



**Edward
River**
COUNCIL

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Thursday, 18 March 2021
Time: 9.00am
Location: RFS Building, Macknight Drive,
Deniliquin

BUSINESS PAPER

Ordinary Council Meeting

18 March 2021

**Philip Stone
General Manager**

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1 OPENING MEETING**2 LIVE STREAMING STATEMENT**

Edward River Council wishes to advise members of the public that Council Meetings will be recorded and will be available after each meeting on Council's website www.edwardriver.nsw.gov.au.

All care will be taken to maintain the privacy of those in attendance, however As a visitor in the public gallery, your presence may be recorded. By remaining In the public gallery, it is assumed your consent is given in the event your image is broadcast. This includes any filming by television cameras if attendance is approved by the General Manager or Mayor.

3 ACKNOWLEDGEMENT OF COUNTRY**4 STATEMENT OF PURPOSE****5 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS****6 CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 18 February 2021



**Edward
River**
COUNCIL

MINUTES

Ordinary Council Meeting

18 February 2021

**MINUTES OF EDWARD RIVER COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE RFS BUILDING, MACKNIGHT DRIVE, DENILQUIN
ON THURSDAY, 18 FEBRUARY 2021 AT 9.00AM**

PRESENT: Cr Norm Brennan (Mayor), Cr Pat Fogarty (Deputy Mayor), Cr Peta Betts, Cr Marg Bull, Cr Ashley Hall, Cr Norm McAllister, Cr Peter McCrabb, Cr Nick Metcalfe, Cr Mac Wallace

IN ATTENDANCE: Philip Stone (General Manager), Mark Dalzell (Interim Director Infrastructure), Suni Campbell (Director Corporate Services), Tiffany Carroll (Communications Advisor), Amanda Barber (Manager Finance), Michelle Cobb (Manager Community & Economic Development), Michael Todd (Assets & Procurement Administrator), Belinda Perrett (Executive Assistant)

1 OPENING MEETING

2 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge that we are here today on the land of the Wamba Wamba Perrepa Perrepa people. I would also like to acknowledge and pay my respects to past Aboriginal Elders, the present Aboriginal and Torres Strait Islander people who reside within this area, and their future generations.

3 STATEMENT OF PURPOSE

I have come here as a Councillor freely and without bias to:

- Represent the views of the community in considering the matters before us today
- To vote in a matter I consider to be in the best interest of the community
- To observe the Code of Conduct and respect the rule of the chair and views of my fellow Councillors.

4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil

5 CONFIRMATION OF MINUTES

RESOLUTION 2021/1

Moved: Cr Mac Wallace
Seconded: Cr Peter McCrabb

That the minutes of the Ordinary Council Meeting held on 17 December 2020 be confirmed.

CARRIED

6 DISCLOSURES OF INTERESTS

Cr Marg Bull declared a less than significant non-pecuniary interest in relation to item 10.7

7 MAYORAL MINUTE(S)

That Councillors refer to items 10.7 and 10.6 in the first instance.

8 REPORTS OF COMMITTEES

Nil

9 REPORTS TO COUNCIL**10.7 BOB WHITE MEMORIAL TRUST****RESOLUTION 2021/2**

Moved: Cr Peta Betts

Seconded: Cr Peter McCrabb

That Council:

1. Discuss and endorse the establishment of the Bob White Memorial Trust and associated documents that support the formation of the Trust:
 - (a) The Trust Document (attachment 1)
 - (b) The Conargo Memorial Hall and Recreation Ground Committee meeting minutes held in January 2021 (attachment 3)
 - (c) The submission to the Minister for Local Government (attachment 4)

CARRIED

10.6 STRATEGIC REVIEW OF COMMITTEE FRAMEWORK**RESOLUTION 2021/3**

Moved: Cr Pat Fogarty

Seconded: Cr Marg Bull

That council adopt the detailed implementation plan (attachment 1) which includes allocated resources and estimated support costs required to achieve the remainder of the Strategic Review of Committee Framework project.

CARRIED

10.1 MAYOR, COUNCILLORS AND GENERAL MANAGER MEETINGS**RESOLUTION 2021/4**

Moved: Cr Peter McCrabb

Seconded: Cr Peta Betts

That Council note the Mayor, Councillors and General Manager meetings attended during the month of December 2020 and January 2021, undertaken either remotely, or adhering to COVID-19 distancing regulations.

CARRIED

10.2 RESOLUTIONS OF COUNCIL**RESOLUTION 2021/5**

Moved: Cr Peter McCrabb
Seconded: Cr Norm McAllister

That Council note the information in the Resolutions of Council as at February 2021.

CARRIED

10.3 INVESTMENT REPORT DECEMBER 2020**RESOLUTION 2021/6**

Moved: Cr Peter McCrabb
Seconded: Cr Marg Bull

That Council:

1. Note and receive the December 2020 report on Investments totalling \$45,134,557 inclusive of cash at bank for day-to-day operations.
2. Note that actual interest received for the month of December 2020 was \$3,359.
3. Note that accrued interest earned to 31 December 2020 but not yet received was \$104,169.
4. Note the Certificate of the Responsible Accounting Officer and adopt the Investment Report

.CARRIED

10.4 INVESTMENT REPORT JANUARY 2021**RESOLUTION 2021/7**

Moved: Cr Peter McCrabb
Seconded: Cr Marg Bull

That Council:

1. Note and receive the January 2021 report on Investments totalling \$44,094,049 inclusive of cash at bank for day-to-day operations.
2. Note that actual interest received for the month of January 2021 was \$2,883.
3. Note that accrued interest earned to 31 January 2021 but not yet received was \$127,631.
4. Note the Certificate of the Responsible Accounting Officer and adopt the Investment Report

.CARRIED

Michelle Cobb, Manager Community & Economic Development entered the Chambers at 9.38am

10.5 RATES HARMONISATION PROJECT - RECOMMENDED RATE STRUCTURE UPDATES**RESOLUTION 2021/8**

Moved: Cr Norm McAllister
Seconded: Cr Peter McCrabb

1. That Council receive and note the independent review report from Morrison Low.
2. That Council adopt the preferred rate structure, as set out in 'Attachment 2 - *Preferred Rate Structure – Option 10 C*, as an outcome of the Rates Harmonisation Project is a revised Statement of Revenue Policy for commencement at 1 July 2021.

.CARRIED

10.8 EDWARD RIVER SENIORS LIVING PRECINCT**RESOLUTION 2021/9**

Moved: Cr Peter McCrabb
Seconded: Cr Nick Metcalfe

That Council:

1. Endorse the Seniors Living Precinct sketch plans and standard unit designs for the purposes of detailed design, cost estimates and expressions of interest to the community.
2. Note the estimated project costs and construction approach detailed in this report
3. Proceed with more detailed design and costs for the purposes of construction.
4. Note that, if the Building Better Regions Fund grant is successful, Council will be required to contribute at least 50% to the cost of the project, either from borrowing or reserves.
5. Delegate authority to the General Manager to apply to the Building Better Regions Fund Infrastructure Projects Stream for at least 50% of the costs of stage 1 of the development on a 1:1 funding basis
6. Proceed with developing an operating and management model for the project, based on a community-based, not-for-profit entity, utilising either leasehold or loan/license, for decision by Council prior to 30 June 2021.
7. Endorse the market testing expressions of interest process underway to determine market demand in the local community.

CARRIED

Michael Todd, Assets & Procurement Administrator left the Chambers and did not return.

**10.9 COMBINED DELIVERY PROGRAM 2018-2021 AND OPERATIONAL PLAN 2020-2021
QUARTERLY DECEMBER 2020 PROGRESS REPORT****RESOLUTION 2021/10**

Moved: Cr Norm McAllister

Seconded: Cr Mac Wallace

That Council:

1. Receive and note the Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Quarterly December 2020 Progress Report, contained at Attachment 1.

CARRIED

At 10.12 am, Cr Pat Fogarty left the meeting. At 10.16am, Cr Pat Fogarty returned to the meeting.

10.10 QUARTERLY BUDGET REVIEW STATEMENT - DECEMBER 2020**RESOLUTION 2021/11**

Moved: Cr Peter McCrabb

Seconded: Cr Norm McAllister

That Council

- 1) Receive the 31 December 2020 financial review of the 2020/21 Operational Plan as adopted at the Council Meeting on June 2020
- 2) Approve the budget variations as detailed in this report. If all these variations are approved Council will have a surplus of \$13,797,000, and after removing Capital Grants a *deficit* of \$575,000.

CARRIED

At 10.20am, Cr Norm McAllister left the meeting. At 10.23am, Cr Norm McAllister returned to the meeting.

10.11 MAJOR PROJECTS PROGRAM - FEBRUARY 2021 - PROGRESS REPORT**RESOLUTION 2021/12**

Moved: Cr Mac Wallace

Seconded: Cr Peta Betts

That Council note the Major Projects Program from various funding sources - Progress Report for February 2021.

CARRIED

Suni Campbell, Director Corporate Services left the Chambers at 10.29am and returned at 10.31am.

10.12 CAPITAL WORKS UPDATE**RESOLUTION 2021/13**

Moved: Cr Peter McCrabb

Seconded: Cr Marg Bull

That Council notes the final Capital Works update for the 2020/21 financial year.

CARRIED

10.13 REALLOCATION OF DROUGHT COMMUNITIES PROGRAMME FUNDING**RESOLUTION 2021/14**

Moved: Cr Peter McCrabb

Seconded: Cr Peta Betts

That Council:

1. Reallocate \$20,000 from the Drought Communities Programme Village Beautification Project to the Visit Deni marketing campaign.

CARRIED

Amanda Barber, Manager Finance left the Chambers at 10.39am and did not return.

10.14 COMMUNITY AND ECONOMIC DEVELOPMENT UPDATE**RESOLUTION 2021/15**

Moved: Cr Peter McCrabb

Seconded: Cr Nick Metcalfe

That That Council receive and endorse the Community and Economic Development update

CARRIED

10.15 ENVIRONMENTAL SERVICES REPORT**RESOLUTION 2021/16**

Moved: Cr Norm McAllister

Seconded: Cr Peter McCrabb

That Council note the Environmental Services reports for December 2020 and January 2021

CARRIED

10 NOTICES OF MOTIONS

Nil

11 QUESTIONS WITH NOTICE

Nil

12 CONFIDENTIAL MATTERS

Nil

13 CLOSE OF MEETING

The Meeting closed at 11.09am

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 18 March 2021.

.....
CHAIRPERSON

7 DISCLOSURES OF INTERESTS

8 MAYORAL MINUTE(S)

Nil

9 REPORTS OF COMMITTEES

Nil

10 REPORTS TO COUNCIL**10.1 MAYOR, COUNCILLORS AND GENERAL MANAGER MEETINGS**

Author: Belinda Perrett, Executive Assistant

Authoriser: Philip Stone, General Manager

RECOMMENDATION

That Council note the Mayor, Councillors and General Manager meetings attended during the month of February 2021, undertaken either remotely, or adhering to COVID-19 distancing regulations.

BACKGROUND

The report details meetings undertaken on behalf of Council by the Mayor, Councillors and the General Manager in February 2021.

ISSUE/DISCUSSION

Mayor, Councillor and General Manager meetings February 2021			
Date	Participants	Topic	Council Reps
1 Feb	Australia Day Committee	Wrap Up of Event	Mayor, Deputy Mayor, Cr Bull, General Manager
1 Feb	Rotary Peter Toomey Nomination Award	Presentation	Mayor
3 Feb	Conargo Hall	Committee Meeting	Cr Bull
4 Feb	Border Stakeholder Briefing	Update	Mayor, General Manager
5 Feb	Outback Beds	AGM	General Manager
5 Feb	Country Education Fund	Student Interviews	Cr Bull
9 Feb	RAMJO	Dinner Leeton	General Manager
10 Feb	RAMJO	Board Meeting	General Manager
10 Feb	Yanco Stakeholder Advisory	Morundah	Mayor
12 Feb	Southern Cross Care	Seniors Living	Deputy Mayor, General Manager
12 Feb	Border Stakeholder Briefing	Update	Mayor
15 Feb	Yarkuwa Meeting	Upcoming Events	Mayor, General Manager
16 Feb	Cattle Yards	Discussion	Mayor, General Manager, Cr Wallace
16 Feb	Country Education Fund	Committee Meeting	Cr Bull
17 Feb	Transfer Station Conargo	Community Meeting	Cr Bull
17 Feb	NSW Farmers	Introductory Meeting	General Manager
18 Feb	Murray Darling Association	Region 2 Meeting	Mayor
18 Feb	Deni Health Action Group	Meeting	Mayor
22 Feb	Disabled Parking Tour	Disabled Parking	General Manager, Manager Economic Development & Tourism

23 Feb	CSPC Deniliquin Police Station	Meeting	Mayor, General Manager
23 Feb	Deniliquin RSL	AGM	General Manager
24 Feb	YACTAC	Meeting Conargo	Mayor
25 Feb	Parks and Wildlife	Meeting	General Manager, Interim Director Infrastructure
25 Feb	South West Music	Board Meeting	Cr Bull

STRATEGIC IMPLICATIONS

N/A

COMMUNITY STRATEGIC PLAN

5.1 Our community is informed and engaged.

FINANCIAL IMPLICATIONS

N/A

LEGISLATIVE IMPLICATIONS

N/A

ATTACHMENTS

Nil

10.2 RESOLUTIONS OF COUNCIL

Author: Belinda Perrett, Executive Assistant

Authoriser: Philip Stone, General Manager

RECOMMENDATION

That Council note the information in the Resolutions of Council as 8 March 2021.

BACKGROUND

The attached report details the status of open Resolutions of Council.

ISSUE/DISCUSSION

Monthly report to update Councillors and community members on the progress of Council Resolutions.

STRATEGIC IMPLICATIONS

As outlined in the status updates.

COMMUNITY STRATEGIC PLAN

This report aligns with Outcome 5 – A community working together to achieve its potential. Particularly it supports outcome 5.3, our local government is efficient, innovative and financially sustainable.

