



**I hereby give notice that an Ordinary Meeting of Council will be held on:**

**Date: Tuesday, 22 February 2022**

**Time: 9:00 AM**

**Location: Council Chambers, Wanderer Street Deniliquin**

**Philip Stone  
General Manager**

# AGENDA

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    15.1. EDWARD RIVER VILLAGE UPDATE AND DRAFT BUDGET **Error! Bookmark not defined.**

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    15.4. Contract C2021/11a - Deniliquin (Wellington Street) Shoulder Reconstruction 21/22 Request for Tender ..... **Error! Bookmark not defined.**

    15.5. CONTRACT C2021/08 DWELLING CONSTRUCTION - EDWARD RIVER VILLAGE **Error! Bookmark not defined.**

    15.6. C2021-14 - Construction of Public Amenities Building - Memorial Park **Error! Bookmark not defined.**

16. CLOSE OF MEETING ..... Error! Bookmark not defined.

**1. OPENING MEETING****2. ATTENDANCE****3. LIVE STREAMING STATEMENT**

Edward River Council wishes to advise members of the public that Council Meetings will be recorded and will be available after each meeting on Council's website [Councils Website](#). All care will be taken to maintain the privacy of those in attendance, however As a visitor in the public gallery, your presence may be recorded. By remaining In the public gallery, it is assumed your consent is given in the event your image is broadcast. This includes any filming by television cameras if attendance is approved by the General Manager or Mayor.

**4. ACKNOWLEDGEMENT OF COUNTRY****5. STATEMENT OF PURPOSE****6. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS****7. CONFIRMATION OF MINUTES****8. DISCLOSURES OF INTERESTS****9. MAYORAL MINUTE(S)****10. REPORTS OF COMMITTEES**

**11. REPORTS TO COUNCIL****11.1. POTENTIAL COUNTRY UNIVERSITIES CENTRE IN DENILIQVIN**

Author: Philip Stone, General Manager

Authoriser: Philip Stone, General Manager

**RECOMMENDATION**

That Council:

1. Writes to the Minister for Skills and Training, The Hon. Alister Henskens, MP, MLA, indicating strong support from Edward River Council for the creation of a Country Universities Centre in Deniliquin to improve local tertiary education opportunities for the Edward River region and surrounds.
2. Indicates in the letter of support that increased tertiary education opportunities for the Edward River Region are a key priority for the community
3. Provides copies of the letter of support to the following NSW parliamentarians:
  - a. The Hon. Sarah Mitchell, MLC, Minister for Education and Early Learning,
  - b. The Hon. Paul Toole, MP, MLA, Deputy Premier and Minister for Regional New South Wales
  - c. Mr Justin Clancy, MP, MLA, Member for Albury
  - d. The Hon. Stephanie Cooke, MP, MLA, Minister for Emergency Services and Resilience
  - e. Mrs Helen Dalton, MP, MLA, Member for Murray
  - f. The Hon Sussan Ley, Member for Farrar, Minister for the Environment, and
  - g. Senator Perin Davey, Senator for NSW, Nationals Whip in the Senate
4. Issues a press statement encapsulating the letter of support.
5. Write to other local community groups and peak bodies seeking additional letters of support for the potential Country Universities Centre

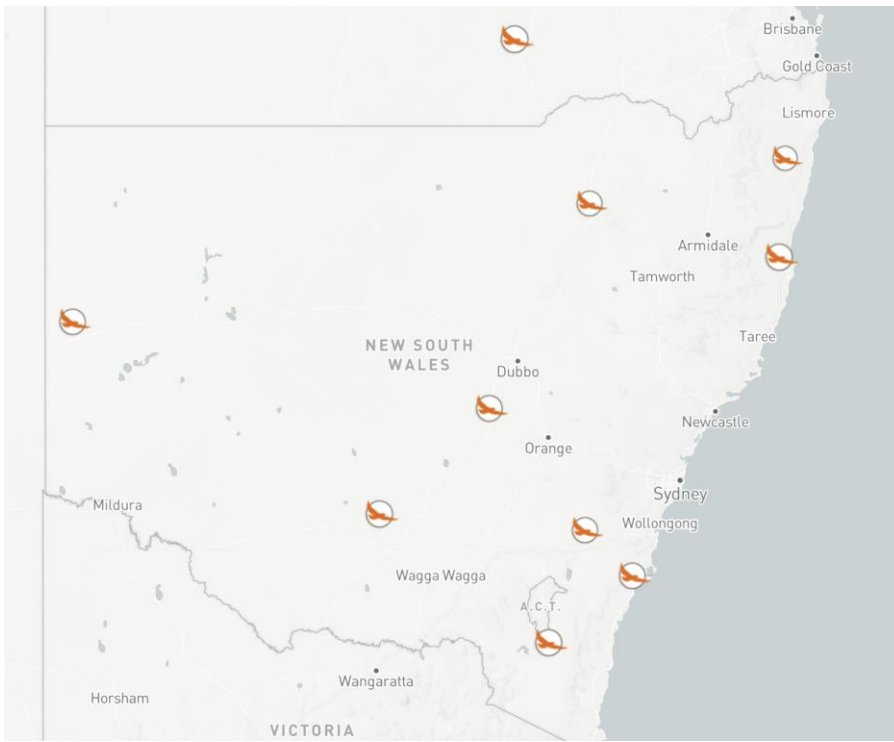
**BACKGROUND**

Country Universities Centre (CUC) was created out of Cooma in Southern NSW from a need to support its local students to achieve their educational aspirations, and to inject knowledge and qualifications into the local workforce.

Regional and rural communities deserve opportunities to increase their skills and knowledge without the need to relocate. The CUC mission is to provide regional people with the space and tools they need to create a vibrant and more prosperous future for themselves and their wider community.

The CUC model is to create learning and study spaces designed for regional people with free access to high-speed Internet, modern technology, and general academic support delivered in their local community.

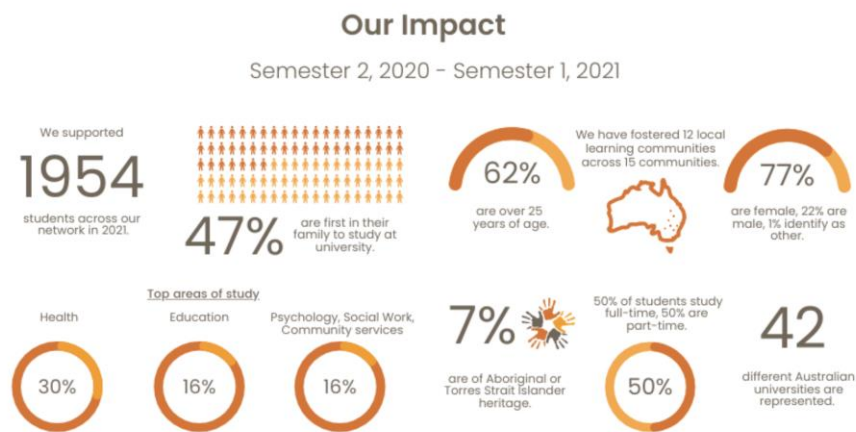
As shown in the map below, the CUC has established nine Centres in NSW - Far West, Parkes, North West, Clarence Valley, Macleay Valley, Western Riverina, Goulbourn, Southern Shoalhaven and Snowy Monaro - with two further Centres approved for funding in NSW.



**ISSUE/DISCUSSION**

The Legislative Council Portfolio Committee No. 3’s 2020 Inquiry into the Future Development of the NSW Tertiary Education Sector’s recommended, "That the NSW Government engage with the CUCs about where future centres should be located...."

Whilst the CUC network is now supporting students in many NSW regional communities (note graphic below from CUC website), there are still significant gaps in geographic coverage including communities potentially capable of sustaining a Centre that have poorer higher educational attainment and significant equity need.



Following discussions with the executive of the CUC, Deniliquin has been identified as a potential location to fill one of these geographic gaps. The CUC is corresponding with the NSW government about potentially establishing a CUC Centre servicing the Southern Riverina in Deniliquin. While this correspondence is preliminary, it is considered appropriate to write to key parliamentarians in support of establishing a CUC in Deniliquin.

Council has received letters of support from Murray Irrigation Limited and Intereach (see attachments 1 and 2), and it is considered likely that other regional groups would be supportive of the potential centre.

It is recommended that this letter of support be sent as soon as practicable to highlight improved tertiary outcomes are a key strategic priority for Council and strongly supported by the community.

**STRATEGIC IMPLICATIONS**

Advocacy for improved education outcomes in the region is a key recommendation from the Our Region, Your Say report produced by Seftons late last year and is likely a priority for the Edward River Community Strategic Plan currently under development.

**COMMUNITY STRATEGIC PLAN**

1. A great place to live 1.3 Our community and public spaces are accessible and inclusive and reflect our history, heritage and culture
2. A prosperous and vibrant economy 2.3 Our region provides strong education, employment and training opportunities

**FINANCIAL IMPLICATIONS**

Nil

**LEGISLATIVE IMPLICATIONS**

N/A

**ATTACHMENTS**

- 1. Intereach Country Universities Centre Letter of Support
- 2. Murray Irrigation Limited Country Universities Centre Letter of Support

## Attachment 1 - ERC - CUC Letter of Support



ABN 33 143 880 219  
78 - 80 Napier Street  
PO Box 501  
Deniliquin NSW 2710

Phone: 1300 488 226

[intereach@intereach.com.au](mailto:intereach@intereach.com.au)  
[www.intereach.com.au](http://www.intereach.com.au)

10 February 2022

Ms Peta Betts  
Edward River Council  
PO Box 270  
Deniliquin NSW 2710

Dear Ms Betts

We are delighted to offer this letter of support for Edward River Council to establish a Country University Centre (CUC) in the Deniliquin Local Government Area.

For over 45 years, Intereach has been working throughout the Riverina Murray region of NSW and northern Victoria to strengthen and support communities and to improve the social and personal wellbeing of children, families, older people, carers and people with a disability.

We understand the need for investment in creating opportunities for people in rural and regional areas to gain the skills and tertiary qualification required to service industry needs. Intereach employs staff with a range of skills including corporate services and across service delivery.

Intereach's head office in Deniliquin employs 89 people from the local community to provide services in Community Transport, Aged Care, Children's Services, Family services, Mental Health and in delivering our role as Partner in the Community to the National Disability Insurance Agency.

Our experience has been that it has been difficult to attract appropriately qualified staff in rural and regional communities, including Deniliquin. Particularly, the shortage of allied health professionals impacts on our workforce capability as well as broader service access for our participants due to lack of service availability and wait lists for services. Additionally, recommendations from the Aged Care Royal Commission and ongoing sector reforms across the community services sector indicate that the demand for clinical staff will only increase.

Through the establishment of a CUC in Deniliquin, we foresee opportunity for students to remain local whilst completing their studies and subsequently, a greater likelihood of these students continuing their career in their local region. Intereach would also welcome the opportunity to provide access to a CUC as a resource to support our existing staff in Deniliquin and surrounds as we encourage and facilitate their ongoing professional development.

This is a very important and exciting initiative that will strengthen our region and our capacity to respond to the current and future needs of the community. Our organisation would welcome the opportunity to support this initiative with the mutual goal of building the capability of the workforce and sector in our rural and regional communities, and the benefit of quality service provision for all members of our community.

Please don't hesitate to contact Michelle Tai, General Manager – Operations on [michellet@intereach.com.au](mailto:michellet@intereach.com.au) or 0439 843 429 should you need our assistance.

Kind regards

Yvette Buhagiar  
Chief Executive Officer

Rob Brown  
Board Chairperson





**Attachment 2 - 2022 02 14 Murray Irrigation - Support for a CUC for Southern Riverina, Edward River Council**



Cr Peta Betts  
Mayor  
Edward River Council  
PO Box 270  
DENILIQUIN NSW 2710

Email: [peta.betts@edwardriver.nsw.gov.au](mailto:peta.betts@edwardriver.nsw.gov.au)

Monday 14 February 2022

Dear Mayor Betts,

**RE: Murray Irrigation – Support for Country Universities Centre in Deniliquin**

Congratulations on Edward River Council's initiative, firstly in developing the 'Our Region, Your Say' Community Consultation Report, then followed by the community forum facilitated by Council on Monday 31 January 2022 to discuss the key insights from community feedback on the report.

As discussed at the forum, a key priority for our region is the development of further education and training options. Murray Irrigation acknowledges this priority and supports all efforts to establish a Country Universities Centre in the town.

This Centre has the potential to deliver an important education pathway for our communities, not just Edward River but across the Murray Irrigation footprint, as it would provide the identified option of working in our communities, while seeking further education.

Murray Irrigation is one of the largest employers in the region with 101 full-time staff. The Company has approximately 22% of its staff either studying online or having just completed Diploma, Undergraduate and/or Masters Degrees over the past three years.

As a company our corporate social responsibility is to 'grow our own', providing pathways for our staff and supporting their further education, which is of value not only for the company, but for the community.

Murray Irrigation encourages the development of a partnership between the NSW Government and Edward River Council to provide much needed funds for a Country Universities Centre.

Our company is a privately owned irrigation company with over 1,250 shareholders – who are predominately farming families. A Country Universities Centre would be extremely beneficial to our shareholders as it would give the next generation an option to stay within the community while undertaking their study.

The company is aware of the success and sustainability of the CUC model and recognises now more than ever an education facility of this nature would be invaluable to people of all ages and demographics. It would especially benefit the many families who do not have the financial means for their children to go away to university; a CUC pathway would offer education opportunities for those in this position, rather than seeing them 'left behind'.

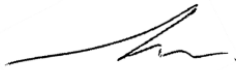
**Murray Irrigation Limited**  
ABN 23 067 197 933

443 Charlotte Street Deniliquin NSW 2710  
PO Box 528 Deniliquin NSW 2710

T 1300 138 265 F 03 5898 3301  
[www.murrayirrigation.com.au](http://www.murrayirrigation.com.au)

We welcome this initiative and fully support the establishment of a Country Universities Centre for the Southern Riverina.

Yours sincerely,



**Steven Fawns**  
Chair

CC: Mr Phil Stone – General Manager Edward River Council

## 11.2. MAYOR, COUNCILLORS AND GENERAL MANAGER MEETINGS

Author: Belinda Perrett

Authoriser: Philip Stone

### RECOMMENDATION

That Council note the Mayor, Councillors and General Manager meetings attended during the month of January 2022, undertaken either remotely, or adhering to COVID-19 distancing regulations.

### BACKGROUND

The report details meetings undertaken on behalf of Council by the Mayor, Councillors and the General Manager during January 2022

### ISSUE/DISCUSSION

Date	Participants	Topic
4 January 2022	David Hart, Deniliquin RSL; General Manager	Deniliquin RSL Fishing Classic
17 January 2022	Senator Perin Davey; The Hon Keith Pitt MP; Deputy Mayor; Cr Clapham; General Manager	National Party Dinner Meeting
25 January 2022	Australia Day Award Nominees; Edward River Council Australia Day Committee members; Mayor; Deputy Mayor; Cr Burge; Cr Clapham; Cr Connell; Cr Fawns;	Dinner to acknowledge award nominees
26 January 2022	Australia Day Nominees; Edward River Council Australia Day Committee members; Interested Councillors and members of the public.	Australia Day Ceremony
27 January 2022	Murray Socio Economic Activation Taskforce. General Manager	Coordinating 2022 Goals Across the Region.
28 January 2022	RAMJO General Managers	General Managers Meeting
28 January 2022	RAMJO - Shared Services Working Group - General Manager	Meeting 1
31 January 2022	Mayor; Deputy Mayor; Councillors; Members of the Public	Public Forum facilitated by Seftons.

### STRATEGIC IMPLICATIONS

N/A

**COMMUNITY STRATEGIC PLAN**

5. A community working together to achieve its potential

5.1 Our community is informed and engaged

**FINANCIAL IMPLICATIONS**

Not Applicable

**LEGISLATIVE IMPLICATIONS**

Not Applicable

**ATTACHMENTS**

Nil

### **11.3. RESOLUTIONS OF COUNCIL**

Author: Belinda Perrett, Executive Assistant

Authoriser: Philip Stone, General Manager

#### **RECOMMENDATION**

That Council note the information in the Resolutions of Council attachment as at 7 February 2022.

#### **BACKGROUND**

The attached report details the status of open Resolutions of Council.

Total Resolutions of Council for the 2020/2021 Financial Year – 203

Total Closed Resolutions for the 2020/2021 Financial Year – 199

Total Resolutions of Council for the 2021/2022 Financial Year – 141

Total Closed Resolutions for the 2021/2022 Financial Year - 125

#### **ISSUE/DISCUSSION**

Monthly report to update Councillors and community members on the progress of Council Resolutions.

#### **STRATEGIC IMPLICATIONS**

As outlined in the status updates.

#### **COMMUNITY STRATEGIC PLAN**

This report aligns with Outcome 5 – A community working together to achieve its potential. Particularly it supports outcome 5.3, our local government is efficient, innovative, and financially sustainable.

#### **FINANCIAL IMPLICATIONS**

Not Applicable

#### **LEGISLATIVE IMPLICATIONS**

Not Applicable

#### **ATTACHMENTS**

**Attachment 1 - Council meeting resolutions at 7 February 2022**

## Council Meeting Resolutions as at 7 February 2022

20 January 2022	Resolution	Responsibility	Status	Expected Date of Completion																								
2022/0120/9.3.2	<p>That the following Council representatives are appointed to external and internal committees and organisations.</p> <table border="1"> <thead> <tr> <th>Type</th> <th>Name of Committee</th> <th>Committee operation / Council Representation</th> </tr> </thead> <tbody> <tr> <td>Emergency services</td> <td>Community Safety and Crime Prevention Advisory Committee</td> <td>Mayor Cr Peta Betts</td> </tr> <tr> <td></td> <td>Deniliquin/Conargo Area Local Emergency Management Committee</td> <td>Director Infrastructure</td> </tr> <tr> <td></td> <td>NSW Rural Fire Service Liaison Committee (Mid Murray Zone)</td> <td>Cr Shirlee Burge; Cr Pat Fogarty</td> </tr> <tr> <td></td> <td>Zone Bushfire Management Committee</td> <td>Cr Paul Fellow; Cr Pat Fogarty</td> </tr> <tr> <td>Natural Resources Management</td> <td>ERC Floodplain Risk Management Advisory Committee</td> <td>Mayor Cr Peta Betts</td> </tr> <tr> <td></td> <td>Billabong Yanco Creek System Project</td> <td>Mayor Cr Peta Betts</td> </tr> <tr> <td>Operations</td> <td>Local traffic committee</td> <td>Cr Shirlee Burge</td> </tr> </tbody> </table>	Type	Name of Committee	Committee operation / Council Representation	Emergency services	Community Safety and Crime Prevention Advisory Committee	Mayor Cr Peta Betts		Deniliquin/Conargo Area Local Emergency Management Committee	Director Infrastructure		NSW Rural Fire Service Liaison Committee (Mid Murray Zone)	Cr Shirlee Burge; Cr Pat Fogarty		Zone Bushfire Management Committee	Cr Paul Fellow; Cr Pat Fogarty	Natural Resources Management	ERC Floodplain Risk Management Advisory Committee	Mayor Cr Peta Betts		Billabong Yanco Creek System Project	Mayor Cr Peta Betts	Operations	Local traffic committee	Cr Shirlee Burge	Senior Governance Officer and Executive Assistant	All Committees and Organisations to be informed.	28 February 2022
Type	Name of Committee	Committee operation / Council Representation																										
Emergency services	Community Safety and Crime Prevention Advisory Committee	Mayor Cr Peta Betts																										
	Deniliquin/Conargo Area Local Emergency Management Committee	Director Infrastructure																										
	NSW Rural Fire Service Liaison Committee (Mid Murray Zone)	Cr Shirlee Burge; Cr Pat Fogarty																										
	Zone Bushfire Management Committee	Cr Paul Fellow; Cr Pat Fogarty																										
Natural Resources Management	ERC Floodplain Risk Management Advisory Committee	Mayor Cr Peta Betts																										
	Billabong Yanco Creek System Project	Mayor Cr Peta Betts																										
Operations	Local traffic committee	Cr Shirlee Burge																										



**Council Meeting Resolutions as at 7 February 2022**

		Deniliquin Regional Airport Users Group Memorial Park Users Group Rotary Park Users Group Saleyards User Group Multi Arts Centre Users Group (when established) Town Hall Revitalisation Reference Users Group Audit, Risk and Improvement Committee?	Cr Connell; Cr Linda Fawns Cr Marc Petersen Cr Shirlee Burge Cr Connell; Cr Burge Cr Fogarty; Cr Petersen Mayor Cr Peta Betts; Cr Fogarty; Cr Petersen			
	(User Groups)					
	Audit and other	General Manager's Performance Management Committee	Clapham; Cr Paul Fellows All Councillors			
	Social/Cultural/ Heritage	Aboriginal Advisory Committee South West Music Edward River Concert Band Seniors Living Precinct	Cr Clapham; Cr Fawns Cr Linda Fawns N/a Mayor Cr Betts; Cr Burge; Cr Peter Connell; Cr Fellows; Cr Petersen			

**Council Meeting Resolutions as at 7 February 2022**

	<p>The Long paddock Committee</p> <p>Australia Day Committee</p> <p>Blighty</p> <p>Booororban</p> <p>Conargo</p> <p>Mayrung</p> <p>Pretty Pine</p> <p>Wanganella</p> <p>Regional development</p> <p>Country Mayors Association</p> <p>Murray Darling Association</p> <p>Riverina and Murray Joint Organisation (RAMJO)</p> <p>Deniliquin Business Advisory Committee (DBEC)</p> <p>Deniliquin Business Chamber</p>	<p>Cr Shirlee Burge</p> <p>Mayor Cr Betts; Cr Fellows</p> <p>Cr Linda Fawns</p> <p>Cr Linda Fawns</p> <p>Cr Harold Clapham</p> <p>Cr Tarria Moore</p> <p>Cr Pat Fogarty</p> <p>Cr Marc Petersen</p> <p>Mayor &amp; General Manager</p> <p>Mayor Cr Peta Betts and Cr I</p> <p>Mayor, Deputy Mayor, and General Manager</p> <p>Cr Marc Petersen</p> <p>Cr Tarria Moore</p>			
<b>2022/0120/9.4</b>	<p>Strategic Review of Committees and Implementation of Findings</p> <p>That Council notes the report and:</p> <p>1. Adopts the consultants draft documentation as the basis for the future operation of Council’s community committees;</p> <p>2. Review and adopt the revised implementation schedule to undertake community notification seeking membership from existing and new community members for consideration by Council for confirmation.</p>		Senior Governance Officer	Underway	31 March 2022

Council Meeting Resolutions as at 7 February 2022

<p>2022/0120/9.6</p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note that project documentation has been reviewed in accordance with resolution 2021/173, 21 October 2021</li> <li>2. Rescind the remainder of resolution 2021/173 to not accept tenders submitted for C2021/08 – Senior Living Precinct Dwelling Construction</li> <li>3. Delegate to the General Manager the authority to commence negotiation with submitters to tender C2021/08 to determine prices for construction of six dwellings</li> <li>4. Rescind the remainder of resolution 2021/174 to not accept tenders submitted for C2021/09 – Senior Living Precinct Civil Infrastructure</li> <li>5. Delegate to the General Manager the authority to commence negotiation with submitters to tender C2021/08 and C2021/09 to determine prices for construction of six dwellings and civil infrastructure for stage 1</li> <li>6. Receive a further report following negotiation with the tenderers</li> <li>7. Set the entry price for residency of dwellings at cost, based on construction costs of the full development averaged over each unit; estimated to be at \$428,000 per unit on average</li> <li>8. Set the weekly contribution for residency of dwellings at \$130 per week per dwelling</li> <li>9. Set the deferred management fee at 5% per annum for a maximum of 7 years</li> <li>10. Note that the unit floor plans are set by the planning process, so individual design entry prices will be established during the sales process</li> <li>11. Adopt the draft Retirement Village Contract for residents as contained in Attachment 1</li> <li>12. Delegate to the General Manager the development of other governance documents and associated processes</li> </ol>	<p>General Manager</p>	<p>Further reports to be taken to 15 February 2022 Council Meeting.</p>	
<p>11 January 2022</p>	<p>Resolution</p>	<p>Responsibility</p>	<p>Status</p>	<p>Expected Date of Completion</p>

## Council Meeting Resolutions as at 7 February 2022

220111/7.5	Draft Code of Meeting Practice That Council adopt the revised Draft Edward River Council Code of Meeting Practice (the Code) contained in attachment 1 and; <ol style="list-style-type: none"> <li>1. Undertakes public notification and provides an exhibition period from 12 January 2022 to 28 February 2022 and;</li> <li>2. If no comment is received, then, by this resolution, allows for the Code to be adopted unamended and without the need for further consideration and;</li> <li>3. For the Code to take effect from 1 March 2022.</li> </ol>	Director Corporate Services	On Public Exhibition	28 February 2022
220111/7.7	Countback Election Provisions That Council implement countback voting for any councillor vacancies in the next 18 months.	General Manager	NSW Electoral Commission notified.	Closed
220111/7.9	Schedule of Ordinary Meetings That Council <ol style="list-style-type: none"> <li>1. Pursuant to section 365 of the <i>Local Government Act 1993</i> and clause 3.1 of Council's Code of Meeting Practice, adopt an amended proposed 2020/2021 Schedule of Ordinary Meetings which schedules Ordinary meetings of Council to be held on 3rd Tuesday of every month, except for January 2023.</li> <li>2. Pursuant to section 9 of the <i>Local Government Act 1993</i> and clause 3.3 of Council's Code of Meeting Practice, provide public notice of the time, date, and place of each scheduled Ordinary Meeting.</li> </ol>	General Manager	Schedule of meetings uploaded onto the website and advertised in the newspaper	Closed
220111/7.11	Councillor Facilities and Expenses Policy That Council: <ol style="list-style-type: none"> <li>1. In addition to minor revisions in respect of statutory changes and typographical corrections, consider any changes to the Edward River Councillor Facilities and Expenses Policy that Councillors may propose, and;</li> <li>2. Adopt the Edward River Councillor Facilities and Expenses Policy contained in attachment 1, and;</li> <li>3. Undertakes public notification and provides an exhibition period from 12 January 2022 to 28 February 2022 and;</li> </ol>	Director Corporate Services	On Public Exhibition	15 March 2022

## Council Meeting Resolutions as at 7 February 2022

18 November 2021	Resolution	Responsibility	Status	Expected Date of Completion
2021/192	<p>4. Following public exhibition, consider the adoption of the policy including any submissions received at a future meeting of the Council.</p> <p>River Street Drainage That Council:</p> <ol style="list-style-type: none"> <li>1. Reviews the reconstruction of River Street, between Lilly Street and Rose Street, and the construction of underground stormwater drainage in this area as part of the 2022/23 Operational Plan, and</li> <li>2. Undertakes a review of the provision of services in the R5 – Large Lot Residential area</li> </ol>	Director Infrastructure	Review underway	June 2022
21 October 2021	Resolution	Responsibility	Status	Expected Date of Completion
2021/168	<p>Seniors Living Precinct – Progress Update That Council:</p> <ol style="list-style-type: none"> <li>1. Note that further work is required to determine village budgets and financial variables.</li> <li>2. Adopt the village name as “Edward River Village”</li> <li>3. Adopt floorplan names for each of the seven designs, based on local township names, being: <ol style="list-style-type: none"> <li>(a) Conargo</li> <li>(b) Booroorban</li> <li>(c) Wanganella</li> <li>(d) Pretty Pine</li> <li>(e) Mayrung</li> <li>(f) Blighty</li> <li>(g) Deniliquin</li> </ol> </li> <li>4. Note the progress of the draft (confidential) village resident contract attached to this report</li> </ol>	Project Manager	<p>Work still in progress</p> <p>Village name and Floorplan names adopted</p> <p>See comments on resolutions regarding dwelling and civil infrastructure tenders</p>	March 2022

## Council Meeting Resolutions as at 7 February 2022

	<p>5. Note the progress of the draft (confidential) disclosure statement attached to this report</p> <p>6. Note the progress of the draft (confidential) Governance and Operations Manual attached to this report</p>			
<b>2021/169</b>	<p>Bob White Memorial Trust Application</p> <p>That, in the event Council's request for the Bob White Memorial Trust be approved by the Minister for Local Government during the caretaker period, Council authorise the General Manager to take steps to establish the Bob White Memorial Trust in accordance with the Trust document provided to Council at the February 2021 Council meeting, resolution 2021/2.</p>	Director Corporate Services	Ongoing	
<b>2021/171</b>	<p>Sale of Council Industrial Land – Saleyards Road</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Sell Lots 33, 34, 35 and 36 Saleyards Road, Deniliquin to Tremble Engineering (or nominee) for the purchase price of \$374,000 inclusive of GST</li> <li>2. Agree for Council to impose a Special Condition requiring a Development Assessment to be lodged within six months of the contract date and physical commencement of works to occur within 6 months of the issuing of the Construction Certificate.</li> <li>3. Agree to a non-refundable deposit of 10%, payable by the purchaser on exchange of contracts, with settlement being 14 days from issue of the Construction Certificate or six months from issuing of the Development Assessment, whichever comes first.</li> <li>4. Agree that a special condition be included within the Contract referring to a supplementary Side Deed obligating Council to refund the amount of \$124,000 to the purchaser when the structural footings/foundations are completed for stage 1.</li> <li>5. Delegate to the General Manager to negotiate and sign the contract on behalf of Council to facilitate the sale, subject to the terms of the Contract and Side Deed being consistent with this Report.</li> </ol>	Manager Tourism & Economic Development	Draft contracts received Contract signed and deposit submitted.	30 November 2021 Closed

## Council Meeting Resolutions as at 7 February 2022

2021/172	<p>Sale and Development of Industrial Land – Deniliquin Airport – Expressions of Interest That Council:</p> <ol style="list-style-type: none"> <li>1. Accept Ennor Engineering as the preferred proponent for Parcel 3, Lot 52, Deniliquin Airport</li> <li>2. Not accept the offer of \$350,000 including GST for Parcel 3, Lot 52, Deniliquin Airport</li> <li>3. Authorises the General Manager to negotiate the appropriate land size to enable a commercially viable business expansion for the interested party</li> <li>4. Undertake preliminary subdivision designs for the development, incorporating the appropriate sized parcel of land for the preferred proponent</li> <li>5. Determines the costs to construct the required road, water, and sewerage infrastructure</li> <li>6. Authorises the General Manager to negotiate a sale price that contributes to the costs to construct the required road, water and sewerage infrastructure</li> <li>7. Receives a further report in February 2022.</li> </ol>	General Manager	<p>Arranging meeting with preferred proponent.</p> <p>Work in Progress</p>	February 2022
2021/173	<p>Contract C2021/08 Senior Living Precinct Dwelling Construction That Council:</p> <ol style="list-style-type: none"> <li>1. Not accept any tenders as submitted for C2021/08 – Senior Living Precinct Dwelling Construction in accordance with Clause 178(1)(b) of the <i>Local Government (General) Regulations</i>, since all submitted tender prices were greater than the funding for the project, and</li> <li>2. Re-tender the contract following review of the project documentation.</li> </ol>	Project Manager	<p>Tenderers Notified.</p> <p>Developing Quantity Surveyors estimates. Reviewing tender documents.</p>	March 2022
2021/174	<p>Contract C2021/09 – Senior Living Precinct Civil Construction That Council:</p> <ol style="list-style-type: none"> <li>1. Not accept any tenders as submitted for C2021/09 – Senior Living Precinct Civil Construction in accordance with Clause 178(1)(b) of the <i>Local Government (General) Regulations</i>, since no conforming tender submissions were received, and</li> </ol>	Director Infrastructure	Tenderers Notified.	Closed

## Council Meeting Resolutions as at 7 February 2022

	2. Re-tender the contract following review of the project documentation.		Noted	
<b>2021/175</b>	Purchase Water Truck 18,000 Litre – CP001642 That Council - 1. Accept the tender submitted by The Truck Specialist for the purchase of an Isuzu FYJ 300-350 Auto MWB, fitted with a Barry Burrows 18,000 litre steel water tank at \$277,252.04+GST, and 2. Approve the existing truck, noted as FM91 in Council's asset register, to be sold at Pickles Auction where it is estimated to sell between \$28,000 to \$30,000	Director Infrastructure	Vendor contacted regarding Council Resolution  Existing vehicle to be sold once new vehicle is supplied.	December 2021
<b>16 September 2021</b>	<b>Resolution</b>	<b>Responsibility</b>	<b>Status</b>	<b>Expected Date of Completion</b>
<b>2021/146</b>	Development Services Report 1. That Council note the Development Services Report for August 2021 2. That Edward River Council forward a letter to the Minister, Department of Planning advising the Minister that the new procedural requirements are delaying the processing of applications and that Council wishes to refrain from use of the system until specific remedies to the user friendliness and efficacy of the system are resolved.	Director Infrastructure	Letter being drafted	October-2021 November 2021
<b>19 August 2021</b>	<b>Resolution</b>	<b>Responsibility</b>	<b>Status</b>	<b>Expected Date of Completion</b>
<b>2021/118</b>	Deniliquin Saleyards User Group That Council: 1. Endorses the draft Terms of Reference for the Deniliquin Saleyards User Group, 2. Undertakes an Expression of Interest process for community members of the Deniliquin Saleyards User Group, and	Director Infrastructure	2. Expression of Interested complete. Composition of User Group to be determined as part of Committee	October-2021 November 2021 February 2022



## Council Meeting Resolutions as at 7 February 2022

	3. Receives a further report regarding the Deniliquin Saleyards User Group.		Review February 2022.	
<b>2021/125</b>	General Manager Performance Review That Council: (a) Note the General Manager, Phil Stone has made a commendable start to his role as General Manager of Edward River Council and encourages him to continue the progress made in the organisation and in his personal development and to make the hard decisions needed to ensure the Council's financial sustainability. (b) That it be noted the General Manager will develop an Action plan for submission to the Mayor and Deputy Mayor to outline the actions to be taken to address the four (4) development opportunities outlined in the 360-degree assessment results. © That the major projects and priorities for 2021/22 listed in the report be adopted and included in the General Manager's Performance Agreement for 2021/22.	General Manager	Work in Progress	October 2024 March 2022
<b>15 July 2021</b>	<b>Resolution</b>	<b>Responsibility</b>	<b>Status</b>	<b>Expected Date of Completion</b>
<b>2021/96</b>	Saleyards Strategic Plan That Council: 1. Council defer decision to divest and close the cattle yards and not adopt strategic plan for 12 months. 2. Form a user group to assist Council and the new lease holder to improve the facility. 3. Council investigate the scaling down to three runs to a 300 head of cattle capacity in 12 months. 4. Council initiate a complete WHS report on the three cattle runs.	Director Infrastructure	1. Noted to take to Council in 12 months. 2. Underway 3. Underway 4. SafeWork NSW contacted.	November 2024 June 2022

## Council Meeting Resolutions as at 7 February 2022

	<ol style="list-style-type: none"> <li>5. Provides a report with a recommendation on the outcome of the expression of interest process by November 2021.</li> <li>6. Includes the development of the Saleyards in its advocacy strategy and investigates funding opportunities to assist with future development of the sales.</li> <li>7. Includes the development of the saleyards in Council's long term financial plan, and</li> <li>8. Prepares a management plan for the ongoing operation of the sale yards facility.</li> </ol>		<ol style="list-style-type: none"> <li>5. Dependant on outcomes from User Group</li> <li>6. Underway</li> <li>7. To be part of LTFP for 2022/23</li> <li>8. Dependant on outcomes.</li> </ol>	
<b>2021/98</b>	<p>Deniliquin Airport Runway Reconstruction Project That Council:</p> <ol style="list-style-type: none"> <li>1. Endorses the reduction in scope for the Deniliquin Airport Runway Reconstruction project so that the estimated cost for the project is \$3.5M,</li> <li>2. Negotiates with the Federal Government regarding the change of scope for the Deniliquin Airport Runway Reconstruction project, and</li> <li>3. Approve an application for a loan facility of up to \$1.75M over the 2021/22 and 2022/23 financial years to match the funding received from the Commonwealth Regional Airport Program towards the Deniliquin Airport Runway Reconstruction Project.</li> </ol>	Director Infrastructure	<p>Underway</p> <p>Awaiting response from Federal Government.</p> <p>Underway</p>	June 2022 (Could be delayed due to postponed local government elections)
<b>17 June 2021</b>	<b>Resolution</b>	<b>Responsibility</b>	<b>Status</b>	<b>Expected Date of Completion</b>
<b>2021/81</b>	<p>Potential Deniliquin Airport Residential Skypark Development That Council</p> <ol style="list-style-type: none"> <li>1. Prepare a business case for the development of a residential Skypark at Deniliquin Airport,</li> <li>2. Allocate \$30,000 from Airport Industrial Land reserve towards the business case for a residential Skypark development at the Deniliquin Airport.</li> </ol>	Director Infrastructure	<p>Underway. Will go to September workshop.</p> <ol style="list-style-type: none"> <li>1. Update to be provided to Council Briefing.</li> <li>2. Complete</li> </ol>	October Council meeting February 2022

## Council Meeting Resolutions as at 7 February 2022

19 November 2020	Resolution	Responsibility	Status	Expected Date of Completion
2020/236	<p>328 Conroy Street That Council:</p> <ol style="list-style-type: none"> <li>1. Enter into an agreement with the property owners of 328 Conroy Street to close the section of the Conroy Street road reserve currently fenced into 328 Conroy Street, subject to the property owners agreeing to pay all costs relating to this matter, and;</li> <li>2. Commence the road closure process in accordance with the requirements of the <i>Roads Act 1993</i> for the portion of Conroy Street that is currently fenced into 328 Conroy Street, subject to the property owners entering into an agreement with Council regarding this matter.</li> </ol>	Acting Director Infrastructure	<p>Property owner notified.</p> <p>Property owner contracted.</p>	<p>February 2021</p> <p>30 April 2021</p> <p>June 2021</p> <p>November 2021</p> <p>February 2022</p>
20 August 2020	Resolution	Responsibility	Status	Expected Date of Completion
2020/164	<p>North Deniliquin Levee Upgrade Feasibility Report That Council:</p> <ol style="list-style-type: none"> <li>1. Adopt the North Deniliquin Levee Upgrade Feasibility Report, contained as Attachment 1 to this report, and;</li> <li>2. Apply to Office of Environment and Heritage for funding of the works detailed in the North Deniliquin Levee Upgrade Feasibility Report</li> </ol>	Manager Engineering & Assets	<p>Underway</p> <p>Waiting on funding details</p>	Waiting on funding details
16 July 2020	Resolution	Responsibility	Status	Expected Date of Completion
2020/144	<p>Asset Management Plans That Council:</p> <ol style="list-style-type: none"> <li>1. Note the current Transport, Buildings, Open Space and Recreation, Flood Mitigation and Drainage, Water and Sewerage Asset Management Plans;</li> </ol>	Manager Engineering and Assets	Asset Management Plans being updated as part of IP&R documentation for	Final documents for adoption April 2022

**Council Meeting Resolutions as at 7 February 2022**

	<ol style="list-style-type: none"><li>2. Undertake a project to update the Asset Management Plans based on the outcomes from the Asset Revaluation project; and</li><li>3. Receive a further report in October 2020 regarding the Asset Management Plans.</li></ol>		the 2022/23 Operation Plan.	
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## **11.4. INVESTMENTS AND RESERVES REPORT JANUARY 2021**

Author: Bruce Maunganidze

Authoriser: Suni Campbell

### **RECOMMENDATION**

That Council:

1. Note and receive the January 2022 report on Investments totaling \$46,656,383 inclusive of cash at bank for day-to-day operations.
2. Note that actual interest earned in the month of January 2022 was \$28,296.
3. Note that accrued interest earned to January 2022 but not yet received was \$129,897.
4. Note the Certificate of the Responsible Accounting Officer and adopt the Investment Report.

### **BACKGROUND**

The purpose of this report is to update Council on the investment of surplus funds and performance of Council's investment portfolio for the month to 31 January 2022 as required by *Regulation No 264 (Part 19) of the Local Government Act 1993*.

As at 31 January 2022, Council had a total of \$46,656,383 in invested funds. Interest earned from investments during the month of January 2022 was \$28,296.

Included in this report are the following items:

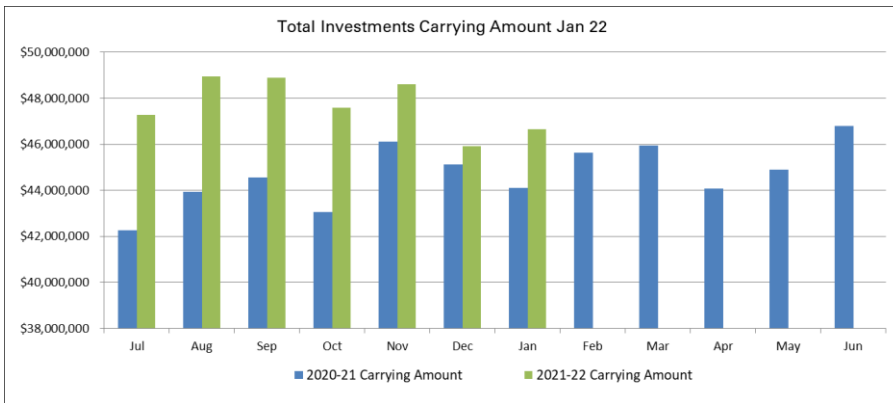
- Council's Investments as at 31 January 2022
- Restrictions Applying to Investment Funds
- Investment Portfolio Performance
- Investment Commentary
- Monthly Report from Imperium Markets
- Certification by the Responsible Accounting Officer.

