



**Edward
River**
COUNCIL

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Thursday, 18 February 2021
Time: 9.00am
Location: RFS Building, Macknight Drive,
Deniliquin

BUSINESS PAPER

Ordinary Council Meeting

18 February 2021

**Philip Stone
General Manager**

Order Of Business

1	Opening Meeting	5
2	Live Streaming Statement	5
3	Acknowledgement of Country	5
4	Statement of Purpose	5
5	Apologies and Applications for a Leave of Absence by Councillors	5
6	Confirmation of Minutes	5
7	Disclosures of Interests	14
8	Mayoral Minute(s)	14
	Nil	
9	Reports of Committees	14
	Nil	
10	Reports to Council	15
10.1	Mayor, Councillors and General Manager Meetings	15
10.2	Resolutions of Council.....	18
10.3	Investment Report December 2020.....	31
10.4	Investment Report January 2021	40
10.5	Rates Harmonisation Project - Recommended Rate Structure Updates.....	49
10.6	Strategic Review of Committee Framework.....	56
10.7	Bob White Memorial Trust.....	60
10.8	Edward River Seniors Living Precinct.....	85
10.9	Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Quarterly December 2020 Progress Report	109
10.10	Quarterly Budget Review Statement - December 2020	150
10.11	Major Projects Program - February 2021 - Progress Report.....	168
10.12	Capital Works Update	177
10.13	Reallocation of Drought Communities Programme funding	184
10.14	Community and Economic Development Update	186
10.15	Environmental Services Report	196
11	Notices of Motions	214
	Nil	
12	Questions with Notice	214
	Nil	
13	Confidential Matters	214
	Nil	
14	Close of Meeting	214

1 OPENING MEETING

2 LIVE STREAMING STATEMENT

Edward River Council wishes to advise members of the public that Council Meetings will be recorded and will be available after each meeting on Council's website www.edwardriver.nsw.gov.au.

All care will be taken to maintain the privacy of those in attendance, however As a visitor in the public gallery, your presence may be recorded. By remaining In the public gallery, it is assumed your consent is given in the event your image is broadcast. This includes any filming by television cameras if attendance is approved by the General Manager or Mayor.

3 ACKNOWLEDGEMENT OF COUNTRY

4 STATEMENT OF PURPOSE

5 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

6 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 17 December 2020



**Edward
River**
COUNCIL

MINUTES

Ordinary Council Meeting

17 December 2020

**MINUTES OF EDWARD RIVER COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE RFS BUILDING, MACKNIGHT DRIVE, DENILIKUIN
ON THURSDAY, 17 DECEMBER 2020 AT 9.00AM**

PRESENT: Cr Norm Brennan (Mayor), Cr Pat Fogarty (Deputy Mayor), Cr Peta Betts, Cr Marg Bull, Cr Ashley Hall, Cr Norm McAllister, Cr Peter McCrabb, Cr Nick Metcalfe, Cr Mac Wallace

IN ATTENDANCE: Philip Stone (General Manager), Suni Campbell (Director Corporate Services), Mark Dalzell (Acting Director Infrastructure), Michelle Cobb (Manager Community & Economic Development), Amanda Barber (Manager Finance) Tiffany Carroll (Communications Advisor), Matthew Begg (Help Desk), Belinda Perrett (Executive Assistant).

1 OPENING MEETING

2 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge that we are here today on the land of the Wamba Wamba Perrepa Perrepa people. I would also like to acknowledge and pay my respects to past Aboriginal Elders, the present Aboriginal and Torres Strait Islander people who reside within this area, and their future generations.

3 STATEMENT OF PURPOSE

I have come here as a Councillor freely and without bias to:

- Represent the views of the community in considering the matters before us today
- To vote in a matter I consider to be in the best interest of the community
- To observe the Code of Conduct and respect the rule of the chair and views of my fellow Councillors.

4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil

5 CONFIRMATION OF MINUTES

RESOLUTION 2020/220

Moved: Cr Peter McCrabb
Seconded: Cr Peta Betts

That the minutes of the Ordinary Council Meeting held on 19 November 2020 be confirmed.

CARRIED

6 DISCLOSURES OF INTERESTS

13.1 General Manager Philip Stone declared a less than significant pecuniary interest.

7 MAYORAL MINUTE(S)

Nil

8 REPORTS OF COMMITTEES

Nil

9 REPORTS TO COUNCIL

10.1 COMMUNITY GARDEN COMMITTEE MEETING

RESOLUTION 2020/221

Moved: Cr Pat Fogarty

Seconded: Cr Mac Wallace

That Councillors note the minutes of the Community Garden Committee Meeting held Wednesday 2 December 2020.

CARRIED

10.2 CONARGO MEMORIAL HALL COMMITTEE MEETING

RESOLUTION 2020/222

Moved: Cr Marg Bull

Seconded: Cr Peter McCrabb

That Councillors note the minutes of the Conargo Memorial Hall Committee Annual General Meeting held 9 November 2020.

CARRIED

10.3 MAYOR, COUNCILLORS AND GENERAL MANAGER MEETINGS

RESOLUTION 2020/223

Moved: Cr Peta Betts

Seconded: Cr Peter McCrabb

That Council note the Mayor, Councillors and General Manager meetings attended during the month of November 2020, undertaken either remotely, or adhering to COVID-19 distancing regulations.

CARRIED

10.4 RESOLUTIONS OF COUNCIL

RESOLUTION 2020/224

Moved: Cr Marg Bull

Seconded: Cr Pat Fogarty

That Council note the information in the Resolutions of Council as at 2020.

CARRIED

10.5 INVESTMENT REPORT NOVEMBER 2020

RESOLUTION 2020/225

Moved: Cr Peter McCrabb

Seconded: Cr Peta Betts

That Council:

1. Note and receive the November report on Investments totalling \$46,114,842 inclusive of cash at bank for day-to-day operations;
2. Note that actual interest received for the month of November 2020 was \$62,641;
3. Note that accrued interest earned to 30 November 2020 but not yet received was \$80,929;
4. Note the Certificate of the Responsible Accounting Officer and adopt the Investment Report.
5. Note that the December 2020 Investment Report will be presented together with the January 2021 report at the February 2021 Council meeting.

CARRIED

10.6 PRESENTATION OF AUDITED FINANCIAL STATEMENTS AND AUDIT REPORT 2019-20

RESOLUTION 2020/226

Moved: Cr Pat Fogarty

Seconded: Cr Nick Metcalfe

That Council

1. Note the presentation of the Audited Financial Statements and Auditors Report for 2019-20 financial year to the public in accordance with Section 419(1) of the Local Government Act 1993, refer **Attachment 1 and 2**

CARRIED

10.7 REQUEST FOR WATER TRANSFER

RESOLUTION 2020/227

Moved: Cr Nick Metcalfe

Seconded: Cr Marg Bull

That Council

- 1) Approve providing a water transfer to the Racecourse Reserve of 30 megalitres.
- 2) Provide the water to the Racecourse free of charge and only pass on administrative charges as incurred in establishing the water transfer
- 3) Note that this approval is a once off approval and that Council may not be able to provide this support in future years if increased water restrictions are applied.

CARRIED

10.8 REQUEST FROM DENI PLAY ON THE PLAINS FESTIVAL LTD

RESOLUTION 2020/228

Moved: Cr Pat Fogarty
Seconded: Cr Norm McAllister

That Council allocate \$25,000 as a cash contribution and up to \$15,000 of in-kind contributions to the Deni Play on the Plains Festival Ltd for an event in March 2021 in lieu of funding included in the 2020/21 Operational Plan for the October 2020 Ute Muster.

CARRIED

10.9 ENVIRONMENTAL SERVICES REPORT

RESOLUTION 2020/229

Moved: Cr Peter McCrabb
Seconded: Cr Peta Betts

That Council note the Environmental Services Report for November 2020

CARRIED

10.10 ROAD CLOSURES FOR UPCOMING ROADWORKS

RESOLUTION 2020/230

Moved: Cr Pat Fogarty
Seconded: Cr Marg Bull

That Council approve the implementation of the traffic control plans for works at the intersection of Wood Street and Edwardes Street, and at the intersection of Russell Street and Wilkinson Street, subject to the endorsement of the traffic control plans by all members of the Edward River Council Local Area Traffic Committee.

CARRIED

10.11 MAJOR PROJECTS PROGRAM - DECEMBER 2020 PROGRESS REPORT

RESOLUTION 2020/231

Moved: Cr Peta Betts
Seconded: Cr Pat Fogarty

That Council note the Major Projects Program from various funding sources - Progress Report for December 2020.

CARRIED

Amanda Barber (Manager Finance) left the room at 9.31am and did not return.

10 NOTICES OF MOTIONS

Nil

11 QUESTIONS WITH NOTICE

Nil

12 CONFIDENTIAL MATTERS

RESOLUTION 2020/232

Moved: Cr Marg Bull

Seconded: Cr Peta Betts

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

13.1 Contract C2021/05 - Poitiers Street Reconstruction 20/21

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

13.2 Barham Road Site

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

13.3 C2021/04 - Construction of Memorial Park Changerooms and Public Amenities

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

13.1 CONTRACT C2021/05 - POICTIERS STREET RECONSTRUCTION 20/21

RESOLUTION 2020/233

Moved: Cr Ashley Hall

Seconded: Cr Norm McAllister

That Council:

1. Accepts the tender submitted by Deni Civil & Construction for Contract C2021/05 – Poitiers Street Reconstruction 20/21 for the lump sum tender price of \$937,804.00 +GST;
2. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C2021/05 – Poitiers Street Reconstruction 20/21.
3. Delegate the Contract Superintendent to approve variations up to a maximum of 10% of the contract value to allow for any issues that may arise on site.

CARRIED

13.2 BARHAM ROAD SITE

RESOLUTION 2020/234

Moved: Cr Norm McAllister

Seconded: Cr Peter McCrabb

That Council:

1. Note the letter received from DAX Legal Pty Ltd on behalf of the Deniliquin Ethanol Plant Pty Ltd regarding the sale of Lot 3 DP1213955, known as the Barham Road site,
2. Advise DAX Legal Pty Ltd that Council are currently reviewing its operational requirements regarding Lot 3 DP1213955, and;
3. Advise DAX Legal Pty Ltd that, following the operational review for the land, Council may undertake an open process regarding further use or sale of the land.

CARRIED

13.3 C2021/04 - CONSTRUCTION OF MEMORIAL PARK CHANGEROOMS AND PUBLIC AMENITIES

RESOLUTION 2020/235

Moved: Cr Peta Betts

Seconded: Cr Nick Metcalfe

That Council

1. Accepts the tender from B Green Constructions for Contract C2021/04 Construction of Memorial Park Changerooms & Public Amenities for the total lump sum price of \$464,743.69 + GST;
2. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C2021/04 Construction of Memorial Park Changerooms & Public Amenities; and
3. Authorise the General Manager to approve variations to the contract to cover contingencies of up to 20% of the contract amount.

CARRIED

RESOLUTION 2020/236

Moved: Cr Peta Betts

Seconded: Cr Mac Wallace

That Council moves out of Closed Council into Open Council.

CARRIED

13 CLOSE OF MEETING

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 18 February 2021.

.....

CHAIRPERSON

7 DISCLOSURES OF INTERESTS

8 MAYORAL MINUTE(S)

Nil

9 REPORTS OF COMMITTEES

Nil

10 REPORTS TO COUNCIL**10.1 MAYOR, COUNCILLORS AND GENERAL MANAGER MEETINGS****Author:** Belinda Perrett, Executive Assistant**Authoriser:** Philip Stone, General Manager**RECOMMENDATION**

That Council note the Mayor, Councillors and General Manager meetings attended during the month of December 2020 and January 2021, undertaken either remotely, or adhering to COVID-19 distancing regulations.

BACKGROUND

The report details meetings undertaken on behalf of Council by the Mayor, Councillors and the General Manager in December 2020 and January 2021.

ISSUE/DISCUSSION**Mayor, Councillor and General Manager meetings December 2020 and January 2021**

Date	Participants	Topic	Council Reps
2 Dec	Council Staff	Christmas Photos	Mayor, Cr Betts, Cr Hall, General Manager
4 Dec	Rate Payers x 3 meetings held in the library.	Rates Harmonisation	General Manager
4 Dec	Peppin Heritage Centre Volunteers	Volunteer Lunch	General Manager
7 Dec	Murray Darling Association	Region 2 AGM	Mayor
8 Dec	Rate Payer - Library	Rates Harmonisation	General Manager
9 Dec	Rates Harmonisation – Feedback from farmers	Rates Harmonisation	Mayor, Cr Fogarty, Cr McCrabb, Cr Wallace, General Manager
10 Dec	Rate Payers x 2 meetings held in the library	Rates Harmonisation	General Manager
10 Dec	Conargo School	End of Year Presentation	Mayor
11 Dec	Rate Payer meeting in the library	Rates Harmonisation	General Manager
11 Dec	South West Arts Board Meeting and Lunch	Board Meeting	Cr Bull, General Manager
14 Dec	Rate Payer	Rates Harmonisation	General Manager
15 Dec	Retirement Living	Trip to view other complexes	Cr Fogarty, Cr Betts, General Manager
19 Dec	Genealogy Group	Book Launch	Mayor
4 Jan	Australia Day Committee	Meeting	Mayor, Cr Fogarty, Cr Bull, General Manager
6 Jan	NSW Border Forum	Stakeholder Forum	Mayor, General Manager
11 Jan	Retirement Living	Committee Meeting	Cr Fogarty, Cr Betts,

			Cr Hall, General Manager
11 Jan	NSW Border	Briefing	Mayor, General Manager
13 Jan	Blighty Advancement Committee	Blighty Recreation Ground – Netball Rooms	Mayor, General Manager
13 Jan	Conargo Hall Committee	Committee Meeting	Cr Bull
14 Jan	Retirement Living	Site Visit and meeting with designer	Cr Fogarty, Cr Betts, Cr Hall, General Manager
15 Jan	Potential Business expansion	Meeting	Mayor, General Manager
18 Jan	Rates Harmonisation	Breakfast Wanganella	Mayor, Cr Bull, Cr McCrabb, Cr Wallace, General Manager
19 Jan	Border Closure	Community Meeting	Mayor, General Manager
22 Jan	RAMJO	General Managers Meeting	General Manager
25 Jan	Australia Day	Informal Dinner	Mayor, Cr Fogarty, Cr Bull, General Manager
26 Jan	Australia Day	Ceremony	Mayor, Cr Fogarty, Cr Bull, Cr Betts, General Manager
27 Jan	Retirement Living	Committee Meeting	Cr Fogarty, Cr Betts, Cr Hall, General Manager
27 Jan	Yanco Stakeholder Advisory	Group Meeting 7	Mayor
27 Jan	Silent Nights	Book Launch	General Manager
28 Jan	Border Meeting	Peter Walsh MP/Steph Cooke MP	Mayor
28 Jan	Steph Cooke MP	Meeting in Office	Mayor
28 Jan	Murray Socio Economic Activation Taskforce	RDA Update	Mayor
28 Jan	Border LGA's	Briefing	General Manager
28 Jan	South West Music	Board Meeting	Cr Bull
29 Jan	Police Station	Farewell Event	Mayor, General Manager

STRATEGIC IMPLICATIONS

N/A

COMMUNITY STRATEGIC PLAN

5.1 Our community is informed and engaged.

FINANCIAL IMPLICATIONS

N/A

LEGISLATIVE IMPLICATIONS

N/A

ATTACHMENTS

Nil

10.2 RESOLUTIONS OF COUNCIL**Author:** Belinda Perrett, Executive Assistant**Authoriser:** Philip Stone, General Manager**RECOMMENDATION**

That Council note the information in the Resolutions of Council as at February 2021.

BACKGROUND

The attached report details the status of open Resolutions of Council.

ISSUE/DISCUSSION

Monthly report to update Councillors and community members on the progress of Council Resolutions.

STRATEGIC IMPLICATIONS

As outlined in the status updates.

COMMUNITY STRATEGIC PLAN

This report aligns with Outcome 5 – A community working together to achieve its potential. Particularly it supports outcome 5.3, our local government is efficient, innovative and financially sustainable.

FINANCIAL IMPLICATIONS

Not applicable

LEGISLATIVE IMPLICATIONS

Not applicable

ATTACHMENTS

1. Resolutions of Council February 2021

17 December 2020	Resolution	Responsibility	Status	Expected Date of Completion
2020/227	Request for Water Transfer That Council 1) Approve providing a water transfer to the Racecourse Reserve of 30 megalitres. 2) Provide the water to the Racecourse free of charge and only pass on administrative charges as incurred in establishing the water transfer 3) Note that this approval is a once off approval and that Council may not be able to provide this support in future years if increased water restrictions are applied.	Michael Todd	Underway	February 2021
2020/228	Request from Deni Play on the Plains Festival Ltd That Council allocate \$25,000 as a cash contribution and up to \$15,000 of in-kind contributions to the Deni Play on the Plains Festival Ltd for an event in March 2021 in lieu of funding included in the 2020/21 Operational Plan for the October 2020 Ute Muster.	Acting Director Infrastructure	Deni Play on the Plains Festival advised.	Closed
2020/230	Road Closures for Upcoming Roadworks That Council approve the implementation of the traffic control plans for works at the intersection of Wood Street and Edwardes Street, and at the intersection of Russell Street and Wilkinson Street, subject to the endorsement of the traffic control plans by all members of the Edward River Council Local Area Traffic Committee.	Acting Director Infrastructure	Endorsed by Local Area Traffic Committee	Closed
2020/233	Contract C2021-05 – Poitiers Street Reconstruction 20/21 That Council: 1. Accepts the tender submitted by Deni Civil & Construction for Contract C2021/05 – Poitiers Street Reconstruction 20/21 for the lump sum tender price of \$937,804.00 +GST; 2. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C2021/05 – Poitiers Street Reconstruction 20/21.	Acting Director Infrastructure	Contract signed and sealed. Awaiting return.	February 2021

	3. Delegate the Contract Superintendent to approve variations up to a maximum of 10% of the contract value to allow for any issues that may arise on site.			
2020/234	Barham Road Site That Council: 1. Note the letter received from DAX Legal Pty Ltd on behalf of the Deniliquin Ethanol Plant Pty Ltd regarding the sale of Lot 3 DP1213955, known as the Barham Road site, 2. Advise DAX Legal Pty Ltd that Council are currently reviewing its operational requirements regarding Lot 3 DP1213955, and; 3. Advise DAX Legal Pty Ltd that, following the operational review for the land, Council may undertake an open process regarding further use or sale of the land.	General Manager	Advised all correspondence to go through Council's Solicitor. Operational requirements under review.	March 2021
2020/235	C2021/04-Construction of memorial Park Changerooms and Public Amenities That Council 1. Accepts the tender from B Green Constructions for Contract C2021/04 Construction of Memorial Park Changerooms & Public Amenities for the total lump sum price of \$464,743.69 + GST; 2. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C2021/04 Construction of Memorial Park Changerooms & Public Amenities; and 3. Authorise the General Manager to approve variations to the contract to cover contingencies of up to 20% of the contract amount.	Acting Director Infrastructure	Letter of acceptance sent. Contract to be signed.	February 2021
19 November 2020	Resolution	Responsibility	Status	Expected Date of Completion
2020/226	Annual Report 19/20 That Council: 1. Adopt the Edward River Council's 2019-20 Annual Report; and 2. Note that the Annual Report will be submitted to the NSW	Director Corporate Services	Underway Report submitted	31 December 2020 Closed

	Minister for Local Government by 31 December 2020			
2020/235	Deniliquin Saleyards Strategy That Council <ol style="list-style-type: none"> 1. Endorse Option 4 to divest and close the cattle yards; 2. Re-invest into the sheep yards and ancillary facilities; 3. Inform Urban Enterprises to complete a draft Saleyards Strategy. 4. Note that the Draft Saleyards Strategy will be brought to Council in February 2021 for consideration. 	Acting Director Infrastructure	Underway Further consultation underway	February 2021 April 2021
2020/236	328 Conroy Street That Council: <ol style="list-style-type: none"> 1. Enter into an agreement with the property owners of 328 Conroy Street to close the section of the Conroy Street road reserve currently fenced into 328 Conroy Street, subject to the property owners agreeing to pay all costs relating to this matter, and; 2. Commence the road closure process in accordance with the requirements of the <i>Roads Act 1993</i> for the portion of Conroy Street that is currently fenced into 328 Conroy Street, subject to the property owners entering into an agreement with Council regarding this matter. 	Acting Director Infrastructure	Property owner notified.	February 2021
2020/239	Local Roads and Community Infrastructure Funding Program That Council; <ol style="list-style-type: none"> 1. Approve allocating \$100,000 towards the projects that were approved in June 2021, for Round 1 of the Local Roads and Community Infrastructure program; 2. Endorse the submitting of an application for the following projects under the Local Roads and Community Infrastructure program, Round 2: <ol style="list-style-type: none"> a. Footpath replacement and upgrade works, b. Skatepark renewal work, 	Acting Director Infrastructure	Application submitted.	March 2021

	<p>c. Fencing the Island Sanctuary, d. Rural gravel road renewal and upgrade.</p>			
2020241	<p>Contract C2020/16 – Sewer Relining 20/21 That Council</p> <ol style="list-style-type: none"> 1. Accepts the tender submitted by Interflow Pty Ltd and award Interflow Pty Ltd Contract C2020/16 – Sewer Main Relining 2020/21 for the extended schedule of rates price of \$340,000 + GST, and; 2. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C2021/02 – Sewer Main Relining 2020/21 	Acting Director Infrastructure	Letter of acceptance and contract sent.	February 2021
2020/242	<p>Purchase of one Bogie Drive Twin Steer Water Truck That Council</p> <ol style="list-style-type: none"> 1. Accept the tender submitted by Johnson Truck and Coach Service for the purchase of a Volvo FM11 370 fitted with a Barry Burrows 18,000L Steel water tank for the contract price of \$290,909.09 excluding GST 2. Approve the sale of the existing truck (FM91) by Pickles Auctions. <p>AMENDMENT Moved: Cr Ashley Hall Seconded: Cr Peta Betts That Council</p> <ol style="list-style-type: none"> 1. Accept the tender submitted by Johnson Truck and Coach Service for the purchase of a Volvo FM11 370 fitted with a Barry Burrows 18,000L Steel water tank for the contract price of \$209,909.09 excluding GST 2. Review the sale of the existing truck (FM91) by Pickles Auctions. 	Acting Director Infrastructure	Letter of acceptance sent Waiting delivery	February 2021
2020/244	<p>Application for Rent Assistance – The Crossing Café That Council approve the request from The Crossing Café for a further three months' rent relief due to the impact of the renovations</p>	Acting Director Infrastructure	Correspondence sent. Payment plan to	February 2021

	and the impact of COVID 19 on their business at the Crossing Café and enter into a payment plan for the balance of the three months' rent outstanding.		be agreed upon.	
15 October 2020	Resolution	Responsibility	Status	Expected Date of Completion
2020/195	Minutes of the Audit Risk and Improvement Committee Meeting held on 24 September 2020 That Council: 1 Receive and note the Minutes of the Audit Risk and Improvement Committee Meeting held on 24 September 2020, contained at Attachment A. 2. Reviews the policy regarding the financial treatment of residual value of road assets. 3. Reviews the policy on the financial treatment of Grant Funding due to the changes in accounting standards	Director Corporate Services	Commenced	June 2021
2020/200	Annual Code of Conduct Statistical Return 2020 That Council 1. Receive and note the Code of Conduct Annual Statistical Report for the period 1 September 2019 to 31 August 2020 2. Provide the Code of Conduct Annual Statistical Report to the Office of Local Government by 31 December 2020.	Director Corporate Services	Commenced – to be submitted with annual report. Submitted	December 2020 Closed
2020/203	Planning Proposal No 10 – Lot 2DP1220715, Harfleur Street That Council: 1. Endorse the Planning Proposal provided as Attachment 1 . 2. That Council request the Department of Planning, Industry and Environment to prepare the draft amendment to the Deniliquin Local Environmental Plan 2013 and provide Council with an Opinion that the Plan can be made. 3. That Council request Parliamentary Counsel to prepare the draft Amendment to the Deniliquin Local Environmental Plan	Manager Environmental Services (Acting)	1. Completed 2. Completed 3. Awaiting	Closed Closed February

24 September 2020	Resolution	Responsibility	Status	Expected Date of
	2013 under section 3.36 (1) of the Environmental Planning and Assessment Act 1979		response	2021
2020/205	<p>That Council;</p> <ol style="list-style-type: none"> 1. Endorse the Pricing Request Sheet submitted to Transport for New South Wales for the reconstruction of 0.5 km of road along the Riverina Highway, 2. Council undertake this work on the state highway network as a contractor on behalf of TfNSW as part of the Road Maintenance Contract, 3. Note that Councils operations team will deliver this project from October 2020 through to February 2021, 4. Note that the finished surface will be reworked and resealed for section 1 (700m) that was completed in May 2020, at an estimated cost of \$100,000 to the project, funded through project contingency. 	Project Manager	<p>Pricing submitted. Works are programmed to commence 11 January through to March 2021.</p> <p>Works scheduled 16 November through to first week in December.</p>	March 2021
2020/213	<p>Sale and Development of Lots 33, 34, 35 and 36 Saleyards Road</p> <p>That Council</p> <ol style="list-style-type: none"> 1. Authorise the General Manager to accept the current offer of \$250,000 inc. GST the sale of the Lots 33,34, 35 and 36 Saleyards Road, Deniliquin to Rhys Tremble Concreting and Engineering. 2. Require the Contract of Sale to be conditional on a development application being submitted with 12 months of signing the contract for the purposes of industrial use and development and include a buy back clause. 3. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Lots 33,34, 35 and 36 Saleyards Road, Deniliquin 	Manager Community & Economic Development	Contract awaiting signature	November 2020 February 2021

				Completion
2020/187	<p>Footpath Sweeping – Deniliquin CBD</p> <p>That Council;</p> <ol style="list-style-type: none"> approve the commencement of a trial relating to a possible increase in service to provide footpath sweeping in Deniliquin CBD, note that a further report will be presented to Council considering the results from these trials. 	Director Infrastructure	<p>Scrubber will be in town for a 3 to 4 day trial in October.</p> <p>Test completed. Further report to Council.</p>	<p>December 2020</p> <p>February 2021</p>
20 August 2020	Resolution	Responsibility	Status	Expected Date of Completion
2020/155	<p>SME Commercial Leasing Principles during COVID-19 Applications for Concession</p> <p>That Council:-</p> <ol style="list-style-type: none"> Waive 50% and defer 50% of the rental payable by Wettenhall Air Services for 24 months as provided under the mandatory code, for the period the company receives the Jobkeeper allowance. That the Mayor and General Manager be delegated authority to determine further requests for assistance under the code. 	Assets & Procurement Administrator	Commenced Completed	<p>October 2020</p> <p>December 2020</p> <p>Closed</p>
2020/157	<p>Advocacy Strategy</p> <p>That Council:-</p> <ol style="list-style-type: none"> That the Strategy “Deniliquin Airport Redevelopment be strengthened by including statistics on aircraft movements particularly, for health and emergency services. That detailed evidence be gathered to support the strategy “Investment in Deniliquin Hospital”. Adopt the updated Advocacy Strategy 	General Manager	Underway Completed	<p>October 2020</p> <p>January 2021</p> <p>Closed</p>
2020/164	<p>North Deniliquin Levee Upgrade Feasibility Report</p> <p>That Council:</p> <ol style="list-style-type: none"> Adopt the North Deniliquin Levee Upgrade Feasibility Report, contained as Attachment 1 to this report, and; 	Manager Engineering & Assets	Underway	<p>October 2020</p> <p>February 2021</p>

	2. Apply to Office of Environment and Heritage for funding of the works detailed in the North Deniliquin Levee Upgrade Feasibility Report			
16 July 2020	Resolution	Responsibility	Status	Expected Date of Completion
2020/143	That Council; <ol style="list-style-type: none"> 1. Approve an application for a loan facility of up to \$2.5M over the 2020/21 and 2021/22 financial years to match the funding received from the Commonwealth Regional Airport Program towards the renewal and upgrade of the runway at Deniliquin airport, 2. Direct that officers investigate further opportunities for State funding towards this work. 3. Make representations through the Member for Murray and the Deputy Premier seeking State Government funding towards the project as the runway upgrade is essential to providing the region with air access to medical facilities and will assist in aerial firefighting in the event of serious bush and grass fires. 	Manager Engineering and Assets	Representations made. Further representations made and Advocacy Strategy delivered to appropriate Ministers	30 December 2020 March 2021
2020/144	Asset Management Plans That Council: <ol style="list-style-type: none"> 1. Note the current Transport, Buildings, Open Space and Recreation, Flood Mitigation and Drainage, Water and Sewerage Asset Management Plans; 2. Undertake a project to update the Asset Management Plans based on the outcomes from the Asset Revaluation project; and 3. Receive a further report in October 2020 regarding the Asset Management Plans. 	Manager Engineering and Assets	Asset Management Plans being updated.	15 October 2020 3 December 2020 February 2021
25 June 2020	Resolution	Responsibility	Status	Expected Date of Completion
2020/116	Edward River Council's COVID-19 Economic and Resilience	Director Corporate	Extension	31 December

	<p>Response That Council, as per resolution 2020/74, apply the extension for the revised interim Debt Collection and Hardship Policy (attachment 1) until 31 December 2020</p> <ol style="list-style-type: none"> 1. Consider taking up the extended period allowing for rates notices to be issued by 01 September 2020 – refer OLG 20-20 Clarification for issuing and collecting 2020-21 single and first quarter rates instalments. Councils cannot enforce the collection of a single instalment or the first quarter rates instalments until after 30 September 2020. 2. Encourage ratepayers who have the capacity to pay their rates early to do so, while acknowledging that many members of the community have been affected by COVID-19 financial pressures and that first quarter rates instalments are now due by 30 September 2020. Pause any new Rates Debt Collection action until 31 December 2020 refer OLG 20-19 Information about Ratings 2020-21. 3. Interest will be raised on all outstanding rates and charges up until 30 June 2020. Those ratepayers that have entered into an approved Payment Plan and have adhered to that Payment Plan, will have any interest charges raised, written off. No interest will be raised on overdue rates and charges from 01 July 2020 until 31 December 2020, From the 01 January 2021 to 30 June 2021 the interest rate will be 7.0% per annum refer OLG 20-19 Information about Ratings 2020-21. Waiving of any other Fees/ Interest charges will be considered on a case by case basis; No Rates or Annual Charges will be written off or waived. 4. Existing properties already under Debt Collection Legal procedure process to continue as normal. Any correspondence received from a ratepayer regarding suspension of Legal pursuit of debts is to be reviewed on a case by case basis with approval to proceed with Legal Action/Temporarily Suspension/Hold Action. Existing legal charges raised on 	<p>Services</p>	<p>Revised to 31 December 2020 Completed</p>	<p>2020 Closed</p>
--	---	-----------------	--	-----------------------------

	existing Debts on the property remain as charged, no removal of these legal cost of debt recovery amounts will be applicable.			
2020/117	Cressy Street Retail Trader Assistance Program That the Retail Trader Assistance program, as set out in Council Report 10.13, 21 st May 2020 be adopted.	Director Infrastructure	Program commenced	31 December 2020
18 June 2020	Resolution	Responsibility	Status	Expected Date of Completion
2020/111	Deniliquin Town Hall and Civic Precinct Redevelopment Program Funding That Council: <ol style="list-style-type: none"> 1. Allocates \$412,805 from the Infrastructure Replacement Reserve towards the Deniliquin Town Hall and Civic Precinct Redevelopment project; 2. Authorise the General Manager to approve a Certificate of Exemption to deviate from Council's Procurement Policy in relation to open tendering for Stage 4 of the Town Hall Revitalisation project in accordance with Section 55(3)(i) of the <i>Local Government Act 1993</i>; 3. Notes that the exemption to Section 55(3)(i) of the <i>Local Government Act 1993</i> is granted due to the following extenuating circumstances: <ol style="list-style-type: none"> (a) Stage 4 forms part of the overall Town Hall Revitalisation project; (b) Stages 1, 2 and 3 were subject to a competitive open tendering process with Council accepting the lowest tenderer as the preferred tenderer; © The preferred tenderer for the overall project shall be requested to provide a quotation for the Stage 4 works; (d) Incorporating Stage 4 into the overall project will assist in delivering the project within the required funding agreement requirements; 4. Authorises the General Manager to negotiate with the preferred tenderer for Contract C2020/21 – Deniliquin Town 	Director Infrastructure	Detailed designs progressing Final Stage 4 designs available September for pricing by the contractor	September 2020 December 2020

	Hall and Civic Precinct Redevelopment regarding a quotation for Stage 4 of the Deniliquin Town Hall and Civic Precinct Redevelopment project; and 5. Receives a further report regarding the outcomes from the negotiation prior to engaging a contractor for the Stage 4 works.			
16 April 2020	Resolution	Responsibility	Status	Expected Date of Completion
2020/65	Planning Proposal 10 That Council: 1. Prepare a planning proposal to amend the Deniliquin Local Environmental Plan 2013 in accordance with section 3.33 of the Environmental Planning and Assessment Act 1979 to rezone Lot 2 DP1220715 Harfleur Street, Deniliquin, from SP2 Infrastructure to B2 Local Centre; 2. Forward the planning proposal to the Minister for Planning and Public Spaces in accordance with section 3.34(1) of the Environmental Planning and Assessment Act 1979. 3. Request that the local plan making functions in relation to this planning proposal be delegated to Council.	Manager Environmental Services	Gateway determination requested 20 April 2020	November 2020
19 December 2019	Resolution	Responsibility	Status	Expected Date of Completion
2019/12/306	Strategic Review of Committee Framework and Community Facility Management Model Report. That Council 1. Adopt the Strategic Review of Committee Framework and Community Facility Management Model Report contained at Attachment 1. 2. Request Officers commence implementation via the following priority actions: a. Meet with each committee and advise them of the review outcomes and the next steps to implement the recommendations, including the winding-up of	General Manager	Underway	May 2020 December 2020 April 2021

	<p>Committees as outlined in the report</p> <ul style="list-style-type: none">b. Develop and implement terms of reference, delegations, and trust documentation to implement the Conargo Hall Committee arrangements, including those relating to the bequest from Mr Bob Whitec. Develop a detailed action plan, with resources and costings, required to achieve the remainder of the implementation plan contained in the report.			
--	---	--	--	--

10.3 INVESTMENT REPORT DECEMBER 2020**Author: Bruce Maunganidze, Financial Accountant****Authoriser: Suni Campbell, Director Corporate Services****RECOMMENDATION**

That Council:

1. Note and receive the December 2020 report on Investments totalling \$45,134,557 inclusive of cash at bank for day-to-day operations.
2. Note that actual interest received for the month of December 2020 was \$3,359.
3. Note that accrued interest earned to 31 December 2020 but not yet received was \$104,169.
4. Note the Certificate of the Responsible Accounting Officer and adopt the Investment Report

BACKGROUND

The purpose of this report is to update Council on the investment of surplus funds and performance of Council's investment portfolio for the month to 31 December 2020 as required by *Regulation No 264 (Part 19) of the Local Government Act 1993*.

As at 31 December 2020, Council had a total of \$45,134,557 in invested funds. Interest received from investments during the month of December 2020 was \$3,359.

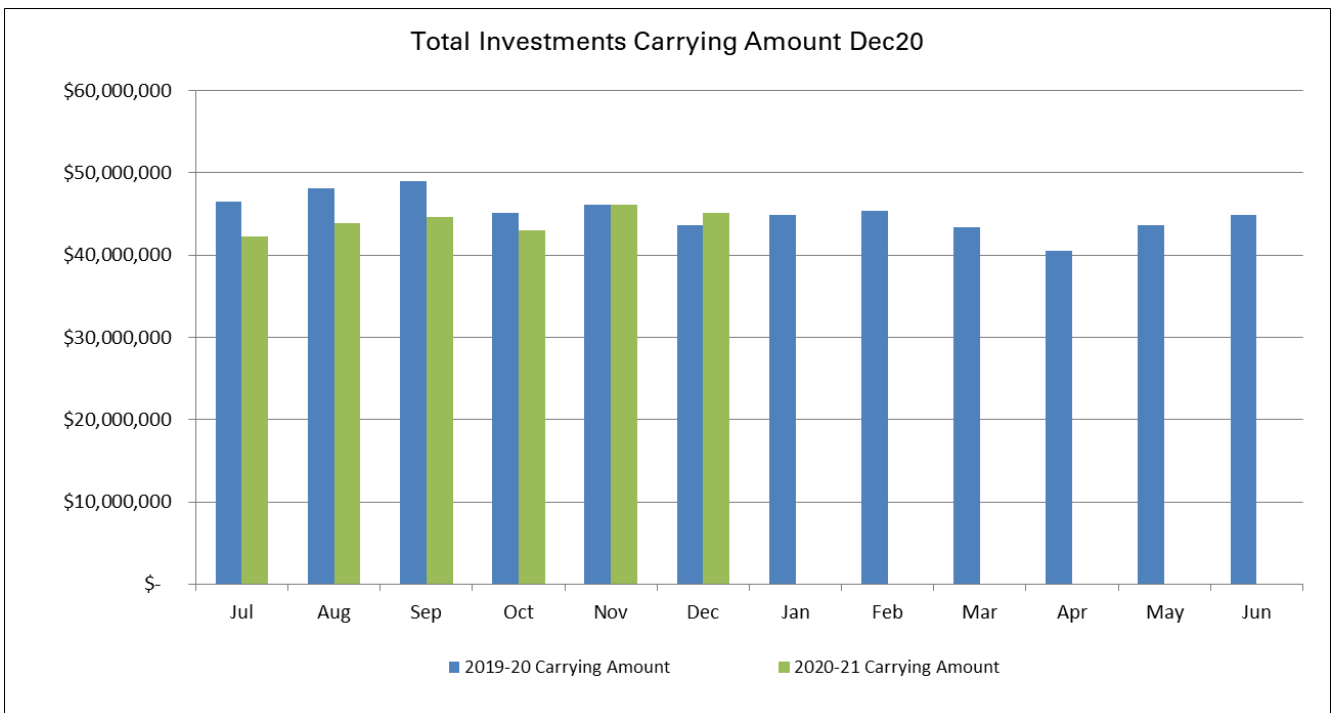
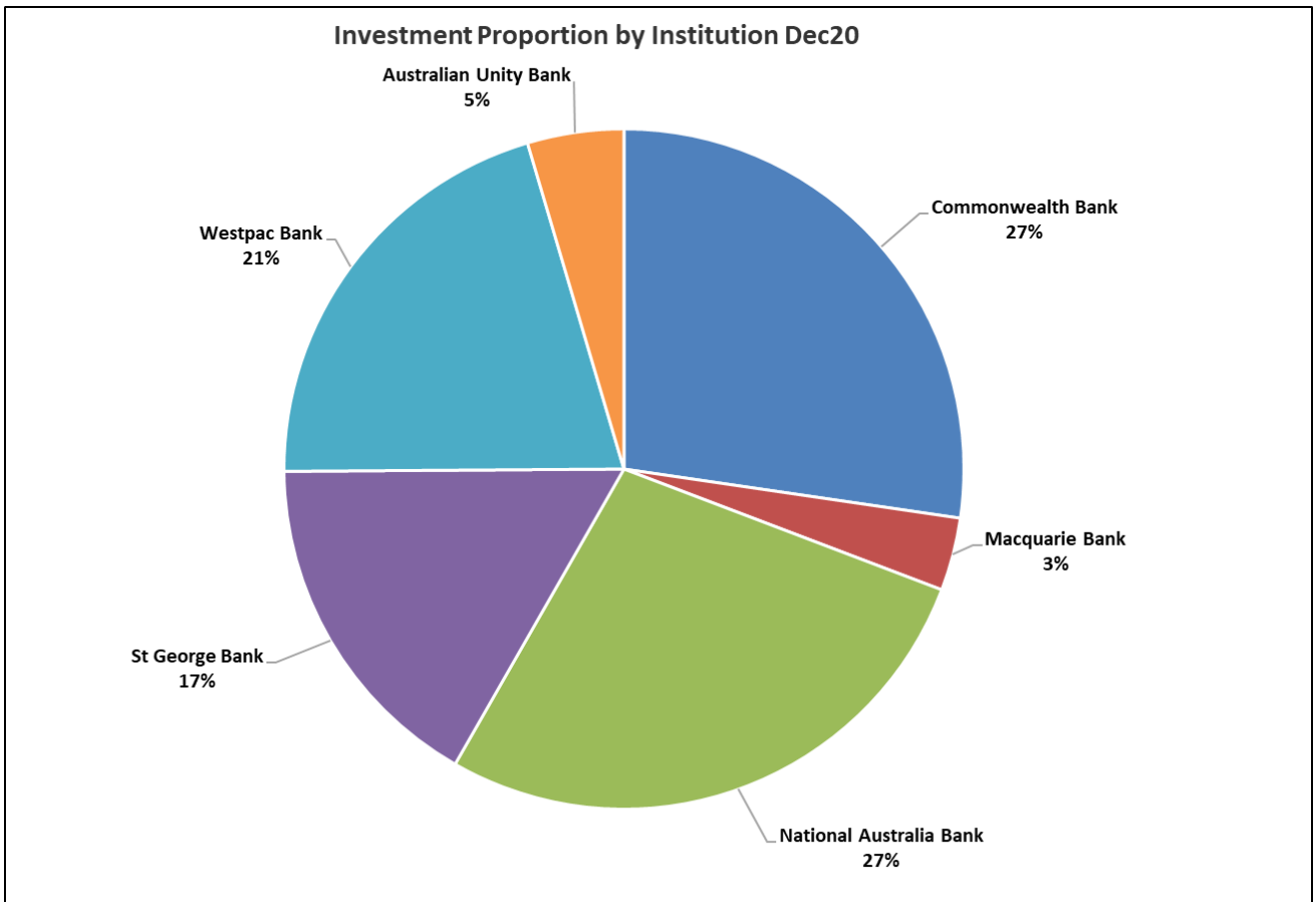
Included in this report are the following items:

- Council's Investments as at 31 December 2020
- Restrictions Applying to Investment Funds
- Investment Portfolio Performance
- Investment Commentary
- Certification by the Responsible Accounting Officer

ISSUE/DISCUSSION**Council's Investments as at 31 December 2020**

As at 31 December 2020, Council had a total of \$45,134,557 in term deposits and cash at bank exclusive of unrepresented receipts or cheques. The details of the investments are included in **Attachment 1** – Investment Register as at 31 December 2020.