FINANCIAL IMPLICATIONS

Not applicable

LEGISLATIVE IMPLICATIONS

Not applicable

ATTACHMENTS

1. Resolutions of Council 8 March 2021

18 February 2021	Resolution	Responsibility	Status	Expected Date of Completion
2021/2	Bob White Memorial Trust That Council: 1. Discuss and endorse the establishment of the Bob White Memorial Trust and associated documents that support the formation of the Trust: (a) The Trust Document (attachment 1) (b) The Conargo Memorial Hall and Recreation Ground Committee meeting minutes held in January 2021 (attachment 3) (c) The submission to the Minister for Local Government (attachment 4)	Director Corporate Services	Placed on Public Exhibition for a period of 28 days	April 2021
2021/3	Strategic Review of Committee Framework That council adopt the detailed implementation plan (attachment 1) which includes allocated resources and estimated support costs required to achieve the remainder of the Strategic Review of Committee Framework project.	Director Corporate Services	Plan adopted and implemented	Closed
2021/8	Rates Harmonisation Project – Recommended Rate Structure Updates 1. That Council receive and note the independent review report from Morrison Low. 2. That Council adopt the preferred rate structure, as set out in 'Attachment 2 - Preferred Rate Structure – Option 10 C, as an outcome of the Rates Harmonisation Project is a revised Statement of Revenue Policy for commencement at 1 July 2021.	Director Corporate Services	Preferred Rate Structure Adopted	Closed
2021/9	Edward River Seniors Living Precinct That Council: 1. Endorse the Seniors Living Precinct sketch plans and standard unit designs for the purposes of detailed design, cost estimates and expressions of interest to the community.	General Manager	Underway	30 June 2021

	<ol style="list-style-type: none"> 2. Note the estimated project costs and construction approach detailed in this report 3. Proceed with more detailed design and costs for the purposes of construction. 4. Note that, if the Building Better Regions Fund grant is successful, Council will be required to contribute at least 50% to the cost of the project, either from borrowing or reserves. 5. Delegate authority to the General Manager to apply to the Building Better Regions Fund Infrastructure Projects Stream for at least 50% of the costs of stage 1 of the development on a 1:1 funding basis 6. Proceed with developing an operating and management model for the project, based on a community-based, not-for-profit entity, utilising either leasehold or loan/license, for decision by Council prior to 30 June 2021. 7. Endorse the market testing expressions of interest process underway to determine market demand in the local community. 			
2021/11	<p>Quarterly Budget Review Statement – December 2020 That Council</p> <ol style="list-style-type: none"> 1) Receive the 31 December 2020 financial review of the 2020/21 Operational Plan as adopted at the Council Meeting on June 2020 2) Approve the budget variations as detailed in this report. If all these variations are approved Council will have a surplus of \$13,797,000, and after removing Capital Grants a <i>deficit</i> of \$575,000. 	Manager Finance	Received and approved.	Closed
2021/13	<p>Reallocation of Drought Communities Programme Funding That Council:</p> <ol style="list-style-type: none"> 1. Reallocate \$20,000 from the Drought Communities Programme Village Beautification Project to the Visit Deni marketing campaign. 	Manager Community & Economic Development	Approved	Closed
17 December	Resolution	Responsibility	Status	Expected

2020				Date of Completion
2020/227	Request for Water Transfer That Council 1) Approve providing a water transfer to the Racecourse Reserve of 30 megalitres. 2) Provide the water to the Racecourse free of charge and only pass on administrative charges as incurred in establishing the water transfer 3) Note that this approval is a once off approval and that Council may not be able to provide this support in future years if increased water restrictions are applied.	Michael Todd	Completed	February 2021 Closed
2020/233	Contract C2021-05 – Poitiers Street Reconstruction 20/21 That Council: 1. Accepts the tender submitted by Deni Civil & Construction for Contract C2021/05 – Poitiers Street Reconstruction 20/21 for the lump sum tender price of \$937,804.00 +GST; 2. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C2021/05 – Poitiers Street Reconstruction 20/21. 3. Delegate the Contract Superintendent to approve variations up to a maximum of 10% of the contract value to allow for any issues that may arise on site.	Acting Director Infrastructure	Contract signed and sealed. Awaiting return.	February 2021
2020/234	Barham Road Site That Council: 1. Note the letter received from DAX Legal Pty Ltd on behalf of the Deniliquin Ethanol Plant Pty Ltd regarding the sale of Lot 3 DP1213955, known as the Barham Road site, 2. Advise DAX Legal Pty Ltd that Council are currently reviewing its operational requirements regarding Lot 3 DP1213955, and; 3. Advise DAX Legal Pty Ltd that, following the operational review for the land, Council may undertake an open process regarding further use or sale of the land.	General Manager	Advised all correspondence to go through Council's Solicitor. Operational requirements under review.	March 2021 April 2021

2020/235	C2021/04-Construction of memorial Park Changerooms and Public Amenities That Council 1. Accepts the tender from B Green Constructions for Contract C2021/04 Construction of Memorial Park Changerooms & Public Amenities for the total lump sum price of \$464,743.69 + GST; 2. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C2021/04 Construction of Memorial Park Changerooms & Public Amenities; and 3. Authorise the General Manager to approve variations to the contract to cover contingencies of up to 20% of the contract amount.	Acting Director Infrastructure	Letter of acceptance sent. Contract to be signed. Contract Signed	February 2021 Closed
19 November 2020	Resolution	Responsibility	Status	Expected Date of Completion
2020/235	Deniliquin Saleyards Strategy That Council 1. Endorse Option 4 to divest and close the cattle yards; 2. Re-invest into the sheep yards and ancillary facilities; 3. Inform Urban Enterprises to complete a draft Saleyards Strategy. 4. Note that the Draft Saleyards Strategy will be brought to Council in February 2021 for consideration.	Acting Director Infrastructure	Underway Further consultation underway	February 2021- April 2021
2020/236	328 Conroy Street That Council: 1. Enter into an agreement with the property owners of 328 Conroy Street to close the section of the Conroy Street road reserve currently fenced into 328 Conroy Street, subject to the property owners agreeing to pay all costs relating to this matter, and; 2. Commence the road closure process in accordance with the requirements of the <i>Roads Act 1993</i> for the portion of Conroy	Acting Director Infrastructure	Property owner notified.	February 2021

	Street that is currently fenced into 328 Conroy Street, subject to the property owners entering into an agreement with Council regarding this matter.			
2020/239	<p>Local Roads and Community Infrastructure Funding Program That Council;</p> <ol style="list-style-type: none"> 1. Approve allocating \$100,000 towards the projects that were approved in June 2021, for Round 1 of the Local Roads and Community Infrastructure program; 2. Endorse the submitting of an application for the following projects under the Local Roads and Community Infrastructure program, Round 2: <ol style="list-style-type: none"> a. Footpath replacement and upgrade works, b. Skatepark renewal work, c. Fencing the Island Sanctuary, d. Rural gravel road renewal and upgrade. 	Acting Director Infrastructure	Application submitted.	March 2021
2020241	<p>Contract C2020/16 – Sewer Relining 20/21 That Council</p> <ol style="list-style-type: none"> 1. Accepts the tender submitted by Interflow Pty Ltd and award Interflow Pty Ltd Contract C2020/16 – Sewer Main Relining 2020/21 for the extended schedule of rates price of \$340,000 + GST, and; 2. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C2021/02 – Sewer Main Relining 2020/21 	Acting Director Infrastructure	Letter of acceptance and contract sent.	<p>February 2021</p> <p>Closed</p>
2020/242	<p>Purchase of one Bogie Drive Twin Steer Water Truck That Council</p> <ol style="list-style-type: none"> 1. Accept the tender submitted by Johnson Truck and Coach Service for the purchase of a Volvo FM11 370 fitted with a Barry Burrows 18,000L Steel water tank for the contract price of \$290,909.09 excluding GST 2. Approve the sale of the existing truck (FM91) by Pickles Auctions. 	Acting Director Infrastructure	<p>Letter of acceptance sent</p> <p>Waiting delivery</p>	<p>February 2021</p> <p>April 2021</p>

	<p>AMENDMENT Moved: Cr Ashley Hall Seconded: Cr Peta Betts That Council</p> <ol style="list-style-type: none"> Accept the tender submitted by Johnson Truck and Coach Service for the purchase of a Volvo FM11 370 fitted with a Barry Burrows 18,000L Steel water tank for the contract price of \$209,909.09 excluding GST Review the sale of the existing truck (FM91) by Pickles Auctions. 			
2020/244	<p>Application for Rent Assistance – The Crossing Café That Council approve the request from The Crossing Café for a further three months’ rent relief due to the impact of the renovations and the impact of COVID 19 on their business at the Crossing Café and enter into a payment plan for the balance of the three months’ rent outstanding.</p>	Acting Director Infrastructure	Correspondence sent. Payment plan to be agreed upon.	February 2021
15 October 2020	Resolution	Responsibility	Status	Expected Date of Completion
2020/195	<p>Minutes of the Audit Risk and Improvement Committee Meeting held on 24 September 2020 That Council:</p> <ol style="list-style-type: none"> Receive and note the Minutes of the Audit Risk and Improvement Committee Meeting held on 24 September 2020, contained at Attachment A. Reviews the policy regarding the financial treatment of residual value of road assets. Reviews the policy on the financial treatment of Grant Funding due to the changes in accounting standards 	Director Corporate Services	Commenced	June 2021
2020/203	<p>Planning Proposal No 10 – Lot 2DP1220715, Harfleur Street That Council:</p> <ol style="list-style-type: none"> Endorse the Planning Proposal provided as Attachment 1 . 	Manager Environmental Services (Acting)	1. Completed	Closed

	<p>2. That Council request the Department of Planning, Industry and Environment to prepare the draft amendment to the Deniliquin Local Environmental Plan 2013 and provide Council with an Opinion that the Plan can be made.</p> <p>3. That Council request Parliamentary Counsel to prepare the draft Amendment to the Deniliquin Local Environmental Plan 2013 under section 3.36 (1) of the Environmental Planning and Assessment Act 1979</p>		<p>2. Completed</p> <p>3. Awaiting response</p>	<p>Closed</p> <p>February 2021</p>
2020/205	<p>That Council;</p> <p>1. Endorse the Pricing Request Sheet submitted to Transport for New South Wales for the reconstruction of 0.5 km of road along the Riverina Highway,</p> <p>2. Council undertake this work on the state highway network as a contractor on behalf of TfNSW as part of the Road Maintenance Contract,</p> <p>3. Note that Councils operations team will deliver this project from October 2020 through to February 2021,</p> <p>4. Note that the finished surface will be reworked and resealed for section 1 (700m) that was completed in May 2020, at an estimated cost of \$100,000 to the project, funded through project contingency.</p>	Project Manager	<p>Pricing submitted. Works are programmed to commence 11 January through to March 2021.</p> <p>Works scheduled 16 November through to first week in December.</p>	March 2021
2020/213	<p>Sale and Development of Lots 33, 34, 35 and 36 Saleyards Road</p> <p>That Council</p> <p>1. Authorise the General Manager to accept the current offer of \$250,000 inc. GST the sale of the Lots 33,34, 35 and 36 Saleyards Road, Deniliquin to Rhys Tremble Concreting and Engineering.</p> <p>2. Require the Contract of Sale to be conditional on a development application being submitted with 12 months of signing the contract for the purposes of industrial use and development and include a buy back clause.</p>	Manager Community & Economic Development	Contract awaiting signature	<p>November 2020</p> <p>February 2021</p> <p>April 2021</p>

	3. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Lots 33,34, 35 and 36 Saleyards Road, Deniliquin			
24 September 2020	Resolution	Responsibility	Status	Expected Date of Completion
2020/187	Footpath Sweeping – Deniliquin CBD That Council; <ol style="list-style-type: none"> approve the commencement of a trial relating to a possible increase in service to provide footpath sweeping in Deniliquin CBD, note that a further report will be presented to Council considering the results from these trials. 	Director Infrastructure	Scrubber will be in town for a 3 to 4 day trial in October. Test completed. Further report to Council.	December 2020 February 2021 March 2021
20 August 2020	Resolution	Responsibility	Status	Expected Date of Completion
2020/164	North Deniliquin Levee Upgrade Feasibility Report That Council: <ol style="list-style-type: none"> Adopt the North Deniliquin Levee Upgrade Feasibility Report, contained as Attachment 1 to this report, and; Apply to Office of Environment and Heritage for funding of the works detailed in the North Deniliquin Levee Upgrade Feasibility Report 	Manager Engineering & Assets	Underway Waiting on funding details	October 2020 February 2021 April 2021
16 July 2020	Resolution	Responsibility	Status	Expected Date of Completion
2020/143	That Council; <ol style="list-style-type: none"> Approve an application for a loan facility of up to \$2.5M over the 2020/21 and 2021/22 financial years to match the funding received from the Commonwealth Regional Airport Program towards the renewal and upgrade of the runway at Deniliquin airport, 	Manager Engineering and Assets	Representations made. Further representations made and	30 December 2020 March 2021

	<ol style="list-style-type: none"> 2. Direct that officers investigate further opportunities for State funding towards this work. 3. Make representations through the Member for Murray and the Deputy Premier seeking State Government funding towards the project as the runway upgrade is essential to providing the region with air access to medical facilities and will assist in aerial firefighting in the event of serious bush and grass fires. 		Advocacy Strategy delivered to appropriate Ministers	
2020/144	<p>Asset Management Plans That Council:</p> <ol style="list-style-type: none"> 1. Note the current Transport, Buildings, Open Space and Recreation, Flood Mitigation and Drainage, Water and Sewerage Asset Management Plans; 2. Undertake a project to update the Asset Management Plans based on the outcomes from the Asset Revaluation project; and 3. Receive a further report in October 2020 regarding the Asset Management Plans. 	Manager Engineering and Assets	Asset Management Plans being updated.	15 October 2020 3 December 2020 February 2021 April 2021
18 June 2020	Resolution	Responsibility	Status	Expected Date of Completion
2020/111	<p>Deniliquin Town Hall and Civic Precinct Redevelopment Program Funding That Council:</p> <ol style="list-style-type: none"> 1. Allocates \$412,805 from the Infrastructure Replacement Reserve towards the Deniliquin Town Hall and Civic Precinct Redevelopment project; 2. Authorise the General Manager to approve a Certificate of Exemption to deviate from Council's Procurement Policy in relation to open tendering for Stage 4 of the Town Hall Revitalisation project in accordance with Section 55(3)(i) of the <i>Local Government Act 1993</i>; 3. Notes that the exemption to Section 55(3)(i) of the <i>Local Government Act 1993</i> is granted due to the following extenuating circumstances: 	Director Infrastructure	<p>Detailed designs progressing</p> <p>Final Stage 4 designs available September for pricing by the contractor.</p> <p>Stage 4 quote requested</p>	September 2020 December 2020 April 2021

	<ul style="list-style-type: none"> (a) Stage 4 forms part of the overall Town Hall Revitalisation project; (b) Stages 1, 2 and 3 were subject to a competitive open tendering process with Council accepting the lowest tenderer as the preferred tenderer; © The preferred tenderer for the overall project shall be requested to provide a quotation for the Stage 4 works; (d) Incorporating Stage 4 into the overall project will assist in delivering the project within the required funding agreement requirements; <p>4. Authorises the General Manager to negotiate with the preferred tenderer for Contract C2020/21 – Deniliquin Town Hall and Civic Precinct Redevelopment regarding a quotation for Stage 4 of the Deniliquin Town Hall and Civic Precinct Redevelopment project; and</p> <p>5. Receives a further report regarding the outcomes from the negotiation prior to engaging a contractor for the Stage 4 works.</p>			
16 April 2020	Resolution	Responsibility	Status	Expected Date of Completion
2020/65	<p>Planning Proposal 10 That Council:</p> <ol style="list-style-type: none"> 1.Prepare a planning proposal to amend the Deniliquin Local Environmental Plan 2013 in accordance with section 3.33 of the Environmental Planning and Assessment Act 1979 to rezone Lot 2 DP1220715 Harfleur Street, Deniliquin, from SP2 Infrastructure to B2 Local Centre; 2.Forward the planning proposal to the Minister for Planning and Public Spaces in accordance with section 3.34(1) of the Environmental Planning and Assessment Act 1979. 3.Request that the local plan making functions in relation to this planning proposal be delegated to Council. 	<p>Manager Environmental Services</p>	<p>Gateway determination requested 20 April 2020</p>	<p>November 2020</p>

10.3 INVESTMENT & RESERVES REPORT FEBRUARY 2021**Author: Bruce Maunganidze, Financial Accountant****Authoriser: Suni Campbell, Director Corporate Services****RECOMMENDATION**

That Council:

1. Note and receive the February 2021 report on Investments totalling \$45,624,472 inclusive of cash at bank for day-to-day operations.
2. Note that actual interest received for the month of February 2021 was \$7,131.
3. Note that accrued interest earned to 28 February 2021 but not yet received was \$143,408.
4. Note the Certificate of the Responsible Accounting Officer and adopt the Investment Report

BACKGROUND

The purpose of this report is to update Council on the investment of surplus funds and performance of Council's investment portfolio for the month to 28 February 2021 as required by *Regulation No 264 (Part 19) of the Local Government Act 1993*.