### **ISSUE/DISCUSSION**

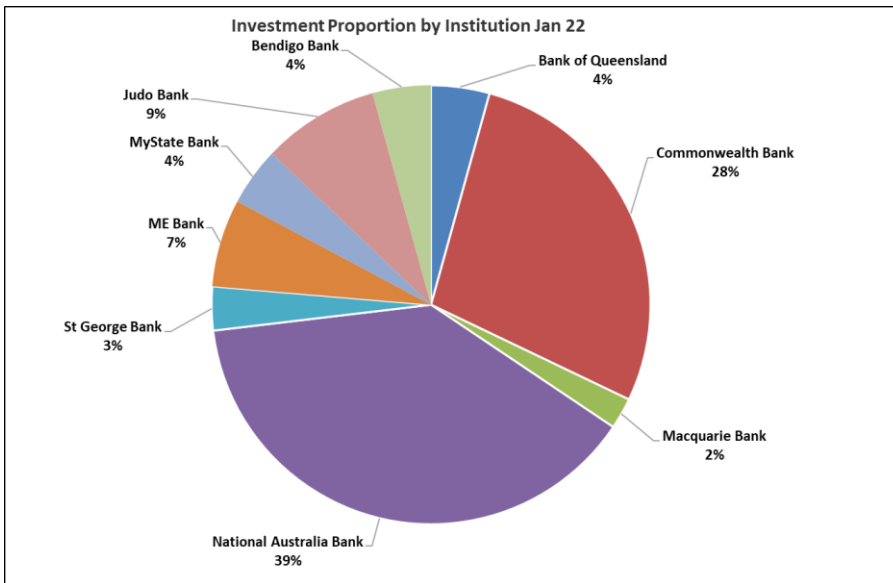
#### **Council's Investments as at 31 January 2022**

As at 31 January 2022, Council had a total of \$46,656,383 in term deposits and cash at bank exclusive of unrepresented receipts or payments.

The total investments balance has remained within the \$44M - \$49M range for the past 12 months, with seasonal fluctuations from month to month in line with Council's cashflow requirements.



Council’s funds were invested with A1+, A1 and A2 rated Authorised Deposit Institutions (ADI’s).



The details of the investments are included in **Attachment 1 – Investment Register** as at 31 January 2022.

There were no term deposit maturities during the month.

Total funds increased by \$751,106 during the month mainly due to receipt of Transport NSW charges, Stronger Country Communities Fund (SCCF) and Infrastructure grants, partly offset by capital and operational expense payments.

Summary of **cash at bank** from day-to-day operations:

Cash Summary		Comment
Opening cash book balance	\$ 2,927,567	
Plus receipts	\$ 2,638,435	Grants, Charges and Rates debtors receipts
Less payments	\$ 1,860,714	Investment, Capex and Opex payments
<b>Cash book balance as at 31 January 2022</b>	<b>\$ 3,705,288</b>	
<b>Statement Summary</b>		
Opening statement balance	\$ 2,926,729	
Plus receipts	\$ 2,590,960	Grants, Charges and Rates debtors receipts
Less payments	\$ 1,839,916	Capex and Opex payments
<b>Bank statement balance as at 31 January 2022</b>	<b>\$ 3,677,773</b>	
plus Unpresented receipts	\$ 27,715	Receipts not yet presented at bank
less Unpresented payments	\$ 200	Payments not yet processed at bank
<b>Reconciliation balance as at 31 January 2022</b>	<b>\$ 3,705,288</b>	

**Restrictions Applying to Investment Funds**

Total Funds were held between General, Water and Sewer Funds as follows:

Fund Name	Bank and Investments	Percentage
General	\$ 33,654,212	72.13%
Water	\$ 7,518,589	16.11%
Sewer	\$ 5,483,583	11.75%
<b>Total Funds</b>	<b>\$ 46,656,383</b>	<b>100.00%</b>

The following restrictions applied to the cash and investments balance:

**Internal Restrictions**

Infrastructure replacement	\$ 2,599,826
Plant replacement reserve	\$ 1,798,670
Recreation reserves/villages	\$ 1,113,000
Other internal reserves	\$ 796,384
Employee entitlements	\$ 692,727
Land Development Fund	\$ 385,000
Airport Development	\$ 187,447
Deposits, retentions and bonds	\$ 322,752
Deniliquin Town Hall and Civic Precinct Redevelopment	\$ 412,805

**Total Internal Restrictions \$ 8,308,612**

**External Restrictions**

Water supplies fund	\$ 7,518,589
Sewerage services fund	\$ 5,483,583
Tip remediation	\$ 1,300,000
Unexpended Merger funds	\$ 1,125,804
Other unexpended grant funds	\$ 6,323,649
Other external reserves	\$ 157,486

**Total External Restrictions \$ 21,909,111**

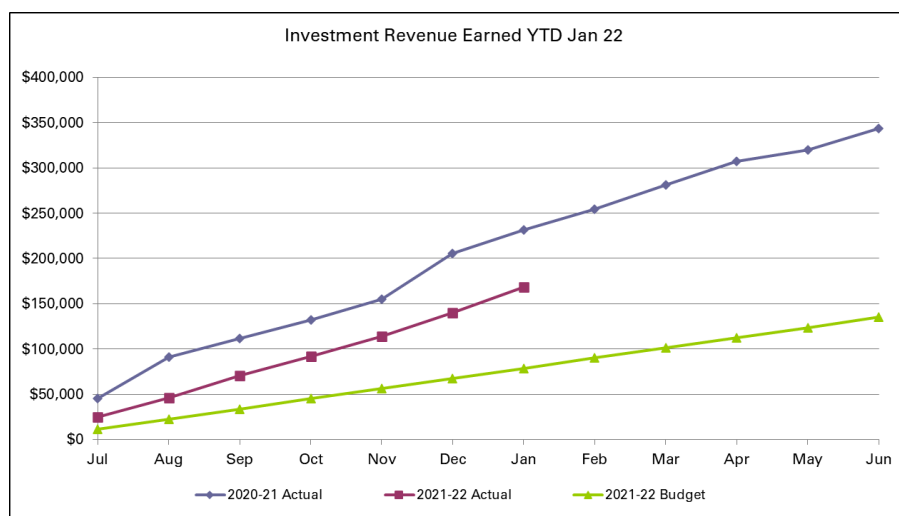
**Unrestricted Funds \$ 16,438,660**

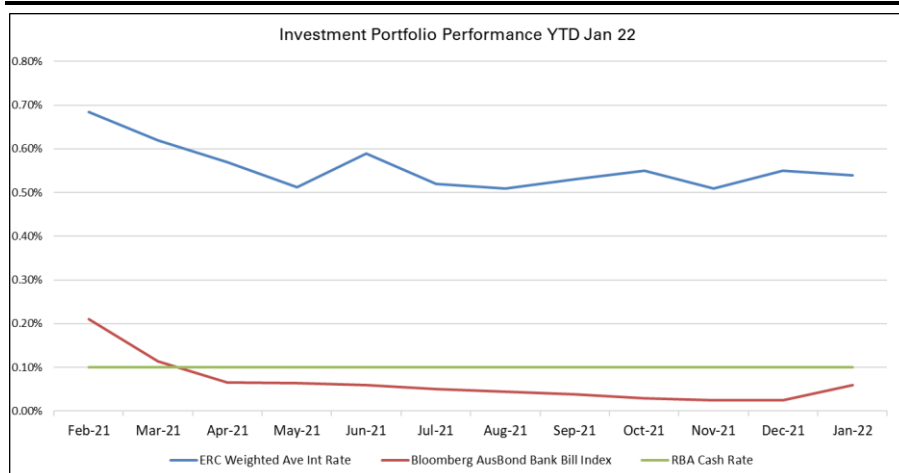
**Total Funds \$ 46,656,383**

A detailed breakdown of the restrictions is provided in **Attachment 2 – Detailed Reserve Balances as at 31 January 2022**.

**Investment Portfolio Performance**

Total interest earned from investments during the month of January 2022 was \$28,296 compared to a budget of \$11,250.





As at 31 January 2022, Council’s weighted average interest rate was 0.54%, which was 0.48% above the Bloomberg AusBond Bank Bill Index implied one-year return of 0.06%. Accrued interest of \$129,897 had been earned to 31 January 2022 but was yet to be received as these investments mature in later months.

**Monthly Investment Review from Imperium Markets**

Council engaged Imperium Markets Pty Ltd to provide ongoing investment advisory services from May 2021 as per recommendation from Audit Risk and Improvement Committee (*resolution ARIC/2021/7*). As part of this service, Imperium provides, among other services, a monthly investment review report for Council which council uses to inform investment decisions. A copy of the report is attached in this report as **Attachment 3 - Investment Review January 2022 - Imperium Markets**.

Council’s estimated financial benefit as a result of accessing better rates through the Imperium platform:

- For the period May 2021 to January 2022 is estimated at \$24.1k.

The benefits are realised as Council reinvests funds and obtain better rates on the platform.

ERC - Estimated Financial Benefit due to better Rates on Imperium Platform

Jan-22

\$ 24,139.45

Bank	Rating	Purchase Date	Maturity Date	Principal	Interest Rate- Imperium platform	Publicly Available Interest Rate	Interest on Maturity	Council Financial Benefit	Interest Paid
NAB	AA-	29/06/2021	29/06/2023	2,500,000.00	0.65%	0.60%	32,500.00	2,500.00	At Maturity
NAB	AA-	25/06/2021	29/06/2023	2,000,000.00	0.65%	0.60%	26,142.47	2,010.96	At Maturity
ME	A-2	25/06/2021	28/06/2022	1,000,000.00	0.50%	0.50%	5,041.10	-	At Maturity
NAB	AA-	10/06/2021	11/06/2024	3,000,000.00	0.75%	0.70%	67,623.29	4,508.22	At Maturity
NAB	AA-	10/06/2021	13/06/2023	2,000,000.00	0.60%	0.55%	24,098.63	2,008.22	At Maturity
NAB	AA-	24/05/2021	24/05/2024	2,500,000.00	0.75%	0.70%	56,301.37	3,753.42	At Maturity
ME	A-2	26/07/2021	25/07/2022	1,000,000.00	0.50%	0.50%	4,986.30	-	At Maturity
NAB	AA-	30/07/2021	25/07/2022	1,500,000.00	0.35%	0.30%	5,178.08	739.73	At Maturity
NAB	AA-	6/09/2021	3/09/2023	3,000,000.00	0.65%	0.60%	38,839.73	2,987.67	Annually
Bendigo	A-2	14/09/2021	14/09/2023	2,000,000.00	0.55%	0.51%	22,000.00	1,600.00	At Maturity
MyState	A-2	4/10/2021	2/10/2022	2,000,000.00	0.50%	0.36%	9,945.21	2,784.66	At Maturity
Macquarie	A1+	5/11/2021	4/11/2022	1,000,000.00	0.55%	0.50%	5,484.93	498.63	At Maturity
NAB	AA-	10/12/2021	9/12/2022	1,500,000.00	0.70%	0.65%	10,471.23	747.95	At Maturity

**Investment Commentary**

Year to date 31 January 2022, all investments were within the defined Investment Policy (Attachment 4) limits. Council’s investment portfolio consisted of term deposits (91%) and cash at bank/ on call (9%).

The Reserve Bank of Australia (RBA) elected to leave the official cash rate unchanged at a record low of 0.10% during the month whilst suggesting that conditions for an interest rate rise might be probable in 2023 and plausible in 2022. The low interest climate is therefore set to continue in the



short to medium term. However, other players in the market are beginning to pencil in earlier rate rises due to increases in inflation and improvements in the unemployment rate.

To mitigate the re-investment risk that this pose, Council has started, following on the advice from Imperium Markets, to invest in term deposits with maturities longer than 1 year, taking into consideration council’s cashflow needs. This will allow council to take advantage of the higher returns currently on the market for these investments as compared to short term ones.

**STRATEGIC IMPLICATIONS**

Investments have been made in accordance with Council’s investment policy which was adopted on 20 December 2018.

**COMMUNITY STRATEGIC PLAN**

5. A community working together to achieve its potential
5.3 Our local government is efficient, innovative and financially sustainable

**FINANCIAL IMPLICATIONS**

Under Council’s Investment policy, investments are made with a range of ADI’s, with Council funds invested with a single institution not going above a percentage of the total portfolio as follows:

<b>40%</b>	<b>A1+ rated institutions</b>
20%	A1 rated institutions
10%	A2 rated institutions
\$250,000	Unrated authorized deposit taking institutions

The overall portfolio credit framework limits applicable to any credit rating category are as follows:

<b>100%</b>	<b>TCorp/M Funds</b>
100%	A1+ rated institutions
40%	A1 rated institutions
30%	A2 rated institutions
5%	A3 Unrated authorized deposit taking institutions

**LEGISLATIVE IMPLICATIONS**

<p><b>Local Government Act 1993</b></p>	<p><b>625 - How may councils invest?</b></p> <p>(1) A council may invest money that is not, for the time being, required by the council for any other purpose.</p> <p>(2) Money may be invested only in a form of investment notified by order of the Minister published in the Gazette.</p> <p><b>Editorial note—</b></p> <p>See Gazettes No 152 of 24.11.2000, p 12041; No 94 of 29.7.2005, p 3977; No 97 of 15.8.2008, p 7638 and No 160 of 24.12.2008, p 13140.</p> <p>(3) An order of the Minister notifying a form of investment for the purposes of this section must not be made without the approval of the Treasurer.</p> <p>(4) The acquisition, in accordance with section 358, of a controlling interest in a corporation or an entity within the meaning of that section is not an investment for the purposes of this section.</p>
<p><b>Local Government (General) Regulation 2005</b></p>	<p><b>212 - Reports on council investments</b></p> <p>(1) The responsible accounting officer of a council—</p> <p>(a) must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented—</p> <p>(i) if only one ordinary meeting of the council is held in a month, at that meeting, or</p> <p>(ii) if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and</p> <p>(b) must include in the report a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and the council's investment policies.</p> <p>(2) The report must be made up to the last day of the month immediately preceding the meeting.</p> <p><b>Note—</b></p> <p>Section 625 of the Act specifies the way in which a council may invest its surplus funds.</p>

**Certification – Responsible Accounting Officer**

I hereby certify that the investments listed in the Investment Report Attachment have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.

Marie Chan

Responsible Accounting Officer

**ATTACHMENTS**

Attachment 1 - Investment Register as at 31 January 2022

Schedule of Investments										
This Report is at date 31-January-2022										
Description	Type	Account No.	Rating at EOM (S&P)	Date Invested	Maturity Date	Days	Rate	Face Value Amount	% of Portfolio	Estimated Interest
Westpac Business Cheque Plus Account	Oncall/ CMT	032-870 16-6545	A1+	N/a	N/a	365	0.00%	158,433	0.34%	Monthly
Westpac Business Cash Reserve	Oncall/ CMT	032-870 17-9231	A1+	N/a	N/a	365	0.05%	0	0.00%	Monthly
Westpac 31 Day Notice Account	Oncall/ CMT	032-870 23-2696	A1+	N/a	N/a	365	0.35%	1,620	0.00%	Monthly
Commonwealth Bank General Fund	Oncall/ CMT	062-533 0000010	A1+	N/a	N/a	365	0.00%	3,449,735	7.39%	Monthly
Commonwealth Bank Business On Line Saver	Oncall/ CMT	062-533 10151117	A1+	N/a	N/a	365	0.15%	476,991	1.02%	Monthly
Macquarie Bank - Rates	Oncall/ CMT	3005-79778	A1	N/a	N/a	365	0.00%	65,935	0.14%	Monthly
Macquarie Bank - Water	Oncall/ CMT	2643-18940	A1	N/a	N/a	365	0.00%	3669.57	0.01%	Monthly
<b>Total Oncall/ CMT Accounts</b>								<b>4,156,383</b>	<b>8.91%</b>	
<b>Term Deposits</b>										
St George	TD	354775348	A1+	03-Sep-21	05-Sep-22	367	0.37%	1,500,000	3.21%	5,580.41
National Australia Bank	TD	75-932-6937	A1+	10-Jun-21	13-Jun-23	733	0.60%	2,000,000	4.29%	24,098.63
National Australia Bank	TD	75-932-6938	A1+	31-Jul-21	25-Jul-22	359	0.35%	1,500,000	3.21%	5,163.70
National Australia Bank	TD	75-932-6939	A1+	10-Jun-21	11-Jun-24	1097	0.75%	3,000,000	6.43%	67,623.29
National Australia Bank	TD	75-932-6940	A1+	24-May-21	24-May-24	1096	0.75%	2,500,000	5.36%	56,301.37
National Australia Bank	TD	75-932-6941	A1+	25-Jun-21	29-Jun-23	734	0.65%	2,000,000	4.29%	26,142.47
National Australia Bank	TD	75-932-6942	A1+	29-Jun-21	29-Jun-23	730	0.65%	2,500,000	5.36%	32,500.00
National Australia Bank	TD	75-932-6943	A1+	06-Sep-21	06-Sep-23	730	0.65%	3,000,000	6.43%	39,000.00
National Australia Bank	TD	75-932-6944	A1+	08-Dec-21	08-Dec-22	365	0.70%	1,500,000	3.21%	10,500.00
Commonwealth Bank	TD	CDA 37543600	A1+	19-Feb-21	18-Feb-22	364	0.41%	1,500,000	3.21%	6,133.15
Commonwealth Bank	TD	CDA 37543601	A1+	01-Apr-21	11-Apr-22	375	0.43%	1,500,000	3.21%	6,626.71
Commonwealth Bank	TD	CDA 37543602	A1+	09-Sep-21	08-Sep-23	729	0.57%	3,000,000	6.43%	34,153.15
Commonwealth Bank	TD	CDA 37543603	A1+	12-Nov-21	12-Nov-22	365	0.53%	1,000,000	2.14%	5,300.00
Commonwealth Bank	TD	CDA 37543604	A1+	12-Nov-21	12-May-22	181	0.35%	2,000,000	4.29%	3,471.23
Macquarie Bank	TD	CN055243	A1+	12-Nov-21	12-Nov-22	365	0.55%	1,000,000	2.14%	5,500.00
<b>Total A1+ Deposits</b>								<b>29,500,000</b>	<b>63.23%</b>	
Bendigo Bank	TD	105-306-781	A2	14-Sep-21	14-Sep-23	730	0.55%	2,000,000	4.29%	22,000.00
ME Bank	TD	294615	A2	25-Jun-21	28-Jun-22	368	0.50%	1,000,000	2.14%	5,041.10
ME Bank	TD	303802	A2	26-Jul-21	26-Jul-22	365	0.50%	1,000,000	2.14%	5,000.00
ME Bank	TD	342679	A2	04-Nov-21	04-Aug-22	273	0.55%	1,000,000	2.14%	4,113.70
Judo Bank	TD	CN054927	A2	22-Oct-21	21-Oct-22	364	0.90%	4,000,000	8.57%	35,901.37
MyState Bank	TD	83-703-9114	A2	01-Oct-21	04-Oct-22	368	0.50%	2,000,000	4.29%	10,082.19
Bank Of Queensland	TD	363481	A2	19-Mar-21	21-Mar-22	367	0.39%	2,000,000	4.29%	7,842.74
<b>Total A2 Deposits</b>								<b>13,000,000</b>	<b>27.86%</b>	
<b>Weighted Average Interest Rate</b>							<b>0.54%</b>	<b>46,656,383</b>	<b>100.00%</b>	

## Attachment 2 - Detailed Reserve Balances as at 31 January 2022

ERC Detailed Reserves Balances	31/01/2022
<b>EXTERNAL RESERVES</b>	
Developer Contributions - General	39,485
Specific Purpose Unexpended Grants	6,323,649
Water Supplies	7,548,960
Sewerage Services	5,702,689
Domestic Waste Management	1,300,000
Merger Operational	204,961
Merger Stronger Communities	873,037
Conargo Milestones/Interpretative	37,287
Conargo Oval M&R	20,000
Deniliquin Band Committee	19,252
Deniliquin Community Gardens	2,967
EPA Waste	35,915
Regional Arts	2,580
<b>Total External Restrictions</b>	<u><u>22,110,783</u></u>
<b>INTERNAL RESERVES</b>	
Plant Replacement	1,798,670
Infrastructure Replacement	2,599,826
Employees Leave	692,727
Deposits, retentions and bonds	322,752
Airport Industrial Land	20,000
Asset Management	14,000
Airport Runway Development	187,447
Blighty Power Upgrade	70,000
Building Maintenance	50,000
Cemetery Upgrade	9,000
Depot office & gates upgrade	41,000
Dog Trail	3,000
Election Reserve	12,312
Fencing Conargo	7,000
Gravel Pits	14,000
Human Resources	17,674
Internal Audit	6,000
Land Development	385,000
Landscaping plan	90,000
Recreation Reserves/Villages (Landscaping Plans)	1,113,000
Risk Management	44,686
Wanganella Community Hall	5,000
Shire Entrance Signs	5,000
Tourism/Industry Promotion	13,000
Town Planning Plan, Surveys & Studies	102,662
Waste Facilities	63,300
Water Supply Network	57,000
Website Development	1,750
Deniliquin Town Hall and Civic Precinct Redevelopment	412,805
North Depot Redevelopment	150,000
<b>Total Internal Restrictions</b>	<u><u>8,308,612</u></u>
<b>Total Restrictions</b>	<u><u>30,419,395</u></u>



## Investment Review

### January 2022



IMPERIUM MARKETS

Imperium Markets Pty Ltd ABN: 87 616 579 527  
Authorised Representative of Libertas Financial Planning Pty Ltd AFSL 429 718  
Phone: +61 2 9053 2987  
Email: [michael.chandra@imperium.markets](mailto:michael.chandra@imperium.markets)  
Level 9 Suite 02, 3 Spring Street, Sydney NSW 2000



### Impact of COVID-19 to Council's Portfolio

COVID-19 has adversely impacted financial markets, which in turn, has also affected Council's investment portfolio. We provide a quick summary in this section.

The RBA cut rates to record lows on 3<sup>rd</sup> November 2020 to 0.10%, consistent with most global central banks resetting their official rates back to emergency levels. With international borders shut and vaccination rates accelerating, global inflationary pressures have emerged. This has resulted in longer-term bond yields to rise in recent months as central banks start to withdraw some of their other stimulatory policy measures (such as quantitative easing), whilst some have already started increasing official interest rates. **Markets are now bracing an environment where central banks will move from their excessively loose policy measures to a tightening cycle.**

Domestically, Governor Lowe has commented that "*the latest data and forecasts do not warrant an increase in the cash rate in 2022*" but suggested that 2023 was more plausible. The RBA's 'patience' to bear higher levels of inflation may well be tested throughout 2022-2023 as it would like to see wages growth move closer to +3% before lifting rates.

The largest impact to Council's investment portfolio is with regards to its largest exposure being in bank term deposits (~91% of the portfolio). **The biggest risk that Council faces over the medium-longer term in this environment is not the potential loss of capital (given all the banks are well capitalised and regulated by APRA), but the rapid loss of interest income as interest rates have plummeted.**

Council's term deposit portfolio was yielding 0.59% p.a. at month-end, with a weighted average duration of around 404 days or ~13½ months. **This average duration will provide some income protection against the low interest rate environment over the immediate future.**

With markets bringing forward expectations of official rate hikes, this has seen a significant shift in longer term deposit rates. Future investments above 1% p.a. is now possible if Council can continue to place the majority of its surplus funds for a minimum term of 18 months to 2 years.



## Council’s Portfolio & Compliance

### Asset Allocation

The portfolio is mainly directed to fixed term deposits (~91%). The remainder of the portfolio (~9%) is held in various overnight cash accounts with the major banks and Macquarie Bank earning a low rate of return. We recommend opening the ‘accelerator’ cash account with Macquarie Bank (A+), which is currently paying an overnight rate of 0.40% p.a. for balances up to \$10m (and 0.20% p.a. for balances greater than \$10m).

**While FRNs appear relatively expensive on a historical basis, they are starting to become slightly more attractive as spreads have widened – new issuances should now be considered again on a case by case scenario.** In the interim, fixed deposits and secondary market fixed bonds for 2-3 years now appear quite appealing following the spike in longer-term rates in recent months.



### Term to Maturity

**The portfolio remains highly liquid with around 57% maturing within 12 months, which is comfortably above the minimum requirement of 50%.** The weighted average duration of the deposit portfolio is around 13 months. We commend Council’s decision to place small parcels of term deposits for 2-3 years, given the high level of turnover.

We recommend continuing to diversify the maturity profile to mitigate the rapid loss of income and address reinvestment risk (rolling over deposits at lower prevailing rates). The biggest risk that the local government sector has faced over the post-GFC era has been the dramatic fall in interest rates from 7¼% to the historical levels currently experienced at 0.10%. Rollover risk has been the major detriment to Council’s performance and interest income over the past decade.

We recommend a further diversified maturity profile to take advantage of the capacity in the 1-3 year investment horizon.







Where there is (counterparty) capacity to invest in attractive medium-longer term investments, we recommend this be allocated to medium-term fixed deposits or secondary market fixed bonds (refer to respective sections below).

Compliant	Horizon	Invested (\$)	Invested (%)	Min. Limit (%)	Max. Limit (%)	Available (\$)
✓	1 - 365 days	\$26,656,383	57.13%	50%	100%	\$20,000,000
✓	1 - 2 years	\$14,500,000	31.08%	0%	50%	\$8,828,192
✓	2 - 5 years	\$5,500,000	11.79%	0%	20%	\$3,831,277
		<b>\$46,656,383</b>	<b>100.00%</b>			

### Counterparty

As at the end of January, applying long-term credit ratings only, Council did not have an overweight position to any single ADI (all are within compliance). Overall, the portfolio is lightly diversified across the investment grade credit spectrum, with no exposure to the unrated ADIs.

Compliant	Issuer	Rating <sup>^</sup>	Invested (\$)	Invested (%)	Max. Limit (%)	Available (\$)
✓	CBA	AA-	\$12,926,726	27.71%	40.00%	\$5,735,827
✓	NAB	AA-	\$18,000,000	38.58%	40.00%	\$662,553
✓	Westpac	AA-	\$1,660,052	3.56%	40.00%	\$17,002,501
✓	Macquarie Bank	A	\$1,069,605	2.29%	20.00%	\$8,261,672
✓	BoQ	BBB+	\$2,000,000	4.29%	10.00%	\$2,665,638
✓	Bendigo-Adelaide	BBB+	\$2,000,000	4.29%	10.00%	\$2,665,638
✓	ME Bank	BBB+	\$3,000,000	6.43%	10.00%	\$1,665,638
✓	MyState	BBB	\$2,000,000	4.29%	10.00%	\$2,665,638
✓	Judo	BBB-	\$4,000,000	8.57%	10.00%	\$665,638
			<b>\$46,656,383</b>	<b>100.00%</b>		

<sup>^</sup>Applying long-term ratings only.

**Effective 01/07/2021, BoQ formally acquired ME Bank for \$1.325bn. Subsequently, all ME Bank's senior assets including term deposits have been upgraded from BBB to BBB+ by S&P.** With regards to counterparty limits, the two banks are still running separate ADI licences and so the individual exposures will continue to be shown separately. Once ME Bank formally withdraws its ADI licence (**flagged for end of Q1 2022**), existing holdings with ME Bank will need to be aggregated with its parent company, BoQ. Council will need to keep this in mind when reinvesting maturing deposits with BoQ or ME Bank, and when placing 'new' surplus funds, so as not to be 'overweight' relative to the overall aggregate limits. There is also, however, a chance that BoQ may be upgraded from BBB+ to either A- or A by S&P over coming months/years, which would help with capacity limits.

We remain supportive of the regional and unrated ADI sector (and have been even throughout the GFC period). They continue to remain solid, incorporate strong balance sheets, while exhibiting high levels of capital – typically, much higher compared to the higher rated ADIs. Some unrated ADIs have up to 25-40% more capital than the domestic major banks, and well above the Basel III requirements.

APRA's Chairman affirmed that the banks had satisfactorily moved towards an '*unquestionably strong*' capital position and that bank's stress testing contingency plans were now far better positioned that

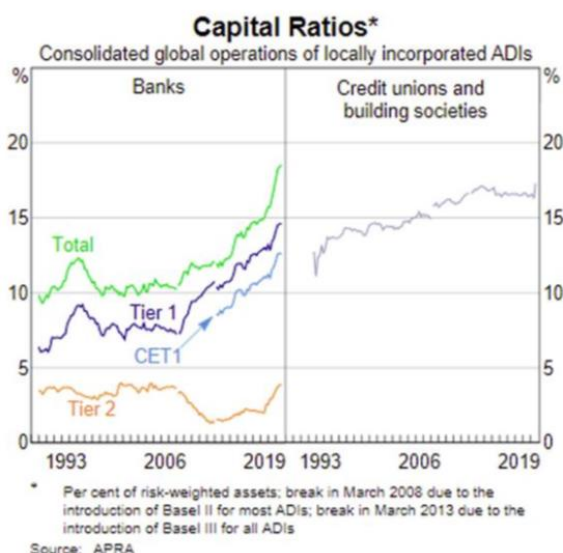


was previously the case years ago. **RBA Governor Lowe has commented that they have not seen any signs of stress in the financial system and that unlike during the GFC, the banks now have cash, are well capitalised and are acting as “shock absorbers” in the current pandemic crisis.**

Overall, the lower rated ADIs (BBB and unrated) are generally now in a better financial position than they have been historically (see the Capital Ratio figure below). We believe that deposit investments with the lower rated ADIs should be continued going forward, particularly when they offer ‘above market’ specials. Not only would it diversify the investment portfolio and reduce credit risk, it would also improve the portfolio’s overall returns.

In the current environment of high regulation and scrutiny, all domestic ADIs continue to carry high levels of capital, particularly amongst the lower (“BBB”) and unrated ADIs. There is minimal (if any) probability of any ADI defaulting on their deposits going forward – this was stress tested during the GFC. **APRA’s mandate is to “protect depositors” and provide “financial stability”.**

***The biggest single risk that depositors face in the current low interest rate environment is not capital or credit risk, but reinvestment risk. Interest rates are now at their effective lower bound of 0.10%.***





### Credit Quality

The portfolio remains diversified from a credit ratings perspective. The entire long term portfolio is spread amongst the investment grade spectrum.

Council's maximum limit of 30% in aggregate with the "BBB" rated ADIs remains fairly conservative compared to some other NSW local government clients who have a maximum limit of 40%. From a ratings perspective, the "BBB" rated banks now generally dominate the number of ADIs issuing deposits within the investment grade space. However, given most banks are fully liquid during the current pandemic, most of the "BBB" rated and Unrated ADIs are currently not seeking wholesale funding.

As such, in the interim, we could see a shift towards a larger proportion of assets being directed towards the higher rated ADIs given the lack of appetite amongst the lower rated ADIs.

All aggregate ratings categories are within the Policy limits, although the "BBB" category remains close to the maximum limits:

Compliant	Credit Rating <sup>^</sup>	Invested (\$)	Invested (%)	Max. Limit (%)	Available (\$)
✓	AA Category	\$32,586,778	70%	100%	\$14,069,605
✓	A Category	\$1,069,605	2%	40%	\$17,592,948
✓	BBB Category	\$13,000,000	28%	30%	\$996,915
✓	Unrated Category	\$0	0%	5%	\$2,332,819
		<b>\$46,656,383</b>	<b>100.00%</b>		

<sup>^</sup> Applying long-term ratings only.



### Performance

Council's performance (excluding cash holdings) for the month ending 31 January 2022 is summarised as follows:

Performance (Actual)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	0.01%	0.03%	0.05%	0.06%	0.10%
AusBond Bank Bill Index	0.00%	0.01%	0.02%	0.02%	0.03%
<b>Council's T/D Portfolio<sup>^</sup></b>	<b>0.05%</b>	<b>0.15%</b>	<b>0.29%</b>	<b>0.35%</b>	<b>0.64%</b>
<b>Outperformance</b>	<b>0.05%</b>	<b>0.13%</b>	<b>0.28%</b>	<b>0.33%</b>	<b>0.61%</b>

<sup>^</sup>Total portfolio performance excludes Council's cash account holdings. Overall returns would be lower if cash was included.

Performance (Annualised)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	0.10%	0.10%	0.10%	0.10%	0.10%
AusBond Bank Bill Index	0.06%	0.06%	0.03%	0.03%	0.03%
<b>Council's T/D Portfolio<sup>^</sup></b>	<b>0.59%</b>	<b>0.59%</b>	<b>0.59%</b>	<b>0.59%</b>	<b>0.64%</b>
<b>Outperformance</b>	<b>0.53%</b>	<b>0.53%</b>	<b>0.56%</b>	<b>0.56%</b>	<b>0.61%</b>

<sup>^</sup>Total portfolio performance excludes Council's cash account holdings. Overall returns would be lower if cash was included.

For the month of January, the portfolio (excluding cash) provided a return of +0.05% (actual) or +0.59% p.a. (annualised), easily outperforming the benchmark AusBond Bank Bill Index return of +0.00% (actual) or +0.06% p.a. (annualised). The outperformance continues to be anchored by a combination of those medium-longer dated deposits locked-in for a term of 6 months or longer.

We note that investments are generally being reinvested at lower prevailing rates as the cash rate has reached the RBA's effective lower bound of 0.10% and likely to stay at these depressed levels for at least the next 12 months.

Investors using the Imperium Markets platform (an ASIC Licensed Market) have reduced the invisible costs associated with brokerage, and thereby lift client portfolio returns as investors are able to deal in deposits directly with the ADIs and execute at the best price possible.



### Council's Term Deposit Portfolio & Recommendation

As at the end of January 2022, Council's deposit portfolio was yielding 0.59% p.a. (unchanged from the previous month), with a weighted average duration of around 404 days (~13½ months).

We recommend Council continues extending this average duration closer to 18 months if possible. As the past decade or so has highlighted (post-GFC era), we have seen too many portfolios' roll a high proportion of their deposits between 3-6 months, resulting in their deposits being reinvested at lower prevailing rates. That is, depositors have overpaid for liquidity and generally not insured themselves against the low interest rate environment by diversify their funding across various tenors (out to 5 years) but rather placed all their 'eggs in one basket' and kept all their deposits short. **Reinvestment risk has collectively been the biggest detriment to depositors' interest income over the post-GFC period.**

At the time of writing, we see value in:

ADI	LT Credit Rating	Term	T/D Rate
ICBC, Sydney	A	5 years	2.50% p.a.
ICBC, Sydney	A	4 years	2.35% p.a.
ICBC, Sydney	A	3 years	2.08% p.a.
Westpac	AA-	4 years	2.06% p.a.
Westpac	AA-	3 years	1.86% p.a.
BoQ	BBB+	3 years	1.75% p.a.
ICBC, Sydney	A	2 years	1.62% p.a.
Westpac	AA-	2 years	1.47% p.a.
BoQ	BBB+	2 years	1.40% p.a.
AMP Bank	BBB	2 years	1.35% p.a.^

<sup>^</sup> AMP T/Ds – contact us to receive an additional 0.20% p.a. rebated commission on top of the rate shown above

The above deposits are suitable for investors looking to provide some income protection and mitigate reinvestment/rollover risk for the next few years.



For terms under 12 months, we believe the strongest value is currently being offered by the following ADIs (dependent on daily funding requirements):

ADI	LT Credit Rating	Term	T/D Rate
AMP Bank	BBB	11-12 months	1.10% p.a.^
AMP Bank	BBB	8-10 months	1.00% p.a.^
ICBC	A	12 months	0.87% p.a.
Bank of Sydney	Unrated ADI	9-12 months	0.85% p.a.
BoQ	BBB+	12 months	0.85% p.a.
Westpac	AA-	12 months	0.80% p.a.
CBA	AA-	12 months	0.76% p.a.
NAB	AA-	12 months	0.72% p.a.

<sup>^</sup> AMP T/Ds – contact us to receive an additional 0.20% p.a. rebated commission on top of the rate shown above

Amongst the investment grade sector, the majority of short-dated term deposits (maturing less than 12 months) are yielding under 0.85% p.a. Despite the uplift in outright rates since early October, we generally believe there is not much value being offered in short-dated deposits.

In contrast, there is an upward pick-up in yield for investors that can take advantage of 2-3 year fixed T/Ds whilst official rates are stuck at depressed levels at least for the next few years. For those investors that do not require high levels of liquidity and can stagger their investments longer-term, they will be rewarded over coming years if they roll for a minimum term of 2 years, yielding, on average, more than double the return compared to those investors that purely invest in short-dated deposits.

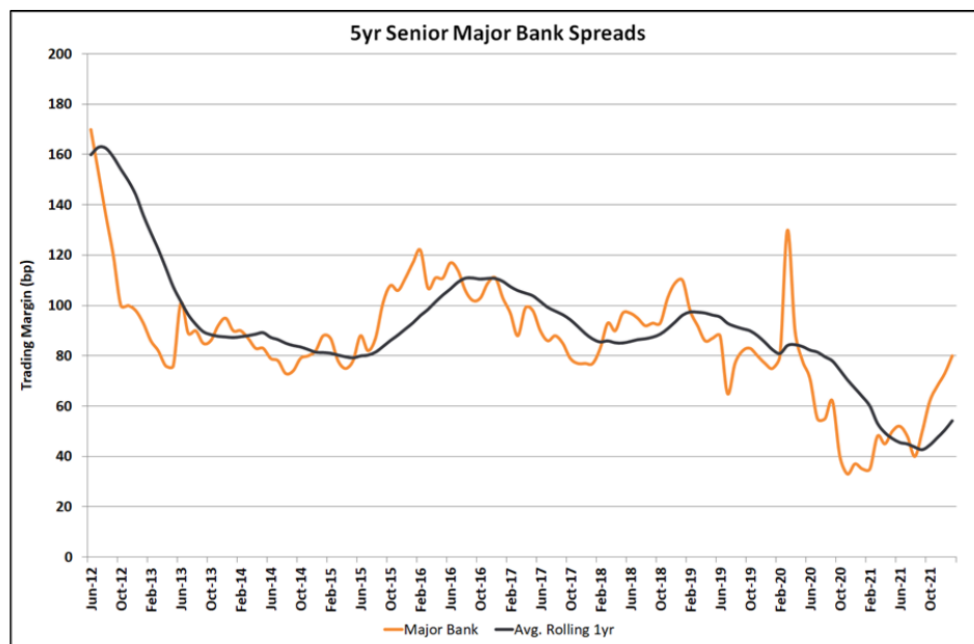
#### Council's At-Call Account

Council's transactional account with the CBA (AA-) is currently earning up to 0.20% p.a. for overnight balances. We recommend opening the **Macquarie Bank (A+) accelerator cash account** which is currently being offered at a rate of **0.40% p.a. for balances up to \$10m (and 0.20% p.a. for balances greater than \$10m)**. If interested, please get in contact with us and we can introduce Council with the relevant staff at Macquarie Bank to open up this account.



Senior FRNs Review

Over January, amongst the senior major bank FRNs, physical credit securities were marked up to 7bp wider at the long-end of the curve. During the month, WBC (AA-) and CBA (AA-) issued new 5 year ‘benchmark’ senior FRNs at +70bp. We anticipate the other major banks may follow suit over coming months looking to refinance their upcoming maturities at these historically cheap levels:



Source: IBS Capital

Amongst the “A” and “BBB” rated sector, the securities were marked relatively flat at the long-end of the curve. There was quite a few number of primary issues in the month, highlighted by:

- Sumitomo (A): dual 3 and 5 year senior FRN at +57bp and +78bp respectively
- Bank of Nova Scotia (A+): dual 1 and 5 year senior FRN deal at +25bp and +87bp respectively
- Suncorp (AA-): 5 year senior FRN at +78bp
- Rabobank Australia Branch (A+): 5 year senior FRN at +73bp

While turnover in the secondary market is still predominately dominated by commonwealth, semi-government and major bank senior paper, given the lack of supply, we have started to observe that even a handful of regional bank senior paper has sometimes been trading inside “mid” levels over recent months.

The lack of supply from new (primary) issuances has played a major role with the strong rally in credit markets over 2020. This has now started to reverse as monetary policy easing measures are progressively being withdrawn.



FRNs will continue to play a role in investor's portfolios mainly on the basis of their liquidity and the ability to roll down the curve and gross up returns over ensuing years (in a relatively stable credit environment).

