



**Edward
River**
COUNCIL

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Thursday, 20 February 2020
Time: 9.00am
**Location: Council Chamber 180 Cressy Street
Deniliquin**

BUSINESS PAPER

Ordinary Council Meeting

20 February 2020

**Adam McSwain
General Manager**

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1 OPENING MEETING**2 LIVE STREAMING STATEMENT**

Edward River Council wishes to advise members of the public that Council Meetings will be recorded and will be available after each meeting on Council's website www.edwardriver.nsw.gov.au.

All care will be taken to maintain the privacy of those in attendance, however As a visitor in the public gallery, your presence may be recorded. By remaining In the public gallery, it is assumed your consent is given in the event your image is broadcast. This includes any filming by television cameras if attendance is approved by the General Manager or Mayor.

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Ordinary Council Meeting - 19 December 2019

Extraordinary Council Meeting - 6 February 2020



Edward
River
COUNCIL

MINUTES

Ordinary Council Meeting

19 December 2019

**MINUTES OF EDWARD RIVER COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER 180 CRESSY STREET DENILIQUIN
ON THURSDAY, 19 DECEMBER 2019 AT 9.00AM**

PRESENT: Cr Norm Brennan (Mayor), Cr Pat Fogarty (Deputy Mayor), Cr Peta Betts, Cr Marg Bull, Cr Ashley Hall, Cr Norm McAllister, Cr Peter McCrabb, Cr Nick Metcalfe, Cr Mac Wallace

IN ATTENDANCE: Adam McSwain (General Manager), Trish Kirkland (Director Corporate Services), Mark Dalzell (Manager Engineering & Assets), Maree Sutton (Planning and Continuous Improvement Coordinator), Belinda Perrett (Executive Assistant), Lachlan Sharp (Coordinator Communications and Integrated Planning), Amanda Barber (Manager Finance), Bronwyn Chaplin (Rates Officer).

GALLERY: Two

OPENING MEETING

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ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge that we are here today on the land of the Wamba Wamba Perrepa Perrepa people. I would also like to acknowledge and pay my respects to past Aboriginal Elders, the present Aboriginal and Torres Strait Islander people who reside within this area, and their future generations.

STATEMENT OF PURPOSE

I have come here as a Councillor freely and without bias to:

- Represent the views of the community in considering the matters before us today
- To vote in a matter I consider to be in the best interest of the community
- To observe the Code of Conduct and respect the rule of the chair and views of my fellow Councillors.

APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil

CONFIRMATION OF MINUTES**RESOLUTION 2019/12/300**

Moved: Cr Peter McCrabb
Seconded: Cr Peta Betts

That the minutes of the Ordinary Council Meeting held on 21 November 2019 and the Extraordinary Council Meeting held on 5 December 2019 be confirmed.

CARRIED

DISCLOSURES OF INTERESTS

10.18 Cr Patricia Fogarty declared a Pecuniary Interest in the North Deniliquin Levee Upgrade

MAYORAL MINUTE(S)**MAYORAL MINUTE - GENERAL MANAGER CONTRACT****RESOLUTION 2019/12/301**

Moved: Cr Peter McCrabb
Seconded: Cr Peta Betts

That

1. The Mayoral Minute to the meeting of Council on Thursday 19th December be received and noted.
2. A new contract of employment for a period of five (5) years, in accordance with the Standard Contract required by the Office of Local Government for general managers of Councils in NSW, be offered to the current General Manager, Adam McSwain.
3. A total remuneration package of \$282,842.13 comprising salary, motor vehicle private use contribution, and compulsory superannuation of 9.5% will apply to the new contract.
4. The new contract is offered to the current General Manager, Adam McSwain, subject to:
 - (a) Acceptance being received by 29 December 2019, and
 - (b) Written agreement, under clause 10.3.1, to terminate the current contract of employment dated 17 April 2017 on 29 December 2019, and
 - (c) The new contract commencing 30 December 2019.
5. That the employment contract between Adam McSwain, General Manager and the Council be executed under the common seal of the Council.

CARRIED

REPORTS TO COUNCIL**PRESENTATION OF AUDITED FINANCIAL STATEMENTS AND AUDIT REPORT 2018-19****RESOLUTION 2019/12/302**

Moved: Cr Norm McAllister

Seconded: Cr Pat Fogarty

That Council

1. Note the presentation of the Audited Financial Statements and Auditors Report for 2018-2019 financial year to the public in accordance with Section 419(1) of the Local Government Act 1993, refer Attachment 1
2. Receive the management letter, dated 21 November 2019 from the NSW Audit Office, refer Confidential Attachment 2

CARRIED

Councillors thanked the auditors for their assistance.

9.20am Amanda Barlow, Danielle McKenzie and Maree Sutton left the Chambers

INVESTMENT REPORT NOVEMBER 2019**RESOLUTION 2019/12/303**

Moved: Cr Norm McAllister

Seconded: Cr Marg Bull

That Council:

1. Note and receive the Report on Investments totalling \$48,089,295 inclusive of cash at bank for day-to-day operations;
2. Note that actual interest received for the month of November 2019 was \$88,515;
3. Note that accrued interest earned to 30 November 2019 but not yet received was \$345,650;
4. Note the Certificate of the Responsible Accounting Officer and adopt the Investment Report.

CARRIED

REQUEST TO WRITE OFF DEBT - LOT 8 DP 359626, 407 WOOD STREET, DENILIQVIN

Moved: Cr Norm McAllister

Seconded: Cr Marg Bull

That Council receive and note the report.

Foreshadow a new motion Cr Ashley Hall:

RESOLUTION 2019/12/304

Moved: Cr Ashley Hall

Seconded: Cr Marg Bull

That Council write off the amount of \$716.60 debt owing on Lot 8 DP 259 262 407 Wood Street Deniliquin by Dylan Moran.

CARRIED

9.30am Bronwyn Chaplin left the Chambers and re-entered at 9.32am

RATES HARMONISATION PROJECT - PREFERRED RATE STRUCTURE**RESOLUTION 2019/12/305**

Moved: Cr Peter McCrabb
Seconded: Cr Norm McAllister

That Council endorse the preferred rate structure, as set out in 'Table 2 - Preferred Rate Structure – Option 5', for the purposes of finalising the Community Engagement Plan for implementation in the first quarter of 2020.

CARRIED

9.50am Bronwyn Chaplin left the Chambers
9.52am Cr McAllister left the Chambers
9.52am Trish Kirkland left the Chambers
9.54am Cr McAllister returned to the Chambers

STRATEGIC REVIEW OF COMMITTEE FRAMEWORK AND COMMUNITY FACILITY**MANAGEMENT MODEL REPORT****RESOLUTION 2019/12/306**

Moved: Cr Norm McAllister
Seconded: Cr Peter McCrabb

That Council

1. Adopt the Strategic Review of Committee Framework and Community Facility Management Model Report contained at Attachment 1.
2. Request Officers commence implementation via the following priority actions:
 - a. Meet with each committee and advise them of the review outcomes and the next steps to implement the recommendations, including the winding-up of Committees as outlined in the report
 - b. Develop and implement terms of reference, delegations, and trust documentation to implement the Conargo Hall Committee arrangements, including those relating to the bequest from Mr Bob White
 - c. Develop a detailed action plan, with resources and costings, required to achieve the remainder of the implementation plan contained in the report.

CARRIED**MAYOR, COUNCILLORS AND GENERAL MANAGER MEETINGS****RESOLUTION 2019/12/307**

Moved: Cr Peter McCrabb
Seconded: Cr Marg Bull

That Council note the Mayor, Councillor and General Manager meetings for November 2019.

CARRIED

RESOLUTIONS OF COUNCIL**RESOLUTION 2019/12/308**

Moved: Cr Pat Fogarty
Seconded: Cr Mac Wallace

That Council note the information in the Resolutions of Council to 5 December 2019.

CARRIED

9.58am Trish Kirkland re-entered the Chambers

DEVELOPMENT APPLICATION 59/19**RESOLUTION 2019/12/309**

Moved: Cr Ashley Hall
Seconded: Cr Nick Metcalfe

1. **APPROVE** the development application 59/19 for alterations and additions to clubrooms, on Lot 1 DP724430, Lot 7304 DP1143172, Lot 262 DP634603, 149-173 Hardinge Street, Deniliquin (Crown Reserve 77085), dated 16 October 2019 as shown on plans numbered 385-01-2019 numbered 01-08 P2 and described in details accompanying the development application, in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 and subject to the following reason:

(a) *The proposal is consistent with the zone and existing use of the site;*

2. Impose conditions on DA 59/19 as detailed in Attachment 2 of this report.

In Favour: Crs Norm Brennan, Pat Fogarty, Peta Betts, Marg Bull, Ashley Hall, Norm McAllister, Peter McCrabb, Nick Metcalfe and Mac Wallace

Against: Nil

CARRIED 9/0

SUPPLEMENTARY REPORT**RESOLUTION 2019/12/310**

Moved: Cr Norm McAllister
Seconded: Cr Mac Wallace

That Council accept the Supplementary Report Development Application 65/19.

CARRIED

DEVELOPMENT APPLICATION 65/19**RESOLUTION 2019/12/311**

Moved: Cr Norm McAllister

Seconded: Cr Peta Betts

That Council resolves to: -

1. **APPROVE** the development application 65/19 for renovation and restoration works to existing Estates Building and Council's Civic Administration Building, on Part Lot 6 DP668426, Lot X & Y DP410447 (Crown Reserve 1000166), 170 Cressy Street, Deniliquin and Lot 1 DP1173376, 198 Cressy Street, Deniliquin, dated 13 November 2019 as shown on plans numbered 02S1 - 07S1, 08P2 – 08P3, 10S1 – 11S1 and described in details accompanying the Development Application, in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 and subject to the following reasons:
 - (a) *The proposal is consistent with the zone and existing use of the site; and*
 - (b) *The proposal will assist in the conservation and reuse of a heritage item.*
2. Impose conditions on DA 65/19 as detailed in Attachment 2 of this report.

In Favour: Crs Norm Brennan, Pat Fogarty, Peta Betts, Marg Bull, Ashley Hall, Norm McAllister, Peter McCrabb, Nick Metcalfe and Mac Wallace

Against: Nil

CARRIED 9/0

DEVELOPMENT APPLICATION 64/19**RESOLUTION 2019/12/312**

Moved: Cr Norm McAllister

Seconded: Cr Peter McCrabb

That Council: -

1. **APPROVE** the development application 64/19 for alterations and additions to the Town Hall, demolition works and the construction of a public square, on Lot 7 Section 21 DP758913 (Crown Reserve 1000166), part Lot 6 DP668426, Lots X/Y DP410447 and Lot 9 DP662508, 170 - 180 Cressy Street and part Lot 1 DP1173376, 198 Cressy Street, Deniliquin, dated 13 November 2019 as shown on plans numbered 325-01-18 Drawings 01-09 and described in details accompanying the development application, in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 and subject to the following reasons:
 - (a) *The application complies with the key planning provisions contained within the Deniliquin Local Environmental Plan 2013 and the Deniliquin Development Control Plan 2016,*
 - (b) *The proposal will assist in the conservation and reuse of a heritage item; and*
 - (c) *The public square will provide open space within the town and will allow for improved access to the Town Hall.*
2. Impose the conditions as detailed in Attachment 3 of this report on DA64/19:

In Favour: Crs Norm Brennan, Pat Fogarty, Peta Betts, Marg Bull, Ashley Hall, Norm McAllister, Peter McCrabb, Nick Metcalfe and Mac Wallace

Against: Nil

CARRIED 9/0

DEVELOPMENT APPLICATION 51/19**RESOLUTION 2019/12/313**

Moved: Cr Peta Betts

Seconded: Cr Marg Bull

That Council:

1. **APPROVE** development application 51/19 for alterations and additions to Navorina Nursing Home, on Lot 153 DP1133106, 5-9 Macauley St, Deniliquin dated 4/09/19 as shown on plan numbered 18016 numbered DA001-DA005, DA101-DA105, DA601 and described in details accompanying the Development Application, in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 and subject to the following reason:
 - (a) *The proposal is consistent with the zone and existing use of the site.*
2. Impose conditions on DA51/19 as detailed in Attachment 4 of this report:

In Favour: Crs Norm Brennan, Pat Fogarty, Peta Betts, Marg Bull, Ashley Hall, Norm McAllister, Peter McCrabb, Nick Metcalfe and Mac Wallace

Against: Nil

CARRIED 9/0

ENVIRONMENTAL SERVICES REPORT (NOVEMBER 2019)**RESOLUTION 2019/12/314**

Moved: Cr Peter McCrabb
Seconded: Cr Norm McAllister

That Council note the Environmental Services report for November 2019.

CARRIED

EDWARD RIVER COUNCIL AGRIBUSINESS MASTERPLAN**RESOLUTION 2019/12/315**

Moved: Cr Norm McAllister
Seconded: Cr Peter McCrabb

That Council

1. Adopt the Agribusiness Masterplan 2019-2024, attachment 1
2. Resource the agribusiness development capability within Council by applying for funding to appoint an Agribusiness Development Officer for a 12-month period through the second round of the Drought Communities Programme
3. Continue to work with neighbouring Councils of Murrumbidgee, Murray River and Berrigan to implement a governance model such as a board or committee to oversee the implementation of the Agribusiness Masterplan.

CARRIED

MAJOR PROJECTS PROGRAM - DECEMBER 2019 PROGRESS REPORT**RESOLUTION 2019/12/316**

Moved: Cr Peter McCrabb
Seconded: Cr Peta Betts

That Council note the Major Projects Program from various funding sources - Progress Report for December 2019.

CARRIED

MURRAY DARLING BASIN REGIONAL ECONOMIC DIVERSIFICATION PROGRAM**RESOLUTION 2019/12/317**

Moved: Cr Norm McAllister

Seconded: Cr Mac Wallace

That Council authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the Murray Darling Basin Regional Economic Diversification Program Variation Deed

CARRIED

RIVERVIEW WATER SUPPLY SYSTEM**RESOLUTION 2019/12/318**

Moved: Cr Norm McAllister

Seconded: Cr Pat Fogarty

That Council:

1. Provide an offer of support to the Riverview Estate Association for the supply and installation of water meters in the River Estate Water Supply system as part of the Riverview Estate Water Meter Project;
2. Approve financial support to an amount of 50% of the project costs up to a maximum value of \$50,000;
3. Reallocate \$50,000 from the Watermain Rehabilitation program to the Riverview Estate Water Meter Project;
4. Authorise the General Manager to enter into an agreement with the Riverview Estate Association for the Riverview Estate Water Meter Project.

CARRIED

ROADS TO RECOVERY ADDITIONAL FUNDING**RESOLUTION 2019/12/319**

Moved: Cr Marg Bull

Seconded: Cr Peter McCrabb

That Council;

1. Note the additional \$963,170 funding allocation through the Roads to Recovery Program,
2. Allocate the \$963,170 of the additional Roads to Recovery funding to the following projects;
 - a. Wood Street, Napier Street to Edwardes Street,
 - b. Cressy Street, Hardinge Street to Macauley Street,
 - c. Stewart Street. Ochertyre Street to Sloane Street,
3. Reallocate \$500,000 from the Road Reconstruction and Kerb and Channel replacement program budgeted in 2019/20 to the following road reseal projects;
 - a. Booroorban-Tchelery Road, from 28km to 32km
 - b. Hartwood Road, from 2km to 9km and 10.5km to 15km
4. Note that the additional \$963,170 funding allocation through the Roads to Recovery program must be fully expended by December 2020.

CARRIED

BLIGHTY NETBALL AND TENNIS REPLACEMENT FACILITIES FEES AND CHARGES**RESOLUTION 2019/12/320**

Moved: Cr Marg Bull

Seconded: Cr Peter McCrabb

That Council

1. Place the following proposed new fees on public exhibition for 28-days for the hire and use of the Netball and Tennis Clubrooms set at out below:
 - a) \$70 for use of the facility by the Deniliquin Children's Centre
 - b) \$140 for the hire of the clubroom and kitchen facilities at all other times
2. Subject to no public submissions being received, adopt and publish the new fees.

CARRIED

10.25am Cr Pat Fogarty declared an interest and left the Chambers.

NORTH DENILIQVIN LEVEE UPGRADE**RESOLUTION 2019/12/321**

Moved: Cr Norm McAllister

Seconded: Cr Nick Metcalfe

That Council:

1. Adopt the draft North Deniliquin Levee Upgrade Feasibility Report for the purposes of public exhibition and community consultation, attachment 1;
2. Place the draft North Deniliquin Levee Upgrade Feasibility Report on public exhibition for a five week period from 13 January 2020 to 14 February 2020; and
3. Receive a further report following the completion of the public exhibition period.

CARRIED

Cr Fogarty returned to the Chambers at 10.31am

CONTRACT 2020/13 - RAMS CLUBROOMS AND KITCHEN REFURBISHMENT**RESOLUTION 2019/12/322**

Moved: Cr Norm McAllister

Seconded: Cr Marg Bull

That Council:

1. Authorise the General Manager to negotiate with contractors other than those who provided tender submission with a view to entering into a contract to deliver the work at a reduced price, in accordance with Clause 178(3)(e) of the *Local Government (General) Regulations*;
2. Note that a further report will be provided regarding the outcomes of the negotiations with suitably qualified contractors.

CARRIED

CONFIDENTIAL MATTERS**RESOLUTION 2019/12/323**

Moved: Cr Peta Betts

Seconded: Cr Peter McCrabb

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 10.34am

13.1 C2020/12 - Reconstruction of Wood Street between Napier Street and Edwardes Street

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

13.2 Riverina Highway Reconstruction Project

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

13.3 C2020/10 - Deniliquin Riverfront Upgrade

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

13.4 Contract C2020/16 - Sewer Main Relining 2019/20

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

13.5 Contract C2020/08 - Reconstruction of Cressy Street between Hardinge Street and Macauley Street

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

13.6 Contract C2020/15 - Water Supply and Sewerage System Telemetry and SCADA Renewal Project

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

13.7 C2020/11 - Reconstruction of Deniliquin Car Parks

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

C2020/12 - RECONSTRUCTION OF WOOD STREET BETWEEN NAPIER STREET AND EDWARDES STREET

RESOLUTION 2019/12/324

Moved: Cr Peter McCrabb

Seconded: Cr Pat Fogarty

That Council:

1. Accepts the tender submitted by Guiney Excavations Pty Ltd for C2020/12 – Reconstruction of Wood Street Between Napier Street and Edwardes Street for the lump sum tender price of \$266,665.92 + GST;
2. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C2020/12 – Reconstruction of Wood Street Between Napier Street and Edwardes Street.
3. Delegate the Contract Superintendent to approve variations up to a maximum of 10% of the contract value to allow for any issues that may arise on site.

CARRIED

RIVERINA HIGHWAY RECONSTRUCTION PROJECT

RESOLUTION 2019/12/325

Moved: Cr Norm McAllister

Seconded: Cr Nick Metcalfe

That Council;

1. Endorse the Pricing Request Sheet submitted to Roads and Maritime Services for the reconstruction of 2km of road along the Riverina Highway, Attachment 1
2. Note that Councils operations team will deliver this project from February 2020 through to May 2020.

CARRIED

C2020/10 - DENILIQVIN RIVERFRONT UPGRADE**RESOLUTION 2019/12/326**

Moved: Cr Peter McCrabb

Seconded: Cr Nick Metcalfe

That Council

1. Accept the tender submitted by B Green Constructions for Contract C2020/10 – Deniliquin Riverfront Upgrade for the lump sum tender price of \$592,777 + GST;
2. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C2020/10 – Deniliquin Riverfront Upgrade
3. Delegate the Contract Superintendent to approve variations up to a maximum of 10% of the contract value to allow for any issues that may arise on site.

CARRIED**CONTRACT C2020/16 - SEWER MAIN RELINING 2019/20****RESOLUTION 2019/12/327**

Moved: Cr Mac Wallace

Seconded: Cr Peter McCrabb

That Council:

1. Accepts the tender submitted by Insituform Pacific Pty Ltd and award Insituform Pacific Pty Ltd Contract C2020/16 – Sewer Main Relining 2019/20 for the extended schedule of rates tender price of \$345,000 + GST;
2. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C2020/16 – Sewer Main Relining 2019/20,
3. Delegate the Contract Superintendent to approve variations up to a maximum of 10% of the contract value to allow for any issues that may arise on site.

CARRIED

CONTRACT C2020/08 - RECONSTRUCTION OF CRESSY STREET BETWEEN HARDINGE STREET AND MACAULEY STREET**RESOLUTION 2019/12/328**

Moved: Cr Marg Bull

Seconded: Cr Peter McCrabb

That Council

1. Accepts the tender submitted by Deni Civil Pty Ltd for Contract C2020/08 – Reconstruction of Cressy Street Between Hardinge Street and Macauley Street for the lump sum tender price of \$218,409.36 + GST;
2. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for C2020/08 – Reconstruction of Cressy Street Between Hardinge Street and Macauley Street.
3. Delegate the Contract Superintendent to approve variations up to a maximum of 10% of the contract value to allow for any issues that may arise on site.

CARRIED**CONTRACT C2020/15 - WATER SUPPLY AND SEWERAGE SYSTEM TELEMETRY AND****SCADA RENEWAL PROJECT****RESOLUTION 2019/12/329**

Moved: Cr Mac Wallace

Seconded: Cr Norm McAllister

That Council:

1. Authorise the General Manager to negotiate with all tenderers for Contract C2020/15 – Water Supply and Sewerage System Telemetry and SCADA Renewal Project;
2. Authorise the General Manager to enter into a contract, on behalf of Council, with the preferred tenderer for Contract C2020/15 – Water Supply and Sewerage System Telemetry and SCADA renewal Project up to a value of \$700,000 + GST;
3. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C2020/15 – Water Supply and Sewerage System Telemetry and SCADA Renewal Project.
4. Delegate the Contract Superintendent to approve variations up to a maximum of 10% of the contract value to allow for any issues that may arise on site.

CARRIED

C2020/11 - RECONSTRUCTION OF DENILQUIN CAR PARKS

RESOLUTION 2019/12/330

Moved: Cr Norm McAllister

Seconded: Cr Peter McCrabb

That Council

1. Accept the tender submitted by Excell Gray Bruni for Contract C2020/11 – Reconstruction of Denilquin Car Parks for the lump sum tender price of \$692,809.09 + GST;
2. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C2020/11 – Reconstruction of Denilquin Car Parks;
3. Delegate the Contract Superintendent to approve variations up to a maximum of 10% of the contract value to allow for any issues that may arise on site.

CARRIED

RESOLUTION 2019/12/331

Moved: Cr Peta Betts

Seconded: Cr Peter McCrabb

That Council moves out of Closed Council into Open Council at 11.20am

CARRIED

CLOSE OF MEETING

The Meeting closed at 11.23am

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 20 February 2020.

.....

CHAIRPERSON



Edward
River
COUNCIL

MINUTES

Extraordinary Council Meeting

6 February 2020

**MINUTES OF EDWARD RIVER COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER 180 CRESSY STREET DENILIQUIN
ON THURSDAY, 6 FEBRUARY 2020 AT 9.00AM**

PRESENT: Cr Norm Brennan (Mayor), Cr Pat Fogarty (Deputy Mayor), Cr Peta Betts, Cr Marg Bull, Cr Ashley Hall, Cr Norm McAllister, Cr Peter McCrabb, Cr Nick Metcalfe, Cr Mac Wallace

IN ATTENDANCE: Adam McSwain (General Manager), Oliver McNulty (Director Infrastructure)
Belinda Perrett (Executive Assistant – Minutes)

OPENING MEETING

Edward River Council wishes to advise members of the public that Council Meetings will be recorded and will be available after each meeting on Council's website www.edwardriver.nsw.gov.au.

All care will be taken to maintain the privacy of those in attendance, however As a visitor in the public gallery, your presence may be recorded. By remaining In the public gallery, it is assumed your consent is given in the event your image is broadcast. This includes any filming by television cameras if attendance is approved by the General Manager or Mayor.

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge that we are here today on the land of the Wamba Wamba Perrepa Perrepa people. I would also like to acknowledge and pay my respects to past Aboriginal Elders, the present Aboriginal and Torres Strait Islander people who reside within this area, and their future generations.

STATEMENT OF PURPOSE

I have come here as a Councillor freely and without bias to:

- Represent the views of the community in considering the matters before us today
- To vote in a matter I consider to be in the best interest of the community
- To observe the Code of Conduct and respect the rule of the chair and views of my fellow Councillors.

APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

Nil

DISCLOSURE OF INTEREST

Nil

CONFIDENTIAL MATTERS**RESOLUTION 2020/1**

Moved: Cr Pat Fogarty
Seconded: Cr Nick Metcalfe

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

7.1 Contract C2020/14 - Construction of two new Sheds, Services, Sewer Line and removal of Toilet Block - Edward River Council North Depot

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

7.2 Contract C2020/13 - Deniliquin Rams Clubrooms and Kitchen Refurbishment

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

CONTRACT C2020/14 - CONSTRUCTION OF TWO NEW SHEDS, SERVICES, SEWER LINE AND REMOVAL OF TOILET BLOCK - EDWARD RIVER COUNCIL NORTH DEPOT**RESOLUTION 2020/2**

Moved: Cr Pat Fogarty
Seconded: Cr Marg Bull

That Council

1. Accepts the tender submitted by Tony Campbell Fabrications Ltd for Contract C2020/14 for the construction of two new sheds, services, sewer line and removal of old toilet block for the lump sum tender price of \$331,905.00 + GST;
2. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for C2020/14 – construction of two new sheds, services, sewer line and removal of old toilet block.
3. Delegate the Contract Superintendent to approve variations up to a maximum of 10% of the contract value to allow for any issues that may arise on site.

CARRIED

CONTRACT C2020/13 - DENILQUIN RAMS CLUBROOMS AND KITCHEN REFURBISHMENT**RESOLUTION 2020/3**

Moved: Cr Ashley Hall

Seconded: Cr Norm McAllister

That Council

1. Authorise the transfer of \$130,000 from the Stronger Communities Program Round 1 Road Infrastructure project to increase the project total budget amount to \$688,490 subject to approval from the Office of Local Government
2. Accepts the tender from Denbrok Construction Pty Ltd for Contract C202013 – DENILQUIN RAMS CLUBROOMS AND KITCHEN REFURBISHMENT for the total lump sum price of \$519,341.84 excluding GST;
3. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C202013 – DENILQUIN RAMS CLUBROOMS AND KITCHEN REFURBISHMENT; and
4. Authorise the General Manager to approve variations to the contract to cover contingencies of up to 10% of the contract amount.
5. Note that any cost over runs, over and above the project budget of \$688,490 will be at the expense of the Denilquin Rams Club.

CARRIED

Councillor Norm McAllister left the Chambers at 9.35am

RESOLUTION 2020/4

Moved: Cr Mac Wallace

Seconded: Cr Peter McCrabb

That Council moves out of Closed Council into Open Council at 9.38am

CARRIED

CLOSE OF MEETING

The Meeting closed at 9.40am

The minutes of this meeting were confirmed at the Ordinary Meeting of the Edward River Council held on 20 February 2020.

.....
CHAIRPERSON

7 DISCLOSURES OF INTERESTS

8 MAYORAL MINUTE(S)

Nil

9 REPORTS OF COMMITTEES**9.1 MINUTES OF THE TIDY TOWNS COMMITTEE MEETING HELD ON 10 DECEMBER 2019****Author:** Belinda Perrett, Executive Assistant**Authoriser:** Adam McSwain, General Manager**RECOMMENDATION**

That Council

1. Receive and note the minutes of the Tidy Towns Committee meeting held 10 December 2019, contained at Attachment 1 and minutes of the February 11, 2020 meeting contained at Attachment 2.
2. Discontinue and cease the operation of the Section 355 Edward River Council Tidy Towns Committee
3. Note that the members that made up the Edward River Council Tidy Towns Committee will continue to meet and focus on improving the appearance of the Edward River Local Government Area

COMMITTEE RECOMMENDATIONS

December Meeting: The December meeting recommended the garden of the month award and encouragement award be postponed until the next meeting due to the extreme heat.

February Meeting: It was agreed that the Tidy Towns Committee cease to be a Committee of Council. All other activities such as the garden of the month award will continue, however there will no longer be the requirement to report to Council, nor will Council provide secretarial support.

COMMUNITY STRATEGIC PLAN

5.2 We collaborate and pursue partnerships that achieve great outcomes for our community.

FINANCIAL IMPLICATIONS

N/A

LEGISLATIVE IMPLICATIONS

N/A

ATTACHMENTS

MEMBERS PRESENT:

Mrs Dawn Hetherington, Mrs Virginia Bult, Mrs Judy Bond, Mrs Joan McCalman

COUNCIL STAFF PRESENT:

Belinda Perrett

CHAIRPERSON OF MEETING:

Belinda Perrett chaired the meeting and welcomed members present.

1. APOLOGIES

An apology was tendered for the non-attendance of Mrs Pam Jarrett, Mrs Mary O. Roberts, Mr Geoff Riley and Cr Pat Fogarty

Moved Mrs Joan McCalman
That the apologies be accepted.
Seconded Mrs Virginia Bult

CARRIED

2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING – 8 October 2019

Moved Mrs Joan McCalman
That the Minutes of the Tidy Towns Committee meeting held on 8 October 2019 be confirmed as a true and accurate record.
Seconded Mrs Dawn Hetherington

CARRIED

3. MATTERS ARISING FROM PREVIOUS MINUTES

Mrs Dawn Hetherington participated in the Rotary Club's clean up day and reported that it was most successful.

4. CORRESPONDENCE

Nil

**5. TIDY TOWNS GARDEN OF THE MONTH AWARDS
December 2019**

No award will be presented this month. A card will be popped into the letter box of the house on the corner of Henry and Crispe Streets as they are doing a great job.

Suggestions from the October 2019 meeting:- 310 Sloane Street.
Keep in mind Brian and Liz Henderson of River Street and Mary Dawes

6. GENERAL BUSINESS

- (a) Fence on the corner of Henry Street and Napier Street is falling into the yard.
 - (b) 512 Harfleur Street – dead tree
 - (c) Dead tree next to the museum
-

- (d) Cobb Highway upgrade – do the trees planted have flexible pipe for water?
 - (e) Townsend Park. To date nothing seems to have happened.
-
-

7. NEXT MEETING

Will be held Tuesday 11 February 2020 at the Deniliquin Library commencing at 4.00pm.

8. CLOSURE OF MEETING – 4.25 pm

MEMBERS PRESENT:

Mr Geoff Riley, Mrs Dawn Hetherington, Mrs Judy Bond, Mrs Pam Jarratt, Mrs Mary O. Roberts, Councillor Pat Fogarty.

COUNCIL STAFF PRESENT:

Adam McSwain, General Manager; Belinda Perrett, Executive Assistant

CHAIRPERSON OF MEETING:

Mr Geoff Riley chaired the meeting and welcomed members present.

1. APOLOGIES

An apology was tendered for the non-attendance of Mrs Virginia Bult and Mrs Joan McCalman

Moved that the apologies be accepted.

CARRIED

2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING – 10 DECEMBER 2019

Moved that the Minutes of the Tidy Towns Committee meeting held on 10 December 2019 be confirmed as a true and accurate record.

CARRIED

3. MATTERS ARISING

General Manager Mr Adam McSwain, addressed the meeting to clarify the ongoing status of the Tidy Towns Committee.

The committee going forward will not be a Committee of Council and Council's level of support will not include secretarial services.

The Tidy Towns Committee is welcome to continue to meet and inform Council of the outcomes of meetings and register concerns through Council's Customer Service Request System. The change will not impact the Tidy Towns Garden of the Month Awards.

4. TIDY TOWNS GARDEN OF THE MONTH AWARDS – FEBRUARY 2020

Garden of the Month – Bryan and Liz Henderson, 290 River Street
Encouragement Award – Mary Dawson, 495 Wood Street

Blank award certificates will be printed as will thank you for caring cards.

5. GENERAL BUSINESS

The next meeting of the Tidy Towns Committee will be held 4pm Tuesday 14 April 2020 and Mrs Judy Bond has offered to send out meeting notices.

Geoff Riley will send a card to Mrs Joan McCalman wishing a speedy recovery on her recent surgery. This will be sent to Joan's home address.

- (a) 108 Henry Street on the corner of Hughes Street has been gutted and is a real mess. Council to be asked to find out owner and request a clean-up.
 - (b) Island Sanctuary needs a clean up of fallen limbs and weeds.
 - (c) Drains in North Deniliquin have weeds growing out of them. They need clearing prior to the next rain.
 - (d) Drain near the Crispe Street Roadhouse is completely blocked.
 - (e) Memorial Park – water tower needs signage including history.
 - (f) Signage opposite Town Hall needs upgrading.
 - (g) Around the lagoon in Duncan Street gum saplings are growing in abundance and require removing before they become well established. The back of those businesses are also an eye-sore for those walking along the new established walking track.
 - (h) Cressy Street Arcade is very average. It always looks dirty.
-

6. NEXT MEETING

Will be held Tuesday 14 April 2020 at the Deniliquin Library commencing at 4.00pm.

CLOSURE OF MEETING – 4.50pm

9.2 MINUTES OF THE AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON 6 FEBRUARY 2020**Author:** Belinda Perrett, Executive Assistant**Authoriser:** Adam McSwain, General Manager**RECOMMENDATION**

That Council:

Receive and note the Minutes of the Audit Risk and Improvement Committee Meeting held on 6 February 2020, contained at Attachment A

COMMITTEE RECOMMENDATIONS

That the Audit Risk and Improvement Committee recommend to Council that section 3.1 of the Audit Risk and Improvement Charter, Members (voting) b) be changed to read - Up to four independent external members (not a member of the Council), one of whom will act as chairperson

COMMUNITY STRATEGIC PLAN

5.3 Our local government is efficient, innovative and financially sustainable

5.3.3 Deliver good governance and improve management of risk and safety

5.3.3.16 Facilitate Audit, Risk and Improvement Committee meetings

FINANCIAL IMPLICATIONS

Nil

LEGISLATIVE IMPLICATIONS

Local Government Amendment (Governance and Planning) Act 2016

- Section 428A – Audit, Risk and Improvement Committee

Office of Local Government Internal Audit Guideline issued under section 23A Local Government Act 1993

ATTACHMENTS

1. **Minutes of the Audit Risk and Improvement Committee Meeting held on 6 February 2020**



Edward
River
COUNCIL

MINUTES

Ordinary Audit Risk and Improvement Committee Meeting No. 8

6 February 2020

**MINUTES OF EDWARD RIVER COUNCIL
ORDINARY AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER 180 CRESSY STREET DENILIQUN
ON THURSDAY, 6 FEBRUARY 2020 AT 2.00PM**

PRESENT: Cr Norm McAllister, Cr Peter McCrabb, Mr Peter Rae, Mr John Tushuizen, Mr Graham Bradley

IN ATTENDANCE: Adam McSwain (General Manager), Oliver McNulty (Director Infrastructure), Amanda Barber (Manager Finance), Helen Flisher (Manager People & Customer Service), Peter Smith (Senior Accountant), Robert Uebergang (Asset Management), Belinda Perrett (Minutes)

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge that we are here today on the land of the Wamba Wamba Perrepa Perrepa people. I would also like to acknowledge and pay my respects to past Aboriginal Elders, the present Aboriginal and Torres Strait Islander people who reside within this area, and their future generations.

APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

Nil

DISCLOSURE OF INTEREST

Nil

CONFIRMATION OF MINUTE FROM PREVIOUS MEETING

COMMITTEE RESOLUTION ARIC/2020/1

Moved: Cr Norm McAllister
Seconded: Mr John Tushuizen

That the minutes of the Ordinary Audit Risk and Improvement Committee Meeting held on 7 November 2019 be confirmed.

Moved Norm McAllister
Seconded John Tushuizen

CARRIED

REPORTS FROM OFFICERS

INDEPENDENT EXTERNAL MEMBER - SUNI CAMPBELL RESIGNATION

COMMITTEE RESOLUTION ARIC/2020/2

Moved: Cr Norm McAllister

Seconded: Cr Peter McCrabb

That the Committee:

1. Note the resignation of Suni Campbell from the Audit, Risk and Improvement Committee.
2. That 3.1 Members (voting) b) change to read - Up to four independent external members (not a member of the Council), one of whom will act as chairperson.

CARRIED

**REPORT – FINAL AUDITED FINANCIAL STATEMENTS, CONDUCT OF AUDIT REPORT FOR
2018-19**

COMMITTEE RESOLUTION ARIC/2020/3

Moved: Mr Peter Rae

Seconded: Cr Peter McCrabb

That the Audit, Risk and Improvement Committee

1. Receive and note the final audited 2018-19 Financial Statements, including the Conduct of Audit Report
2. Receive and note the management letter, dated 21 November 2019 from the NSW Audit Office, refer Confidential Attachment 2

CARRIED

**RATES HARMONISATION PROJECT - PROJECT UPDATE AND CONFIRMATION OF
COUNCILS PREFERRED RATE STRUCTURE**

COMMITTEE RESOLUTION ARIC/2020/4

Moved: Mr Peter Rae

Seconded: Mr John Tushuizen

That the ARIC note the project update on the Rates Harmonisation project

CARRIED

ASSET REVALUATION PROJECT

COMMITTEE RESOLUTION ARIC/2020/5

Moved: Mr Peter Rae
Seconded: Cr Peter McCrabb

That the Audit Risk and Improvement Committee note this report regarding the status of Council's Asset Revaluation project.

CARRIED

BUILDING CONDITION AND ASSESSMENT REPORT

COMMITTEE RESOLUTION ARIC/2020/6

Moved: Mr John Tushuizen
Seconded: Mr Peter Rae

That the Audit Risk and Improvement Committee notes this report regarding the progress and outcomes to date of the building condition assessment project.

CARRIED

Amanda Barber, Peter Smith and Robert Uebergang left the Chambers at 3.50pm

MAJOR PROJECTS PROGRAM - UPDATE

COMMITTEE RESOLUTION ARIC/2020/7

Moved: Mr Peter Rae
Seconded: Cr Norm McAllister

That the Audit, Risk and Improvement Committee note the Major Projects Program - Update report.

CARRIED

BUSINESS CONTINUITY MANAGEMENT - PROJECT PLAN

COMMITTEE RESOLUTION ARIC/2020/8

Moved: Mr Peter Rae
Seconded: Cr Norm McAllister

That the Audit Risk and Improvement Committee reviews the project plan and provides feedback.

CARRIED

IMPROVING LONG TERM FINANCIAL SUSTAINABILITY

COMMITTEE RESOLUTION ARIC/2020/9

Moved: Mr Peter Rae
Seconded: Cr Peter McCrabb

That the ARIC discuss the Draft Policy and proposed Financial Sustainability principles and provide any feedback and thoughts

CARRIED

AUDIT, RISK AND IMPROVEMENT COMMITTEE - 2020 MEETING PROGRAM

COMMITTEE RESOLUTION ARIC/2020/10

Moved: Mr Peter Rae
Seconded: Cr Norm McAllister

That the Audit, Risk and Improvement Committee adopt the 2020 Program with the inclusion of an October meeting.

CARRIED

MAJOR PROJECTS UPDATE – TECH ONE

COMMITTEE RESOLUTION ARIC/2020/11

Moved: Mr Peter Rae
Seconded: Cr Norm McAllister

That the Audit, Risk and Improvement Committee note the TechOne project update, Attachment 1.

Moved: Peter Rae
Seconded: Norm McAllister

CONFIDENTIAL MATTERS

Nil

CLOSE OF MEETING

The Meeting closed at 5.25pm

The minutes of this meeting were confirmed at the Ordinary Audit Risk and Improvement Committee Meeting held on .

.....
CHAIRPERSON

10 REPORTS TO COUNCIL**10.1 MAYOR, COUNCILLORS AND GENERAL MANAGER MEETINGS**

File Number:

Author: Belinda Perrett, Executive Assistant

Authoriser: Adam McSwain, General Manager

RECOMMENDATION

That Council note the Mayor, Councillor and General Manager meetings for December 2019 and January 2020.

BACKGROUND

The report details meetings undertaken by the Mayor, Councillors and General Manager on behalf of Council during December 2019 and January 2020.

Mayor, Councillor and General Manager meetings December 2019 and January 2020

Date	Participants	Topic	Council Reps
1 Dec	Conargo Community	Conargo Christmas	Mayor, Cr Bull
3 Dec	Retirement Living Architects	Dinner	Mayor, Deputy Mayor, Cr Hall, Cr Betts, General Manager
5 Dec	Deniliquin Ute Muster Team	Thank You	Mayor, Deputy Mayor, General Manager
11 Dec	Transgrid	Future Plans	Mayor, Cr Metcalfe, Cr McCrabb
11 Dec	North Deniliquin Public School	Presentation Day	Cr Bull
11 Dec	St Michael's Parish	Presentation Evening	Cr Fogarty
11 Dec	Country Education Fund	Presentation Day	Cr Bull
12 Dec	Edward River Art Society	Exhibition Opening	Cr Bull
12 Dec	Edward School	Presentation Evening	Mayor
13 Dec	South School	Presentation Day	Cr Betts
15 Dec	Edward River Council	Community Christmas Party	Mayor, Deputy Mayor, General Manager
15 Dec	Rotary/SunRice	Carols by Candlelight	Mayor, Deputy Mayor, General Manager
16 Dec	Australia Day Committee	Meeting	Mayor, Deputy Mayor, Cr Bull
17 Dec	Hay Public School	Presentation Day	Cr McCrabb

17 Dec	Deniliquin High School	Presentation Evening	Mayor
19 Dec	Edward River Staff	Christmas Lunch	Mayor, Cr McCrabb, Cr Metcalfe, General Manager
20 Dec	South West Music Function	Board and Staff	Cr Bull
8 Jan	Primary Health Network	Doctor Shortage	Mayor, General Manager
9 Jan	Australia Day	Committee Meeting	Mayor, Deputy Mayor, Cr Bull
16 Jan	Murray Darling Association	Region 2 Meeting	Mayor
16 Jan	Working together for Health	Committee Meeting	Mayor
21 Jan	Disability Access Committee	Committee Meeting	Mayor
23 Jan	Murray Darling Basin	Public Forum	Mayor, General Manager
23 Jan	South West Music	Board Meeting	Cr Bull
25 Jan	Australia Day Dinner	Nominees and Committee Members	Mayor, Deputy Mayor, Cr Bull, General Manager
26 Jan	Australia Day Ceremony	Ceremony Waring Gardens	Mayor, Deputy Mayor, Cr Bull, Cr Metcalfe, Cr Wallace, General Manager
29 Jan	Murray Regional Economic Development Strategy	Councils Strategic Meeting	General Manager
30 Jan	Conargo Hall 355 Committee	Report Meeting	Cr Bull
30 Jan	Finley Regional Care	Alumuna Project	Cr Hall, Cr Betts, General Manager
31 Jan	RAMJO	General Managers Meeting	General Manager

ISSUE/DISCUSSION

Nil

STRATEGIC IMPLICATIONS

Nil

COMMUNITY STRATEGIC PLAN

Nil

FINANCIAL IMPLICATIONS

Nil

LEGISLATIVE IMPLICATIONS

Nil

ATTACHMENTS

Nil

10.2 RESOLUTIONS OF COUNCIL**Author:** Belinda Perrett, Executive Assistant**Authoriser:** Adam McSwain, General Manager**RECOMMENDATION**

That Council note the information in the Resolutions of Council to 6 February 2020.

BACKGROUND

The attached report details the status of open Resolutions of Council.

ISSUE/DISCUSSION

Monthly report to update Councillors and community members on the progress of Council Resolutions.

STRATEGIC IMPLICATIONS

As outlined in the status updates.

COMMUNITY STRATEGIC PLAN

This report aligns with Outcome 5 – A community working together to achieve its potential. Particularly it supports outcome 5.3, our local government is efficient, innovative and financially sustainable.

FINANCIAL IMPLICATIONS

Not applicable

LEGISLATIVE IMPLICATIONS

Not applicable

ATTACHMENTS

1. Council Meeting Resolutions to 6 February 2020

Council Meeting Resolutions to 6 February 2020

6 February 2020	Resolution	Responsibility	Status	Expected Date of Completion
2020/2	<p>Contract C2020/14 – Construction of two new sheds, services, sewer line and removal of toilet back – Edward River Council North Depot. That Council</p> <ol style="list-style-type: none"> 1. Accepts the tender submitted by Tony Campbell Fabrications Ltd for Contract C2020/14 for the construction of two new sheds, services, sewer line and removal of old toilet block for the lump sum tender price of \$331,905.00 + GST; 2. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for C2020/14 – construction of two new sheds, services, sewer line and removal of old toilet block. 3. Delegate the Contract Superintendent to approve variations up to a maximum of 10% of the contract value to allow for any issues that may arise on site. 	Director Infrastructure	Contracts being compiled.	March 2020
2020/3	<p>Contract C2020/13 – Deniliquin Rams Clubrooms and Kitchen Refurbishment. That Council</p> <ol style="list-style-type: none"> 1. Authorise the transfer of \$130,000 from the Stronger Communities Program Round 1 Road Infrastructure project to increase the project total budget amount to \$688,490 subject to approval from the Office of Local Government 2. Accepts the tender from Denbrok Construction Pty Ltd for Contract C202013 – DENILIKUIN RAMS CLUBROOMS AND KITCHEN REFURBISHMENT for the total lump sum price of \$519,341.84 excluding GST; 3. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract 	Director Infrastructure	<p>OLG approval being sought.</p> <p>Contracts being compiled.</p>	<p>March 2020</p> <p>March 2020</p>

Council Meeting Resolutions to 6 February 2020

	documentation for Contract C202013 – DENILQUIN RAMS CLUBROOMS AND KITCHEN REFURBISHMENT; and 4. Authorise the General Manager to approve variations to the contract to cover contingencies of up to 10% of the contract amount. 5. Note that any cost over runs, over and above the project budget of \$688,490 will be at the expense of the Denilquin Rams Club.			
19 December 2019	Resolution	Responsibility	Status	Expected Date of Completion
2019/12/301	Mayoral Minutes – General Manager Contract That 1. The Mayoral Minute to the meeting of Council on Thursday 19 th December be received and noted. 2. A new contract of employment for a period of five (5) years, in accordance with the Standard Contract required by the Office of Local Government for general managers of Councils in NSW, be offered to the current General Manager, Adam McSwain. 3. A total remuneration package of \$282,842.13 comprising salary, motor vehicle private use contribution, and compulsory superannuation of 9.5% will apply to the new contract. 4. The new contract is offered to the current General Manager, Adam McSwain, subject to: (a) Acceptance being received by 29 December 2019, and (b) Written agreement, under clause 10.3.1, to terminate the current contract of employment dated 17 April 2017 on 29 December 2019, and (c) The new contract commencing 30 December 2019. 5. That the employment contract between Adam McSwain, General Manager and the Council be executed under the common seal of the Council.	General Manager	Contract Executed	Closed
2019/12/304	Request to write off debt – Lot 8 DP359626, 407 Wood Street, Denilquin	Manager Finance	Completed	Closed

Council Meeting Resolutions to 6 February 2020

	That Council write off the amount of \$716.60 debt owing on Lot 8 DP 259 262 407 Wood Street Deniliquin by Dylan Moran.		Rate payer advised.	
2019/12/305	Rates Harmonisation Project – Preferred Rate Structure That Council endorse the preferred rate structure, as set out in 'Table 2 - Preferred Rate Structure – Option 5', for the purposes of finalising the Community Engagement Plan for implementation in the first quarter of 2020.	Director Corporate Services	Completed	Closed
2019/12/306	Strategic Review of Committee Framework and Community Facility Management Model Report. That Council <ol style="list-style-type: none"> 1. Adopt the Strategic Review of Committee Framework and Community Facility Management Model Report contained at Attachment 1. 2. Request Officers commence implementation via the following priority actions: <ol style="list-style-type: none"> a. Meet with each committee and advise them of the review outcomes and the next steps to implement the recommendations, including the winding-up of Committees as outlined in the report b. Develop and implement terms of reference, delegations, and trust documentation to implement the Conargo Hall Committee arrangements, including those relating to the bequest from Mr Bob White c. Develop a detailed action plan, with resources and costings, required to achieve the remainder of the implementation plan contained in the report. 	General Manager	Underway	May 2020
2019/12/315	Edward River Council Agribusiness Masterplan That Council <ol style="list-style-type: none"> 1. Adopt the Agribusiness Masterplan 2019-2024, attachment 1 2. Resource the agribusiness development capability within Council by applying for funding to appoint an Agribusiness 	Manager Community & Economic Development	Underway	April 2020

Council Meeting Resolutions to 6 February 2020

	<p>Development Officer for a 12-month period through the second round of the Drought Communities Programme</p> <p>3. Continue to work with neighbouring Councils of Murrumbidgee, Murray River and Berrigan to implement a governance model such as a board or committee to oversee the implementation of the Agribusiness Masterplan.</p>			
2019/12/317	<p>Murray Darling Basin Regional Economic Diversification Program</p> <p>That Council authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the Murray Darling Basin Regional Economic Diversification Program Variation Deed</p>	General Manager	Signed	Closed
2019/12/318	<p>Riverview Water Supply System</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Provide an offer of support to the Riverview Estate Association for the supply and installation of water meters in the River Estate Water Supply system as part of the Riverview Estate Water Meter Project; 2. Approve financial support to an amount of 50% of the project costs up to a maximum value of \$50,000; 3. Reallocate \$50,000 from the Watermain Rehabilitation program to the Riverview Estate Water Meter Project; 4. Authorise the General Manager to enter into an agreement with the Riverview Estate Association for the Riverview Estate Water Meter Project. 	Manager Engineering & Assets	Association has been informed and water meters are currently being installed.	January-2020 March 2020
2019/12/319	<p>Roads to Recovery Additional Funding</p> <p>That Council;</p> <ol style="list-style-type: none"> 1. Note the additional \$963,170 funding allocation through the Roads to Recovery Program, 2. Allocate the \$963,170 of the additional Roads to Recovery funding to the following projects; <ol style="list-style-type: none"> a. Wood Street, Napier Street to Edwardes Street, b. Cressy Street, Hardinge Street to Macauley Street, c. Stewart Street. Ochertyre Street to Sloane Street, 	Director Infrastructure	Completed	Closed

Council Meeting Resolutions to 6 February 2020

	<p>3. Reallocate \$500,000 from the Road Reconstruction and Kerb and Channel replacement program budgeted in 2019/20 to the following road reseal projects;</p> <p>a. Booroorban-Tchelery Road, from 28km to 32km</p> <p>b. Hartwood Road, from 2km to 9km and 10.5km to 15km</p> <p>4. Note that the additional \$963,170 funding allocation through the Roads to Recovery program must be fully expended by December 2020.</p>			
2019/12/320	<p>Blighty Netball and Tennis Replacement Facilities Fees and Charges That Council</p> <p>1. Place the following proposed new fees on public exhibition for 28-days for the hire and use of the Netball and Tennis Clubrooms set at out below:</p> <p>a) \$70 for use of the facility by the Deniliquin Children's Centre</p> <p>b) \$140 for the hire of the clubroom and kitchen facilities at all other times</p> <p>2. Subject to no public submissions being received, adopt and publish the new fees.</p>	Director Infrastructure	On exhibition	31-January 2020 Closed
2019/12/321	<p>North Deniliquin Levee Upgrade That Council:</p> <p>1. Adopt the draft North Deniliquin Levee Upgrade Feasibility Report for the purposes of public exhibition and community consultation, attachment 1;</p> <p>2. Place the draft North Deniliquin Levee Upgrade Feasibility Report on public exhibition for a five week period from 13 January 2020 to 14 February 2020; and</p> <p>3. Receive a further report following the completion of the public exhibition period.</p>	Manager Engineering and Assets	Draft Feasibility Report is on public exhibition. A report will be tabled at the March Council meeting.	March 2020
2019/12/322	<p>Contract 2020/13 – Rams Clubrooms and Kitchen Refurbishment That Council:</p> <p>1. Authorise the General Manager to negotiate with contractors other than those who provided tender submission with a view to entering into a contract to deliver the work at a reduced price, in</p>	General Manager	Negotiations are underway Completed	February Closed

Council Meeting Resolutions to 6 February 2020

	<p>accordance with Clause 178(3)(e) of the <i>Local Government (General) Regulations</i>;</p> <p>2. Note that a further report will be provided regarding the outcomes of the negotiations with suitably qualified contractors.</p>			
2019/12/324	<p>C2020/12 – Reconstruction of Wood Street between Napier Street and Edwardes Street</p> <p>That Council;</p> <p>1. Accepts the tender submitted by Guiney Excavations Pty Ltd for C2020/12 – Reconstruction of Wood Street Between Napier Street and Edwardes Street for the lump sum tender price of \$266,665.92 + GST;</p> <p>2. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C2020/12 – Reconstruction of Wood Street Between Napier Street and Edwardes Street.</p> <p>3. Delegate the Contract Superintendent to approve variations up to a maximum of 10% of the contract value to allow for any issues that may arise on site.</p>	Director Infrastructure	Contract Signed	Closed
2019/12/325	<p>Riverina Highway Reconstruction Project</p> <p>That Council;</p> <p>1. Endorse the Pricing Request Sheet submitted to Roads and Maritime Services for the reconstruction of 2km of road along the Riverina Highway, Attachment 1</p> <p>2. Note that Councils operations team will deliver this project from February 2020 through to May 2020.</p>	Director Infrastructure	Waiting on documentation	May 2020
2019/12/326	<p>Deniliquin Riverfront Upgrade</p> <p>That Council</p> <p>1. Accept the tender submitted by B Green Constructions for Contract C2020/10 – Deniliquin Riverfront Upgrade for the lump sum tender price of \$592,777 + GST;</p> <p>2. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C2020/10 – Deniliquin Riverfront Upgrade</p>	Director Infrastructure	Contract signed	Closed

Council Meeting Resolutions to 6 February 2020

	3. Delegate the Contract Superintendent to approve variations up to a maximum of 10% of the contract value to allow for any issues that may arise on site.			
2019/12/327	Contract C2020/16 – Sewer Main Relining 2019/20 That Council: 1. Accepts the tender submitted by Insituform Pacific Pty Ltd and award Insituform Pacific Pty Ltd Contract C2020/16 – Sewer Main Relining 2019/20 for the extended schedule of rates tender price of \$345,000 + GST; 2. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C2020/16 – Sewer Main Relining 2019/20, 3. Delegate the Contract Superintendent to approve variations up to a maximum of 10% of the contract value to allow for any issues that may arise on site.	Director Infrastructure	Waiting on Contract	February 2020
2019/12/328	Contract C2020/08 – Reconstruction of Cressy Street between Hardinge Street and Macauley Street That Council 1. Accepts the tender submitted by Deni Civil Pty Ltd for Contract C2020/08 – Reconstruction of Cressy Street Between Hardinge Street and Macauley Street for the lump sum tender price of \$218,409.36 + GST; 2. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for C2020/08 – Reconstruction of Cressy Street Between Hardinge Street and Macauley Street. 3. Delegate the Contract Superintendent to approve variations up to a maximum of 10% of the contract value to allow for any issues that may arise on site.	Director Infrastructure	Waiting on Contract	February 2020
2019/12/329	Contract C2020/15 – Water Supply and Sewerage System Telemetry and Scada Renewal Project That Council:	Manager Engineering & Assets	Negotiations Underway	February 2020

Council Meeting Resolutions to 6 February 2020

	<ol style="list-style-type: none"> 1. Authorise the General Manager to negotiate with all tenderers for Contract C2020/15 – Water Supply and Sewerage System Telemetry and SCADA Renewal Project; 2. Authorise the General Manager to enter into a contract, on behalf of Council, with the preferred tenderer for Contract C2020/15 – Water Supply and Sewerage System Telemetry and SCADA renewal Project up to a value of \$700,000 + GST; 3. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C2020/15 – Water Supply and Sewerage System Telemetry and SCADA Renewal Project. 4. Delegate the Contract Superintendent to approve variations up to a maximum of 10% of the contract value to allow for any issues that may arise on site. 			
2019/12/330	<p>Contract C2020/11 – Reconstruction of Deniliquin Car Parks That Council</p> <ol style="list-style-type: none"> 1. Accept the tender submitted by Excell Gray Bruni for Contract C2020/11 – Reconstruction of Deniliquin Car Parks for the lump sum tender price of \$692,809.09 + GST; 2. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C2020/11 – Reconstruction of Deniliquin Car Parks; 3. Delegate the Contract Superintendent to approve variations up to a maximum of 10% of the contract value to allow for any issues that may arise on site. 	Manager Engineering & Assets	Waiting on Contracts	February 2020
5 December 2019	Resolution	Responsibility	Status	Expected Date of Completion
2019/12/297	<p>Pedestrian Bridge Island Sanctuary That Council;</p> <ol style="list-style-type: none"> 1. Approve the removal of the existing pedestrian footbridge to the Island Sanctuary accessed from Cressy Street. 	Manager Engineering & Assets	Underway	30 April 2020

Council Meeting Resolutions to 6 February 2020

	<ol style="list-style-type: none"> 2. Approve the change of scope in this project to provide a new footpath link along Memorial Drive and a new feature entrance to the Island Sanctuary from Memorial Park 3. Note that sign-off from the Office of Local Government will be required to finalise approval for this modified scope of works 4. Note that if Council's current application for funding through the NSW Regional Growth Environment and Tourism Fund is successful the bridge will be replaced 			
2019/12/298	<p>Building Better Regions Fund – Drought Support Round – Funding Applications That Council</p> <ol style="list-style-type: none"> 1. Approve an application seeking up to \$1.2 million in funding for Stage 4 of the Town Hall Redevelopment through the Building Better Regions Drought Support Round <ol style="list-style-type: none"> (a) Note that no additional Council contribution will be required as the existing funding for the Town Hall can be used as the matching amount 2. Approve an application seeking funding for Stage One of the Deniliquin Retirement Living Development through the Building Better Regions Drought Support Round 3. Note that the Deniliquin Retirement Living project is not built into Council's current Long-Term Financial Plan and as a result this will impact on Councils projected financial position 	General Manager	Funding Submission closes-19 December-2019 Application submitted	31-December 2019 Closed
2019/12/299	<p>Commonwealth Regional Airport Program – Round 1 That Council</p> <ol style="list-style-type: none"> 1. Approve the application for a grant under the Commonwealth Government's "<i>Regional Airports Program – round 1</i>" to carry out renewal and upgrade works to the runway at Deniliquin airport 2. Confirm that the preferred solution for the funding application is Scenario 3 which includes: <ol style="list-style-type: none"> a. The renewal of the existing runway b. The extension of the existing runway by up to 200m c. Improvements to the existing lighting to the runway, 	Director Infrastructure	Funding Submission closes 12 December 2019	31-December 2019 Closed

Council Meeting Resolutions to 6 February 2020

	3. Approve the allocation of \$1.25 million in 2020/21 and \$1.25 million in 2021/22 as a matching contribution for this project.			
21 November 2019	Resolution	Responsibility	Status	Expected Date of Completion
2019/11/276	Draft Recreation Strategy That the report be deferred until Councillors receive a briefing on the Conargo Camp Draft Proposal.	Manager Environmental Services	Meetings underway	February 2020
2019/11/277	Local Strategic Planning Statement That Council: 1. Prepare a local strategic planning statement (attachment 1) in accordance with section 3.9 of the Environmental Planning and Assessment Act; 2. Exhibit the local strategic planning statement (attachment 1) for a minimum period of 28 days in accordance with Schedule 1 of the Environmental Planning and Assessment Act; and 3. Receive a further report on the local strategic planning statement upon completion of the exhibition period.	Manager Environmental Services	On exhibition	February 2020
2019/11/279	Edward River Oval Concept Designs That Council: 1. Exhibit the Edward River Oval concept designs (attachment 2) for a period of 28 days; 2. Receive a report on the outcome of the exhibition of the Edward River Oval concept designs (attachment 2).	Manager Environmental Services	On Exhibition	February 2020 March 2020
2019/11/280	North Deniliquin Tennis Courts – Concept Designs That Council: 1. Exhibit concept design 1 for the North Deniliquin Tennis Courts (attachment 2) for a period of 28 days; and 2. Receive a report on the outcome of the exhibition of concept design 1 for the North Deniliquin Tennis Courts (attachment 2). 3. Note that the implementation of this project will be reliant on Council receiving external grant funding	Manager Environmental Services	On Exhibition	February 2020 March 2020
2019/11/283	Draft Edward River Council Tourism Development Plan 2020-2022 That Council	Manager Community &	On Exhibition	February 2020

Council Meeting Resolutions to 6 February 2020

	<ol style="list-style-type: none"> 1. Exhibit the draft Edward River Council Tourism Development Plan 2020-2022 for a minimum period of 28 days 2. Receive a further report upon completion of the exhibition period 3. Note that the implementation of the Plan will be reliant on Council receiving external grant funding and that projects over and above those achievable through existing recurrent budget funding have not been factored into Council's Long-Term Financial Plan 	Economic Development		
2019/11/284	<p>Edward River Council Library Strategy That Council</p> <ol style="list-style-type: none"> 1. Adopt the draft Edward River Council Library Strategy (Attachment 1); and 2. Notify the submission authors of Council's decision. 3. Commence the process to establish Edward River Council Library. 	Manager Community & Economic Development	Underway	September 2020
24 October 2019	Resolution	Responsibility	Status	Expected Date of Completion
2019/10/238	<p>Estates Building Revitalisation and Civic Precinct Accommodation Project That Council:</p> <ol style="list-style-type: none"> 1. Endorse the Estates Building and Administration Building Revitalisation Concept Designs Stages 1 and 2, contained at Attachment 1 and 2 2. Endorse the Town Hall and Civic Precinct Revitalisation Masterplan contained at Attachment 3. 3. Delegate the General Manager to engage the architect, Brandrick & Associates, in accordance with the accepted tender for Planning and Design Services, to proceed to the next phases of detailed design, approvals, and tender documentation in accordance with the Concept Design Stages 1 and 2. 	Director Corporate Services Director Infrastructure	1 to 3 closed Report to Council prior offering the stage 1 construction contract for tender	February 2020

Council Meeting Resolutions to 6 February 2020

	4. Receive a further report on the preferred approach to offering the stage 1 construction contract for tender, in coordinating with the Town Hall Revitalisation and Civic Precinct Projects.			
19 September 2019	Resolution	Responsibility	Status	Expected Date of Completion
2019/09/220	Deniliquin Hospital and Police Precinct Parking Review That Council: 1. Approve the creation of 12, 2-hour time limited parking spaces along Charlotte Street to encourage parking space turnover near the hospital entrance; 2. Receive a further report regarding the effectiveness of the changes six months after the implementation of the 2-hour time limited parking spaces; 3. Note that Councils resourcing of staff to undertake enforcement in this area is not increasing and inspections will be undertaken as they fit within existing workload; and 4. Contact the Police regarding the creation of a disabled parking space along Charlotte Street, in accordance with the Development Approval for the Police Station.	Director Infrastructure	Item 4 to be completed. Signage finished. Will be in place by end of February.	28-October 2019 November 2019 February 2020
2019/09/222	Edward River Council – Draft Waste Strategy That Council 1. Adopt the Edward River Council Waste Strategy 2019-2049, Attachment 2 2. Note that recommendation 1.1, 'Expansion of Kerbside Services' (contained in Appendix A), will require the development of a business case prior to implementation.	Director Infrastructure	Business Case Draft commenced. Will be presented to Council February-2020 March 2020	February 2020 March 2020
15 August 2019	Resolution	Responsibility	Status	Expected Date of Completion
2019/08/194	Expression of Interest – South Depot – 147-149 Hardinge Street, Deniliquin That Council	Manager Community &	Discussion Ongoing	31-October 2019

Council Meeting Resolutions to 6 February 2020

	<ol style="list-style-type: none"> 1. Agree to sell the former South Depot site at 143-147 Hardinge Street Deniliquin, to Jason O'Connor Fabrications for the price as detailed in the report to support the retention of four local jobs and the creation and relocation of at least twenty-one new jobs to Deniliquin. 2. Negotiate with Jason O'Connor Fabrications on the settlement date to ensure a smooth transition of Council operations from the South Depot to the North Depot in line with the project to redevelop the North Depot 3. Confirm that Clause 11.2 of the Contract of Sale, Attachment 4, is to require a development application to be submitted within 12 months of the signing of the contract 4. Require Officers to discuss with Councils solicitor the ability to add in an additional clause requiring construction to commence within two years and the ability for other clauses to enforce the economic development benefits claimed in the proposal 5. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for the sale of the South Depot, 147-149, Hardinge Street, Deniliquin 	Economic Development	Contracts being prepared for exchange on 7 November 2019	29-November 2019 Ongoing
18 July 2019	Resolution	Responsibility	Status	Expected Date of Completion
2019/07/164	<p>That Council:</p> <ol style="list-style-type: none"> 1. Approve the Free Waste Disposal weekends at the Deniliquin Landfill to take place on the following dates during the 2019/20 financial year: 26 & 27 October 2019, 4 & 5 January 2020, 5 & 6 April 2020 and 14 & 15 June 2020. 2. Note that on the Free Waste Disposal weekends the following waste is still charged for; tyres, commercial waste, construction and/or demolition waste. 3. Approve the recommendation and receive a further report outlining additional waste services that can be provided to the community. 	Director Infrastructure	Further report will be tabled at the February Workshop	28 February 2020

Council Meeting Resolutions to 6 February 2020

2019/07/168	That Council accept the offers for sale in Attachment 1, submitted during the Expression of Interest process, of Council owned tanker trailer units to various landholders as stated in the report for the total value of \$21,054.54 + GST.	Manager Engineering & Assets	Progressing. Two outstanding payments. One payment still outstanding. Owner yet to respond. Property Manager to be contacted and payment to be made by the end of February or the tanker will be collected.	30 September 2019 31-October 2019 February 2020
27 June 2019	Resolution	Responsibility	Status	Expected Date of Completion
2019/06/148	Transfer or sale of land for unpaid rates That Council: 1. In accordance with section 570 of the Local Government Act, accept the transfer of the following land for unpaid rates: Lot 29 and 30 DP 815329, Ballantyne Crescent, Deniliquin Lot 19 DP 815329, Burton Street, Deniliquin Lot 12 DP 815329, Harfleur Street, Deniliquin LOT 13 DP 815329, Harfleur Street, Deniliquin LOT 37 DP 749636, Henry Street, Deniliquin 2. In accordance with section 31(2) of the Local Government Act, classify the following land as Operational Land, upon acquisition: Lot 29 and 30 DP 815329, Ballantyne Crescent, Deniliquin Lot 19 DP 815329, Burton Street, Deniliquin Lot 12 DP 815329, Harfleur Street, Deniliquin LOT 13 DP 815329, Harfleur Street, Deniliquin LOT 37 DP 749636, Henry Street, Deniliquin	Director Corporate Services	Notification has been sent. Still progressing. Received. Adjusting bad debts and asset registers. Underway with Operational Land Values Rates outstanding calculated; Land valuation arranged and completed;	18-July-2019 30 September 2019 30-October 2019 November 2019 January-2020 February 2020

Council Meeting Resolutions to 6 February 2020

	<p>3. Authorise the General Manager, via MCW Lawyers Pty Ltd, to provide written advice to the Trustee that Council will formally approve the agreement with the Trustee to accept transfer of the properties.</p> <p>4. Authorises the General Manager to take all necessary steps and execute all necessary documentation to implement part 1 of this resolution of Council.</p> <p>5. Affix the Council seal in accordance with Clause 400 of the Local Government (General) Regulations 2005 as required to implement part 1 of this resolution of Council.</p> <p>6. Authorise the write-off of the bad debt, being the net of monies owing in unpaid rates and sundry debtors and the 'fair asset value' of the land transferred.</p>		<p>report due 10 February 2020; Debt will be written off based on the net monies owed in unpaid rates and sundry debtors; fair asset value of the land will then be transferred.</p>	
21 March 2019	Resolution	Responsibility	Status	Expected Date of Completion
2019/03/45	Town Planning Policy 5.10 Bonds and Developer Contributions The motion was deferred, and the matter will be taken to the June workshop for further discussion.	Manager Environmental Services	Will be taken to November 2019 Workshop	June 27 2019 July 18 2019 31 October 2019 December 2019 March 2020

10.3 INVESTMENT REPORT DECEMBER 2019**Author: Bruce Maunganidze, Financial Accountant****Authoriser: Adam McSwain, General Manager****RECOMMENDATION**

That Council:

1. Note and receive the Report on Investments totalling \$43,656,829 inclusive of cash at bank for day-to-day operations;
2. Note that actual interest received for the month of December 2019 was 120,123;
3. Note that accrued interest earned to 31 December 2019 but not yet received was \$297,141;
4. Note the Certificate of the Responsible Accounting Officer and adopt the Investment Report.

BACKGROUND

The purpose of this report is to update Council on the investment of surplus funds and performance of Council's investment portfolio for the month to 31 December 2019 as required by Regulation No 264 (Part 19) of the Local Government Act 1993.

As at 31 December 2019, Council had a total of \$43,656,829 in invested funds. Interest received from investments during the month of December 2019 was \$120,123 bringing the total received year to date to \$584,297.