Council's funds were invested with A1+, A1 and A2 rated Authorised Deposit Institutions (ADI's) as follows:



The total investments balance continues to show a gradual decline from a peak of around \$49M in September 2019 to \$45.1M in December 2020. This is mainly due to capital expenditure on Merger projects as well as other Council infrastructure projects.

There were no term deposit maturities during the month.

Total funds decreased by \$980,285 during the month due to capital expenditure on Merger funded projects and normal operational expenditure.

Summary of **cash at bank** for day to day operations:

Cash Summary		Comment
Opening cash book balance	\$ 4,291,802	
Plus receipts	\$ 2,423,855	Grants and Rates debtors receipts
Less payments	\$ 4,787,006	Capex and Opex payments
Cash book balance as at 31 December 2020	<u>\$ 1,928,651</u>	
Statement Summary		
Opening statement balance	\$ 4,419,634	
Plus receipts	\$ 2,552,898	Grants and Rates debtors receipts, November unrepresented receipts
Less payments	\$ 5,045,963	November unrepresented payments, Capex and Opex payments
Bank statement balance as at 31 December 2020	<u>\$ 1,926,569</u>	
plus Unrepresented receipts	\$ 2,243	December receipts not yet presented at bank
less Unrepresented payments	\$ 161	Payments not yet presented at bank
Reconciliation balance as at 31 December 2020	<u>\$ 1,928,651</u>	

Restrictions Applying to Investment Funds

Total Funds were held between General, Water and Sewer as follows:

Fund Name	Bank and Investments Percentage	
General	\$ 31,674,312	70.18%
Water	\$ 7,558,406	16.75%
Sewer	\$ 5,901,839	13.08%
Total Funds	<u>\$ 45,134,557</u>	<u>100.00%</u>

The following restrictions applied to the cash and investments balance:

Internal Restrictions

Infrastructure replacement	\$ 2,599,826
Plant replacement reserve	\$ 1,798,670
Recreation reserves/villages	\$ 1,113,000
Other internal reserves	\$ 708,192
Employee entitlements	\$ 692,727
Land Development Fund	\$ 385,000
Airport Development	\$ 187,447
Deposits, retentions and bonds	\$ 447,529
Retirement Living Project	\$ 271,367
Deniliquin Town Hall and Civic Precinct Redevelopment	\$ 412,805

Total Internal Restrictions **\$ 8,616,563**

External Restrictions

Water supplies fund	\$ 7,558,406
Sewerage services fund	\$ 5,901,839
Tip remediation	\$ 1,300,000
Unexpended Merger funds	\$ 2,527,605
Other unexpended grant funds	\$ 955,773
Library fund	\$ 248,648
Other external reserves	\$ 159,653

Total External Restrictions **\$ 18,651,924**

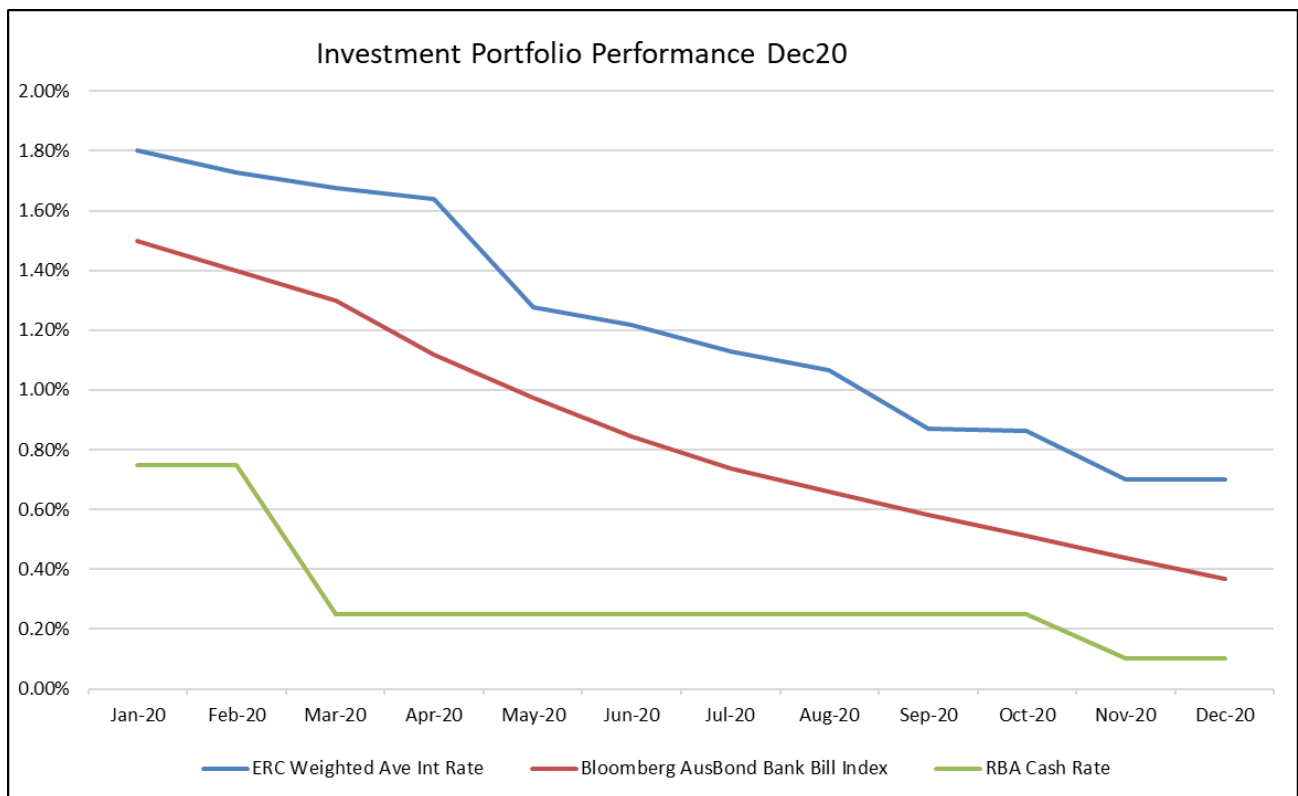
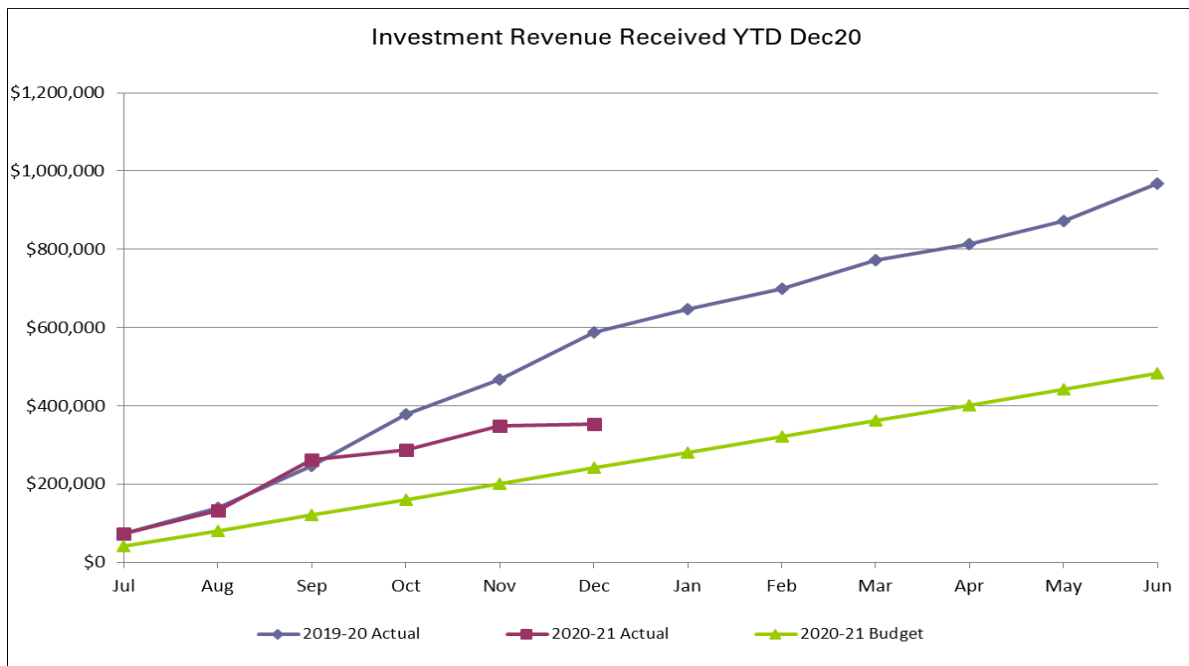
Unrestricted Funds **\$ 17,866,070**

Total Funds **\$ 45,134,557**

A detailed breakdown of the restrictions is provided in **Attachment 2 – Detailed Reserve Balances** as at 31 December 2020.

Investment Portfolio Performance

Interest received from investments during the month of December 2020 was \$3,359 from on-call/bank accounts. There were no maturities from term deposits during the month. Year to date actual interest received to 31 December 2020 was \$352,373 which is 46% above the budget and 40% less than the previous year. This reflects the downward movement of interest rates in the economy from the previous year.



As at 31 December 2020, Council's weighted average interest rate was 0.70%, which was 0.33% above the Bloomberg AusBond Bank Bill Index implied one-year return of 0.37%. Accrued interest of \$104,169 had been earned to 31 December 2020 but was yet to be received as these investments mature in later months.

Investment Commentary

As at 31 December 2020, all investments were within the defined Investment Policy limits. Council's investment portfolio consisted of term deposits (78%) and cash at bank/ on call (22%), all with less than one year to maturity.

The term deposit market continues to see worsening returns, with the Reserve Bank of Australia (RBA) electing to leave the official cash rate unchanged at a record low of 0.10%. The low interest

climate is set to continue in the medium to long term, which means that as Council's current investments mature, the interest rate obtainable in the market will be progressively lower. This will have the effect of reducing Council's weighted average interest rate on investments which means less income from investments.

To optimise returns and to reduce exposure to risk, Council is investing surplus funds prudently in authorised financial institutions under current legislation and in accordance with the Council's Investment Policy.

STRATEGIC IMPLICATIONS

Investments have been made in accordance with Council's investment policy which was adopted on 20 December 2018.

COMMUNITY STRATEGIC PLAN

This report aligns with Outcome 5 – A community working together to achieve its potential and will assist to achieve the objective 'Our local government is efficient, innovative and financially sustainable'.

FINANCIAL IMPLICATIONS

Under Council's Investment policy, investments are made with a range of ADI's, with Council funds invested with a single institution not going above a percentage of the total portfolio as follows:

40%	A1+ rated institutions
20%	A1 rated institutions
10%	A2 rated institutions
\$250,000	Unrated authorized deposit taking institutions

The overall portfolio credit framework limits applicable to any credit rating category are as follows:

100%	TCorp/M Funds
100%	A1+ rated institutions
40%	A1 rated institutions
30%	A2 rated institutions
5%	A3 Unrated authorized deposit taking institutions

LEGISLATIVE IMPLICATIONS

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the Investment Report Attachment have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

Amanda Barber
Responsible Accounting Officer

ATTACHMENTS

1. Investment Register as at 31 December 2020
2. Detailed Reserve Balances as at 31 December 2020

Schedule of Investments										
This Report is at date 31-December-2020										
Description	Type	Account No.	Rating at EOM (S&P)	Date Invested	Maturity Date	Days	Rate	Face Value Amount	% of Portfolio	Estimated Interest
Westpac Business Cheque Plus Account	Oncall/ CMT	032-870 16-6545	A1+	N/a	N/a	365	0.00%	34,775	0.08%	Monthly
Westpac 31 Day Notice Account	Oncall/ CMT	032-870 23-2696	A1+	N/a	N/a	365	0.60%	5,920,843	13.12%	Monthly
Commonwealth Bank General Fund	Oncall/ CMT	062-533 000 000 10	A1+	N/a	N/a	365	0.00%	1,891,794	4.19%	Monthly
Commonwealth Bank Business On Line Save	Oncall/ CMT	062-533 101 511 17	A1+	N/a	N/a	365	0.20%	2,024,120	4.48%	Monthly
Macquarie Bank - Rates	Oncall/ CMT	3005-79778	A1	N/a	N/a	365	0.00%	12,263	0.03%	Monthly
Macquarie Bank - Water	Oncall/ CMT	2643-18940	A1	N/a	N/a	365	0.00%	763	0.00%	Monthly
Total Oncall/ CMT Accounts								9,884,557	21.90%	
Term Deposits										
St George	TD	354775348	A1+	03-Sep-20	03-Sep-21	365	0.85%	1,500,000	3.32%	12,750.00
St George	TD	354032747	A1+	04-Nov-20	04-Nov-21	365	0.60%	1,250,000	2.77%	7,500.00
St George	TD	357226820	A1+	04-Nov-20	04-Nov-21	365	0.60%	1,000,000	2.22%	6,000.00
St George	TD	357735245	A1+	22-Sep-20	22-May-21	242	0.80%	2,500,000	5.54%	13,260.27
St George	TD	0	A1+	05-Nov-20	05-Nov-21	365	0.60%	1,000,000	2.22%	6,000.00
Westpac	TD	032-870-24-5462	A1+	26-Sep-20	26-Sep-21	365	0.70%	3,000,000	6.65%	21,000.00
National Australia Bank	TD	GMI-DEAL-10713076	A1+	24-Jul-20	26-Jul-21	367	0.92%	1,000,000	2.22%	9,250.41
National Australia Bank	TD	GMI-DEAL-10713973	A1+	30-Jul-20	30-Jul-21	365	0.85%	2,000,000	4.43%	17,000.00
National Australia Bank	TD	GMI-DEAL-10717570	A1+	18-Aug-20	18-Feb-21	184	0.70%	1,500,000	3.32%	5,293.15
National Australia Bank	TD	0	A1+	25-Aug-20	25-Jun-21	304	0.75%	2,000,000	4.43%	12,493.15
National Australia Bank	TD	75-932-6938	A1+	31-Jul-20	30-Jul-21	364	0.85%	1,500,000	3.32%	12,715.07
National Australia Bank	TD	0	A1+	10-Sep-20	10-Jun-21	273	0.72%	1,000,000	2.22%	5,385.21
National Australia Bank	TD	0	A1+	06-Nov-20	06-Nov-21	365	0.55%	3,000,000	6.65%	16,500.00
Commonwealth Bank	TD	0	A1+	16-Oct-20	16-Sep-21	335	0.60%	4,000,000	8.86%	22,027.40
Commonwealth Bank	TD	0	A1+	23-Oct-20	21-Oct-21	363	0.60%	4,000,000	8.86%	23,868.49
Macquarie Bank	TD	304516123	A1	01-Apr-20	01-Apr-21	365	1.70%	1,500,000	3.32%	25,500.00
Total A1+ Deposits	TD							31,750,000	70.35%	
Australian Unity Bank	TD	083-01854-5526	A2	19-Mar-20	19-Mar-21	365	1.70%	2,000,000	4.43%	34,000.00
Bank Of Queensland	TD	083-01854-5527	A2	10-Dec-20	08-Dec-21	363	0.54%	1,500,000	3.32%	8,055.62
Total A2 Deposits								3,500,000	7.75%	
<i>Weighted Average Interest Rate</i>							0.70%	45,134,557	100.00%	258,598.77

ERC Detailed Reserves Balances	31/12/2020
EXTERNAL RESERVES	
Developer Contributions - General	39,485
Specific Purpose Unexpended Grants	955,773
Water Supplies	7,558,406
Sewerage Services	5,901,839
Domestic Waste Management	1,300,000
Merger Operational	388,643
Merger Stronger Communities	2,138,962
Conargo Milestones/Interpretative	37,287
Conargo Oval M&R	20,000
Deniliquin Band Committee	21,419
Deniliquin Community Gardens	2,967
EPA Waste	35,915
Library Reserve	248,648
Regional Arts	2,580
Total External Restrictions	<u>18,651,924</u>
INTERNAL RESERVES	
Plant Replacement	1,798,670
Infrastructure Replacement	2,599,826
Employees Leave	692,727
Deposits, retentions and bonds	447,529
Airport Industrial Land	50,000
Asset Management	14,000
Airport Runway Development	187,447
Blighty Power Upgrade	70,000
Building Maintenance	50,000
Cemetery Upgrade	9,000
Depot office & gates upgrade	41,000
Dog Trail	3,000
Election Reserve	12,312
Fencing Conargo	7,000
Gravel Pits	14,000
Human Resources	17,674
Internal Audit	6,000
Land Development	385,000
Landscaping plan	90,000
Recreation Reserves/Villages (Landscaping Plans)	1,113,000
Risk Management	44,686
Wanganella Community Hall	5,000
Shire Entrance Signs	5,000
Tourism/Industry Promotion	13,000
Town Planning Plan, Surveys & Studies	102,662
Waste Facilities	63,300
Water Supply Network	57,000
Website Development	1,750
Retirement Living Project	271,367
Conargo and Pretty Pine Rural Landfills	31,807
Deniliquin Town Hall and Civic Precinct Redevelopment	412,805
Total Internal Restrictions	<u>8,616,563</u>
Total Restrictions	<u>27,268,487</u>

10.4 INVESTMENT REPORT JANUARY 2021**Author: Bruce Maunganidze, Financial Accountant****Authoriser: Suni Campbell, Director Corporate Services****RECOMMENDATION**

That Council:

1. Note and receive the January 2021 report on Investments totalling \$44,094,049 inclusive of cash at bank for day-to-day operations.
2. Note that actual interest received for the month of January 2021 was \$2,883.
3. Note that accrued interest earned to 31 January 2021 but not yet received was \$127,631.
4. Note the Certificate of the Responsible Accounting Officer and adopt the Investment Report

BACKGROUND

The purpose of this report is to update Council on the investment of surplus funds and performance of Council's investment portfolio for the month to 31 January 2021 as required by *Regulation No 264 (Part 19) of the Local Government Act 1993*.

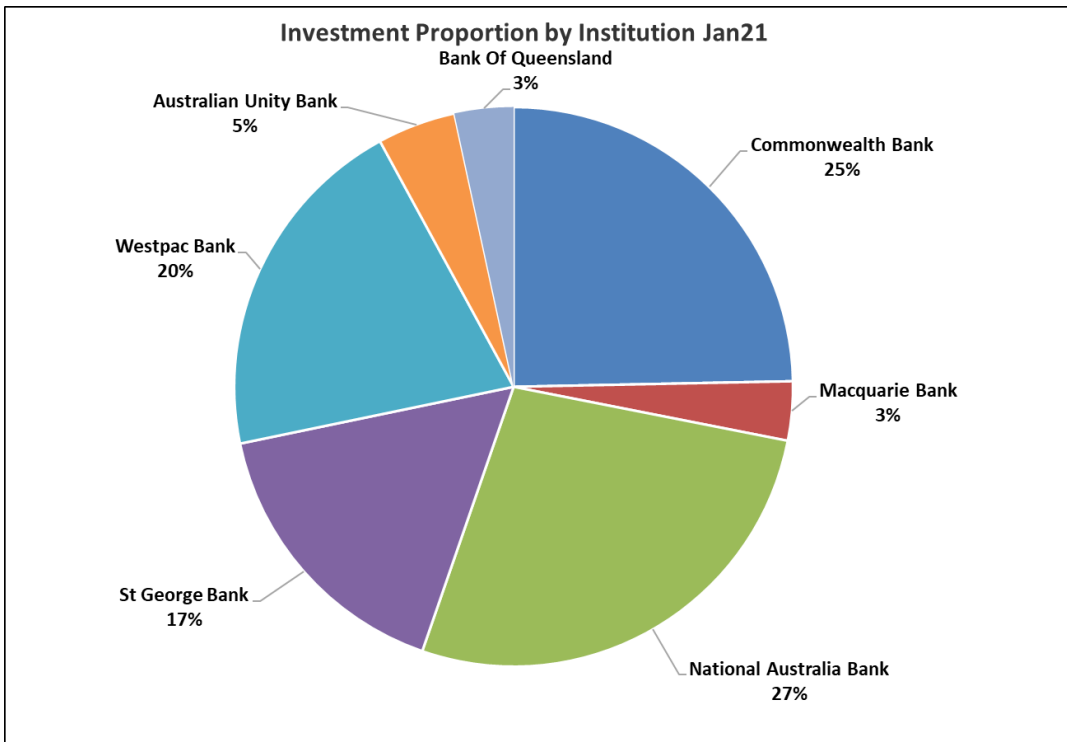
As at 31 January 2021, Council had a total of \$44,094,049 in invested funds. Interest received from investments during the month of January 2021 was \$2,883.

Included in this report are the following items:

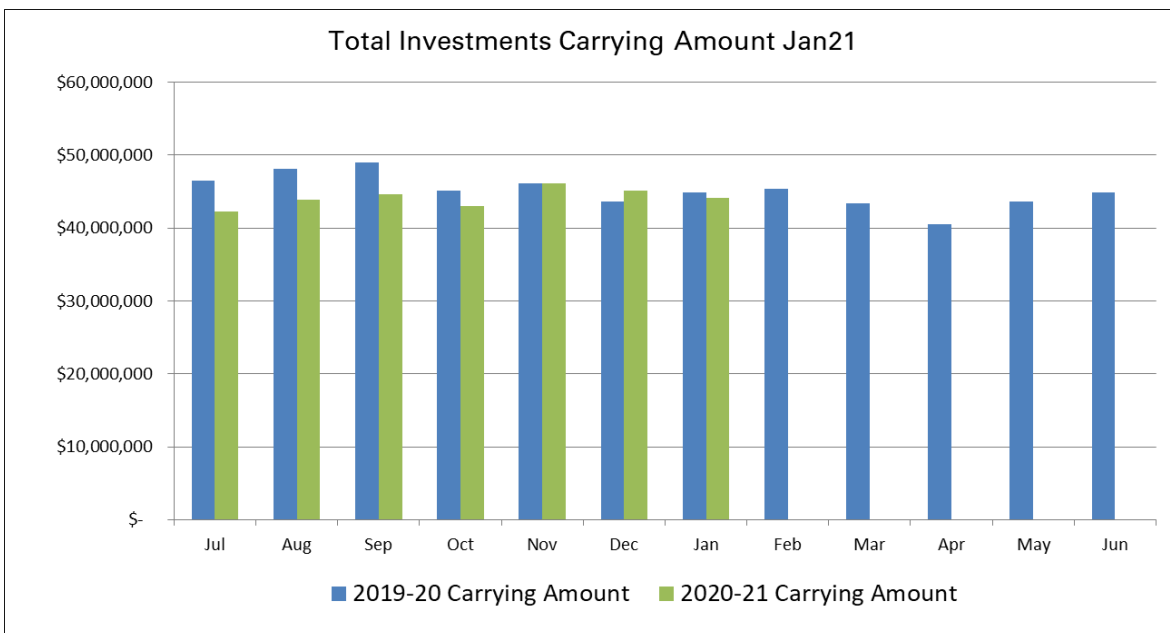
- Council's Investments as at 31 January 2021
- Restrictions Applying to Investment Funds
- Investment Portfolio Performance
- Investment Commentary
- Certification by the Responsible Accounting Officer

ISSUE/DISCUSSION**Council's Investments as at 31 January 2021**

As at 31 January 2021, Council had a total of \$44,094,049 in term deposits and cash at bank exclusive of unrepresented receipts or cheques.



The details of the investments are included in **Attachment 1** – Investment Register as at 31 January 2021. Council’s funds were invested with A1+, A1 and A2 rated Authorised Deposit Institutions (ADI’s).



The total investments balance has remained within the \$40M - \$45M range for the past 12 months, with seasonal fluctuations from month to month in line with Council’s cashflows.

There were no term deposit maturities during the month.

Total funds decreased by \$1,040,508 during the month due to capital expenditure on Grant and Merger funded projects and normal operational expenditure, partly offset by receipt of RMS grant income.

Summary of **cash at bank** for day to day operations:

Cash Summary

Opening cash book balance	\$ 1,928,652	
Plus receipts	\$ 1,538,296	Grants and Rates debtors receipts
Less payments	\$ 2,579,257	Capex and Opex payments

Cash book balance as at 31 January 2021 \$ 887,691

Statement Summary

Opening statement balance	\$ 1,926,569	
Plus receipts	\$ 1,546,768	Grants and Rates debtors receipts, December unrepresented receipts December unrepresented payments, Capex and Opex payments
Less payments	\$ 2,578,307	
Bank statement balance as at 31 January 2021	\$ 895,030	
plus Unpresented receipts	\$ 13,824	December receipts not yet presented at bank
less Unpresented payments	\$ 21,163	Payments not yet presented at bank

Reconciliation balance as at 31 January 2021 \$ 887,691

Restrictions Applying to Investment Funds

Total Funds were held between General, Water and Sewer Funds as follows:

Fund Name	Bank and Investments Percentage	
General	\$ 30,687,769	69.60%
Water	\$ 7,359,709	16.69%
Sewer	\$ 6,046,571	13.71%
Total Funds	\$ 44,094,049	100.00%

The following restrictions applied to the cash and investments balance:

Internal Restrictions

Infrastructure replacement	\$ 2,599,826
Plant replacement reserve	\$ 1,798,670
Recreation reserves/villages	\$ 1,113,000
Other internal reserves	\$ 708,192
Employee entitlements	\$ 692,727
Land Development Fund	\$ 385,000
Airport Development	\$ 187,447
Deposits, retentions and bonds	\$ 447,529
Retirement Living Project	\$ 271,367
Deniliquin Town Hall and Civic Precinct Redevelopment	\$ 412,805

Total Internal Restrictions **\$ 8,616,563**

External Restrictions

Water supplies fund	\$ 7,359,709
Sewerage services fund	\$ 6,046,571
Tip remediation	\$ 1,300,000
Unexpended Merger funds	\$ 2,171,474
Other unexpended grant funds	\$ 955,773
Library fund	\$ 213,164
Other external reserves	\$ 159,653

Total External Restrictions **\$ 18,206,345**

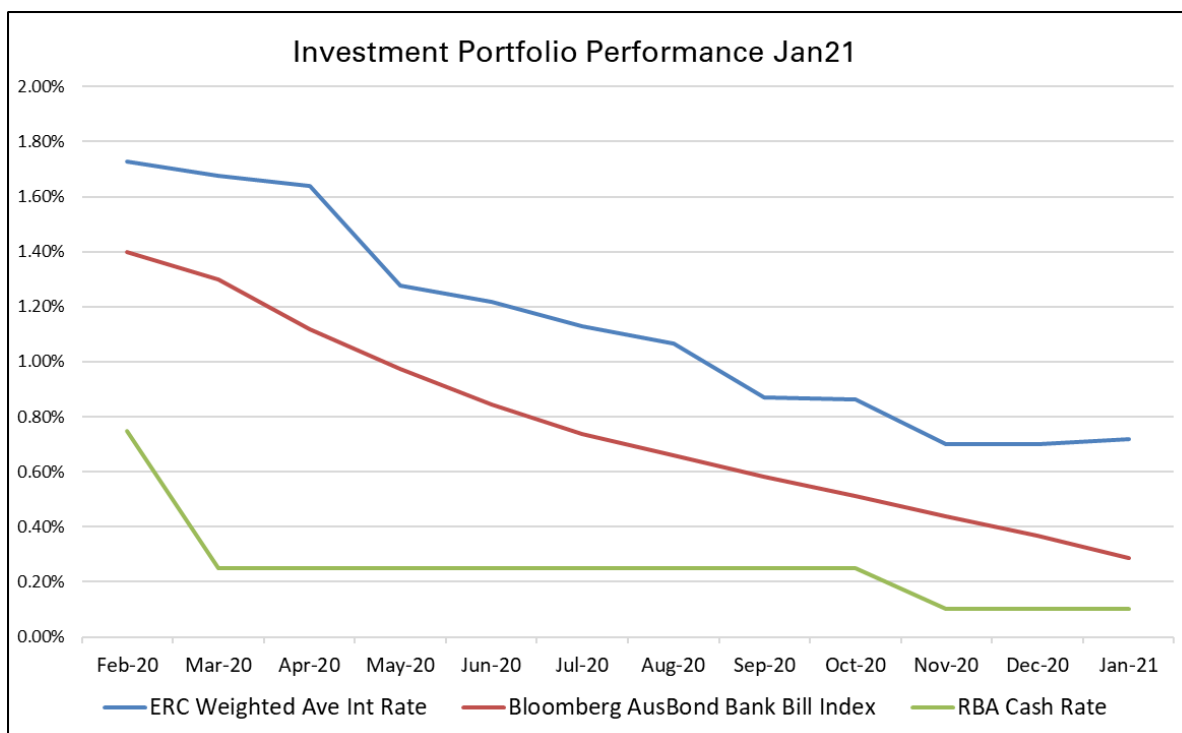
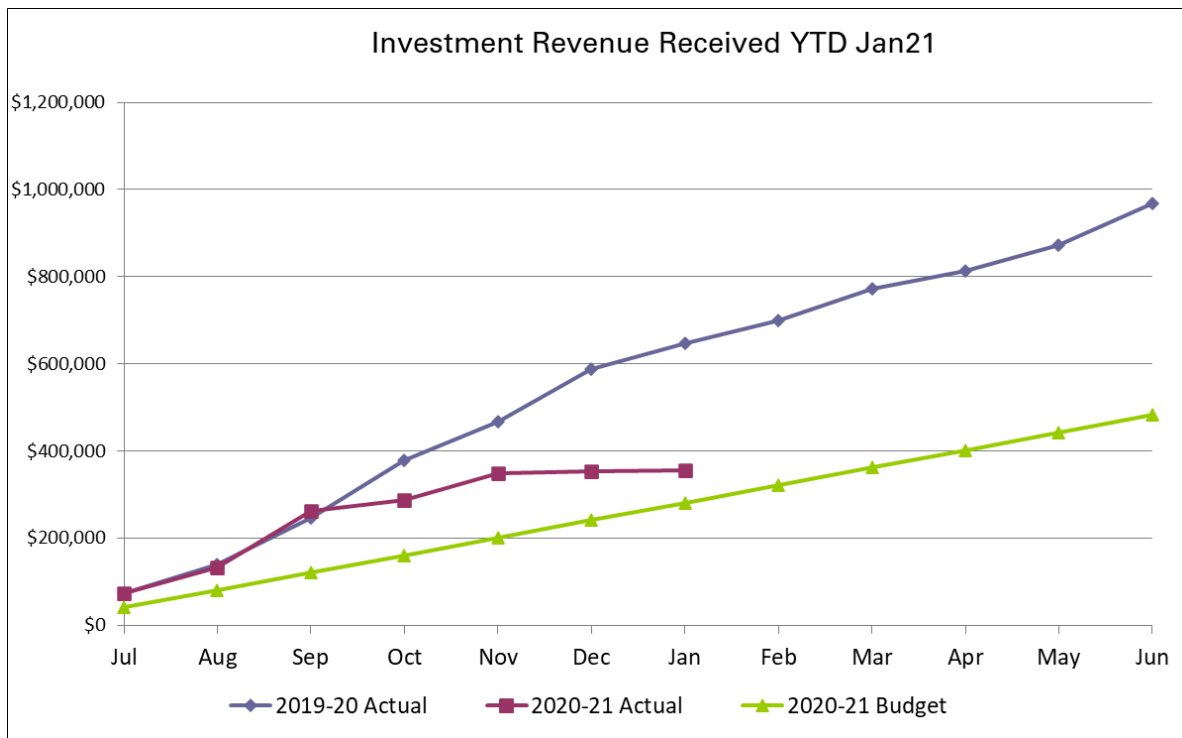
Unrestricted Funds **\$ 17,271,141**

Total Funds **\$ 44,094,049**

A detailed breakdown of the restrictions is provided in **Attachment 2 – Detailed Reserve Balances** as at 31 January 2021.

Investment Portfolio Performance

Interest received from investments during the month of January 2021 was \$2,883 from on-call/bank accounts. There were no maturities from term deposits during the month. Year to date actual interest received to 31 January 2021 was \$355,255 which is 26% above the budget and 45% less than the previous year. This reflects the downward movement of interest rates in the economy from the previous year.



As at 31 January 2021, Council’s weighted average interest rate was 0.72%, which was 0.43% above the Bloomberg AusBond Bank Bill Index implied one-year return of 0.29%. Accrued interest of \$127,631 had been earned to 31 January 2021 but was yet to be received as these investments mature in later months.

Investment Commentary

As at 31 January 2021, all investments were within the defined Investment Policy limits. Council’s investment portfolio consisted of term deposits (80%) and cash at bank/ on call (20%), all with less than one year to maturity.

The term deposit market continues to see worsening returns, with the Reserve Bank of Australia (RBA) electing to leave the official cash rate unchanged at a record low of 0.10% during the month. The low interest climate is set to continue in the medium to long term, which means that as Council's current investments mature, the interest rate obtainable in the market will be progressively lower. This will have the effect of reducing Council's weighted average interest rate on investments which means less income from investments.

To optimise returns and to reduce exposure to risk, Council is investing surplus funds prudently in authorised financial institutions under current legislation and in accordance with the Council's Investment Policy.

STRATEGIC IMPLICATIONS

Investments have been made in accordance with Council's investment policy which was adopted on 20 December 2018.

COMMUNITY STRATEGIC PLAN

This report aligns with Outcome 5 – A community working together to achieve its potential and will assist to achieve the objective 'Our local government is efficient, innovative and financially sustainable'.

FINANCIAL IMPLICATIONS

Under Council's Investment policy, investments are made with a range of ADI's, with Council funds invested with a single institution not going above a percentage of the total portfolio as follows:

40%	A1+ rated institutions
20%	A1 rated institutions
10%	A2 rated institutions
\$250,000	Unrated authorized deposit taking institutions

The overall portfolio credit framework limits applicable to any credit rating category are as follows:

100%	TCorp/M Funds
100%	A1+ rated institutions
40%	A1 rated institutions
30%	A2 rated institutions
5%	A3 Unrated authorized deposit taking institutions

LEGISLATIVE IMPLICATIONS

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the Investment Report Attachment have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

Amanda Barber
Responsible Accounting Officer

ATTACHMENTS

1. Investment Register as at 31 January 2021
2. Detailed Reserve Balances as at 31 January 2021

Schedule of Investments										
This Report is at date							31-January-2021			
Description	Type	Account No.	Rating at EOM (S&P)	Date Invested	Maturity Date	Days	Rate	Face Value Amount	% of Portfolio	Estimated Interest
Westpac Business Cheque Plus Account	Oncall/ CMT	032-870 16-6545	A1+	N/a	N/a	365	0.00%	34,873	0.08%	Monthly
Westpac 31 Day Notice Account	Oncall/ CMT	032-870 23-2696	A1+	N/a	N/a	365	0.60%	5,923,382	13.43%	Monthly
Commonwealth Bank General Fund	Oncall/ CMT	062-533 000 000 10	A1+	N/a	N/a	365	0.00%	860,155	1.95%	Monthly
Commonwealth Bank Business On Line Saver	Oncall/ CMT	062-533 101 511 17	A1+	N/a	N/a	365	0.20%	2,024,464	4.59%	Monthly
Macquarie Bank - Rates	Oncall/ CMT	3005-79778	A1	N/a	N/a	365	0.00%	993	0.00%	Monthly
Macquarie Bank - Water	Oncall/ CMT	2643-18940	A1	N/a	N/a	365	0.00%	182	0.00%	Monthly
Total Oncall/ CMT Accounts								8,844,049	20.06%	
Term Deposits										
St George	TD	354775348	A1+	03-Sep-20	03-Sep-21	365	0.85%	1,500,000	3.40%	12,750.00
St George	TD	354032747	A1+	04-Nov-20	04-Nov-21	365	0.60%	1,250,000	2.83%	7,500.00
St George	TD	357226820	A1+	04-Nov-20	04-Nov-21	365	0.60%	1,000,000	2.27%	6,000.00
St George	TD	357735245	A1+	22-Sep-20	22-May-21	242	0.80%	2,500,000	5.67%	13,260.27
St George	TD	0	A1+	05-Nov-20	05-Nov-21	365	0.60%	1,000,000	2.27%	6,000.00
Westpac	TD	032-870-24-5462	A1+	26-Sep-20	26-Sep-21	365	0.70%	3,000,000	6.80%	21,000.00
National Australia Bank	TD	GMI-DEAL-10713076	A1+	24-Jul-20	26-Jul-21	367	0.92%	1,000,000	2.27%	9,250.41
National Australia Bank	TD	GMI-DEAL-10713973	A1+	30-Jul-20	30-Jul-21	365	0.85%	2,000,000	4.54%	17,000.00
National Australia Bank	TD	GMI-DEAL-10717570	A1+	18-Aug-20	18-Feb-21	184	0.70%	1,500,000	3.40%	5,293.15
National Australia Bank	TD	0	A1+	25-Aug-20	25-Jun-21	304	0.75%	2,000,000	4.54%	12,493.15
National Australia Bank	TD	75-932-6938	A1+	31-Jul-20	30-Jul-21	364	0.85%	1,500,000	3.40%	12,715.07
National Australia Bank	TD	0	A1+	10-Sep-20	10-Jun-21	273	0.72%	1,000,000	2.27%	5,385.21
National Australia Bank	TD	0	A1+	06-Nov-20	06-Nov-21	365	0.55%	3,000,000	6.80%	16,500.00
Commonwealth Bank	TD	0	A1+	16-Oct-20	16-Sep-21	335	0.60%	4,000,000	9.07%	22,027.40
Commonwealth Bank	TD	0	A1+	23-Oct-20	21-Oct-21	363	0.60%	4,000,000	9.07%	23,868.49
Macquarie Bank	TD	304516123	A1	01-Apr-20	01-Apr-21	365	1.70%	1,500,000	3.40%	25,500.00
Total A1+ Deposits	TD							31,750,000	72.01%	
Australian Unity Bank	TD	083-01854-5526	A2	19-Mar-20	19-Mar-21	365	1.70%	2,000,000	4.54%	34,000.00
Bank Of Queensland	TD	083-01854-5527	A2	10-Dec-20	08-Dec-21	363	0.54%	1,500,000	3.32%	8,055.62
Total A2 Deposits								3,500,000	7.94%	
<i>Weighted Average Interest Rate</i>							0.72%	44,094,049	100.00%	258,598.77

ERC Detailed Reserves Balances	31/01/2021
EXTERNAL RESERVES	
Developer Contributions - General	39,485
Specific Purpose Unexpended Grants	955,773
Water Supplies	7,359,709
Sewerage Services	6,046,571
Domestic Waste Management	1,300,000
Merger Operational	367,484
Merger Stronger Communities	1,803,990
Conargo Milestones/Interpretative	37,287
Conargo Oval M&R	20,000
Deniliquin Band Committee	21,419
Deniliquin Community Gardens	2,967
EPA Waste	35,915
Library Reserve	213,164
Regional Arts	2,580
Total External Restrictions	<u>18,206,345</u>
INTERNAL RESERVES	
Plant Replacement	1,798,670
Infrastructure Replacement	2,599,826
Employees Leave	692,727
Deposits, retentions and bonds	447,529
Airport Industrial Land	50,000
Asset Management	14,000
Airport Runway Development	187,447
Blighty Power Upgrade	70,000
Building Maintenance	50,000
Cemetery Upgrade	9,000
Depot office & gates upgrade	41,000
Dog Trail	3,000
Election Reserve	12,312
Fencing Conargo	7,000
Gravel Pits	14,000
Human Resources	17,674
Internal Audit	6,000
Land Development	385,000
Landscaping plan	90,000
Recreation Reserves/Villages (Landscaping Plans)	1,113,000
Risk Management	44,686
Wanganella Community Hall	5,000
Shire Entrance Signs	5,000
Tourism/Industry Promotion	13,000
Town Planning Plan, Surveys & Studies	102,662
Waste Facilities	63,300
Water Supply Network	57,000
Website Development	1,750
Booroorban Truck Layby	-
Rural Village Signage Program	-
Retirement Living Project	271,367
Conargo and Pretty Pine Rural Landfills	31,807
Deniliquin Town Hall and Civic Precinct Redevelopment	412,805
Total Internal Restrictions	<u>8,616,563</u>
Total Restrictions	<u>26,822,908</u>

10.5 RATES HARMONISATION PROJECT - RECOMMENDED RATE STRUCTURE UPDATES**Author:** Amanda Barber, Manager Finance**Authoriser:** Suni Campbell, Director Corporate Services**RECOMMENDATION**

1. That Council receive and note the independent review report from Morrison Low.
2. That Council adopt the preferred rate structure, as set out in 'Attachment 2 - Preferred Rate Structure – Option 10 C, as an outcome of the Rates Harmonisation Project is a revised Statement of Revenue Policy for commencement at 1 July 2021

BACKGROUND

In May 2016 the Local Government (Council Amalgamations) Proclamation amalgamated the former Conargo Shire Council (CSC) and Deniliquin Council (DC) into Edward River Council (ERC).

