritime Services approves the Traffic Management Plan and grants a road occupancy licence (as required); and</li><li>▪ the NSW Police approve the closure; and</li><li>▪ the application complies with Council's Policy.</li></ul>	<p>DINF ECO MEA</p>

Approval has been sought but not yet received from all members of the Edward River Local Traffic Committee. Although the above delegation provides authority for Director Infrastructure to approve

this event, in this instance approval is required by Council, pending approval from the Local Traffic Committee.

**STRATEGIC IMPLICATIONS**

The special event application has been submitted in accordance with Council's requirements for these types of events

**COMMUNITY STRATEGIC PLAN**

Council's support for this event is in accordance with the strategic objective – Outcome 2 – A Prosperous & Vibrant Economy, Target 2.2 – We develop our key assets to enhance agriculture, boost tourism and support

**FINANCIAL IMPLICATIONS**

Council staff shall undertake the preparation and implementation of the Traffic Control Plan as part of Council's support for the event

**LEGISLATIVE IMPLICATIONS**

This report has been provided in accordance with Council's obligations under the Delegation to Council for Regulation of Traffic

**ATTACHMENTS**

1. **Supporting Documents**
2. **Traffic Control Plans**
3. **Certificate of Currency - Public Liability**



3 The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly (strike out whichever is not applicable):

(i) There will be 50 (number) of vehicles and/or..... (number) of floats involved.  
 The type and dimensions are as follows:  
PRIME MOVERS, TRAILERS FOR STATIC DISPLAY

(ii) There will be ... (number) of bands, musicians, entertainers, etc. which will entertain or address the assembly.  
CHILDRENS ENTERTAINMENT (SHOW RIDES ETC)

(iii) The following number and type of animals will be involved in the assembly:  
N/A

(iv) Other special characteristics of the proposed assembly are as follows:  
N/A

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4 I take responsibility for organising and conducting the proposed assembly.

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5 Notices for the purposes of the *Summary Offences Act 1988* may be served upon me at the following address:  
419 WOOD ST  
DENILIQUIN NSW  
 ..... Postcode. 2710  
 Telephone No. 0407 490037

---

6 Signed [Signature]  
 Capacity/Title LEESA MUIR - COMMITTEE  
 Date 21.6.18

**Special Event Resources**

**Special Event Transport Management Plan Template**

*Refer to Chapter 7 of the Guide for a complete description of the Transport Management Plan*

**I EVENT DETAILS**

**I.1 Event summary**

Event Name: DENILQUIN TRUCK SHOW & INDUSTRY EXPO

Event Location: MEMORIAL PARK DENILQUIN

Event Date: 3/9/18 Event Start Time: 10 AM Event Finish Time: 6 PM

Event Setup Start Time: 5 AM Event Packdown Finish Time: 7 PM

Event is  off-street  on-street moving  on-street non-moving  
 held regularly throughout the year (calendar attached)

**I.2 Contact names**

Event Organiser \* LEESA MUIR

Phone:..... Fax:..... Mobile: 0401490037 E-mail: leesa.muir@pvhills.co

Event Management Company (if applicable).....

Phone:..... Fax:..... Mobile:..... E-mail:.....

Police .....

Phone:..... Fax:..... Mobile:..... E-mail:.....

Council.....

Phone:..... Fax:..... Mobile:..... E-mail:.....

Roads & Traffic Authority (if Class 1).....

Phone:..... Fax:..... Mobile:..... E-mail:.....

*\*Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.*

**I.3 Brief description of the event (one paragraph)**

TRUCK SHOW WITH TRADE STALLS AND ENTERTAINMENT.  
ONSITE BAR & CATERING

**2 RISK MANAGEMENT - TRAFFIC**

- 2.1 Occupational Health & Safety - Traffic Control**  
Risk assessment plan (or plans) attached
- 2.2 Public Liability Insurance** (noted Council + RMS + Police as interested parties)  
Public liability insurance arranged. Certificate of currency attached.  
*WILL SUPPLY ONCE PAPERWORK ARRIVES*
- 2.3 Police**  
Police written approval obtained  
*POLICE HAVE BEEN NOTIFIED IN WRITING*
- 2.4 Fire Brigades and Ambulance**
- Fire brigades notified
- Ambulance notified

**3 TRAFFIC AND TRANSPORT MANAGEMENT**

- 3.1 The route or location**  
Map attached
- 3.2 Parking**  
Parking organised - details attached
- Parking not required
- 3.3 Construction, traffic calming and traffic generating developments**  
Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached
- There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes
- 3.4 Trusts, authorities or Government enterprises**  
This event uses a facility managed by a trust, authority or enterprise; written approval attached
- This event does not use a facility managed by a trust, authority or enterprise
- 3.5 Impact on/of Public transport**  
Public transport plans created - details attached
- Public transport not impacted or will not impact event
- 3.6 Reopening roads after moving events**  
This is a moving event - details attached.
- This is a non-moving event.
- 3.7 Traffic management requirements unique to this event**  
Description of unique traffic management requirements attached
- There are no unique traffic requirements for this event
- 3.8 Contingency plans**  
Contingency plans attached

Class 2	<b>3.9 Heavy vehicle impacts</b>
	<input type="checkbox"/> Impacts heavy vehicles - RTA to manage <input checked="" type="checkbox"/> Does not impact heavy vehicles
Class 2	<b>3.10 Special event clearways</b>
	<input type="checkbox"/> Special event clearways required - RTA to arrange <input checked="" type="checkbox"/> Special event clearways not required
<b>4</b>	<b>MINIMISING IMPACT ON NON-EVENT COMMUNITY &amp; EMERGENCY SERVICES</b>
Class 2	<b>4.1 Access for local residents, businesses, hospitals and emergency vehicles</b>
	<input type="checkbox"/> Plans to minimise impact on non-event community attached <input checked="" type="checkbox"/> This event does not impact the non-event community either on the main route (or location) or detour routes
Class 2	<b>4.2 Advertise traffic management arrangements</b>
	<input type="checkbox"/> Road closures or restrictions - advertising medium and copy of proposed advertisements attached <input type="checkbox"/> No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached <input checked="" type="checkbox"/> No road closures, restrictions or special event clearways - advertising not required
Class 2	<b>4.3 Special event warning signs</b>
	<input type="checkbox"/> Special event information signs are described in the Traffic Control Plan/s <input checked="" type="checkbox"/> This event does not require special event warning signs
Class 2	<b>4.4 Permanent Variable Message Signs</b>
	<input type="checkbox"/> Messages, locations and times attached <input checked="" type="checkbox"/> This event does not use permanent Variable Message Signs
Class 2	<b>4.5 Portable Variable Message Signs</b>
	<input type="checkbox"/> The proposed messages and locations for portable VMS are attached <input checked="" type="checkbox"/> This event does not use portable VMS

**5 PRIVACY NOTICE**

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads and Traffic Authority (RTA), or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999*) and the *Roads Act 1993*.
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RTA or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.