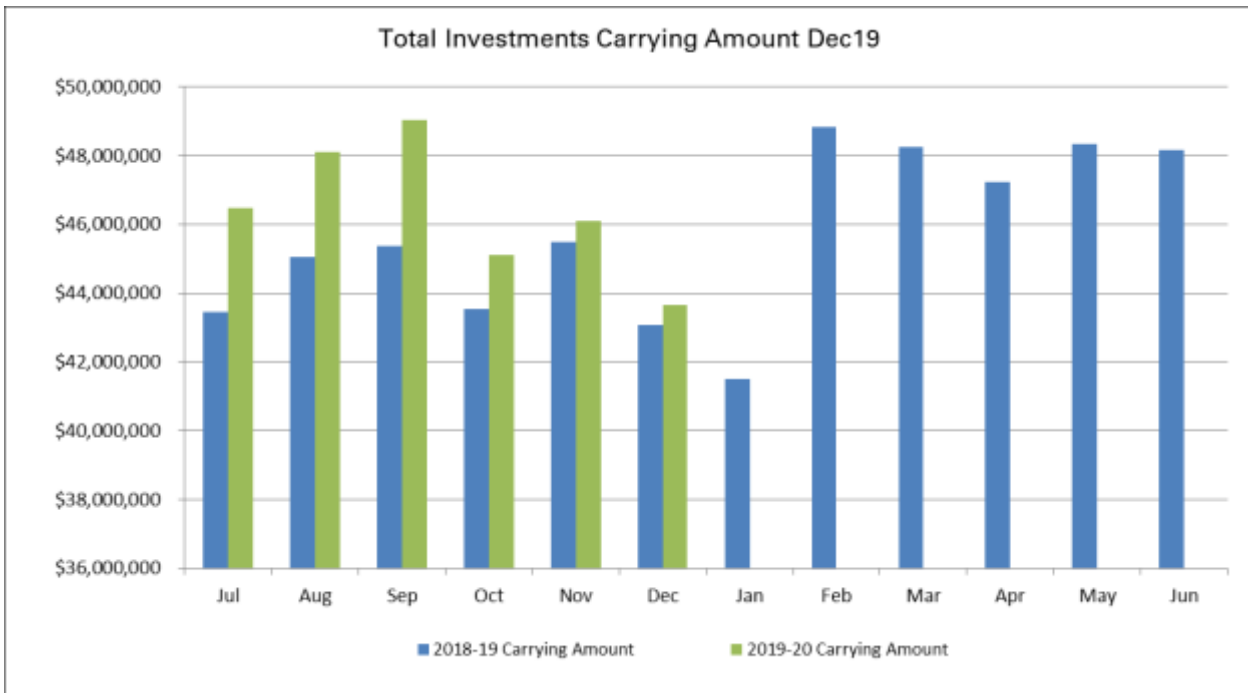
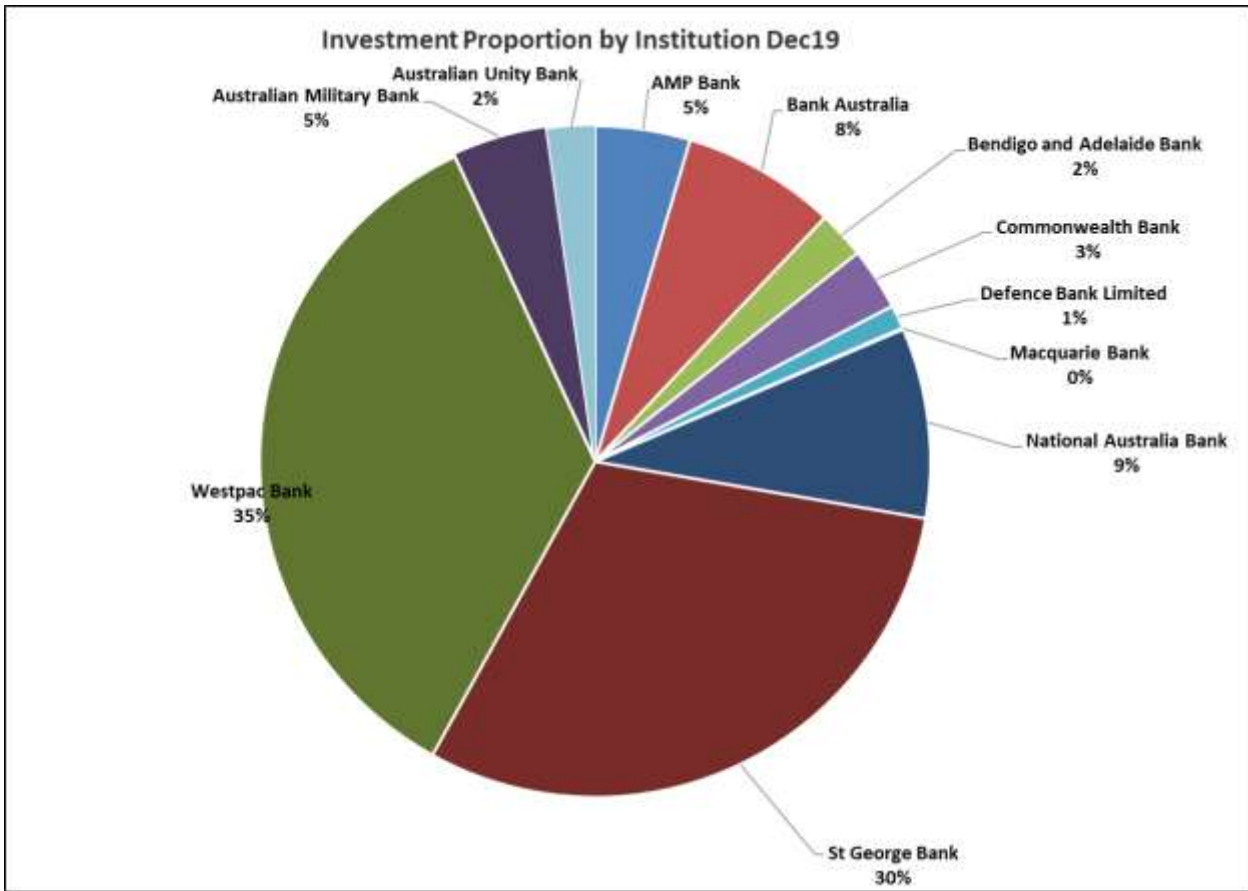
Included in this report are the following items:

- Council's Investments as at 31 December 2019
- Restrictions Applying to Investment Funds
- Investment Portfolio Performance
- Investment Commentary
- Certification by the Responsible Accounting Officer

ISSUE/DISCUSSION**Council's Investments as at 31 December 2019**

As at 31 December 2019, Council had a total of \$43,656,829 in term deposits and cash at bank exclusive of unrepresented receipts or cheques. The details of the investments are included in Attachment 1.

Council's funds were invested with A1+ and A2 rated Authorised Deposit Institutions (ADIs) as follows:



The following term deposits matured during the month:

Financial Institution	Date Invested	Maturity Date	Interest Rate	Amount	Interest Received	Comments
St George	12/12/2018	12/12/2019	2.80%	1,000,000	28,000	Redeemed and invested with Westpac for 4months @1.80%
Auswide Bank	13/03/2019	17/12/2019	2.90%	2,000,000	44,334	Redemmed and invested with Australian Military Bank for 6months @1.70%
Bank Australia	19/03/2019	19/12/2019	2.70%	1,000,000	20,342	Redeemed and invested with Autralian Unity Bank for 9 months @ 1.70%
Bank Australia	19/03/2019	19/12/2019	2.70%	500,000	10,171	Redeemed, funds retained for cashflow requirements
NAB (Curve)	25/01/2019	23/12/2019	2.69%	500,000	12,234	Redeemed, funds retained for cashflow requirements
Total				5,000,000	115,082	

Total funds decreased by \$2,432,466 during the month due to normal operational expenditure payments as well as capital expenditure payments for merger projects, roads and plant and equipment.

Summary for cash at the bank for day to day operations as follows:

Cash Summary

Opening cash book balance	\$ 1,626,919
Plus receipts	\$ 8,937,230
Less payments	\$ 8,931,582

Cash book balance as at 31Dec 2019

\$ 1,632,567

Statement Summary

Opening statement balance	\$ 1,575,992
Plus receipts	\$ 8,916,152
Less payments	\$ 8,562,395
Bank statement balance as at 31Dec 2019	\$ 1,929,749
Plus unrepresented receipts	\$ 5,577
Less unrepresented payments	\$ 297,400
less Unmatched receipts on the Bank Statement	\$ 5,359

Reconciliation balance as at 31Dec 2019

\$ 1,632,567

Restrictions Applying to Investment Funds

The following restrictions applied to the cash and investments balance:

Internal Restrictions

Infrastructure replacement	\$	3,012,631
Plant replacement reserve	\$	1,798,670
Recreation reserves/villages	\$	1,113,000
Other internal reserves	\$	743,398
Employee entitlements	\$	692,727
Land Development Fund	\$	385,000
Airport Development	\$	237,447
Deposits, retentions and bonds	\$	238,430

Total Internal Restrictions	\$	8,221,303
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External Restrictions

Water supplies fund	\$	9,828,356
Sewerage services fund	\$	6,864,264
Tip remediation	\$	1,300,000
Unexpended Merger funds	\$	9,091,222
Other unexpended grant funds	\$	1,056,084
Library fund	\$	180,714
Other external reserves	\$	158,570

Total External Restrictions	\$	28,479,210
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Unrestricted Funds	\$	6,956,316
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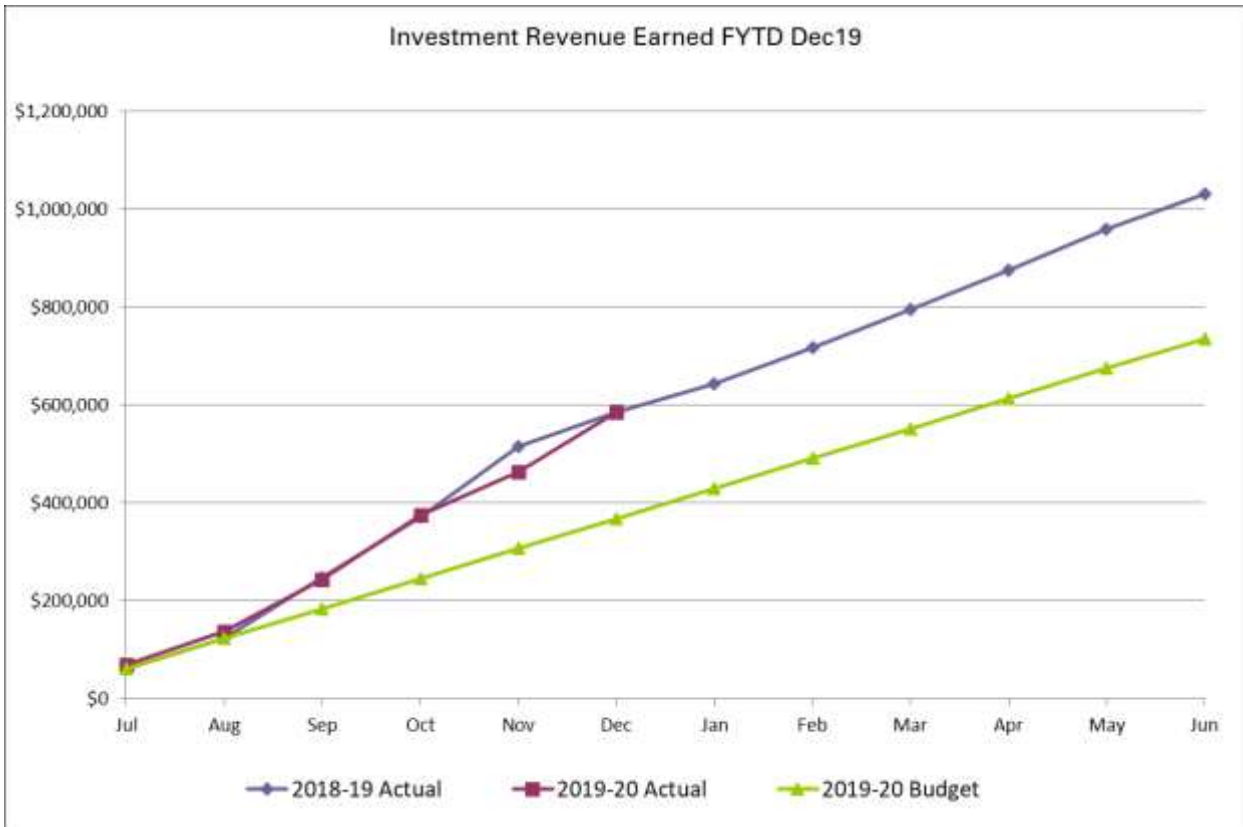
Total Funds	\$	43,656,829
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The Total Funds above were held between General, Water and Sewer as follows:

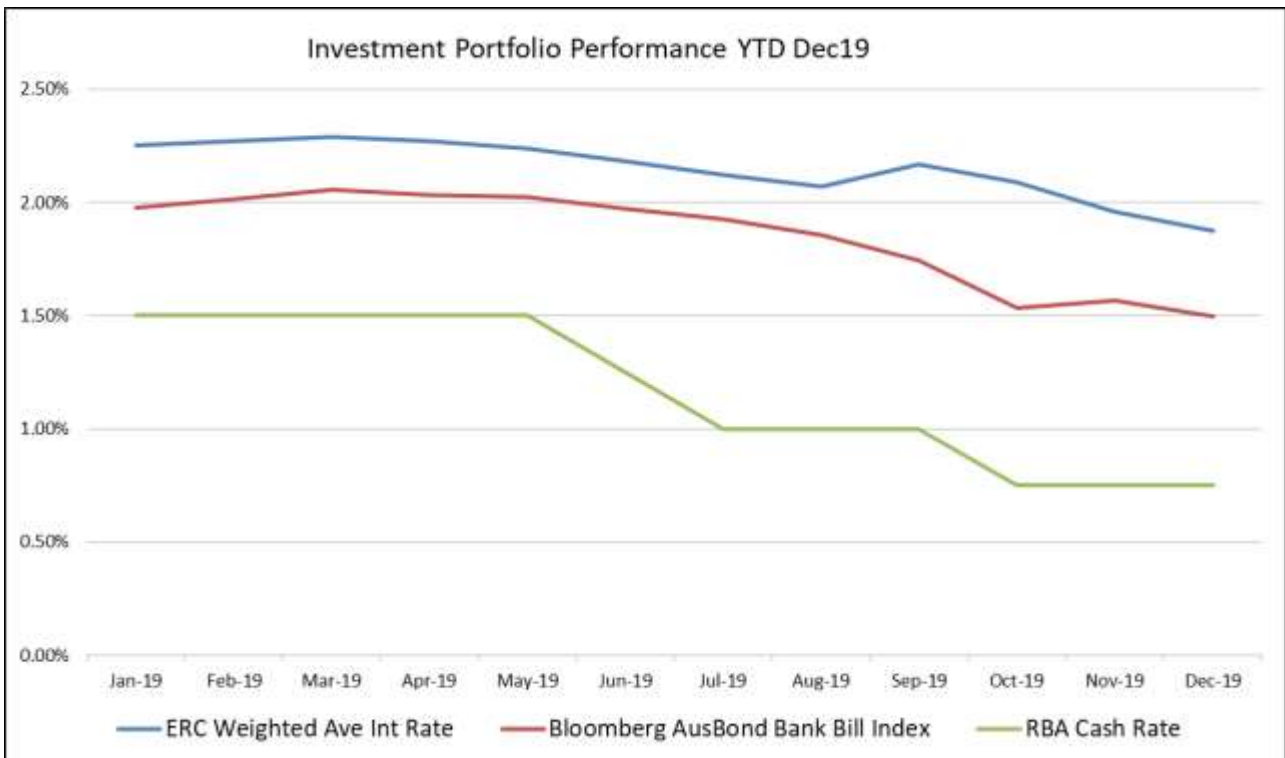
Fund Name	Bank and Investments	Percentage
General	\$ 26,964,209	61.76%
Water	\$ 9,828,356	22.51%
Sewer	\$ 6,864,264	15.72%
Total Funds	\$ 43,656,829	100.00%

A detailed breakdown of the restrictions is provided in **Attachment 2**.

Investment Portfolio Performance



Interest received from investments during the month of December 2019 was \$120,123 consisting of \$5,041 from on-call/bank accounts and \$115,082 from term deposits. Year to date interest received to 31 December 2019 was \$584,297 which is 59% above budget and at par with the previous year.



Council's weighted average interest rate was 1.88%, which was 0.38% above the Bloomberg AusBond Bank Bill Index one-year return of 1.50%. Accrued interest of \$297,141 had been earned to 31 December 2019 but was yet to be received as these investments mature in later months.

Investment Commentary

As at 31 December 2019, all investments were within the defined Investment Policy limits. Council's investment portfolio consists of term deposits (90%) and cash at bank/ on call (10%), all with less than one year to maturity.

The Reserve Bank of Australia (RBA) left the official cash rate unchanged at a record low of 0.75% in December, with an expectation of an extended period of low interest rates going forwards. With the money markets expecting further rate cuts in 2020, the current low interest climate is therefore set to continue in the medium to long term, which means that as Council's current investments mature, the interest rate obtainable in the market will be progressively lower. This will have the effect of reducing Council's weighted average interest rate on investments which means less income from investments. It would be worthwhile for council to consider investing in longer term deposits which are offering relatively higher rates in order to mitigate against reinvestment risk.

Council continues to disinvest from AMP due to its recent investment rating downgrades. Council had a balance of \$2,000,000 in Term Deposits with AMP as at 31 December 2019. This will be redeemed upon maturity in March 2020.

To optimise returns and to reduce exposure to risk, Council is investing surplus funds prudently in authorised financial institutions under current legislation in accordance with the Council's Investment Policy.

STRATEGIC IMPLICATIONS

Investments have been made in accordance with Council's investment policy, which was adopted on 20 December 2018.

COMMUNITY STRATEGIC PLAN

This report aligns with Outcome 5 – A community working together to achieve its potential and will assist to achieve the objective 'Our local government is efficient, innovative and financially sustainable'.

FINANCIAL IMPLICATIONS

Under Council's Investment policy, investments are made with a range of banks, with Council funds invested with a single institution not going above a percentage of the total portfolio as follows:

40%	A1+ rated institutions
20%	A1 rated institutions
10%	A2 rated institutions
\$250,000	Unrated authorized deposit taking institutions

The overall portfolio credit framework limits applicable to any credit rating category are as follows:

100%	TCorp/M Funds
100%	A1+ rated institutions
40%	A1 rated institutions
30%	A2 rated institutions

5%

A3 Unrated authorized deposit taking institutions

LEGISLATIVE IMPLICATIONS**Certification – Responsible Accounting Officer**

I hereby certify that the investments listed in the Investment Report Attachment have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

Amanda Barber
Responsible Accounting Officer

ATTACHMENTS

1. **Investment Report Attachment December 2019**
2. **Detailed Reserve Balances as at 31 December 2019**

Schedule of Investments

This Report is at date 31-December-2019

Description	Financial Institution	Council	Type	Account No.	Rating at EOM (S&P)	Date Invested	Maturity Date	Days	Rate	Face Value Amount	% of Portfolio	Estimated Interest	
Westpac Business Cheque Plus Account	Westpac Bank	Deniliquin	Oncall/ CMT	032-870 16-6545	A1+	N/a	N/a	365	0.01%	632,095	1.45%	Monthly	
Westpac 31 Day Notice Account	Westpac Bank	Deniliquin	Oncall/ CMT	032-870 23-2696	A1+	N/a	N/a	365	1.75%	2,176,873	4.99%	Monthly	
Commonwealth Bank General Fund	Commonwealth Bank	Conargo	Oncall/ CMT	062-533 000 000 10	A1+	N/a	N/a	365	0.55%	1,297,653	2.97%	Monthly	
Commonwealth Bank Business On Line Acc	Commonwealth Bank	Conargo	Oncall/ CMT	062-533 101 511 17	A1+	N/a	N/a	365	1.20%	18,867	0.04%	Monthly	
Macquarie Bank - Rates	Macquarie Bank	Deniliquin	Oncall/ CMT	3005-79778	A1	N/a	N/a	365	0.00%	28,774	0.07%	Monthly	
Macquarie Bank - Water	Macquarie Bank	Deniliquin	Oncall/ CMT	2643-18940	A1	N/a	N/a	365	0.00%	2,567	0.01%	Monthly	
Total Oncall/ CMT Accounts										4,156,829	9.52%		
Term Deposits													
St George	St George Bank	Deniliquin	TD	354775348	A1+	03-Sep-19	02-Sep-20	365	1.73%	1,500,000	3.44%	25,950.00	
St George	St George Bank	Edward River	TD	357022641	A1+	30-Oct-19	29-Mar-20	151	1.70%	1,000,000	2.29%	7,032.88	
St George	St George Bank	Edward River	TD	357022624	A1+	30-Oct-19	29-Mar-20	151	1.70%	1,000,000	2.29%	7,032.88	
St George	St George Bank	Edward River	TD	357042377	A1+	09-Apr-19	09-Jan-20	275	2.60%	1,000,000	2.29%	19,589.04	
St George	St George Bank	Edward River	TD	357097124	A1+	07-May-19	12-Feb-20	281	2.50%	1,000,000	2.29%	19,246.58	
St George	St George Bank	Edward River	TD	357136904	A1+	29-May-19	28-May-20	365	2.42%	1,000,000	2.29%	24,200.00	
St George	St George Bank	Edward River	TD	357226820	A1+	30-Jul-19	25-Feb-20	210	2.15%	1,000,000	2.29%	12,369.86	
St George	St George Bank	Edward River	TD	357257896	A1+	20-Aug-19	26-May-20	280	1.85%	500,000	1.15%	7,095.89	
St George	St George Bank	Edward River	TD	357257917	A1+	20-Aug-19	18-Aug-20	364	1.85%	1,500,000	3.44%	27,673.97	
St George	St George Bank	Edward River	TD	357261297	A1+	22-Aug-19	22-Aug-20	366	1.85%	1,000,000	2.29%	18,550.68	
St George	St George Bank	Edward River	TD	354032747	A1+	04-Nov-19	03-Nov-20	365	1.57%	1,250,000	2.86%	19,625.00	
St George	St George Bank	Edward River	TD	357370101	A1+	25-Nov-19	29-Mar-20	125	1.58%	500,000	1.15%	2,705.48	
St George	St George Bank	Edward River	TD	357370098	A1+	25-Nov-19	29-Mar-20	125	1.58%	1,000,000	2.29%	5,410.96	
Westpac	Westpac Bank	Deniliquin	TD	033-621 357900	A1+	27-Aug-19	26-May-20	273	1.82%	1,000,000	2.29%	13,612.60	
Westpac	Westpac Bank	Deniliquin	TD	032-870 243053	A1+	24-Sep-19	23-Sep-20	365	1.86%	1,000,000	2.29%	18,600.00	
Westpac	Westpac Bank	Deniliquin	TD	032-870 24-3061	A1+	31-Oct-19	31-Jul-20	274	1.80%	1,500,000	3.44%	20,268.49	
Westpac	Westpac Bank	Conargo	TD	032-870 22-8830	A1+	18-Jun-19	17-Jun-20	365	1.95%	1,000,000	2.29%	19,500.00	
Westpac	Westpac Bank	Edward River	TD	032-870 23-4616	A1+	30-Jul-19	29-Jul-20	365	1.75%	1,000,000	2.29%	17,500.00	
Westpac	Westpac Bank	Edward River	TD	032-870-24-5462	A1+	26-Sep-19	25-Sep-20	365	1.87%	2,000,000	4.58%	37,400.00	
Westpac	Westpac Bank	Edward River	TD	032-870-24-5489	A1+	01-Oct-19	26-May-20	238	1.91%	1,000,000	2.29%	12,454.25	
Westpac	Westpac Bank	Edward River	TD	032-870-24-5534	A1+	10-Oct-19	10-Sep-20	336	1.53%	1,000,000	2.29%	14,084.38	
Westpac	Westpac Bank	Edward River	TD	032-870-24-5892	A1+	26-Nov-19	29-Mar-20	124	1.61%	1,000,000	2.29%	5,469.59	
Westpac	Westpac Bank	Edward River	TD	032-870 234616	A1+	08-Nov-19	30-Jul-20	265	1.80%	1,000,000	2.29%	13,068.49	
Westpac	Westpac Bank	Edward River	TD	032-697-15-5374	A1+	16-Dec-19	29-Apr-20	135	1.80%	1,000,000	2.29%	6,657.53	
National Australia Bank	National Australia Bank	Edward River	TD	33-075-6257	A1+	26-Jun-19	25-Jun-20	365	1.89%	1,000,000	2.29%	18,900.00	
National Australia Bank	National Australia Bank	Edward River	TD	35-504-8759	A1+	27-Jun-19	28-Apr-20	306	1.90%	1,000,000	2.29%	15,928.77	
National Australia Bank	National Australia Bank	Edward River	TD	35-429-1220	A1+	27-Jun-19	18-Jun-20	357	1.90%	1,000,000	2.29%	18,583.56	
National Australia Bank	National Australia Bank	Edward River	TD	36-336-1446	A1+	24-Jul-19	29-Apr-20	280	1.85%	1,000,000	2.29%	14,191.78	
Total A1+ Deposits			TD							29,750,000	68.15%		
AMP Bank	AMP Bank	Edward River	TD	TD880971502-530304	A2	19-Mar-19	18-Mar-20	365	2.75%	2,000,000	4.58%	54,849.32	
Bendigo and Adelaide Bank	Bendigo and Adelaide Bank	Edward River	TD	2906059	A2	05-Mar-19	07-Jan-20	308	2.55%	1,000,000	2.29%	21,517.81	
Bank Australia	Bank Australia	Edward River	TD	138363486	A2	18-Jun-19	17-Jun-20	365	2.40%	1,000,000	2.29%	24,000.00	
Bank Australia	Bank Australia	Edward River	TD	138364459	A2	16-Apr-19	16-Feb-20	306	2.65%	750,000	1.72%	16,662.33	
Bank Australia	Bank Australia	Edward River	0	138375947	A2	20-Dec-19	19-Sep-20	274	1.45%	500,000	1.15%	5,442.47	
Bank Australia	Bank Australia	Edward River	0	138375949	A2	20-Dec-19	19-Sep-20	274	1.45%	1,000,000	2.29%	10,884.93	
Defence Bank Limited	Defence Bank Limited	Edward River	TD	171548852	A2	26-Feb-19	28-Jan-20	336	2.80%	500,000	1.15%	12,887.67	
Australian Military Bank	Australian Military Bank	Edward River	TD	082-172 509224795	A2	18-Dec-19	17-Jun-20	182	1.70%	2,000,000	4.58%	16,953.42	
Australian Unity Bank	Australian Unity Bank	Edward River	TD	083-01854-5527	A2	19-Dec-19	21-Sep-20	277	1.70%	1,000,000	2.29%	12,901.36	
Total A2 Deposits										9,750,000	22.33%		
									Weighted Average Interest Rate	1.88%	43,656,829	100.00%	618,801.99

Detailed Reserves Balances

Dec-19

	Balance
	31/12/19
EXTERNAL RESERVES	
Specific Purpose Unexpended Grants	1,056,084
Merger Stronger Communities	9,091,222
Water Supplies	9,828,356
Sewerage Services	6,864,264
Domestic Waste Management	1,300,000
EPA Waste	35,915
Milestones/Interpretative	37,287
Regional Arts	2,580
Cornago Oval M&R	20,000
Library Reserve	180,714
Deniliquin Community Gardens	2,967
Deniliquin Band Committee	20,336
Developer Contributions - General	39,485
	<u>28,479,210</u>
INTERNAL RESERVES	
Plant Replacement	1,798,670
Infrastructure Replacement	3,012,631
Employees Leave	692,727
Deposits, retentions and bonds	238,430
Airport Industrial Land	50,000
Risk Management	5,000
Gravel Pits	14,000
Asset Management	14,000
Waste Facilities	150,000
Water Supply Network	57,000
Election Reserve	12,312
Wanganella Community	5,000
Website Development	1,750
Tourism/Industry Promotion	13,000
Internal Audit	6,000
Recreation Reserves/Villages (Landscaping Plans)	1,113,000
Shire Entrance Signs	5,000
Dog Trial	3,000
Cemetery Upgrade	9,000
Blighty Power Upgrade	70,000
Building Maintenance	50,000
Conargo Landscaping	70,000
Depot office & gates upgrade	41,000
Fencing Conargo	7,000
Landscaping plan	90,000
Airport Runway Development	187,447
Land Development	385,000
Town Planning Plan, Surveys & Studies	102,662
Human Resources	17,674
	<u>8,221,303</u>

10.4 INVESTMENT REPORT JANUARY 2020**Author: Bruce Maunganidze, Financial Accountant****Authoriser: Adam McSwain, General Manager****RECOMMENDATION**

That Council:

1. Note and receive the Report on Investments totalling \$44,867,761 inclusive of cash at bank for day-to-day operations;
2. Note that actual interest received for the month of January 2020 was \$57,903;
3. Note that accrued interest earned to 31 January 2020 but not yet received was \$330,892;
4. Note the Certificate of the Responsible Accounting Officer and adopt the Investment Report

BACKGROUND

The purpose of this report is to update Council on the investment of surplus funds and performance of Council's investment portfolio for the month to 31 January 2020 as required by Regulation No 264 (Part 19) of the Local Government Act 1993.

As at 31 January 2020, Council had a total of \$44,867,761 in invested funds. Interest received from investments during the month of January 2020 was \$57,903 bringing the total received year to date to \$642,200.

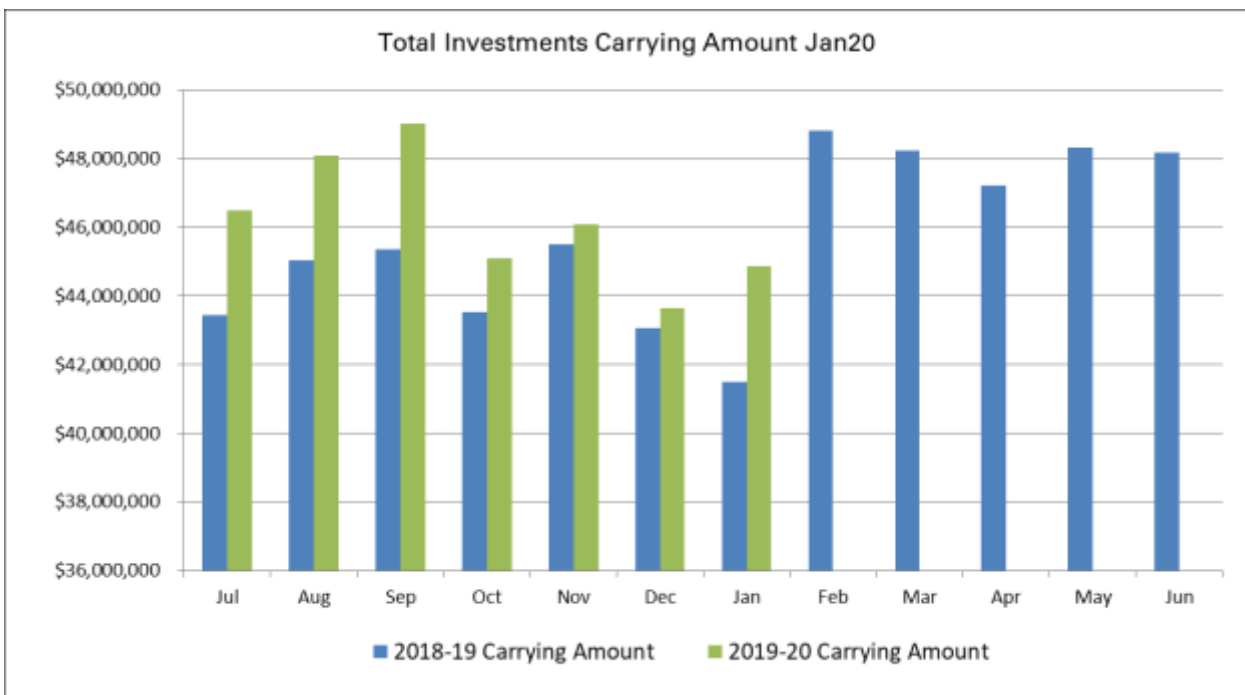
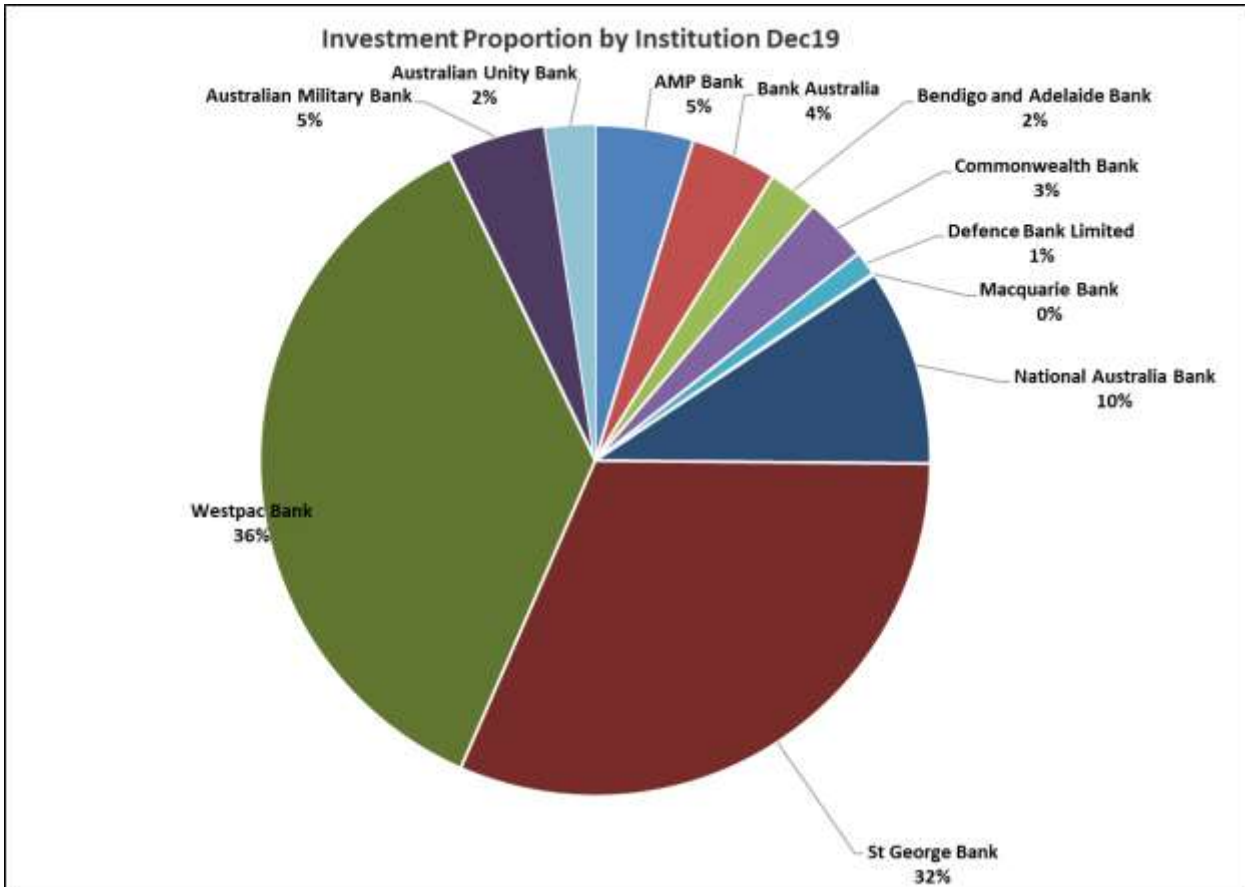
Included in this report are the following items:

- Council's Investments as at 31 January 2020
- Restrictions Applying to Investment Funds
- Investment Portfolio Performance
- Investment Commentary
- Certification by the Responsible Accounting Officer

ISSUE/DISCUSSION**Council's Investments as at 31 January 2020**

As at 31 January 2020, Council had a total of \$44,867,761 in term deposits and cash at bank exclusive of unrepresented receipts or cheques. The details of the investments are included in Attachment 1.

Council's funds were invested with A1+ and A2 rated Authorised Deposit Institutions (ADIs) as follows:



The following term deposits matured during the month:

Financial Institution	Date Invested	Maturity Date	Interest Rate	Amount	Interest Received	Comments
St George Bank	9/04/2019	9/01/2020	2.60%	1,000,000	19,589	Redeemed and invested with St George for 3mths @ 1.61%
Bendigo and Adelaide Bank	5/03/2019	7/01/2020	2.55%	1,000,000	21,518	Redeemed and invested with NAB for 3mths @ 1.55%
Defence Bank	26/02/2019	28/01/2020	2.80%	500,000	12,888	Redeemed, funds retained for cashflow requirements
Total				2,500,000	53,995	

Total funds increased by \$1,210,932 during the month mainly due to receipt of RMS grants and rates and charges instalments, partially offset by operational expenditure and capital expenditure payments for Merger projects.

Summary of cash at bank for day to day operations:

Cash Summary

Opening cash book balance	\$ 1,632,568
Plus receipts	\$ 4,764,552
Less payments	\$ 3,785,441

Cash book balance as at 31 Jan 2020

\$ 2,611,679

Statement Summary

Opening statement balance	\$ 1,929,749
Plus receipts	\$ 4,398,194
Less payments	\$ 3,782,609
Bank statement balance as at 31 Jan 2020	\$ 2,545,334
Plus unrepresented receipts	\$ 76,513
Less unrepresented payments	\$ 1,395
less Unmatched receipts on the Bank Statement	\$ 8,772

Reconciliation balance as at 31 Jan 2020

\$ 2,611,680

Restrictions Applying to Investment Funds

The following restrictions applied to the cash and investments balance:

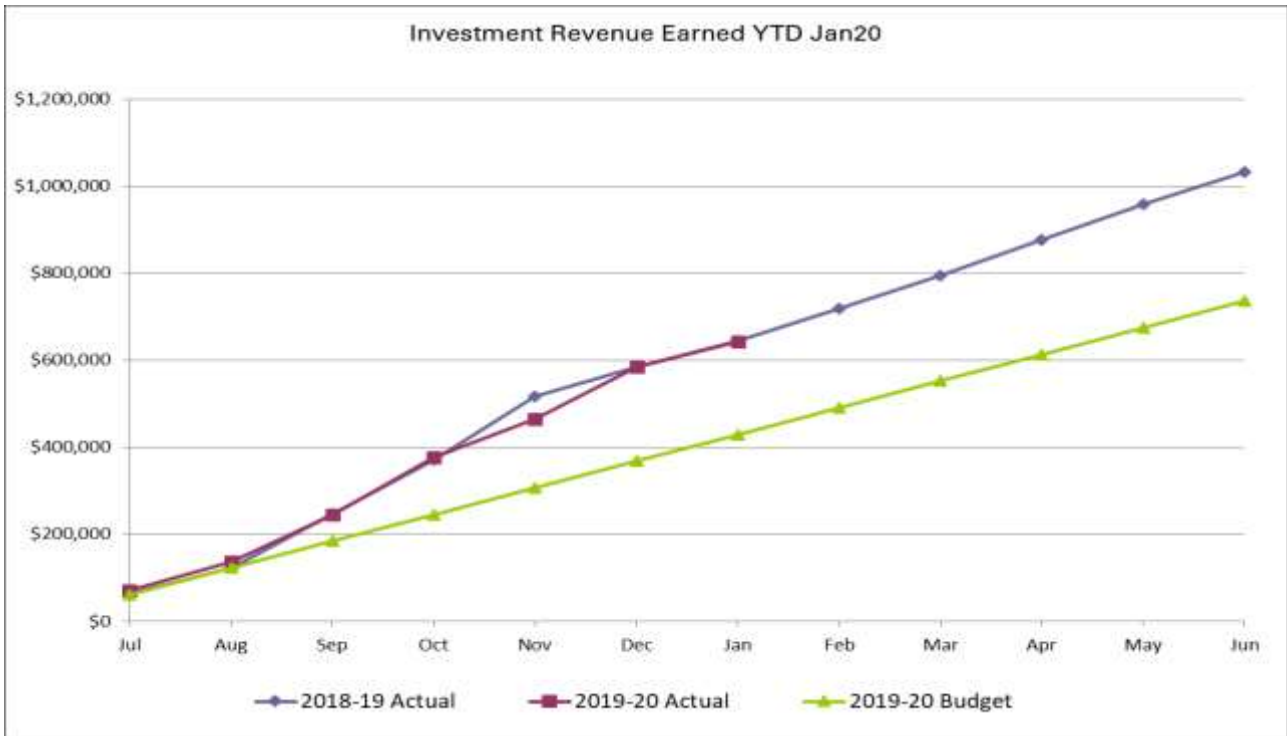
Internal Restrictions	Current Month
Infrastructure replacement	\$ 3,012,631
Plant replacement reserve	\$ 1,798,670
Recreation reserves/villages	\$ 1,113,000
Other internal reserves	\$ 743,398
Employee entitlements	\$ 692,727
Land Development Fund	\$ 385,000
Airport Development	\$ 237,447
Deposits, retentions and bonds	\$ 238,430
Total Internal Restrictions	\$ 8,221,303
External Restrictions	
Water supplies fund	9,147,249
Sewerage services fund	5,889,588
Tip remediation	1,300,000
Unexpended Merger funds	8,899,484
Other unexpended grant funds	1,056,084
Library fund	254,910
Other external reserves	158,570
Total External Restrictions	\$ 26,705,885
Unrestricted Funds	\$ 9,940,573
Total Funds	\$ 44,867,761

The Total Funds above were held between General, Water and Sewer as follows:

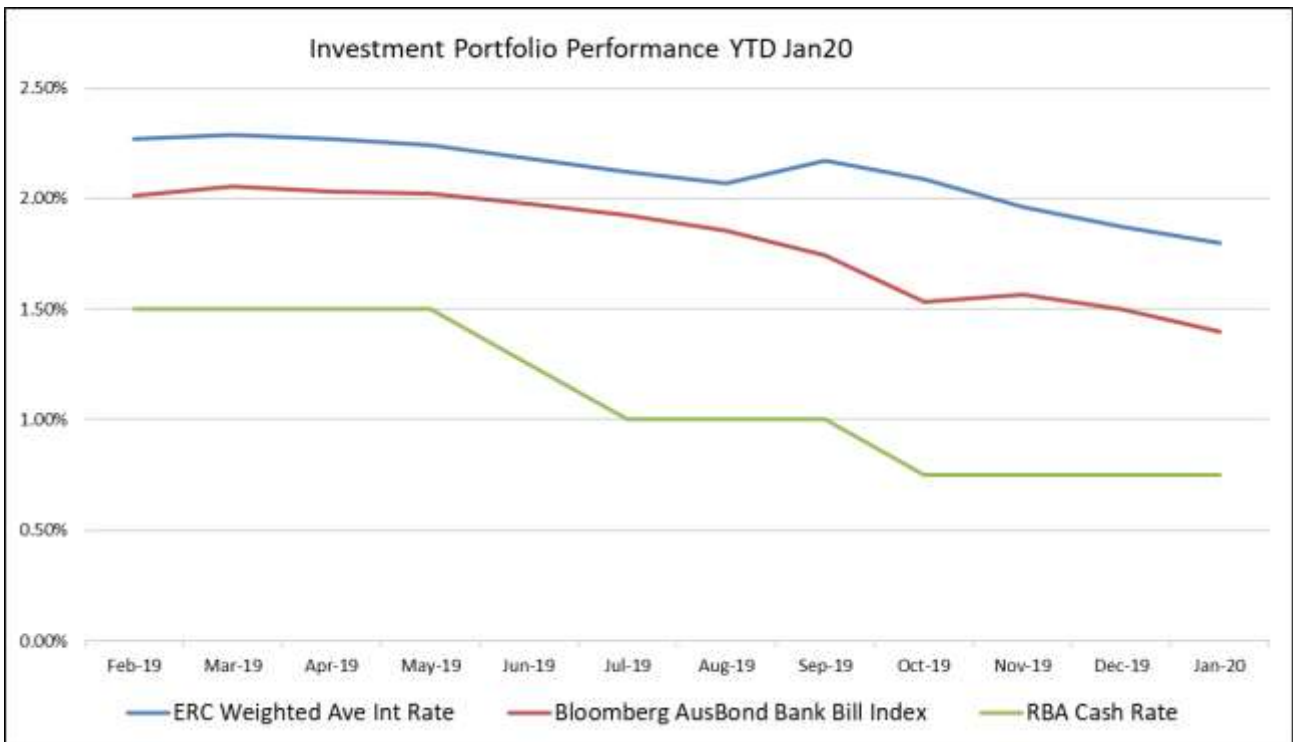
Fund Name	Bank and Investments	Percentage
General	\$ 28,175,141	62.80%
Water	\$ 9,828,356	21.91%
Sewer	\$ 6,864,264	15.30%
Total Funds	\$ 44,867,761	100.00%

A detailed breakdown of the restrictions is provided in **Attachment 2**.

Investment Portfolio Performance



Interest received from investments during the month of January 2020 was \$57,903 consisting of \$3,909 from on-call/bank accounts and \$53,994 from term deposits. Year to date interest received to 31 January 2020 was \$642,200 which is 50% above the budget and at par with the previous year.



Council's weighted average interest rate was 1.80%, which was 0.40% above the Bloomberg AusBond Bank Bill Index one-year return of 1.40%. Accrued interest of \$297,141 had been earned to 31 January 2020 but was yet to be received as these investments mature in later months.

Investment Commentary

As at 31 January 2020, all investments were within the defined Investment Policy limits. Council's investment portfolio consisted of term deposits (89%) and cash at bank/ on call (11%), all with less than one year to maturity.

The Reserve Bank of Australia (RBA) left the official cash rate unchanged at a record low of 0.75% in January 2020, with an expectation of an extended period of low interest rates going forwards. With the money markets expecting further rate cuts in 2020, the current low interest climate is therefore set to continue in the medium to long term, which means that as Council's current investments mature, the interest rate obtainable in the market will be progressively lower. This will have the effect of reducing Council's weighted average interest rate on investments which means less income from investments. It would be worthwhile for council to consider investing in longer term deposits which are offering relatively higher rates in order to mitigate against reinvestment risk.

Council continues to disinvest from AMP due to its recent investment rating downgrades. Council had a balance of \$2,000,000 in Term Deposits with AMP as at 31 January 2020. This will be redeemed upon maturity in March 2020.

To optimise returns and to reduce exposure to risk, Council is investing surplus funds prudently in authorised financial institutions under current legislation in accordance with the Council's Investment Policy.

STRATEGIC IMPLICATIONS

Investments have been made in accordance with Council's investment policy, which was adopted on 20 December 2018.

COMMUNITY STRATEGIC PLAN

This report aligns with Outcome 5 – A community working together to achieve its potential and will assist to achieve the objective 'Our local government is efficient, innovative and financially sustainable'.

FINANCIAL IMPLICATIONS

Under Council's Investment policy, investments are made with a range of banks, with Council funds invested with a single institution not going above a percentage of the total portfolio as follows:

40%	A1+ rated institutions
20%	A1 rated institutions
10%	A2 rated institutions
\$250,000	Unrated authorized deposit taking institutions

The overall portfolio credit framework limits applicable to any credit rating category are as follows:

100%	TCorp/M Funds
100%	A1+ rated institutions
40%	A1 rated institutions
30%	A2 rated institutions
5%	A3 Unrated authorized deposit taking institutions

LEGISLATIVE IMPLICATIONS**Certification – Responsible Accounting Officer**

I hereby certify that the investments listed in the Investment Report Attachment have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

Amanda Barber
Responsible Accounting Officer

ATTACHMENTS

1. Investment Report Attachment January 2020
2. Detailed Reserve Balances as at 31 January 2020

Schedule of Investments												
This Report is at date										31-January-2020		
Description	Financial Institution	Council	Type	Account No.	Rating at EOM (S&P)	Date Invested	Maturity Date	Days	Rate	Face Value Amount	% of Portfolio	Estimated Interest
Westpac Business Cheque Plus Account	Westpac Bank	Deniliquin	Oncall/ CMT	032-870 16-6545	A1+	N/a	N/a	365	0.01%	647,535	1.44%	Monthly
Westpac 31 Day Notice Account	Westpac Bank	Deniliquin	Oncall/ CMT	032-870 23-2696	A1+	N/a	N/a	365	1.75%	2,180,109	4.86%	Monthly
Commonwealth Bank General Fund	Commonwealth Bank	Conargo	Oncall/ CMT	062-533 000 000 10	A1+	N/a	N/a	365	0.55%	1,897,798	4.23%	Monthly
Commonwealth Bank Business On Line Acc	Commonwealth Bank	Conargo	Oncall/ CMT	062-533 101 511 17	A1+	N/a	N/a	365	1.20%	18,867	0.04%	Monthly
Macquarie Bank - Rates	Macquarie Bank	Deniliquin	Oncall/ CMT	3005-79778	A1	N/a	N/a	365	0.00%	112,967	0.25%	Monthly
Macquarie Bank - Water	Macquarie Bank	Deniliquin	Oncall/ CMT	2643-18940	A1	N/a	N/a	365	0.00%	10,484	0.02%	Monthly
Total Oncall/ CMT Accounts										4,867,761	10.85%	
Term Deposits												
St George	St George Bank	Deniliquin	TD	354775348	A1+	03-Sep-19	02-Sep-20	365	1.73%	1,500,000	3.34%	25,950.00
St George	St George Bank	Edward River	TD	357022641	A1+	29-Oct-19	29-Apr-20	183	1.70%	1,000,000	2.23%	8,523.29
St George	St George Bank	Edward River	TD	357022624	A1+	29-Oct-19	29-Apr-20	183	1.70%	1,000,000	2.23%	8,523.29
St George	St George Bank	Edward River	TD	357097124	A1+	07-May-19	12-Feb-20	281	2.50%	1,000,000	2.23%	19,246.58
St George	St George Bank	Edward River	TD	357097124	A1+	07-May-19	12-Feb-20	281	2.50%	1,000,000	2.23%	19,246.58
St George	St George Bank	Edward River	TD	357136904	A1+	29-May-19	28-May-20	365	2.42%	1,000,000	2.23%	24,200.00
St George	St George Bank	Edward River	TD	357226820	A1+	30-Jul-19	25-Feb-20	210	2.15%	1,000,000	2.23%	12,369.86
St George	St George Bank	Edward River	TD	357257896	A1+	20-Aug-19	26-May-20	280	1.85%	500,000	1.11%	7,095.89
St George	St George Bank	Edward River	TD	357257917	A1+	20-Aug-19	18-Aug-20	364	1.85%	1,500,000	3.34%	27,673.97
St George	St George Bank	Edward River	TD	357261297	A1+	22-Aug-19	22-Aug-20	366	1.85%	1,000,000	2.23%	18,550.68
St George	St George Bank	Edward River	TD	354032747	A1+	04-Nov-19	03-Nov-20	365	1.57%	1,250,000	2.79%	19,625.00
St George	St George Bank	Edward River	TD	357370101	A1+	25-Nov-19	29-Mar-20	125	1.58%	500,000	1.11%	2,705.48
St George	St George Bank	Edward River	TD	357370098	A1+	25-Nov-19	29-Mar-20	125	1.58%	1,000,000	2.23%	5,410.96
Westpac	Westpac Bank	Deniliquin	TD	033-621 357900	A1+	27-Aug-19	26-May-20	273	1.82%	1,000,000	2.23%	13,612.60
Westpac	Westpac Bank	Deniliquin	TD	032-870 243053	A1+	24-Sep-19	23-Sep-20	365	1.86%	1,000,000	2.23%	18,600.00
Westpac	Westpac Bank	Deniliquin	TD	032-870 24-3061	A1+	31-Oct-19	31-Jul-20	274	1.80%	1,500,000	3.34%	20,268.49
Westpac	Westpac Bank	Conargo	TD	032-870 22-8830	A1+	18-Jun-19	17-Jun-20	365	1.95%	1,000,000	2.23%	19,500.00
Westpac	Westpac Bank	Edward River	TD	032-870 23-4616	A1+	30-Jul-19	29-Jul-20	365	1.75%	1,000,000	2.23%	17,500.00
Westpac	Westpac Bank	Edward River	TD	032-870-24-5462	A1+	26-Sep-19	25-Sep-20	365	1.87%	2,000,000	4.46%	37,400.00
Westpac	Westpac Bank	Edward River	TD	032-870-24-5489	A1+	01-Oct-19	26-May-20	238	1.91%	1,000,000	2.23%	12,454.25
Westpac	Westpac Bank	Edward River	TD	032-870-24-5534	A1+	10-Oct-19	10-Sep-20	336	1.53%	1,000,000	2.23%	14,084.38
Westpac	Westpac Bank	Edward River	TD	032-870-24-5892	A1+	26-Nov-19	29-Mar-20	124	1.61%	1,000,000	2.23%	5,469.59
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National Australia Bank	National Australia Bank	Edward River	TD	33-075-6257	A1+	26-Jun-19	25-Jun-20	365	1.89%	1,000,000	2.23%	18,900.00
National Australia Bank	National Australia Bank	Edward River	TD	35-504-8759	A1+	27-Jun-19	28-Apr-20	306	1.90%	1,000,000	2.23%	15,928.77
National Australia Bank	National Australia Bank	Edward River	TD	35-429-1220	A1+	27-Jun-19	18-Jun-20	357	1.90%	1,000,000	2.23%	18,583.56
National Australia Bank	National Australia Bank	Edward River	TD	36-336-1446	A1+	24-Jul-19	29-Apr-20	280	1.85%	1,000,000	2.23%	14,191.78
National Australia Bank	National Australia Bank	Edward River	0	083-375 9999 99947	A1+	07-Jan-20	29-Apr-20	113	1.55%	1,000,000	2.23%	4,798.63
Total A1+ Deposits										30,750,000	68.53%	
AMP Bank	AMP Bank	Edward River	TD	TD880971502-530304	A2	19-Mar-19	18-Mar-20	365	2.75%	2,000,000	4.46%	54,849.32
Bendigo and Adelaide Bank	Bendigo and Adelaide Bank	Edward River	TD	2906059	A2	05-Mar-19	07-Jan-20	308	2.55%	1,000,000	2.23%	21,517.81
Bank Australia	Bank Australia	Edward River	TD	138363486	A2	18-Jun-19	17-Jun-20	365	2.40%	1,000,000	2.23%	24,000.00
Bank Australia	Bank Australia	Edward River	TD	138364459	A2	16-Apr-19	16-Feb-20	306	2.65%	750,000	1.67%	16,662.33
Bank Australia	Bank Australia	Edward River	0	138375947	A2	20-Dec-19	19-Sep-20	274	1.45%	500,000	1.11%	5,442.47
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Australian Military Bank	Australian Military Bank	Edward River	TD	082-172 509224795	A2	18-Dec-19	17-Jun-20	182	1.70%	2,000,000	4.46%	16,953.42
Australian Unity Bank	Australian Unity Bank	Edward River	0	083-01854-5527	A2	19-Dec-19	21-Sep-20	277	1.70%	1,000,000	2.23%	12,901.31
Total A2 Deposits										9,250,000	20.62%	
Weighted Average Interest Rate									1.82%	44,867,761	100.00%	613,351.31

Detailed Reserves Balances

Jan-20

EXTERNAL RESERVES	Balance
Specific Purpose Unexpended Grants	1,056,084
Merger Stronger Communities	8,899,484
Water Supplies	9,147,249
Sewerage Services	5,889,588
Domestic Waste Management	1,300,000
EPA Waste	35,915
Milestones/Interpretative	37,287
Regional Arts	2,580
Cornago Oval M&R	20,000
Library Reserve	254,910
Deniliquin Community Gardens	2,967
Deniliquin Band Committee	20,336
Developer Contributions - General	39,485
	<u>26,705,885</u>

INTERNAL RESERVES	
Plant Replacement	1,798,670
Infrastructure Replacement	3,012,631
Employees Leave	692,727
Deposits, retentions and bonds	238,430
Airport Industrial Land	50,000
Risk Management	5,000
Gravel Pits	14,000
Asset Management	14,000
Waste Facilities	150,000
Water Supply Network	57,000
Election Reserve	12,312
Wanganella Community	5,000
Website Development	1,750
Tourism/Industry Promotion	13,000
Internal Audit	6,000
Recreation Reserves/Villages (Landscaping Plans)	1,113,000
Shire Entrance Signs	5,000
Dog Trial	3,000
Cemetery Upgrade	9,000
Blighty Power Upgrade	70,000
Building Maintenance	50,000
Conargo Landscaping	70,000
Depot office & gates upgrade	41,000
Fencing Conargo	7,000
Landscaping plan	90,000
Airport Runway Development	187,447
Land Development	385,000
Town Planning Plan, Surveys & Studies	102,662
Human Resources	17,674
	<u>8,221,303</u>

10.5 QUARTERLY BUDGET REVIEW FOR THE PERIOD 1 OCTOBER 2019 TO 31 DECEMBER 2019**Author:** Jacinta Hawley, Management Accountant**Authoriser:** Adam McSwain, General Manager**RECOMMENDATION**

That Council

- 1) Receive the 31 December 2019 financial review of the 2019-20 Operational Plan as adopted at the Council meeting on 20 June 2019
- 2) Approve the budget variations as detailed in this report, there is a surplus of \$926,000 at the end of this period

BACKGROUND

The Quarterly Budget Review Statement (QBRS) is prepared and provided by Council's Responsible Accounting Officer to comply with Regulation 203 of the Local Government (General) Regulation 2005 to inform Council and the community of Council's estimated financial position or the 2019/2020 financial year, reviewed as at 31 December 2019.

The QBRS must show, by reference to the estimated income and expenditure that is set out in the operational plan adopted by council for the relevant year, a revised estimate of income and expenditure for that year. It also requires the budget review statement to include a report by the responsible accounting officer as to whether they consider the review indicates council to be in a satisfactory financial position (as compared to its original budget) and if not, to include recommendations for remedial action.

This report contains an overview of the proposed budget variations for the General Fund, Water Fund and Sewerage Fund. The Quarterly Budget Review Statement (QBRS) as outlined by the Office of Local Government in circular 10-32, is contained at Attachment 1 for Council's consideration and authorisation.

Legislative requirements together with the implementation of a formal reporting mechanism will ensure that councils have a robust and transparent budget reporting framework.

ISSUE/DISCUSSION

A review of Council's income, operating expenditure and capital expenditure has been undertaken and Council's financial position has been deemed satisfactory.

The review has identified that variations for the December 2019 quarter are required to be made against the original budget due to:

- Increase in both income and expenses for Long Service Leave payments for the 2019/20 year, to allow for payments made into and out of council, this will have a small surplus of \$0.6K
- Increase in Employee benefits and on-costs of \$51K to allow for the additional cost of the Superannuation Defined Benefit Scheme for Local Government Super.
- Decrease in the Emergency Services Levy costs of \$55K, received a reimbursement as the original invoice was higher than required for the 2019/20 year
- Increase of \$7K in Internal audit fees as per new members of ARIC
- Decrease of \$3K in Valuation fees as actual cost was less than budget

Variations approved by council resolutions

The budget has also been revised to include those items resolved outside of the Quarterly Budget Review Process (QBRs) via Council meeting:

- Adjust 2 Merger Funded project budgets into one project
- Allocated \$70K from Conargo landscaping reserve to repair the Conargo Hall roof, with any remaining budget to be put back into the reserve
- Fund the \$87K change of Conargo and Pretty Pine landfill sites to transfer stations from the Waste Reserve

Actual results

49% of the projected year end operational expenditure (revised) budget has been spent to end of December 2019.

Notable achievements in the December 2019 quarter include:

- Received \$694,540 for 2nd quarter payment of Financial Assistance Grant

The Rates, Annual Charges & Interest Outstanding ratio is currently at 7.93% and the base line figure is 7.50%. This figure is expected to decrease as the year progresses and more instalments are paid. Reminder notices have been sent for all outstanding rates debt.

The Quarterly Budget Review is attached, providing detailed information regarding:

- Movements in the operational budget
- Movements in the capital budget
- Council's projected cash position at 30 June 2020
- Contracts entered during the period with a value over \$50,000
- Consultancy and legal expenses year to date.
- Key performance indicators

STRATEGIC IMPLICATIONS

Nil

COMMUNITY STRATEGIC PLAN

5 A community working together to achieve its potential

5.3 Our local government is efficient, innovative and financially sustainable

5.3.1 Deliver sustainable financial management

5.3.1.2 Monitor and accurately report on Council's financial position in accordance with the Local Government Act 1993 requirements

FINANCIAL IMPLICATIONS

All budget variations impact on the expected year-end result for Council.

LEGISLATIVE IMPLICATIONS

The preparation of a quarterly budget review statement is required under Clause 203(1) of the Local Government (General) Regulation 2005.

ATTACHMENTS

1. December

2019

QBRs

Report by Responsible Accounting Officer Budget Review Statement for Edward River Council for the quarter ending 31 December 2019

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Edward River Council for the quarter ended 31 December 2019 indicates that Council's projected financial position at 30/6/20 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

In summary, operational budget movements for the Quarter are as follows:

Opening Operational Budget - As Adopted by Council	\$'000	
	1,609	
Add:		
December 2019 Qtr Variations		1
Add:		
Carry forwards		(1,476)
Variations Other Than By QBRS		-
September 2019 Qtr Budget Review		792
December 2019 Qtr Movements		-
Capital Budget Movements		-
Reserve Movements		-
Amended Operational Budget		<u>926</u>

Signed:  Date: 11.02.20
Amanda Barber
Responsible Accounting Officer

Income & Expenses Budget Review Statement for Edward River Council for the quarter ending December 2019
Fund: Consolidated

	Approved Changes					Actuals July 2019 to December 2019 \$'000
	Original Budget Carry July 2019 to June 2020 \$'000	Sept 2019 Review \$'000	Dec 2019 Review \$'000	Other than by QRS	Revised Budget 2019/2020 \$'000	
Income from continuing operations						
Rates and annual charges	12,895	-	-	-	12,895	12,967
User charges and fees	3,348	-	-	-	3,348	988
Interest and investment revenue	825	-	-	-	825	848
Other revenues	359	-	23	-	384	304
Gains from the disposal of assets	215	-	-	-	215	160
Grants and contributions provided for operating purposes	7,447	496	-	-	7,943	2,613
Grants and contributions provided for capital purposes	1,275	750	-	-	2,025	729
Total income from continuing operations	26,365	1,246	23	-	27,635	18,608
Expenses from continuing operations						
Employee benefits and on-costs	9,219	15	51	-	9,401	4,376
Borrowing costs	-	-	-	-	-	-
Materials and contracts	3,523	352	-	-	5,084	2,017
Depreciation and amortisation	8,610	-	-	-	8,610	4,490
Loss on revaluation	-	-	-	-	-	-
Other expenses	3,405	117	29	-	3,615	2,131
Total expenses from continuing operations	24,757	454	22	-	26,710	12,964
Net operating result from continuing operations	1,609	792	1	-	925	5,644
Net operating result from continuing operations before capital grants	333	1,476	42	1	1,099	4,915

Notes to Income & Expenses Review Statement Variations

Reference	Cash Transaction amount	Commentary	Funding Source
1	-51K	Increase to the Superannuation defined benefit scheme for 19/20 as per the email from Local Government Super	Unrestricted cash
2	0.6K	Increase in both income and expenses for Long Service Leave payments, as these were initially not included in the budget	Unrestricted cash
3	0K	Reallocate budget from 2 projects to a different project as was resolved by Council	Merger Funding
4	-4K	Increase budget for ARIC external committee members as per Council resolution Reduce Rates Valuation budget as came in under budget	Unrestricted cash
5	55K	Reduction in Emergency Services Levy for 19/20	Unrestricted cash
6			
7			
8			
9			
10			
11			
12			
13			
14			

Capital Activity Review Statement for Edward River Council for the quarter ending December 2019

	Approved Changes				Original Budget 19/20 \$'000	Carry Forwards	Sep19 QBRs \$'000s	Other than by QBRs \$'000s	Note	Revised Budget 19/20 \$'000	Variations for this December Qtr	Projected Year End Result \$'000	Actual YTD figures \$'000
	19/20 \$'000	Carry Forwards	Sep19 QBRs \$'000s	Other than by QBRs \$'000s									
Capital Expenditure													
New Assets													
Plant & equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
Office equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
Land & buildings	\$ 2,130	\$ 20	\$ -	\$ -	\$ 325	\$ -	\$ -	\$ -	5	\$ 2,480	\$ -	\$ 1,065	\$ 1,065
Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
Library resources	\$ 40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 40	\$ -	\$ 20	\$ 20
Roads, bridges, footpaths, K&G, Drainage	\$ -	\$ 94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 94	\$ -	\$ -	\$ -
Water infrastructure	\$ 120	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 120	\$ -	\$ 60	\$ 60
Other Assets/infrastructure	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 200	\$ -	\$ 100	\$ 100
Stronger Communities Projects	\$ 1,426	\$ 1,261	\$ 398	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 3,085	\$ -	\$ 713	\$ 713
IT equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
Sewer Infrastructure	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
Renewal Assets (replacements)													
Plant & equipment	\$ 1,146	\$ 1,640	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 2,786	\$ -	\$ 845	\$ 845
Office equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
Land & buildings	\$ 566	\$ 1,000	\$ 3	\$ 157	\$ -	\$ -	\$ -	\$ -	3,4	\$ 1,721	\$ -	\$ 283	\$ 283
Software	\$ -	\$ 550	\$ 13	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 537	\$ -	\$ -	\$ -
Library resources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
Roads, bridges, footpaths, K&G, Drainage	\$ 5,128	\$ 227	\$ 38	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 6,356	\$ 500	\$ 5,003	\$ 5,003
Water infrastructure	\$ 1,243	\$ 628	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,871	\$ -	\$ 827	\$ 827
Other Assets/infrastructure	\$ 88	\$ 42	\$ 89	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 219	\$ -	\$ 61	\$ 61
Stronger Communities Projects	\$ 8,697	\$ 79	\$ 236	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 8,541	\$ -	\$ 4,562	\$ 4,562
IT equipment	\$ -	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 50	\$ -	\$ -	\$ -
Sewer Infrastructure	\$ 1,250	\$ 434	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,684	\$ -	\$ 692	\$ 692
Loan Repayments (Principal)													
Total Capital Expenditure	\$ 22,093	\$ 6,026	\$ 274	\$ 482	\$ -	\$ -	\$ -	\$ -		\$ 29,782	\$ 500	\$ -	\$ 14,233

Capital Funding				
Rates & Other Untied Funding	\$ 22,033	\$ 5,697	\$ 1,024	\$ 325
Capital Grants & Contributions	\$ -	\$ -	\$ 750	\$ -
Reserves:				
External Restrictions/Reserves	\$ -	\$ -	\$ -	\$ 500
Internal Restrictions/Reserves	\$ -	\$ 329	\$ -	\$ 157
		New Loans		
Total Capital Funding	\$ 22,033	\$ 6,026	\$ 274	\$ 482
Net Capital Funding - Surplus/(Deficit)	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ 29,078	\$ -	\$ -
	\$ -	\$ 750	\$ -	\$ -
	\$ -	\$ -	\$ 963	\$ -
	\$ -	\$ 486	\$ -	\$ -
	\$ -	\$ 29,777	\$ 500	\$ -
	\$ -	\$ -	\$ -	\$ -
				\$ 14,233
				\$ -

Notes to Capital Activity Review Statement

Reference	Cash Transaction Amount	Commentary	Funding Source
1	-500K	Increase Roads to Recovery funding for Federal Drought Program for 19/20 and 20/21 500K to be spent by 30 June 2020	Specific Purpose Grants
2	0K	Reallocate 500K as per Council resolution from Road Reconstruction and Kerb and Channel replacement to Road Reseal program	Infrastructure Replacement Reserve
3	0K	Allocate reserve funding to fund the change of 2 landfill sites to transfer stations	Internally restricted reserve
4	0K	Allocate reserve funding to fund repairs to the Conargo Hall roof	Internally restricted reserve
5	-325	Allocated 325K to the next stage of the Retirement Living Project	Unrestricted Cash
6			
7			

Cash & Investments Budget Review Statement for Edward River Council for the quarter ending 31 December 2019

	Original Budget 19/20 \$'000	Approved Changes			Revised Budget 19/20 \$'000	Variations for this Dec Qtr \$'000 Note	Projected Year End Result \$'000	Actual YTD figures \$'000
		Carry Forwards Sept 19 \$'000s	Other than by QBRs \$'000s Note					
Unrestricted	\$ 6,376	-\$ 1,276	-\$ 390	\$ 4,710	\$ 4,710	\$ 4,710	\$ 8,634	
Externally Restricted								
Developer Contributions	\$ 39	\$ -	\$ -	\$ 39	\$ -	\$ 39	\$ 39	
Specific Purpose Unexpended Grants	\$ 854	-\$ 106	\$ -	\$ 748	\$ -	\$ 748	\$ 1,056	
Merger Funding	\$ 110	\$ 3,618	\$ 215	-\$ 3,293	\$ -	\$ 3,293	\$ 9,091	
Water Supplies Fund	\$ 8,816	\$ 628	\$ -	\$ 8,188	\$ -	\$ 8,188	\$ 9,828	
Sewerage Services Fund	\$ 6,481	-\$ 434	\$ -	\$ 6,047	\$ -	\$ 6,047	\$ 6,865	
Domestic Waste Management	\$ 1,300	\$ -	\$ -	\$ 1,300	\$ -	\$ 1,300	\$ 1,300	
EPA Waste	\$ 36	\$ -	\$ -	\$ 36	\$ -	\$ 36	\$ 36	
Library Fund	\$ 471	\$ -	\$ -	\$ 471	\$ -	\$ 471	\$ 181	
Business Levy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Conargo Milestones/ Interpretative	\$ 17	\$ -	\$ -	\$ 17	\$ -	\$ 17	\$ 37	
Conargo Regional Arts	\$ 3	\$ -	\$ -	\$ 3	\$ -	\$ 3	\$ 3	
Deniliquin Band Committee	\$ 19	\$ -	\$ -	\$ 19	\$ -	\$ 19	\$ 20	
Conargo Oval M&R	\$ 20	\$ -	\$ -	\$ 20	\$ -	\$ 20	\$ 20	
Deniliquin Community Gardens	\$ 3	\$ -	\$ -	\$ 3	\$ -	\$ 3	\$ 3	
Total Externally Restricted	\$ 18,169	-\$ 4,786	\$ 215	\$ 13,598	\$ -	\$ 13,598	\$ 28,479	

Internally Restricted											
Plant and Vehicle Replacement	\$ 1,799	\$ 1,640	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 159	\$ 1,799
Infrastructure Replacement	\$ 2,652	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,652	\$ 3,013
Employees Leave Entitlement	\$ 693	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 693	\$ 693
Deposits, Retentions and Bonds	\$ 230	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 230	\$ 238
Airport Industrial Land	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50	\$ 50
Recreation Reserves/Village Landscaping	\$ 1,113	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,113	\$ 1,113
Land Development Fund	\$ 400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ 385
Wanganella Hall Community	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5	\$ 5
Water Infrastructure	\$ 57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57	\$ 57
Airport Runway Development	\$ 291	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 291	\$ 187
Website Development	\$ 2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2	\$ 2
Shire - Entrance Signage	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5	\$ 5
Cemetery Upgrade	\$ 9	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9	\$ 9
Waste Facilities	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87	\$ -	\$ -	\$ 63	\$ 150
Landscaping Plans	\$ 90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90	\$ 90
Internal Audit	\$ 6	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6	\$ 6
Human Resources	\$ 18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18	\$ 18
Blighty - Upgrade Power	\$ 70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70	\$ 70
Dog Trial	\$ 3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3	\$ 3
Risk Management	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5	\$ 5
Tourism/Industry Promotion	\$ 13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13	\$ 13
Gravel Pits	\$ 14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14	\$ 14
Fencing Conargo	\$ 7	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7	\$ 7
Election Reserve	\$ 12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12	\$ 12
Depot Office and Gates Upgrade	\$ 41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41	\$ 41
Conargo Landscaping Project	\$ 70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70	\$ -	\$ -	\$ -	\$ 70
Building Maintenance	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50	\$ 50
Asset Management	\$ 14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14	\$ 14
Town Planning Plans, Surveys and Studies	\$ 103	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 103	\$ 103
Total Internally Restricted	\$ 7,972	\$ 1,640	\$ -	\$ -	\$ -	\$ -	\$ 157	\$ -	\$ -	\$ 6,175	\$ 8,222
Total Cash & Investments	\$ 32,517	\$ 7,702	\$ 215	\$ 547	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,483	\$ 45,335

Contracts Budget Review Statement for Edward River Council for the quarter ending 31 December 2019

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)
Tutt Bryant Pty Ltd	Purchase 20-24 Tonne Multi Tyre Roller	179,410	Nov-19	Once off	Y
Collard Maxwell Architects	Retirement Living Project	321,860	Jan-20	6 months	Y
Ausroad	Purchase 4m3 Jetpatcher	434,334	Jun-20	Once off	Y

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Consultancy & Legal Expenses Budget Review Statement

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	1,179,677	Y
Legal Fees	12,883	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management.
Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Consultancies above include consultants associated with Merger Stronger Communities projects, asset management planning, the Rates Harmonisation, Senior Living, Industrial Land Strategy, Engineering and Drought support projects.
Current adopted budget is 440k however budget lines for many Capital projects have not been detailed across multiple natural accounts and sit only with contractors. Actual costs are then allocated accurately on the type of expense occurred.
20K is under review to confirm if it is in the correct natural account

Legals include advice related to sponsorship, part 6 of the Model Code of Conduct for Local Councils in NSW and Councillor Expenses and Facilities Policy, Demilquin Reservoir, Federal Hotel, Aviation and Hydro Pool incident from Aug 18 - Jan 19

Key Performance Indicators Budget Review Statement for Edward River Council for the quarter ending 31 December 2019

Ratio Description	Target	Original Budget	Projected Budget	Actual YTD
Operating Performance Ratio	Greater than 0	1.33%	-4.29%	27.49%
This ratio measures Council's achievement of containing operating expenditure within operating revenue				
Own source operating revenue	Greater than 60%	66.92%	61.77%	82.04%
This ratio shows the degree of reliance on external funding sources such as operating grants and contributions				
Debt Service Cover Ratio	Greater than 2x	N/A	N/A	N/A
This ratio measures the availability of operating cash to service debt including interest and principal repayments				
Capital Expenditure Ratio	Greater than 1	22.03	1.41	5.32
Cash Expense Cover Ratio	Greater than 3 months	22.03	1.41	5.32
This liquidity ratio indicates the number of months a council can continue paying for its immediate expenses without additional cash inflow.				
Rates, Annual Charges & Interest Outstanding	Less than 10%	7.50%	7.50%	7.93%
This ratio assesses the impact of uncollected rates and annual charges on liquidity and the adequacy of recovery efforts				

10.6 GENERAL REVALUATION REPORT 2019**Author:** Amanda Barber, Manager Finance**Authoriser:** Adam McSwain, General Manager**RECOMMENDATION**

That Council receive and note the General Revaluation report 2019.