The Local Government (Council Amalgamations) Proclamation also include a “Rate Freeze period”, effectively freezing the rate structure of both previous Councils (CSC and DC) until 01/07/2020. The final date of 01/07/2020 was deferred to 01/07/2021 by the OLG.

The following table indicates the varying rate structures that applied to Categories and Sub-Categories for both CSC and DC.

<u>Category</u>	<u>Structures</u>	<u>Source</u>
Farmland	solely ad valorem*	Former Deniliquin
	ad valorem* subject to minimum amount	Former Conargo
Residential	ad valorem* rate plus a base amount	Former Deniliquin
	ad valorem* subject to minimum amount	Former Conargo
Business	solely ad valorem*	Former Deniliquin
	ad valorem* subject to minimum amount	Former Conargo

* As defined in *section 498(2) of the Local Government Act 1993*, The ad valorem amount of a rate is to be levied on the land value of rateable land, except as provided by this or any other Act.

At the end of the rate freeze, the different rating structures are to be harmonised in accordance with the legislative framework.

The Local Government Amendment (Rates-Merged Council Areas) Act 2017 provided the transitional provisions for maintenance of pre-amalgamated rate paths and provides for the Minister to make a determination for the purpose of maintaining the rate path, initially being 3 rating years (ending 30 June 2020).

On 25 June 2019, the Local Government Amendment Act 2019, which now provides for the rates path freeze **at four years (ending 30 June 2021)**.

ISSUE/DISCUSSION

In June 2019, Council established an internal working group and engaged Morrison Low - a NSW based Local Government consultancy firm with experience providing rate and revenue harmonisation services.

Between June and December 2019, Morrison Low conducted several working group workshop sessions, provided briefings, and sought feedback from councillors at the September, November, and December councillor workshops.

Rating structure model (Option 5)

At the councillor workshop held 5 December 2019, councillors considered all preferred models and endorsed Option 5 as the preferred rate structure dated 19 December 2019 as per **resolution 2019/12/305** (this motion has been **rescinded** as per **resolution 2020/29**).

Rating structure model (Option 8)

The 2019 General Land Revaluation was received by Edward River Council (ERC), resulting in an overall increase of 53.6%. This increase occurred mostly in the Primary production area. Option 1-5 were modelled using the 2016 land valuation Baseline.

Since January 2020, working together with Councillors, Council Management Team and staff have developed a few more models (Option 6,7,8) in house.

Several workshops were held respectively in August and September 2020; resulting in these three Options being incorporated into the new 2019 land valuations. At the council workshop held on 3 September 2020, a presentation was given providing Council with a proposed rating structure for consideration. Councillors endorsed Option 8 as the preferred rate structure dated 24 September 2020 as per **resolution 2020/188**.

The preferred Harmonised Rates Structure (**Option 8**) contains a subcategory for Farmland, and more defined definitions of the terminology used in Residential (Sub) categories, as per Local Government Act 1993. In Option 8, Base Rates have been used in Farmland and Residential, and a Minimum Rate applied to both Business Rate Sub-categories, this is reflected across categories and subcategories.

Category and Sub Category	# of Assessments	Land value 2019 (1000s)	Ad Valorem	Min Rate	Base Rate
Farmland					
- Dry	75	\$50,447	0.0027144		\$500
- Irrigable	783	\$593,368	0.0036193		\$550
Residential					
- Other	440	\$44,928	0.0057440		\$380
- Village	92	\$3,907	0.0075144		\$315
- Town	3,106	\$197,950	0.0088370		\$450
Business					
- Other	62	\$2,106	0.0023570	\$470	
- Town	465	\$42,810	0.0235698	\$540	

The Community Engagement Plan and Community Consultation

At the Council Meeting held on 24 September 2020, the Community Engagement Plan for the Rates Harmonisation Project was adopted as per **resolution 2020/188**.

Following the Community Engagement Plan, ERC staff have utilised several tools to consult with the local government area on the preferred rates harmonisation structure. This includes the use of surveys (telephone and internet – *refer to attachment*), online rates calculator, information leaflets, community meetings and paper, and social media platforms.

The Community Engagement Plan also incorporated face to face community meetings, in the following locations and dates.

LOCATION	VENUE	DATE
Blighty	Blighty Hall	Wednesday 25 November at 0900
Conargo	Conargo Hall	Wednesday 25 November at 1400
Pretty Pine	Pretty Pine Hall	Tuesday 24 th November 2020
Wanganella	Wanganella Hall	Tuesday 24 November at 1400
Deniliquin	Deniliquin RSL Club	Thursday 26 November at 0900
*Wanganella	*Wanganella Hall	* Additional session - Rates Harmonisation Breakfast Monday 18 January 2021 at 0730

Each meeting has been hosted by the Executive team and staff members, including talking points, meeting notes, and answering questions from community members.

In addition, General Manager and Director Corporate Service have provided phone meeting(s) and/or office meeting(s) to explain further the **Proposed Option 8** with those property owners significantly affected by this mandatory process (more than 30% individual assessment increase).

Rating structure model (Option 10 B and 10 C)

Following feedback from the community and Councillors on the proposed rates harmonisation model (Option 8) that was out for community consultation, two new models (Option 9A and 9B) were developed and were discussed in Council workshop on January 2021.

Prior to Christmas 2020, ERC was notified that a draft Bill, *The Local Government Amendment (Rating) Bill 2020*, will be taken to Parliament in early 2021 for adoption. In response to the draft Bill, **Option 10B and 10C** have now been introduced in February 2021 Council workshop.

The newly developed rates structures (**Option 10 B and 10C**) both contain a subcategory for Farmland and considered the geographic and centre of population as factors to define Residential (Sub) and Business (Sub) categories in line with Local Government Act 1993. Both models have applied the same principles/methodologies on the Residential and Business (Sub) categories, with the main difference coming from Farmland categories.

Option 10B, Base Rates have been used in Residential, and a Minimum Rate applied to both Farmland and Business Rate, this is reflected across categories and sub-categories. In comparison, **Option 10C**, Base Rates have been used in Residential and Farmland, and a Minimum Rate applied to Business (Sub) categories.

Currently, **Option 10C** shows a lower ad valorem, this maybe be affected by the large number of property amalgamations being undertaken by the NSW Valuer General monthly, which will lead to a higher ad valorem in the future. Although land value updates are a normal aspect of council's rating processes and are implemented regardless of the rate harmonisation project, staff are required to upload the recent new land valuation data into the Option 10 modelling software before finalising Statement of Revenue Policy. More information can be found in the attachment.

The **10 B** option with minimums shows a higher ad valorem, it is showing a better option compared to **10 C** for the properties with lower land values. Using base amount structure reduces the range impact, however minimum amount rate structure provides simplicity with slightly higher range impact and higher impact in high value farmland properties.

In the workshop January 2021, Council have agreed to seek an independent review from Morrison Low to review Option 8 (**current endorsed model**), 10B and 10C. Harmonising rates from two

different categories is a challenging task, however no change to total amount of rates collected is made at Council level, although the harmonised single structure will have various impacts on individual ratepayers. Council is trying to balance the need to reduce the extent of a sudden, unexpected impact for the majority of ratepayers. The report from Morrison Low can be found in attached.

Below tables show the rating structure of 10B and 10C.

Option 10B

Category and Sub Category	# of Assessments	Land Value 2019	Ad Valorem	Min Rate	Base Rate
Farmland					
*Dry	87	51,708,200	0.0030162	\$ 515.00	
*Irrigable	792	596,120,630	0.0043459	\$ 515.00	
Residential					
*Town	2934	176,708,640	0.0096143		\$ 434.00
*Deniliquin Other	415	54,934,480	0.0067590		\$ 434.00
*Other	267	12,100,510	0.0041940		\$ 185.00
Business					
*Town	450	41,000,530	0.0241797	\$ 540.00	
*Other	52	1,623,340	0.0019709	\$ 470.00	

Option 10C

Category and Sub Category	# of Assessments	Land Value 2019	Ad Valorem	Min Rate	Base Rate
Farmland					
*Dry	87	51,708,200	\$0.0022021		\$ 550.00
*Irrigable	792	596,120,630	\$0.0036245		\$ 550.00
Residential					
*Town	2934	176,708,640	\$0.0096143		\$ 434.00
*Deniliquin Other	415	54,934,480	\$0.0067590		\$ 434.00
*Other	267	12,100,510	\$0.0041940		\$ 185.00
Business					
*Town	450	41,000,530	\$0.0241797	\$540.00	
*Other	52	1,623,340	\$0.0019709	\$470.00	

What's next

After the adoption of the Rating Structure at the 18th February 2021 council meeting, work will begin on implementing it immediately. As thorough and vigorous testing will be needed to ensure this transition runs smoothly for the 2021/22 Rate levy and council's compliance reporting requirement.

Items	Description	Completion Date
1	Provide Final rates model (Rating structure) for adoption	18-Feb-21
2	Test Final rate structure model in Technology One (Test environment) and EasyRev for 2021-22 year	19 Feb to 08 April 2021
3	Integrate new service fees, rate structure and revenue policy into Combined Delivery Program 2018-2022 and Operational Plan 2021-22, and Long-Term Financial Plan 2021-31	19 Feb to 08 April 2021
4	Prepare Report to Council Meeting	9-Apr-21

5	Adopt new rating structure and new revenue policy for 2021-22 (and place Combined Delivery Program 2018-2022 and Operational Plan 2021-22, and Long-Term Financial Plan 2021-31 on Public exhibition)	15-Apr-21
6	Public Exhibition and Roadshow period	16 April to 14 May 2021
7	Prepare Report to Council Meeting	14-May-21
8	Make the rate, consider submissions, and vote the budget and adopt the Combined Delivery Program 2018-2022 and Operational Plan 2021-22, and Long-Term Financial Plan 2021-31	20-May-21
9	Implement new rate structure and annual charges, budget, fees, and charges in Technology One for 01 July 2021	21 May to 21 June 2021

STRATEGIC IMPLICATIONS

The rates harmonisation project has provided an opportunity for Council to consider its general fund long-term revenue needs for financial sustainability.

COMMUNITY STRATEGIC PLAN

5 A community working together to achieve its potential

5.3 Our local government is efficient, innovative, and financially sustainable

5.3.1 Deliver sustainable financial management

5.3.1.4 Review land categories for rating purposes and implement changes required under the Local Government Act and in accordance with the new harmonised rating structure

FINANCIAL IMPLICATIONS

Council's rating structure is considered as part of the Statement of Revenue Policy and forms part of the annual budget and long-term financial sustainability plan. An outcome of the Rates Harmonisation Project is a revised Statement of Revenue Policy for commencement at 1 July 2021.

LEGISLATIVE IMPLICATIONS

Local Government Act 1993

Chapter 15 – How are councils financed?

- Part 1 - An Overview of Rates and Charges
- Part 2 - Limit of Annual Income from Rates and Charges
- Part 3 - Ordinary Rates
- Part 3a – Charges
- Part 4 - Making of Rates and Charges
- Part 5 - Levying of Rates and Charges
- Part 6 - What Land Is Rateable?
- Part 7 - Payment of Rates and Charges
- Part 8 – Concessions
- Part 9 - Miscellaneous Matters Concerning Rates and Charges
- Part 10 – Fees

1.

ATTACHMENTS

1. RH Option 8, 10B and 10C

Attachment 1

Category	Subcategories	Option 8		10B			10C		
		Mapping/Inclusion	Rating	Subcategories	Mapping/Inclusion	Rating	Subcategories	Mapping/Inclusion	Rating
Residential	Residential Town	calculated on the land value in respect of all rateable residential lands situated in the centre of population defined as the town of Deniliquin	Base amount \$450	Residential Deniliquin Town	No change	Base amount \$434	Residential Deniliquin	No change	Base amount \$434
	Residential Village	calculated on the land value of all rateable residential land situated in the centres of population defined by Council as the villages of Conargo and Wanganella	Base amount \$315	Residential Other (Conargo)	Previous Conargo Areas including Conargo, Wanganella, Pretty pine, etc	Base amount \$185	Residential Other	Previous Conargo Areas including Conargo, Wanganella, Pretty pine, etc	Base amount \$185
	Residential Other	calculated on the land value in respect of all rateable residential land within the Council's opinion, is land which: is not less than two (2) hectares and not more than 40 hectares in area and does not fit into the other Residential sub	Base amount \$380	Residential Deniliquin Other	calculated on the land value in respect of all rateable residential land within the Council's opinion, is land which: is not less than two (2) hectares and not more than 40 hectares in area	Base amount \$355	Residential Deniliquin Other	calculated on the land value in respect of all rateable residential land within the Council's opinion, is land which: is not less than two (2) hectares and not more than 40 hectares in area	Base amount \$355
Business	Business Town	calculated on the land value of all rateable land, which cannot be classified as residential or farmland land in the centres of population defined as the town of Deniliquin	Minimum amount \$540	Business Town	No change	Minimum amount \$540	Business Town	No change	Minimum amount \$540
	Business Other	calculated on the land value of all business rateable land which is defined as being outside the town of Deniliquin	Minimum amount \$470	Business Other	No change	Minimum amount \$470	Business Other	No change	Minimum amount \$470
Farmland	Dry	dryland	Base amount \$500	Dry	No change	Minimum amount \$515	Dry	No change	Base amount \$550
	Irrigable	land may be taken to be irrigable for the purposes of subsection(2)(A) if and only if, it is the subject of a water right	Base amount \$550	Irrigable	No change	Minimum amount \$515	Irrigable	No change	Base amount \$550

10.6 STRATEGIC REVIEW OF COMMITTEE FRAMEWORK**Author: Suni Campbell, Director Corporate Services****Authoriser: Suni Campbell, Director Corporate Services****RECOMMENDATION**

That council adopt the detailed implementation plan (attachment 1) which includes allocated resources and estimated support costs required to achieve the remainder of the Strategic Review of Committee Framework project.

BACKGROUND

On 15 August 2016, the Office of Local Government (OLG) issued a circular (16-24) encouraging councils to review the operations of their section 355 committees, citing the need for councils to ensure their committees meet basic governance and accounting standards and are subject to critical oversight in how public funds are managed and expended.

At its Ordinary Meeting held 20 December 2018, Edward River Council (Council) resolved to commission a strategic review of its committee framework and community facility management model [2018/314].

The scope of the review and recommendations extended to include the request from the Conargo Hall and Recreational Grounds Committee to provide an appropriate Committee Framework moving forward in which the Committee (and Council) can appropriately manage the bequest from Mr Bob White [155/18].

At its Ordinary Meeting held on 19 December 2019, the Council resolved to adopt the Strategic Review of Committee Framework and Community Facility Management Model Report (Report) and requested Officers to move forward with implementation. [2019/12/306]

ISSUE/DISCUSSION

Since the adoption of the Report, Officers have progressed with the priority items identified at the Ordinary Meeting held on 19 December 2019:

- Officers have commenced meeting with each of the committees to discuss and advise them of the outcomes of the review and the next steps to implement recommendations.
- Officers have worked with the Conargo Memorial Hall and Recreation Ground Committee to draft a Trust Deed for the Bob White Memorial Trust and draft a submission to the Minister for Local Government for the establishment of the Trust.
- An implementation plan, with resources and estimated support costs, has been developed to achieve the recommendations contained in the Report. Refer to attachment 1.

STRATEGIC IMPLICATIONS

Determining and implementing a robust committee framework and community facility management model provides:

- a robust risk management response to ensure appropriate governance and accounting standards are implemented and maintained; and
- strengthens community participation in decision making; and
- strengthens community partnerships.

COMMUNITY STRATEGIC PLAN

5 A community working together to achieve its potential

5.1 Our community is informed and engaged

FINANCIAL IMPLICATIONS

The 20/21 budget allows for \$50k consultancy services for projects managed within the Corporate Services Directorate. The estimated cost for support of this project is \$20,400.

LEGISLATIVE IMPLICATIONS

Local Government Act 1993

- Section 355 How a council may exercise functions
- Section 377 General power of the council to delegate

ATTACHMENTS

1.	Strategic	Committee	Review	Implementation	Plan
----	-----------	-----------	--------	----------------	------

Required Action	Start Date	Estimated Completion Date	Resourcing
Council to adopt the recommendations with or without amendment	Complete	Complete	
Meet with the committees to advise of the final position of the Council	Feb 21	Mar 21	Director Corporate Services, Governance Officer
Review committee structure for RAMS oval users	Feb 21	Mar 21	Centium, Director Corporate Services, Governance Officer
Commence and finalise terms of reference, trust deed and other documents for the Conargo Hall Committee and bequest management	Jun 20	Feb 21	Director Corporate Services
Disband via resolution Committee's recommended for disbanding, e.g. the Edward River Council Heritage Committee, Deniliquin Promotions Advisory Committee and the Edward River Tidy Towns Committee.	Mar 21	April 21	Director Corporate Services, Governance Officer
Prepare delegations and adopt via resolution S355 Committees	April 21	Sept 21	Centium, Director Corporate Services, Governance Officer
Assist committees to become incorporated associations (Deniliquin Community Garden and the Edwards River Concert Band committee River)	Mar 21	Jul 21	Centium, Director Corporate Services, Governance Officer
Develop licence agreements and adopt via resolution for incorporated bodies	Sept 21	Dec 21	Centium, Director Corporate Services, Governance Officer
Develop Terms of Reference/Guidelines for committee operations with committees	Sept 21	Dec 21	Centium, Director Corporate Services, Governance Officer
Develop standard Terms of Reference for Advisory committees, Single Purpose Project Reference Groups and User	Sept 21	Dec 21	Centium, Director Corporate Services, Governance Officer
Commence the process to seek membership of the committees	Dec 21	Feb 22	Director Corporate Services, Governance Officer, Executive Assistant
Adopt by resolution the members of the S355 committees	Feb 22	Mar 22	Director Corporate Services, Governance Officer
Develop the master database of committees	Dec 21	Feb 22	Centium, Director Corporate Services, Governance Officer
Develop and commence training of the committee's	Nov 21	May 22	Centium, Director Corporate Services, Governance Officer

Develop downloadable templates (or non-negotiable inclusions for same) for use by each Committee	Sept 21	Dec 21	Centium, Director Corporate Services, Governance Officer
Examine the purchase of accounting package for S355 and Incorporated bodies	Jan 22	Mar 22	Director Corporate Services, Governance Officer, IM Manager, Finance Manager
Build a capex budget process with S355 Committees	Nov 21	Mar 22	Director Corporate Services, Governance Officer, Finance Manager, Director Infrastructure
Assess the single point of contact for each committee	Mar 21	Mar 21	Director Corporate Services, Governance Officer
Assess expanding the role of the S355 and Incorporated associations into community building committees	Nov 21	May 22	Centium, Director Corporate Services, Governance Officer

Estimated consultancy support from Centium is \$20,400.

10.7 BOB WHITE MEMORIAL TRUST**Author: Suni Campbell, Director Corporate Services****Authoriser: Suni Campbell, Director Corporate Services****RECOMMENDATION**

That Council:

1. Discuss and endorse the establishment of the Bob White Memorial Trust and associated documents that support the formation of the Trust:
 - (a) The Trust Document (attachment 1)
 - (b) The Conargo Memorial Hall and Recreation Ground Committee meeting minutes held in January 2021 (attachment 3)
 - (c) The submission to the Minister for Local Government (attachment 4)

BACKGROUND

In 2018, Council was informed that the Conargo Memorial Hall and Recreation Ground Committee (Committee) had been bequeathed a considerable sum through the Will of the Late Mr White. The bequest has been made to the Committee in three tranches which total \$2.63million. These funds are now invested on term deposit with Westpac Bank and can only be accessed if authorised and signed by two members of the Committee and the Council's Director Corporate Services.

Mr Bob White:

Mr Bob White was a highly successful person, this including Managing Director of the Bank of New South Wales/Westpac for 10 years, twice Australian Businessman of the Year and President of the Business Council of Australia. Despite this he was a humble man of the highest integrity.

He never forgot his humble beginnings, growing up in Conargo, going to school there, and in Deniliquin and Hay. According to a close friend who was the Executor of his Estate, Bob was a generous man and in addition to his bequests, made donations, usually anonymously, throughout his life. What he liked most was helping young people, especially those from the 'bush', and particularly those from the Conargo/Deniliquin area.

The Conargo Memorial Hall and Recreation Ground Committee:

The Committee was established pursuant to Section 355 of the Local Government Act by the former Conargo Shire Council and assumedly delegated authority under Section 377 of the Act to manage the Council owned Conargo Memorial Hall and Recreation Ground. Following the creation of Edward River Council through the merger of the former Conargo Shire and Deniliquin Councils in 2016 the Committee has continued to operate as a Section 355 Committee.

Under clause 4 of the Local Government Council Amalgamations Proclamation 2016 effectively confirmed that any delegation formally conferred on the Committee by the former Conargo Shire Council is still valid and is deemed to be made by Edward River Council.

ISSUE/DISCUSSION

The Committee, in consultation with ERC representatives (The Mayor, General Manager's Adam McSwain and John Raynor and Director Corporate Services, Suni Campbell) has considered the benefits the bequest can bring to the local community. It has proposed that a beneficial and appropriate use of the funds would be to provide money, property or benefits for the promotion of vocational, educational, cultural and sporting opportunities activities in rural and regional Australia. The awarding of such scholarships would be in the hope that recipients may return in due course to the local area and then contribute to the community.

The terms of the Will don't specify how the funds should be used. The Executor of the Will has conveyed that Mr White spoke frequently of how fortunate he had been to earn a scholarship to the Hay War Memorial High School and is of the opinion that Bob White would have been very happy with the Committee's proposal.

We are dealing with a significant sum of money which needs to be protected and directed to the scholarship proposal in perpetuity.

The potential risks of a future Committee or Council using the funds for other purposes have been considered and the Committee and ERC representatives believe that a Trust instrument, independent of the Committee and the Council, should be established.

My understanding is that under the Local Government Act the Committee is a committee of the Council and the formation of a Trust by that Committee would be an action of the Council. Therefore, the formation of the Trust would fall within the ambit of Section 358 of the Act requiring the approval of the Minister before the Trust could be established.

The Committee and ERC representatives met last year and confirmed their commitment to establish a Trust. Advice was sought from the Office of Local Government on the establishment of the trust (Attachment 2) and a lawyer was engaged to prepare a draft Trust Document. A draft Trust Document was received by ERC in December 2020 and has now been reviewed by members of the Committee and ERC representatives.

On the 13th January 2021 the Conargo Memorial Hall and Recreation Ground Committee met and endorsed the Bob White Memorial Trust Deed. Minutes of the meeting are attached (attachment 3).

The process from here:

- At the current (February) Council Meeting:
 - Consideration and approval of the Trust Document by Edward River Council including community consultation.
 - Consideration and approval of the Submission to the Minister for Local Government. The submission will address the criteria detailed in Circular 07-49 "Criteria for Applications Under Section 358 of The Local Government Act 1993 – Formation of Corporations or Other Entities. Also, a copy of the Trust Deed would be included.

STRATEGIC IMPLICATIONS

Forms part of the Strategic Committee Review

COMMUNITY STRATEGIC PLAN

Section 5 – a community working together to achieve its potential

FINANCIAL IMPLICATIONS

N/A - There is no budget provision for these funds.

LEGISLATIVE IMPLICATIONS

Section 355 and 358 of the Local Government Act.

Clause 4 of the Local Government Council Amalgamations Proclamation 2016

Circular 07-49 "Criteria for Applications Under Section 358 of The Local Government Act 1993 – Formation of Corporations or Other Entities

ATTACHMENTS

1. Bob White Memorial Trust Deed

2. Letter from OLG - Advice on establishing the Bob White Memorial Trust
3. Conargo Memorial Hall and Recreation Grounds Committee - Minutes Jan 21
4. Application to the Minister - Bob White Memorial Trust

JOHN DOUGLAS MULHAM

AND

**COLIN WILLIAM BULL AND IAN ANTHONY PATON AND MAGNUS AITKEN
AND BRONWYN ELIZABETH CHAPPELL AND MICHAEL PISASALE AND
NORMAN DAN BRENNAN**

BOB WHITE MEMORIAL FUND TRUST DEED

Mills Hebbard Moore
135 End Street
Deniliquin NSW 2710
DX 5562 Deniliquin
Email: helenmhm@bigpond.net.au
Ref: HRM:TP:11070

ME_178796086_1

Table of contents

1. Definitions.....	1
2. Establishment of the trust	3
3. Objects	3
4. Trustees	4
5. Investments	5
6. Powers of the trustees	5
7. Non-profit.....	7
8. Expenses.....	7
9. Indemnity of trustees	7
10. Accounts and audit	8
11. Power of alteration.....	8
12. Winding up of trust.....	8
13. Advisory committees.....	8
14. Patrons	9
15. Appointor	9
16. Notices	9
Execution page.....	10

ME_178796086_1

THIS DEED dated day of 2021

BETWEEN **JOHN DOUGLAS MULHAM** of 354 George Street, Deniliquin NSW 2710 (**Settlor**)

AND **COLIN WILLIAM BULL AND IAN ANTHONY PATON AND MAGNUS AITKEN AND BRONWYN ELIZABETH CHAPPELL AND MICHAEL PISASALE AND NORMAN DAN BRENNAN** of Conargo Hall, Jerilderie Road, Conargo NSW 2710 (**Trustees**)

AND **THE MAYOR OF EDWARD RIVER COUNCIL** of Civic Place Deniliquin NSW 2710 (**Appointor**)

RECITALS

- A.** The settlor wishes to establish a fund to be called The Bob White Memorial Fund (the trust) for charitable purposes.
- B.** The trust will maintain a fund called the Bob White Memorial Fund (the fund) to receive the current balance of the bequest from the Estate of the late Bob White and accretions thereto to be applied for the same charitable purposes as the trust.
- C.** The settlor has paid the trustees the sum of \$10.00 (the settled sum) to be held by the trustees upon the trusts and subject to the conditions in this deed.
- D.** The trustees have consented to act as trustees of the trust and will hold the settled sum together with such further sums of money, investments and other property paid, given or transferred to the trustees by way of addition to the trust, on the trusts contained in this deed.

OPERATIVE PART

1. Definitions

In the settlement the following terms have the following meanings unless inconsistent with the context:

- (a) References to legislation or provisions of legislation include changes or re-enactments of the legislation and statutory instruments and regulations issued under the legislation;
- (b) Words denoting the singular include the plural and vice versa, words denoting individuals or persons include bodies corporate and vice versa, references to documents or agreements also mean those documents or agreements as changed, novated or replaced, and words denoting one gender include all genders;

Amended 17/720

Page 1 of 12

ME_178796086_1

- (c) Grammatical forms of defined words or phrases have corresponding meanings;
- (d) Parties must perform their obligations on the dates and times fixed by reference to New South Wales;
- (e) Reference to an amount of money is a reference to the amount in the lawful currency of the Commonwealth of Australia;
- (f) If the day on or by which anything is to be done is a Saturday, a Sunday or a public holiday in the place in which it is to be done, then it must be done on the next business day;
- (g) References to a party are intended to bind their executors, administrators and permitted transferees;
- (h) Obligations under this deed affecting more than one party bind them jointly and each of them severally;
- (i) Trust means the Bob White Memorial Trust Deed established pursuant to this deed and includes the fund;
- (j) The fund means the fund established pursuant to this deed and includes the settled sum and all additions and accretions to it and all other property added to the trust fund by the trustees, and trust property means any kind of property, real or personal, which forms part of the trust fund;
- (k) Act means the Income Tax Assessment Act 1997;
- (l) Approved institution means a fund, authority or institution which at the time of gift falls within the description of an item in any of the tables in Subdivision 30-B of the Act, which has been established for charitable purposes;
- (m) Corporations Act means the Corporations Act 2001 (Cth);
- (n) Conargo Memorial Hall and Recreational Grounds Committee (CHC) means the members of the Section 355 Local Government Act 1993 Committee known as the Conargo Memorial Hall and Recreational Grounds Committee being a committee of the Edward River Council (ERC);
- (o) Objects means the objects described in clause three of this deed;
- (p) Deed means this deed including all amendments, additions, alterations or replacements lawfully made to this deed;
- (q) Trustees means between four and six persons as proposed and appointed by the CHC and one trustee proposed and appointed by the ERC. The initial trustees are Colin William Bull and Ian Anthony Paton and Magnus Aitken and Bronwyn Elizabeth Chappell and Michael Pisasale and Norman Dan Brennan;
- (r) Authorised investments means those investments which are authorised by law or any other investments which the trustee in its absolute discretion considers prudent, as if it were acting in a private capacity as the beneficial owner of the trust fund;

- (s) Statutory powers means the powers conferred on a trustee by legislation of the Commonwealth of Australia or any state or territory;
- (t) Whenever the trustees may perform a valuation or decide on the value of trust property, the decision as to valuation binds all beneficiaries and anyone else connected with the trusts created by this deed;
- (u) Year means a financial year commencing on 1 July in any year and ending on 30 June of the following year and in respect of any broken period occurring at the commencement or termination of this settlement or the trusts created by it means the portion of the financial year running from those dates to 30 June and from 1 July closest to each of them; and
- (v) Appointor means the Mayor for the time being of the Edward River Council or should the Edward River Council be succeeded by another Local Council the Mayor of that Council providing always that if either the Edward River Council or any succeeding Council fail to exist or be under administration that the appointor means a majority of trustees.

2. Establishment of the trust

- (a) The settlor has upon the execution of this deed transferred to the trustees the sum of \$10.00 (the settled sum) and directs that the trustees are to, and the trustees hereby declares that they will:
 - (i) Act as trustees of the trust; and
 - (ii) Hold the settled sum and all investments and property representing that money and property. Any accretions or additions to the settled sum from time to time shall be held by the trustees on trust for the purpose of attaining the objects set out in this deed and applied in accordance with the terms of this deed.
- (b) The trust will be known as the Bob White Memorial Trust.
- (c) In managing and conducting the affairs of the trust, the trustees shall direct their efforts towards furthering the objects set out in this deed.

3. Objects

- (a) The trust is established and must be maintained exclusively for charitable purposes in Australia, being the purposes of providing money, property or benefits for the promotion or advancement of vocational, educational, cultural and sporting opportunities, activities and pursuits either in the broad geographical area known as the Southern Riverina ("the area") or to persons living born or employed within the area or, at the trustees discretion otherwise connected to the area
- (b) The trustees may apply capital as well as income of the trust for the objects referred to in this clause.

4. Trustees

-
- (a) The trustees must hold regular meetings and must meet not less than three times in each year. The first meeting must be held within three months of the date of this Deed
- (b) Each year the trustees shall elect a Chairperson.
- (c) Four trustees shall be a quorum at any meetings of the trustees.
- (d) All decisions of the trustees shall be determined by majority vote at a trustees meeting and where there are equal number of trustees the Chairperson of the trustees shall have a second and casting vote.
- (e) The trustees shall comprise:-
-
- (i) between four and six members proposed and appointed by the CHC; and
- (ii) one trustee proposed and appointed by the ERC
-
- (f) An individual trustee may retire on not less than one month's written notice.
- (g) A CHC nominated trustee:-
-
- (i) shall retire as a trustee after a maximum of three (3) years; and
-
- (ii) shall not act as trustee for any more than three (3) consecutive three (3) year terms
-
- (iii) may be re nominated as a trustee after retirement providing that the trustee cannot serve more than three (3) consecutive three (3) years terms as a trustee;
- (h) The trustee nominated by the ERC shall :-
-
- (i) Be the Mayor of the ERC providing that if he or she is unable or unwilling to act as trustee then the Mayor shall nominate a fellow councillor to act as the ERC nominated trustee; and
- (ii) Continue in that position for a two year term and can continue for additional terms providing that he or she is renominated by the ERC.
-
- (i) When a trustee retires or is removed, the outgoing trustee is released from all obligations in relation to the trust fund arising after the time he, she or they retire or are removed. The outgoing trustee must execute and deliver any documents and do every other thing, which is necessary or desirable to affect the appointment of the successor trustee.
- (j) The CHC shall on retirement of a CHC nominated trustee nominate a new trustee to replace the retiring trustee providing always that if there are not less than four remaining CHC nominated trustees the CHC is not obligated to nominate any new or additional trustees and further provided that the CHC cannot nominate any more than six persons as trustees at any one time.
- (k) The ERC shall on retirement of an ERC nominated trustee nominate a new trustee to replace the retiring trustee.
- (l) Any successor trustee must execute a Deed by which he, she or they

Amended 17/720

Page 4 of 12

ME_178796086_1

covenant to be bound by this Deed as if they had been an original party to it.

- (m) The retirement and appointment of trustees pursuant to this clause does not require the consent or approval of the appointor provided always that the powers of the appointor set out in clause 16, if used, overrides the powers of the CHC and ERC to nominate new trustees.

5. Investments

- (a) The trust property may be invested solely in or on any investments or securities authorised by the law for the time being of the Commonwealth of Australia, or any Australian state or territory for the investment of trust money with power to vary or transpose those investments or securities from time to time and at any time.
- (b) Except for any investment or security in accordance herewith no part of the capital or income of the trust may be lent to or deposited with any person.

6. Powers of the trustees

The trustees have the following powers and discretions:

- (a) To receive the current balance of the bequest from the Estate of the late Bob White and accretions thereto for the benefit of, the objects hereof;
- (b) To accumulate any unpaid or unapplied income of the trust by investing it and the resulting income and by holding the accumulations in augmentation of and on the same trusts and conditions as are applicable to capital;
- (c) To exercise all rights and privileges and perform all duties pertaining to any bonds, shares, stock or debentures for the time being forming part of the trust with liberty to assent to any arrangements modifying those rights, privileges or duties;
- (d) To agree to any scheme or arrangement for the reconstruction of or the increase or reduction of the capital of any company and for any such purpose to deposit, surrender and exchange any such shares or stock or the title to them and to pay any calls or contributions or other necessary expenses in connection with any shares, stock or the title to them; and
- (e) If at any time the trust property comprises real property or any interest in real property:
 - (i) To manage, use and let it or any part of it; or
 - (ii) To erect, pull down, rebuild and repair buildings and erections; or
 - (iii) To carry out improvements of any nature; or
 - (iv) To make allowances to and arrangement with tenants; or
 - (v) To grant or acquire easements or other rights, to partition or subdivide or join in the partition or subdivision of it; or

- (vi) Generally to deal with that property or interest or to join in dealing with it as if beneficially entitled to it without being responsible for loss;
- (f) To retain any property donated to the trust without considering the question of sale, calling in or conversion for as long as the trustees think fit;
- (g) To commence and carry out legal proceedings of any kind and in any court to enforce a contract entered into by the trustees and to recover damages for breach of such a contract;
- (h) To cancel, terminate or accept surrenders of leases, to institute and prosecute legal proceedings of any kind and in any court to oust tenants and recover possession of any part of a property, to sue for and recover rent and damages for breach of a lease, to sue and prosecute trespassers or other persons for damage to any part of the property and to settle, abandon, compromise and release any such actions or suits when expedient;
- (i) To repair, renovate, decorate and maintain chattels personal or land including fittings, fixtures, furnishings, furniture and equipment and grounds;
- (j) To employ, engage or appoint any secretary, manager, solicitor, accountant or agent or any other person, to transact any business required to be done under the trusts established by this deed, including the receipt or payment of money and the acquisition of property of any kind on behalf of the trustees, and the trustees may decide the amount of the remuneration and expenses to be paid to any such person;
- (k) To acquire any investment on terms that require the investment to be paid for by more than one instalment or that the instalments or the residue of purchase money bear interest as the trustees think fit;
- (l) To pay out of the capital or income of the trust the costs of and incidental to the establishment of the trust and all expenses and outgoings that may be incurred in relation to the trusts of this deed including all administration expenses;
- (m) To make a gift to an approved institution for a specific purpose that is in furtherance of the objects as identified in the relevant provisions of Subdivision 30-B of the Act, and to provide the money, property or benefit to or for the approved institution only for such specified purpose;
- (n) To take and act on the opinion of any counsel or solicitor practising in the Supreme Court of any Australian state or territory whether in relation to the interpretation of this deed or any other document or statute or as to the administration of the trusts of this deed without being liable to any one in respect of any act done or not done by it in accordance with that opinion, but this clause does not oblige the trustees to act in accordance with any such opinion nor prohibit the trustees from applying to any court as they think fit;
- (o) To do any act or thing which in the opinion of the trustees is necessary for the proper and efficient management and development of any property forming part of the trust;
- (p) To carry out any of the foregoing powers by or through an agent and to appoint and authorise the agent to carry out all or any of the foregoing

powers;

- (q) To establish and maintain commercial contracts, fund raising schemes, appropriate sponsorships and other arrangements for the purpose of the above objects; and
- (r) to wind up the trust, by resolution of the trustees.