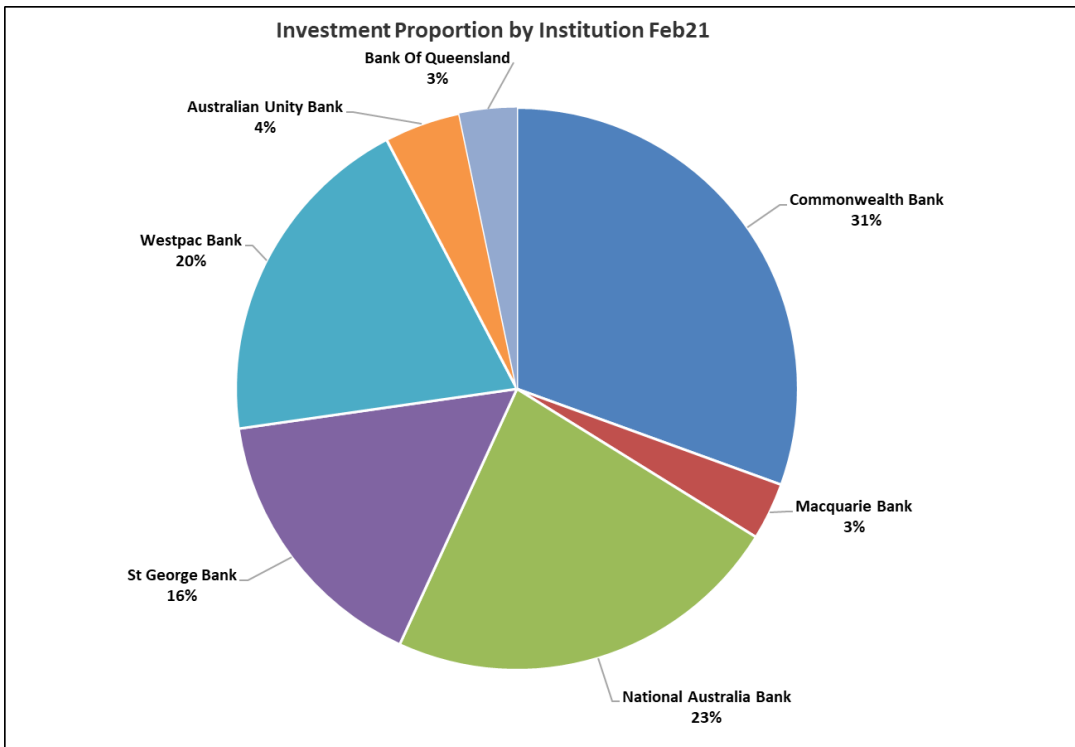
As at 28 February 2021, Council had a total of \$45,624,472 in invested funds. Interest received from investments during the month of February 2021 was \$7,131.

Included in this report are the following items:

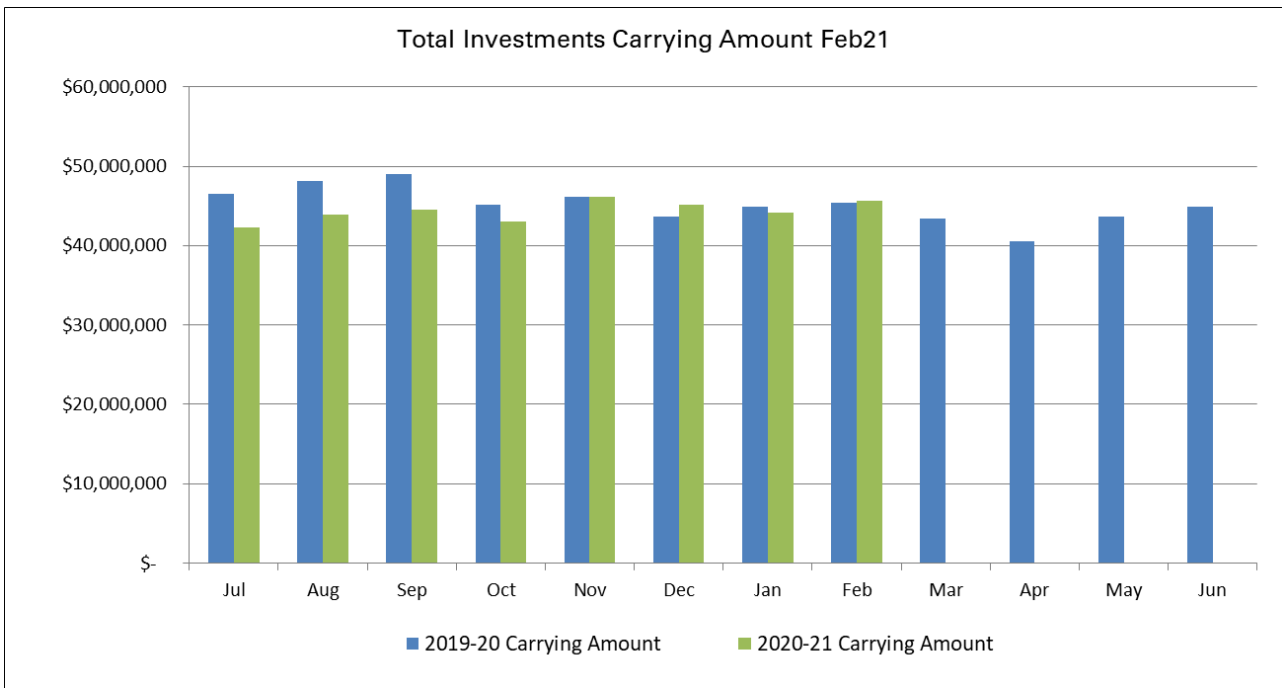
- Council's Investments as at 28 February 2021
- Restrictions Applying to Investment Funds
- Investment Portfolio Performance
- Investment Commentary
- Certification by the Responsible Accounting Officer

ISSUE/DISCUSSION**Council's Investments as at 28 February 2021**

As at 28 February 2021, Council had a total of \$45,624,472 in term deposits and cash at bank exclusive of unrepresented receipts or cheques.



The details of the investments are included in **Attachment 1 – Investment Register** as at 28 February 2021. Council’s funds were invested with A1+, A1 and A2 rated Authorised Deposit Institutions (ADI’s).



The total investments balance has remained within the \$40M - \$46M range for the past 12 months, with seasonal fluctuations from month to month in line with Council’s cashflows.

One term deposit with NAB worth \$1.5M matured during the month, which was redeemed and reinvested with CBA for 12 months at 0.41%.

Total funds increased by \$1,528,303 during the month mainly due to receipt of Financial Assistance and RMS grants.

Summary of **cash at bank** for day to day operations:

Cash Summary		Comment
Opening cash book balance	\$ 887,691	Grants and Rates debtors receipts and Term
Plus receipts	\$ 6,883,723	Deposit maturities
Less payments	\$ 5,317,035	Capex and Opex payments and Term Deposit investments
Cash book balance as at 28 February 2021	\$ 2,454,379	
Statement Summary		
Opening statement balance	\$ 895,029	Grants and Rates debtors receipts and Term
Plus receipts	\$ 6,847,630	Deposit maturities
Less payments	\$ 5,321,262	Capex and Opex payments and Term Deposit investments
Bank statement balance as at 28 February 2021	\$ 2,421,397	
plus Unpresented receipts	\$ 74,602	Receipts not yet presented at bank
less Unpresented payments	\$ 41,620	Payments not yet presented at bank
Reconciliation balance as at 28 February 2021	\$ 2,454,379	

Restrictions Applying to Investment Funds

Total Funds were held between General, Water and Sewer Funds as follows:

Fund Name	Bank and Investments Percentage	
General	\$ 31,561,298	69.18%
Water	\$ 7,643,677	16.75%
Sewer	\$ 6,419,497	14.07%
Total Funds	\$ 45,624,472	100.00%

The following restrictions applied to the cash and investments balance:

Internal Restrictions

Infrastructure replacement	\$	2,599,826
Plant replacement reserve	\$	1,798,670
Recreation reserves/villages	\$	1,113,000
Other internal reserves	\$	708,009
Employee entitlements	\$	692,727
Land Development Fund	\$	385,000
Airport Development	\$	187,447
Deposits, retentions and bonds	\$	447,529
Seniors Living Precinct	\$	271,367
Deniliquin Town Hall and Civic Precinct Redevelopment	\$	412,805

Total Internal Restrictions **\$ 8,616,381**

External Restrictions

Water supplies fund	\$	7,643,677
Sewerage services fund	\$	6,419,497
Tip remediation	\$	1,300,000
Unexpended Merger funds	\$	1,934,283
Other unexpended grant funds	\$	955,773
Library fund	\$	304,178
Other external reserves	\$	159,653

Total External Restrictions **\$ 18,717,061**

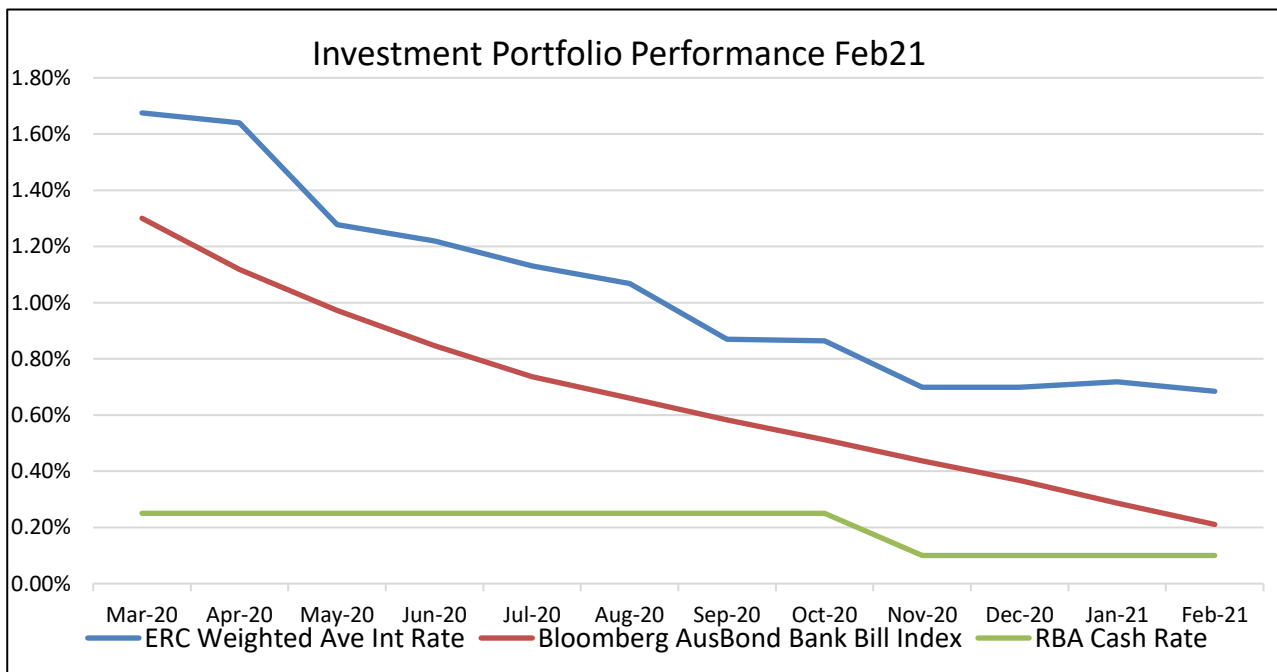
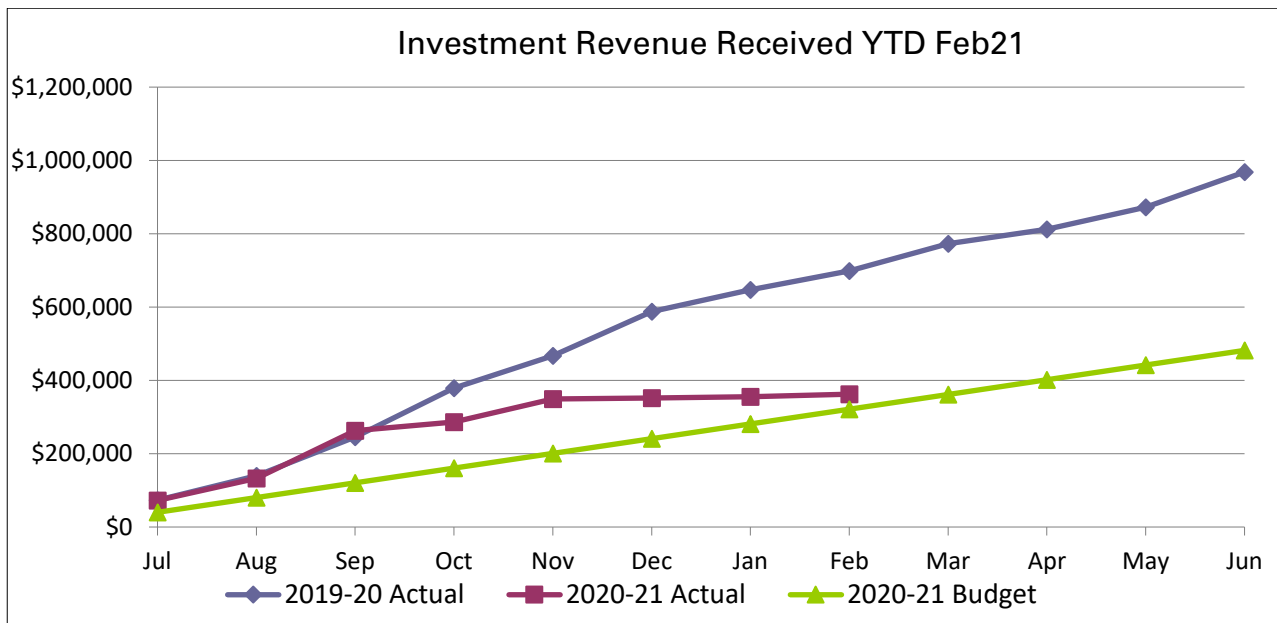
Unrestricted Funds **\$ 18,291,031**

Total Funds **\$ 45,624,472**

A detailed breakdown of the restrictions is provided in **Attachment 2 – Detailed Reserve Balances** as at 28 February 2021.

Investment Portfolio Performance

Interest received from investments during the month of February 2021 was \$7,131 consisting of \$1,887 from on-call/bank accounts and \$5,244 from term deposits. Year to date actual interest received to 28 February 2021 was \$362,387 which is 13% above the budget and 48% less than the previous year. This reflects the downward movement of interest rates in the economy from the previous year.



As at 28 February 2021, Council’s weighted average interest rate was 0.68%, which was 0.47% above the Bloomberg AusBond Bank Bill Index implied one-year return of 0.21%. Accrued interest of \$143,408 had been earned to 28 February 2021 but was yet to be received as these investments mature in later months.

Investment Commentary

As at 28 February 2021, all investments were within the defined Investment Policy limits. Council’s investment portfolio consisted of term deposits (77%) and cash at bank/ on call (23%), all with less than one year to maturity.

The term deposit market continues to see worsening returns, with the Reserve Bank of Australia (RBA) electing to leave the official cash rate unchanged at a record low of 0.10% during the month. The low interest climate is set to continue in the medium to long term, which means that as Council’s current investments mature, the interest rate obtainable in the market will be progressively lower. This will have the effect of reducing Council’s weighted average interest rate on investments which means less income from investments.