BACKGROUND

The purpose of this report is to detail the results of the recent General Revaluation received by Edward River Council from Property NSW which is a division of the State Government Department of Finance Services. Property NSW manages the Valuation System on behalf of the NSW Valuer General. The land valuations provided must be used by Edward River Council from 1st July 2020, for rating purposes.

The recent General Revaluation has Land Value Base Date of 1st July 2019 and these Land Values are to be effective for Rating purposes from 1st July 2020.

General revaluations occur every three years and Council must, in conjunction with the preparation of the Draft Management Plan determine the Rating structure on an annual basis, reviewing its Rating structure and analyse the effects the new valuations will have on Ratepayers. It is appropriate, as a result of the revaluation for Council to review and assess the options available in relation to the determination of the Rating structure to be applied from July 1.

ISSUE/DISCUSSIONVALUATIONS**1. How is Councils' Income from Rates Determined when a General revaluation occurs?**

All Ratepayers should receive their Revaluation Notice in April 2020 and usually have 60 days to lodge an objection in regard to the Land Valuation as issued.

The immediate reaction from Ratepayers upon receiving their new Land Valuation is that "My land value has nearly doubled, does that mean my rates will double?"

This is not the case, as the Office of Local Government sets a maximum on the total amount of income that any council can raise from Rates Levies.

Council's overall Rates Revenue cannot increase by more than the percentage increase (Rate Pegging) As set by IPART for all NSW Councils. Given that overall land values have risen, councils will have to reduce the amounts levied per dollar (known as the Ad Valorem rate in the dollar) and adjust any Minimum Charges or Base Amounts so that total income does not increase by more than the percentage increase approved by the Minister either by Rate Pegging or by Special Rate Variations, as approved.

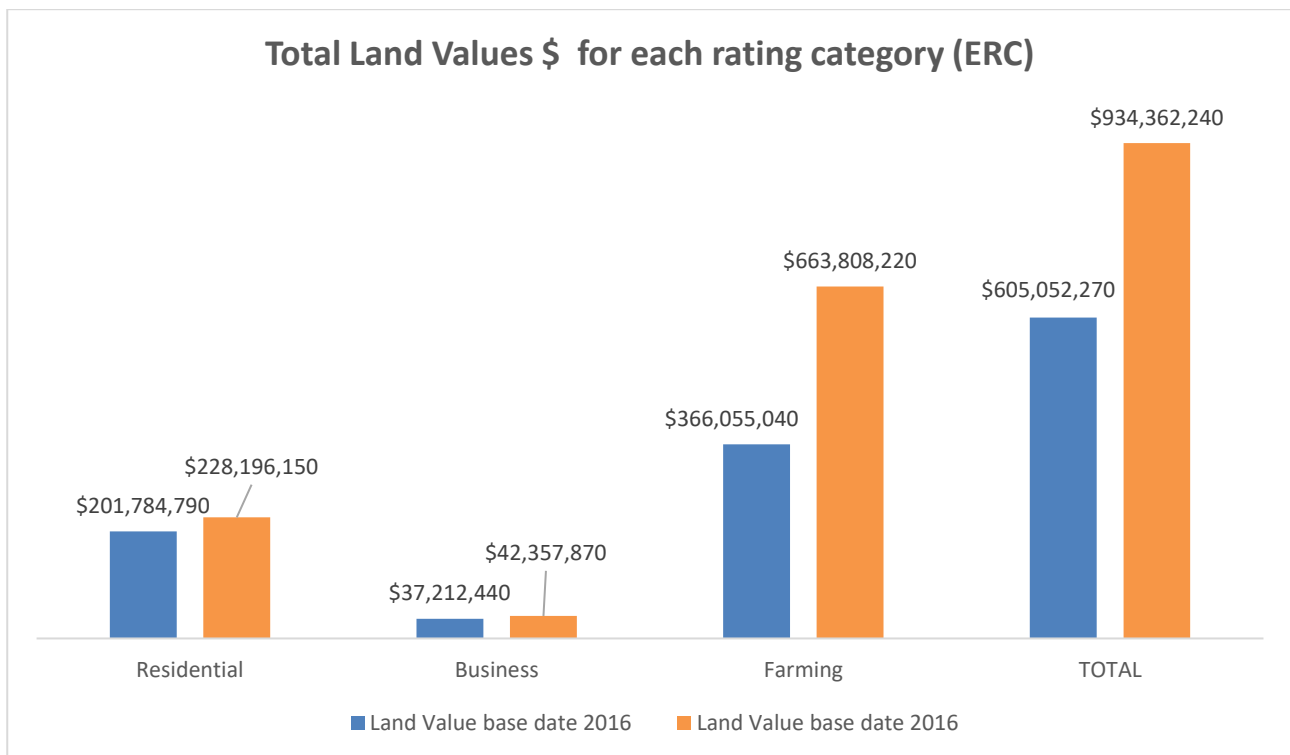
Note: This rate capping does not apply to any Annual Charge that may appear on the Rate Notice i.e. Sewer Waste Stormwater or Water Access charges etc

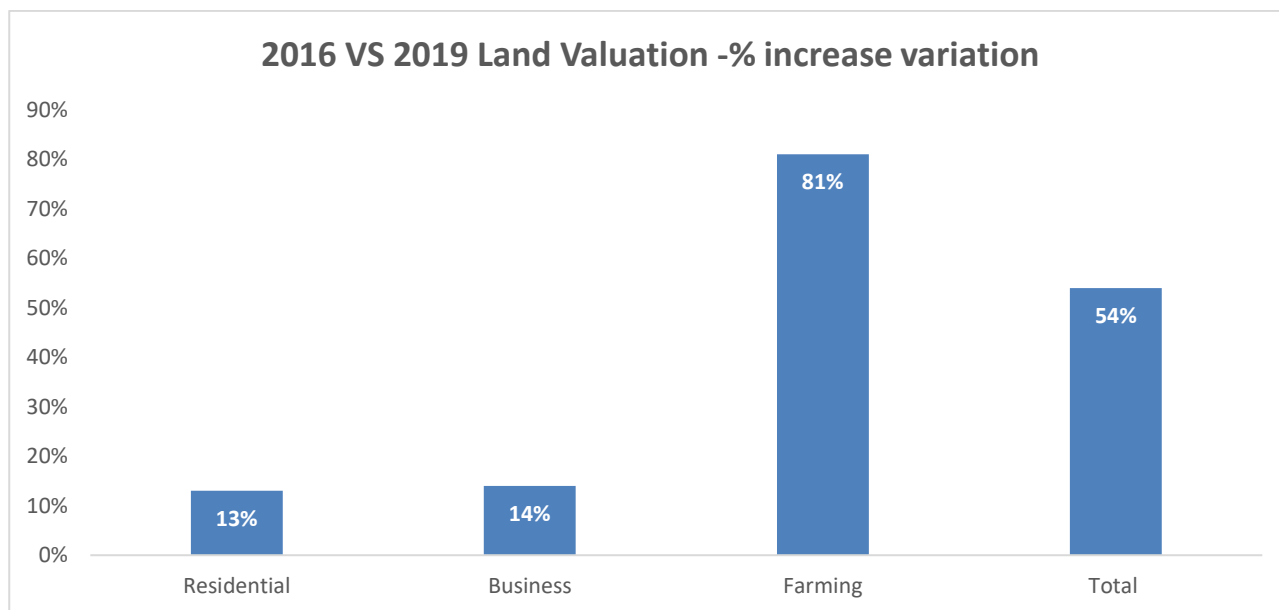
RESULTS OF THE GENERAL REVALUATION 2019

1. Effective for Rating purposes on 1 July 2020

The following charts and graphs indicate the changes in total Land Values for each Rating category as a result of the General revaluation.

Rating Category	Land Value Base Date 2016	Land Value Base Date 2019	% Variation
Residential	201,784,790	228,196,150	13%
Business	37,212,440	42,357,870	14%
Farming	366,055,040	663,808,220	81%
TOTAL	605,052,270	934,362,240	54%





SUMMARY RESULT

1. How will the General Revaluation affect the individual Ratepayer?

Council cannot generate any more income than the maximum levels set by the Office of Local Government via (IPART), under Rate Pegging or Special Variation rates constraints.

In order to achieve this outcome, as there has been a significant overall increase in land values, Council must reduce the ad valorem rate in the dollar for each category.

Therefore, as this same ad valorem rate in the dollar is applied to each property within a rating category, the actual dollar amount of rates payable for each property is determined wholly by the new land valuation attached to that property.

As a result, due to the movements in Land Valuations for individual Ratepayers. Ratepayers will experience variations in the 2019-2020 levy which will be either an **increase, a decrease, or no change to the previous year's (2019-2020) levy.

**These individual increases can be above the Rate pegging increase as allowed by the Office of Local Government via IPART (2.6%) for total Notional Income for Council.

STRATEGIC IMPLICATIONS

The setting of rates, fees and charges is consistent with Council's Delivery Program 2018-2021 and Operational Plan 2019-20.

COMMUNITY STRATEGIC PLAN

5.3 Our local government is efficient, innovate and financially sustainable

5.3.1 Deliver sustainable financial management

5.3.1.4 Coordinate the review and harmonisation of council's rating structure and development of new revenue policy for Council's Operational Plan 2020/21 in accordance with the Local Government (Council Amalgamations) Proclamation 2016.

FINANCIAL IMPLICATIONS

There are no financial or resource implications of this report, but it is a report advising the financial outcomes of Council during the 2019-20 financial year.

LEGISLATIVE IMPLICATIONS

Nil

ATTACHMENTS

Nil

Attachments

Nil

10.7 DRAFT FINANCIAL SUSTAINABILITY PRINCIPLES POLICY**Author:** Adam McSwain, General Manager**Authoriser:** Adam McSwain, General Manager**RECOMMENDATION**

That Council adopt the Financial Sustainability Principles Policy, Attachment 1

BACKGROUND

Under the Local Government Act 1993 (section 8B) Council has the following responsibilities relating to sound financial management:

The following principles of sound financial management apply to councils-

- a) *Council spending should be responsible and sustainable, aligning general revenue and expenses.*
- b) *Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.*
- c) *Councils should have effective financial and asset management, including sound policies and processes for the following-*
 - i. *performance management and reporting,*
 - ii. *asset maintenance and enhancement,*
 - iii. *funding decisions,*
 - iv. *risk management practices.*
- d) *Councils should have regard to achieving intergenerational equity, including ensuring the following-*
 - i. *policy decisions are made after considering their financial effects on future generations,*
 - ii. *the current generation funds the cost of its services.*

ISSUE/DISCUSSION

Long-term financial sustainability is important to Council to ensure it can deliver the services, programs and facilities expected by the community whilst also balancing Council's need to remain financially stable in the short and long term.

As it currently stands, 2019/20 financial year, Council need to take action to ensure long term financial sustainability is achieved. A key indicator of Council's long-term financial sustainability is the ability to achieve an operating surplus, excluding capital income.

Council's current Long-Term Financial Plan (2019/20 year) indicates that the General Fund is currently in a deficit position and action will need to be taken to improve this financial position.

A starting point for this improvement has been the development of the Draft Financial Sustainability Principles Policy, Attachment 1. This Policy outlines key operating principles for Council to agree to that will assist in creating long term financial sustainability.

The high-level principles focus on the areas of operating surplus, debt levels, asset and service provision costs, efficient and value for money and performance management and reporting.

The key financial aim for Council in the short term is improvement in Council's General Fund. The Policy sets a target of achieving a surplus in this fund by 2024. Achieving this will require annual savings to be identified and implemented of approx. \$350,000-\$400,000.

STRATEGIC IMPLICATIONS

Achieving long term financial sustainability will require Council to focus on existing services and assets and limit any additional expansion in this area. This will require some hard choices to be made and may lead to the reduction of service levels or asset provision in lower priority areas.

COMMUNITY STRATEGIC PLAN

This report aligns with pillar five, a community working together to achieve its potential.

FINANCIAL IMPLICATIONS

As outlined in the Policy and report, in order to achieve the stated goal of an operating surplus in the General Fund by 2024, approximately \$350,000-\$400,000 of savings will need to be identified and implemented annually.

LEGISLATIVE IMPLICATIONS

This Policy will ensure Council is complying with Section 8B of the Local Government Act (1993)

ATTACHMENTS

- | | | | | | |
|----|-------|-----------|----------------|------------|--------|
| 1. | Draft | Financial | Sustainability | Principles | Policy |
|----|-------|-----------|----------------|------------|--------|



Financial Sustainability Principles Policy

Council Policy
Corporate Services
Director Corporate Services

POLICY OBJECTIVE

The objective of this policy is to assist Council to comply with sound financial management principles in accordance with the *Local Government Act (1993)* and to plan for the long-term financial sustainability of the Council.

The policy achieves this through establishing a set of financial sustainability principles to guide Council when making decisions on the allocation and use of Council's financial resources, to provide direction in the development of short- and long-term financial plans and to ensure Council continues to improve its financial sustainability and asset management.

SCOPE

This policy applies to all Councillors and Council staff members.

LEGISLATIVE REQUIREMENTS

The Local Government Act 1993 Section 8B outlines the following Principles of sound financial management:

The following principles of sound financial management apply to councils-

- a) *Council spending should be responsible and sustainable, aligning general revenue and expenses.*
- b) *Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.*
- c) *Councils should have effective financial and asset management, including sound policies and processes for the following-*
 - i. *performance management and reporting,*
 - ii. *asset maintenance and enhancement,*
 - iii. *funding decisions,*
 - iv. *risk management practices.*
- d) *Councils should have regard to achieving intergenerational equity, including ensuring the following-*
 - i. *policy decisions are made after considering their financial effects on future generations,*
 - ii. *the current generation funds the cost of its services.*

POLICY STATEMENT

Long-term financial sustainability is important to Council to ensure it can deliver the services, programs and facilities expected by the community whilst also balancing Council's need to remain financially stable in the short and long term.

As it currently stands, 2019/20 financial year, Council need to take action to ensure long term financial sustainability is achieved. A key indicator of Council's long-term financial sustainability is the ability to achieve an operating surplus, excluding capital income.

The underlying operating result as defined by the Institute of Chartered Accountants (2009) is a measure of the financial sustainability of a Council. Continuous underlying operating deficits lead to a loss in equity, reduction in asset base, drop in service standards over time and a deferral of costs to future generations. The underlying operating result is the operational result (balanced, surplus or deficit) less gifted assets, developer contributions, asset revaluations, and write offs and



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impacts of asset sales. Capital income is further deducted on the grounds it represents an 'unmatched' income (expenditure is not included) and it is a non-recurring income source.

Of particular importance is this measure solely looking at Council's General Fund. If Council is achieving a deficit in the General Fund, then this broadly indicates that there isn't sufficient revenue to deliver services and renew assets. If Council is achieving a surplus, then this indicates an ability to meet current service and asset requirements whilst also allowing Council to increase its financial reserves.

Council's current Long-Term Financial Plan (2019/20 year) indicates that the General Fund is currently in a deficit position and action will need to be taken to improve this financial position.

The Principles outlined in this Policy aim to provide the framework within which Council agrees to operate to ensure long term financial sustainability is achieved, with a particular focus on an improvement in the financial position of Council's General Fund.

Operating Surplus

As outlined above action needs to be taken to ensure an annual operating surplus is achieved at a General Fund level. Council has made significant improvement at a Consolidated level (General, Water and Sewer funds combined) and, excluding capital, Council is now generating an annual surplus.

In order to ensure this surplus is maintained at a Consolidated level and improvement is undertaken at a General Fund level the following principles are to be implemented:

- Council's General Fund is currently operating in a deficit position, as such, Council will develop actions, in consultation with its community, to improve this financial position to achieve a surplus budget by 2024.
- Council will aim to achieve a General Fund operating surplus in the range of 2% to 5%.
- Once the General Fund is in surplus Council will aim to achieve an aggregate surplus position (excluding capital income) in each of its General, Water and Sewer funds across any four-year period.
- Councils annual allocations to operational and capital budgets will generally not exceed anticipated cash inflows.

Debt Levels

In the 2018/19 financial year Council paid out its remaining debt and now has zero debt. Council will consider the use of debt to fund capital expenditure that aligns with intergenerational assets, where it will significantly reduce maintenance costs or if required to address a high or extreme risk.

In order to manage debt levels, the following financial principles will be implemented:

- Council commit to delivering an operating surplus when additional borrowings are considered. In the event that borrowings are taken out while an operating deficit exists, Council will take action in the following financial year to operate in a surplus position.
- Council will maintain a debt service ratio (principal and interest repayments as a percentage of operational revenue) below the industry standard of 10%.
- Council will only use debt to fund intergenerational capital assets or where a high or extreme risk necessitates urgent action.



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- The use of debt to fund any project will only be approved where a robust business case that outlines the social, economic and environmental benefits of the project has been completed and other sources of funding are not available.

Asset and Service Provision Costs

A key focus for Council is balancing the delivery and maintenance of existing assets and services with community demand and requests for new services and assets. Council need to ensure that the existing costs of assets and services are able to be met prior to the provision of new services and assets. In order to ensure this is achieved Council commit to the following principles:

- Council will meet current service levels and asset renewal requirements before allocating resources for new services or assets.
- Before Council approves the acquisition of a new asset or expanded service it will subject any proposal (minimum \$50,000 in value) to a robust business case analysis that addresses; social, economic and environmental benefits. The Business Case will also consider the Community Strategic Plan, risk framework and Councils Long Term Financial Plan.
- The full lifecycle cost of capital expenditure will be considered before capital projects are approved. This includes consideration of the renewal, maintenance and operational impacts.
- Annually Council will apply at least 80% of operational funds available for Capital to the renewal of existing assets.

Efficiency and Value for Money

Council is committed to ensuring the efficient delivery of Council services and infrastructure to provide value for money for ratepayers. In order to do this, Council commit to the following principles:

- Council will regularly review its services and assets and modify them to ensure they are appropriate, relevant and being provided cost effectively.
- Council assets that are identified as a lower priority may be sold to raise funds to ensure the suitable provision of higher priority assets.
- Council will implement a service review program that ensures all services are reviewed across a five-year period. Each review will be considered within the context of the service planning framework, commence from a zero-based budgeting perspective and ensure agreed service levels are met efficiently and effectively.
- Fees and charges will be reviewed annually to balance the cost of service provision with fairness and compliance.
- Council will continue to deliver operational savings wherever possible through a focus on strategic procurement, commercial capability and other improvements as identified.

Performance Management and Reporting

Council's adherence to sound financial management principles will be monitored via a series of industry accepted rolling benchmarks. The following metrics will be reported to Council and the community on an annual basis;

NSW Local Government Indicators

- Operating Performance Ratio
- Own Source Operating Revenue Ratio
- Building & Infrastructure Asset Renewal Ratio
- Debt Service Cover Ratio



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- Outstanding Charges Percentage
- Cash Expense Cover Ratio

ASSOCIATED POLICIES AND PROCEDURES

This Policy is supported by Councils:

- Long Term Financial Plan
- Asset Management Policy
- Community Strategic Plan
- Delivery Program
- Operational Plan

DEFINITIONS

Council Financial Sustainability - A Council's long-term financial performance and position is sustainable where planned long-term service and infrastructure levels and standards are met without unplanned increases in rates or disruptive cuts to services.

POLICY VERSION CONTROL

Title	Financial Sustainability Principles Policy			
ECM Doc Set ID				
Date Adopted				
Council Minute No.				
Responsible Officer				
Version Number	Modified By	Modifications Made	Date modified and Approved by Council	Council Minute Number
1	Adam McSwain	Draft document		

**10.8 COMBINED DELIVERY PROGRAM 2018-2021 AND OPERATIONAL PLAN 2019-2020
PROGRESS REPORT - 31 DECEMBER 2019****Author: Lachlan Sharp, Coordinator Communications and Integrated Planning****Authoriser: Adam McSwain, General Manager****RECOMMENDATION**

That Council receive and note the combined Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report, contained at Attachment 1.

BACKGROUND

Under the Integrated Planning and Reporting (“IP&R”) Framework, Council is required to report on its progress in implementing its Delivery Program and Operational Plan. This requirement is reflected in section 404(5) of the *Local Government Act 1993* (“the Act”), which stipulates that the General Manager must ensure that regular progress reports are provided to the Council, at intervals of no more than six months, detailing the organisation’s progress with respect to the principal activities detailed in the Delivery Program.

Edward River Council has determined to report progress each quarter.

ISSUE/DISCUSSION

In 2019-2020, Council committed to delivering 125 actions focussed on achieving our community’s vision across the five key strategic outcome areas contained in *Edward River 2030*. The progress report contained at Attachment 1 details Council’s progress in achieving those actions over the period from 30 September to 31 December 2019.

Each of the 125 actions contained in the combined Delivery Program and Operational Plan has been allocated to a member of Council’s Leadership Team for completion. In turn, each member of the Leadership Team is responsible for monitoring the actions assigned to their position and providing a progress status.

The report utilises a traffic light and reporting rules system to determine and illustrate the organisation’s progress made over the reporting period as shown in Table 2

Of the 125 actions contained in the combined Delivery Program and Operational Plan:

- a combined total of 84 per cent are Complete or On Track;
- 7.2 per cent are not programmed to commence this reporting period;
- 8 per cent are Behind and have a plan in place to return their progress to On Track in the next reporting period;
- .8 per cent are unable to meet their planned completion, are receiving urgent action and are being closely managed or have been Stopped and are no longer being planned for completion this year.

A summary of Council’s progress in implementing its combined Delivery Program and Operational Plan for period to 31 December 2019 is set out in Table 1.

The progress report at Attachment 1, contains explanatory text for all actions that have been assigned a status of “Behind” or “Urgent Action Needed or Stopped”.

Table 1 – Progress Report, Quarter 1











Edward River 2030 Strategic Outcome		Year-to-Date Progress									
											
		Complete		On Track		Not Commenced		Behind		Urgent Action Needed or Stopped	
		#	%	#	%	#	%	#	%	#	%
1	A great place to live	6	4.8%	17	13.6%	4	3.2%	0	0%	0	0%
2	A prosperous and vibrant economy	1	0.8%	15	12%	0	0%	2	1.6%	0	0%
3	A valued and enhanced natural environment	1	0.8%	15	12%	2	1.6%	3	2.4%	0	0%
4	A region with quality and sustainable infrastructure	2	1.6%	9	7.2%	0	0%	2	1.6%	0	0%
5	A community working together to achieve its potential	11	8.8%	28	22.4%	3	2.4%	3	2.4%	1	0.8%
Total		21	16.8%	84	67.2%	9	7.2%	10	8%	2	.8%

Table 2 – Traffic Light Indicators and Progress Reporting Rules

Symbol	Descriptor	Application
	Complete	Action complete or target achieved
	On Plan	Action progressing to plan or on track to meet target
	Not Commenced	Not planned to commence this quarter
	Behind	Not commenced as planned or not progressing to plan, or not on track to meet target; but able to be brought into alignment with plan by next reporting period
	Urgent Action Needed / Stopped	Not progressing to plan or not on track to meet target; and at risk of not completing to plan. Urgent action required and being closely managed Or Stopped – Action no longer being planned for completion in 2019/20 by approval of General Manager or resolution of Council

STRATEGIC IMPLICATIONS

The preparation of the combined Delivery Program and Operational Plan Progress Report is a requirement of the IP&R Framework as set out in the Act. The combined Delivery Program and Operational Plan is a subsidiary document of *Edward River 2030* and is the point where the community's goals contained in that document are translated into action.

COMMUNITY STRATEGIC PLAN

- Outcome 5.1 – Our community is informed and engaged
- Outcome 5.3 – Our local government is efficient, innovative and financially sustainable

FINANCIAL IMPLICATIONS

Nil

LEGISLATIVE IMPLICATIONS

Local Government Act 1993

- Section 404 – Delivery program

ATTACHMENTS

1. **Combined Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report** - 31 December 2019



Combined Delivery Program 2018-2021 and
Operational Plan 2019-2020

Progress Report
31 December 2019

Combined Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report 31 December 2019

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Outcome 5 – A community working together to achieve its potential	26

Combined Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report 31 December 2019

About this Report

All councils in NSW are required to undertake their planning and reporting activities in accordance with the Integrated Planning and Reporting (IP&R) framework set out in the *Local Government Act 1993* (the Act) and Local Government (General) Regulation 2005. The IP&R framework allows councils to draw their various plans together to understand how they interact and to get maximum leverage from their efforts by planning holistically for the future.

Edward River Council (Council) adopted its current suite of IP&R documents in 2018. The Community Strategic Plan, *Edward River 2030*, sits above this suite of interrelated plans and identifies the aspirations of the Edward River community.

The Delivery Program is informed by *Edward River 2030* and identifies the principal activities that Council will undertake over the 2017-2020 term of the Council to deliver on our community's aspirations. All of Council's plans, projects, activities and funding allocations must be directly linked to our Delivery Program. Supporting the Delivery Program is Council's annual Operational Plan, which details the individual projects and activities that will be undertaken each year to achieve the commitments made in the Delivery Program.

Under section 404 of the *Local Government Act 1993*, Council must prepare progress reports with respect to the principal activities detailed in the Delivery Program at least once every six months. Edward River Council report progress every quarter and this report covers the period from 30 September 2019 to 31 December 2019 inclusive.








Combined Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report 31 December 2019

Measuring our Progress

Council's Community Strategic Plan, *Edward River 2030*, identifies five key strategic outcomes, each of which is supported by three targets. Council's combined Delivery Program 2018-21 and Operational Plan 2019-2020 detail the activities and actions that will be undertaken to meet these targets.

In 2019-2020, Council committed to delivering 125 actions focused on achieving our community's vision across these five key strategic outcome areas. Those actions are detailed in our combined Delivery Program and Operational Plan. In this report, our progress in achieving those actions is illustrated by the following coloured symbols.

Symbol	Descriptor
	Complete
	On Plan
	Not Commenced
	Behind
	Urgent Action Needed / Stopped

Combined Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report 31 December 2019**Responsibility Matrix**






Each of the 125 actions contained in our combined Delivery Program is assigned to a Councillor Officer, who is primarily responsible for achieving the action and who provides a regular progress report using the coloured symbols. The legend used throughout this report is set out below:

Office of the General Manager		
GM	General Manager	Adam McSwain
MCED	Manager Community and Economic Development	Michelle Cobb
MES	Manager Environmental Services	Julie Rogers
Corporate Services		
DCS	Director Corporate Services	Trish Kirkland
MFIN	Manager Finance	Amanda Barber
MIM	Manager Information Management	Mark Siena
MPCS	Manager People and Customer Service	Helen Flisher
Infrastructure		
DIN	Director Infrastructure	Oliver McNulty
MEA	Manager Engineering and Assets	Mark Dalzell
MOP	Manager Operations	Warwick Newell

Combined Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report 31 December 2019

Our Performance




Of the 125 actions, a combined total of 84 per cent are complete or on track to being complete. A further 7.2 per cent were not yet commenced during the reporting period and are not scheduled to commence until subsequent reporting periods of the 2019-2020 year. A combined total of 8.8 per cent are behind plan or require urgent action and are being closely managed. 1 action has been stopped and will not be progressed.

Edward River 2030 Strategic Outcome		Year-to-Date Progress									
		 Complete		 On Track		 Not Commenced		 Behind		 Urgent Action Needed or Stopped	
		#	%	#	%	#	%	#	%	#	%
1	A great place to live	6	4.8%	17	13.6%	4	3.2%	0	0%	0	0%
2	A prosperous and vibrant economy	1	0.8%	15	12%	0	0%	2	1.6%	0	0%
3	A valued and enhanced natural environment	1	0.8%	15	12%	2	1.6%	3	2.4%	0	0%
4	A region with quality and sustainable infrastructure	2	1.6%	9	7.2%	0	0%	2	1.6%	0	0%
5	A community working together to achieve its potential	11	8.8%	28	22.4%	3	2.4%	3	2.4%	1	0.8%
Total		21	16.8%	84	67.2%	9	7.2%	10	8%	1	.8%



A detailed progress report for each of the 125 actions is set out in the tables below.

Combined Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report 31 December 2019










Outcome 1 – A great place to live

1.1 Our community has access to essential services					
Delivery Program 2018-21	Operational Plan 2019-20	Responsible Officer	Measure/ Target	Status	Evidence
1.1.1 Communicate and engage with stakeholders to understand community needs and undertake advocacy on important issues.	1.1.1.1 Advocate for funding to support incremental improvement opportunities at the Deniliquin Airport (AVS 1).	GM	Advocacy/ Undertaken		84540
	1.1.1.2 Advocate for funding to develop a Regional Agriculture Strategy (AVS 2).	GM	Advocacy/ Undertaken		81692
	1.1.1.3 Advocate for funding to facilitate the development of a Retirement Living development in Deniliquin (AVS 3).	GM	Advocacy/ Undertaken		84540
	1.1.1.4 Advocate for investment to redevelop or rebuild the Deniliquin Hospital (AVS 4).	GM	Advocacy/ Undertaken		84540
	1.1.1.5 Advocate for improvements to the Deniliquin High School's science labs, industrial arts/ technology centre and hospitality room (AVS 5).	GM	Advocacy/ Undertaken		84540
	1.1.1.6 Advocate Council's position on the Murray Darling Basin Plan (AVS 6).	GM	Advocacy/ Undertaken		84540
	1.1.1.7 Advocate for investment to address mobile blackspots and improve mobile phone coverage in the Edward River region. (AVS 7).	GM	Advocacy/ Undertaken		84540










Combined Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report 31 December 2019

1.1 Our community has access to essential services					
Delivery Program 2018-21	Operational Plan 2019-20	Responsible Officer	Measure/ Target	Status	Evidence
1.1.2 Provide library services that support and enhance lifelong learning	1.1.2.1 Operate the Central Murray Regional Library and provide quality library services to the Edward River community.	MCED	Regional Service levels/ Met State Library NSW baseline benchmark/ Met		79492
	1.1.2.2 Facilitate meetings of the Central Murray Regional Library Committee.	MCED	Meetings/ =3		79492

Combined Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report 31 December 2019

1.2 Our community is safe, happy and healthy, both physically and mentally					
Delivery Program 2018-21	Operational Plan 2019-20	Responsible Officer	Measure/Target	Status	Evidence
1.2.1 Develop and maintain Council's sporting facilities, pool, playgrounds and walking and cycling paths.	1.2.1.1 Contract the operations for the Deniliquin Swim Centre and Deniliquin Regional Sports and Entertainment Stadium.	MEA	Contracts/ Awarded		85822 86348
1.2.2 Provide community halls and facilities.	1.2.1.2 Deliver the community halls and facilities maintenance program.	MOP	Program/ Delivered		86486 85726 86488
1.2.3 Deliver services to enhance community safety in the built and natural environment.	1.2.3.1 Deliver a Companion Animal desexing program.	MES	Program/ Completed		80290
	1.2.3.2 Promote responsible pet ownership through the delivery of four free microchipping weeks.	MES	Program/ Completed		80290
	1.2.3.3 Undertake food premises inspections to ensure compliance with NSW Food Act.	MES	Food premises inspected annually/ 100%		80290
	1.2.3.4 Undertake inspections of skin penetration operators.	MES	Operators inspected annually/ 100%		80290
	1.2.3.5 Undertake water sampling of Council's water supply.	MES	Water sampling schedule completed/ 100%		80290
	1.2.3.6 Participate in NSW Health arbovirus monitoring program.	MES	Program/ Completed		80290
	1.2.3.7 Undertake swimming pool barrier inspections.	MES	Swimming pool barrier inspections completed/ =35		80290

Combined Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report 31 December 2019

1.3 Our community and public space are accessible and inclusive and reflect our history, heritage and culture					
Delivery Program 2018-21 Activity	Operational Plan 2019-20	Responsible Officer	Measure/ Target	Status	Evidence
1.3.1 Develop the Edward River region as a vibrant and progressive community by supporting and partnering with community groups and assisting in developing cultural spaces.	1.3.1.1 Deliver the Deniliquin Town Hall Revitalisation Project.	MCED	Project milestones/ Met		79492
	1.3.1.2 Support Yarkuwa Indigenous Knowledge Centre in delivering NAIDOC Week celebrations.	MCED	NAIDOC Week celebrations/ Delivered		79492
	1.3.1.3 Submit grant application to enable 2020 NSW Seniors Festival celebrations.	MCED	Application/ Lodged		79492
	1.3.1.4 Submit grant application to enable 2020 Youth Week celebrations.	MCED	Application/ Lodged		79492
	1.3.1.5 Support Deniliquin Business Chamber 2020 Business Excellence Awards.	MCED	Business Excellence Awards/ Delivered		79492
	1.3.1.6 Host Council's annual International Women's Day Luncheon.	MCED	International Women's Day Luncheon/ Held		79492
1.3.2 Deliver and support events, activities and programs that promote engaged citizenship and foster civic pride.	1.3.2.1 Facilitate Australian Citizenship ceremonies.	GM	Citizenship Ceremonies/ Held		84540
	1.3.2.2 Support the delivery of 2020 Anzac Day commemoration services at Deniliquin and Wanganelia.	GM	Commemoration services/ Held		84540
	1.3.2.3 Deliver 2020 Australia Day celebrations and coordinate the annual Edward River Council Australia Day Awards.	GM	Event/Held Awards/ Conferred		84540

Combined Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report 31 December 2019

Commentary on: ● Action - Behind		
Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Explanatory text
1.2.1 Develop and maintain Council's sporting facilities, pool, playgrounds and walking and cycling paths.	1.2.1.1 Contract the operations for the Denilquin Swim Centre and Denilquin Regional Sports and Entertainment Stadium.	Contract for Denilquin Swim Centre has been awarded. Existing agreement with the community group operating the Denilquin Regional Sports and Entertainment Stadium is currently being reviewed in terms of the additional work being undertaken with the extension to the stadium. Council review of existing agreement shall be completed by end of February 2020 and sent to the community group in March 2020 for finalising before the existing agreement ends in June 2020.

Commentary on: ● Action - Urgent Action Needed or Stopped		
Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Explanatory text



Additional achievements: ● Other significant achievements not contained in the combined Delivery Program 2018-21 and Operational Plan 2019-20	
Delivery Program 2018-21 Activity	Other achievements obtained

Combined Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report 31 December 2019



Outcome 2 – A prosperous and vibrant economy

2.1 Our economy is strong and diverse					
Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Responsible Officer	Measure/ Target	Status	Evidence
2.1.1 Support and grow local business and agriculture	2.1.1.1 Seek funding to develop a Regional Agriculture Strategy.	MCED	Funding/ Secured Strategy/ Commenced		79492
	2.1.1.2 Facilitate the sale of the former Deniliquin Council Works Depot site as an economic development opportunity.	MCED	Site/ Sold		79492
2.1.2 Develop and promote investment opportunities within Edward River region.	2.1.2.1 Leverage Council's Major Project Pipeline to attract funding and development.	MCED	Initiatives/ =1		79492
	2.1.2.2 Host a Major Projects Summit to encourage local suppliers and industry participation in Council's capital works programs and funded projects (EDS 2.13).	MCED	Major Projects Summit/ Held		79492







Combined Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report 31 December 2019

2.1 Our economy is strong and diverse					
Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Responsible Officer	Measure/ Target	Status	Evidence
2.1.3 Streamline processes and identify efficiencies to assist investors, developers, builders and event organisers.	2.1.3.1 Determine applications for development and local activities.	MES	Development applications determined within statutory timeframes/ ==>80% Complying development certificates determined within statutory timeframes / ==>80% Construction certificates determined within 30 days of registration/ ==>80% Local activity approvals determined within 14 days of registration/ ==>80%		80290
	2.1.3.2 Provide Planning Certificates and sewer drainage diagrams on application.	MES	Planning Certificates issued within five days of receipt/ ==>90% Sewer drainage diagrams issued within five days of receipt/ ==>90%		80290

Combined Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report 31 December 2019

2.2 We develop our key assets to enhance agriculture, boost tourism and support existing business					
Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Responsible Officer	Measure/ Target	Status	Evidence
2.2.1 Promote and develop Edward River region as a place to live, learn, work, play and visit.	2.2.1.1 Operate the Deniliquin Visitor Information Centre & Peppin Heritage Centre.	MCED	Service levels/Met Destination NSW accreditation/ Maintained		79492
	2.2.1.2 Facilitate regular meetings of the Access Committee (DIAP 1.1).	MCED	Meetings held/ =4		79492
	2.2.1.3 Provide a heritage advisory service to the community.	MES	Heritage advisory service referrals/ =>8		80290
	2.2.1.4 Provide funding for heritage projects through the Local Heritage Fund.	MES	Local Heritage Projects Funded/ => \$20 000		80290
	2.2.1.5 Develop a three-year tourism strategy to support the marketing and promotion of the Edward River region to build the visitor economy and increase visitor nights (EDS 2.15).	MCED	Strategy/ Developed		79492
	2.2.1.6 Develop, update and produce visitor guide, promotional footage and information on the Visit Deni website and social media platforms (EDS 6.6).	MCED	Marketing collateral/ Developed		79492

Combined Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report 31 December 2019

2.2 We develop our key assets to enhance agriculture, boost tourism and support existing business					
Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Responsible Officer	Measure/ Target	Status	Evidence
2.2.2 Invest in our rivers, creeks, billabongs and main streets to support existing business and attract tourism.	2.2.2.1 Deliver projects funded through the NSW Government's Stronger Communities Fund.	DIN	Funding milestones/ Met		86488 79505
	2.2.2.2 Deliver projects funded through the NSW Government's Stronger Country Communities Fund.	DIN	Funding milestones/ Met		86488 79505
	2.2.2.3 Deliver projects funded through the Australian Government's Drought Communities Programme.	MCED	Funding milestones/ Met		79492
	2.2.2.4 Deliver projects funded through the Australian Government's Murray Darling Basin Regional Economic Diversification Program.	DIN	Funding milestones/ Met		86488 79505
	2.2.2.5 Implement Edward River Signage Strategy.	MCED	Strategy/ Developed Stage One/ Implemented		79492
2.3 Our region provides strong education, employment and training opportunities					
Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Responsible Officer	Measure/ Target	Status	Evidence
2.3.1 Work in partnership with business to identify skill and employment gaps that can attract new residents and support economic growth.	2.3.1.1 Host a series of themed forums to understand local business concerns, issues and opportunities (EDS 2.9).	MCED	Forums held / = 2		79492

Combined Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report 31 December 2019





Commentary on: ● Action - Behind Plan		
Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Explanatory text
2.1.2 Develop and promote investment opportunities within Edward River region.	2.1.2.2 Host a Major Projects Summit to encourage local suppliers and industry participation in Council's capital works programs and funded projects (EDS 2.13).	Postponed to third quarter due to focus on drought programs and events
2.2.1 Promote and develop Edward River region as a place to live, learn, work, play and visit.	2.2.1.2 Facilitate regular meetings of the Access Committee (DIAP 1.1).	December meeting postponed to January

Commentary on: ● Action - Urgent Action Needed or Stopped		
Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Explanatory text

Additional achievements: ● Other significant achievements not contained in the combined Delivery Program 2018-21 and Operational Plan 2019-20	
Delivery Program 2018-21 Activity	Other achievements obtained

Combined Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report 31 December 2019

Outcome 3 – A valued and enhanced natural environment

3.1 We are committed to resource recovery and waste management					
Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Responsible Officer	Measure/ Target	Status	Evidence
3.1.1 Minimise waste to landfill and investigate options for recycling.	3.1.1.1 Develop a project plan for the delivery of kerbside recycling.	MEA	Project plan/ Developed		79253 86348
	3.1.1.2 Develop a project plan for the delivery of food and organic waste collection.	MEA	Project plan/ Developed		79253 86348
	3.1.1.3 Implement renewable energy projects for the Council Administration Centre, Central Murray Regional Library, Denilquin Water Treatment Plant, Denilquin Sewerage Treatment Plant, Peppin Heritage Centre and Works Depot buildings.	MEA	Renewable energy projects/ Completed		73382 86348
3.1.2 Provide sustainable waste services and infrastructure.	3.1.2.1 Operate the Denilquin Landfill Depot and Blighty, Boorooban, Conargo, Pretty Pine and Wanganelia Waste Disposal Depots.	MOP	EPA Licence conditions/ Met		86488 79296 79279 76220 76221 76222 76223 76224 76225



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	3.1.2.2 Provide drumMUSTER collection services at the Deniliquin Landfill Depot.	MOP	drumMUSTER services/ Provided		86488 85767
	3.1.2.3 Provide Community Recycling Centre drop-off services at both the Deniliquin Landfill Depot and Blightly Waste Disposal Depot.	MOP	Community Recycling Centre services/ Provided		86488 85793

3.1 We are committed to resource recovery and waste management

Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Responsible Officer	Measure/Target	Status	Evidence
	3.1.2.4 Plan the expansion of the Deniliquin Waste Disposal Depot.	MEA	Construction plans/ Developed EPA Approval/ Obtained Development Application/ Submitted		79287 86353 86348

3.2 Our natural environment is protected and enhanced





Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Responsible Officer	Measure/Target	Status	Evidence
3.2.1 Sustainably manage Council owned and managed natural areas.	3.2.1.1 Maintain the Booroorban, Deniliquin and Wanganelia public cemeteries.	MOP	Cemeteries Management Plan/ Developed		86488 86459
	3.2.1.2	MEA	Plans of Management/ Adopted		79289 83088

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	Develop Plans of Management for NSW Government Crown Land now transitioned to Edward River Council community land.				86348
	3.2.1.3 Deliver maintenance program for Council owned and managed land categorised as natural area.	MOP	Maintenance program/ Delivered	●	86488 79989
3.2.2 Proactively manage the impacts associated with invasive species.	3.2.2.1 Integrate and deliver weed control across Edward River region.	MOP	Service levels/ Met	○	86488 86482 86483 86484 45141 71778 85739

3.2 Our natural environment is protected and enhanced					
Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Responsible Officer	Measure/ Target	Status	Evidence
3.2.3 Collaborate with emergency services and other agencies to provide cohesive emergency management services.	3.2.3.1 Convene the Local Emergency Management Committee.	DIN	LEMC meetings/ Convened LEMC joint exercise/ Conducted	○	86488 85733 76732
3.2.4 Provide great Parks and Open Space by greening our streets,	3.2.4.1 Prepare detailed designs and costings for the redevelopment of the former North Deniliquin Tennis Court precinct (OSS 12).	MES	Designs and costings/ Completed	○	80290

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managing tree safety and improving our town entrances, sporting ovals, gardens and passive recreation spaces.	3.2.4.2 Prepare the public domain technical manual to support the implementation of the Deniliquin Masterplan.	MES	Manual/ Completed		80290
	3.2.4.3 Prepare detailed designs and costings for the development of Edward River Oval (DMP 7.5).	MES	Designs and costings/ Completed		80290
	3.2.4.4 Load all public toilet locations onto the National Public Toilet Map (OSS 5).	MEA	Mapped public toilet locations/ Published		79190 86348
	3.2.4.5 Review and deliver the Rural Tree Scheme.	MOP	Scheme/ Reviewed Scheme/ Delivered		86488 82199 82032 82033 82034 82035


3.3 We plan for the future to accommodate and facilitate sustainable growth and development					
Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Responsible Officer	Measure/ Target	Status	Evidence
3.3.1 Manage the built environment in line with the LEP and relevant legislation.	3.3.1.1 Complete the planning proposal for the insertion of flood planning controls into the Deniliquin Local Environmental Plans 1997/2013 (FMP PM01/02).	MES	Planning proposal/ Completed		80290
	3.3.1.2 Amend Planning Certificates in relation to flooding (FMP PM03).	MES	Amendments to certificates/ Completed		80290
3.3.2 Undertake strategic planning to ensure our community is well	3.3.2.1 Prepare the Edward River Industrial Land Strategy.	MES	Strategy/ Completed		80290

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planned and there is adequate land available to support residential, business, industrial and agricultural growth.	3.3.2.2 Prepare the strategic planning statement as required by the <i>Environmental Planning and Assessment Act 1979</i> .	MES	Strategic planning statement/ Completed		80290
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Commentary on:		 Action - Behind Plan
Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Explanatory text
3.1.1 Minimise waste to landfill and investigate options for recycling.	3.1.1.1 Develop a project plan for the delivery of kerbside recycling.	Council has received a draft business plan for the provision of kerbside recycling services. This plan needs to be reviewed by Council at a Councillor workshop and finalised prior to preparing the project plan. Report to be provided to the Councillor workshop in February 2020.
3.1.1 Minimise waste to landfill and investigate options for recycling.	3.1.1.2 Develop a project plan for the delivery of food and organic waste collection.	Council has received a draft business plan for the provision of kerbside recycling services. This plan needs to be reviewed by Council at a Councillor workshop and finalised prior to preparing the project plan. Report to be provided to the Councillor workshop in February 2020.
3.2.1 Sustainably manage Council owned and managed natural areas.	3.2.1.1 Maintain the Boooroban, Denliquin and Wanganelia public cemeteries.	Council have a draft cemeteries management plan. This has been discussed with the Cemetery Advisory Committee. This requires some further amendments prior to review and adoption by Council. The draft operational plan will be presented to Council in March 2020.

Commentary on:		 Action - Urgent Action Needed / Stopped
Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Explanatory text







Additional achievements:	 Other significant achievements not contained in the combined Delivery Program 2018-21 and Operational Plan 2019-20
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Combined Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report 31 December 2019

Delivery Program 2018-21 Activity	Other achievements obtained
3.3.2 Undertake strategic planning to ensure our community is well planned and there is adequate land available to support residential, business, industrial and agricultural growth.	Adoption of the Edward River Community Participation Plan and corresponding amendments to the Deniliquin Development Control Plan 2016.

Combined Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report 31 December 2019


Outcome 4 – A region with quality and sustainable infrastructure

4.1 Our built environment is managed, maintained and improved					
Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Responsible Officer	Measure/ Target	Status	Evidence
4.1.1 Responsibly manage our assets including roads, buildings, footpaths, airport, cemetery, recreation and sporting facilities and public toilets by inspecting and monitoring maintenance and renewal needs.	4.1.1.1 Deliver Capital Works Program.	MOP	Capital Works Program Delivered/ 90%		86488 79505
	4.1.1.2 Deliver Buildings Maintenance Program.	MOP	Maintenance Program/ Delivered		86486 86488 85726
	4.1.1.3 Develop maintenance schedules and programs for key services.	MOP	Maintenance programs and schedules/ Developed Measurement metrics/ Developed		86488 86489 - 86500
4.1.2 Understand and plan for Council's asset renewal requirements.	4.1.2.1 Invest in Council assets at a level equal to depreciation.	MEA	Capital expenditure compared to depreciation/ =>90%		79103 86348
	4.1.2.2 Develop and implement asset condition assessment program.	MEA	Asset condition assessment program development/ Completed Asset condition assessment program implementation/ Commenced		86348 79191 79192 79193 79194 79195 79196
	4.1.2.3 Undertake asset valuations for all asset classes in accordance with project plan.	MEA	Project milestones/ Met		86348 85698 85699


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	4.1.2.4 Implement Year One of 10-year plant replacement program.	MOP	Year One of 10-year program/ Implemented		79555
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4.1 Our built environment is managed, maintained and improved

Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Responsible Officer	Measure/ Target	Status	Evidence
	4.1.2.5 Develop Service Level Agreements for user groups of recreation reserves and public open spaces.	MOP	Service Level Agreements/ Developed		86488 84488




4.2 Our road network is a source of pride


Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Responsible Officer	Measure/ Target	Status	Evidence
4.2.1 Close Council's asset renewal gap with the road network as the priority area of focus.	4.2.1.1 Implement Year One of 10-year program of works to renew Council's road network in line with condition assessments.	MEA	Year One of 10-year program/ Implemented		86348 79304


4.3 Our water and sewer infrastructure is efficient and fit for purpose

Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Responsible Officer	Measure/ Target	Status	Evidence
4.3.1 Provide for safe, reliable and sustainable water and sewerage services.	4.3.1.1 Provide for safe, reliable and sustainable water and sewerage services.	MEA	Capital Works Program Delivered/ =>90%		79505 86348
	4.3.1.2 Deliver Council's Water and Sewer Infrastructure Maintenance Program.	MOP	Maintenance Program/ Delivered		86488 84847 83957 83851


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	4.3.1.3 Review Council's Integrated Water Catchment Management Plan.	MEA	Plan/ Reviewed		85419 86348
	4.3.1.4 Implement Telemetry Replacement Program.	MEA	Program implementation/ Commenced		77409 85028 86348
4.3.2 Plan for the replacement of the Deniliquin Sewerage Treatment Plant	4.3.2.1 Plan the replacement of the Deniliquin Sewerage Treatment Plant in consultation with the NSW Government.	MEA	Project plan/ Developed		79197 79198 76932 86348

Commentary on:  Action - Behind Plan		
Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Explanatory text
4.3.1 Provide for safe, reliable and sustainable water and sewerage services.	4.3.1.1 Provide for safe, reliable and sustainable water and sewerage services.	Work on the Capital Works program has commenced. Project plans for remaining projects to be completed by 7 February 2020.
4.1.1 Responsibly manage our assets including roads, buildings, footpaths, airport, cemetery, recreation and sporting facilities and public toilets by inspecting and monitoring maintenance and renewal needs.	4.1.1.3 Develop maintenance schedules and programs for key services.	Data collection and the documentation of services were completed by PEAK service in Q1. The development of schedules from this information will be completed as part of the role out of the works section of T1 through Q3 and Q4




Commentary on:  Action - Urgent Action Needed / Stopped		
Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Explanatory text

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Additional achievements:	
 Other significant achievements not contained in the combined Delivery Program 2018-21 and Operational Plan 2019-20	
Delivery Program 2018-21 Activity	Other achievements obtained

Combined Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report 31 December 2019

Outcome 5 – A community working together to achieve its potential


5.1 Our community is informed and engaged					
Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Responsible Officer	Measure/ Target	Status	Evidence
5.1.1 Proactively communicate information on Council services, activities and events.	5.1.1.1 Communicate information on Council services, activities and events.	DCS	Community News page/ 24 Engagement with Council social media accounts/ Increasing Media releases produced/ 24 Biannual newsletter published/ 2		75858
	5.1.1.2 Review Council's website to ensure it remains accessible and provides an engaging customer experience.	DCS	Website structure/ Reviewed		75858
5.1.2 Provide opportunities for the community to be involved in key strategies, policies and decisions of Council.	5.1.2.1 Implement webcasting of Council meetings to improve community accessibility and engagement.	MIM	Webcasting implemented/ 30 November		75858
	5.1.2.2 Finalise and implement the strategic review of Council's committee framework and community facility management model to strengthen community participation and partnerships.	DCS	Strategic Review Action Plan/ Implemented		75858
	5.1.2.3 Conduct ordinary and extraordinary meetings open to the public.	GM	Adopted schedule of meetings/ Implemented Ordinary meeting business papers/ Published to Council's website three days prior to meeting		84540

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5.2 We collaborate and pursue partnerships that achieve great outcomes for our community					
Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Responsible Officer	Measure/ Target	Status	Evidence
5.2.1 Work in partnership with the community on key projects.	5.2.1.1 Support community projects with financial assistance through the Community Grants Program.	MCED	Community Grants Program/ Delivered		79492

5.3 Our local government is efficient, innovative and financially sustainable					
Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Responsible Officer	Measure/ Target	Status	Evidence
5.3.1 Deliver sustainable financial management.	5.3.1.1 Develop annual Operational Plan budget and review the Long-Term Financial Plan.	MFIN	Annual budget adopted, and long-term financial plan reviewed in line with annual budget/ 30 June		75858
	5.3.1.2 Monitor and accurately report on Council's financial position in accordance with the <i>Local Government Act 1993</i> requirements.	MFIN	Quarter budget reviews completed/ September, December and March Audited financial statements lodged/ 31 October		78661
	5.3.1.3 Manage Council's investment portfolio to optimise investment returns within the constraints of the <i>Local Government Act 1993</i> , Office of Local Government Guidelines, and Council's adopted policies.	MFIN	Report to Council/ Monthly Bank Bill Swap Rate Benchmark/ Exceeded		78661




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	5.3.1.4 Coordinate the review and harmonisation of Council's rating structure and development of new revenue policy for Council's Operational Plan 2020/21 in accordance with the Local Government (Council Amalgamations) Proclamation 2016.	MFIN	Review completed, rating structure determined, and new revenue policy finalised/ 31 May		84917
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5.3 Our local government is efficient, innovative and financially sustainable

Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Responsible Officer	Measure/ Target	Status	Evidence
	5.3.1.5 Coordinate the 30 June external audit function and implement agreed management actions.	MFIN	Audit Engagement Plan Activities/ Completed Management actions implemented/ =Agreed timeframes		83396
5.3.2 Deliver excellent customer service.	5.3.2.1 Develop and implement Council's Customer Service Charter.	MPCS	Charter/ Adopted Charter Implementation/ Commenced Report customer request management statistics/ Quarterly		80177 83975 83966
5.3.3 Deliver good governance and improve management of risk and safety.	5.3.3.1 Provide progress reports on implementation of the 2018-2021 Delivery Program in accordance with the Local Government Act 1993.	DCS	Progress reported to Council/ Quarterly		83827



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	5.3.3.2 Develop the annual Operational Plan in accordance with the Local Government Act 1993.	DCS	Plan adopted/ 30 June		82933
	5.3.3.3 Produce and publish Council's Annual Report in accordance with the Local Government Act 1993	DCS	Report adopted/ 30 November		73238
	5.3.3.4 Manage Council's calendar of compliance and reporting in accordance with Office of Local Government publication.	DCS	Calendar of reporting and compliance/ Established Quarterly reporting to the Executive and Audit, Risk and Improvement Committee/ Commenced		78661




5.3 Our local government is efficient, innovative and financially sustainable

Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Responsible Officer	Measure/ Target	Status	Evidence
	5.3.3.5 Produce and submit the annual Code of Conduct complaints report in accordance with the Office of Local Government requirements.	DCS	Reported to Council and the Office of Local Government/ 30 September		84612
	5.3.3.6 Develop and implement Business Continuity Plan, including final Disaster Recovery Plan	DCS	Implementation milestones/ Met		75858
	5.3.3.7 Manage the Councillor Professional Development Program	DCS	Program/ Delivered		75858

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	5.3.3.8 Review council's delegation framework and implement recommended improvements	DCS	Review/ Completed Improvements/ Commenced		75858
	5.3.3.9 Produce and submit reports of disclosures made under the Public Interest Disclosures Act	DCS	NSW Ombudsman/ July and February		78661
	5.3.3.10 Coordinate lodgement of the annual Disclosures of Interest Returns in accordance with the Office of Local Government requirements	DCS	Annual lodgement process completed/ 30 September		78661
	5.3.3.11 Develop and implement a Privacy Management Plan in accordance with the Privacy and Personal Information Protection Act 1998 and Office of Local Government requirements.	MIM	Plan/ Adopted Implementation/ Commenced		75858



5.3 Our local government is efficient, innovative and financially sustainable

Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Responsible Officer	Measure/ Target	Status	Evidence
	5.3.3.12 Review and publish the Council Information Guide	MIM	Guide adopted/ 30 June		77918
	5.3.3.13 Produce and submit the annual government Information Public Access Report in accordance with the Government Information (Public Access) Act 2009.	MIM	Annual report provided to the Information and Privacy Commissioner/ 31 October		78661
	5.3.3.14 Coordinate the publication of Open Access	MIM	Open Access Information available on the website/ Increasing		78661






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	Information to the website in accordance with the <i>Government Information (Public Access) Act 2009</i> .				
	5.3.3.15 Establish and publish to the website a Formal Access to Information Disclosure Log in accordance with the <i>Government Information (Public Access) Act 2009</i> .	MIM	Published to website/ =< every 45 days		78661
	5.3.3.16 Facilitate Audit, Risk and Improvement Committee meetings.	DCS	Meetings held/ =>4		78661
	5.3.3.17 Coordinate delivery and reporting of the Internal Audit Program.	MFIN	Program/ Completed Implementation status reported to Executive and Audit, Risk and Improvement Committee/ Quarterly		75858
	5.3.3.18 Finalise and implement the Council's Risk Management Framework.	MPCS	Risk Management Framework/ Implemented		78393




5.3 Our local government is efficient, innovative and financially sustainable

Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Responsible Officer	Measure/ Target	Status	Evidence
	5.3.3.19 Review and renew Council's insurance portfolio.	MEA	Annual renewal/ Completed Incident reporting to Executive/ Quarterly		73644 86348
	5.3.3.20 Coordinate the implementation of Council's Risk Management Action Plan as part of the Statewide Mutual Continuous Improvement Program.	MPCS	Implementation progress reported to the Executive and Audit Risk and Improvement Committee/ Quarterly		81611

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	5.3.3.21 Convene the Work Health and Safety Committee meetings (WMP 2.9).	MPCS	Meetings held/ =>4 Minutes provided to the Executive/ Quarterly		83971
5.3.4 Identify and deliver innovative projects to improve Council's performance	5.3.4.1 Deliver the Information Technology Strategy, including reimplementation of Technology One, in accordance with approved Project Plan.	MIM	Project milestones/ Met		84830
	5.3.4.2 Deliver Council's civic and administration accommodation project in accordance with the project plan.	DCS	Project milestones/ Met		75858
5.3.5 Be an employer of choice.	5.3.5.1 Encourage two-way communication with the workforce (WMP 2.2).	MPCS	Initiatives/ =>2		78757
	5.3.5.2 Implement the leadership and emerging leader development program (WMP 1.3 and 1.4).	MPCS	Program/ Implemented		78756 78754

5.3 Our local government is efficient, innovative and financially sustainable

Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Responsible Officer	Measure/ Target	Status	Evidence
	5.3.5.3 Coordinate and fund annual staff training programs.	MPCS	Program and budget/ Prepared		84999
	5.3.5.4 Implement organisation's corporate values into recruitment and performance review documentation and processes (WMP 2.5).	MPCS	Implementation/ Progressing		72313
	5.3.5.5 Implement the annual employee health and wellbeing program (WMP 2.3).	MPCS	Program/ Developed		85000


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	5.3.5.6 Undertake annual staff satisfaction survey to identify areas of improvement (WMP 2.5).	MPCS	Survey/ Completed		78389
	5.3.5.7 Deliver the Staff Recognition and Service Awards Program (WMP 2.6).	MPCS	Program/ Delivered		84997
	5.3.5.8 Consolidate to one Council depot facility.	DIN	New shedding/ Constructed Development Application/ Submitted		86488 79640 83904 83906- 83911
	5.3.5.9 Implement the Equal Employment Opportunity Management and Diversity Plan in accordance with the Local Government Act 1993 (WMP 2.10).	MPCS	Plan/ Implemented		75858
	5.3.5.10 Facilitate regular meetings of the Staff Consultative Committee (WMP 2.9).	MPCS	Meetings held/ =>2		84997

Commentary on: Action - Behind Plan		
Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Explanatory text
5.3.3 Deliver good governance and improve management of risk and safety.	5.3.3.19 Review and renew Council's insurance portfolio.	Insurance portfolio has been reviewed and renewed for 19/20 financial year. Reports to EMT for Q2 to go to the 20 January 2020 EMT meeting.
5.3.4 Identify and deliver innovative projects to improve Council's performance	5.3.4.1 Deliver the Information Technology Strategy, including reimplementation of Technology One, in accordance with approved Project Plan.	The project has suffered delays due to poor consultancy performance. However, Council's project governance framework has seen the negative impacts as minimum in this reporting period. A new project consultant has been engagement and project momentum has been strong since the change was

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		implemented. The project is being closely managed and monitored to ensure delivery of planned milestones by 30 June.
5.3.5 Be an employer of choice.	5.3.5.8 Consolidate to one Council depot facility.	Stage 1 of the depot development has a DA and has been tendered. It is envisaged that the tender will be awarded in Feb 2020. The DA for phase 2 and 3 will be submitted in Jan 2020. The proposed program for works will be updated in line with the DA and works at the civic precinct to relocate the office building.

Commentary on:		 Action - Urgent Action Needed / Stopped
Delivery Program 2018-21 Activity	Operational Plan 2019-20 Action	Explanatory text
5.3.3 Deliver good governance and improve management of risk and safety.	5.3.3.17 Coordinate delivery and reporting of the Internal Audit Program.	Council has supported a recommendation from the Audit, Risk and Improvement Committee to defer the Internal Audit Program for consideration in developing the 2020-21 Operational Plan and Budget (refer resolution 2019/08/174)

Additional achievements:		 Other significant achievements not contained in the combined Delivery Program 2018-21 and Operational Plan 2019-20
Delivery Program 2018-21 Activity	Other achievements obtained	

END OF DOCUMENT

10.9 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION REGIONAL FORUM 2020**Author:** Belinda Perrett, Executive Assistant**Authoriser:** Adam McSwain, General Manager**RECOMMENDATION**

That Council

1. Resolves to approve the attendance of the Mayor and the General Manager at the Australian Local Government Association Regional Forum 2020 June 14-17 at the National Convention Centre Canberra.
2. Considers the attendance of other Councillors in line with the Councillor Expenses and Facilities Policy

BACKGROUND

The Australian Local Government Association is the national voice of local government, representing 537 councils across Australia.

The Australian Local Government Association gathers all together to debate issues important to local communities and provides an opportunity to hear from State and Federal leaders.

It is also an opportunity to network with a broad range of Councils.

Council usually sends two delegates to this conference, although no representatives from Edward River Council attended in 2019.

ISSUE/DISCUSSION

Registration to attend the Conference is now open. Edward River Council will be able to take advantage of special "early bird" rates.

STRATEGIC IMPLICATIONS

Edward River Council will be able to submit motions prior to the forum and will have the opportunity to vote on motions put to the conference.

FINANCIAL IMPLICATIONS

The 2019/2020 budget has funds to cover attendance at this event.

ATTACHMENTS**Nil**

10.10 DRAFT EDWARD RIVER COUNCIL TOURISM DEVELOPMENT PLAN 2020-2022**Author: Michelle Cobb, Manager Tourism & Economic Development****Authoriser: Adam McSwain, General Manager****RECOMMENDATION**

That Council

1. Adopt the draft Edward River Council Tourism Development Plan 2020-2022, Attachment 1
2. Discontinue and cease the operation of the Section 355 Deniliquin Promotions Advisory Committee
3. Note that consultation with the tourism industry will now take place through an informal Edward River Tourism Industry Network as per the Tourism Development Plan 2020-2022 recommendation
4. Note that the implementation of the Plan will be reliant on Council receiving external grant funding and that projects over and above those achievable through existing recurrent budget funding have not been factored into Council's Long-Term Financial Plan

BACKGROUND

At its ordinary meeting on November 21, 2019, Council agreed to exhibit the draft Edward River Council Tourism Development Plan 2020-2022 for a minimum period of 28 days and receive a further report upon completion of the exhibition period. The report was placed on exhibition on Council's website and emailed to committee members for feedback. During this time, no formal submissions were received.

The Edward River Council Tourism Development Plan outlines the projects for Edward River Council's Community and Economic Development team to focus on in the tourism area between 2020-2022.

The plan supports and develops the Edward River region's positioning as a year-round destination for Victorian based families through a coordinated and collaborative approach including local government, tourism bodies, industry and the community.

The plan addresses the five pillars of the tourism industry:

- Product experience development
- Brand and marketing
- Visitor servicing
- Industry capacity building
- Events

The tourism development plan is supported by the Visit Deni Marketing Plan for 2020-2022, which is based on Council's \$50,000 annual budget.

ISSUE/DISCUSSION

The Deniliquin Promotions Advisory Committee was formed to advise the former Deniliquin Council on how to administer the now-defunct business levy expenditure and matched funding from Destination NSW. Following the conclusion of the business levy funding, the committee was no longer required to advise Council on the proposed expenditure of funds raised by the special rate variation.

The Tourism Development Plan 2020-2022 was placed on exhibition on Council's website and emailed directly to committee members for feedback. During this time, no formal submissions were received.

The first Tourism Operators Networking Breakfast was held on Wednesday 13 November 2019 and attracted over 30 operators, with very positive feedback received. This was followed up by 11 one on one sessions to integrate their marketing into the Visit Deni Campaign.

The next Tourism Operators Networking Breakfast is booked in for Friday 28 February 2020 and has received strong registrations to date.

STRATEGIC IMPLICATIONS

The Edward River Council Tourism Development Plan aligns with Councils Delivery Program and Economic Development Strategy. Marketing and promoting the region provides a significant benefit and return on investment on the funds allocated.

COMMUNITY STRATEGIC PLAN

This report aligns with the vision to make Edward River 'A great place to live' and 'A prosperous and vibrant economy'.

FINANCIAL IMPLICATIONS

The tourism development plan is supported by the Visit Deni Marketing Plan for 2020-2022, which is based on Council's \$50,000 annual budget.

All actions within the Plan will be required to be implemented within Council's recurrent budget. All projects and actions outlined in the Plan have not been costed and are not included in Council's Long-Term Financial Plan.

LEGISLATIVE IMPLICATIONS

Nil

ATTACHMENTS

1. Edward River Tourism Development Plan 2020-2022



Edward River Council
Tourism Development Plan 2020-2022





Executive Summary

This development plan outlines the projects for Edward River Council's Community & Economic Development team (C&ED team) to focus on between 2020-2022.

The plan supports the Edward River regions positioning as a year-round destination for Victorian based families through a coordinated and collaborative approach including local government, industry and the community.

The plan addresses the five pillars of the tourism industry:

- Product and experience development
- Brand and marketing
- Visitor servicing
- Industry capacity building
- Events

This tourism development plan is supported by a Visit Deni Marketing Plan for 2020-2022.



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Introduction

This tourism development plan has been developed for Edward River Council's Community & Economic Development team (C&ED team). It draws together the findings from one-to-one phone meetings with a variety of stakeholders, desktop research and analysis (See Appendices *Stakeholders Consultation/Desktop Review*, *Edward River Tourism 2019 Product Audit*, and *Edward River Council Tourism Development Plan 2020-2022 Gaps Analysis Paper*).



The Opportunity

RECENT DEVELOPMENTS

There are a number of recent tourism developments in the Edward River region:

- New marketing assets: 'Visit Deni' brand, photo and video content, website, visitor guide, Edward River visitation data, and significant growth in social media engagement
- New tourism products: mountain bike trails and bike hire, water tower mural, and its neighbouring destination playground for toddlers to teens with BMX pump track and picnic facilities
- Implementation of first phases of recent public spaces strategic planning: CBD streetscaping and river foreshore beautification

Murray Regional Tourism has a number of region-wide initiatives which Edward River can leverage:

- Seasonal marketing using pillars of key experiences
- Contemporary visitor information servicing/engagement plan
- Events strategy
- Murray River Adventure Trail
- Murray River Road drive route
- Agri and culinary tourism experience development
- Industry and workforce development and indigenous tourism capacity building

There is now opportunity to leverage these projects to achieve further tourism outcomes.

OPPORTUNITY MARKETS

In the last five years there has been significant growth in visitation across the Edward River region.

According to Destination Riverina Murray the visitor types experiencing the most growth in the Riverina Murray region are:

- Visiting Friends and Relatives (VFR) (currently 34% of overnight visitors to Edward River region)
- Business (19% of overnight visitors to Edward River region)
- Families with young children (20% of visitors to Riverina Murray)

Over the past five years, Regional Victoria (34.3%) has been the largest source market of domestic visitors to Edward River, followed by Melbourne (28.4%).

OPPORTUNITY FOR FOCUSED GROWTH

The opportunity for developing tourism across the Edward River Council area is in focused and targeted product/experience development and marketing over the next three years to ensure that Council's resources are used effectively to achieve maximum outcomes.

Over the coming three years Council will focus on growing visitation in the young family market (families with primary-school aged children) from regional Victoria through new product development and targeted marketing.

Vision

The Edward River region is a year-round destination for families.

Mission

Edward River Council will drive and support development of the region's product and experience offering and will undertake focused and targeted marketing activities.