7. Non-profit

- (a) The income and property of the trust shall be used and applied solely in promotion of its objects and no portion shall be distributed, paid or transferred directly or indirectly to the trustees except as bona fide compensation for services rendered or expenses incurred on behalf of the trust.
- (b) Any allocation of funds or property by the trust to other persons or organisations will be made in accordance with the objects and will not be influenced by the preference of the donor of those funds or property.

8. Expenses

The trustees are entitled to reimbursement of all expenses in connection with the administration of the trust, and those expenses may be charged against the income of the trust. If the income of the trust is insufficient for that purpose, then to the extent of such insufficiency such expenses will be charged against the capital of the trust or so much of it as may be required to meet the shortfall.

9. Indemnity of trustees

- (a) The trustees are indemnified against all liabilities incurred by them through any act or omission in the exercise or bona fide intended or purported exercise of the powers, duties and discretions under this deed and has a lien on the trust for that indemnity.
- (b) Except where due to any trustee's own dishonesty or wilful or reckless failure or knowingly being a party to a breach of trust, the trustees are not liable for any:
 - (i) Act or default done or omitted to be done in the exercise or bona fide intended or purported exercise of those powers, duties and discretions; or
 - (ii) Loss or expenses incurred by the trust through the insufficiency of any security in or on which any of the money of the trust is invested; or
 - (iii) Loss or damage arising from the bankruptcy, insolvency or tortious acts of any person with whom money or securities are deposited; or
 - (iv) Other loss, damage or misfortune whatsoever.

10. Accounts and audit

The trustees must:

- (a) Cause proper accounts to be kept by the person appointed by the trustees for the purpose, with respect to all sums of money received and expended by the trust, the matters in respect of which the receipt and expenditure takes place and the assets and liabilities of the trust; and
- (b) Cause a balance sheet and statement of income and expenditure to be drawn up as at 30 June each year and make available to the person appointed by the trustees for that purpose such documents and information as that person requires to fulfil this task.

11. Power of alteration

The trustees may by deed alter, amend, add to, delete or replace any of the trusts, powers and provisions of this deed, including this clause, in any manner provided that no part of the trust becomes subject to any trusts other than trusts for public charitable purposes, and no benefit is received by the trustees, the appointor or the settlor.

12. Winding up of trust

- (a) If on the winding up or dissolution of the trust there remains after satisfaction of all its debts and liabilities any property, the property must be given or transferred to an approved institution which:
 - (i) Is maintained exclusively for or covenants to use the property exclusively for charitable purposes; and
 - (ii) Prohibits the distribution of its income and property among its beneficiaries or members to an extent at least as great as is imposed on the trust.
- (b) The approved institution is to be determined by the trustees at or before the time of dissolution or, failing such a determination, by a court of law.
- (c) The approved institution shall as far as practicable benefit organisations comprising similar or like minded objects as set out in this Deed.

13. Advisory committees

- (a) The trustees may establish advisory committees and appoint and remove, or make provision for the appointment and removal of, members of advisory committees.
- (b) Each advisory committee may consist of a single individual or the number of individuals that the trustees decide.

- (c) The trustees may specify:
 - (i) The manner in which proceedings of each advisory committee are to be conducted;
 - (ii) The matters which the advisory committee must have regard to in carrying out its functions; and
 - (iii) Any other matters concerning the advisory committee or its functions that the trustees decide.

14. Patrons

The trustees may appoint any person or persons they think fit as patron or patrons of the trust.

15. Appointor

The appointor may by notice in writing delivered to the trustees:

- (a) Remove any or all trustees; or
- (b) Appoint a new or additional trustee, who may be an individual or a corporation, but there must not be not more than seven (7) trustees at any time.

Where the appointor is the Mayor of the ERC or some subsequent Council the appointor shall not be entitled to exercise their authority under this clause unless there is a motion of the ERC or some subsequent Council supported by three quarter majority of Councillors supporting either the removal of a trustee or the appointment of a new or additional trustee and further provided that if the appointor either ceases to exist or is under administration then the trustees by majority vote may exercise the powers of appointor as set out herein.

16. Notices

A notice or other communication to a party must be in writing and delivered to that party or that party's practitioner in one of the following ways:

- (a) Delivered personally; or
- (b) Posted to their address when it will be treated as having been received on the second business day after posting; or
- (c) Faxed to their facsimile number when it will be treated as received when it is transmitted; or
- (d) Sent by email to their email address when it will be treated as received when it enters the recipient's information system.

Execution page

EXECUTED AS A DEED

SIGNED SEALED & DELIVERED BY) JOHN DOUGLAS MULHAM in the) presence of: Signature
..... Signature of witness	
..... Print name of witness	

SIGNED SEALED & DELIVERED BY) COLIN WILLIAM BULL in the) presence of: Signature
..... Signature of witness	
..... Print name of witness	

SIGNED SEALED & DELIVERED BY) IAN ANTHONY PATON in the) presence of: Signature
..... Signature of witness	
..... Print name of witness	

SIGNED SEALED & DELIVERED BY)
MAGNUS AITKEN in the presence of:)

.....
Signature

.....
Signature of witness

.....
Print name of witness

SIGNED SEALED & DELIVERED BY)
BRONWYN ELIZABETH CHAPPELL in the presence of:)

.....
Signature

.....
Signature of witness

.....
Print name of witness

SIGNED SEALED & DELIVERED BY)
MICHAEL PISASALE in the presence of:)

.....
Signature

.....
Signature of witness

.....
Print name of witness

SIGNED SEALED & DELIVERED BY)
NORMAN DAN BRENNAN in the presence of:)

.....
Signature

.....
Signature of witness

.....
Print name of witness

SIGNED SEALED & DELIVERED BY) THE MAYOR OF EDWARD RIVER) COUNCIL in the presence of: Signature
..... Signature of witness	
..... Print name of witness	



Office of Local Government

5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541

Our Reference: A706555
Your Reference:
Contact: Grant Gleeson
Phone: 02 4428 4136

13 July 2020

Mr John Rayner
Interim General Manager
Edward River Council
180 Cressy Street
DENILQUIN NSW 2710

Dear Mr Rayner

Thank you for your letter of 4 June 2020 to the Office of Local Government regarding Edward River Council's wish to form a Trust to administer the bequest made by the late Mr Bob White to the Conargo Memorial Hall and Recreation Ground Committee (the Committee).

You have asked what information, in addition to that required to address the criteria referred to in Circular to Councils 07-49 Council, would need to be provided in order to obtain the consent of the Minister for Local Government under section 358 of the *Local Government Act 1993* to form a Trust to administer the bequest.

It is further noted that Council is concerned to ensure that the bequest is managed so that it is '*protected and directed to the scholarship proposal in perpetuity.*' This concern is motivated, it seems, by '*the potential risks of a future Committee or Council using the funds for other purposes.*' It is for this reason that the Committee and the Council believe that a Trust instrument, independent of the 'Conargo' Committee and the Council, should be established. As Council and the Committee will appreciate, the establishment of the Trust will necessarily mean that a separate legal entity will then control the bequest funds. The Trust will have to have objectives which drive the investment and management of the funds.

This legal separation is further emphasised by, usually, the imposition of a corporate trustee to manage the operation of the Trust. Often, the company is a single purpose entity however, its constitution may in fact permit a range of other activities. It is assumed that the creation of these legal structures is for the purpose of enabling the Council to achieve its aim of preventing a future Committee or Council using the funds for other purposes. Notionally, if not legally, the creation of the entity(s) will be designed in such a manner as would enable an entity other than the Council to undertake functions that the Council would otherwise be presently able to exercise.

I should point out that councils are constrained by the Act in regard to the roles they can play due to the legislated limitations to their operations and potential conflicts with their other operational responsibilities. There is a deliberate public policy associated with the imposition of such limitations on the actions of councils. Allowing councils to operate outside these limitations via the use of entities is contrary to that public policy. In considering whether or not the grant of consent is in the public interest it is open to the Minister to have regard to this public policy limitation.

As you will see from the Circular, in making an application under section 358 Council must demonstrate, to the Minister's satisfaction, that the granting of consent to the formation of an entity is in the public interest. The four criteria referred to in the Circular have been developed to assist councils in demonstrating that an application is in the public interest. The criteria are not exhaustive. The Minister may take into account any other matters that

T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468



2

the Minister considers relevant in determining a particular application. The Minister may also disregard any of those criteria if satisfied that there is good reason to do so in respect of particular application.

I can indicate that in making the section 358 application to the Minister it is usually expected that the Council will demonstrate that it has explored all options that are available within the framework of the Act other than forming an entity to achieve its desired objective. The Minister would always be assisted by Council identifying which alternative options Council considered were available and, in respect to each alternative option, what analysis Council holds explaining why the alternative solution would not be in the public interest. If Council has received separate and independent advice on the options, then that may also be of assistance to the Minister.

I note that the funds are now invested on term deposit with Westpac Bank and that they can only be accessed if authorised and signed by two members of the Committee and the Council's Director Corporate Services. If the corpus of the fund remains invested by Council as Trust funds it will be protected by the oversight mechanisms flowing from the Act. Arguably, the fund is already impressed with the Trust objectives expressed in the Will. If so, that will impose a limitation on future decisions about the use of the fund. So there is a basis under the Act which supports the funds remaining under the control of and managed by the Council (via the Committee).

The Council's stated aim (preventing a future Committee or Council using the funds for other purposes) is just one of the risks involved. Since the Act was passed in 1993, the risks of allowing councils to operate through separate legal entities have become better understood. These entities are often gifted council assets but the oversight and operation of the entity is then no longer subject to the control and oversight mechanisms that councils are subject to under the Act. In that regard, it appears that the Testator Mr White did not share the Committee's concerns as to the future application of the funds in that he appears to have made a bequest to the Committee. If he had concerns, then when he made the bequest, he could have directed that the funds be held in a specific Trust form.

If the priority is that the fund be '*protected and directed to the scholarship proposal in perpetuity*' then it is noted that there are entities already established for such a purpose. By way of example, there already exists a 'Country Education Foundation' to which the funds could be directed see <https://cef.org.au/our-local-country-education-foundations-overview/start-community-foundation/>. If the Committee wants a locality specific arrangement, then it can perhaps look to 'Start a CEF local foundation.' The community in the Shoalhaven uses this model - see: <https://cef.org.au/foundations/shoalhaven/>.

So in summary, I can see that there are other ways in which the intent of the Council's section 358 application can be achieved without the complexity or necessity to create a separate trustee company and supporting Trust with the attendant administrative requirements that are associated with such an exercise. It does not appear from the material submitted that the Council has closely examined such an option. Council is accordingly invited to consider alternative approaches.

I trust that this information is of assistance.

Yours sincerely



Grant Gleeson
Director Legal
Office of Local Government

Conargo Memorial Hall Committee - Meeting Minutes

Meeting Held: 13/01/21 - Meeting commenced at 7.35pm in the Conargo Hall.

Members Present: Lyn & Alan Hardcastle, Colin & Marg Bull, Michael Pisasale, Leigh Chappell, Ian Paton, Magnus Aitken, Deb & Dave Woodhead, Aileen Loader, Norm Brennan -Mayor (Edward River Council).

Apologies: Lyn Baker, Bronwyn Chappell, David Bullock, Liz McNamara and Harley Moore

Agenda: To discuss the "Bob White Memorial Fund Trust Deed" which had been circulated to all Committee members. This document has been reviewed by law firm Minter Ellison, Sydney in collaboration with Harley Moore of Mills, Hebbard, Moore Deniliquin NSW.

The meeting discussed the Deed document and subject to the following changes, unanimously recommended the adoption of the Deed document.

1. Page 4 of 12 No.4.Trusees clause (e) (i) TO BE AMENDED TO READ between four & six member as proposed by the CHC.
2. Table of Contents. TO BE AMENDED No.13 needs to be removed & 14-17 renumbered 13-16

Motion: That The Bob White Memorial Fund Trust Deed be adopted after the amendments as listed above are made.

Moved: Alan Hardcastle Seconded: Leigh Chappell Motion Carried Unanimously.

Being no further business the meeting concluded at 8.15pm

BOB WHITE MEMORIAL TRUST – SUBMISSION

This submission to the Minister for Local Government is to support the establishment of the ‘Bob White Memorial Trust Deed’

BACKGROUND**The Late Bob White**

Mr Bob White was a highly successful person, this including Managing Director of the Bank of New South Wales/Westpac for 10 years, twice Australian Businessman of the Year and President of the Business Council of Australia. Despite this he was a humble man of the highest integrity.

He never forgot his humble beginnings, growing up in Conargo, going to school there, and in Deniliquin and Hay. According to a close friend who was the Executor of his Estate, Bob was a generous man and in addition to his bequests, made donations, usually anonymously, throughout his life and was a great supporter to the schools in our local area. What he liked most was helping young people, especially those from the ‘bush’, and particularly those from the Conargo/Deniliquin/Hay area.

The Conargo Memorial Hall and Recreation Ground Committee

The Conargo Memorial Hall and Recreation Ground Committee (Committee) was established pursuant to Section 355 of the Local Government Act by the former Conargo Shire Council and assumedly delegated authority under Section 377 of the Act to manage the Council owned Conargo Memorial Hall and Recreation Ground. Following the creation of Edward River Council, through the merger of the former Conargo Shire and Deniliquin Councils in 2016 the Committee has continued to operate as a Section 355 Committee.

Under clause 4 of the Local Government (Council Amalgamations Proclamation 2016) effectively confirmed that any delegation formally conferred on the Committee by the former Conargo Shire Council is still valid and is deemed to be made by Edward River Council.

Although Council is unable to locate a record detailing the delegations conferred, it is accepted by both the Committee and the Council that the Committee is unable hold property and funds separate from the Council.

The Bequest

In 2018 Council was informed that the Committee had been bequeathed a considerable sum through the Will of the Late Mr White. The bequest has been made to the Committee in three tranches which total \$2.63million. These funds are now invested on term deposit with Westpac Bank and can only be accessed if authorised and signed by two members of the Committee and the Council’s Director Corporate Services.

Proposed Use of the Bequest

The ‘Conargo’ Committee has considered the benefits the bequest can bring to the local community. It has proposed that a beneficial and appropriate use of the funds would be to provide money, property or benefits for the promotion of vocational, educational, cultural and sporting opportunities activities in rural and regional Australia. The awarding of such scholarships would be in the hope that recipients may return in due course to the local area and then contribute to the community.

The terms of the will don't specify how the funds should be used. The Executor of the will has conveyed that Mr White spoke frequently of how fortunate he had been to earn a scholarship to the Hay War Memorial High School and is of the opinion that Bob White would have been very happy with the Committee's proposal.

The Council supports the scholarship proposal.

The Mechanism

The Committee has been given a significant sum of money which needs to be protected and directed to the scholarship proposal in perpetuity.

The potential risks of a future Committee or Council using the funds for other purposes have been considered and the Committee and the Council believe that a Trust instrument, independent of the 'Conargo' Committee and the Council, should be established.

Under the Local Government Act the Conargo Memorial Hall and Recreation Ground Committee is a committee of the Council and the formation of a Trust by that committee would be an action of the Council. Therefore, the formation of the Trust would fall within the ambit of Section 358 of the Act requiring the approval of the Minister before the Trust could be established.

A Trust Deed 'Bob White Memorial Trust Deed', copy attached has been established and adopted by the Committee at a General Meeting on 13 January 2021, and by the Council on 18 February 2021.

CRITERIA FOR APPLICATIONS (Section 358 of the Local Government Act) FORMATION OF ENTITY

Is the proposal consistent with the functions of the Council or an existing service that the council provides?

Council's power to support the establishment of the Trust is drawn from Section 8 and Section 24 of the Local Government Act

8 Object of principles

The object of the principles for councils set out in this Chapter is to provide guidance to enable councils to carry out their functions in a way that facilitates local communities that are strong, healthy and prosperous.

24 Provision of goods, services and facilities and carrying out of activities

A council may provide goods, services and facilities, and carry out activities, appropriate to the current and future needs within its local community and of the wider public, subject to this Act, the regulations and any other law.

Edward River LGA has a declining population, 9000 according to the 2018 census, a below median annual household income (\$40,718, Australia \$48360) and a low proportion of the people who have completed year 12 or the equivalent (32.3%, Australia (51.9%).

The Trust is for the "purposes of providing money, property or benefits for the promotion or advancement of vocational, educational cultural and sporting opportunities, activities and

pursuits either in the broad geographical area known as the Southern Riverina (“the area”) or to persons living, born or employed within the area.....”

As in many rural areas, due to distance, it can be costly to educate and develop talent and as a result opportunity can be limited for young people with inadequate resources or support. This can apply equally to those living in towns and those living on the land.

The future viability of towns can be enhanced if educated and trained youth return to their hometowns to establish businesses or to strengthen existing businesses and services. Farming enterprises will require enhanced financial literacy, adaptability and business acumen as agribusinesses emerge. A prime example is the way in which feed lot dairies are revolutionising dairying with highly educated and trained farmers are in demand.

Council provides an annual financial donation to the Country Education Foundation.

Detail on the general appropriateness of the Council’s involvement in the entity.

The bequest, \$2.63m is a considerable sum to be in the accounts of a Committee established under Section 355 of the Local Government Act. Effectively these are funds of the Council.

The Committee has a firm position on how the funds should be used and the Council is supportive of that direction.

Given the link between the Council and the Committee, it is appropriate that Council should be involved in the entity by appointing a Trustee.

How Council’s involvement in the entity would improve the economic performance and ability of the Council to carry out its responsibilities.

Council’s involvement is limited and will have no impact on Council’s ability to carry out its responsibilities. On the contrary Council’s reputation has been and will further be enhanced through its assistance to the Committee.

The Trust Deed empowers the trustees to employ, engage or appoint a person to transact any business of the Trust. Those involved in the establishment of the Trust are considering the engagement of a local accounting firm to undertake necessary administrative and other functions of the Trust.

What measures will be employed to ensure the activities of the entity will be accountable?

The activities of the Trust will be governed by the Trust Deed with statutory powers conferred by legislation of the Commonwealth or any state or territory.

The Mayor of the Edward River Council, whoever that may be from time to time, is proposed to be a Trustee assuring Council’s involvement and scrutiny on the activities of the Trust.

Examples of accountability assurances in the trust deed include;

- Cl 3 (a) Trust must be maintained for charitable purposes
- Cl 5 (a) **Investments**, can only be in investments or securities authorised by law
- Cl 7 (a)& (b) **Non-profit**, income and property shall only be applied to the objects of the Trust

- Cl 10 (a) &(b) **Accounts and audit**; proper accounts are to be kept and audited
- Cl 12 **Winding up of the Trust**; requires income to go to a charitable institution with similar objects
- Cl 15 **Appointor** cannot exercise powers without a three-quarter majority of Council.

Will the proposed entity be legally separated from the Council?

At the present time, as the bequest was to a committee of the Council established under Sec 355 of the Local Government Act, the funds are deemed to be funds of the Council. To give effect to the perceived desires of the late Bob White, the separate entity (Trust) is proposed.

The trust will be legally separated from the Council. It will be established via the Bob White Memorial Trust Deed (attached).

Under its Deed the Trust provides the trustees with wide ranging powers which would allow the taking out of liability and other insurances.

Committee members are proposing that a local financial services company to transact business on its behalf separating Council from the trust.

The management structure would be as the Trust decides, again being totally separated from the Council.

Is the Council financially viable?

Council will not have any expense associated with the operation of the Trust, nor will it receive any revenue. Council is financially viable:

	2019 Restated \$'000	2020 \$'000
Income Statement		
Total income from continuing operations	39,073	38,408
Total expenses from continuing operations	27,273	42,869
Operating result from continuing operations	11,800	(4,461)
Net operating result for the year		
Operating result before grants and contributions provided for capital purposes	1,780	(12,681)
Statement of Financial Position		
Total current assets	51,751	48,768
Total current liabilities	(5,146)	(8,185)
Total non-current assets	397,221	440,952
Total non-current liabilities	(632)	(472)
Total equity	443,194	481,063
Other Financial Information		
Unrestricted current ratio (times)	11.79x	4.56x
Operating performance ratio (percentage)	10.06%	4.29%
Buildings and infrastructure renewals ratio (percentage)	115.65%	66.43%
Debt service cover ratio (times)	4.42x	-
Own source operating ratio	48.24%	56.25%

Cash expense cover ratio (months)	30.62	27.92
Rates and annual charges outstanding ratio (percentage)	6.01%	10.62%

What is the impact of the proposal on existing council staff?

There will be no impact on existing or future Council Staff.

Other Options

The Committee has explored several other options that may provide the same result. These include 'Country Education Foundation' and 'Westpac Scholarship Foundation'. Whilst these foundations are well established, have exemplary records and have similar objectives, the Committee feels that it would lose its local identity and its influence over the use of the funds bequeathed to it if the funds were passed to another foundation. Both Foundations understand and are willing to assist the trust where they can.

To retain this local identity and influence it does not favour the involvement of placing the management under a corporate trustee.

Public Interest

Understandably the Minister in making the decision will look to the public interest. The committee strongly believes the purpose for which the bequest is proposed is of benefit to the community, has the necessary safeguards and accountability measures and will benefit many individuals who will be assisted in pursuing their ambitions. In fact, there is nothing in the proposal that is not in the public interest.

10.8 EDWARD RIVER SENIORS LIVING PRECINCT**Author: Philip Stone, General Manager****Authoriser: Philip Stone, General Manager****RECOMMENDATION**

That Council:

1. Endorse the Seniors Living Precinct sketch plans and standard unit designs for the purposes of detailed design, cost estimates and expressions of interest to the community.
2. Note the estimated project costs and construction approach detailed in this report
3. Proceed with more detailed design and costs for the purposes of applying for funding for the project.
4. Note that, if the Building Better Regions Fund grant is successful, Council will be required to contribute at least 50% to the cost of the project, either from borrowing or reserves.
5. Delegate authority to the General Manager to apply to the Building Better Regions Fund Infrastructure Projects Stream for at least 50% of the costs of stage 1 of the development on a 1:1 funding basis
6. Proceed with developing an operating and management model for the project, based on a community-based, not-for-profit entity, utilising either leasehold or loan/license, for decision by Council prior to 30 June 2021.
7. Endorse the market testing expressions of interest process underway to determine market demand in the local community.

BACKGROUND

Council has been facilitating a seniors living development through the acquisition of a 2.2 ha site in Deniliquin.

Council initially sought a developer/aged care provider to undertake the project, however in April 2019, following initial planning and negotiation, the shortlisted organisation declined to progress the project.

Following the recommendation of a report into project options, an architectural firm was appointed via tender in October 2019 to undertake a staged approach to setting up the development. In appointing the architect, Council approved stage 1 of the project – market testing, site masterplan, concept designs and community engagement.

At the end of Stage 1 in July 2020, Council decided to not approve the architects to proceed to Stage 2 and directed the committee to report back to Council on the next steps to be taken to progress the seniors living development.

ISSUE/DISCUSSION

Since this decision, the seniors living committee has met five times to consider options for the development.

In its original activities, council sought an experienced third party to finance, design, build, own and operate the site, utilising the procurement of the site as the incentive for development. However, the committee decided that all options should be assessed including, if necessary, whether Council could fund and develop the project.

Therefore, committee members have met with various seniors living operators, designers and developers to discuss potential construction and operating models that might be suitable for a local Deniliquin project.

In order to proceed with the next steps council should determine the following:

1. Design factors such as built form, audience/market, landscaping and amenity or style of the development
2. Indicative costs for infrastructure, dwelling construction and other precinct attributes
3. The most appropriate model of operation of the seniors living precinct.

Design Factors

The committee engaged RP Design, a reputable design firm, to develop sketch plans for the site. It was agreed by the committee that design criteria should be adopted to provide a spacious and inviting development, fitting into a rural setting, for a potential market of independent retired people of at least 65 years of age. The following criteria (among others, see attachment 1) were agreed by the committee:

- Wide internal road system, with prominent entrance to the Village.
- Open plan living.
- Wide dwelling separation
- Views to front and rear open space
- Dwellings with street facing front entrance.
- Rear open space and rear porch space.
- House designs with either two or three bedrooms.
- Parking available on driveway to each dwelling.
- Double or single car garage
- Mixed building design.
- Buildings generously spaced apart.

The sketch plans were produced and agreed by the committee in draft and are attached to this report (attachment 2).

The sketch plans provide for a seniors living precinct with the following:

1. 31 dwellings of two or three bedrooms
2. Entrance and exit from the precinct via Poitiers St
3. A large trailer parking compound with undercover shelter, including solar panels
4. A future community centre including workshop and leisure/meeting space
5. A series of standard unit designs, with various facades, to ensure standard selection and economies of scale for construction (see attachment 3)

It is recommended that Council endorse the sketch plans and standard unit designs for the precinct for the purposes of design, cost estimates and expressions of interest to the community.

Indicative Costs and construction approach

RP Design has provided estimates for construction for the various housing designs. The construction cost per house ranges from \$185,000 to \$250,000 and, using the mix of units provided in the sketch plan, indicates a total cost for housing construction of approximately \$9,000,000.

A high-level estimate of total infrastructure costs for the development is \$2,100,000 including project management and conservative contingency (attachment 4).

Therefore, a likely total development cost is approximately \$11,100,000.

If Council decided to proceed, a staged approach could reduce financial exposure to Council. A previous report recommended a staging approach commencing at the Poitiers St boundary of the site and working back to Harfleur St, and this is still considered appropriate by the committee.

The initial stage of the infrastructure should incorporate civil works for approximately 12 dwellings from the Poitiers St entrances and include the entry statement. Construction for the first stage should be for approximately 6 dwellings on the Poitiers St frontage.

Subsequent development can be undertaken in rows subject to demand.

Models of Development and Operation

The committee has explored various options for operation, growth and management of the precinct.

Council could determine to deliver either:

1. A housing development that is as 'self-care housing' supported under State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004; or
2. A land lease community regulated under the Residential (Land Lease) Communities Act 2013; or
3. A retirement village regulated under the Retirement Villages Act 1999.

A housing development would market and construct homes for purchase by seniors as a residential subdivision with a management body to maintain and manage the common property, such as strata or community title.

A land lease community is a model whereby residents own the home but lease the land where the home sits from a community operator. The resident pays rent for the right to occupy the site with a manufactured home or a moveable dwelling.

Retirement villages are differentiated by the type of tenure or ownership arrangement. The types of ownership arrangements for retirement villages are as follows:

1. **Leasehold:** A leasehold arrangement is when the village operator owns the units and each resident signs a lease. Leases in retirement villages are commonly for 99 years or more.
 - a. The purchaser pays an 'entry payment' (e.g., an ingoing contribution or interest-free loan). The amount paid under a leasehold arrangement is dependent on market conditions, similar to buying the unit.
 - b. Legal and conveyancing costs apply as with any property purchase.
 - c. The operator must register the lease with Land Registry Services, generally paid for by the resident
 - d. Recurrent charges covering the running costs of the entire village will also be paid for by the resident. For example: upkeep of facilities, staff, water rates from common areas, security, insurances etc.
 - e. This is the model that Alumuna Retirement village in Finley has adopted
2. **Loan or licence:** Loan or licence arrangements are often offered by non-profit organisations such as church or charity village operators. This arrangement allows the resident to live in the unit, but not own it or have a registered interest in it.
 - a. The purchaser pays an 'entry payment' (e.g., an ingoing contribution or interest-free loan). The amount paid under a leasehold arrangement is dependent on market conditions, similar to buying the unit.

- b. At some villages a village contract can be entered into and the ingoing contribution or purchase price is paid later once the home is sold. In this instance payment of a deposit may be required.
 - c. Purchaser will also be required to pay regular recurrent charges under a loan or licence arrangement.
 - d. Legal and conveyancing costs apply.
 - e. Recurrent charges covering the running costs of the entire village will also be paid for by the resident.
 - f. This is the model that Amaroo Retirement village in Berrigan has adopted
3. **Strata or community scheme:** Buying a unit in a strata or community scheme is where a purchaser pays the agreed purchase price to the owner of the unit under a sale of land contract. The purchaser owns the unit and automatically becomes a member of the owners corporation or community association.
- a. The purchaser pays an agreed purchase price to own the unit under a sale of land contract
 - b. Legal and conveyancing costs apply.
 - c. There will be legal and conveyancing costs as with any property purchase.
 - d. Recurrent charges covering the running costs of the entire village will also be paid for by the resident. For example: upkeep of facilities, staff, water rates from common areas, security, insurances etc.
4. **Company Title scheme:** The village is owned by a company, and residents can buy shares at market value. The shares give a purchaser the right to occupy a unit and have similar selling rights as strata villages. A Board of Directors, appointed by the shareholders, manages the property and shareholders need to comply with the company's constitution.
1. Rental
 - a. Resident pays a price to purchase shares. These shares are at market value.
 - b. There will be legal and conveyancing costs as with any property purchase.
 - c. Recurrent charges covering the running costs of the entire village will also be paid for by the resident in a loan or licence arrangement.
5. **Rental:** A small number of villages offer units for rent to retired people. Generally, these types of arrangements are the same as private rental agreements.

Management Model

With management models, there are three options that Council can consider:

1. **Direct Council management:** Council staffs and governs the operations, marketing and development of the seniors living precinct
2. **Third Party:** Council markets the opportunity to a skilled operator to purchase or acquire the interests in the site to fund, develop and market the village with no other council involvement
3. **Not-for-profit:** Council creates an incorporated not-for-profit entity with formal legal structure to govern and manage the operations of the development.

Direct Council management is considered the least desirable option as it keeps council involved from a management perspective, has potential higher management costs due to regulatory arrangements and is not viewed as the core business of council.

Third party arrangement has been attempted in the past with the negotiation and arrangement undertaken with Southern Cross Care (SCC). Council could determine to test the market again to see if there are interested parties now.

Not-for-profit is a model that the committee would like to explore further. It is the model that Amaroo in Berrigan have adopted, constituting an incorporated body with a community-based skilled board directing the operations and management.

Regardless of which management model council adopts, the managing entity would need to employ or engage marketing and development skills to progress development as well as management skills to manage the maintenance and day-to-day operation of the precinct. This could be arranged with one entity or multiple entities. It is reasonable to assume that at the minimum a single person or entity would need to be engaged to undertake the work.

Next Steps

Proposed next steps are to seek grant funding to contribute to the development through the Building Better Regions Fund (BBRF), develop more detailed designs and costs for development, including financial documentation and staging and undertake local market testing. It is also proposed to work up in detail a management model, based on a community based, not-for-profit entity, utilising either a loan or license or a leasehold ownership arrangement.

Market testing constitutes an informal expression of interest (EOI) process for approximately four weeks through the following steps:

- Media release including links to the site and house plans with indicative purchase costs and operating model options
- Facebook posts that show site plan and links to house plan
- An EOI form to collect and collate interest and a database of potential buyers/residents.
- Letters of support from local real estate agents, service providers, NGOs, Intereach, Orana (SCC), Navorina, U3A, RSL, State and Federal MPs and Ministers.

This information would support a grant application to the BBRF and assist in understanding development staging and timing.

A report will be presented to a future Ordinary Council meeting by June 2021 seeking Council's decision to either proceed or not proceed with the development, pending results of market testing, detailed costs and success of the grant application.

STRATEGIC IMPLICATIONS

The Edward River Local Government Area has minimal dwellings set aside for retired living, leading residents to seek this living environment in other locations. There have been strong community indications for Council to facilitate such a development in the town centre

COMMUNITY STRATEGIC PLAN

The Edward River 2030 Community Strategic Plan, Outcome 1 – "A Great Place to Live", has the objective, "Our community has access to essential services".

POLICY/FINANCE

Council has purchased land and provided infrastructure to the site. It has also set aside \$325,000 in a reserve to meet preliminary project costs.

It will cost approximately \$11-12m to develop the whole site over time. With the operating and management models suggested, this may need financing by Council initially but the financial exposure to council should be minimised through prudent marketing and staging of the development and seeking alternative funding arrangements where necessary, such as the Building Better Regions Fund grant.

The business case should be developed to ensure that over the life of the development of the site, the village returns council's investment for zero or minimal cost to the ratepayer as possible.

ATTACHMENTS

1. Precinct Inclusions
2. Seniors Living Precinct Sketch Plan
3. Draft Unit Designs
4. Civil

Cost

Estimates



FEATURES AND INCLUSIONS

STRUCTURAL

- Water, Sewerage, Telephone, Internet, Ducted Heating & Cooling, Power and Gas connected.
- Engineered designed concrete raft slab floors.
- Certified termite construction with floor slab, wall frames and roof structure.

DESIGN FEATURES

- Wide internal road system, with single entrance to the Village.
- Open plan living.
- 2700 (9ft) ceilings
- Buildings orientated to face north.
- Street facing front entrance.
- Views to front and rear to open space.
- Rear courtyard and rear porch space.
- 6 Star House Energy Rating.
- Selection of **TWO** or **THREE** bedrooms.
- "Adaptable Home" design features.
- No internal or external steps.
- Wide passageways and doors.
- Internal access from Garage, no step.
- Garage walls lined with plasterboard & insulated.

EXTERNAL FEATURES

- Face brick-veneer construction.
- Parking available on driveway to each dwelling.
- Contemporary & traditional building design.
- Buildings are generously spaced apart.
- Colorbond and tiled roof mixtures.
- Roof water storage tank to each dwelling.
- Concrete paving surrounding the dwelling.
- 'Stencilled concrete' front Porch & driveway.
- Room for visitor carparking on driveways.
- Clothes line to each dwelling.
- Automatic Garage roller door.
- External taps to front and rear.
- Automatic sprinkler system to Lawn & Gardens.
- Streetscape professionally landscaped & maintained.
- 'Crimsafe' security flyscreen doors (triple locking).

PLUMBING FEATURES

- High quality fixtures & fittings supplied, including:-
 - Stainless Steel Sink
 - Dishwasher
 - Wall Oven
 - Cook Top
 - In-bench S.S. Laundry trough
 - Porcelain vanity basin
 - Glazed shower screen
 - Porcelain toilet pans & cisterns
 - Mixer taps to Sink, Basins & Shr.

INTERNAL FEATURES

- Professionally co-ordinated, colour scheme for cupboards, floor coverings and general painting.
- Floor coverings included. Resident to select
- Window coverings included Resident to select
- Light fittings included. Resident to select
- Variations to colour scheme Resident to select
- Lever door handles
- Walls and ceilings fully insulated.
- Windows are double glazed.
- Sliding Patio doors are single Comfort glass.
- Built-in Wardrobe and Linen cupboards.
- Ducted gas heating & Evaporative cooling.

KITCHEN FEATURES

- Fully laminated cupboards professionally colour co-ordinated with walls, tiles & floor covering.
- 600mm (2ft) deep cupboards, white laminate interiors, laminated doors in selected colours.
- Laminated bench tops in selected colours.
- Overheads cupboards to house **RANGEHOOD**
- Full height **PANTRY**.
- Vinyl flooring or floor tiles.

BATHROOM FEATURES

- Wide open modern design incorporating a Shower, Vanity cupboard and Toilet.
- Accessible direct from the main Bedroom.
- Tiled to 2000 (7ft) height in shower recess.
- Welded non-slip vinyl flooring & skirting.
- Fully glazed shower screen.
- Hob-less shower cubicle
- Mirror over vanity cupboard & WC basins.

LAUNDRY FEATURES

- Lever style washing machine taps.
- Suds by-pass flat rim stainless steel trough.
- Tiled splash back to bench tops.
- Welded sheet vinyl flooring & skirting.
- Incorporates additional Toilet and basin.

ELECTRIC FEATURES

- Two television and two Phone/Internet points provided.
- All light fittings supplied and installed.
- Smoke detectors provided.
- Provision for **EMERGENCY CALL SYSTEM**.
- Clipsal push pad "**PRESTIGE COLLECTION**" light switches and power points.
- Abundant power points and light points.
- Light switches 1050mm above floor
- Power Points 600mm (2 ft) above floor.



SHEET SIZE "A2"
 COPYRIGHT RESERVED.
 NO PORTION OF THESE
 DRAWINGS MAY BE
 REPRODUCED
 BY ANY PROCESS WITHOUT
 THE WRITTEN CONSENT
 OF ROB PICKETT DESIGN.

