



**Edward  
River**  
COUNCIL

**I hereby give notice that an Ordinary Meeting of Council will be held on:**

**Date: Thursday, 19 April 2018**  
**Time: 9.00am**  
**Location: Council Chamber 180 Cressy Street  
Deniliquin**

# **BUSINESS PAPER**

**Ordinary Council Meeting**

**19 April 2018**

**Adam McSwain  
General Manager**



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- 1 STATEMENT OF PURPOSE**
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Ordinary Council Meeting - 15 March 2018



**Edward  
River**  
COUNCIL

# **MINUTES**

**Ordinary Council Meeting**

**15 March 2018**

**MINUTES OF EDWARD RIVER COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER 180 CRESSY STREET DENILIQUIN  
ON THURSDAY, 15 MARCH 2018 AT 9.00AM**

**PRESENT:** Cr Norm Brennan (Mayor), Cr Peta Betts, Cr Marg Bull, Cr Ashley Hall, Cr Norm McAllister, Cr Peter McCrabb, Cr Nick Metcalfe, Cr Mac Wallace

**IN ATTENDANCE:** Adam McSwain (General Manager), Caroline Wallis (Director Corporate Services), John Harvie (Director Economic Development & Business), Oliver McNulty (Director Infrastructure), Belinda Perrett (Executive Assistant)

## **1 STATEMENT OF PURPOSE**

I have come here as a Councillor freely and without bias to:

- Represent the views of the community in considering the matters before us today
- To vote in a matter I consider to be in the best interest of the community
- To observe the Code of Conduct and respect the rule of the chair and views of my fellow Councillors.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

*"I would like to acknowledge that we are here today on the land of the Wamba Perrepa Perrepa people. I would also like to acknowledge and pay my respects to past Aboriginal Elders, the present Aboriginal and Torres Strait Islander people who reside within this area, and their future generations."*

## **3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

### **APOLOGY**

#### **2018/32 RESOLUTION**

Moved: Cr Mac Wallace

That the apology received from Cr Pat Fogarty be accepted and leave of absence granted.

Seconded: Cr Norm McAllister

**CARRIED**

## **4 DISCLOSURE OF INTEREST**

**5 CONFIRMATION OF MINUTE FROM PREVIOUS MEETING**

**2018/33 DRAFT MINUTES EDWARD RIVER COUNCIL MEETING 15 FEBRUARY 2018**

**CONFIRMATION OF MINUTES**

Moved: Cr Mac Wallace

Seconded: Cr Nick Metcalfe

That the minutes of the ordinary council meeting held 15 February 2018 be confirmed as a true and accurate record upon the amendment of the spelling of Myrtle Park Road.

**CARRIED**

**2018/34 MINUTES OF THE QUARTERLY MEETING OF THE CENTRAL MURRAY REGIONAL LIBRARY COMMITTEE HELD WEDNESDAY 14 FEBRUARY 2018**

Moved: Cr Marg Bull

Seconded: Cr Mac Wallace

That the Resolutions of the Central Murray Regional Library Committee **MEETING HELD 14 FEBRUARY 2018 BE ACCEPTED.**

**CARRIED**

**2018/35 RESOLUTIONS OF COUNCIL**

**RESOLUTION**

Moved: Cr Ashley Hall

Seconded: Cr Peter McCrabb

That Council note the information in the Resolutions of Council February 2018 update.

**CARRIED**

**2018/36 MAYOR AND GENERAL MANAGER MEETINGS**

**RESOLUTION**

Moved: Cr Peter McCrabb

Seconded: Cr Marg Bull

That Council note the information.

**CARRIED**

**2018/37 STRONGER COMMUNITIES FUND - MAJOR PROJECTS PROGRAM - FEBRUARY PROGRESS REPORT****RESOLUTION**

Moved: Cr Norm McAllister  
Seconded: Cr Mac Wallace

That Council receive the Stronger Communities Fund – Major Projects program – Progress Report for February 2018.