Senior FRNs (ADIs)	31/01/2022	31/12/2021
"AA" rated – 5yrs	+80bp	+73bp
"AA" rated – 3yrs	+47bp	+46bp
"A" rated – 5yrs	+90bp	+88bp
"A" rated – 3yrs	+60bp	+62bp
"BBB" rated – 3yrs	+70bp	+70bp

Source: IBS Capital

We now generally **recommend switches** ('benchmark' issues only) into new attractive primary issues (or longer-dated alternatives), out of the following senior FRNs that are maturing:

- **On or before 2024 for the "AA" rated ADIs (domestic major banks);**
- On or before early 2023 for the "A" rated ADIs; and
- Within 12 months for the "BBB" rated ADIs (consider case by case).

Investors holding onto the above senior FRNs ('benchmark' issues only) in their last few years are now generally holding sub-optimal investments and are not maximising returns by foregoing realised capital gains.

In the current low interest rate environment, any boost in overall returns should be locked in when it is advantageous to do so, particularly as switch opportunities become available.

*While FRNs appear relatively expensive on a historical basis, they are starting to become slightly more attractive as spreads have widened – new issuances should now be considered again on a case by case scenario.*





**Senior Fixed Bonds – ADIs (Secondary Market)**

As global inflationary pressures have emerged, this has seen a significant lift in longer-term bond yields (valuations fell) as markets have strongly factored in a tightening of global central bank policy measures (i.e. withdrawal of Quantitative Easing and lifting official interest rates).

This has resulted in some opportunities in the secondary market. We currently see value in the following fixed bond lines, with the majority now being marked at a significant discount to par (please note supply in the secondary market may be limited on any day):

ISIN	Issuer	Rating	Capital Structure	Maturity Date	~Remain. Term (yrs)	Fixed Coupon	Indicative Yield
AU3CB0265403	Suncorp	AA-	Senior	30/07/2024	2.49	1.85%	1.88%
AU3CB0265593	Macquarie	A+	Senior	07/08/2024	2.52	1.75%	1.84%
AU3CB0265718	ING	AAA	Covered	20/08/2024	2.55	1.45%	1.83%
AU3CB0266179	ANZ	AA-	Senior	29/08/2024	2.58	1.55%	1.69%
AU3CB0266377	Bendigo	BBB+	Senior	06/09/2024	2.60	1.70%	1.96%
AU3CB0268027	BoQ	BBB+	Senior	30/10/2024	2.75	2.00%	2.14%
AU3CB0269710	ANZ	AA-	Senior	16/01/2025	2.96	1.65%	1.93%
AU3CB0269892	NAB	AA-	Senior	21/01/2025	2.98	1.65%	1.98%
AU3CB0270387	Macquarie	A+	Senior	12/02/2025	3.04	1.70%	2.17%
AU3CB0280030	BoQ	BBB+	Senior	06/05/2026	4.26	1.40%	2.58%
AU3CB0282358	ING	AAA	Covered	19/08/2026	4.55	1.10%	2.32%



### Senior Bonds - Northern Territory Treasury Corporation (NTTC)

Investors should be aware of the following senior retail bond offering from Northern Territory Treasury Corporation (NTTC) effective 4<sup>th</sup> January 2022:

Maturity Date	Rate % p.a. <sup>^</sup>	Interest Paid
15/06/2023	0.40%	Annually
15/06/2024	0.90%	Annually
15/06/2025	1.50%	Annually
15/06/2026	1.60%	Annually
15/06/2027	1.90%	Annually

<sup>^^</sup>The rates offered in the above table can be reviewed and changed at any time from Treasury. The rate for broker sponsored applications will be dropped by 0.20% p.a. effective 1 October 2020.

**Any investor interested in this product should avoid placing through the broker channel and contact Imperium Markets to receive the full commission of 0.25% (plus GST) on the face value of the investment, in the form of an additional rebate.** If placed through the brokers, they are likely to keep the 0.25% commission (on the face value of the investment).

Overview	Description
Issuer	Northern Territory Government
Credit Rating	Aa3 (Moody's), which is AA- equivalent (S&P)
Type	Fixed senior (retail) bonds
Program	Territory Bonds Issue 112
Date for applications	<b>01/01/2022 – 31/05/2022</b>
Liquidity	Weekly redemptions available, subject to the prevailing market rate and administration costs <sup>^^</sup>

<sup>^^</sup> Note given this is a retail bond offering (min. parcel size of \$5,000), for wholesale investors, we would not consider this to be a liquid investment (the largest redemptions to date have only been \$200-\$300k).

The product should be viewed as a hold-to-maturity product, noting there are significant penalty costs including admin fees, the prevailing market interest rate, and factors in any associate commissions that were previously paid. Given the longer-term outlook for official interest rates, any investor interested should invest through Imperium Markets to receive an effectively higher rate, once factoring in the rebated commission. *These offers will need to be compared to other complying assets at the time of investment – term deposits and secondary market fixed bonds are currently a better alternative.*



## Economic Commentary

### International Market

Financial markets fell sharply this month as the market readies for the US Fed to raise interest rates to stem inflationary pressures, which is at its highest level in nearly four decades. Geopolitical tensions in Europe between the Ukraine/Russia have also contributed to the broad risk-off environment.

Equity markets fell in the US, with the S&P 500 losing -5.26%, while the NASDAQ plunged -8.98%. Europe's main indices were mixed, with losses led by Germany's DAX (-2.60%) and France's CAC (-2.15%), while UK's FTSE (+1.08%) was the exception.

US inflation rose +0.5% m/m in December, taking the annual rate to +7.0%, the highest record in 40 years. Price increases in housing and used cars and trucks were the largest contributors to the inflation rate, with 0.4% and 3.5% increases in price compared with November, respectively.

US Fed Chair Powell was hawkish in its latest meeting, flagging a rate hike for March and the end of Quantitative Easing (QE). He said the Fed is "*willing to move sooner*" and "*perhaps faster*" than last time in shrinking the balance sheet.

UK headline inflation hit its highest level since the early 1990s, at +5.4% y/y, while core inflation picked up to +4.2%. UK Ministers have flagged the easing of restrictions with virus numbers and hospitalisation having peaked.

In Canada, headline inflation hit a 30-year high of +4.8%, matching expectations. Core inflation came in higher than expected, at +2.9% y/y, also a 30-year high. The Bank of Canada met and delivered a hawkish hold, citing the Omicron variant as one reason not to hike in January as was 70% priced by markets, but signalled a hike at the next meeting in March.

The PBOC cut its 7-day repo rate and one-year medium-term loan rate to banks by 10bp (to 2.1% and 2.85% respectively). Chinese GDP surprised to the upside with quarterly growth of +1.6% q/q against +1.2% expected. That takes 2021 full year growth to +8.1%.

The MSCI World ex-Aus Index fell -5.28% for the month:

Index	1m	3m	1yr	3yr	5yr	10yr
S&P 500 Index	-5.26%	-1.95%	+21.57%	+18.64%	+14.66%	+13.15%
MSCI World ex-AUS	-5.28%	-3.50%	+15.36%	+14.93%	+11.51%	+9.70%
S&P ASX 200 Accum. Index	-6.35%	-4.30%	+9.44%	+9.77%	+8.50%	+9.53%

Source: S&P, MSCI



### Domestic Market

Headline CPI rose +1.3% q/q and +3.5% y/y. The major contributors to headline inflation in the quarter was new dwelling construction and automotive fuel. New dwelling prices rose +4.2% q/q, contributing around 0.4% to the headline measure.

Core trimmed mean inflation rose +1.0% q/q and +2.6% y/y, well above expectations of +0.7%/+2.3% rise. Importantly this is well above the +0.6%/2¼% the RBA was forecasting back in November, meaning the RBA will need to revise up its inflation track.

In order to lift official interest rates, the RBA has previously said it wants wages growth close to +3% to have confidence inflation will be sustained at target after six years of undershooting the target.

The unemployment rate fell by 0.4% to 4.2% in December (consensus 4.5%). The sharp fall takes the unemployment rate to its lowest levels since August 2008.

Economists have begun to downgrade their Q1 GDP forecasts on the back of Omicron. Estimates have Q1 GDP between +1.3-2.0% q/q, with a downgrade so far of around 0.60%-1.00%.

Retail sales rose +7.3% m/m in November, well above the consensus for a +3.6% rise. That puts retail sales nationally 5.8% above their previous record high in November 2020 and 20.3% above pre-pandemic February 2020 levels.

The trade balance for November was lower than expected at a \$9.4bn surplus (consensus \$10.6bn) with a strong 6% rise in imports driven by a 7% rise in intermediate imports, offsetting a 2% rise in exports.

The chairman of the prudential regulator, Wayne Byres, is concerned a central bank digital currency (CBDC) might destabilise the financial system by encouraging some customers to hold digital cash directly with the Reserve Bank instead of putting money in bank deposits. Mr Byres said APRA is “yet to see the clear economic case” for a CBDC, and it is worried about some customers bypassing banks, if they could hold digital cash in an RBA account.

The Australian dollar fell -3.38%, finishing the month at US70.11 cents (from US72.56 cents the previous month).

### Credit Market

The global credit indices widened significantly over January in the risk-off environment. They are back to their levels experienced in mid-2020:

Index	January 2022	December 2021
CDX North American 5yr CDS	60bp	52bp
iTraxx Europe 5yr CDS	59bp	50bp
iTraxx Australia 5yr CDS	75bp	71bp

Source: Markit



## Fixed Interest Review

### Benchmark Index Returns

Index	January 2022	December 2021
Bloomberg AusBond Bank Bill Index (0+YR)	+0.00%	+0.00%
Bloomberg AusBond Composite Bond Index (0+YR)	-1.02%	+0.09%
Bloomberg AusBond Credit FRN Index (0+YR)	+0.01%	+0.04%
Bloomberg AusBond Credit Index (0+YR)	-0.57%	+0.19%
Bloomberg AusBond Treasury Index (0+YR)	-1.03%	-0.03%
Bloomberg AusBond Inflation Gov't Index (0+YR)	-1.20%	+2.21%

Source: Bloomberg

### Other Key Rates

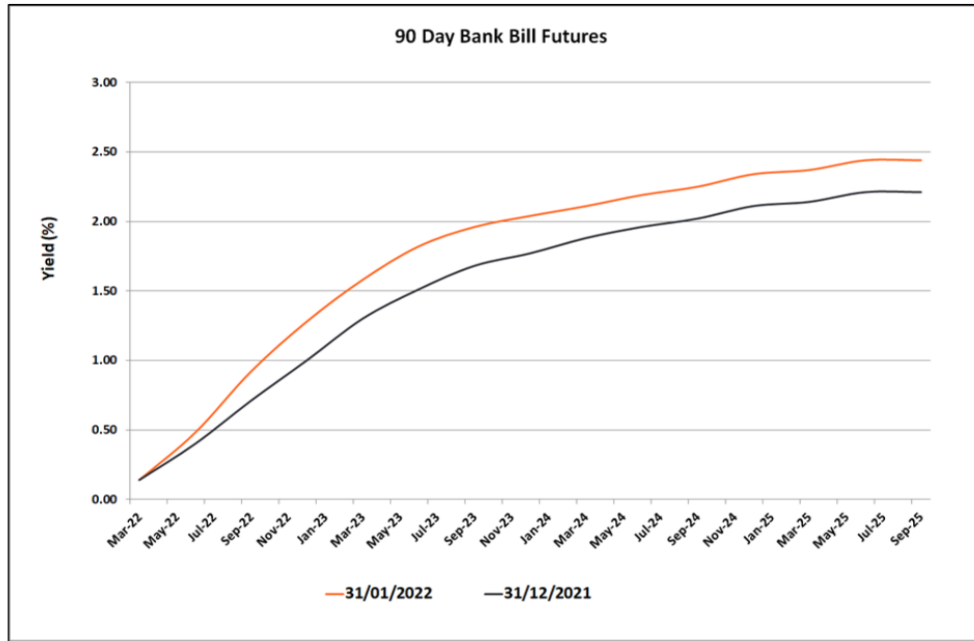
Index	January 2022	December 2021
RBA Official Cash Rate	0.10%	0.10%
90 Day (3 month) BBSW Rate	0.08%	0.07%
3yr Australian Government Bonds	1.31%	0.96%
10yr Australian Government Bonds	1.94%	1.67%
US Fed Funds Rate	0.00%-0.25%	0.00%-0.25%
10yr US Treasury Bonds	1.79%	1.52%

Source: RBA, AFMA, US Department of Treasury



**90 Day Bill Futures**

Over January, bill futures rose across the board as markets reacted to the US Fed accelerating their tightening cycle to control inflation:



Source: ASX



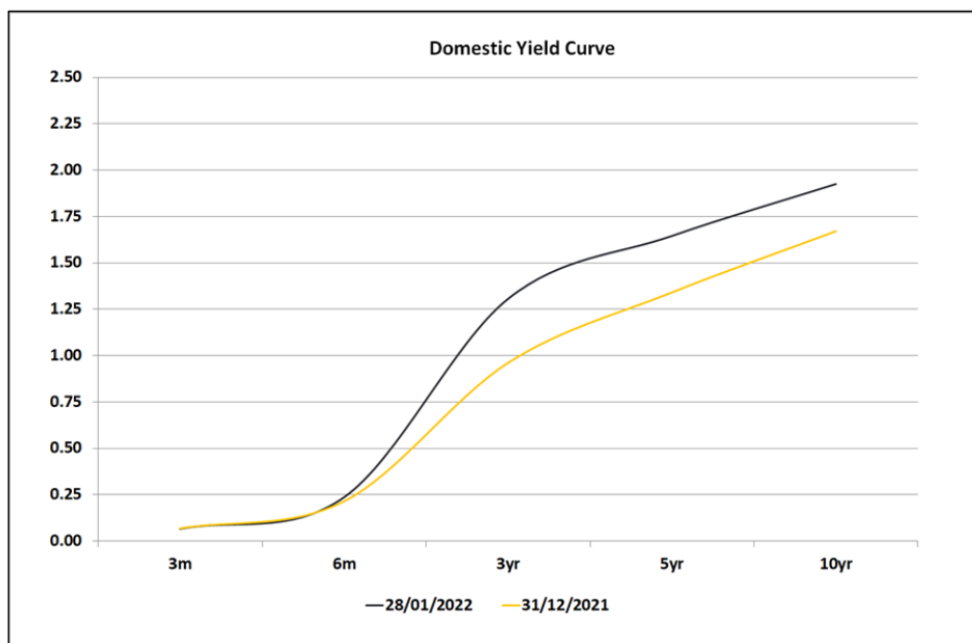
## Fixed Interest Outlook

Central bank rate hike expectations continue to be well priced by markets. Money markets are factoring the ECB has a 10bp hike 90% priced by September.

In the US, there is roughly 5 hikes priced for 2022, with the first move in March now almost a certainty following the Fed’s latest rhetoric. The Fed’s long-term forecast remains unchanged at 2.5%. The Fed acknowledges that it has achieved its target for inflation given that it has “exceeded 2% for some time” and commentary suggest that rate hikes will begin once labour market conditions have reached levels consistent with the Committee’s assessments of maximum employment.

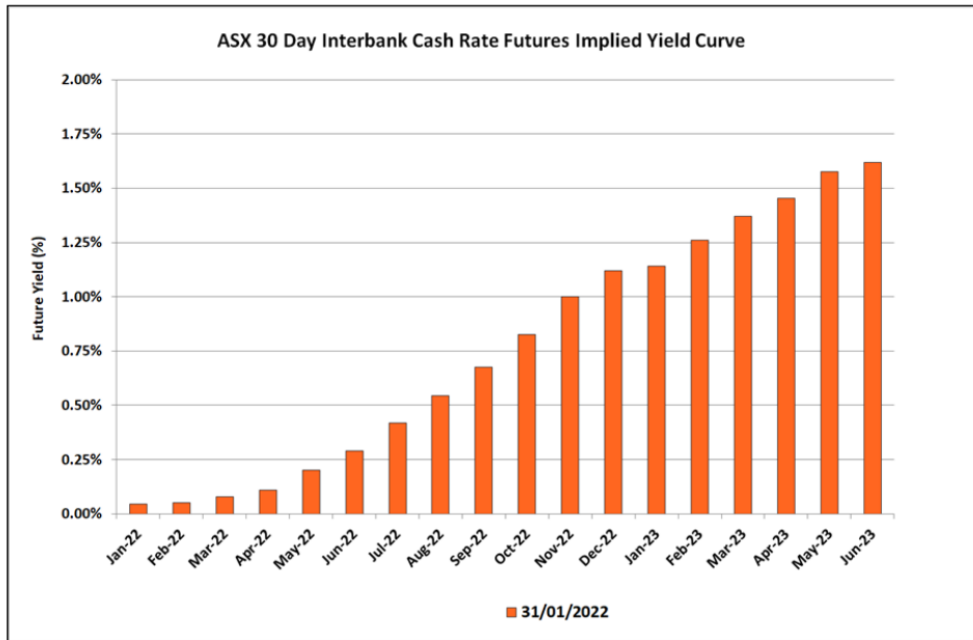
Domestically, Governor Lowe has commented that “the latest data and forecasts do not warrant an increase in the cash rate in 2022” but suggested that 2023 was plausible. The RBA’s tolerance for inflation at the top of the 2-3% band, or above for a time will be key to understanding how patient the RBA is prepared to be as it waits until wages growth is closer to +3%. After six years of missing its inflation target, the RBA has said it wants to make sure inflation will be sustained at target with wages growth a key input in judging sustainability.

The domestic bond market continues to suggest a prolonged low period of interest rates. Over the month, yields rose up to 35bp at the long-end of the curve:



Source: AFMA, ASX, RBA

Markets have brought forward RBA rate hike pricing following moves offshore with a full rate hike now priced by June 2022 and four hikes priced by December 2022, against the RBA’s ‘plausible’ scenario of not seeing conditions for a hike at least until 2023:



Source: ASX

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## **11.5. QUARTERLY BUDGET REVIEW STATEMENT - DECEMBER 2021**

Authors: Jacinta Liefing, Marie Chan

Authoriser: Suni Campbell

### **RECOMMENDATION**

That Council

- Receive the 31 December 2021 financial review of the 2021/22 Operational Plan as adopted at the Council Meeting in May 2021
- Review the budget variations as detailed in this report. If all these variations are approved Council projected surplus will be \$13,523,000, and after removing Capital Grants a deficit of \$591,000

### **BACKGROUND**

The Quarterly Budget Review Statement (QBRS) is prepared and provided by Council's Responsible Accounting Officer to comply with *Regulation 203 of the Local Government (General) Regulation 2005* to inform Council and the community of Council's estimated financial position of the 2021/2022 financial year, reviewed as at 31 December 2021.

The QBRS must show, by reference to the estimated income and expenditure that is set out in the operational plan adopted by council for the relevant year, a revised estimate of income and expenditure for that year. It also requires the budget review statement to include a report by the responsible accounting officer as to whether they consider the review indicates council to be in a satisfactory financial position (as compared to its original budget) and if not, to include recommendations for remedial action.

This report contains an overview of the proposed budget variations for the General Fund, Water Fund and Sewerage Fund. The Quarterly Budget Review Statement (QBRS) as outlined by the *Office of Local Government in circular 10-32*, is contained at Attachment 1 for Council's consideration and authorisation.

Legislative requirements together with the implementation of a formal reporting mechanism will ensure that councils have a robust and transparent budget reporting framework.

### **ISSUE/DISCUSSION**

A review of Council's income, operating expenditure and capital expenditure has been undertaken and Council's financial position has been deemed satisfactory.

The Quarterly Budget Review Statement links to the budget process and the Council decision relating to the budget adoption in May 2021, providing detailed information regarding:

- Movements in the operational budget
- Movements in the capital budget
- Council's projected cash position at 30 June 2022
- Contracts entered during the period with a value over \$250,000
- Consultancy and legal expenses year to date.
- Key performance indicators

The review has identified that variations for the *December 2021 quarter* are required to be made against the original budget due to:

Variation	Change
Increase income and expenses for Festival of Place (10k), Summer Break (14.5k) and Regional Arts (2.5k)	net effect is nil
Reallocate Showground stimulus funding (12k) from Phase 1b to Phase 2	nil as reallocated only
Reallocate fund from Crossing café to Peppin Heritage Centre for roof refurbishments (137k)	nil as reallocated only
Include the funding from Environmental Protection Authority (200k) for the landfill works	capital program increase 200K
Increase street lighting for carry forward from 2021/22 (71k)	capital program increase 71K
Increase Civic Precinct for interest accrued and Council funding approved prior (588k)	capital program increase 588K
Reallocate remaining merger funding away from operational projects to capital works for Urban roads (113k)	capital program increase 113K operational expense decrease 113K
Increase income and expenses for the Rural Fire Service critical upgrade to the fire control centre (125k)	capital program increase 125K grant income increase 125K
Reallocate expenses from capital to operating for Integrated Water Cycle Management (80k)	capital program decrease 80K operational expense increase 80K
Increase consultant costs for Imperium Investments (12k) for investment advice and using their platform to source better yield investment income	operational expense increase 12K
Increase depreciation (671k) based on projects completed in previous year; that are now being depreciated	operational expense increase 671K

### Variations Other than by QBRS

*The Local Government (General) Regulation 2005, sub-Clause 211(3)* states that all approvals of expenditure and votes lapse at the end of the financial year, except for works, services, goods and materials or facilities already started or contracted to be carried out or to be provided before the end of the year concerned.

### Actual results

#### *Operating Budget*

The Attachment 1 "*Quarterly Budget Review Statement - December 2021*" details the changes between the Adopted budget, Revised budget, and Projected year end result.

43.4% of projected income has been recognised and 51.8% of the projected operational expenditure has been spent as of the end of December 2021.

All Rates income has been recognised, payment for Rates has also improved from the December 2021 quarter reported in the 2020/21 financial year. Our income other than Rates will be spread evenly across the remainder of the year with the prepayment of the Financial Assistance Grant (50%) expected in June 2022, and the second instalment of the Regional Roads Block Grant due in December 2021. Capital Income will be spread across the year as milestone requirements are met.

Notable transaction(s) in the December 2021 quarter include:

Received \$767,898 for 2nd quarter payment of Financial Assistance Grant

Received \$526,620 for the Stronger Country Communities Fund Round 3 for Memorial Park

Received \$753,916 for the Fixing Local Roads Round 3 grant

Received \$439,074 for 1st quarter payment of Roads to Recovery

The Rates, Annual Charges & Interest Outstanding ratio is currently at 7.53% and the benchmark is 10% or less. This has reduced by 1.2% from the September 2021 quarter and we are now just over the goal of 7.50%.

#### *Capital Budget*

The 21/22 capital budget *funded and adopted* by Council was \$10.39 million and an additional carried forward \$10.38 million is anticipated to be spent on capital works by end of June 2022, bringing the capital work program to \$29.59 million at the end of the September 2021 quarter. With the inclusion of the amendments for this December quarter of 1.02 million, the projected year end capital work program expenditure will now be \$30.61 million.

As of December 31 2021, 27.74% (\$8.49 million) of the projected capital works budget has been spent. There are also commitments of 24.40% (\$7.47 million) of the capital works budget. These commitments include the Civic Place redevelopment project including the Estates Building and the Town Hall expected to be completed in the current 21/22 financial year. As a result of these combined figures the total remaining capital works budget as at 31 December 2021 is \$14.65 million (47.86%).

A detailed listing of variations is included in the Attachment 1. The major variations relate to September quarter are:

588k to be included for Civic Place Redevelopment from Council resolution and interest earned on income

125k to be included for Rural Fire Service critical upgrades to the fire control centre

137k to be reallocated from the original Crossing café project to the Peppin Heritage Centre project for roof refurbishment

80k to be reallocated to operations, from Water Treatment Plant to Integrated Water Cycle Management

71k to be added to Street Lighting project as carry forward from the 2020/2021 budget

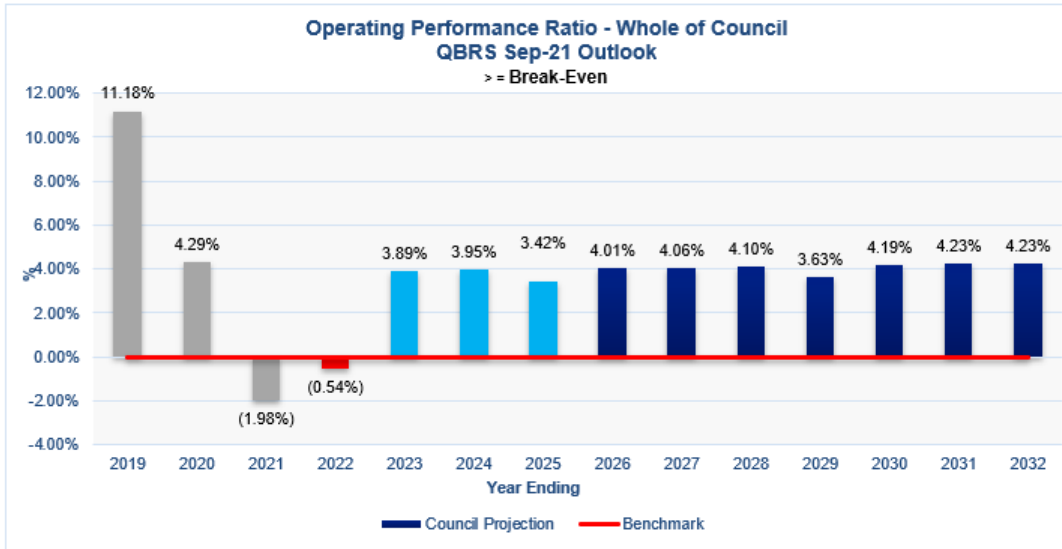
113k to be reallocated from operational merger projects to the Urban roads works

200k to be included for the landfill transfer stations for the Environmental Protection grant Council received

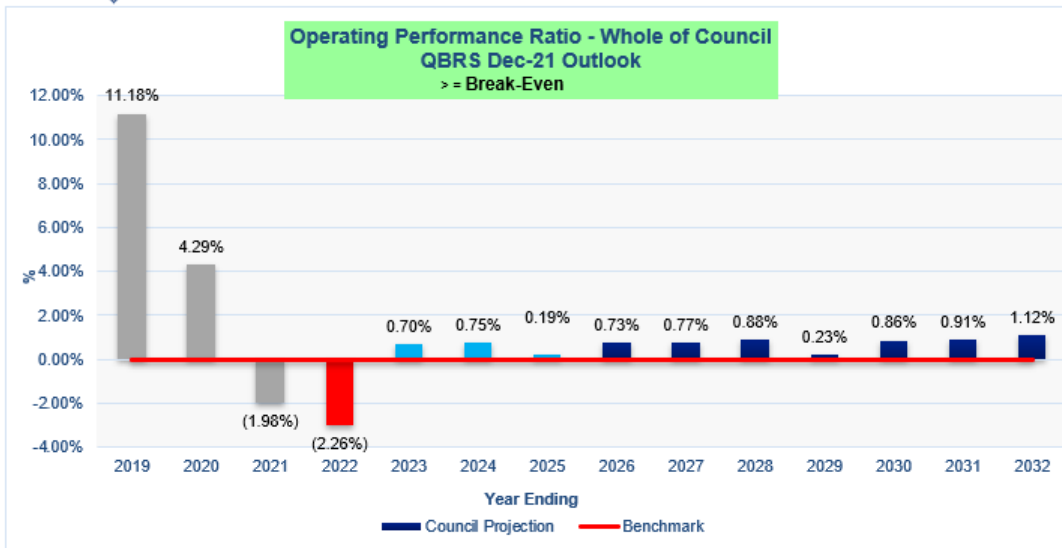
12k to be reallocated from Showground Stimulus Phase 1b to Phase 2

STRATEGIC IMPLICATIONS

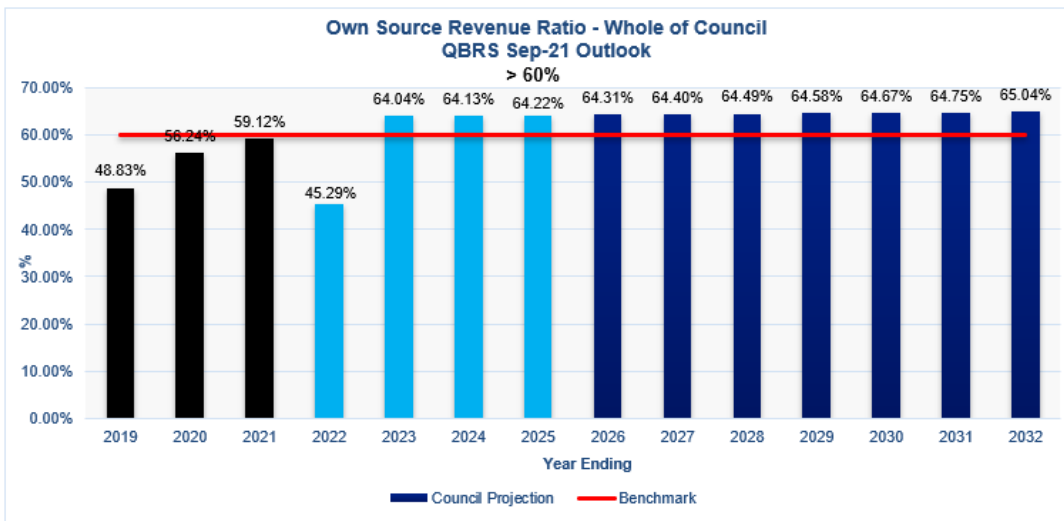
Operating Performance Ratio - Whole of Council



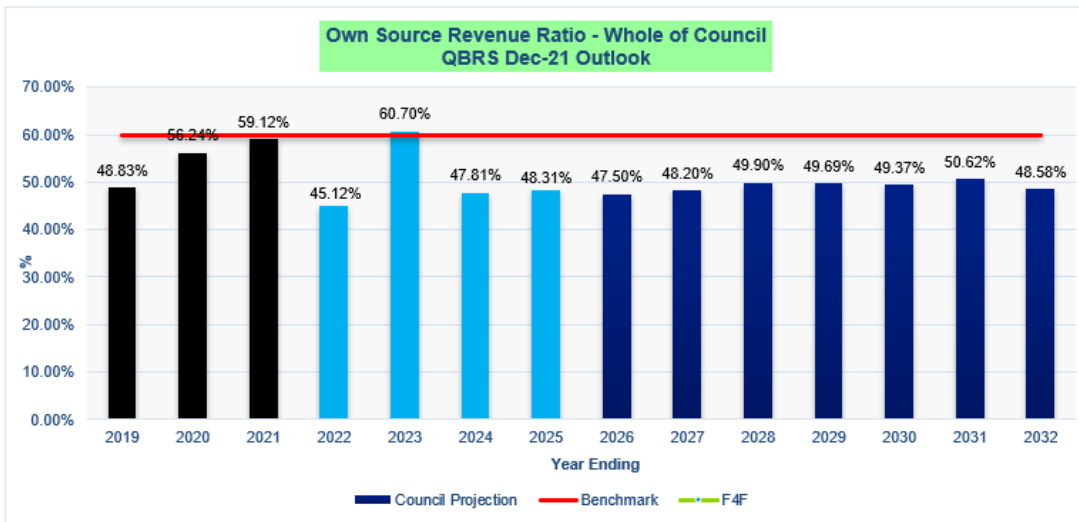
Note that the projection outlook as at Dec-21 is now \$2 loss for each dollar of revenue earned



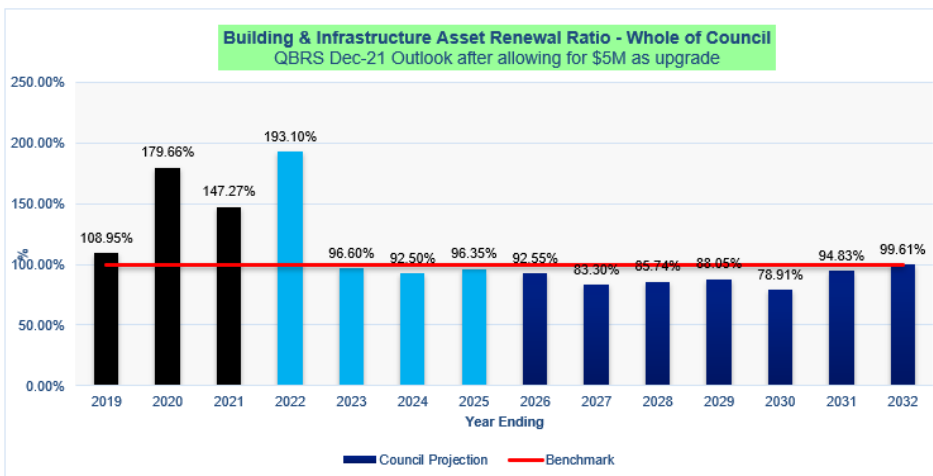
Own Source Operating Revenue Ratio (incl. Non-Cash Capital Income) - Whole of Council



Note reliance on grants outlook has increased - slightly



Note the projection for the renewal ratio after the review and after allowing for \$5 million of capital works as being upgrade work: \$1.93 worth of renewal is being outlaid for \$1 of depreciation.



The long term financial statements for 10 years rolling after the review are hereby attached for reference.

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**COMMUNITY STRATEGIC PLAN**

5. A community working together to achieve its potential

5.3 Our local government is efficient, innovative and financially sustainable

**FINANCIAL IMPLICATIONS**

All budget variations impact on the expected year-end result for Council.

**LEGISLATIVE IMPLICATIONS**

The preparation of a quarterly budget review statement is required under Clause 203(1) of the Local Government (General) Regulation 2005.

**ATTACHMENTS**

**Attachment 1 - Quarterly Budget Review Statement - December 2021**

**Report by Responsible Accounting Officer Budget Review Statement for Edward River Council for the quarter ending 31 December 2021**

The following statement is made *in accordance with Clause 203(2) of the Local Government (General) Regulations 2005*:

It is my opinion that the Quarterly Budget Review Statement for Edward River Council for the quarter ended 31 December 2021 indicates that Council's projected financial position at 30/6/22 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

**In summary, operational budget movements for the Quarter are as follows:**

	<b>\$'000</b>
Opening Operational Budget - As Adopted by Council	5,945
<b>Add:</b>	
December 2021 Qtr Variations	(525)
<b>Add:</b>	
Variations Other Than By QBRS	(297)
September 2021 Qtr Budget Review	8,400
Capital Budget Movements	-
Reserve Movements	-
<b>Amended Operational Budget</b>	<u><u>13,523</u></u>

Signed:  \_\_\_\_\_

Date: 3/02/2022

Marie Chan  
Responsible Accounting Officer



Income & Expenses Budget Review Statement for Edward River Council for the quarter ending December 2021

Fund: Consolidated

	Carry Forwards	Original Budget July 2021 to June 2022	Approved Changes		Note	Revised Budget 2021/2022 \$'000	Variations for this December Revision Qtr \$'000	Note	Projected Year End Result \$'000	Actuals July 2021 to December 2021
			Sept 2021 Review \$'000	Other than by QBRS						
<b>Income from continuing operations</b>										
Rates and annual charges	-	13,610	-	-		13,610	-		13,610	13,685
User charges and fees	-	3,658	-	-		3,658	-		3,658	1,673
Interest and investment revenue	-	216	-	-		216	-		216	167
Other revenues	-	353	137	-		490	-		490	265
Gains from the disposal of assets	-	200	-	-		200	-		200	191
Grants and contributions provided for operating purposes	-	7,968	1	-		7,969	27	4,5,6	7,996	2,473
Grants and contributions provided for capital purposes	-	5,941	8,048	-		13,988	125	3	14,113	4,365
<b>Total income from continuing operations</b>	-	31,946	8,186	-		40,131	152		40,284	22,820
<b>Expenses from continuing operations</b>										
Employee benefits and on-costs	-	9,673	135	-		9,538	-		9,538	4,577
Borrowing costs	-	105	-	-		105	-		105	-
Materials and contracts	280	6,109	3	-		6,386	6	1,2,4,5,6,8	6,392	1,311
Depreciation and amortisation	-	9,281	-	-		9,281	671	7	9,952	4,990
Loss on revaluation	-	-	-	-		-	-		-	-
Other expenses	17	833	76	-		774	-		774	2,031
<b>Total expenses from continuing operations</b>	297	26,001	214	-		26,084	677		26,761	12,909
<b>Net operating result from continuing operations</b>	-	297	5,945	8,400		14,048	-		13,523	9,911
<b>Net operating result from continuing operations not including Capital Grants</b>	-297	5	352			60	-650		-591	5,546

## Notes to Income &amp; Expenses Review Statement Variations

Reference	Cash Transaction amount	Commentary	Funding Source
1	-80k	Reallocate capital project Water Treatment Plant to Integrated Water Cycle operating expense	Council Cash
2	-12k	Increase Consultant costs to utilise their platform to source better yield investment income	Council Cash
3	125k	Include grant for Rural Fire Service critical upgrade for the fire control centre	Grant Funding
4	0k	Include Festival of Place grant income and expenses	Grant Funding
5	0k	Include Summer Break program grant income and expenses	Grant Funding
6	0k	Include Regional Arts grant income and expenses	Grant Funding
7	-671k	Include depreciation attributed to prior years completed projects, capitalised at year ended Jun-21	Council Cash
8	113K	Reallocate merger funding expenditure away from operating to capital project - Urban Road Works	Grant Funding
	<u>-525k</u>	Total change	

Capital Activity Review Statement for Edward River Council for the quarter ending December 2021

	Carry Forwards	Approved Changes				Revised Budget 21/22 \$'000	this December Qtr \$'000	Note	Projected Year End Result \$'000	Actual YTD figures \$'000
		Original Budget 21/22 \$'000	Sep21 QBRS \$'000s	Other than by QBRS \$'000s	Note					
<b>Capital Expenditure</b>										
<b>New Assets</b>										
Plant & equipment	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -		\$ -	\$ -
Office equipment	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -		\$ -	\$ -
Land & buildings	\$ 3,787	\$ 335	\$ 2,925	\$ -	-	\$ 7,047	\$ 788	2,6	\$ 7,835	\$ 168
Software	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -		\$ -	\$ -
Library resources	\$ 1	\$ 40	\$ -	\$ -	-	\$ 41	\$ -		\$ 41	\$ 20
Roads, bridges, footpaths, K&G, Drainage	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -		\$ -	\$ -
Water Infrastructure	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -		\$ -	\$ -
Other Assets/Infrastructure	\$ 236	\$ -	\$ 97	\$ -	-	\$ 333	\$ -		\$ 333	\$ -
Stronger Communities Projects	\$ 632	\$ -	\$ -	\$ 376	-	\$ 256	\$ -		\$ 256	\$ -
IT equipment	\$ 2	\$ -	\$ -	\$ -	-	\$ 2	\$ 125	8	\$ 127	\$ -
Sewer Infrastructure	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -		\$ -	\$ -
<b>Renewal Assets (replacements)</b>										
Plant & equipment	\$ 120	\$ 1,246	\$ 20	\$ -	-	\$ 1,386	\$ -		\$ 1,386	\$ 623
Office equipment	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -		\$ -	\$ -
Land & buildings	\$ 1,309	\$ 345	\$ 615	\$ -	-	\$ 2,269	\$ -		\$ 2,269	\$ 173
Software	\$ 419	\$ -	\$ -	\$ -	-	\$ 419	\$ -		\$ 419	\$ -
Library resources	\$ 62	\$ 170	\$ -	\$ -	-	\$ 232	\$ -		\$ 232	\$ 85
Roads, bridges, footpaths, K&G, Drainage	\$ 2,064	\$ 6,608	\$ 2,937	\$ -	-	\$ 11,609	\$ 71	5	\$ 11,680	\$ 3,304
Water Infrastructure	\$ 834	\$ 850	\$ 12	\$ -	-	\$ 1,672	\$ 80	1	\$ 1,592	\$ 425
Other Assets/Infrastructure	\$ 202	\$ 250	\$ 2,609	\$ -	-	\$ 3,061	\$ -		\$ 3,061	\$ 125
Stronger Communities Projects	\$ 142	\$ -	\$ -	\$ -	-	\$ 142	\$ 113	7	\$ 255	\$ -
IT equipment	\$ 14	\$ -	\$ -	\$ -	-	\$ 14	\$ -		\$ 14	\$ -
Sewer Infrastructure	\$ 556	\$ 550	\$ -	\$ -	-	\$ 1,106	\$ -		\$ 1,106	\$ 275
<b>Loan Repayments (Principal)</b>										
<b>Total Capital Expenditure</b>	<b>\$ 10,380</b>	<b>\$ 10,394</b>	<b>\$ 8,815</b>	<b>\$ -</b>		<b>\$ 29,589</b>	<b>\$ 1,017</b>		<b>\$ 30,606</b>	<b>\$ 5,197</b>

<b>Capital Funding</b>																
Rates & Other Untied Funding	\$	3,189	\$	7,594	\$	0	\$	-	\$	10,783	\$	579	\$	11,362	\$	7,546
Capital Grants & Contributions	\$	7,191	\$	2,800	\$	8,815	\$	-	\$	18,806	\$	438	\$	19,244	\$	2,349
<b>Reserves:</b>																
External Restrictions/Reserves	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Internal Restrictions/Reserves	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
New Loans																
<b>Total Capital Funding</b>	<b>\$</b>	<b>10,380</b>	<b>\$</b>	<b>10,394</b>	<b>\$</b>	<b>8,815</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>29,589</b>	<b>\$</b>	<b>1,017</b>	<b>\$</b>	<b>30,606</b>	<b>\$</b>	<b>5,197</b>
<b>Net Capital Funding - Surplus/(Deficit)</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