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**6 APPROVAL**

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TMP Approved by: ..... Event Organiser ..... Date

---

**7 AUTHORISATION TO \*REGULATE TRAFFIC**

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Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: ..... Council ..... Date

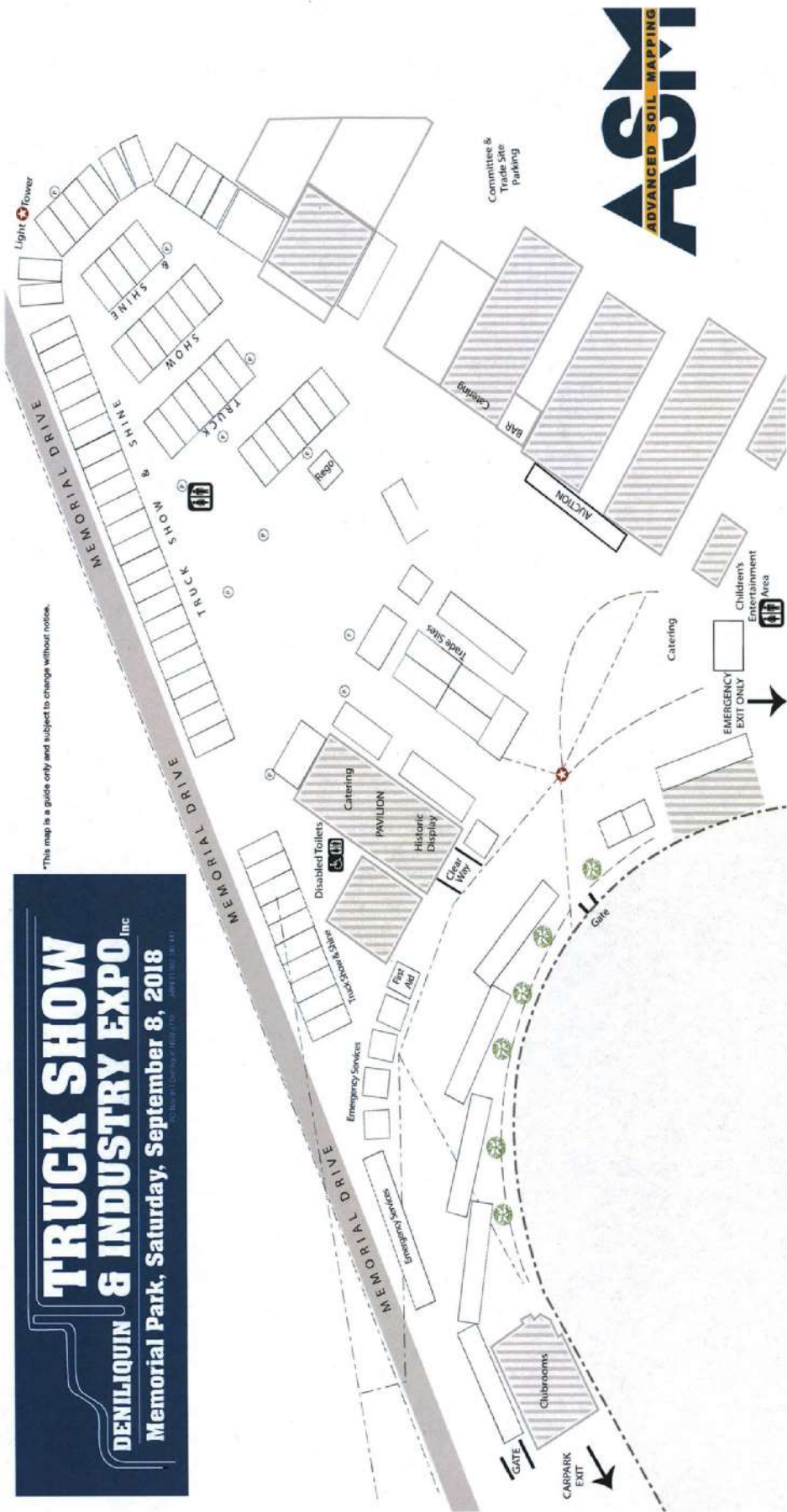
The RTA's traffic management requirements have been met. Regulation of traffic is therefore authorised for all classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: ..... RTA ..... Date

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\* "Regulate traffic" means restrict or prohibit the passage along a road of persons, vehicles or animals (Roads Act, 1993). Council and RTA require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.





Deniliquin Truck Show & Industry Expo Memorial Park Deniliquin Saturday September 8, 2018

RISK ASSESSMENT

Conducted by:

Activity : Deniliquin Truck Show & Industry Expo, Memorial Park Deniliquin Saturday September 8, 2018.

Critical Steps in this activity:	Potential Hazards:	Risk assessment		Risk Level	Risk Controls:	Action Required	Who & When
		Consequence	Likelihood				
<b>Setting up</b>	Traffic	Major	Possible	H	Close roads prior to the setting up of the event	Obtain road closure permit from Council and Police Traffic Control Plan	Council and Council Works Dept
<b>Traffic entering</b>	Vehicle accidents Pedestrians hit by vehicles	Moderate	Rare	M	Road blocked to traffic and security fencing to be installed at the perimeter of the venue	Obtain road closure permit from Council and Police Erect barricades etc	Council Works staff
<b>Public attendance</b>	Public disturbance, overcrowding, disruption to event	Minor	Rare	L	Security will be on site at all times monitoring crowd behavior. Police will also have a presence. Pre communication to public in regard to onsite conditions.	Police informed and Emergency Services advised	Evan Whitbourne
<b>First Aid</b>	Minor Injuries	Minor	Possible	M	Volunteer Rescue Association on site to provide First aid. Site plan distributed to identify the first aid area for patrons.	VRA have committed to attend	John Creenaune
<b>Heat</b>	Sunburn Dehydration	Moderate	Unlikely	L	Participants encouraged to wear hats, sunscreen and provide sun protection. Members of the public have shade from verandahs of shops and trees. Water available for sale from several shops along route.	Inform participants	Evan Whitbourne

**Deniliquin Truck Show & Industry Expo Memorial Park Deniliquin Saturday September 8, 2018**

<b>Other Emergency</b>	Fire Accident	Moderate	Poss	L	Emergency services advised If emergency vehicle has to access to area. Lights and sirens are to be activated and all participants moved to the left hand side of the roadway and then stopped to allow a clear path.	Advise emergency services Advise participants	Evan Whitbourne
<b>Toilet facilities</b>	Not enough facilities for crowd size.	Minor	unlikely	L	Public toilet facilities available at Memorial Park	Organise to have public toilets open.	Council Works Staff for Council infrastructure
<b>Stage</b>	Participants fall from stage	Major	Poss	H	Stage to be in a fixed location No people or equipment to be at edge of stage. Half meter setback from edge. Any equipment likely to move around is to be secured. All cords for power supply are to be covered to avoid trip hazard.	Advise of requirements	Evan Whitbourne, John Creenaune
<b>River</b>	Patron fall in	Major	Unlikely	H	<b>Council to advise best practice</b>	<b>Council to advise action required</b>	
<b>Wet Weather</b>	Event would be cancelled	Major	poss	L	Notification would be through social media, newspaper, radio Evacuation of the event		Council