**CARRIED**

**2018/38 DRAFT MODEL CODE OF MEETING PRACTICE AND DRAFT COUNCILLOR INDUCTION AND PROFESSIONAL DEVELOPMENT GUIDELINES****RESOLUTION**

Moved: Cr Mac Wallace  
Seconded: Cr Norm McAllister

That Council:

1. Make a submission to the Office of Local Government requesting that financial assistance be provided to Councils to implement the proposed mandatory requirement to live-stream Council meetings as included in the Draft Model Code of Meeting Practice
2. Do not make a submission regarding the Draft Councillor Induction and Professional Development Guidelines

**CARRIED**

**2018/39 DELIVERY PROGRAM/OPERATIONAL PLAN SIX MONTHLY UPDATE****RESOLUTION**

Moved: Cr Peter McCrabb  
Seconded: Cr Norm McAllister

That Council

1. Note and receive the six-monthly update on the 2017-18 Delivery Program and Operational Plan

**CARRIED**

**2018/40 GENERAL MANAGER PERFORMANCE REVIEW COMMITTEE POLICY****RESOLUTION**

Moved: Cr Ashley Hall  
Seconded: Cr Mac Wallace

That Council

1. Approve the General Manager Performance Review Committee Policy
2. Appoint Councillor Hall and Councillor McCrabb to the Review Committee

**CARRIED**

**2018/41 INVESTMENT REPORT AS AT 28 FEBRUARY 2018****RESOLUTION**

Moved: Cr Ashley Hall  
Seconded: Cr Marg Bull

That Council:

1. Note and receive the Report on Investments totalling \$42,230,019 inclusive of cash at bank for day-to-day operations;
2. Note that actual interest received for the month of February 2018 was \$56,376.
3. Note that accrued interest earned to 28 February 2018 but not yet received was \$531,969.

**CARRIED**

**2018/42 ENVIRONMENTAL SERVICES PROJECTS QUARTERLY REPORT****RESOLUTION**

Moved: Cr Mac Wallace  
Seconded: Cr Nick Metcalfe

That Council receive the Environmental Services Projects Quarterly Report.

Formally acknowledge Julie Rogers and the Planning Team on the finalisation of the Kyalite Project and congratulate the two Planning Staff members nominated for awards Ms. Maree Sutton and Ms Shavaun Tasker.

**CARRIED**

**2018/43 FLOOD PLANNING CONTROLS****RESOLUTION**

Moved: Cr Norm McAllister  
Seconded: Cr Ashley Hall

That Council

1. Prepare a planning proposal to amend the Deniliquin Local Environmental Plan 2013 and Deniliquin Local Environmental Plan 1997 in accordance with section 3.33 of the

- Environmental Planning and Assessment Act 1979 to insert flood planning controls;
2. Forward the planning proposal to the Minister for Planning and Infrastructure in accordance with section 3.34(1) of the Environmental Planning and Assessment Act 1979.
  3. Request that the local plan making functions in relation to this planning proposal be delegated to Council.
  4. In relation to Chapter 10 Hazards of the Deniliquin Development Control Plan 2016:
    - (a) Prepare an amendment to this chapter relating to flood controls in accordance with section 3.43 of the Environmental Planning and Assessment Act.
    - (b) Publicly exhibit the amendment in accordance with Part 3 Division 2 of the Environmental Planning and Assessment Regulation.
    - (c) Receive a further report upon completion of the public exhibition.

Division

In Favour: Crs Norm Brennan, Peta Betts, Marg Bull, Ashley Hall, Norm McAllister, Peter McCrabb, Nick Metcalfe and Mac Wallace

Against: Nil

**CARRIED 8/0**

## **2018/44 BLUE GREEN ALGAE**

### **RESOLUTION**

Moved: Cr Norm Brennan

Seconded: Cr Ashley Hall

Mayor Cr Norm Brennan made a Mayoral Minute that a letter be sent to State Water NSW with regard to river health.