## Notes to Capital Activity Review Statement Variations

Reference	Cash Transaction Amount	Commentary	Funding Source
1	-80k	Reallocate funds as per council resolution for Integrated Water Cycle Management (ex capital)	Council Cash
2	200k	Include grant funding for landfill consolidation	Grant Funding
3	0k	Reallocate Peppin Heritgae Centre roof refurbishment costs from Crossing café project	Council Cash
4	0k	Reallocate Showground stimulus funding budget from Phase 1b to Phase 2	Grant Funding
5	71k	Include street light carry forward from 2021/2022 budget year	Council Cash
6	588k	Increase Civic precinct budget for approved Council contribution and interest earned	Council Cash
7	113k	Reallocate merger funds from Operational to Capital for Urban roads	Grant Funding
8	125k	Include grant for Rural Fire Service critical upgrade for the fire control centre	Grant Funding
	<u>1,017k</u>	Total change	

Cash & Investments Budget Review Statement for Edward River Council for the quarter ending 31 December 2021

	Original Budget 20/21 \$'000	Approved Changes			Revised Budget 20/21 \$'000	Variations for this Dec Qtr \$'000 Note	Projected Year End Result \$'000	Actual YTD figures \$'000			
		Carry Forwards \$'000	Other than by QBRs \$'000s Note								
<b>Unrestricted</b>	\$ 7,554	\$ -	\$ -	\$ 7,554		\$ 7,554	\$ 15,687				
<b>Externally Restricted</b>											
Developer Contributions	\$ 39	\$ -	\$ -	\$ 39	\$ -	\$ 39	\$ 39				
Specific Purpose Unexpended Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,324				
Merger Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,126				
Water Supplies Fund	\$ 8,305	\$ -	\$ -	\$ 8,305	\$ -	\$ 8,305	\$ 7,518				
Sewerage Services Fund	\$ 6,909	\$ -	\$ -	\$ 6,909	\$ -	\$ 6,909	\$ 5,484				
Domestic Waste Management	\$ 1,300	\$ -	\$ -	\$ 1,300	\$ -	\$ 1,300	\$ 1,300				
EPA Waste	\$ 36	\$ -	\$ -	\$ 36	\$ -	\$ 36	\$ 36				
Conargo Milestones/ Interpretative	\$ 37	\$ -	\$ -	\$ 37	\$ -	\$ 37	\$ 37				
Conargo Regional Arts	\$ 3	\$ -	\$ -	\$ 3	\$ -	\$ 3	\$ 3				
Deniliquin Band Committee	\$ 21	\$ -	\$ -	\$ 21	\$ -	\$ 21	\$ 19				
Conargo Oval M&R	\$ 21	\$ -	\$ -	\$ 21	\$ -	\$ 21	\$ 20				
Deniliquin Community Gardens	\$ 3	\$ -	\$ -	\$ 3	\$ -	\$ 3	\$ 3				
<b>Total Externally Restricted</b>	<b>\$ 16,674</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,674</b>	<b>\$ -</b>	<b>\$ 16,674</b>	<b>\$ 21,909</b>				

## Cash &amp; Investments Budget Review Statement for Edward River Council for the quarter ending 31 December 2021

	Original Budget 20/21 \$'000	Approved Changes		Revised Budget 20/21 \$'000	Variations for this Dec Qtr \$'000 Note	Projected Year End Result \$'000	Actual YTD figures \$'000		
		Carry Forwards \$'000	Other than by QBRs \$'000s Note						
<b>Internally Restricted</b>									
Plant and Vehicle Replacement	\$ 799	\$ -	\$ -	\$ 799	\$ -	\$ 799	\$ 1,799		
Infrastructure Replacement	\$ 2,600	\$ -	\$ -	\$ 2,600	\$ -	\$ 2,600	\$ 2,600		
Employees Leave Entitlement	\$ 692	\$ -	\$ -	\$ 692	\$ -	\$ 692	\$ 693		
Deposits, Retentions and Bonds	\$ 238	\$ -	\$ -	\$ 238	\$ -	\$ 238	\$ 323		
Airport Industrial Land	\$ 50	\$ -	\$ -	\$ 50	\$ -	\$ 50	\$ 20		
Recreation Reserves/Village Landscaping	\$ 1,113	\$ -	\$ -	\$ 1,113	\$ -	\$ 1,113	\$ 1,113		
Land Development Fund	\$ 385	\$ -	\$ -	\$ 385	\$ -	\$ 385	\$ 385		
Wanganella Hall Community	\$ 5	\$ -	\$ -	\$ 5	\$ -	\$ 5	\$ 5		
Water Infrastructure	\$ 57	\$ -	\$ -	\$ 57	\$ -	\$ 57	\$ 57		
Airport Runway Development	\$ 187	\$ -	\$ -	\$ 187	\$ -	\$ 187	\$ 187		
Website Development	\$ 2	\$ -	\$ -	\$ 2	\$ -	\$ 2	\$ 2		
Shire - Entrance Signage	\$ 5	\$ -	\$ -	\$ 5	\$ -	\$ 5	\$ 5		
Cemetery Upgrade	\$ 9	\$ -	\$ -	\$ 9	\$ -	\$ 9	\$ 9		
Waste Facilities	\$ 63	\$ -	\$ -	\$ 63	\$ -	\$ 63	\$ 63		
Landscaping Plans	\$ 90	\$ -	\$ -	\$ 90	\$ -	\$ 90	\$ 90		
Internal Audit	\$ 6	\$ -	\$ -	\$ 6	\$ -	\$ 6	\$ 6		
Human Resources	\$ 18	\$ -	\$ -	\$ 18	\$ -	\$ 18	\$ 18		
Blighty - Upgrade Power	\$ 70	\$ -	\$ -	\$ 70	\$ -	\$ 70	\$ 70		
Dog Trail	\$ 3	\$ -	\$ -	\$ 3	\$ -	\$ 3	\$ 3		
Risk Management	\$ 44	\$ -	\$ -	\$ 44	\$ -	\$ 44	\$ 45		
Tourism/Industry Promotion	\$ 13	\$ -	\$ -	\$ 13	\$ -	\$ 13	\$ 13		
Gravel Pits	\$ 14	\$ -	\$ -	\$ 14	\$ -	\$ 14	\$ 14		
Fencing Conargo	\$ 7	\$ -	\$ -	\$ 7	\$ -	\$ 7	\$ 7		
Election Reserve	\$ 12	\$ -	\$ -	\$ 12	\$ -	\$ 12	\$ 12		

Cash & Investments Budget Review Statement for Edward River Council for the quarter ending 31 December 2021

	Original Budget 20/21 \$'000	Approved Changes			Revised Budget 20/21 \$'000	Variations for this Dec Qtr \$'000 Note		Projected Year End Result \$'000	Actual YTD figures \$'000
		Carry Forwards \$'000	Other than by QBRS \$'000s Note						
Depot Office and Gates Upgrade	\$ 41	\$ -	\$ -	\$ -	\$ 41	\$ -	\$ -	\$ 41	\$ 41
Building Maintenance	\$ 50	\$ -	\$ -	\$ -	\$ 50	\$ -	\$ -	\$ 50	\$ 50
Asset Management	\$ 14	\$ -	\$ -	\$ -	\$ 14	\$ -	\$ -	\$ 14	\$ 14
Town Planning Plans, Surveys and Studies	\$ 103	\$ -	\$ -	\$ -	\$ 103	\$ -	\$ -	\$ 103	\$ 103
Retirement Living Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
North Depot Redevelopment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150
Deniliquin Town Hall and Civic Precinct Redevelopment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 413
<b>Total Internally Restricted</b>	<b>\$ 6,690</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,690</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,690</b>	<b>\$ 8,310</b>
<b>Total Cash &amp; Investments</b>	<b>\$ 30,918</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,918</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,918</b>	<b>\$ 45,906</b>



Contracts Budget Review Statement for Edward River Council for the quarter ending 31 December 2021

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)
Interflow Pty Ltd	C2021/13 Sewer Relining	405,900	Jan-22	6 weeks	Y
The Truck Specialist	Purchase of Isuzu FYJ 300-350 Auto MWB with steel water tank	304,977		One off	Y

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$250,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

**Consultancy & Legal Expenses Budget Review Statement**

<b>Expense</b>	<b>YTD Expenditure (Actual Dollars)</b>	<b>Budgeted (Y/N)</b>
Consultancies	308,777	Y
Legal Fees	10,295	Y

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management.

Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**Comments**

Consultants have been spent on backfill Senior Financial Accountant (64k), Seniors Living Precinct (45k), Community Strategic Plan (22k), Community Survey costs (20k), Committee implementation (10k), Asset Renewal & depreciation review (10K), Hardinge st reconstruction (33K), Civic Place Redevelopment (13k) and other smaller consultant work on capital and operational projects.

Legal has been spent on GIPA application advise (7K), Ethanol Plant, Army Cadet unit lease of building (3K)

**Key Performance Indicators Budget Review Statement for Edward River Council for the quarter ending 31 December 2021**

<b>Ratio Description</b>	<b>Target</b>	<b>Original Budget</b>	<b>Projected Budget</b>	<b>Actual YTD</b>
<b><i>Operating Performance Ratio</i></b>	Greater than 0	0.02%	-2.26%	30.05%
This ratio measures Council's achievement of containing operating expenditure within operating revenue				
<b><i>Own source operating revenue</i></b>	Greater than 60%	56.46%	45.12%	70.03%
This ratio shows the degree of reliance on external funding sources such as operating grants and contributions				
<b><i>Debt Service Cover Ratio</i></b>	Greater than 2x	N/A	N/A	N/A
This ratio measures the availability of operating cash to service debt including interest and principal repayments				
<b><i>Capital Expenditure Ratio</i></b>	Greater than 1	104.10	1.85	5.80
<b><i>Cash Expense Cover Ratio</i></b>	Greater than 3 months	104.10	1.85	5.80
This liquidity ratio indicates the number of months a council can continue paying for its immediate expenses without additional cash inflow.				
<b><i>Rates, Annual Charges &amp; Interest Outstanding</i></b>	Less than 10%	7.50%	7.50%	7.53%
This ratio assesses the impact of uncollected rates and annual charges on liquidity and the adequacy of recovery efforts				

**Attachment 2 - LTFP based on QBRs Dec-21 outlook**

**23.03 Whole Council**

**23.03.01 Comprehensive Income Statement**

Edward River Council Long Term Financial Plan 2018/19 - 2031/32														
Income Statement Projections														
Year Ending	Actual	Actual	Actual	Budget	Proposed Budget									
	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
<b>Income from Continuing Operations</b>														
Rates and Annual Charges	12,736	13,074	13,232	13,610	13,882	14,160	14,443	14,732	15,027	15,327	15,634	15,946	16,265	16,591
User Charges and Fees	4,812	7,114	4,415	3,658	3,782	3,857	3,934	4,013	4,093	4,175	4,259	4,344	4,431	4,519
Interest & Investment Revenue	1,173	912	377	216	220	225	229	234	238	243	248	253	258	263
Other Revenues	470	504	448	490	500	510	520	530	541	552	563	574	586	597
Grants & Contributions for Operating Purposes	10,165	8,584	8,806	7,996	8,156	8,319	8,485	8,655	8,828	9,005	9,185	9,369	9,556	9,747
Grants & Contributions for Capital Purposes - Cash	10,020	8,220	4,314	14,113	2,197	2,197	2,198	2,199	2,200	2,201	2,201	2,202	2,203	2,204
Contributions for Capital Purposes -Non Cash (S94 ,S80A)	-	-	-	-	1,550	9,956	9,781	10,705	10,355	9,173	9,572	10,089	9,253	11,518
Net Gains from the Disposal of Assets	-	-	449	200	-	-	-	-	-	-	-	-	-	200
Net Share of Interests in Joint Ventures and Associates Using the Equity	72	(10)	50	-	-	-	-	-	-	-	-	-	-	-
Fair Value Increment on Investment in Rental Properties	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Income from Continuing Operations</b>	<b>39,448</b>	<b>38,398</b>	<b>32,091</b>	<b>40,284</b>	<b>30,287</b>	<b>39,224</b>	<b>39,591</b>	<b>41,068</b>	<b>41,282</b>	<b>40,676</b>	<b>41,662</b>	<b>42,777</b>	<b>42,552</b>	<b>45,640</b>
<b>Expenses from Continuing Operations</b>														
Employee Costs	8,734	9,155	9,356	9,538	9,728	9,922	10,121	10,323	10,530	10,740	10,955	11,174	11,398	11,626
Borrowing Costs	143	10	-	105	95	85	74	63	52	41	30	18	6	(0)
Materials and Contracts	5,127	6,230	7,198	6,392	5,655	5,768	5,883	6,001	6,121	6,243	6,368	6,496	6,626	6,758
Depreciation	8,801	8,982	9,793	9,952	10,014	10,217	10,434	10,663	10,877	11,077	11,351	11,558	11,786	11,960
Net Losses from the Disposal of Assets	1,208	2,598	-	-	-	-	-	-	-	-	-	-	-	-
Fair Value Decrement on Investment Properties	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Expenses	3,260	15,884	866	774	861	875	1,046	908	925	943	1,116	979	997	1,017
<b>Total Expenses from Continuing Operations</b>	<b>27,273</b>	<b>42,859</b>	<b>27,213</b>	<b>26,761</b>	<b>26,353</b>	<b>26,867</b>	<b>27,558</b>	<b>27,959</b>	<b>28,505</b>	<b>29,045</b>	<b>29,820</b>	<b>30,225</b>	<b>30,813</b>	<b>31,361</b>
<b>Operating Result from Continuing Operations Surplus/(Deficit)</b>	<b>12,175</b>	<b>(4,461)</b>	<b>4,878</b>	<b>13,522</b>	<b>3,933</b>	<b>12,357</b>	<b>12,033</b>	<b>13,109</b>	<b>12,777</b>	<b>11,631</b>	<b>11,841</b>	<b>12,552</b>	<b>11,739</b>	<b>14,278</b>
<b>Net Operating Result for the year before Grants and Contributions provided for Capital Purposes Surplus/(Deficit)</b>														
	2,155	(12,681)	564	(591)	187	204	54	205	222	257	68	261	283	556
<b>For information (ratio calculation):</b>														
Adjustments	(1,136)	(13,975)	1,113	200	-	-	-	-	-	-	-	-	-	200
Net Asset Revaluation Increment/(Decrement)	-	-	46,186	8,749	-	(215)	134	241	20	-	(1,256)	814	(227)	151

23.03.02 Balance Sheet

Edward River Council Long Term Financial Plan 2018/19 - 2031/32														
Balance Sheet Projections														
Year Ending	Actual	Actual	Actual	Budget	Proposed Budget									
	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
<b>Current Assets</b>														
Cash & Cash Equivalents	19,456	12,902	4,049	30,918	33,152	36,384	38,773	41,877	46,413	50,794	54,755	59,937	63,122	66,440
Investments	29,014	31,750	30,750	-	-	-	-	-	-	-	-	-	-	-
Receivables	3,606	4,054	2,566	2,797	2,332	2,371	2,422	2,467	2,513	2,552	2,607	2,656	2,705	2,748
Inventories	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other (Includes Assets Held for Sale)	50	62	97	64	65	67	68	69	71	72	74	75	76	78
<b>Total Current Assets</b>	<b>52,126</b>	<b>48,768</b>	<b>37,462</b>	<b>33,779</b>	<b>35,549</b>	<b>38,822</b>	<b>41,263</b>	<b>44,414</b>	<b>48,996</b>	<b>53,418</b>	<b>57,436</b>	<b>62,667</b>	<b>65,903</b>	<b>69,266</b>
<b>Non-Current Assets</b>														
Cash & Cash Equivalents	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Investments	-	-	12,000	-	-	-	-	-	-	-	-	-	-	-
Receivables	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure, Property, Plant & Equipment	391,092	440,606	441,426	474,464	475,756	484,862	494,848	505,286	513,756	521,224	528,078	536,477	545,035	557,059
Right-of-Use Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	873	346	1,549	352	352	352	362	372	382	392	402	412	422	422
<b>Total Non-Current Assets</b>	<b>391,965</b>	<b>440,952</b>	<b>454,975</b>	<b>474,816</b>	<b>476,108</b>	<b>485,214</b>	<b>495,210</b>	<b>505,658</b>	<b>514,138</b>	<b>521,616</b>	<b>528,480</b>	<b>536,889</b>	<b>545,457</b>	<b>557,481</b>
<b>Total Assets</b>	<b>444,091</b>	<b>489,720</b>	<b>492,437</b>	<b>508,595</b>	<b>511,657</b>	<b>524,035</b>	<b>536,473</b>	<b>550,071</b>	<b>563,135</b>	<b>575,034</b>	<b>585,916</b>	<b>599,556</b>	<b>611,360</b>	<b>626,747</b>
<b>Current Liabilities</b>														
Payables	2,340	4,092	2,997	2,568	1,272	1,294	1,336	1,350	1,377	1,400	1,445	1,461	1,490	1,516
Borrowings	-	-	-	572	582	593	604	615	626	637	649	661	-	-
Lease Liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Provisions	2,755	261	166	-	-	-	-	-	-	-	-	-	-	-
Other	51	3,832	8,697	4,675	5,420	6,180	6,955	7,746	8,552	9,375	10,214	11,070	11,943	12,833
<b>Total Current Liabilities</b>	<b>5,146</b>	<b>8,185</b>	<b>11,860</b>	<b>7,815</b>	<b>7,274</b>	<b>8,067</b>	<b>8,895</b>	<b>9,711</b>	<b>10,555</b>	<b>11,412</b>	<b>12,308</b>	<b>13,192</b>	<b>13,433</b>	<b>14,349</b>
<b>Non Current Liabilities</b>														
Payables	50	50	50	163	387	395	403	411	419	427	436	445	453	462
Borrowings	-	-	-	4,966	4,384	3,791	3,187	2,572	1,946	1,309	661	-	-	-
Lease Liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Provisions	582	273	2,988	607	607	607	617	627	637	647	657	667	677	677
Other	-	149	150	177	205	233	261	291	320	351	382	413	446	479
<b>Total Non Current Liabilities</b>	<b>632</b>	<b>472</b>	<b>3,188</b>	<b>5,913</b>	<b>5,582</b>	<b>5,025</b>	<b>4,468</b>	<b>3,900</b>	<b>3,323</b>	<b>2,734</b>	<b>2,135</b>	<b>1,525</b>	<b>1,576</b>	<b>1,618</b>
<b>Total Liabilities</b>	<b>5,778</b>	<b>8,657</b>	<b>15,048</b>	<b>13,728</b>	<b>12,857</b>	<b>13,092</b>	<b>13,363</b>	<b>13,611</b>	<b>13,878</b>	<b>14,147</b>	<b>14,443</b>	<b>14,716</b>	<b>15,009</b>	<b>15,967</b>
<b>Net Assets</b>	<b>438,313</b>	<b>481,063</b>	<b>477,389</b>	<b>494,867</b>	<b>498,801</b>	<b>510,943</b>	<b>523,110</b>	<b>536,460</b>	<b>549,257</b>	<b>560,888</b>	<b>571,473</b>	<b>584,840</b>	<b>596,352</b>	<b>610,781</b>
<b>Equity</b>														
Retained Earnings	438,313	481,063	431,203	425,869	429,802	442,160	454,193	467,302	480,079	491,709	503,551	516,103	527,842	542,120
Revaluation Reserves	-	-	46,186	54,935	54,935	54,720	54,854	55,095	55,115	55,115	53,860	54,674	54,447	54,598
Other Reserves	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Equity</b>	<b>438,313</b>	<b>481,063</b>	<b>477,389</b>	<b>494,867</b>	<b>498,800</b>	<b>510,943</b>	<b>523,110</b>	<b>536,460</b>	<b>549,257</b>	<b>560,888</b>	<b>571,474</b>	<b>584,840</b>	<b>596,352</b>	<b>610,781</b>

23.03.03 Cash Flow Statement

Edward River Council Long Term Financial Plan 2018/19 - 2031/32														
Cash Flow Statement Projections														
Year Ending	Actual	Actual	Actual	Budget	Proposed Budget									
	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
<b>Cash Flows from Operating Activities</b>														
Receipts - Operating Activities	39,971	34,673	39,285	35,139	29,414	29,228	29,758	30,317	30,880	31,462	32,033	32,638	33,248	33,877
Payments - Operating Activities	(16,415)	(18,975)	(18,469)	(19,606)	(16,757)	(15,748)	(16,197)	(16,391)	(16,705)	(17,042)	(17,516)	(17,737)	(18,078)	(18,443)
<b>Net Cash Provided by (or used in) Operating Activities</b>	<b>23,556</b>	<b>15,698</b>	<b>20,816</b>	<b>15,533</b>	<b>12,657</b>	<b>13,480</b>	<b>13,562</b>	<b>13,926</b>	<b>14,175</b>	<b>14,420</b>	<b>14,517</b>	<b>14,901</b>	<b>15,170</b>	<b>15,434</b>
<b>Cash Flows from Investing Activities</b>														
Receipts - Infrastructure, Property, Plant & Equipment	160	330	718	200	200	200	200	200	200	200	200	200	200	200
Purchases - Infrastructure, Property, Plant & Equipment	(16,948)	(19,846)	(18,306)	(28,954)	(9,956)	(9,781)	(10,705)	(10,355)	(9,173)	(9,572)	(10,089)	(9,253)	(11,518)	(12,316)
Receipts/Purchases - Other Assets	(8,259)	(2,736)	(12,081)	-	-	-	-	-	-	-	-	-	-	-
<b>Net Cash Provided by (or used in) Investing Activities</b>	<b>(25,047)</b>	<b>(22,252)</b>	<b>(29,669)</b>	<b>(28,754)</b>	<b>(9,756)</b>	<b>(9,581)</b>	<b>(10,505)</b>	<b>(10,155)</b>	<b>(8,973)</b>	<b>(9,372)</b>	<b>(9,889)</b>	<b>(9,053)</b>	<b>(11,318)</b>	<b>(12,116)</b>
<b>Cash Flow from Financing Activities</b>														
Receipts - Loan Borrowings	-	-	-	6,100	-	-	-	-	-	-	-	-	-	-
Payments - Principal Repayments	(2,540)	-	-	(562)	(572)	(582)	(593)	(604)	(615)	(626)	(637)	(649)	(661)	-
Payments - Finance Costs	-	-	-	(105)	(95)	(85)	(74)	(63)	(52)	(41)	(30)	(18)	(6)	0
Receipts - Council Equity Injection	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Net Cash Provided by (or used in) Financing Activities</b>	<b>(2,540)</b>	<b>-</b>	<b>-</b>	<b>5,433</b>	<b>(667)</b>	<b>(667)</b>	<b>(667)</b>	<b>(667)</b>	<b>(667)</b>	<b>(667)</b>	<b>(667)</b>	<b>(667)</b>	<b>(667)</b>	<b>0</b>
<b>Net Increase/(Decrease) in Cash Assets Held</b>	<b>(4,031)</b>	<b>(6,554)</b>	<b>(8,853)</b>	<b>(7,788)</b>	<b>2,234</b>	<b>3,232</b>	<b>2,390</b>	<b>3,104</b>	<b>4,535</b>	<b>4,381</b>	<b>3,961</b>	<b>5,181</b>	<b>3,185</b>	<b>3,318</b>
<b>Cash and Cash Equivalents at Beginning of Reporting Period</b>	<b>23,487</b>	<b>19,456</b>	<b>12,902</b>	<b>38,706</b>	<b>30,918</b>	<b>33,152</b>	<b>36,384</b>	<b>38,773</b>	<b>41,877</b>	<b>46,413</b>	<b>50,794</b>	<b>54,755</b>	<b>59,937</b>	<b>63,122</b>
<b>Cash and Cash Equivalents at End of Reporting Period</b>	<b>19,456</b>	<b>12,902</b>	<b>4,049</b>	<b>30,918</b>	<b>33,152</b>	<b>36,384</b>	<b>38,773</b>	<b>41,877</b>	<b>46,413</b>	<b>50,794</b>	<b>54,755</b>	<b>59,937</b>	<b>63,122</b>	<b>66,440</b>
Period	29,014	31,750	42,750	-	-	-	-	-	-	-	-	-	-	-
<b>Total Cash, Cash Equivalents and Investments at End of Reporting Period</b>	<b>48,470</b>	<b>44,652</b>	<b>46,799</b>	<b>30,918</b>	<b>33,152</b>	<b>36,384</b>	<b>38,773</b>	<b>41,877</b>	<b>46,413</b>	<b>50,794</b>	<b>54,755</b>	<b>59,937</b>	<b>63,122</b>	<b>66,440</b>

23.03.04 Capital Works Statement

Edward River Council Long Term Financial Plan 2018/19 - 2031/32														
Capital Works Statement Projections														
Year Ending	Actual	Actual	Actual	Budget	Proposed Budget									
	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
Land	611	-	45	-	-	-	-	-	-	-	-	-	-	-
Land improvements	285	314	141	4,910	-	-	-	-	-	-	-	-	-	-
Buildings	5,220	2,035	843	2,654	500	500	500	500	500	500	500	500	500	640
Building improvements	-	-	-	1,650	-	-	-	-	-	-	-	-	-	-
Plant, machinery and equipment	699	2,216	1,718	1,366	1,296	1,568	2,482	2,132	910	1,719	2,216	970	3,645	2,007
Fixtures, fittings and furniture	4	6	47	20	-	50	-	-	50	-	-	50	-	64
Computers and telecommunications	-	91	-	16	40	150	40	40	150	40	40	150	40	192
Intangible Asset - Software	-	-	-	544	250	-	-	-	250	-	-	250	-	-
Library books	40	40	29	273	60	60	60	60	60	60	80	80	80	96
Roads	4,360	6,831	3,002	11,592	4,788	4,788	4,788	4,788	4,788	4,788	4,788	4,788	4,788	6,129
Bridges	-	123	-	-	-	-	-	-	-	-	-	-	-	-
Footpaths and cycle ways	270	2,913	1,323	190	165	165	165	165	165	165	165	165	165	237
Drainage	63	498	554	-	550	550	550	550	350	350	350	350	350	454
Rec, leisure and community facilities	1,339	-	-	1,619	-	-	-	-	-	-	-	-	-	-
Waste management	-	-	2,620	-	-	-	170	170	-	-	-	-	-	-
Parks, open spaces and streetscape	-	730	1,997	105	400	400	400	400	400	400	400	400	400	512
Aerodromes	-	-	-	1,000	357	-	-	-	-	-	-	-	-	-
Other infrastructure	200	-	78	1,939	-	-	-	-	-	-	-	-	-	-
Water	3,024	781	1,024	1,592	900	900	900	900	900	900	900	900	900	1,152
Sewer	765	-	2,530	1,106	650	650	650	650	650	650	650	650	650	832
Swimming Pools	68	1,057	26	30	-	-	-	-	-	-	-	-	-	-
WIP	-	2,825	2,092	-	-	-	-	-	-	-	-	-	-	-
<b>Total Capital Works</b>	<b>16,948</b>	<b>20,460</b>	<b>18,069</b>	<b>30,606</b>	<b>9,956</b>	<b>9,781</b>	<b>10,705</b>	<b>10,355</b>	<b>9,173</b>	<b>9,572</b>	<b>10,089</b>	<b>9,253</b>	<b>11,518</b>	<b>12,316</b>
<b>Represented by:</b>														
Renewal Investment	9,589	16,137	14,422	17,627	9,578	9,386	9,979	9,805	9,038	9,492	9,989	9,098	11,064	11,839
Upgrade Investment	-	-	-	5,300	318	217	248	213	75	20	20	75	375	249
New Investment	7,359	4,323	3,647	7,679	60	178	478	337	60	60	80	80	80	228
<b>Total Capital Works</b>	<b>16,948</b>	<b>20,460</b>	<b>18,069</b>	<b>30,606</b>	<b>9,956</b>	<b>9,781</b>	<b>10,705</b>	<b>10,355</b>	<b>9,173</b>	<b>9,572</b>	<b>10,089</b>	<b>9,253</b>	<b>11,518</b>	<b>12,316</b>



## **11.6. CONSIDERATION OF SUPERANNUATION FOR COUNCILLORS**

Author: Greg Briscoe-Hough - Senior Advisor Governance

Authoriser: Suni Campbell - Director Corporate Services

### **RECOMMENDATION**

That Council not adopt payment of superannuation to elected members for the current term.

### **BACKGROUND**

Council will determine annually the fee to be paid to Councillors in accordance with s248 Local Government Act 1993 (LG Act) on receipt of advice from the Local Government Remuneration Tribunal in May. This fee is paid to Councillors monthly in arrears as provided by s250 LG Act. Any increase in Councillor fees is usually within the range of the consumer price index and under a few per cent each year. Previously, Council has resolved that, in accordance with Section 241 of the Local Government Act 1993 (the Act), Council will fix the annual fee paid to Councillors to the maximum determination made by the Remuneration Tribunal for the category Rural area.

In May 2021, the Local Government Amendment Act 2021 was enacted which enables Council's to resolve to make contributions to a superannuation account for each Councillor. The Amendment Act enacted s254B in the Local Government Act 1993 (the Act), as below:

- 254B Payment for superannuation contributions for councillors*
- (1) A council may make a payment (a superannuation contribution payment) as a contribution to a superannuation account nominated by a councillor, starting from the financial year commencing 1 July 2022.*
  - (2) The amount of a superannuation contribution payment is the amount the council would have been required to contribute under the Commonwealth superannuation legislation as superannuation if the councillor were an employee of the council.*
  - (3) A superannuation contribution payment is payable with, and at the same intervals as, the annual fee is payable to the councillor.*
  - (4) A council is not permitted to make a superannuation contribution payment—*
    - (a) unless the council has previously passed a resolution at an open meeting to make superannuation contribution payments to its councillors, or*
    - (b) if the councillor does not nominate a superannuation account for the payment before the end of the month to which the payment relates, or*
    - (c) to the extent the councillor has agreed in writing to forgo or reduce the payment.*
  - (5) The Remuneration Tribunal may not take superannuation contribution payments into account in determining annual fees or other remuneration payable to a mayor or other councillor.*
  - (6) A person is not, for the purposes of any Act, taken to be an employee of a council and is not disqualified from holding civic office merely because the person is paid a superannuation contribution payment.*
  - (7) A superannuation contribution payment does not constitute salary for the purposes of any Act.*
  - (8) Sections 248A and 254A apply in relation to a superannuation contribution payment in the same way as they apply in relation to an annual fee.*

### **ISSUE/DISCUSSION**

Council may resolve, at an open meeting of Council, to make superannuation contribution payments to Councillors starting from the financial year commencing 1 July 2022. Should such a resolution be passed, Council will make superannuation contributions for in accordance with the provisions of s254B of the LG Act 1993.

Prior to the introduction of Section 254B of the Act the payment of superannuation to Councillors was not permissible. The Office of Local Government has advised that the decision on whether to make superannuation contributions to Councillors is being left for each Council to determine, taking into account financial considerations, the views of Councillors and the expectations of their local community.

Councils are required to make decisions in relation to superannuation by resolution at an open meeting of the Council, to ensure public accountability and transparency. The stated policy reasoning behind this initiative can be found in the second part of the (former) Minister's announcement, attached.

If Council resolves to pay superannuation to Councillors from 1 July, 2022 the rate of payment will be equal to the Superannuation Guarantee Contribution percentage set by the Commonwealth Government. For 2022-23, the rate is 10.5%, however the rate will gradually increase to 12% by 1 July 2025.

The fees to be paid to Councillors for the 2022-23 financial year have not been determined by the Local Government Remuneration Tribunal at this point in time, however, based on the current budget for Councillor and mayor fees is anticipated that payment of superannuation to Councillors will equate to approximately \$10,000 for the 2022-23 financial year.

### **STRATEGIC IMPLICATIONS**

This report is being put forward at the present time to allow the additional costs to be incorporated into development of Council's 2022-23 Annual Budget.

### **COMMUNITY STRATEGIC PLAN**

5. A community working together to achieve its potential

5.1 Our community is informed and engaged

5.2 We collaborate and pursue partnerships that achieve great outcomes for our community

5.3 Our local government is efficient, innovative and financially sustainable

### **FINANCIAL IMPLICATIONS**

If this initiative is adopted, it requires further provision from Council's budget on an annual basis.

### **LEGISLATIVE IMPLICATIONS**

Local Government Act 1993, Chapter 9, Part 2, Divisions 4 and 5, Sections 241,248, 248B, 250, 252, 254B.

### **ATTACHMENTS**

Nil.





**Shelley Hancock**  
Minister for Local Government  
Member for South Coast

## MEDIA RELEASE

Friday, 14 May 2021

### KEY RATING REFORMS FOR LOCAL COUNCILS AND COMMUNITIES PASSES PARLIAMENT

Councils and communities across NSW now have a fairer and more flexible rating system while councillors can receive superannuation payments after legislation passed in Parliament.

Minister for Local Government Shelley Hancock said the *Local Government Amendment Act 2021* implements the [Government's response](#) to IPART's review of the rating system and a range of other changes.

"These sensible and well-reasoned reforms will ensure that NSW's local government rating system continues to be fair and equitable, and responsive to changing community needs," Mrs Hancock said.

"The changes provide greater flexibility to make rates fairer in local communities, and help councils cater for population growth and infrastructure costs while protecting ratepayers from unfair rate rises.

"To protect residents from excessive and sudden rate rises, the 17 councils which must harmonise their rates from July will now be able to do it over up to eight years.

"Councils that choose to harmonise rates gradually are required to set out their intended approach over the full eight years to their local communities.

"At the same time, all councils will be able to create more flexible residential, business, and farmland rating subcategories to set fairer rates that better reflect access to local services and infrastructure.

"We are also allowing NSW councils to levy special rates above the rate peg for infrastructure jointly funded with other levels of government without IPART approval to help them deliver much-needed projects to benefit their local communities."

Mrs Hancock said all councils now have the option to make superannuation payments to the state's 1,300 councillors, addressing a long-standing inequity in local government.

"Councillors are dedicated to their residents and communities, and the opportunity to make superannuation payments will also help attract more diversity including women and younger people to serve on our local councils," Mrs Hancock said.

“Councils have the choice as to whether to make councillor superannuation payments in addition to their annual fees from July next year, taking into consideration financial issues and the views of their local community.”

Mrs Hancock said IPART is currently developing a proposed methodology to take population growth into account when it sets the annual rate peg which caps council rating revenue increases each year.

“Modelling by the Centre for International Economics (CIE) reveals NSW councils would receive \$675 million in additional rates over five years, with a net gain of \$400 million once reduced infrastructure contributions are taken into account,” Mrs Hancock said.

“This revenue injection will be pivotal in helping councils overcome growing pains with a reliable and sustainable revenue stream to provide key infrastructure for growing communities into the future including roads, drainage and open space.

“It’s the new residents moving into these areas who will primarily cover the extra rating incomes.

“IPART will lodge its final report in September, with a new population growth methodology expected to be implemented from July 2022.”

More information can be found on the IPART website [here](#).

**MEDIA:**

**Caterina Polistina | Minister Hancock | 0439 196 539**

## **11.7. DA132/21 - 'WHAT'S ON' SIGNAGE**

**Author: Eliza Eastman, Planning Officer**

**Authoriser: Marie Sutton, Manager Development Services**

### **DIVISION**

In accordance with section 375A of the Local Government Act 1993, it is necessary for Council to call a division when voting of any resolution relating to a relevant planning application.

### **RECOMMENDATION**

That Council resolves to: -

1. APPROVE the development application DA132/21 for Signage, in the road reserve adjacent to Lot 7310 DP1143278, Davidson Street, Deniliquin dated 22 December 2021 as shown on plans labelled site plan, G01 - specific summary and G01 - frame and footing detail and described in details accompanying the Development Application, in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 and subject to the following reasons:
  - a. The application generally complies with the applicable planning controls and has demonstrated to have a satisfactory effect on the environment;
  - b. The proposal is consistent with with the zone and desired future character of the area.
2. Impose the following conditions on DA 139/21:
  1. Development as per Plans  
The development shall take place in accordance with the approved plans and documentation, including any notations marked by Council thereon, as referenced in Schedule 1 - List of approved plans attached to DA No. 132/21 and the conditions of consent.
  2. Approved signage  
No advertising material other than that which is permissible without consent is to be displayed as part of the approved development unless development consent has been obtained to display other forms of advertising
  3. Road Opening Permit  
Prior to any works being undertaken in the road reserve, a road opening permit is to be obtained from Council.
  4. Transport for NSW
    - a. The sign shall be located outside the clear zone for the posted speed limit in accordance with the Austroads documentation.
    - b. The signage shall comply with the provisions of State Environmental Planning Policy (SEPP) No. 64 – Advertising and Signage and the Department of Planning’s Transport Corridor Outdoor Advertising and Signage Guidelines (Nov 2017).
    - c. Any signage shall be designed and located so as to comply with the following;
      - The method and intensity of any illumination of the sign shall not be directed or transmitted in such concentration or intensity to cause distraction or glare to motorists.

- The permissible level of reflectance of an advertisement is not to exceed the 'Minimum coefficients of Luminous intensity per unit area for Class 2A', as set out in Australian Standard AS/NZS 1906.1:2007;
- Any proposed sign and support structure to be located within close proximity to a road is required, as a minimum, to comply with the wind loading requirements as specified in AS1170.1 Structural design actions – Permanent, imposed and other actions and AS1170.2 Structural design actions – wind actions.
- Any proposed sign and support structure shall not pose any risk to the safety of pedestrians or motorists.

d. Any works associated with the development shall be at no cost to Transport for NSW.

## BACKGROUND

Development application 132/21 (DA132/21) was received by Council on 22 December 2021. The DA relates to road reserve adjacent to Lot 7310 DP1143278, Davidson Street, Deniliquin (former North Deniliquin Tennis Court site) and Figure 1 shows the location of the subject site.



Figure 1 Location of subject site

The proposed development is to install a free standing 'What's On' sign for Edward River Council in the road reserve. The proposed sign is approximately 3.4m in height and 2m in width and will be used to promote regional and local events to the public. The sign will have interchangeable corflute boards that slide in and out.

Attachment 1 and 2 shows the plans of the proposed development and attachment 3 shows the statement of environmental effects.

The DA was exhibited for a period of 14 days and no submissions were received.

The DA is being reported to Council because Edward River Council is the applicant.

## INTERNAL REFERRALS

Not applicable

## EXTERNAL REFERRALS

Transport for NSW (TfNSW) - no objection subject to the imposition of conditions

**STRATEGIC IMPLICATIONS**

N/A

**COMMUNITY STRATEGIC PLAN**

N/A

**FINANCIAL IMPLICATIONS**

N/A

**LEGISLATIVE IMPLICATIONS**

The following assessment of the Development Application is in accordance with section 4.15 of the *Environmental Planning and Assessment Act 1979*.

**Provisions of Environmental Planning Instruments (s4.15(1)(a)(i))**Deniliquin Local Environmental Plan 1997 (DLEP 1997)

The subject site is zoned 'Urban' under the DLEP 1997. The use is permissible with development consent in the zone.

The following clauses of the DLEP 1997 apply:

Clause	Control	Response
20	<p><b>Development restricted along arterial roads</b></p> <p>The Council must not grant an application for consent to carry out development specified in Schedule 3 on land which has frontage to an arterial road unless—</p> <p>(a) access to that land is provided by a road other than the arterial road, wherever, in the opinion of the Council, it is practicable, and</p> <p>(b) in the opinion of the Council, the safety and efficiency of the arterial road will not be adversely affected by—</p>	<p>Considered satisfactory - the DA was referred to TfNSW as Davidson Street is a classified road. TfNSW assess road safety and had no objection subject to the imposition of conditions.</p>
29	<p><b>Advertising structures</b></p> <p>A person must not, except with the consent of the Council, erect an advertising structure on land to which this plan applies.</p>	<p>Considered satisfactory - development consent applied for.</p>



**State Environmental Planning Policy (Infrastructure)**

SEPP 65 - Advertising and Signage

Clause 18

(1) This clause applies to the display of an advertisement to which clause 17 applies, that is within 250 metres of a classified road any part of which is visible from the classified road.

(2) The consent authority must not grant development consent to the display of an advertisement to which this clause applies without the concurrence of TfNSW.

(3) In deciding whether or not concurrence should be granted, TfNSW must take into consideration:

(a) the impact of the display of the advertisement on traffic safety, and

(b) the Guidelines.

The application was referred to TfNSW for concurrence. TfNSW had no objection to the proposed advertising sign subject to the imposition of conditions.

**State Environmental Planning Policy 55 Remediation of Land (SEPP 55)**

Not applicable

**Murray Regional Environmental Plan**

Not applicable.

**Provisions of any draft Environmental Planning Instrument (s4.15(a)(ii))**

Not applicable.