**Deniliquin Truck Show & Industry Expo Memorial Park Deniliquin Saturday September 8, 2018**

	Server storm with lightning and thunder										
<b>Transport disruption</b>	Accident, angry commuters	Minor	Poss	L	Local residents and businesses notified in writing of the event and road closures. Parking areas identified.	Requirement of the Special Events application to Council	Council and Event organizer				
<b>End</b>	Traffic incident while participants and public disperse	Major	Poss	H	Road closures to remain in place until all participants and participant traffic has safely disbursed.	Traffic Control Plan	Council Works Staff				
<b>Vehicle catching fire</b>	Fire	M	poss	H	Volunteer fire brigade will be on site at all times along with the VRA	Ensure VRAS and Volunteer Fire Brigade are on site prior to the event commencing.	Event Organiser prior to the event				
<b>Electrical cords and other electrical items</b>	Trip Hazard Fire caused by overloading of electrical circuits	M	poss	M	All power cords are to be cover in accordance with COP managing electrical risks. Ensure all appliances are tagged and tested and adequate power source is available at the site.	Safety Officer to check for compliance	Event Organiser prior to the event				
<b>Food Safety</b>	People becoming ill from contaminated foods	M	poss	H	All vendors must submit a copy of their public liability insurance to the event organizer and register with Food Safe NSW prior to the event	All food vendors must be able to produce the relevant documentation to security before gaining entry to the site.	Event Organiser prior to the event				
<b>Service of Alcohol</b>	Service to minors Intoxicated persons	M	poss	H	All persons that are serving alcohol must have a current responsible service of alcohol photo licence on their person	Security to check that all persons serving	Security, Event Organiser				

**Deniliquin Truck Show & Industry Expo Memorial Park Deniliquin Saturday September 8, 2018**

					at all times. All patron purchasing alcohol must be able to provide current identification prior to purchase. Deniliquin Rovers Football netball club to supply trained staff to event bar area.	alcohol have a photo RS A on their person. Security to observe that the RSA is being implemented and those intoxicated to be ejected from the event and refused service.	and person who hold the alcohol licence for the event.
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**EMERGENCY CONTACT NUMBERS**

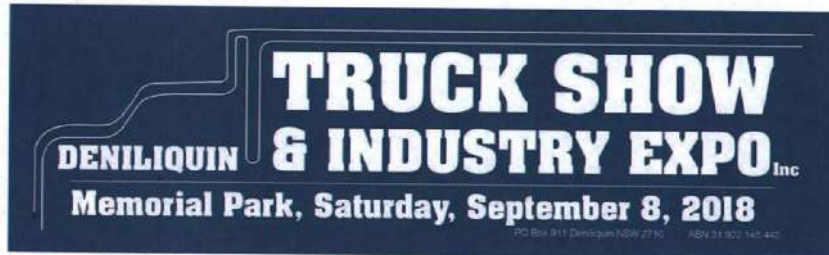
**In an emergency the following emergency contact numbers are to be used**

Service Provider	Telephone Number	Emergency Contact (24 Hrs)
Police	03 58819499	000
Fire – Martin Smith	0407469805	000
Ambulance	000	000
Deniliquin Hospital	03 5882 2800	03 5882 2800

## Deniliquin Truck Show &amp; Industry Expo Memorial Park Deniliquin Saturday September 8, 2018

## COUNCIL AND EVENT CONTACT NUMBERS

SERVICE PROVIDER	NAME	TELEPHONE NUMBER
Official - Event Organiser	John Creenaune	0408 136 453
Official - Event Organiser	Evan Whitbourne	0467 532 433
Official - Deniliquin Council – Engineering and Compliance	Simone Tonkin	0427 013 904
Deniliquin Council Work Supervisor	Paul Hussey	0417 629 325
Liquor licensee	Deniliquin Rovers Football/Netball Club	Wally Bulmer 0428 815 919
Safety Officer	Evan Whitbourne	0467 532 533
Security	Hall Security	0407 722 448
Electrician – Maher' Electrical	Tim Maher	0408558130



4. 4. 2018

Deniliquin Local Area Command

Charlotte Street,

Deniliquin NSW 2710

**Event advice notification.**

The committee of the Deniliquin Truck Show & Industry Expo are hereby advising the Deniliquin Fire Brigade of our annual Truck Show and Industry Expo Event being held at Memorial Park Deniliquin, Saturday September 8, 2018 from 6am - 7pm.

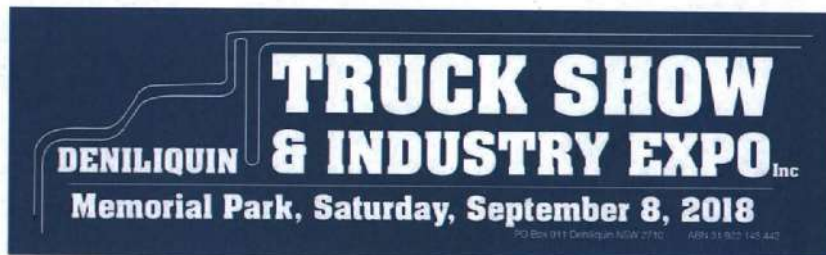
If you have any concerns please do not hesitate to contact myself on 0408 136 453.

Kind Regards

John Creenuane

Vice President.

**COPY**



4. 4. 2018

Deniliquin Fire Brigade.

George Street

Deniliquin NSW 2710

**Event advice notification.**

The committee of the Deniliquin Truck Show & Industry Expo are hereby advising the Deniliquin Fire Brigade of our annual Truck Show and Industry Expo Event being held at Memorial Park Deniliquin, Saturday September 8, 2018 from 6am - 7pm.

If you have any concerns please do not hesitate to contact myself on 0408 136 453.

Kind Regards

John Creenuane

Vice President.

**COPY**





4. 4. 2018

Deniliquin Ambulance Service

Lawson Syphon Road

Deniliquin NSW 2710

**Event advice notification.**

The committee of the Deniliquin Truck Show & Industry Expo are hereby advising the Deniliquin Fire Brigade of our annual Truck Show and Industry Expo Event being held at Memorial Park Deniliquin, Saturday September 8, 2018 from 6am - 7pm.

If you have any concerns please do not hesitate to contact myself on 0408 136 453.