Overarching Goal

Grow overnight visitation of families from regional Victoria.¹

3% increase in overnight visitation year-on-year.

Objectives

Council will focus on five key pillars:

- Product experience development
- Marketing and promotion
- Visitor servicing
- Industry capacity building
- Events

¹Benchmark and ongoing measurement to be established

Action Plan

PILLAR	PRODUCT EXPERIENCE DEVELOPMENT	MARKETING AND PROMOTIONS	VISITOR SERVICING	INDUSTRY CAPACITY BUILDING	EVENTS
Objective	Develop one new tourism product or experience each year.	Increase awareness of the Visit Deni brand through targeted marketing and promotional activities.	Provide and improve face-to-face and online visitor servicing information and experiences.	Increase engagement with local tourism operators through networking, capacity building and collaborative projects.	Increase year-round event visitation through a balanced portfolio of Council drive, community led and external events.
Projects	<ul style="list-style-type: none"> • Business Attraction • Business Growth, Expansion & Diversification • Develop Venue Guide • Revitalise & Activate CBD • Support A Start-Up Culture • Itineraries • Prepare for Grant Funding • Diversify Accommodation Offering 	<ul style="list-style-type: none"> • Implement Focused and Targeted Marketing Plan • Local & VFR Marketing/ Seasonal Events Calendar 	<ul style="list-style-type: none"> • Visitor Servicing • Build Capability of Visitor Information Centre Volunteers • Recruit new Visitor Information Centre volunteers • Visitor information Centre Upgrade 	<ul style="list-style-type: none"> • Develop Tourism Industry Network • Tourism Training & Skill Development 	<ul style="list-style-type: none"> • Dedicated Events Resource • Event Acquisition • Build Event Committee Capability • Grow Community-Led Events • Seasonal Events Calendar • Activate Town Hall & Precinct
Evaluation	One new tourism product launched each year.	Annual marketing and promotional campaign implemented.	Visitor information Centre, website and visitor resources are operated to a high standard. Three-year improvement plan developed.	A minimum of two industry events held each year.	Event attendances. Seasonality of event attendances. Visitation statistics. Number of events supported by Council.

Annual Action Plans and Identified Projects

ONGOING/ANNUAL PROJECTS - 2020 to 2022

PROJECT	DRIVER AND PARTNERS
<p>VISITOR SERVICING Develop an efficient visitor servicing model (online and face-face) based on MRT's visitor engagement plan to optimise engagement with visitors at key hotspots, and to maximise stay and spend across the region, such as:</p> <ul style="list-style-type: none"> • Continue to deliver core services: <ul style="list-style-type: none"> • Deliver visitor services at VIC 7 days a week • Maintain tourism website • Produce updated printed visitor guide every 18 months • Include maps and itineraries on Visit Deni website. • Presence at events such as at Moomba and the Deni Lite Muster. • Upgrade signage for increased visitor engagement per existing Council strategies. 	<p>C&ED team VIC staff</p>
<p>IMPLEMENT FOCUSED AND TARGETED MARKETING PLAN The marketing plan includes a focused integrated campaign on growing visitation from families from Bendigo and Ballarat. Focusing on this market over the three-year period will allow for a saturation of the market and an enhanced return on investment for the marketing spend.</p>	<p>C&ED team</p>
<p>BUSINESS ATTRACTION Undertake proactive pitching to attract new businesses e.g. destination dining, weekend dining, tour operators.</p>	<p>C&ED team</p>
<p>BUSINESS GROWTH, EXPANSION & DIVERSIFICATION Identify, encourage and support businesses and organisations to attract grants for product development projects. Work with individual operators to identify funding needs and ensure they know when relevant grants are available.</p>	<p>C&ED team</p>
<p>EVENT ACQUISITION* Undertake a proactive approach to event acquisition, with a focus on shoulder and off-peak seasons. <i>*Dependent on an additional staff resource: Event Development Officer.</i> <i>*Staff resource will only be supported if external funding is identified and received to cover all costs</i></p>	<p>Event Development Officer</p>

YEAR ONE - 2020

PROJECT	DRIVER AND PARTNERS
<p>ITINERARIES Develop niche experience trails by bundling product and experiences into itineraries that will appeal to opportunity markets and encourage shoulder and off-peak visitation, such as a three-day itinerary for families.</p>	C&ED team
<p>PREPARE FOR GRANT FUNDING Have shovel-ready projects ready for funding opportunities.</p>	C&ED team
<p>LOCAL & VFR MARKETING Improve monthly events calendar with a quality graphic-designed quarterly/seasonal events calendar process to encourage event listings and VFR visitation.</p>	C&ED team VIC staff Pastoral Times
<p>DEVELOP TOURISM INDUSTRY NETWORK Extend and strengthen Council's relationship, knowledge gathering and sharing with the region's tourism operators, by replacing the current promotions advisory group with informal but structured tourism industry networking events 2-3 times per year. The current Promotions Committee was developed to advise on the now-defunct business levy expenditure. More-inclusive gatherings of a broader range of the tourism industry will aim to build community, and encourage synergies and collaboration with teambuilding activities, short practical hands-on lessons, expert speakers, knowledge sharing, and updates on Council's recent and upcoming tourism and marketing activities. Additionally, establish and administer a local tourism industry Facebook group (online network) to encourage year-round sharing information on events, training opportunities, industry activity and grants opportunities.</p>	C&ED team
<p>VENUE GUIDE Develop a detailed local venue guide to support the attraction of new business and tourism related events.</p>	C&ED team
<p>DENILQUIN VISITOR INFORMATION CENTRE UPGRADE Develop a plan, budget and business case for the upgrade of the Deniliquin Visitor Information Centre, developing it into a modern co-located centre that is an attraction and anchor tourism product for the region.</p>	C&ED team VIC staff
<p>DEDICATED EVENTS RESOURCE Develop a business case for a new 'Event Development Officer' position to focus on supporting the growth and development of existing homegrown events and the capacity of their committees, and the attraction of new external events (sport, business/exhibition, and cultural). <i>NOTE: *Staff resource will only be supported if external funding is identified and received to cover all costs</i></p>	C&ED team

YEAR TWO - 2021

PROJECT	DRIVER AND PARTNERS
<p>REVITALISE & ACTIVATE Implement placemaking strategies to enliven vacant shop fronts, create pop up activations, and encourage organisations to assist in activation of the CBD to support increased weekend trading and dining.</p>	C&ED team
<p>BUILD CAPABILITY OF VOLUNTEERS Empower and equip VIC volunteers to increase length of stay, visitor expenditure and return visitation for events. This could include such activities as 'sales' training, setting targets to be measured by VIC visitor's data, and celebrating achievements.</p>	VIC staff
<p>BUILD EVENT COMMITTEE CAPABILITY* Implement a program to build the capacity of event managers and sports clubs to host major competitions and events. Similarly, support the capacity building of conference service suppliers using support from the meetinns.com team. <i>*Dependent on an additional staff resource: Event Development Officer.</i> <i>*Staff resource will only be supported if external funding is identified and received to cover all costs</i></p>	Event Development Officer
<p>GROW COMMUNITY-LED EVENTS* Expand existing events, such as:</p> <ul style="list-style-type: none"> Expand Fishing Classic with activities for non-fishing family members e.g. kids' activities, cooking demos, live music (e.g. buskers), and industry events like a fishing expo/conference. Support sports clubs to host events and add on to them to increase attendee spend with e.g. food trucks, paid kids' activities, and night activities (e.g. outdoor movie, live music with bar). <p><i>*Dependent on an additional staff resource: Event Development Officer.</i> <i>*Staff resource will only be supported if external funding is identified and received to cover all costs</i></p>	Event Development Officer
<p>DENILQUIN VISITOR INFORMATION CENTRE UPGRADE Seek funding for upgrade of Denilquin Visitor Information Centre:</p>	C&ED team

YEAR THREE - 2022

PROJECT	DRIVER AND PARTNERS
DIVERSIFY ACCOMODATION OFFERING Support the development of new accommodation offering. Showcase the Edward River's diverse accommodation. Encourage farm stays, B&B's and glamping opportunities.	C&ED team
RECRUIT NEW VISITORS INFORMATION CENTRE VOLUNTEERS Recruit a minimum of two new volunteers for the Deniliquin Visitor Information Centre.	VIC staff
ACTIVATE TOWN HALL & PRECINCT Proactively activate town hall with events once renovated.	C&ED team
DENILQUIN VISITOR INFORMATION CENTRE UPGRADE Develop and submit funding application for an upgrade of the Deniliquin Visitor Information Centre.	C&ED team
SUPPORT A START-UP CULTURE Support a start-up culture in-line with Council's existing Investment Attraction Policy.	C&ED team
GROW COMMUNITY-LED EVENTS* Expand existing community-led events. <i>*Dependent on an additional staff resource: Event Development Officer.</i> <i>*Staff resource will only be supported if external funding is identified and received to cover all costs</i>	Event Development Officer

Appendices

1. [Visit Deni Marketing Plan 2020-2021](#)
2. [Edward River Council Tourism Development Plan 2020-2022 Gaps Analysis Paper](#)
3. [Edward River Tourism Product Audit 2019](#)
4. [Stakeholders Consultation/Desktop Review](#)







10.11 LOCAL STRATEGIC PLANNING STATEMENT**Author:** Eliza Eastman, Casual Town Planner**Authoriser:** Adam McSwain, General Manager**RECOMMENDATION**

That Council adopt the Local Strategic Planning Statement (attachment 1) in accordance with section 3.9 of the Environmental Planning and Assessment Act 1979.

BACKGROUND

At its meeting on 21 November 2019 Council resolved to:

1. Prepare a local strategic planning statement in accordance with section 3.9 of the Environmental Planning and Assessment Act;
2. Exhibit the local strategic planning statement for a minimum period of 28 days in accordance with Schedule 1 of the Environmental Planning and Assessment Act; and
3. Receive a further report on the local strategic planning statement upon completion of the exhibition period.

The exhibition has been completed and it is recommended to Council that the draft Local Strategic Planning Statement (LSPS) be adopted. Attachment 1 is the LSPS.

ISSUE/DISCUSSION

The LSPS was exhibited for a period of 28 days and one submission was received from the Department of Primary Industries (Agriculture) (DPI Ag). The submission commends Council on its commitment to supporting the Right to Farm policy and recognising the importance of agriculture and the resources it relies upon in the Council area. The submission recommended that the agricultural actions in the LSPS be extended to respond to the future vision and regional priorities that irrigated land should be appropriately zoned and protected and include amendments to the local environmental plan to control the form and scale of permissible development. The basis for the DPI Ag recommendations is Council's Agribusiness Masterplan which they advised should consider identifying and planning for land use pressures and conflicts, agricultural industry adaptation to the impacts of changing climate and water availability.

Upon discussion with DPI Ag and clarification of the intent of the Council's Agribusiness Masterplan it was concluded that the additional agricultural actions recommended in the submission were not relevant.

STRATEGIC IMPLICATIONS

The LSPS will be the primary resource to express the desired future for the Council as a whole and for specific areas guiding changes to local environmental plans and development control plans. It identifies the need for further local strategic planning and allows Council to translate their strategic planning work into local priorities and actions and in turn will inform the review and development of future strategic plans at a regional level.

COMMUNITY STRATEGIC PLAN

Preparation of the LSPS is consistent with target 4.1 'our built environment is managed, maintained and improved' and target 3.2 'our natural environment is protected and enhanced'.

FINANCIAL IMPLICATIONS

Nil.

LEGISLATIVE IMPLICATIONS

Section 3.9(1) of the Environmental Planning and Assessment Act (the Act) requires Council to prepare a LSPS. The requirements of this document are detailed in section 3.9(2) and include that the planning priorities and actions of Council's LSPS must be consistent with Council's Community Strategic Plan and the relevant regional plan. Exhibition of this document must be undertaken in accordance with Schedule 1 of the Act. Section 3.9(5) requires a LSPS to be published (once adopted) on NSW planning portal and it must be periodically reviewed.

ATTACHMENTS

1. **Local Strategic Planning Statement**
2. **Department of Primary Industries (Agriculture)**



Local Strategic Planning Statement
FEBRUARY 2020





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INTRODUCTION

What is a Local Strategic Planning Statement?

In March 2018, amendments to the Environmental Planning and Assessment Act 1979 (the Act) introduced new requirements for councils to prepare and make local strategic planning statements (LSPS).

The LSPS will set out:

- The 20-year vision for land use in the local area
- The special characteristics which contribute to local identity
- Shared community values to be maintained and enhanced
- How growth and change will be managed into the future.

Councils will show how their vision gives effect to the regional or district plan, based on local characteristics and opportunities, and the council's own priorities in the community strategic plan it prepares under local government legislation.

Informed by the strategic and community planning work undertaken across regions, districts and local government areas, the LSPS will be the key resource to understand how strategic and statutory plans will be implemented at the local level.

Visit www.planning.nsw.gov.au/Policyand-Legislation/Environmental-PlanningandAssessment-Act updated for more information on LSPSs and other planning legislation updates.

About this Statement

The Edward River Local Strategic Planning Statement ('this Statement') sets out the 20-year vision for land use planning in the Edward River Local Government Area (LGA), outlining how change will be managed to maintain the high levels of liveability and landscape quality that characterises the Edward River region. It identifies the special characteristics that contribute to the region's local identity and recognises the shared community values to be maintained and enhanced.

This Statement identifies 8 Planning Priorities to achieve the Council's vision for the Edward River region, along with actions and the means for monitoring and reporting on the delivery of the actions.

This statement is aligned with the Edward River Council Community Strategic Plan 2018-2030 and gives effect to the Riverina Murray Regional Plan 2036 implementing the directions and actions at a local level. :

Purpose of this Statement

To manage change and build capacity in Deniliquin and our rural villages and communities the Edward River Local Strategic Planning Statement sets a 20-year plan integrating land use, transport and infrastructure planning, that aligns closely with the Directions set out in the Riverina Murray Regional Plan 2036.

All councils within NSW are required to prepare a Local Strategic Planning Statement to act as a link between the strategic priorities identified at a regional or district level, and the finer-grained planning at a local level expressed in Council’s local environmental plan and development control plans, to ensure consistency in strategic planning approaches. See Figure 1.

The link or line-of-sight between Council’s Planning Priorities and the Riverina Murray Regional Plan 2036 and other regional and state strategic planning instruments is illustrated in Table 1 on the following pages.



*Figure 1: Role of the Local Strategic Planning Statement: Strategic-led planning framework
Source: Department of Planning and Environment, 2018, LSPS Guideline for Councils*

Policy context

This Statement has been prepared in accordance with section 3.9 of the Act which requires that it include or identify the following:

- a. The basis for strategic planning in the area, having regard to economic, social and environmental matters;
- b. The planning priorities for the area that are consistent with any strategic plan applying to the area and (subject to any such strategic plan) any applicable community strategic plan under section 402 of the Local Government Act 1993;
- c. The actions required for achieving those planning priorities; and
- d. The basis on which the council is to monitor and report on the implementation of those actions.

Consultation

Council prepared this Statement by building upon the results of a program of community and stakeholder engagement undertaken in developing the Edward River Council Community Strategic Plan, throughout October and November 2017. This included community feedback regarding where the Edward River region is now, where does the community want the region to be in the future and how will we get there. The values and planning direction for the Edward River region to be articulated in this document were discussed with the Council at a workshop in September 2019.

Monitoring and Reporting

This LSPS describes the long-term land use strategy for the Edward River LGA to 2040. This statement is intended to be a living document and should be revised on an ongoing, as-needs-basis so that the plan remains responsive, relevant and local.

To this end, it is intended that the statement will be updated upon completion of the various actions identified throughout the document. Revisions to the LSPS may also be required in response to significant changes within the LGA, such as new infrastructure investment and employment opportunities or significant changes in projected population.

Council will monitor, review and report on its LSPS to ensure that its planning priorities are being achieved, using the existing integrated planning and reporting framework (IP&R) in accordance with the Local Government Act 1993. This will inform adjustments to the LSPS to ensure local planning policy is effective, responsive and delivering on local community aspirations. A comprehensive review will be undertaken in 2026, if not earlier.

Community feedback will be regularly sought. It is anticipated that this consultation will identify continuous improvement opportunities and will ensure that the LSPS continues to reflect the community's social and economic needs as well as their vision of the future desired state of the local area.

Funding and Investment

Strategies and studies required by this statement will primarily be funded in delivery programs and annual operational plans of Council, although availability of funding via the Regional Growth fund and other state agency opportunities will also be explored.

CONTEXT

Our place in the Riverina Murray Region

Location

The Edward River LGA is a region covering 8,881 square kilometres in the southern Riverina area of NSW. The LGA includes the town of Deniliquin which is built on the banks of the Edward River and the six rural villages of Blighty, Bocoorban, Conargo, Mayrung, Pretty Pine and Wanganella. Edward River Council shares its boundaries with Murray Shire LGA to the south, Hay LGA to the North and Murrumbidgee and Berrigan LGAs to the east. The LGA is strategically located in the Murray Riverina region linked by highways to Adelaide, Sydney and Melbourne.

History

The history of the area began with the Wamba Wamba and Perrepa Perrepa people, followed by early colonial settlers claiming significant areas of land in the Edward River region. Deniliquin became the heart of the Australian Merino industry, which produced half of the worlds Merino wool. The introduction of irrigation into the region fundamentally altered agriculture and allowed diversification of farming enterprises.

Today

Today, the Edward River region supports both dryland and irrigated agriculture. Whilst changes to water allocation and availability in recent years have detrimentally impacted primary production in the region, agriculture and related industries and services remain integral to sustaining the local economy.

Tourism is a growing industry in Edward River region today. The Edward River, Murray Valley Regional Park and iconic Hay Plains are key attractions for many tourists and offer the local and visiting community with a rich natural environment for recreation. The region hosts a range of events throughout the year, with the Deniliquin Ute Muster being the most significant attracting 20,000 people annually.



Figure 2: Edward River's relationship to the region
Source: Riverina Murray Regional Plan 2036

Our community

Edward River is home to 8,851 people. Compared with New South Wales, the region has an older population with a median age of 45 years, 22.3% of the population is aged 65 years and over, and 32.2% of households are occupied by a lone person. By comparison, NSW's median age is 38 years, 16.2% of the population is aged 65 years and over, and 23.8% of households are occupied by a lone person.

A high percentage of people in Edward River were born in Australia (82.4%) compared to the NSW average percentage (65.5%). A comparatively high number of people identified themselves as Aboriginal and / or Torres Strait Islanders (4%) compared to the average for NSW (2.9%).

The median weekly household income (\$1,080) was 28% lower than the NSW median (\$1,486). This is partly balanced by lower monthly mortgage repayments (\$1,083) compared to the NSW median (\$1,986). The median weekly rent (\$185) is just over half of the NSW rate (\$380 per week).

The Edward River region has maintained a stable population in recent years and has not experienced population growth. This trend is expected to continue. The most significant demographic shifts are likely to be in the population's age structure as the proportion of residents aged 60 years and over (and particularly those aged 75 years and over) continues to grow.



Figure 3: Edward River Population Snapshot
Reference - ABS census 2016, Edward River Council Local Government Area

Our Towns and Villages

The municipality comprises the major township of Deniliquin, and six rural villages of Blighty, Mayrung, Conargo, Wanganella, Pretty Pine and Boorooban.

Deniliquin is the major and only local centre of the LGA where the majority of the LGA population reside. Deniliquin provides employment, services and facilities that are accessed by a broad population base both within Edward River and beyond including the Berrigan Shire, Murray River Council town's such as Barham, Wakool and Mathoura. Deniliquin is well known as a river town. The Edward River is valued for its social, economic and environmental contribution to Deniliquin and the broader LGA. It is a public asset, shared and enjoyed by all.

As a service centre to the surrounding agricultural centre, Deniliquin is economically and socially important to a community well beyond the town boundaries. Deniliquin provides a range of education and health services, including early childhood to high school services, a TAFE campus and a hospital.

The presence of rural villages supports the social and economic prosperity of the LGA providing rural residents across the region with a social hub and essential services. We have six rural villages - Blighty, Mayrung, Conargo, Wanganella, Pretty Pine and Boorooban. Services and facilities vary amongst the villages from hotels, general stores, recreation reserves, community halls and primary schools.

	Deniliquin	Blighty district	Boorooban district	Conargo district	Mayrung district	Pretty Pine district	Wanganella district
Population	7,862	138	33	123	148	63	86
Med Age	45	34	47	46	40	33	44
Avg Household Size	2.2	2.8	2.3	2	2.3	2.7	2.4

Figure 4: Edward River Towns & Villages Population Snapshot
Source: ABS Census 2016

Our Environment

The environment which makes up Edward River is diverse and plays an integral role in the economic, social and natural environment makeup of the council area. These assets have been utilised by the traditional land owners, the Wamba Wamba and Perrepa Perrepa people, who recognised the favourable climate and water resources and continue to have long standing cultural and community connection with the land.

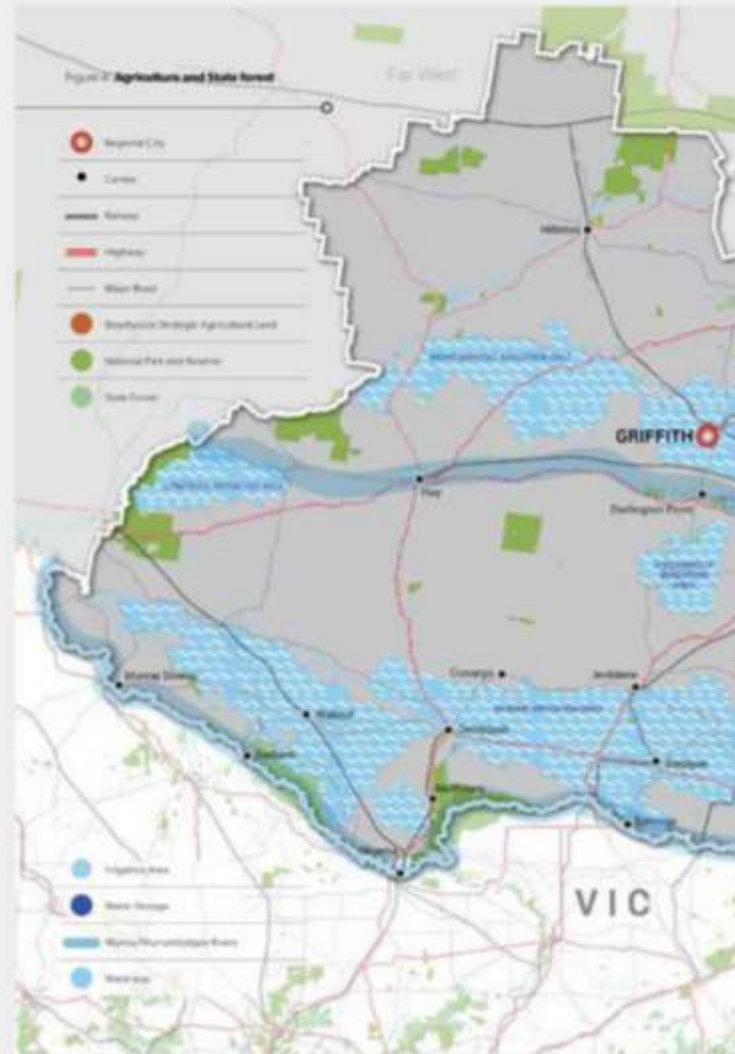
Situated on the Edward River and the Billabong Creek, Deniliquin and the surrounding villages are blessed with lifestyle, employment and investment opportunities. Deniliquin is an oasis of green on the edge of the Riverine plain, which stretches northwards in what is claimed to be the flattest land on earth – the beginning of the outback. The Edward River – or Koley River – is an anabranch of the Murray River and flows through Deniliquin’s town centre. The river is the lifeblood of Deniliquin and contributes to the social, economic and environmental fabric of the town.

The Billabong Creek – the longest creek in the world – is a partly perennial stream of the Murray River catchment which flows through the villages of Conargo and Wanganeila. Other villages and districts include Pretty Pine, Booroorban, Blighty and Mayrung. These districts are home to tightly knit farming communities and some of the largest farming properties in NSW.

Tourism has become an increasingly significant component of the Edward River region’s current and future economic profile. Tourism assets have been shaped by its location on the Edward River, water and nature-based activities.

However, it is the agricultural sector that underpins the region’s economy. The Edward River Region supports a wide range of agricultural industries through a combination of dry land and irrigated farming practices, with one of the most extensive high water irrigation areas in NSW.

Figure 5: Edward River Irrigation Area
Source: Riverina Murray Regional Plan 2036



The main enterprises which contribute to the total value of agricultural commodities in the area include rice, other cropping, including cereals, hay and horticulture, dairy and extensive grazing of sheep for meat and wool and cattle. The diversity of agricultural production is supported by a favourable climate, good soil types, plentiful supply of large tracts of land and access to irrigation water. Access to irrigated land in the south of the council is a key strength of the region, enabling more diversified and resilient agricultural production than would otherwise be possible. The rice industry is of significance to Deniliquin as it is home to Sun Rice - the largest rice mill in the southern hemisphere.

However in recent years drought conditions and reduced water allocation and availability has detrimentally impacted agricultural production, in the region which has triggered substantial flow on effects to processing and service industries. Water allocation is complex due to seasonal fluctuations and is an ongoing concern for agricultural producers in this region. More efficient irrigation technologies and non-traditional agricultural pursuits are a response to both water scarcity and climate change.



Figure 6: Murray Murrumbidgee Climate change snapshot
Source: NSW Office of Environment and Heritage

OUR VISION

This strategy delivers on part of the Edward River Council Community Strategic Plan 2018-2030 (CSP) that has as its vision:

We are the centre of the Southern Riverina. Home to a connected and engaged community, driven by a diverse economy. We work together to lead our community, achieve our potential and embrace our future.

Edward River Council is committed to enhance the liveability and attractiveness of the region ensuring it is a vibrant place. The region will promote a high quality of life that is valued by visitors and locals and ultimately attracts new residents to our community. Edward River will be a vibrant active place to visit and live providing a variety of economic and community services, within a rural riverine setting, resilient to effects of climate change.

We will offer a variety of housing choice to retain the ageing population but will also provide an alternate rural lifestyle that will attract people to the area. As we continue to support our changing population, our economic base will diversify.

We recognise that tourism is an important pillar of our economy, we also recognise that by further developing our key assets, including our river and town centre as well as our public spaces, we can facilitate more tourism, support existing business, and attract more residents and tourists.

Agriculture will continue to drive prosperity in Edward River as the area capitalises on its favourable climate conditions, irrigation and fertile soils to attract a diversity of high end, top quality agricultural practices and enterprises. There are opportunities for diversification and to attract value adding agricultural industries to the region. Edward River Council is committed to assisting such industries to establish in the municipality and we understand the positive economic and social flow on affects.

Deniliquin is home to a thriving manufacturing and light industrial sector centred primarily around engineering products for the rural and agricultural sector. Council will ensure the provision of appropriately zoned, investment-ready industrial land to facilitate investment and expansion of these enterprise and other potential opportunities. Infrastructure is critical to such investment and more broadly to the proper functioning and wellbeing of the community both now and in the future. To continue to attract growth and investment, Edward River Council is committed to ensuring infrastructure in the right place at the right time.

Edward River will be open for business and Council will actively support the development of the agribusiness and industrial sectors. The combination of Edward River's agricultural strengths and affordable industrial lands, will provide the opportunity for these sectors to expand. Council will have a proactive approach to enabling both agribusiness and industries in suitable locations, it will help communities understand the likely benefits, which are providing employment opportunities for local residents with positive economic and social flow on affects.

Our rich history underpins our valuable heritage assets which include cultural heritage and physical heritage items, both natural and historic European buildings across the LGA. As a community, we will celebrate our heritage and acknowledge Indigenous connection to Country.

ACHIEVING OUR VISION

Planning priorities

To achieve the 20-year vision for Edward River, Council has identified the following 8 Planning Priorities to indicate the focus of future strategic planning work in Edward River, which are consistent with the strategic direction for Edward River expressed in Council's CSP. Refer to Table 1 below for the planning priorities and their relationship to the various documents

Actions

Edward River's Planning Priorities will be delivered through actions to be undertaken by Council over the coming years. These may include the research of identified planning issues, completion of studies, sourcing of funding, preparation of strategies or policies, implementation of specific projects, or amendment to existing Council plans such as the Local Environmental Plans or Development Control Plans.

Implementation, monitoring and reporting

Council will monitor and report on the implementation of the actions to ensure that the planning priorities are being achieved. This will, as much as possible, be aligned to other Council review and reporting processes such as:

- Review –
 - » Local Environmental Plan (every five years)
 - » Development Control Plans (every five years)

This approach is consistent with the IP&R framework under the Local Government Act 1993, which recognises that council plans and policies are inter-connected.

This Statement will be reviewed at least every seven years pursuant to section 3.9(1) of the Act.

Riverina Murray Regional Plan 2036	Goal 1: A growing and diverse economy	Goal 2: A healthy environment with pristine waterways	Goal 3: Efficient transport and infrastructure networks	Goal 4: Strong, connected and healthy communities	
Priorities for Edward River LGA area: <ul style="list-style-type: none"> • Develop Deniliquin into a thriving local centre through industry development and job creation to promote population growth. • Ensure that irrigated land is appropriately zoned and protected from inappropriate development. • Double the size of the visitor economy through new product development and promotion. • Improve the council area's liveability and lifestyle opportunities. 					
Edward River Council Community Strategic Plan 2018-2030	A prosperous and vibrant community	A valued and enhanced natural environment	A region with quality and sustainable infrastructure	A great place to live	A community working together to achieve its potential
Edward River Council LSPS Planning Priorities	Planning Priority 1: Agriculture	Planning Priority 3: Heritage	Planning Priority 6: Infrastructure	Planning Priority 4: Liveability	Planning Priority 7: Climate Change & Natural Hazards
	Planning Priority 2: Industry	Planning Priority 8: The Environment		Planning Priority 5: Housing	

Table 1 – Edward River Planning Priorities

PLANNING PRIORITY 1: AGRICULTURE

Rationale

Agriculture is the major industry in the Edward River LGA with productivity benefiting from a favourable climate, good soil types, plentiful supply of large tracts of land and access to irrigation water. In order to leverage these strengths and take advantage of growing demand for fresh, high quality produce, Council will protect important agricultural land in the LGA.

Changes to water allocation and availability in recent years have had significant impacts on primary production in the region. Regional water security is a key concern to the region. Climate variability and new farming methods and developments make forecasting demand difficult, however there is an identified level of threat to continued irrigation water supply. This is a major challenge for the Edward River community as agriculture and related industries and services remain integral to sustaining the local economy. In response to these challenges, the Edward River Council Agribusiness Masterplan 2019-2024 is currently being developed to provide a vision to position our agribusiness economy for sustainable prosperity.

The Edward River Council Economic Development Strategy outlines Council's commitment to the growth of agricultural production, encouraging diversification and being open to facilitating more intensive value adding uses. It is anticipated that a strong agricultural economy and technological advances will continue to provide an opportunity to attract innovative and more intensive value adding operations to Edward River Council. These types of operations provide positive social and economic outcomes for the Edward River community, through employment opportunities and have potential to provide an invaluable contribution to the Council's gross domestic product. Edward River is already taking proactive steps in managing land use conflicts and impacts on primary producers, such as committing to the NSW Right to Farm Policy, which aims to reinforce rights and responsibilities, strengthen land use planning, improve

education and awareness that supports farmers exercising their right to farm.

This planning priority reflects Edward River's aspirations to support its agricultural identity and to ensure a strong local economy that leverages the favourable climate, good soil types, plentiful supply of large tracts of land and access to irrigation water.

To deliver this Planning Priority, Council will:

- Manage land use conflict by supporting pre-existing, lawfully operating agricultural land uses in the case of nuisance complaints and in a manner consistent with the NSW Right to Farm Policy.
- Control the form and scale of permissible development in rural areas.
- Maintain and increase the range and diversity of agricultural commodities and production systems by encouraging investment, marketing and capacity building.
- Encourage complementary value-add agricultural opportunities through flexible planning provisions in local strategies and local planning controls.

Action

- Complete and implement the Edward River Council Agribusiness Masterplan 2019-2024 (due for completion 2020).

Priority

Short term

PLANNING PRIORITY 2: INDUSTRY

Rationale

A diverse industrial sector is vital for the sustainability of Edward River Council. Deniliquin is home to a thriving manufacturing and light industrial sector centred primarily around engineering products for the rural and agricultural sector. Location on the national freight network with major highways to Adelaide, Sydney and Melbourne, productive agricultural lands, and flexible industrial land provide a support network for a productive industrial sector in Deniliquin. Council leverages this opportunity by offering industrial land that is more affordable when compared to other larger centres.

Warehousing for rural products is also an emerging opportunity to take advantage of the crowding out affect that is apparent in Melbourne and Geelong, where residential growth is impinging on industrial and warehousing precincts. A significant number of these businesses are experiencing sustained growth and prospective investors have identified opportunities for these businesses in Deniliquin.

Significant opportunity is also identified for the agribusiness sector within the LGA. Associated with the co-location of related industries, Council will work alongside the agribusiness sector to maximise infrastructure, decrease supply chain costs, and manage conflict between existing land uses and community expectations.

These enterprises and other potential opportunities will require appropriately zoned, investment-ready industrial land to facilitate investment and expansion. Council will work with industry to locate larger industry in areas where they can leverage off Edward River Council's assets whilst minimising impacts on the community and agricultural lands.

To deliver this Planning Priority, Council will:

- Support existing industrial land uses and precincts for freight and logistics, industry, warehousing and similar activities in locations that minimise amenity impacts.
- Investigate opportunities for the expansion of existing and new industrial precincts in our townships that do not impact on residents.
- Encourage the co-location of complementary industry alongside agricultural enterprises that enhance the efficiency of the agricultural land use.

Action

- Complete and implement the Deniliquin Industrial Land Strategy (due for completion 2020).

Priority

Short term

PLANNING PRIORITY 3: HERITAGE

Rationale

As a community, we celebrate our heritage and acknowledge Indigenous connection to Country. Our rich history underpins our valuable heritage assets which include cultural heritage and physical heritage items, both natural and historic European buildings across the LGA. The stories, history, building and artefacts of both the region and the town of Deniliquin are important to the local community and they offer opportunities to enrich the experience of visitors.

Culturally our community represents a rich Aboriginal cultural history. Documentation of this local history through the completion of an Aboriginal Cultural Heritage Study is required to protect, manage and respect Aboriginal significance in the LGA and recognise it as an asset to the Shire.

A heritage study was commenced some years ago which requires completion and formalisation of the listings through the Edward River Local Environmental Plan (LEP). The completion of this study, correct protections through the LEP and ongoing recording and maintenance of databases to inform significance of items will protect identified heritage value in perpetuity.

To deliver this Planning Priority, Council will:

- Continue to acknowledge and celebrate our history, heritage and culture by protecting, managing and respecting Aboriginal objects and places.
- Recognise and conserve heritage assets and items and include appropriate local planning controls.

Action

- | Action | Priority |
|--|-----------------|
| • Support the protection of Aboriginal heritage sites through the completion of an Aboriginal Cultural Heritage Study. | Short term |
| • Complete the Edward River Heritage Study and include listings in the LEP as required to facilitate the conservation of heritage. | Medium Term |

PLANNING PRIORITY 4: LIVEABILITY

Rationale

The Council is committed to enhancing the liveability and attractiveness of the region. The region will promote a high quality of life that is recognised by visitors and locals and ultimately attracts new residents to the shire. While Edward River's population is stable, we are experiencing growth in visitation numbers with tourism becoming an increasingly significant component of the Edward River region's economic profile. The regions liveability enhancing the attraction of visitors to the region.

Deniliquin's unique location on the Edward River provides a range of lifestyle and recreation opportunities. In recent years the Living Lagoons Walk has been completed which links the towns lagoons, CBD and river with a series of walking trails. The Living Lagoons Walk contributes to good health and wellbeing outcomes which supports tourism and social connections for residents. Furthermore, the Edward River Open Space Strategy and Deniliquin Public Space Strategy identify opportunities for further connectivity through walking trails and expansion of the lagoons walk. This will not only enhance recreation in the LGA but improve access throughout the town and to the river and contribute to Deniliquin being an attractive place to live by providing a green spine through the town for both residents and visitors. The Deniliquin Masterplan have recently resulted in some wonderful enhancements in the town centre contributing to the attractiveness and liveability of Deniliquin.

Our 6 rural villages provide opportunity for variety and the possibility of varied experiences, for both the permanent and visitor populations. Services and facilities vary amongst the villages from hotels, general stores, recreation reserves, community halls and primary schools. Council has previously developed Village masterplans to enhance the uniqueness of each setting and understand infrastructure required to respond to the local setting

To deliver this Planning Priority, Council will:

- Actively seek opportunities/funding to upgrade/ provide community facilities throughout the shire.
- Provide and review the adequate supply of community infrastructure to cater for the changing population and attract visitors.

Action

- | Action | Priority |
|---|-----------------|
| • Complete Walking and Cycling strategies for North Deniliquin, West Deniliquin and South Deniliquin. | Medium term |
| • Prepare a masterplan for railway corridor land at the current GrainCorp site which may be vacated in the future. | Long Term |
| • Update the Village Masterplans to acknowledge works which have already been completed and to integrate with the outcomes of Deniliquin Public Space Strategy. | Medium Term |

PLANNING PRIORITY 5: HOUSING

Rationale

Edward River's population structure is like other regional centres - an ageing population is combined with a hollowing out of much of the 'working age' cohort. As the population demographics of the region change it is necessary for Council to accommodate the change by ensuring that suitable services, open space, community facilities and housing options are provided maintaining the high level of liveability valued by the community.

The population of Edward River Council predominantly resides in the major centre of Deniliquin however is also dispersed around the rural villages and on farming properties in the rural setting. Housing in the Edward River LGA is dominated by single dwellings (89% of all housing), with 76% of housing containing 3 or more bedrooms. This trend conflicts the requirements of an ageing population.

It is increasingly important for Council to provide a larger variety of housing choices to cater for the changing demographic including the ageing population and changing household incomes. The development of a retirement living facility to support our aging population is already being facilitated by Council.

Whilst demand for smaller housing is obvious, a unique lifestyle opportunity which remains attractive to new residents of Edward River is the ability to live on a large rural residential allotment. The Deniliquin Large Lot Residential Strategy has been developed to clearly articulate the strategic supply of rural residential land in Deniliquin to minimise the impact on our agricultural lands and to efficiently utilise existing infrastructure capacities. Planning control for such development will be outlined in the Edward River Local Environmental Plan and Edward River Development Control Plan.

To deliver this Planning Priority, Council will:

- Investigate a mixture of smaller and larger residential lots in Deniliquin and the rural villages to create opportunity, respond to future demand, and to provide a range of housing options.

Action

- Review of rural residential land supply in the villages.
- Review and complete the consolidation of the Edward River Local Environmental Plan and Edward River Development Control Plan to ensure they reflect the existing and desired built form and the planning instruments are consistent across the council.

Priority

Medium term
Short Term

PLANNING PRIORITY 6: INFRASTRUCTURE

Rationale

Infrastructure is critical to the proper functioning and wellbeing of the community both now and in the future. To continue to attract growth and investment, it is important to provide infrastructure in the right place at the right time.

Understanding the current capacity and planned investments in utility infrastructure in Deniliquin will enable Council to capitalise on opportunities for economic growth. Critical infrastructure investments will be identified as Council conducts more detailed analysis on the identified investigation areas so that growth is aligned with upgrades to town water, wastewater, electricity and telecommunication facilities. Aligning these utility infrastructure projects with future growth opportunities and Council's Delivery Program (2017-2021) and Operational Plan (2019-2020) is a key initiative of this planning priority.

It will be important for Council to continue to maintain our water and sewer networks to meet the future needs of the community. Council will continue to plan for the upgrade of the Deniliquin Sewerage Treatment Plant.

Essential Energy are the local electricity network provider and provide adequate electricity to the Edward River area. The existing electricity network capabilities provide no constraints to providing electricity to future development.

To deliver this Planning Priority, Council will:

- Align future growth and investment with water and waste water capabilities.
- Investigate funding opportunities to upgrade existing utility infrastructure facilities to cater for our growing population.

Action

- Complete identified upgrades and construction projects within Council's Combined Delivery Program (2018 - 2021) and Operational Plan (2019-2020).

Priority

Short term

PLANNING PRIORITY 7: CLIMATE CHANGE AND NATURAL HAZARDS

Rationale

It is anticipated that in the future, the Edward River region will experience an increased occurrence of heatwaves and hot days and an increase in average and severe fire weather days in summer and spring. Weather events will be seasonal extremes, particularly rainfall events and droughts, there will be a decrease in spring rainfall and an increase short and intense rainfall events. Understanding these changing weather patterns will be important for Council to build sustainable and resilient communities. Council have already undertaken extensive flood planning work through the preparation of the Edward River at Deniliquin and Conargo flood studies, to understand the extent of these major rain and flooding events. These studies identify the high and low flooding hazard areas, these areas indicate whether land is or is not suitable for more intensive development. Ensuring the findings of these studies are replicated in local planning controls will be necessary to manage community expectations and development on land subject to inundation.

Council have recently reviewed and had certified our bushfire hazard mapping with the NSW Rural Fire Service. Locating new development in locations that have a low bushfire risk will be a key commitment for Council.

To deliver this Planning Priority, Council will:

- Review Council's bushfire hazard mapping with NSW Rural Fire Service and update as required.
- Require water sensitive urban design, passive cooling/heating and energy efficiency measures to be considered in all new developments.

Action

- Undertake LEP and DCP amendments to implement recommendations from the Floodplain Risk Management Studies and Plans identified above.

Priority

Short term

PLANNING PRIORITY 8: THE ENVIRONMENT

Rationale

Edward River has a diverse natural environment that is valued by residents and visitors alike. Environmental assets such as the Edward River, the Billabong Creek, Murray Valley Regional Park and Weral Forests provide significant wildlife habitat whose ecosystems support a wide range of native flora and fauna.

These areas also provide opportunity for the Council area to attract visitors, with many of these areas providing great places to camp, hike and undertake water activities. The Department of Planning, Industry and Environment are currently preparing a Riverfront Development Strategy to assist in the protection of the Edward River, our key environmental asset.

Understanding environmental areas outside national, state and nature reserves at a local level is a key challenge for Edward River.

The opportunity to enhance the protection of habitat and threatened species, particularly by providing connections through private land holdings is an important issue which Council will consider when making planning decisions. To enable these areas to be fully appreciated, additional work is required to better understand the environmental values on the land.

Currently, there are significant gaps in baseline data to accurately understand the location of key biodiversity corridors and environmental values throughout Edward River. As new development occurs through Deniliquin and in rural areas, it will be important for Council to understand the location of key environmental values and the extent to which new development may impact them.

To deliver this Planning Priority, Council will:

- Promote and preserve our natural environment and wildlife habitat.
- Liaise with NSW Government agencies to further develop and provide opportunity for our natural areas.
- Seek (funding) opportunities to undertake environmental management studies in consultation with government and community to update and inform new biodiversity mapping layer in the Edward River LEP.

Action

- On review of the Edward River Local Environmental Plan investigate the suitability of existing biodiversity layers and associated controls.
- To better identify land with high conservation attributes, Council undertake a review of road and public space biodiversity mapping.

Priority

Long term

Long term

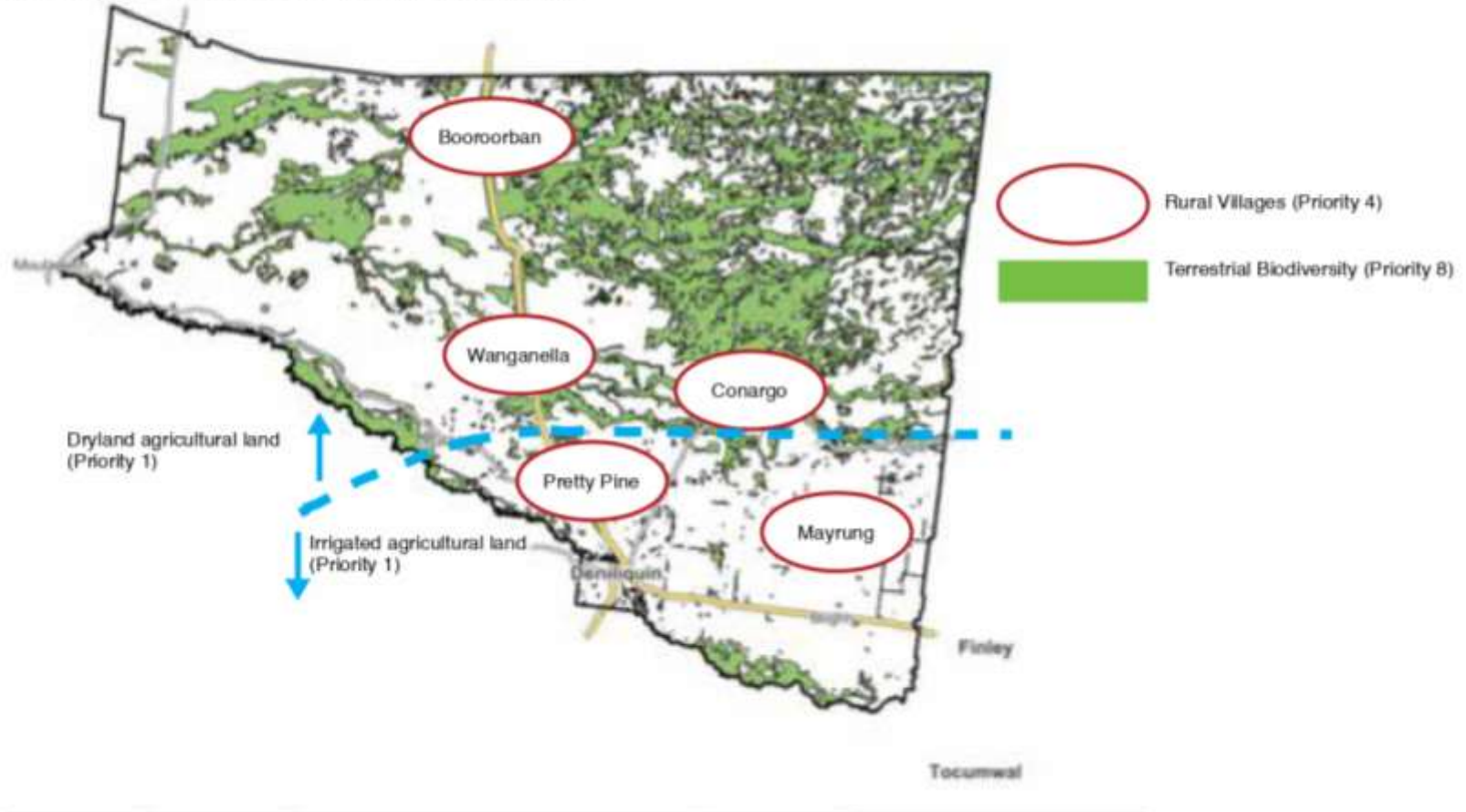
MAPPING

The planning maps depict the various planning priorities of the LSPS. These maps are not a land use zoning map and only provide context for the preparation of this Local Strategic Planning Statement.

Figure 7: Deniliquin LSPS Planning Priorities Map



Figure 8: Edward River Rural Lands LSPS Planning Priorities Map





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Department of
Primary Industries

General Manager
Edward River Council
26-28 Adelaide St
Wentworth, NSW
Council@edwardriver.nsw.gov.au

OUT19/16312

Dear Mr McSwain

Draft Edward River Council Local Strategic Planning Statement

Thank you for the opportunity to comment on the draft Edward River LSPS. DPI Agriculture (DPI Ag) is charged with building stronger primary industries, one component of our work focuses on enhancing the productive and sustainable use of NSW's agricultural resources.

I would like to commend your council on its commitment to supporting the Right to Farm policy, and recognising the importance of agriculture and the resources it relies upon in your area.

It is recommended that the agricultural actions are extended to:

- respond to the future vision and regional priorities that irrigated land should be appropriately zoned and protected, and
- include amendments to the LEP to control the form and scale of permissible development.

It is anticipated that the proposed Agribusiness Masterplan will support the growth of the Edward River economy. This masterplan should consider identifying and planning for land use pressures and conflicts, agricultural industry trends and adaptation to the impacts of changing climate and water availability.

Mrs Lilian Parker is available to assist in providing agricultural land use insights to the future review of the LEP and DCP, and early advice into the Agribusiness Masterplan. Should you require clarification on the information contained in this response, or the above assistance, Mrs Parker may be contacted on 02 69381906.

Yours sincerely

A handwritten signature in black ink that reads 'T Prentice'.

10/1/20

Tamara Prentice
Manager Agricultural Land Use Planning
DPI Agriculture

NSW Department of Primary Industries - Agriculture
Locked Bag 21, Orange NSW 2800 | 161 Kite St, Orange NSW 2800
Tel: 02 6391 3369 | Email: landuse.ag@dpi.nsw.gov.au | www.dpi.nsw.gov.au | ABN: 72 189 919 072

10.12 ENVIRONMENTAL SERVICES REPORT (DECEMBER 2019)**Author:** Julie Rogers, Manager Environmental Services**Authoriser:** Adam McSwain, General Manager**RECOMMENDATION**

That Council note the Environmental Services report for December 2019.

BACKGROUND

Attachment 1 is the Environmental Services report for December 2019.

ISSUE/DISCUSSION

N/A

STRATEGIC IMPLICATIONS

N/A

COMMUNITY STRATEGIC PLAN

N/A

FINANCIAL IMPLICATIONS

N/A

LEGISLATIVE IMPLICATIONS

N/A

ATTACHMENTS

1.	Environmental	Services	Report	(December	2019)
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Current Applications at 31 December 2019					
Application	Property Description	Applicant	Proposal	Date Rec'd	Status
Development Applications/Construction Certificates					
CC 55/14	Lot 272 DP756325, 234 Barham Road, Deniliquin 10/11/14	Jamie Park/JNP Architecture & Associates Pty Ltd	Erection of a shed for use as 'rural industry' (maintenance & construction shed for the proposed ethanol plant)	10/11/14	Awaiting advice from the applicant
DA 2/17	Lots 11 & 12 DP1018080, 475-477 George Street, Deniliquin 11/01/17	Murray Constructions	Replacement of existing concrete retaining walls including an extension of jetty	11/01/17	Awaiting advice from NRAR
DA 28/18	Lot 174 & 210, DP756305, 218 Campbells Road, "Wyoming" Mayrung	CAF Consulting Services Pty Ltd	3,500 head dairy cattle feedlot	07/06/2018	Awaiting advice from applicant re addressing requirements of EPA and OEH
DA 16/15/ A	Lot 5, DP720227 & Lots 8, 22, 30, 31, 33, 34, 35, 36, 61, 72, DP756268, Conargo Road, Deniliquin	FS Falkiner & Sons Pty Ltd	Modification to the existing feedlot approval of 5,000 head of cattle & 15,000 head of sheep (7055 scu) to 5,000 head of cattle & 15,000 head of sheep of up to 8,000 head of cattle with no sheep or varying numbers of cattle & sheep to a maximum of 7,458 scu.	13/07/2018	Awaiting response from OEH re ACHA
DA 41/18	Lot 26, DP877116, 81 Boundary Street, Deniliquin	Caitrin Watson	Installation of rural workers dwelling – which allows for 4 bedrooms / ensembles	1/08/2018	Awaiting advice from applicant



DA 64/18	Lot 153, DP756325, 154 Pakenham Street, Deniliquin	Andrew and Kim Barry	7 lot subdivision	16/10/2018	Awaiting advice from applicant
DA 71/18 CC 41/18	Lot 2, DP1135369, 265-271 Barham Road, Deniliquin	Jason O'Connor	Shed	1/11/2018	Awaiting advice from applicant
DA 77/18	Lot 1, & 3 DP1235420 & Lot 5 DP1220715, 227 Cemetery Road & 179-183 Cemetery Road, Deniliquin	Deni Industrial Park Pty Ltd	Staged development Stage 1: Railway freight terminal Stage 2: 13 lot subdivision	4/12/2018	Awaiting advice from applicant/ VicTrack
CC 44/18	Lot 1, Section 208, DP758913, 46-58 Edwardes Street, Deniliquin	Tim Nolan	Multi Arts Centre Kitchen Extension	23/11/2018	Awaiting advice from applicant
DA 33/19	Lot 3 DP537791, 812 Old Morago Road, Morago	Ecotech Energy	Install 99kw ground mount solar PV system	14/06/2019	Awaiting advice from applicant
DA 39/19	Lot 8 & 12, 13-15 Butler Street, Deniliquin	Frank and Dianne Rinaldi	7 lot community title subdivision	16/07/2019	Awaiting advice from applicant
DA 47/19	Lot 6 DP264379, 176-178 River Street, Deniliquin	Tony Campbell	Erection of shed for use for residential storage and a home industry	4/09/2019	Awaiting advice from applicant
S96 686 A	Lot 5 DP285128, 138 Riverview Drive, Deniliquin	Andrew Willis	Modification to DA 686 – Erection of a retaining wall and site regrading.	15/11/2019	Under assessment
DA 71/19 CC 50/19	Lot 100 DP1061446, Ochtertyre Street, (Big 4) Deniliquin	Brunker Fabrications	Camp kitchen and bbq shelter	26/11/2019	Under assessment
S4.55 18/18A	Lot 20 DP192087, 523 Henry Street, Deniliquin	Ms Pamela McGee	Modification to DA 18/18 - 2 lot subdivision	2/12/2019	Under assessment



DA 72/19	Lot 3 Sec 1 DP 758913, Lot 4 Sec 18 DP758913 & Lot 11 DP544836, 72-96 End Street, Deniliquin RSL Club)	Julie Tran	Remove existing car shade structure and trees and erect solar car shade structures	11/12/2019	Under assessment
DA 73/19	Lot 2 DP1174509, 258 Harfleur Street, Deniliquin	Matthew Home	2 lot subdivision	11/12/2019	Under assessment
DA 74/19	Lot 31 DP124224, 29-35 Burton Street, Deniliquin	Neale & Caroline Shand	2 lot subdivision	20/12/2019	Under assessment
CC 51/19	Lot 1 DP1142624, Conargo Road, Deniliquin	Robert Hallum	Installation of an information and education facility (museum) including pat use for office accommodation and retail sales	20/12/2019	Under assessment
Complying Development Certificates					
CDC 10/19	Lot 7 Sec 202 DP758913, 427 Sloane Street, Deniliquin	Alicia Bell	Demolish 2 existing sheds and construct new shed	4/12/2019	Under assessment
S68 Applications					
-	-	-	-	-	-



Applications Determined December 2019				
Application	Property Description	Applicant	Development	Amount
DA 51/19	Lot 153, DP1133106, 5-9 Macauley Street, Deniliquin	Blair Architecture Pty Ltd	Alterations and additions to nursing home - Addition of 2 accommodation bed wings and alterations to existing bed accommodation to provide single rooms with ensuites for a total of 61 beds (currently 60). Alterations and additions to provide associated communal spaces, administrative and service areas	4,800,000.00
DA 59/19	Lot 1 DP724430, 149-173 Hardinge Street, Deniliquin	Brandrick Architects	Renovation of existing clubrooms including kitchen upgrade	420,000.00
DA 64/19	Lot 7 DP 758913, Part 6 DP668426, X & Y DP410447, Lot 9 DP622508 & part Lot 1 DP667946, (Town Hall), Cressy Street, Deniliquin	Brandrick Architects	Refurbishment extension works to Town Hall and construction of associated public square	4,000,000.00
DA 65/19	Part Lot 6 DP668426, Lot X & Y DP410447 & Lot 1 DP1173376, 180 -196 Cressy Street, Deniliquin	Brandrick Architects	Renovation and restoration works to existing Estates Building and Council's Civic Administration Building	2,900,000.00
DA 66/19 CC 45/19	Lot 446 DP39876 & Lot 223 DP1014016, 2 Golf Club Road, Deniliquin	Deniliquin Golf Club Inc	Renovate kitchen, add disabled toilets and alter ladies toilets. Demolish boiler room, add doors and windows	150,000.00
DA 67/19 CC 46/19	Lot 7 DP264379, 172-174 River Street, Deniliquin	Scott Barlow	Construct front boundary fence and construct residential shed and skillion	35,000.00
DA 68/19 CC 47/19	Lot 1 DP1218103, 144-146 Hardinge Street, Deniliquin	Brunker Fabrications	Outdoor roof area and toilets	60,000.00
DA 69/19 CC 48/19	Lot 1 DP733146, 313-317 Victoria Street, Deniliquin	Brunker Fabrications	Carport	20,000.00



DA 70/19 CC 49/19	Lot 49 DP707606, 13 Norris Court, Deniliquin	Precise Build	Verandah	30,000.00
CC 35/19	Lot 153 DP1133106, 5-9 Macauley Street, Deniliquin	Blair Architecture Pty Ltd	Alterations and additions to Nursing Home (staged development) Stage 3: Alterations to kitchen and laundry	0

Processing Times for December 2019		
Application Type	Mean Gross Days	Mean Net Days
DA	38	37
Mod (S96) of DA & DA/CC	-	-
CDC	-	-
CC	28	28
S68 Applications	-	-

Value and Number of Applications Determined 2018 and 2019								
Month	DAs 2018	DAs 2019	CDCs 2018	CDCs 2019	S68 2018	S68 2019	Value 2018	Value 2019
January	3	35	0	1	0	0	\$96,900	\$608,750
February	8	3	2	1	3	0	\$753,100	\$397,819
March	3	4	5	0	1	2	\$1,560,188	\$287,580
April	6	9	4	2	1	1	\$522,400	\$181,439
May	6	13	2	2	2	0	\$119,300	\$864,100
June	8	6	3	0	1	3	\$1,062,899	\$895,990
July	6	7	3	2	3	1	\$624,300	\$1,287,030
August	6	6	3	1	1	1	\$872,810	\$731,323
September	5	5	4	1	4	2	\$709,435	\$504,965
October	5	6	1	0	1	0	\$1,081,700	\$1,198,000



November	6	7	5	0	1	1	\$484,138	\$630,900
December	10	9	5	0	3	1	\$1,745,950	\$12,415,000
TOTALS	72	80	37	10	21	12	\$9,633,120	\$20,002,896.00

Note: numbers of application determined does not include construction certificates, modifications and applications determined by private certifiers. Value of application determined does not include the value of work for s68 applications.

Section 149 Certificates/Sewerage Drainage Diagrams

Planning certificates	27
Sewerage drainage diagrams	12

Swimming Pool Inspection Program

Month	1 st Inspection	2 nd Inspection	3 rd Inspection
December	1	-	-

Ranger's Report – December 2019

Companion Animals

	Cats	Dogs	Other
Animals seized/surrendered	7	19	-
Animals released to owner	0	15	
Animals euthanised	6	1	
Animals rehomed	1	0	
Dogs declared dangerous / menacing	0	0	
Animals still impounded	0	3	
Animals microchipped by Council	0	0	
Animals microchipped by Council (Desexing program 1 st round)	3	2	
Animals microchipped by Council (quarterly free chipping week)	1	6	
Animals registered	0	10	



Animal registration notices sent	3	14	
Animal fines	0	0	
Clean Up Notices			
Property clean up notices	2		
Illegal dumping	0		
Parking			
Parking fines	0		
Parking patrols completed	0		
Impoundment (Impounding Act 1993)			
Vehicles	0		
Livestock	0		
Euthanised Wildlife	0		

Dog Attacks

Date	Details	Victims	Outcome
-	-	-	-

Dog Attacks 2018 and 2019

Month	No. of Incidents		No. of Attacking Dogs		No. of Victims	
	2018	2019	2018	2019	2018	2019
January	2	4	4	4	3	11
February	1	1	1	2	1	1
March	-	1	-	1	-	4



April	2	1	2	1	2	1
May	2	2	2	3	2	7
June	5	2	8	2	16	9
July	4	4	6	6	7	4
August	1	0	1	0	1	0
September	1	2	2	4	1	6
October	4	3	7	3	4	4
November	4	1	6	1	11	1
December	2	0	3	0	3	0
TOTAL	28	20	42	26	51	47

10.13 ENVIRONMENTAL SERVICES REPORT (JANUARY 2020)**Author:** Julie Rogers, Manager Environmental Services**Authoriser:** Adam McSwain, General Manager**RECOMMENDATION**

That Council note the Environmental Services report for January 2020.

BACKGROUND

Attachment 1 is the Environmental Services report for January 2020.

ISSUE/DISCUSSION

N/A

STRATEGIC IMPLICATIONS

N/A

COMMUNITY STRATEGIC PLAN

N/A

FINANCIAL IMPLICATIONS

N/A

LEGISLATIVE IMPLICATIONS

N/A

ATTACHMENTS

1.	Environmental	Services	report	(January	2020)
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DA 16/15/ A	Lot 5, DP720227 & Lots 8, 22, 30, 31, 33, 34, 35, 36, 61, 72, DP756268, Conargo Road, Deniliquin	FS Falkiner & Sons Pty Ltd	Modification to the existing feedlot approval of 5,000 head of cattle & 15,000 head of sheep (7055 scu) to 5,000 head of cattle & 15,000 head of sheep of up to 8,000 head of cattle with no sheep or varying numbers of cattle & sheep to a maximum of 7,458 scu.	13/07/2018	OEH responded to ACHA on 31/1/20. Council meeting with applicant on 3/2/20.
DA 64/18	Lot 153, DP756325, 154 Pakenham Street, Deniliquin	Andrew and Kim Barry	7 lot subdivision	16/10/2018	Awaiting advice from applicant



DA 77/18	Lot 1, & 3 DP1235420 & Lot 5 DP1220715, 227 Cemetery Road & 179-183 Cemetery Road, Deniliquin	Deni Industrial Park Pty Ltd	Staged development Stage 1: Railway freight terminal Stage 2: 13 lot subdivision	4/12/2018	Awaiting advice from applicant/ VicTrack
CC 44/18	Lot 1, Section 208, DP758913, 46-58 Edwardes Street, Deniliquin	Tim Nolan	Multi Arts Centre Kitchen Extension	23/11/2018	Awaiting advice from applicant
DA 33/19	Lot 3 DP537791, 812 Old Morago Road, Morago	Ecotech Energy	Install 99kw ground mount solar PV system	14/06/2019	Awaiting advice from applicant
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DA 47/19	Lot 6 DP264379, 176-178 River Street, Deniliquin	Tony Campbell	Erection of shed for use for residential storage and a home industry	4/09/2019	Awaiting advice from applicant
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DA 71/19 CC 50/19	Lot 100 DP1061446, Ochtertyre Street, (Big 4) Deniliquin	Brunker Fabrications	Camp kitchen and bbq shelter	26/11/2019	Under assessment
DA 72/19	Lot 3 Sec 1 DP 758913, Lot 4 Sec 18 DP758913 & Lot 11 DP544836, 72-96 End Street, Deniliquin RSL Club)	Julie Tran	Remove existing car shade structure and trees and erect solar car shade structures	11/12/2019	Under assessment
DA 73/19	Lot 2 DP1174509, 258 Harfleur Street, Deniliquin	Matthew Horne	2 lot subdivision	11/12/2019	Under assessment



DA 74/19	Lot 31 DP124224, 29-35 Burton Street, Deniliquin	Neale & Caroline Shand	2 lot subdivision	20/12/2019	Under assessment
CC 51/19	Lot 1 DP1142624, Conargo Road, Deniliquin	Robert Hallum	Installation of an information and education facility (museum) including pat use for office accommodation and retail sales	20/12/2019	Under assessment
DA 1/20	Lot 2 DP733786 & Lot 3 DP706004, 8710 Pretty Pine Road, Moulamein	Progressive Rural Solutions Pty Ltd	Use of existing 2 x 100 ML single cell approved storage dams as 550 ML single cell storage dam	8/1/2020	Under assessment
DA 4/20	Lot 11 DP1123768 219 Wanderer Street, Lot 12 DP1123768 221 Wanderer Street, Lot 13 DP 1123768 & Lot 2 Sec 36 DP758782 334-342 Augustus Street, Deniliquin	Brandrick Architects	Stage 2 & 3 development of existing Edward River Council Deniliquin North Depot. Stage 2 - laying & levelling of new gravel surface & associated drainage works. Stage 3 – relocation of demountable administration building & associated works.	30/1/2020	Under assessment
DA 5/20 CC 3/20	Lot 1 DP589157, 1/406 George Street, Deniliquin	B Green Constructions	Replace carport with lockup garage	30/1/2020	Under assessment
Complying Development Certificates					
CDC 2/20	Lot 3 & 4 DP778062, 83 Hogans Lane, Deniliquin	Conquest Industries Pty Ltd	Inground swimming pool	24/1/2020	Under assessment



S68 Applications					
S68 2/19	Lot 1 DP1132408, 1 Butler Street, Deniliquin	Adam Rose	Extension to existing	15/2/2019	Under assessment
S68 1/20	Lot 13 DP756511, 7599 Pretty Pine Road, Moulamein	Down to Earth (Vic) Cooperative Society	Operate a camping ground	22/1/2020	Under assessment

Applications Determined January 2020				
Application	Property Description	Applicant	Development	Amount
DA 41/18	Lot 26, DP877116, 81 Boundary Street, Deniliquin	Caitrin Watson	Installation of rural workers dwelling – which allows for 4 bedrooms / ensuites	20,000
S4.55 37/18A	Lot 1 DP1142624, Conargo Road, Deniliquin (Ute Muster)	Robert Hallum	Modification to DA 37/18 – alteration to the design	0
DA 2/20 CC 1/20	Lot 12 DP863563, 9 Riverview Drive, Deniliquin	Precise Build	Outdoor area	50,000
DA 3/20 CC 2/20	Lot 1 DP756313, Cobb Highway, Booroorban	Cassandra and Marcus Hooke	Dual Occupancy (second dwelling)	600,000
S4.55 18/18A	Lot 20 DP192087, 523 Henry Street, Deniliquin	Ms Pamela McGee	Modification to DA 18/18 from 2 lot subdivision to 3 lot subdivision	0



CDC 10/19	Lot 7 Sec 202 DP758913, 427 Sloane Street, Deniliquin	Alicia Bell	Demolish 2 existing sheds and construct new shed	18,000
CDC 1/20	Lot 2 & 3 DP758913, 111 Blackett Street, Deniliquin	Glen Robson	Inground swimming pool and child resistant barrier	49,500

Processing Times for January 2020		
Application Type	Mean Gross Days	Mean Net Days
DA	183	45
Mod (S96) of DA & DA/CC	36	36
CDC	22	22
CC	9	9
S68 Applications	-	-

Value and Number of Applications Determined 2019 and 2020								
Month	DAs 2019	DAs 2020	CDCs 2019	CDCs 2020	S68 2019	S68 2020	Value 2019	Value 2020
January	5	3	1	2	0	-	\$608,750	\$737,500
February	3		1		0		\$397,819	
March	4		0		2		\$287,580	
April	9		2		1		\$181,439	
May	13		2		0		\$864,100	
June	6		0		3		\$895,990	
July	7		2		1		\$1,287,030	
August	6		1		1		\$731,323	
September	5		1		2		\$504,965	
October	6		0		0		\$1,198,000	



November	7		0		1		\$630,900
December	9		0		1		\$12,415,000
TOTALS	80	3	10	2	12	0	\$20,002,896.00

Note: numbers of application determined does not include construction certificates, modifications and applications determined by private certifiers. Value of application determined does not include the value of work for s68 applications.

Section 149 Certificates/Sewerage Drainage Diagrams

Planning certificates	15
Sewerage drainage diagrams	9

Swimming Pool Inspection Program

Month	1 st Inspection	2 nd Inspection	3 rd Inspection
January	6	-	-

Ranger's Report – January 2020

Companion Animals

	Cats	Dogs	Other
Animals still impounded	1	1	
Animals seized/surrendered	12	9	-
Animals released to owner	0	6	
Animals euthanised	11	1	
Animals rehomed	0	1	
Dogs declared dangerous / menacing	0	1	
Animals microchipped by Council	0	1	
Animals microchipped by Council (Desexing program 1 st round)	0	0	
Animals microchipped by Council (quarterly free chipping week)	-	-	
Animals registered			



Animal registration notices sent	5	31	
Animal fines	0	2	
Clean Up Notices			
Property clean up notices	0		
Illegal dumping	0		
Parking			
Parking fines	0		
Parking patrols completed	0		
Impoundment (Impounding Act 1993)			
Vehicles	0		
Livestock	0		
Euthanised Wildlife	1 possum		

Dog Attacks

Date	Details	Victims	Outcome
16.1.20	Dog attacked alpaca	1 alpaca	Dog was seized and surrendered to Council. Fines issued to owner.

Dog Attacks 2019 ad 2020

Month	No. of Incidents		No. of Attacking Dogs		No. of Victims	
	2019	2020	2019	2020	2019	2020
January	4	1	4	1	11	1
February	1		2		1	



March	1		1		4	
April	1		1		1	
May	2		3		7	
June	2		2		9	
July	4		6		4	
August	0		0		0	
September	2		4		6	
October	3		3		4	
November	1		1		1	
December	0		0		0	
TOTAL	21	1	27	1	48	1

10.14 MAJOR PROJECTS PROGRAM - FEBRUARY 2020 PROGRESS REPORT**Author:** Michelle Siena, Major Projects Coordinator**Authoriser:** Oliver McNulty, Director Infrastructure**RECOMMENDATION**

That Council note the Major Projects Program from various funding sources - Progress Report for February 2020.

BACKGROUND

The Stronger Communities Fund was established by the NSW Government to provide newly merged Councils with funding to spend on priority community initiatives.

Edward River Council received \$10 million in the original funding allocation. An amount of \$1.4 million was allocated to various community groups for projects under the Community Grants Program. The remaining \$8.6 million has been allocated for the Major Project Program. In addition to the original funding allocation a further \$3,390,000 has been received for Round 2. All projects adopted by the Stronger Communities Fund Assessment Panel are as follows:

Project – Stronger Communities Fund (Original)	Grant Amount
Deniliquin Swim Centre Revitalisation	\$880,000
Community Masterplans & Initial Works	\$2,105,000
Deniliquin Regional Sports & Entertainment Stadium Extension	\$540,000
Blighty Community Netball & Tennis Facility	\$550,000
Deniliquin Children’s Centre Extension	\$500,000
Deniliquin Netball Facility Improvement Works	\$320,000
Rural Villages Beautification Project	\$300,000
Beach to Beach Walk Connectivity Improvements	\$300,000
Deniliquin Community Facility Refurbishments	\$165,000
Urban Road Infrastructure Program	\$2,390,000
Deniliquin Airport Heritage Centre Development	\$50,000
Unallocated Funding for New Council	\$500,000
Total	\$8,600,000

Project – Stronger Communities Fund (Round 2)	Grant Amount
Cressy Street CBD	\$1,200,000
Riverfront Enhancement	\$700,000
Waring Gardens Upgrade	\$640,000
Lagoon Walk Road Treatments	\$250,000
Truck Stop	\$400,000
Peppin Heritage / Visitor Centre Upgrade	\$200,000
Deniliquin Ute Muster	\$600,000
Total	\$3,990,000

Edward River Council also has been allocated funding from the Stronger Country Communities Program Round One to a total value of \$1,269,841 these are detailed below.