**Provisions of any Development Control Plan (s4.15(a)(iii))**

The following provisions of the DCP 2016 apply to this development:

Clause	Requirements	Comments
<i>Chapter 1 Notification</i>		
1.11 Notification	DA exhibition required for DAs where Council is the applicant, landowner or are in care and control of the land in question.	DA notified for 14 days, no submissions received.
<i>Chapter 13 Outdoor Advertising</i>		
13.5 Controls	2. All signage must relate directly to the business activity occupying the site, unless permitted by SEPP 64.  5. The size of signs permitted will depend on the merits of	Considered satisfactory  Subject to conditions imposed by TfNSW it is not considered the "Whats On" sign will obscure the view of road users or pedestrians or omit

Clause	Requirements	Comments
	<p>the site. Council will take the following matters into consideration:</p> <ul style="list-style-type: none"> <li>o Safety of pedestrians, cyclists and motorists.</li> <li>o The visual amenity of the area.</li> <li>o The number of existing signs and whether the new signage will reduce visual clutter.</li> <li>o The amount of space suitable for signs that will be attached to a building.</li> </ul> <p>7. Signs and associated structures must not cause a nuisance or hazard or endanger public safety by:</p> <ul style="list-style-type: none"> <li>o Obscuring the view of motorists, cyclists or pedestrians, or</li> <li>o Emitting unreasonable glare from internal or external illumination or reflection from surface materials.</li> </ul> <p>8. Flashing signage is not permitted.</p>	<p>unreasonable glare or reflection.</p> <p>The size of the proposed sign is considered suitable for the intended use of promotion and consistent with Council branding throughout the town.</p> <p>The sign does not include any illumination or lighting.</p>

**Provisions of any Planning Agreement or Draft Planning Agreement (s4.15(a)(iia))**

Not applicable.

**Prescribed Matters in the Regulation (s4.15(a)(iv))**

Not applicable

**Likely Impacts of that Development (s4.15(b))**

See previous comments on road safety.

**Suitability of Site for Development (s4.15(c))**

The site is considered a suitable site for the 'Whats On' sign, particularly given it is a key arterial road into Deniliquin with high traffic volume.

**Submissions (s4.15(d))**

The DA was notified for a 14 day period, with no submissions received.

**The Public Interest (s4.15(e))**

Not applicable

**Political Donations and Gifts Disclosure**

The Applicant has advised that they reportable political donations to a Councillor and/or any gift to a Councillor or Council employees within a two (2) year period before the date of the application being submitted.

**ATTACHMENTS**

1. Site Plan
2. Elevation
3. Statement of Environmental Effects

# Attachment 1 - Site Plan



## Attachment 2 - Sign Details

G01 | What's On (Premium)



**Attachment 3 - SOEE**



**FORM 7** Statement of Environmental Effects for Minor Impact Developments

**IMPORTANT INFORMATION**

In accordance with Schedule 1 of the Environmental Planning and Assessment Regulation 2000 a development application must be accompanied by a Statement of Environmental Effects.

**QUALIFIER**

This Statement of Environmental Effects template has been produced to assist applicants identify the environmental impacts of a development and the steps to be taken to protect the environment or lessen expected harm. The template is suitable for minor impact development. It may be necessary for Council to request additional information depending on the nature of the impacts of a proposal. Larger scale developments should be accompanied by a detailed and specific Statement of Environmental Effects.

1. Applicant Details			
Applicant Name	EDWARD RIVER COUNCIL		
Postal Address <i>Your reply will be posted to this address</i>	180 Cressy Street DENILIQUIN NSW 2710		
Phone	0358983000	Email	

2. Property Details (of the site to be developed)			
Street Number		Street	
Town		Site Area m <sup>2</sup>	
Lot/DPs numbers			

3. Proposal details
Describe your proposal in detail, including: <ul style="list-style-type: none"> <li>the physical description of building and any proposed buildings</li> <li>dimensions of building including height, proposed materials, nominated colour scheme, nature of use</li> <li>signage, disabled access and facilities, driveway access points, parking</li> </ul>
What's On Signage for Edward River Council – see dimensions below





Frangible Base

4. Site details	
What is the area of the site?	N/A
What is the land zone?	
Describe the site - Provide information on physical features of the site such as shape, slope, vegetation, waterways, access, existing services/infrastructure	
North Deni Rest Stop – Carpark, toilets and shelter	
Describe the use of lands adjoining the site. Will the proposal impact on adjoining property? Consider issues such as noise, privacy, overland flows of storm water and other amenity impacts.	
Adjoins Davidson Street	

5. Present and Previous Uses	
What is the present use of the site and when did this use commence? Did this use receive development consent?	
See above	
List the previous use(s) of the site	
Are you relying on existing use rights?	YES
Have any potentially contaminating activities been undertaken on the property?	NO
If yes, please identify:	

6. Existing Structures	
List existing structures on the land	
Signage	
List any structures to be demolished as part of the proposal	
NIL	

7. Subdivision	
Do you propose to subdivide?	NO
How many existing lots?	
How many proposed lots?	

8. Planning Policies / Controls			
Does the proposal <u>seek a variation</u> to the provisions contained in the following controls?	Yes	No	N/A
Deniliquin LEP 2013		NO	
Conargo LEP 2013			N/A
Deniliquin DCP 2016		NO	
Other relevant SEPP / EPI Standards			NA

9. Context and Setting			
	Yes	No	N/A
Will the Development be visually prominent in the surrounding area?	YES		<input type="checkbox"/>
Will the Development be consistent with the existing streetscape or Council Policy?	YES	<input type="checkbox"/>	<input type="checkbox"/>
Will the development be out of character with the surrounding area?	YES	<input type="checkbox"/>	<input type="checkbox"/>
Comment			

10. Access and Traffic			
	Yes	No	N/A
Is legal and practical access available to the site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are additional access points to road network required?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has vehicle manoeuvring and onsite parking been addressed in the design?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will the development increase local traffic movements/volumes?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If yes, please specify how much:			

11. Utilities and Services
<b>Water supply</b> - Please provide details of existing and any proposed arrangements
N/A
<b>Sewer</b> - Please provide details of existing and any proposed arrangements
N/A
<b>Storm Water connection / disposal</b> - Please provide details of existing and any proposed arrangements
N/A
<b>Septic Tank / Effluent disposal</b> - Please provide details of existing and any proposed arrangements
N/A
<b>Other</b>

12. Threatened Species and Biodiversity Considerations	
Is the land identified as a critical habitat or as part of a critical habitat?	NO
<b>If yes</b> , you need to submit a Species Impact Statement to accompany your application	
Is the development likely to significantly affect threatened species populations or ecological communities or their habitat?	NO
<b>If yes</b> , you need to submit a Species Impact Statement to accompany your application	
Does the proposal include land clearing of native vegetation?	NO
<b>If no</b> , proceed to Section 13	
Does your proposal require land clearing of vegetation within an area identified on the Biodiversity Values Map as defined under the Biodiversity Conservation Regulation 2017?	NO
Does your proposal exceed the Biodiversity Offset Scheme Thresholds in accordance with part 7.4 of the Biodiversity Conservation Act 2016?	NO
<b>If yes to EITHER of the above 2 questions</b> , please attach a Biodiversity Development Assessment Report (BDAR) in accordance with part 6.12 of the Biodiversity Conservation Act 2016	
<b>If no to BOTH of the above 2 questions</b> , please attach a "test of significance" also known as the 5 part test, in accordance with section 7.3 of the Biodiversity Conservation Act 2016	

13. Environmental Impacts	
Is your proposal likely to result in air, noise or water pollution? (Including during construction works)	NO
<b>If yes</b> , please describe the source of pollution and what measures will be implemented to control pollution	
Air (Dust, Odour)	
Noise	
Water	
Is the development likely to result in any form of sediment run-off?	NO
<b>If yes</b> , please describe what erosion prevention and sediment control measures you propose to implement	
Is the land flood prone?	NO
<b>If yes</b> , describe the proposed finished floor levels of habitable rooms	
Is the land classed as bushfire prone?	YES
<b>If yes</b> , and if your proposal is for the construction of a dwelling or dwelling additions/alteration, you will need to undertake BAL Risk Assessment in accordance with NSW RFS Planning requirements and provide to Council. If you determine your development is a higher risk BAL 40 or BAL FZ, you will need to consult with a Bushfire consultant to assist further.	
Do you propose to clear any vegetation and/or trees (Non-Native) as part of your proposal?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>If yes</b> , please provide details	

14. Aboriginal Cultural Heritage	
Is the proposed site of the development in close proximity to Aboriginal cultural heritage (ACH) indicators (such as the Edward River or sites that are registered within the Aboriginal Heritage Information Management System (AHIMS) which may include culturally modified trees and known burial)?	NO

If **yes**, you must submit evidence that they have carried out due diligence in determining that the actions will not harm Aboriginal objects.

Attention is drawn to the *Due Diligence Code of Practice for the Protection of Aboriginal Objects in NSW* (the Code) and in particular the generic Due Diligence process on pages 10 – 14 of the Code. Anyone who exercises due diligence in determining that their actions will not harm Aboriginal objects has a defence against prosecution for the strict liability offence if they later harm an object. Further information on the code is available at the OEH website: [www.environment.nsw.gov.au/resources/cultureheritage/ddcop/10798ddcop.pdf](http://www.environment.nsw.gov.au/resources/cultureheritage/ddcop/10798ddcop.pdf)

As a minimum the applicant is required to undertake a Due Diligence assessment in accordance with the Code to identify:

- Whether or not Aboriginal objects are, or are likely to be, present in the proposed development area, and
- To determine whether or not the proposed activities are likely to harm Aboriginal objects (if present)

To determine whether further assessment in the form of an Aboriginal Cultural Heritage Assessment (ACHA) and/or an Aboriginal Heritage Impact Permit (AHIP) application is required.

Briefly summarise below the findings of your Due Diligence assessment – detail your site inspection, results from your AHIMS basic search and any other relevant information sourced

15. Presumptive Title	
Is your development proposal located on the riverbank?	NO

If **yes**, please advise / provide evidence if you have presumptive title (own to the middle thread of the river). This information can be obtained from Crown Lands – Phone 1300 886 235.

**16. Operational and Management Details**

**NOTE**

This section does not relate to residential development and is generally only applicable to commercial, industrial, rural industrial or tourism developments

Describe in detail the proposed business/activity			
NA			
Hours of operation			
Monday to Friday	AM	to	PM
Saturday	AM	to	PM
Sunday	AM	to	PM
Extended hours	AM	to	PM
Total number of staff members			
Maximum number of staff members on duty at any one time			
Maximum number of clients/customers expected in a day			
Maximum number of clients/customers expected at any one time			
Expected vehicle types associated with the proposal			
Number of car parking spaces provided			
Location of car parking spaces provided			
Describe arrangements transport, loading, and unloading of goods (including expected frequency of deliveries, size of vehicles and frequency of truck movements)			
List machinery associated with the proposed business / activity			
List the type and quantity of raw materials, finished products and waste materials			
Describe how waste will be disposed			
Identify any processes or materials that may be potentially hazardous and identify management			

## **11.8. LODGING OF PECUNIARY INTEREST RETURNS - COUNCILLORS AND DESIGNATED PERSONS**

Author: Greg Briscoe-Hough - Senior Governance Advisor

Authoriser: Suni Campbell - Director Corporate Services

### **RECOMMENDATION**

That Councillors meet their obligations under the Code of Conduct to lodge a pecuniary interest return prior to 4 March 2022, and note that copies of the returns will be tabled at the March Council Meeting and placed on Council's website.

### **BACKGROUND**

Part 4 of the Code of Conduct (CoC) stipulates that Councillors and designated persons (Council's General Manager and Directors) are required to lodge (at least annually for the financial year) a pecuniary interest return.

### **ISSUE/DISCUSSION**

*The Code of Conduct (CoC) clause 4.20*

*A councillor:*

*(a) must prepare and submit written returns of interests in accordance with clause 4.21...*

*CoC clause 4.21*

*A councillor or designated person must make and lodge with the general manager a return in the form set out in schedule 2 to this code, disclosing the councillor's or designated person's interests as specified in schedule 1 to this code within 3 months after:*

*(a) becoming a councillor or designated person, and*

*(b) 30 June of each year, and*

*(c) the councillor or designated person becoming aware of an interest they are required to disclose under schedule 1 that has not been previously disclosed in a return lodged under paragraphs (a) or (b).*

Edward River Council previously had an extensive list of staff members captured as 'designated persons' (CoC clause 4.8) however, this was rationalised on the basis that, other than the Executive Management Team (EMT), staff would otherwise be captured under CoC clauses 4.14 and 4.15. Similarly, CoC clause 4.16 captures other committee related participants as when it becomes appropriate.

As Council's executive staff (EMT) have lodged and tabled their returns in October 2021, a fresh return is not required (unless circumstances have changed). All Councillors will, however, need to comply.

In accordance with the CoC clause 4.27 and the [Information and Privacy Commissions Guideline 1](#) (see below), Council will conduct a public interest test in relation each return and, on application to the General Manager, redact any information where there is an overriding public interest against disclosure, for example a residential address or signature.

*The Guideline provides that the requirement in Clause 1(2)(a) of [Schedule 1](#) of the GIPA Regulation, that returns of councillors and designated persons be released as part of local councils' open access information, should be interpreted as follows:*

- *The returns should be made publicly available on the council's website free of charge unless there is an overriding public interest against disclosure or to do so would impose unreasonable additional costs on the council*
- *The fact that a return of interests is open access information is a factor in favour of disclosure in balancing the public interest*
- *In the circumstances where council decides that there is an overriding public interest against disclosure of the return, consideration should then be given to whether it is practicable to release an edited copy of the return (for example redacting the individual's signature or residential address) in accordance with [section 6\(4\)](#) of the GIPA Act*
- *If it is practicable to do so, then the information should be deleted from a copy of the return and the remainder of the return made available on the council's website*
- *Where information is deleted from a return, council should keep a record indicating, in general terms, the nature of the information redacted in accordance with section 6(5) of the GIPA Act*
- *Copies of publicly available information about returns may be made in accordance with [clause 5\(1\)\(b\)](#) of the GIPA Regulation.*

*Releasing the information contained in the returns of councillors and designated persons in this manner facilitates the legitimate public interest in having access to the information, while protecting the individual's right to privacy and safety.*

## STRATEGIC IMPLICATIONS

Compliance with legislation and codes on open access.

## COMMUNITY STRATEGIC PLAN

5. A community working together to achieve its potential

5.1 Our community is informed and engaged

## FINANCIAL IMPLICATIONS

Nil

## LEGISLATIVE IMPLICATIONS

Local Government Act 1993, Section 332(1)(a), Section 440

Local Government Regulations 2021, Part 8

Government Information (Public Access) Act 2009 Section 6(4)

Government Information (Public Access) Regulation 2018 *Clause 1(2)(a) of [Schedule 1, clause 5\(1\)\(b\)](#)*

## ATTACHMENTS



## Attachment 1 - CoC Pecuniary Interest Return

1

### **SCHEDULE 2: FORM OF WRITTEN RETURN OF INTERESTS SUBMITTED UNDER CLAUSE 4.21**

#### 'Disclosures by councillors and designated persons' return

1. The pecuniary interests and other matters to be disclosed in this return are prescribed by Schedule 1 of the *Model Code of Conduct for Local Councils in NSW* (the Model Code of Conduct).
2. If this is the first return you have been required to lodge with the general manager after becoming a councillor or designated person, do not complete Parts C, D and I of the return. All other parts of the return should be completed with appropriate information based on your circumstances at the return date, that is, the date on which you became a councillor or designated person.
3. If you have previously lodged a return with the general manager and you are completing this return for the purposes of disclosing a new interest that was not disclosed in the last return you lodged with the general manager, you must complete all parts of the return with appropriate information for the period from 30 June of the previous financial year or the date on which you became a councillor or designated person, (whichever is the later date), to the return date which is the date you became aware of the new interest to be disclosed in your updated return.
4. If you have previously lodged a return with the general manager and are submitting a new return for the new financial year, you must complete all parts of the return with appropriate information for the 12-month period commencing on 30 June of the previous year to 30 June this year.
5. This form must be completed using block letters or typed.
6. If there is insufficient space for all the information you are required to disclose, you must attach an appendix which is to be properly identified and signed by you.
7. If there are no pecuniary interests or other matters of the kind required to be disclosed under a heading in this form, the word "NIL" is to be placed in an appropriate space under that heading.

#### Important information

This information is being collected for the purpose of complying with clause 4.21 of the Model Code of Conduct.

You must not lodge a return that you know or ought reasonably to know is false or misleading in a material particular (see clause 4.23 of the Model Code of Conduct). Complaints about breaches of these requirements are to be referred to the Office of Local Government and may result in disciplinary action by the council, the Chief Executive of the Office of Local Government or the NSW Civil and Administrative Tribunal.

The information collected on this form will be kept by the general manager in a register of returns. The general manager is required to table all returns at a council meeting.

Information contained in returns made and lodged under clause 4.21 is to be made publicly available in accordance with the requirements of the *Government Information (Public Access) Act 2009*, the *Government Information (Public Access) Regulation 2009* and any guidelines issued by the Information Commissioner.

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

**Disclosure of pecuniary interests and other matters**

by [full name of councillor or designated person] \_\_\_\_\_

as at [return date] \_\_\_\_/\_\_\_\_/\_\_\_\_

in respect of the period from \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

[councillor's or designated person's signature] \_\_\_\_\_

[ \_\_\_\_\_/\_\_\_\_/\_\_\_\_

**A. Real Property**

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June Nature of interest

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**B. Sources of income**

1 Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June

Sources of income I received from an occupation at any time since 30 June

Description of occupation Name and address of employer or description of office held (if applicable) Name under which partnership conducted (if applicable)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2 Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June

Sources of income I received from a trust since 30 June

Name and address of settlor Name and address of trustee

\_\_\_\_\_  
\_\_\_\_\_

3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June

Sources of other income I received at any time since 30 June

[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**C. Gifts**

*Description of each gift I received at any time since 30 June*      *Name and address of donor*

**D. Contributions to travel**

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken

**E. Interests and positions in corporations**

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)

**F. Were you a property developer or a close associate of a property developer on the return date?** (Strike out unapplicable)    YES    (or)    NO

**G. Positions in trade unions and professional or business associations**

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position

**H. Debts**

Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June

**I. Dispositions of property**

1 Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time

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2 Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

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**J. Discretionary disclosures**

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# MODEL CODE OF CONDUCT FOR LOCAL COUNCILS IN NSW

## A GUIDE TO COMPLETING RETURNS OF INTEREST

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### Introduction

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Under the *Model Code of Conduct for Local Councils in NSW* (the Model Code of Conduct), certain council officials are required to disclose their personal interests in publicly available returns of interests.

These operate as a key transparency mechanism for promoting community confidence in council decision making, whether by councillors or by staff or others under delegation.

You must complete and lodge your return of interests in accordance with the requirements in the Model Code of Conduct.

You must not lodge a return that you know or ought to know is false or misleading in a material particular.

Complaints about breaches of these requirements are to be referred to the Office of Local Government (OLG) and may result in disciplinary action by the council, the Departmental Chief Executive, or the NSW Civil and Administrative Tribunal.

### Important information

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#### Who must submit a return of interests?

You must complete and lodge a return of interests if you are a councillor or designated person.

Designated persons include:

- the general manager
- senior staff, and
- staff, delegates of councils or members of committees who the council identify as

exercising functions that could give rise to a conflict of interest.

#### When must I submit a written return of interests?

You must submit a return of interests within three months of being elected or becoming a designated person and submit a new return annually (within three months of the start of each financial year).

You do not need to submit a return of interests if you have already submitted a return in the three months preceding 30 June, or if you ceased to be a councillor or designated person in the three months preceding 30 June.

If, at any time, you become aware of any new interests that need to be disclosed, you must submit a new return within three months of becoming aware of the interests.

#### Who must I lodge my return of interests with?

All returns of interests are to be lodged with the council's general manager.

A return lodged within 3 months of 30 June must be tabled at the first council meeting after the last day the return was required to be lodged.

A return lodged at any other time must be tabled at the first council meeting after the return was lodged.

### Must my return of interests be made publicly available?

Yes. Councils must make all returns of interests publicly available in accordance with the requirements of the *Government Information (Public Access) Act 2009*, the *Government Information (Public Access) Regulation 2009* and any guidelines issued by the NSW Information Commissioner.

The Information Commissioner has issued Information Access Guideline 1 in relation to the publication of information contained in returns of interests. Guideline 1 states that councillors' and designated persons' returns of interests must be made publicly available free of charge on councils' websites, unless there is an overriding public interest against disclosure of the information contained in them or to do so would impose unreasonable additional costs on the council.

It is open to councils to redact information from returns of interests (eg a person's signature and residential address) when publishing returns on their websites where there is an overriding public interest against the disclosure that information.

For more information, see Guideline 1 which is available [here](#) and OLG's guidance on the implementation of Guideline 1 which is available [here](#).

### Is there a standard form for submitting a return of interests?

Yes. Written returns of interests are to be in the form set out in Schedule 2 of the Model Code of Conduct.

A copy is attached to this Guide.

## How do I complete a return of interests?

### For those who are lodging their first return

If you are lodging a return for the first time, you do not need to complete Parts C, D and I of the return.

All other parts should be completed with information based on your circumstances at the date when you became a councillor or designated person.

#### Note:

- **If you are lodging your first return:**
- **the 'return date' is the date you became a councillor or designated person, and**
  - **leave the return 'period' at the top of the form blank**

If you have acquired any new interests that need to be disclosed in the return in the period between the return date and the date on which you are completing a return for the first time, you should also disclose these in the return to avoid the need to complete a further return disclosing the new interests.

### For those who are lodging their annual return

Complete all parts of the return if you are lodging a new return for the new financial year.

The return should be completed with information based on your circumstances for the 12-month period beginning on 30 June of the previous year to 30 June of this year.

#### Note:

- **If you are lodging your annual return:**
- **the 'return date' is 30 June of the calendar year in which the return is made, and**
  - **the return 'period' is from 30 June of the previous year to 30 June of the current year.**

### For those who are disclosing new interests

Complete all parts of the return if you are disclosing a new interest that was not disclosed in the last return you lodged with the general manager.

The form should be completed with information based on your circumstances from either 30 June of the previous financial year **or** the date you became a councillor or designated person **(whichever is later)**, to the date you became aware of the new interest you are disclosing.

#### Note:

- **If you are disclosing new interests:**
- **the 'return date' is the date you became aware of the interest(s), and**
  - **the return 'period' is from 30 June of the previous financial year, or the date on which you became a councillor or designated person (whichever is later) to the date you became aware of the interest(s).**

## What interests do I need to disclose?

You must not lodge a return that you know or ought to know is false or misleading in a material particular.

In completing your return, you must disclose all relevant interests whether or not they are acquired or held in NSW or Australia.

In the case of interests in real property, you must disclose all interests in real property you hold in Australia.

### Part A – Real property

In this section, you must disclose the:

- street address of each parcel of real property you had an interest in:
  - on the return date, and
  - since 30 June of the previous financial year, and
- nature of the interest (eg freehold, lease, option to purchase etc).

You do not need to disclose an interest in a parcel of real property if you ceased to have the interest prior to becoming a councillor or designated person.

You also do not need to disclose an interest in a parcel of real property if your interest was:

- as executor of a will, or administrator of an estate, of a deceased person, **and** you were not a beneficiary under the will or intestacy, or
- as a trustee, if the interest was acquired in the course of an occupation that was not related to your duties as a councillor or designated person.

#### Note:

- **'Address' is defined in clause 1 of schedule 1 of the Model Code of Conduct**
- **'Real property' refers to any real property in Australia.**

### Part B – Sources of income

In this section you must disclose each source of income you:

- reasonably expect to receive from the first day after the return date to 30 June, and
- received in the period since 30 June of the previous financial year.

In disclosing sources of income from your occupation, you must disclose:

- a description of your occupation, and
- if you are employed or the holder of an office, the name and address of your employer, or a description of the office, and
- if you have entered into a partnership with other persons, the name (if any) of the partnership.

In disclosing sources of income from a trust, you must disclose the name and address of the settlor and trustee.

In disclosing the sources of any other income, you must provide a description that identifies the person you received or reasonably expect to receive the income from, or the circumstances in which you received or reasonably expect to receive the income.

You do not need to disclose a source of income if:

- it did not exceed, or you do not reasonably expect it to exceed, \$500
- you ceased to receive income from that source prior to becoming a councillor or designated person, or
- it is your fee as a councillor.

### Part C – Gifts

In this section, you must disclose all gifts you have received since 30 June of the previous financial year.

Gifts include any item, property or money you have been given without consideration or with inadequate consideration, unless it was received under a will.

You must provide a description of the gift and the name and address of the person/organisation that gave you the gift.

You do not need to disclose gifts if:

- they did not exceed \$500 in value, unless it was among gifts totalling more than \$500 from the same person/organisation within the last 12 months
- it was given to you by a relative (see below for a definition of "relative")
- it was a political donation that has been disclosed or is required to be disclosed under the *Electoral Funding Act 2018*, or
- it was received prior to you becoming a councillor or designated person (unless you have received a subsequent gift from the same person/organisation since becoming a councillor/designated person and within a 12-month period and the gifts total more than \$500).

#### Note:

→ **The amount of a gift (other than money) is equal to the monetary value of the gift**

→ **'Relative' is defined in clause 1 of schedule 1 of the Model Code of Conduct. Relatives include your:**

- **spouse or de facto partner**
- **parents, grandparents, brothers, sisters, uncles, aunts, nephews, nieces, lineal descendants or adopted children and any of those persons' spouses or de facto partners, and**
- **spouse's or de facto partner's parents, grandparents, brothers, sisters, uncles,**

**aunts, nephews, nieces, lineal descendants or adopted children and any of those persons' spouses or de facto partners.**

### Part D – Contributions to travel

In this section you must disclose the:

- name and address of any person who has made a financial or other contribution to the expenses of any travel you have undertaken since 30 June of the previous financial year
- dates on which you undertook the travel, and
- names of the states and territories and of the overseas countries where the travel was undertaken.

You do not need to disclose a contribution to travel if:

- it was made from public funds
- it was made by a relative (see above for a definition of "relative")
- it was made in the ordinary course of your occupation that was not related to your functions as a councillor or designated person
- it was under \$250, unless it was among gifts totalling more than \$250 from the same person/organisation within the last 12 months
- it was a political donation that has been disclosed or is required to be disclosed under the *Electoral Funding Act 2018*
- it was made by a political party you are a member of and you undertook the travel for the purpose of political activity of the party in NSW, or to represent the party within Australia, or
- you received the contribution prior to becoming a councillor or designated person (unless you have received a subsequent gift or contribution from the same person/organisation since becoming a councillor/designated person and within a 12 month period and the gifts/contributions total more than \$250).

#### Note:

→ **The amount of a contribution (other than money) is equal to the monetary value of the contribution.**



### Part E – Interests and positions in corporations

In this section, you must disclose:

- the name and address of each corporation in which you held an interest or position (whether remunerated or not) on the return date and since 30 June of the previous financial year
- the nature of the interests or positions held in each corporation, and
- a description of the principal objects (if any) of each corporation, except if it is a listed company.

You do not need to disclose an interest or position in a corporation if the corporation:

- is formed for the purpose of providing recreation or amusement, or for promoting commerce, industry, art, science, religion or charity, or for any other community purpose, **and**
- it is required to apply its profits or other income for the purpose of promoting its objects, **and**
- it is prohibited from paying any dividend to its members.

You also do not need to disclose an interest in a corporation if it is a beneficial interest in shares in the corporation that does not exceed 10 per cent of the voting rights in the corporation.

You also do not need to disclose an interest or position in a corporation if you ceased to hold the interest or position prior to becoming a councillor or designated person.

### Part F – Are you a property developer or close associate of a property developer?

In this section, you must disclose if you are a 'property developer' or a close associate of an individual or corporation that is a 'property developer' for the purposes of the *Electoral Funding Act 2018*.

A person or a corporation is a 'property developer' if they carry out a business mainly concerned with the residential or commercial development of land, with the ultimate purpose of the sale or lease of the land for profit, **and** in the course of that business:

- one 'relevant planning application' has been made by or on behalf of the individual or corporation and is pending, or
- three or more 'relevant planning applications' made by or on behalf of the individual or corporation have been determined within the preceding seven years.

You will be a close associate of a person who is a property developer if:

- you are the spouse of the person, or
- where the person has made a 'relevant planning application' that is pending, you are in a joint venture or partnership with the person in connection with the 'relevant planning application' and you are likely to obtain a financial gain if it is approved or carried out.

You will be a close associate of a corporation that is a property developer if:

- you or your spouse are a director or officer of the corporation
- you or your spouse have voting power in the corporation or a related body corporate of the corporation that is greater than 20%
- where the corporation is a trustee, manager or responsible entity in relation to a trust, you hold more than 20% of the units in the trust (in the case of a unit trust) or you are a beneficiary of the trust (in the case of a discretionary trust), or
- where the corporation has made a 'relevant planning application' that is pending, you are in a joint venture or partnership with the corporation in connection with the 'relevant planning application' and you are likely to obtain a financial gain if it is approved or carried out.

#### Note:

→ **'Relevant planning application' is defined in section 10.4 (Disclosure of political donations and gifts) of the *Environmental Planning and Assessment Act 1979*.**

### Part G – Positions in trade unions and professional or business associations

In this section, you must disclose:

- the name of each trade union and of each professional or business association in which you held any position (whether remunerated

- or not) on the return date and since 30 June of the previous financial year, and
- a description of the position.

You do not need to disclose a position in a trade union or a professional or business association if you ceased to hold that position prior to becoming a councillor or designated person.

### Part H – Debts

In this section, you must disclose the name and address of each person you are/were liable to pay a debt to on the return date, and at any time since 30 June of the previous financial year.

You must disclose a liability to pay a debt whether or not the amount, or any part of the amount, to be paid was due and payable on the return date or at any time in the period since 30 June of the previous financial year.

You do not need to disclose a liability to pay a debt if:

- the debt arose from a loan you have with a deposit taking institution (eg a bank) or other authorised deposit taking institution which lends money, and the loan was part of the institution's ordinary course of business
- the amount to be paid did not exceed \$500, **unless** the debt was one of two or more debts owed to the same person, and the combined value of the debts exceed \$500.
- the debt was owed to a relative (see above for a definition of "relative")
- in the case of a debt for the supply of goods or services:
  - the goods or services were supplied to you within the 12 months before the return date, or at any time since 30 June of the previous financial year, or
  - the goods or services were supplied to you in the ordinary course your occupation that is not related to your duties as a councillor or designated person, or
- the debt was discharged prior to you becoming a councillor or designated person, unless the debt was one of two or more debts you owe to the same person, and the value of the combine debts exceeds \$500.

### Part I – Dispositions of real property

In this section you must disclose details of each disposition of real property by you (including the street address of the property) since 30 June of the previous financial year if you wholly or partly retained the use and benefit of the property, or the right to re-acquire it.

You must also disclose details of each disposition of real property to another person under an arrangement with you (including the street address of the property), since 30 June of the previous financial year under which you obtained wholly or partly the use of the property.

You do not need to disclose a disposition of real property if it was made prior to you becoming a councillor or designated person.

### Part J – Discretionary disclosures

In this section, you may voluntarily disclose any other interests, benefits, advantages or liabilities you may have, whether or not they are pecuniary, which you have not been required to disclose elsewhere in the return.

# DISCLOSURE OF INTERESTS FORM

REQUIRED TO BE LODGED UNDER CLAUSE 4.21  
OF THE MODEL CODE OF CONDUCT FOR  
LOCAL COUNCILS IN NSW



Disclosure of pecuniary interests and other matters by *[full name of councillor or designated person]*  
as at *[return date]* in respect to the period from *[date]* to *[date]*.

Signed: *[councillor's or designated person's signature]*

Date: *[date]*

## A. Real Property

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June	Nature of interest
<i>[address]</i>	<i>[details]</i>

## B. Sources of income

1. Sources of income I:

- reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from an occupation at any time since 30 June:

Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
<i>[description]</i>	<i>[name and address]</i>	<i>[name]</i>

## 2. Sources of income I:

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June:

Name and address of settlor	Name and address of trustee
<i>[name and address]</i>	<i>[name and address]</i>

## 3. Sources of other income I:

- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and
- received at any time since 30 June:

Sources of other income
<i>[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]</i>

**C. Gifts**

Description of each gift I received at any time since 30 June	Name and address of donor
<i>[details]</i>	<i>[name and address]</i>

**D. Contributions to travel**

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Names of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
<i>[name and address]</i>	<i>[dates]</i>	<i>[names]</i>

**E. Interests and positions in corporations**

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
<i>[name and address]</i>	<i>[details]</i>	<i>[details]</i>	<i>[details]</i>

**F. Property development**

Were you a property developer or a close associate of a property developer on the return date?

*[Yes/No]*

**G. Positions in trade unions and professional or business associations**

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
<i>[name]</i>	<i>[details]</i>

**H. Debts**

Name and address of each person to whom I was liable to pay any debts at the return date/at any time since 30 June
<i>[name]</i>

**I. Disposition of property**

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time
<i>[details]</i>

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property
<i>[details]</i>

**J. Discretionary disclosures**

*[details]*

## **11.9. EDWARD RIVER COUNCIL - GROWTH MANAGEMENT STRATEGY**

Author: Michelle Cobb

Authoriser: Suni Campbell

### **RECOMMENDATION**

That Council

1. Authorise the development of the Edward River Council Growth Management Strategy.
2. Allocate \$227,272 funds from the sale of the Saleyards Road blocks to undertake the development of the Edward River Growth Management Strategy
3. Allocate \$33,000 which has been allocated to the McLean Beach Masterplan from the NSW COVID Response Fund, to ensure this strategic work is encompassed in the Edward River Growth Management Strategy
4. Allocate \$30,000 for the Residential Land Strategy from the proposed 2022-2023 Budget to ensure this strategic work is encompassed in the Edward River Growth Management Strategy

### **BACKGROUND**

The Edward River Council region has a population of 9,083 as at June 2020 (Bureau of Statistics) and a median age of 45. The population has remained relatively steady over the past 13 years – not declining but also not growing.

Throughout the latter half of 2021, Edward River Council engaged the services of Sefton's to undertake community consultation to prepare a background paper that encapsulated the communities' vision and aspirations for the next 10 years.

The Community Strategic Plan addresses four key questions for the community:

- Where are we now?
- Where do we want to be in ten years' time?
- How will we get there?
- How will we know when we have arrived?

The Sefton's report has been presented to the new Council (elected in December 2021) for consideration.

A key theme emerged during the consultation process, with many residents noting that other towns surrounding Deniliquin have experienced greater growth in recent years. Of particular importance is Moama, which has experienced significant growth off the back of the fast growing Echuca, on the Victorian side of the Murray and which is a 50-minute drive on the Cobb Highway from Deniliquin. It was also noted that similar sized towns in other parts of NSW have attracted significantly more funding to upgrade health services, schools and other public infrastructure.

The Sefton's report presents a bold vision for the Edward River region to more than double the population to 19,800; because growth brings secure employment and new jobs as well as investment and economic activity. It traditionally comes from existing businesses or service providers expanding or new businesses being physically established in the region. However, it has been noted that current constraints are impeding growth including the provision of suitable housing for those who wish to work in or relocate to the region, issues with accessing full health services and availability of appropriately qualified health professionals and the fact that over 120 children leave the town on a daily basis to go to school in Moama.

A clear blueprint for growth is required to achieve the communities' vision and aspirations to see the Edward River Region grow and prosper as a even more desirable place to live, work and invest. The proposed Edward River Growth Management Strategy (ERGMS) will underpin and support the communities aspirations for growth and new investment in housing, industry, recreation and arts and culture by providing a coordinated, strategic and planned approach to encourage and manage growth in the local government area to 2050

Based on benchmarking similar projects, the cost to develop the is estimated at \$300,000.

It is proposed that Edward River Growth Management Strategy will be funded through:

- \$227,272 proceeds from the recent sale of industrial land,
- \$ 33,000 allocated of to develop the McLean Beach Masterplan from the COVID response grant
- \$ 30,000 from the proposed 2022/2023 budget for a Residential Land Strategy

### **ISSUE/DISCUSSION**

The aim of the Edward River Growth Management Strategy (ERGMS) will be to provide a coordinated, strategic and planned approach to encourage and manage growth in the local government area to 2050.

The proposed plan will enable Council to achieve the community's population growth aspirations for Edward River by supporting effective and integrated planning across the LGA to 2040 and beyond.

The strategy needs to be prepared as a collaborative project between Council, which is responsible for land use planning and the community, landowners and interest groups, and various departments and agencies that provide critical infrastructure, funding, facilities and services. It will be important to ensure important history of the region and that of the traditional owners is encapsulated in planning for the future growth of the Edward River region.

Future population growth poses major challenges – including where and how to house an increase in people. Questions that need to be addressed and resolved in the ERGMS include:

- what types and quantity of housing will be needed in the future?
- where could/should future housing be located and what form should urban development take?
- what facilities and services will be needed to support population growth?
- What infrastructure (digital, health, education, industrial, business) needs to be in place for an expanded population?
- what infrastructure is needed to support how people and goods will move around in the future?
- what will be the dominant employment sectors and where will people work?
- how will changes in the environment impact on how and where we live?

The aims of the ERGMS will be to:

- Better understand current and future demographic, economic, social and environmental changes in Edward River to inform any changes around land use policy.
- Ensure a 30-year pipeline of residential, commercial, industrial and agricultural land with a minimum 15- year supply of land to accommodate an anticipated population of 19,800 people by 2050.



- Provide an adopted sequence of development and infrastructure provision to better coordinate investment in infrastructure including transport, health, education and community facilities, sewer and water, telecommunications and electricity with the delivery of housing and commercial and industrial land, including working directly with NSW Government agencies to ensure planning alignment.
- Understand the potential opportunities and constraints to revitalising, developing or better utilising existing assets in the Deniliquin CBD and disused crown land; and identify potential solutions to enable this development to happen.
- Integrate land use and transport planning by aligning future road and other transport infrastructure and services delivery concurrently with population and employment growth.
- Manage population growth and change by providing directions around suitable locations to promote different types of housing, services and transport while considering environmental, infrastructure and planning constraints.
- Consider the impact of different planning controls on development outcomes for example heritage and design and development overlays.
- Identify and understand the appropriate planning or other tools to protect significant environmental, and ecological landscapes as well as high value agricultural land, as per the Edward River Rural Residential Land Strategy
- Provide prioritised recommendations around the role of rural villages and rural living areas as per the Edward River Rural Residential Strategy
- Consider constraints to development including bushfire risk, flooding and drainage, contaminated land and energy requirements
- Provide more certainty for the community and developers as to preferred development outcomes for different areas in Edward River

Key elements of the plan will include:

- Community consultation
- Supply and Demand Analysis
- Residential Land and Housing Strategy
- Rural Residential Strategy review and prioritisation
- Industrial Land Strategy review and prioritisation
- CBD Urban Development Plan focussing on revitalising underutilised assets/crown land for residential use and/or arts and cultural and tourism assets.
- Airport Masterplan including planning for a Residential Airpark and Business Park
- McLean Beach Masterplan
- Edward River Council Investment Attraction and Retention Policy review

## **STRATEGIC IMPLICATIONS**

Planned, strategic growth is vital to growing our region. This blueprint for growth will ensure the Council is heading in one direction, with a clear view to on how and where to:

- House Edward River's growing population,

- Expand housing capacity,
- Enhance liveability through new and/or revitalized community infrastructure including health, education, transport and recreation
- Revitalise, reclassify, rezone and develop CBD assets, riverfront, town precincts and villages;
- Facilitate investment ready land to encourage industry development to create new jobs.

The development of the Edward River Council Growth Management Strategy aligns and supports every pillar of the current and proposed Edward River Council Community Strategic Plans.

**COMMUNITY STRATEGIC PLAN**

Delete the ones not applicable

<p>1. A great place to live</p> <p>1.1 Our community has access to essential services</p> <p>1.2 Our community is safe, happy and healthy, both physically and mentally</p> <p>1.3 Our community and public spaces are accessible and inclusive and reflect our history, heritage and culture</p>
<p>2. A prosperous and vibrant economy</p> <p>2.1 Our economy is strong and diverse</p> <p>2.2 We develop our key assets to enhance agriculture, boost tourism and support existing business</p> <p>2.3 Our region provides strong education, employment and training opportunities</p>
<p>3. A valued and enhanced natural environment</p> <p>3.1 We are committed to resource recovery and waste management</p> <p>3.2 Our natural environment is protected and enhanced</p> <p>3.3 We plan for the future to accommodate and facilitate sustainable growth and development</p>
<p>4. A region with quality and sustainable infrastructure</p> <p>4.1 Our built environment is managed, maintained and improved</p> <p>4.2 Our road network is a source of pride</p> <p>4.3 Our water and sewer infrastructure is efficient and fit for purpose</p>
<p>5. A community working together to achieve its potential</p> <p>5.1 Our community is informed and engaged</p> <p>5.2 We collaborate and pursue partnerships that achieve great outcomes for our community</p> <p>5.3 Our local government is efficient, innovative and financially sustainable</p>

The development of the Edward River Council Growth Management Strategy aligns and supports every pillar of the current and proposed Edward River Council Community Strategic Plans.