To optimise returns and to reduce exposure to risk, Council is investing surplus funds prudently in authorised financial institutions under current legislation and in accordance with the Council's Investment Policy.

STRATEGIC IMPLICATIONS

Investments have been made in accordance with Council's investment policy which was adopted on 20 December 2018.

COMMUNITY STRATEGIC PLAN

This report aligns with Outcome 5 – A community working together to achieve its potential and will assist to achieve the objective 'Our local government is efficient, innovative and financially sustainable'.

FINANCIAL IMPLICATIONS

Under Council's Investment policy, investments are made with a range of ADI's, with Council funds invested with a single institution not going above a percentage of the total portfolio as follows:

40%	A1+ rated institutions
20%	A1 rated institutions
10%	A2 rated institutions
\$250,000	Unrated authorized deposit taking institutions

The overall portfolio credit framework limits applicable to any credit rating category are as follows:

100%	TCorp/M Funds
100%	A1+ rated institutions
40%	A1 rated institutions
30%	A2 rated institutions
5%	A3 Unrated authorized deposit taking institutions

LEGISLATIVE IMPLICATIONS

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the Investment Report Attachment have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

Amanda Barber
Responsible Accounting Officer

ATTACHMENTS

1. Investment Register as at 28 February 2021
2. Detailed Reserve Balances as at 28 February 2021

Schedule of Investments										
This Report is at date							28-February-2021			
Description	Type	Account No.	Rating at EOM (S&P)	Date Invested	Maturity Date	Days	Rate	Face Value Amount	% of Portfolio	Estimated Interest
Westpac Business Cheque Plus Account	Oncall/ CMT	032-870 16-6545	A1+	N/a	N/a	365	0.00%	12,484	0.03%	Monthly
Westpac 31 Day Notice Account	Oncall/ CMT	032-870 23-2696	A1+	N/a	N/a	365	0.60%	5,924,972	12.99%	Monthly
Commonwealth Bank General Fund	Oncall/ CMT	062-533 000 000 10	A1+	N/a	N/a	365	0.00%	2,408,913	5.28%	Monthly
Commonwealth Bank Business On Line Saver	Oncall/ CMT	062-533 101 511 17	A1+	N/a	N/a	365	0.20%	2,024,807	4.44%	Monthly
Macquarie Bank - Rates	Oncall/ CMT	3005-79778	A1	N/a	N/a	365	0.00%	2,865	0.01%	Monthly
Macquarie Bank - Water	Oncall/ CMT	2643-18940	A1	N/a	N/a	365	0.00%	430	0.00%	Monthly
Total Oncall/ CMT Accounts								10,374,472	22.74%	
Term Deposits										
St George	TD	354775348	A1+	03-Sep-20	03-Sep-21	365	0.85%	1,500,000	3.29%	12,750.00
St George	TD	354032747	A1+	04-Nov-20	04-Nov-21	365	0.60%	1,250,000	2.74%	7,500.00
St George	TD	357226820	A1+	04-Nov-20	04-Nov-21	365	0.60%	1,000,000	2.19%	6,000.00
St George	TD	357735245	A1+	22-Sep-20	22-May-21	242	0.80%	2,500,000	5.48%	13,260.27
St George	TD	0	A1+	05-Nov-20	05-Nov-21	365	0.60%	1,000,000	2.19%	6,000.00
Westpac	TD	032-870-24-5462	A1+	26-Sep-20	26-Sep-21	365	0.70%	3,000,000	6.58%	21,000.00
National Australia Bank	TD	GMI-DEAL-10713076	A1+	24-Jul-20	26-Jul-21	367	0.92%	1,000,000	2.19%	9,250.41
National Australia Bank	TD	GMI-DEAL-10713973	A1+	30-Jul-20	30-Jul-21	365	0.85%	2,000,000	4.38%	17,000.00
National Australia Bank	TD	0	A1+	25-Aug-20	25-Jun-21	304	0.75%	2,000,000	4.38%	12,493.15
National Australia Bank	TD	75-932-6938	A1+	31-Jul-20	30-Jul-21	364	0.85%	1,500,000	3.29%	12,715.07
National Australia Bank	TD	0	A1+	10-Sep-20	10-Jun-21	273	0.72%	1,000,000	2.19%	5,385.21
National Australia Bank	TD	0	A1+	06-Nov-20	06-Nov-21	365	0.55%	3,000,000	6.58%	16,500.00
Commonwealth Bank	TD	0	A1+	16-Oct-20	16-Sep-21	335	0.60%	4,000,000	8.77%	22,027.40
Commonwealth Bank	TD	0	A1+	23-Oct-20	21-Oct-21	363	0.60%	4,000,000	8.77%	23,868.49
Commonwealth Bank	TD	CDA 37543602	A1+	19-Feb-21	18-Feb-22	364	0.41%	1,500,000	3.29%	6,133.15
Macquarie Bank	TD	304516123	A1	01-Apr-20	01-Apr-21	365	1.70%	1,500,000	3.29%	25,500.00
Total A1+ Deposits								31,750,000	69.59%	
Australian Unity Bank	TD	083-01854-5526	A2	19-Mar-20	19-Mar-21	365	1.70%	2,000,000	4.38%	34,000.00
Bank Of Queensland	TD	083-01854-5527	A2	10-Dec-20	08-Dec-21	363	0.54%	1,500,000	3.32%	8,055.62
Total A2 Deposits								3,500,000	7.67%	
<i>Weighted Average Interest Rate</i>							0.68%	45,624,472	100.00%	259,438.77

ERC Detailed Reserves Balances

28/02/2021

EXTERNAL RESERVES

Developer Contributions - General	39,485
Specific Purpose Unexpended Grants	955,773
Water Supplies	7,643,677
Sewerage Services	6,419,497
Domestic Waste Management	1,300,000
Merger Operational	368,398
Merger Stronger Communities	1,565,885
Conargo Milestones/Interpretative	37,287
Conargo Oval M&R	20,000
Deniliquin Band Committee	21,419
Deniliquin Community Gardens	2,967
EPA Waste	35,915
Library Reserve	304,178
Regional Arts	2,580
Total External Restrictions	<u>18,717,061</u>

INTERNAL RESERVES

Plant Replacement	1,798,670
Infrastructure Replacement	2,599,826
Employees Leave	692,727
Deposits, retentions and bonds	447,529
Airport Industrial Land	50,000
Asset Management	14,000
Airport Runway Development	187,447
Blighty Power Upgrade	70,000
Building Maintenance	50,000
Cemetery Upgrade	9,000
Depot office & gates upgrade	41,000
Dog Trail	3,000
Election Reserve	12,312
Fencing Conargo	7,000
Gravel Pits	14,000
Human Resources	17,674
Internal Audit	6,000
Land Development	385,000
Landscaping plan	90,000
Recreation Reserves/Villages (Landscaping Plans)	1,113,000
Risk Management	44,686
Wanganella Community Hall	5,000
Shire Entrance Signs	5,000
Tourism/Industry Promotion	13,000
Town Planning Plan, Surveys & Studies	102,662
Waste Facilities	63,300
Water Supply Network	57,000
Website Development	1,750
Seniors Living Precinct	271,367
Conargo and Pretty Pine Rural Landfills	31,625
Deniliquin Town Hall and Civic Precinct Redevelopment	412,805
Total Internal Restrictions	<u>8,616,381</u>
Total Restrictions	<u>27,333,441</u>

10.4 DOCTORS AND NURSES ATTRACTION POLICY**Author:** Philip Stone, General Manager**Authoriser:** Philip Stone, General Manager**RECOMMENDATION**

That Council resolves to:

1. Adopt the Doctors and Nurses Attraction Policy attached to this report.
2. Allocate a Doctor Incentive package of \$6,500 to assist with housing for a new registrar relocating to Deniliquin, employed by the Shiloh Medical Practice
3. Delegate authority to the General Manager to make this payment in accordance with the adopted policy

BACKGROUND

There has been a shortage of doctors in Deniliquin for some time leading to patients often being unable to access health care services locally. This creates a situation where residents are forced to go to the emergency department at the Deniliquin hospital for non-urgent health issues or travel to Echuca, Albury, or other areas to access services. To help attract and retain doctors both the former Conargo Shire Council and Deniliquin Council offered incentive packages. The Edward River Council Council does not currently have a policy to cover this area, however Council has assisted with costs for housing and relocation for three new doctors to the area over the last two years. Previous reports to council inferred that adoption of a policy by Council was necessary, however, a policy does not appear to have been formally adopted by Council.

ISSUE/DISCUSSION

Another request has been made by the Shiloh Medical Centre for a new registrar to move to Deniliquin from Coffs Harbour for a period of 12 months.

As Council does not currently have a policy position on doctor incentives, a draft policy attached is recommended for adoption by Council.

It is further recommended that Council make a one-off contribution of \$6,500 to cover \$250 weekly rent for a six-month period in response to the request.

COMMUNITY STRATEGIC PLAN

This recommendation is supported in Council's Community Strategic Plan, Outcome 1 – A Great Place to Live, Target 1.1: Our community has access to essential services.

FINANCIAL IMPLICATIONS

Council has budgeted for this program under its Donations and Contributions budget.

LEGISLATIVE IMPLICATIONS

As this proposed financial contribution is being made to a private individual, Section 356 of the Local Government Act 1993 applies. As a previous report to Council in November 2017 resolved the intention to create a Doctors Incentive program and policy, and council has budgeted for this assistance in its annual budget, it is considered that public notice is not required under clause 3 of s356 of the same act.

ATTACHMENTS

1. Doctors and Nurses Attraction Policy

POLICY OBJECTIVE

This policy provides direction for Council to provide support in attracting doctors and registered nurses to the Edward River Council area.

SCOPE

Edward River Council recognises the importance of attracting and retaining doctors and registered nurses to the Edward River Council area. This Council policy aims to provide a support framework to assist in attracting doctors and registered nurses when a workforce skill shortage is identified.

LEGISLATIVE REQUIREMENTS

Nil

POLICY STATEMENT

Council will provide a financial incentive to doctors and registered nurses to assist in relocation expenses and rent support. Council offers two tiers of financial incentives to attract medical professionals:

1. **Doctors** - Council may provide a one-off allowance of up to \$10,000, subject to available budget, to assist with relocation expenses and accommodation assistance subject to the following conditions:
 - a. The recipient is required to practice in the Edward River Local Government Area for a minimum of two years
 - b. If the recipient ceases to practice in the Edward River Local Government Area within a two-year period, Council requires the allowance be repaid on a pro-rata basis.
2. **Registered Nurses/Midwives** - Council may provide a one-off allowance of up to \$5,000 as a means of attracting both Registered Nurses and Midwives subject to the following conditions:
 - a. The recipient obtains and maintains employment within a certified established medical practice or the Deniliquin Hospital within the Edward River Council region
 - b. The employment period must be for a minimum of two years. If the recipient ceases to be employed as a Registered Nurse or Midwife at one of the locations identified in point 'a' above, within the two-year period, Council requires the allowance to be repaid on a pro-rata basis
 - c. Any incentive payment may be aligned with employment status e.g. part-time roles may funding on a pro rata basis equivalent to Full Time Equivalent 40 hours per week.
3. **Eligibility** – To be eligible for a financial incentive under this policy:
 - a. The application must be received and approved in advance of the commencement of employment. It will not be applied retrospectively
 - b. The recipient must maintain a residence within the Edward River Council Local Government area
 - c. This policy only applies to Doctors, Registered Nurses and Midwives
 - d. Edward River Council reserves the right to accept or reject applications under this policy. The policy will only apply where there is a demonstrated skills shortage of Doctors, Registered Nurses or Midwives
 - e. Edward River Council will budget \$10,000 annually to support the attraction of one Doctor, Registered Nurse or Midwife where is a demonstrated skills gap. Any applications over

and above this budget will only be supported in extraordinary circumstances, subject to a decision of Council.

4. Application and Determination Procedure

The process to apply for funding under this policy is:

- a. An application must be submitted in writing and addressed to the General Manager
- b. The application must identify the level of incentive sought, the role that the position will fill, confirm place of residence, and provide information on the demonstrated skills gap that has been identified. The application must also include a letter of support from the employer confirming the employment status, employment term, hours of employment per week and location of employment
- c. The General Manager will determine payment under delegation against the criteria and according to budget
- d. In circumstances where the level of financial support being sought will exceed Council's publicly advertised budget, the decision must be made by Council, followed by a 28-day public notice period. Following this notice period an additional report to Council will be undertaken.
- e. If the application is successful, then a signed Financial Incentive Payment Agreement (appendix 1) must be signed by the beneficiary.

5. Payment of Funds

- a. On receipt of the signed agreement, Council will make a 50% payment
- b. The final 50% payment will be made on the two-year anniversary of the signed agreement. Confirmation from the recipient's employer of the current employment status will be required to process payment.

6. Council Rights

Edward River Council reserves the right to accept or reject applications for assistance under this policy as they see fit.

DEFINITIONS

Council means Edward River Council.

Councillor means a person elected to the governing body of Edward River Council as per section 222 of the Local Government Act 1993.

Council officer means staff of Edward River Council.

POLICY VERSION CONTROL

Title	Doctors and Registered Nurses Attraction Policy			
ECM Doc Set ID				
Date Adopted				
Council Minute No.				
Responsible Officer	Michelle Cobb			
Version Number	Modified By	Modifications Made	Date modified and Approved by Council	Council Minute Number
1.0	General manager	Revision of policy in draft		

10.5 MEDIA, SOCIAL MEDIA AND ADVERTISING POLICIES**Author: Michelle Cobb, Manager Tourism & Economic Development****Authoriser: Philip Stone, General Manager****RECOMMENDATION**

1. That Council rescinds all previous versions of the Media Policy; and
2. Council adopt the reviewed and amended Media Policy attached to this report.
3. That Council adopt the draft Social Media Policy attached to this report.
4. That Council adopt the draft Corporate Advertising Policy attached to this report.

BACKGROUND

Edward River Council is committed to encouraging open and transparent public participation and engagement. Facilitating an appropriate and collegiate working relationship with the media is part of our approach.

Council's Media Policy has been reviewed, updated and aligned to current industry expectations.

In addition, a draft Social Media Policy and draft Corporate Advertising Policy are attached for adoption by Council.

ISSUE/DISCUSSION

NSW Councils have been impacted by the numerous changes resulting from the introduction of the *Local Government (Governance and Planning) Act 2016*. These changes included prescribed requirement for enhanced public participation and resulted from consideration of some Councils' inappropriate public communication and engagement methods.

Inappropriate communication presents both reputational and legal risks to Council. Council's three media policies present a mitigation strategy to reduce the impact of organisational risks caused by inappropriate communication.

Media Policy

The reviewed and amended Media Policy establishes the framework for public communication especially with members of the media and details the expectations of Council officials in how to communicate in contemporary local government, with its increasing online communication platforms.

This version of the media policy necessitates all media requests be directed to the Communications Advisor in the first instance; the request for comment will then be directed to the Mayor or the General Manager.

The Communications Advisor is the principal liaison between Council and the media and is responsible for managing all media enquiries and requests for interviews. This assists in ensuring accurate, responsible and relevant information is provided to the media and ensure the most positive and appropriate coverage of Council affairs is achieved.

Social Media Policy

Council recognises the benefits of using social media as a means for engaging our communities, marketing, promotion and disseminating time-sensitive information to the widest possible audience. It is acknowledged that certain risks are associated with social media tools and that these risks are not limited to reputation and the legitimate interests of Council. Moreover, it is based on the notion that under law, online content is permanent and should never be considered private. Therefore, this policy has been developed to assist staff to use social media in a productive and responsible manner.