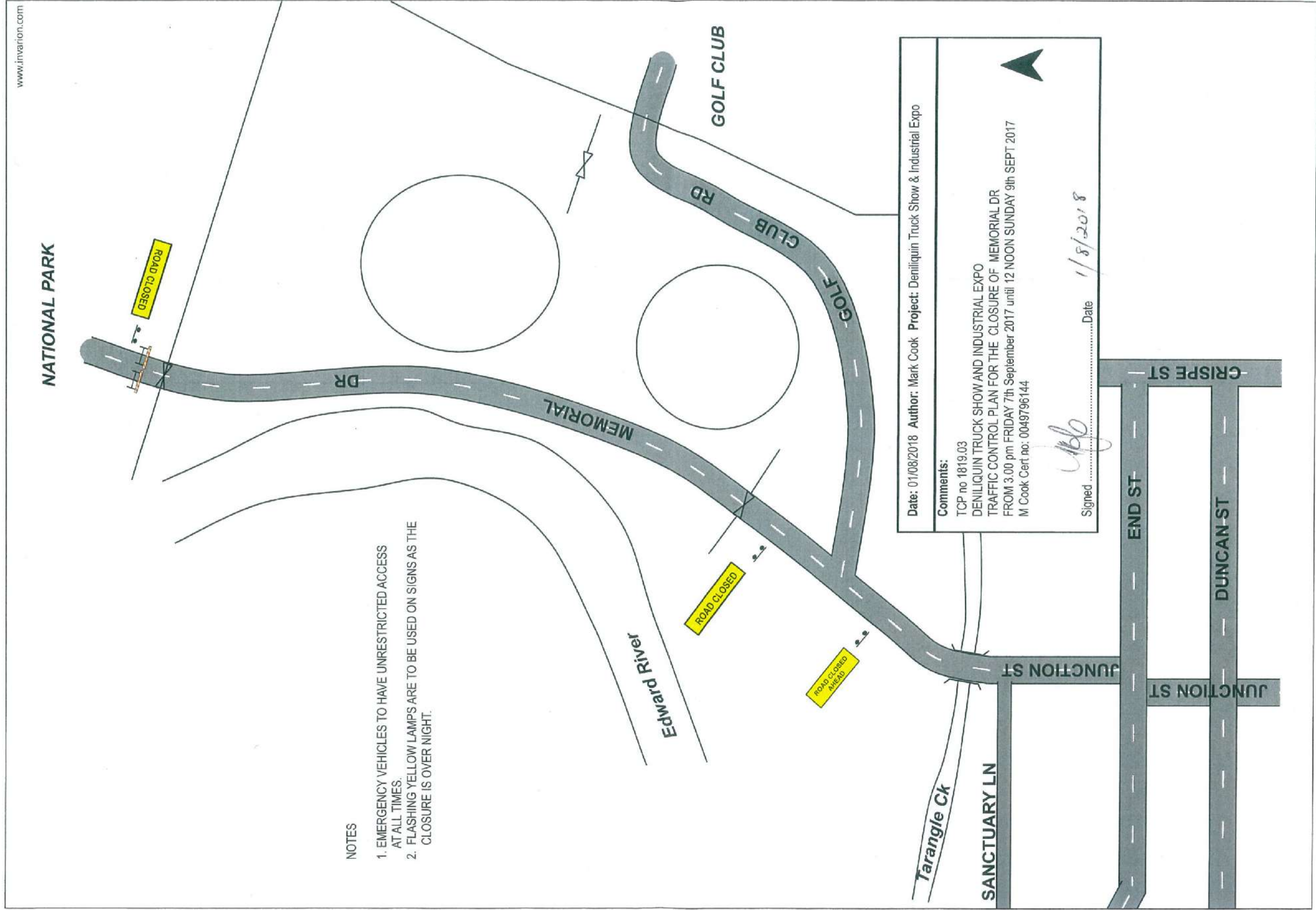
Kind Regards

John Creenuane

Vice President.

**COPY**







## Certificate Of Insurance

### Public & Products Liability Insurance

**Policy Number:** PRP/UC/351911-PL

**Insurance Period:** From 10 September 2018 at 4.00pm Local Standard Time  
To 10 September 2019 at 4.00pm Local Standard Time

**Insured:** Deniliquin Truck & Industry Expo

**Insured's Address:** Memorial Park Showgrounds Memorial Drive  
DENILIKUIN NSW 2710

**Business:** Deniliquin Truck & Industry Expo Inc. held at Memorial Park showgrounds, Deniliquin, NSW between 6/9/18 - 9/9/18

**Interested Parties:** Edward River Council, Roads & Maritime Services and the NSW Police F.T.R.R & I in relation to the Deniliquin Truck & Industry Expo to be held on 6/9/18 - 9/9/18 at Memorial Park Showgrounds, Memorial Park Drive, DENILIKUIN, NSW 2710, subject to the terms and conditions of this Policy

**Limit of Indemnity:** \$20,000,000 per Occurrence in respect of Public Liability and in the Aggregate in respect of Products Liability

**Policy:** ProRisk Public and Products Liability Insurance Policy V05.15

**Security:** Certain Underwriters at Lloyd's

This Certificate is issued by the Coverholder shown above in accordance with the authority granted to them by certain Underwriters at Lloyd's under the Agreement referred to in the Schedule.

This certificate is not a substitute for the Policy and Schedule of Insurance issued to you. The Policy, not this certificate, details your rights and obligations and the extent of your insurance cover.

IN WITNESS WHEREOF this Certificate has been signed at Melbourne this 27 July 2018.

Authorised Signatory

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#### Professional Risk Underwriting Pty Ltd

Level 3, 100 Wellington Parade, Melbourne, VIC 3002 [PO Box 542, East Melbourne, VIC 8002]  
**Telephone:** 03 9235 5255 **Facsimile:** 1800 633 073 **Email:** enquiries@prorisk.com.au  
 ABN: 80 103 953 073 AFSL: 308076

### 11.11 EMERGENCY SEWER WORKS

**Author:** Oliver McNulty, Director Infrastructure

**Authoriser:** Oliver McNulty, Director Infrastructure

#### RECOMMENDATION

That Council;

1. Note that emergency works were carried out to repair the sewer at Cressy Street and Harfleur Street
2. Note that the total cost for these emergency sewer works was \$188,075
3. Ratify that the budget for these works was provided for from the sewer reserve

#### BACKGROUND

In September 2017 Council were informed that a sinkhole had opened at the rear of unit 2 No 448 Cressy Street. Initial investigations were carried out which identified that the failure had occurred on the pipe connecting from the house at 447 Maher Street.

Security fencing was placed around the hole that had appeared. This hole was approximately 1m in diameter and 2.3m deep.

Due to the site restrictions an independent consultant was appointed in January to oversee the design, tender and construction for the repair work. This was a difficult site to manage as the sewer line is constructed with earthenware pipes, the pipe is 4.5m deep and the failure occurred within 2m of an adjoining shed and 4m from the rear of unit 2/448 Cressy Street.



**Sewer failure Cressy Street**

Investigations and designs were completed to enable a tender process for the repairs, however during this process the pipe blocked and it became necessary to commence emergency works. Murray Constructions were appointed to excavate and repair the pipe at Cressy Street.

Works at 448 Cressy Street were completed in May 2018.

Whilst the repair work was taking place to the sewer at Cressy Street, officers were made aware of a second sink hole on Harfleur Street between Hardinge and Macauley Streets. This failure was in the shoulder of the road. For safety reasons this section of road was closed for all but local traffic for the duration of the works.



### Sewer failure Harfleur Street

Initial attempts were made by Council officers to repair the failure, however due to its depth (7.5m) it was determined to employ a specialist contractor. Deni Sand and Soil were appointed to this work and works were completed in early June 2018.

### ISSUE/DISCUSSION

The works to repair these sewer failures was not budgeted for in 2017/18. This work was carried out as emergency works. Directors are delegated to;

*Authorise Expenditure for Urgent Works*

*To authorise expenditure outside the budget approved by Council in order to undertake urgent works to reduce or eliminate a significant health or safety hazard*

Each site was managed by an Engineer working on behalf of Council. The costs outlined below are all costs for the repair of each site including contractors, materials and labour. There was a requirement on Cressy Street to suction pump effluent out of the sewer system every few days for a number of weeks to ensure that the houses upstream did not have effluent surcharging in their houses due to the sewer failure.

### STRATEGIC IMPLICATIONS

NA

### COMMUNITY STRATEGIC PLAN

This work was in line with Outcome 4.3 – A region with quality and sustainable infrastructure.

### FINANCIAL IMPLICATIONS

As this was emergency works no budget had been allocated for these repairs in 2017/18.

The total cost of works at each site excluding GST were;

1. Cressy Street	\$83,350
2. Harfleur Street	<u>\$104,725</u>
1. Total	\$188,075

This work was paid for from the Capital works program sewer works program. This is funded from Councils sewer reserve.