In addition to these a further allocation in Round Two of the Stronger Country Communities program of \$3.3 million has also been approved and is also detailed below.

Project – Stronger Country Communities (Round 1)	Grant Amount
Scott's Park – A destination Playground	\$676,620
Deniliquin Swim Centre – All Abilities Facilities	\$295,796
Lagoons to River Walk	\$297,425
Total	\$1,269,841

Project – Stronger Country Communities (Round 2)	Grant Amount
The Deniliquin Town Hall	\$1,315,170
Deni Central Streetscape (Napier Street)	\$401,500
Deniliquin Memorial Park	\$786,000
Deniliquin RAMS Facility Upgrades	\$559,000
Deni Lawn Tennis Club	\$198,910
Deni Golf Club	\$111,170
Total	\$3,371,750

The Federal Government released additional funding under the Murray Darling Basin Regional Economic Diversification Funding programme to Council in February 2019 for the following projects:

Murray Darling Basin Regional Economic Diversification Funding	Grant Amount
Deniliquin Industrial Park Road Works	\$350,000
Crossing Café and Peppin Heritage Centre Revitalisation	\$300,000
Rotary Park Earthworks	\$100,000
Total	\$750,000

The Commonwealth has released additional funding through the Department of Infrastructure, Regional Development and Cities 'Our Region Our River' Regional Growth Fund, Edward River Council has been allocated funding of \$1,673,080 for the following Projects:

Regional Growth Fund	Grant Amount
Riverfront Revitalisation	\$550,000
CBD Revitalisation	\$1,123,080
Total	\$1,673,080

The Commonwealth has approved funding under the Drought Communities Programme (DCP) Extension. Edward River Council has been allocated \$1,000,000 for the following projects:

Drought Communities Program	Grant Amount
Drought Support Officer	\$100,000
Tourism Marketing Program	\$50,000
CBD Painting	\$150,000
Town Entrance - Crispe Street	\$150,000
Town Entrance - Davidson Street	\$200,000
Road Upgrades - Harfleur and Wyatt Street	\$100,000
Boooroorban Lay-By	\$200,000
Total	\$1,000,000

A project summary update report for all programs for February 2020 is attached to this report.

COMMUNITY STRATEGIC PLAN

This report aligns with outcome 1 – *A great place to live* and outcome 4 – *A region with quality and sustainable infrastructure* of the Community Strategic plan

FINANCIAL IMPLICATIONS

Projects funded through these programs include costs for the design, documentation, and supervision costs for each project.

LEGISLATIVE IMPLICATIONS

Council must ensure that these projects are completed within the timeframes set out within the funding agreements.

ATTACHMENTS

1. Major	Projects	Summary
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Stronger Community Grants - Summary Report - February 2020						No	
Time, Cost & Quality						Task/Activity – Completed ✓ or Progressing - on Time, Cost and Quality	37
Time, Cost & Quality						Task/Activity – Progressing - requires monitoring and or action to minimise risk of not meeting performance targets	6
Time, Cost & Quality						Task/Activity – Stalled/Stopped - High Risk or will not meet Performance Target.	
Time, Cost & Quality						Task/Activity- Pending - is currently on hold or pending approval	1
						Total	44
Project Phase							
Project Description	Initiation and Communication	Design, Documentation and Approvals	Quotes and Tendering	Delivery and Handover	Sign Off	Comments/Milestones	
STRONGER COMMUNITIES GRANT FUNDING (ORIGINAL)							
Blighty Community Netball and Tennis Facility \$550,000	Complete	Complete	Complete	Completed	✓	<ul style="list-style-type: none"> Project complete. Works to close out defects currently underway. 	
Unallocated Funds \$500,000 plus Interest earned on investment approx. \$800,000 (=total \$1,300,000)	Completed	In Progress	Pending	Pending		<ul style="list-style-type: none"> \$310,260 allocated towards Napier Street. \$142,000 allocated to Swim Revitalisation Centre \$110,000 allocated to Swim Centre – All Abilities Centre \$3,500 allocated to the Boat Club (Total \$53,500) \$10,000 allocated to South West Music \$395,000 allocated to Regional Sports & Entertainment (Total \$935,000) -\$329,000 (remaining amount) allocated to Town Hall 	
Regional Sports & Entertainment Stadium Extension \$540,000 + \$395,000 (Unallocated Funding)	Complete	Complete	Complete	In Progress	✓	<ul style="list-style-type: none"> Project complete Official opening to be held 17 February 2020 	
Children's Centre Extension \$500,000	Complete	Complete	Complete	Complete	✓	<ul style="list-style-type: none"> Completed 	
Netball Facility Improvements							
Denilquin Netball Assoc \$160,000 + \$30,000 (Crown Lands Grant)	Complete	Complete	In Progress	Pending		<ul style="list-style-type: none"> Costing's and quotations requested for works. 	
Denilquin RAMS \$160,000	Complete	Complete	Complete	Complete	✓	<ul style="list-style-type: none"> Project complete 	
Swim Centre Revitalisation- \$880,000 + \$142,000 (from unallocated funds)	Complete	Complete	Complete	Complete	✓	<ul style="list-style-type: none"> Project complete 	
Rural Villages Beautification \$300,000 Blighty, Boorooban, Conargo, Mayrung, Pretty Pine, Wanganelia	Complete	Complete	Complete	Complete	✓	<ul style="list-style-type: none"> Project complete 	

Community Plans and Initial Works \$2,105,000	Complete	Complete	Complete	In Progress		1) Contracts Awarded, except pontoons 2) Project Complete 3) Project Complete 4) Tender documents being prepared 5) Project Complete 6) Project Complete
1) Riverfront Masterplans and Initial Works \$750,000 + \$700,000 + \$550,000 (Stronger Communities Round 2) (Regional Growth Fund)	Complete	Complete	Complete	Complete		
2) Napier Street (CBD) \$750,000 + \$400,000 (Stronger Country Communities Round 2) + \$100,000 (Council contribution) + \$310,260 (unallocated funds)	Complete	In Progress	In Progress	Pending		
3) Water Tower Project \$36,500	Complete	Complete	Complete	Complete		
4) Town Hall Revitalisation \$435,000 + \$1,315,170 (Stronger Country Communities Round 2) + ~\$329,000 Unallocated Funding	Complete	Complete	Complete	In Progress		
5) Memorial Park Masterplan \$50,000						
6) Recreation Strategy \$50,000						
Beach to Beach Walk Connectivity Improvements \$300,000						
1) McLean's Beach Pathway	Complete	Complete	Complete	Complete	✓	• Project complete
2) Island Sanctuary Lower Bridge	Complete	Complete	Complete	Complete	✓	• Project complete
3) Improved access and bridge works Island Sanctuary	Complete	Complete	In Progress	Pending		• Design completed. Request for quotations submitted.
Community Facilities Refurbishments \$165,000						
1) Scout Hall	Complete	Complete	Complete	Complete	✓	• Project Complete
2) Deni Boat Club	Complete	Complete	Complete	Complete		
Urban Road Infrastructure Program- \$2,390,000	Complete	Complete	Complete	In Progress		• Project completed, trees to planted Autumn 2020 • Victoria Street commenced • Wood Street complete. • Harfeur and Hardinge Street complete, • Harfeur Street and Napier Street complete
Airport Heritage Program \$50,000	Complete	Complete	Complete	Complete	✓	• Project complete
Stronger Community Grant Funding (Original) - Sub-Total \$8,600,000						
STRONGER COMMUNITIES GRANT FUNDING (ROUND 2)						
Cressy Street CBD Redevelopment- \$1,200,000 + \$1,123,080 (Regional Growth Fund)	Complete	Complete	In Progress	Pending		• Request for Tender closed. Currently in review.

Riverfront Enhancement \$750,000 + \$550,000 (Regional Growth Fund) + \$750,000 (Stronger Communities Original)	Complete	Complete	Complete	In Progress	█	• As noted above
Waring Gardens Upgrade \$640,000	Complete	Complete	In Progress	Pending	█	• Request for Tender closed. Currently in review.
Lagoon Walk Road Treatments \$250,000	Complete	Complete	Complete	Complete	✓	• Project Complete
Truck Stop Strategic Plan \$10,000	Pending	Pending	Pending	Pending	█	• To commence March 2020.
Estates Building Redevelopment \$390,000	Completed	In Progress	In Progress	Pending	█	• Development Application approved. Tender documentation currently being prepared.
Crossing Café and Peppin Heritage Centre Revitalisation \$200,000 + \$300,000 (Murray Darling Basin Regional Economic Diversification Program) + \$200,000 (Stronger Communities Round 2) + \$100,000 (Capital Works)	Complete	In Progress	In Progress	Pending	█	• Request for Tender released. Due 28 February.
Deniliquin Ute Muster – Café Facility \$600,000	Pending	Pending	Pending	Pending	█	• To be managed fully by the Deni Play on the Plains
Stronger Communities Grant Funding (Round 2) – Sub-Total \$3,390,000						


REGIONAL GROWTH FUND						
Riverfront Revitalisation \$550,000 + \$750,000 (Stronger Communities Original). + \$700,000 (Stronger Communities Round 3)	Complete	Complete	Complete	In Progress	█	• As noted above.
CBD Revitalisation \$1,123,080 + \$1,200,000 (Stronger Communities Fund)	Complete	Complete	In Progress	Pending	█	• As noted above.
Regional Growth Fund – Sub-Total \$1,673,080						


MURRAY DARLING BASIN REGIONAL ECONOMIC DIVERSIFICATION FUNDING						
Deniliquin industrial Park Road Works \$350,000	Complete	Complete	Complete	Complete	✓	• Works under this funding complete.
Crossing Café and Peppin Heritage Centre Revitalisation \$300,000 + \$200,000 (Stronger Communities Round 2) + \$100,000 (Capital Works)	Complete	In Progress	In Progress	Pending	█	• Request for Tender released. Due 28 February.
Rotary Park Earthworks \$100,000	Complete	Complete	Complete	Complete	✓	• Completed
Murray Darling Basin Regional Economic Diversification Funding – Sub-Total \$750,000						

STRONGER COUNTRY COMMUNITIES GRANT FUNDING (ROUND 1)						
Scott's Park – A Destination Program \$676,620	Complete	Complete	Complete	Complete	✓	• Project complete.
Swim Centre – All Abilities Centre- \$295,796 + \$110,000 (Unallocated Funding)	Complete	Complete	Complete	In Progress	✓	• Project complete
Lagoons to River Walk \$297,425	Complete	Complete	Complete	Complete	✓	• Project complete.
Stronger Country Communities Grant Funding (Round 1) - Sub-Total \$1,269,841						
STRONGER COUNTRY COMMUNITIES GRANT FUNDING (ROUND 2)						
Denliquin Town Hall & Arts & Cultural Precinct \$1,315,170 + \$435,000 (Stronger Communities Grant Funding Original) + \$329,000 Unallocated Funding	Complete	In Progress	In Progress	Pending		• Tender documents being prepared
Napier Street Redevelopment \$400,000 + \$750,000 (Stronger Country Communities Original) + \$100,000 (Council contribution) + \$310,260 (unallocated funds)	Complete	Complete	Complete	Complete	✓	• Project complete.
Memorial Park \$786,000	Complete	In Progress	Pending	Pending		• Request for Quotation issued for drainage works. • Architect appointed and design commenced for delivering rooms and toilets
RAMS Facility \$559,000	In Progress	In Progress	Pending	Pending		• Contract Awarded.
Denliquin Lawn Tennis \$198,910	Complete	Complete	Pending	Pending		• Contract received from the Lawn Tennis Club. Works to take place after Easter 2020.
Denliquin Golf Club \$111,170	Complete	Complete	Pending	Pending		• Development Application approved
Stronger Country Communities Grant Funding (Round 2) – Sub-Total \$3,371,750						
DROUGHT COMMUNITIES PROGRAMME FUNDING						
Drought Support Officer and Drought Event Initiatives \$100,000	Complete	Complete	Complete	Complete	✓	• Project complete
Tourism Marketing Program \$50,000	Complete	Complete	Complete	Complete	✓	• Project complete
CBD Painting Program \$150,000	Complete	Complete	Complete	In Progress		• All Contractors appointed, painting has commenced, signage installation has commenced
Town Entrance – Crispe Street \$200,000	Complete	Complete	Complete	In Progress		• Turf, bollards and street trees to be installed
Town Entrance – Davidson Street \$100,000	Complete	Complete	Complete	In Progress		• Irrigation pump installed and lines marked out. • Additional works have commenced.
Road Upgrades – Harleour and Wyatt Street \$200,000	Complete	Complete	Complete	Complete	✓	• Project complete

Booroorban Heavy Vehicle Lay-by \$200,000 + \$50,000 (Council)	Complete	Complete	Complete	Pending	 Contractor appointed
Drought Communities Programme Funding – Sub-Total \$1,000,000					

PROJECT SUMMARY NOTES

Summary, most projects are progressing well with only a few highlighted in  that will require stringent management and action to bring them under control.

The projects in  will need attention to detail to ensure that they progress to the agreed Time, Quality & Cost outcomes.

Other challenges that face council staff and project delivery is access to quality project managers that will be required to complete all Stronger Community grants by the agreed timelines. Staff are currently in discussion with managers to source the required resources. All costs will be recovered as part of the project delivery costs. Existing council staff and contractors are working extremely well in keeping most projects on Time, Cost and Quality.

10.15 ASSET REVALUATION PROJECT**Author: Mark Dalzell, Manager Engineering Assets****Authoriser: Oliver McNulty, Director Infrastructure****RECOMMENDATION**

That Council:

1. Adopt the 'Final Valuation of Edward River Council Infrastructure Assets – Date of Valuation 29 February 2020' as prepared by APV Valuers and Asset Management, contained as Attachment 2 to this report; and
2. Adopt the 'Final Valuation of Edward River Council Land, Building and Other Structure Assets – Date of Valuation 29 February 2020' as prepared by APV Valuers and Asset Management, contained as Attachment 3 to this report.

BACKGROUND

Whole of Government and General Government Sector Financial Reporting AASB 1049 (as amended) requires Council to measure all non-current physical assets at fair value using the revaluation model under AASB 116 Property Plant and Equipment (as amended). The revaluation model states that an asset whose fair value can be measured reliably shall be carried at a re-valued amount, being its fair value. For infrastructure assets and assets where no reliable or no market-based evidence of fair value is available, then fair value is based on the current Depreciated Replacement Cost (DRC) model, which is calculated using unit rates.

Edward River Council capitalise non-current assets initially at the cost of construction/acquisition and then subsequently revalued at fair value as part of the periodic asset class revaluation cycle. Developer contributed assets are added to Council's asset management system at fair value as per the current Depreciated Replacement Cost (DRC) model, based on unit rates. Both these processes occur on an annual basis. Where an asset is acquired at no cost, the cost of the acquisition is deemed to be at the asset's fair value.

As part of sound asset management and financial practices, Council is required to meet all the requirements outlined in the NSW Government's 'Local Government Code of Accounting Practice and Financial Reporting' regarding the valuation of assets. This includes the following extracts relating to Infrastructure, Property, Plant and Equipment (IPPE) assets:

'Independent comprehensive valuations are performed at least every five years'; 'When an item of IPPE is revalued, its entire class should be revalued. Revaluations should be made with sufficient regularity to ensure that the carrying amount of the items does not differ materially from their fair value at the Statement of Financial Position date';

'assets are assessed on an annual basis to ensure that the carrying amount is not materially different from fair value'; and

'residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date'; 'Councils should document their annual assessment of fair value including reasons why council concluded that carrying value was not materially different from fair value'.

Council's last valuations were conducted as at 30 June 2015. At this time all asset classes of the former Deniliquin Council were revalued by APV Valuers and the former Conargo Shire Council had "Roads, Footpath, Bridges, Stormwater and Water Network Asset" revalued by Council's then engineer.

With the requirements for comprehensive valuations at least every five years, including annual documented assessment of fair value, an Asset Revaluation 2019 project plan was formulated in July 2019. The aims of the project included:

Comprehensive valuation (revaluation) of Council's amalgamated assets over Transport, Buildings, Open Space & Recreation, Flood Mitigation and Drainage, Water, Sewerage, and Land;

Data recollection and condition assessment for Building and Open Space & Recreation assets, with Building assets recollected and valued at a component level where applicable; and
Implementation of data to the finance system for 2019-20 financial year statements.

Following a tender process in August 2019, CT Management Group was appointed to complete the Asset Revaluation project. CT Management Group is undertaking this project in conjunction with APV Valuers & Asset Management.

On-site asset inspections for Building Condition Assessment (CT Management) and infrastructure asset revaluations (APV Valuers) were completed in September 2019. Draft revaluation reports and registers were provided to Edward River Council by APV in November 2019. The Asset Revaluation Project Control Group adopted a revaluation date of 29 February 2020 in November 2019 to allow time between Edward River Council's 30 June 2019 valuation (completed in-house) and APV's revaluation. The February date also enables the update of asset and financial information into Tech 1 and allows this to go live in March 2020 following the planned Council adoption of the APV revaluation reports in February 2020.

APV Valuers' final signed asset revaluation reports and registers (as of 29 February 2020) were provided to Council in December 2019. Also, further to September's building inspections, CT Management provided full Building Condition Assessment reports and data to Edward River Council in November 2019. These building reports are quite extensive and include:

Componentised building condition scores;
Expenditure forecast for each building over the next 10 years;
Maintenance register by building;
Three-year program of works; and
Register of defects.

The Tech 1 upload of asset data and attributes based on the 30 June 2019 information has been completed. APV Valuers' 29 February 2020 revaluation data is scheduled for full upload into a test environment by 29 February 2020 and then going live in Tech 1 from 6 March 2020. This live Tech 1 asset/ revaluation data will then feed into the 2019-20 Financial Statements and processes.

ISSUE/DISCUSSION

Copies of the final asset valuation reports for infrastructure and land, building and other structure assets are included in this report as Attachments 2 and 3. A summary of the results from the 29 February 2020 asset revaluation undertaken by CT Management Group and APV Valuers, when compared to the information included in the 2018/19 financial statements as at 30 June 2019, is included in Attachment 1.

Gross Asset Value

The total gross asset value (replacement cost or market value) across all asset classes is approximately \$576M. This is an increase of approximately \$51M, or 9.7%, from the 2018/19 financial statements.

As part of the preparation for the 2018/19 financial statements, Council staff reported to the Audit Risk and Improvement Committee that the actual asset values may be up to 10% higher than the book values as at 30 June 2019. This is based on CPI increases since the previous

valuations in 2015 and the fact that many existing assets aren't indexed between revaluations. Council staff noted that a 10% increase was within the measure of materiality and that the asset revaluation project in 2019/20 would ensure that all assets are revalued at their current amount.

The results from the 29 February 2020 revaluation confirm the information noted above regarding the asset valuations in the 2018/19 financial statements and that there was not a material difference in asset values as at 30 June 2019 when compared to the 2015 asset values.

Accumulated Depreciation

The total accumulated depreciation across all asset classes is approximately \$165M. This is an increase of \$15M, or 10.1%, from the 2018/19 financial statements.

Depreciation relates to the condition and the age of the asset when compared the noted useful life of the asset. The older the asset and the poorer the condition of an asset, the greater the depreciation amount is. The increase in accumulated depreciation reflects the increase in gross asset value as noted above.

Fair Value

There was an increase of approximately \$35.5M in overall net Fair Value across all of Council's infrastructure and property assets, as shown in Attachment 1. This overall net amount includes:

Asset fair value decrements, being where the fair value of an asset has decreased. Asset decrements are grouped by asset class and reported as a loss in Council's annual profit and loss statement; and

Asset fair value increments, being where the fair value of an asset has increased. Asset increments are grouped by asset class and reported in Council's annual comprehensive income statement. Fair value increments are also placed in an asset revaluation reserve against future asset fair value decrements for the relevant asset class.

A decrement, or reduction, in the fair value for an asset class may represent the fact that Council has not undertaken asset renewal in line with the calculated annual depreciation expense rate, thereby leading to a reduction in condition and loss of service for the asset class. Council staff are currently discussing with Council's Auditors the best way to report asset decrements in terms of the asset class details in Council's Asset Management Plans as well as in previous financial statements. A report shall be presented to Council regarding this matter following agreement from the Auditors as to how the fair value decrement is to be reported. It is noted that the asset fair value decrement and increment values do not affect the asset revaluation reports as attached to this report. As noted above, these figures are included in Council's end of year financial reporting.

Annual Depreciation Expense

The total annual depreciation expense for all asset classes is approximately \$7.5M. This is an increase of \$0.2M, or 2.7%, from the 2018/19 financial statements.

The annual depreciation expense is the amount that Council needs to spend as part of asset renewal capital works to ensure that assets are renewed as detailed in the relevant Asset Management Plan. Failure to maintain asset renewal expenditure may result in a backlog of asset renewals. The increase of \$0.2M shall need to be incorporated into Council's future budgets as part of asset renewal capital works programs.

As part of the Asset Revaluation project, the condition and useful life for all asset classes were reviewed to ensure that they were consistent with industry standards. These changes have resulted in a lower percentage change for annual depreciation expense (2.7%) than that for gross asset value (9.7%) when comparing the 29 February 2020 results with the 30 June 2019 statements.

This increase in annual depreciation expense shall lead to an increase in capital works expenditure for renewal projects to ensure that Council maintains a healthy Asset Renewal

Expenditure ratio. Not increasing capital works expenditure to reflect this increase in annual depreciation expense may lead to a backlog of renewal projects and reduction in condition and level of service for assets.

CONCLUSION

In summary, the Asset Revaluation Project has now provided a comprehensive valuation (revaluation) of Council's amalgamated infrastructure and property assets, and full data recollection and condition assessment for the amalgamated Building and Open Space & Recreation assets. The implementation of asset and finance data within Tech 1 is progressing well with the 29 February 2020 revaluation data scheduled to go live in March 2020 further to the planned Council adoption of the revaluation reports. The revaluation data will then feed through Tech 1 into the 2019-20 financial year processes and statements.

Prior to this Council meeting the Asset Revaluation Project has been reported to the 23 January 2020 Councillor workshop and the 5 February 2020 Audit Risk and Improvement Committee meeting. The feedback and comments from these meetings have been incorporated in this report.

STRATEGIC IMPLICATIONS

The Asset Revaluations have been undertaken as of 29 February 2020 to allow auditor review of the process as well as the revaluation figures and Tech 1 processes to be brought into the 2019-20 financial year in March 2020. This will then allow revaluation figures and Tech 1 procedures to feed into the end-of financial year accounting processes and financial statements.

The Building condition assessments have been used to provide building condition scores, a ten year expenditure forecast for each building, a maintenance register/ three year program of works, and a register of defects. These will have direct impact on future maintenance and renewal budgets in the Building asset area.

COMMUNITY STRATEGIC PLAN

This project meets the following outcomes and targets in the Community Strategic Plan:

- 2.2 We develop our key assets to enhance agriculture, boost tourism and support existing business;
- 4.1 Our built environment is managed, maintained and improved;
- 4.2 Our road network is a source of pride;
- 4.3 Our water and sewer infrastructure is efficient and fit for purpose; and
- 5.3 Our local government is efficient, innovative and financially sustainable.

FINANCIAL IMPLICATIONS

The outcomes of the Asset Revaluations will have direct impact on Council's annual Financial Statements including asset Gross Value, Fair Value, and annual depreciation expense. Significant changes in revaluation numbers will require clear explanation and may trigger adjustment of previous financial statements if of significant or material consequence.

LEGISLATIVE IMPLICATIONS

Nil.

ATTACHMENTS

1. **Infrastructure and Property. Analysis between Valuation by Financial Groups**

2. **Final Valuation of Edward River Council Infrastructure Assets – Date of Valuation 29 February 2020 (APV Valuers & Asset Management)**
3. **Final Valuation of Edward River Council Land, Building and Other Structure Assets – Date of Valuation 29 February 2020 (APV Valuers & Asset Management)**

INFRASTRUCTURE & PROPERTY - ANALYSIS BETWEEN VALUATIONS BY FINANCIAL GROUP

12.02.2020

Asset	Gross (RC or MV)			Accumulated Depreciation			Fair Value			Depreciation Expense		
	30.6.2019 ERC	29.2.2020 APV	Var(%)	30.6.2019 ERC	29.2.2020 APV	Var(%)	30.6.2019 ERC	29.2.2020 APV	Var(%)	30.6.2019 ERC	29.2.2020	Var(%)
Land												
Operational Land	\$5,187,000	\$6,681,000	28.8%	\$0	\$0	0.0%	\$5,187,000	\$6,681,000	28.8%	\$0	\$0	0.0%
Land Community Land	\$3,346,000	\$3,074,000	-8.1%	\$0	\$0	0.0%	\$3,346,000	\$3,074,000	-8.1%	\$0	\$0	0.0%
Crown Land	\$9,025,000	\$13,403,000	48.5%	\$0	\$0	0.0%	\$9,025,000	\$13,403,000	48.5%	\$0	\$0	0.0%
Sub-Total	\$17,558,000	\$23,158,000	31.9%	\$0	\$0	0.0%	\$17,558,000	\$23,158,000	31.9%	\$0	\$0	0.0%
Buildings												
Buildings - Non-Specialised	\$9,540,309	\$10,577,050	3.1%	\$3,822,759	\$3,902,662	-4.3%	\$5,717,551	\$6,674,388	8.0%	\$168,255	\$176,842	-1.8%
Buildings - Specialised	\$49,606,330	\$51,749,330	4.3%	\$12,832,647	\$20,343,600	58.5%	\$36,773,683	\$31,405,730	-14.8%	\$806,000	\$765,135	-5.1%
Sub-Total	\$59,146,639	\$62,326,380	4.1%	\$16,655,405	\$24,246,262	44.1%	\$42,491,234	\$38,080,118	-11.6%	\$974,255	\$941,977	-4.5%
Other Assets (OS&R)												
Land Improvements - Depreciable	\$4,394,000	\$4,658,350	6.0%	\$1,426,000	\$1,392,550	-2.3%	\$2,968,000	\$3,265,800	10.0%	\$92,000	\$104,790	13.9%
Other Open Space/Recreation Assets	\$5,260,000	\$7,831,750	48.9%	\$1,127,000	\$3,015,369	167.6%	\$4,133,000	\$4,816,381	16.5%	\$104,000	\$273,495	163.0%
Swimming Pools	\$4,474,000	\$4,259,240	-4.8%	\$1,047,000	\$917,187	-12.4%	\$3,427,000	\$3,342,053	-2.5%	\$78,000	\$71,826	-7.9%
Sub-Total	\$14,128,000	\$16,749,340	18.6%	\$3,600,000	\$5,325,106	47.9%	\$10,528,000	\$11,424,234	8.5%	\$274,000	\$450,111	64.9%
Infrastructure												
Other Structures	\$18,857,000	\$19,683,050	4.4%	\$966,000	\$2,502,238	159.0%	\$17,891,000	\$17,180,812	-4.0%	\$135,000	\$107,666	-20.2%
Total Road Infrastructure	\$306,405,000	\$236,952,294	14.8%	\$62,513,000	\$57,708,411	-7.7%	\$143,892,000	\$179,243,883	24.6%	\$3,641,000	\$3,866,254	6.2%
Total Bridge Infrastructure	\$7,136,000	\$10,441,000	46.3%	\$2,302,000	\$3,382,058	46.9%	\$4,834,000	\$7,058,942	46.0%	\$54,000	\$68,027	26.0%
Total Footpath and Kerb and Gutter Infrastructure	\$21,703,000	\$21,846,703	0.7%	\$5,867,000	\$8,220,403	40.1%	\$15,836,000	\$13,626,300	-14.0%	\$253,000	\$230,555	-8.9%
Total Other Road Infrastructure	\$3,969,000	\$1,209,474	-69.5%	\$735,000	\$349,315	-52.5%	\$3,234,000	\$860,159	-73.4%	\$103,000	\$32,348	-68.6%
Total Bulk Earthworks Infrastructure	\$27,471,000	\$34,380,721	25.2%	\$0	\$0	0.0%	\$27,471,000	\$34,380,721	25.2%	\$0	\$0	0.0%
Total Stormwater Drainage Infrastructure	\$33,785,000	\$36,440,485	7.9%	\$12,619,000	\$11,700,936	-7.3%	\$21,166,000	\$24,739,549	16.9%	\$394,000	\$350,851	-11.0%
Water Supply Infrastructure	\$59,230,000	\$59,929,584	1.2%	\$22,374,000	\$25,867,036	14.7%	\$36,856,000	\$34,062,548	-7.0%	\$745,000	\$781,038	4.8%
Sewerage Network Infrastructure	\$56,085,000	\$56,544,244	0.8%	\$22,380,000	\$26,088,203	16.6%	\$33,705,000	\$30,456,041	-9.8%	\$690,000	\$630,688	-8.8%
Sub-Total	\$434,638,000	\$477,427,555	9.8%	\$128,796,000	\$135,618,600	4.5%	\$304,842,000	\$341,808,955	12.1%	\$6,015,000	\$6,067,425	0.9%
TOTAL	\$525,471,639	\$579,661,275	10.3%	\$150,011,405	\$165,189,968	10.1%	\$375,460,234	\$416,471,307	10.4%	\$7,263,255	\$7,459,513	2.7%



Final Valuation

of

Edward River Council

Infrastructure Assets

Water, Sewer, Roads, Stormwater and
Drainage

Revaluation of Non Current Assets in Accordance with Australian Accounting Standards

Date of Valuation: 29 February 2020

Reference: 12431 v2
Report: 18 December 2019

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Date:	Document Name:	Description/Reason for issue:	Prepared by:	Validations Checked and Report Approved by:
30 October 2019	Draft Valuation	Draft Valuation	Janaka Weerasinghe	Alfio Ponticello
18 December 2019	Final Valuation	Final Valuation	Janaka Weerasinghe	Alfio Ponticello
Version	V1.04 (10.06.2019)			



Introduction



This valuation was completed by APV Valuers & Asset Management under instruction from Edward River Council. We have no financial interest (past, present or prospective) in the assets covered in this document and this valuation is free of any bias.

Asset Valuer Pro Access

The valuation has been completed using Asset Valuer Pro which is a specialised cloud based valuation solution. The complete valuation including all data, assumptions and a range of general and specialised reports are accessible to both Council and Audit.

Access to the valuation file is for both council and external audit is detailed below.

Browser	Google Chrome – Asset Valuer Pro will not operate using Microsoft Edge
Website link	www.assetvaluer.cloud
Council User ID	APV_Edward_River_Council_NSW_Valuations Enter your User ID, select 'logon' and the system will then prompt you to create your password.
Council Password	No password required for initial logon.
External Audit User ID	APV_Edward_River_Council_NSW_Auditor Enter your User ID, select 'logon' and the system will then prompt you to create your password.
External Audit Password	No password required for initial logon.

Extensive guidance on how to use Asset Valuer Pro including producing reports and undertaking a review of the file can be found in the 'Help' section of Asset Valuer Pro.



Scope of Valuation Project

The valuation was undertaken on the following basis:

Asset class	Basis of valuation	Effective date of valuation
Roads	Fair Value	29 February 2020
Water & Sewer	Fair Value	29 February 2020
Stormwater & Drainage	Fair Value	29 February 2020

A summary of the valuation and asset level values are attached as an appendix to this report. However, this information is provided only at a summary level. All detailed information, including all inputs, assumptions, data and reports, are best accessed via the Asset Valuer Pro file.

Assets Not Included within the Valuation Scope

There are a number of asset classes which are not included within this financial reporting valuation. These are as follows:

- Chattels, furniture and contents items
- Portable and attractive assets
- Landscaping (soft)

=



Instructions

In accordance with the instructions issued by the Edward River Council we have inspected the Water, Sewer, Roads, Stormwater and Drainage infrastructure assets situated within Edward River Council boundaries to carry out a revaluation of the non-current assets for financial reporting purposes in accordance with the Australian Accounting Standards. These included (where appropriate) –

- AASB 13 Fair Value Measurement
- AASB 116 Property Plant and Equipment
- AASB 5 Assets Held for Sale

The valuation was conducted in accordance with specific instructions provided by Edward River Council. These included using the straight-line method of depreciation and adopting a zero Residual Value for all calculations.

This valuation is current at the date of valuation only. The value assessed herein may change significantly and unexpectedly over a relatively short period of time (including as a result of general market movements or factors specific to the particular property). Liability for losses arising from such subsequent changes in value is excluded as is liability where the valuation is relied upon after the date of the valuation.

This assessment is solely for the use of Edward River Council and cannot be relied on by any other party for any purpose whatsoever without our express written permission. No responsibility whatsoever will be accepted for photocopied signatures.

Definitions

In accordance with AASB13 Fair Value Measurement the following definition has been applied for Fair Value.

The price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

Fair value is a market-based measurement, not an entity-specific measurement. For some assets and liabilities, observable market transactions or market information might be available. For other assets and liabilities, observable market transactions and market information might not be available.

However, the objective of a fair value measurement in both cases is the same – to estimate the price at which an orderly transaction to sell the asset or to transfer the liability would take place between market participants at the measurement date under current market conditions (i.e. an exit price at the measurement date from the perspective of a market participant that holds the asset or owes the liability).

Except in the circumstance of an asset held for sale (valued in accordance with AASB 5 Assets Held for Sale), the balance of the portfolio is valued in accordance with AASB 116 Property Plant and Equipment at Fair Value.

Goods & Services Tax (GST) - all valuations delivered unless otherwise stated are GST exclusive

Special Factors

The valuers declare that they have no pecuniary interest past, present or prospective in the subject assets and this valuation is free of any bias.

Asset Revaluation Thresholds

After discussions with the Edward River Council asset revaluation thresholds have been adopted for each asset class at the following levels;

Table 1: Asset Revaluation Thresholds

Asset class	Level
Water, Sewer, Roads, Stormwater and Drainage	\$1



Certificate of Value

LOCATION: Edward River Council

ASSET DESCRIPTION: Water, Sewer, Roads, Stormwater and Drainage

DATE OF INSPECTION: September 2019

DATE OF VALUATION: 29 February 2020

VALUATION:

In our opinion the respective fair values of the assets covered by this valuation report are assessed as follows:

Asset	Gross (RC or MV)	Accumulated Depreciation	Fair Value
Aerodrome	3,831,740	739,832	3,091,908
Bridge	10,441,000	3,382,058	7,058,942
Car Park	666,113	133,698	532,415
Flood Mitigation & Drainage	56,123,535	14,203,174	41,920,361
Footpath	6,515,435	3,012,604	3,502,831
Kerb & Gutter	15,331,268	5,207,799	10,123,469
Sealed Road	229,795,782	46,522,942	183,272,840
Sewer Active Assets	19,641,300	6,536,663	13,104,637
Sewer Mains	27,937,714	14,115,653	13,822,061
Sewer Nodes	8,965,230	5,435,887	3,529,343
Traffic Furniture	1,209,474	349,315	860,159
Unsealed Road	37,039,380	10,311,940	26,727,440
Water Active Assets	26,374,200	10,381,253	15,992,947
Water Main	24,650,573	11,448,662	13,201,911
Water Meters and Services	5,164,860	1,291,857	3,873,003
Water Node	3,739,951	2,545,265	1,194,686
TOTAL	\$ 477,427,555	\$ 135,618,599	\$ 341,808,956

These may be apportioned in accordance with the attached schedule of values.

Signed for and on behalf of
APV Valuers & Asset Management

18 December 2019


.....
Janaka Weerasinghe
B. Engineering
Civil Engineer

Liability limited by a scheme approved under Professional Standards Legislation

Valuation Methodology

Guidance on the methodology and algorithms used is detailed in the Guide to Methodology which can be accessed in the “Help” section of Asset Valuer Pro.

The valuation has been completed based on Fair Value in accordance with AASB13.

Quantitative details of the methodology results and details for each asset class including relevant assumptions and inputs have been provided as separate methodology reports.

Valuation techniques used to derive fair values

Infrastructure Assets

Cost approach (Current Replacement Cost)

This majority of Infrastructure assets are valued using the cost approach using professionally experienced Engineers

Under this approach the cost to replace the asset is calculated and then adjusted to take account of any obsolescence. The valuer disaggregated the asset into different components to aid with asset management planning. The components were further split into the short-life and long-life parts representing the estimated cost of renewal and the balance of the component. The value of each part was determined based on the inter-relationship between a range of factors. These include asset condition, legal and commercial obsolescence and the determination of key depreciation related assumptions such as residual value and useful life.

The Cost approach method is based on determining the Replacement Cost of the modern equivalent (or cost of reproduction where relevant) and then adjusting for the level of consumed obsolescence.

In accordance with the depreciation requirements of AASB 116, 'complex assets' are to disaggregated into the different parts with a different useful life and depreciated separately. This includes splitting each component into the short-life and long-life (recyclable) parts consistent with the AASB's May 2015 decision regarding Residual Value. All assets above the revaluation threshold are componentised.

To determine the Fair Value, we applied the following process –

- Determine the Replacement Cost (Gross)
- Determine the Depreciable Amount by assessing the Residual Value (typically zero)
- Determining the split between short-life and long-life (recyclable) parts based on planned asset management strategies
- Assessing the level of remaining service potential of the Depreciable Amount of each component (short-life and long-life parts) using a Consumption Rating that considers both the holistic factors (functionality, capacity, utilisation, obsolescence, etc) and component specific factors (such as physical condition and maintenance history).

Inputs to the valuation include the design and construction, average cost of construction, condition and consumption score for each component as well as the dates of acquisition and decommissioning. As these are supported by observable evidence obtained via inspection and market evidence they have been classified as Level 2 inputs.

The unobservable inputs (such the relationship between condition and the assessed level of remaining service potential of the depreciable amount required extensive professional judgement and impacted significantly on the final determination of fair value. As such these assets were classified as having been valued using level 3 valuation inputs.

Valuation Inputs

The key valuation inputs used to determine the Cost approach were –

- Replacement Cost (based on actual dimensions and unit rates derived from market evidence)
- Residual Value (based on estimated proceeds from disposal at the end of the useful life – typically assessed as nil)
- Split between short-life and long-life part (based on consideration of likely future asset management treatments)
- Valuation Profile (based on how market participants perceive the relationship between asset condition, cost to renew the asset and the associated value).
- Consumption score (based on physical characteristics as well as potential impact of changes in functionality, capacity, obsolescence and legal and other limits)
- Dates of acquisition and decommissioning

Residual Value

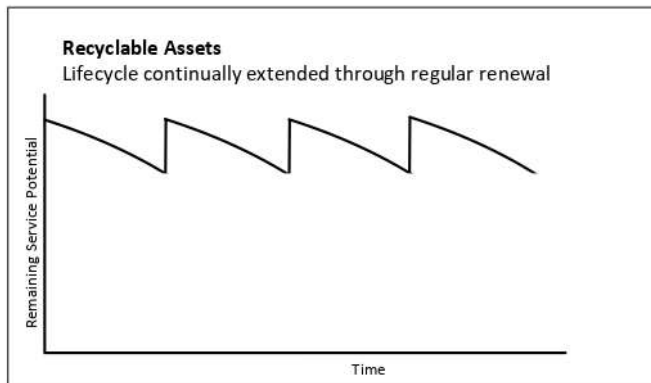
Under AASB116 **Residual Value** is defined as -

the estimated amount that an entity would currently obtain from disposal of the asset, after deducting the estimated costs of disposal, if the asset were already of the age and in the condition expected at the end of its useful life.

Except in rare circumstances it has been assumed that the Residual Value is nil.

Long-Life and Short-Life Parts of the Component

Typically, assets the service potential of assets are restored through regular renewal. This follows the asset management approach as often demonstrated using a ‘shark-fin’ pattern.



The split between the short-life and long-life part, consistent with the AASB May 2015 Residual Value decision, is based on an assessment of the costs that would be involved to restore the asset back to “as new” if it were ever to reach the “unacceptable level of service” phase due to physical deterioration.

Valuation Profiles and Scoring

Details of these are provided in the Valuation and Depreciation Methodology Reports which have been provided separately for each asset class.

Dates for acquisition and decommissioning

The level of general obsolescence is based on the estimated age-to-date and remaining useful life and is calculated differently depending upon whether or the date of acquisition and date of decommissioning are known. Further details of the algorithms are covered in the Guide to Methodology located under the Help section of Asset Valuer Pro.



Depreciation Expense Estimates

Depreciation Expense estimates have been determined using the straight-line method of depreciation. Depreciation is determined using the following formula –

$$\text{Depreciation Expense} = (\text{Gross Replacement Cost Less Residual Value}) / \text{Useful life}$$

Depreciation is estimated for both the short-life and long-life parts of each component. In determining the Useful Life consideration is given to the past experiences of the entity as well as to potential outcomes flowing from improved asset management strategies. Remaining Useful Life is estimated based on either the asset condition or known decommissioning date. It is also acknowledged that it is impossible to accurately predict the useful life of a long-life asset until it nears the end of its useful life.

Accordingly, the APV Depreciation Methodology employs the expected range of useful life estimates and adjusts for each individual component part based predominately on its expected Useful Life, RUL, consumption score and potential for improvement from enhanced asset management strategies.



Valuation Results

General

The Edward River Council is a local government area in the Riverina region of New South Wales, Australia. This area was formed in 2016 from the merger of the Deniliquin Council with the surrounding Conargo Shire.

The combined area covers the urban area of Deniliquin and the surrounding region to the north and west across the pastoral southern Riverina plains.

Analysis of Results

Fair Value as % of Gross (or Nominal) Replacement Cost

The results have been analysed and confirm that the valuation results are reasonable and within our expectations. This is based on –

- Fair Value as a percentage of Gross is varied throughout the different Asset Classes valued, ranging from very low to very good condition. Overall Council assets are performing well.

Table 2: Analysis of Fair Value to Gross

Asset Class	Gross (RC or MV)	Fair Value	WDV as % Gross
Aerodrome	3,831,740	3,091,908	80.7%
Bridge	10,441,000	7,058,942	67.6%
Car Park	666,113	532,415	79.9%
Flood Mitigation & Drainage	56,123,535	41,920,361	74.7%
Footpath	6,515,435	3,502,831	53.8%
Kerb & Gutter	15,331,268	10,123,469	66.0%
Sealed Road	229,795,782	183,272,840	79.8%
Sewer Active Assets	19,641,300	13,104,637	66.7%
Sewer Mains	27,937,714	13,822,061	49.5%
Sewer Nodes	8,965,230	3,529,343	39.4%
Traffic Furniture	1,209,474	860,159	71.1%
Unsealed Road	37,039,380	26,727,440	72.2%
Water Active Assets	26,374,200	15,992,947	60.6%
Water Main	24,650,573	13,201,911	53.6%
Water Meters and Services	5,164,860	3,873,003	75.0%
Water Node	3,739,951	1,194,686	31.9%
TOTAL	\$ 477,427,555	\$ 341,808,956	71.6%

Comparison to Previous Valuation

The following table provides a summary of changes between the values reported in the previous financial statements and this valuation. The results have been analysed and confirm that the valuation results are reasonable and within our expectations. This is based on –

- Values have varied from previous years due to the following
 - Transport and Stormwater asset unit rates had not been revised since 2015.
 - Water Meters and Services have been subject to large scale renewal works.
- It is recommended Council review Transport and Stormwater asset conditions and dimensional data validations for their asset registers.

It should be noted that the comparison values provided are based on the Note 9 annual financial reporting as provided by Council.

Table 3: Analysis to previous values

Asset	Gross (RC or MV)			Fair Value			Depreciation Expense Estimate		
	30/06/2019	29/02/2019	Var (%)	30/06/2019	29/02/2019	Var (%)	30/06/2019	29/02/2019	Var (%)
Bridge Infrastructure	7,136,000	10,441,000	46.3%	4,834,000	7,058,942	46.0%	54,000	68,027	26.0%
Bulk Earthworks Infrastructure	27,471,000	34,380,721	25.2%	27,471,000	34,380,721	25.2%	-	-	0.0%
Footpath and Kerb and Gutter Infrastructure	21,703,000	21,846,703	0.7%	15,836,000	13,626,300	-14.0%	253,000	230,555	-8.9%
Other Road Infrastructure	3,969,000	1,209,474	-69.5%	3,234,000	860,159	-73.4%	103,000	32,348	-68.6%
Other Structures	18,857,000	19,683,050	4.4%	17,891,000	17,180,812	-4.0%	135,000	107,656	-20.3%
Road Infrastructure	206,405,000	236,952,294	14.8%	143,892,000	179,243,883	24.6%	3,641,000	3,866,254	6.2%
Sewerage Network Infrastructure	56,085,000	56,544,244	0.8%	33,705,000	30,456,041	-9.6%	690,000	630,686	-8.6%
Stormwater Drainage Infrastructure	33,783,000	36,440,485	7.9%	21,164,000	24,739,549	16.9%	394,000	350,861	-10.9%
Water Supply Infrastructure	59,230,000	59,929,584	1.2%	36,856,000	34,262,548	-7.0%	745,000	781,038	4.8%
	\$ 434,639,000	\$ 477,427,555	9.8%	\$ 304,883,000	\$ 341,808,956	12.1%	\$ 6,015,000	\$ 6,067,424	0.9%



Table 4: Financial Asset Classes

Financial Asset Class	Financial Sub Class	Council Category for Financial Note
Bridges	Bridges	Bridge Infrastructure
Footpaths and kerb and gutter	Footpath	Footpath and Kerb and Gutter Infrastructure
Footpaths and Kerb and Gutter	Kerb and Gutter	Footpath and Kerb and Gutter Infrastructure
Other Structures	Levee	Other Structures
Roads	Aerodrome - Earthworks	Bulk Earthworks Infrastructure
Roads	Car Park - Earthworks	Bulk Earthworks Infrastructure
Roads	Sealed Road - Earthworks	Bulk Earthworks Infrastructure
Roads	Unsealed Road - Earthworks	Bulk Earthworks Infrastructure
Roads	Traffic Management	Other Road Infrastructure
Roads	Aerodrome	Road Infrastructure
Roads	Car Park	Road Infrastructure
Roads	Sealed Road	Road Infrastructure
Roads	Unsealed Road	Road Infrastructure
Sewerage Network	Sewer Active Assets	Sewerage Network Infrastructure
Sewerage Network	Sewer Main Assets	Sewerage Network Infrastructure
Sewerage Network	Sewer Node Assets	Sewerage Network Infrastructure
Stormwater Drainage	Culvert	Stormwater Drainage Infrastructure
Stormwater Drainage	Drain	Stormwater Drainage Infrastructure
Stormwater Drainage	Pits	Stormwater Drainage Infrastructure
Stormwater Drainage	Stormwater Structures	Stormwater Drainage Infrastructure
Water Supply Network	Meters and Services	Water Supply Infrastructure
Water Supply Network	Water Active Assets	Water Supply Infrastructure
Water Supply Network	Water Main Assets	Water Supply Infrastructure
Water Supply Network	Water Node Assets	Water Supply Infrastructure



Valuation Processes

General

APV has undertaken the financial reporting valuation for Edward River Council in accordance with the Australian Accounting Standards. The valuation reporting has involved the confirmation of completeness of asset registers, physical inspection of the assets and capturing data such as the asset age, type, condition and then compiling information and assessing the value of the assets. Further to this, APV has provided the Insurance Value where requested. Throughout this process, APV ensured quality management procedures were implemented to achieve the most accurate asset valuation reporting.

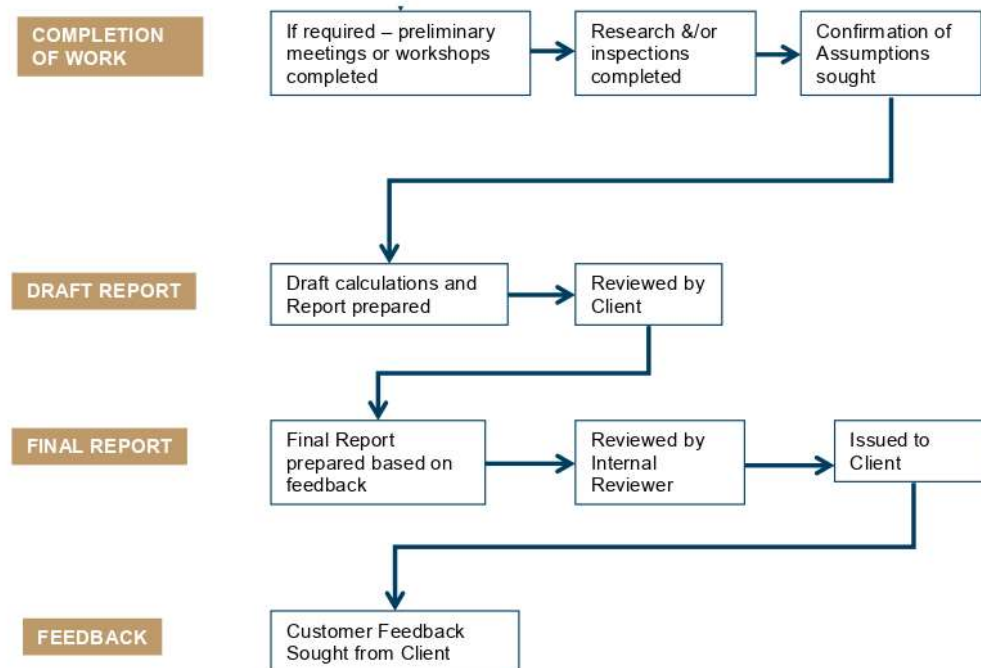
Project Staff

The following table sets out the officers used to undertake the valuation along with details of their experience and qualification.

PERSONNEL	QUALIFICATIONS	ROLE & EXPERIENCE
MANAGEMENT		
Mr Alf Ponticello Managing Director Project Manager Registered Valuer	Registered Valuer: NSW:VAL14829 QLD:1816 Bachelor of Business (RP. Val & Administration)	Experience: Senior Valuer – Over 30+ years experience in carrying out Local Government and Public Body valuations
Mr David Edgerton Director Methodology	Asset Accounting, Asset Management & Methodology. Bachelor of Commerce Fellow CPA Australia Member – IPWEA CPA Australia's Representative – AAMCoG	Author CPA Australia's "Guide to public sector physical asset valuation & depreciation under accrual based accounting standards" and National Asset Accounting & Asset Management in the Public Sector program & Contributing Author – IPWEA NAMS Australian Financial Management Guidelines Over 20 years with Qld Audit Office including Manager of Local Government and Contract Auditors Section
INFRASTRUCTURE, PLANT & EQUIPMENT VALUERS		
Mr Janaka Weerasinghe Role: On Site Inspections	Bachelor of Engineering – Civil Engineering	Valuer – Infrastructure and Plant and Equipment Assets – 12+yrs experience

Quality Management

Quality management processes involved taking a number of steps to ensure asset information was accurate and complete, and that provided information could be relied upon with confidence. The process followed by APV incorporated the following steps.



In undertaking the Financial Reporting Valuation for Edward River Council, APV were provided with the following asset information from Edward River Council:

- Financial Asset Register
- Various asset management spreadsheets
- Details of additions, disposals

APV liaised with Edward River Council to confirm that the above provided documents were accurate to the best of their knowledge. Based on that confirmation, APV has undertaken a number of processes to validate the accuracy of information of each of the documents as follows:



Financial Asset Register

- APV staff reviewed the financial register and queried certain assets before undertaking inspections
- APV staff were either accompanied by Edward River Council staff during inspections or the details of unlisted potential assets were discussed with Edward River Council staff to correctly identify assets. This ensured that assets contained within the register were crosschecked against their description, location and ownership detail
- Any additional assets that were found during the site inspections were captured and if they were confirmed to be Edward River Council assets, then they were included with the valuation.

Meetings and Discussions

APV and Edward River Council have partaken in regular discussions regarding valuation methodology, assumptions, completeness of asset data and information provided to APV. APV staff have further communicated with personnel within specific Edward River Council departments to further clarify information specific to a particular asset.

Confirmation of Assumptions

APV standard assumptions were sent to Edward River Council for validation and approval allowing for Edward River Council input where changes reflect the particular nature of Edward River Council assets. Validation of changed assumptions are the responsibility of the council. In this instance, council have modified the APV standard assumptions.

Valuation of a Complete and Accurate Asset Register

APV have undertaken the previously described quality management processes to ensure all assets for the relevant asset classes have been captured and included with the financial reporting valuation. To provide assurance over the completeness and accuracy of the asset listing a number of processes were employed. These included –

- Seeking an understanding of the processes employed by Edward River Council to ensure the asset listing provided to APV was complete and accurate. These included -
 - Regular inventory and condition audits with data updated to the Asset Register or Asset Management system
 - Updating of maintenance records and the asset register where faults are reported or maintenance/capex work undertaken
 - Reconciliations between the Asset Register and Asset Management Systems (including GIS systems)
 - Reconciliations to ensure all new capital acquisitions are recorded on a timely basis in the Asset Management system
 - Reconciliations and process to ensure all contributed assets are recorded in the asset register on a timely basis
 - Detailed review of registers by in-house staff to validate the completeness and accuracy of the Asset Register
 - Random validations of the registers. This might include physical inspection (or even use of tools such as Google Maps or Near Maps) of specific sites to ensure all assets in the vicinity have been recorded.
- Identifying any assets with unusual descriptions. These assets were investigated with Edward River Council to determine what they referred to and assessed accordingly.

Sources of Data

By nature, the valuation process requires the capture of a range of data, research regarding a range of assumptions and the exercise of significant professional judgement. Each valuation is slightly different to others depending upon the quality of the asset register and data (including asset management data) provided by the entity, geographical or environmental factors, and depth of market to support market based assumptions.

In determining the valuations data was sourced from the following –

Indicators of Obsolescence or other high level factors

APV's proposal stipulated that council is responsible for ensuring all relevant information is provided to the valuer and that being external party to the council the valuer is not in a position to know or understand all council policies, politics or intimate details of the future strategic direction of the council. The proposal requests a range of information including and details of -

- Obsolescence and impairment
- Processes used to validate the completeness and accuracy of the asset register
- Confirmation of Methodology and Data

During the valuation the valuer requested both verbal and where possible documentation regarding these aspects. Where assets were identified as possibly being subject to obsolescence further enquiries were made with council to ascertain the level and likelihood of such events. Where relevant appropriate comments were recorded in the valuation spreadsheet against the relevant asset.

Replacement cost (including indices) where cost approach was used

We use a range of sources (in order of priority) including–

- Actual construction or purchase prices for recent projects paid by the specific entity. This may include further enquires with the supplier to ensure we have adjusted for any recent price movements. Depending on the complexity of the project it may also involve disaggregating the overall cost into greater detail.
- Appropriate APV database where we record details of actual cost from recent projects that we source directly from our clients. Preference is provided to nearby locations.
- Rawlinson's Construction Guide or similar guides (such as Cordells)

- Development of costs using first principles, to assist in this process we have developed a number of models for specific asset types (such as fencing)
- Benchmarking against other valuations

As per AASB13 allowance was then made to adjust for condition and comparability.

Condition assessment and confirmation of attributes

The physical inspection of the asset is a critical aspect of the process. Apart from confirming condition the process also involves validation of key attributes such as material type, dimensions, etc.

All assets valued using the market approach were physically inspected to assess the physical condition and how they may impact the assets highest and best use to potential market participants and ultimately its market value.

For assets valued using the cost approach (except where noted below) all were physically inspected. This included validation of physical dimensions and characteristics.

Sampling approach –

- A sampling approach was used for Roads, Bridge, Kerb, Footpath Aerodromes, Water and Sewer Active Assets, Above Ground Flood Mitigation Assets, Culverts and some Stormwater Assets. The sample was conducted over a two week period.
- For assets not inspected such as buried stormwater assets, and assets outside the selected sample, reliance on condition was placed on information provided by council staff and reliance was placed on the GIS and other asset management systems in relation to key attributes.

Where data was not readily available we developed a range of assumptions based on the expected physical condition and attributes given the age of the asset and typical design characteristics. These assumptions were reviewed and confirmed as reasonable by council staff.

Conditions and Limitations

- **The warranty of the valuation fully complying with the accounting standards** is limited to the quality and extent of information supplied by the entity as requested in the proposal. This may include information such as the existence of assets, location, condition, potential obsolescence and confirmation of relevant assumptions relied upon by APV for the purposes of completing the valuation.
- **The valuation was prepared on the basis that full disclosure** of all information and facts which may affect the valuation was made to us by all parties. We cannot accept any liability or responsibility whatsoever for the valuation unless full disclosure has been made.
- **Access to Databases used to support the Unit Rates** will only be supplied directly to external Auditors upon request.
- In accordance with our standard practice, the **valuation will be solely used by the party to whom it is addressed**. Reliance on it by a third party (other than for external audit purposes) cannot be regarded as reasonable, and no responsibility to any third party is or will be accepted for the whole or any part of its contents. No responsibility whatsoever will be accepted for photocopies of the whole or any part of the valuation or for photocopied signatures.
- Other than for the purposes of financial statement disclosure, neither the whole nor any part of the valuation nor any reference thereto may be included in any document, circular or statement without our written approval of the form and context in which it will appear.
- **Physical inspections were undertaken to the extent required to enable APV to assess the level of remaining service potential**. As a consequence, inspections did not include (unless specifically detailed in the scope of works):
 - soil analysis or geological studies
 - testing for substances such as asbestos, chemical or toxic wastes, or other potentially hazardous materials which could adversely affect the value of the asset. The value as assessed by us is on the assumption that there is no material within the property that would cause a loss in value. No responsibility is accepted or assumed with regard to the existence or otherwise of any such conditions, and the recipient of this report is advised that the valuers are not qualified to detect such substances. We would require separate instructions together with appropriate engineering advice to enable us to identify the existence and extent of such substances, quantify the impact on values or estimate the remedial cost.
 - structural surveys of improvements or examinations for timber infestation.

- Where inspections were not undertaken by APV (such as where reliance was placed on a sampling approach) **reliance was placed on either condition data supplied by the entity** and/or the extrapolation of results from actual inspections.
- Market Movement: This valuation is current at the date of valuation only. The value assessed herein may change significantly and unexpectedly over a relatively short period of time (including as a result of general market movements or factors specific to the particular property). Liability for losses arising from such subsequent changes in value is excluded as is liability where the valuation is relied upon after the date of the valuation.

Schedule of Values

- Client Instructions
- Asset Class Reports

Client Instructions

Emailed 13/9/19



11 September 2019

APV Valuers & Asset Management
 Attn: Alf Ponticello
 344 Queen Street
 BRISBANE QLD 4000

Via Email: Alf@apv.net

Dear Alf

Confirmation: Project No: 5099
Project Title: Building Condition Assessment & Revaluation

I am pleased to confirm CT Management Group's proposal to Edward River Council to undertake the above named project has been accepted. In accordance with CT Management Group's Alliance Agreement, the CT Management Group wishes to engage the services of APV Valuers & Asset Management (referred to hereafter as "You" in this correspondence) on the terms and conditions set out below. The terms and conditions of engagement which have been agreed to under the Alliance Agreement will also continue to apply at all times in respect of these Services.

The project will receive supervision, direction and control from the Project Manager as required. If the Council Client requires any variation to the proposal as submitted you must notify the Project Manager immediately.

You will undertake this project as an independent contractor and Alliance, represented by the CT Management Group, in accordance with the Alliance Agreement requirements and acting through your own business structure.

You will be responsible for your actions, and the tasks you undertake whilst engaged on the project. This includes all applicable obligations in relation to occupational health and safety (OHS) legislation and regulations.

If you require any other support in advance of the project commencing, please contact your Project Manager in the first instance.

All reports should be prepared using the CT Management Group current template. For quality assurance purposes, all draft and final reports must be reviewed by the Project Manager (or nominated delegate) prior to submission to the Client Council unless otherwise advised. Please allow at least 48 hours for this review (or less by agreement).

Your invoice should be provided via email on a monthly basis to Kerrie Procko, General Manager Finance, at kerriep@ctman.com.au (and cc'd to the Project Manager) made out to CT Management Group Pty Ltd. Please quote the project job number on any correspondence and

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www.ctman.com.au
 ACN: 072 083 795
 ABN: 15 072 083 795



invoice claims. Invoices will be paid within 30 days of the date of receipt by the CT Management Group (subject to CT Management Group being in receipt of proof of current insurances in accordance with your Alliance Agreement).

Please also note that a copy of your completed Client Council induction program record must be retained, or alternatively your own induction self-assessment where a Client Council induction was not made available. In addition, a safe work method statement may also be required to be completed by you depending on the nature of the project. You are required to produce a copy of this documentation at any time upon request by CT Management Group.

To acknowledge your understanding and agreement in relation to the provisions of these Services, please sign this letter in the place indicated overleaf and return a copy to the CT Management Group office.

If you have any queries regarding this agreement please do not hesitate to contact our office on 1300 500 932.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Michael Courtney', is written over a faint signature line.

Michael Courtney
Managing Director

Attached:
APV's Proposal to CT Management Group

Asset Level Report



APV_Edward_River_Council_NSW
2019 Infrastructure Assets
Effective Date of Valuation: 29/02/2020
 Date stamp: 17/12/2019 02:29:34 - Currency: AUD



Job	Job Number	Effective Date of	Asset Class	No Of Asset	Gross Or Mv	Accumulated Depreciation	Fair Value	Depreciation Expense
2019 Infrastructure Assets	12431	2020-02-29	Aerodrome	25	3,831,740.00	739,831.53	3,091,908.47	50,278.48
2019 Infrastructure Assets	12431	2020-02-29	Bridge	15	10,441,000.00	3,382,057.64	7,058,942.36	68,027.25
2019 Infrastructure Assets	12431	2020-02-29	Car Park	51	666,113.00	133,697.86	532,415.14	10,504.62
2019 Infrastructure Assets	12431	2020-02-29	Flood Mitigation & Drainage	5566	56,123,535.00	14,203,173.76	41,920,361.24	458,517.04
2019 Infrastructure Assets	12431	2020-02-29	Footpath	463	6,515,435.00	3,012,604.28	3,502,830.72	115,910.33
2019 Infrastructure Assets	12431	2020-02-29	Kerb & Gutter	1514	15,331,268.00	5,207,798.91	10,123,469.09	114,644.20
2019 Infrastructure Assets	12431	2020-02-29	Sealed Road	6486	229,795,782.00	46,522,941.70	183,272,840.30	3,073,551.59
2019 Infrastructure Assets	12431	2020-02-29	Sewer Active Assets	365	19,641,300.00	6,536,662.72	13,104,637.28	254,836.42
2019 Infrastructure Assets	12431	2020-02-29	Sewer Mains	1654	27,937,714.00	14,115,652.89	13,822,061.11	223,342.07
2019 Infrastructure Assets	12431	2020-02-29	Sewer Nodes	1429	8,965,230.00	5,435,887.16	3,529,342.84	152,507.21
2019 Infrastructure Assets	12431	2020-02-29	Traffic Furniture	2284	1,209,474.00	349,315.12	860,158.88	32,347.85
2019 Infrastructure Assets	12431	2020-02-29	Unsealed Road	1105	37,039,380.00	10,311,940.02	26,727,439.98	731,919.28
2019 Infrastructure Assets	12431	2020-02-29	Water Active Assets	286	26,374,200.00	10,381,252.63	15,992,947.37	377,777.54
2019 Infrastructure Assets	12431	2020-02-29	Water Main	1274	24,650,573.00	11,448,661.70	13,201,911.30	260,947.25
2019 Infrastructure Assets	12431	2020-02-29	Water Meters and Services	3802	5,164,860.00	1,291,856.70	3,873,003.30	76,233.69
2019 Infrastructure Assets	12431	2020-02-29	Water Node	2355	3,739,951.00	2,545,264.79	1,194,686.21	66,079.44
					\$477,427,555.00	\$135,618,599.40	\$341,808,955.60	\$6,067,424.25



Final Valuation

of

Edward River Council

Land, Building and Other Structure
Assets

Revaluation of Non Current Assets in Accordance with Australian Accounting Standards

Date of Valuation: 29 February 2020

Reference: 12431 V2

Final Report: 11 February 2020

(Head Office)

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Date:	Document Name	Description/Reason for Issue	Prepared by:	Validations Checked and Report Approved by:
11 February 2020	Final Valuation	Final Valuation	Daniel Atherton	Lachlan Black
Version	V1.04 (10.06.2019)			



Introduction



This valuation was completed by APV Valuers & Asset Management in conjunction with CT Management under instruction from Edward River Council. We have no financial interest (past, present or prospective) in the assets covered in this document and this valuation is free of any bias.

Asset Valuer Pro Access

The valuation has been completed using Asset Valuer Pro which is a specialised cloud based valuation solution. The complete valuation including all data, assumptions and a range of general and specialised reports are accessible to both Council and Audit.

Access to the valuation file is for both council and external audit is detailed below.

Browser	Google Chrome – AVP will not operate using Microsoft Edge
Website link	www.assetvaluer.cloud
Council User ID	APV_Edward_River_Council_NSW_Valuations Enter your User ID, select 'logon' and the system will then prompt you to create your password.
Council Password	No password required for initial logon.
External Audit User ID	APV_Edward_River_Council_NSW_Auditor Enter your User ID, select 'logon' and the system will then prompt you to create your password.
External Audit Password	No password required for initial logon.

Extensive guidance on how to use Asset Valuer Pro including producing reports and undertaking a review of the file can be found in the 'Help' section of Asset Valuer Pro.



Scope of Valuation Project

The valuation was undertaken on the following basis:

Asset class	Basis of valuation	Effective date of valuation
Land	Fair Value	29 February 2020
Buildings	Fair Value & Insurance	29 February 2020
Other structures	Fair Value & Insurance	29 February 2020

A summary of the valuation and asset level values are attached as an appendix to this report. However, this information is provided only at a summary level. All detailed information, including all inputs, assumptions, data and reports, are best accessed via the Asset Valuer Pro file.

Assets Not Included within the Valuation Scope

There are a number of asset classes which are not included within this financial reporting valuation. These are as follows:

- Chattels, furniture and contents items
- Portable and attractive assets
- Landscaping (soft)



Instructions

In accordance with the instructions issued by the Edward River Council, CT Management have inspected the properties and assets situated within Edward River Council boundaries and APV have utilised the data captured to deliver financial reporting valuations as per the accounting requirements AASB 116 & AASB13 including supporting documentation and reports. This joint venture has been undertaken to carry out a revaluation of the non-current assets for financial reporting purposes in accordance with the Australian Accounting Standards. These included (where appropriate) –

- AASB 13 Fair Value Measurement
- AASB 116 Property Plant and Equipment
- AASB 5 Assets Held for Sale
- AASB 140 Investment Properties
- AASB 117 Leases
- AASB 136 Impairment

The valuation was conducted in accordance with specific instructions provided by Edward River Council. These included using the straight-line method of depreciation and adopting a zero Residual Value for all calculations and as per council's instructions, building identified as "minor buildings or structures" have not been componentised.

This valuation is current at the date of valuation only. The value assessed herein may change significantly and unexpectedly over a relatively short period of time (including as a result of general market movements or factors specific to the particular property). Liability for losses arising from such subsequent changes in value is excluded as is liability where the valuation is relied upon after the date of the valuation.

This assessment is solely for the use of the Edward River Council and cannot be relied on by any other party for any purpose whatsoever without our express written permission. No responsibility whatsoever will be accepted for photocopied signatures.

Definitions

In accordance with AASB13 Fair Value Measurement the following definition has been applied for Fair Value.

The price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

Fair value is a market-based measurement, not an entity-specific measurement. For some assets and liabilities, observable market transactions or market information might be available. For other assets and liabilities, observable market transactions and market information might not be available. However, the objective of a fair value measurement in both cases is the same – to estimate the price at which an orderly transaction to sell the asset or to transfer the liability would take place between market participants at the measurement date under current market conditions (i.e. an exit price at the measurement date from the perspective of a market participant that holds the asset or owes the liability).

Goods & Services Tax (GST) – all valuations delivered unless otherwise stated are GST exclusive.

Special Factors

The valuers declare that they are certified in NSW in accordance with the appropriate legislation and have no pecuniary interest past, present or prospective in the subject assets and this valuation is free of any bias.

The buildings and site improvements were physically inspected by CT Management and measured, and this valuation is written subject to there being no material or other change to improvements or land which may affect this valuation occurring between the date of inspection and the date of valuation.

In relation to land, our valuation reflects specific considerations for the following:

Contaminated Sites - Several sites within this valuation are or may be potentially contaminated by activities carried out on these sites by council. As these valuations are to represent the current replacement cost of the land the council would need to acquire “non-contaminated” land and as such any instances or possibilities of contamination have been disregarded within this valuation.

Zonings - A number of parcels owned by council have been given zonings that relate to public open space, conservation areas and similar locality specific zonings. Council has placed these zonings on the properties and they predominately only apply to council owned land. These zonings are not representative of surrounding land uses. The high level of development restrictions would not be considered normal in an open market situation. We have analysed and investigated the areas surrounding the subject land and determined what would be the highest and best alternative use for the property. That is to say, in an open market situation these properties would be zoned similarly to surrounding land uses. Our fair value valuation represents what it would cost council to acquire that property given the above. It should be noted that there is no sales evidence of land with the specific zonings such as public open space and therefore the use of the market approach is inappropriate.

Asset Revaluation Thresholds

After discussions with the Edward River Council asset revaluation thresholds have been adopted for each asset class at the following levels;

Table 1: Asset Revaluation Thresholds

Asset class	Level
Land	\$1
Buildings	\$1
Other Structures	\$1



Certificate of Value

LOCATION: Edward River Council
ASSET DESCRIPTION: Land, Building and Other Structure Assets
DATE OF INSPECTION: September 2019
DATE OF VALUATION: 29 February 2020

VALUATION:

In our opinion the respective fair values of the assets covered by this valuation report are assessed as follows:

Asset	Gross (RC or MV)	Accumulated Depreciation	Fair Value	Depreciation Expense
Land				
Community Land	\$3,074,000	\$0	\$3,074,000	\$0
Crown Land	\$13,403,000	\$0	\$13,403,000	\$0
Operational Land	\$6,681,000	\$0	\$6,681,000	\$0
Total	\$23,158,000		\$23,158,000	
Buildings				
Buildings - Non-Specialised	\$9,836,260	\$3,659,616	\$6,176,644	\$165,261
Buildings - Specialised	\$51,749,330	\$20,343,600	\$31,405,730	\$765,135
Total	\$61,585,590	\$24,003,216	\$37,582,374	\$930,397
Other Assets				
Land Improvements - Depreciable	\$4,658,350	\$1,392,550	\$3,265,800	\$104,790
Other Open Space/Recreation Assets	\$7,831,750	\$3,015,369	\$4,816,381	\$273,495
Swimming Pools	\$4,259,240	\$917,187	\$3,342,053	\$71,826
Total	\$16,749,340	\$5,325,107	\$11,424,233	\$450,111
RFS Assets				
RFS Assets	\$740,790	\$243,046	\$497,744	\$11,581
TOTAL	\$102,233,720	\$29,571,368	\$72,662,352	\$1,392,088

These may be apportioned in accordance with the attached schedule of values.