**CARRIED**

## **2018/45 ACCESS COMMITTEE**

### **RESOLUTION**

Moved: Cr Mac Wallace

Seconded: Cr Marg Bull

That Council:

1. Establish an access committee;
2. Invite Intereach and Kurrajong to provide one representative each on the committee; call for expressions of interest from the community to join the committee; Council to receive a report to determine the membership of the committee; and
3. Appoint the Mayor or a delegate to be a Councillor representative on this Committee.

**CARRIED**

**2018/46 OPEN AND PUBLIC SPACE STRATEGIC WORKING GROUP****RESOLUTION**

Moved: Cr Mac Wallace  
Seconded: Cr Peter McCrabb

That Council note the minutes of the Open and Public Space Strategic Working Group from its meeting on 13 February 2018.

**CARRIED**

**2018/47 CENTRAL MURRAY REGIONAL LIBRARY - DRAFT DEED OF AGREEMENT****RESOLUTION**

Moved: Cr Peter McCrabb  
Seconded: Cr Ashley Hall

That council;

1. Receive the report
2. Agree to adopt and sign the draft Central Murray Regional Library Deed of Agreement

**CARRIED**

**2018/48 SERVICES NSW AGREEMENT****RESOLUTION**

Moved: Cr Ashley Hall  
Seconded: Cr Peter McCrabb

That Council;

1. Agrees to participate in the Service NSW Easy to do Business Program
2. Delegates authority to the General manager to enter into a contract with Service NSW for the Easy to do Business Program.
3. Authorises the application of the Common Seal of Council to any required documentation.

**CARRIED**



**2018/49 DENILIQVIN AIRPORT PROJECT BUSINESS CASE REPORT****RESOLUTION**

Moved: Cr Peter McCrabb

Seconded: Cr Nick Metcalfe

That Council

1. Receive the Deniliquin Airport Project Final Report prepared by KPMG.
2. Lodge an E.O.I seeking \$10 million in funding in the Regional Growth Fund and seek matching State funding.
3. Commence discussions with state and federal government in relation to the project.
4. Commence discussions with Brisbane West Wellcamp Airport regarding terms of agreement for the link between Deniliquin Airport and Brisbane West Wellcamp Airport should council proceed with the proposed upgrade.
4. Commence discussions with stakeholders identified in the KPMG report and any other stakeholders that may be identified through this process.
6. Seek formal letters of support from commercial partners and investors.
7. Further develop the phased approach regarding construction of a business park in the airport precinct. This should include site planning for a large indoor farming operation.
8. Develop a detailed risk management plan for the project to address or mitigate all identified risks.
9. Further develop financial modelling for the project to understand project costs depending on the level of government or private funding able to be received.
10. Request a further report be prepared for council updating on the outcome of each of the above items prior to further progressing the project.

**CARRIED**

**2018/50 ENVIRONMENTAL SERVICES REPORT - FEBRUARY 2018****RESOLUTION**

Moved: Cr Ashley Hall

Seconded: Cr Nick Metcalfe

That Council receive the Environmental Services Projects Quarterly Report.

**CARRIED**

At 10.50am, Cr Ashley Hall left the meeting.

At 10.52am, Cr Ashley Hall returned to the meeting.

**2018/51 RETIREMENT VILLAGE PROJECT TENDER****RESOLUTION**

Moved: Cr Mac Wallace

Seconded: Cr Nick Metcalfe

That Council

1. Approve the delegation for the General Manager to award a contract to the preferred contractor to carry out works to the proposed retirement village site on the land, situated between Harfleur, Poitiers, Hardinge and Napier Streets.
2. Note that this contract is likely to be in excess of \$150,000
3. Note that a further report will be presented to Council to inform them of the outcomes of the tender process and this project.