**PROPOSED RETIREMENT VILLAGE
 FOR EDWARD RIVER COUNCIL
 82-86 HARDINGE STREET DENILQUIN NSW.**



ROB PICKETT DESIGN
 PO Box 3054 Albury NSW 2640
 www.rpdesign.com.au
 Email: euan@rpdesign.com.au
 PHONE 02 6021 1355
 INCREDIBLE IDEAS PTY. LTD. ABN 72 003 726 246



Sketch: T W O
Sheet: A01
Date: 19/01/21
Job No: 7208

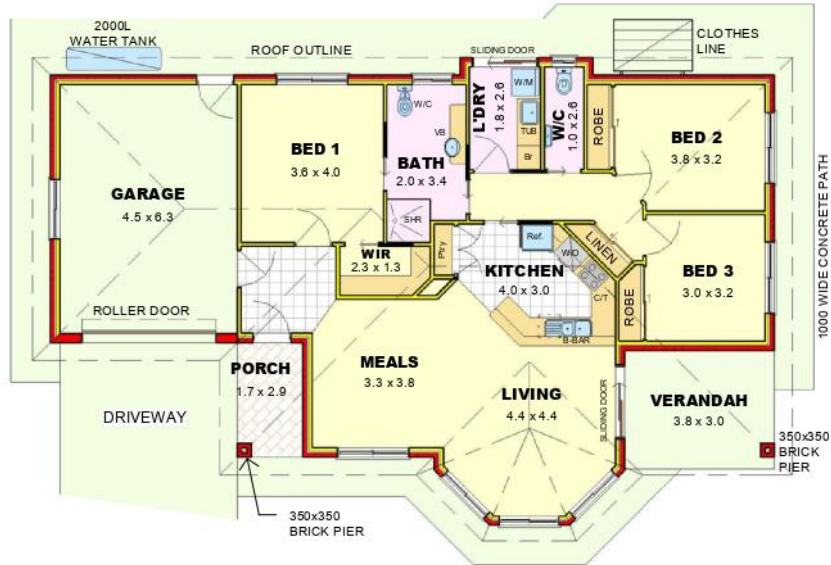
R:\REVIT\Revit-Home Units\7208 Edward River Council - Hardinge St1 - Sketch Plans\SK02\7208 Sketch Plan 02.rvt 20/01/2021 2:33:28 PM



Edward River
COUNCIL



ROB PICKETT DESIGN



FLOOR PLAN

AREA TABULATION:

LIVING	...: 124.3m ² = 13.4 sqrs
GARAGE	...: 32.1m ²
VERANDAH	...: 11.4m ²
PORCH	...: 4.8m ²
TOTAL	...:172.5m²



TYPE 'H' PLAN



Edward River
COUNCIL



ROB PICKETT DESIGN



PLAN - I

LIVING 124.3m ² = 13.4 sqrs
GARAGE 32.1m ²
VERANDAH 11.4m ²
PORCH 4.8m ²
TOTAL172.5m²



Edward River
COUNCIL



ROB PICKETT DESIGN



PLAN - L

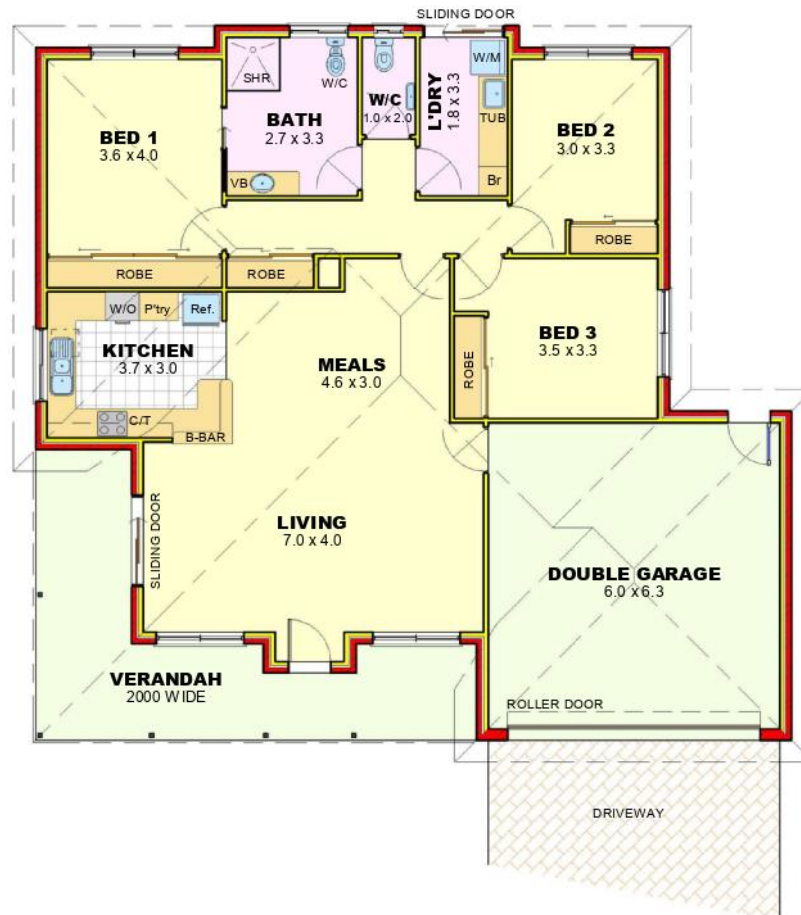
LIVING: 124.8m ² = 13.4 sqrs
DOUBLE GARAGE: 40.4m ²
VERANDAH: 21.0m ²
PORCH: 4.5m ²
TOTAL: 190.8m²



Edward River
COUNCIL



ROB PICKETT DESIGN



PLAN - M

LIVING	... 139.0m ² = 14.9 sqrs
DOUBLE GARAGE	... 41.9m ²
VERANDAH	... 24.7m ²
TOTAL	...205.6m²



Edward River
COUNCIL



ROB PICKETT DESIGN



PLAN - N

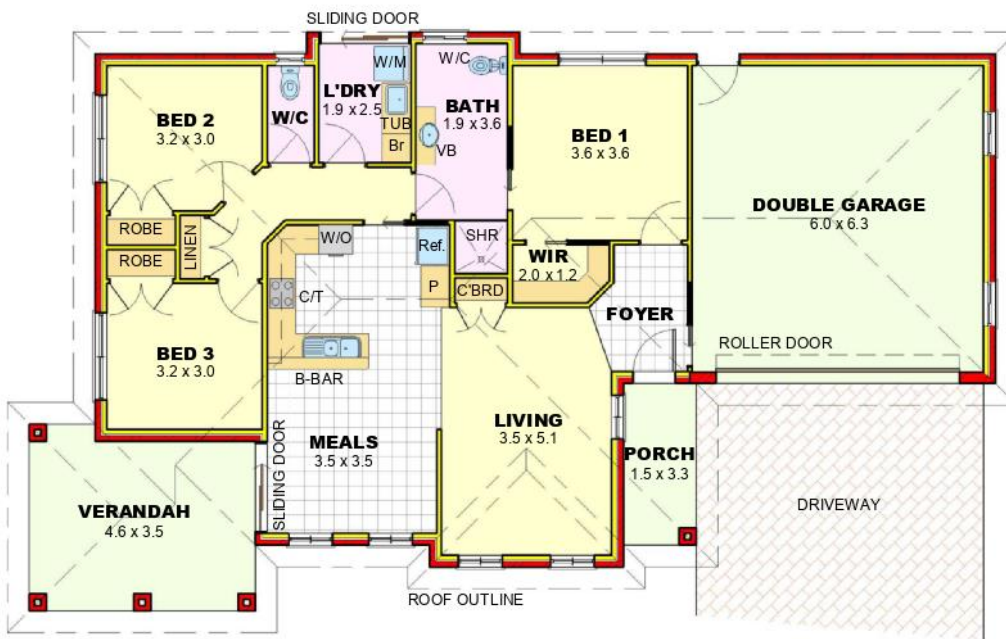
LIVING	...: 140.8m ² = 15.1 sqrs
DOUBLE GARAGE	...: 41.6m ²
VERANDAH	...: 19.0m ²
PORCH	...: 7.3m ²
TOTAL	...: 208.6m²



Edward River
COUNCIL



ROB PICKETT DESIGN



PLAN - V

LIVING	...	115.5m ² = 12.4 sqrs
DOUBLE GARAGE	...	42.9m ²
VERANDAH	...	16.7m ²
PORCH	...	4.8m ²
TOTAL	...	179.8m²



PLAN X

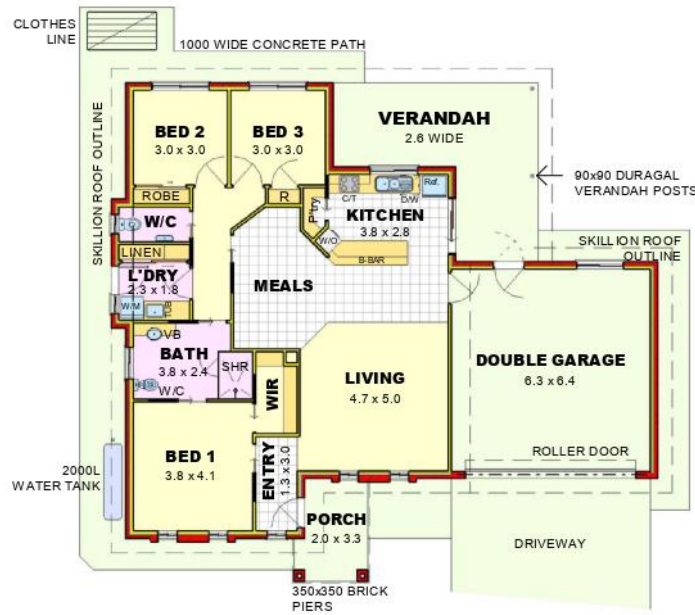
AREA TABULATION. APPROX AREAS. BUILDER TO...	
NAME	AREA
1 - LIVING	114.6 m ²
2 - GARAGE	43.5 m ²
3 - VERANDAH	16.5 m ²
4 - PORCH	6.9 m ²
	181.5 m ²



Edward River
COUNCIL



ROB PICKETT DESIGN



FLOOR PLAN

AREA TABULATION:

LIVING	... 132.3m ² = 14.2 sqrs
DOUBLE GARAGE	... 44.8m ²
VERANDAH	... 23.5m ²
PORCH	... 7.0m ²
TOTAL	...:207.7m²



TYPE 'A' PLAN



Edward River
COUNCIL



ROB PICKETT DESIGN



FLOOR PLAN

AREA TABULATION:

LIVING	...	125.5m ² = 13.5 sqrs
DOUBLE GARAGE	...	48.2m ²
VERANDAH	...	15.3m ²
PORCH	...	6.1m ²
TOTAL	...	195.1m²



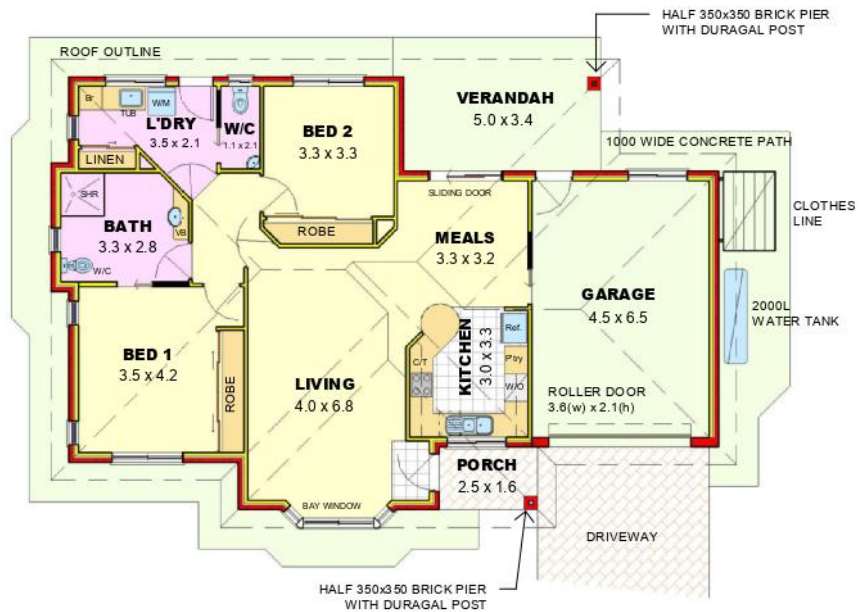
TYPE 'B' PLAN



Edward River
COUNCIL



ROB PICKETT DESIGN



FLOOR PLAN

AREA TABULATION:

LIVING	...: 114.3m ² = 12.3 sqrs
GARAGE	...: 33.1m ²
VERANDAH	...: 17.2m ²
PORCH	...: 4.0m ²
TOTAL	...:168.6m²



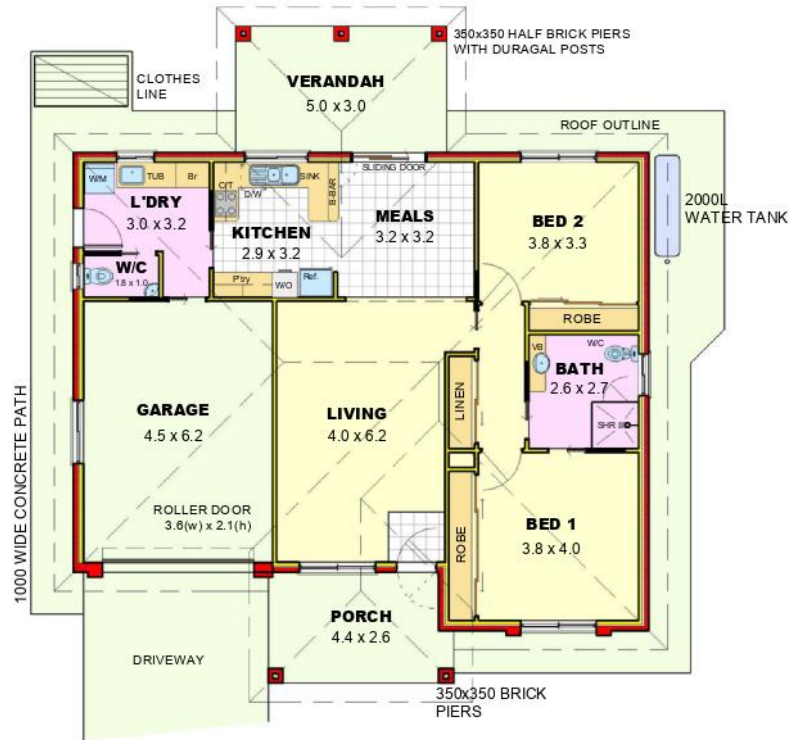
TYPE 'C' PLAN



Edward River
COUNCIL



ROB PICKETT DESIGN



AREA TABULATION:

LIVING 112.6m ² = 12.1 sqrs
GARAGE 30.5m ²
VERANDAH 15.0m ²
PORCH 11.1m ²
TOTAL169.2m²

FLOOR PLAN



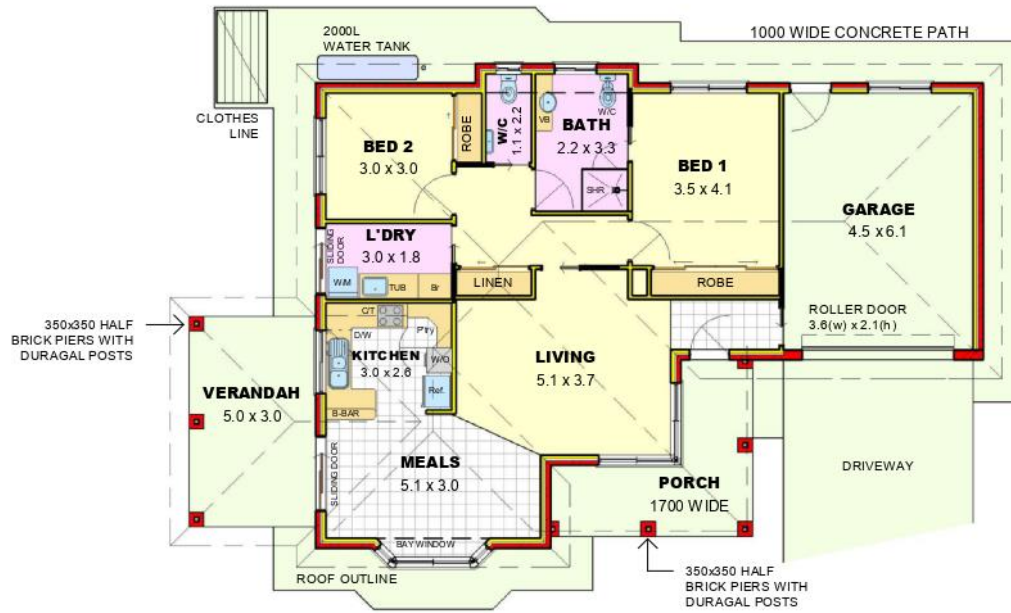
TYPE 'D' PLAN



Edward River
COUNCIL



ROB PICKETT DESIGN



FLOOR PLAN

AREA TABULATION:

LIVING 108.5m ² = 11.6 sqrs
GARAGE 31.1m ²
VERANDAH 15.0m ²
PORCH 12.4m ²
TOTAL167.0m²



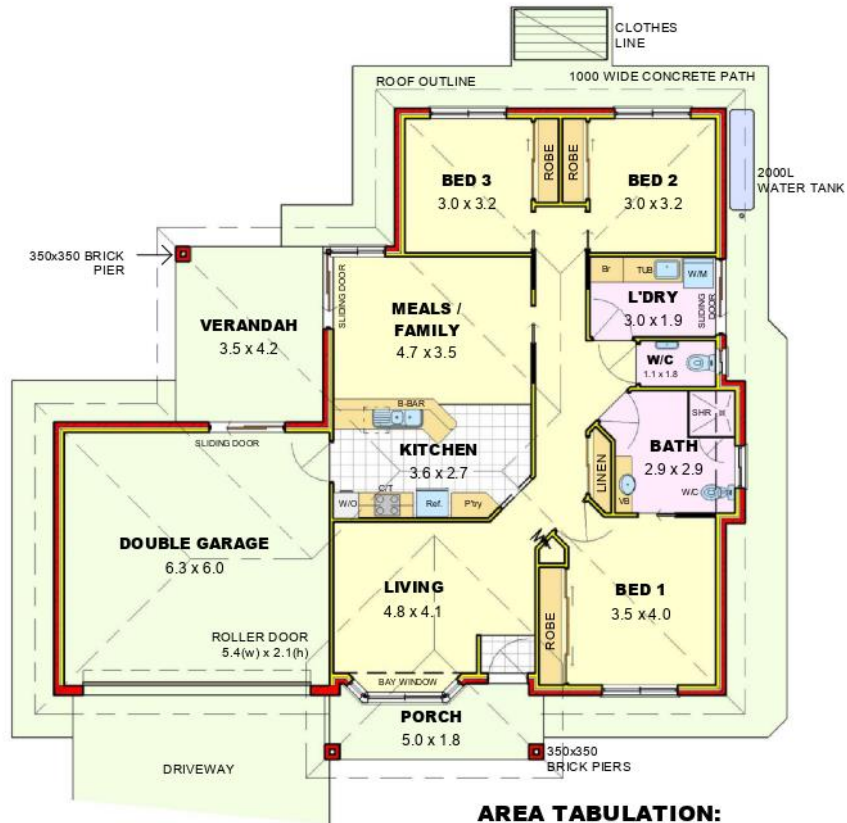
TYPE 'E' PLAN



Edward River
COUNCIL



ROB PICKETT DESIGN



AREA TABULATION:

LIVING 128.1m ² = 13.8 sqrs
DOUBLE GARAGE 42.4m ²
VERANDAH 14.6m ²
PORCH 7.7m ²
TOTAL192.8m²

FLOOR PLAN



TYPE 'F' PLAN



Edward River
COUNCIL



ROB PICKETT DESIGN



FLOOR PLAN

AREA TABULATION:

LIVING 131.9m ² = 14.2 sqrs
DOUBLE GARAGE 39.9m ²
VERANDAH 19.7m ²
PORCH 5.3m ²
TOTAL191.5m²



TYPE 'G' PLAN

ROB PICKETT DESIGN

Building Design & Management Service

Albury - Wodonga. PHONE 02 6021 1355

email: rob@rpdesign.com.au

SUBJECT: **HOME UNIT PLAN Q**

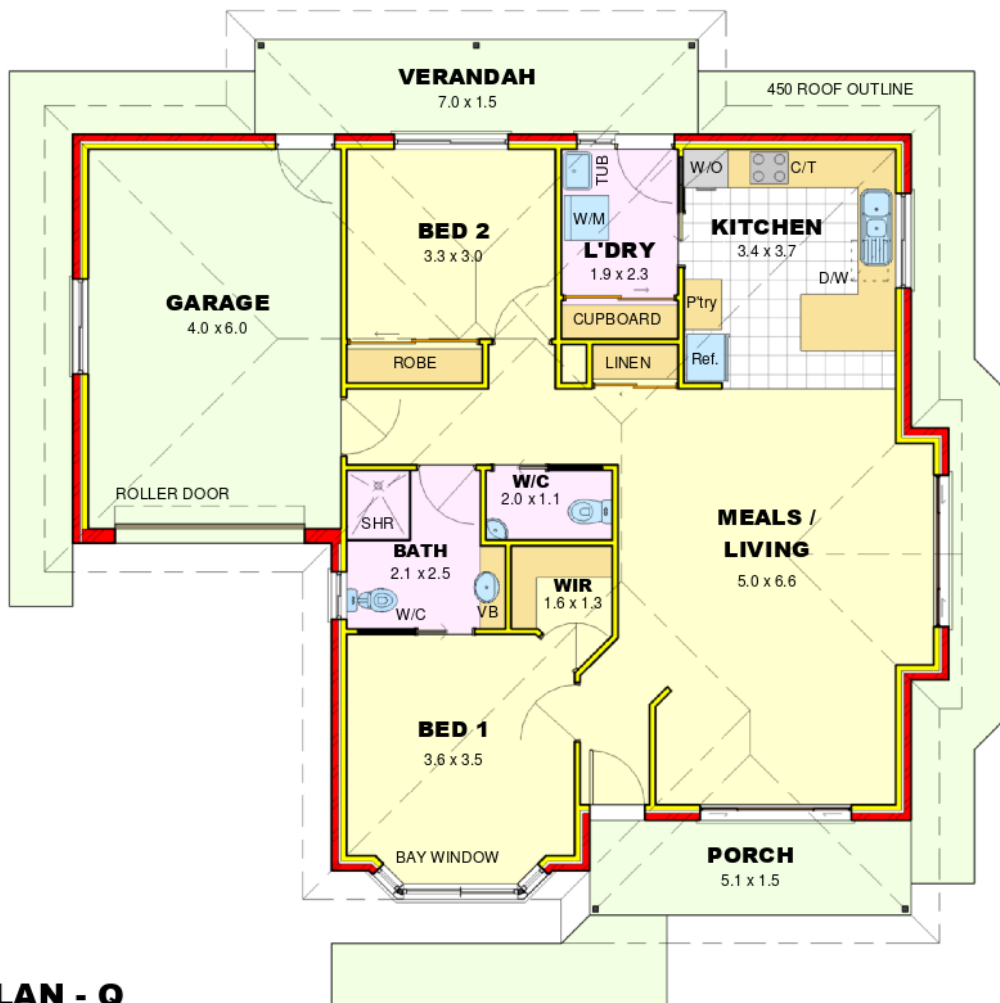
CLIENT:

Enter address here

JOB No:

DATE:

Copyright Reserved - no portion of these drawings may be reproduce by any process whatsoever without the written consent of ROB PICKETT DESIGN



PLAN - Q

LIVING	...: 105.2m ² = 11.3 sqrs
GARAGE	...: 27.4m ²
VERANDAH	...: 10.5m ²
PORCH	...: 7.6m ²
TOTAL	...:150.7m²

Incredible Ideas Pty. Ltd. (A.B.N. 72 003 725 246) Trading as: Rob Pickett Design

EDWARD RIVER COUNCIL
Civil Infrastructure Cost Estimate for Retire Village

ITEM	DESCRIPTION	QTY	UNITS	RATE	ESTIMATE
1	Stripping topsoil from site.	4,000	m2	\$3	\$12,000
2	Roadworks, including excavation, pavement and seal (500m long x 6m wide = 3,000 m2).	3,000	m2	\$85	\$255,000
3	Construct kerb and gutter (2 x road length = 1,000m)	1,000	m	\$260	\$260,000
4	Stormwater drainage (drainage down main streets, including pits and connection to existing drainage).	600	m	\$500	\$300,000
5	Water supply (main down each street = 1,000m and service connections to each property).	1,000	m	\$220	\$220,000
6	Sewerage services (gravity main = 700m, including mainholes and connections).	700	m	\$200	\$140,000
7	Landscaping	1	Item	\$200,000	\$200,000
Sub-total: Civil Infrastructure					\$1,387,000
Project Management (8%)					\$120,000
Contingency (20% based on broad budget pricing)					\$277,400
Headworks Charges (Water + Sewer approximately \$10K per unit).					\$310,000
TOTAL ESTIMATE FOR CIVIL INFRASTRUCTURE COSTS					\$2,094,400
Cost per Unit (31 units, not including Community Centre)					\$67,561

**10.9 COMBINED DELIVERY PROGRAM 2018-2021 AND OPERATIONAL PLAN 2020-2021
QUARTERLY DECEMBER 2020 PROGRESS REPORT****Author: Michelle Siena, Governance & Corporate Support Coordinator****Authoriser: Suni Campbell, Director Corporate Services****RECOMMENDATION**

That Council:

1. Receive and note the Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Quarterly December 2020 Progress Report, contained at Attachment 1.

BACKGROUND

Under the Integrated Planning and Reporting (“IP&R”) Framework, Council is required to report on its progress in implementing its Delivery Program and Operational Plan. This requirement is reflected in section 404(5) of the *Local Government Act 1993* (“the Act”), which stipulates that the General Manager must ensure that regular progress reports are provided to the Council, at intervals of no more than six months, detailing the organisation’s progress with respect to the principal activities detailed in the Delivery Program.

Council’s inaugural 10-year Community Strategic Plan, *Edward River 2030*, was developed throughout 2017 and 2018 and adopted at its Ordinary Meeting held 3 May 2018 [2018/87]. *Edward River 2030* identifies five key strategic outcomes, each of which is supported by three targets. Council’s combined Delivery Program 2018-2021 and Operational Plan 2020-2021 (“the combined Delivery Program and Operational Plan”), which was adopted by Council at its Extraordinary Meeting held 25 June 2020 [2020/115], details the three-year principal activities and annual actions that will be undertaken to meet those targets.

Edward River Council has determined to report progress each quarter.

ISSUE/DISCUSSION

In 2020-2021, Council committed to delivering 121 actions focussed on achieving our community’s vision across the five key strategic outcome areas contained in *Edward River 2030*. The progress report contained at Attachment 1 details Council’s progress in achieving those actions over the first 3-month period ending 30 September 2020.

Each of the 121 actions contained in the combined Delivery Program and Operational Plan has been allocated to a member of Council’s Leadership Team for completion. In turn, each member of the Leadership Team is responsible for monitoring the actions assigned to their position and providing a progress status.

The report utilises a traffic light indicator system to illustrate the organisation’s progress made over the reporting period, set out in Table 2 – Traffic Light Indicators and Progress Reporting Rules.

A summary of Council’s progress in implementing its combined Delivery Program and Operational Plan for the 3-month period to 30 December 2020 is set out in Table 1 – Action Status Summary:

Table 1 – Action Status Summary











Edward River 2030 Strategic Outcome		Year-to-Date Progress									
											
		Complete		On Track		Not Commenced		Behind		Urgent Action Needed or Stopped	
		#	%	#	%	#	%	#	%	#	%
1	A great place to live	1	4.2%	18	75%	4	16.7%	1	4.2%	0	0%
2	A prosperous and vibrant economy	0	0%	14	87.5%	2	12.5%	0	0%	0	0%
3	A valued and enhanced natural environment	0	0%	9	69.2%	2	15.4%	2	15.4%	0	0%
4	A region with quality and sustainable infrastructure	1	5.3%	15	78.9%	1	5.3%	2	10.5%	0	0%
5	A community working together to achieve its potential	16	32.6%	28	57.2%	4	8.1%	1	2%	0	0%
Total		18	14.9%	84	69.4%	13	10.7%	6	5%	0	0%

Table 2 – Traffic Light Indicators and Progress Reporting Rules

Symbol	Descriptor	Application
	Complete	Action complete or target achieved
	On Plan	Action progressing to plan or on track to meet target
	Not Commenced	Not planned to commence this quarter
	Behind	Not commenced as planned or not progressing to plan, or not on track to meet target; but able to be brought into alignment with plan by next reporting period
	Urgent Action Needed / Stopped	Not progressing to plan or not on track to meet target; and at risk of not completing to plan. Urgent action required and being closely managed or Stopped – Action no longer being planned for completion in 2019/20 by approval of General Manager or resolution of Council

STRATEGIC IMPLICATIONS

The preparation of the combined Delivery Program and Operational Plan Progress Report is a requirement of the IP&R Framework as set out in the Act. The combined Delivery Program and Operational Plan is a subsidiary document of *Edward River 2030* and is the point where the community's goals contained in that document are translated into action.

COMMUNITY STRATEGIC PLAN

- Outcome 5.1 – Our community is informed and engaged
- Outcome 5.3 – Our local government is efficient, innovative and financially sustainable

FINANCIAL IMPLICATIONS

Nil

LEGISLATIVE IMPLICATIONS

Local Government Act 1993

- Section 404 – Delivery program

ATTACHMENTS

1.	December	2020	Quarterly	Progress	Report
----	----------	------	-----------	----------	--------



Combined Delivery Program 2018-2021 and
Operational Plan 2020-2021

Progress Report
30 December 2020

Document Set ID: 132555
Version: 17, Version Date: 03/02/2021

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

Contents

About this Report2

Measuring our Progress3

Our Performance5

Outcome 1 – A great place to live6

Outcome 2 – A prosperous and vibrant economy11

Outcome 3 – A valued and enhanced natural environment.....16

Outcome 4 – A region with quality and sustainable infrastructure21

Outcome 5 – A community working together to achieve its potential.....26

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

About this Report

All councils in NSW are required to undertake their planning and reporting activities in accordance with the Integrated Planning and Reporting (IP&R) framework set out in the *Local Government Act 1993* (the Act) and Local Government (General) Regulation 2005. The IP&R framework allows councils to draw their various plans together to understand how they interact and to get maximum leverage from their efforts by planning holistically for the future.

Edward River Council (Council) adopted its current suite of IP&R documents in 2018. The Community Strategic Plan, *Edward River 2030*, sits above this suite of interrelated plans and identifies the aspirations of the Edward River community.

The Delivery Program is informed by *Edward River 2030* and identifies the principal activities that Council will undertake over the 2018-2021 term of the Council to deliver on our community's aspirations. All of Council's plans, projects, activities and funding allocations must be directly linked to our Delivery Program. Supporting the Delivery Program is Council's annual Operational Plan, which details the individual projects and activities that will be undertaken each year to achieve the commitments made in the Delivery Program.

Under section 404 of the *Local Government Act 1993*, Council must prepare progress reports with respect to the principal activities detailed in the Delivery Program at least once every six months. Edward River Council report progress every quarter and this report covers the period from 30 September 2020 to 30 December 2020 inclusive.








Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

Measuring our Progress

Council’s Community Strategic Plan, *Edward River 2030*, identifies five key strategic outcomes, each of which is supported by three targets. Council’s combined Delivery Program 2018-21 and Operational Plan 2020-2021 detail the activities and actions that will be undertaken to meet these targets.

In 2020-2021, Council committed to delivering 121 actions focused on achieving our community’s vision across these five key strategic outcome areas. Those actions are detailed in our combined Delivery Program and Operational Plan. In this report, our progress in achieving those actions is illustrated by the following coloured symbols.

Symbol	Descriptor
	Complete
	On Plan
	Not Commenced
	Behind
	Urgent Action Needed / Stopped

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020**Responsibility Matrix**






Each of the 121 actions contained in our combined Delivery Program is assigned to a Councillor Officer, who is primarily responsible for achieving the action and who provides a regular progress report using the coloured symbols. The legend used throughout this report is set out below:

Office of the General Manager		
GM	General Manager	Phillip Stone
MCED	Manager Community and Economic Development	Michelle Cobb
MES	Manager Environmental Services	Marie Sutton (Acting)
Corporate Services		
DCS	Director Corporate Services	Suni Campbell
MFIN	Manager Finance	Amanda Barber
MIM	Manager Information Management	Mark Siena
MPCS	Manager People and Customer Service	Helen Flisher
Infrastructure		
DIN	Director Infrastructure	Mark Dalzell (Acting)
MEA	Manager Engineering and Assets	Mark Dalzell
MOP	Manager Operations	Mark Goode (Acting)

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

Our Performance






Of the 121 actions, a combined total of 84.3 per cent are complete or on track to being complete. A further 10.7 per cent were not yet commenced during the reporting period and are not scheduled to commence until subsequent reporting periods of the 2020-2021 year. A combined total of 5% per cent are behind plan or require urgent action and are being closely managed.

Edward River 2030 Strategic Outcome	Year-to-Date Progress									
										
	Complete		On Track		Not Commenced		Behind		Urgent Action Needed or Stopped	
	#	%	#	%	#	%	#	%	#	%
1 A great place to live	1	4.2%	18	75%	4	16.7%	1	4.2%	0	0%
2 A prosperous and vibrant economy	0	0%	14	87.5%	2	12.5%	0	0%	0	0%
3 A valued and enhanced natural environment	0	0%	9	69.2%	2	15.4%	2	15.4%	0	0%
4 A region with quality and sustainable infrastructure	1	5.3%	15	78.9%	1	5.3%	2	10.5%	0	0%
5 A community working together to achieve its potential	16	32.6%	28	57.2%	4	8.1%	1	2%	0	0%
Total	18	14.9%	84	69.4%	13	10.7%	6	5%	0	0%







A detailed progress report for each of the 121 actions is set out in the tables below.

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020






Outcome 1 – A great place to live

1.1 Our Community has access to essential services					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
1.1.1 Communicate and engage with stakeholders to understand community need and undertake advocacy on important issues	1.1.1.1 Develop and implement a new Edward River Council Advocacy Strategy	GM	Strategy/Completed		ID 111479
1.1.2 Council is committed to advocating, facilitating and where appropriate providing lifelong learning and education opportunities	1.1.2.1 Operate the Central Murray Regional Library and provide quality library services to the Edward River community.	MCED	Regional Service levels/ Met State Library NSW baseline benchmark / Met		ID 79492
	1.1.2.2 Facilitate the transition from the Central Murray Library to the Edward River Library	MCED	Transition completed		ID 79492
1.2 Our community is safe, happy and healthy, both physically and mentally					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
1.2.1 Develop and maintain Council's sporting facilities, pool, playgrounds and walking and cycling paths	1.2.1.1 Commence a masterplan for Rotary Park.	MES	Masterplan/Commenced		ID 124306
	1.2.1.3 Investigate future Management Models for Deniliquin Swimming Centre	MEA	Report to Council on future management model		ID 125045 ID 136669

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

1.2 Our community is safe, happy and healthy, both physically and mentally (cont)					
Delivery Program 2018 – 2021	Operational Plan 2020 – 2021 Action	Responsible Officer	Measure / Target	Status	Evidence
1.2.2 Provide community halls and facilities	1.2.2.1 Inspections to be carried out on Community Halls and facilities.	MOP	100% completion of annual Inspections <ul style="list-style-type: none"> Halls Playgrounds Complete works identified through annual inspections		ID 123870 ID 136669
1.2.3 Deliver services to enhance community safety in the built and natural environment	1.2.3.1 Deliver a companion animal de-sexing program.	MES	Program/Delivered		ID 124306
	1.2.3.2 Deliver four free microchipping weeks.	MES	Program/Completed		ID 124306
	1.2.3.3 Undertake food premises inspections to ensure compliance with the NSW Food Act.	MES	Food premises inspected annually/100%		ID 124306
	1.2.3.4 Undertake water sampling of Council's water supply.	MES	Water sampling schedule completed/100%		ID 124306
	1.2.3.5 Participate in NSW Health arbovirus monitoring program.	MES	Program/completed		ID 124306


Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020


1.2 Our community is safe, happy and healthy, both physically and mentally (cont.)					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
1.2.3 Deliver services to enhance community safety in the built and natural environment	1.2.3.6 Undertake swimming pool barrier inspections.	MES	Swimming pool barrier inspections completed/=35		ID 124306
	1.2.3.7 Commence detailed designs and costings for a new companion animal shelter.	MES	Detailed designs and costings/commenced		ID 124306
	1.2.3.8 Commence implementation of the underground petroleum storage system program.	MES	Underground petroleum storage system program/commenced		ID 124306
	1.2.3.9 Implement adopted liquid trade waste policy	MEA	Reduction in number of properties that are non-compliant		ID 136669
	1.2.3.10 Promote COVID-19 policies and restrictions	DIN	LEMC COVID-19 Subcommittees/ Implemented signage at Council Facilities 100%		ID 121513 ID 136669


Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

1.3 Our community and public space are accessible and inclusive and reflect our history, heritage and culture					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
1.3.1 Council aims to develop Edward River Council as a vibrant and progressive community by supporting and partnering with community groups and assisting in developing cultural spaces	1.3.1.1 Deliver the Deniliquin Town Hall Revitalisation Project.	MCED	Project milestones/ Met		ID 79492
	1.3.1.2 Support Yarkuwa Indigenous Knowledge Centre in delivering NAIDOC Week celebrations.	MCED	NAIDOC Week celebrations/ Delivered		ID 79492
	1.3.1.3 Submit grant application to enable 2020 NSW Seniors Festival celebrations.	MCED	Application/ Lodged		ID 79492
	1.3.1.4 Submit grant application to enable 2020 Youth Week celebrations.	MCED	Application/ Lodged		ID 79492
	1.3.1.5 Support Deniliquin Business Chamber 2021 Business Excellence Awards.	MCED	Business Excellence Awards/ Delivered		ID 79492
1.3.2 Deliver and support events, activities and programs that promote engaged citizenship and foster civic pride.	1.3.2.1 Facilitate Australian Citizenship ceremonies.	GM	Citizenship Ceremonies/ Held		ID 116571
	1.3.2.2 Support the delivery of 2021 Anzac Day commemoration services at Deniliquin and Wanganella	GM	Commemoration services/ Held		
	1.3.2.3 Deliver 2021 Australia Day celebrations and coordinate the annual Edward River Council Australia Day Awards.	GM	Event/Held Awards/Conferred		

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020





Commentary on:		 Action - Behind
Delivery Program 2018-21 Activity	Operational Plan 2020-21 Action	Explanatory text
1.2.1 Develop and maintain Council's sporting facilities, pool, playgrounds and walking and cycling paths	1.2.1.3 Investigate future Management Models for Deniliquin Swimming Centre	Originally planned for completion by December 2020. Recent discussion with the community group operating the pool has highlighted further strategic opportunities regarding the Swim Centre and these shall be investigated. A draft plan for the Swim Centre, including operational models, will be prepared for April 2021.