**FINANCIAL IMPLICATIONS**

The estimated cost of this plan is approximately \$300,000 according to benchmarking comparisons with similar projects in based in NSW and Victoria, and adjusted to Edward River's size and population aspirations.

The Edward River Growth Management Strategy will be funded through:

- \$227,272 proceeds from the recent sale of industrial land,
- \$ 33,000 allocated of to develop the McLean Beach Masterplan from the COVID response grant
- \$ 30,000 from the proposed 2022/2023 budget for a Residential Land Strategy

Total budget \$290,272

**LEGISLATIVE IMPLICATIONS**

Legislative implications will be considered and reported within the Edward River Growth Management Strategy

**ATTACHMENTS**

Nil

## **11.10. LGNSW SPECIAL CONFERENCE - ATTENDANCE AND NOMINATION OF VOTING DELEGATE**

Author: Greg Briscoe-Hough - Senior Governance Advisor

Authoriser: Phil Stone - General Manager

### **RECOMMENDATION**

That Council:

1. Approves the Mayor as the nominated voting delegate at the annual LGNSW Conference and payment of expenses as set out in the *Councillor Facilities and Expenses Policy* (clause 6.29(b) and clauses 6.38-42);
2. Approve the attendance of the Deputy Mayor at the LGNSW Special Conference, when the mayor cannot attend, including voting delegations;
3. Notes that both the mayor and deputy mayor are unable to attend the 2022 Special Conference in early March 2022, and the General Manager will attend on behalf of Council (non voting), and
4. Notes that Council has no motions for consideration at the LGNSW Special Conference in accordance with LGNSW guidelines.

### **BACKGROUND**

Local Government NSW is an independent organisation that exists to serve the interests of general and special purpose councils of New South Wales and holds an annual conference for member Councils.

The postponement of local government elections in NSW had a significant flow-on effect for LGNSW's Annual Conference, previously scheduled to take place at the Hyatt Regency Sydney from 28-30 November 2021.

As a result, LGNSW decided to split the annual event into two components:

- A one-hour AGM to present the annual report and financial reports, which was held online from 9.30am on Monday 29 November 2021; and
- A special conference – including the debate and resolution of motions setting our advocacy agenda for 2022 - to be held in-person at the Hyatt Regency Sydney from Monday 28 February to Wednesday 2 March 2022.

### **ISSUE/DISCUSSION**

Council is required to approve attendance and expenditure for conferences and seminars, and in respect to LGNSW conferences, also officially nominate and appoint a voting delegate to consider and vote on resolutions presented to the conference.

A copy of the draft Conference Program is attached.

A copy of the *LGNSW Rules* is available in the Councillor Teams folder for this Council meeting, along with a copy of the *Motions Submission Guide*.

### **STRATEGIC IMPLICATIONS**

LGNSW provides a key policy development and advocacy mechanism for this, and other councils, with State and Federal officials and the wider community.

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**COMMUNITY STRATEGIC PLAN**

- 5. A community working together to achieve its potential
- 5.1 Our community is informed and engaged
- 5.2 We collaborate and pursue partnerships that achieve great outcomes for our community
- 5.3 Our local government is efficient, innovative and financially sustainable

**FINANCIAL IMPLICATIONS**

Council's policy (Appendix III) provides an annual budget of \$10 000.00 for councillor attendance at conferences and seminars. The registration fee for the conference is \$1094.50 per attendee and does not cover other related costs such as the conference dinner.

**LEGISLATIVE IMPLICATIONS**

Local Government Act 1993, Section 252, Section 23A (Office of Local Government Guidelines for the Payment of Expenses and Provision of facilities to Mayors and Councillors in NSW)

Local Government (General) Regulations 2021, Clause 403.

**ATTACHMENTS**

[https://lgnsw.org.au/Common/Uploaded%20files/Annual%20Conference%20documents/Special\\_Conference/2022\\_Special\\_Conference\\_Business\\_Paper.pdf](https://lgnsw.org.au/Common/Uploaded%20files/Annual%20Conference%20documents/Special_Conference/2022_Special_Conference_Business_Paper.pdf)

## Attachment 1 - Conference-Program-DRAFT-as-at-140122



### Local Government NSW Special Conference

Monday 28 February 2022 – Wednesday 2 March 2022

Main conference venue: Hyatt Regency Sydney, 161 Sussex St, Sydney NSW 2000

Theme: Locally Led: Working together for a better NSW

#### SNAPSHOT OF DRAFT PROGRAM (as at 14 January 2022)

PRE – OPENING OF CONFERENCE, OPTIONAL WORKSHOPS AND SPECIAL EVENTS	
Monday 28 February 2022	
1.00pm – 7.00pm	Registration opens at the Grand Ballroom Foyer
1.30pm – 3.00pm	<b>Option 1. Presentation Panel: Room – King Room #4</b> Council involvement in new national agreement on Closing the Gap
1.30pm- 3.00pm	<b>Option 3. Councillor Workshop: King Room #3</b> Investing in You – Verbal Judo for Councillors  SOLD OUT
1.30pm – 3.00pm	<b>Option 4. Councillor Workshop: Wharf Room 1&amp;2</b>  Domestic violence – Councils are part of the solution
3.00pm – 5.00pm	<b>Grand Ballroom</b> <b>Meet the Politicians' Forum with Cr Darriea Turley AM, President LGNSW</b> <i>After the "Meet the Politicians Forum"</i>  - <b>Presentation of the AR Bluett Awards by the Trustees</b>  <i>and</i>  <b>Welcome Reception Sponsor Address by Statewide Mutual</b>

Conference Opens – President's Welcome Reception sponsored by Statewide Mutual Hyatt Regency Sydney, 161 Sussex Street, Sydney	
Monday 28 February 2022	
5.00pm – 7.30pm 5.00pm – 5.05pm	President's Welcome Reception Maritime Ballroom sponsored by Statewide Mutual The Registration Desk will be open during this event.

Tuesday 1 March 2022 – Business Session Day 1 Hyatt Regency Sydney, 161 Sussex Street Sydney	
7.30am – 5.00pm	Registration desk open Grand Ballroom Foyer
8.00am – 4.00pm	Trade exhibition opens Maritime Ballroom Delegate Lounge opens for networking
8.45am	<b>Grand Ballroom</b> Doors open for official conference proceedings
9.05am – 9.10am	Conference introduction by <b>Scott Phillips</b> , Chief Executive, LGNSW
9.10am – 9.15am	Welcome to Country on behalf of Metropolitan Local Aboriginal Land Council – <b>Yvonne Weldon</b>
9.15am – 11.00am	<b>Grand Ballroom</b> Address by <b>Cr Darriea Turley AM President, LGNSW</b> Opening of the Federal & State Conferences including demonstration of voting procedure, adoption of standing orders, business sessions and consideration of motions.
11.00am – 11.05am	Distinguished Partner address by <b>Active Super</b>
11.05am – 11.35am	Morning tea in trade exhibition, Distinguished Partner <b>Active Super</b> , Maritime Ballroom
11.35am – 1.00pm	Consideration of conference business continued, chaired by <b>President LGNSW</b>
1.00pm - 1.05pm	Elite sponsor address by <b>StateCover</b>
1.05pm – 2.15pm	Lunch in trade exhibition, sponsored by <b>StateCover</b> , Maritime Ballroom
1.05pm – 2.15pm	<b>StateCover</b> General Managers' Lunch (exclusive to GMs)
2.15pm – 3.30pm	Consideration of conference business continued, chaired by <b>President, LGNSW</b>
3.30pm – 4.00pm	Afternoon tea in trade exhibition <b>Maritime Ballroom</b>
4.00pm – 5.00pm	Consideration of conference business continued, chaired by <b>President, LGNSW</b>
5.00pm	Conference business session closes
5.00pm – 5.30pm	Networking drinks in trade display area
Conference Dinner at Grand Ballroom, Fullerton Hotel 1 Martin Place, Sydney	
7.00pm -10.30pm	Dinner and Entertainment
	<b>Cr Darriea Turley AM, President, LGNSW</b> and <b>Elite Sponsor, StateCover</b> present Outstanding Service Awards to elected members

Wednesday 2 March 2022 – Business Session Day 2 The Hyatt Regency, 161 Sussex Street, Sydney	
7.30am – 5.00pm	Registration opens Grand Ballroom Foyer
7.30am – 8.45am	<b>Wharf Room 1-5</b> <b>Australian Local Government Women's Association (ALGWA NSW) Breakfast</b> , Wharf Room Panel guest presenter: <b>Rosemary Kariuki</b> , Advocate for migrant and refugee women, LOCAL HERO 2021 Australian of the Year awards facilitated by MC, Ellen Fanning <i>(Rosemary Kariuki and Ellen Fanning appear by arrangement with Saxton Speakers Bureau)</i>
8.00am – 4.00pm	Trade exhibition opens, Maritime Ballroom Delegate Lounge opens for networking
8.45am	<b>Grand Ballroom</b> Doors open for official conference proceedings
9.00am	Introduction by <b>Ellen Fanning</b> , Master of Ceremonies
9.05am – 9.30am	<b>Grand Ballroom</b> Keynote address: <b>Economic Outlook 2022 with Michael Pascoe</b> <i>(Michael Pascoe appears by arrangement with Claxton Speakers International)</i>
9.30am – 9.35am	Planning sponsor address by <b>Resilience NSW</b>
9.35am – 10.30am	<b>Grand Ballroom</b> Keynote Panel: Economic Outlook 2022
10.30am – 10.35am	Distinguished partner address by <b>nbn</b>
10.35am – 11.05am	Morning tea in trade exhibition, partnered with <b>nbn</b> , <b>Maritime Ballroom</b>
11.05 – 11.20am	<b>Grand Ballroom</b> Address from <b>Cr Darriea Turley AM, President</b> , LGNSW, on Association Initiatives including Country Mayors MOU signing
11.20 – 11.25am	Distinguished sponsor topic <b>Landcom</b>
11.25am – 12.10pm	<b>Grand Ballroom</b> Presentation: <b>Climate Change Panel</b>
12.10pm – 12.55pm	<b>Grand Ballroom</b> Presentation: <b>The Housing Crisis in NSW</b>
12.55pm – 2.05pm	Lunch in trade exhibition, sponsored by <b>Landcom</b> , Maritime Ballroom
2.05pm – 3.05pm	<b>Grand Ballroom</b> <b>Final Keynote Speaker: Greig Pickhaver AO</b> in conversation with MC, Ellen Fanning <i>(Greig Pickhaver AO, appears by arrangement with Claxton Speakers International)</i>
3.05pm – 3.15pm	Final remarks and conference close, <b>Cr Darriea Turley AM, President</b> , LGNSW



## **11.11. RESPONSE TO LETTER TO AUDIT OFFICE**

Author: Philip Stone, General Manager

Authoriser: Philip Stone, General Manager

### **RECOMMENDATION**

That Council note the response from the NSW Audit Office following the letter sent by Council in compliance with resolution 2021/201, 2 December 2021.

### **BACKGROUND**

At Council's Extraordinary meeting of 2 December 2021, consideration was give to a confidential item (8.1) recommending that Council receive and note the Engagement Closing report dated 29 October, 2021 and Management Letter dated 18 November 2021. In adopting A motion was moved and adopted including that a letter forwarded to the Audit Office requesting the rational behind keeping the report and letter confidential.

Resolution of Council 2021/201 is as follows:

### **RESOLUTION 2021/201**

Moved: Cr Pat Fogarty

Seconded: Cr Marg Bull

That Council receive and note the Audit Office

1. Engagement Closing report dated 29 October 2021, refer confidential attachment 1; and subsequently,
2. Management Letter date 18 November 20201, refer attachment 2
3. A letter be forwarded to the Audit Office requesting the rational behind ensuring the management letter was discussed in closed Council and expressing the concerns of Councillors an ratepayers that this was not in the general forum.

**CARRIED**

### **ISSUE/DISCUSSION**

Prior to issuing the final audit reports, pursuant to section 417 of the Local Government Act 1993, the Audit Office of New South Wales forwarded to Council, the Engagement Closing report. The report is intended for the attention of the General Manager, the Mayor and the Audit, Risk and Improvement Committee to inform them of the detailed audit findings relevant to their responsibilities and oversight of Council's financial statements. For completeness and to give a full picture of the audit outcomes, the report also included the Manager Letter, that was also confidential.

Council's general manager received an official response form the Audit Office on 17 January 2021, stating the following:

"I have received your letter concerning the fact the Management Letter was not presented in a general forum. Our current process is to communicate the Engagement Closing Report and the Management Letter to those charged with governance and management and it is not intended to be presented in a general forum. The document which is intended to be shared in a general forum is the Report on the Conduct of the Audit. My understanding from discussions with [redacted] is that this was shared.

"While I understand why you may want this document to be circulated to a wider audience it's important to note that any significant matters are included in the Report on the Conduct of the Audit."

**STRATEGIC IMPLICATIONS**

Nil

**COMMUNITY STRATEGIC PLAN**

5. A community working together to achieve its potential

5.3 Our local government is efficient, innovative and financially sustainable

**FINANCIAL IMPLICATIONS**

Nil

**LEGISLATIVE IMPLICATIONS**

This report is in compliance with section 417 of the Local Government Act 1993

**ATTACHMENTS**

1. Official response from Audit Office.

## Attachment 1 - AO Letter Response(1)

Tuesday, January 25, 2022 at 14:01:55 Australian Eastern Daylight Time

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**Subject:** Response to your letter

**Date:** Monday, 17 January 2022 at 9:11:14 am Australian Eastern Daylight Time

**From:** Michael Kharzoo

**To:** Philip Stone

OFFICIAL

Good morning Philip,

I hope you had a good Christmas break.

I have received your letter concerning the fact the Management Letter was not presented in a general forum. Our current process is to communicate the Engagement Closing Report and the Management Letter to those charged with governance and management and it is not intended to be presented in a general forum. The document which is intended to be shared in a general forum is the Report on the Conduct of the Audit. My understanding from discussions with [REDACTED] is that this was shared.

While I understand why you may want this document to be circulated to a wider audience it's important to note that any significant matters are included in the Report on the Conduct of the Audit.

If you would like to discuss further, feel free to call me on [REDACTED]

Regards,

Michael Kharzoo

Director - Financial Audit



Level 19, Darling Park Tower 2, 201 Sussex Street, Sydney NSW 2000

GPO Box 12, Sydney, NSW 2001

[audit.nsw.gov.au](http://audit.nsw.gov.au)

OFFICIAL

## **11.12. AUDIT RISK AND IMPROVEMENT COMMITTEE REPORT**

Author: Greg Briscoe-Hough - Senior Governance Advisor

Authoriser: Suni Campbell - Director Corporate Services

### **RECOMMENDATION**

That Council:

1. Receive and notes the report outlining the history of the Audit, Risk and Improvement Committee (ARIC) ;
2. Invite the current independent committee members for a renewed term to coincide with the current Council term to September 2024;
3. Invite additional community member candidates to apply for the existing vacancy and / or, in the event of one of the current members declining their invitation, any other vacancy.
4. That the ARIC independent member fees be set at \$1100.00 per meeting, with the chair receiving \$1500.00 per meeting, noting that, where applicable, travelling costs for attendance in person will also be met according to the established expenses policy.

### **BACKGROUND**

Council established its Audit, Risk and Improvement Committee (ARIC) in February 2018. Further revisions were made when membership resignations required new membership in July 2019 and saw Council increase the number from the required minimum of three (3) up to four (4) independent members and extend the existing independent committee members term until September 2022.

### **ISSUE/DISCUSSION**

The State Government's introduction and continuing implementation agenda for Audit, Risk and Improvement Committees (ARIC) in the Local Government sector was further regulated with the revised Section 428A of the Local Government Act 1993 (the Act) being legislated last year stating:

#### **428A Audit, Risk and Improvement Committee**

- (1) A council must appoint an Audit, Risk and Improvement Committee.*
- (2) The Committee must keep under review the following aspects of the council's operations--*
  - (a) compliance,*
  - (b) risk management,*
  - (c) fraud control,*
  - (d) financial management,*
  - (e) governance,*
  - (f) implementation of the strategic plan, delivery program and strategies,*
  - (g) service reviews,*
  - (h) collection of performance measurement data by the council,*
  - (i) any other matters prescribed by the regulations.*
- (3) The Committee is also to provide information to the council for the purpose of improving the council's performance of its functions.*

As noted, Edward River Council has operated an ARIC as previously recommended and in line with guidelines of the Office of Local Government (OLG) and those of State Treasury. In addition to the legislation, Council also adopted a charter for the ARIC and the ARIC subsequently recommended the General Manager to adopt an Internal Audit Charter (attached to this report).

Reform in this area continues with initial OLG consultations undertaken in 2019 and more recently in 2021 where a number of earlier proposals were tempered and compliance with others extended to 2024 and 2027 for some matters. These have yet to be further considered and some further changes may be made in any future final guidelines mandated under Section 23A of the Act. One of the more fluid considerations in the reviews is in respect of membership of the committee, and the capacity of rural councils in securing appropriate appointees and resourcing the committee.

The guidelines and charter specify that the ARIC choose one of the independent members to act as Chair and Council confirms the appointment.

At Council's February meeting, the two Councillor appointees were made and so Councillors Clapham and Fellows will join the three existing independent members of Msrs Peter Rae (Chair), John Tushuizen, and Graham Bradley.

The current committee has been asked to undertake a self-assessment (as outlined in the guidelines) and as part of that process, the matters addressed by the committee since its establishment for that consideration is also attached for the information of Council.

There are a number of annual statutory reviews the ARIC is expected to make, such as consideration of the annual budget and audit papers, as well as other initiatives that the committee annually sets. The emphasis of these service reviews can often be in response to OLG or NSW Audit Office identified issues.

The Committee has been provided a proposed program for future review:

#### 2022

- Cash handling and card payment procedures (currently being undertaken by external audit contractor)
- Councillor training and compliance with statutory obligations, declarations and returns

#### 2023

- Fleet management
- Third party vendors and procurement

#### 2024

- Asset classification and management
- Cyber security

### **STRATEGIC IMPLICATIONS**

The OLG is still considering further feedback on the 2021 draft before issuing the final Guidelines for Risk Management and Internal Audit for Local Councils in NSW. These will have mandatory components and Council's existing policy and charters may need review and amendment once the new guidelines are issued.

### **COMMUNITY STRATEGIC PLAN**

- 5. A community working together to achieve its potential
- 5.1 Our community is informed and engaged
- 5.2 We collaborate and pursue partnerships that achieve great outcomes for our community
- 5.3 Our local government is efficient, innovative and financially sustainable

**FINANCIAL IMPLICATIONS**

Council has a budget provision for the payment of member's fees and costs as well as for external audit associated with service reviews. Provision for an additional fee for the committee chair has been provided for.

**LEGISLATIVE IMPLICATIONS**

The Local Government Act 1993, Section 428A.

**ATTACHMENTS**

- 1. Internal Audit Charter
- 2. ARIC matters 2018 to present
- 3. ARIC Charter



# Internal Audit Charter

2018



### INFORMATION ABOUT THIS DOCUMENT

<b>Date Adopted</b>	20 December 2018
<b>Resolution Number</b>	ARIC/2018/8
<b>Document Owner</b>	Director Corporate Services
<b>Document Development Officer</b>	Governance and Communications Officer
<b>Review Timeframe</b>	Two years
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Document History		
Doc No.	Date Amended	Details/ Comments
Version 1	21 November 2018	Draft for consideration by Audit, Risk and Improvement Committee at meeting 20 December 2018.

Further Document Information and Relationships	
<b>Related Legislation</b>	<i>Local Government Act 1993</i> <i>Local Government Amendment (Governance and Planning) Act 2016</i>
<b>Related Policies</b>	Nil
<b>Related Documents</b>	Audit, Risk and Improvement Committee Charter Internal Audit Guidelines (Office of Local Government)





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## 1 Objective

Internal auditing is to provide an independent, objective assurance and consulting activity designed to add value and improve an organisation's operations. It helps an organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes.

## 2 Introduction

This Internal Audit Charter (Charter) is a formal statement of purpose, authority and responsibility for an internal auditing function within Edward River Council (Council).

It establishes Internal Audit within Council and recognises the importance of such an independent and objective service to the organisation; and outlines the legal and operational framework under which Internal Audit will operate.

The Charter is intended to conform to the Internal Audit Guidelines issues by the Division of Local Government, Department of Premier and Cabinet. Pursuant to section 23A of the *Local Government Act 1993*, this Charter should not be amended without considering the recommendations of those guidelines. This Charter is approved by Council's General Manager on the advice of Council's Audit, Risk and Improvement Committee (the Committee).

## 3 Role and Authority

The Committee is authorised to direct a program of internal audit work in the form of reviews, previews, consultancy advice, evaluations, appraisals, assessments and investigations of functions, processes, controls and governance frameworks in the context of the achievement of business objectives.

For this purpose, all members of Internal Audit (being contracted Internal Auditors) are authorised to have full, free and unrestricted access to all functions, property, personnel, records, information, accounts, files, monies and other documentation, as necessary for the conduct of their work.

## 4 Objectivity, Independence and Organisational Status

Objectivity requires an unbiased mental attitude. As such, all Internal Auditors shall perform internal audit engagements in such a manner that they have an honest belief in their work product and that no significant quality compromises are made. Further, it requires Internal Auditors not to subordinate their judgment on internal audit matters to that of others.

To facilitate this approach, Internal Auditors shall have independent status within Council, and for this purpose shall be responsible directly through to the Committee and administratively to the Director Corporate Services.



Internal Auditors shall report to the Director Corporate Services any situations where they feel their objectivity may be impaired. Similarly, the Director Corporate Services shall report any such situations to the Committee.

## 5 Scope of Work

The scope of services provided by Internal Audit shall encompass:

- The examination and evaluation of the adequacy and effectiveness of systems of internal control, risk management, governance, and the status of ethical behaviour;
- Ascertaining conformity with the goals and objectives of Council;
- Assessment of the economic and efficient use of resources;
- The examination of compliance with policies, procedures, plans and legislation;
- Assessment of the reliability and integrity of information;
- Assessment of the safeguarding of assets;
- Any special investigations as directed by the Committee; and
- All activities of Council, whether financial or non-financial, manual or computerised, including entities over which Council has direct ownership, management, sponsorship or financial control of.

## 6 The Scope of Work May Include

**Assurance services** – objective examination of evidence for the purpose of providing an independent assessment on risk management, control, or governance processes for the organisation. Examples may include financial, performance, operational, compliance, system security, and due diligence engagements.

**Consulting services** – advisory and related client service activities, the nature and scope of which are agreed with the client and which are intended to add value and improve an organisation's governance, risk management, and control processes without the internal auditor assuming management responsibility. Examples include counsel, advice, facilitation and training.

## 7 Internal Audit Methodology

Internal Auditors shall use the most appropriate methodology for each internal audit engagement, depending on the nature of the activity and the pre-determined parameters for the engagement. Generally, internal audits will include:

- Planning;
- Reviewing and assessing risks in the context of the audit objectives;
- Examination and evaluation of information;
- Communicating results; and
- Following up on implementation of audit recommendations.



## 8 Operating Principles

Internal Auditors shall conform to:

- The Standards and Code of Ethics issued by the Institute of Internal Auditors;
- Where relevant, the Statement on Information Systems Auditing Standards issued by the Information Systems and Control Association; and
- Relevant auditing standards issued by the Auditing and Assurance Standards Board.

## 9 Internal Auditors

Those Internal Auditors contracted to undertake Internal Audits at Council shall:

- Conduct themselves in a professional manner;
- Conduct their activities in a manner consistent with the concepts expressed in the Standards and the Code of Ethics.
- Possess the knowledge, skills, and technical proficiency essential to the performance of internal audits;
- Be skilled in dealing with people and in communicating audit issues effectively;
- Maintain their technical competence through a program of continuing education; and
- Exercise due professional care in performing internal audit engagements.

## 10 Reporting Arrangements

The Lead Auditor of an Internal Audit shall at all times report to the Committee, and will be invited to attend Committee meetings to submit a report of audit activities undertaken during the period, indicating:

- Outcomes of each internal audit undertaken; and
- Recommendations/remedial action to be considered for adoption.

The Committee shall seek from the responsible Senior Executive of Council an agreed and endorsed action plan outlining remedial action to be taken, along with an implementation timetable and person responsible.

Responsible officers shall have a maximum of ten working days to provide written management responses and action plans in response to issues and recommendations contained in internal audit reports.

Internal Auditors shall make available all internal audit reports to the Committee. However, the work of Internal Audit is solely for the benefit of Council and is not to be relied on or provided to any other person or organisation.



In addition to the normal process of reporting on work undertaken in Internal Auditors, the Lead Auditor of an Internal Audit shall draw to the attention of the Committee all matters that, in the Lead Auditor's opinion, warrant reporting in this manner.

## **11 Planning Requirements**

Internal Audit uses a risk-based rolling program of internal audits to establish an annual Internal Audit Program of audits over a 12 month period. This approach is designed to be flexible, dynamic and timely to meet the changing needs and priorities of Council.

The Director Corporate Services shall prepare an annual Internal Audit Program for review and approval by the Committee, showing the proposed areas for audit, and their proposed audit times.

The annual Internal Audit Program shall be based on an assessment of the goals, objectives and business risks of Council, and shall also take into consideration any special requirements of the Committee and Council Executive.

Upon engagement of an Internal Auditor (contractor) an Internal Audit Plan will be requested from the Internal Auditor who had been successful in being selected for the applicable Internal Audit.

The Director Corporate Services has discretionary authority to adjust the Internal Audit Plan as a result of receiving special requests from Council's Executive to conduct reviews that are not on the plan, with these to be approved at the next meeting of the Committee.

## **12 Quality Assurance and Improvement Program**

The Director Corporate Services will oversee the development and implementation of a quality assurance and improvement program for Internal Audit, to provide assurance that internal audit work conforms to the Standards and is focused on continuous improvement.

## **13 Coordination with External Audit**

It is expected that Internal Auditors shall consult with the External Auditor when deemed necessary, to discuss matters of mutual interest, to co-ordinate audit activity, and to reduce duplication of audit effort.

## **14 Review of the Internal Audit Charter**

The Director Corporate Services shall periodically review the Internal Audit Charter to ensure it remains up-to-date and reflects the current scope of internal audit work.

Any changes to this Internal Audit Charter will be approved by the Committee.

**15 Evaluation of Internal Audit**

The Director Corporate Services shall develop performance measures (key performance indicators) for consideration and endorsement by Committee, as a means for the performance of Internal Audit to be periodically evaluated.

**16 Conflict of Interests**

Internal auditors are not to provide audit services for work for which they may previously have been responsible. Whilst the Standards provide guidance on this point and allow this to occur after 12 months, each instance should be carefully assessed.

When engaging internal audit contractors, steps to identify, evaluate the significance, and manage any perceived or actual conflicts of interest that may impinge upon internal audit work must be undertaken.

Instances of perceived or actual conflicts of interest by Internal Audit contractors are to be immediately reported to the Committee by the Director Corporate Services.

## Attachment 2 - ARIC matters 2018 to 2021

### EDWARD RIVER COUNCIL ARIC – MATTERS CONSIDERED 2018 - 2021

#### JULY 2018

- Corporate Reporting - Receive Integrated Planning & Reporting Documents
- External Audit - Review Audit Plan and receive interim audit letter
- Internal Audit - Consider need for independent internal audit function – budget impacts
- Risk management, internal controls and fraud – links to policy documents
- Receive and review excess leave report
- Legislative Compliance Policy
- Compliance and Ethics policies, code of conduct, reports of breaches under Legislative Compliance Framework
- Committee performance and reporting - Review Committee Charter and Calendar

#### OCTOBER 2018

- External Audit – meeting with Auditors
- Corporate Reporting a) Financial Statements b) Budget vs Expenditure report c) Annual Report Draft
- Risk management, internal controls and fraud
- Receive and review excess leave report

#### DECEMBER 2018

- Early Repayment of Loans
- Audit Actions - Status Report
- Investment Report as at 30 November 2018
- Annual Report 2017-18
- Quarterly Budget Review Statement for the period 1 July 2018 to 30 September 2018
- Adoption of Internal Audit Charter
- Strategic Review of Committee Framework and Community Facility Management Model
- Investment Policy (reviewed)

#### APRIL 2019

- NSW Audit Office Client Engagement Plan For 2018/19 Audit
- Audit, Risk and Improvement Committee Meeting Plan 2019
- NSW Auditor General's Report On Local Government 2018
- Internal Audit Program 2019
- Insurance Renewal Process For 2019/20
- Risk Management Framework And Implementation Plan
- Major Projects Program - Update And Framework Development
- Draft Code Of Conduct
- Major Project Briefing - TechnologyOne Reimplementation Project Framework

#### JULY 2019

- Audit, Risk And Improvement Committee Meeting Plan 2019
- External Interim Audit Management Letter
- Quarterly Budget Review Statement
- Enterprise Risk Management Framework Implementation Status
- Independent External Member Vacancy
- Internal Audit Program 2019 Engagement
- Major Project Briefing -TechnologyOne Reimplementation Project Update
- Major Projects Program - Update
- Project Plans For Asset Revaluations
- Overpayment Of Councillor Fees
- Asset Valuations

**OCTOBER 2019**

- Consideration of Financial Statements

**NOVEMBER 2019**

- Committee Charter Review and New External Members
- Status Of Council's Asset Revaluation Project
- Auditor's 2018-19 Engagement Closing Report
- Major Project Briefing - Technology 1 Reimplementation Project Update
- A New Risk Management and Internal Audit Framework – OLG Consultation
- Enterprise Risk Management Project Progress Report
- Major Projects Program - Update

**FEBRUARY 2020**

- Independent External Member - Suni Campbell Resignation
- Final Audited Financial Statements, Conduct Of Audit Report For 2018-19
- Rates Harmonisation Project
- Asset Revaluation Project
- Building Condition and Assessment Report
- Major Projects Program - Update
- Business Continuity Management - Project Plan
- Improving Long Term Financial Sustainability
- Audit, Risk And Improvement Committee - 2020 Meeting Program
- Major Projects Update – Tech One

**APRIL 2020**

- Enterprise Risk Management Update
- Insurance
- Major Project Briefing - Technology One Reimplementation Project Update
- Major Projects Program - Update
- Committee Resolution Aric/2020/16
- NSW Auditor General's Report On Local Government
- External Audit Client Engagement Plan 2019-20 Audit Program
- Internal Audit Program 2020/2021

**SEPTEMBER 2020**

- Draft Financial Statements And Audit Status 2019-2020
- Rates Harmonisation Update September 2020
- Risk Management Framework Update
- Major Project Briefing - Technology One Reimplementation Project Update
- Major Projects Program - Update
- Major Project Briefing - Deniliquin Town Hall & Civic Precinct Project
- Major Project Briefing - Cressy Street and Waring Gardens

**OCTOBER 2020**

- Draft Financial Statements 2019-20
- Airport Runway Upgrade Project
- Main Road 319 Maude Road Reconstruction and Sealing Project
- Procurement And Contract Management - Internal Audit



**DECEMBER 2020**

- Draft Financial Statements 2019-20
- External Auditor Client Engagement Report And Audit Conduct Report 2020
- 2020 Financial Statements And Management Letter Report
- Investment Portfolio Review
- Enterprise Risk Report
- Major Projects Program - Update
- Asset Disposals And Residual Values
- Annual Report 19/20
- Recommendation
- Policy Register Review

**APRIL 2021**

- Procurement And Contract Management - Internal Audit
- Risk Framework Implementation Update
- Major Projects Program - Update
- Draft 2021-22 Operating Budget
- External Investment Portfolio Review and Advisory Services
- Audit, Risk and Improvement Committee Meeting Plan 2021

**SEPTEMBER 2021**

- Fraud Protection
- NSW Audit Office on Local Government Report 2020
- Enterprise Risk Management Project Progress Report
- Insurance Review 2020-2021 Report
- Changes to Council's Asset Management Policy
- Final Rates Harmonisation Project Update
- Draft Financial Statements and Audit Status 2020-21
- Funding for Airport Runway Reconstruction Project

**DECEMBER 2021**

- Integrated Planning and Reporting and End of Term Report and New Risk Management and Internal Audit Framework
- New Risk Management and Internal Audit Framework for Councils
- Use and Management of Credit Cards
- Seniors Living Precinct - Progress Update
- Major Projects Program - Update
- Enterprise Risk Management Update Report
- ARIC Committee Review, Self Assessment and Internal Audit Program for 2022

#### 1. OBJECTIVE

The objective of the Risk, Audit and Improvement Committee (Committee) is to provide independent assurance and assistance to Edward River Council on risk management, control, governance, and external accountability responsibilities.

Part 4A of the *Local Government Act 1993* ("the Act") will come into effect after the adoption of this Charter. When Part 4A of the Act commences, the Committee will be under a statutory obligation to keep under review the following aspects of the Council's operations.

- a) Compliance
- b) Risk management
- c) Fraud control
- d) Financial management
- e) Governance
- f) Implementation of the strategic plan, delivery program and strategies
- g) Collection of performance measurement data by the Council, and
- h) Any other matters prescribed by the regulations.

#### 2. EXERCISE OF AUTHORITY

Subject to any legal obligations to protect information and confidentiality, the Council authorises the Committee, within the scope of its role and responsibilities, to:

- a) Obtain any information it needs from any employee or external party (subject to their legal obligations to protect information).
- b) Discuss any matters with the external auditor or other external parties (subject to confidentiality considerations).
- c) Request the attendance of any employee or Councillor at Committee meetings.
- d) Obtain external legal or other professional advice considered necessary to meet its responsibilities.

#### 3. COMPOSITION AND TENURE

The Committee will be composed of up to six voting members, consisting of:

##### 3.1 Members (voting)

- a) Two Councillors (who are able to rotate through the committee by agreement and no more frequently than bi-annually).
- b) Up to four independent external members (not a member of the Council), one of whom will act as chairperson.

##### 3.2 Attendees (non-voting) from Council

The following Council officers will be required to attend the Committee Meeting but will have no voting powers

- a) General Manager
- b) Director Corporate Services

**AUDIT, RISK & IMPROVEMENT COMMITTEE**Committee Charter  
Corporate Services  
Director Corporate Services**3.3 Invitees (non-voting) for specific Agenda items**

When the Committee deems necessary and when required other persons will be invited and/or will be permitted to attend Committee Meetings including:

- a) Representatives of the external and internal auditors.
- b) Other Council officers required to participate for certain agenda items.
- c) Observers, such as Councillors who are not members of the Committee.

The independent external members will be appointed for the term of Council, after which they will be eligible for extension or re-appointment following a formal review of their performance.

The members of the Committee, taken collectively, will have a broad range of skills and experience relevant to the operations of Edward River Council. At least one member of the Committee shall have accounting or related financial management experience, with understanding of accounting and auditing standards in a public-sector environment.

**4. ROLE AND RESPONSIBILITIES**

The Committee has no executive powers, except those expressly provided by the Council.

In carrying out its responsibilities, the Committee must always recognise that primary responsibility for management of Council rests with the Council and the General Manager as defined by the NSW *Local Government Act 1993*.

The responsibilities of the Committee may be revised or expanded by the Council from time to time. The Committee's responsibilities are:

**4.1 Risk Management**

- a) Review whether management has in place a current and comprehensive risk management framework, and associated procedures for effective identification and management of business and financial risks, including fraud.
- b) Review whether a sound and effective approach has been followed in developing strategic risk management plans for major projects or undertakings;
- c) Review the impact of the risk management framework on its control environment and insurance arrangements; and
- d) Review whether a sound and effective approach has been followed in establishing business continuity planning arrangements, including whether plans have been tested periodically.

**4.2 Control Framework**

- a) Review whether management has adequate internal controls in place, including over external parties such as contractors and advisors;
- b) Review whether management has in place relevant policies and procedures, and these are periodically reviewed and updated;
- c) Progressively review whether appropriate processes are in place to assess whether policies and procedures are complied with;
- d) Review whether appropriate policies and procedures are in place for the management and exercise of delegations; and

**AUDIT, RISK & IMPROVEMENT COMMITTEE**

Committee Charter  
Corporate Services  
Director Corporate Services

- e) Review whether management has taken steps to embed a culture which is committed to ethical and lawful behaviour.

**4.3 External Accountability**

- a) Satisfy itself the annual financial reports comply with applicable Australian Accounting Standards and supported by appropriate management sign-off on the statements and the adequacy of internal controls.
- b) Review the external audit opinion, including whether appropriate action has been taken in response to audit recommendations and adjustments.
- c) To consider contentious financial reporting matters in conjunction with Council's management and external auditors.
- d) Review the processes in place designed to ensure financial information included in the annual report is consistent with the signed financial statements.
- e) Satisfy itself there are appropriate mechanisms in place to review and implement, where appropriate, relevant State Government reports and recommendations.
- f) Satisfy itself there is a performance management framework linked to organisational objectives and outcomes.

**4.4 Legislative Compliance**

- a) Determine whether management has appropriately considered legal and compliance risks as part of risk assessment and management arrangements.
- b) Review the effectiveness of the system for monitoring compliance with relevant laws, regulations and associated government policies.

**4.5 Internal Audit**

- a) Act as a forum for communication between the Council, General Manager, senior management, internal audit and external audit.
- b) Review the internal audit coverage and Internal Audit Plan, ensure the plan has considered the Risk Management Plan, and approve the plan.
- c) Consider the adequacy of internal audit resources to carry out its responsibilities, including completion of the approved Internal Audit Plan.
- d) Review all audit reports and consider significant issues identified in audit reports and action taken on issues raised, including identification and dissemination of better practices.
- e) Monitor the implementation of internal audit recommendations by management.
- f) Periodically review the Internal Audit Charter to ensure appropriate organisational structures, authority, access and reporting arrangements are in place.
- g) Periodically review the performance of Internal Audit.

**4.6 External Audit**

- a) Act as a forum for communication between the Council, General Manager, senior management, internal audit and external audit.

**AUDIT, RISK & IMPROVEMENT COMMITTEE**

Committee Charter  
Corporate Services  
Director Corporate Services

- b) Provide input and feedback on the financial statement and performance audit coverage proposed by external audit, and provide feedback on the external audit services provided.
- c) Review all external plans and reports in respect of planned or completed external audits, and monitor the implementation of audit recommendations by management.
- d) Consider significant issues raised in relevant external audit reports and better practice guides, and ensure appropriate action is taken.

**4.7 Responsibilities of Members**

Members of the Committee are expected to:

- a) Understand the relevant legislative and regulatory requirements appropriate to Edward River Council.
- b) Contribute the time needed to study and understand the papers provided.
- c) Apply good analytical skills, objectivity and good judgment.
- d) Express opinions frankly, ask questions that go to the fundamental core of issues, and pursue independent lines of enquiry.
- e) Comply with the Council's Code of Conduct.

**5. REPORTING**

The minutes of Committee meetings will be tabled at the next Ordinary Council meeting (or as soon as practicable).

**6. ADMINISTRATIVE ARRANGEMENTS****6.1 Meetings**

The Committee will meet at least four times per year, with one of these meetings to include review and endorsement of the annual audited financial reports and external audit opinion.

The need for any additional meetings will be decided by the Chair of the Committee, though other Committee members may make requests to the Chair for additional meetings.

A forward meeting plan, including meeting dates and agenda items, will be agreed by the Committee each year. The forward meeting plan will cover all Committee responsibilities as detailed in this Audit Committee Charter.

**6.2 Attendance at Meetings and Quorums**

A quorum will consist of a majority of Committee members, including at least two independent members. Meetings can be held in person, by telephone or by video conference.

**6.3 Secretariat**

The Director of Corporate Services will be responsible for ensuring that the Committee has adequate secretariat support. The Secretariat will ensure the agenda for each meeting and supporting papers are circulated, at least one week before the meeting, and ensure minutes of the meetings are prepared and maintained.

Minutes shall be approved by the Chair and circulated to each member within three weeks of the meeting being held.

**AUDIT, RISK & IMPROVEMENT COMMITTEE**

Committee Charter  
Corporate Services  
Director Corporate Services

**6.4 Fees**

Independent members of the Committee will be entitled to claim a fee for each meeting attended. The fee is set by Council resolution. Claims for fees will be made in accordance with the Councillor Expenses and Facilities Policy.

**6.5 Conflict of Interests**

Committee members must comply with the applicable provisions of Council's Code of Conduct and Code of Meeting Practice in carrying out the functions as Council officials. It is the personal responsibility of Council officials to comply with the standards in these Codes and regularly review their personal circumstances with these in mind.

Committee members must declare any conflict of interests at the start of each meeting or before discussion of a relevant agenda item or topic. Details of any conflicts of interest should be appropriately minuted.

Where members or invitees at Committee meetings are deemed to have a real or perceived conflict of interest, it may be appropriate they be excused from Committee deliberations on the issue where the conflict of interest may exist. The final arbiter of such a decision is the Chair of the Committee.

**6.6 Induction**

New members will receive relevant information and briefings on their appointment to assist them to meet their Committee responsibilities.