**CARRIED**

**2018/52 SPECIAL EVENT APPLICATION - 2018 CRUISING NATIONALS****RESOLUTION**

Moved: Cr Nick Metcalfe

Seconded: Cr Ashley Hall

That Council resolves to approve the Special Event Application for the 2018 Cruising Nationals, to be held between Friday, 16 March 2018 and Sunday, 18 March 2018, subject to the following conditions:

1. The organisers of the event provide Council with a certificate of currency for public liability insurance for the event of not less than \$20M for any one instance prior to the commencement of the event;
2. That Edward River Council, NSW Police and Roads and Maritime Services are noted as interested parties on the certificate of currency for public liability insurance; and
3. That the members of the Edward River Council Local Traffic Committee provide in writing their agreement for the special event to proceed prior to the event commencing.

**CARRIED**

**2018/53 CONFIDENTIAL MATTERS****RESOLUTION**

Moved: Cr Ashley Hall  
Seconded: Cr Marg Bull

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**16.1 Ethanol Plant Update**

This matter is considered to be confidential under Section 10A(2) - d(i) and f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**16.2 Retirement Village Project Update**

This matter is considered to be confidential under Section 10A(2) - c, d(i), d(ii) and d(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, information that would, if disclosed, confer a commercial advantage on a competitor of the council and information that would, if disclosed, reveal a trade secret.

**CARRIED**

At 11.02am, Cr Peter McCrabb left the meeting.

At 11.04am, Cr Peter McCrabb returned to the meeting.

**2018/54 ETHANOL PLANT UPDATE****RESOLUTION**

Moved: Cr Peter McCrabb  
Seconded: Cr Nick Metcalfe

That Council

1. Accept the advice of council's solicitor to continue with the process to recover the money owed to council but allow a short extension to the current timeframe to allow for the release of funds, contained in the MOU signed by Deniliquin Ethanol Plant Pty Ltd. The final date for payment of the debt shall be COB Friday 27<sup>th</sup> April 2018.
2. Advise the directors of Dongmun Greentec Pty Ltd of council's agreement to extend the final date for payment of the debt to COB Friday 27<sup>th</sup> April 2018 and that no further extensions will be considered.

**CARRIED**

**2018/55 RETIREMENT VILLAGE PROJECT UPDATE**

**RESOLUTION**

Moved: Cr Marg Bull  
Seconded: Cr Norm McAllister

That Council;

1. Receive the report
2. Inform the preferred applicant in relation to their expression of interest to finance, design, build, own, and operate a retirement Village at Deniliquin, that they are the preferred respondent and that council agrees to provide a period of exclusivity for the preferred applicant to enter negotiations with council and to undertake further due diligence.
3. Provide delegated authority to the General Manager to enter negotiations with the preferred applicant and to prepare a draft development agreement for further consideration by council.

**CARRIED**

**2018/56 RESOLUTION**

Moved: Cr Peter McCrabb  
Seconded: Cr Nick Metcalfe

That Council moves out of Closed Council at 11.10am and into Open Council.

**CARRIED**

**CLOSE OF MEETING**

**The Meeting closed at 11.11am**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 April 2018.**

.....  
**CHAIRPERSON**

**6 BUSINESS ARISING FROM MINUTES**

**7 DEPUTATIONS**

Nil

**8 CORRESPONDENCE**

Nil

**9 MAYORAL MINUTES**

Nil

**10 PUBLIC FORUM**

**11 REPORTS FROM OFFICERS****11.1 LEAVE OF ABSENCE CR MARGARET BULL****File Number:****Author:** Belinda Perrett, Executive Assistant**Authoriser:** Adam McSwain, General Manager**RECOMMENDATION**

That Councillor Margaret Bull be granted a leave of absence from the April 19 and May 17, 2018 Edward River Council meetings.

**BACKGROUND**

Councillor Bull will be overseas on a long-planned holiday, however will be keeping up to date with council happenings via i-pad.