Signed for and on behalf of
APV Valuers & Asset Management

11/02/2020



 Megan Matteschek
 B. Bus. Management
 Registered Valuer
 AAPI CPV



 Daniel Atherton
 B. Bus. - R.E. & Dev
 Registered Valuer
 MRICS – Chartered Valuation Surveyor

Liability limited by a scheme approved under Professional Standards Legislation

Valuation Methodology

Guidance on the methodology and algorithms used are detailed in the Guide to Methodology which can be accessed in the “Help” section of Asset Valuer Pro.

The valuation has been completed based on Fair Value in accordance with AASB13.

Quantitative details of the methodology results and details for each asset class including relevant assumptions and inputs have been provided as separate methodology reports.

Valuation techniques used to derive fair values

Land Assets

Except in the circumstance of any assets being held for sale (valued in accordance with AASB 5 Assets Held for Sale) or in accordance with specific accounting standards (such as Investment Properties) the balance of the portfolio is valued in accordance with AASB116 Property Plant and Equipment at Fair Value.

Depending upon the unique circumstances of each lot, land has been valued using a range of approaches. Details of each approach are detailed below

Valuation Approaches to Land Valuations

Direct comparison to sales approach

The direct comparison to sales approach is the preferred and most commonly used approach in land valuations. In this approach to value, the property is compared to recently sold properties which are of a similar type. This comparison is adjusted to take into consideration the characteristics of the land, such as size, zoning, topography, configuration etc. This approach can be used with both market and cost approaches.

Hypothetical Development approach

Hypothetical development is the notional development of land. It applies established methods of valuation to the proposed building, subdivision or development of the land to determine land value. This approach is carried out as a secondary method of valuation or when a parcel of land is specialised in nature so that there are no comparable land sales available to conduct a direct comparison approach to valuation. The hypothetical development considered is the one that is allowable given the site characteristics and surrounding development and generates the highest land value after an appropriate allowance for profit and risk and deductions of development costs of the site.

The method consists of the following steps:

1. Determine the Gross Realisation:

The expected gross realization (subdivision) or end value (building) of the proposed development is determined by analysing sales of the end product of the development. For example, a hypothetical development that is been deemed to have the capacity to comprise a residential subdivision of 100 house sites would have a gross realisation of the expected price per house site (determined by the direct comparison approach to nearby sales of vacant house sites) multiplied by 100.

2. Deduct cost to acquire, develop, sell and dispose:

The expected cost to acquire and develop is determined and deducted from the gross realisation. This amount includes costs of transfer, holding charges, stamp duty, construction costs, development fees, infrastructure costs, loss of interest over the development period etc. Additional costs are determined for selling and disposal, including agent's fee and legal costs which are also deducted. The gross realisation less these costs is determined and called the net realisation.

3. Determine the Developer's Interest (Profit and Risk):

The developer would require a certain return from the project. This amount is known as the developer's interest and is usually stated as an overall percentage on the total cost to develop known as the profit and risk factor. For example, "the required profit and risk factor for the subject development is xx%".

The developer's interest is deducted from the net realization. The resulting amount is known as the net realization after profit and risk and represents the underlying land value of the property.

Value to an Adjoining Owner approach

Some parcels of land are deemed to have no commercial utility as a standalone entity. The valuation of these land parcels is determined via the value to an adjoining owner approach. This approach is also referred to as the “before and after approach” to valuation.

Utilising direct comparison approach to valuation the value of the adjoining land parcel is determined twice, once with the subject parcel included to make a larger parcel and once without. The difference between these two values is considered the value to the adjoining owner and considered the value of the subject property.

This approach is applicable where there is no available open market for the subject and the only utilisation for the property would be via an adjoining owner. In general, this approach will only apply to land assets that have a cost approach to valuation.

Nominal Value approach

Some parcels of land are deemed to have no commercial utility as a standalone entity or to an adjoining owner. For these parcels, the value is determined to be the nominal cost of acquisition and could be set at an amount of \$1,000.

This approach is applicable where there is no use for the land, such as a narrow strip of land used by a council as an access restriction strip. In general, this approach will only apply to land assets that have a cost approach to valuation.

Building Assets and Other Structures

The valuation of buildings includes those items that form part of the building services installation (e.g. heating, cooling and climate control equipment, lifts, escalators, fire alarms, sprinklers and fire-fighting equipment, and general lighting etc).

Excluded from this report are all items of moveable plant, machinery, equipment, cranes, tools, furniture or chattels.

Depending upon the unique circumstances of the building asset and other structure, each has been valued using a range of approaches. Details of each approach are detailed below:

Cost approach (Current Replacement Cost)

This majority of specialised buildings as well as some non-specialised properties that, due to external circumstances there was no evidence to support a market approach, are valued using the cost approach using professionally qualified Registered Valuers.

Under this approach the cost to replace the asset is calculated and then adjusted to take account of any obsolescence. The valuer disaggregated the building into different components to aid with asset management planning. The components were further split into the short-life and long-life parts representing the estimated cost of renewal and the balance of the component. The value of each part was determined based on the inter-relationship between a range of factors. These include asset condition, legal and commercial obsolescence and the determination of key depreciation related assumptions such as residual value and useful life.

Buildings were disaggregated into the following components –

Component	Description
Sub Structure	Includes the floor structure - including foundations, entrance steps, ramps and their finishes; upper floors and stairs
Structure	Incorporates the external and all weight bearing walls as well as external windows and doors
Floor Coverings	Includes coverings such as carpet, vinyl, tiles, etc.
Fit-Out and Fittings	Includes all internal non-weight bearing walls, linings, partitions, ceilings and built in cabinetry.
Roof	Includes the roof structure (such as trusses) and cladding
Electrical Services	Includes all electrical light and power, power outlets and light fittings, including main distribution board
Hydraulic Services	Includes plumbing fit out (Water Supply and Waste removal)
Mechanical Services	Includes central plant, fixed plant, air-conditioning and other ventilation and heating systems.
Fire Services	Includes sprinkler systems, alarms and miscellaneous fire or security related systems
Transport Services	Including lifts, hoists and conveyor systems such as escalators
Security Services	Including alarm systems



Cost approach (Current Replacement Cost)

Under this approach the cost to replace the asset is calculated and then adjusted to take account of any obsolescence. The valuer disaggregated the asset into different components to aid with asset management planning. The components were further split into the short-life and long-life parts representing the estimated cost of renewal and the balance of the component. The value of each part was determined based on the inter-relationship between a range of factors. These include asset condition, legal and commercial obsolescence and the determination of key depreciation related assumptions such as residual value and useful life.

The Cost approach method is based on determining the Replacement Cost of the modern equivalent (or cost of reproduction where relevant) and then adjusting for the level of consumed obsolescence.

In accordance with the depreciation requirements of AASB 116, 'complex assets' are to be disaggregated into the different parts with a different useful life and depreciated separately. This includes splitting each component into the short-life and long-life (recyclable) parts consistent with the AASB's May 2015 decision regarding Residual Value. All assets above the revaluation threshold are componentised.

To determine the Fair Value, we applied the following process –

- Determine the Replacement Cost (Gross)
- Determine the Depreciable Amount by assessing the Residual Value (typically zero)
- Determining the split between short-life and long-life (recyclable) parts based on planned asset management strategies
- Assessing the level of remaining service potential of the Depreciable Amount of each component (short-life and long-life parts) using a Consumption Rating that considers both the holistic factors (functionality, capacity, utilisation, obsolescence, etc) and component specific factors (such as physical condition and maintenance history).

Inputs to the valuation include the design and construction, average cost of construction, condition and consumption score for each component as well as the dates of acquisition and decommissioning. As these are supported by observable evidence obtained via inspection and market evidence they have been classified as Level 2 inputs.

The unobservable inputs (such the relationship between condition and the assessed level of remaining service potential of the depreciable amount required extensive professional judgement and impacted significantly on the final determination of fair value. As such these assets were classified as having been valued using level 3 valuation inputs.

Valuation Inputs

The key valuation inputs used to determine the Cost approach were –

- Replacement Cost (based on actual dimensions and unit rates derived from market evidence)
- Residual Value (based on estimated proceeds from disposal at the end of the useful life – typically assessed as nil)
- Split between short-life and long-life part (based on consideration of likely future asset management treatments)
- Valuation Profile (based on how market participants perceive the relationship between asset condition, cost to renew the asset and the associated value).
- Consumption score (based on physical characteristics as well as potential impact of changes in functionality, capacity, obsolescence and legal and other limits)
- Dates of acquisition and decommissioning

Residual Value

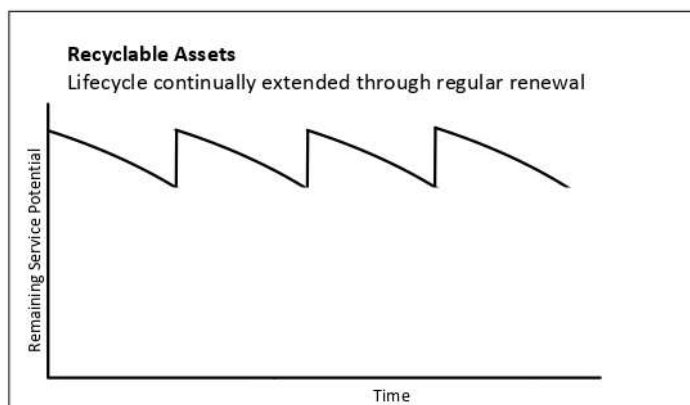
Under AASB116 **Residual Value** is defined as -

the estimated amount that an entity would currently obtain from disposal of the asset, after deducting the estimated costs of disposal, if the asset were already of the age and in the condition expected at the end of its useful life.

Except in rare circumstances it has been assumed that the Residual Value is nil.

Long-Life and Short-Life Parts of the Component

Typically, assets the service potential of assets are restored through regular renewal. This follows the asset management approach as often demonstrated using a ‘shark-fin’ pattern.



The split between the short-life and long-life part, consistent with the AASB May 2015 Residual Value decision, is based on an assessment of the costs that would be involved to restore the asset back to “as new” if it were ever to reach the “unacceptable level of service” phase due to physical deterioration.

Valuation Profiles and Scoring

Details of these are provided in the Valuation and Depreciation Methodology Reports which have been provided separately for each asset class.

Dates for acquisition and decommissioning

The level of general obsolescence is based on the estimated age-to-date and remaining useful life and is calculated differently depending upon whether or the date of acquisition and date of decommissioning are known. Further details of the algorithms are covered in the Guide to Methodology located under the Help section of Asset Valuer Pro.

Depreciation Expense Estimates

Depreciation Expense estimates have been determined using the straight-line method of depreciation. Depreciation is determined using the following formula –

$$\text{Depreciation Expense} = (\text{Gross Replacement Cost Less Residual Value}) / \text{Useful life}$$

Depreciation is estimated for both the short-life and long-life parts of each component. In determining the Useful Life consideration is given to the past experiences of the entity as well as to potential outcomes flowing from improved asset management strategies. Remaining Useful Life is estimated based on either the asset condition or known decommissioning date. It is also acknowledged that it is impossible to accurately predict the useful life of a long-life asset until it nears the end of its useful life.

Accordingly, the APV Depreciation Methodology employs the expected range of useful life estimates and adjusts for each individual component part based predominately on its expected Useful Life, RUL, consumption score and potential for improvement from enhanced asset management strategies.

Valuation Results

General

Edward River Council, formed in 2016 following a merger of Deniliquin Council and Conargo Shire, is in the Riverina region of New South Wales, close to the border with Victoria. The area's population is approximately 8,995 people.

The main centre for the region is Deniliquin, known locally as "Deni". Deniliquin is located at the intersection of the Riverina and Cobb Highway approximately 725 kilometres south-west of the state capital, Sydney and 285 kilometres north of Melbourne. The town is divided in two parts by the Edward River, an anabranch of the Murray River, with the main business district located on the south bank. Assets vary within the council area however include community halls, administration buildings, public amenities, emergency services buildings, depot buildings and sporting facilities.

Analysis of Results

Fair Value as % of Gross (or Nominal) Replacement Cost

The results have been analysed and confirm that the valuation results are reasonable and within our expectations.

Table 2: Analysis of Fair Value to Gross

Financial Asset Class	Gross (RC or MV)	Fair Value	FV as % Gross
Community Land	\$3,074,000	\$3,074,000	100%
Crown Land	\$13,403,000	\$13,403,000	100%
Operational Land	\$6,681,000	\$6,681,000	100%
Buildings - Non-Specialised	\$9,836,260	\$6,176,644	63%
Buildings - Specialised	\$51,749,330	\$31,405,730	61%
Land Improvements - Depreciable	\$4,658,350	\$3,265,800	70%
Other Open Space/Recreation Assets	\$7,831,750	\$4,816,381	61%
Swimming Pools	\$4,259,240	\$3,342,053	78%
RFS Assets	\$740,790	\$497,744	67%
TOTAL	\$102,233,720	\$72,662,352	71%

Comparison to Previous Valuation

The following table provides a summary of changes between the values reported in the previous financial statements and this valuation. The results have been analysed and confirm that the valuation results are reasonable and within our expectations. This is based on –

- For Non-Specialised buildings the rural fire assets have been valued separately and the new \$4.5 million fire control centre has been given a \$0 value as instructed
- For Land Improvements – Depreciable and Other Open Space / Recreation Assets, this revaluation has identified a significant number of assets that were not previously included within the value of the asset class
- A breakdown of the land asset class has not been provided to be analysed to determine the cause of the variations in the asset class.
- As instructed by Edward River Council on 6th February 2020 APV has valued an additional 33 land parcels.

Asset	Gross (RC or MV)			Fair Value		
	30-Jun-19	28-Feb-20	Var (%)	30-Jun-19	28-Feb-20	Var (%)
Community Land	\$3,346,000	\$3,074,000	-8.1%	\$3,346,000	\$3,074,000	-8.1%
Crown Land	\$9,025,000	\$13,403,000	48.5%	\$9,025,000	\$13,403,000	48.5%
Operational Land	\$5,187,000	\$6,681,000	28.8%	\$5,187,000	\$6,681,000	28.8%
Buildings - Non-Specialised	\$15,586,000	\$9,836,260	-36.9%	\$11,128,000	\$6,176,644	-44.5%
Buildings - Specialised	\$49,674,000	\$51,749,330	4.2%	\$36,840,000	\$31,405,730	-14.8%
Land Improvements - Depreciable	\$4,394,000	\$4,658,350	6.0%	\$2,968,000	\$3,265,800	10.0%
Other Open Space/Recreation Assets	\$5,260,000	\$7,831,750	48.9%	\$4,133,000	\$4,816,381	16.5%
Swimming Pools	\$4,474,000	\$4,259,240	-4.8%	\$3,427,000	\$3,342,053	-2.5%
RFS Assets	NA	\$740,790		NA	\$497,744	NA
TOTAL	\$96,946,000	\$102,233,720	5.5%	\$76,054,000	\$72,662,352	-4.5%



Valuation Processes

General

APV has undertaken the financial reporting valuation for Edward River Council in accordance with the Australian Accounting Standards. The valuation reporting has involved the confirmation of completeness of asset registers, physical inspection of the assets and capturing data such as the asset age, type, condition and then compiling information and assessing the value of the assets. Further to this, APV has provided the Insurance Value where requested. Throughout this process, APV ensured quality management procedures were implemented to achieve the most accurate asset valuation reporting.

Project Staff

The following table sets out the officers used to undertake the valuation along with details of their experience and qualification.

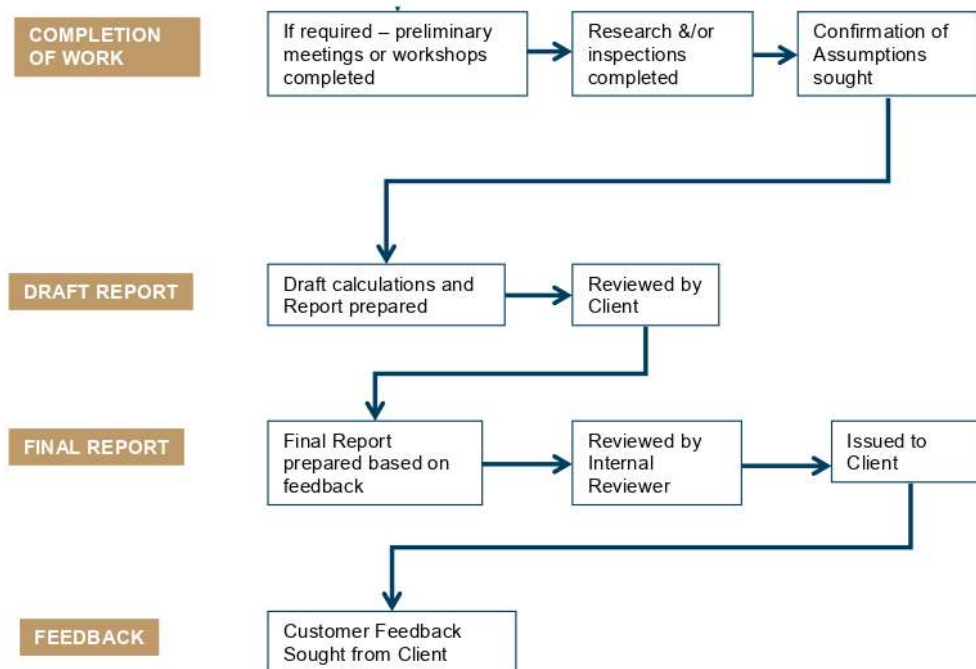
PERSONNEL	QUALIFICATIONS	ROLE & EXPERIENCE
MANAGEMENT		
Mr Alf Ponticello Managing Director Project Manager Registered Valuer	Registered Valuer: NSW: VAL14829 QLD: 1816 Bachelor of Business (RP. Val & Administration)	Experience: Senior Valuer – Over 25 years experience in carrying out Local Government and Public Body valuations
Mr David Edgerton Director Methodology	Asset Accounting, Asset Management & Methodology. Bachelor of Commerce Fellow CPA Australia Member – IPWEA CPA Australia’s Representative – AAMCoG	Experience: AASB: Member of Special Project team for Fair Value in the Public Sector and AASB Consultant Author: CPA Australia’s “Guide to public sector physical asset valuation and depreciation under accrual based accounting standards” Contributing Author – IPWEA NAMS Australian Financial Management Guidelines Author – CPA Australia’s national Asset Accounting and Asset Management in the Public Sector program. Over 20 years with Qld Audit Office including Manager of Local Government and Contract Auditors Section

PERSONNEL	QUALIFICATIONS	ROLE & EXPERIENCE
VALUERS – Land, Buildings & Other Structures		
Mr Daniel Atherton Registered Valuer Role: Valuations and Report Preparation	Registered Valuer: QLD: 2962 Bachelor of Business - Real Estate & Development RICS Chartered Valuation Surveyor – 1169941 Member of Australian Valuers Institute	Experience: Senior Valuer– Over 15 years experience in carrying out Local Government and Public Body valuations. Experience <ul style="list-style-type: none"> • Tweed Shire Council • Wyong Shire Council • Willoughby City Council • Gympie Regional Council • City of Stirling
Ms Megan Matteschek Registered Valuer Role: Valuations and Report Preparation	Registered Valuer: 3745MR Bachelor of Business (Management) API Registered Certified Practising Valuer	Experience: Valuer– Over 5 years experience in carrying out Valuations for Residential and Commercial Properties Experience <ul style="list-style-type: none"> • Shoalhaven City Council • Tweed Shire Council • Maranoa Regional Council



Quality Management

Quality management processes involved taking a number of steps to ensure asset information was accurate and complete, and that provided information could be relied upon with confidence. The process followed by APV incorporated the following steps.



In undertaking the Financial Reporting Valuation for Edward River Council, APV were provided with the following asset information from Edward River Council:

- Financial Asset Register
- Various asset management spreadsheets
- Details of additions, disposals

APV liaised with Edward River Council to confirm that the above provided documents were accurate to the best of their knowledge. Based on that confirmation, APV has undertaken a number of processes to validate the accuracy of information of each of the documents as follows:

Financial Asset Register

- APV staff reviewed the financial register and queried certain assets before undertaking inspections
- APV staff were either accompanied by Edward River Council staff during inspections or the details of unlisted potential assets were discussed with Edward River Council staff to correctly identify assets. This ensured that assets contained within the register were crosschecked against their description, location and ownership detail
- Any additional assets that were found during the site inspections were captured and if they were confirmed to be Edward River Council assets, then they were included with the valuation.

General

Buildings & Site Improvements

- All buildings and site improvements were physically sighted by CT Management and either measured on site or validated from drawings supplied from Edward River Council

Meetings and Discussions

APV and Edward River Council have partaken in regular discussions regarding valuation methodology, assumptions, completeness of asset data and information provided to APV. APV staff have further communicated with personnel within specific Edward River Council departments to further clarify information specific to a particular asset.

Confirmation of Assumptions

APV standard assumptions were sent to Edward River Council for validation and approval allowing for input where changes reflect the nature of the assets. Validation of changed assumptions are the responsibility of Council. In this instance, Council have adopted the APV standard assumptions.

Valuation of a Complete and Accurate Asset Register

APV have undertaken the previously described quality management processes to ensure all assets for the relevant asset classes have been captured and included with the financial reporting valuation. To provide assurance over the completeness and accuracy of the asset listing a number of processes were employed. These may include –

- Seeking an understanding of the processes employed by Edward River Council to ensure the asset listing provided to APV was complete and accurate. Such as -
 - Regular inventory and condition audits with data updated to the Asset Register or Asset Management system
 - Updating of maintenance records and the asset register where faults are reported or maintenance/capex work undertaken
 - Reconciliations between the Asset Register and Asset Management Systems (including GIS systems)
 - Reconciliations to ensure all new capital acquisitions are recorded on a timely basis in the Asset Management system
 - Reconciliations and process to ensure all contributed assets are recorded in the asset register on a timely basis
 - Detailed review of registers by in-house staff to validate the completeness and accuracy of the Asset Register
 - Random validations of the registers. This might include physical inspection (or even use of tools such as Google Maps or Near Maps) of specific sites to ensure all assets in the vicinity have been recorded.
- Identifying any assets with unusual descriptions. These assets were investigated with Edward River Council to determine what they referred to and assessed accordingly.

Sources of Data

By nature, the valuation process requires the capture of a range of data, research regarding a range of assumptions and the exercise of significant professional judgement. Each valuation is slightly different to others depending upon the quality of the asset register and data (including asset management data) provided by the entity, geographical or environmental factors, and depth of market to support market based assumptions.

In determining the valuations, data was sourced from the following –

Indicators of Obsolescence or other high level factors

APV's proposal stipulated that Council is responsible for ensuring all relevant information is provided to the Valuer and that being an external party to the Council the Valuer is not in a position to know or understand all Council policies, politics or intimate details of the future strategic direction of the council. The proposal requests a range of information including and details of -

- Obsolescence and impairment
- Processes used to validate the completeness and accuracy of the asset register
- Confirmation of Methodology and Data

During the valuation the Valuer requested both verbal and where possible documentation regarding these aspects. Where assets were identified as possibly being subject to obsolescence further enquiries were made with council to ascertain the level and likelihood of such events. Where relevant appropriate comments were recorded in the valuation spreadsheet against the relevant asset.

Exit price for land, buildings and associated other structures

This was sourced from actual sales evidence of reference land and property sales obtained directly from PDSLIVE. This system was also used to undertake property searches to validate location, land area and tenure where available. In instances where the market evidence was limited or we became aware of sales that were yet to be processed via PDSLIVE additional enquiries were made with local real estate agents and the entity.

As per AASB13 allowance was then made to adjust for condition and comparability. To assist in this process we also use NearMaps to research any changes in the site or surrounding environment over the past few years.

Replacement cost (including indices) where cost approach was used

We use a range of sources (in order of priority) including–

- Actual construction or purchase prices for recent projects paid by the specific entity. This may include further enquires with the supplier to ensure we have adjusted for any recent price movements. Depending on the complexity of the project it may also involve disaggregating the overall cost into greater detail.
- Appropriate APV database where we record details of actual cost from recent projects that we source directly from our clients. Preference is provided to nearby locations.
- Rawlinson's Construction Guide or similar guides (such as Cordells)
- Development of costs using first principles, to assist in this process we have developed a number of models for specific asset types (such as fencing)
- Benchmarking against other valuations

As per AASB13 allowance was then made to adjust for condition and comparability.

Condition assessment and confirmation of attributes

The physical inspection of the asset is a critical aspect of the process. Apart from confirming condition the process also involves validation of key attributes such as material type, dimensions, etc.

All assets valued using the market approach were physically inspected to assess the physical condition and how they may impact the assets highest and best use to potential market participants and ultimately its market value.

For assets valued using the cost approach (except where noted below) all were physically inspected. This included validation of physical dimensions and characteristics.

Sampling approach –

- No sampling was used. All assets were physically inspected

Accounting Issues

Net verses Gross Disclosures

AASB116 paragraph 35 provides an option to use either the Gross or Net disclosure methods, however for assets valued using the Market or Income approach the Gross method becomes meaningless. This is because there is no such thing as 'accumulated depreciation' due to the fact that the method does not involve calculating the amount of accumulated depreciation. The Fair Value is simply the market value based on either Income or Market approach. Hence for disclosure purposes both the Gross and Fair Value figures are the same. ie. There is no accumulated depreciation at the time of revaluation.

In future years, these assets will be subject to depreciation and any depreciation expense recorded will be recorded as accumulated depreciation. Upon revaluation (including comprehensive revaluation and desktop updates), the gross and fair values will then be reset to the new market value.

Both the NSW and QLD Treasury requirements highlight this in their respective policies.

The QLD Treasury Non-Current Assets Policy (policy 4) says:

- *the gross method of revaluation be used by agencies for depreciable assets valued using a cost (e.g. depreciated replacement cost) approach, where estimation of obsolescence and remaining service potential of the existing asset, are integral to the valuation; and*
- *the net method of revaluation be used by agencies for depreciable assets valued using a market or income (e.g. discounted cash flow) approach.*

The NSW guidelines (tpp 14-01) states:

- *This Policy mandates the method in para (a) above whenever the cost approach is used. Para (a) requires the separate restatement of the gross amounts and accumulated depreciation. Where the income approach or market approach is used, the method in para (b) must be adopted.*
- *The treatment in para (a) is mandated because, in the circumstances noted, the gross amount of current values of new assets and the accumulated depreciation are both considered to be relevant information, as most public sector infrastructure assets are specialised assets, with no feasible alternative uses. To continue to provide the services that the government mandates, such entities must replace the existing service potential embodied in the assets.*
- *Further, the gross restatement method in para (a) above is mandated for assets valued using the cost approach irrespective of whether a revaluation has been conducted in that particular year.*

Conditions and Limitations

- **The warranty of the valuation fully complying with the accounting standards** is limited to the quality and extent of information supplied by the entity as requested in the proposal. This may include information such as the existence of assets, location, condition, potential obsolescence and confirmation of relevant assumptions relied upon by APV for the purposes of completing the valuation.
- **The valuation was prepared on the basis that full disclosure** of all information and facts which may affect the valuation was made to us by all parties. We cannot accept any liability or responsibility whatsoever for the valuation unless full disclosure has been made.
- **Access to Databases used to support the Unit Rates** will only be supplied directly to external Auditors upon request.
- In accordance with our standard practice, the **valuation will be solely used by the party to whom it is addressed**. Reliance on it by a third party (other than for external audit purposes) cannot be regarded as reasonable, and no responsibility to any third party is or will be accepted for the whole or any part of its contents. No responsibility whatsoever will be accepted for photocopies of the whole or any part of the valuation or for photocopied signatures.
- Other than for the purposes of financial statement disclosure, neither the whole nor any part of the valuation nor any reference thereto may be included in any document, circular or statement without our written approval of the form and context in which it will appear.
- **Physical inspections were undertaken to the extent required to enable APV to assess the level of remaining service potential**. As a consequence, inspections did not include (unless specifically detailed in the scope of works):
 - soil analysis or geological studies
 - testing for substances such as asbestos, chemical or toxic wastes, or other potentially hazardous materials which could adversely affect the value of the asset. The value as assessed by us is on the assumption that there is no material within the property that would cause a loss in value. No responsibility is accepted or assumed with regard to the existence or otherwise of any such conditions, and the recipient of this report is advised that the valuers are not qualified to detect such substances. We would require separate instructions together with appropriate engineering advice to enable us to identify the existence and extent of such substances, quantify the impact on values or estimate the remedial cost.
 - structural surveys of improvements or examinations for timber infestation.

- Where inspections were not undertaken by APV (such as where reliance was placed on a sampling approach) **reliance was placed on either condition data supplied by the entity and/or the extrapolation of results from actual inspections.**
- Market Movement: This valuation is current at the date of valuation only. The value assessed herein may change significantly and unexpectedly over a relatively short period of time (including as a result of general market movements or factors specific to the particular property). Liability for losses arising from such subsequent changes in value is excluded as is liability where the valuation is relied upon after the date of the valuation.

Schedule of Values

- Client Instructions
- Financial Asset Class Report



Client Instructions

Emailed 13/9/19



11 September 2019

APV Valuers & Asset Management
 Attn: Alf Ponticello
 344 Queen Street
 BRISBANE QLD 4000

Via Email: Alf@apv.net

Dear Alf

Confirmation: Project No: 5099
Project Title: Building Condition Assessment & Revaluation

I am pleased to confirm CT Management Group's proposal to Edward River Council to undertake the above named project has been accepted. In accordance with CT Management Group's Alliance Agreement, the CT Management Group wishes to engage the services of APV Valuers & Asset Management (referred to hereafter as "You" in this correspondence) on the terms and conditions set out below. The terms and conditions of engagement which have been agreed to under the Alliance Agreement will also continue to apply at all times in respect of these Services.

The project will receive supervision, direction and control from the Project Manager as required. If the Council Client requires any variation to the proposal as submitted you must notify the Project Manager immediately.

You will undertake this project as an independent contractor and Alliance, represented by the CT Management Group, in accordance with the Alliance Agreement requirements and acting through your own business structure.

You will be responsible for your actions, and the tasks you undertake whilst engaged on the project. This includes all applicable obligations in relation to occupational health and safety (OHS) legislation and regulations.

If you require any other support in advance of the project commencing, please contact your Project Manager in the first instance.

All reports should be prepared using the CT Management Group current template. For quality assurance purposes, all draft and final reports must be reviewed by the Project Manager (or nominated delegate) prior to submission to the Client Council unless otherwise advised. Please allow at least 48 hours for this review (or less by agreement).

Your invoice should be provided via email on a monthly basis to Kerrie Procko, General Manager Finance, at kerriep@ctman.com.au (and cc'd to the Project Manager) made out to CT Management Group Pty Ltd. Please quote the project job number on any correspondence and

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 Fax: 61 3 5221 2666
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www.ctman.com.au
 ACN: 072 083 795
 ABN: 15 072 083 795



invoice claims. Invoices will be paid within 30 days of the date of receipt by the CT Management Group (subject to CT Management Group being in receipt of proof of current insurances in accordance with your Alliance Agreement).

Please also note that a copy of your completed Client Council induction program record must be retained, or alternatively your own induction self-assessment where a Client Council induction was not made available. In addition, a safe work method statement may also be required to be completed by you depending on the nature of the project. You are required to produce a copy of this documentation at any time upon request by CT Management Group.

To acknowledge your understanding and agreement in relation to the provisions of these Services, please sign this letter in the place indicated overleaf and return a copy to the CT Management Group office.

If you have any queries regarding this agreement please do not hesitate to contact our office on 1300 500 932.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Michael Courtney', written in a cursive style.

Michael Courtney
Managing Director

Attached:
APV's Proposal to CT Management Group

Financial Asset Class Report

APV_Edward_River_Council_NSW
2019 Land Buildings and Other Structures
Effective Date of Valuation: 29/02/2020

Date stamp: 11/02/2020 02:18:55 - Currency: AUD

Job	Job Number	Effective Date of Valuation	Asset Class	No Of Asset	Gross Or Mv	Accumulated Depreciation	Fair Value	Depreciation Expense
2019 Land Buildings and Other Structures	12431	2/28/2019	Buildings - Non-Specialised	39	9,836,260	3,659,616	6,176,644	165,261
2019 Land Buildings and Other Structures	12431	2/28/2019	Buildings - Specialised	175	51,749,330	20,343,600	31,405,730	765,135
2019 Land Buildings and Other Structures	12431	2/28/2019	Community Land	42	3,074,000	0	3,074,000	0
2019 Land Buildings and Other Structures	12431	2/28/2019	Crown Land	110	13,403,000	0	13,403,000	0
2019 Land Buildings and Other Structures	12431	2/28/2019	Operational Land	105	6,681,000	0	6,681,000	0
2019 Land Buildings and Other Structures	12431	2/28/2019	Land Improvements - Depreciable	84	4,658,350	1,392,550	3,265,800	104,790
2019 Land Buildings and Other Structures	12431	2/28/2019	Other Open Space/Recreation Assets	243	7,831,750	3,015,369	4,816,381	273,495
2019 Land Buildings and Other Structures	12431	2/28/2019	Swimming Pools	26	4,259,240	917,187	3,342,053	71,826
2019 Land Buildings and Other Structures	12431	2/28/2019	RFS Assets	40	740,790	243,046	497,744	11,581
TOTAL					\$102,233,720.00	\$29,571,368.45	\$72,662,351.55	\$1,392,088.31

10.16 BUILDING CONDITION AND ASSESSMENT REPORT**Author: Mark Dalzell, Manager Engineering Assets****Authoriser: Oliver McNulty, Director Infrastructure****RECOMMENDATION**

That Council adopt the 'Condition Assessment of Buildings Prepared for Edward River Council' as prepared by CT Management Group contained as Attachment 1 to this report

BACKGROUND

As part of the Asset Revaluation project, Council has engaged CT Management Group to undertake an assessment and condition rating of all Council buildings and other structures. This ensures that all Council buildings and other structures are included in the revaluation project and assists with management and renewal of these assets.

ISSUE/DISCUSSION

In its asset register, Council has 259 buildings and 348 other structures that it owns and manages. The assets have a gross asset value of approximately \$70M. CT Management Group, as part of the asset revaluation project, has undertaken a detailed condition assessment of Council's buildings and other structures. This work has included:

- Review of Council's asset register and
- Assessment and condition rating of buildings based on the following sub-elements:
 - Sub-structure;
 - Super structure;
 - Roof cladding;
 - External walls;
 - Internal walls;
 - Floor coverings;
 - Internal fit out; and
 - Services (electrical, mechanical and hydraulic).
- Ten-year capital works renewal plan and preventative maintenance works summary;
- Reactive maintenance summary;
- Disability access issues; and
- Identification of maintenance items.

CT Management Group has provided Council with the following reports related to this project:

- Part A: Summary Report of the outcomes of the project; and
- Part B: Building Summaries and Maintenance.

A copy of the Part A Summary Report is attached to this report.

Condition Assessment and Rating

The assessment and condition rating for the buildings was a major part of the project. Following field inspection of all buildings, CT Management Group have provided a condition rating score for each sub-element of the building as well as an overall condition score. The condition score varies

from 0 (as new) to 10 (asset has failed) with a condition score of 8 being a typical intervention point for asset renewal or capital work. Council may determine that intervention is required at a lower condition rating score (say 6 or 7) based on the function of the building. Intervening early on an asset before they have reached a condition score of 8, impacts the life, value and depreciation of the asset.

A summary of the condition ratings across all buildings is shown in the table below:

Condition Rating	% of Assets
0	0
1	11
2	21
3	17
4	20
5	16
6	10
7	4
8	1
9	0
10	0

This table shows that Council's building assets overall are in sound condition with only 5% of assets with a condition rating of 7 or worse and 1% of assets with a condition of 8 or worse. The report highlights 32 structures that fall in the category of having a condition rating of 7 or worse and Council staff are further investigating these structures for inclusion in future capital works renewal programs.

A copy of Appendix 1 of the Part A report, which notes Council's building asset register and the overall condition rating for these structures, is attached to this report.

BUILDING MANAGEMENT PROGRAM

The information provided by CT Management Group shall form the basis of Council's building management program. This includes:

- Asset renewals in accordance with the ten year capital works plan;
- Preventative maintenance schedules for all buildings.

Ten Year Capital Works Plan

The Part A report summaries the estimated costs for capital renewal projects for a ten year period from 2019/20 to 2028/29 with the results shown in the table below:

Financial Year	Estimated Capital Renewal Cost
2019/20	\$206,830
2020/21	\$735,330
2021/22	\$1,137,740
2022/23	\$633,610
2023/24	\$621,240
2024/25	\$514,210
2025/26	\$316,540
2026/27	\$314,910
2027/28	\$203,840
2028/29	\$266,410
Total	\$4,950,660

It is noted that the information in this table reflects the like for like replacement and renewal of existing assets for their current purpose. There may be additional costs to Council where new assets are constructed, or existing assets are upgraded or re-purposed. Council would need to secure additional funds for these types of projects from grant funding or additional allocations from the general fund above the annual depreciation expense amount for buildings and other structures. Examples of projects that would be outside the scope of this project include:

- Consolidation and upgrading of the north depot;
- Improvements and extensions to the Crossing Café;
- Re-purposing the Estates Building for use as a customer service/administration centre; and
- Refurbishment and revitalisation of the Civic precinct.

The ten-year capital works plan for buildings shall be reviewed in terms of Council's Long Term Financial plan (LTFP) and Asset Management Plans (AMPs) to ensure that it is sustainable over the ten year period. It is noted that the total estimated cost over the ten year period is approximately \$5M less than the total depreciation expense over the same period. This may allow Council to implement a building renewal reserve for major works into the future.

Preventative Maintenance Schedules

CT Management Group have provided information regarding ongoing maintenance schedules for Council's buildings as part of Appendix 4 and 5 of the Part A report. These have been provided to assist Council with preparing annual preventative maintenance programs to ensure that buildings are maintained in a suitable manner.

A copy of Appendix 5 of the Part A report is attached to this report for reference. Appendix 5 notes the proposed maintenance work for the next three years. It is noted that the appendix includes detailed information regarding the maintenance requirements for Council's buildings and staff are currently reviewing this information for inclusion in future budget programs and levels of service documentation.

Future Works

Future works proposed for Council buildings shall need to be reviewed in terms of the Building Management Program, especially the ten-year capital works plan. Works not already included in this plan, or works that are brought forward in the plan, may be upgrade or new work to be funded outside of the asset renewal program. Upgrade or new work should be funded from grant funding that Council receives.

STRATEGIC IMPLICATIONS

Council has approximately \$70M of building assets in its care and control and it is strategically important that these assets are managed effectively and sustainably for the betterment of the community. This is especially so given that many of the buildings and structures are directly used by the community and general public.

COMMUNITY STRATEGIC PLAN

This project meets the following outcomes and targets in the Community Strategic Plan:

- 4.1 Our built environment is managed, maintained and improved; and
- 5.3 Our local government is efficient, innovative and financially sustainable.

FINANCIAL IMPLICATIONS

Funds for building asset renewal are generated from Council's own funds through annual depreciation expenses. These funds may be supplemented, or replaced with, grant funding that Council receives for capital works related to buildings. It is in Council's interest to obtain as much grant funding as possible for the renewal and refurbishment of existing buildings for their current level of service as this shall free up Council's own funds for other projects.

Funds for building maintenance are generated through Council's general fund. It is important to ensure that the funds required for maintenance and operation of buildings is balanced against the level of service for the building that Council has determined. Any increase in the level of service, or additional building constructed through the capital works program, may lead to an increase in maintenance and operational expenditure.

LEGISLATIVE IMPLICATIONS

Nil.

ATTACHMENTS

1. **Part A Summary Report**
2. **Appendix 1 - Building Summary**
3. **Appendix 5 - Maintenance Register Three Year Program**



**CONDITION ASSESSMENT OF BUILDINGS
PREPARED FOR EDWARD RIVER COUNCIL
PART A – SUMMARY REPORT**



NOVEMBER 2019
STRICTLY PRIVATE & CONFIDENTIAL



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1. INTRODUCTION

This condition assessment was carried out on 601 buildings in September 2019. This building condition assessment project was commissioned as an acknowledgement of the importance of the ongoing management of the buildings and facilities assets to optimise the delivery of services on behalf of the community, consistently and sustainably into the future.

The project work included:

- An assessment of and documentation of the condition and maintenance requirements of the buildings and;
- The application of the relevant information to support the maintenance management framework to sustain the assets as far as possible into the future, and to consistently provide the services, (having regard to current and forecast budget allocation constraints).

The fundamental premise is that the continued collection of current and good data will increase Council's confidence in the management of the buildings and services derived from analysis of the data and renewal / maintenance programs developed from the condition assessments.

1.1 Building Categories

The buildings and facilities were identified and grouped in the following categories:

Building Category
Amenities Blocks
Community Facilities (General)
Community Halls
Housing
Minor Buildings
Municipal Facilities
Sporting Facilities

Table 1.1.1: Building Categories

While the categories used for data collection serve as a means to differentiate between building types, the individual records can be easily refined and grouped to align with Council's preferred asset hierarchy, asset class or an associated service classification.

The spread of buildings across the categories is displayed in Chart 1.1, (by count of structures by category). A total of 601 buildings were assessed.



Chart 1.1: Buildings Profile by Count of Structures

1.2 Building Data Assumptions

All buildings were thoroughly inspected and a comprehensive dataset was created. The assessment was conducted using the DELTA-S field module which records and stores all building details / photographs / condition scores and maintenance requirements electronically. The data was then sorted and analysed by the various categories and maintenance needs. Detailed costing for the replacement values and overall recommended actions was undertaken as part of the analysis. The condition assessment has allowed the development of renewal and maintenance programs for all buildings and facilities with the corresponding financial forecasts, for the next ten years. The outputs from this assessment are provided in MS excel format and can be uploaded into the Corporate system.

The database was constructed to record all buildings and buildings components have an assumed typical useful life as follows:

Building/Building Component	Description	Typical Useful Life
Structure – long life	Substantial brick or concrete framed structures	60 – 100 years
Structure – short Life	Timber or iron-framed / sheet iron cladding	25 – 50 years
Roof	Roof tiles or sheet iron cladding	15 – 45 years
Mechanical	Air-conditioning plant and fire services as relevant	8 – 15 years
Building Fit-out	Fixtures such as carpet, windows / window furnishings	8 – 30 years

Table 1.2: Building Components (Useful Life)

The above useful lives are a guide only as individual adjustments are made depending on the environmental conditions which greatly affect the useful lives of building components.

Condition scores for individual buildings, facilities and building components were recorded in the field based on the rating framework presented in Table 1.3.1. The ten-point scale is used to give adequate spread / definition to the condition rating.

Condition Scores are recorded for each building structural/fixed element and an overall condition rating is provided based on assigned weightings given to each building element as a percentage of average typical costs that the particular element contributes to the overall building cost.

CONDITION RATING	CONDITION RATING DEFINITION
0	A new asset or recently rehabilitated back to new condition.
1	A near new asset with no visible signs of deterioration often moved to condition 1 based upon the time since construction rather than observed condition decline.
2	An asset in excellent overall condition. There would be only very slight condition decline but it would be obvious that the asset was no longer in new condition.
3	An asset in very good overall condition but with some early stages of deterioration evident, but the deterioration still minor in nature and causing no serviceability problems.
4	An asset in good overall condition but with some obvious deterioration evident, serviceability would be impaired very slightly.
5	An asset in fair overall condition. Deterioration in condition would be obvious and there would be some serviceability loss.
6	An asset in fair to poor overall condition. The condition deterioration would be quite obvious. Asset serviceability would now be affected and maintenance cost would be rising.
7	An asset in poor overall condition deterioration would be quite severe and would be starting to limit the serviceability of the asset. Maintenance cost would be high
8	An asset in very poor overall condition with serviceability now being heavily impacted upon by the poor condition. Maintenance cost would be very high and the asset would be at a point where it needed renewal
9	An asset in extremely poor condition with severe serviceability problems and needing renewal immediately. Could also be a risk to remain in service
10	An asset that has failed, is no longer serviceable and should not remain in service. There would be an extreme risk in leaving the asset in service.

Table 1.2.1: Condition Rating Table

The Intervention Criteria may be adjusted for both renewal and maintenance activities. The typical intervention point is **Condition Score 8**. Maintenance costs may be kept at a lower level due to the higher renewal frequency, but that would also be dependent upon the management framework and established levels of service. Higher intervention points mean that more management effort is required to ensure that the building is maintained to consistently provide the specified Levels of Service.

Council may decide to further refine the planned treatments. In determining the appropriate treatment (maintenance, renewal, replacement etc) and intervention point, Council should consider the level of service required and the life-cycle costs of each asset class, or potentially for each asset. Complex or major assets should be considered individually. The lowest life-cycle cost can be determined by

projecting the asset deterioration curve and costing the various treatments required, and the frequency of treatment, at each potential point for intervention. Management can then determine the preferred treatment approach and plan for the future treatments.

The weightings utilised are as follows and are based on elemental breakups found in Rawlinson's, Australian Construction Handbook and refined utilising both international published data and local Council data across Victoria and Queensland. The weightings are varied on building types, actual building design and are utilised to give an overall condition assessment for each building.

The following table details the typical component breakup utilised in this project for the key types of buildings.

Component	Sub-Component	Administration Building		Workshop/ Depot		Changeroom/ Toilets		Library		Indoor Sport/ Recreation Centre		Standard House		Other	
Structure	Sub Structure	2.9%	26.0%	4.8%	32.0%	1.5%	18.5%	4.2%	20.5%	4.2%	27.6%	4.3%	25.0%	3.7%	24.9%
	Floor Structure	5.9%		9.7%		3.0%		8.3%		8.4%		8.7%		7.3%	
	Roof Structure	5.0%		7.0%		4.0%		2.0%		6.0%		4.0%		4.7%	
	Wall Structure	12.2%		10.5%		10.0%		6.0%		9.0%		8.0%		9.3%	
Finish	Walls Internal	7.4%	37.2%	5.0%	36.0%	10.0%	34.0%	7.0%	48.0%	5.0%	37.4%	10.0%	43.0%	7.4%	39.3%
	Ceiling	3.8%		1.0%		2.0%		2.0%		2.0%		2.0%		2.1%	
	Internal Floor Finishes	5.0%		3.0%		6.0%		5.0%		8.0%		6.0%		5.5%	
	Walls External	13.0%		16.0%		7.0%		19.0%		10.0%		13.0%		13.0%	
	Roof Cladding	8.0%		11.0%		9.0%		15.0%		12.4%		12.0%		11.2%	
Fitout	Fitout	8.8%	8.8%	8.0%	8.0%	12.0%	12.0%	13.0%	13.0%	11.0%	11.0%	14.0%	14.0%	11.1%	11.1%
Services	Services	18.5%	18.5%	20.0%	20.0%	34.0%	34.0%	14.5%	14.5%	18.0%	18.0%	16.0%	16.0%	20.2%	20.2%
Mechanical	Mechanical	9.5%	9.5%	4.0%	4.0%	1.5%	1.5%	4.0%	4.0%	6.0%	6.0%	2.0%	2.0%	4.5%	4.5%
		100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

Table 1.2.2: Typical Buildings Component Weightings

The maintenance definitions used for the assessment were:

Capital Renewal – works or activities which renewed or replaced the building or building component to original or specified condition. The values for these works were derived from Council's Capitalisation Policy so far as practicable.

Preventative Maintenance – works or activities which need to be undertaken on a cyclic basis, such as painting and other predictive maintenance determined by the life, condition, status, (Level of Service to be provided), and exposure of the building / building component;

Reactive Maintenance – works or activities that may occur due to the unique location or occupancy / use of a building or building component, eg repairing damaged doors or partitions.

2. METHODOLOGY

The following methodology was used to achieve the project outputs:

1. Field inspections were undertaken for all nominated buildings and facilities to assess building and component condition. The assessment was undertaken by experienced Building Inspectors recording the individual components of the structure, with condition ratings established for each component, and general comments concerning the nature of forecast renewal and maintenance needs. Photographs and comments were captured for all buildings and identified maintenance items.
2. All building details, photographs, condition assessments, renewals, backlog maintenance and preventative maintenance tasks were recorded in the DELTA-S module. Both reactive maintenance items and all reoccurring or preventative maintenance activities for a ten year period were recorded during the inspection process. Renewal program items were separately recorded. Transfer of the data electronically from the initial pickup to the

database ensured that potential errors in the data transfer process were eliminated. The weighted condition scores of the building components were included as discussed in the previous section.

3. The complete assessment information includes all of the relevant information to enable comprehensive reports and program development for:
 - Ten (10) year Renewal Works Summary
 - Ten (10) year (Reactive & Preventative Maintenance Summary)
 - by building or building component, according to the agreed definitions.
 - The Reactive Maintenance Summary was the product of immediate and short-term needs plus identified small low-priority items. It is difficult to program maintenance in detail beyond short term timeframe because the occupancy and use of the buildings may vary to the extent that limits confident maintenance and operational forecasts.
 - Maintenance needs were recorded in the database by building component using the topic headings:
 - Maintenance I.D.
 - Problem
 - Location
 - Action Required
 - Photo Identification
 - Estimated Cost – whole of repair, including scaffold, barricades, etc.
 - Inspection Date
 - Frequency – for PM identified maintenance
 - Next Due – for PM identified maintenance
 - Expenditure Type
 - Maintenance Item Risk Rating
 - Estimates of building replacement values were completed and recorded, based on Rawlinson's construction cost estimates, and taking into account local / regional factors, plus estimates for all maintenance items for complete buildings or building components. Estimates are generally constructed to allow individual repair of the item whereas in practice multiple maintenance items may be undertaken to gain efficiencies and cost savings.
 - A summary report on the inspections and general findings for the project was produced, (this document).
 - Building Summaries including:
 - Building Sub-Components (and photographs plus condition)
 - Building Area
 - Building GPS location for GIS transfer
 - The field data was used to develop future financial maintenance/renewal requirements. Funding gaps can be estimated when considered against existing budgets (with calculations supported by information representing the historical expenditure profile for renewal and maintenance of the buildings relative to the Levels of Service).
 - A backlog maintenance management program was developed from the data as a guide to ongoing building maintenance, providing the ability to create a 10 year Program and Reactive Maintenance Program, both with indicative costings for the activities required.

3. FINDINGS

The total project provides a range of findings and data to be used to more effectively manage the buildings.

The spread of Council building across the categories is shown in Chart 3.0. By number of buildings, the major investment is in Community facilities and Sporting facilities (discounting the number of minor structures).

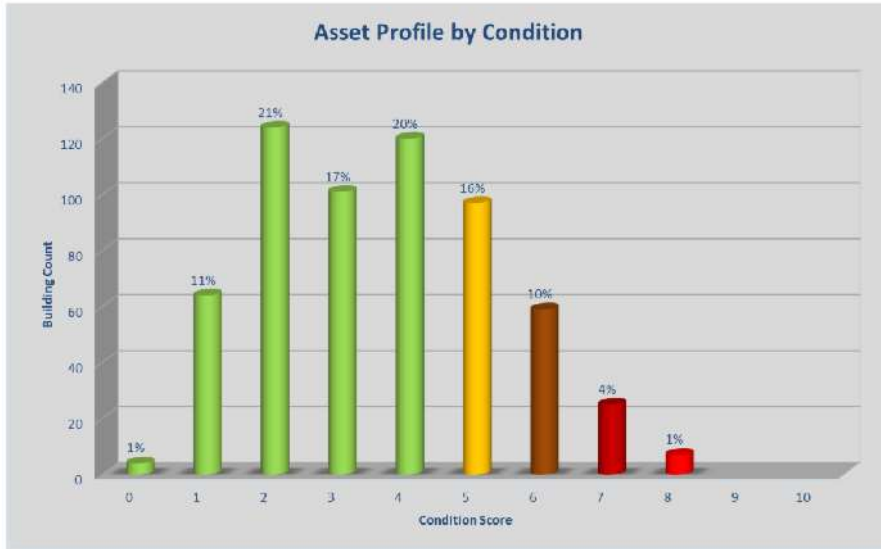


Chart 3.0: Building Category Profile by Building Count

3.1 Condition Profile

The analysis of the condition data used condition rating 5 as the 'break point' for detailed analysis. In comparing the buildings asset portfolio, the condition profile is compared by Asset Condition by Number of Buildings (Count). This indicates the overall condition profile of buildings by number assessed at each condition rating from 0-10.

Of the 369 buildings and facilities inspected, 31% have an assessed condition rating score of 5 or worse by count of buildings, indicating that the majority of the assets are in good condition or better. The actual spread of condition scores at the overall building level is represented in Chart 3.1.1 both in bar chart and pie charts on the following page.



31% of Buildings are in Condition 5 or above, (by number – count).

Chart 3.1.1: Overall Condition Scores for Assessed Buildings

3.2 Condition Profile of Long & Short Life Buildings

The condition and remaining useful life for many of the buildings will also become a product of how the building is operated and maintained plus the resilience of the building materials/finishes rather than simply the age of the building. The renewal and maintenance programs are therefore critical to optimise the use of buildings and building components to provide consistent Levels of Service for the future, as well as to sustain the assets.

Given that the buildings and facilities comprise multiples of building components, and each of the components has a different useful life, it is important that the management framework accounts for the fact that the renewal of the building components might coincide at several points over the total life of the building or facility. This is an important factor for the Buildings Asset Management Plan and Long Term Financial Plan.

It is also very important to specify and monitor the Levels of Service for the buildings as these will impact on the maintenance and operating regimes for all building components. This is important where the Council may have limited direct involvement with the occupancy of the building and how it is managed, used, operated and maintained, (community groups may be the principal occupier). Such buildings and facilities may require inspections on a more regular basis to ensure that appropriate maintenance programs are implemented, interventions are undertaken and risks are managed.

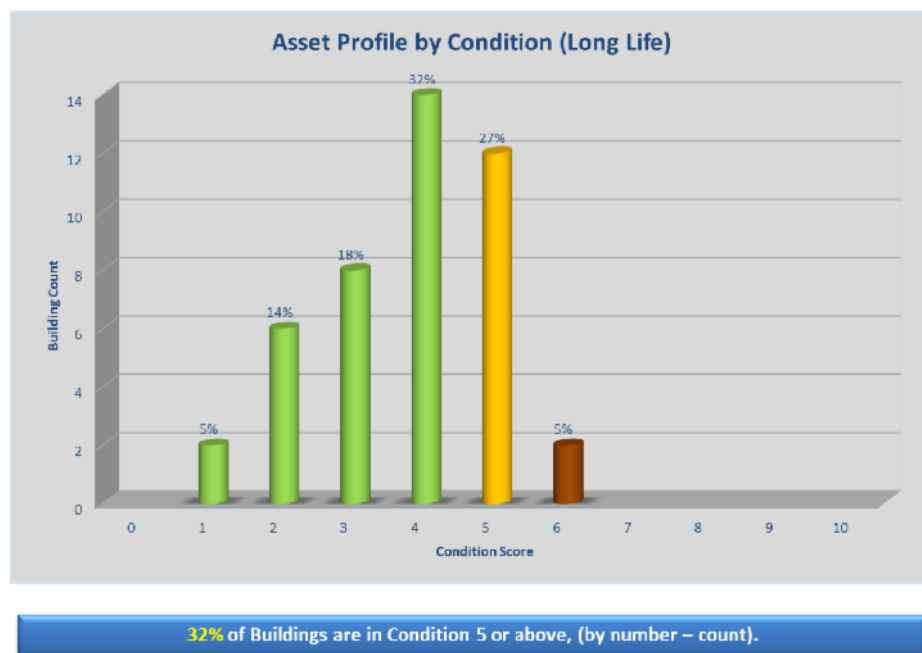


Chart 3.2.1: Overall Condition Scores for Long Life Building by Count

The above chart shows the percentage of building long life structure by condition rating and is based on number of buildings (44 in total). The assessment identified that 32% (allowing for rounding error) of long life structure by value is condition 5 or worse. The portfolio of long life structures is in good condition overall which is positive given that these buildings tend to be of a higher replacement value overall. It is noted that 2 buildings are in condition 6 (fair to poor condition) will require attention in the near future, so far as managing the renewals program for these buildings are concerned to ensure that maintenance is programmed in a timely manner as to not adversely impact on longer term future budgets.

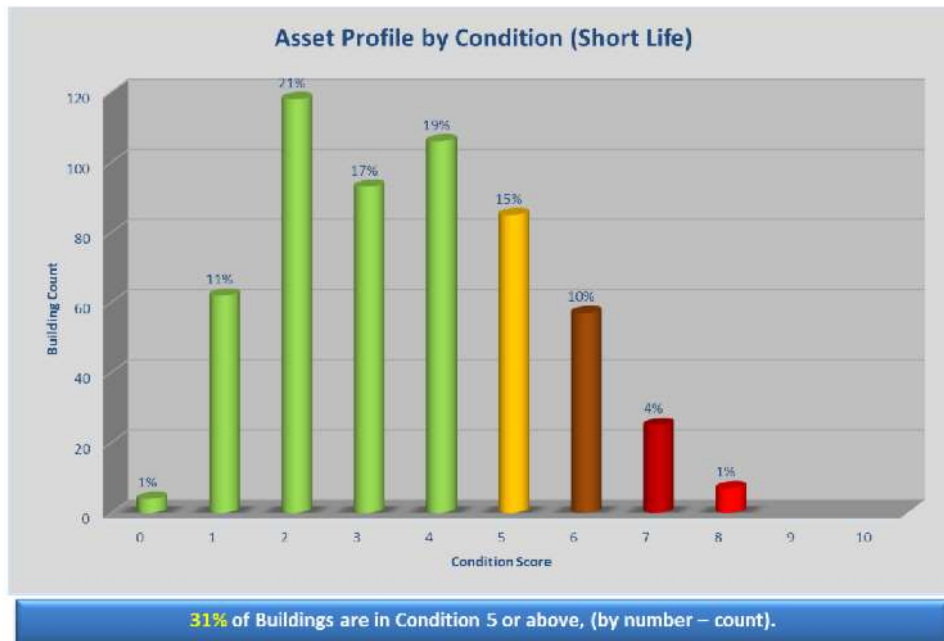


Chart 3.2.2: Overall Condition Scores for Short Life Building by Count

The chart above for short life assets identifies that 31% of the assets are at condition 5 or worse (by count of buildings). Whilst the portfolio of short life structures is in relatively good condition, it will also require close management attention so far as managing the renewals program for these buildings are concerned to ensure that future maintenance is programmed in a timely manner as to not adversely impact on future budgets particularly as there are 32 buildings in poor to very poor condition.

The individual condition profile of the building components are presented in the following charts:

- Chart 3.2.3 Sub- Structure Condition Spread
- Chart 3.2.4 Floor Structure Condition Spread
- Chart 3.2.5 Roof Cladding Condition Spread
- Chart 3.2.6 Super Structure Condition Spread
- Chart 3.2.7 Floor Coverings Condition Spread
- Chart 3.2.8 Fitout Condition Spread
- Chart 3.2.9 Mech Services Condition Spread

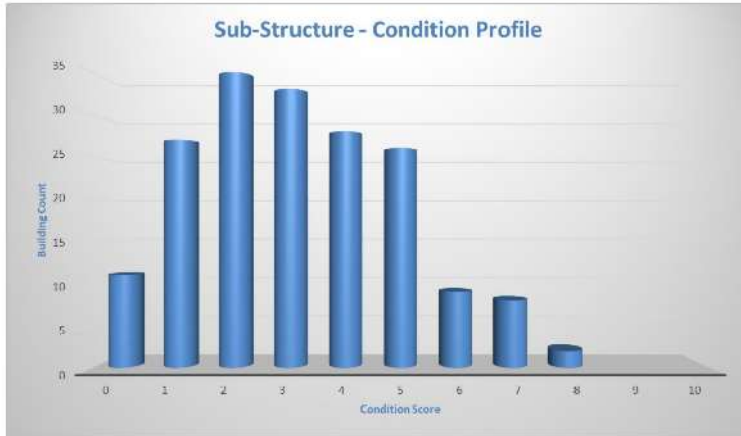


Chart 3.2.3 Sub- Structure Condition Spread

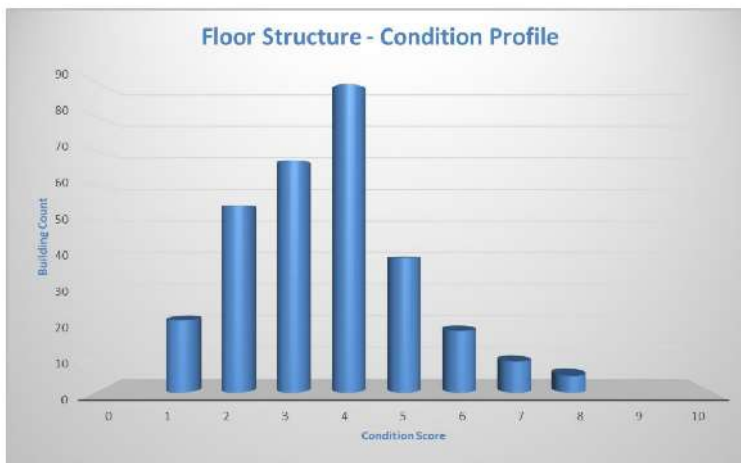


Chart 3.2.4 Floor Structure Condition Spread

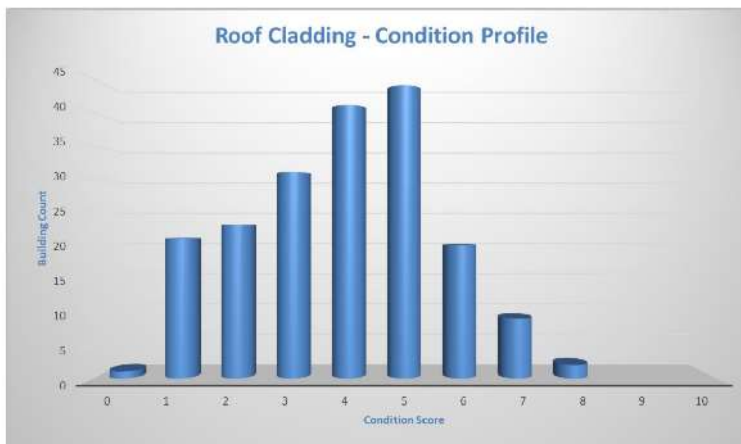


Chart 3.2.5 Roof Cladding Condition Spread

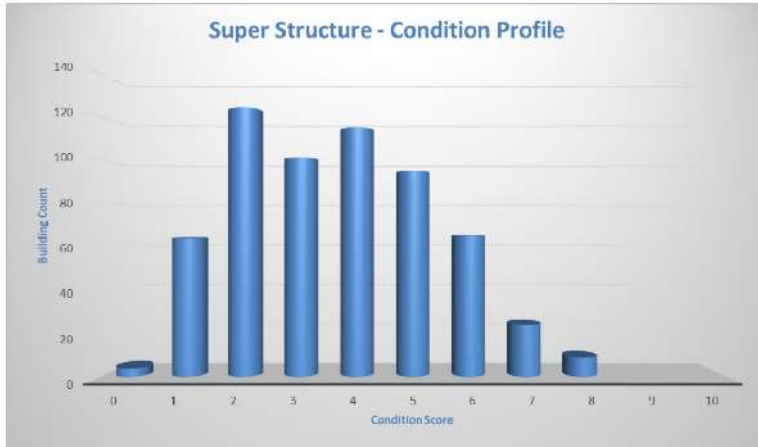


Chart 3.2.6 Super Structure Condition Spread

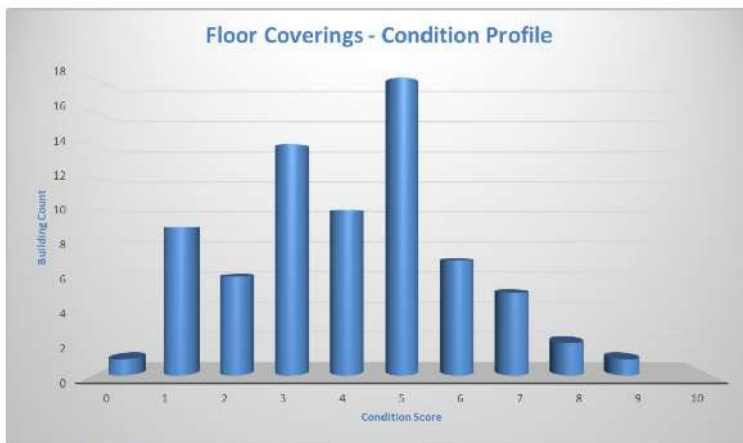


Chart 3.2.7 Floor Coverings Condition Spread

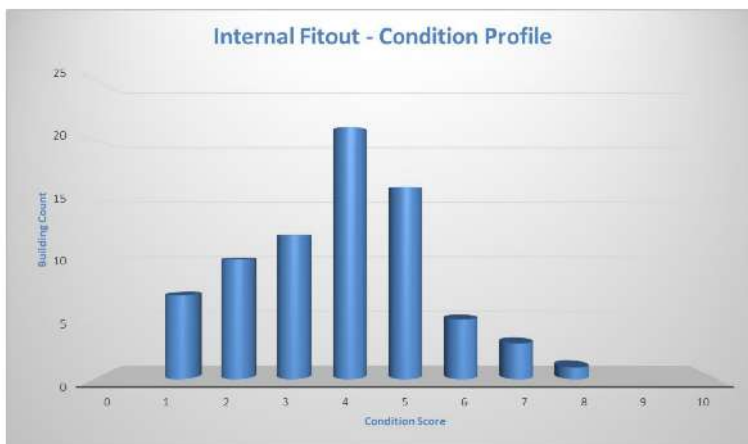


Chart 3.2.8 Fitout Condition Spread

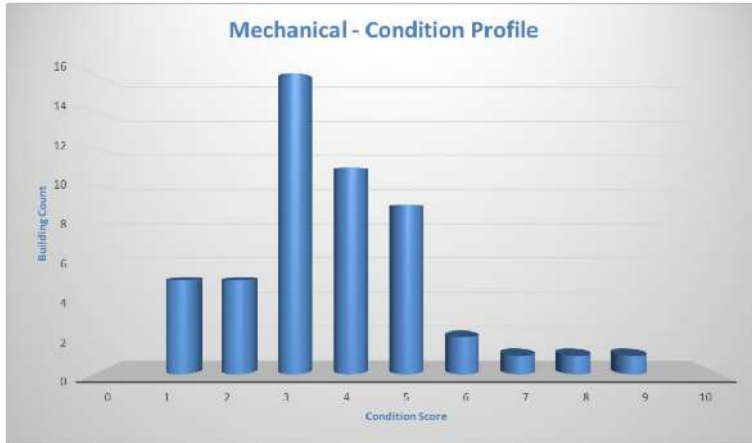


Chart 3.2.9 Mech Services Condition Spread

The above charts identify that floor coverings and super structure are the building sub-components that are in lesser condition overall.

3.3 Maintenance Profile of Buildings

Chart 3.3.1 displays the breakup of forecast expenditure by building element and shows that, floor coverings, fitout and external walls surfaces, are the largest groups requiring maintenance and renewals.

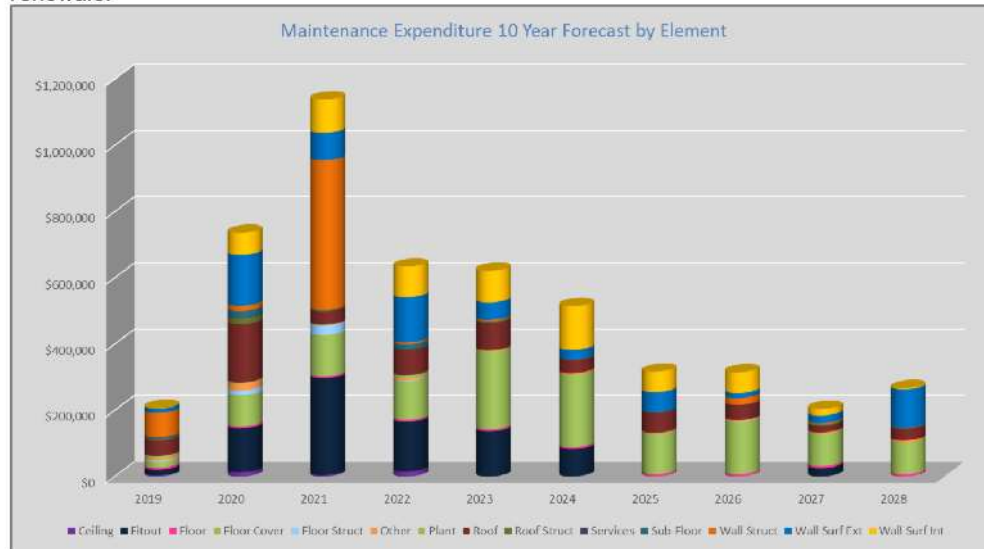


Chart 3.3.1: 10 Year Forecast Expenditure by Building Element

When the maintenance is sorted by building class (Chart 3.3.2 below), Amenities with Sporting Facilities, and Heritage Buildings will require the largest investment in the forecast period, which is expected considering the numerical numbers represented by these categories.