Corporate Advertising Policy

Advertising is the deliberate, planned communication of information by an organisation to a target audience via a paid medium. It may be used to motivate, inform, educate, encourage behaviour or perception change, or elicit a specific response. This policy outlines Council's position on advertising via paid mediums, including recruitment advertising, statutory advertising, campaign advertising and public notices.

STRATEGIC IMPLICATIONS

There are no strategic implications arising from these policies.

COMMUNITY STRATEGIC PLAN

The reviewed and updated Media Policy, the draft Social Media Policy and the draft Corporate Advertising Policy aligns to the following outcomes in the Community Strategic Plan

5.1 Our community is informed and engaged

5.2 We collaborate and pursue partnerships that achieve great outcomes for our community

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

LEGISLATIVE IMPLICATIONS

The amended Media Policy, the draft Social Media Policy and the draft Corporate Advertising Policy all comply with the *Local Government act 1993 (Governance and Planning) Act 2016*.

ATTACHMENTS

1. **Reviewed and amended Media Policy**
2. **Draft Social Media Policy**
3. **Draft Corporate Advertising Policy**

Scope

This policy applies to Council officials. This policy applies in situations where Council officials:

- Communicate with the media about Council affairs;
- Attend public speaking engagements; or
- Make public comment on Council affairs.

Purpose

The purpose of this policy is to:

- Clearly indicate Council's authorised spokespersons and define roles and responsibilities within Council for working with the media;
- Ensure appropriate authorisation and responsibility for information provided;
- Assist the media by clarifying the level of service they can expect regarding access to Council officials, provision of information and responses to enquiries;
- To limit the reputation risk and communication of inaccurate information; and
- Provide effective communication of Council affairs to the public through the media.

Definitions

Council means Edward River Council.

Council affairs means matters before the Council or other Council business, Council policy, interpretation of policy, management of Council business, management of Council staff or actions or matters that may commit the Council's resources to any purpose.

Councillor means a person elected to the governing body of Edward River Council as per section 222 of the Local Government Act 1993.

Council officer means staff of Edward River Council.

Council officials means Council officials as defined in Council's Code of Conduct, including Councillors, Council officers, and delegates of Council, including contractors, consultants, volunteers and external persons appointed to committees of Council.

Media includes all print, broadcast and online media mediums used for communicating information to the public domain, including, but not limited to, newspapers, magazines, internet publishers, radio and television broadcasters.

Public comment includes any information, opinion or view communicated to a public audience via a public medium or medium where it is reasonably foreseeable that the publication or circulation will enter the public domain, including, but not limited to, media releases, press statements, interviews with the media, public speaking engagements, opinion pieces and letters to the editor.

Publication is the distribution of information via print or electronic media including, but not limited to, newspapers, magazines, internet publishers, radio and television broadcasters.

Legislative Requirements

- Freedom of Information Act 1989
- Local Government Act 1993
- Privacy Act 1988

Policy Statement

1. General Principles

- 1.1 Edward River Council is committed to keeping its local community well informed about its decisions, services, programmes, events and activities. To achieve this outcome, Council recognises the value of establishing and maintaining a strong working relationship with the media and facilitating an open exchange of information between Council and the media.
- 1.2 The aim of public engagement through the media is to communicate and build the Edward River region's reputation and to maximise positive news and editorial coverage of Council decisions, services, programmes, events and activities, with an emphasis on promoting a positive, progressive and professional image of Council and its staff.
- 1.3 Council officers must support Council decisions and all Council officials must refrain from using the media to make negative personal reflections on each other or comments that could be interpreted as such and which are reasonably likely to undermine public confidence in the Council or local government generally.

2. Public Comment

- 2.1 Council will openly discuss matters of interest with the media and provide public comment to the media unless disclosure of certain information contravenes Council's obligations of confidentiality or privacy, duty of care, or could infringe on laws or regulations that govern its operations.
- 2.2 When making public comment, Councillors must uphold and represent accurately the policies and decisions of Council.
- 2.3 When making public comment, Councillors must make clear to the media that comments:
 - a. Are being made as an individual;
 - b. Are not necessarily the view of the Council; and
 - c. May relate to matters that have not yet been determined by Council.

3. Authorised Spokespersons

- 3.1 The Mayor is the authorised spokesperson to the media on decisions made by Council and committees of Council.
- 3.2 In the absence of the Mayor, the Deputy Mayor is the authorised spokesperson to the media on decisions made by Council and committees of Council.
- 3.3 The General Manager is the authorised spokesperson to the media on all administrative and operational matters.

- 3.4 The General Manager may delegate to other Council officers authority to speak to the media on administrative and operational matter where comment of a technical nature is required. Council officers will generally be used as authorised spokespeople when public comment specific decisions, services, programmes, events and activities relevant to the spokesperson's area of expertise or responsibility is required.
- 3.5 The Communications Advisor is an authorised spokesperson on matters of fact or clarification. When responding to media enquiries, the Communications Advisor will request that media credit their responses to 'a Council spokesperson', unless expressly credited to the Mayor, General Manager or other authorised spokesperson.

4. Media Liaison

- 4.1 The Communications Advisor is the principal liaison between Council and the media and is responsible for managing media enquiries and requests for interviews. This assists in ensuring accurate, responsible and relevant information is provided to the media and ensure the most positive and appropriate coverage of Council affairs is achieved.
- 4.2 All media requests should be directed to the Communications Advisor in the first instance; the request for comment will then be directed to the Mayor or the General Manager.
- 4.3 All media statements should be given in writing where possible to ensure accurate reporting.
- 4.4 Media organisations and their representatives will be treated equally and without bias.
- 4.5 Media enquiries and requests for interviews will be actioned promptly and efficiently and with a view to meeting the media's deadlines.
- 4.6 Council spokespersons will not knowingly provide information to the media which is misleading, untruthful or inaccurate. The Communications Advisor will ensure all information provided to the media is checked for accuracy and relevance prior to being distributed.
- 4.7 The Communications Advisor will be informed of any requests for comment from media received directly by Council.

5. Breaches

- 5.1 Council officials will not provide public comment unless express authorised to do so under this policy. Breaches of this policy will be dealt with in accordance with Council's Code of Conduct.

Associated Policies and Procedures

- Edward River Council Code of Conduct

POLICY OBJECTIVE

Council recognises the benefits of using social media as a means for engaging our communities, marketing, promotion and disseminating time-sensitive information to the widest possible audience. It is acknowledged that certain risks are associated with social media tools and that these risks are not limited to reputation and the legitimate interests of Council. Moreover, it is based on the notion that under law, online content is permanent and should never be considered private. Therefore, this policy has been developed to assist staff to use social media in a productive and responsible manner.

SCOPE

This policy covers:

- The establishment and content management of Edward River Council social media accounts
- The use of social media by Council officials on matters concerning the Council or likely to be viewed as concerning Council; and
- Describes appropriate use of social media by Council Officials in a private or work capacity

LEGISLATIVE REQUIREMENTS

- *Local Government Act 1993*
- *Local Government Regulation 1994*
- *State Records Act 1998*
- *Privacy and Personal Information Protection Act 1998*
- *Government Information (Public Access) Act 2009*
- Local Government (State) Award 2017
- NSW Government Social Media Policy and Guidelines.

POLICY STATEMENT

Use of Council accounts

6.1.1 General principles

Social media is a public forum and Council officials will act accordingly. Posting on social media is the equivalent of a letter in the newspaper or a public address. Council officials are bound by the Edward River Council Code of Conduct and this policy applies to postings and use of Council social media accounts. This policy also applies to postings made by Council Officials on non-Council social media on matters concerning the Council or likely to be viewed as concerning Council.

When using Council social media, Council officials will

- Act in accordance with the Council's Code of Conduct and not bring the Council into disrepute
- Take responsibility for their online activity
- Only use these services in accordance with this policy and Council's Communication Devices and the Internet Policy

- Not share or re-post publicly available information that may foreseeably harm or damage the reputation of Council, other entities or persons
- Post or cause the posting on social media Confidential and Personal information held by the Council.

6.1.2 Establishment and posting of Council accounts

In general, Council's activity on social media services will be via social media accounts established specifically for this purpose. Council social media accounts will only be established with the express permission of the General Manager.

The Communication Advisor or an authorised Council officer approved by the General Manager will be permitted to add content to, and/or moderate a Council social media account and/or site. The principles of the Council's Media Policy apply to all use of Council's social media accounts. Therefore, all content posted online must be appropriately authorised.

6.1.3 Monitoring

The Council will take reasonable steps to monitor and/or moderate content posted on its social media platforms by third parties.

People making requests of the Council via social media accounts will be referred back to the Council's standard customer request procedures. The Council will not otherwise respond to requests on social media platforms other than the provision of straightforward publicly available information, i.e. opening hours etc.

The following inappropriate content posted on its social media platforms will be edited and/or removed:

- Personal attacks or defamatory statements or comments
- Profane or sexual language or content, or links to sexual content
- Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, colour, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation;
- Solicitations of commerce;
- Conduct or encouragement of illegal activity;
- Content that violates a legal ownership interest of any other party.
- Repetitive negative and or unjustified comments;
- Other material as determined by the Council's General Manager.

6.1.4 Owner's Rights and Records Management

The Council will respect the legal and moral rights of content owners when publishing third-party content on its social media accounts. This includes ensuring that the Council has consent to use the material and that appropriate credit is given to the creator.

Online Council statements can be held to the same legal standard as traditional media communications. The Council will establish a process to ensure that the Council meets its statutory and regulatory record keeping obligations when using its social media accounts.

Council officials responsible for maintaining social media accounts will ensure that relevant procedures regarding copyright and consent and records management are followed.

6.1.5 Council services and committees.

Where appropriate, the General Manager may authorise a service-specific social media platform; for example Library, Home and Community Care, Economic Development etc. This policy equally applies to these dedicated accounts.

Volunteer committees of the Council may establish dedicated social media accounts and/or sites with the permission of the General Manager. The Communications Advisor will be added as an administrator to any such account. The committees must advise the Council of the existence of these accounts so the Council can monitor their content.

These accounts remain bound by this policy and the volunteers responsible for the accounts remain bound by the Council's Code of Conduct.

Social media accounts operated by volunteer committees must include a disclaimer clearly stating that the views expressed are not necessarily the views or the position of the Council.

Posting on volunteer committee accounts does not fall under the banner of the Council's Media Policy and specific authorisation is not required for each individual item posted on those platforms. However, the Council reserves the right to direct a volunteer committee to remove inappropriate content or in the case of continual breach of this policy, require that it close and delete the account.

It is impractical for the Council to continually monitor activity on social media sites operated by its volunteer committees. When the Council is informed about inappropriate, offensive or otherwise objectionable material posted on these sites, it will take timely and appropriate action to rectify the issue.

6.2 Use of personal accounts

6.2.1 General principles

All Council officials are bound by the Edward River Council Code of Conduct. This includes their interactions on personal social media services.

When using personal social media accounts, Council officials will

- Take responsibility for their online activity. Social media is a public forum and Council officials must act accordingly. Council officials are bound by the Edward River Council Code of Conduct and this policy applies to postings to and uses of social media accounts.
- Only use these services in accordance with this policy and Council's Communication Devices and the Internet Policy. Use of social media from Council devices and/or Council internet connections is not considered private.
- Not use a personal social media account for Council purposes without the express permission of the General Manager
- Not share or re-post publicly available information that may foreseeably harm or damage the reputation of Council, other entities or persons
- Not create or establish fictitious names or identities with the intent to avoid compliance with this policy or Council's Code of Conduct
- Ensure that their postings on social media are clearly separated from their role as a Council official.
- Not present personal views in a manner to suggest that those views are endorsed or supported by the Council.
- Council officers must not use corporate email addresses, for example. "`<name>@edwardriver.nsw.gov.au`" to create personal accounts in sites unrelated to the Council.

6.2.2 Councillors

As members of the community, Councillors are entitled to use social media services to enter into public debate in their private capacity and make comment on Council affairs provided they clearly state that such public comment reflects their personal opinion and not that of the Council or a committee of Council.

6.2.3 Employees

Employees will ensure that their personal use of social media services does not undermine their productiveness and effectiveness at work. Employees will give their attention to the business of Council when on duty.

Employees must not use social media to communicate with other employees about Council business without express permission.

Use of personal social media accounts by employees during workplace incidents such as evacuations or accidents may cause distress to others. Employees should be mindful of this and exercise care when posting on social media.

Inappropriate use of social media may lead to disciplinary action in line with the Local Government (State) Award

ASSOCIATED POLICIES AND PROCEDURES

- Internet, Email and Computer use Policy
- Mobile Phone Policy
- Code of Conduct policy

DEFINITIONS

Social Media – Software tools that allow groups to generate content and engage in peer-to-peer conversations and exchange of content.

Examples include:

- Social networking sites – for example. Facebook, Snapchat, Instagram TikTok
- Video and photo sharing websites – for example. Flickr, YouTube
- Micro-blogging sites – for example. Twitter
- Weblogs, including corporate blogs, personal blogs or blogs hosted by traditional media publications
- Forums and discussion boards such as Whirlpool, Yahoo! Groups or Google Groups
- Online encyclopaedias such as Wikipedia
- Any other web sites that allow individual users or companies to use simple publishing tools.

Council Official – as defined in the Council Code of Conduct. It includes Councillors, Council employees and Council volunteers.

Council Social Media Accounts: – are only those social media accounts created with the express permission of the General Manager

Post – broadcast information in a public forum

POLICY VERSION CONTROL

Policy Title	Social Media Policy
Document ID	
Department	Information Management
Function	
Policy Group	All Staff and Councillors
Responsible Officer	
Adopted	
Next revision	

POLICY OBJECTIVE

This policy outlines Edward River Council's (Council) position on advertising via paid mediums, including recruitment advertising, statutory advertising, campaign advertising and public notices.

SCOPE

This policy applies to all advertising undertaken by Council.

LEGISLATIVE REQUIREMENTS

- *Local Government Act 1993*
- Local Government (General) Regulation 2005

POLICY STATEMENT

1 Advertising Principles

- 1.1 Advertising is the deliberate, planned communication of information by an organisation to a target audience via a paid medium. It may be used to motivate, inform, educate, encourage behaviour or perception change, or elicit a specific response. For the purposes of this policy, advertising can be taken to cover:
- a. Television advertising;
 - b. Radio advertising;
 - c. Film and video presentations;
 - d. Press and magazine advertisements;
 - e. Brochures, flyers and marketing collateral;
 - f. Outdoor billboards, posters and signage;
 - g. Cinema advertising;
 - h. Transport advertising;
 - i. Website advertising;
 - j. Social media advertising; and
 - k. Direct mail (including email).
- 1.2 Council is committed to ensuring all members of the public have access to information and opportunities to be educated about the policies, programs, services and events provided by Council. Advertising can play an important role in efficiently and effectively providing the public with access and education opportunities to Council's policies, programs, services and events.
- 1.3 Section 8B of the *Local Government Act 1993* imposes on Council the responsibility to ensure that its spending is responsible and sustainable. Council is committed to ensuring that public funds are responsibly and sustainably managed and expended in the public interest. As such, Council may incur expenditure for advertising only if:
- a. The advertising is for providing information or education to the public; and
 - b. The information or education is provided in the public interest.