**LEGISLATIVE IMPLICATIONS**

NA

**ATTACHMENTS**

Nil

## 11.12 STOCK GRID POLICY

**Author:** Nicole Rogers, Executive Assistant

**Authoriser:** Oliver McNulty, Director Infrastructure

### RECOMMENDATION

That Council adopts:

1. The Stock Grid Policy
2. Approve that the removal of stock grids be funded from the maintenance budget for the relevant road class

### BACKGROUND

Council was approached by a resident about the removal of a stock grid on the Booroorban – Tchelery Road. The resident indicated that he would like the stock grid removed for safety reasons. He also indicated that he had fenced off his property and that the stock grid was no longer required. He asked that the grid be removed in line with Council's Stock Grid Policy.

Conargo Shire Council Stock Grid Policy outlined the conditions under which a landowner may have a stock grid in the road reserve. It also outlined the responsibilities in relation to the management and maintenance of the stock grid. The Policy also outlines the mechanism to remove stock grids. This request identified the need for Council to review the historical policy and adopt a policy for Edward River Council.

There are approximately 160 stock grids across the municipality. The locations of the stock grids are on the map below.





**ISSUE/DISCUSSION**

Stock grids are required by rural landowners for the management of livestock. They enable the free movement of livestock to cross roads in areas where there is low traffic movements and it would be cost prohibitive for landowners to fence each side of their properties.

Stock grids however can be a risk to motorists as they typically narrower than road and require motorists to slow down. Livestock on the road shoulders can also pose a risk to motorists.

Council accept that stock grids are essential for the community, however, where possible would work with landowners to assist them to remove this risk from their road.

A variety of options were considered in reviewing the Policy, these included:

1. Continue with the Policy of fully funding the removal of Stock Grids and an incentive for fencing
- 1.
2. Fund the removal of stock grids but remove the \$1000 incentive.
- 2.
3. That Council partially fund the removal of the Stock Grid and that the adjoining landowners pay 50% of the cost of removal.

The draft policy attached is based on option one.

The policy outlines who owns the stock grid, who is responsible for the ongoing maintenance of the stock grid, construction standards as well as the process for the removal of the stock grid. The policy also outlines assistance that Council provide towards the provision of fencing and the removal of a stock grid.

A summary of who is responsible for roadworks is below:

**Landowner**

- To pay Council for the purchase of a grid and associated items that meets Council's approval and for grid signage as per specification if required
- The supply of materials and installation of any gates and fencing

**Council**

- The removal of the existing grid abutments and deliver to a mutually agreeable location
- Transport of grid to site
- Installation of grid and grid signage supplied by the landowner
- Construct a temporary side-track with appropriate signage for the duration of the works
- Complete associated roadworks
- Seal both approaches to the grid for a length of twenty (20) metres on gravel roads

Repairs and replacement are then handled in line with the requirements of the Roads Act 1993 Part 9 Division 3, the owner of the grid or their successor in title is responsible for the satisfactory state of repair of the grid structure. This includes twenty (20) metres of roadway either side of the grid, stock by-pass, associated fencing and the gates located within the road reserve.

Maintenance of the grid and associated items is the responsibility of the landholder. This includes contacting Council if repairs are required, for approval to carry out work.

The landowner can request Council to undertake repairs and/or replacement of a grid subject to an agreement being entered by the Applicant and Council. Arrangements will be based on all costs being repaid to Council as set out in an agreement

If a road pavement inspection by Council identifies that works are required to the grid, Council will notify the owner in writing and the owner shall rectify any problems immediately. If the works are not carried out within thirty (30) days of the date of the letter, then Council may perform the works or remove the grid and invoice the landowner.

If Council deems the stock grid to be unsafe or that it may require urgent maintenance work, Council will carry out these works and invoice the landowner for all works once the works are complete.

Where an existing grid is, in the opinion of Council's engineer, in such a state of disrepair as to constitute a danger to traffic, it will be removed or replaced at the cost of the landowner.

The landowner is also responsible for indemnifying and keeping indemnified Council against all claims

Once the Policy is approved by Council. Officers will send out a copy of the Policy and a letter reminding the landowner of their responsibilities.

### **STRATEGIC IMPLICATIONS**

**NIL**

### **COMMUNITY STRATEGIC PLAN**

This Policy aligns with Outcome 4 of the Community Strategic plan – A region with quality and sustainable infrastructure.

### **FINANCIAL IMPLICATIONS**

Currently there is no budget allocated for the removal of Stock Grids. There is budget for road furniture and the opportunity to fund via the roads maintenance budget. It will cost in the region of \$5,500 for the removal of a stock grid.

The Policy also includes an incentive for landowners to remove grids by proving \$1,000 towards fencing.

### **LEGISLATIVE IMPLICATIONS**

Council are required under the Road Act 1993 to manage and to ensure a safe road network is provided for the Community.

### **ATTACHMENTS**

<b>1. Stock</b>	<b>Grid</b>	<b>Policy</b>
-----------------	-------------	---------------



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### Scope

This policy applies to the management of stock grids and motor by-pass routes on Council controlled roads.

### Purpose

The purpose of this policy is to manage the safety of public roads by assisting landowners to locate and install stock grids to allow for the movement of livestock across road reserves without causing adverse effect on road access.

The policy also outlines the construction and management practices for the provision of stock grids.

### Definitions

**Council** means Edward River Council.

**Councillor** means a person elected to the governing body of Edward River Council as per section 222 of the Local Government Act 1993.

**Council officer** means staff of Edward River Council.

**The Landowner** means any person in lawful possession of land, including occupants.

**Stock grid** means a steel grid and associated support structures, Barriers, Warning signs and fencing. Stock grid, stock grates have the same meaning.

**Motor by-pass** means the provision of wide gates to one side of the stock grid to enable wider vehicles safe passage past a stock grid.

### Reference Documents

**Specification** for construction of stock grids across public roads under Council control

**Standard Agreement** for the provision of Stock Grids and Motor By-Pass

### Legislative Requirements

- Local Government Act 1993
- Roads Act 1993
- Government Information (Public Access) Act 2009

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## Policy Statement

### 1. Background

Stock grids are structures constructed on a road for the purpose of controlling stock movements and to manage safe passage along Council Roads for all road users. A stock grid's primary purpose is to control stock. Stock grids benefit adjoining landowners as they enable their livestock to travel across the road reserve unrestricted.

Stock grids are a structure across a road and therefore are under the regulatory control of the Council. All stock grids are required to be constructed and maintained to a standard acceptable to Council and Australian Standards.

Ownership and responsibility of the structure and all associated items, including signs, shall be vested in the landowner or their successor in title, as per the Roads Act 1993 Part 9 Division 3. Should no owner for a structure be identified, Council shall be entitled to remove the structure.

Applications for the installation of grids in new locations require Council approval and are considered by Council each on its own merit.

#### 1.1 Repairs and Replacement

In line with the requirements of the Roads Act 1993 Part 9 Division 3, the owner of the grid or their successor in title is responsible for the satisfactory state of repair of the grid structure. This includes twenty (20) metres of roadway either side of the grid, stock by-pass, associated fencing and the gates located within the road reserve.

Maintenance of the grid and associated items is the responsibility of the landholder. This includes contacting Council if repairs are required, for approval to carry out work.