Commentary on:		 Action - Urgent Action Needed or Stopped
Delivery Program 2018-21 Activity	Operational Plan 2020-21 Action	Explanatory text




Additional achievements:		 Other significant achievements not contained in the combined Delivery Program 2018-21 and Operational Plan 2020-21
Delivery Program 2018-21 Activity	Other achievements obtained	

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020






Outcome 2 – A prosperous and vibrant economy

2.1 Our economy is strong and diverse					
Delivery Program 2018-2021	Operational Plan 2020–2021 Action	Responsible Officer	Measure/Target	Status	Evidence
2.1.1 Support and grow local business and agriculture	2.1.1.1 Implement the staged plan for Council to progressively consider investment in the Retirement Living Project	GM	Project Plan / Implemented		
	2.1.1.2 Facilitate the implementation of a governance structure to implement the Agribusiness Masterplan.	MCED	Commence investigations into governance structures		ID 79492
2.1.2 Develop and promote investment opportunities within Edward River region	2.1.2.1 Monitor Council's Major Project Pipeline for opportunities to attract funding and development.	MCED	Initiatives / =1		ID 79492
	2.1.2.2 Host a Projects Forum to encourage local suppliers and industry participation in Council's capital works programs and funded projects (EDS 2.13).	MCED	Project forum / Held		ID 79492




Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

2.1 Our economy is strong and diverse					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
2.1.3 Streamline processes and identify efficiencies to assist investors, developers, builders and event organisers	2.1.3.1 Determine applications for development and local activities	MES	Development applications determined within statutory timeframes/=>80% Complying development certificates determined within statutory timeframes/=>80% Construction certificates determined within 30 days of registration/=>80% Local activity approvals determined within 14 days of registration =>80%		ID 124306
	2.1.3.2 Provide planning certificates and sewer drainage diagrams on application.	MES	Planning certificates issued within five days of receipt/=>90% Sewer drainage diagrams issued within five days of receipt/=>90%		ID 124306
	2.1.3.3 Commence planning proposal to prepare the Edward River LEP	MES	Planning proposal/commenced		ID 124306


Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020


2.2 We develop our key assets to enhance agriculture, boost tourism and support existing business					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
2.2.1 Promote and develop Edward River region as a place to live, learn, work, play and visit	2.2.1.1 Provide a heritage advisory service to the community.	MES	Heritage service provided / completed		ID 124306
	2.2.1.2 Provide funding for heritage projects through the Local Heritage Fund.	MES	Local Heritage projects funded / => budgeted amount		ID 124306
	2.2.1.3 Operate the Deniliquin Visitor Information Centre & Peppin Heritage Centre.	MCED	Service levels / Met Destination NSW accreditation/ Maintained		ID 79492
	2.2.1.4 Facilitate regular meetings of the Access Committee (DIAP 1.1).	MCED	Meetings held / =4		ID 79492
	2.2.1.5 Implement the first-year action plan contained in the Edward River Tourism Development Plan 2020-2023 to support the marketing and promotion of the Edward River region to build the visitor economy and increase visitor nights (EDS 2.15).	MCED	Milestones met		ID 79492


Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020


2.2 We develop our key assets to enhance agriculture, boost tourism and support existing business (cont.)					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
2.2.1 Promote and develop Edward River region as a place to live, learn, work, play and visit	2.2.1.6 Develop, update and produce information and marketing materials for the Visit Deni website and social media platforms (EDS 6.6).	MCED	Information kept up to date Marketing materials / Developed		ID 79492
2.2.2 Invest in our rivers, creeks, billabongs and main streets to support existing business and attract tourism	2.2.2.1 Deliver projects funded through the Australian Government's Drought Communities Programme Extension Round Two	MCED	Funding milestones / Met		ID 79492
	2.2.2.2 Deliver Projects funded through the NSW Governments Funded Programs	DIN	Completion of the following projects <ul style="list-style-type: none"> • Memorial Park Netball Court Upgrade • Deniliquin Town Hall • Cressy Street Streetscape • Riverfront upgrade • Waring Gardens upgrade • Town Hall and Civic Precinct redevelopment • Peppin Centre upgrade (Crossing Café) • Deniliquin Rams Clubrooms • Lawn Tennis Club courts development • LED Streetlighting Programming • Golf Club 		ID 121513 ID 136669

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

2.3 Our region provides strong education, employment and training opportunities					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
2.3.1 Work in partnership with business to identify skill and employment gaps that can attract new residents and support economic growth	2.3.1.1 Host two themed forums to understand local business concerns, issues and opportunities (EDS 2.9).	MCED	Business Round Tables held / =2		ID 79492






Commentary on:  Action - Behind Plan		
Delivery Program 2018-21 Activity	Operational Plan 2020-21 Action	Explanatory text

Commentary on:  Action - Urgent Action Needed or Stopped		
Delivery Program 2018-21 Activity	Operational Plan 2020-21 Action	Explanatory text

Additional achievements:  Other significant achievements not contained in the combined Delivery Program 2018-21 and Operational Plan 2020-21	
Delivery Program 2018-21 Activity	Other achievements obtained

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020



Outcome 3 – A valued and enhanced natural environment

3.1 We are committed to resource recovery and waste management					
Delivery Program 2018-2021	Operational Plan 2020–2021 Action	Responsible Officer	Measure/Target	Status	Evidence
3.1.1 Minimise waste to landfill and investigate options for recycling	3.1.1.1 Looking into options to provide kerbside recycling	MEA	Recommendation provided to Council		ID 121513 ID 136669
	3.1.1.2 Review opportunities to commence Food Organics and Garden Organics (FOGO)	MEA	Implement FOGO		ID 121513 ID 136669
	3.1.1.3 Consolidate Pretty Pine and Conargo Landfill areas	MEA	Deliver project		ID 121513 ID 136669
3.1.2 Provide sustainable waste services and infrastructure	3.1.2.1 Operate the Deniliquin Landfill Depot and Blighty, Boorooban, Conargo, Pretty Pine and Wanganella Waste Disposal Depots	MOP	EPA Licence conditions / met		ID 121513 ID 136669
	3.1.2.2 Provide drumMUSTER collection services at Deniliquin Landfill Depot	MOP	DrumMUSTER services provided		ID 121513 ID 136669


Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

3.2 Our natural environment is protected and enhanced					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
3.2.1 Sustainably manage Council owned and managed natural areas	3.2.1.1 Maintain the Deniliquin public cemeteries	MOP	<ul style="list-style-type: none"> Complete maintenance Provide for internment in line with Cemetery Operational Plan 		ID 125045 ID 136669
	3.2.1.2 Maintain Pioneer Cemeteries	MOP	<ul style="list-style-type: none"> Complete maintenance of Cemeteries 100% 		ID 125045 ID 136669
3.2.2 Proactively manage the impacts associated with invasive species	3.2.2.1 Integrate and deliver weed control across Edward River Region	MOP	<ul style="list-style-type: none"> Implement new Weed Action Plan (WAP) Deliver maintenance for Council owned and managed land categorised as natural area 		ID 125045 ID 136669

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

<p>3.2.3 Collaborate with emergency services and other agencies to provide cohesive emergency management services</p>	<p>3.2.3.1 Convene the Local Emergency Management Committee</p>	<p>DIN</p>	<p>Quarterly meeting with LEMC</p>		<p>ID 124251 ID 136669</p>
<p>3.2.4 Provide great Parks and Open Space by greening our streets, managing tree safety and improving our town entrances, sporting ovals, gardens and passive recreation spaces.</p>	<p>3.2.4.1 Deliver the Rural Tree Scheme</p>	<p>MOP</p>	<p>Deliver Rural Tree Scheme</p>		<p>ID 124256 ID 136669</p>

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

3.3 We plan for the future to accommodate and facilitate sustainable growth and development					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
3.3.1 Manage the built environment in line with the LEP and relevant legislation	3.3.1.2 Commence a review of the Deniliquin Development Control Plan 2016.	MES	DCP Review/commenced		ID 124306
	3.3.1.3 Commence a planning proposal for Dahwilly Road to implement the Deniliquin Rural Residential Strategy.	MES	Planning proposal/commenced		ID 124306
3.3.2 Undertake strategic planning to ensure our community is well planned and there is adequate land available to support residential, business, industrial and agricultural growth	TBA	MES	Industrial Lands Strategy		ID 124306

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020







Commentary on:		
● Action - Behind Plan		
Delivery Program 2018-21 Activity	Operational Plan 2020-21 Action	Explanatory text
3.1.1 Minimise waste to landfill and investigate options for recycling	3.1.1.1 Looking into options to provide kerbside recycling	Business case for recycling to be present to Council's March 2021 workshop.
3.1.1 Minimise waste to landfill and investigate options for recycling	3.1.1.2 Review opportunities to commence Food Organics and Garden Organics (FOGO)	Business case for FOGO to be present to Council's March 2021 workshop.

Commentary on:		
● Action - Urgent Action Needed / Stopped		
Delivery Program 2018-21 Activity	Operational Plan 2020-21 Action	Explanatory text







Additional achievements:		
● Other significant achievements not contained in the combined Delivery Program 2018-21 and Operational Plan 2020-21		
Delivery Program 2018-21 Activity	Other achievements obtained	

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020



Outcome 4 – A region with quality and sustainable infrastructure



4.1 Our built environment is managed, maintained and improved					
Delivery Program 2018-2021	Operational Plan 2020–2021 Action	Responsible Officer	Measure/Target	Status	Evidence
4.1.1 Responsibly manage our assets including roads, buildings, footpaths, airport, cemetery, recreation and sporting facilities and public toilets by inspecting and monitoring maintenance and renewal needs.	4.1.1.1 Prepare a planning proposal for the rezoning and reclassification of surplus open space.	MES	Planning proposal/commenced		
	4.1.1.2 Deliver Capital Works Program for Roads and Road related Infrastructure	DIN	90% delivered		ID 108239 ID 136669
	4.1.1.3 Deliver Capital Works Program for Buildings and facilities	DIN	90% delivered		ID 108239 ID 136669
	4.1.1.4 Deliver Buildings Maintenance Program	MOP	Maintenance Program/ Delivered		ID 135619 ID 136669
	4.1.1.5 Deliver Roads Maintenance Program	MOP	Maintenance Program/ Delivered		ID 136669
	4.1.1.6 Develop Questionnaire for community feedback Issue questionnaire to residents impacted by Councils Urban Roads Capital Works Renewal Program	DIN	Develop community questionnaire Questionnaire issued to 25% of impacted residents		ID 136669

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020




4.1 Our built environment is managed, maintained and improved (cont.)					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
4.1.2 Understand and plan for Council's asset renewal requirements	4.1.2.1 Invest in Council assets at a level equal to depreciation	MEA	Capital expenditure compared to depreciation/ =>90%		ID 125045
	4.1.2.2 Undertake asset valuations for asset classes in accordance with the Asset Management Strategy	MEA	Complete as per program		ID 125045 ID 125039 ID 136669
	4.1.2.3 Implement program of works to renew Council's road network in line with condition assessments	MEA	Implement identified renewal program		ID 125045 ID 79304 ID 136669
	4.1.2.4 Develop a 10-year Strategic Capital Works Program for Sports & Recreational Reserves	MEA	Year One of 10-year program/ implemented		ID 136669
	4.1.2.5 Develop a 10-year plant replacement program	MOP	Year One of 10-year program/ Implemented		ID 136669
	4.1.2.6 Review Councils Asset Management suite of documents	MEA	<ul style="list-style-type: none"> Asset Management Policy reviewed and updated Asset Management Strategy reviewed and updated Asset Management Plans reviewed and updated 		ID 125045 ID 136669

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

4.1 Our built environment is managed, maintained and improved (cont.)					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
4.1.2 Understand and plan for Council's asset renewal requirements	4.1.2.7 Convene the Asset Management Steering Committee	MEA	Quarterly meetings <ul style="list-style-type: none"> 80% attendance of members 		ID 125045 ID 125039 ID 136669
	4.1.2.8 Develop a policy for the prioritisation of Roads and Road related Infrastructure projects	DIN	Policy adopted by Council		ID 136669

4.2 Our road network is a source of pride					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
4.2.1 Close Councils asset renewal gap with the road network as the priority area of focus	4.2.1.1 Implement current year's program of works to renew Council's road network in line with condition assessments	MEA	Works delivered		ID 125045 ID 108239 ID 136669
	4.2.1.2 Develop a plan to close Councils Road Asset Renewal gap	MEA	<ul style="list-style-type: none"> Plan developed Funding opportunities investigated 		ID 125045 ID 79304 ID 136669

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

4.3 Our water and sewer infrastructure is efficient and fit for purpose					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
4.3.1 Provide for safe, reliable and sustainable water and sewerage services.	4.3.1.1 Deliver Council's Water and Sewer Capital Works Program	MEA	Capital Works Program Delivered / =90%		ID 125045 ID 108239 ID 136669
	4.3.1.2 Develop Project Plans for works associated with Council's Integrated Water Catchment Management Plan	MEA	<ul style="list-style-type: none"> Plan developed Funding opportunities investigated 		ID 125045 ID 136669
4.3.2 Plan for the replacement of the Deniliquin Sewerage Treatment plant	4.3.2.1 Plan the replacement of the Deniliquin Sewerage Treatment Plant in consultation with the NSW Government	MEA	<ul style="list-style-type: none"> Develop the business case to finalise the preferred location in line with the requirements of the Safe and Secure Funding opportunity. 		ID 125045 ID 136669

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

Commentary on:		● Action - Behind Plan	
Delivery Program 2018-21 Activity	Operational Plan 2020-21 Action	Explanatory text	
<p>4.1.1 Responsibly manage our assets including roads, buildings, footpaths, airport, cemetery, recreation and sporting facilities and public toilets by inspecting and monitoring maintenance and renewal needs.</p> <p>4.1.1 Responsibly manage our assets including roads, buildings, footpaths, airport, cemetery, recreation and sporting facilities and public toilets by inspecting and monitoring maintenance and renewal needs.</p>	<p>4.1.1.2 Deliver Capital Works Program for Roads and Road related Infrastructure</p> <p>4.1.1.3 Deliver Capital Works Program for Buildings and facilities</p>	<p>Capital Works expenditure at 20% as at December 2020 (50% of year). Separate report to Council's February meeting regarding capital works progress.</p> <p>Capital Works expenditure at 20% as at December 2020 (50% of year). Separate report to Council's February meeting regarding capital works progress.</p>	
Commentary on:		● Action - Urgent Action Needed / Stopped	
Delivery Program 2018-21 Activity	Operational Plan 2020-21 Action	Explanatory text	
Additional achievements:		● Other significant achievements not contained in the combined Delivery Program 2018-21 and Operational Plan 2020-21	
Delivery Program 2018-21 Activity	Other achievements obtained		

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

Outcome 5 – A community working together to achieve its potential





5.1 Our community is informed and engaged					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
5.1.1 Proactively communicate information on Council services, activities and events	5.1.1.1 Communicate information on Council services, activities and events.	MCED	Community News page - 24 Engagement with Council social media accounts/ Increasing Media releases produced - 24 Biannual newsletter published - 2		ID 79492
	5.1.1.2 Develop a communications strategy to improve community contact and engagement with Council	MCED	Establish target areas and improvement opportunities / Completed Communications strategy / Developed Improvement plan implementation/ Commenced		ID 79492
5.1.2 Provide opportunities for the community to be involved in key strategies, policies and decisions of Council	5.1.2.1 Conduct ordinary and extraordinary meetings open to the public.	GM	Adopted schedule of meetings/ Implemented Ordinary meeting business papers/ Published to Council's website three days prior to meeting		ERC Website
	5.1.2.3 Collaborate with the community to review and update the Community Strategic Plan – Edward River 2030	GM	Plan adopted / 30 June		

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020







5.2 We collaborate and pursue partnerships that achieve great outcomes for our community					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
5.2.1 Work in partnership with the community on key projects	5.2.1.1 Support community projects with financial assistance through the Community Grants Program	MCED	Community Grants Program / Delivered		ID 79492

5.3 Our local government is efficient, innovative and financially sustainable					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
5.3.1 Deliver sustainable financial management	5.3.1.1 Develop annual Operational Plan budget and review the Long-Term Financial Plan.	MFIN	Annual budget adopted, and long-term financial plan reviewed in line with annual budget/30 June		Progressing
	5.3.1.2 Monitor and accurately report on Council's financial position in accordance with the Local Government Act 1993 requirements.	MFIN	Quarter budget reviews completed/ September, December and March Audited financial statements lodged/ 31 October		Action progressing to plan – QBRS and lodge FSS
	5.3.1.3 Manage Council's investment portfolio to optimize investment returns within the constraints of the Local Government Act 1993, Office of Local Government Guidelines, and Council's adopted policies	MFIN	Report to Council / Monthly Bank Bill Swap Rate Benchmark/ Exceeded		Action progressing to plan - Monthly Council report;
	5.3.1.4 Review land categories for rating purposes and implement changes required under the Local Government Act and in accordance with the new harmonized rating structure	MFIN	Review rating categories and subcategories / Complete Implement procedure for required category changes / Complete		Action progressing to plan -Rates Harmonisation Project







Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

5.3 Our local government is efficient, innovative and financially sustainable (cont)					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
5.3.1 Deliver sustainable financial management	5.3.1.5 Coordinate the 30 June external audit function and implement agreed management actions.	MFIN	Audit Engagement Plan Activities/ Completed Management actions implemented/ =Agreed timeframes		Action progressing to plan
5.3.2 Deliver excellent customer service	5.3.2.1 Coordinate the implementation of Council's Customer Services Charter and monitor customer service	MPCS	Charter implementation/ complete Report customer request management statistics to Executive/ Quarterly		ID 80177 EMT Minutes 10/12/20
	5.3.2.2 Coordinate the delivery of customer services training to improve organisation-wide customer services	MPCS	Training program / Delivered		ID 133492
5.3.3 Deliver good governance and take steps to improve management of risk and safety	5.3.3.1 Provide progress reports on implementation of the 2018-2021 Delivery Program in accordance with the Local Government Act 1993.	DCS	Progress reported to Council / Quarterly		ID 121513






Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

5.3 Our local government is efficient, innovative and financially sustainable (cont)					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
5.3.3 Deliver good governance and take steps to improve management of risk and safety	5.3.3.2 Produce and publish Council's Annual Report in accordance with the Local Government Act 1993	DCS	Report adopted / 30 November		ID 114670 ERC Website
	5.3.3.3 Manage Council's calendar of compliance and reporting in accordance with Office of Local Government publication.	DCS	Calendar of reporting and compliance/Established Quarterly reporting to the Executive and Audit, Risk and Improvement Committee/Commenced		ID 52764 ID 52493 ID 73671
	5.3.3.4 Produce and submit the annual Code of Conduct complaints report in accordance with the Office of Local Government requirements.	DCS	Reported to Council and the Office of Local Government / 30 September		ID 122083
	5.3.3.5 Coordinate implementation of the Business Continuity Plan, including final Disaster Recovery Plan	MPCS	Implementation/Complete		ID 91364 ID 133483 EMT Minutes 29/6/20
	5.3.3.6 Manage the Councillor Professional Development Program	DCS	Program/Delivered		
	5.3.3.7 Finalise implementation of delegation framework review and improvement recommendations	DCS	Improvements/Complete		ID 52493 ID 52764





Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

5.3 Our local government is efficient, innovative and financially sustainable (cont)					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
5.3.3 Deliver good governance and take steps to improve management of risk and safety	5.3.3.8 Produce and submit reports of disclosures made under the Public Interest Disclosures Act	DCS	NSW Ombudsman / July and February		ID 125385
	5.3.3.9 Coordinate lodgement of the annual Disclosures of Interest Returns in accordance with the Office of Local Government requirements	DCS	Annual lodgement process completed / 30 September		ID 122094
	5.3.3.10 Finalise the implementation of the Privacy Management Plan	MIM	Implementation / Complete		Minute No 2020/43 ID 93577
	5.3.3.11 Review and publish the Council Information Guide.	MIM	Guide adopted / 30 June		ID 77918
	5.3.3.12 Produce and submit the annual government Information Public Access Report in accordance with the Government Information (Public Access) Act 2009.	MIM	Annual report provided to the Information and Privacy Commissioner / 31 October		Submitted to IPC 22/09/20
	5.3.3.13 Coordinate the publication of Open Access Information to the website in accordance with the Government Information (Public Access) Act 2009.	MIM	Open Access Information available on the website / Increasing		ERC Website





Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

5.3 Our local government is efficient, innovative and financially sustainable (cont)					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
5.3.3 Deliver good governance and take steps to improve management of risk and safety	5.3.3.14 Establish and publish to the website a Formal Access to Information Disclosure Log in accordance with the Government Information (Public Access) Act 2009.	MIM	Published to website / =< every 45 days		ID 78126
	5.3.3.15 Facilitate Audit, Risk and Improvement Committee meetings.	DCS	Meetings held/=>4		3 meetings held - InfoCouncil
	5.3.3.16 Coordinate delivery and reporting of the Internal Audit Program.	DCS	Program/Completed Implementation status reported to Executive and Audit, Risk and Improvement Committee/ Quarterly		Auditor engaging, scoping commenced
	5.3.3.17 Coordinate the ongoing implementation the Council's Risk Management Framework.	MPCS	Operational risk identification and analysis/ Commenced. Key strategic risks and controls review/Completed		ID 79390
	5.3.3.18 Review and renew Council's insurance portfolio.	MEA	Annual renewal/ Completed Incident reporting to Executive/ Quarterly		ID 125045 ID 136669

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

5.3 Our local government is efficient, innovative and financially sustainable (cont)					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
5.3.3 Deliver good governance and take steps to improve management of risk and safety	5.3.3.20 Coordinate the implementation of Council's Risk Management Action Plan as part of the Statewide Mutual Continuous Improvement Program.	MPCS	Plan - Submitted Implementation progress reported/ Quarterly		ID 107980
	5.3.3.21 Convene the Work Health and Safety Committee meetings (WMP 2.9).	MPCS	Meetings held/=>4 Minutes provided to the Executive/ Quarterly		ID 132020 Minutes 25/11/20
	5.3.3.22 Coordinate the development and implementation of a new Fraud Security Framework	DCS	Fraud and Corruption Policy reviewed / 30 November Staff fraud and corruption survey / 31 December Fraud and corruption control plan development / 31 December Fraud and corruption control plan implementation/ Commenced		
	5.3.3.23 Review and improve Council's corporate documents framework	DCS	Corporate document framework established/ 30 April Corporate document register established/ 30 April		ID 69201





Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

5.3 Our local government is efficient, innovative and financially sustainable (cont)					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
5.3.3 Deliver good governance and take steps to improve management of risk and safety	5.3.3.24 Coordinate activities and events for the delivery of the NSW Local Government Elections	DCS	Election / Completed Councillor induction program/ Implemented Post-election legislative program of actions/ Completed		
5.3.4 Identify and deliver innovative projects to improve Councils performance	5.3.4.1 Deliver the Information Technology Strategy, including reimplementation of Technology One, in accordance with approved Project Plan.	MIM	Project milestones / Met		ID 125389
	5.3.4.2 Deliver Council's civic and administration accommodation project in accordance with the project plan.	DIN	Project milestones / Met		ID 125414 ID 136669
	5.3.4.3 Coordinate the development and implementation of service level reviews across all services and functions of council	MOP	Program/ Developed Implementation / Commenced		ID 136669

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

5.3 Our local government is efficient, innovative and financially sustainable (cont)					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
5.3.5 Be an employer of choice	5.3.5.1 Encourage two-way communication with the workforce (WMP 2.2).	MPCS	Initiatives implemented in accordance with Staff Survey Action Plan / Complete		ID 133484
	5.3.5.2 Co-ordinate the leadership and emerging leader development program (WMP 1.3 and 1.4).	MPCS	Program/ Implemented		EMT Minutes 12/11/20
	5.3.5.3 Coordinate and fund annual staff training programs.	MPCS	Training Plan and budget / Prepared		ID 84999 CC Minutes 17/12/20
	5.3.5.4 Implement organisation's corporate values into staff documentation and processes (WMP 2.5).	MPCS	Induction implementation / Complete		ID 91370
	5.3.5.5 Implement the annual employee health and wellbeing program (WMP 2.3).	MPCS	Program Implementation / Meets timelines set in the plan.		ID 85000
	5.3.5.6 Undertake annual staff satisfaction survey to identify areas of improvement (WMP 2.5).	MPCS	Survey/ Completed		ID 108478 EMT Minutes 08/10/20
	5.3.5.7 Deliver the Staff Recognition and Service Awards Program (WMP 2.6).	GM	Program/ Delivered		ID 125345 ID 84998

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

5.3 Our local government is efficient, innovative and financially sustainable (cont)					
Delivery Program 2018 -2021	Operational Plan 2020 –2021 Action	Responsible Officer	Measure/Target	Status	Evidence
5.3.5 Be an employer of choice	5.3.5.8 Consolidate to one Council depot facility.	DIN	Stage 2 construction / Completed		ID 125045 ID 136669
	5.3.5.9 Coordinate annual staff performance review program	MPCS	Annual program / Completed		ID 110117
	5.3.5.10 Facilitate regular meetings of the Staff Consultative Committee (WMP 2.9).	MPCS	Meetings held / =>2		CC Minutes 17/12/20
	5.3.5.11 Coordinate the development and implementation of salary system progression rules and skill step framework	MPCS	Salary progression rules / Developed Salary skill step framework for operational roles/ Commenced		

Combined Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report - 30 December 2020

Commentary on:	Action - Behind Plan	
Delivery Program 2018-21 Activity	Operational Plan 2020-21 Action	Explanatory text
	Coordinate the development and implementation of a new Fraud Security Framework	Has commenced and will be completed by End of Financial Year.
Commentary on:	Action - Urgent Action Needed / Stopped	
Delivery Program 2018-21 Activity	Operational Plan 2020-21 Action	Explanatory text
Additional achievements:	Other significant achievements not contained in the combined Delivery Program 2018-21 and Operational Plan 2020-21	
Delivery Program 2018-21 Activity	Other achievements obtained	

END OF DOCUMENT

10.10 QUARTERLY BUDGET REVIEW STATEMENT - DECEMBER 2020**Author:** Jacinta Liefing, Management Accountant**Authoriser:** Suni Campbell, Director Corporate Services**RECOMMENDATION**

That Council

- 1) Receive the 31 December 2020 financial review of the 2020/21 Operational Plan as adopted at the Council Meeting on June 2020
- 2) Approve the budget variations as detailed in this report. If all these variations are approved Council will have a surplus of \$13,797,000, and after removing Capital Grants a *deficit* of \$575,000.

BACKGROUND

The Quarterly Budget Review Statement (QBRS) is prepared and provided by Council's Responsible Accounting Officer to comply with *Regulation 203 of the Local Government (General) Regulation 2005* to inform Council and the community of Council's estimated financial position or the 2020/2021 financial year, reviewed as at 31 December 2020.

The QBRS must show, by reference to the estimated income and expenditure that is set out in the operational plan adopted by council for the relevant year, a revised estimate of income and expenditure for that year. It also requires the budget review statement to include a report by the responsible accounting officer as to whether they consider the review indicates council to be in a satisfactory financial position (as compared to its original budget) and if not, to include recommendations for remedial action.

This report contains an overview of the proposed budget variations for the General Fund, Water Fund and Sewerage Fund. The Quarterly Budget Review Statement (QBRS) as outlined by the *Office of Local Government in circular 10-32*, is contained at **Attachment 1** for Council's consideration and authorisation.

Legislative requirements together with the implementation of a formal reporting mechanism will ensure that councils have a robust and transparent budget reporting framework.

ISSUE/DISCUSSION

A review of Council's income, operating expenditure and capital expenditure has been undertaken and Council's financial position has been deemed satisfactory.

The Quarterly Budget Review Statement links to the budget process and the Council decision relating to the budget adoption in June 2020, providing detailed information regarding:

- Movements in the operational budget
- Movements in the capital budget
- Council's projected cash position at 30 June 2021
- Contracts entered during the period with a value over \$250,000
- Consultancy and legal expenses year to date.
- Key performance indicators

1.

The September 2020 quarter result was different to the projected information presented – refer the attachment (as per **Resolution 2020/230** Council will have a surplus of \$12,291,000, and after removing Capital Grants a *deficit* of \$576,000), with the amended result for September quarter,

with a surplus of \$11,829,000 and before capital grants a deficit of \$588,000. This was due to the following points:

- Capital grant income was reduced by 450K – remove 316K for the town hall had already been included in the original budget and did not need to be added, and 134K for Deniliquin Lawn Tennis Club and Deniliquin Golf Club are actually operational grants not capital.
- Operational Grants were increased by the 134K removed from capital.
- Employee benefits were reduced by an additional 25K, this was incorrectly entered, contracts were down by 3K as a cost moved from contracts to Other expenses.
- Other expenses were increased by 134K which offsets the income for the Deniliquin Lawn Tennis Club and Deniliquin Golf Club grant payments.

2.

The review has identified that variations for the **December 2020 quarter** are required to be made against the original budget due to:

- Increase in the Income (13K) for a Roads and Maritime Services contribution to the Booroorban Heavy Vehicle Layby project.
- Increase in Capital Grants (1.955M), Showground Stimulus Grant Round 2 funding (111K) and Local Roads and Community Infrastructure (LRCI) Grants Round 1 (963K), Local Roads and Community Infrastructure (LRCI) Grants Round 2 (881K).
- Reallocate Insurance budget lines (Nil impact to Council) to be in line with actual costs, removing natural accounts (expense types) that are no longer required.
- Increase expenses offset by income (1.005M) for Booroorban Heavy Vehicle Layby, Showground Stimulus Round 2 and LRCI Round 2.
- Increase expense (25K) for Lagoon to Beach Walk, income was received in 19/20 Financial year but was not identified or carried forward into 20/21 budget.
- Reduce Plant purchases (8K), made up of a reduction in the cost of an excavator (20K), and an increase in the cost of 2x utes (12K).
- Increase income and expenses (Nil financial impact to Council) for Summer break program held at the Deniliquin Swim Centre.
- Increase income and expenses (Nil financial impact to Council) for Festival of place grant (Youth services).

3.

Variations Other than by QBRS

The Local Government (General) Regulation 2005, sub-Clause 211(3) states that all approvals of expenditure and votes lapse at the end of the financial year, except for works, services, goods and materials or facilities already started or contracted to be carried out or to be provided before the end of the year concerned.

Actual results

Operating Budget

The **Attachment 1** “*Quarterly Budget Review Statement - December 2020*” details the changes between the Adopted budget, Revised budget, and Projected year end result.

50.2% of projected income has been received and 43.2% of the projected operational expenditure has been spent as of the end of December 2020.

All Rates income has been recognised, while we normally would have received 2 quarters by 30 November 2020, there was a lower payment rate than normal, this could be due to the fact that

interest was not being charged on outstanding rates until after 31 December 2020 and any financial issues that may have arisen from Covid-19. This is expected to be back to normal for the third instalment. There are also some additional larger Capital grants that have not yet been received as they are due on milestone reporting requirements, these include the Town Hall project of over \$3 million. The remaining income will be spread evenly across the remainder of the year with the prepayment of the Financial Assistance Grant expected in June 2021, which makes up 50% of this income (\$2.9 million).

Notable transaction(s) in the December 2020 quarter include:

- Received \$698,659 for 2nd quarter payment of Financial Assistance Grant
- Received \$460,000 for Drought Communities Program Round 1 – final payment
- Received \$500,000 for Drought Communities Program Round 2
- Received \$563,533 for Roads to Recovery Grant quarter 1

The Rates, Annual Charges & Interest Outstanding ratio is currently at 11.3% and the base line figure is 10%. This has reduced by 3.43% from the September quarter and we are on track to be back under the 10% requirement by the March 2021 quarter. This has still been increased due to the OLG requirement made not to incur interest on overdue rates until 31 December 2020, resulting in lower rates of payment than previous years. It is expected Council will return to around the baseline from January 2021 when the process of Debt collection and overdue interest is restarted.

Capital Budget

The 20/21 capital budget funded and adopted by Council was 13.39 (including Carried forward 5.2 million), additional Major Works Grant Funded Projects was 9.29 million (including Carried forward 5.15 million); 2021 bringing the **starting** capital work program to \$22.39 million (which included the additional carried forward \$10.35 million is anticipated to be spent on capital works by end of June 2020- FY 19/20).

With an additional September \$7.27 million and December amendment \$1.99 million, the projected year end capital work expenditure will reach \$31.65 million. At the end of December, 19.72% (\$6.24 million) of the projected capital works budget has been spent.

A detailed listing of variations is included in the **Attachment 1**. The major variations relate to December quarter are:

- 881k to be spent on Local Roads and Community Infrastructure Program Round 2
 - Footpath
 - Skatepark
 - Island Sanctuary
 - Rural Roads
- 111k to be spent on Showground Stimulus Round 2
 - Open Spaces/Recreation
- 963k to be spent on Local Roads and Community Infrastructure Program Round 1
 - Blighty, Mayrung, Pretty Pine
 - Pepping Heritage
 - Hydro Pool
 - McLean Beach Amenities
 - Airport Hangar

- Deni Visitor Centre
- Urban Cemetery Upgrades
- Memorial Park Amenities
- Off leash dog park

STRATEGIC IMPLICATIONS

Nil

COMMUNITY STRATEGIC PLAN

- 5.3 Our local government is efficient, innovative and financially sustainable
 - 5.3.1 Deliver sustainable financial management
 - 5.3.1.2 Monitor and accurately report on Council's financial position in accordance with the Local Government Act 1993 requirements

FINANCIAL IMPLICATIONS

All budget variations impact on the expected year-end result for Council.

LEGISLATIVE IMPLICATIONS

The preparation of a quarterly budget review statement is required under Clause 203(1) of the Local Government (General) Regulation 2005.

ATTACHMENTS

1. Quarterly Budget Review Statement - December 2020

Report by Responsible Accounting Officer Budget Review Statement for Edward River Council for the quarter ending 31 December 2020

The following statement is made *in accordance with Clause 203(2) of the Local Government (General) Regulations 2005*:

It is my opinion that the Quarterly Budget Review Statement for Edward River Council for the quarter ended 31 December 2020 indicates that Council's projected financial position at 30/6/21 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

In summary, operational budget movements for the Quarter are as follows:

	\$'000
Opening Operational Budget - As Adopted by Council	5,278
Add:	
December 2020 Qtr Variations	1,968
Add:	
Variations Other than by QBRS	(510)
September 2020 Qtr Budget Review	7,061
Capital Budget Movements	-
Reserve Movements	-
	<hr/>
Amended Operational Budget	<u>13,797</u>

Signed:  _____

Digitally signed by Amanda Barber
Reason: I have reviewed this document
Date: 2021-02-11 09:25+11:00

Date:

Amanda Barber
Responsible Accounting Officer

Income & Expenses Budget Review Statement for Edward River Council for the quarter ending 31 December 2020
Fund: Consolidated

	Adopted Budget July 2020 to June 2021 \$'000	Approved Changes			Revised Budget 2020/2021 \$'000	Variations for this December Revision Qtr \$'000	Note	Projected Year End Result \$'000	Actuals July 2020 to December 2020 \$'000
		Carry Forwards \$'000	Sept 2020 Review \$'000	Note					
Income from continuing operations									
Rates and annual charges	13,035	-	-	13,035	-		13,035	13,075	
User charges and fees	3,910	-	5	3,905	13		3,918	890	
Interest and investment revenue	561	-	-	561	-		561	74	
Other revenues	349	-	-	349	-	1	349	182	
Gains from the disposal of assets	148	-	50	198	-		198	148	
Grants and contributions provided for operating purposes	8,074	-	681	8,755	-	6,7	8,755	2,771	
Grants and contributions provided for capital purposes	5,348	-	7,069	12,417	1,955	2,3	14,372	3,517	
Total income from continuing operations	31,425	-	7,795	39,220	1,968		41,188	20,657	
Expenses from continuing operations									
Employee benefits and on-costs	9,269	41	99	9,211	-		9,211	4,339	
Borrowing costs	-	-	-	-	-		-	-	
Materials and contracts	4,307	222	300	4,829	-2	6,7,8,9	4,827	1,294	
Depreciation and amortisation	8,999	-	-	8,999	-		8,999	3,916	
Loss on revaluation	-	-	-	-	-		-	-	
Other expenses	3,572	247	533	4,352	2	4,9	4,354	2,286	
Total expenses from continuing operations	26,147	510	734	27,391	-		27,391	11,836	
Net operating result from continuing operations	5,278	-510	7,061	11,829	1,968		13,797	8,821	
Net operating result from continuing operations not including Capital Grants	-70	-510	-8	-588	13		-575	5,305	

Notes to Income & Expenses Review Statement Variations

Reference	Cash Transaction amount	Commentary	Funding Source
1	13K	Increase income for RMS income for the Booroorban Heavy Vehicle Layby	Other Revenue
2	111K	Increase income for Showground Stimulus Grant Round 2 income and expenses are capital	Specific Purpose Grants
3	881K	Increase income for Round 2 Local Roads and Community Infrastructure grant income and expenses are capital	Specific Purpose Grants
4	0K	Reallocate insurance budgets to the natural accounts to match the actual expenditure	Unrestricted cash
5	963K	Increase income for Round 1 Local Roads and Community Infrastructure and expenses are capital	Specific Purpose Grants
6	0K	Increase income and expenses for Summer break program held at the pool	Specific Purpose Grants
7	0K	Increase income and expenses for Festival of place grant project	Specific Purpose Grants
8	0K	Reallocate merger funding for Long Paddock advertising	Merger Funding
9	0K	Reallocate 2K from Binding records to Information Technology Repairs and maintenance	Unrestricted cash

Capital Activity Review Statement for Edward River Council for the quarter ending December 2020

	Adopted Budget 20/21 \$'000	Approved Changes				Revised Budget 20/21 \$'000	Variations for this December Qtr	Note	Projected Year End Result \$'000	Actual YTD figures \$'000
		Carry Forwards	Sep20 QBRs \$'000s	Other than by QBRs \$'000s	Note					
Capital Expenditure										
New Assets										
Plant & equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
Office equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
Land & buildings	\$ 65	\$ 2,121	\$ 100	\$ -	\$ 2,286	\$ 463	⁶	\$ 2,749	\$ 32	
Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
Library resources	\$ 40	\$ -	\$ -	\$ -	\$ 40	\$ -		\$ 40	\$ 20	
Roads, bridges, footpaths, K&G, Drainage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
Water Infrastructure	\$ -	\$ 100	\$ -	\$ -	\$ 100	\$ -		\$ 100	\$ -	
Other Assets/Infrastructure	\$ 10	\$ 146	\$ -	\$ -	\$ 156	\$ 120	⁶	\$ 276	\$ 5	
Stronger Communities Projects	\$ -	\$ 482	\$ 1,110	\$ -	\$ 1,592	\$ 38	^{1,2}	\$ 1,630	\$ -	
IT equipment	\$ -	\$ -	\$ 17	\$ -	\$ 17	\$ -		\$ 17	\$ -	
Sewer Infrastructure	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
Renewal Assets (replacements)										
Plant & equipment	\$ 1,130	\$ 553	\$ -	\$ -	\$ 1,683	\$ 8	³	\$ 1,675	\$ 565	
Office equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
Land & buildings	\$ 675	\$ 956	\$ 836	\$ -	\$ 2,467	\$ 380	⁶	\$ 2,847	\$ 337	
Software	\$ -	\$ 537	\$ -	\$ -	\$ 537	\$ -		\$ 537	\$ -	
Library resources	\$ 50	\$ -	\$ -	\$ -	\$ 50	\$ -		\$ 50	\$ 25	
Roads, bridges, footpaths, K&G, Drainage	\$ 8,228	\$ 131	\$ -	\$ -	\$ 8,359	\$ 761	⁴	\$ 9,120	\$ 4,334	
Water Infrastructure	\$ 960	\$ 1,106	\$ -	\$ -	\$ 2,066	\$ -		\$ 2,066	\$ 480	
Other Assets/Infrastructure	\$ 292	\$ 267	\$ 1,488	\$ -	\$ 2,047	\$ 231	^{4,5}	\$ 2,278	\$ 146	
Stronger Communities Projects	\$ -	\$ 3,249	\$ 3,716	\$ -	\$ 6,965	\$ -		\$ 6,965	\$ -	
IT equipment	\$ -	\$ 14	\$ -	\$ -	\$ 14	\$ -		\$ 14	\$ -	
Sewer Infrastructure	\$ 591	\$ 691	\$ -	\$ -	\$ 1,283	\$ -		\$ 1,283	\$ 296	
Loan Repayments (Principal)										
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
Total Capital Expenditure	\$ 12,041	\$ 10,353	\$ 7,267	\$ -	\$ 29,662	\$ 1,985		\$ 31,647	\$ 6,241	

Capital Funding																
Rates & Other Untied Funding	\$	9,176	\$	2,780	\$	198	\$	-	\$	12,155	\$	30	\$	12,186	\$	7,673
Capital Grants & Contributions	\$	2,865	\$	-	\$	7,069	\$	-	\$	9,934	\$	1,955	\$	11,889	\$	1,433
Reserves:																
External Restrictions/Reserves	\$	-	\$	5,498	\$	-	\$	-	\$	5,498	\$	-	\$	5,497	\$	-
Internal Restrictions/Reserves	\$	-	\$	2,075	\$	-	\$	-	\$	2,075	\$	-	\$	2,075	\$	-
New Loans																
Total Capital Funding	\$	12,041	\$	10,353	\$	7,267	\$	-	\$	29,662	\$	1,985	\$	31,647	\$	6,241
Net Capital Funding - Surplus/(Deficit)	\$	-	\$	0	\$	-	\$	-	\$	-	\$	0	\$	-	\$	-

Notes to Capital Activity Review Statement

Reference	Cash Transaction Amount	Commentary	Funding Source
1	-13K	Boooroban Heavy Vehicle Layby additional expenses, income in Income Statement	Other Revenue
2	-25K	RMS contribution to the Lagoon to Beach walk, income received in 19/20 year	Unrestricted cash
3	8K	Reduced cost for excavator of 20K, additional expenses for 2 x utes 6K each	Internally restricted reserve
4	-881	Local Roads and Community Infrastructure Program Round 2 expenditure income in Income Statement	Specific Purpose Grants
5	-111	Showground Stimulus Round 2 expenses, income in Income Statement	Specific Purpose Grants
6	-963K	Local Roads and Community Infrastructure Program Round 1 expenditure income in Income Statement	Specific Purpose Grants

Cash & Investments Budget Review Statement for Edward River Council for the quarter ending 31 December 2020