2 Acceptable Uses of Advertising

- 2.1 Advertisements will be used to provide information or education to the public, and where that information or education is provided in the public interest. Acceptable uses of advertising include:
- a. To advise the public of new or existing Council policies, programs, services and events;
 - b. To advise the public about changes to existing Council policies, programs, services and events;
 - c. To raise awareness and increase the use of a Council policy, program, service or event;
 - d. To advise the public of Council meetings, hearings and community consultations;
 - e. To advise the public of decisions made by Council;
 - f. To request feedback on Council business or proposed Council strategies, policies, codes and plans;
 - g. To implement strategies, policies, codes and plans adopted by Council;
 - h. To recruit staff;
 - i. To acquire or dispose of property, plant and equipment;
 - j. To promote requests for tender, quotations and expressions of interests; and
 - k. To advertise matters required by legislation to be advertised.
- 2.2 Advertisements will not be used for any purpose not identified in clause 2.1 of this policy.
- 2.3 Section 226 of the Act details the role of the Mayor, which includes serving as the leader and spokesperson of Council and promoting partnerships between Council and key stakeholders. As such, Council advertising material may contain the name, voice or image of the Mayor, except during the four-week caretaker period preceding an ordinary election.
- 2.4 During the four-week caretaker period preceding an ordinary election, Council must not:
- a. Place advertisement relating to future plans unless, and only to the extent that, those plans have been formally adopted by Council;
 - b. Advertise the activities of Council otherwise than in the manner and form that is customary for Council to advertise its functions;
 - c. Place advertisements which seek to influence support for individual candidates, groups of candidates or potential candidates in the election; and
 - d. Place advertisements containing the name, voice or image of the Mayor or a Councillor, or any individual candidates, groups of candidates or potential candidates in the election.

3 Advertising Categories

- 3.1 Council advertising is grouped into four categories:

- a. Recruitment advertising;
 - b. Statutory advertising;
 - c. Campaign advertising; and
 - d. Public notices
- 3.2 Recruitment advertising refers to all advertising that promotes specific job vacancies and employment opportunities at Council. Pursuant to section 348 of the Act, all job vacancies and employment opportunities will be advertised in a manner sufficient to enable suitably qualified people to apply.
- 3.2 Statutory advertising refers to all advertising that Council is required to undertake under the Act, the Local Government (General) Regulation (the Regulation), the *Environmental Planning and Assessment Act 1979*, or any other legislation. This includes, but is not limited to, electoral advertising, tender advertising and planning and development advertising. Statutory advertising will be undertaken when and as needed, and in accordance with the applicable legislative provisions.
- 3.3 Campaign advertising refers to all advertising that Council undertakes to raise awareness of its policies, programs, services and events, or encourage behaviour change and public participation.
- 3.4 Public notices are also used to communicate clear, simple messages that are generally one-off or short-term in nature. While primarily utilised as a statutory advertising medium, public notices are also used to provide notice of Council decisions impacting on the community, such as:
- Permanent or temporary changes to Council policies, programs, services and events;
 - Road closures;
 - Availability of Council funds, grants and awards programs,
 - Details of strategies, policies, codes and plans placed on public exhibition; and
 - Urgent public health or safety announcements.

4 Advertising Mediums

- 4.1 Council is committed to ensuring equity and access in informing and engaging its community. As such, Council will utilise a variety of mediums to support its advertising objectives.
- 4.2 Recruitment advertising will utilise the medium or mediums identified as being sufficient to enable suitably qualified people to apply. Depending on the position and its Band classification under the Local Government (State) Award 2017, this may include several mediums, including but not limited to:
- Public notice;
 - Social media;
 - Recruitment and employment websites; and
 - Advertisements in recruitment and employment publications.

- 4.3 Statutory advertising will utilise the medium specified in the applicable legislation. In instances where the applicable legislation does mandate a particular medium or gives discretion to Council to select the medium, Council shall use a public notice to communicate the advertisement.
- 4.3 Campaign advertising may utilise a variety of mediums including, but not limited to, television, radio, print and online mediums. In selecting the most appropriate medium or mediums for campaign advertising, Council will consider:
- a. The campaign's purpose;
 - b. The campaign's target audience;
 - c. The campaign's desired outputs, outcomes and impact; and
 - d. Public value and budgetary constraints.
- 4.4 Public notices will be published to Council's website, and, in accordance with the Regulation, published in at least one local newspaper circulated at least once weekly in the Edward River local government area.

5 Advertising Style

- 5.1 Recruitment advertisements, statutory advertisements and public notices seek to impart specific information in a direct and unembellished manner for an immediate or short-term appearance, and as such, should have low creative content. Recruitment advertising, statutory advertising and public notices will comply with the Edward River Council Brand Guidelines and any templates established under those Guidelines.
- 5.2 Campaign advertisements typically involve high content, endeavour to change behaviour or attitudes, and has a mid- to long-term appearance. Where appropriate, campaign advertisements will reflect the Edward River Council Brand Guidelines. However, campaign advertisements typically span multiple mediums and often employ campaign-specific brand identifiers, logos, slogans and style.

6 Approvals

- 6.1 All recruitment advertisements, statutory advertisements, campaign advertisements and public notices must be approved by the General Manager prior to publication and booked by the Communications Advisor.
- 6.2 The Communication Advisor will be responsible for reviewing all advertising proposals for special features and forwarding to the General Manager if required for approval.

ASSOCIATED POLICIES AND PROCEDURES

- Edward River Council Brand Guidelines

DEFINITIONS

“Advertising” is the deliberate, planned communication of information by an organisation to a target audience via a paid medium.

“Caretaker period” means the period of four weeks preceding the date of an ordinary election, as defined in clause 393B of the Local Government (General) Regulation 2005.

POLICY VERSION CONTROL

Title	Corporate Advertising Policy			
ECM Doc Set ID				
Date Adopted				
Council Minute No.				
Responsible Officer	Director Corporate Services			
Version Number	Modified By	Modifications Made	Date modified and Approved by Council	Council Minute Number

10.6 RURAL DOCTORS NETWORK BUSH BURSARY PROGRAM**File Number:****Author:** Belinda Perrett, Executive Assistant**Authoriser:** Philip Stone, General Manager**RECOMMENDATION**

That Council;

1. Reviews the report supplied below and attached from the NSW Rural Doctors Network.
2. Edward River Council participate in the Rural Doctors Network Bush Bursary Program in 2021/22 providing a scholarship of \$3,000.00.

BACKGROUND

The Rural Doctors Network Bush Bursary Program and CWA Scholarships are offered annually to selected medical and nursing students in NSW and the ACT. They are financially supported by the rural councils of NSW, the Country Women's Association, and the NSW Rural Doctors Network (RDN).

The NSW Rural Doctors Network administer the funds for the program and council is responsible for arranging the actual placement for one medical student and one nursing student with the aim of introducing the student to the lifestyle and health professionals and facilities within the area.

ISSUE/DISCUSSION

Edward River Council has participated in this program since formation in 2016.

Millie Caspers, Program Lead provided the following:-

On behalf of NSW RDN, I am writing to show our appreciation for your involvement in the 2020 Bush Bursary Program. We thank you for facilitating such an engaging, educational, and memorable experience for Sarah and Emily.

Based on the students feedback this placement was incredible – from authentic and engaging clinical exposure to the social and community activities including being so warmly welcomed into the community - this placement was obviously a huge success. It is because of you, and the Edward River Council that we are actively working to make positive sustainable change in the rural health space.

At RDN we are continually trying to better programs thus, we would love to hear about your feedback based on last year's program. I have shared the survey link below. I have also attached Sarah and Emily's evaluation forms for you to have a read – such positive feedback!

STRATEGIC IMPLICATIONS

Nil

COMMUNITY STRATEGIC PLAN

Aligns with the Edward River Community Strategic Plan of advocating for improved health and medical services and promoting healthy lifestyle choices.

FINANCIAL IMPLICATIONS

The Rural Doctors Network Bush Bursary Program is included in the Draft Budget.

The Rural Doctors Network Invoice Council, these funds are disbursed equally to the medical student and nursing student who, in return, agree to spend two weeks of rural placement in the council area during University holidays.

LEGISLATIVE IMPLICATIONS

Nil

ATTACHMENTS

1. **Evaluation Form Sarah Parker Medical Student**
2. **Evaluation Form Emily Pinnuck Nursing Student**

Bush Bursary/CWA Scholarship
Rural Placement Evaluation Form

Completing this evaluation form will help NSW Rural Doctors Network and the scholarship sponsors to evaluate and improve aspects of rural placements. The information that you provide will help to do this, please answer the questions as fully as you can and if there is anything you would like to add please feel free to attach it.

Please circle your answers or write in the spaces provided

1. How satisfied were you with the educational aspects of your placement?

1	2	3	4	5
Very unsatisfied	Unsatisfied	Neither satisfied or unsatisfied	Satisfied	Very satisfied

2. Did you advise the placement coordinator of any special interests (women’s health, aboriginal health etc.) you have?

Yes

If yes, how satisfied were you with the opportunities you were able to follow up with regard to this interest?

Very satisfied

3. Please comment on your rural placement from an educational perspective, was it educational? Did you learn new things? Did the placement complement your coursework?

It was extremely educational. All the health workers were very keen to help me and quiz me where possible and communicated among each other to see if others had anything that would be good for me to see so that I could get the most out of my experience.

The doctors reached out to me on many occasions and suggested I attend things that they thought would be beneficial for me to see. They encouraged me to build upon my clinical skills where possible.

4. How satisfied were you with the social aspects of your placement?

1	2	3	4	5
Very unsatisfied	Unsatisfied	Neither satisfied or unsatisfied	Satisfied	Very satisfied

Please comment on your rural placement experience from a social perspective.

For example: what types of activities did you participate in? Who did you get to meet from the local community

On our first night the director of our program organised for us to go out on her boat on the river with a couple of members of the local council and a couple of local doctors. It was a great welcome and great to get to know the doctors from the first day. Our accommodation was behind one of the local practices and the staff were so lovely and really looked after us. A young registrar invited us to a few social events throughout the week which was a great opportunity to mingle with the local doctors and health care workers.

5. How satisfied were you with the level of care provided for your personal safety while you were on rural placement?

I felt that I could contact Belinda at any time if needed anything, we felt so very welcomed and that everyone wanted to ensure we were having a nice time.

6. How satisfied were you that your religious/cultural needs were met during your rural placement?

Satisfied

7. Overall, how satisfied were you with your rural placement?

1	2	3	4	5
Very unsatisfied	Unsatisfied	Neither satisfied or unsatisfied	Satisfied	Very satisfied

8. Can you think of anything that could be added or changed to make the placement more useful to students?

No, the placement was quite fluid and flexible, so I felt I was able to make it what I wanted and made the most of the experience.

9. Think about your thoughts and feelings about rural clinical practice before you went on placement, do you think that you have changed in your desire to practice rural medicine since going on placement?

Please explain your response:

I have always had an interest in practicing medicine rurally. My experience allowed me to really understand what rural medicine is about. I was able to have many conversations with the local doctors about the realities of rural medicine and the many rewarding aspects. They were honest with me about their experiences in metro vs rural settings, which made the rural pathway seem very appealing. When I left my placement I felt very excited to continue my studies as I could really see myself working as a rural doctor in the years to come, I felt as though my career has begun now that I can see the career that I am working towards at uni.

10. How appealing is rural lifestyle to you following your placement?

1	2	3	4	5
Very unappealing	Unappealing	Neither appealing or unappealing	Appealing	Very appealing

11. Where did you stay while you were on your rural placement?

1.	Billeted with Doctor's family
2.	Billeted with shire/sponsor's family
3.	Billeted with community member
4.	Nurses home/student accommodation
5.	Other (please specify): Accommodation above the doctors practice

12. How would you rate the preplacement information you received from your host sponsor?

It was satisfactory, I felt well informed and secure

13. How would you rate the pre placement information you received from the NSW Rural Doctors Network?

1	2	3	4	5
Highly unsatisfactory	Unsatisfactory	Neither unsatisfactory or satisfactory	Satisfactory	Very satisfactory

14. In your opinion, what do you think should be different or changed about the organisation of your placement? Is there anything that could improve upon?

No, I think the organisation was satisfactory

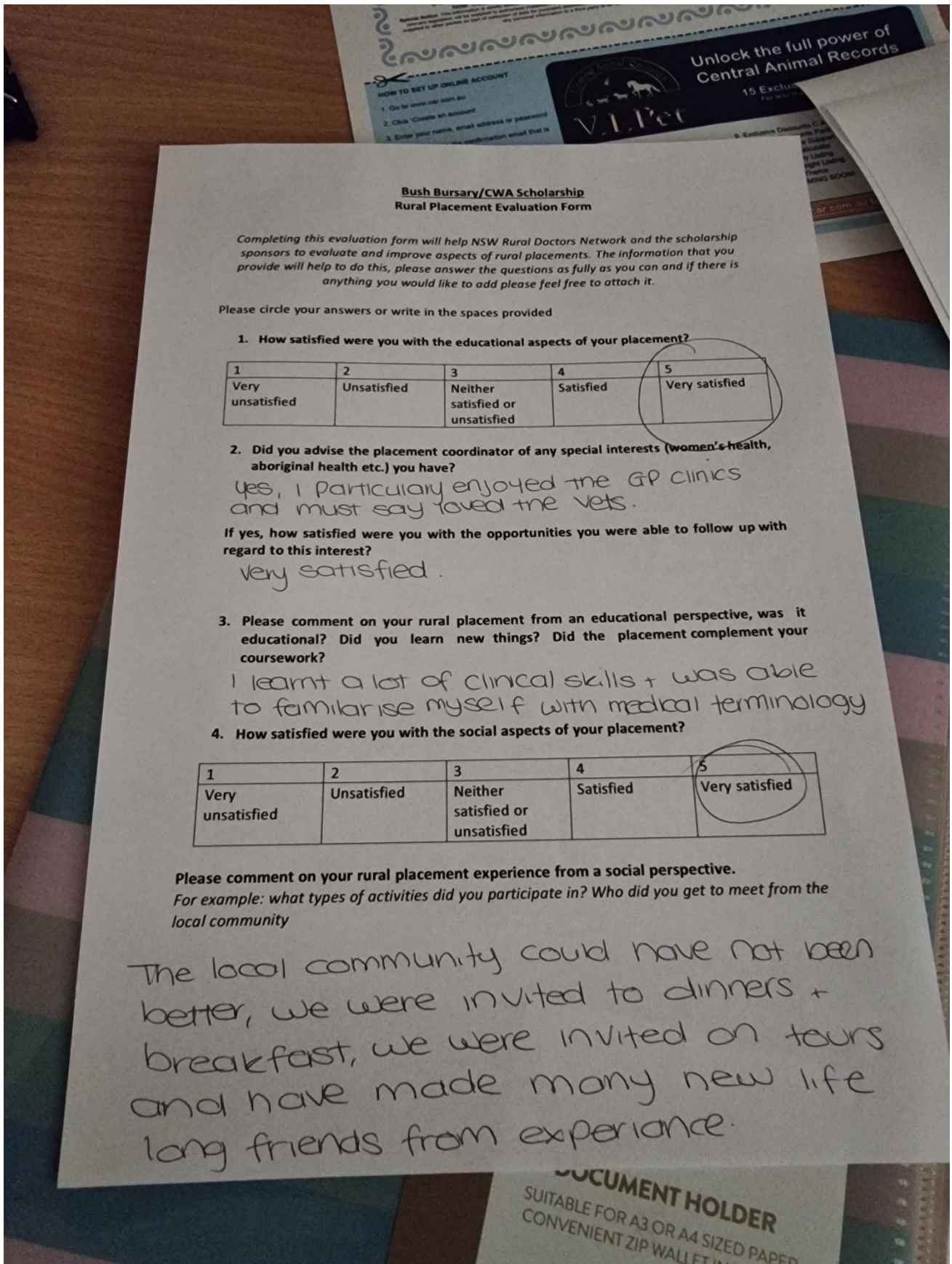
15. Is there anything else you would like to comment on?

