



POSITION TITLE	Plant Operator Water and Sewer L1		
GROUP / DEPARTMENT	Infrastructure - Operations		
REPORTING TO	Supervisor Water and Sewerage Operations		
DIRECT REPORTS	Nil		
EMPLOYMENT BASIS	Permanent Full time (38 hour week) Local Government State Award		
GRADE	Band 1 Level 3		
APPROVED BY	General Manager	Date:	
EMPLOYEE	Name:	Signature:	Date:

POSITION PURPOSE

- To perform construction, maintenance and general works tasks within water supply and sewerage services operations Council's infrastructure.
- To assist with a variety of maintenance activities across Infrastructure Operations.
- To contribute to a team approach within Council.
- To provide a helpful, efficient and courteous service to other staff and the public.

LINKS (INTERNAL)

- All Council staff

LINKS (EXTERNAL)

- Ratepayers
- General Public
- Government Departments
- Other Local Governments

KEY RESPONSIBILITIES/ACCOUNTABILITIES

- Operate large and small plant relating to the construction and maintenance of water supply and sewerage services infrastructure including, but not limited to backhoes, front end loaders, trucks water snorter and pipe camera, pipe leaders, and powered small plant items
- Assist in undertaking construction and maintenance works for water supply and sewerage reticulation mains and services.
- Assist in undertaking maintenance and operations of water supply and sewerage services infrastructure including Water Filtration Plant, reservoirs, water pump stations Sewerage Treatment Works and sewerage pumping stations as required.
- Restore area when works completed including footpaths and roadways to serviceable levels, closing fences and returning barricades to the Depot.
- Assist with e water meter installations in accordance with the Plumbing Code of Australia.
- Undertake water meter readings when required.
- Interpret construction plans and determine methods of work.
- Set out works from construction plans and work to set levels.
- Implement, monitor, and maintain traffic control measures, including traffic controller duties, signage, and daily record sheets, in accordance with approved Traffic Control Plans.
- Use all required Personal Protective Equipment (PPE) as provided in accordance with Council's WHS Policies.
- Keep all plant and vehicles in a well maintained and clean state at all times.
- Undertake routine checks of all plant and machinery using daily and weekly log books. Report any problems to Supervisor Water and Sewerage Operations.



- Perform manual tasks in an efficient and safe manner using correct manual handling techniques.
- Be available on a fortnightly rostered system to attend after hours emergency repairs.
- Attend work after hours as required on occasions.
- Perform all tasks/duties in a manner which promotes effective teamwork and good public relations.
- Comply with all Council policies and management practices.
- Report to Team Leader Water and Sewerage on any problems encountered in carrying out duties.
- Undertake other duties as directed by the Team Leader Water and Sewerage, Supervisor Water and Sewerage, Manager Operations or Council's Senior Staff.

SELECTION CRITERIA

Essential

- Current NSW Driver's licence or equivalent.
- Plant Operator competencies - Backhoe/Front end loader.
- Good Knowledge of WHS requirements for the position.
- WHS Construction Induction Certificate (White Card).
- Basic computer and information technology skills.
- Ability to carry out duties with minimal supervision.
- Ability to be work in a situation which requires flexibility of tasks and multiskilling.
- Ability to work on a roster for overtime and emergency "call out" work.

Desirable:

- Class MR Licence
- Trade qualification in Plumbing.
- First Aid certificate.
- Current Traffic Controller and Implement Traffic Control Plans accreditation (Blue and Yellow Ticket).

COUNCIL RESPONSIBILITIES

Council Values

Edward River Council has adopted a set of values which were developed through a consultative process involving staff across the whole organisation.

All Council employees are expected to demonstrate our corporate values when undertaking their roles and making decisions that impact our customers and community:

Leadership - We seek to provide strong leadership for our community and customers. We lead with empathy and integrity.

Excellence – We strive for excellence and continuous improvement: in who we are, in how we work, and in how we deliver results for our community.

Accountability – We are open, honest and transparent in how we do business, the decisions we make and the actions we take.

Delivery – we are committed to delivering results to our community and outstanding service to our customers.

Work Health & Safety

All Edward River Council employees have a responsibility to behave in a manner which ensures that their actions or omissions do not adversely affect the environment or health & safety and wellbeing of Council employees, contractors or members of the public. Council employees must:

- Comply with Council's Work Health & Safety policies, procedures and programs;
- Participate in any training and safety initiatives implemented by the Council;
- Comply with all safety directives and work instructions; and
- Must immediately report any incident or potential hazard to their supervisor

EEO & Diversity

Council is committed to a workplace that is fair and inclusive and to building a workforce which embraces these principles and reflects the diversity of the Edward River community.

SKILLS DESCRIPTORS

Operational Band 1, Level 3

Authority and accountability: Responsible for completion of regularly occurring tasks with general guidance on a daily basis.

Judgement and problem solving: Judgement is required to follow predetermined procedures where a choice between more than two options are present.

Specialist knowledge and skills: Application of skills, including machine-operation skills, following training "on the job" or accredited external training over a number of months.

Management skills: Some guidance/supervision may be required. May assist a co-ordinator/trainer with on-the-job training.

Interpersonal skills: Skills required for exchange of information on straightforward matters.

Qualifications and experience: Suitable experience or qualifications in a number of defined skill areas.