
POLICY OBJECTIVE

To define Council's role and responsibility for the cemeteries under Council's control.

LEGISLATION REQUIREMENTS

Cemetery and memorial facility management is controlled through multiple legislation requirements and as such these will be listed at the end of this policy.

SCOPE

This policy applies to all cemeteries and memorial facilities including the Columbarium; Lawn Cemetery; Memorial Rose Garden; located at Deniliquin cemetery; which are controlled, managed and maintained by Edward River Council. The policy also provides the framework for the management of the cemeteries at Wanganella and Booroorban.

DEFINITION

Cemetery: For the purposes of this policy the term cemetery will apply to all cemeteries and memorial facilities under Edward River Council's control.

POLICY STATEMENT

Edward River Council recognises the right of all individuals to a dignified interment and treatment of their remains irrespective of religious belief and culture.

Council as the trustee of cemeteries in our local government area is responsible for the administration and management of plot and niche purchases, transfer of interment rights, approvals for monumental works, issuing of licenses to work in cemeteries, maintenance of lawn and cemetery grounds, the Memorial Rose garden, and the interment of ashes into the columbarium walls and for the provision of indigent burials.

Pursuant to legislative requirements and standards Council will administer, maintain and operate the cemeteries under its control to ensure that sufficient land is acquired and allocated so that current and future generations have equitable access to interment services.

Council will provide a consistent and coherent Cemetery Operations Manual for the governance and regulation of cemeteries to ensure that cemetery management demonstrates high levels of accountability, transparency and integrity, and will manage the cemeteries under Council's control in accordance with the principles of Crown land management specified in section 11 of the Crown Lands Act 1989.

Council will promote environmental sustainability whilst ensuring we provide affordable and accessible interment practices, particularly for those of limited means.

Cemetery Operations Manual

Council will manage cemeteries in accordance with the appropriate legislation and Council's Cemetery Operations Manual.

Fees

For each application made to Council for cemetery services an administrative fee is applied. These fees are reviewed annually and can be found in Council's Operations Plan in the fees and charges document.

ASSOCIATED POLICIES AND PROCEDURES

- Asset Management Strategy
- Cemetery Operations Manual
- Records Management Strategy

POLICY HISTORY AND VERSION CONTROL

Policy Title	Cemetery Management Policy
Department	Infrastructure Services
Function	Services
Policy Group	Environmental
Responsible Officer	Manager Engineering and Assets
Version	1
Adopted	19March2020 Resolution 2020/52
Next revision	March2021
Relevant Legislation	<ul style="list-style-type: none"> • Local government Act 1993 • Anti-Discrimination Act 1977 • Birth Deaths and Marriages Registration Act 1995 • Cemeteries and Crematoria Act 2013 • Cemeteries and Crematoria Regulation 2014 • Coroners Act 2009 • Crown Lands Act 1989 • Crown Lands (General Reserves) By-law 2006 • Environmental Planning & Assessment Act 1979 • Environmental Planning & Assessment Regulation 2000 • Government Information (Public Access) Act 2009 • Health Records Information Privacy Act 2002 • Heritage Act 1977 • Privacy & Personal Information Protection Act 1998 • Public Health Act 2010 • Public Health Regulation 2012 • State Records Act 1998 • Work Health and Safety Act 2011 • Work Health and Safety Regulation 2011 • Workers Compensation Act 1987 • Workplace Injury Management & Workers Compensation Act 1998.