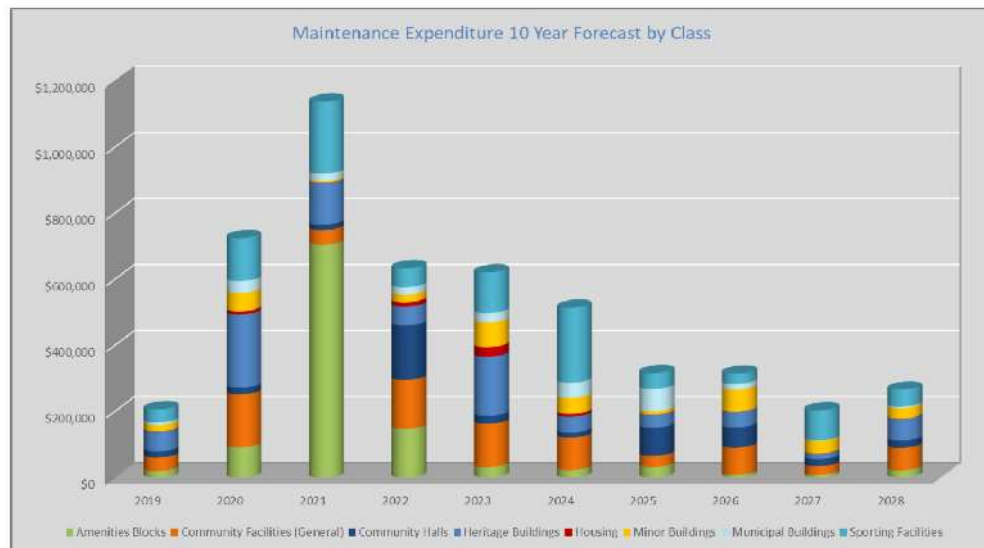


Chart 3.3.2: 10 Year Forecast Expenditure by Building Element

3.4 Renewals and Maintenance Program

The visual assessments of each of the buildings and building components provided the starting point for budget planning and programming of renewal and maintenance works for the next ten years. The outputs represent capital renewal projects recognised by the condition of the building component, as well as capturing maintenance programs/tasks, (and costs).

It is important to recognise that additional, reactive maintenance tasks will inevitably occur during the forecast period, (2019/20 - 2028/29), and there will need to be budget provision for these reactive works in addition to the funding set aside for preventative maintenance tasks recognised.

While the condition assessment has been comprehensive, cost estimates are indicative and may vary from project to project for various reasons, including whether or not economies of scale can be achieved by aggregating similar type works. Such benefits may be gained by considering the location and timing of the work as well as the nature / age of the asset / building component to be maintained.

The tasks recorded allow the responsible maintenance managers to prioritise maintenance issues over the next period(s). The expenditure forecasts provide the means to calculate an indicative total budget to fund a realistic capital renewal and maintenance program. It is strongly advocated that any program be supplemented with project level assessment prior to finalising a scope of works to undertake repairs.

The expenditure forecasts identified by type and organised by annual periods is presented in Chart 3.4.1. The model has identified that there is substantial funding demand from 2020/21 and less so until 2022/23, primarily represented by the volume of renewals and preventative and items, which should be further refined by risk assessment to determine and confirm priorities.

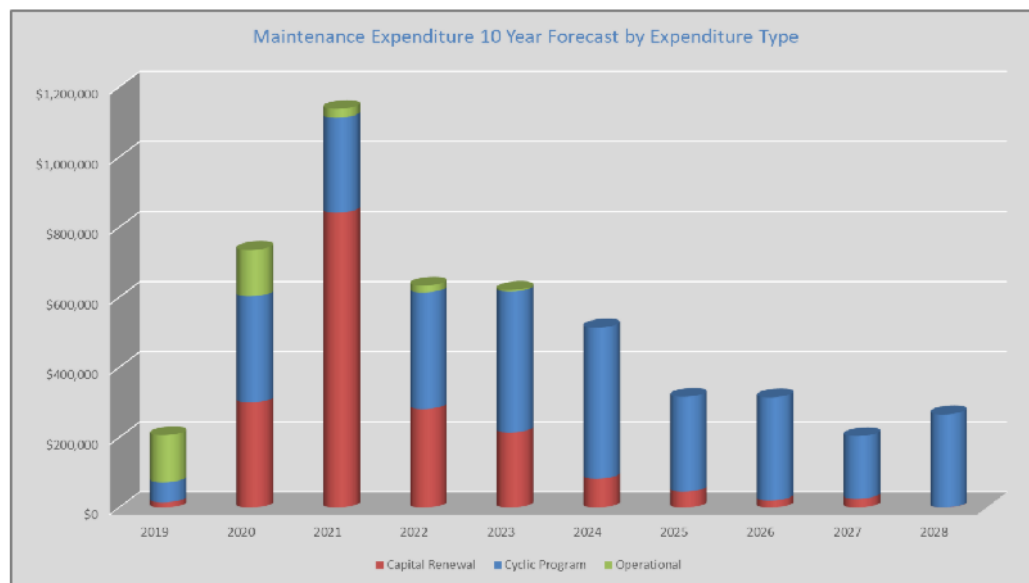


Chart 3.4.1 Maintenance Expenditure Forecast by Maintenance Category

3.5 Renewals Program

The Renewal Program works and activities recorded are recognised under the maintenance banner for this project because of the similar nature of the works. The works and activities represent the replacement or renewal of building components, and have been identified as important to increase remaining useful life to sustain the building or building component condition and the provision of consistent Levels of Service. Renewal works would typically be recognised in the Asset Management Plan. The ten year renewal cost identified from this project is shown in Chart 3.5.1.

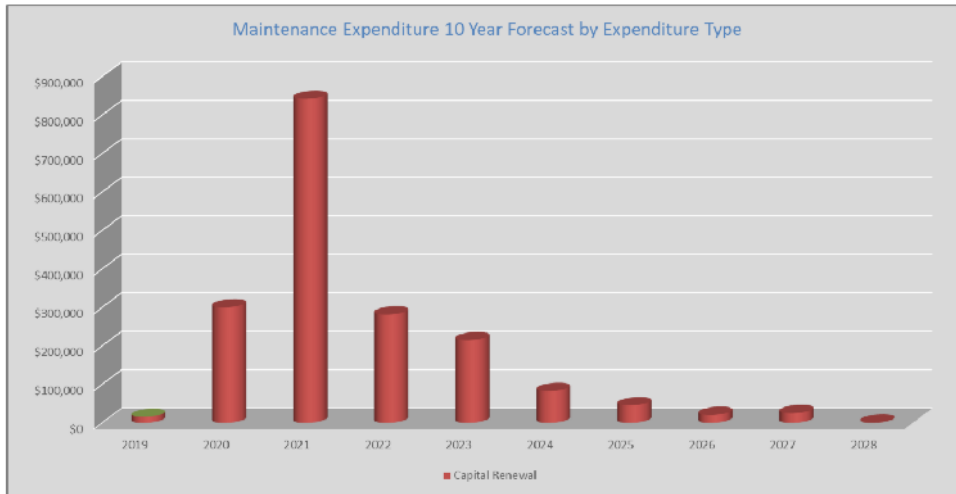


Figure 3.5.1: Ten Year Renewal Program Expenditure

The full schedule of renewal items is recorded in an Appendix

3.6 Preventative Maintenance Program

The preventative maintenance program derives from the definition recorded in Section 1.3 - works or activities which need to be undertaken on a cyclic basis, such as painting and other predictive maintenance determined by the life, condition, status, (Level of Service to be provided), and exposure of the building / building component.

Recognition of the preventative maintenance is a valuable step for Council as the effective implementation will help to arrest the rate of deterioration of the buildings and building components, and will certainly improve the appearance of the buildings, as well as contributing to consistent Levels of Service. The ten year cyclic maintenance cost / program identified from this project is shown in Chart 3.6.1. These works are principally about restoring the functionality and appearance of the building / building component.

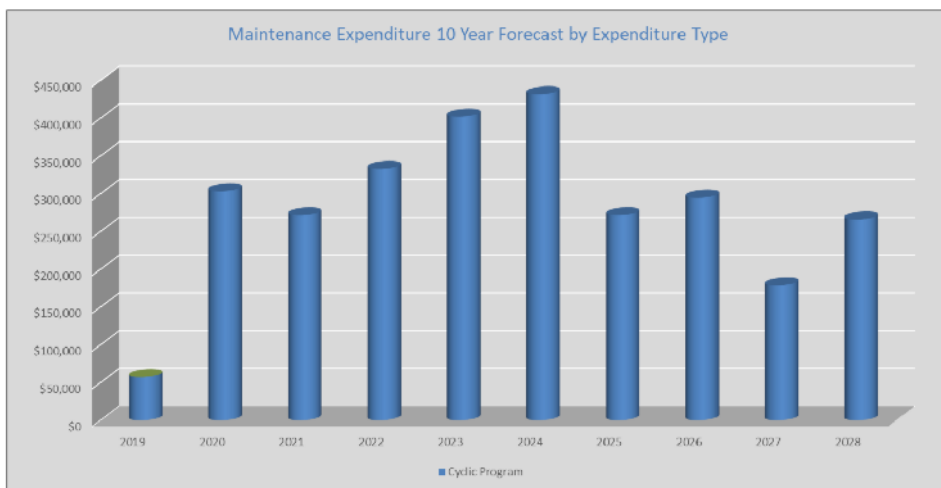


Chart 3.6.1: Ten Year Preventative Maintenance Program

The full schedule of maintenance works is recorded in an Appendix .

3.7 Reactive Maintenance

The Reactive Maintenance program is derived from the inspection process which identified defects and activities which aligned with the definition of works or activities that may occur due to the unique location or occupancy / use of a building or building component, eg repairing damaged doors or partitions, plumbing repairs, broken light fittings, broken windows etc.

The ten year operational maintenance cost identified from this project is shown in Chart 3.7.1. The higher cost in 2019-2020 are the primary items of 'backlog' maintenance. In order to smooth out the "peaks", Council will need to be prioritise reactive maintenance items to suit budget constraints, priority and then itemise over future years.

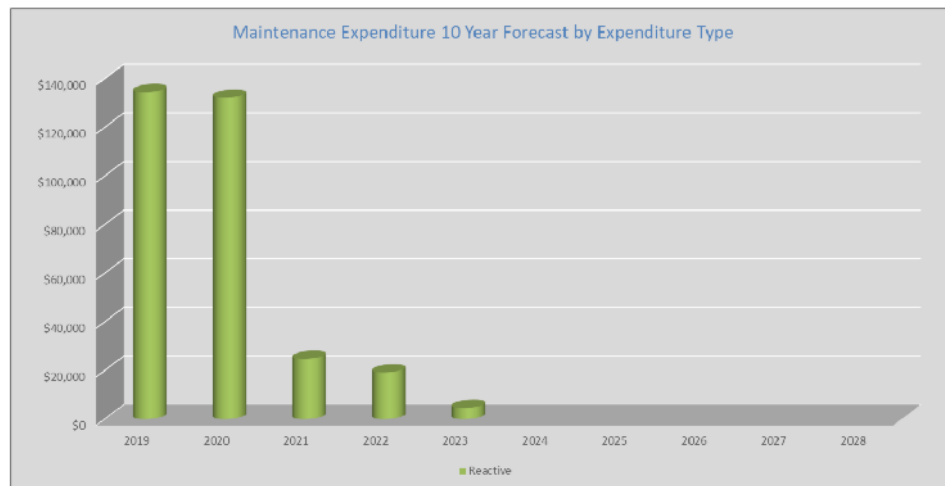


Chart 3.7.1: Ten Year Operational (Reactive) Program

The full schedule of operational maintenance works is recorded in an Appendix .

It is important to recognise that additional, reactive maintenance tasks will inevitably occur during the forecast period, (2019/20 - 2028/29), primarily due to the various occupancies/uses of the buildings, and there will need to be budget provision for these reactive works in addition to the funding set aside for the operational maintenance tasks recognised.

3.8 Buildings Warranting Further Attention

It is important for further attention be paid to buildings and facilities that have been assessed at an overall rating of '7' or above. There are 32 structures which fall in these category (ref Table 3.8.1). If rehabilitation costs are prohibitive or demand for related services is under review, buildings and facilities falling into this classification, particularly those at condition 8 should be examined closely before any decisions are made on reinvestment.

Some of these assets may also be considered for sale or "managed to failure" if there is a need for rationalisation.

Building Name	Class	Build Life	Overall Cond Score
CONARGO CHURCH SHED	Community Facilities (General)	Short Life	8
Edward River Oval - Cricket Pitch - Concrete Cricket Pitch x2	Sporting Facilities	Short Life	8
EDWARD RIVER OVAL - Seat - Bench x 23	Sporting Facilities	Short Life	8
Memorial Park - Cricket Nets - Cricket Nets x 2	Sporting Facilities	Short Life	8
Memorial Park - Cricket Nets - Cricket Nets x 2	Sporting Facilities	Short Life	8
Pretty Pine Rec Reserve - FEMALE TOILETS	Amenities Blocks	Short Life	8
Wanganella multipurpose courts - bbq	Minor Buildings	Short Life	8
Airport - Old Hanger 10	Community Facilities (General)	Short Life	7
Airport - Old Hanger 7	Community Facilities (General)	Short Life	7
Airport - Old Hanger 8	Community Facilities (General)	Short Life	7
Airport - Old Hanger 9	Community Facilities (General)	Short Life	7
Airport - Wind sock - Wind socks	Community Facilities (General)	Short Life	7
Band - Band Hall	Community Halls	Short Life	7
BLIGHTY Recreation Reserve cricket nets	Sporting Facilities	Short Life	7
Bus Terminal - Bus Shelter Whitelock Street 1	Minor Buildings	Short Life	7
CONALLIN PARK - Playground - Playground	Minor Buildings	Short Life	7
LAMAN DAVIES CT PARK - Watering System - Pipes & Fittings	Minor Buildings	Short Life	7
MAYRUNG TENNIS COURT SHELTER	Sporting Facilities	Short Life	7
McClellan Beach - Dressing Sheds (Ladies)	Amenities Blocks	Short Life	7
Memorial Park - Main Oval - Timber Bench seats x103	Minor Buildings	Short Life	7
Memorial Park - Other Horse Stall	Minor Buildings	Short Life	7
Memorial Park - Oval no 2 - Small Shelter	Minor Buildings	Short Life	7
Memorial Park - Shelter Shed No. 1 Front	Minor Buildings	Short Life	7
Memorial Park - Shelter Shed No. 2 Rear	Minor Buildings	Short Life	7
Memorial Park - Toilet/Shower (Near horse stalls)	Amenities Blocks	Short Life	7
Pretty Pine Rec Reserve - tennis courts	Sporting Facilities	Short Life	7
Rams Football Oval - Entry Booth old	Minor Buildings	Short Life	7
Saleyards - Store Shed	Community Facilities (General)	Short Life	7
Scotts Park - Shade Shelter x2	Community Facilities (General)	Short Life	7
Townsend Park - bench seat x 2	Minor Buildings	Short Life	7
Truckalizer Park - Timber Sculpture	Community Facilities (General)	Short Life	7
Wanganella multipurpose courts - table & seats	Minor Buildings	Short Life	7

Table 3.8.1: Buildings and Facilities Assessed with Condition Ratings of '7' or Above

3.9 Funding – Buildings Maintenance/Renewal Program

The Appendices to this report include the schedules of identified renewal and maintenance works, (and the estimated costs for the works), for the buildings for the ten year period from 2019-20. The listing represents all building assets, so it may be useful to undertake an assessment against various benchmarks.

Typical benchmarks for public sector buildings, identify a minimum of 1-2% of the current total replacement value of the asset portfolio for total annual maintenance/renewals expenditure.

This benchmark assumes that there are no significant deferred maintenance liabilities and that the overall condition of the asset portfolio is 'above average', plus normal operating and environmental conditions. Many Councils are expending the equivalent of 3% or more in order to catch up with deferred maintenance liabilities, (operational), from the past.

This project report will enable Council to improve alignment between identified maintenance items and the budget allocations as well as prioritising of the works.

Table 3.9 provides the estimated cost of the renewal / maintenance program for the ten year period for 2019/20 to 2028/29.

Expenditure Type	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Capital Renewal	\$15,150	\$299,900	\$841,650	\$281,500	\$214,650	\$82,400	\$45,150	\$20,400	\$25,150	\$400
Cyclic Program	\$57,190	\$303,210	\$271,290	\$332,910	\$401,990	\$431,810	\$271,390	\$294,510	\$178,690	\$266,010
Operational	\$134,490	\$132,220	\$24,800	\$19,200	\$4,600					
TOTAL	\$206,830	\$735,330	\$1,137,740	\$633,610	\$621,240	\$514,210	\$316,540	\$314,910	\$203,840	\$266,410

Table 3.9: Estimated Cost of Renewals and Maintenance Program for a 10 Year Period

The current condition profile of the Council owned buildings on Council land are in good condition. However, there is a significant amount of renewal, preventative and backlog maintenance identified over the next 6 years. Partly attributable to these large costs, is that Council owns a large portfolio of buildings and structures.

It is therefore critical that the buildings asset portfolio is well understood to enable the management response and maintenance programming to be effective. The maintenance management programming needs to account for the implementation of the project recommendations to optimise the results for the buildings, the future allocation of maintenance responsibilities for budget purposes. For instance, increased scheduled preventative maintenance will obviously make a difference in long term financial and operational outputs as well as prolonging the life of the building assets.

4. SUMMARY & RECOMMENDATIONS

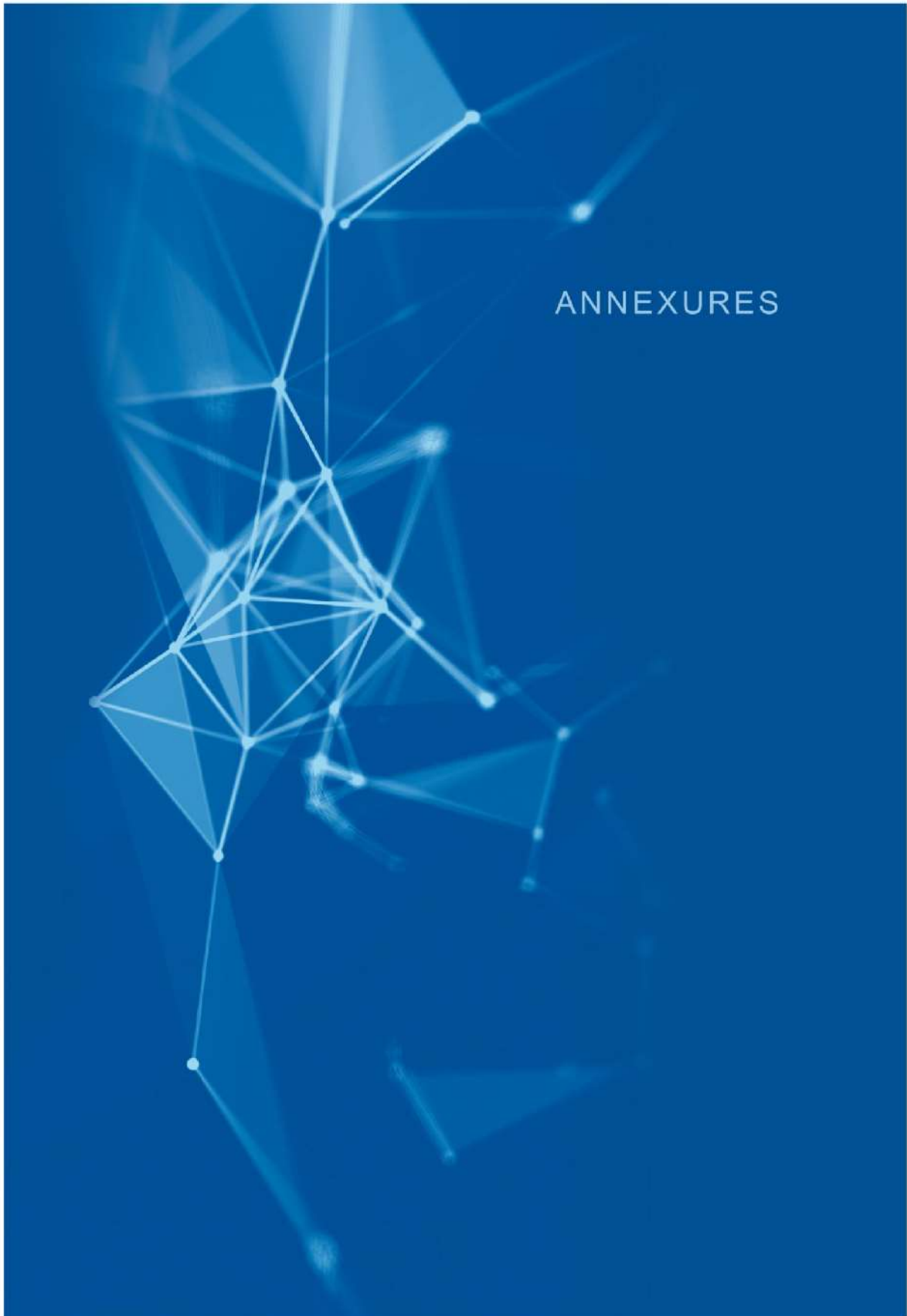
The project has provided an updated comprehensive inventory of the nominated buildings and facilities, and the condition and risk ratings of the buildings and building components. The data and this report provide the core data of the management framework required to ensure that the integrity of the investment in the buildings and facilities is managed to optimise the services required and sustain the assets in a budget constrained environment.

The data once uploaded into an appropriate system will enable sorting, development of budgets and allocation of maintenance responsibilities to occur. This will assist in the development of the next Ten Year Program of Capital Renewal and Maintenance – as essential components of the lifecycle costing for the assets and services for inclusion in the Operational Plan and Budget;

Recommendations

1. Given the number of buildings and facilities and the data collected from this project, the data should be loaded into Council's asset management system to assist in managing the data, providing reporting and management of the maintenance. The system should also link to the Council GIS system if separate from the asset management system.
2. In order to assist further in maintenance prioritizing, it is recommended that Council consider introducing a buildings hierarchy and linking to set levels of service for varying building types. There will need to be an alignment between Council's actual levels of service with stakeholder's expectations.
3. Utilise the data to feed into an updated Buildings Asset Management Plan and also for the next comprehensive revaluation
4. To ensure that the currency of the information is maintained, there must be a commitment to the ongoing resourcing for the data updates for renewal and maintenance tasks when

completed, plus the costs of the works completed, so that that data can be used to inform future estimates and works prioritization.



REFER SEPARATE DOCUMENT -

PART A – SUMMARY REPORT- ANNEXURES

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APPENDIX 1 - BUILDING SUMMARY

Table with columns: S/NR ID, Asset ID, Building Name, Class, Build Life, Special Code, Sub-structure, Base Structure, Roof Structure, Roof Cladding, Wall Structure, External Cladding, Internal Cladding, Ceiling, Floor, Mechanical, Floor Covering. Rows include various assets like APV-U-40, APV-U-38, APV-U-37, etc.

APPENDIX 1 - BUILDING SUMMARY

Site ID	Asset ID	Building Name	Class	Build Life	Special Const Work	Sub-structure	Roof Structure	Roof Structure	Roof Cladding	Wall Structure	External Cladding	Internal Cladding	Insulation	Floor	Mechanical	Roof Covering
81201812120	New	Search and Rescue - Search and Rescue Building 2nd	Minor Buildings	Short Life	2					3						
81201812120	AC0017	SLOANE STREET BOAT RAMP - Table & Seat - Table and	Minor Buildings	Short Life	2					3						
81201812120	New	Swimming Pool - Pool / amenity	Amenity Bldgs	Long Life	2	3			3			3			3	3
81201812120	Feas-SP-1	Swimming Pool - Pool Shell - 20m Pool	Community Facilities (General)	Short Life	2					3						
81201812120	Feas-SP-2	Swimming Pool - Pool Shell - 20m Pool	Community Facilities (General)	Short Life	2					3						
81201812120	Feas-SP-3	Swimming Pool - Pool Shell - health therapy Pool/Club Sport/Club	Community Facilities (General)	Long Life	2	3			4	3		4			3	4
81201812120	Feas-SP-4	Swimming Pool - Pool Shell - health therapy Pool/Club Sport/Club	Community Facilities (General)	Short Life	2					3						
81201812120	Feas-SP-7	Swimming Pool - Sheds/Structure - Canopy (Tables)	Minor Buildings	Short Life	2					3						
81201812120	Feas-SP-10	Swimming Pool - Sheds/Structure - Red Shelter	Minor Buildings	Short Life	2					3						
81201812120	Feas-SP-13	Swimming Pool - Sheds/Structure - Shelter (end of 30 Community Facilities (General)	Short Life	2						3						
81201812120	Feas-SP-14	Swimming Pool - Storage Shed - Small Storage Shed	Minor Buildings	Short Life	2					3						
81201812120	New	Townsend Park - picnic Shelter & tables	Minor Buildings	Short Life	2					3						
81201812120	New	Truckstop Park - Dump Site Station	Community Facilities (General)	Short Life	2					3						
81201812120	New	Truckstop Park - Wall of Fame	Community Facilities (General)	Short Life	2					3						
81201812120	81201812120	TWIN RIVERS BOAT RAMP - Table & Seat - Table and	Community Facilities (General)	Short Life	2					3						
81201812120	Wanganella Hall	Wanganella Hall	Community Halls	Short Life	2	2			3			3			4	2
81201812120	New	Wanganella Hall - water tanks	Minor Buildings	Short Life	2					3						
81201812120	81201812120	Wanganella park - playground equipment	Minor Buildings	Short Life	2					3						
81201812120	81201812120	Wanganella Park - Storage shed east double bay	Minor Buildings	Short Life	2	2			3	3						
81201812120	81201812120	Wanganella Park - storage shed west single bay	Minor Buildings	Short Life	2	2			3	3						
81201812120	New	Wanganella Park - War Memorial	Minor Buildings	Short Life	2					3						
81201812120	APV-BLD-11	Wing Gardens - Kubula (Small)	Community Facilities (General)	Short Life	2	3			3	3						
81201812120	81201812120	WING GARDENS - SW - benches (32)	Community Facilities (General)	Short Life	2					3						
81201812120	81201812120	WING GARDENS - Visitor Benches - Pipe & Frame	Community Facilities (General)	Short Life	2					3						
81201812120	81201812120	Waste Water Treatment plant - Stone Shed	Municipal Buildings	Short Life	2	2			3	3						
81201812120	APV-U-28	Argent - Argyle - Fencing - Post and Chain Link	Community Facilities (General)	Short Life	2					3						
81201812120	New	BLLD - Main Coverage (17th) Beach side & table	Community Facilities (General)	Short Life	2					3						
81201812120	New	BLLD - Main Coverage (17th) Sun Bay	Community Facilities (General)	Short Life	2					3						
81201812120	81201812120	BLLD - Main Coverage (17th) TREST	Amenity Bldgs	Short Life	2	3			3	3		3				
81201812120	New	BLIGHTY Recreation Reserve carol courts practice	Sporting Facilities	Short Life	2					3						
81201812120	New	BLIGHTY Recreation Reserve Seat	Sporting Facilities	Short Life	2					3						
81201812120	New	BLIGHTY Recreation Reserve water tank	Sporting Facilities	Short Life	2					3						
81201812120	New	BLIGHTY RECREATION - fence	Sporting Facilities	Short Life	2					3						
81201812120	New	BLIGHTY METBALL Shelter	Sporting Facilities	Short Life	2					3						
81201812120	81201812120	Blighty Play Equipment	Sporting Facilities	Short Life	2					3						
81201812120	New	Blighty Play Equipment fence	Sporting Facilities	Short Life	2					3						
81201812120	81201812120	Blighty Recycling Shed	Municipal Buildings	Short Life	2	3			3	3						
81201812120	New	Blighty Recycling water tank	Municipal Buildings	Short Life	2					3						
81201812120	81201812120	Blighty Toilet Box & Canopy	Sporting Facilities	Short Life	2	3			3	3						
81201812120	Feas-U-9	Blighty Village - Landscaping - Blighty Village Landscaping	Community Facilities (General)	Short Life	2					3						
81201812120	New	Blighty Village - Seal and MARKS	Community Facilities (General)	Short Life	2					3						
81201812120	81201812120	Blighty Tennis Shade Structure	Sporting Facilities	Short Life	2					3						
81201812120	New	Bowmaker Entry Staircase x 2	Floors	Short Life	2					3						
81201812120	81201812120	BOOKOORAH HALL PLAYGROUND	Minor Buildings	Short Life	2					3						
81201812120	New	BOOKOORAH HALL PLAYGROUND Shade sail	Minor Buildings	Short Life	2					3						
81201812120	81201812120	BOONVA Park - Sewing System - Pipe & Fittings	Minor Buildings	Short Life	2					3						
81201812120	81201812120	Box Shelter - Henry Street Townsend Park	Minor Buildings	Short Life	2					3						
81201812120	81201812120	CBG FURNITURE AND GARAGES - Pot Plant - Pot Plant Shed	Community Facilities (General)	Short Life	2					3						
81201812120	81201812120	CBG FURNITURE AND GARAGES - Road garden bed - and	Community Facilities (General)	Short Life	2					3						
81201812120	81201812120	CBG FURNITURE AND GARAGES - Sculpture - Site on the pt	Community Facilities (General)	Short Life	2					3						
81201812120	81201812120	CCTV - CCTV Camera System	Community Facilities (General)	Short Life	2					3						
81201812120	81201812120	Cemetery - Tablet Bench (Small)	Amenity Bldgs	Short Life	2	2			3	3						
81201812120	81201812120	Club Shelter - Portabella (17th) Human Resources	Minor Buildings	Short Life	2	3			3	3						
81201812120	New	CDANAGU HALL PLAYGROUND fence	Community Facilities (General)	Short Life	2					3						
81201812120	81201812120	CDANAGU Recreation Signage	Community Facilities (General)	Short Life	2					3						
81201812120	81201812120	CDANAGU HALL PLAYGROUND	Sporting Facilities	Short Life	2					3						
81201812120	New	CDANAGU HALL PLAYGROUND amenity shed	Sporting Facilities	Long Life	2					3						
81201812120	New	CDANAGU HALL PLAYGROUND fence	Sporting Facilities	Short Life	2					3						
81201812120	New	CDANAGU HALL PLAYGROUND Shelter legs	Sporting Facilities	Short Life	2					3						
81201812120	New	CDANAGU HALL PLAYGROUND Shelter legs	Sporting Facilities	Short Life	2					3						
81201812120	81201812120	CDANAGU HALL PLAYGROUND Shed	Sporting Facilities	Short Life	2					3						
81201812120	81201812120	CDANAGU HALL PLAYGROUND SHED	Community Facilities (General)	Short Life	2	3			3	3						
81201812120	81201812120	CDANAGU HALL VERANDA	Community Halls	Short Life	2					3						
81201812120	81201812120	CDANAGU Recreation Reserve - Terrace	Sporting Facilities	Short Life	2					3						
81201812120	81201812120	CDANAGU Recreation Reserve - Signage - Signage	Sporting Facilities	Short Life	2					3						

APPENDIX 1 - BUILDING SUMMARY

SITE ID	Asset ID	Building Name	Class	Build Life	Overall Cond Score	Sub-structure	Roof Structure	Roof Structure	Roof Cladding	Wall Structure	External Cladding	Internal Cladding	Flooring	Floor	Mechanical	Roof Covering
W120141801	New	Midlands Fire Control Centre vehicle storage	Municipal Building	Short Life	1	0			1	0						
W120141811	New	Midlands Fire Control Centre Power Tents	Municipal Building	Short Life	1	0			1	0						
W120141811	New	Midlands Fire Control Centre Equipment Shed	Municipal Building	Short Life	1	0			1	0						
W120141820	Edn, Re, Tra, D	Multi Arts Centre - Bus Shelter near Multi Arts Centre	Community Facilities (General)	Short Life	1											
W120141824	New	Round - Dog Pound Fence	Municipal Building	Short Life	1											
W120141829	New	Pr 875 Pine Ave Reserve - Playground Shelter	Community Facilities (General)	Short Life	1				1	0						
W120141846	M, U, D, M, B	Pr 875 Pine Ave Reserve - Water Tank - Main	Misc Building	Short Life	1											
W120141850	M, U, D, M, B	Kangas Football Oval - netball courts x 2	Sporting Facilities	Short Life	1											
W120141856	New	Scotts Park - Double BBQ	Community Facilities (General)	Short Life	1											
W120141864	New	Scotts Park - Metal Picnic Table	Community Facilities (General)	Short Life	1											
W120141865	New	Scotts Park - Shade Structure	Community Facilities (General)	Short Life	1											
W120141868	New	Scotts Park - Toilet Block New	Amenity Blocks	Short Life	1	0			1	0						1
W120141870	New	Swimming Pool - Hydrobath shed	Misc Building	Short Life	1											
W120141871	New	Swimming Pool - Water Playground	Community Facilities (General)	Short Life	1											
W120141874	Edn, Re, Tra, D	Town Hall - Toilet Block	Community Hall	Short Life	1	0			1	0						1
W120141876	New	Wanganella multipurpose courts - lighting	Misc Building	Short Life	1											
W120141880	New	Wanganella Park - solar panel fencing	Misc Building	Short Life	1											
W120141881	900007	Working Gardens - Shelter	Community Facilities (General)	Short Life	1											
W120141882	Edn, Re, Tra, D	Waste Disposal - Gate House demountable	Municipal Building	Short Life	1	1			0	1					1	1
W120141883	AFU-U-D	Waste Disposal - Perimeter fence	Misc Building	Short Life	1											
W120141885	New	Waste Disposal - Recycling transfer shed	Municipal Building	Short Life	1	1			0	1						
W120141894	New	WFL Shed Tupper demountable toilet	Amenity Blocks	Short Life	1	0			0	0						
W120141900	New	Wanganella Park - BBQ shelter	Misc Building	Short Life	1											
W120141906	New	Wanganella Park - BBQ shelter - double bay	Misc Building	Short Life	1											
W120141908	New	Wanganella Park - playground shelter	Misc Building	Short Life	1				1	0						

Maintenance Register - 3 Year Program of Works

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
2019						
Airport - Aero Club Building						
Airport - Aero Club Building	4435	Floor	Timber decking is weathered and dry.	Ensure all boards are secure and treat with an oil based timber preservative.	1	\$800
Airport - Aerodrome dwelling						
Airport - Aerodrome dwelling	4640	Wall Surf Ext	Handle broken and door closer missing	Replace lock set on front security door and door closer.		\$250
Airport - Aerodrome dwelling	4635	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
Airport - NSW Fire Brigade Training/Office						
Airport - NSW Fire Brigade Training/Office	4432	Wall Struct	Significant cracking to walls inside near toilets	Engage a structural engineer to provide remedial action plan with estimated cost. Include remedial estimate in future budget proposals.		\$3,500
Airport - NSW Fire Brigade Training/Office	4431	Wall Struct	Significant cracking to walls	Engage a structural engineer to provide remedial action plan with estimated cost. Include remedial estimate in future budget proposals.		\$3,500
Airport - NSW Fire Brigade Training/Office	4426	Ceiling	Sheet under front veranda missing	Replace sheet and paint in a matching colour		\$1,200
Airport - NSW Fire Brigade Training/Office	4425	Wall Surf Ext	Glass broken in window at the front of building	Replace glass in window		\$450
Airport - NSW Fire Brigade Training/Office	4430	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$350
Airport - NSW Fire Brigade Training/Office	4429	Other	Over grown tree branches	Cut back tree growth from gutters	2	\$280
Band - Band Hall						
Band - Band Hall	4168	Roof	Evidence of roof leakage to side wall	Investigate and ensure roof is watertight. Repair/repaint damaged sections.		\$1,500

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Band - Band Hall	4163	Wall Surf Ext	Possible asbestos sheeting damaged on rear corner	remove loose materials responsibly and cover damaged sections to "make safe". Other areas on building have exposed edges - seal damaged fibrous edges.		\$1,500
Band - Band Hall	4164	Fitout	Fire Extinguisher test tag missing or out of date	Replace unit with new and include in future inspection regimes		\$300
Band - Store Sheds						
Band - Store Sheds	4178	Roof	Loose Edge capping	resecure		\$400
BILLS' PARK Conargo - Fire Shed						
BILLS' PARK Conargo - Fire Shed	4591	Wall Surf Ext	Rusted steel components to	Remove surface rust and treat with inhibitor. Paint to match.	4	\$600
BILLS' PARK Conargo - RFS Shed						
BILLS' PARK Conargo - RFS Shed	4593	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$450
BILLS' PARK Conargo - Storage Shed						
BILLS' PARK Conargo - Storage Shed	4592	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$300
BLIGHTY HALL						
BLIGHTY HALL	4450	Wall Struct	Significant cracking to walls	Engage a structural engineer to provide remedial action plan with estimated cost. Include remedial estimate in future budget proposals.		\$3,500
BLIGHTY HALL	4451	Services	Exit light umpires umpire's room broken	Replace exit light		\$550
BLIGHTY HALL	4449	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$350
BLIGHTY HALL	4457	Roof	Signs of a water leaks on ceiling in hall	Engage roofing plumber to find source of leak		\$350
BLIGHTY HALL	4456	Ceiling	Signs of water leak male & female toilets.	Engage roofing plumber to find source of leak		\$350
BLIGHTY NETBALL CHANGEROOM & Verandah						
BLIGHTY NETBALL CHANGEROOM & Verandah	4442	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$350
Blighty Ticket Box & Canopy						

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Blighty Ticket Box & Canopy	4441	Wall Surf Ext	Rusted steel components to	Remove surface rust and treat with inhibitor. Paint to match.	4	\$1,200
BOOROORBAN HALL						
BOOROORBAN HALL	4208	Floor	Timber decking is weathered and dry.	Ensure all boards are secure and treat with an oil based timber preservative.	1	\$2,000
BOOROORBAN HALL TOILET						
BOOROORBAN HALL TOILET	4216	Wall Struct	Significant cracking to walls	Engage a structural engineer to provide remedial action plan with estimated cost. Include remedial estimate in future budget proposals.		\$3,500
BOOROORBAN RFS shed new						
BOOROORBAN RFS shed new	4220	Fitout	Fire extinguisher missing	Provide extinguisher and include in routine testing regime		\$300
BOOROORBAN RFS Shed old						
BOOROORBAN RFS Shed old	4219	Fitout	Fire Extinguisher test tag missing or out of date	Replace unit with new and include in future inspection regimes		\$300
Cemetery - Pump Building						
Cemetery - Pump Building	4359	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
Cemetery - Toilet Block (Lawn)						
Cemetery - Toilet Block (Lawn)	4357	Roof Struct	Rusted steel components to roof structure	Remove surface rust and treat with inhibitor. Paint to match.	4	\$1,200
Civic Centre - Civic Centre Council Chambers						
Civic Centre - Civic Centre Council Chambers	4545	Ceiling	Signs of a water leak outside male toilets	Engage roofing plumber to find source of leak		\$450
Civic Centre - Estates Building						
Civic Centre - Estates Building	4549	Wall Struct	Significant cracking to walls	Engage a structural engineer to provide remedial action plan with estimated cost. Include remedial estimate in future budget proposals.		\$3,500
CONARGO CHURCH						
CONARGO CHURCH	4599	Roof	Signs of a water leak	Engage roofing plumber to find source of leak		\$350

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
CONARGO CHURCH	4601	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$250
CONARGO CHURCH SHED						
CONARGO CHURCH SHED	4603	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
CONARGO Hall						
CONARGO Hall	4596	Roof	Signs of water leak on ceiling	Engage roofing plumber to find source of leak		\$350
CONARGO HALL VERANDAH						
CONARGO HALL VERANDAH	4606	Roof Struct	Rusted steel components to rafters	Remove surface rust and treat with inhibitor. Paint to match.	4	\$1,800
Conargo Shire Offices - SHIRE OFFICE						
Conargo Shire Offices - SHIRE OFFICE	4656	Fitout	No disable toilets	Plan for future disable toilet		\$15,000
Conargo Shire Offices - SHIRE OFFICE	4654	Wall Struct	Significant cracking to walls	Engage a structural engineer to provide remedial action plan with estimated cost. Include remedial estimate in future budget proposals.		\$3,500
Conargo Shire Offices - SHIRE OFFICE	4655	Wall Surf Int	Render fallen off wall	Repair wall		\$900
Conargo Shire Offices - SHIRE OFFICE	4661	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$650
Conargo Shire Offices - SHIRE OFFICE	4659	Roof	Signs of water leak in front office	Engage roofing plumber to find source of leak		\$350
CONARGO TOILET BLOCK AND DISPLAY AREA						
CONARGO TOILET BLOCK AND DISPLAY AREA	4609	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$450
Council Structures - Ex Tourist Information Centre						
Council Structures - Ex Tourist Information Centre	4526	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
Deniliquin works Depot Wanderer St - carport shelter						
Deniliquin works Depot Wanderer St - carport shelter	3959	Roof Struct	Rusted steel components to roof frame	Remove surface rust and treat with inhibitor. Paint to match.	4	\$400

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Library						
Library	4482	Wall Struct	Significant cracking to walls	Engage a structural engineer to provide remedial action plan with estimated cost. Include remedial estimate in future budget proposals.		\$3,500
Library	4486	Roof	Rusted steel components to	Remove surface rust and treat with inhibitor. Paint to match.	4	\$600
Library	4485	Floor Cover	Carpet Join potential tripping hazard	Fit wider carpet trim to cover joins		\$350
Library	4487	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$300
MAYRUNG HALL						
MAYRUNG HALL	4472	Wall Struct	Significant movement in chimney	Engage a structural engineer to provide remedial action plan with estimated cost. Include remedial estimate in future budget proposals.		\$3,500
MAYRUNG HALL	4478	Wall Struct	Significant cracking to walls front right of building	Engage a structural engineer to provide remedial action plan with estimated cost. Include remedial estimate in future budget proposals.		\$3,500
MAYRUNG HALL	4470	Other	Steps rise is to high	Replace steps to meet code		\$1,800
MAYRUNG HALL	4479	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$450
MAYRUNG LOCKUP SHED						
MAYRUNG LOCKUP SHED	4463	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
MAYRUNG TOILETS						
MAYRUNG TOILETS	4476	Roof Struct	Rusted steel components to	Remove surface rust and treat with inhibitor. Paint to match.	4	\$650
MAYRUNG TOILETS	4474	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
Mayrung Walkway						
Mayrung Walkway	4460	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
McClean Beach - Toilet Block						
McClean Beach - Toilet Block	4058	Floor	Timber decking is weathered and dry.	Ensure all boards are secure and treat with an oil based timber preservative.	1	\$600

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
McCLean Beach - Toilet Block	4057	Wall Struct	Rusted steel components to post bases	Remove surface rust and treat with inhibitor. Paint to match.	4	\$300
MCCLEAN BEACH CARAVAN PARK - 2 bay Garage						
MCCLEAN BEACH CARAVAN PARK - 2 bay Garage	4029	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$400
MCCLEAN BEACH CARAVAN PARK - Ablution Block A						
MCCLEAN BEACH CARAVAN PARK - Ablution Block A	3976	Wall Struct	Rusted steel components to steel frame at base	Remove surface rust and treat with inhibitor. Paint to match.	4	\$400
MCCLEAN BEACH CARAVAN PARK - Ablution Block B						
MCCLEAN BEACH CARAVAN PARK - Ablution Block B	3988	Floor Cover	Tiles to showers are loose and laminating	Patch with a view of renovation in 2022		\$600
MCCLEAN BEACH CARAVAN PARK - Ablution Block B	3991	Wall Struct	Rusted steel components to steel frame	Remove surface rust and treat with inhibitor. Paint to match.	4	\$500
MCCLEAN BEACH CARAVAN PARK - Ablution Block C						
MCCLEAN BEACH CARAVAN PARK - Ablution Block C	3995	Roof	Downpipes are discharging to the base of the building.	Extend downpipes to discharge away from the building line.		\$600
MCCLEAN BEACH CARAVAN PARK - Ablution Block D						
MCCLEAN BEACH CARAVAN PARK - Ablution Block D	4002	Wall Surf Ext	Timber door to services cavity has laminated	Replace with new timber door and paint to match		\$1,200
MCCLEAN BEACH CARAVAN PARK - Ablution Block D	4006	Roof	Downpipe connection damaged	Reinstate with new connection		\$350
MCCLEAN BEACH CARAVAN PARK - Ablution Block D	4004	Wall Surf Ext	Loose timber strap	reinstate		\$200
MCCLEAN BEACH CARAVAN PARK - Camp Kitchen						
MCCLEAN BEACH CARAVAN PARK - Camp Kitchen	4026	Wall Surf Ext	Timbers to BBQ are dry and weathered	treat with oil based timber preservative at suggested intervals	2	\$500
MCCLEAN BEACH CARAVAN PARK - Camp Kitchen	4027	Wall Struct	Rusted steel components to post bases	Remove surface rust and treat with inhibitor. Paint to match.	4	\$400
MCCLEAN BEACH CARAVAN PARK - Dwelling Office/Shop						
MCCLEAN BEACH CARAVAN PARK - Dwelling Office/Shop	4044	Floor Struct	Front balcony decking has collapsed	Strip back and reconstruct with new		\$2,500

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
MCCLEAN BEACH CARAVAN PARK - Dwelling Office/Shop	4034	Plant	Cold room door missing duress bell and slip pin	replace door with new to standard		\$1,000
MCCLEAN BEACH CARAVAN PARK - Dwelling Office/Shop	4043	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$800
MCCLEAN BEACH CARAVAN PARK - Dwelling Office/Shop	4042	Wall Surf Ext	Handrails to rear balcony are not secured to base	resecure		\$600
MCCLEAN BEACH CARAVAN PARK - School House						
MCCLEAN BEACH CARAVAN PARK - School House	4021	Floor	Timber decking is weathered and dry.	Ensure all boards are secure and treat with an oil based timber preservative.	1	\$1,000
MCCLEAN BEACH CARAVAN PARK - School House	4011	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$800
Medical Centre - Medical Centre						
Medical Centre - Medical Centre	4144	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$400
Memorial Park - Canteen/Toilet/Amenities (Jan Rotherham)						
Memorial Park - Canteen/Toilet/Amenities (Jan Rotherham)	4085	Roof	Shelter adjacent to building is discharging to base of building	connect to adjacent stormwater pipe		\$400
Memorial Park - Canteen/Toilet/Amenities (Jan Rotherham)	4077	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$400
Memorial Park - Cricket storage shed						
Memorial Park - Cricket storage shed	4131	Roof	Downpipes are not connected.	Re-connect downpipes and ensure they discharge away from the building line.		\$900
Memorial Park - Cricket/Football Club - Administration Building - 2 Storey						
Memorial Park - Cricket/Football Club - Administration Building - 2 Storey	4127	Floor	Timber decking is weathered and dry.	Ensure all boards are secure and treat with an oil based timber preservative.	1	\$1,200
Memorial Park - Cricket/Football Club - Administration Building - 2 Storey	4136	Roof	Evidence of roof leakage to ceiling panels	Investigate and ensure roof is watertight. Repair/repaint damaged sections.		\$1,200
Memorial Park - Cricket/Football Club - Administration Building - 2 Storey	4138	Roof	Evidence of roof leakage to men's toilet wall	Investigate and ensure roof is watertight. Repair/repaint damaged sections.		\$900

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Memorial Park - Football/ Netball Clubhouse						
Memorial Park - Football/ Netball Clubhouse	4073	Roof	Downpipes are discharging to the base of the building.	Extend downpipes to discharge away from the building line.		\$900
Memorial Park - Football/ Netball Clubhouse	4074	Floor	Timber decking is weathered and dry. Wheelchair ramp	Ensure all boards are secure and treat with an oil based timber preservative.	1	\$600
Memorial Park - Football/ Netball Clubhouse	4072	Fitout	Fire Extinguisher test tag missing or out of date	Replace unit with new and include in future inspection regimes		\$300
Memorial Park - Netball Courts AC x 2 (East) - Shelter/Shed						
Memorial Park - Netball Courts AC x 2 (East) - Shelter/Shed	4083	Roof	Downpipes are discharging to the base of the building.	Extend downpipes to discharge away from the building line.		\$600
Memorial Park - Netball Courts AC x 2 (East) - Shelter/Shed	4082	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$400
Memorial Park - Netball Scorer's Building						
Memorial Park - Netball Scorer's Building	4101	Fitout	Damaged light fitting	replace with new		\$350
Memorial Park - No. 3 Oval Amenities (Change Room)						
Memorial Park - No. 3 Oval Amenities (Change Room)	4121	Wall Struct	Rusted steel components to entry post base	Remove surface rust and treat with inhibitor. Paint to match.	4	\$400
Memorial Park - Oval no 2 - Shelter Shed No. 3						
Memorial Park - Oval no 2 - Shelter Shed No. 3	4067	Roof	Downpipes are not connected.	Re-connect downpipes and ensure they discharge away from the building line.		\$900
Memorial Park - Oval no 2 - Shelter Shed No. 3	4066	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$600
Memorial Park - Show Society - Collectors Club Pavillion						
Memorial Park - Show Society - Collectors Club Pavillion	4269	Fitout	Fire Extinguisher test tag missing or out of date	Replace unit with new and include in future inspection regimes		\$300
Memorial Park - Show Society - Holden Pavillion						
Memorial Park - Show Society - Holden Pavillion	4060	Wall Struct	Rusted steel components to post bases	Remove surface rust and treat with inhibitor. Paint to match.	4	\$400
Memorial Park - Show Society - Main Pavillion						

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Memorial Park - Show Society - Main Pavillion	4271	Wall Struct	Pest activity in adjacent tree. Minor damage to timber wall frame	Engage pest inspector to treat pest and replace damaged timbers		\$3,000
Memorial Park - Show Society - Main Pavillion	4258	Roof	Gutters missing and out of alignment along one side. Overhang not adequate to remove	Replace guttering to one side		\$2,000
Memorial Park - Show Society - Main Pavillion	4259	Roof	Downpipes are not connected.	Re-connect downpipes and ensure they discharge away from the building line.		\$1,200
Memorial Park - Show Society - Main Pavillion	4260	Roof	Downpipes are discharging to the base of the building.	Extend downpipes to discharge away from the building line.		\$600
Memorial Park - Show Society - Poultry Pavillion						
Memorial Park - Show Society - Poultry Pavillion	4247	Roof	Perspex sheeting damaged	Reinstate with new		\$2,000
Memorial Park - Show Society - Poultry Pavillion	4248	Wall Surf Ext	Ground level above base of wall cladding - risk of rust	Lower ground level and treat for rust is required	4	\$600
Multi Arts Centre - Amenities Block						
Multi Arts Centre - Amenities Block	4352	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$220
Multi Arts Centre - Church/Walkway						
Multi Arts Centre - Church/Walkway	4349	Roof Struct	Rusted steel components to	Remove surface rust and treat with inhibitor. Paint to match.	4	\$600
Multi Arts Centre - Church/Walkway	4347	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$240
Multi Arts Centre - Sunday School						
Multi Arts Centre - Sunday School	4343	Wall Struct	Significant cracking to walls	Engage a structural engineer to provide remedial action plan with estimated cost. Include remedial estimate in future budget proposals.		\$3,500
Multi Arts Centre - Sunday School	4339	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$600
Murray Valley Industrial Estate - Office						
Murray Valley Industrial Estate - Office	4572	Other	Rusted steel components to ramp	Remove surface rust and treat with inhibitor. Paint to match.	4	\$1,500
Murray Valley Industrial Estate - Store Shed						
Murray Valley Industrial Estate - Store Shed	4566	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$350

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
NSW Fire and Rescue Training Facility - first aid amenities						
NSW Fire and Rescue Training Facility - first aid amenities	4281	Sub-Floor	Support to floor bearer missing	Ensure level and pack support to floor substructure		\$400
NSW Fire and Rescue Training Facility - machinery shed						
NSW Fire and Rescue Training Facility - machinery shed	4279	Roof	Downpipe connection damaged	Reinstate with new connection		\$350
Peppin Heritage Centre - Memorabilia Building						
Peppin Heritage Centre - Memorabilia Building	4625	Wall Struct	Significant cracking to walls	Engage a structural engineer to provide remedial action plan with estimated cost. Include remedial estimate in future budget proposals.		\$3,500
Peppin Heritage Centre - Memorabilia Building	4623	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
Peppin Heritage Centre - Peppin Heritage Building						
Peppin Heritage Centre - Peppin Heritage Building	4614	Wall Struct	Significant cracking to walls	Engage a structural engineer to provide remedial action plan with estimated cost. Include remedial estimate in future budget proposals.		\$3,500
Peppin Heritage Centre - Peppin Heritage Building	4616	Floor Cover	Programmed light sand and polish to timber floor	Sand and polish at recommended frequencies.	4	\$2,700
Peppin Heritage Centre - Peppin Heritage Building	4617	Sub-Floor	Floor moves when walking over	Engage re-stumper for scope of works for future budgets		\$1,500
Peppin Heritage Centre - Peppin Heritage Building	4613	Roof	Ridge capping lifting	Re-pin ridge capping		\$800
Peppin Heritage Centre - Peppin Heritage Building	4619	Roof	Sign of water leak on ceiling	Engage roofing plumber to find source of leak		\$350
Peppin Heritage Centre - Peppin Heritage Building	4627	Floor Struct	Nails popping on back veranda	Re-fix nails		\$250
Peppin Heritage Centre - Peppin Heritage Building	4630	Other	Hazard tape deteriorating	Replace hazard tape		\$200
Peppin Heritage Centre - Residence						

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Peppin Heritage Centre - Residence	4493	Wall Surf Ext	Significant cracking to walls inside & out	Engage a structural engineer to provide remedial action plan with estimated cost. Include remedial estimate in future budget proposals.		\$3,500
Peppin Heritage Centre - Residence	4496	Floor Cover	Programmed light sand and polish to timber floor	Sand and polish at recommended frequencies.	1	\$2,200
Peppin Heritage Centre - Restaurant (Crossing Cafe)						
Peppin Heritage Centre - Restaurant (Crossing Cafe)	4498	Floor Cover	Programmed light sand and polish to timber floor	Sand and polish at recommended frequencies.	5	\$3,000
Peppin Heritage Centre - Restaurant (Crossing Cafe)	4501	Wall Surf Ext	Cracked glass in doors leading to deck	Replace glass in door		\$650
Peppin Heritage Centre - Restaurant (Crossing Cafe)	4503	Sub-Floor	Floor bouncy	Engage re-stumper to gain access to sub floor for scope of works		\$600
Peppin Heritage Centre - Restaurant (Crossing Cafe)	4502	Ceiling	Gap between ceiling and brick wall is letting possum faeces fall into the café	Seal gap with a mastic sealant		\$350
Peppin Heritage Centre - Toilet Block						
Peppin Heritage Centre - Toilet Block	4504	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
Pretty Pine Rec Reserve - dwelling						
Pretty Pine Rec Reserve - dwelling	4246	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$600
Pretty Pine Rec Reserve - kitchen shelter						
Pretty Pine Rec Reserve - kitchen shelter	4241	Roof	Downpipes are not connected.	Re-connect downpipes and ensure they discharge away from the building line.		\$300
Rams Football Oval - Club Rooms						
Rams Football Oval - Club Rooms	4187	Roof	Evidence of roof leakage to netball rooms	Investigate and ensure roof is watertight. Repair/repaint damaged sections.		\$1,500
Rams Football Oval - Club Rooms	4194	Floor Cover	Programmed light sand and polish to timber floor	Sand and polish at recommended frequencies.	1	\$1,200
Rams Football Oval - Club Rooms	4191	Roof	Downpipes are discharging from height to the base of the building.	Extend downpipes to discharge away from the building line.		\$1,200
Rams Football Oval - Club Rooms	4197	Plant	Cold room door missing slip pin and duress bell	provide safety measure		\$1,000

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Rams Football Oval - Club Rooms	4189	Floor Struct	Weights being used on Timber floors	Provide additional support to reinforce timber flooring in weights area		\$1,000
Rams Football Oval - Club Rooms	4192	Roof	Gutters missing from rear	reinstate		\$1,000
Rams Football Oval - Club Rooms	4193	Ceiling	Repairs to roof leak have not been finished off	patch and repaint to suit		\$450
Rams Football Oval - Club Rooms	4203	Roof	Downpipes are discharging to the base of the building.	Extend downpipes to discharge away from the building line.		\$350
Rams Football Oval - Men's and Women's Toilet Block and shed						
Rams Football Oval - Men's and Women's Toilet Block and shed	4201	Roof	Downpipes are not connected.	Re-connect downpipes and ensure they discharge away from the building line.		\$1,000
Rams Football Oval - Men's and Women's Toilet Block and shed	4200	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$600
Rams Football Oval - Shed and Shelter						
Rams Football Oval - Shed and Shelter	4184	Fitout	Fire Extinguisher test tag missing or out of date	Replace unit with new and include in future inspection regimes		\$300
RFS Shed Denimein Old Morago Road						
RFS Shed Denimein Old Morago Road	4276	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$400
RFS shed Myrtle park						
RFS shed Myrtle park	4275	Wall Surf Ext	Aggregate placed well above base of sheet - risk of rust	Remove stone. Ensure base of sheet is above ground level. Treat for rust if required		\$800
RFS Shed West Windouran						
RFS Shed West Windouran	4278	Roof	Roof Extractor missing	Reinstate with new		\$500
Rotary Park - Clubrooms						
Rotary Park - Clubrooms	4576	Wall Struct	Significant cracking to walls	Engage a structural engineer to provide remedial action plan with estimated cost. Include remedial estimate in future budget proposals.		\$3,500
Rotary Park - Clubrooms	4579	Services	Cover missing on external light	Replace missing cover		\$700
Rotary Park - Clubrooms	4585	Other	Mice problem in storeroom	Have bait stations fitted where safe	1	\$600

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Rotary Park - Clubrooms	4575	Roof	Gutter leaking	Clean join and re-seal		\$350
Rotary Park - Clubrooms	4577	Other	Over grown tree	Cut back tree growth from building	2	\$250
Rotary Park - Clubrooms	4587	Ceiling	Plaster is coming away from fixing in store room	Re-fix plaster to ceiling		\$150
Rotary Park - Clubrooms	4574	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
Rotary Park - Clubrooms	4586	Wall Surf Int	Door handle missing	Replace missing handle		\$130
Rotary Park - Clubrooms	4580	Ceiling	Eve sheet coming away from its fixing	Re-fix eve sheet		\$120
Rotary Park - Deniliquin Regional Sports Stadium						
Rotary Park - Deniliquin Regional Sports Stadium	4370	Wall Struct	Significant cracking to walls	Engage a structural engineer to provide remedial action plan with estimated cost. Include remedial estimate in future budget proposals.		\$3,500
Rotary Park - Shelter						
Rotary Park - Shelter	4365	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
Saleyards - Cafeteria and Amenities						
Saleyards - Cafeteria and Amenities	4411	Wall Struct	Significant cracking to walls	Engage a structural engineer to provide remedial action plan with estimated cost. Include remedial estimate in future budget proposals.		\$3,500
Saleyards - Cafeteria and Amenities	4414	Roof	Downpipes are not connected.	Re-connect downpipes and ensure they discharge away from the building line.		\$350
Saleyards - Demountable Office and Amenities						
Saleyards - Demountable Office and Amenities	4402	Other	Rusted steel components to steps	Remove surface rust and treat with inhibitor. Paint to match.	4	\$600
Saleyards - Saleyards Selling Centre						
Saleyards - Saleyards Selling Centre	4404	Roof	Rusted steel components to fascia	Remove surface rust and treat with inhibitor. Paint to match.	4	\$1,800
Saleyards - Saleyards Selling Centre	4405	Other	Over grown tree	Cut back tree growth	2	\$250
Saleyards - Store Shed						
Saleyards - Store Shed	4664	Roof	Gutter full of debris	Clean gutters of debris	1	\$150

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
SANCTUARY Ln Toilets						
SANCTUARY Ln Toilets	4646	Wall Surf Ext	Rusted steel components to Posts	Remove surface rust and treat with inhibitor. Paint to match.	4	\$450
SANCTUARY Ln Toilets	4647	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
Search and Rescue - Search and Rescue Building						
Search and Rescue - Search and Rescue Building	4290	Wall Struct	Significant cracking to walls	Engage a structural engineer to provide remedial action plan with estimated cost. Include remedial estimate in future budget proposals.		\$3,500
Search and Rescue - Search and Rescue Building	4291	Roof	Timber has decayed in fascia boards	Replace damaged timbers and repaint to match. Ensure all end grains are sealed.		\$1,500
Search and Rescue - Search and Rescue Building	4292	Roof	Soffits missing and loose	replace and secure		\$1,200
Search and Rescue - Search and Rescue Building	4293	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$400
Swimming Pool - Pool Shell - Hydrotherapy Pool/Clubrooms						
Swimming Pool - Pool Shell - Hydrotherapy Pool/Clubrooms	4392	Wall Struct	Significant cracking to walls	Engage a structural engineer to provide remedial action plan with estimated cost. Include remedial estimate in future budget proposals.		\$3,500
Swimming Pool - Pool Shell - Hydrotherapy Pool/Clubrooms	4397	Other	Caulking around pool edge deteriorating	Remove and replace caulking	3	\$1,200
Swimming Pool - Pool Shell - Hydrotherapy Pool/Clubrooms	4391	Wall Struct	Rusted steel components to steel post	Remove surface rust and treat with inhibitor. Paint to match.	2	\$400
Swimming Pool - Pool Shell - Hydrotherapy Pool/Clubrooms	4390	Wall Surf Int	Rusted steel components to door frame	Remove surface rust and treat with inhibitor. Paint to match.	2	\$400
Swimming Pool - Pool Shell - Hydrotherapy Pool/Clubrooms	4440	Roof	Downpipes are not connected.	Re-connect downpipes and ensure they discharge away from the building line.		\$340
Swimming Pool - Pool Shell - Hydrotherapy Pool/Clubrooms	4401	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$300
Swimming Pool - Pump Shed - Pump Shed						

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Swimming Pool - Pump Shed - Pump Shed	4305	Wall Struct	Significant cracking to walls	Engage a structural engineer to provide remedial action plan with estimated cost. Include remedial estimate in future budget proposals.		\$3,500
Town Hall - Town Hall						
Town Hall - Town Hall	4507	Floor Cover	Programmed light sand and polish to timber floor	Sand and polish at recommended frequencies.	4	\$7,000
Town Hall - Town Hall	4517	Wall Struct	Significant cracking to walls	Engage a structural engineer to provide remedial action plan with estimated cost. Include remedial estimate in future budget proposals.		\$3,500
Town Hall - Town Hall	4513	Sub-Floor	Floors uneven	Engage re-stumper to report on scope of works to rectify uneven floors		\$1,500
Truckalizer Park - Toilet Block and Skillion						
Truckalizer Park - Toilet Block and Skillion	4382	Other	Paving dropped potential tripping hazard	Lift paving repair base and re-lay paving		\$1,500
Wanganella Hall						
Wanganella Hall	4224	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$600
Wanganella Hall	4233	Wall Struct	Rusted steel components to awning bases	Remove surface rust and treat with inhibitor. Paint to match.	4	\$300
Wanganella Park - storage shed east double bay						
Wanganella Park - storage shed east double bay	4232	Roof	Downpipes are discharging to the base of the building.	Extend downpipes to discharge away from the building line.		\$700
Wanganella Park - storage shed east double bay	4231	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$400
Wanganella Park - storage shed west single bay						
Wanganella Park - storage shed west single bay	4234	Roof	Downpipes are discharging to the base of the building.	Extend downpipes to discharge away from the building line.		\$1,000
Wanganella RFS shed new						
Wanganella RFS shed new	4222	Services	Grass growing on water tank inlet filter	clean		\$200
Waring Gardens - Public Toilet						

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Waring Gardens - Public Toilet	4327	Wall Surf Ext	Rusted steel components to gate	Remove surface rust and treat with inhibitor. Paint to match.	4	\$600
Waring Gardens - Public Toilet	4324	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
Waring Gardens - Shed						
Waring Gardens - Shed	4318	Wall Surf Ext	Rusted steel components to wall cladding	Remove surface rust and treat with inhibitor. Paint to match.	4	\$400
Waring Gardens - Shed	4317	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
Waste Disposal - Tip Office unused (Demountable)						
Waste Disposal - Tip Office unused (Demountable)	3968	Wall Struct	Demountable not utilised or connected to utilities	Remove and repurpose where required		\$1,000
Waste Disposal - Tip Office/amenities (Demountable)						
Waste Disposal - Tip Office/amenities (Demountable)	3967	Fitout	Fire Extinguisher test tag missing or out of date	Replace unit with new and include in future inspection regimes		\$300
Waste Water Treatment plant - Amenities/Office/Switchroom						
Waste Water Treatment plant - Amenities/Office/Switchroom	4158	Plant	Installation of Air conditioning unit - switch room	Install new invertor Split System.		\$4,000
Waste Water Treatment plant - Amenities/Office/Switchroom	4155	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$400
Waste Water Treatment plant - Store Shed						
Waste Water Treatment plant - Store Shed	4151	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$400
					Sum	\$206,830
2020						
Airport - Aero Club Building						
Airport - Aero Club Building	4435	Floor	Timber decking is weathered and dry.	Ensure all boards are secure and treat with an oil based timber preservative.	1	\$800
Airport - Aerodrome dwelling						
Airport - Aerodrome dwelling	4644	Wall Surf Ext	Broken Asbestos sheet	Remove asbestos sheeting and replace with another material		\$3,000

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Airport - Aerodrome dwelling	4641	Floor Cover	Planned Vinyl Replacement Program	Replace Vinyl at recommended schedules	10	\$2,800
Airport - Aerodrome dwelling	4643	Fitout	Toilet cistern running and single flush	Replace cistern and pan to for a dual flush		\$800
Airport - Aerodrome dwelling	4638	Fitout	Basin has a crack	Replace basin		\$700
Airport - Aerodrome dwelling	4642	Floor Cover	Tiles on hearth broken	Remove and replace tiles		\$600
Airport - Aerodrome dwelling	4635	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
Airport - NSW Fire Brigade Training/Office						
Airport - NSW Fire Brigade Training/Office	4428	Wall Surf Ext	Post rotting on front veranda	Replace post and paint in a matching colour		\$790
Airport - NSW Fire Brigade Training/Office	4430	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$350
Band - Band Hall						
Band - Band Hall	4173	Floor Struct	Rear steps not operational	Replace with new steps to code to provide additional exit if required		\$2,500
Band - Band Hall	4171	Roof	Timber has decayed to facias	Replace damaged timbers and repaint to match. Ensure all end grains are sealed.		\$1,000
Band - Store Sheds						
Band - Store Sheds	4176	Roof	Guttering has started to rust through and sections are out of alignment. Many downpipes not connected.	replace damaged gutters with new including new PVC downpipes connected to an underground discharge system		\$4,000
Band - Store Sheds	4177	Wall Surf Ext	Ground level above base of wall cladding	lower ground level and treat for rust where required		\$600
BILLS' PARK Conargo - RFS Shed						
BILLS' PARK Conargo - RFS Shed	4593	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$450
BILLS' PARK Conargo - Storage Shed						
BILLS' PARK Conargo - Storage Shed	4592	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$300
BLIGHTY HALL						
BLIGHTY HALL	4458	Ceiling	Damaged ceiling tiles	Replace damaged ceiling tiles		\$600
BLIGHTY HALL	4449	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$350

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
BLIGHTY HALL	4459	Wall Surf Int	Holes in wall in hall	Repair holes and paint in a matching colour		\$350
BLIGHTY NETBALL CHANGEROOM & Verandah						
BLIGHTY NETBALL CHANGEROOM & Verandah	4442	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$350
BOOROORBAN HALL						
BOOROORBAN HALL	4208	Floor	Timber decking is weathered and dry.	Ensure all boards are secure and treat with an oil based timber preservative.	1	\$2,000
BOOROORBAN HALL	4221	Wall Surf Ext	External Painting Program-demountable timbers	Paint to recommended schedules	8	\$1,500
BOOROORBAN HALL TOILET						
BOOROORBAN HALL TOILET	4213	Wall Surf Ext	External Painting Program	Paint to recommended schedules	8	\$1,200
BOOROORBAN HALL TOILET	4214	Wall Surf Int	Ladies door veneer face has split and has laminated at base	Replace with new solid timber door and paint to match		\$1,200
BOOROORBAN HALL TOILET	4215	Roof	Loose soffit panel	resecure		\$250
Bus Terminal - Bus Terminal Toilet						
Bus Terminal - Bus Terminal Toilet	4149	Wall Surf Ext	Steel door frame has oxidised	Prepare surface and paint to suit to extend life	8	\$600
Cemetery - Pump Building						
Cemetery - Pump Building	4359	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
Cemetery - Toilet Block (General)						
Cemetery - Toilet Block (General)	4364	Other	Rusting paper towel dispenser	Replace rusting paper towel dispenser		\$380
Cemetery - Toilet Block (Lawn)						
Cemetery - Toilet Block (Lawn)	4358	Other	Fence has come away from brick wall	Replace lug on fence post and re-fix to brick wall.		\$650
Civic Centre - Civic Centre Council Chambers						
Civic Centre - Civic Centre Council Chambers	4540	Wall Surf Int	Internal Painting Program IT Office	Paint to recommended schedules	10	\$3,000
Civic Centre - Civic Centre Council Chambers	4542	Ceiling	Front entrance ceiling lining boards coming away from fixing	Re-fix lining boards and paint in a matching colour.		\$1,700

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Civic Centre - Civic Centre Council Chambers	4546	Wall Surf Ext	External Painting Program windows	Paint to recommended schedules	8	\$1,500
Civic Centre - Civic Centre Council Chambers	4536	Wall Surf Ext	Caulking between window and bricks deteriorating	Remove and replace caulking		\$1,200
Civic Centre - Civic Centre Council Chambers	4535	Wall Surf Ext	Rubber seals around windows are coming out	Replace rubber seal		\$600
Civic Centre - Civic Centre Council Chambers	4547	Wall Surf Int	Internal Painting Program stair treads	Paint to recommended schedules	3	\$600
Civic Centre - Civic Centre Council Chambers	4543	Ceiling	Cornice around duct missing	Replace missing cornice and paint in a matching colour.		\$350
Civic Centre - Civic Centre Council Chambers	4544	Wall Surf Int	Missing tile men's toilet first floor	Replace missing tile		\$180
Civic Centre - Estates Building						
Civic Centre - Estates Building	4565	Wall Surf Ext	External Painting Program Front of building	Paint to recommended schedules	8	\$16,000
Civic Centre - Estates Building	4561	Wall Surf Ext	External Painting Program to the back and side of building.	Paint to recommended schedules	8	\$12,000
Civic Centre - Estates Building	4554	Floor Cover	Planned Vinyl Replacement Program first floor Existing vinyl tiles may contain asbestos	Replace Vinyl at recommended schedules	10	\$3,000
Civic Centre - Estates Building	4551	Wall Surf Ext	Broken asbestos Sheeting	Remove and replace sheet and paint in a matching colour.		\$2,000
Civic Centre - Estates Building	4563	Wall Surf Ext	Loose and missing bricks front of building	Replace missing bricks and mortar		\$2,000
Civic Centre - Estates Building	4558	Wall Surf Ext	Mortar missing	Re-point bricks		\$1,800
Civic Centre - Estates Building	4564	Sub-Floor	Uneven timber floor	Engage re-stumper for scope of works for future budgets		\$1,500
Civic Centre - Estates Building	4560	Wall Surf Int	Internal Painting Program Stairs	Paint to recommended schedules	5	\$900
Civic Centre - Estates Building	4557	Wall Surf Ext	Loose bricks side door	Remove and replace bricks		\$600
CONARGO CHURCH						
CONARGO CHURCH	4601	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$350
CONARGO CHURCH SHED						