	Original Budget 20/21 \$'000	Approved Changes				Revised Budget 20/21 \$'000	Variations for this Dec Qtr \$'000 Note	Projected Year End Result \$'000	Actual YTD figures \$'000
		Carry	Other	than by					
		Forwards \$'000	Sept 19 \$'000s	QBRs \$'000s	Note				
Unrestricted	\$ 5,005	\$ -	\$ -	\$ -	\$ -	\$ 5,005	\$ 5,005	\$ 17,866	
Externally Restricted									
Developer Contributions	\$ 39	\$ -	\$ -	\$ -	\$ -	\$ 39	\$ 39	\$ 39	
Specific Purpose Unexpended Grants	\$ 1,423	\$ -	\$ -	\$ -	\$ -	\$ 1,423	\$ 1,423	\$ 956	
Merger Funding	\$ 1,080	\$ -	\$ -	\$ -	\$ -	\$ 1,080	\$ 1,080	\$ 2,528	
Water Supplies Fund	\$ 8,368	\$ -	\$ -	\$ -	\$ -	\$ 8,368	\$ 8,368	\$ 7,558	
Sewerage Services Fund	\$ 6,181	\$ -	\$ -	\$ -	\$ -	\$ 6,181	\$ 6,181	\$ 5,902	
Domestic Waste Management	\$ 1,300	\$ -	\$ -	\$ -	\$ -	\$ 1,300	\$ 1,300	\$ 1,300	
EPA Waste	\$ 36	\$ -	\$ -	\$ -	\$ -	\$ 36	\$ 36	\$ 36	
Library Fund	\$ 258	\$ -	\$ -	\$ -	\$ -	\$ 258	\$ 258	\$ 249	
Conargo Milestones/ Interpretative	\$ 37	\$ -	\$ -	\$ -	\$ -	\$ 37	\$ 37	\$ 37	
Conargo Regional Arts	\$ 3	\$ -	\$ -	\$ -	\$ -	\$ 3	\$ 3	\$ 3	
Deniliquin Band Committee	\$ 21	\$ -	\$ -	\$ -	\$ -	\$ 21	\$ 21	\$ 21	
Conargo Oval M&R	\$ 21	\$ -	\$ -	\$ -	\$ -	\$ 21	\$ 21	\$ 20	
Deniliquin Community Gardens	\$ 3	\$ -	\$ -	\$ -	\$ -	\$ 3	\$ 3	\$ 3	
Total Externally Restricted	\$ 18,770	\$ -	\$ -	\$ -	\$ -	\$ 18,770	\$ 18,770	\$ 18,652	

Internally Restricted

Plant and Vehicle Replacement	\$ 799	\$ -	\$ -	\$ -	\$ 799	\$ -	\$ 799	\$ 1,799
Infrastructure Replacement	\$ 3,013	\$ -	\$ -	\$ -	\$ 3,013	\$ -	\$ 3,013	\$ 2,600
Employees Leave Entitlement	\$ 692	\$ -	\$ -	\$ -	\$ 692	\$ -	\$ 692	\$ 693
Deposits, Retentions and Bonds	\$ 238	\$ -	\$ -	\$ -	\$ 238	\$ -	\$ 238	\$ 448
Airport Industrial Land	\$ 50	\$ -	\$ -	\$ -	\$ 50	\$ -	\$ 50	\$ 50
Recreation Reserves/Village Landscaping	\$ 1,113	\$ -	\$ -	\$ -	\$ 1,113	\$ -	\$ 1,113	\$ 1,113
Land Development Fund	\$ 385	\$ -	\$ -	\$ -	\$ 385	\$ -	\$ 385	\$ 385
Wanganella Hall Community	\$ 5	\$ -	\$ -	\$ -	\$ 5	\$ -	\$ 5	\$ 5
Water Infrastructure	\$ 57	\$ -	\$ -	\$ -	\$ 57	\$ -	\$ 57	\$ 57
Airport Runway Development	\$ 187	\$ -	\$ -	\$ -	\$ 187	\$ -	\$ 187	\$ 187
Website Development	\$ 2	\$ -	\$ -	\$ -	\$ 2	\$ -	\$ 2	\$ 2
Shire - Entrance Signage	\$ 5	\$ -	\$ -	\$ -	\$ 5	\$ -	\$ 5	\$ 5
Cemetery Upgrade	\$ 9	\$ -	\$ -	\$ -	\$ 9	\$ -	\$ 9	\$ 9
Waste Facilities	\$ 63	\$ -	\$ -	\$ -	\$ 63	\$ -	\$ 63	\$ 63
Landscaping Plans	\$ 90	\$ -	\$ -	\$ -	\$ 90	\$ -	\$ 90	\$ 90
Internal Audit	\$ 6	\$ -	\$ -	\$ -	\$ 6	\$ -	\$ 6	\$ 6
Human Resources	\$ 18	\$ -	\$ -	\$ -	\$ 18	\$ -	\$ 18	\$ 18
Blighty - Upgrade Power	\$ 70	\$ -	\$ -	\$ -	\$ 70	\$ -	\$ 70	\$ 70
Dog Trial	\$ 3	\$ -	\$ -	\$ -	\$ 3	\$ -	\$ 3	\$ 3
Risk Management	\$ 44	\$ -	\$ -	\$ -	\$ 44	\$ -	\$ 44	\$ 44
Tourism/Industry Promotion	\$ 13	\$ -	\$ -	\$ -	\$ 13	\$ -	\$ 13	\$ 13
Gravel Pits	\$ 14	\$ -	\$ -	\$ -	\$ 14	\$ -	\$ 14	\$ 14
Fencing Conargo	\$ 7	\$ -	\$ -	\$ -	\$ 7	\$ -	\$ 7	\$ 7
Election Reserve	\$ 12	\$ -	\$ -	\$ -	\$ 12	\$ -	\$ 12	\$ 12
Depot Office and Gates Upgrade	\$ 41	\$ -	\$ -	\$ -	\$ 41	\$ -	\$ 41	\$ 41
Building Maintenance	\$ 50	\$ -	\$ -	\$ -	\$ 50	\$ -	\$ 50	\$ 50
Asset Management	\$ 14	\$ -	\$ -	\$ -	\$ 14	\$ -	\$ 14	\$ 14
Town Planning Plans, Surveys and Studies	\$ 103	\$ -	\$ -	\$ -	\$ 103	\$ -	\$ 103	\$ 103
Boorooban Truck Layby	\$ 26	\$ -	\$ -	\$ 26	\$ -	\$ -	\$ -	\$ -
Rural Village Signage Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Retirement Living Project	\$ 325	\$ -	\$ -	\$ -	\$ 325	\$ -	\$ 325	\$ 271

Conargo Hall Refurbishment	\$ 70	\$ -	\$ -	\$ -	\$ 70	\$ -	\$ -	\$ -	\$ -	\$ -	
Conargo and Pretty Pine Rural Landfills	\$ 87	\$ -	\$ -	\$ -	\$ 87	\$ -	\$ -	\$ -	\$ -	\$ 32	
Cressy Street Revitalisation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Deniliquin Town Hall and Civic Precinct Redevelopment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 413	
Total Internally Restricted	\$ 7,611	\$ -	\$ -	\$ -	\$ -183	\$ -	\$ 7,428	\$ -	\$ -	\$ 7,428	\$ 8,617
Total Cash & Investments	\$ 31,386	\$ -	\$ -	\$ -	\$ -183	\$ 31,203	\$ -	\$ 31,203	\$ -	\$ 31,203	\$ 45,135

Contracts Budget Review Statement for Edward River Council for the quarter ending 31 December 2020

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)
Miller Pipe and Civil Pty Ltd	Russell Street Reconstruction	487,746	Nov-20	3 months	Y
Interflow Pty Ltd	Sewer Main relining	374,000	Feb-21	2 months	Y
Deni Civil & Construction	Poictiers Street Reconstruction	1,031,584	Feb-21	4 months	Y
B Green Constructions	Construction of Memorial Park Changerooms & Public Amenities	511,218	Jan-21	4 months	Y

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$250,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Consultancy & Legal Expenses Budget Review Statement

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	290,487	Y
Legal Fees	2,148	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management.

Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Consultants have been spent on Building Surveyor backfill (72K), Memorial Park Upgrades (11K), Rates Harmonisation (24K), Heritage Advisor (5K), Fixing Local Roads (23K) and Town Hall projects (82K). The remaining is on smaller scale for other capital projects - project management. Legal has been spent on Town Hall Tender Process (0.5K) and advice on our Water and Sewer reserves (1.6K)

**Key Performance Indicators Budget Review Statement for Edward River Council for the quarter ending 31
December 2020**

Ratio Description	Target	Original Budget	Projected Budget	Actual YTD
<i>Operating Performance Ratio</i>	Greater than 0	-0.27%	-2.14%	30.95%
This ratio measures Council's achievement of containing operating expenditure within operating revenue				
<i>Own source operating revenue</i>	Greater than 60%	57.29%	43.85%	69.56%
This ratio shows the degree of reliance on external funding sources such as operating grants and contributions				
<i>Debt Service Cover Ratio</i>	Greater than 2x	N/A	N/A	N/A
This ratio measures the availability of operating cash to service debt including interest and principal repayments				
<i>Cash Expense Cover Ratio</i>	Greater than 3 months	21.96	20.36	68.39
This liquidity ratio indicates the number of months a council can continue paying for its immediate expenses without additional cash inflow.				
<i>Rates, Annual Charges & Interest Outstanding</i>	Less than 10%	7.50%	7.50%	11.30%
This ratio assesses the impact of uncollected rates and annual charges on liquidity and the adequacy of recovery efforts				

10.11 MAJOR PROJECTS PROGRAM - FEBRUARY 2021 - PROGRESS REPORT**Author:** Nicole Rogers, Project Coordinator**Authoriser:** Mark Dalzell, Interim Director Infrastructure**RECOMMENDATION**

That Council note the Major Projects Program from various funding sources - Progress Report for February 2021.

BACKGROUND

Since amalgamation in 2016, Council has received over \$35,000,000 in funding from State and Federal Government bodies. A breakdown of the funding received is as follows:

Government Funding Body	Funding Amount
Stronger Communities - Round 1 and New Council Implementation Funding R1 (Original merger funding)	\$15,000,000
Stronger Communities - Round 2 (Additional merger funding)	\$3,990,000
Stronger Country Communities – Round 1 (State funding)	\$1,269,841
Stronger Country Communities - Round 2 (State funding)	\$3,371,750
Stronger Country Communities – Round 3 (State funding)	\$1,264,500
Building Better Regions (Federal Funding)	\$630,883
Our Rivers Our Region (Federal funding)	\$1,673,080
Drought Communities Program – Round 1 (Federal funding)	\$1,000,000
Drought Communities Program – Round 2 (Federal Funding)	\$1,000,000
Murray Darling Diversification Funding (State funding)	\$750,000
Local Roads and Community Infrastructure Program (State funding)	\$963,190
Local Roads and Infrastructure Program R2 (State funding)	\$880,903
NSW Showground Stimulus Funding – Memorial Park Showground (State Funding)	\$312,190
HSVPP (Federal Funding), Fixing Country Roads, TfNSW (State Funding) for Maude Road Construction	\$2,917,568
Commonwealth Regional Airport Program (Federal Funding)	\$2,500,000
Fixing Local Roads (TfNSW) Round 1 (State Govt)	\$1,052,055
Total Funding Received	\$38,575,960

ISSUE/DISCUSSION

Details regarding the status of current projects are included in Attachment 1 of this report.

Overall Status of Funding Programs

Council currently has budgeted \$31.65M for capital works as noted in the QBRS report. This amount includes Council funded projects and grant funded projects, as noted in this report. It is also noted that grant funded projects may be multi-year with some projects not requiring completion until the end of the 21/22 financial year. A summary of the separate funding streams and delivery times is shown in the table below.

Capital Expenditure Forecast	20/21 FY	21/22 FY	Total
Council funded projects (including 20/21 Capital Works and 19/20 carry over)	\$13.39M	-	\$13.39M
Grant funded projects	\$8.20M	\$10.06M	\$18.26M
TOTAL	\$21.59M	\$10.06M	\$31.65M

The \$10.06M in grant funded projects currently in the Capital Works budget but not due to be finished until 21/22 as per the funding agreements include:

- Town Hall, Estates Building and Civic Centre Redevelopment. The total budget for this project is approximately \$5.91M, excluding Stage 4 of the Town Hall, and is expected to be completed by November 2021. Council staff are in discussions with the funding bodies to realign milestones to the Contractor's works program,
- Memorial Park developments including the construction of the changerooms near No. 3 oval. This project is anticipated to be completed by October 2021,
- Fixing Local Roads, including the road shoulder and kerb and gutter reconstruction along Poitiers Street. The contract for this work has been awarded with work commencing shortly. Work is anticipated to be completed by July 2021, and
- TechOne implementation (Phoenix Project).

Of the \$8.20M in grant funding noted to be expended in 20/21, approximately \$3.13M has been expended to date with contractors engaged and working on the completion of the required works. There are several projects where a contractor has not been engaged with Council staff currently working with project managers to engage contractors in order to proceed with the works. These projects include:

- North Deni Rest Area. Plans have been completed and Council will be advertising for contractors by the end of February 2021,

- Pepin Heritage Centre. The Project Manager is finalising the detailed scope of works for this project with structural engineers and Council's heritage architect,
- Waring Gardens rotunda and amenities. The Project Manager is finalising the detailed scope of works for this project with Council's heritage architect,

Project Updates

Poitiers Street Project

The Poitiers Street Project has been awarded \$1,052,055 in funding from Round 1 of the Fixing Local Roads program. A condition of this funding is that all work is undertaken by external contractors to stimulate jobs in the community.

The Poitiers Street (between Russell Street to Burton Street) contract has been awarded to Deni Civil and will commence the week of 15 February 2021 and is expected to be completed by the end of July 2021.

Maude Road Project

Council's Operational staff have commenced with the reconstruction of the first 2.5km of the seal at Maude Road from the Moulamein end. It is estimated that this section will take 10 weeks to complete with a forecast date of mid-March 2021 completion.

Documentation for a tender for the remaining 6km of sealing will be finalised by mid-March 2021. Council's Operational staff will review the documentation and the proposed works program to see whether the work may be done internally or by external contractors. This decision will also be based on outcomes from the first 2.5km project.

Civic Precinct – Town Hall

Council has received a revised works program from the contractor, Moretto. The contractor envisages completion of the building by end of June 2021, with the external works being completed by November 2021. The Project Manager has requested Moretto provide an updated and accurate works program incorporating Stage 4 quotations.

Civic Precinct – Estates Building

Most of the construction works are currently being carried out on the Estates Building due to issues with the Town Hall. The stairs have been removed to the upper floor and the bottom stair platform is under construction so the original staircase and balustrade can be safely reinstated.

Concrete piers are currently being poured for the new floor in the rear of building

Riverfront Development

All major components of the riverfront development are now complete. After consultation with Deniliquin River Users group, a preferred pontoon design has been agreed. The contract for pontoon design and fabrication has been awarded to Bellingham Marine Australia and is currently in design.

Memorial Park – Changerooms and Amenities

After negotiations, B. Green Constructions have been awarded the contract for this project with construction due to commence by end of February 2021. The gum tree to the right of the proposed facility will be removed on 10 February to allow for an amendment to the piers of the building.

Council have received quotes for the purchase of two playgrounds; the designs and cost offerings have been provided to the two sporting groups and Council is waiting on confirmation to complete this purchase. The clubs are responsible for the installation of the playgrounds.

Waring Gardens Upgrade

Works undertaken in January include:

- Harrison Street side of lagoon
 - Arbour near fountain,
 - Shed slab and connecting underground water and power
- Cressy Street side of lagoon
 - Vehicle entrance from Napier Street
 - Street furniture and further paving works
 - Mass planting in garden beds and turf

Local Road Community Infrastructure Program – Round 1

Consultation has commenced with the Mayrung, Blighty and Pretty Pine committees to discuss potential utilisation of this funding to enhance the halls and reserve areas.

Works for the Urban and Rural Cemetery upgrades have been scoped and quotes from suitable contractors are being sourced.

The remaining community facility projects under this funding program have been assigned Project Managers; scoping and quotes for various works has commenced.

COMMUNITY STRATEGIC PLAN

This report aligns with outcome 1 – *A great place to live* and outcome 4 – *A region with quality and sustainable infrastructure* of the Community Strategic plan

FINANCIAL IMPLICATIONS

Projects funded through these programs include costs for the design, documentation, and supervision costs for each project.

LEGISLATIVE IMPLICATIONS

Council must ensure that these projects are completed within the timeframes set out within the funding agreements.

ATTACHMENTS

1. Major Projects Summary - February 2021

Funded Projects - Summary Report – February 202		No
Time, Cost & Quality	Task/Activity – Completed ✓ or Progressing - on Time, Cost and Quality	28
Time, Cost & Quality	Task/Activity – Progressing - requires monitoring and or action to minimise risk of not meeting performance targets	1
Time, Cost & Quality	Task/Activity – Stalled/Stopped - High Risk or will not meet Performance Target.	0
Time, Cost & Quality	Task/Activity- Pending - is currently not commenced	0
		Total
		29

Project Phase						
Project Description	Initiation and Communication	Design, Documentation and Approvals	Quotes and Tendering	Delivery and Handover	Code	Comments/Milestones
STRONGER COMMUNITIES GRANT FUNDING (ORIGINAL)						
Deniliquin Netball Assoc \$160,000 + \$30,000 (Crown Lands Grant)	Complete	Complete	Complete	Pending		<ul style="list-style-type: none"> Discussions ongoing with preferred contractors to commence works
Riverfront Masterplans and Initial Works \$750,000 + \$700,000 + (Stronger Communities Round 2) \$550,000 (Regional Growth Fund)	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> Contract for Pontoons has been awarded Pontoon in design
Town Hall Revitalisation \$435,000 + \$1,315,170 (Stronger Country Communities Round 2) +-\$329,000 (Unallocated Funding), +\$630,883 (Building Better Regions Fund), \$964,500 (Stronger Country Communities Round 3)	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> Works inside Town Hall have commenced – PM requested revised work schedule Well into the works on the Estate Building <ul style="list-style-type: none"> Staircase removed and stair footing construction being undertaken Concrete piers outside being poured
Stronger Community Grant Funding (Original) - Sub-Total \$8,600,000						

STRONGER COMMUNITIES GRANT FUNDING (ROUND 2)						
Riverfront Enhancement \$750,000 + \$550,000 (Regional Growth Fund) +\$750,000 (Stronger Communities Original)	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> Contract for Pontoons has been awarded Pontoon in design
Waring Gardens Upgrade \$640,000	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> Arbour structures complete Shed slab and underground water and power complete Street furniture and paving works Mass planting in garden beds and turf laid
Truck Stop Strategic Plan \$10,000	Pending	Pending	Pending	Pending		<ul style="list-style-type: none"> Discussions with stakeholders to be coordinated
Civic Plaza \$390,000	Completed	In Progress	In Progress	In Progress		<ul style="list-style-type: none"> Works on Civic Precinct have commenced.
Deniliquin Ute Muster – Café Facility \$600,000	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> To be managed fully by the Deni Play on the Plains Project acquittal commenced
Stronger Communities Grant Funding (Round 2) – Sub-Total \$3,390,000						

REGIONAL GROWTH FUND						
Riverfront Revitalisation \$550,000 + \$750,000 (Stronger Communities Original), + \$700,000 (Stronger Communities Round 3)	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> Contract for Pontoons has been awarded Pontoon in design
CBD Revitalisation \$1,123,080 + \$1,200,000 (Stronger Communities Fund)	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> Project Complete Some minor defects being completed
Regional Growth Fund – Sub-Total \$1,673,080						

STRONGER COUNTRY COMMUNITIES GRANT FUNDING (ROUND 2)						
Deniliquin Town Hall & Arts & Cultural Precinct \$1,315,170 + \$435,000 (Stronger Communities Grant Funding Original) + ~\$329,000 (Unallocated Funding), + \$630,883 (Building Better Regions Fund), \$964,500 (Stronger Country Communities Round 3)	Complete	In Progress	In Progress	In Progress		<ul style="list-style-type: none"> Work on Civic Precinct have commenced See above comments
Memorial Park \$786,000	Complete	In Progress	Pending	Pending		<ul style="list-style-type: none"> Contract awarded Tree to be removed early Feb21 Construction to commence end of Feb21
RAMS Facility \$559,000 + \$130,000	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> Project Complete Project being acquitted to SCCF Minor defects being completed prior to final payment and sign-off
Stronger Country Communities Grant Funding (Round 2) – Sub-Total \$3,371,750						

STRONGER COUNTRY COMMUNITIES GRANT FUNDING (ROUND 3)						
Town Hall \$964,500, + \$1,315,170 (Stronger Country Communities Round 2) + \$435,000 (Stronger Communities Grant Funding Original) + ~\$329,000 (Unallocated Funding), + \$630,883 (Building Better Regions Fund)	Complete	In Progress	In Progress	In Progress		<ul style="list-style-type: none"> Works on Civic Precinct have commenced See above comments
North Deni Rest Stop \$300,000	Complete	In Progress	Pending	Pending		<ul style="list-style-type: none"> PM appointed Designs for carpark being amended Tender for construction due to go out mid-March 2021
Stronger Country Communities Grant Funding (Round 3) – Sub-Total \$1,264,500						

DROUGHT COMMUNITIES PROGRAMME FUNDING (ROUND 2)					
Visit Deni Tourism Campaign \$50,000	Pending	Complete	In Progress	In Progress	<ul style="list-style-type: none"> Project commenced
Rural Villages Business Painting \$100,000	Pending	Pending	Pending	Pending	<ul style="list-style-type: none"> Scoping document commenced
Waring Gardens Upgrade \$200,000	Complete	In Progress	In Progress	In Progress	<ul style="list-style-type: none"> Project Plans complete. Architect appointed to complete required design for DA including Heritage requirements
Signage Strategy Implementation \$140,000	Pending	Pending	Pending	Pending	<ul style="list-style-type: none"> Scoping document commenced
Rotary Park (clubrooms and pitches) \$200,000	Completed	In Progress	In Progress	In Progress	<ul style="list-style-type: none"> Building assessment complete Ground works awarded to Deni Civil and commenced 27Jan21
Deniliquin Town Hall – Civic Plaza \$210,000	Completed	Complete	In Progress	In Progress	<ul style="list-style-type: none"> Works on Civic Precinct have commenced See further comments above
North Tennis Court Redevelopment (Rest Stop) \$100,000	Completed	In Progress	In Progress	In Progress	<ul style="list-style-type: none"> PM appointed Designs for carpark being amended Tender for construction due to go out mid-March 2021
Drought Communities Programme Funding (Round 2) – Sub-Total \$1,000,000					

BUILDING BETTER REGIONS FUND					
Town Hall \$630,883 + \$964,500 (Stronger Country Communities Round 3), + \$1,315,170 (Stronger Country Communities Round 2) + \$435,000 (Stronger Communities Grant Funding Original) +~\$329,000 (Unallocated Funding).	Complete	Complete	Complete	In Progress	<ul style="list-style-type: none"> Works on Civic Precinct have commenced See comments above
Building Better Regions Fund – Sub-Total \$630,883					

Local Roads and Community Infrastructure Program Funding					
Community Facilities Refurbishment (\$350,000)	Complete	In Progress	Pending	Pending	<ul style="list-style-type: none"> Scoping documents commenced PM appointed
Deni Visitor Information Centre & V+CS area (\$200,000)	Complete	In Progress	Pending	Pending	<ul style="list-style-type: none"> Scoping documents commenced New PM to be appointed
Airport Hangar Refurb (\$100,000)	Complete	In Progress	Pending	Pending	<ul style="list-style-type: none"> RFQ received and will be awarded by mid-February 21
Urban & Rural Cemeteries (\$180,000)	Complete	In Progress	Pending	Pending	<ul style="list-style-type: none"> Quotes have been requested for scoped works
Memorial Park Amenities Upgrade (\$153,170)	Complete	In Progress	Pending	Pending	<ul style="list-style-type: none"> Quotes requested for removal of old toilet block and installation of a prefabricated unit Location to be discussed
Off Leash Dog Park (\$80,000)	Complete	Pending	Pending	Pending	<ul style="list-style-type: none"> Report complete on fencing options With Council Feb21
Sub-Total \$963,170					

Infrastructure NSW						
Maude Road Reconstruction	Complete	In Progress	Pending	Pending		<ul style="list-style-type: none"> Construction commence on first 2km on 18Jan21 by Council works crew Sub grade has been exposed and proof rolled Sub base layer being created ready for compaction and testing
Restart NSW - Sub-Total \$3.2M						

Commonwealth Regional Airport Program – Round 1						
Deniliquin Aerodrome Upgrade (loan by ERC to source additional \$2.5m for 50:50) 20/21 - \$1,250,000 21/22 - \$1,250,000	Complete	In Progress	Pending	Pending		<ul style="list-style-type: none"> Quotes for Aerodrome Geotech and Survey have been accepted Field work is due for completed mid-February21 EOI brief ready for advertising depending on Council decision
Commonwealth Regional Airport Program Fund – Sub-Total \$2,500,000						

Infrastructure NSW						
Fixing Local Roads – Poitiers Street	In Progress	Pending	Pending	Pending		<ul style="list-style-type: none"> Contract Awarded to Deni Civil Construction due to commence 15 February 2021
Restart NSW - Sub-Total \$1,052,055M						

Local Roads and Community Infrastructure Program Funding Round 2						
Shortfall in Funding from Round 1, LRCI (\$100,000)	In Progress	Pending	Pending	Pending		<ul style="list-style-type: none"> Funding Deed received Work Schedules for first milestone payment lodged PM appointed
Footpath replacement and upgrade (\$380,000)	In Progress	Pending	Pending	Pending		<ul style="list-style-type: none"> Funding Deed received Work Schedules for first milestone payment lodged PM appointed Footpaths being scoped
Skatepark Renewal Work (\$60,000)	In Progress	Pending	Pending	Pending		<ul style="list-style-type: none"> Funding Deed received Work Schedules for first milestone payment lodged PM appointed
Fencing Island Sanctuary (\$60,000)	In Progress	In progress	In Progress	Pending		<ul style="list-style-type: none"> Funding Deed received Work Schedules for first milestone payment lodged PM appointed Quotes being sourced for new fencing
Rural Gravel Road Renewal and Upgrade	In Progress	Pending	Pending	Pending		<ul style="list-style-type: none"> Funding Deed received Work Schedules for first milestone payment lodged PM appointed
Sub-Total \$880,903						

PROJECT SUMMARY NOTES

Summary, most projects are progressing well with only a few highlighted in **Red** that will require stringent management and action to bring them under control.

The projects in **Yellow** will need attention to detail to ensure that they progress to the agreed Time, Quality & Cost outcomes.

Other challenges that face council staff and project delivery is access to quality project managers that will be required to complete all Stronger Community grants by the agreed timelines. Staff are currently in discussion with managers to source the required resources. All costs will be recovered as part of the project delivery costs. Existing council staff and contractors are working extremely well in keeping most projects on Time, Cost and Quality.

10.12 CAPITAL WORKS UPDATE**Author:** Nicole Rogers, Project Coordinator**Authoriser:** Mark Dalzell, Interim Director Infrastructure**RECOMMENDATION**

That Council notes the final Capital Works update for the 2020/21 financial year.

BACKGROUND

Each year Council allocates funding towards capital works projects through the budget process. These projects are identified within the operational plan. Council's Asset Management Policy outlines that funding towards capital renewal works will be prioritised.

This report updates Council on the status of projects that were funded in the 2020/21 financial year. It includes capital renewal works outlined within the operational plan. It also includes new projects that were identified during the financial year through Council resolutions.

This report does not include any new or upgraded projects that were funded and managed through the Major Projects program. These projects are reported on through a separate report. It also does not report on money allocated by Council towards the redevelopment of the Estates Building.

ISSUE/DISCUSSIONOverall Status of Program

Council currently has budgeted \$31.65M for capital works as noted in the QBRS report. This amount includes Council funded projects, as noted in this report, and grant funded projects. A summary of the separate funding streams and delivery times is shown in the table below.

Capital Expenditure Forecast	20/21 FY	21/22 FY	Total
Council funded projects (including 20/21 Capital Works and 19/20 carry over)	\$13.39M	-	\$13.39M
Grant funded projects	\$8.20M	\$10.06M	\$18.26M
TOTAL	\$21.59M	\$10.06M	\$31.65M

Of the \$13.39M in capital works noted to be expended in 20/21 (including carry over projects from 2019/20), approximately \$4.13M has been expended to date.

Telemetry – Water and Sewer

Council allocated \$400,000 towards renewing and upgrading telemetry services across water and sewerage infrastructure in 2018-2019. A further \$830,000 was allocated in 2019-2020 towards this project to enable all Council's pump alarm systems to be renewed and upgraded. This allows a total project allocation of \$1.23M.

The telemetry contract was awarded a total value of up to \$700,000 in December 2019. This project was originally planned to have the installation completed by June 2020 and that commissioning and training could occur in July 2020. This project has been severely impacted by Covid-19 as the contractor has been unable to have some of the parts delivered. This project is due to be completed by end of February 2021.

Depot Redevelopment

The demountable from Cressy Street was moved to the North Depot however further works including construction of a carpark and landscaping to service the demountable and additional open shedding are programmed for the first half on 2021.

Projects 2020-21

Re-sheeting – Gravel Roads

Council allocated \$740K towards re-sheeting of rural roads for the 2020/21 FY. This program is 50% complete.

Reseals

Council's reseat program has been on hold from August 2020 through to December 2020 due to the impacts of Covid-19 in particular border closures which had stopped the Contractor, Primal from completing any works outside of Victoria.

These works have been re-programmed to commence February 2021.

Rehabilitation and Kerb and Gutters

Through rates and the federally funded Roads to Recovery (R2R) program, Council allocated \$2M towards road rehabilitation and kerb and gutter programs. This includes south Deniliquin industrial area comprising, Kelly, Jane and Stewart streets programmed to commence February 2021.

Water and Sewer Projects

The telemetry project has been discussed earlier in this report.

There was a carryover from 2019/20 for the Sewerage Pump Station Refurbishment and Sewer Relining projects:

- Sewer Relining is due to commence in February 2021
- The Sewerage Pump Station refurbishment will form and extension to the Telemetry Project due for completion in February 2021.

Plant

Council's plant program has been impacted by Covid-19. Delivery of three Ford Rangers is not expected until April 2021, expected delivery for Hino 617 is March 2021 and Hino Watercart, May 2021 delivery. Council is waiting on quotes for a new Prado for the GM which will be ordered in lieu of two new pool cars.

Buildings

Works to install solar at the Waste and Sewer Treatment plants has been completed.

Work on the power saving project for Council facilities is ongoing.

Aerodrome

Officers are in discussion with airport users and potential suppliers for an unleaded petrol service. This project is being rescoped based on this discussion and will be reported on separately to Council later.

Special Projects

RMS Works

All works identified through RMS ordered works and block grants are underway. Council were required to rework a section of Finley Road and Stage 2 of this project is due to commence in February 2021.

Maude Road Construction

Council staff have commenced the construction and sealing of approximately 8km of Maude road, between Moulamein and Council's northern boundary. The first kilometre of this project has been completed with an initial seal being placed in mid-February.

Council staff have committed to completing the first 2.5km of this project, with the remainder currently planned to be delivered under contract. Due to the current progress of the work by Council staff, the delivery method for the remainder of the project is being reviewed based on Council's capacity to deliver this project using its own staff and what impact this would have on the program for the remainder of 202/21 and into 2021/22.

STRATEGIC IMPLICATIONS

Council provides funding for the renewal of its assets in line with good asset management principles. By renewing its assets, it continues to provide good services for the community.

COMMUNITY STRATEGIC PLAN

Outcome 1 – A great place to live.

Outcome 4 – A region with quality and sustainable infrastructure.

FINANCIAL IMPLICATIONS

Council has allocated approximately \$11.3M towards the works for 2020/21 and there is approximately \$2.7M of carry over. At the date of this report approximately \$4.13M has been expended.

LEGISLATIVE IMPLICATIONS

Nil

ATTACHMENTS

- | | | | | | |
|----|---|----------|--------------|-------------|---------------|
| 1. | Capital Works Update - December 20 | | | | |
| 2. | Capital Works | - | Carry | Over | Update |

2020-2021 CAPITAL WORKS UPDATE

Asset Class	Detail	Budget	Planned Delivery Quarter				Status	Comments
			Q1	Q2	Q3	Q4		
Local Roads Reconstruction	George Street	\$ 180,000						Due to Commence June 21
	Kelly Street	\$ 460,000						Due to Commence Feb 21
Roads to Recovery	Kelly Street	\$ 160,000						Due to Commence Feb 21
	Jane Street	\$ 205,000						Due to Commence Feb 21
Hardinge Street	Survey and Design	\$ 75,000						Due to Commence Mar21
Shoulder Reconstruction	Sloane Street	\$ 230,000						Commenced - Completion Feb21
	Sloane Street	\$ 230,000						
	Russell Street	\$ 230,000						Commenced - Completion Feb 21
	Russell Street	\$ 273,170						Commenced - Completion Feb 21
	Stewart Street	\$ 550,000						Due to Commence Feb 21
Maude Road Sealing	Maude Road	\$ 1,600,000						Due to Commence Jan 21
Regional Roads Reseal		\$ 200,000						
Local Roads Reseal (2nd Seal)	Macauley Street	\$ 30,000						Due to Commence Feb 21 due to Covid-19
	Crispe Street	\$ 82,000						
	Charlotte Street	\$ 68,000						
	Cressy Street	\$ 34,000						
	Wood Street	\$ 65,000						
	Victoria Street	\$ 60,000						
	Harfleur Street	\$ 34,000						
	Harfleur Street	\$ 17,000						
(Reseal)	Hyde Street	\$ 14,000						
	Maher Street	\$ 10,000						
	Edwardes Street	\$ 14,000						
	Victoria Street	\$ 31,000						
	Edwardes Street	\$ 17,000						
	Whitelock Street	\$ 28,000						
	Wood street	\$ 21,000						
	Mazamet Court	\$ 10,000						
	Burton Street	\$ 8,000						
	Harfleur Street	\$ 23,000						
	Harfleur Street	\$ 16,000						
	Junction Street	\$ 18,000						
Junction Street	\$ 32,000							
Junction Street	\$ 12,000							
Macauley Street	\$ 33,000							
Blighty Hall Road	\$ 6,000							
Nesbits Road	\$ 83,000							
Norris Court	\$ 16,000							
Chandler Court	\$ 8,000							

2020-2021 CAPITAL WORKS UPDATE

Asset Class	Detail	Budget	Planned Delivery Quarter				Status	Comments
Gravel Resheeting	Gollops Road	\$ 57,000					Complete	
	Swimming Hole Road	\$ 8,000					Complete	
	North Coree Road	\$ 58,000					Complete	
	Lower Finley Road	\$ 88,000					Complete	
	Cassidys Road	\$ 46,000					Complete	
	Barneys Lane	\$ 16,000					Complete	
	Cowies Road	\$ 11,000					Complete	
	Mercers Road	\$ 55,000					Due to commence Feb21	
	Lyndhurst Road	\$ 34,000					Complete	
	Oddys Road	\$ 55,000					Complete	
	Pine Lodge Road	\$ 27,000					Complete	
	Stud Park Road	\$ 40,000					Due to commence Feb21	
	Willurah Road	\$ 185,000					Due to commence Mar21	
	Cowies Road	\$ 55,000					Complete	
	Moonbria Road	\$ 5,000					Due to commence Mar21	
Footpath Renewal	Poictiers Street	\$ 40,000					Due to Commence Mar21	
	Sloane Street	\$ 40,000						
	Russell Street	\$ 20,000						
	Russells Street	\$ 20,000						
	Edwardes Street	\$ 11,000						
	Hardinge Street	\$ 13,000						
	Sloane Street	\$ 21,000						
Bridge Refurbishment	Bridges	\$ 100,000						
Asbestos Assessment		\$ 80,000					RFQ to be advertised Feb21	
Aerodrome Hanger Refurbishment		\$ 65,000					RFQ to be advertised Feb21	
Multi Arts Centre		\$ 110,000						
Peppin Heritage Centre		\$ 210,000						
Truck Wash Upgrade		\$ 40,000						
Deniliquin Industrial Area Drainage Upgrade Stage 2		\$ 100,000						
Stormwater Drainage System Investigation		\$ 50,000						
Lawn Cemetery Plinths		\$ 15,000						
Swimming Pool Refurbishment		\$ 70,000					Commenced in stages	

2020-2021 CAPITAL WORKS UPDATE

Asset Class	Detail	Budget	Planned Delivery Quarter				Status	Comments
Water Treatment Plant Refurbishment	Electrical & Metalwork refurb to ensure WHS compliance	\$ 100,000					Not commenced. Will be made an addition to the Telemetry Project	
	Clearwater Tank Relining	\$ 50,000					Not commenced	
Water Pump Station Refurbishment	Pumps Refurbishment	\$ 180,000						
Reservoir Cleaning		\$ 40,000						
Watermain Renewal		\$ 400,000					Commenced - Ongoing	
Wanganella Water Supply Refurbishment	Test drilling and sampling of test bores	\$ 40,000						
	Installation of bore Pump and connection to existing overhead tank	\$ 150,000						
Sewerage Treatment Plan Refurbishment	Minor Refurbishments at STP	\$ 50,000						
Sewerage Pump Station Refurbishment	Refurb os Pump Stations based on Fifteen50 report	\$ 130,000						
Sewer Relining	Lining of exisiting AC and VC sewer mains and coating of existing manholes where failures have occurred	\$ 350,000						
	CCTV inspections for for future planning	\$ 50,000						
Plant	Lonking Loader	\$ 100,000					Ordered	
	Case Backhoe 3.5T Excavator	\$ 80,000					Amended Budget from 100,000 to 80,000	
	Ford Ranger Crew Cab	\$ 46,000					Amended Budget from 40,000 to 46,000	
	Ford Ranger Crew Cab	\$ 46,000					Amended Budget from 40,000 to 46,000	
	Ford Ranger Crew Cab	\$ 40,000						
	Hino 617	\$ 75,000						
	Hino Watercart	\$ 325,000					Ordered	
	Machine Control System 3D Grader	\$ 125,000					Completed	
	Verti Drain	\$ 50,000						
	Pool Car	\$ 40,000						
	Pool Car	\$ 40,000						
	VMS Board	\$ 60,000					Completed	
	Small Equipment and Tools	\$ 50,000					Ongoing	

**2020-2021 CAPITAL WORKS UPDATE
CARRY OVER PROJECTS**

Asset Class	Detail	Budget	Planned Delivery Quarter				Status	Comments
			Q1	Q2	Q3	Q4		
Plant	Utility Vehicles x 5	\$ 198,000					Completed	
	Bogie Drive	\$ 211,337					Completed	
	Tipper Truck	\$ 109,138					Completed	
	Rear Load Compactor	\$ 190,604					Completed	
	Side Load Compactor	\$ 63,185					Completed	
	Forklift	\$ 437,687					Completed	
	Worksite Van	\$ 64,900					Completed	
	Sweeper Truck	\$ 363,119					Completed	
	Sewerage	Relining sewer mains	\$ 320,000					Completed
Manholes refurbishment		\$ 50,000					Completed	
Manholes Wellington Street		\$ 60,000					Completed	
Telemetry		\$ 208,000					Due to be completed Feb21	
Water	Watermain pigging	\$ 90,000					Due to be completed Feb21	
	Watermain Rehabilitation	\$ 180,000					Completed	
	Memorial Park Raw Water Pump	\$ 60,000					Due to be completed Feb21	
	North Deniliquin Reservoir Study	\$ 45,000					Due to be completed Feb21	
	Telemetry	\$ 192,000					Due to be completed Feb21	
	Levee Bank Study	\$ 150,000					Completed	
Roads	Harfleur Street	\$ 150,000					Completed	
	Intersection works Cobb Highway (Caruso)	\$ 350,000					Completed	

10.13 REALLOCATION OF DROUGHT COMMUNITIES PROGRAMME FUNDING

Author: Erica Singleton, Community and Economic Development Project Officer

Authoriser: Michelle Cobb, Manager Community and Economic Development

RECOMMENDATION

That Council:

1. Reallocate \$20,000 from the Drought Communities Programme Village Beautification Project to the Visit Deni marketing campaign.

BACKGROUND

\$100,000 from Edward River Council's Drought Communities Programme funding (Round 2) was allocated to a Village Beautification Project, which would see \$20,000 awarded to five rural businesses to beautify their facades through painting or signage upgrades. This program was based off the success of the 2019/20 CBD Beautification Project.

Businesses identified to take part in the program:

- Pretty Pine Hotel
- Wanganella General Store
- Booroorban Royal Mail Hotel
- Blighty Hotel
- Conargo Junction Store

Eligible businesses were informed of the project in November 2020 and were invited to submit Expression of Interest (EOI) forms in December 2020.