**6.7 Assessment Arrangements**

The Chair of the Committee will initiate a review of the performance of the Committee at least once every two years. The review will be conducted on a self-assessment basis (unless otherwise determined by the Chair), with appropriate input from management and any other relevant stakeholders, as determined by the Chair.

**6.8 Review of Audit Committee Charter**

At least once every two years the Audit, Risk and Improvement Committee will review this Charter.

**7. RELEVANT LEGISLATION AND GUIDANCE**

- NSW Local Government Act 1993
- Internal Audit Guidelines (2010) Office of Local Government
- Councillor Expenses and Facilities Policy
- Code of Conduct

## **11.13. DELIVERY PROGRAM 2018-2022 AND OPERATIONAL PROGRAM 2021-2022 PROGRESS REPORT DECEMBER 2021**

Author: Greg Briscoe-Hough - Senior Advisor Governance

Authoriser: Suni Camobell - Director Corporate Services

### **RECOMMENDATION**

That Council receive and note the quarterly update.

### **BACKGROUND**

Council's inaugural 10-year Community Strategic Plan, Edward River 2030, was developed throughout 2017 and 2018 and adopted at its Ordinary Meeting held 3 May 2018 [2018/87].

In response to the delayed elections, Council adopted plans to cover the additional year. The plans identify five key strategic outcomes, each of which is supported by three targets. Council's combined Delivery Program 2018-2022 and Operational Plan 2021-2022 ("the combined Delivery Program and Operational Plan") was adopted by Council at its Ordinary Meeting held 20 May 2021 [2021/62] and details the principal activities and annual actions that will be undertaken to meet those targets.

Under the Integrated Planning and Reporting ("IP&R") Framework, Council is required to report on its progress in implementing its Delivery Program and Operational Plan. This requirement is reflected Chapter 13, Part 2 of the Local Government Act 1993 ("the Act") and clause 196A of the Local Government (General) Regulations 2021, which refers to the *Integrated Planning and Reporting Guidelines for Local Government in NSW*, published on the website of the Department, which stipulates that the General Manager must ensure that regular progress reports are provided to the Council, at intervals of no more than six months, detailing the organisation's progress with respect to the principal activities detailed in the Delivery Program.

Edward River Council has determined to report progress each quarter.

### **ISSUE/DISCUSSION**

The report indicates the level of progress in each of the deliverables identified in the Program and Plan as at the end of the December 2021. A total of 87 matters (71.3%) have commenced and are on track. A small number of projects have been completed (10.6%), with few projects to be reconsidered or abandoned (only one item) and several set to be commenced (13.1%) in the current quarter.

There are no recommendations to significantly modify or revoke funding at this stage.

### **STRATEGIC IMPLICATIONS**

Maintain compliance as required under the Act and provide Councillor oversight of outcomes.

### **COMMUNITY STRATEGIC PLAN**

- |  |
|--|
| <ol style="list-style-type: none"><li>1. A great place to live<ol style="list-style-type: none"><li>1.1 Our community has access to essential services</li><li>1.2 Our community is safe, happy and healthy, both physically and mentally</li><li>1.3 Our community and public spaces are accessible and inclusive and reflect our history, heritage and culture</li></ol></li><li>2. A prosperous and vibrant economy</li></ol> |
|--|

2.1 Our economy is strong and diverse
2.2 We develop our key assets to enhance agriculture, boost tourism and support existing business
2.3 Our region provides strong education, employment and training opportunities
3. A valued and enhanced natural environment
3.1 We are committed to resource recovery and waste management
3.2 Our natural environment is protected and enhanced
3.3 We plan for the future to accommodate and facilitate sustainable growth and development
4. A region with quality and sustainable infrastructure
4.1 Our built environment is managed, maintained and improved
4.2 Our road network is a source of pride
4.3 Our water and sewer infrastructure is efficient and fit for purpose
5. A community working together to achieve its potential
5.1 Our community is informed and engaged
5.2 We collaborate and pursue partnerships that achieve great outcomes for our community
5.3 Our local government is efficient, innovative and financially sustainable

## FINANCIAL IMPLICATIONS

As noted, no significant modifications to the adopted budget have been identified.

## LEGISLATIVE IMPLICATIONS

Local Government Act 1993, Chapter 13, Part 2

Local Government (General) Regulations 2021, clause 196A

Office of Local Government guidelines *Integrated Planning and Reporting Guidelines for Local Government in NSW*.

## ATTACHMENTS



**Attachment 1 - Delivery Program 2018-2022 and Operational Program 2021-2022 Progress Report December 2021 Final**



**Edward River**  
COUNCIL

Combined Delivery Program 2018-2022 and  
Operational Plan 2021-2022

**Progress Report**  
*31 December 2021*



**Combined Delivery Program 2018-2022 and Operational Plan 2021-2022 Progress Report – 31 December 2021**

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**Outcome 5 – A community working together to achieve its potential .....25**

**Combined Delivery Program 2018-2022 and Operational Plan 2021-2022 Progress Report – 31 December 2021**

**About this Report**

All councils in NSW are required to undertake their planning and reporting activities in accordance with the Integrated Planning and Reporting (IP&R) framework set out in the *Local Government Act 1993* (the Act) and *Local Government (General) Regulation 2005*. The IP&R framework allows councils to draw their various plans together to understand how they interact and to get maximum leverage from their efforts by planning holistically for the future.

Edward River Council (Council) adopted its current suite of IP&R documents in 2018. The *Community Strategic Plan, Edward River 2030*, sits above this suite of interrelated plans and identifies the aspirations of the Edward River community.

The Delivery Program is informed by *Edward River 2030* and identifies the principal activities that Council will undertake over the 2018-2022 term of the Council to deliver on our community’s aspirations. All of Council’s plans, projects, activities and funding allocations must be directly linked to our Delivery Program. Supporting the Delivery Program is Council’s annual Operational Plan, which details the individual projects and activities that will be undertaken each year to achieve the commitments made in the Delivery Program.

Under section 404 of the *Local Government Act 1993*, Council must prepare progress reports with respect to the principal activities detailed in the Delivery Program at least once every six months. Edward River Council report progress every quarter and this report covers the period from 1 October 2021 to 31 December 2021 inclusive.








**Combined Delivery Program 2018-2022 and Operational Plan 2021-2022 Progress Report – 31 December 2021**

**Measuring our Progress**

Council’s Community Strategic Plan, *Edward River 2030*, identifies five key strategic outcomes, each of which is supported by three targets. Council’s combined Delivery Program 2018-22 and Operational Plan 2021-2022 detail the activities and actions that will be undertaken to meet these targets.

In 2021-2022, Council committed to delivering 122 actions focused on achieving our community’s vision across these five key strategic outcome areas. Those actions are detailed in our combined Delivery Program and Operational Plan. In this report, our progress in achieving those actions is illustrated by the following coloured symbols.

Symbol	Descriptor
	Complete
	On Plan
	Not Commenced
	Behind
	Urgent Action Needed / Stopped

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**Combined Delivery Program 2018-2022 and Operational Plan 2021-2022 Progress Report – 31 December 2021**


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## Responsibility Matrix

Each of the 122 actions contained in our combined Delivery Program is assigned to a Councillor Officer, who is primarily responsible for achieving the action and who provides a regular progress report using the coloured symbols. The legend used throughout this report is set out below:






Office of the General Manager		
GM	General Manager	Phillip Stone
Corporate Services		
DCS	Director Corporate Services	Suni Campbell
MCED	Manager Community and Economic Development	Michelle Cobb
MFIN	Manager Finance	Marie Chan
MIM	Manager Information Management	Mark Siena
MPCS	Manager People and Customer Service	Helen Flisher
Infrastructure		
DIN	Director Infrastructure	Mark Dalzell
MEA	Manager Engineering and Assets	Mark Dalzell *
MES	Manager Environmental Services	Marie Sutton
MOP	Manager Operations	Craig Maffescioni

\*Council will have a new appointee Katrina Bennett commencing in January 2022.

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Our Performance





Of the 122 actions, a combined total of 81.9 per cent are complete or on track to being complete. 16 actions (13.1%) are not yet commenced. A combined total of 5 projects are behind planned progress, with another one having been cancelled due to Covid.

Edward River 2030 Strategic Outcome		Year-to-Date Progress									
											
		Complete		On Track		Not Commenced		Behind		Urgent Action Needed or Stopped	
<i>(# projects / % of total projects)</i>		#	%	#	%	#	%	#	%	#	%
1	A great place to live (24)	4	3.2	18	14.7	2	1.6	0	0	0	0
2	A prosperous & vibrant economy (16)	0	0	13	10.6	2	1.6	0	0	1	.82
3	A valued and enhanced natural environment (13)	0	0	12	9.8	1	.82	0	0	0	0
4	A region with quality and sustainable infrastructure (14)	1	.82	8	6.5	1	.82	4	3.2	0	0
5	A community working together to achieve its potential (55)	8	6.5	36	29.5	10	8.2	1	.82	0	0
<b>Total</b>		<b>13</b>	<b>10.6%</b>	<b>87</b>	<b>71.3%</b>	<b>16</b>	<b>13.1%</b>	<b>5</b>	<b>4%</b>	<b>1</b>	<b>.82%</b>

A detailed progress report for each of the 122 actions is set out in the tables below.




Combined Delivery Program 2018-2022 and Operational Plan 2021-2022 Progress Report – 31 December 2021

Outcome 1 – A great place to live






1.1 Our Community has access to essential services					
Delivery Program 2018-2022	Operational Plan 2021-2022 Action	Responsible Officer	Measure/Target	Status	Evidence
1.1.1 Communicate and engage with stakeholders to understand community need and undertake advocacy on important issues	1.1.1.1 Engage with Australian and New South Wales Government, seeking financial and political support for Council's Advocacy Strategy	GM	At least two public delegations to Canberra and Sydney to engage with Federal and State politicians undertaken		Pending election of new Council and CSP review
	1.1.1.2 Improve Council's website to be a key platform for Council's Community engagement activities	GM	Council's website reviewed and key changes implemented to integrate with community engagement activities		Caretaker and election updates and Covid-19 information
	1.1.1.3 Facilitate the development of a retirement living facility to support our ageing population	GM	Seniors Living Precinct project developed with options for an operating model presented to Council for decision		Ongoing briefings and assessments of tender details and financing options
1.1.2 Council is committed to advocating, facilitating and where appropriate providing lifelong learning and education opportunities	1.1.2.1 Operate the Edward River Library and provide quality library services to the Edward River Community	MCED	Regional service levels / Met  State Library NSW baseline benchmark/ Met		Operating with current provisions relating to State Health Orders







Combined Delivery Program 2018-2022 and Operational Plan 2021-2022 Progress Report – 31 December 2021

1.2 Our community is safe, happy and healthy, both physically and mentally					
Delivery Program 2018 -2022	Operational Plan 2021 –2022 Action	Responsible Officer	Measure/Target	Status	Evidence
1.2.1 Develop and maintain Council’s sporting facilities, pool, playgrounds and walking and cycling paths	1.2.1.1 Finalise masterplan for Rotary Park	MES	Masterplan/completed		Draft Masterplan reported to Council. Doc ID 166493
	1.2.1.2 Implement adopted management model for the Deniliquin Swim Centre	MEA	Management model/Implemented		Council staff reviewing Current contract and operator performance in preparation for review.
1.2.2 Provide community halls and facilities	1.2.2.1 Inspections and maintenance undertaken on Community Halls and facilities.	MOP	Inspections of Halls and Playgrounds/100% completed		Operations staff continuing Maintenance backlog was the driver for upgrades under the LRCI R1 Program. Target December 2021 achieved

Combined Delivery Program 2018-2022 and Operational Plan 2021-2022 Progress Report – 31 December 2021

1.2 Our community is safe, happy and healthy, both physically and mentally (cont)					
Delivery Program 2018 – 2022	Operational Plan 2021 – 2022 Action	Responsible Officer	Measure / Target	Status	Evidence
1.2.3 Deliver services to enhance community safety in the built and natural environment	1.2.3.1 Deliver a companion animal desexing program	MES	Program/ Delivered		Program has commenced in accordance with the desexing program guidelines. Program well supported to date ID: 75200
	1.2.3.2 Deliver four free microchipping weeks	MES	Program/ Completed		Microchipping program will continue to run throughout the year. ID: 78721
	1.2.3.3 Undertake food premises inspections to ensure compliance with NSW Food Act	MES	Food premises inspected annually 100%		Will commence in the third quarter
	1.2.3.4 Undertake water sampling of Councils water supply	MES	Water sampling schedule completed /100%		Weekly and monthly sampling as per the MOU with NSW Public Health
	1.2.3.5 Participate in NSW Health arbovirus monitoring program	MES	Program /completed		Contractor engaged Formal commencement of the program in November as per NSW Public Health Agreement







Combined Delivery Program 2018-2022 and Operational Plan 2021-2022 Progress Report – 31 December 2021

1.2 Our community is safe, happy and healthy, both physically and mentally (cont.)					
Delivery Program 2018 -2022	Operational Plan 2021 –2022 Action	Responsible Officer	Measure/Target	Status	Evidence
1.2.3 Deliver services to enhance community safety in the built and natural environment	1.2.3.6 Undertake swimming pool barrier inspections	MES	Program/completed		Commenced and ongoing throughout the year. ID 65784
	1.2.3.7 Finalise detailed designs and costings for a new companion animal shelter	MES	Design / costings finalised		Designs finalised awaiting design costings for project. ID: 153500
	1.2.3.8 Prepare framework for Underground Petroleum storage systems (UPSS) program implementation	MES	Program / implementation completed		Framework for implementation. Preliminary Inspections have been undertaken Register being prepared
	1.2.3.9 Implement adopted liquid trade waste policy.	MEA	Increase in non-compliant properties / 0%		Implementation & management of Liquid Trade Waste Policy ongoing through engagement of consultant. Policy – ID 73967

Combined Delivery Program 2018-2022 and Operational Plan 2021-2022 Progress Report – 31 December 2021


	1.2.3.10 Promote COVID-19 policies and restrictions.	DIN	LEMC COVID-19 subcommittees / Implement signage at Council facilities 100%		Council represented at Regional REOC meetings and LEMC COVID-19 subcommittees
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1.3 Our community and public space are accessible and inclusive and reflect our history, heritage and culture


Delivery Program 2018 -2022	Operational Plan 2021 –2022 Action	Responsible Officer	Measure/Target	Status	Evidence
1.3.1 Council aims to develop Edward River Council as a vibrant and progressive community by supporting and partnering with community groups and assisting in developing cultural spaces	1.3.1.1 Deliver the Town Hall Revitalisation Project	DIN	Project milestones / Met		Construction currently in line with funding milestones
	1.3.1.2 Support Yarkuwa Indigenous Knowledge Centre in delivering NAIDOC Week Celebrations	MCED	NAIDOC Week Celebration / Delivered		Program delivered
	1.3.1.3 Submit grant application to enable NSW Seniors Festival Celebrations	MCED	Application / Lodged		Grant application lodged and program ready
	1.3.1.4 Submit grant application to enable NSW Youth Week Festival Celebrations	MCED	Application / Lodged		Program in planning stages
1.3.2 Deliver and support events, activities and programs that promote engaged citizenship and foster civic pride.	1.3.2.1 Facilitate Australian Citizenship Ceremonies	GM	Citizenship Ceremonies / Held		Ceremony held On 10 August – next ceremony Jan 26th
	1.3.2.2 Support the delivery of 2022 Anzac Day Commemoration services at Deniliquin and Wanganella	GM	Commemoration services / Held		Planning underway

**Combined Delivery Program 2018-2022 and Operational Plan 2021-2022 Progress Report – 31 December 2021**

	1.3.2.3 Deliver 2022 Australia Day celebrations and coordinate the annual Edward River Council Australia Day Awards	GM	Event / Held Awards / Conferred		Committee has met and placed advertisements
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<b>Commentary on:</b>	 <b>Action – Behind</b>				
Delivery Program 2018-22 Activity	Operational Plan 2021-22 Action				Explanatory text

<b>Commentary on:</b>	 <b>Action - Urgent Action Needed or Stopped</b>				
Delivery Program 2018-22 Activity	Operational Plan 2021-22 Action				Explanatory text




<b>Additional achievements:</b>	 <b>Other significant achievements not contained in the combined Delivery Program 2018-22 and Operational Plan 2021-22</b>				
Delivery Program 2018-22 Activity	Other achievements obtained				

Combined Delivery Program 2018-2022 and Operational Plan 2021-2022 Progress Report – 31 December 2021

Outcome 2 – A prosperous and vibrant economy






2.1 Our economy is strong and diverse					
Delivery Program 2018-2022	Operational Plan 2021–2022 Action	Responsible Officer	Measure/Target	Status	Evidence
2.1.1 Support and grow local business and agriculture	2.1.1.1 Seek funding to implement the Agribusiness Masterplan	MCED	Application/ Lodged Strategy / Commenced		Application lodge under Future Drought Fund
	2.1.1.2 Leverage Council’s Major Project Pipeline to attract funding	MCED	Initiatives /1		Application for \$713K upgrade to Peppin Heritage lodged
	2.1.1.3 Support Deniliquin Business Chamber Business Excellence Awards	MCED	Business Excellence Awards / Delivered		On track
2.1.2 Develop and promote investment opportunities within Edward River region	2.1.2.1 Host a series of Developer’s Forums to uncover business and residential development opportunities	MCED	Forums held / 3		On track
	2.1.2.2 Actively support development within Edward River to foster increased housing stock whilst maintaining integrity of the regulatory environment	MES	Demonstration of facilitation of new or modified residential subdivision Development Applications through monthly Environmental Services report to Council		Ongoing advice provided to applicants/developers in relation to residential subdivision and development.

Combined Delivery Program 2018-2022 and Operational Plan 2021-2022 Progress Report – 31 December 2021

2.1 Our economy is strong and diverse					
Delivery Program 2018 -2022	Operational Plan 2021 –2022 Action	Responsible Officer	Measure/Target	Status	Evidence
2.1.3 Streamline processes and identify efficiencies to assist investors, developers, builders and event organisers	2.1.3.1 Determine applications for development and local activities	MES	DA 80% within statutory timeframes CDC 80% within statutory timeframes CC 80% within 30 days of registration S68 80% within 14 days of registration		All applications are now being received through the NSW Planning Portal.
	2.1.3.2 Determine planning Certificates and sewer drainage diagrams on application	MES	Planning certificates issued within five days of receipt / – >90% Sewer drainage diagrams issued within five days of receipt /->90%		Planning Certificates now being generated in the Tech One system
	2.1.3.3 Planning proposal for Deniliquin LEP completed. LEP prepared and finalised	MES	LEP prepared/Completed		Draft proposal being finalised for referral to DPIE for comments

2.2 We develop our key assets to enhance agriculture, boost tourism and support existing business					
Delivery Program 2018 -2022	Operational Plan 2021 –2022 Action	Responsible Officer	Measure/Target	Status	Evidence
2.2.1 Promote and develop Edward River region as a place to live, learn, work, play and visit	2.2.1.1 Provide a heritage advisory service to the community	MES	Heritage service provided/completed		Heritage Advisor assessed applications for LHF and has also provided advice on Development applications with Heritage listing/ Heritage

Combined Delivery Program 2018-2022 and Operational Plan 2021-2022 Progress Report – 31 December 2021

	<p>2.2.2.1 Provide funding for heritage projects through the Local Heritage Fund</p>	<p>MES</p>	<p>Local Heritage projects funded/=&gt; budgeted amount</p>		<p>2021/21 Local Heritage fund established, applications received and assessed. Recommended projects reported to September Council meeting , funds allocated, and applicants advised</p>
	<p>2.2.1.3 Operate the Deniliquin Visitor Information Centre</p>	<p>MCED</p>	<p>Service levels / Met</p>		<p>On track</p>
	<p>2.2.1.4 Deliver an updated four-year Economic Development Strategy to develop Edward River region as a place to live, learn, work,</p>	<p>MCED</p>	<p>Strategy / Adopted</p>		<p>Pending completion of CSP process</p>
	<p>2.2.1.5 Develop and update promotional collateral and information on the Visit Deni website and social media platforms</p>	<p>MCED</p>	<p>Marketing collateral / Developed</p>		<p>Progressing</p>
	<p>2.2.1.6 Support existing events including the Deni Ute Muster and attract new events</p>	<p>MCED</p>	<p>Events supported or attracted / 3</p>		<p>Cancelled Covid-19 restrictions</p>








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2.2 We develop our key assets to enhance agriculture, boost tourism and support existing business (cont.)					
Delivery Program 2018 -2022	Operational Plan 2021 –2022 Action	Responsible Officer	Measure/Target	Status	Evidence
2.2.2 Invest in our rivers, creeks, billabongs and main streets to support existing business and attract tourism	2.2.2.1 Deliver projects funded through the NSW Government Funded Programs.	DIN	Projects with acquittal dates in 2021/22 / 100% Completed		Project delivery currently 34% complete
2.3.1 Work in partnership with business to identify skill and employment gaps that can attract new residents and support economic growth	2.3.1.1 Engage with employers and training to providers to align needs	MCED	Meetings held / 2 Report Outcomes / 1		Pending lifting of Covid-19 restrictions
<b>Commentary on:</b>		<b>Action - Behind Plan</b>			
Delivery Program 2018-22 Activity	Operational Plan 2021-22 Action	Explanatory text			
<b>Commentary on:</b>		<b>Action - Urgent Action Needed or Stopped</b>			
Delivery Program 2018-22 Activity	Operational Plan 2021-22 Action	Explanatory text			
<b>Additional achievements:</b>		<b>Other significant achievements not contained in the combined Delivery Program 2018-22 and Operational Plan 2021-22</b>			
Delivery Program 2018-21 Activity	Other achievements obtained				

Combined Delivery Program 2018-2022 and Operational Plan 2021-2022 Progress Report – 31 December 2021

Outcome 3 – A valued and enhanced natural environment

3.1 We are committed to resource recovery and waste management					
Delivery Program 2018-2022	Operational Plan 2021–2022 Action	Responsible Officer	Measure/Target	Status	Evidence
3.1.1 Minimise waste to landfill and investigate options for recycling	3.1.1.1 Looking into options to provide kerbside recycling.	MEA	Project Plan / Completed		Council part of RAMJO based kerbside recycling and FOGO collection project
	3.1.1.2 Review opportunities to commence Food Organics and Garden Organics (FOGO).	MEA	Project Plan / Completed		Council part of RAMJO based kerbside recycling and FOGO collection project
	3.1.1.3 Consolidate Pretty Pine and Conargo Landfill areas.	MEA	Community education program / Implemented		Progressing Completion in January 22
3.1.2 Provide sustainable waste services and infrastructure	3.1.2.1 Operate the Deniliquin Landfill Depot and Blighty, Booroorban, Conargo, Pretty Pine and Wanganella Waste Disposal Depots	MOP	EPA Licence conditions / met		Annual report being undertaken and will be provided to EPA as part of annual license return.
	3.1.2.2 Provide DrumMUSTER collection services at Deniliquin Landfill Depot	MOP	DrumMUSTER services provided		Program is ongoing

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3.2 Our natural environment is protected and enhanced					
Delivery Program 2018 -2022	Operational Plan 2021 –2022 Action	Responsible Officer	Measure/Target	Status	Evidence
3.2.1 Sustainably manage Council owned and managed natural areas	3.2.1.1 Maintain the Deniliquin public cemeteries.	MOP	Complete maintenance of Cemeteries / 100%  • Interments in accordance with Cemetery Operational Plan / 100%		Maintenance of cemetery undertaken on a regular basis.
	3.2.1.2 Maintain Pioneer Cemeteries	MOP	Complete maintenance of Cemeteries / 100%		Fencing of pioneer cemeteries undertaken as part of LRCI program.
3.2.2 Proactively manage the impacts associated with invasive species	3.2.2.1 Integrate and deliver weed control across Edward River Region	MOP	Implement new Weed Action Plan (WAP)		21/22 WAP submitted and approved. Continuing with current weed action plan as funded by state government body.
3.2.3 Collaborate with emergency services and other agencies to provide cohesive emergency management services	3.2.3.1 Convene the Local Emergency Management Committee	DIN	LEMC meetings per year / 3		On track  Next scheduled February 2022.
3.2.4 Provide great Parks and Open Space by greening our streets, managing tree safety and improving our town entrances, sporting ovals, gardens and passive recreation spaces.	3.2.4.1 Deliver the Rural Tree Scheme	MOP	Deliver Rural Tree Scheme		Orders currently being taken for 21/22 rural tree scheme.
	3.2.4.2 Service Level Agreements for Council's Parks and Open Space services.	MOP	Service Level Agreements / Completed		Draft Service Levels have been compiled for review by DI prior to being presented to Council.

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3.3 We plan for the future to accommodate and facilitate sustainable growth and development					
Delivery Program 2018 -2022	Operational Plan 2021 –2022 Action	Responsible Officer	Measure/Target	Status	Evidence
3.3.1 Manage the built environment in line with the LEP and relevant legislation	3.3.1.2 Commence a review of the Deniliquin Development Control Plan	MES	DCP Review / Commenced		Review commenced
3.3.2 Undertake strategic planning to ensure our community is well planned and there is adequate land available to support residential, business, industrial and agricultural growth	3.3.2.1 Prepare Implementation Plan for Industrial Land Strategy	MCED / MES			On track






<b>Commentary on:</b>	<b>Action - Behind Plan</b>				
Delivery Program 2018-22 Activity	Operational Plan 2021-22Action	Explanatory text			

<b>Commentary on:</b>	<b>Action - Urgent Action Needed / Stopped</b>				
Delivery Program 2018-22 Activity	Operational Plan 2021-22 Action	Explanatory text			





<b>Additional achievements:</b>	<b>Other significant achievements not contained in the combined Delivery Program 2018-22 and Operational Plan 2021-22</b>				
Delivery Program 2018-22 Activity	Other achievements obtained				

Combined Delivery Program 2018-2022 and Operational Plan 2021-2022 Progress Report – 31 December 2021





Outcome 4 – A region with quality and sustainable infrastructure

4.1 Our built environment is managed, maintained and improved					
Delivery Program 2018-2022	Operational Plan 2021–2022 Action	Responsible Officer	Measure/Target	Status	Evidence
4.1.1 Responsibly manage our assets including roads, buildings, footpaths, airport, cemetery, recreation and sporting facilities and public toilets by inspecting and monitoring maintenance and renewal needs.	4.1.1.1 Deliver Buildings Maintenance Program	MOP	Maintenance Program/Delivered		Inspection of buildings ongoing and maintenance undertaken where required.
	4.1.1.2 Deliver Roads Maintenance Program	MOP	Maintenance Program/Delivered		Inspection and maintenance of roads ongoing. Roadside weed management behind with new staff allocated to implement
	4.1.1.3 Deliver Capital Works Program.	DIN	Capital Works Program delivered / 90%		Progress on capital project reported to Council. Concerns with availability of contractors to undertake works.
	4.1.1.4 Prepare planning proposal for rezoning and reclassification of surplus open space	MES	Planning proposal/commenced		Process for reclassification will need to be determined
4.1.2 Understand and plan for Council’s asset renewal requirements.	4.1.2.1 Undertake a review of Council’s existing Plant and Fleet register.	MOP	Review / Completed		Existing register uploaded to Tech 1. Brief and project plan for plant review to be finalised.

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	4.1.2.2 Develop a 10-year plant replacement program	MOP	Year one of current 10-year program/ Implemented		Plant items for 21/22 ordered and awaiting delivery.
	4.1.2.3 Refine draft Service Level Agreements including inspection, maintenance and intervention criteria.	MOP	Service Level Agreements set-up in Tech One / Implemented.		Implementing the works system to incorporate inspection, maintenance and intervention
	4.1.2.4 Invest in Council assets at a level equal to depreciation.	MEA	Capital expenditure compared to depreciation / => 90%		21/22 Capital Expenditure = \$10.4M 21/22 Depreciation = \$9.8M Ratio = 106%
	4.1.2.5 Undertake asset valuations for asset classes in accordance with Asset Management Strategy.	MEA	Asset valuation for one asset class / Completed.		Project plan developed. Quotes sought November 2021.
	4.1.2.6 Convene the Asset Management Steering Committee.	MEA	Meetings per year / 4		Meeting held in August – 2021 ECM – reports Next meeting proposes scheduled December 2021 March, May 2022

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4.2 Our road network is a source of pride					
Delivery Program 2018 -2022	Operational Plan 2021 –2022 Action	Responsible Officer	Measure/Target	Status	Evidence
4.2.1 Close Councils asset renewal gap with the road network as the priority area of focus	4.2.1.1 Implement current year’s program of works to renew Council’s road network in line with condition assessments.	MOP	Works delivered / 90%		Works related to road renewals yet to commence for 21/22.
4.3 Our water and sewer infrastructure is efficient and fit for purpose					
Delivery Program 2018 –2022	Operational Plan 2021 –2022 Action	Responsible Officer	Measure/Target	Status	Evidence
4.3.1 Provide for safe, reliable and sustainable water and sewerage services.	4.3.1.1 Deliver Council’s Water and Sewer Capital Works Program.	MEA	Capital Works Program delivered / 90%		W&S projects currently 30% complete
	4.3.1.2 Deliver Council’s Water and Sewer Infrastructure Maintenance Program.	MOP	Maintenance Program / Delivered		Maintenance of water and sewer networks ongoing and being reported monthly to Council.
4.3.2 Plan for the replacement of the Deniliquin Sewerage Treatment plant	4.3.2.1 Plan the replacement of the Deniliquin Sewerage Treatment Plant in consultation with NSW Government.	MEA	Funding application to NSW Government / Submitted		On track to follow completion of the IWCM

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<b>Commentary on:</b>	<b>Action - Behind Plan</b>	
Delivery Program 2018-22 Activity	Operational Plan 2021-22 Action	Explanatory text





<b>Commentary on:</b>	<b>Action - Urgent Action Needed / Stopped</b>	
Delivery Program 2018-22 Activity	Operational Plan 2021-22 Action	Explanatory text

<b>Additional achievements:</b>	<b>Other significant achievements not contained in the combined Delivery Program 2018-22 and Operational Plan 2021-22</b>	
Delivery Program 2018-22 Activity	Other achievements obtained	









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Outcome 5 – A community working together to achieve its potential



5.1 Our community is informed and engaged					
Delivery Program 2018 -2022	Operational Plan 2021 –2022 Action	Responsible Officer	Measure/Target	Status	Evidence
5.1.1 Proactively communicate information on Council services, activities and events	5.1.1.1 Communicate information on Council services, activities and events.	GM	Community News page/ 30  Engagement with Council social media accounts/ Increasing  Media releases produced/ 24  Newsletter published/ 2		Community engagement continuing
5.1.2 Provide opportunities for the community to be involved in key strategies, policies and decisions of Council	5.1.1.2 Review Council’s website to ensure it remains accessible and provides an engaging customer experience.	GM	Website structure/ Reviewed		Completed
5.2 We collaborate and pursue partnerships that achieve great outcomes for our community					
Delivery Program 2018 -2022	Operational Plan 2021 –2022 Action	Responsible Officer	Measure/Target	Status	Evidence
5.2.1 Work in partnership with the community on key projects	5.2.1.1 Support community projects with financial assistance through the Community Grants Program	MCED	Community Grants Program / Delivered		Completed
	5.2.1.2 Conduct ordinary and extraordinary meetings open to the public	GM	Adopted schedule of meetings / implemented Ordinary meeting business papers Published to Council’s website three days prior to meeting		Published and subject to review by newly elected Council

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	5.2.1.3 Collaborate with the community to review and update the Community Strategic Plan – Edward River 2030	GM	Plan adopted / 30 June		To be finalised with newly elected Council
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5.3 Our local government is efficient, innovative and financially sustainable					
Delivery Program 2018 -2022	Operational Plan 2021 –2022 Action	Responsible Officer	Measure/Target	Status	Evidence
5.3.1 Deliver sustainable financial management	5.3.1.1 Develop annual Operational Plan budget and review Long Term Financial Plan	MFIN	Annual budget adopted and long-term financial plan reviewed in line with annual budget / 30 June		To be commenced 3 <sup>rd</sup> Quarter
	5.3.1.2 Monitor and accurately report on Council’s financial position in accordance with the Local Government Act 1993 requirements	MFIN	Quarter budget reviews completed / September, December and March  Audited financial statements lodged 31 October		Ongoing and reported as required
	5.3.1.3 Manage Council’s investment portfolio to optimise investment returns within the constraints of the Local Government Act Guidelines and Council’s adopted policies	MFIN	Report to Council / Monthly  Bank Bill Swap Rate Benchmark / Exceeded		Ongoing and reported as required  In excess
	5.3.1.4 Review Investment Policy within the constraints of the Local Government Act Guidelines and Council’s adopted policies	MFIN	Review Investment Policy/Complete  Review External/Internal Reserve/Complete		Ongoing and reported as required  Review TBC
	5.3.1.5 Review land categories for rating purposes and implement changes required under the Local Government Act and in accordance with the new harmonized rating structure	MFIN	Review rating categories and subcategories/Complete  Implement procedure for required category changes/Complete		To be commenced 3 <sup>rd</sup> Quarter

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	5.3.1.6 Coordinate the 30 June external audit function and implement agreed management actions	MFIN	Audit Engagement Plan Activities / Completed  Management Actions implemented / = Agreed timeframes		To be commenced 3 <sup>rd</sup> Quarter
	5.3.1.7 Review Financial Sustainability Policy within the constraints of the Local Government Act Guidelines and Australian Accounting Standard Board	MFIN	Review Financial Sustainability Policy/Commenced  Deliver Action Plan based on the updated Financial Sustainability Policy/ Commenced		Only commenced in December

**5.3 Our local government is efficient, innovative and financially sustainable (cont)**

Delivery Program 2018 -2022	Operational Plan 2021 –2022 Action	Responsible Officer	Measure/Target	Status	Evidence
5.3.2 Deliver excellent customer service	5.3.2.1 Monitor customer service requests and complaints.	MPCS	Report customer request management statistics to Executive/ Quarterly		Reported as required
5.3.3 Deliver good governance and take steps to improve management of risk and safety	5.3.3.1 Coordinate the ongoing implementation of the Council’s Risk Management Framework.	MPCS	Strategic risks and controls reviewed as per the Risk Management Plan		Report Dec ARIC InfoCouncil Minutes
	5.3.3.2 Coordinate the implementation of Council’s Statewide Mutual Continuous Improvement workbooks and distribute action plans to responsible officers.	MPCS	Workbooks – Submitted by due date  Report Action Plans to EMT		Workbooks completed and submitted to StateWide.  DOC ID: 184612
	5.3.3.3 Co-ordinate WHS steering committee development of the annual Corporate WHS Management Plan	MPCS	Plan developed  Reports delivered as per the plan.		Due Q3

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	5.3.3.4 Convene the Work Health and Safety Committee meetings.	MPCS	Meetings held =>4 Minutes provided to the Executive/ Quarterly		Meeting held 21/12/21
	5.3.3.5 Co-ordinate external audit of WHS Management System	MPCS	Audit completed Report to WHS Steering Committee		Budget item for FY 21/22 was not accepted..
	5.3.3.6 Provide progress reports on implementation of the 2018-2022 Delivery Program in accordance with the Local Government Act 1993.	DCS	Progress reported to Council/ Quarterly		As tendered in this report Last submitted at 18 Nov 2021 Council Meeting ECM148190
	5.3.3.7 Produce and publish Council’s Annual Report in accordance with the Local Government Act 1993	DCS	Report adopted / 30 November		Report submitted to Council and OLG

**5.3 Our local government is efficient, innovative and financially sustainable (cont)**

Delivery Program 2018 -2022	Operational Plan 2021 –2022 Action	Responsible Officer	Measure/Target	Status	Evidence
5.3.3 Deliver good governance and take steps to improve management of risk and safety	5.3.3.8 Manage Council’s calendar of compliance and reporting in accordance with Office of Local Government publication.	DCS	Calendar of reporting and compliance/ Established  Quarterly reporting to the Executive and Audit, Risk and Improvement Committee / Commenced		Ongoing compilation of requirements and developing reporting mechanisms
	5.3.3.9 Produce and submit the annual Code of Conduct complaints report in accordance with the Office of Local Government requirements.	DCS	Reported to Council and the Office of Local Government/ 30 September		Report lodged by 30 December deadline

**Combined Delivery Program 2018-2022 and Operational Plan 2021-2022 Progress Report – 31 December 2021**

5.3.3.10 Manage the Councillor Professional Development Program	DCS	Program / Delivered		Booked for Jan and Feb 2022
5.3.3.11 Produce and submit reports of disclosures made under the Public Interest Disclosures Act	DCS	NSW Ombudsman / July and February		February submission prepared
5.3.3.12 Coordinate lodgement of the annual Disclosures of Interest Returns in accordance with the Office of Local Government requirements	DCS	Annual lodgement process completed / 30 September		Report to October meeting and lodged
5.3.3.13 Facilitate Audit, Risk and Improvement Committee meetings.	DCS	Meetings held / =>4		Meetings held. New ARIC pending
5.3.3.14 Coordinate delivery and reporting of the Internal Audit Program.	DCS	Program / Completed Implementation status reported to Executive and Audit, Risk and Improvement Committee / Quarterly		Program being implemented as scheduled




**5.3 Our local government is efficient, innovative and financially sustainable (cont)**

Delivery Program 2018 -2022	Operational Plan 2021 –2022 Action	Responsible Officer	Measure/Target	Status	Evidence
5.3.3 Deliver good governance and take steps to improve management of risk and safety	5.3.3.15 Review and improve Council’s corporate documents framework	DCS	Corporate documents review dates / Established Program review dates program / Established		Review commenced and to be part of new council plans
	5.3.3.16 Coordinate activities and events for the delivery of the NSW Local Government Elections	DCS	Election / Completed Councillor induction program / Implemented Post-election legislative program of actions / Completed		Finalised by 1 <sup>st</sup> Council Meeting in January




**Combined Delivery Program 2018-2022 and Operational Plan 2021-2022 Progress Report – 31 December 2021**

	5.3.3.17 Coordinate the implementation of the strategic plan for committees of Council	DCS	Implementation of the Strategic Plan for Committees / Completed June 30		Proposal for new Council developed
	5.3.3.18 Coordinate implementation of the Business Continuity Plan, including final Disaster Recovery Plan	DCS / MPCS	Implementation / Complete		COVID 19 BCP Latest update 10/12/21 DOC ID 10668
	5.3.3.19 Review the Privacy Management Plan	MIM	Review / Complete		To be commenced 3 <sup>rd</sup> Quarter
	5.3.3.20 Review and publish the Council Information Guide.	MIM	Guide adopted		To be commenced 3 <sup>rd</sup> Quarter
	5.3.3.21 Produce and submit the annual government Information Public Access Report in accordance with the Government Information (Public Access) Act 2009.	MIM	Annual report provided to the Information and Privacy Commissioner/		To be submitted before 30 December
	5.3.3.22 Coordinate the publication of Open Access Information to the website in accordance with the Government Information (Public Access) Act 2009.	MIM	Open Access Information available on the website/ Increasing		Ongoing with revised Pecuniary interest outcomes
<b>5.3 Our local government is efficient, innovative and financially sustainable (cont)</b>					
Delivery Program 2018 -2022	Operational Plan 2021 –2022 Action	Responsible Officer	Measure/Target	Status	Evidence
5.3.3 Deliver good governance and take steps to improve management of risk and safety	5.3.3.23 Develop a new suite of IP&R Documents in line with LG Requirements	DCS	Documents developed and adopted		To be commenced 3 <sup>rd</sup> Quarter






**Combined Delivery Program 2018-2022 and Operational Plan 2021-2022 Progress Report – 31 December 2021**

	5.3.3.24 Coordinate 2020 / 2021 Community Survey	DCS	Survey complete and results published on the website		Sefton report 'Our Region, Your Say'
	5.3.3.25 Establish and publish to the website a Formal Access to Information Disclosure Log in accordance with the Government Information (Public Access) Act 2009.	MIM	Published to website/ =< every 45 days		Pending applications received
	5.3.3.26 Review and renew Council's insurance portfolio.	MEA	Annual renewal / Completed Incident reports to Executive / 4 per year.		All insurance policies renewed Insurance report to EMT March May 2022



**5.3 Our local government is efficient, innovative and financially sustainable (cont)**

Delivery Program 2018 -2022	Operational Plan 2021 –2022 Action	Responsible Officer	Measure/Target	Status	Evidence
5.3.4 Identify and deliver innovative projects to improve Councils performance	5.3.4.1 Deliver the Information Technology Strategy, including reimplementation of Technology One, in accordance with approved Project	DCS	Project milestones met		Continued rollout of updates
	5.3.4.2 Deliver Council's civic and administration accommodation project in accordance with the project plan.	DIN	Project Milestones / Met		Construction currently in line with funding milestones.
	5.3.4.3 Develop and commence the implementation of an Edward River Council continuous improvement program	GM	Continuous Improvement Program developed, and implementation commenced.		To be implemented in 3 <sup>rd</sup> & 4 <sup>th</sup> quarters

Combined Delivery Program 2018-2022 and Operational Plan 2021-2022 Progress Report – 31 December 2021

	5.3.4.4 Implement an organisational project to improve efficiencies and source revenue opportunities	GM	Project plan developed / 30 December Milestones achieved as per project plan / 30 June		To be implemented in 3 <sup>rd</sup> & 4 <sup>th</sup> quarters
5.3.5 Be an employer of choice	5.3.5.1 Encourage two-way communication with the workforce.	MPCS	Initiatives implemented in accordance with Staff Survey Action Plan / Complete		To be implemented in 3 <sup>rd</sup> & 4 <sup>th</sup> quarters
	5.3.5.2 Coordinate and fund annual staff training programs.	MPCS	Training Plan and budget / Prepared		Budget Submitted 17/12/21
	5.3.5.3 Implement the annual employee health and wellbeing program	MPCS	Program Implementation / Meets timelines set in the plan.		Training Plan presented to Consultative Committee 21/12/21
	5.3.5.4 Undertake annual staff satisfaction survey to identify areas of improvement.	MPCS	Survey/ Completed		Survey Complete Nov 2021 Action plan development Q3

5.3 Our local government is efficient, innovative and financially sustainable (cont)

Delivery Program 2018 -2022	Operational Plan 2021 –2022 Action	Responsible Officer	Measure/Target	Status	Evidence
5.3.5 Be an employer of choice	5.3.5.5 Deliver the Staff Recognition and Service Awards Program	GM	Program/ Delivered		Service Awards presented 23/12/21 Quarterly Awards for Q1 & Q2 complete
	5.3.5.6 Implement Employee Self Service for leave for Outdoor Staff	MPCS	Implementation commenced		Water, Sewer and Fleet staff training completed.