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
CONARGO CHURCH SHED	4603	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
CONARGO HALL VERANDAH						
CONARGO HALL VERANDAH	4605	Wall Surf Ext	External Painting Program	Paint to recommended schedules	8	\$2,400
Conargo Shire Offices - SHIRE OFFICE						
Conargo Shire Offices - SHIRE OFFICE	4657	Other	Palm tree rubbing up against building	Remove palm trees that are leaning against building		\$3,000
Conargo Shire Offices - SHIRE OFFICE	4660	Sub-Floor	Floor dropped in front left hand side office	Engage re-stumper to report on scope of works for future budget		\$1,500
Conargo Shire Offices - SHIRE OFFICE	4661	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$650
CONARGO TOILET BLOCK AND DISPLAY AREA						
CONARGO TOILET BLOCK AND DISPLAY AREA	4609	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$450
Council Structures - Ex Tourist Information Centre						
Council Structures - Ex Tourist Information Centre	4525	Ceiling	Damaged eve sheet on left and right side at the front of building	Replace damaged section of eve sheets and paint in a matching colour		\$1,800
Council Structures - Ex Tourist Information Centre	4522	Wall Surf Ext	Door jamb rotting at the base	Replace door jamb and paint in a matching colour		\$1,500
Council Structures - Ex Tourist Information Centre	4523	Services	External light not working	Replace light fitting		\$350
Council Structures - Ex Tourist Information Centre	4526	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$350
Council Structures - Kiosk						
Council Structures - Kiosk	4610	Wall Surf Ext	External Painting Program	Paint to recommended schedules	8	\$1,200
Delete						
Delete	4294	Wall Surf Int	Internal Painting Program	Paint to recommended schedules	10	\$10,000
Deniliquin works Depot Wanderer St - amenities block						
Deniliquin works Depot Wanderer St - amenities block	3949	Roof	Timber has decayed to fascia	Replace damaged timbers and repaint to match. Ensure all end grains are sealed.		\$800

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Deniliquin works Depot Wanderer St - amenities block	3952	Roof	Loose soffit and capping	reinstate		\$400
Deniliquin works Depot Wanderer St - carport shelter						
Deniliquin works Depot Wanderer St - carport shelter	3958	Wall Surf Ext	Ground level above base of wall cladding	lower ground level and treat for rust if required		\$600
Deniliquin works Depot Wanderer St - machinery shed & store						
Deniliquin works Depot Wanderer St - machinery shed & store	3947	Fitout	Damaged external light fitting	replace support bracket and reinstate light		\$600
Deniliquin works Depot Wanderer St - machinery shed & store	3946	Wall Surf Ext	Ground level above base of wall cladding	lower ground level and treat for rust if required		\$600
Deniliquin works Depot Wanderer St - signs shed / lunchroom						
Deniliquin works Depot Wanderer St - signs shed / lunchroom	3956	Floor Cover	Planned Vinyl Replacement Program	Lay vinyl at recommended schedules	10	\$6,500
Deniliquin works Depot Wanderer St - signs shed / lunchroom	3954	Wall Surf Ext	Ground level above base of wall cladding	lower ground level and treat for rust if required		\$600
Deniliquin works Depot Wanderer St - workshop and office						
Deniliquin works Depot Wanderer St - workshop and office	3962	Floor Cover	Planned Vinyl Replacement Program	Lay Vinyl at recommended schedules	10	\$9,000
Deniliquin works Depot Wanderer St - workshop and office	3964	Wall Surf Ext	Ground level above base of wall cladding	lower ground level and treat for rust if required		\$600
Edward River Oval - Amenities Building						
Edward River Oval - Amenities Building	4383	Wall Surf Ext	External Painting Program	Paint to recommended schedules	8	\$2,800
Library						
Library	4480	Wall Surf Ext	External Painting Program timber	Paint to recommended schedules	8	\$2,400
Library	4481	Wall Surf Ext	External Painting Program Doors and hand rails	Paint to recommended schedules	8	\$1,500
Library	4490	Wall Surf Int	Damaged plaster on office wall	Repair plaster and paint in a matching colour		\$350
Library	4487	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$300
MAYRUNG HALL						

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
MAYRUNG HALL	4471	Wall Surf Ext	External Painting Program	Paint to recommended schedules	8	\$5,500
MAYRUNG HALL	4469	Services	Exit lights out dated	Replace exit lights		\$1,800
MAYRUNG HALL	4467	Wall Surf Int	Drop bolts looses	Replace drop bolts		\$650
MAYRUNG HALL	4479	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$450
MAYRUNG HALL	4473	Wall Surf Ext	Brick missing at the back of building	Replace missing brick		\$350
MAYRUNG LOCKUP SHED						
MAYRUNG LOCKUP SHED	4464	Other	Floor levels different	Fit heavy checker plate ramp for easy access for mower		\$2,200
MAYRUNG LOCKUP SHED	4463	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
MAYRUNG TOILETS						
MAYRUNG TOILETS	4474	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
Mayrung Walkway						
Mayrung Walkway	4460	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
McClea Beach - Toilet Block						
McClea Beach - Toilet Block	4056	Wall Surf Int	Internal Painting Program-minor	Paint to recommended schedules	10	\$1,000
McClea Beach - Toilet Block	4058	Floor	Timber decking is weathered and dry.	Ensure all boards are secure and treat with an oil based timber preservative.	1	\$600
MCCLEAN BEACH CARAVAN PARK - 2 bay Garage						
MCCLEAN BEACH CARAVAN PARK - 2 bay Garage	4029	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$400
MCCLEAN BEACH CARAVAN PARK - 2 bay Garage	4028	Roof	Leaks to downpipe at rear	seal leaks		\$350
MCCLEAN BEACH CARAVAN PARK - Ablution Block A						
MCCLEAN BEACH CARAVAN PARK - Ablution Block A	3981	Roof	Roof fixings loose	replace with new roofing screws as required	4	\$2,000
MCCLEAN BEACH CARAVAN PARK - Ablution Block A	3977	Wall Surf Ext	Entry door has laminated at base	Replace with new external grade timber door		\$1,200
MCCLEAN BEACH CARAVAN PARK - Ablution Block B						

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
MCCLEAN BEACH CARAVAN PARK - Ablution Block B	3985	Roof	Skylights cracked and leaking	replace with new		\$4,000
MCCLEAN BEACH CARAVAN PARK - Ablution Block B	3984	Wall Surf Ext	External Painting Program-minor	Paint to recommended schedules	8	\$1,500
MCCLEAN BEACH CARAVAN PARK - Ablution Block B	3989	Wall Surf Int	Internal door laminating at base	Increase floor clearance and seal base		\$400
MCCLEAN BEACH CARAVAN PARK - Ablution Block B	3990	Wall Struct	Minor cracking to brickwork	monitor for further deterioration	2	\$200
MCCLEAN BEACH CARAVAN PARK - Ablution Block C						
MCCLEAN BEACH CARAVAN PARK - Ablution Block C	3994	Wall Surf Ext	External Painting Program-minor	Paint to recommended schedules	8	\$1,200
MCCLEAN BEACH CARAVAN PARK - Ablution Block C	3996	Roof	Timber has decayed to fascia	Replace damaged timbers and repaint to match. Ensure all end grains are sealed.		\$800
MCCLEAN BEACH CARAVAN PARK - Ablution Block C	3999	Wall Surf Ext	Door frame to services cavity has rusted at base	cut damaged section and replace with moulder mortar mix		\$350
MCCLEAN BEACH CARAVAN PARK - Ablution Block D						
MCCLEAN BEACH CARAVAN PARK - Ablution Block D	4001	Wall Surf Ext	External Painting Program-minor	Paint to recommended schedules	8	\$1,200
MCCLEAN BEACH CARAVAN PARK - Ablution Block D	4003	Wall Surf Ext	Timber has decayed to rear awning frame	Replace damaged timbers and repaint to match. Ensure all end grains are sealed.		\$500
MCCLEAN BEACH CARAVAN PARK - Dwelling Office/Shop						
MCCLEAN BEACH CARAVAN PARK - Dwelling Office/Shop	4039	Fitout	Bathroom fit out is deteriorating	Plan for future bathroom renewal		\$20,000
MCCLEAN BEACH CARAVAN PARK - Dwelling Office/Shop	4041	Floor Cover	Planned Carpet Replacement Program-residence	Replace Carpet at recommended schedules	8	\$12,000
MCCLEAN BEACH CARAVAN PARK - Dwelling Office/Shop	4037	Wall Surf Int	Internal Painting Program-residence	Paint to recommended schedules	10	\$7,000
MCCLEAN BEACH CARAVAN PARK - Dwelling Office/Shop	4032	Floor Cover	Plan for replacement of Kiosk office carpet	Replace at suggested intervals	8	\$6,000
MCCLEAN BEACH CARAVAN PARK - Dwelling Office/Shop	4036	Floor Cover	Planned Carpet Replacement Program-stairs	Replace Carpet at recommended schedules	8	\$3,000

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
MCCLEAN BEACH CARAVAN PARK - Dwelling Office/Shop	4033	Floor Struct	Rear of kiosk - Trip pointx2 into laundry and store	Redirect power conduit to ceiling and provide epoxy resin to displaced concrete section		\$1,500
MCCLEAN BEACH CARAVAN PARK - Dwelling Office/Shop	4040	Ceiling	Mould prolific to bathroom ceiling	Install new air extractor linked to light switch. Treat mould spores professionally (not bleach). Paint with mould inhibitor paint		\$1,500
MCCLEAN BEACH CARAVAN PARK - Dwelling Office/Shop	4045	Floor Struct	Rear stair treads in poor condition	Replace with new hardwood timber treads		\$1,500
MCCLEAN BEACH CARAVAN PARK - Dwelling Office/Shop	4043	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$800
MCCLEAN BEACH CARAVAN PARK - School House						
MCCLEAN BEACH CARAVAN PARK - School House	4010	Sub-Floor	Noticeable drop to one corner of the building	Carry out inspection of all stumps and replace where necessary. Relevel if required		\$15,000
MCCLEAN BEACH CARAVAN PARK - School House	4022	Ceiling	Bedroom toilet and Bathroom ceiling are unlined	Install gyprock to ceiling and paint to suit		\$1,500
MCCLEAN BEACH CARAVAN PARK - School House	4012	Floor Struct	Timber has decayed.	Replace damaged timbers and repaint to match. Ensure all end grains are sealed.		\$1,200
MCCLEAN BEACH CARAVAN PARK - School House	4021	Floor	Timber decking is weathered and dry.	Ensure all boards are secure and treat with an oil based timber preservative.	1	\$1,000
MCCLEAN BEACH CARAVAN PARK - School House	4011	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$800
MCCLEAN BEACH CARAVAN PARK - School House	4015	Roof	Rear gutter rusted through at end	replace damaged section with new		\$800
MCCLEAN BEACH CARAVAN PARK - School House	4020	Floor Cover	Painted decking worn	repaint with non slip paving paint at suggested intervals	4	\$500
MCCLEAN BEACH CARAVAN PARK - School House	4016	Roof	Leaking downpipe	re-seal connection		\$250
MCCLEAN BEACH CARAVAN PARK - School House	4014	Wall Surf Ext	Subfloor skirting loose	resecure		\$200
McFaul Park - Shade Shelter						
McFaul Park - Shade Shelter	4333	Roof	Shade sail loose	Re-tension shade sail wires		\$300

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Medical Centre - Medical Centre						
Medical Centre - Medical Centre	4144	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$4,00
Medical Centre - Medical Centre	4146	Wall Surf Ext	Loose timber strapping in multiple locations	re-secure	4	\$4,00
Medical Centre - Medical Centre	4145	Wall Struct	Minor cracking to brickwork	monitor for further deterioration	2	\$250
Medical Centre - Medical Centre	4147	Wall Struct	Rear fence-one post out of alignment	reinstate		\$250
Memorial Park - Canteen/Toilet/Amenities (Jan Rotherham)						
Memorial Park - Canteen/Toilet/Amenities (Jan Rotherham)	4078	Roof	Loose pipe connection to downpipe outlet	Replace connection and seal		\$450
Memorial Park - Canteen/Toilet/Amenities (Jan Rotherham)	4077	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$400
Memorial Park - Cricket/Football Club - Administration Building - 2 Storey						
Memorial Park - Cricket/Football Club - Administration Building - 2 Storey	4134	Fitout	Kitchen fit out is deteriorating	Plan for future kitchen renewal		\$25,000
Memorial Park - Cricket/Football Club - Administration Building - 2 Storey	4132	Floor Cover	Planned Vinyl Replacement Program-kitchen. Existing possibly AC	Test tiles and glue before removal. Replace Vinyl at recommended schedules	10	\$12,000
Memorial Park - Cricket/Football Club - Administration Building - 2 Storey	4135	Wall Surf Int	Internal Painting Program-main clubrooms	Paint to recommended schedules	10	\$10,000
Memorial Park - Cricket/Football Club - Administration Building - 2 Storey	4129	Wall Surf Ext	Entry door has laminated at base x 3	Replace with new external grade timber door		\$3,600
Memorial Park - Cricket/Football Club - Administration Building - 2 Storey	4126	Floor Struct	Step treads in very poor condition	Replace treads on both ends of the building with hardwood timber		\$3,000
Memorial Park - Cricket/Football Club - Administration Building - 2 Storey	4128	Wall Surf Ext	External Painting Program-minor	Paint to recommended schedules	8	\$2,000

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Memorial Park - Cricket/Football Club - Administration Building - 2 Storey	4127	Floor	Timber decking is weathered and dry.	Ensure all boards are secure and treat with an oil based timber preservative.	1	\$1,200
Memorial Park - Cricket/Football Club - Administration Building - 2 Storey	4139	Ceiling	Damaged ceiling tiles throughout	replace damaged tiles with new		\$800
Memorial Park - Cricket/Football Club - Administration Building - 2 Storey	4130	Wall Surf Int	Changerooms - damaged internal door	patch and repaint to suit		\$400
Memorial Park - Football/ Netball Clubhouse						
Memorial Park - Football/ Netball Clubhouse	4069	Wall Surf Int	Internal Painting Program	Paint to recommended schedules	10	\$10,000
Memorial Park - Football/ Netball Clubhouse	4074	Floor	Timber decking is weathered and dry. Wheelchair ramp	Ensure all boards are secure and treat with an oil based timber preservative.	1	\$600
Memorial Park - Netball Courts AC x 2 - Players Shelter						
Memorial Park - Netball Courts AC x 2 - Players Shelter	4103	Floor Struct	Adjacent slab badly cracked	box out and reinstate		\$4,000
Memorial Park - Netball Courts AC x 2 - Players Shelter	4106	Roof	Rusted steel components to steel facias	Remove surface rust and treat with inhibitor. Paint to match.	4	\$300
Memorial Park - Netball Courts AC x 2 (East) - Shelter/Shed						
Memorial Park - Netball Courts AC x 2 (East) - Shelter/Shed	4084	Wall Surf Ext	Ground level above base of wall cladding	lower ground level and treat for rust if required		\$600
Memorial Park - Netball Courts AC x 2 (East) - Shelter/Shed	4082	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$400
Memorial Park - Netball disabled toilet						
Memorial Park - Netball disabled toilet	4113	Floor Cover	Painted concrete floor is worn	repaint at suggested intervals with paving paint	4	\$1,000
Memorial Park - Netball Kiosk/Clubrooms						
Memorial Park - Netball Kiosk/Clubrooms	4110	Roof	Roof has badly oxidised	HP clean and spray to extend life	15	\$6,000
Memorial Park - Netball Kiosk/Clubrooms	4111	Roof	Timber has decayed.	Replace damaged timbers and repaint to match. Ensure all end grains are sealed.		\$450

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Memorial Park - Netball Kiosk/Clubrooms	4112	Wall Struct	minor cracks to brickwork	monitor for further deterioration	2	\$250
Memorial Park - Netball Scorer's Building						
Memorial Park - Netball Scorer's Building	4102	Wall Struct	Minor cracking to brickwork	monitor for further deterioration		\$200
Memorial Park - Oval no 2 - Shelter Shed No. 3						
Memorial Park - Oval no 2 - Shelter Shed No. 3	4066	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$600
Memorial Park - Oval no 2 - Shelter Shed No. 3	4068	Wall Surf Ext	Tear to rear cladding	Replace damaged sheet with new		\$600
Memorial Park - Shelter Shed No. 1 Front						
Memorial Park - Shelter Shed No. 1 Front	4122	Wall Struct	Structure in poor condition and nearing end of life	Plan for renewal of both structures with one larger canopy		\$15,000
Memorial Park - Shelter Shed No. 3						
Memorial Park - Shelter Shed No. 3	4087	Roof	Loose roof fixings	Resecure with roofing screws		\$500
Memorial Park - Show Society - Canteen						
Memorial Park - Show Society - Canteen	4265	Fitout	Kitchen fit out is deteriorating	Plan for future kitchen renewal		\$30,000
Memorial Park - Show Society - Canteen	4264	Floor Cover	Bare concrete flooring not hygienic for food prep canteen	Apply epoxy fleck coating to seal floor		\$4,000
Memorial Park - Show Society - Collectors Club Pavillion						
Memorial Park - Show Society - Collectors Club Pavillion	4266	Wall Surf Ext	Ground level above base of cladding - risk of rust	lower ground level and treat for rust if required		\$600
Memorial Park - Show Society - Main Pavillion						
Memorial Park - Show Society - Main Pavillion	4261	Wall Surf Ext	Ground level above base of wall cladding	lower ground level and treat for rust	4	\$700
Memorial Park - Show Society - Poultry Pavillion						
Memorial Park - Show Society - Poultry Pavillion	4250	Fitout	Kitchen fit out is deteriorating	Plan for future kitchen renewal		\$6,000
Memorial Park - Show Society - Poultry Pavillion	4249	Wall Surf Ext	Missing glass louvres	reinstate		\$800

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Memorial Park - Toilet Block (Near main Pavillion)						
Memorial Park - Toilet Block (Near main Pavillion)	4255	Roof	Downpipes rusted	replace with new PVC pipes		\$1,200
Memorial Park - Toilet Block (Near main Pavillion)	4256	Wall Surf Ext	Missing glass louvres	reinstate with new		\$800
Memorial Park - Toilet Block (Near main Pavillion)	4254	Roof	Loose/damaged edge capping	reinstate		\$250
Memorial Park - Toilet Block (Near main Pavillion)	4257	Wall Struct	Minor cracking to brickwork	monitor for further deterioration		\$200
Multi Arts Centre - Amenities Block						
Multi Arts Centre - Amenities Block	4354	Roof Struct	Barge board split and rotting	Replace barge board and paint in a matching colour.		\$2,700
Multi Arts Centre - Amenities Block	4355	Wall Surf Ext	Sash window not closing	Plane sash window and paint in a matching colour		\$360
Multi Arts Centre - Amenities Block	4351	Wall Surf Ext	Mortar missing between bricks	Replace missing mortar		\$350
Multi Arts Centre - Amenities Block	4352	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$220
Multi Arts Centre - Church/Walkway						
Multi Arts Centre - Church/Walkway	4348	Roof Struct	Rotting timber	Replace rotting timber		\$10,000
Multi Arts Centre - Church/Walkway	4346	Other	Brick capping missing	Replace missing brick capping		\$500
Multi Arts Centre - Church/Walkway	4347	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$240
Multi Arts Centre - Sunday School						
Multi Arts Centre - Sunday School	4341	Roof	Rusting roofing iron and gutters	Replace roofing and gutters		\$38,000
Multi Arts Centre - Sunday School	4334	Wall Surf Ext	External Painting Program	Paint to recommended schedules	8	\$12,000
Multi Arts Centre - Sunday School	4342	Roof	Rotting timber on roof vents	Replace rotting timber		\$7,000
Multi Arts Centre - Sunday School	4344	Wall Surf Ext	wire on windows coming away from it's fixings	Re-fix wire		\$650
Multi Arts Centre - Sunday School	4339	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$600
Murray Valley Industrial Estate - Office						
Murray Valley Industrial Estate - Office	4571	Fitout	Fit out is deteriorating	Plan for future fit out renewal		\$4,500

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Murray Valley Industrial Estate - Store Shed						
Murray Valley Industrial Estate - Store Shed	4566	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$350
NSW Fire and Rescue Training Facility - gas control demountable						
NSW Fire and Rescue Training Facility - gas control demountable	4280	Wall Surf Ext	Loose wall sheeting	Secure		\$200
Peppin Heritage Centre - Memorabilia Building						
Peppin Heritage Centre - Memorabilia Building	4622	Wall Surf Ext	External Painting Program	Paint to recommended schedules	8	\$3,500
Peppin Heritage Centre - Memorabilia Building	4633	Wall Surf Ext	Mortar coming out of bricks	Re-point bricks		\$700
Peppin Heritage Centre - Memorabilia Building	4623	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
Peppin Heritage Centre - Peppin Heritage Building						
Peppin Heritage Centre - Peppin Heritage Building	4612	Roof	Slate missing in various position over roof area	Repair slate roof		\$83,000
Peppin Heritage Centre - Peppin Heritage Building	4611	Wall Surf Ext	External Painting Program	Paint to recommended schedules	8	\$18,000
Peppin Heritage Centre - Peppin Heritage Building	4629	Wall Surf Ext	Post on back veranda are deteriorating	Replace posts on back veranda and paint in a matching colour		\$2,700
Peppin Heritage Centre - Peppin Heritage Building	4631	Other	Step broken and piece missing	Remove and replace broken stone step		\$2,400
Peppin Heritage Centre - Peppin Heritage Building	4632	Wall Surf Int	Rising damp	Treat rising damp and paint in a matching colour		\$1,200
Peppin Heritage Centre - Peppin Heritage Building	4628	Roof	Roofing iron lifting	Re-pin roof with roofing screws		\$800
Peppin Heritage Centre - Residence						
Peppin Heritage Centre - Residence	4496	Floor Cover	Programmed light sand and polish to timber floor	Sand and polish at recommended frequencies.	1	\$2,200
Peppin Heritage Centre - Residence	4497	Sub-Floor	Sub floor movement when walking over floor	Engage re-stumper for scope of works for future budgets		\$1,500
Peppin Heritage Centre - Toilet Block						

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Peppin Heritage Centre - Toilet Block	4504	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
Pound - Dog Pound						
Pound - Dog Pound	4422	Wall Surf Int	Internal Painting Program	Paint to recommended schedules	10	\$2,400
Pound - Dog Pound	4418	Wall Surf Ext	External Painting Program	Paint to recommended schedules	8	\$1,800
Pretty Pine Rec Reserve - dwelling						
Pretty Pine Rec Reserve - dwelling	4245	Roof	Timber has decayed.	Replace damaged timbers and repaint to match. Ensure all end grains are sealed.		\$600
Pretty Pine Rec Reserve - dwelling	4246	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$600
Pretty Pine Rec Reserve - kitchen shelter						
Pretty Pine Rec Reserve - kitchen shelter	4242	Roof	Roof air extractor not operational	replace bearings and reinstate		\$450
Rams Football Oval - Club Rooms						
Rams Football Oval - Club Rooms	4190	Floor Cover	Planned Carpet Replacement Program-gym area	Replace Carpet at recommended schedules with durable marine carpet	8	\$25,000
Rams Football Oval - Club Rooms	4194	Floor Cover	Programmed light sand and polish to timber floor	Sand and polish at recommended frequencies.	1	\$1,200
Rams Football Oval - Men's and Women's Toilet Block and shed						
Rams Football Oval - Men's and Women's Toilet Block and shed	4200	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$600
RFS Shed Denimein Old Morago Road						
RFS Shed Denimein Old Morago Road	4276	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$400
RFS shed Wandook						
RFS shed Wandook	4274	Roof	Roof air extractor not operational	replace bearings and reinstate		\$450
Rotary Park - Clubrooms						
Rotary Park - Clubrooms	4573	Wall Surf Ext	External Painting Program	Paint to recommended schedules	8	\$3,500
Rotary Park - Clubrooms	4584	Wall Surf Int	Internal Painting Program	Paint to recommended schedules	10	\$3,000
Rotary Park - Clubrooms	4578	Wall Surf Ext	Deteriorating timber	Replace timber and paint		\$600

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Rotary Park - Clubrooms	4581	Wall Surf Ext	Broken concrete block back left hand corner	Fit metal angle to protect edge of building		\$600
Rotary Park - Clubrooms	4585	Other	Mice problem in storeroom	Have bait stations fitted where safe	1	\$600
Rotary Park - Clubrooms	4574	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
Rotary Park - Deniliquin Regional Sports Stadium						
Rotary Park - Deniliquin Regional Sports Stadium	4375	Ceiling	Water stained ceiling in corridor and girls toilet ceiling	Repair ceiling in corridor and girls toilet ceiling and paint in a matching colour		\$1,500
Rotary Park - Deniliquin Regional Sports Stadium	4368	Wall Surf Ext	Barge front left hand corner rotting	Replace damaged section and paint in a matching colour		\$1,200
Rotary Park - Deniliquin Regional Sports Stadium	4374	Roof	Signs of water leaks on foyer and girls toilets ceiling	Engage roofing plumber to find source of leak		\$350
Rotary Park - Deniliquin Regional Sports Stadium	4369	Wall Surf Ext	Flyscreens damage on toilet windows	Replace Flyscreens		\$230
Rotary Park - Shelter						
Rotary Park - Shelter	4366	Other	Over grown tree	Cut back tree growth	2	\$250
Rotary Park - Shelter	4365	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
Saleyards - Cafeteria and Amenities						
Saleyards - Cafeteria and Amenities	4410	Fitout	Bathroom fit out is deteriorating male	Plan for future bathroom renewal		\$30,000
Saleyards - Cafeteria and Amenities	4416	Fitout	Bathroom fit out is deteriorating female	Plan for future bathroom renewal		\$15,000
Saleyards - Cafeteria and Amenities	4409	Wall Surf Int	Internal Painting Program toilets	Paint to recommended schedules	10	\$3,500
Saleyards - Cafeteria and Amenities	4415	Wall Surf Int	Internal Painting Program floors	Paint to recommended schedules	10	\$3,000
Saleyards - Cafeteria and Amenities	4412	Roof Struct	Damaged fascia around building	Replace damaged fascia		\$800
Saleyards - Cafeteria and Amenities	4413	Ceiling	Eve sheet broken	Replace broken eve sheet		\$600
Saleyards - Cafeteria and Amenities	4408	Ceiling	Mould on ceiling	Remove mould from ceiling		\$600
Saleyards - Hardstand - Truck Wash Pump Shed						
Saleyards - Hardstand - Truck Wash Pump Shed	4663	Wall Surf Ext	Rust to access door	Treat rust and paint in a matching colour	4	\$600
Saleyards - Saleyards Selling Centre						
Saleyards - Saleyards Selling Centre	4407	Wall Surf Int	Internal Painting Program toilet floor	Paint to recommended schedules	4	\$900

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Saleyards - Store Shed						
Saleyards - Store Shed	4664	Roof	Gutter full of debris	Clean gutters of debris	1	\$150
SANCTUARY Ln Toilets						
SANCTUARY Ln Toilets	4647	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
Scotts Park - Shade Shelter x2						
Scotts Park - Shade Shelter x2	4316	Roof	Shade sail replacement plan.	Replace shade sails at recommended intervals	9	\$5,500
Search and Rescue - Search and Rescue Building						
Search and Rescue - Search and Rescue Building	4284	Floor Cover	Planned Carpet Replacement Program-rear office	Replace Carpet at recommended schedules	8	\$4,500
Search and Rescue - Search and Rescue Building	4293	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$400
Swimming Pool - Pool Shell - Hydrotherapy Pool/Clubrooms						
Swimming Pool - Pool Shell - Hydrotherapy Pool/Clubrooms	4396	Other	Grout needs cleanings between tiles	Drain and clean tiles	2	\$4,000
Swimming Pool - Pool Shell - Hydrotherapy Pool/Clubrooms	4393	Wall Surf Int	Damage wall in female toilet	Repair wall and paint in a matching colour		\$800
Swimming Pool - Pool Shell - Hydrotherapy Pool/Clubrooms	4394	Wall Surf Int	Missing brick above female toilet	Replace missing brick, render area and paint in a matching colour		\$800
Swimming Pool - Pool Shell - Hydrotherapy Pool/Clubrooms	4395	Wall Surf Int	Cracked tiles on wall in disable toilet	Remove and replace tiles		\$600
Swimming Pool - Pool Shell - Hydrotherapy Pool/Clubrooms	4399	Other	Paint peeling on lifting device	Pre pare and paint		\$550
Swimming Pool - Pool Shell - Hydrotherapy Pool/Clubrooms	4401	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$300
Swimming Pool - Pump Shed - Pump Shed						
Swimming Pool - Pump Shed - Pump Shed	4303	Wall Surf Ext	External Painting Program	Paint to recommended schedules	8	\$2,800
Swimming Pool - Pump Shed - Pump Shed	4307	Roof Struct	Timber rotting top right hand corner	Replace damaged timber		\$2,400

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Swimming Pool - Pump Shed - Pump Shed	4304	Wall Surf Int	Internal Painting Program	Paint to recommended schedules	10	\$1,500
Swimming Pool - Pump Shed - Pump Shed	4306	Wall Surf Ext	Mortar has come out between bricks	Replace mortar between bricks, right hand side of building		\$400
Swimming Pool - Shade Structure - Canopy (Blue)						
Swimming Pool - Shade Structure - Canopy (Blue)	4309	Other	Hole in shade sail	Repair shade sail		\$600
Swimming Pool - Shade Structure - Canopy (Blue)	4378	Other	Shade sail is loose	Re-tension shade sail wires		\$300
Swimming Pool - Shade Structure - Canopy (Yellow)						
Swimming Pool - Shade Structure - Canopy (Yellow)	4379	Roof	Shade sail loose	Re-tension loose shade sail		\$300
Swimming Pool - Shade Structure - Shelter (Clubhouse end of 50m Pool)						
Swimming Pool - Shade Structure - Shelter (Clubhouse end of 50m Pool)	4662	Roof Struct	External painting program	Paint to recommended schedules	8	\$1,800
Town Hall - Town Hall						
Town Hall - Town Hall	4519	Wall Surf Ext	Render has come off brick wall	Repair brick wall		\$2,500
Town Hall - Town Hall	4516	Floor Cover	Vinyl skirting in kitchen coming away from wall	Re-glue to wall		\$300
Wanganella Hall						
Wanganella Hall	4224	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$600
Wanganella Hall	4226	Floor Struct	Trip point to concrete path	grind displaced section		\$350
Wanganella Park - storage shed east double bay						
Wanganella Park - storage shed east double bay	4231	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$400
Wanganella Park - Toilet Block new						
Wanganella Park - Toilet Block new	4227	Wall Surf Int	Minor cracking to render behind awning dynabolts	monitor for further deterioration		\$300
Waring Gardens - Public Toilet						

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Waring Gardens - Public Toilet	4325	Wall Surf Ext	External Painting Program	Paint to recommended schedules	8	\$4,500
Waring Gardens - Public Toilet	4328	Wall Surf Ext	Vent broken	Replace broken vent		\$800
Waring Gardens - Public Toilet	4329	Wall Surf Ext	Barge boards rotting	Replace damaged section of barge boards and paint in a matching colour.		\$600
Waring Gardens - Public Toilet	4330	Roof	Downpipe damaged back left hand corner	Replace damaged downpipe		\$340
Waring Gardens - Public Toilet	4324	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
Waring Gardens - Rotunda						
Waring Gardens - Rotunda	4296	Wall Surf Ext	External Painting Program	Paint to recommended schedules	8	\$7,500
Waring Gardens - Rotunda	4297	Other	Damaged steps and balustrade	Replace steps and balustrade		\$5,500
Waring Gardens - Rotunda	4295	Wall Surf Ext	Damage post	Replace damage post		\$3,000
Waring Gardens - Rotunda (Small)						
Waring Gardens - Rotunda (Small)	4320	Wall Surf Int	Internal Painting Program	Paint to recommended schedules	10	\$2,400
Waring Gardens - Rotunda (Small)	4319	Wall Surf Ext	External Painting Program	Paint to recommended schedules	8	\$2,400
Waring Gardens - Rotunda (Small)	4321	Ceiling	Damaged lining boards	Replace damaged lining boards		\$1,700
Waring Gardens - Shed						
Waring Gardens - Shed	4317	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$150
Waring Gardens - Toilet Block Harrison Street						
Waring Gardens - Toilet Block Harrison Street	4377	Floor Cover	Silicone between tiles and urinal missing	Replace missing silicone between tiles and urinal		\$140
Waste Disposal - Tip Office/amenities (Demountable)						
Waste Disposal - Tip Office/amenities (Demountable)	3966	Floor Struct	Support to steel floor bearer missing	Ensure level and pack with cement sheet		\$500
Waste Water Treatment plant - Amenities/Office/Switchroom						
Waste Water Treatment plant - Amenities/Office/Switchroom	4157	Plant	Planned replacement of Air conditioning unit.	Replace with similar capacity inverter Split System.		\$3,000
Waste Water Treatment plant - Amenities/Office/Switchroom	4155	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$400
Waste Water Treatment plant - Store Shed						

Building Name	Maint Id	Item	Problem	Action	Freq(yrs)	Est_Cost
Waste Water Treatment plant - Store Shed	4151	Roof	Gutters full of leaf and debris	Clean gutters annually	1	\$400
					Sum	\$735,330
					Grand Total	\$942,160

10.17 ESTATES BUILDING REVITALISATION AND CIVIC PRECINCT ACCOMMODATION PROJECT - CONTRACT, TIMEFRAME AND GOVERNANCE**Author:** John Webb, Project Manager**Authoriser:** Oliver McNulty, Director Infrastructure**RECOMMENDATION**

That Council:

1. Endorse the process outlined in this report for the Tender and delivery of the Estates Building, Town Hall and Civic Precinct Development.
2. Endorse the project governance structure, Attachment 2
3. Note that the project scope and project timeframes will be impacted by the outcome of the NSW Government Stronger Country Communities Fund assessment process. Approximately \$1 million in funding for the Town Hall element of this project is reliant on a successful funding application through this grant program. If this funding application isn't successful, then a further report with a modified project scope will be brought to Council for consideration.

BACKGROUND

At its Ordinary Meeting held 24 October 2019, Council considered a report in relation to the Estates Building Revitalisations and Civic Precinct Accommodation Project. At this meeting Council resolved to;

1. *Endorse the Estates Building and Administration Building Revitalisation Concept Designs Stages 1 and 2, contained at Attachment 1 and 2*
2. *Endorse the Town Hall and Civic Precinct Revitalisation Masterplan contained at Attachment 3.*
3. *Delegate the General Manager to engage the architect, Brandrick & Associates, in accordance with the accepted tender for Planning and Design Services, to proceed to the next phases of detailed design, approvals, and tender documentation in accordance with the Concept Design Stages 1 and 2.*
4. *Receive a further report on the preferred approach to offering the stage 1 construction contract for tender, in coordinating with the Town Hall Revitalisation and Civic Precinct Projects.*

This report relates to item 4 from the Council resolution in October.

ISSUE/DISCUSSION**Tender and Contract Management**

The tender documentation for the redevelopment of the Estates Building, Town Hall and Civic Precinct is currently being finalised.

This project includes a number of separable but interdependent works across the site.

The individual components of the project include;

- Town Hall refurbishment and extension,
- Estates Building refurbishment
- Civic plaza (piazza)
- Removal of the portable Corporate and Council building,

- Removal of the Project Management office building,
- First stage of Refurbishment of the Administration Building.

Each of these components has been developed up, some as separate projects, with the concentration on the Estates Building and Town Hall.

It was initially envisaged that these projects would be undertaken as separate contracts, which could overlap in timeframe, but the Council function would still operate relatively unaffected during the construction of each.

As the designs became more refined it became apparent that there are significant interdependencies between these two major works and the Council operations on the site.

One of the most significant is that the Estates Building is required to be completed to enable relocation of the Corporate staff and the Council meeting functions.

Relocation of the staff is required to enable removal of the portable building from the middle of the site.

Relocation of the building will enable the completion of the Town Hall works, construction of the Piazza and the on-site car parking as required by the Development approvals that have been issued for both buildings.

Consequently, the entirety of the works on the site have been blended into one larger project. Council has appointed an external Project Manager to over-see its delivery.

As the various stages of the works were mapped out it became clear that the contractor or contractors required flexibility in when they could work on different aspect of the works.

Other than the Estates Building, and initial works to the Town Hall interior, all works are reliant on either completion of other works or require access to sections of the site impacted by other works.

It is likely also that the Contractor/s would require works compounds that would overlap.

As a result, it has been determined to put all works together into a single contract. Having one Principal Contractor is expected to streamline the construction process, eliminate potential contractor conflict and improve the interface between the Council staff function and the Contractor requirements of the site.

Importantly it will allow works to both the Estates Building and the Town Hall to be carried out simultaneously and continuously so as to minimise any hold up to each.

Project Governance

A strong internal governance framework has been established for the project. This framework includes a Project Control Group (PCG) led by the General Manager and a Project Working Group (PWG) led by the Project Manager. The Governance Framework is attached, Attachment 2.

The project will continue to be overseen by the Project Control Group, comprising principally the executive officers of Council, supported by the project manager and Ged Brandrick, of Brandrick Architects.

An internal Project Working Group has been set up to facilitate the required actions of the organisation in the lead up to and during construction.

This Group comprises the Managers from across the relevant Departments and is a conduit between the staff and PCG and the Architect. The main initial task has been co-ordinating the clean out of the Estates Building and Town Hall, ready for the Contractor.

It is envisaged it will also work with the contractor to co-ordinate the relocation of staff and any other operational issues that come up.

Consequently, the architect has finalised the detailed design and specification of all of the works across the site and is now finalising the tender documentation.

Project Timeframes

The target timelines are;

29 February 2020	Advertise the tender
30 March 2020	Close tender
16 April 2020	Report to Council meeting to award contract
May 2020	Commence works on site
March 2021	Completion of works

The completion of construction is based on the attached preliminary Timeline of Works and will be revised and confirmed on award of the contract.

STRATEGIC IMPLICATIONS

Nil

COMMUNITY STRATEGIC PLAN

Outcome 4 – A region with quality and sustainable infrastructure;

Outcome 5 – A community working together to achieve its potential

FINANCIAL IMPLICATIONS

The projects outlined in this report have been funded through a number of different streams.

The Estates Building Project has been fully funded through Council allocated funding.

The Town Hall stage one and stage 2 have been funded through Stronger Communities and Stronger Country Communities funding streams. Council is waiting for advice into possible further funding for the Town Hall for Stages three and four.

The piazza/town square is funded through Stronger Communities Funding.

LEGISLATIVE IMPLICATIONS

Nil

ATTACHMENTS

1. **Schedule of Work**
2. **Project**

Governance

Framework

Edward River Council – Civic Precinct Project – Project Timeframe February 2020

PHASE	Pre Dec 19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	June-21	July 21	
PROJECT INITIATION																						
Funding Application Preparation & Submission																						
Funding Approval Period																						
DESIGN & DOCUMENTATION																						
Concept Design / Schematic Design																						
Development Approval																						
Detailed Design																						
Prepare Tender Documents																						
Construction Certificate																						
PROCUREMENT																						
Call Tenders																						
Evaluate Tenders																						
Award Contract																						
CONSTRUCTION																						
Construction documentation and set up																						
Estate Building Works																						
Town Hall Building Works																						
Internal Demolition																						
Restoration of external Structure																						
Installation of Services																						
Internal Fit-out																						
External Painting																						
New Entry Foyer and Street Connection																						
Furniture and Fittings																						
Relocation staff into Estates Building																						
Removal of Corporate Building																						
Set up Corporate Building at Depot																						
Piazza Works																						
Relocate PM office to Depot																						
Remove PM Building																						
Drainage and car park																						
Administration Building Works																						
PROJECT COMPLETION																						
Completion report																						
Photographic Evidence																						
Finalise Financials																						
Acquit Funding																						



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Deniliquin Town Hall and Civic Precinct Project Management and Control Structure

Council:

- Councillors

Project updates provided via monthly Council meetings and additional project detail to be included as part of monthly Major Project Progress report. Councils role is to endorse the project parameters and scope, endorse the project budget and review progress.

Project Control Group:

- General Manager
- Director Infrastructure
- Director Corporate
- Manager Community and Economic Development
- Major Projects Co-ordinator
- Project Manager
- Architect (as needed)

PCG to meet fortnightly (Monday) to maintain high level oversight, provide direction to the PM, Architect and Project Working Group and oversee financial management of the project.

Project Working Group:

- General manager (ex officio)
- Manager Community and Economic Development
- Major Projects Co-ordinator
- Project Manager
- Manager Engineering Assets
- Manager Environmental Services
- Manager Information Management
- Coordinator Communications and Integrated Planning
- Manager Finance
- Architect (as required)

There will be a number of unit teams working on issues, such as the clean out of the Estates Building. They will report progress and issues up to the PWG via their representative.

PWG to meet as required, depending on stage of project, but nominally fortnightly. Anticipate may be more frequent during final design phase and in lead up to and during staff relocation.

PWG meeting attendees may be fluid, depending on the issues being dealt with. Representatives shall attend regularly and can/will bring others to the meetings as required.

The PWG co-ordinates the works and decisions required to move the project forward.

There will be ongoing and significant work done outside the meetings by various groupings of officers, but this group shall remain advised and maintain oversight that the necessary decisions are being made and actions are being taken.

Edward River Council

The PWG will assist to co-ordinate the work of the various unit teams and shall report to and make recommendations to and take direction from the PCG.

Project Management:

The Project Manager will facilitate the PCG and PWG, providing agendas and record of actions. He will provide overall co-ordination of the project.

Contract Management:

The Architect shall be the Contract Superintendent's representative

10.18 SEWER CONSTRUCTION - HARFLEUR STREET**Author:** Oliver McNulty, Director Infrastructure**Authoriser:** Oliver McNulty, Director Infrastructure**RECOMMENDATION**

That Council;

1. Note that emergency works were carried out to repair the sewer on Harfleur Street between Hardinge Street and Macauley Street
2. Note that the cost of the works to construct a new sewer line was \$112,000
3. Ratify the reallocation of \$112,000 from the sewer telemetry project 2019/20 to offset the costs to construct this sewer.

BACKGROUND

Council, through the 2018/19 budget process allocated \$206,864 towards work on Harfleur Street between Hardinge Street and Macauley Street. This works included the full renewal of the road pavement and resealing. It also included the renewal of the kerb and gutter on both sides of the street.



This work commenced in June 2019 and was the final road renewal project to be completed as part of the 2018/19 Road Renewal program.

ISSUE/DISCUSSION

In June 2018 there was a major failure of the sewer line on Harfleur Street between Hardinge Street and Macauley Street. The failure occurred at the connection to the sewer from a neighbouring house. Emergency works were carried out at this time to repair the sewer at a cost of approximately \$188,000. The primary reason for the extreme cost to carry out at this time was the depth of the sewer along this block of Harfleur Street at over 7.5m deep.

When works commenced to reconstruct the road along this block of Harfleur Street, it was identified that other house connections to the main sewer were in poor condition and highly probable to fail in the coming months and years. Officers investigated options to complete works to the sewer to reduce the likelihood of failure that would necessitate excessive costly localised repairs.

The solution identified was to construct a new secondary sewer at a higher invert of approximately 1.5-2m deep. All the house connections along this block of Harfleur Street were connected into this new sewer which was then connected into a downstream sewer pit. The existing deep sewer line has been retained and realigned to allow for servicing upstream house connections.

The solution as constructed will reduce the likelihood of future costly repair works and ensure that connections from adjoining houses can be maintained more effectively.

This work was designed and completed as emergency works in line with the delegation to Directors to:

1. *“Authorise expenditure outside the budget approval by Council in order to undertake urgent works to eliminate a significant health or safety hazard”.*

These works are now complete and final costings have been accounted for.

STRATEGIC IMPLICATIONS

Nil

COMMUNITY STRATEGIC PLAN

This work was in line with Outcome 4.3 – A region with quality and sustainable infrastructure.

FINANCIAL IMPLICATIONS

No budget had been allocated toward the emergency works for construction of this new sewer.

\$ 206,864 was allocated in 2018/19 toward the renewal of the road and kerb and gutter on Harfleur between Hardinge Street and Macauley Street. The project was carried forward from 2018/19 and completed in August 2019 within the available budget.

Council allocated \$1,230,000 in 2018/19 and 2019/20 towards a telemetry project for water and sewer pump stations. This work has recently been awarded to Alliance Automation Pty Ltd with an estimated final budget allowance of \$700,000. An additional \$150,000 has been set aside as allowance for design project management and contingency.

This is a projected minimum saving of \$480,000 from this project. \$112,000 of these savings could be reallocated by Council to offset the costs of the sewer works.

LEGISLATIVE IMPLICATIONS

Nil

ATTACHMENTS

Nil

10.19 DRAFT PRIVATE WORKS POLICY**Author: Oliver McNulty, Director Infrastructure****Authoriser: Oliver McNulty, Director Infrastructure****RECOMMENDATION**

That Council:

1. Place the draft Private Works Policy on Public Display for a period of 28 days
2. Subject to receiving no submissions during the public exhibition period, adopt the Draft Works Policy

BACKGROUND

Section 67 of the *Local Government Act 1993* ("the Act") provides that a council may, by agreement with the owner or occupier of any private land, carry out lawful works on private land. The Act requires Council to charge for private works in accordance with its adopted Fees and Charges and to include in its Annual Report the details of any private works carried out over the financial year.

ISSUE/DISCUSSION

Edward River Council does not currently have an adopted Private Works Policy. The draft Private Works Policy is contained at Attachment A and has been modelled on policies from other similar regional Councils.

The purpose of the draft Policy is to:

- Create a framework for performing private works that is transparent, objective and consistent;
- Limit the number of private works and services to permit Council to concentrate on maintenance and capital works projects;
- Ensure Council will only deliver private works where works cannot be carried out by local contractors;
- Ensure that there is a clear understanding of the roles and responsibilities of each party entering into private works activities; and
- Ensure that where Council does deliver private works, the costs incurred are recovered together with overheads and a commercial profit margin is realised.

The two former Councils had different approaches to Private Works so establishing an agreed position for Edward River Council will provide clear direction to staff as to how to operate in this area.

STRATEGIC IMPLICATIONS

The draft Private Works Policy will provide officers and the community the clear guidelines in relation to the delivery of works on private lands and on lands not owned or managed by Council.

COMMUNITY/STRATEGIC PLAN

Outcome 1 – a great place to live

Outcome 5 – a community working together to achieve its potential

POLICY/FINANCE

As noted above, Council does not currently have an adopted Private Works Policy. Council's Fees and Charges provides that private works must be carried out by quotation in accordance with the Private Works Policy.

ATTACHMENTS

1. Draft	Private	Works	Policy
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POLICY OBJECTIVE

This Policy aims to provide rate payers in the Edward River local government area with access to Council's plant, equipment, labour and resources on a commercial fee-for-service basis, without disadvantaging local contractors, and subject to private works not impacting on the delivery of Council's own works program.

Where it is not possible for works to be carried out by local contractors, this Policy outlines the procedures for undertaking works or services for landowners in the Edward River local government area.

SCOPE

This policy applies to any work undertaken by Council upon agreement with a landowner on private lands or public lands located within the Edward River local government area, but outside the responsibility of Council. This specifically excludes works performed on Council-owned or -controlled assets and State Roads.

LEGISLATIVE REQUIREMENTS

- *Local Government Act 1993*, section 67

POLICY STATEMENT

1 Purpose

1.1 The purpose of this Policy is to:

- (a) create a framework for performing private works that is transparent, objective and consistent;
- (b) limit the number of private works and services to permit Council to concentrate on maintenance and capital works projects;
- (c) ensure that there is a clear understanding of the roles and responsibilities of each party entering into private works activities; and
- (d) ensure that where Council does deliver private works, the costs incurred are recovered together with overheads and a commercial profit margin is realised.

2 Competitive Neutrality

- 2.1 Competitive neutrality is one of the principles of National Competition Policy applied throughout Australia at all levels of government, including local government. Competitive neutrality is based on the concept of supporting a level playing field for competitors in a market, be they public or private sector competitors. Government business organisations should operate without net competitive advantages over businesses as a result of their public ownership.
- 2.2 Where Council competes in the marketplace with private businesses, it will do so on the basis that it does not utilise its public position to gain an unfair advantage over private businesses who may be in competition with Council.
- 2.3 Council will only deliver private works where works cannot be carried out by local contractors.

**3 Eligibility**

- 3.1 Council will consider applications for private works where works cannot be carried out by local contractors and subject to the works being convenient to Council's works program.
- 3.2 Council will not carry out any private works on properties outside of the Edward River local government area. The following teams are exempt from this clause due to existing contract and agreement.
 - Noxious Weed Team
 - Street Sweeper
 - STABILCO agreement
- 3.3 Applications for private works must be completed using the approved form. Applications submitted not using the approved form, or verbally, will not be accepted.
- 3.4 All quotations/estimates will be based on the information provided by the applicant. It is the responsibility of the applicant to provide complete details of the work to be quoted/estimated, including all plans, specifications, notices, approvals and any other legislative requirements.
- 3.5 If the applicant fails to provide sufficient information to enable Council staff to prepare a reliable quotation or prepare an accurate estimate, then the application shall be declined.
- 3.6 Quotations/Estimates will be provided and broken down to a rate basis for plant/labour and material. The final works cost will be based on actual quantities used.

4 Procedure

- 4.1 Priority for use of Council's plant, equipment, labour and other resources is to be given for Council's own works program at all times. Applications will only be accepted where the works requested do not impact on the delivery of Council's works program.
- 4.2 In requesting and authorising Council to carry out private works, the applicant shall indemnify Council against any claim, action or process for damages or injury which might arise during the progress of such works and shall keep Council against any claim, action or process for damage and /or injury which might arise from the existence of such works unless such damage and/or injury is due to or contributed to by an act or omission of Council, its employees or agents.
- 4.3 A project estimate shall be provided to the applicant, in writing, outlining the costs, the timeframe, clearly state that this is an estimate only and shall include:
 - a) clarification that the quote/estimate is provided on the basis of information provided by the applicant and no additional investigation, unless detailed in the quotation, have been conducted; and
 - b) provision for recouping additional funds should the cost of the project exceed the provided estimate.
- 4.4 Firm quotations may be provided to applicants upon request, however provision of such quotations is at the discretion of the Director Infrastructure.



- 4.5 All project estimates and quotes will be in accordance with Edward River Council's adopted Revenue Policy. Where items are not included in the Revenue Policy, a 40 per cent overhead shall be added to the cost of the item.
- 4.6 All project estimates and quotes must:
- (a) provide for administration cost;
 - (b) include a profit margin; and
 - (c) include GST, where applicable.
- 4.7 In situations where an applicant requests private work be performed which is consistent with Council works being performed in the same immediate locality and the work is deemed to 'value add' to Council's asset then the private work may be performed in conjunction with the Council works and the cost to the applicant determined (subject to the approval of the General Manager or appropriate Department Director) on a proportional cost basis.
- 4.8 Only approved, suitably licenced Council employees shall operate Council plant engaged on private works.
- 4.9 Council is responsible for payment of Council staff and any of its subcontractors engaged on private works. No other payment arrangement is permissible.
- 4.10 All private works jobs will be costed independently to the applicant. A separate work order must be created for each private work.
- 4.11 At the time of authorising the works, the applicant shall be advised as to when the works can be undertaken.
- 4.12 Plant is not available for hire.
- 4.13 Misuse or unauthorised use of Council resources may constitute a criminal offence.
- 4.14 Council reserves the right to refuse any application for private works.
- 4.15 If Council utilise private land for the performance of their works activities or for access to materials, Council will use their resources to reinstate the assets to a condition consistent with that prior to work taking place.
- 5 Applications made by Council Officials**
- 5.1 Where the applicant is a Council Official, the hire of services and plant will be on the condition that no third party is involved.
- 5.2 The General Manager and Director Infrastructure will be directly involved in approving the terms and conditions of any work.
- 5.3 An independent Council employee, i.e. one not related to the parties involved, will be responsible for developing a quotation or estimate. This employee will also ensure that the work delivered, and materials used are as approved by the General Manager and Director Infrastructure. No additional work or resource use will be permitted outside that approved as part of the quotation.



**Edward
River**
COUNCIL

Private Works Policy
Council Policy
Infrastructure
Director Infrastructure

6 Payment

- 6.1 Once the applicant has accepted the quotation, the applicant must pay the value of the quotation at Council's Customer Service Centre by phone or in person prior to works proceeding.
- 6.2 Final costs for all works completed will be based on actual costs for the works. This must be made clear to the customer at the time of raising a quotation. A final invoice, credit note will be issued to the customer on completion of works.
- 6.3 Works will be programmed for delivery once the fee has been paid.
- 6.4 Should the applicant default on payment of the amount payable, Council shall initiate proceedings for the recovery of the debt payable with any costs associated with the recovery action added to the principal.

ASSOCIATED POLICIES AND PROCEDURES

- Code of Conduct
- Revenue Policy

DEFINITIONS

“**Council Official**” includes Councillors, members of staff, administrators, Council committee members and delegates of Council.

POLICY VERSION CONTROL

Title	Private Works Policy			
ECM Doc Set ID				
Date Adopted				
Council Minute No.				
Responsible Officer	Director Infrastructure			
Version Number	Modified By	Modifications Made	Date modified and Approved by Council	Council Minute Number

10.20 CAPITAL WORKS UPDATE 2019/2020 - QUARTER 2**Author: Oliver McNulty, Director Infrastructure****Authoriser: Oliver McNulty, Director Infrastructure****RECOMMENDATION**

That Council note the Capital Works Update for the end of the period Quarter 2

BACKGROUND

Each year Council allocates funding towards capital works projects through the budget process. These funded projects are identified within the operational plan. Most capital funding provided each year is for the renewal of existing infrastructure. Some of this capital funding is provided for upgrade or the construction of new infrastructure.

This report provides an update as to the end of year position of the capital works program for 2018/19. Table 1 attached to this report outlines in more detail the status of each project and each asset class.

ISSUE/DISCUSSION

Council allocated approximately \$8.2M towards Capital projects in the 2019/20 budget. There was also a carry forward of approximately \$4.2M from 2018/19. This is a total projected Capital spend of \$12.4M in 2019/20. This report excludes capital upgrade and new works that are being delivered and reported on separately through the Stronger Community Programs. It also excludes the budget that has been allocated towards the renewal of the Estates Building.

Carry Forward Projects from 2018/19

As outlined above approximately \$4.2m of works were carried forward from 2018/19. The projects that have carried forward primarily relate to Plant and to Water and Sewer Projects. \$1.6m relates to plant carry forwards and these plant items have now been substantially delivered. Some of the larger plant like the waste compactors have a longer lead in time and will be delivered early in 2020.

\$1.2m of the carry forward from 18/19 relates to water and sewer projects. The largest single project within the carry forward is to renew and upgrade the Telemetry systems for all of Councils pumps. This has been rolled up into a single larger project with additional funding being allocated in 2019/20 of approximately \$1.2m. The Telemetry contract is now awarded and will be substantially complete in 2019/20. Some commissioning, testing and training will carry forward in 2020/21.

The balance of carry forward works for water and sewer were completed in Quarter 2.

The first phase of the depot redevelopment has been awarded and will be constructed through March and April 2020.

Projects 2019/20

The table attached, Attachment 1, outlines the status of the projects. From this table it can be seen that overall the capital works program is tracking well.

Some of the projects have changed to **amber** which indicates they have slipped behind the planned delivery date and require additional oversight

Intersection Works Cobb Highway (Caruso)

This works is substantially complete. Roads and Maritime Services (RMS) required asphalt installed at the fencing location. This will be completed in February in line with the agreed program with RMS.

Charlotte Street

There have been delays in the reconstruction of Charlotte Street, between Macauley and Butler Street. Works to construct drainage and the kerb and gutter were delayed due to issues uncovered on site and clashes with existing services. Works were rescheduled to ensure that this section of road would be fully accessible during the busy school holiday period. This project, its program and budget are being closely monitored to ensure it is successfully delivered.

Power Saving Project

Ironbark (consultancy) have been appointed to work with Council officers to tender and deliver large solar projects at the water treatment and sewer treatment plants. This project will be tendered in mid-February 2020.

Work is ongoing to appoint a contractor to complete energy saving projects at some of Councils buildings. This work includes for new energy saving lighting and fittings to be installed.

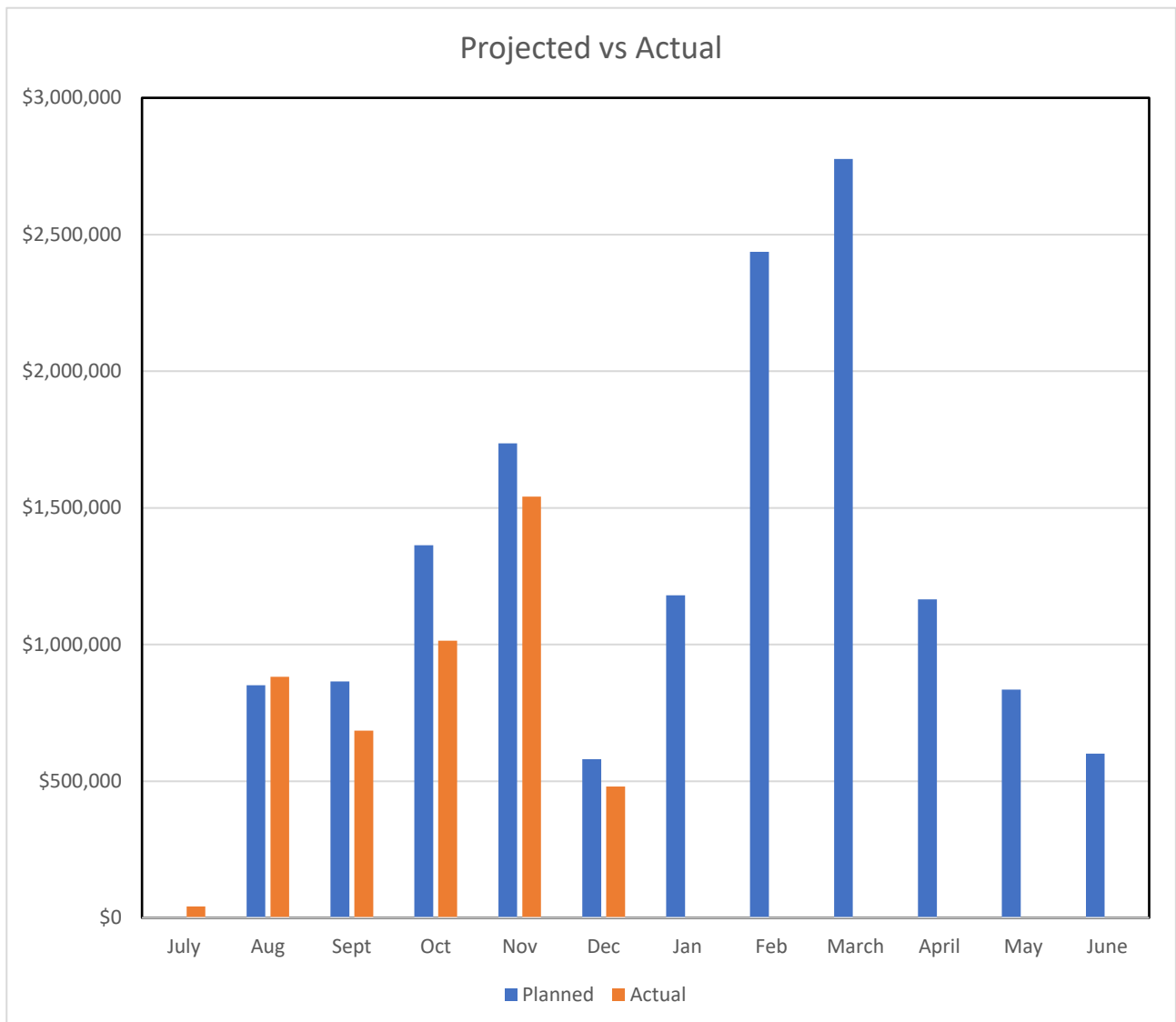
Gravel Roads

2. The Gravel Road Resheeting program is tracking on schedule. There have been issues with the rates for each of the individual roads. Willurah Road is the last road on the program. It was planned to re-sheet approximately 20km of road. Due to the overspend on each road, it is anticipated that 15km of Willurah Road will be completed. Works will be completed in line with the available budget.

Other Projects

Council will commence work to reconstruct approximately 2km of Finley Road in late February on behalf of RMS. Crews have also commenced reconstruction work on the Conargo Jerilderie Road which is delivered through the RMS Block Grant.

Project Tracking



The above graph outlines the projected spend per month and actual spend for the 2019/20 Capital Works programme.

Actuals are tracking behind the projected spend on a month by month basis. Some of this is due to the delay in the delivery of the project on Charlotte Street. In some areas final costs associated with projects do not track through the system for a few months. Some of the projects have also been delivered for less than the available budget. These savings will be returned to the general reserve at the end of the financial year.

STRATEGIC IMPLICATIONS

Council provide funding for the renewal of their assets in line with good asset management principles. By renewing their assets, they continue to provide good services for the community

COMMUNITY STRATEGIC PLAN

Outcome 1 – A great place to live

Outcome 4 – A region with quality and sustainable infrastructure.

FINANCIAL IMPLICATIONS

Council allocate funding towards its Capital Renewal Program each year. It is essential for Council to track their Capital spend as this directly relates to good services for the community.

LEGISLATIVE IMPLICATIONS

Nil

ATTACHMENTS

1.	Capital	Works	Update	-	January	2020
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Asset Class	Detail	Budget	Planned Delivery Quarter				Status	Comments
			Q1	Q2	Q3	Q4		
Carry Over Projects								
Plant	Utility Vehicles x 5	\$198,000		■			■	Completed
	Bogie Drive	\$211,337	■				■	Completed
	Tipper Truck	\$109,138	■				■	Completed
	Rear Load Compactor	\$190,604		■			■	Completed
	Side Load Compactor	\$63,185		■			■	Completed
	Forklift	\$437,687			■		■	Completed
	Worksite Van	\$64,900		■	■		■	Van Ordered delivery due mid-February
	Sweeper Truck	\$363,119			■		■	Vehicle ordered delivery due mid-February
Sewage	Relining sewer main	\$320,000		■			■	Complete
	Manhole refurbishment	\$50,000		■			■	Complete
	Manholes wellington street	\$60,000		■			■	Complete
	Telemetry	\$208,000				■	■	Contract Awarded
Water	Watermain piggng	\$90,000		■	■		■	Works Ongoing
	Watermain Rehabilitation	\$180,000		■			■	Complete
	Memorial Park raw water pump	\$60,000			■		■	Tender documents being prepared
	North Deniliquin reservoir - study	\$45,000			■		■	Tender documents being prepared
	Telemetry	\$192,000				■	■	Contract Awarded
	Levee Bank Study	\$150,000		■	■		■	Out for community feedback
Roads	Harfleur Street	\$150,000	■				■	Completed
	Intersection Works Cobb Highway (Caruso)	\$350,000		■	■		■	90% complete

Capital Projects 2019 2020							
Reseals	Robertson Court	\$20,000	█			█	Completed
	Macknight Drive	\$30,000	█			█	Completed
	Ricemill Road	\$40,000	█			█	Completed
	Dick Street	\$25,000	█			█	Completed
	Hardinge Street	\$10,000		█		█	Completed
	Jefferson Street	\$10,000		█		█	Completed
	Russell Street	\$30,000	█			█	Completed
	George Street (Car Park)	\$20,000		█		█	Completed
	Harfleur Street	\$30,000	█			█	Completed
	Crispe Street	\$35,000	█			█	Completed
	Poitiers Street	\$30,000	█			█	Completed
	Victoria Street	\$10,000	█			█	Completed
	Wyse lane	\$15,000	█			█	Completed
	Moonee Swamp Rd	\$65,000	█			█	Completed
	Victoria Street	\$22,000	█			█	Completed
	Burton Street	\$18,000	█			█	Completed
	Cemetery Internal Road	\$25,000	█			█	Completed
	George Street (Peppin Car Park)	\$5,000		█		█	Completed
	Napier Street	\$120,000	█			█	Completed
	Saleyards Road	\$75,000		█		█	Completed
Wilkinson Street	\$10,000	█			█	Completed	
Millears Rd	\$210,000	█			█	Completed	
Willurah Rd	\$5,000	█			█	Completed	
Borrooban-Tchelery road	\$60,000	█			█	Completed	
Resheets	Lawrence Road	\$50,000	█			█	Completed
	Augustus Street	\$16,000		█		█	Completed
	Coborro Street	\$14,000			█	█	Completed
	Scott Rogers lane	\$50,000			█	█	Completed
	Aratula North Rd	\$70,000	█	█		█	Completed
	McEwans Lane	\$50,000	█			█	Completed
	Willurah Rd	\$390,000			█		Not started
	Cowies Rd	\$80,000			█	█	Completed

Road Rehabilitation and Kerb and Gutter	Rice Mill Road (No kerb and Gutter)	\$180,000					On site
	Wood Street	\$345,000					On site
	Macauley Street	\$200,000					Due to Commence February 2020
	Cressy Street	\$240,000					Contract Awarded
	Hetherington Street	\$60,000					Design complete
	Charlotte Street	\$870,000					On Site – Behind Schedule
	Macauley Street	\$190,000					Due to commence February 2020
Plant	Small Jetpatcher	\$400,000					Ordered
	Multi Tyre Roller	\$180,000					Purchased
	CIH Tractor	\$120,000					Ordered
	Woodchipper	\$100,000					Ordered
	Mechanics field service truck	\$75,000					To be done
	Road construction maintenance truck 4T	\$70,000					To be done
	New Holland Tractor P & G tractor	\$55,000					Ordered
	Replacement Car	\$55,000					Waiting on vehicle policy
	Replacement car	\$55,000					Waiting on vehicle policy
	CS200 Solar Traffic Lights	\$40,000					To be done
	Ford XL Ranger Crew Cab	\$37,500					To be done
	Ford Ranger 4x4 XL Dual Cab	\$37,000					To be done
	Ford Ranger4x4 XL Dual Cab	\$37,000					To be done
	Kubota F3680 Mower	\$35,000					To be done
	Canopy for Chipper truck	\$35,000					To be done
	Cockral Spreader)	\$35,000					Not required due to new jetpatcher
	Slashers Trade 2 in on 1	\$20,000					To be done
	Pump - 6*4	\$6,500					Purchased
Sewage	STP Refurbishments	\$70,000					Ongoing
	Sewer Pump Station Refurbishment	\$115,000					Works Commenced
	Sewermain Relining	\$280,000					Contract to be awarded
	Manhole Refurbishment	\$90,000					Contract to be awarded
	Sewermain CCTV Inspections	\$60,000					Contract to be awarded
	Telemetry	\$500,000					Contract Awarded

Water	Clearwater Tank Baffles	\$50,000						Ongoing
	WTP Refurbishments	\$50,000						Ongoing
	River Pump Refurbishment	\$120,000						Complete
	Water Reticulation	\$400,000						Ongoing
	Telemetry	\$330,000						Tender Awarded
Stormwater	Packenham Street Drainage Extension	\$50,000						Complete
	Deni Industrial Area - Stage 1	\$200,000						Design ongoing
	Stormwater Drainage System Investigations	\$25,000						Contract Awarded
Waste Management	Davidson Street Site	\$130,000						Quotations requested
Footpaths	Russell Street	\$21,000						Contract to be awarded week 17 Feb
	Wick Street	\$37,000						Contract to be awarded week 17 Feb
	Crispe Street	\$34,000						Contract to be awarded week 17 Feb
	Victoria Street	\$15,000						Contract to be awarded week 17 Feb
	Victoria Street	\$10,000						Contract to be awarded week 17 Feb
	Henry Street	\$40,000						Contract to be awarded week 17 Feb
	Poictiers Street	\$4,000						Contract to be awarded week 17 Feb
Buildings	Power Saving Project - Edward River Civic Centre	\$10,000						Quotations being received and works will commence in March
	Power Saving Project - Edward River Works Depot	\$10,000						Quotations being received and works will commence in March
	Power Saving Project - Library	\$10,000						Quotations being received and works will commence in March
	Crossing Café and Peppin Visitors Centre	\$605,000						Project out to Tender and report to March Council meeting
	STP renewable energy project	\$412,000						Ironbark have been appointed to manage project. Design ongoing

Aerodrome	Hangar Refurbishments	\$100,000							Contractor due to start work
	ULP Tanks	\$100,000							Design options been assessed
Bridges	Minor Bridge Refurbishments	\$150,000							Planning commenced
RMS Projects	Regional Roads	TBC							Works have commenced
	State Roads	TBC							
	Heavy Patching	TBC							Complete
	Lawson Syphon Road (Finlay Road)	TBC							Works to commence February

11 NOTICES OF MOTIONS**11.1 RATES HARMONISATION**

I, Councillor Norm Brennan, give notice that at the next Ordinary Meeting of Council be held on 20 February 2020, I intend to move the following rescission motion:-

MOTION

That

1. The resolution 2019/08/179 titled Rates and Revenue Harmonisation Project that was passed on 15 August 2019 be rescinded.
2. The resolution 2019/12/305 titled Rates Harmonisation Project – Preferred Rate Structure that was passed on 19 December 2019 be rescinded.
3. That Council
 - (a) Make an application to the Minister to vary its Rates Path Harmonisation to 1 July 2021; and
 - (b) Receive an updated Community Engagement Plan at the March 2020 Ordinary Council Meeting

RATIONALE

The Rates Harmonisation project and process is an important project for Council and the community. Following further discussion and consideration it is clear that additional time for Council to consider the process is required. This will also allow the 2019 land revaluation process to take place and for the Rates harmonisation to follow after that.

Community engagement and the development of the Rates Harmonisation model is still proposed to take place so that an agreed model be in place by September 2020. The implementation of the model will then be held until 30 June 2021.

Per section 377(1)(s) of the *Local Government Act 1993*, any request to the Minister for Local Government by a council that wishes to opt back in to the rates path protection determination pursuant to Section 218CB of the *Local Government Act 1993* needs to be supported by a council resolution as an application to the Minister is a non-delegable function of the council.

I commend this Notice of Rescission to Council.

ATTACHMENTS

Nil

12 QUESTIONS WITH NOTICE

Nil

13 CONFIDENTIAL MATTERS

Nil

14 CLOSE OF MEETING