ISSUE/DISCUSSION

Four of the five eligible businesses submitted EOI forms and confirmed their willingness to take part in the program. One business, Conargo Junction Store, declined the opportunity to take part in the program. Which will result in a project underspend of \$20,000.

To ensure Council can meet the funding deadline (30 June 2021), it is proposed the \$20,000 is reallocated from the Village Beautification Project to the Visit Deni marketing campaign. Both projects are included in the one Drought Communities Programme funding application.

If approved, the \$20,000 will be used to fund a regional NSW marketing campaign, building on the success of previous campaigns in Wagga Wagga, Albury, Griffith and Leeton; and support the local tourism sector who have been severely impacted by the COVID-19 pandemic and border closures.

STRATEGIC IMPLICATIONS

Council's Community Grants Program aligns with the following strategies adopted by Council:

1. Edward River Council Community Strategic Plan 2030
 - a. Outcome two, three and five.
2. Edward River Council Economic Development Strategy 2018 – 2021
 - a. Strategic theme one, two and six

COMMUNITY STRATEGIC PLAN

The recommendation aligns with Council's Community Strategic Plan and will assist Council to deliver the following outcomes:

- Outcome 2.2: We develop our key assets to enhance agriculture, boost tourism and support existing business.
- Outcome 3.3: We plan for the future to accommodate and facilitate sustainable growth and development.
- Outcome 5.2: We collaborate and pursue partnerships that achieve great outcomes for our community.

FINANCIAL IMPLICATIONS

Zero net variation.

The Village Beautification Project and Visit Deni marketing campaign are funded by Edward River Council's Drought Communities Programme funding (Round 2). Funding within the one Drought Communities Programme application can move between projects without approval from the funding body.

LEGISLATIVE IMPLICATIONS

Nil

ATTACHMENTS

Nil

10.14 COMMUNITY AND ECONOMIC DEVELOPMENT UPDATE**Author: Michelle Cobb, Manager Tourism & Economic Development****Authoriser: Philip Stone, General Manager****RECOMMENDATION**

That That Council receive and endorse the Community and Economic Development update

BACKGROUND

The purpose of this report is to provide Council with a regular update on the work and projects being undertaken by the Community and Economic Development Team. This report provides an update on activities from June 2020 to January 2021, and

ISSUE/DISCUSSION

The Community and Economic Development portfolio includes the following areas of responsibility:

- Economic Development and Business Assistance
- Events
- Tourism
- Deniliquin Visitor Centre and Peppin Heritage Centre
- Library
- Community Liaison and Development
- Communications
- Grant writing

TOURISM**Visit Deni Campaign**

Despite COVID travel restrictions, Visit Deni has continued to market the Edward River region to locations within the border bubble and regional NSW.

Recent promotion:

- Publication of new Official Visitor Guide.
- Co-op marketing campaign with Destination NSW promoting cycling and mountain biking experiences.
- Regional NSW marketing campaign undertaken in September 2020 across TV, Radio, Print and Digital targeting: Wagga, Albury, Griffith and Leeton.
- Marketing campaign in Bendigo in November across Radio and Digital.
- Regional NSW marketing campaign undertaken in November – December 2020 across TV, Radio and Digital targeting: Wagga, Albury, Griffith and Leeton.

Upcoming promotion:

- Ongoing social media advertising and campaigns.
- Billboard in Rochester from January through to March 2021.
- Small regional NSW campaign across TV and Radio.
- Moomba festival in March 2021.
- Media and or influencer visit in March/April 2021.

The most recent Tourism Operators Breakfast event was held at The Depot in November. The next event is scheduled for late February.

Border Closure Advocacy

Council officers maintained close contact with and local tourism business operators and Murray Regional Tourism following the sudden border closure on 31 December 2020, to monitor impacts from both a mental

health and a financial perspective. Council wrote to Victorian and NSW State ministers and Federal ministers to outline a range of imperative support measures to ensure the short- and longer-term viability of the industry.

In an average year, Deniliquin attracts over 186,000 visitors who spend over \$49 million in the local economy. Normally, our caravan parks and motels are at peak capacity between Christmas to mid-January, however due to COVID restrictions throughout the year and pent-up demand, the businesses were booked at 100% capacity for the whole of January. This summer was shaping up to be the busiest and most lucrative for our region in over a decade.

As part of the wider Murray River region, over 35,000 people Victorian visitors were holidaying on the NSW side of the Murray River when the border was closed around 4pm on 31 January 2021. The sudden departure of these visitors is estimated to result in a loss of \$5.65 million a day and \$172 million for the month of January.

Consumer confidence in our region has been damaged, and operators are at breaking point – both in terms their mental health and sustained financial losses - having now suffered 38 weeks of lockdown as a result of border closures.

Council advocated for the following measures:

- A significant financial support program for accommodation businesses is required to overcome these losses
- Support for Accommodation / Attractions – direct cancellation offset
- Business grants based on sliding scale proportionate to loss.
- Mental health and business support for all affected business owners and staff
- Continuation of Jobkeeper support for tourism, hospitality and retail businesses on the NSW border
- A dedicated marketing support fund for the Murray region to assist in driving short term business and a sustained program to rebuild consumer confidence

While key statistics paint a worrying picture, previous Visit Deni campaigns ensured Deniliquin was certainly top of mind for regional NSW and border bubble residents, who flocked to the area almost immediately. Operators reported they were busy in the following weeks; however the financial losses cannot be recouped, and delayed bookings will see a decrease in revenue over the March (Vic) long weekend, Easter and beyond.

Deniliquin Visitor Information Centre

The Deniliquin Visitor Centre has had a minor face-lift and in preparation for further painting and renovations. A merchandising plan was developed to further promote and highlight local and regional produce, products, artists and artisans. A more significant revitalisation is planned from mid-April 2021 (post Easter) using funding from the Community Infrastructure Fund.

COMMUNITY & ECONOMIC DEVELOPMENT

Small Business Month - October 2020

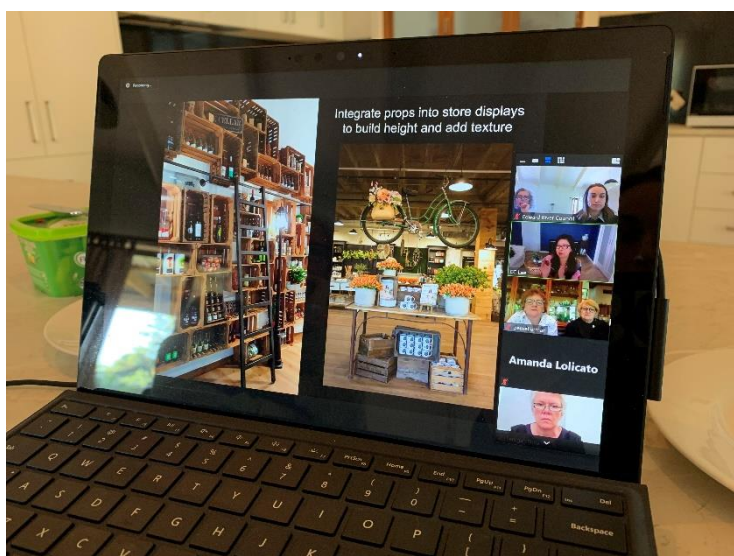
Council partnered with Deniliquin Business Chamber and Berrigan Shire Council to deliver a combination of online and in-person workshops during 2020 Small Business Month (October). Funding was secured through NSW Small Business Month to the value of \$2000. Further funding was allocated through Council's business support budget.

Workshops:

- The power of Story-Selling, telling stories that drive sales: 15 October (free one-on-one follow up session offered)
- The art of visual merchandising: 20 October (free one-on-one follow up session offered)
- Creative social media content for beginners: 22 October
- Recovery planning for small business: 28 October

60 participants/businesses took part in these workshops. Positive feedback from participants, including:

- "So practical and simple. it wasn't about big spends but small ways to make big impacts".
- "Nat was a fabulous presenter and really explained things in layman's terms. The slides were professional and easy to follow. The venue was great, as was the food. FANTASTIC value for the ticket cost".



Industrial Land

- Successful sale of the South Depot – settled in August
- Saleyards Road Lots 33, 34, 36 & 37 - negotiations are ongoing for the purchase of four blocks
- A second expression of interest for one of the Saleyards blocks has been received.
- The draft Industrial Land Strategy will be discussed at next Developers Forum to be held in March 2021. This focuses on future opportunities for industrial development and servicing.

Developers Forum

CED organised a Developers Forum which was held in November 2021 at The Depot, Deniliquin. The forum focussed on the local real estate market, highlighted the short supply of residential property, rental properties and new builds, and the critical importance of stimulating supply to ensure future growth of the region.

- 28 attendees
- Ongoing discussions with several developers post event
- Next forum March 2021 – focusing on Industrial land development

Industry Support and Liaison

- Conargo Pub redevelopment - meetings and support

- Job Creation Fund – contacted eligible businesses directly and promoted the program through social media and email
- ReWire Small Business Program - contacted eligible businesses directly and promoted the program through social media and email
- Trader & business check-ins during Cressy Street upgrades, COVID and border closures
- Direct assistance and letters of for business expansion grant applications

Cressy Street Trader Assistance

CED team supported Cressy Street traders throughout the revitalisation project, which included the delivery of the following business support initiatives:

- Trader Assistance payments
- Trader check-ins
- Newspaper advertising
- Radio advertising

Shop Local Deni

Council partnered with Deniliquin Business Chamber to deliver a Shop Local Deni campaign in the lead up to Christmas. Each organisation contributed \$2,500 to deliver:

- 5 x full page gift guides in the Deniliquin Pastoral Times:
 - Kris Kringle Gift Guide: double page spread (published 01/12/2020)
 - Kids Gift Guide: one page (published 08/12/2020)
 - Ladies Gift Guide: one page (published 15/12/2020)
 - Men's Gift Guide: one page (published 18/12/2020)
- Posts throughout the month of December on Shop Local Deni social media pages:
 - Social media management and posts
 - Paid promotion
 - Results:
 - Facebook content reached 23,400 people in the month of December, and the page grew by 28 likes.
 - Instagram content reached 6,100 people in the month of December, and the page grew by 25 followers.
- Shop Local Deni radio advertising:
 - A total of 144 commercials on 2QN from 01/12/2020 to 24/12/2020
 - A total of 66 commercials on Edge FM from 01/12/2020 to 24/12/2020

Advocacy Strategy

- 100 copies printed for distribution to local members, ministers and other government stakeholders
- Submission into the *"Inquiry into health outcomes and access to health and hospital services in rural, regional and remote New South Wales"* to highlight the concerns of our community regarding the barriers they face in accessing equitable health and hospital services.

- Grant funding application in progress to secure funding for the Retirement Living Project.

Youth Week planning

2021 Youth Week will take place from 16 – 24 April 2020. Funding to the value of \$2,287.00 was secured for youth week activities and a further \$1,487 will be allocated through Council's budget – providing a total budget of \$3,774 for Youth Week activities. Council Officers will meet with Deniliquin High School SRC when school returns in February to start planning 2021 activities.

In addition, Council has lodged an expression of interest (EOI) to Murrumbidgee Primary Health Network (MPHN) for a \$10,000 grant to deliver a comedy event at the Deniliquin Boat Club for youth.

Carols in the Car

Due to COVID-19 event restrictions, the traditional Community Christmas Party was altered to become Carols in the Car. Council partnered with ACE Radio and Rotary Club of Deniliquin to deliver a special two-hour on-air music special on ACE Radio, a drive through BBQ and Santa station and a firework display at Rams Oval on Sunday 16 December 2020.

The event was very well received by the Community with over 200 cars at Rams Oval, and an estimated attendance of more than 1,000 people. Feedback was excellent with many commenting the event was much easier to attend for families, as kids could stay in their pajamas in their car.



Summer Break Program

Council will receive (retrospective) funding of \$10,000 through the Regional NSW Summer Break Program, for delivering youth focused activities during the school holiday period. Free initiatives were delivered between 15 January – 4 February 2021

- Free pool entry: free entry for youth between 12 – 24 years from 1 January until 4 February.
- Free gladiator pole and giant inflatable device activated at the pool
- A one-off outdoor movie night at the pool where youth floated on the water and watched a film.
- Evening basketball competition at Deniliquin Stadium



Seniors Week planning

The 2021 NSW Seniors Festival will take place from 13 – 24 April. Council Officers are currently working alongside U3A and Intereach to plan activities for 2021. The funding application has been submitted.

Community Grants

The Edward River Community Grants have been dispersed. Council allocated \$40,000 across 14 applications and reserved the remaining \$5,000 for Council's 2020-21 Quick Response Grant Program.

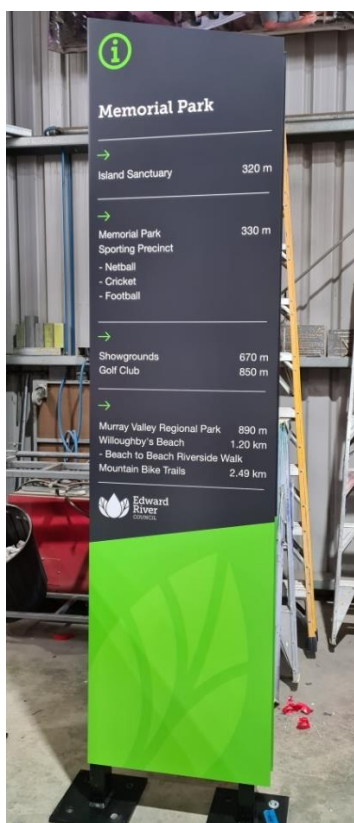
Signage Project

Replacement of key signage will be installed throughout Deniliquin during March. Stage 1A signage (March) will install and/or replace signage at key locations including:

- McLean Beach
 - Entry
 - Beach to Beach Walk
 - Facilities / Warning
- Waring Gardens
 - Entry
 - Multi Arts
- Edward River (National Bridge)
- North Deniliquin Rest Stop
 - Rest Stop Welcome & Facilities
- Peppin Heritage Centre
- Memorial Park
 - Wayfinding
 - No Camping
- McFall Park
 - Entry
 - Skate Park
- Ochtertyre Street

Stage 1B (June) will install and/or replace

- What's On (event) signs – 3 proposed: Ute on a Pole, Peppin Heritage Centre & North Deniliquin Rest Stop
- Complete the Beach to Beach Walk to start of Regional Park with six additional signs along the walk
- Interpretive signage in Waring Gardens
- Interpretive signage at Water Tower Mural and ReUtilise sculpture
- Community facility entrance signs – one new entrance sign at each lagoon park to replace the timber signs
- Community facility entrance at the cemetery



Deniliquin Town Hall

CED has been involved in the Deniliquin Town Hall project from a funding perspective (Stages 1,2, 3 & 4 funding applications, funding agreements and reporting) and community engagement perspective. Stage 4 costings are expected mid-February which will enable the BBRF funding agreement to be finalised. Members of the Deniliquin Town Hall Community Reference Group will join Councillors on the upcoming guided tour of the works.

Agribusiness Masterplan

Following discussions with neighbouring GMs and Mayors in early 2020, an unsuccessful recruitment process and the onset of COVID 19, the Agribusiness Masterplan has largely been put on hold. However, David McKinna (McKinna et al) has briefed the General Manager on the significance of enacting the plan on a regional level.

- Included as a key project in the Edward River Advocacy Strategy
- Further discussion with Council required

Upcoming projects/events:

- Drought Communities Programme project delivery:
 - Village Beautification Project: in progress
 - Visit Deni campaign: in progress
- International Women's Day event: in progress
- Moomba event
- Deni Fest: in progress
- Peppin Masterplan development to support funding applications
- Venue guide to attract new events, conferences and weddings to Edward River
- Media famil and/or influencer visit (in planning stage)

COMMUNICATIONS

Social media statistics July 2020 – January 2021

- Number of posts: 184 (average of one a day)
- Total likes: 13 July 2020 – 1981; 13 January 2021 – 2172 (up by 191).
- Post engagement: Each week, we have on average more engagement than all neighbouring councils.

1	 Berrigan Shire Council	4.5K 	▲0.2%	10	1.6K 
2	 Balranald Shire Council	2.5K 	▲0.1%	4	401 
YOU 3	 Edward River Council	2.2K 	▲0.8%	8	3.2K 
Keep up with the Pages you watch. Get More Likes					
4	 Murray River Council	2.1K 	▲0.8%	9	662 
5	 Murrumbidgee Council	1.5K 	▲0.3%	16	1.1K 
6	 Hay Shire Council	872 	▲0.2%	9	159 

Newsletters

Since July 2020 we have produced and distributed two newsletters (up from one for the same period last year).

- The first was distributed as an insert in the Pastoral Times with copies also available at the Customer Service Centre. Total print: 3200.
- The second newsletter was distributed via Australia Post to ensure greater distribution to the villages. Total print: 3900 copies.

Media releases

Since 13 July 2020 – 13 January 2021 we have issued 33 press releases (excluding statements, responses to inquiries etc.). For the same period last year, 19 were issued.

Future communications options

- Council further invests in promoting its Facebook page in order to grow the local audience, through paid advertising.
- Council invests in digital noticeboards / screens in prominent positions throughout the region to promote council events, meetings etc. (such as in Cressy Street, Blighty Pub, Pretty Pine Pub, Wanganella Store)
- Public notices to be emailed or mailed to Blighty Pub / Wanganella Store / Pretty Pine Pub / Boorooban Pub / Conargo Store for display if digital noticeboards not possible.

CENTRAL MURRAY LIBRARY (EDWARD RIVER LIBRARY)

Library Statistics

Library statistics are attached (Attachment 1)

Library Highlights

- Membership drive during COVID lockdown to ensure access to library resources (80 new members)
- Significant investment in audio books and e-resources
- Increased presence on social media during COVID 19
- Community access through COVID shutdown via click and collect and delivery services
- Support provided for publishing local Genealogy book
- Delivery to Orana Aged Care and Navorina Aged Care homes
- Disability and Inclusion Access Committee meetings held in library
- Increased home delivery services during COVID 19 shutdown

New Website

The new Edward River Library Website is expected to go live in March 2021.

New Public Computers

Using a local priority grant, Council will replace the entire public computer systems with up to date computers, screens, applications and technology. The current public computers have been in place since 2013 and are out of date and require constant repairs and upgrades. This project was identified as a priority in Council's current Library Strategy (2019).

Council will purchase six new systems including one to allow computer gaming and virtual reality functions. Edward River Council expects public computer use to increase in response to updated applications, technology and faster connection.

Separation from Murray Shire

Separation from the Murray Shire will take place in May 2021. Edward River Library branding is slowly being rolled out in preparation with agreement from Murray River Council.



STRATEGIC IMPLICATIONS

These programs and projects align with the following Council strategies:

- Edward River Council strategic Plan
- Edward River Advocacy Strategy
- Edward River Economic Development Strategy 2018-2021
- Edward River Tourism Development Plan
- Library Strategic Plan 2019

COMMUNITY STRATEGIC PLAN

○ This CED program update aligns with Council's Community Strategic Plan and assists Council to deliver the following outcomes:

- Outcome 1.3: Our community and public spaces are accessible and inclusive and reflect our history, heritage and culture.
- Outcome 2.2: We develop our key assets to enhance agriculture, boost tourism and support existing business.
- Outcome 3.3: We plan for the future to accommodate and facilitate sustainable growth and development.
- Outcome 4.1: Our built environment is managed, maintained and improved
- Outcome 5.2: We collaborate and pursue partnerships that achieve great outcomes for our community.

FINANCIAL IMPLICATIONS

All projects are funded through Councils Operational Delivery Plan and various funding streams.

LEGISLATIVE IMPLICATIONS

Legislative implications are considered and adhered to for all projects and programs.

ATTACHMENTS

Nil

10.15 ENVIRONMENTAL SERVICES REPORT**Author: Marie Sutton, Acting Manager Environmental Services****Authoriser: Philip Stone, General Manager****RECOMMENDATION**

That Council note the Environmental Services reports for December 2020 and January 2021

BACKGROUND

Attachment 1 is the Environmental Services reports for December 2020 and January 2021

ISSUE/DISCUSSION

N/A

STRATEGIC IMPLICATIONS

N/A

COMMUNITY STRATEGIC PLAN

N/A

FINANCIAL IMPLICATIONS

N/A

LEGISLATIVE IMPLICATIONS

N/A

ATTACHMENTS

1. Environmental Services Report December 2020
2. Environmental services report January 2021

Current Applications at 31 December 2020					
Application	Property Description	Applicant	Proposal	Date Rec'd	Status
Development Applications/Construction Certificates					
DA 77/18	Lot 1, & 3 DP1235420 & Lot 5 DP1220715, 227 Cemetery Road & 179-183 Cemetery Road, Deniliquin	Deni Industrial Park Pty Ltd	Staged development Stage 1: Railway freight terminal Stage 2: 13 lot subdivision	4/12/2018	Awaiting advice from applicant/ VicTrack
DA 47/19	Lot 6 DP264379, 176-178 River Street, Deniliquin	Tony Campbell	Erection of shed for use for residential storage and a home industry	4/09/2019	Applicant to provide advice re status of application
CC 38/20	Lot 1 DP714260 & Lot 530 DO46861, 5-9 Macauley Street, Deniliquin	Blair Architects (Navorina)	Addition of 2 bed wings, admin & services area & car park extension	7/8/2020	Under assessment
DA 60/20	Lot 2 Sec 63 Dp758913, 598-606 Harfleur Street, Deniliquin	John & Vicky Stephens	2 lot subdivision	26/8/2020	Under assessment
DA 61/20	Lot 131 DP1236504, 248 Harfleur Street, Deniliquin	Edward & Jane Glowrey	2 lot subdivision	26/8/2020	Under assessment
DA 64/20 CC 48/20	Lot 8 DP1070187, 300 Poictiers Street, Deniliquin	Decentralised Demountables	Residential shed	16/9/2020	Further information requested
DA 72/20 CC 55/20	Lot 21 DP867574, 443 Hay Road, Deniliquin	Robert Lees	Verandah	29/9/2020	Further information requested
DA 78/20 CC 58/20	Lot 1 DP1010684, 124-136 Hardinge Street, Deniliquin	Decentralised Demountables	Install 2 transportable offices	2/10/2020	Under assessment

DA 80/20	Lot 21 DP873364, 557 Poitiers Street, Deniliquin	Craig Druitt	Single mooring	29/10/2020	Under assessment
DA 89/20	Lot 173 DP1238664, 586-610 Poitiers Street, Deniliquin	Decentralised Demountables	New double storey residence	22/10/2020	Under assessment
DA 91/20 CC 65/20	Lot C DP412241, 426 Hay Road, Deniliquin	Precise Build Pty Ltd	Dwelling alterations & additions	12/11/2020	Under assessment
DA 95/20	Lot 2 Sec 25 DP758913, 424 Cressy Street, Deniliquin	Allison Williams	2 lot subdivision	24/11/2020	Under assessment
DA 97/20 CC 69/20	Lot 1 DP233560, Lot 1 Nesbits Road, Stud Park	Neatline Homes Pty Ltd	Transportable dwelling	1/12/2020	Under assessment
DA 98/20	Lot 24 DP538853, 221 Hetherington Street, Deniliquin	Decentralised Demountables	Install a transportable dwelling	8/12/2020	Under assessment
DA 99/20 CC 70/20	Lot 6 DP518606, 432 Henry Street, Deniliquin	Carport	Steve Beehag	9/12/2020	Under assessment
DA 100/20 CC 71/20	Lot 21 DP1063042, 356 Augustus Street, Deniliquin	Machinery & vehicle storage shed	Tikaro Pty Ltd	9/12/2020	Under assessment
DA 101/20	Lot 1332 DP113451, 77-79 Butler Street	Multi Dwelling Housing (3)	Decentralised Demountables	15/12/2020	Under assessment
S4.55 47/20 A	Lot 46 DP756347, 141 McAllisters Road, Deniliquin	Modification to 2 lot subdivision – review condition no. 3	Mark Denny	17/12/2020	Under assessment

DA 102/20 CC 72/20	Lot 17 DP261119, 4 Warren Drive, Deniliquin	Dwelling alterations & additions	Lachlan McBurnie	21/12/2020	Under assessment
-----------------------	---	----------------------------------	------------------	------------	------------------

Complying Development Certificates

-	-	-	-	-	-
---	---	---	---	---	---

S68 Applications

S68 2/19	Lot 1 DP1132408, 1 Butler Street, Deniliquin	Adam Rose	Extension to existing site	15/2/2019	Awaiting advice from the applicant
S68 5/20	Lot 153 DP1133106, 5-9 Macauley Street, Deniliquin	Navorina Nursing Home	Water, sewerage & stormwater drainage works	1/5/2020	Awaiting advice from the applicant
S68 26/20	Lot 24 DP538853, 221 Hetherington Street, Deniliquin	Decentralised Demountables	Install a demountable dwelling	7/12/2020	Under assessment
S68 27/20	Lot 1 DP1132408, 1 Butler Street (Site 430), Deniliquin	Craig Peacock	Flyover extension	9/12/2020	Under assessment
S68 28/20	Lot 100 DP1061446, Ochertyre Street, Deniliquin	Frank White	Glamping Tents	21/12/2020	Under assessment

Applications Determined December 2020

Application	Property Description	Applicant	Development	Amount
DA 71/20 CC 54/20	Lot 1 DP1132408, 1 Butler Street (Site 236), Deniliquin	Brent Rose	Flyover	13,500.00
DA 83/20	Lot 2 DP588243, 70 Napier Street, Deniliquin	Sharon Ferguson	Change of use – Retail	80,000.00
DA 86/20 CC 61/20	Lot 19 Sec 5 DP758913, 445 George Street, Deniliquin	Michael Small	Dwelling alterations & additions	85,000.00
DA 87/20 CC 62/20	Lot B DP417741, 280 Victoria Street, Deniliquin	Sam Walker	Residential Shed	16,200.00
DA 88/20 CC 63/20	Lot 22 DP285499, 7717 Conargo Road, Deniliquin	Angus Boyd	Install a transportable home	295,000.00
DA 90/20 CC 64/20	Lot 8 Sec 57 DP758782, 371 Hay Road, Deniliquin	Jarryd Pearce	Verandah	2,000.00
DA 92/20 CC 66/20	Lot 85 DP756336, 3995 Cobb Highway, Wanganella	Rhys Tremble Concreting	Hay storage shed	82,000.00
DA 93/20 CC 67/20	Lot 6 DP234133, 145 Wirraway Drive, Deniliquin	Nicholas Wall	Residential shed	25,000.00
DA 94/20	Lot 1 DP390342, 313 Mokanger Road, Warragoon	Stephen & Fiona Waters	Open sided shed	324,000.00
DA 96/20 CC 68/20	Lot 2 DP610466, 218-220 Cressy Street, Deniliquin	Ministerial & Parliamentary Services	Internal office fit out	544,142.00
S4.55 39/19A	Lot 8 DP228729 & Lot 12 DP235080, 13-15 Butler Street, Deniliquin	Frank & Dianne Rinaldi	Modification – to a 6 lot subdivision	0.00

				1,466,842
--	--	--	--	-----------

Processing Times for December 2020		
Application Type	Mean Gross Days	Mean Net Days
DA	31	30
Mod (S4.55) of DA & DA/CC	52	30
CDC	-	-
CC	30	30
S68 Applications	16	16

Value and Number of Applications Determined 2019 and 2020								
Month	DAs 2019	DAs 2020	CDCs 2019	CDCs 2020	S68 2019	S68 2020	Value 2019	Value 2020
January	5	3	1	2	0	-	\$608,750	\$737,500
February	3	3	1	1	0	-	\$397,819	\$89,175
March	4	8	0	-	2	1	\$287,580	\$46,000
April	9	7	2	-	1	-	\$181,439	\$818,000
May	13	5	2	-	0	1	\$864,100	\$205,000

June	6	10	0	-	3	1	\$895,990	\$532,258
July	7	11	2	1	1	1	\$1,287,030	\$983,473
August	6	7	1	-	1	5	\$731,323	\$918,903
September	5	10	1	2	2	2	\$504,965	\$1,153,983
October	6	16	0	2	0	3	\$1,198,000	\$\$5,484,292.00
November	7	9	0	-	1	2	\$630,900	\$275,550
December	9	9	0	-	1	3	\$12,415,000	1,466,842
TOTALS	80	98	10	8	12	19	\$20,002,896.00	\$1,742,392.00 \$1,742,392.00

Note: numbers of application determined does not include construction certificates, modifications and applications determined by private certifiers. Value of application determined does not include the value of work for s68 applications.

Section 149 Certificates/Sewerage Drainage Diagrams

Planning certificates	23
Sewerage drainage diagrams	11

Swimming Pool Inspection Program

Month	1 st Inspection	2 nd Inspection	3 rd Inspection
December	2	1	-

Ranger's Report – December 2020

Companion Animals

	Cats	Dogs	Other
Animals still impounded	0	0	
Animals seized/surrendered	0	4	
Animals released to owner	0	4	

Animals euthanised	0	0	
Animals rehomed	0	0	
Dogs declared dangerous / menacing	-	0	
Animals microchipped by Council	0	1	
Animals microchipped by Council (Desexing Program)	1	0	
Animals microchipped by Council (quarterly free chipping week)	3	1	
Animals registered	4	6	
Animal registration notices sent	-	-	
Animal fines	0	4	
Clean Up Notices			
Property clean up notices	4		
Illegal dumping	0		
Parking			
Parking fines	0		
Parking patrols completed	2		
Impoundment (Impounding Act 1993)			
Vehicles	0		
Livestock	0		
Euthanised Wildlife	0		

Dog Attacks

Date	Details	Victims	Outcome
15.12.20	Dog attacked chooks, killing 1.	1 chook	Infringement issued. Seized and returned to owner.
24.12.20	Large dog grabbed another little dog around the head. Both dogs	Little dog required vet treatment.	Large dog was euthanized by the owner.

	were on leads at the time.		
--	----------------------------	--	--

Dog Attacks 2019 and 2020

Month	No. of Incidents		No. of Attacking Dogs		No. of Victims	
	2019	2020	2019	2020	2019	2020
January	4	1	4	1	11	1
February	1	2	2	4	1	29
March	1	2	1	2	4	2
April	1	1	1	1	1	1
May	2	2	3	3	7	2
June	2	CAR website unavailable	2	CAR website unavailable	9	CAR website unavailable
July	4	1	6	1	4	1
August	0	1	0	1	0	3
September	2	4	4	6	6	5
October	3	2	3	1	4	3
November	1	0	1	0	1	0

December	0	2	0	2	0	1
TOTAL	21	13	27	15	48	40

Current Applications at 31 January 2021					
Application	Property Description	Applicant	Proposal	Date Rec'd	Status
Development Applications/Construction Certificates					
DA 77/18	Lot 1, & 3 DP1235420 & Lot 5 DP1220715, 227 Cemetery Road & 179-183 Cemetery Road, Deniliquin	Deni Industrial Park Pty Ltd	Staged development Stage 1: Railway freight terminal Stage 2: 13 lot subdivision	4/12/2018	Awaiting advice from applicant/ VicTrack
DA 47/19	Lot 6 DP264379, 176-178 River Street, Deniliquin	Tony Campbell	Erection of shed for use for residential storage and a home industry	4/09/2019	Applicant to provide advice re status of application
CC 38/20	Lot 1 DP714260 & Lot 530 DO46861, 5-9 Macauley Street, Deniliquin	Blair Architects (Navorina)	Addition of 2 bed wings, admin & services area & car park extension	7/8/2020	Under assessment
DA 60/20	Lot 2 Sec 63 Dp758913, 598-606 Harfleur Street, Deniliquin	John & Vicky Stephens	2 lot subdivision	26/8/2020	Under assessment
DA 61/20	Lot 131 DP1236504, 248 Harfleur Street, Deniliquin	Edward & Jane Glowrey	2 lot subdivision	26/8/2020	Under assessment
DA 64/20 CC 48/20	Lot 8 DP1070187, 300 Poictiers Street, Deniliquin	Decentralised Demountables	Residential shed	16/9/2020	Further information requested
DA 72/20 CC 55/20	Lot 21 DP867574, 443 Hay Road, Deniliquin	Robert Lees	Verandah	29/9/2020	Further information requested
DA 78/20 CC 58/20	Lot 1 DP1010684, 124-136 Hardinge Street, Deniliquin	Decentralised Demountables	Install 2 transportable offices	2/10/2020	Under assessment

DA 80/20	Lot 21 DP873364, 557 Poictiers Street, Deniliquin	Craig Druitt	Single mooring	29/10/2020	Under assessment
DA 95/20	Lot 2 Sec 25 DP758913, 424 Cressy Street, Deniliquin	Allison Williams	2 lot subdivision	24/11/2020	Under assessment
DA 100/20 CC 71/20	Lot 21 DP1063042, 356 Augustus Street, Deniliquin	Tikaro Pty Ltd	Machinery & vehicle storage shed	9/12/2020	Under assessment
DA 101/20	Lot 1332 DP113451, 77-79 Butler Street	Decentralised Demountables	Multi Dwelling Housing (3)	15/12/2020	Under assessment
DA 1/21	Lot 82 DP811880, 322 Poictiers Street, Deniliquin	Christina Hobson	Home beauty business	4/01/2021	Under assessment
DA 4/21	Lot 17 DP237702, 321 Victoria Street, Deniliquin	John & Daphne Tyndall	Storage Shed	12/01/2021	Under assessment
DA 5/21 CC 3/21	Lot 11 DP1253777, 401 Whitelock Street, Deniliquin	Decentralised Demountables	New single dwelling	14/01/2021	Under assessment
DA 6/21 CC 4/21	Lot 6 DP596543, 1055 Aratula North Road, Deniliquin	Precise Build Pty Ltd	New single dwelling	19/01/2021	Under assessment
DA 7/21	Lot 22 DP1041097, 63 Wills Drive, Deniliquin	Andrew Ash	Install a manufactured dwelling	22/01/2021	Under assessment

Complying Development Certificates					
-	-	-	-	-	-

S68 Applications					
S68 2/19	Lot 1 DP1132408, 1 Butler Street, Deniliquin	Adam Rose	Extension to existing site	15/2/2019	Awaiting advice from the applicant
S68 5/20	Lot 153 DP1133106, 5-9 Macauley Street, Deniliquin	Navorina Nursing Home	Water, sewerage & stormwater drainage works	1/5/2020	Awaiting advice from the applicant
S68 20/20	Lot 24 DP538853, 221 Hetherington Street, Deniliquin	Decentralised Demountables	Water, sewerage & stormwater drainage works	7/12/2020	Under assessment
S68 2/21	Lot 22 DP1041097, 63 Wills Drive, Deniliquin	Mick Whelan	Water, sewerage & stormwater drainage works	28/01/2021	Under assessment
S68 3/21	Lot 1 DP233560, Nesbits Road, Deniliquin	Troy Leetham Plumbing	Water, sewerage & stormwater drainage works	19/01/2021	Under assessment

Applications Determined January 2021				
Application	Property Description	Applicant	Development	Amount
DA 89/20	Lot 173 DP1238664, 586-610 Poitiers Street, Deniliquin	Decentralised Demountables	New double storey residence	950,000.00
DA 97/20 CC 69/20	Lot 1 DP233560, Lot 1 Nesbits Road, Stud Park	Neatline Homes Pty Ltd	Transportable dwelling	403,980.00
DA 98/20	Lot 24 DP538853, 221 Hetherington Street, Deniliquin	Decentralised Demountables	Install a transportable dwelling	99,966.00
DA 99/20 CC 70/20	Lot 6 DP518606, 432 Henry Street, Deniliquin	Steve Beehag	Carport	8,000.00
S4.55 47/20 A	Lot 46 DP756347, 141 McAllisters Road, Deniliquin	Mark Denny	Modification to 2 lot subdivision – review condition no. 3	0.00
DA 102/20 CC 72/20	Lot 17 DP261119, 4 Warren Drive, Deniliquin	Lachlan McBurnie	Dwelling alterations and additions	40,000.00
DA 91/20 CC 65/20	Lot C DP412241, 426 Hay Road, Deniliquin	Precise Build Pty Ltd	Dwelling alterations & additions	205,000.00
DA 2/21 CC 1/21	Lot B DP412241, 428 Hay Road, Deniliquin	Jesse Sutton	Residential shed	19,000.00
S4.55 6/19 A	Lot 4 DP39103, 516 St Michael Street, Deniliquin	Daryl McKinnon	Modification to DA 6/19 – additional verandah	0.00
DA 3/21 CC 2/21	Lot 3 DP514377, 380 Victoria Street, Deniliquin	Scott Howard	Demolish back room and extend kitchen / living area	160,000.00
				1,885,946.00

Processing Times for January 2021		
Application Type	Mean Gross Days	Mean Net Days
DA	42	38
Mod (S4.55) of DA & DA/CC	10	10
CDC	-	-
CC	36	36
S68 Applications	23	23

Value and Number of Applications Determined 2020 and 2021								
Month	DAs 2020	DAs 2021	CDCs 2020	CDCs 2021	S68 2020	S68 2021	Value 2020	Value 2021
January	3	8	2	0	-	3	\$737,500	1,885,946
February	3		1		-		\$89,175	
March	8		-		1		\$46,000	
April	7		-		-		\$818,000	
May	5		-		1		\$205,000	
June	10		-		1		\$532,258	
July	11		1		1		\$983,473	
August	7		-		5		\$918,903	
September	10		2		2		\$1,153,983	
October	16		2		3		\$5,484,292.00	
November	9		-		2		\$275,550	
December	9		-		3		1,466,842	

TOTALS	98		8		19		\$1,742,392.00	\$1,742,392.00	
---------------	-----------	--	----------	--	-----------	--	-----------------------	-----------------------	--

Note: numbers of application determined does not include construction certificates, modifications and applications determined by private certifiers. Value of application determined does not include the value of work for s68 applications.

Section 149 Certificates/Sewerage Drainage Diagrams	
Planning certificates	29
Sewerage drainage diagrams	13

Swimming Pool Inspection Program			
Month	1 st Inspection	2 nd Inspection	3 rd Inspection
January	5	1	-

Ranger's Report – January 2021			
Companion Animals			
	Cats	Dogs	Other
Animals still impounded	1	0	
Animals seized/surrendered	10	5	
Animals released to owner	0	3	
Animals euthanised	2	0	
Animals rehomed	9	3	
Dogs declared dangerous / menacing	-	0	
Animals microchipped by Council	0	2	
Animals microchipped by Council (Desexing Program)	2	0	
Animals microchipped by Council (quarterly free chipping week)	-	-	
Animals registered	1	7	

Animal registration notices sent	-	-	
Animal fines	0	1	
Clean Up Notices			
Property clean up notices	0		
Illegal dumping	0		
Parking			
Parking fines	0		
Parking patrols completed	2		
Impoundment (Impounding Act 1993)			
Vehicles	0		
Livestock	0		
Euthanised Wildlife	0		

Dog Attacks

Date	Details	Victims	Outcome
30/01/2021	Large dog attacked a smaller dog.	Smaller dog had minor injuries.	Penalties issued to owner.

Dog Attacks 2019 and 2020

Month	No. of Incidents		No. of Attacking Dogs		No. of Victims	
	2020	2021	2020	2021	2020	2021
January	1	1	1	1	1	1
February	2		4		29	
March	2		2		2	
April	1		1		1	

May	2		3		2	
June	CAR website unavailable		CAR website unavailable		CAR website unavailable	
July	1		1		1	
August	1		1		3	
September	4		6		5	
October	2		1		3	
November	0		0		0	
December	2		2		1	
TOTAL	13	1	15	1	40	1

11 NOTICES OF MOTIONS

Nil

12 QUESTIONS WITH NOTICE

Nil

13 CONFIDENTIAL MATTERS

Nil

14 CLOSE OF MEETING