The landowner can request Council to undertake repairs and/or replacement of a grid subject to an agreement being entered by the Applicant and Council. Arrangements will be based on all costs being repaid to Council as set out in an agreement

If a road pavement inspection by Council identifies that works are required to the grid, Council will notify the owner in writing and the owner shall rectify any problems immediately. If the works are not carried out within thirty (30) days of the date of the letter, then Council may perform the works or remove the grid and invoice the landowner. If Council deems the stock grid to be unsafe or that it may require urgent maintenance work, Council will carry out these works and invoice the landowner for all works once the works are complete.

Where an existing grid is, in the opinion of Council's engineer, in such a state of disrepair as to constitute a danger to traffic, it will be removed or replaced at the cost of the landowner.

#### 1.2 Roadworks

If Council is renewing its road at a grid location, the grid will be upgraded to meet Council's current specifications. The responsibilities in such a case are as follows:

##### *Landowner*

- To pay Council for the purchase of a grid and associated items that meets Council's approval and for grid signage as per specification if required
- The supply of materials and installation of any gates and fencing

*Council*

- The removal of the existing grid abutments and deliver to a mutually agreeable location
- Transport of grid to site
- Installation of grid and grid signage supplied by the landowner
- Construct a temporary side-track with appropriate signage for the duration of the works
- Complete associated roadworks
- Seal both approaches to the grid for a length of twenty (20) metres on gravel roads

In respect of any structure which is re-located by the Council under the terms of this policy, the landowner/s concerned shall be responsible for all subsequent maintenance, including replacement when necessary.

**1.3 Fencing out Roads**

Where the landowner opts to fence out the road reserve and remove an existing grid on a road, Council will offer a financial incentive of \$1000 per grid. This incentive will be shared equally if the grid is a boundary grid. An existing grid is a grid in place as of the date of the adoption of this policy. In this instance Council will remove the existing grid free of charge and undertake all works to repair the road pavement.

**1.4 Standards**

All works to construct and maintain the stock grid and motor by-pass must comply with the requirements of the Specification of Construction of Stock Grids across Public Roads.

**1.5 Warning signs**

Warning signs and associated measures to increase the visibility of structures across public roads shall be erected on each approach in such position as to be readily seen from a vehicle approaching the structure. Such safety measures shall be of the materials, height, size, design and appearance prescribed in AS1742.2. The cost of the signage will be borne by the landowner.

**1.6 Indemnity**

The landowner shall indemnify and keep indemnified the Council from and against all claims and demands, howsoever and whensoever arising through any act or omission on the part of the occupant in and about the construction, reconstruction, repairs or failure to repair the said structure, gate/gates, fencing, or other associated items, whether arising out of any direction for the Council, or agents or otherwise.

The landowner must provide Council with evidence that this is in effect on an annual basis.

**1.7 Revoke permission**

Council at any time may revoke any permission granted by it under this policy for private structures on public roads and the person by whom the structure was erected or his successor in title shall within the time specified in the notice of revocation served on him by the Council remove the structure and warning signs displayed in connection therewith and take such steps as the Council may require ensuring the safety of persons using the road.

If this permission is revoked because of a lack of maintenance of the stock grid, then the landowner will be fully liable for all costs involved.

**2. General Principles**



## Stock Grid Policy

Council Policy  
Infrastructure  
Director Infrastructure

The installations, including the work of construction and maintenance, shall comply with the standards and specifications prescribed from time to time by Edward River Council, Roads & Maritime Services, Australian Standards, and as in the following attachment:

*"Specification for construction of stock grids across public roads under Council Control"*

### 3. Agreement

An Agreement for construction of a structure across a road under Council control shall be lodged by the landowner with Council, requesting permission to construct a stock grid and associated items or any such structure, prior to commencing work. The conditions relating to contributions and granting of permission by Council are set out in the agreement.

#### Policy Version Control

Title	Stock Grid Policy			
ECM Doc Set ID				
Date Adopted	August 2018			
Council Minute No.				
Responsible Officer	Oliver McNulty			
Version Number	Modified By	Modifications Made	Date modified and Approved by Council	Council Minute Number

#### Associated Policies and Procedures

Nil

**11.13 HARDINGE STREET KERB AND GUTTER REPLACEMENT**

**Author:** Mark Dalzell, Manager Engineering Assets

**Authoriser:** Oliver McNulty, Director Infrastructure

**RECOMMENDATION**

That Council ratify the replacement of the kerb and gutter along Hardinge Street, between Cressy Street and George Street as part of the 2017/18 Kerb Replacement program.

**BACKGROUND**

Council are currently completing the construction of kerb blisters and centre medians at the intersection of Hardinge Street and George Street. This project is funded by Roads and Maritime Services (RMS) Ordered Works program but do not include the replacement of kerb and gutter along Hardinge Street.

**ISSUE/DISCUSSION**

During the development of the Hardinge Street/George Street intersection project it was noted that the kerb and gutter along Hardinge Street between Cressy Street and George Street, in front of the motel, was in poor condition. Given that the replacement of this kerb and gutter could be undertaken at the same time as the intersection works, using the same traffic management control, Council staff proceeded with the kerb and gutter replacement following discussions with Engineering staff and RMS. It is noted that the replacement of this section of kerb and gutter in Hardinge Street was not included in the original adopted kerb and gutter replacement program.

RMS have advised that work on kerb and gutter replacements not directly related to the project are the responsibility of Council as RMS only fund works in the travel lanes. The replacement of this section of kerb and gutter was funded from Council's 17/18 Kerb Replacement program through savings from the Poitiers Street kerb and gutter project. Total expenditure for the 2017/18 Kerb Replacement Program, including the Poitiers Street project and the Hardinge Street project, is \$93,048 and the budget for kerb and gutter replacement works in 2017/18 was \$180,000.

**STRATEGIC IMPLICATIONS**

This project meets Council's strategic objectives regarding renewal of road assets.

**COMMUNITY STRATEGIC PLAN**

This project meets the following targets of the Edward River Council Community Strategic Plan 2018 – 2030:

- 4.1: Our built environment is managed, maintained and improved; and
- 4.2: Our road network is a source of pride.

**FINANCIAL IMPLICATIONS**

The replacement of the kerb and gutter along Hardinge Street was completed within the budgeted amount for the 2017/18 Kerb and Gutter Replacement program.

**LEGISLATIVE IMPLICATIONS**

There are no legislative implications regarding this matter.

**ATTACHMENTS**

Nil

**11.14 RIVER STREET DRAINAGE****Author: Mark Dalzell, Manager Engineering Assets****Authoriser: Oliver McNulty, Director Infrastructure****RECOMMENDATION**

That Council:

1. Re-allocate \$10,000 from the Stormwater – Drainage Cleaning budget item to the River Street Drainage budget item
2. Note that the work shall be completed by Council's Operational staff.

**BACKGROUND**

Council has budgeted \$15,000 as part of the 2018/19 Operational Plan as a carry-over project from 2017/18 for stormwater drainage works at the corner of River Street and Rose Street.

**ISSUE/DISCUSSION**

Following Council's previous resolutions regarding the installation of underground stormwater drainage at River Street, Council staff undertaken the following actions:

- Contacted adjoining property owners regarding contributions towards extending the project; and
- Contacted local contractors for quotations to undertake the work.

The first action was regarding the fact that the site, and adjoining properties, are in the R5-Large Lot Residential zone rather than the R1 – General Residential zone. It is Council practice that underground stormwater drainage is not provided in the R5 zone other than culverts under roads. Council staff provided an offer to the property owners that Council would extend the underground stormwater drainage in front of their properties if the property owners contributed to the cost of the materials. Installation of the pipes would then be done as part of the project. It is noted that none of the property owners have taken up this offer and therefore the project shall only include the installation of underground stormwater pipes at the intersection of River Street and Rose Street for road safety purposes.