Combined Delivery Program 2018-2022 and Operational Plan 2021-2022 Progress Report – 31 December 2021

	5.3.5.7 Coordinate annual staff performance review program	MPCS	Annual program / Completed		Submissions lodged by Managers
	5.3.5.8 Facilitate regular meetings of the Staff Consultative Committee (WMP 2.9).	MPCS	Meetings held =>2		Completed for this quarter
	5.3.5.9 Coordinate the development and implementation of salary system progression rules and skill step framework	MPCS	Salary skill step framework for operational roles		Progressing as resources allow
	5.3.5.10 Implement EEO & Diversity Plan	MPCS	Meets timelines set in the plan.		Meeting timelines
	5.3.5.11 Implement Workforce plan	MPCS	Succession planning commenced and ongoing		Ongoing recruitment
	5.3.5.12 Develop workforce cultural plan	MPCS	Cultural Plan Commenced		Progressing as resources allow
	5.3.5.13 Develop 3-year Corporate Services Plan	DCS	Plan developed and adopted Plan commenced as per milestones set		To be commenced in third quarter as part of wider IP&R reforms
<b>Commentary on:</b>	<b>Action - Behind Plan</b>				
<b>Delivery Program 2018-22 Activity</b>	<b>Operational Plan 2021-22 Action</b>		<b>Explanatory text</b>		

<b>Commentary on:</b>	<b>Action - Urgent Action Needed / Stopped</b>				
<b>Delivery Program 2018-22 Activity</b>	<b>Operational Plan 2021-22 Action</b>		<b>Explanatory text</b>		

**Combined Delivery Program 2018-2022 and Operational Plan 2021-2022 Progress Report – 31 December 2021**

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<b>Additional achievements:</b>	 <b>Other significant achievements not contained in the combined Delivery Program 2018-22 and Operational Plan 2021-22</b>
<b>Delivery Program 2018-22 Activity</b>	<b>Other achievements obtained</b>

*END OF DOCUMENT*

## **11.14. DEVELOPMENT SERVICES REPORT**

Author: Marie Sutton

Authoriser: **Mark Dalzell, Director Infrastructure**

### **RECOMMENDATION**

That Council receive and note the January Development Services update.

### **BACKGROUND**

- Attachment 1 is the Development Services Report for January 2022.

### **ISSUE/DISCUSSION**

N/A

### **STRATEGIC IMPLICATIONS**

N/A

### **COMMUNITY STRATEGIC PLAN**

N/A

### **FINANCIAL IMPLICATIONS**

N/A

### **LEGISLATIVE IMPLICATIONS**

N/A

### **ATTACHMENTS**

**Attachment 1 - 1 Environment Report January 2022**



Applications received – January 2022					
Application	Property Description	Proposal	Date Received	Date Approved	Status
DA 4/22 (1/22)	Lot 402 DP756325, 290-308 Duncan Street, Deniliquin	Car Park with Solar Shade Structures	6/1/22	-	Under assessment
DA 5/22	Lot 2 & 1 DP412424, 112 Crispe Street, Deniliquin	Signage	17/1/22	-	Under assessment
DA 6/22	Lot 21 DP1092087, 553-555 Sloane Street, Deniliquin	Consolidation of Lots	28/1/21	-	Under assessment
DA 7/22	Lots 1, 8, 9 & 10, DP134203, 712 Lower Finley Road, Blighty	Consolidation of 5 Lots into 3 New Lots	18/1/21	-	Under assessment
DA 8/22	Lot 1 DP797293, 246 River Street, Deniliquin	Retaining Wall	18/1/22	-	Under assessment
DA 5/22	Lot 7010 DP1126536, Davidson Street, Deniliquin	Signage	20/1/22	-	Under assessment
Complying Development Certificates					
CDC 4/22	Lot 1681 DP1089647, 144-150 Henry Street, Deniliquin	Installation only of inground swimming pool	6/1/22	18/1/22	Approved

S68 Applications					
-	-	-	-	-	



Development Applications by Type for January 2022						
Development Type	New Dwellings	Dwelling Alts/Additions/sheds	Commercial/Industrial	Other	Subdivision	No of lots
No	-	1	-	4	2	13
Totals 2022	-	-1	-	4	2	13

Processing Times for January 2022		
Application Type	* Mean Gross Days	** Mean Net Days
DA	40	40
Mod (S4.55) of DA & DA/CC	-	-
CDC	14	14
CC	35	35
S68 Applications	42	42

\* Mean gross days = Total days from lodgment to determination \*\* Mean Net Days = Total days less Stop the Clock days



Value and Number of Applications Determined 2021 and 2022										
Month	DAs 2021	DAs 2022	CDCs 2021	CDCs 2022	CC 2021	CC 2022	S68 2021	S68 2022	Value 2021	Value 2022
January	8	3	0	2	3	1	3	2	\$1,885,946	\$870,000
February	7		0		2		4		\$1,599,609	
March	18		1		12		4		\$2,918,375	
April	9		1		3		5		\$673,735	
May	7		1		5		0		\$463,520	
June	11		0		8		6		\$938,000	
July	11		2		9		3		\$598,050	
August	8		0		7		2		\$681,236	
September	8		1		4		5		\$1,017,000	
October	10		0		9		1		\$1,288,993	
November	18		0		12		6		\$1,156,791	
December	6		-		3		1		\$1,090,440	
<b>TOTALS</b>	<b>121</b>	<b>3</b>	<b>6</b>	<b>2</b>	<b>87</b>	<b>1</b>	<b>40</b>	<b>2</b>	<b>\$14,311,695.00</b>	

Note: numbers of application determined does not include modifications and applications determined by private certifiers. Value of application determined does not include the value of work for Construction Certificates and s68 applications.

Section 10.7 Certificates/Sewerage Drainage Diagrams	
Planning certificates	41
Sewerage drainage diagrams	25

Swimming Pool Inspection Program				TOTAL 2022
Month	1 <sup>st</sup> Inspection	2 <sup>nd</sup> Inspection	3 <sup>rd</sup> Inspection	
January	4	2	-	6



Ranger's Report – January 2022															
Companion Animals									Clean Up		Parking		Impoundment		
Seized/ Surrendered	Released to Owner	Impounded	Re- Homed	Euthanised	Declared Dangerous Menacing	Micro Chipped	Registered	Fines Issued	Notices Sent	Illegal Dumping	Patrols	Fines	Vehicles	Live Stock	Euthanised Wildlife
10	4	6	2	0	0	5	0	1	0	0	4	0	0	0	1 x kangaroo

Dog Attacks				
Month		Date	Details	Outcome
January	1	26.1.22	German shepherd attacked a small dog.	Small dog need vet treatment. Fines issued to owner.



## 11.15. MAJOR PROJECTS REPORT - FEBRUARY 2022

Author: Nicole Rogers

Authoriser: Mark Dalzell

### RECOMMENDATION

That Council receive and note the Major Projects Program – Progress Report for February 2022.

### BACKGROUND

Since amalgamation in 2016, Council has received over \$46,000,000 in funding from State and Federal Government bodies. A breakdown of the funding received is as follows:

<b>Government Funding Body</b>	<b>Funding Amount</b>
<b>Stronger Communities - Round 1 and New Council Implementation Funding R1</b> (Original merger funding)	\$15,000,000
<b>Stronger Communities - Round 2</b> (Additional merger funding)	\$3,990,000
<b>Stronger Country Communities – Round 1</b> (State funding)	\$1,269,841
<b>Stronger Country Communities - Round 2</b> (State funding)	\$3,371,750
<b>Stronger Country Communities – Round 3</b> (State funding)	\$1,264,500
<b>Stronger Country Communities – Round 4</b> (State funding)	\$768,338
<b>Building Better Regions</b> (Federal Funding)	\$630,883
<b>Our Rivers Our Region</b> (Federal funding)	\$1,673,080
<b>Drought Communities Program – Round 1</b> (Federal funding)	\$1,000,000
<b>Drought Communities Program – Round 2</b> (Federal Funding)	\$1,000,000
<b>Murray Darling Diversification Funding</b> (State funding)	\$750,000
<b>Local Roads and Community Infrastructure Program</b> (State funding)	\$963,190

Government Funding Body	Funding Amount
<b>Local Roads and Community Infrastructure Program R2</b> (State funding)	\$880,903
<b>Local Roads and Community Infrastructure Program R3</b> (State funding)	\$1,926,340
<b>NSW Showground Stimulus Funding – Memorial Park Showground</b> (State Funding)	\$312,190
<b>HSVPP (Federal Funding), Fixing Country Roads, TfNSW (State Funding) for Maude Road Construction</b>	\$2,917,568
<b>Commonwealth Regional Airport Program</b> (Federal Funding)	\$2,500,000
<b>Fixing Local Roads (TfNSW) Round 1</b> (State Govt)	\$1,052,055
<b>Fixing Local Roads (TfNSW) Round 2</b> (State Govt)	\$910,000
<b>Fixing Local Roads (TfNSW) Round 3</b> (State Govt)	1,077,023
<b>Environmental Trust NSW</b> Landfill Consolidation	\$200,000
<b>NSW Showground Stimulus Funding R2 – Memorial Park Showground</b> (State Funding)	\$1,650,775
<b>NSW Emergency Operations Centres (EOCS) Critical Upgrade Program</b> (State Funding)	\$125,080
<b>Murray Darling Diversification Funding</b> (State Funding)	\$1,000,000
<b>Total Funding Received</b>	<b>\$46,233,516</b>

## ISSUE/DISCUSSION

### Project Updates

#### Maude Road Sealing

The fifth kilometre of Maude Road has been sealed and Council staff have commenced the sixth kilometre. The total length of road to be constructed is 7.6 kilometres.

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The current spend on this project is \$2,094,499.73 of the \$2,980,568 project budget.

### Civic Precinct

This Project has been funded over numerous funding streams; Stronger Communities, New Council Implementation, Stronger Country Communities, Building Better Regions and Council. Civic Precinct comprises refurbishment of the existing Town Hall Building, Estates Building and part of the Civic Building and a new Civic Plaza outdoor area. Update on current works for each is as follows:

Estates Building:

- Power and data fit-off
- Fit-off of lighting, security, power and communications
- External perimeter pathway has been poured
- Desks and cupboards are being assembled and being located into rooms

Town Hall:

- Bricking up of redundant walls inside the hall has commenced.
- Furniture is being delivered and stored at the North Depot

Plaza:

- Construction of the planter boxes along the Civic Building for the climber rellis has commenced
- Initial levelling of the site is underway

Civic Building:

- Building area, previously the foyer and meeting room, has been gutted,
- New floor infill poured to remove recess in floor
- New entry door relocated
- Delivery of desks, tables and cupboards into the building.

Current spend on this project is \$3,471,712.60 of the \$6,978,272 project budget.

### Waring Gardens – Amenities and Rotunda

Funding for this work is through the Drought Communities Program (R2) and includes works to Refurbish the Cressy Street and Harrison Street amenities blocks, including DDA compliance for accessible toilet area and re-painting. Works on the rotunda include replacement of damaged timber and re-painting.

Evaluation of the quotes is underway pending an award of works.

Evaluation and recommendation will be ready for signing first week of February to award contract.

Current spend on this project is \$24,000 of the \$200,000 budget.

### North Deni Rest Stop

Funding for this project is through the Stronger Country Communities Round 3 and Drought Communities Round 2. This is a staged project with Stage 1 being the carpark and Stage 2 including facilities.

The carpark is now complete including line marking. Landscaping, pathways and irrigation has been installed. Amenities and BBQ facilities have been ordered and are due to arrive in March 2022. Quotes are being received for plantings, mulching and a drinking fountain.

Current spend on this project is \$198,751 of the \$400,000 budget.

#### Riverfront Project

This project was funded through Our Rivers Our Regions and Stronger Communities Funding and included the Riverfront Upgrade and installation of pontoons.

The new pontoons either side of the National Bridge are now in place.

Current spend on this project is \$1,645,802 of the \$1,850,000 budget.

#### Memorial Park Amenities

Funding for this project has been through Local Roads and Community Infrastructure R1 and Showground Stimulus Funding R2. The project will include the demolition of an existing amenities block and replacement inline with the memorial Park Masterplan.

Construction tenders have been received and a report has been prepared for this meeting.

Current spend on this projects is \$49,000 of the \$306,000.

### **STRATEGIC IMPLICATIONS**

N/A

### **COMMUNITY STRATEGIC PLAN**

This report aligns with outcome 1 – *A great place to live* and outcome 4 – *A region with quality and sustainable infrastructure* of the Community Strategic plan

### **FINANCIAL IMPLICATIONS**

Projects funded through these programs include costs for the design, documentation, and supervision costs for each project.

### **LEGISLATIVE IMPLICATIONS**

Council must ensure that these projects are completed within the timeframes set out within the funding agreements

### **ATTACHMENTS**

**Attachment 1 - Project Summary Report Feb22 - Major Projects**

Funded Projects - Summary Report – January 2022						
Time, Cost & Quality	Task/Activity – Completed ✓ or Progressing - on Time, Cost and Quality					
Time, Cost & Quality	Task/Activity – Progressing - requires monitoring and or action to minimise risk of not meeting performance targets					
Time, Cost & Quality	Task/Activity – Stalled/Stopped - High Risk or will not meet Performance Target.					
Time, Cost & Quality	Task/Activity- Pending - is currently not commenced					
Project Phase						
Project Description	Initiation and Communication	Design, Documentation and Approvals	Quotes and Tendering	Delivery and Handover	Code	Comments/Milestones
<b>STRONGER COMMUNITIES GRANT FUNDING (ORIGINAL)</b>						
Riverfront Masterplans and Initial Works <b>\$750,000 + \$700,000 +</b> (Stronger Communities Round 2) <b>\$550,000</b> (Regional Growth Fund)	Complete	Complete	Complete	Complete		<ul style="list-style-type: none"> <li>Funding spent from this stream complete</li> </ul>
Town Hall Revitalisation <b>\$435,000 + \$1,315,170</b> (Stronger Country Communities Round 2) <b>+~\$329,000</b> (Unallocated Funding), <b>+\$630,883</b> (Building Better Regions Fund), <b>\$964,500</b> (Stronger Country Communities Round 3)	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> <li>Bricking up of redundant walls inside Town Hall commenced</li> <li>Furniture being delivered</li> </ul>
<b>Stronger Community Grant Funding (Original) - Sub-Total \$8,600,000</b>						
<b>STRONGER COMMUNITIES GRANT FUNDING (ROUND 2)</b>						
Riverfront Enhancement <b>\$750,000 + \$550,000</b> (Regional Growth Fund) <b>+ \$750,000</b> (Stronger Communities Original)	Complete	Complete	Complete	Complete		<ul style="list-style-type: none"> <li>Pontoons installed</li> <li>Funding from this stream spent</li> </ul>
Truck Stop Strategic Plan <b>\$10,000</b>	Pending	Pending	Pending	Pending		<ul style="list-style-type: none"> <li>Discussions with stakeholders to be coordinated</li> </ul>
Civic Plaza <b>\$390,000</b>	Completed	Complete	Complete	In Progress		<ul style="list-style-type: none"> <li>Plaza area has commenced</li> <li>Landscaper engaged</li> <li>Retaining walls for garden beds complete</li> </ul>
<b>Stronger Communities Grant Funding (Round 2) – Sub-Total \$3,390,000</b>						
<b>Environmental Trust NSW</b>						
Landfill Consolidation (Pretty Pine & Conargo) <b>\$200,000</b>	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> <li>Construction complete</li> <li>In preparation to hand over to operations for installation of bins and site offices</li> </ul>
<b>Environmental Trust NSW - Sub-Total \$200,000</b>						

Project Description	Initiation and Communication	Design, Documentation and Approvals	Quotes and Tendering	Delivery and Handover	Code	Comments/Milestones
<b>REGIONAL GROWTH FUND</b>						
Riverfront Revitalisation <b>\$550,000 + \$750,000</b> (Stronger Communities Original), + <b>\$700,000</b> (Stronger Communities Round 3)	Complete	Complete	Complete	Complete		<ul style="list-style-type: none"> <li>• Complete</li> <li>• See above</li> </ul>
<b>Regional Growth Fund – Sub-Total \$1,673,080</b>						
<b>STRONGER COUNTRY COMMUNITIES GRANT FUNDING (ROUND 2)</b>						
Deniliquin Town Hall & Arts & Cultural Precinct <b>\$1,315,170 + \$435,000</b> (Stronger Communities Grant Funding Original) + <b>~\$329,000</b> (Unallocated Funding), + <b>\$630,883</b> (Building Better Regions Fund), <b>\$964,500</b> (Stronger Country Communities Round 3)	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> <li>• See comments above</li> </ul>
<b>Stronger Country Communities Grant Funding (Round 2) – Sub-Total \$3,371,750</b>						
<b>STRONGER COUNTRY COMMUNITIES GRANT FUNDING (ROUND 3)</b>						
Town Hall <b>\$964,500, + \$1,315,170</b> (Stronger Country Communities Round 2) + <b>\$435,000</b> (Stronger Communities Grant Funding Original) + <b>~\$329,000</b> (Unallocated Funding), + <b>\$630,883</b> (Building Better Regions Fund)	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> <li>• See comments above</li> </ul>
North Deni Rest Stop <b>\$300,000</b>	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> <li>• Carpark complete</li> <li>• Amenities &amp; BBQ to be delivered in March 22</li> <li>• Pathways, garden beds and irrigation complete. Quotes being obtained for planting, mulching and drinking fountain</li> </ul>
<b>Stronger Country Communities Grant Funding (Round 3) – Sub-Total \$1,264,500</b>						
NB: Time Variation received until March 22 – Projects on track to be complete by revised due date.						
<b>DROUGHT COMMUNITIES PROGRAMME FUNDING (ROUND 2)</b>						
Visit Deni Tourism Campaign <b>\$50,000</b>	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> <li>• 95% complete</li> <li>• Campaign currently in market in regional NSW</li> </ul>
Rural Villages Business Painting <b>\$100,000</b>	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> <li>• 75% of works complete</li> </ul>
Waring Gardens Upgrade <b>\$200,000</b>	Complete	In Progress	In Progress	In Progress		<ul style="list-style-type: none"> <li>• Awarding contract underway</li> </ul>
Signage Strategy Implementation <b>\$140,000</b>	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> <li>• Signage is on order with some installation due in February</li> </ul>
Rotary Park (clubrooms and pitches) <b>\$200,000</b>	Completed	Complete	Complete	In Progress		<ul style="list-style-type: none"> <li>• Clubrooms Complete</li> <li>• Drainage complete</li> <li>• Top dressing commenced</li> </ul>

Project Description	Initiation and Communication	Design, Documentation and Approvals	Quotes and Tendering	Delivery and Handover	Code	Comments/Milestones
Deniliquin Town Hall – Civic Plaza \$210,000	Completed	Complete	Complete	In Progress		<ul style="list-style-type: none"> <li>Extension until Mar22 approved by DCP</li> <li>Plaza commenced</li> </ul>
North Tennis Court Redevelopment (Rest Stop) \$100,000	Completed	Complete	Complete	In Progress		<ul style="list-style-type: none"> <li>See comments above (SCCF R3)</li> </ul>
<b>Drought Communities Programme Funding (Round 2) – Sub-Total \$1,000,000</b>						

<b>BUILDING BETTER REGIONS FUND</b>						
Town Hall \$630,883 + \$964,500 (Stronger Country Communities Round 3), + \$1,315,170 (Stronger Country Communities Round 2) + \$435,000 (Stronger Communities Grant Funding Original) +~\$329,000 (Unallocated Funding),	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> <li>See comments above</li> <li>Funding is for stage 4 – not yet commenced</li> </ul>
<b>Building Better Regions Fund – Sub-Total \$630,883</b>						

<b>Local Roads and Community Infrastructure Program Funding R1</b>						
Community Facilities Refurbishment (\$350,000)	Complete	In Progress	In Progress	Pending		<ul style="list-style-type: none"> <li>Works to Halls are all complete</li> <li>McLean Beach Amenities in detailed design</li> </ul>
Deni Visitor Information Centre & V+CS area (\$200,000)	Complete	In Progress	Complete	Pending		<ul style="list-style-type: none"> <li>RFQ awarded works due to commence. Awaiting S60 from Heritage</li> </ul>
Airport Hangar Refurb (\$100,000)	Complete	Complete	Complete	Complete		<ul style="list-style-type: none"> <li>Complete</li> </ul>
Urban & Rural Cemeteries (\$180,000)	Complete	Complete	Complete	Complete		<ul style="list-style-type: none"> <li>Complete</li> </ul>
Memorial Park Amenities Upgrade (\$153,170)	Complete	In Progress	In Progress	Pending		<ul style="list-style-type: none"> <li>Report to February Council meeting to award construction contract</li> </ul>
Off Leash Dog Park (\$80,000)	Complete	Complete	Complete	Complete		<ul style="list-style-type: none"> <li>Complete</li> </ul>
<b>Sub-Total \$963,170</b>						

<b>Infrastructure NSW</b>						
Maude Road Reconstruction	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> <li>5<sup>th</sup> km sealed and 6<sup>th</sup> km underway</li> </ul>
<b>Restart NSW - Sub-Total \$3.2M</b>						



Project Description	Initiation and Communication	Design, Documentation and Approvals	Quotes and Tendering	Delivery and Handover	Code	Comments/Milestones
<b>Commonwealth Regional Airport Program – Round 1</b>						
Deniliquin Aerodrome Upgrade (loan by ERC to source additional \$2.5m for 50:50) 20/21 - \$1,250,000 21/22 - \$1,250,000	Complete	Complete	In Progress	Pending		<ul style="list-style-type: none"> <li>• Concept design received</li> <li>• Finalising funding options</li> </ul>
<b>Commonwealth Regional Airport Program Fund – Sub-Total \$2,500,000</b>						
<b>Infrastructure NSW</b>						
Fixing Local Roads R2 – North Deni Industrial Area (Augustus Street)	Complete	Complete	Complete	In Progress		<ul style="list-style-type: none"> <li>• Construction has commenced</li> </ul>
<b>Restart NSW - Sub-Total \$910,000M</b>						
<b>Infrastructure NSW</b>						
Fixing Local Roads R3 – Saleyards Road (Cobb Hwy to Cemetery Road)	Complete	Pending	Pending	Pending		<ul style="list-style-type: none"> <li>• In detailed design</li> </ul>
<b>Restart NSW - Sub-Total \$1,077,023M</b>						
<b>Local Roads and Community Infrastructure Program Funding Round 2</b>						
Shortfall in Funding from Round 1, LRCI (\$100,000)	Complete	Complete	Complete	Pending		<ul style="list-style-type: none"> <li>• See above Community Facilities – LRCI1</li> </ul>
Footpath replacement and upgrade (\$380,000)	Complete	Complete	Complete	Pending		<ul style="list-style-type: none"> <li>• Construction commenced</li> </ul>
Skatepark Renewal Work (\$60,000)	Complete	In Progress	Pending	Pending		<ul style="list-style-type: none"> <li>• Quotes received – project is being rescoped</li> </ul>
Fencing Island Sanctuary (\$60,000)	Complete	Complete	Complete	Complete		<ul style="list-style-type: none"> <li>• Complete</li> </ul>
Rural Gravel Road Renewal and Upgrade	In Progress	In Progress	Pending	Pending		<ul style="list-style-type: none"> <li>• Sites determined</li> <li>• Testing results to be received for road product</li> </ul>
<b>Sub-Total \$880,903</b>						
<b>Local Roads and Community Infrastructure R3</b>						
Yet to be determined	Pending	Pending	Pending	Pending		<ul style="list-style-type: none"> <li>• Waiting on confirmation of Project approval</li> </ul>
<b>Sub Total \$1,926,340</b>						

NSW Emergency Operations Centre (EOCs) Critical Upgrade						
RFS FCC emergency line	Complete	Complete	In Progress	Pending		<ul style="list-style-type: none"> <li>Materials purchase underway</li> </ul>
<b>Sub Total \$125,080</b>						

Showground Stimulus Funding						
Construction of a new designated sealed access roads, kerb and gutter and carparks between ovals - \$792,000	In Progress	In Progress	Pending	Pending		<ul style="list-style-type: none"> <li>In detailed design</li> </ul>
Construction of new access roadway and formal carparking to the Eastern side of the reserve - \$276,925	In Progress	In Progress	Pending	Pending		<ul style="list-style-type: none"> <li>In detailed design</li> </ul>
Demolition and construction of anew toilet block and facilities - \$168,850	In Progress	Complete	Pending	Pending		<ul style="list-style-type: none"> <li>Report to February Council meeting to award contract</li> </ul>
Construction of an extension to the club rooms utilised by the Netball association and cricket clubs adjacent to oval 3 - \$413,000	In Progress	In Progress	Pending	Pending		<ul style="list-style-type: none"> <li>In review with the Cricket and Netball clubs receiving funding towards this project</li> </ul>
<b>Sub Total \$1,650,775</b>						

Murray Darling Diversification Funding						
Senior Living Precinct	In Progress	In Progress	Pending	Pending		<ul style="list-style-type: none"> <li>Approaching current tender offerors looking to award contract for initial 6 dwellings</li> </ul>
<b>Sub-Total \$1,000,000</b>						

Stronger Country Communities Round 4						
Lighting Deniliquin and Blighty Rec reserves	In Progress	Pending	Pending	Pending		<ul style="list-style-type: none"> <li>Completing EFT and project details for funding body in preparation of funding agreement</li> </ul>
<b>Sub-Total \$768,338</b>						

PROJECT SUMMARY NOTES						
<p>Summary, most projects are progressing well with only a few highlighted in <b>Red</b> that will require stringent management and action to bring them under control.</p> <p>The projects in <b>Yellow</b> will need attention to detail to ensure that they progress to the agreed Time, Quality &amp; Cost outcomes.</p> <p>Other challenges that face council staff and project delivery is access to quality project managers that will be required to complete all Stronger Community grants by the agreed timelines. Staff are currently in discussion with managers to source the required resources. All costs will be recovered as part of the project delivery costs. Existing council staff and contractors are working extremely well in keeping most projects on Time, Cost and Quality.</p>						

## **11.16. CAPITAL WORK UPDATE - QUARTER 2**

Author: Michael Eddie

Authoriser: Mark Dalzell

### **RECOMMENDATION**

That Council notes the Capital Works update for Quarter 2 of the 2021/22 financial year.

### **BACKGROUND**

Each year Council allocates funding towards capital works projects through the budget process. These projects are identified within the operational plan in accordance with Council's Asset Management Policy and community requests.

This report updates Council on the status of projects that have been funded in the 2021/22 Operational Plan, together with projects carried over from the previous financial year. It includes capital renewal works detailed in the Operational Plan as well as new projects that are identified during the financial year through Council resolutions.

This report does not include any new or upgraded projects that were funded and managed through the Major Projects program. These projects are reported on through a separate report. It also does not report on money allocated by Council towards the redevelopment of the Estates Building as this is part of a larger grant funded project.

### **ISSUE/DISCUSSION**

#### **Projects 2020-21**

The following Projects have been carried forward from the 2020/21 Operational Plan. Construction delays due to wet weather and Covid-19 were experienced across the program throughout the quarter.

#### Road Rehabilitation, Kerb and Gutter

Works in the Deniliquin Industrial Area are complete.

The contract for George Street has been let and contractors will commence work in March 2022. A property owner in George Street is currently undertaking a large-scale bank remediation project involving the use of large cranes and heavy vehicles. Council is working with the property owner to ensure that Council's project is not impacted by these works.

The concept design for Hardinge Street is complete with consultation on the concept design with Transport for New South Wales underway.

#### Buildings

Council has made submissions to Heritage NSW regarding the proposed works at the Peppin Heritage Centre, Multi-Arts Centre and Waring Gardens as these locations are noted on the State Heritage listing.

Contracts have been awarded for works at the Peppin Heritage Centre and Multi-Arts Centre, with construction due to commence in January 2022.

Investigations and geotechnical investigations have been completed for the structural repairs to the library. Designs are being finalized to make the repairs.

#### Water and Sewer Projects

Sewer Pump Station works include additional works at Hunter, Macauley and the Basketball Stadium, mainly regarding the electrical boards and links to the telemetry system. Works were

approximately 75% complete as of 30 September 2021, however some delays with equipment has put the expected completion back to March 2022.

**Projects 2021-22**

The following provides an update on projects detailed in the 2021/22 Operational Plan. Construction delays due to wet weather and Covid-19 were experienced across the program throughout the quarter.

Road Rehabilitation, Kerb and Gutter

Council allocated \$888,000 towards road rehabilitation and kerb and gutter reconstruction programs. Construction is due to commence in March 2022.

Local Road Resealing

Council has allocated \$810,000 for the local road reseal program. The first stage of the reseal program, comprising of approximately 50% of the required works, has been undertaken in October 2021 with the remainder to be completed prior to Easter.

Re-Sheeting Gravel Roads

Council allocated \$740,000 towards re-sheeting of rural roads. This program is due for completion in May 2022. At this point, Council staff have completed a 3km section of Kerri East Road and are moving to Carrathool Road.

Footpath Rehabilitation

Council allocated \$165,000 to the budget for footpath rehabilitation. The footpath and concrete infill in front of the High School on Wellington Street has been identified for renewal as part of the Wellington Street road upgrade Project.

Bridge Refurbishment Program

Combined with the carryover from last FY, Council allocated a further \$100,000 to the budget for bridge refurbishment. Contracts have been awarded and are due for completion by June 2022.

Buildings

Council has allocated \$500,000 for buildings refurbishment for buildings including the Commsafe Building at the Airport, Medical Centre, Old Conargo Shire Building, doors on the Belman Hangars at the airport, Library and Stage 1 in the removal of asbestos.

As of 31 December 2021 the asbestos removal has been completed and investigations completed for the Library repairs.

Water and Sewer Projects

Contracts have been awarded for the sewer relining Project with construction programmed for February and March 2022.

Council crews have completed the watermain rehabilitation at Harfleur Street with further rehabilitation programed in Hay Road and Old Racecourse Road.

Preliminary designs for the replacement of the raw water pumps to the treatment plant have been completed. The preliminary designs also recommend replacement of the high lift pumps to the plant. The engineering team are now considering the requirement to deliver both projects and will revert to Council in due course.

Open Spaces and Recreation Program

Planning for required refurbishment to the swimming pool is underway. Council has allocated \$100,000 to this program.

Installation of the fence to the Waring Gardens along Napier Street has been completed. Planning of scope for the remainder of the program is underway.

#### Plant

Council has allocated \$1,206,000 to the plant and fleet replacement program. Orders have been raised for the purchase of larger plant items and fleet purchases (excluding pool cars), with delivery due early in 2022. It is noted that delivery times have been extended due to vehicle availability.

#### **Special Projects**

##### Maude Road Construction

Council staff have completed construction and sealing of the first 5 kilometres of approximately 8 kilometres of Maude Road. Work on the next section has commenced with the entire project anticipated to be completed in April 2022.

#### **STRATEGIC IMPLICATIONS**

Council provides funding for the renewal of its assets in line with good asset management principles. By renewing its assets, it continues to provide good services for the community.

#### **COMMUNITY STRATEGIC PLAN**

1. A great place to live

1.1 Our community has access to essential services

1.2 Our community is safe, happy and healthy, both physically and mentally

1.3 Our community and public spaces are accessible and inclusive and reflect our history, heritage and culture

4. A region with quality and sustainable infrastructure

4.1 Our built environment is managed, maintained and improved

4.2 Our road network is a source of pride

4.3 Our water and sewer infrastructure is efficient and fit for purpose

#### **FINANCIAL IMPLICATIONS**

To the end of December 2021 Council has expended \$2.9M in capital works this does not include Roads to Recovery or funded projects. Commitments of \$2.8M which also does not include Roads to Recovery or funded projects.

#### **LEGISLATIVE IMPLICATIONS**

Nil

#### **ATTACHMENTS**

**Attachment 1 - Quarter 2 - Carry Over Capital Works Update**

**2021-2022 CAPITAL WORKS UPDATE**

**Carry Over Projects**

Asset Class	Detail	Budget	Planned Delivery Quarter				Status	Comments
			Q1	Q2	Q3	Q4		
<b>Local Roads Reconstruction</b>	George Street	\$ 180,000					Yellow	Due to Commence Feb 22
<b>Hardinge Street</b>	Survey and Design	\$ 75,000					Yellow	with TfNSW for comment
<b>Shoulder Reconstruction</b>	Stewart Street	\$ 230,000					Green	Complete
<b>Maude Road Sealing</b>	Maude Road	\$ 1,600,000					Yellow	65% complete
<b>Bridge Refurbishment</b>	Bridges	\$ 100,000					Yellow	Underway
<b>Multi Arts Centre</b>		\$ 110,000					Yellow	Due for construction in Jan/Feb22
<b>Peppin Heritage Centre</b>		\$ 210,000					Yellow	Due for construction in Feb/Mar22
<b>Water Treatment Plant Refurbishment</b>	Electrical & Metalwork refurb to ensure WHS compliance	\$ 100,000					Yellow	Underway
<b>Reservoir Cleaning</b>		\$ 40,000					Yellow	Underway
<b>Wanganella Water Supply Refurbishment</b>	Test drilling and sampling of test bores	\$ 40,000					Green	Complete
	Installation of bore Pump and connection to existing overhead tank	\$ 150,000					Red	On hold awaiting review of overall supply
<b>Sewerage Pump Station Refurbishment</b>	Refurb os Pump Stations based on Fifteen50 report	\$ 130,000					Yellow	Underway

**Attachment 2 - 21-22 Cap Works Update - Quarter 2**



2021-2022 CAPITAL WORKS UPDATE

Asset Class	Detail	Budget	Planned Delivery Quarter				Status	Comments
			Q1	Q2	Q3	Q4		
Regional Road Network	Maude Road Reconstruction	\$ 1,450,000					65% complete	
	Regional Road REPAIR Program	\$ 450,000					March-April22 construction	
	Regional Road Heavy Patching	\$ 200,000					March-April22 construction	
	Regional Road Resealing	\$ 400,000					final seal visit March-April22	
Roads to Recovery	Tuppal Road Shoulder Reconstruction	\$ 1,150,000					Due for completion in Feb22	
Local Road Construction	Hay Road Standpipe Bay Reconstruction	\$ 120,200					Construction to commence in Mar 22	
	Harfleur Street Shoulder Reconstruction	\$ 88,800					Construction to commence in Mar 22	
	Wellington Street Reconstruction	\$ 85,000					Construction to commence in Mar 22	
	Decimus Street Shoulder Reconstruction	\$ 63,600					Construction to commence in Mar 22	
	Flanagans Lane Intersection	\$ 230,400					Construction to commence in Mar 22	
	Kerb and Gutter Construction	Hay Road Standpipe Bay Reconstruction	\$ 68,250					Construction to commence in Mar 22
Harfleur Street Shoulder Reconstruction		\$ 95,750					Construction to commence in Mar 22	
Wellington Street Reconstruction		\$ 68,000					Construction to commence in Mar 22	
Decimus Street Shoulder Reconstruction		\$ 68,000					Construction to commence in Mar 22	
Local Road Resealing	Napier Street, Wood Street to Henry Street	\$ 19,000					complete	
	Burton Street, Sloane Street to Henry Street	\$ 13,000					complete	
	Edwardes Street, Harfleur Street to Poitiers Street	\$ 35,000					complete	
	Dick Street, Waring Street to Henry Street	\$ 10,000					complete	
	Golf Club Road, Memorial Drive to Golf Club	\$ 21,000					final seal visit March-April22	
	Fowler Street, Ochtertyre Street to Sloane Street	\$ 20,000					complete	
	Harfleur Street, Junction Street to Wellington Street	\$ 36,000					complete	
	Junction Street, Noyes Street to Sloane Street	\$ 10,000					complete	
	Sloane Street, Edwardes Street and Napier Street	\$ 22,000					final seal visit March-April22	
	Cooinda Lane, Lawson Syphon Road to End of Cooinda Lane	\$ 32,000					complete	
	Aratula South Road, 0km to 3.21km	\$ 108,000					complete	
	Mayrung Road, 0km to 1.63km	\$ 60,000					complete	
	Wanganella-Moulamein Road, 8.3km to 10.3km	\$ 48,000					complete	
	Millers Road, 13.6km to 14.8km	\$ 31,000					complete	
	Logie Brae Road, 5.5km to 11.2km	\$ 164,000					complete	
	Local Road Construction Seal Program 21/22	\$ 181,000					final seal visit March-April22	
	Local Road Gravel Re-sheeting	Cosgroves Rd, 3.02km to 6.78km. 3.8km long x 6.0m wide.	\$ 70,000					to commence in Feb22
Kerri East Road, CH0.45km to CH3.56km. 3.1km long x 6.5m		\$ 63,000					complete	
Wanganella-Moulamein Rd 27.058 to 29.933. 2.875km long x		\$ 70,000					to commence in Feb22	
Booorban-Tchelery 40.208km to 41.714km 1.506km long x		\$ 30,000					to commence in Feb22	
Hannas Road CH0.10km to CH0.57km. 0.5km long x 5.5m		\$ 9,000					to commence in Feb22	
Carrathool Road CH37.41km to CH46.43km.9.0km long x 7.1m		\$ 200,000					to commence in Feb22	
Carrathool Road CH46.43km to CH48.04km. 1.6km long x 7.5m		\$ 37,000					to commence in Feb22	
Carrathool Road CH48.04km to CH50.09km. 2.0km long x 8.0m		\$ 50,000					to commence in Feb22	
Carrathool Road CH50.09km to CH52.87km. 2.8km long x 8.0m		\$ 69,000					to commence in Feb22	
Carrathool Road CH52.95km to CH59.18km. 6.2km long x 7.5m		\$ 142,000					to commence in Feb22	
Bridges	Bridge Refurbishment Program 21/22	\$ 100,000					due to commence in Feb22	
Footpath Renewal	Footpath Renewal Program 21/22	\$ 165,000					due to commence in Mar22	
Flood Mitigation and Drainage	Drainage related to road works	\$ 80,000					Construction to commence in Mar 22	
	Levee Bank Refurbishment	\$ 100,000					Construction to commence in Mar 22	
	Melon Street Drainage	\$ 58,500					75% complete	
	Deni Industrial Area Stage 3	\$ 116,500					design underway	

<b>Buildings</b>	Library	\$ 170,000					repairs underway
	Asbestos Removal - Stage 1	\$ 120,000					complete
	Commsafe Building at Airport	\$ 75,000					due to commence in Mar22
	Medical Centre	\$ 65,000					due to commence in Mar22
	Aerodrome Hangar Refurbishment	\$ 35,000					due to commence in Mar22
	Old Conargo Shire Building	\$ 35,000					due to commence in Mar22
<b>Open Space and Recreation</b>	Swimming Pool Refurbishments 21/22	\$ 100,000					due to commence in Mar22
	Open and Public Space Projects 21/22	\$ 300,000					30% complete
<b>Water Supply</b>	Watermain Rehabilitation Program 21/22	\$ 400,000					40% complete
	Water Treatment Plant Refurbishment Program 21/22	\$ 50,000					due to commence in Apr22
	Raw Water Pump Station Replacement	\$ 400,000					design underway
<b>Sewerage Services</b>	Sewerage Treatment Plant Refurbishments	\$ 50,000					due to commence in Apr22
	Sewer Relining	\$ 400,000					due to commence in Feb22
	Sewer Pump Station Refurbishments	\$ 150,000					due to commence in Mar22
	Sewer Reticulation CCTV Inspections	\$ 50,000					due to commence in Feb22

**12. NOTICES OF MOTIONS**

**13. QUESTIONS WITH NOTICE**

**14. QUESTIONS WITHOUT NOTICE**