I think my experience on placement has certainly made me more excited than ever to pursue a career in rural medicine. The people were so lovely, and I couldn't have asked for a better first medical placement.

Thank you very much for taking time and completing this questionnaire. It is important that the rural placements are well organised, useful and enjoyable for students. We appreciate your comments.

If you would like to discuss any issues arising from this questionnaire, please feel free to contact:

NSW Rural Doctors Network
PO Box 1111, Mascot NSW 1460
Phone: (02) 8337 8100 or fax: (02) 8337 8110;
students@nswrdn.com.au



**Bush Bursary/CWA Scholarship
Rural Placement Evaluation Form**

Completing this evaluation form will help NSW Rural Doctors Network and the scholarship sponsors to evaluate and improve aspects of rural placements. The information that you provide will help to do this, please answer the questions as fully as you can and if there is anything you would like to add please feel free to attach it.

Please circle your answers or write in the spaces provided

1. How satisfied were you with the educational aspects of your placement?

1 Very unsatisfied	2 Unsatisfied	3 Neither satisfied or unsatisfied	4 Satisfied	5 Very satisfied
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2. Did you advise the placement coordinator of any special interests (women's health, aboriginal health etc.) you have?

Yes, I particularly enjoyed the GP clinics and must say loved the Vets.

If yes, how satisfied were you with the opportunities you were able to follow up with regard to this interest?

Very satisfied.

3. Please comment on your rural placement from an educational perspective, was it educational? Did you learn new things? Did the placement complement your coursework?

I learnt a lot of clinical skills + was able to familiarise myself with medical terminology

4. How satisfied were you with the social aspects of your placement?

1 Very unsatisfied	2 Unsatisfied	3 Neither satisfied or unsatisfied	4 Satisfied	5 Very satisfied
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Please comment on your rural placement experience from a social perspective.

For example: what types of activities did you participate in? Who did you get to meet from the local community

The local community could have not been better, we were invited to dinners + breakfast, we were invited on tours and have made many new life long friends from experience.

DOCUMENT HOLDER
SUITABLE FOR A3 OR A4 SIZED PAPER
CONVENIENT ZIP WALLET

10.7 MURRAY DARLING ASSOCIATION 77TH NATIONAL CONFERENCE AND AGM**Author:** Belinda Perrett, Executive Assistant**Authoriser:** Philip Stone, General Manager**RECOMMENDATION**

That Council

1. Resolve that two Councillors be given the opportunity to attend the Murray Darling Association's 77th National Conference and AGM Sunday 16 – Wednesday 19 May 2021 in Wentworth.

BACKGROUND

Edward River Council is currently a member of the Murray Darling Association. This year's 77th National Conference and AGM is to be held 16-19 May 2021 in Wentworth.

Theme *Connectivity: Connecting Councils and Catchments*, this event will bring together leaders and decision makers from across the Murray-Darling Basin.

The event will be hybrid ensuring members ability to either reconnect with each other, or full digital connectivity.

ISSUE/DISCUSSION

The MDA's 77 National Conference and AGM is an opportunity to join the conversation, inform future policy and engage with innovators, scientists, educators, and leaders.

STRATEGIC IMPLICATIONS

The Murray Darling Association was established to be a voice for Councils in the Murray Darling Basin Plan. Being a member of this organisation allows Council 'to have a voice at the table'. Council are also members of other Committees/Organisations that are advocating in the water/Murray Darling area, these include RAMJO and the Murray Regional Strategy Group.

COMMUNITY STRATEGIC PLAN

Advocacy around the Murray Darling Basin Plan aligns with Outcome 2, A prosperous and Vibrant Economy and Outcome 3, A Valued and Enhanced Natural Environment.

FINANCIAL IMPLICATIONS

Early bird pricing is available until 31 March 2021. Full on-site conference pass \$699.00 per member, plus there will be travel time and accommodation.

A one day pass - \$405.00 per member.

The online virtual pass is \$175.00 per member.

LEGISLATIVE IMPLICATIONS

Nil

ATTACHMENTS

Nil

10.8 ENVIRONMENTAL SERVICES REPORT**Author:** Marie Sutton, Acting Manager Environmental Services**Authoriser:** Philip Stone, General Manager**RECOMMENDATION**

That Council note the Environmental Services reports for February 2021

BACKGROUND

Attachment 1 is the Environmental Services reports for February 2021

ISSUE/DISCUSSION

N/A

STRATEGIC IMPLICATIONS

N/A

COMMUNITY STRATEGIC PLAN

N/A

FINANCIAL IMPLICATIONS

N/A

LEGISLATIVE IMPLICATIONS

N/A

ATTACHMENTS

1.	Environmental	Services	Report	-	February	2021
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Current Applications at 28 February 2021					
Application	Property Description	Applicant	Proposal	Date Rec'd	Status
Development Applications/Construction Certificates					
DA 77/18	Lot 1, & 3 DP1235420 & Lot 5 DP1220715, 227 Cemetery Road & 179-183 Cemetery Road, Deniliquin	Deni Industrial Park Pty Ltd	Staged development Stage 1: Railway freight terminal Stage 2: 13 lot subdivision	4/12/2018	Awaiting advice from applicant/ VicTrack
DA 47/19	Lot 6 DP264379, 176-178 River Street, Deniliquin	Tony Campbell	Erection of shed for use for residential storage and a home industry	4/09/2019	Applicant to provide advice re status of application
CC 38/20	Lot 1 DP714260 & Lot 530 DP46861, 5-9 Macauley Street, Deniliquin	Blair Architects (Navorina)	Addition of 2 bed wings, admin & services area & car park extension	7/8/2020	Final fitout stage - awaiting further information
DA 60/20	Lot 2 Sec 63 Dp758913, 598-606 Harfleur Street, Deniliquin	John & Vicky Stephens	2 lot subdivision	26/8/2020	Under assessment
DA 61/20	Lot 131 DP1236504, 248 Harfleur Street, Deniliquin	Edward & Jane Glowrey	2 lot subdivision	26/8/2020	Under assessment
DA 64/20 CC 48/20	Lot 8 DP1070187, 300 Poitiers Street, Deniliquin	Decentralised Demountables	Residential shed	16/9/2020	Further information requested
DA 72/20 CC 55/20	Lot 21 DP867574, 443 Hay Road, Deniliquin	Robert Lees	Verandah	29/9/2020	Further information requested
DA 78/20 CC 58/20	Lot 1 DP1010684, 124-136 Hardinge Street, Deniliquin	Decentralised Demountables	Install 2 transportable offices	2/10/2020	Under assessment

DA 80/20	Lot 21 DP873364, 557 Poitiers Street, Deniliquin	Craig Druitt	Single mooring	29/10/2020	Under assessment
DA 7/21	Lot 22 DP1041097, 63 Wills Drive, Deniliquin	Andrew Ash	Install a manufactured dwelling	22/01/2021	Under assessment
DA 8/21	Lot 172 DP756251, 121 Lyndhurst Road, Mayrung	North East Survey Design	2 lot subdivision	5/02/2021	Under assessment
DA 9/21	Lot 2 DP610466, 218-220 Cressy Street, Deniliquin	Ministerial & Parliamentary Services	Business signage	1/02/2021	Waiting further information
DA 10/21	Lot 1A DP30555, 242 Henry Street, Deniliquin	Jack Allsopp	Alterations and additions	9/02/2021	Under assessment
DA 11/21	Lot 7 DP253741, 532-540 Sloane Street, Deniliquin	Tony Tom	Residential shed	17/02/2021	Under assessment
DA 12/21	Lot 1 DP1010684, 124-136 Hardinge Street, Deniliquin	Murray Irrigation Ltd	Remove underground diesel tank & replace with above ground self bunded diesel tank	11/02/2021	Under assessment
DA 13/21 CC 6/21	Lot 148 DP758353, 123 Delmenico Road, Pine Lodge	Allan Clarke	Farm shed	19/02/2021	Under assessment
DA 14/21 CC 7/21	Lot 25 DP845007, 72 Burton Street, Deniliquin	Elwyn McDonald	New single dwelling	18/02/2021	Under assessment

Complying Development Certificates					
-	-	-	-	-	-

S68 Applications					
S68 2/19	Lot 1 DP1132408, 1 Butler Street, Deniliquin	Adam Rose	Extension to existing site	15/2/2019	Awaiting advice from the applicant
S68 5/20	Lot 153 DP1133106, 5-9 Macauley Street, Deniliquin	Navorina Nursing Home	Water, sewerage & stormwater drainage works	1/5/2020	Awaiting advice from the applicant
S68 2/21	Lot 22 DP1041097, 63 Wills Drive, Deniliquin	Mick Whelan	Water, sewerage & stormwater drainage works	28/01/2021	Under assessment

Applications Determined February 2021				
Application	Property Description	Applicant	Development	Amount
DA 95/20	Lot 2 Sec 25 DP758913, 424 Cressy Street, Deniliquin	Allison Williams	2 lot subdivision	0.00
DA 100/20 CC 71/20	Lot 21 DP1063042, 356 Augustus Street, Deniliquin	Tikaro Pty Ltd	Machinery & vehicle storage shed	45,000.00
DA 101/20	Lot 1332 DP113451, 77-79 Butler Street	Decentralised Demountables	Multi Dwelling Housing (3)	588,500.00
DA 1/21	Lot 82 DP811880, 322 Poitiers Street, Deniliquin	Christina Hobson	Home beauty business	0.00

DA 4/21	Lot 17 DP237702, 321 Victoria Street, Deniliquin	John & Daphne Tyndall	Storage Shed	93,612.00
DA 5/21 CC 3/21	Lot 11 DP1253777, 401 Whitelock Street, Deniliquin	Decentralised Demountables	New single dwelling	358,770.00
DA 6/21 CC 4/21	Lot 6 DP596543, 1055 Aratula North Road, Deniliquin	Precise Build Pty Ltd	New single dwelling	513,727.00
				1,599,609

Processing Times for February 2021		
Application Type	Mean Gross Days	Mean Net Days
DA	47	39
Mod (S4.55) of DA & DA/CC	-	-
CDC	-	-
CC	42	38
S68 Applications	31	31

Value and Number of Applications Determined 2020 and 2021								
Month	DAs 2020	DAs 2021	CDCs 2020	CDCs 2021	S68 2020	S68 2021	Value 2020	Value 2021

January	3	8	2	0	-	3	\$737,500	1,885,946	
February	3	7	1	0	-	4	\$89,175	1,599,609	
March	8		-		1		\$46,000		
April	7		-		-		\$818,000		
May	5		-		1		\$205,000		
June	10		-		1		\$532,258		
July	11		1		1		\$983,473		
August	7		-		5		\$918,903		
September	10		2		2		\$1,153,983		
October	16		2		3		\$5,484,292.00		
November	9		-		2		\$275,550		
December	9		-		3		1,466,842		
TOTALS	98	15	8	0	19	7	\$1,742,392.00	\$1,742,392.00	3,485,555

Note: numbers of application determined does not include construction certificates, modifications and applications determined by private certifiers. Value of application determined does not include the value of work for s68 applications.

Section 10.7 Certificates/Sewerage Drainage Diagrams	
Planning certificates	39
Sewerage drainage diagrams	30

Swimming Pool Inspection Program			
Month	1 st Inspection	2 nd Inspection	3 rd Inspection
February	11	2	-

Ranger's Report – February 2021		
Companion Animals		
	Cats	Dogs

Animals still impounded	0	1
Animals seized/surrendered	2	8
Animals released to owner	0	7
Animals euthanised	2	2
Animals rehomed	-	0
Dogs declared dangerous / menacing	n/a	0
Animals microchipped by Council	0	4
Animals microchipped by Council (Desexing Program)	8	1
Animals microchipped by Council (quarterly free chipping week)	n/a	n/a
Animals registered	6	6
Animal registration notices sent	3	22
Animal fines	0	3
Clean Up Notices		
Property clean up notices	1	
Illegal dumping	0	
Parking		
Parking fines	0	
Parking patrols completed	4	
Impoundment (Impounding Act 1993)		
Vehicles	0	
Livestock	0	
Euthanised Wildlife	2 kangaroos	

Dog Attacks

Date	Details	Victims	Outcome
20.02.21	A wandering dog attacked another dog on a lead. The attacking dog ran off.	1 dog	Vet treatment required.

27/02/21	A wandering dog attacked another dog on a lead.	1 dog and 1 adult male	Vet treatment required for the attacked dog and medical treatment for the owner. Attacking dog was surrendered to Council and euthanized and fines were issued to the owner.
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Dog Attacks 2019 and 2020

Month	No. of Incidents		No. of Attacking Dogs		No. of Victims	
	2020	2021	2020	2021	2020	2021
January	1	1	1	1	1	1
February	2	2	4	2	29	2
March	2		2		2	
April	1		1		1	
May	2		3		2	
June	CAR website unavailable		CAR website unavailable		CAR website unavailable	
July	1		1		1	
August	1		1		3	
September	4		6		5	
October	2		1		3	
November	0		0		0	

December	2		2		1	
TOTAL	13	3	15	3	40	.

10.9 MAJOR PROJECTS PROGRAM - MARCH 2021 - PROGRESS REPORT

Author: Nicole Rogers, Project Coordinator

Authoriser: Mark Dalzell, Director Infrastructure

RECOMMENDATION

That Council note the Major Projects Program from various funding sources - Progress Report for March 2021.

BACKGROUND

Since amalgamation in 2016, Council has received over \$35,000,000 in funding from State and Federal Government bodies. A breakdown of the funding received is as follows:

Government Funding Body	Funding Amount
Stronger Communities - Round 1 and New Council Implementation Funding R1 (Original merger funding)	\$15,000,000
Stronger Communities - Round 2 (Additional merger funding)	\$3,990,000
Stronger Country Communities – Round 1 (State funding)	\$1,269,841
Stronger Country Communities - Round 2 (State funding)	\$3,371,750
Stronger Country Communities – Round 3 (State funding)	\$1,264,500
Building Better Regions (Federal Funding)	\$630,883
Our Rivers Our Region (Federal funding)	\$1,673,080
Drought Communities Program – Round 1 (Federal funding)	\$1,000,000
Drought Communities Program – Round 2 (Federal Funding)	\$1,000,000
Murray Darling Diversification Funding (State funding)	\$750,000
Local Roads and Community Infrastructure Program (State funding)	\$963,190
Local Roads and Infrastructure Program R2 (State funding)	\$880,903
NSW Showground Stimulus Funding – Memorial Park Showground (State Funding)	\$312,190
HSVPP (Federal Funding), Fixing Country Roads, TfNSW (State Funding) for Maude Road Construction	\$2,917,568
Commonwealth Regional Airport Program (Federal Funding)	\$2,500,000

Fixing Local Roads (TfNSW) Round 1 (State Govt)	\$1,052,055
Total Funding Received	\$38,575,960

ISSUE/DISCUSSION

Details regarding the status of current projects are included in Attachment 1 of this report.

Overall Status of Funding Programs

Council currently has budgeted \$31.65M for capital works as noted in the QBRS report. This amount includes Council funded projects and grant funded projects, as noted in this report. It is also noted that grant funded projects may be multi-year with some projects not requiring completion until the end of the 21/22 financial year. A summary of the separate funding streams and delivery times is shown in the table below.