Regarding the second action item, Council staff received one quote from local contractors for the project. The value of the quote is \$24,200, well above the \$15,000 originally allocated for the project. The contractor also noted that due to current commitments, they would not be able to undertake the work for several months.

Engineering staff then discussed the project with Operations staff regarding them undertaking the work. Operational staff have advised that their estimate for the project is well within the \$24,200 quotation provided by the local contractor and they would be able to undertake the work within the next month.

Based on allowing for contingencies for the project, and to ensure that the project is completed in a timely manner, it is recommended that the project budget be increased to \$25,000 and that Council's Operational staff undertake the work. The additional \$10,000 would be re-allocated from the Stormwater - Drainage Cleaning budget item, reducing this budget amount from \$35,000 to \$25,000. Cleaning work shall be prioritised within the reduced budget amount and any additional cleaning work shall be funded under drainage maintenance.



**STRATEGIC IMPLICATIONS**

It is important to note that this project may affect the provision of services in the R5 – Large Lot Residential zone, also known as the rural residential zone. It is normal practice not to provide urban services in this zone, such as water, sewer and underground stormwater, as the large lot sizes and frontages makes the provision of these services less cost efficient for the community.

The provision of services to the R5 zone shall be further considered as part of strategic planning for this zone.

**COMMUNITY STRATEGIC PLAN**

This project meets the following targets of the Edward River Council Community Strategic Plan 2018 – 2030:

- 4.1: Our built environment is managed, maintained and improved; and
- 4.2: Our road network is a source of pride.

**FINANCIAL IMPLICATIONS**

This project is funded from carry-over funding from 2017/18 and an additional \$10,000 to be re-allocated from the 2018/19 Operational Plan.

**LEGISLATIVE IMPLICATIONS**

There are no legislative implications regarding this matter.

**ATTACHMENTS**

Nil

### 11.15 STRONGER COMMUNITIES FUND - MAJOR PROJECTS PROGRAM AND THE STRONGER COUNTRY COMMUNITIES PROGRAM - AUGUST PROGRESS REPORT

**Author:** Nicole Rogers, Executive Assistant

**Authoriser:** Oliver McNulty, Director Infrastructure

#### RECOMMENDATION

That Council note the Stronger Communities Fund- Major Projects Program and the Stronger Country Communities Program- Progress Report for August 2018

#### BACKGROUND

The Stronger Communities Fund was established by the NSW Government to provide newly merged Councils with funding to spend on priority community initiatives.

Edward River Council received \$10 million in funding. An amount of \$1.4 million was allocated to various community groups for projects under the Community Grants Program. The remaining \$8.6 million has been allocated for the Major Project Program.

After this Edward River Council received funding from the Stronger Country Communities Program to a total value of \$1,269,841

The projects adopted by the Stronger Communities Fund Assessment Panel are as follows:

3. Project – Stronger Country Communities	4. Grant Amount
5. Deniliquin Swim Centre Revitalisation	6. 880,000
7. Community Masterplans & Initial Works	8. 2,105,000
9. Deniliquin Regional Sports & Entertainment Stadium 10. Extension	11. 540,000
12. Blighty Community Netball & Tennis Facility	13. 550,000
14. Deniliquin Children's Centre Extension	15. 500,000
16. Deniliquin Netball Facility Improvement Works	17. 320,000
18. Rural Villages Beautification Project	19. 300,000
20. Beach to Beach Walk Connectivity Improvements	21. 300,000
22. Deniliquin Community Facility Refurbishments	23. 165,000
24. Urban Road Infrastructure Program	25. 2,390,000
26. Deniliquin Airport Heritage	27.

Centre Development	50,000
28. Unallocated Funding for New Council	29. 500,000

The projects that have been funded through the Stronger Country Communities Program are as follows:

<b>Project – Stronger Country Communities</b>	<b>Grant Amount</b>
Scott's Park – A destination Playground	\$676,620
Deniliquin Swim Centre – All Abilities Facilities	\$295,796
Lagoons to River Walk	\$297,425

## ISSUE/DISCUSSION

A project summary update report for both programs to August 2018 is attached to this report.

Given the importance of these projects to the community and the value of the funding being spent, officers will bring a monthly project update report to each Council meeting. This report will ensure a high level of accountability for progressing these projects and ensure transparency to the community on project progress.

## COMMUNITY STRATEGIC PLAN

The Major Projects Program and the Stronger Country Communities Program fund and progress projects that are strategically important for Edward River Council and the region.

## FINANCIAL IMPLICATIONS

Projects funded through these programs include costs for the design, documentation, and supervision costs for each project. Each of these projects are fully funded for the scopes as set out by Council

## LEGISLATIVE IMPLICATIONS

Council must ensure that these projects are completed within the timeframes set out within the funding agreements. Each project must ensure that they are delivered and compliant with any legislative requirements

## ATTACHMENTS

- |             |             |        |
|-------------|-------------|--------|
| 1. Stronger | Communities | Update |
|-------------|-------------|--------|

**Attachment One - Projects Progress Report – August 2018**

**Stronger Communities Fund – Major Project Program**

**Stronger Country Communities Program**

Project Description	Project Phase				Comments
	Initiation	Design & Documentation	Quotes and Tendering	Delivery and Handover	
<b>Deniliquin Swim Centre Revitalisation</b>					
Water Play facility	Draft Project management plan completed, pending finalization and approval	Specification for the design and construct of the splash park to be developed, reviewed and approved.	Tender has been awarded to Water Feature by design	To be confirmed on award of construction. Currently estimated at 10/11/2018	Final designs are almost complete including the provision of a shade sail over the splash park. Work will commence on site late August
Lining of Main Pool and Wet Deck Construction	Scope of works to be finalized. Project management plan to be completed and approved	Melbourne Pools and Spas have undertaken an assessment of the condition of the three pools and associated assets and are currently developing a report to inform works requirements including prioritize of works.	Upon completion of the report by Melbourne Pools a report will be brought to Council to confirm the final scope of work for this element of work. Melbourne water report has been received.	To be advised on approval of scope of works	Tenders for this work close on 14 August18.
Solar Heating of medium pool	Scope of works to be finalized. Project management plan to be completed and approved.	Melbourne Pools and Spas have undertaken an assessment and providing recommendation on way forward.		To be advised on approval of scope of works	Works dependent on the Lining of main pool and wet deck project and the Amenities facility project due to solar required to be on the roof of the amenities and also interconnected with assets renewal as part of the learner's pool.

