

<b>POSITION TITLE</b>	<b>Plant Operator Water and Sewer L1</b>
<b>GROUP / DEPARTMENT</b>	<b>Infrastructure - Operations</b>
<b>REPORTING TO</b>	<b>Supervisor Water and Sewerage Operations</b>
<b>DIRECT REPORTS</b>	<b>Nil</b>
<b>EMPLOYMENT BASIS</b>	<b>Permanent Full time (38 hour week) Local Government State Award</b>
<b>GRADE</b>	<b>Band 1 Level 3</b>

**POSITION PURPOSE**

- To perform construction, maintenance and general works tasks on Council's water supply and sewerage services infrastructure.
- To assist with a variety of maintenance activities across all council infrastructure Operations.

**LINKS (INTERNAL)**

- All Council staff

**LINKS (EXTERNAL)**

- Ratepayers
- General Public
- Government Departments
- Other Local Governments

**KEY RESPONSIBILITIES/ACCOUNTABILITIES**

- Operate large and small plant relating to the construction and maintenance of water supply and sewerage services infrastructure including, but not limited to backhoes, front end loaders, trucks water snorter and pipe camera, pipe leaders, and powered small plant items
- Assist in undertaking construction and maintenance works for water supply and sewerage reticulation mains and services.
- Assist in undertaking maintenance and operations of water supply and sewerage services infrastructure including Water Filtration Plant, reservoirs, water pump stations Sewerage Treatment Works and sewerage pumping stations as required.
- Restore area when works completed including footpaths and roadways to serviceable levels, closing fences and returning barricades to the Depot.
- Assist with e water meter installations in accordance with the Plumbing Code of Australia.
- Undertake water meter readings when required.
- Interpret construction plans and determine methods of work.
- Set out works from construction plans and work to set levels.
- Implement, monitor, and maintain traffic control measures, including traffic controller duties, signage, and daily record sheets, in accordance with approved Traffic Control Plans.
- Use all required Personal Protective Equipment (PPE) as provided in accordance with Council's WHS Policies.
- Keep all plant and vehicles in a well maintained and clean state at all times.
- Undertake routine checks of all plant and machinery using daily and weekly log books. Report any problems to Supervisor Water and Sewerage Operations.
- Perform manual tasks in an efficient and safe manner using correct manual handling techniques.
- Be available on a fortnightly rostered system to attend after hours emergency repairs.
- Attend work after hours as required on occasions.
- Perform all tasks/duties in a manner which promotes effective teamwork and good public relations.
- Comply with all Council policies and management practices.

- Report to Team Leader Water and Sewerage on any problems encountered in carrying out duties.
- Undertake other duties as directed by the Team Leader Water and Sewerage, Supervisor Water and Sewerage, Manager Operations or Council's Senior Staff.

**SELECTION CRITERIA**

**Essential**

- Current NSW Driver's licence or equivalent.
- Plant Operator competencies - Backhoe/Front end loader.
- Good Knowledge of WHS requirements for the position.
- WHS Construction Induction Certificate (White Card).
- Basic computer and information technology skills.
- Ability to carry out duties with minimal supervision.
- Ability to be work in a situation which requires flexibility of tasks and multiskilling.
- Ability to work on a roster for overtime and emergency "call out" work.

**Desirable:**

- Class MR Licence
- Trade qualification in Plumbing.
- First Aid certificate.
- Current Traffic Controller and Implement Traffic Control Plans accreditation (Blue and Yellow Ticket).

**COUNCIL RESPONSIBILITIES**

All Edward River Council employees have a responsibility to behave in a manner which ensures that their actions or omissions do not adversely affect the environment or health & safety and wellbeing of Council employees, contractors or members of the public. Council employees must:

- Comply with Council's Work Health & Safety policies, procedures and programs;
- Participate in any training and safety initiatives implemented by the Council;
- Comply with all safety directives and work instructions; and
- Must immediately report any incident or potential hazard to their supervisor

Failure to comply with any of the responsibilities above will be considered a breach of employment and may be sufficient grounds for termination.

Approved by: Adam McSwain  
Position Title: General Manager  
Date approved: 12/ 07 /2017

Employee Name \_\_\_\_\_ Employee Signature \_\_\_\_\_ Date \_\_\_\_\_