Capital Expenditure Forecast	20/21 FY	21/22 FY	Total
Council funded projects (including 20/21 Capital Works and 19/20 carry over)	\$13.39M	-	\$13.39M
Grant funded projects	\$8.20M	\$10.06M	\$18.26M
TOTAL	\$21.59M	\$10.06M	\$31.65M

The \$10.06M in grant funded projects currently in the Capital Works budget but not due to be finished until 21/22 as per the funding agreements include:

- Local Roads and Community Infrastructure Phase 2 projects including
 - Footpath replacement
 - Skatepark renewal
 - Rural Gravel Road Renewal upgrade

Of the \$8.20M in grant funding noted to be expended in 20/21, approximately \$3.13M has been expended to date with contractors engaged and working on the completion of the required works. There are several projects where a contractor has not been engaged with Council staff currently working with project managers to engage contractors to proceed with the works. These projects include:

- Off-Leash Dog Park.
 - Quotes are being obtained for a lower fencing option, works to run water to from Councils main are being scoped. A RFQ for construction will be advertised by end of March21.
- Peppin Heritage Centre.
 - The Project Manager is finalising the detailed scope of works for this project with structural engineers and Council's heritage architect,
- Waring Gardens rotunda and amenities.

- The Project Manager is finalising the detailed scope of works for this project with Council's heritage architect,

Project Updates

Maude Road Project

Council's Operational staff have completed the first km of Maude Road with a 7mm primer seal being applied on 20 February 2021. The works crew are now working on the next 1km section and to date have exposed the subgrade, working on drying out the wet areas and recompacting the surface.

Council staff are in discussion regarding Council work crews completing the remaining 6km of road rather than send out to tender.

Civic Precinct

Construction is taking place on the Estates building with the rear floor section concrete being poured. The concrete foundations for the toilet building and to prop the wall of the Town Hall are partially constructed with the second half being excavated to pour.

The clock tower upper level has been propped for final demolition of the redundant walls below.

Audio/visual system design and installation is out for quotes closing 16 March.

The design of the new power sub-station required to support the development is in final design and the easement for the unit to go in the car parking area is being created.

Final selection of the office and town hall furniture and fixtures is underway, and the quote for Stage 4 has been received and being assessed (under separate report)

Memorial Park – Changerooms and Amenities

B. Green Constructions are due to commence construction on 23 March 2021 The gum tree to the right of the proposed facility has been removed to allow for an amendment to the piers of the building and for construction to commence.

Council have purchased the two playgrounds and the supplier will liaise with the Clubs for delivery and assistance with a compliant installation.

Waring Gardens Upgrade

Waring Gardens re-opened to the community on Friday, 5 March 2021 to coincide with the Do It in Deni Street Bazaar.

There are still some areas off limits to the public until works are fully completed. These include:

- Newly turfed area around the fountain,
- Harrison street amenities – which will soon be undergoing a refurbishment as part of the Drought Communities Program funding; and
- The playground – due for completion in time for the Easter break

DNA Netball Courts

A new concrete area outside the Club rooms and kiosk is being poured to allow improved drainage away from the Courts and a compliant step up.

The courts will be resurfaced the week after the Easter break.

Lawson Syphon Stage 2

Construction is progressing to schedule. Works being carried out include:

- Shoulders boxed out and quicklime stabilised,
- Central pavement mixed, spread, and compacted,
- Commenced placing SMZ layer which 2 layers below final base course,
- Sub-base scheduled for placement prior to Easter (28 March)
- Sealong scheduled for mid-April

Tech1 Update

Asset Management

- Assets register is loaded and in balance.
- Revaluation as at 29/2/2020 has been completed.
- 19/20 capitalisation process had been completed including disposal of old asset.
- WIP account is reconciled

Fleet

- Extract of Plant and Fleet registers provided to Jenette (Galaxy42)
- Review of data undertaken and uploaded into production
- Maintenance scheduled work orders are being developed
- Some training sessions have been conducted

Operational Works Management

- Documentation has been provided to Galaxy42 for service levels, tasks conducted by operations, reports, and checklists
- Work to begin after Fleet completed

Capital Works

- Capital Works to be configured and deployed just before the end of next financial year

P&R Planning – Building Applications / Development Applications

- Initial configuration has been done in Test for the BA/DA module
- Majority of templates have been provided
- Stage 2 of testing has started

HRP – ESS

- HR ESS has now been installed
- Leave is now able to be accessed by all users across the organisation and training is currently being rolled out for users.
- Indoor timesheets have now been standardised
- Jacki is rolling out CiA leave capability to outdoor employees and mechanics are testing timesheets

GIS Integration with Assets / Works

- Project plan has been adopted, Majority of works on hold due to SaaS uplift

Business Analytics

- Commitments now showing
- Lines with zero values have been suppressed

Dashboards completed for:

- Finance – Vivian Thia
- Assets – Alex Stephens
- HRP – Dickens Lee
- Supply Chain – Vivian Thia

COMMUNITY STRATEGIC PLAN

This report aligns with outcome 1 – *A great place to live* and outcome 4 – *A region with quality and sustainable infrastructure* of the Community Strategic plan

FINANCIAL IMPLICATIONS

Projects funded through these programs include costs for the design, documentation, and supervision costs for each project.

LEGISLATIVE IMPLICATIONS

Council must ensure that these projects are completed within the timeframes set out within the funding agreements.

ATTACHMENTS

1. **Major Projects Summary - March 2021**

Funded Projects - Summary Report – February 202		No
Time, Cost & Quality	Task/Activity – Completed ✓ or Progressing - on Time, Cost and Quality	29
Time, Cost & Quality	Task/Activity – Progressing - requires monitoring and or action to minimise risk of not meeting performance targets	1
Time, Cost & Quality	Task/Activity – Stalled/Stopped - High Risk or will not meet Performance Target.	0
Time, Cost & Quality	Task/Activity- Pending - is currently not commenced	0
Total		30

Project Phase						
Project Description	Initiation and Communication	Design, Documentation and Approvals	Quotes and Tendering	Delivery and Handover	Code	Comments/Milestones
STRONGER COMMUNITIES GRANT FUNDING (ORIGINAL)						
Deniliquin Netball Assoc \$160,000 + \$30,000 (Crown Lands Grant)	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> Contractor appointed to resurface courts
Riverfront Masterplans and Initial Works \$750,000 + \$700,000 + (Stronger Communities Round 2) \$550,000 (Regional Growth Fund)	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> Contract for Pontoons has been awarded Pontoon in design
Town Hall Revitalisation \$435,000 + \$1,315,170 (Stronger Country Communities Round 2) +-\$329,000 (Unallocated Funding), +\$630,883 (Building Better Regions Fund), \$964,500 (Stronger Country Communities Round 3)	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> Structural Works commenced on Town Hall Rear floor concrete poured Estates Building concrete foundations for the toilet building and to prop the wall of the town hall are half constructed with the second section being excavated to pour Designs for Stage 4 complete and quote received
Stronger Community Grant Funding (Original) - Sub-Total \$8,600,000						

STRONGER COMMUNITIES GRANT FUNDING (ROUND 2)						
Riverfront Enhancement \$750,000 + \$550,000 (Regional Growth Fund) +\$750,000 (Stronger Communities Original)	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> Contract for Pontoons has been awarded Pontoon in design
Waring Gardens Upgrade \$640,000	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> Opened to the Public Playground nearing completion
Truck Stop Strategic Plan \$10,000	Pending	Pending	Pending	Pending		<ul style="list-style-type: none"> Discussions with stakeholders to be coordinated
Civic Plaza \$390,000	Completed	In Progress	In Progress	In Progress		<ul style="list-style-type: none"> See comments above.
Deniliquin Ute Muster – Café Facility \$600,000	Complete	Complete	Complete	Complete		<ul style="list-style-type: none"> Project acquittal underway
Stronger Communities Grant Funding (Round 2) – Sub-Total \$3,390,000						

REGIONAL GROWTH FUND						
Riverfront Revitalisation \$550,000 + \$750,000 (Stronger Communities Original), + \$700,000 (Stronger Communities Round 3)	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> Contract for Pontoons has been awarded Pontoon in design
CBD Revitalisation \$1,123,080 + \$1,200,000 (Stronger Communities Fund)	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> Project Complete
Regional Growth Fund – Sub-Total \$1,673,080						

STRONGER COUNTRY COMMUNITIES GRANT FUNDING (ROUND 2)						
Deniliquin Town Hall & Arts & Cultural Precinct \$1,315,170 + \$435,000 (Stronger Communities Grant Funding Original) + ~\$329,000 (Unallocated Funding), + \$630,883 (Building Better Regions Fund), \$964,500 (Stronger Country Communities Round 3)	Complete	In Progress	In Progress	In Progress		<ul style="list-style-type: none"> See comments above
Memorial Park \$786,000	Complete	In Progress	Pending	Pending		<ul style="list-style-type: none"> Construction to commence 23 March 21
RAMS Facility \$559,000 + \$130,000	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> Project Complete Project acquitted to SCCF Minor defects being completed prior to final payment and sign-off
Stronger Country Communities Grant Funding (Round 2) – Sub-Total \$3,371,750						

STRONGER COUNTRY COMMUNITIES GRANT FUNDING (ROUND 3)						
Town Hall \$964,500, + \$1,315,170 (Stronger Country Communities Round 2) + \$435,000 (Stronger Communities Grant Funding Original) + ~\$329,000 (Unallocated Funding), + \$630,883 (Building Better Regions Fund)	Complete	In Progress	In Progress	In Progress		<ul style="list-style-type: none"> See comments above
North Deni Rest Stop \$300,000	Complete	In Progress	Pending	Pending		<ul style="list-style-type: none"> Designs for carpark amended Tender for construction due to go out mid-March 2021
Stronger Country Communities Grant Funding (Round 3) – Sub-Total \$1,264,500						

DROUGHT COMMUNITIES PROGRAMME FUNDING (ROUND 2)						
Visit Deni Tourism Campaign \$50,000	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> • Campaign in market
Rural Villages Business Painting \$100,000	Complete	Complete	Complete	Pending		<ul style="list-style-type: none"> • Quotes received • Works to commence soon
Waring Gardens Upgrade \$200,000	Complete	In Progress	In Progress	In Progress		<ul style="list-style-type: none"> • Gardens open to the Public • Playground nearly complete
Signage Strategy Implementation \$140,000	Pending	Pending	Pending	Pending		<ul style="list-style-type: none"> • Scoping document commenced
Rotary Park (clubrooms and pitches) \$200,000	Completed	Complete	In Progress	In Progress		<ul style="list-style-type: none"> • Building assessment complete • Carpark works complete • Awaiting final cost on drainage
Deniliquin Town Hall – Civic Plaza \$210,000	Completed	Complete	In Progress	In Progress		<ul style="list-style-type: none"> • See comments above
North Tennis Court Redevelopment (Rest Stop) \$100,000	Completed	Complete	In Progress	In Progress		<ul style="list-style-type: none"> • Designs complete • Tender for construction due to go out mid-March 2021
Drought Communities Programme Funding (Round 2) – Sub-Total \$1,000,000						

BUILDING BETTER REGIONS FUND						
Town Hall \$630,883 + \$964,500 (Stronger Country Communities Round 3), + \$1,315,170 (Stronger Country Communities Round 2) + \$435,000 (Stronger Communities Grant Funding Original) +-\$329,000 (Unallocated Funding),	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> • See comments above
Building Better Regions Fund – Sub-Total \$630,883						

Local Roads and Community Infrastructure Program Funding R1						
Community Facilities Refurbishment (\$350,000)	Complete	In Progress	Pending	Pending		<ul style="list-style-type: none"> • Awaiting quotations for works
Deni Visitor Information Centre & V+CS area (\$200,000)	Complete	In Progress	Pending	Pending		<ul style="list-style-type: none"> • Scoping documents commenced • New PM appointed
Airport Hangar Refurb (\$100,000)	Complete	In Progress	Pending	Pending		<ul style="list-style-type: none"> • RFQ awarded • Concrete to be poured during March21
Urban & Rural Cemeteries (\$180,000)	Complete	In Progress	Pending	Pending		<ul style="list-style-type: none"> • Quotes have been requested for scoped works
Memorial Park Amenities Upgrade (\$153,170)	Complete	In Progress	Pending	Pending		<ul style="list-style-type: none"> • Quotes requested for removal of old toilet block and installation of a prefabricated unit • Location to be discussed
Off Leash Dog Park (\$80,000)	Complete	Pending	Pending	Pending		<ul style="list-style-type: none"> • Fencing options to Council Workshop • Quotes to be sourced on lower fence options
Sub-Total \$963,170						

Infrastructure NSW					
Maude Road Reconstruction	Complete	In Progress	Pending	Pending	<ul style="list-style-type: none"> Construction commence on first 2km on 18Jan21 by Council works crew Sub grade has been exposed and proof rolled Sub base layer being created ready for compaction and testing
Restart NSW - Sub-Total \$3.2M					

Commonwealth Regional Airport Program – Round 1					
Deniliquin Aerodrome Upgrade (loan by ERC to source additional \$2.5m for 50:50) 20/21 - \$1,250,000 21/22 - \$1,250,000	Complete	In Progress	Pending	Pending	<ul style="list-style-type: none"> Aerodrome Geotech and Survey are complete
Commonwealth Regional Airport Program Fund – Sub-Total \$2,500,000					

Infrastructure NSW					
Fixing Local Roads – Poitiers Street	In Progress	Pending	Pending	Pending	<ul style="list-style-type: none"> Construction on schedule
Restart NSW - Sub-Total \$1,052,055M					

Local Roads and Community Infrastructure Program Funding Round 2					
Shortfall in Funding from Round 1, LRCI (\$100,000)	In Progress	Pending	Pending	Pending	<ul style="list-style-type: none"> Work schedules approved; initial payment received
Footpath replacement and upgrade (\$380,000)	In Progress	Pending	Pending	Pending	<ul style="list-style-type: none"> Work schedules approved; initial payment received List of footpaths/PAMS being collated
Skatepark Renewal Work (\$60,000)	In Progress	Pending	Pending	Pending	<ul style="list-style-type: none"> Work schedules approved; initial payment received PM appointed
Fencing Island Sanctuary (\$60,000)	In Progress	In progress	In Progress	Pending	<ul style="list-style-type: none"> Work schedules approved; initial payment received Awaiting fencing quotes
Rural Gravel Road Renewal and Upgrade	In Progress	Pending	Pending	Pending	<ul style="list-style-type: none"> Work schedules approved; initial payment received List of roads being collated
Sub-Total \$880,903					

PROJECT SUMMARY NOTES
<p>Summary, most projects are progressing well with only a few highlighted in Red that will require stringent management and action to bring them under control.</p> <p>The projects in Yellow will need attention to detail to ensure that they progress to the agreed Time, Quality & Cost outcomes.</p> <p>Other challenges that face council staff and project delivery is access to quality project managers that will be required to complete all Stronger Community grants by the agreed timelines. Staff are currently in discussion with managers to source the required resources. All costs will be recovered as part of the project delivery costs. Existing council staff and contractors are working extremely well in keeping most projects on Time, Cost and Quality.</p>

11 NOTICES OF MOTIONS

Nil

12 QUESTIONS WITH NOTICE

Nil

13 CONFIDENTIAL MATTERS**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

13.1 Contract C2021/06 - George Street Reconstruction 20/21

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

13.2 Integrated Water Cycle Management Strategy

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

13.3 Town Hall Stage 4

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

14 CLOSE OF MEETING