Project Description	Project Phase				Comments
	Initiation	Design & Documentation	Quotes and Tendering	Delivery and Handover	
Amenities Facility Refurbishment	Project being scoped in parallel with design works	Currently being designed by REALM and BM Civil engineers	To be submitted for tender 20 <sup>th</sup> July 2018	TBA on approval of scope of works	The designs for the amenity building are almost complete. This work will be tendered by the end of August 2018. This work will commence on site in March 2019
<b>Community Master Plans and Initial Works</b>					
Recreation Strategy	Project brief completed and quotation received	Tender brief and specification complete	Consultants have been appointed	Consultants are working on the development of the strategy	This will go on public display in August 2018
Memorial Park – Masterplan	Project brief completed and quotation received	Tender brief and specification complete	Consultants have been appointed	Consultants are working on the development of the strategy	
River Front Master Plan	Tender to be considered at March Council meeting	Tender brief and specification complete	Consultants have been appointed	Consultants are working on the development of the strategy	
CBD Streetscape	Tender to be considered at March Council meeting	Tender brief and specification complete	Consultants have been appointed	Consultants are working on the development of the strategy	This will go on public display in August 2018
Arts & Culture Precinct	Funding has been allocated as outlined in the comments				<ul style="list-style-type: none"> <li>• \$438,500 has been allocated to provide as leverage for the Town Hall Project. This will be confirmed in September 2018</li> <li>• \$20k has been allocated for the water tower art project. Work on a brief is progressing for this project.</li> </ul>

Project Description	Project Phase				Comments
	Initiation	Design & Documentation	Quotes and Tendering	Delivery and Handover	
					<ul style="list-style-type: none"> <li>\$11.5 K has been allocated for a master plan for the Peppin/Crossing cafe</li> </ul>
<b>Deniliquin Sports and Entertainment Building Extension</b>	Working Group formed, and meetings held. Scope of project being finalised. Existing timber floor being assessed.	Preliminary plans and costings done. To be finalised early 2018. Construction documentation is 50% complete	Request for Tender will be issued in October 2018	Construction will commence in January 2019 with a June completion date	Detailed design works are almost complete. The stadium management committee will have these plans available for Councils information in September 2018. They will invite tenders to complete these works in late September.
<b>Blighty Community Netball &amp; Tennis Facility</b>	Working Group formed Initial designs being evaluated	Design & Construct process to be used to identify companies to do work and type of building appropriate for site	Tenders to be called in second quarter of 2018 Contractor to be appointed September 2018	Works to be completed January 2019 with handover in February 2019.	This is out to tender
<b>Deniliquin Children's Centre Expansion</b>	Working Group formed Deed of Funding Agreement signed by both parties	Completed	Project progressing and scheduled to meet timelines		Project progressing
<b>Deniliquin Netball Facility Improvements</b>					
Deniliquin Oval	Working Group formed, on site meetings held, scope of works decided	Specification and Design to be developed stipulating court runoff extension, line marking and resurfacing to suit Netball Victoria and Netball Australia guidelines.	Tender to be requested for works in June-July 2018	Construction to be Tentatively scheduled for October 2018 to February 2019	Tenders closed for this work. Will be reported to Council in September 2018.
Memorial Park	Working Group formed, on site meetings held, scope of works decided	Combined tender to be called to repair and resurface courts. Final scope of works to be agreed	Preliminary quotes obtained by club. Tender to be called in third quarter 2018	Works are to be delivery from October 2018	Identification of scope of works undertaken with committee representatives.

Project Description	Project Phase				Comments
	Initiation	Design & Documentation	Quotes and Tendering	Delivery and Handover	
		with working group a report will be presented to Council outlining any changes of scope prior to works progressing			
<b>Rural Villages Projects</b>					Limited progress has been made on these projects over the past 6 months. Letters have been sent to each of the working groups requesting site meetings to progress each of these projects. These meetings have commenced.
Blighty					Meeting with community representatives to be convened following outcome of current range of projects
Boooroorban	Working Group formed, on site meetings held, scope of works decided	Develop layout plan – 2018	Works to be programmed for Council crews to deliver		A meeting has been held with the Boooroorban Hall Committee and more detailed sketches are being prepared for their feedback.
Conargo	Working Group formed, on site meetings held, scope of works decided	Develop path alignments and interpretative signage layout - 2018	Works to be programmed for Council crews to deliver		A meeting has been held with the Conargo Hall Committee and more detailed sketches are being prepared for their feedback.
Mayrung	Working Group formed, on site meetings held, scope of works decided	Obtain quotes for fencing Develop road alignments – 2018			Works around Community Hall are focus of local community

Project Description	Project Phase				Comments
	Initiation	Design & Documentation	Quotes and Tendering	Delivery and Handover	
Pretty Pine	Working Group formed, on site meetings held, scope of works decided	Place Orders for materials Develop layout for building extension 2018			Works for horse stalls and around Community Hall are focus of local community
Wanganella	Working Group formed, on site meetings held, scope of works decided	Obtain quotes for BBQ & lights 2018			BBQ facility, lights for tennis courts. More details and costings are being developed subject to a recent community meeting.
<b>Beach to Beach Connectivity Walks</b>					
McLean's Beach access pathway	Scope of works and location identified	Tender construction documentation commenced		Construction work planned for Nov 2018	Site to be surveyed and best location for path identified. This will be added to the scope of works for the Lagoons Walk Project
Island Sanctuary Bridge Refurbishment	Scope of Works identified	Bridge assessment to be completed to enable tender and construction documentation		Construction to proceed early 2019	Bridge to be refurbished Bridge condition to be evaluated. This has not commenced.
<b>Deniliquin Community Facility Refurbishment</b>					
Scout Hall Refurbishment for Army Cadets	Working Group formed, on site meetings held, scope of works decided	List of building activities prepared to call quotes from local builders - 2018.	Request for Quotations has been advertised. These will close on the 29 June	Construction will commence by September with completion by December	Tender has been awarded to preferred contractor. Works will commence in late August.
Deniliquin Boat Club Accessible Toilet	Working Group formed, on site meetings held, scope of works decided	Funding Deed drafted for Club and ERC to sign.	Toilets will be constructed in July	Completion by end of August	Deni Boat Club to project manage works. Toilets are complete.



Project Description	Project Phase				Comments
	Initiation	Design & Documentation	Quotes and Tendering	Delivery and Handover	
<b>Urban Road Infrastructure Program</b>	ERC Staff generated project List of streets prepared and being evaluated	Scoping of works to be carried out and documented – early 2018	These roads and their detailed design are currently out to tender. This has been tendered as a design and construct. The tender process will close late June 2018	It is intended to appoint the preferred contractor in July 2018 and that works will commence in September 2019.	Officers are meeting local contractors to get estimates to progress this project.
<b>Deniliquin Airport Heritage Centre Development</b>	Working Group formed, on site meetings held, scope of works decided	Master Plan completed	Additional works to progress in line with masterplan		A list of projects has been drawn up. These works will progress in consultation with Council
<b>Unallocated Funding for New Council</b>	Discussion to be held with Council in early 2018 following the outcome of the Stronger Country Communities funding applications				Discussions need to be held with Council to identify opportunities for this funding
<b>Lagoons to River Walk</b>	Tender documentation completed		A separate report is included for Council to consider the Tenders submitted	Works will commence early in the new financial year	This contract has been awarded. Work to commence mid-August.
<b>Scotts Park – A destination Playground</b>	A project manager has been appointed for this work who is commencing on the required documentation for tender	Detailed design to be completed by November 2018		Construction to be completed by August 2019	Tender documentation has commenced and tenders will be invited for design and construct by the end of August 2018.



**7        REPORTS FROM COUNCIL COMMITTEES**

Nil

**8        MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**9        RESCISSION MOTIONS**

Nil

**10      QUESTIONS ON NOTICE**

Nil

**11 CONFIDENTIAL MATTERS****RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**16.1 Plant Replacement**

This matter is considered to be confidential under Section 10A(2) - c and d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**12 CLOSE OF MEETING**