



This fact sheet is to be used as a guide only and outlines the requirements for erecting temporary event signs.

What are temporary event signs?

Temporary event signs can be a sign or banner that advertises a commercial, community or retail event or a private function (including sponsorship of the event or function).

Erection of Temporary Event Signs

Temporary event signs can be erected without approval from Council (as exempt development) in the following circumstances:

- Will not result in more than one banner and one other type of temporary sign facing any road frontage;
- A maximum area of 6m²;
- Must be located wholly within the boundaries of the property or, if attached to a building, fence or wall, not project more than 100mm from the building, fence or wall;
- Must not be higher than 5m above existing ground level;
- Must not be permanently fixed to a building, fence or wall;
- If advertising a commercial or retail event—not be constructed or installed in a residential zone;
- Must not be illuminated;
- Must not be displayed earlier than 14 days before the event; and
- Must be removed within 2 days after the event.

Additional Requirements

There are some standard rules that apply to all exempt development that may or may not apply to your proposal but you should be aware of (and if necessary, comply with):

- Must meet deemed to satisfy provisions of the Building Code of Australia (BCA) and if there are no provisions in the BCA for the work then it must be structurally adequate;
- If it relates to an existing building, it must not cause the building to contravene the BCA;
- Cannot be placed or erected on land where there is a State listed heritage item or on land that is subject to an interim heritage order under the Heritage Act 1977;
- Development that relates to an existing building that is classified 1b or 2-9 under the BCA must have a current fire safety certificate or fire safety statement unless there are no fire safety measures that are currently implemented, required or proposed for the building;
- Must be installed in accordance with the manufacturer's specifications, if applicable; and
- Must not involve the removal or pruning of a tree or other vegetation that requires a permit or development consent for removal or pruning unless that removal or pruning is undertaken in accordance with a permit or development.

Contact Council

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