**ISSUE/DISCUSSION**

Nil

**STRATEGIC IMPLICATIONS**

Nil

**COMMUNITY STRATEGIC PLAN**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**LEGISLATIVE IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil

**11.2 MINUTES OF THE EDWARD RIVER COUNCIL TIDY TOWNS COMMITTEE MEETING HELD TUESDAY 10 APRIL, 2018**

**File Number:**

**Author:** Belinda Perrett, Executive Assistant

**Authoriser:** Adam McSwain, General Manager

**RECOMMENDATION**

That the resolutions of the Edward River Council Tidy Towns Committee meeting held 10 April 2018 be accepted.

**ATTACHMENTS**

- 1. April 2018 Minutes**

**MEMBERS PRESENT:**

Mr Geoff Riley, Mrs Ginny Bult, Mrs Pam Jarrett, Mrs Mary O Roberts

**COUNCIL STAFF PRESENT:**

Nicole Rogers

**CHAIRPERSON OF MEETING:**

Mr Geoff Riley chaired the meeting and welcomed members present.

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**1. APOLOGIES**

An apology was tendered for the non-attendance of Mrs Judy Bond, Mrs Dawn Hetherington and Mrs Joan McCalman.

Moved Mrs Ginny Bult  
That the apology be accepted.  
Seconded Mrs Mary O Roberts

**CARRIED**

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**2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING – 13 FEB 2018**

Moved Mrs Mary O Roberts  
That the Minutes of the Tidy Towns Committee meeting held on 13 February 2018 be confirmed as a true and accurate record.  
Seconded Mrs Ginny Bult

**CARRIED**

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**3. MATTERS ARISING FROM PREVIOUS MINUTES –**

- a. Further concern re Coles car park, rubbish and old signage at Plaza. Council to advise owner/manager of shopping complex so committee can forward a letter stating concerns.
- 

**4. CORRESPONDENCE**

Nil

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**5. TIDY TOWNS GARDEN OF THE MONTH AWARDS****January Awards**

Garden of the Month – Robert & Allison Willoughby - 96 Napier Street  
Encouragement Award – Jake & Lauryn Dedman – 423 George Street

Dawn Hetherington will present.

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**GENERAL BUSINESS**

- a) Behind CentreLink needs tidying up. Can Council advise who owns this area.
  - b) At the Lagoon in Welling Street there is hole being covered by witches hand and tape. This has been like this for awhile can Council finish repairs and remove barriers?
  - c) The Memorial gates have been removed when the Vietnam Vet statue arrived; does Council know where the gates are located?
  - d) Line Marking; the parking areas and Centre lines in Cressy street need to be relined
  - e) Anglican Church; the pavement appears to have sunk directly outside the entrance. Could Council look at this?
  - f) Blake Park; attracts lots of visitors world wide as it is known as a great bird watching area however, there is no signage indicating this. Can signage be placed?
- 

**7. NEXT MEETING**

Will be held Tuesday 12 June 2018 at the Deniliquin Library commencing at 4.00pm.

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**8. CLOSURE OF MEETING – 4.45 pm**

**11.3 RESOLUTIONS OF COUNCIL****File Number:****Author:** Belinda Perrett, Executive Assistant**Authoriser:** Adam McSwain, General Manager**RECOMMENDATION**

That Council note the information in the Resolutions of Council March 2018 update.

**BACKGROUND**

The attached report details the status of open Resolutions of Council

**ISSUE/DISCUSSION**

Monthly report to update Councillors and community member the progress of Council Resolutions.

**STRATEGIC IMPLICATIONS**

None

**COMMUNITY STRATEGIC PLAN**

Not applicable.

**FINANCIAL IMPLICATIONS**

Not applicable.

**LEGISLATIVE IMPLICATIONS**

Not applicable.

**ATTACHMENTS**

1. Council Resolutions March 2018

## Council Meeting Recommendations – March 2018

26 July 2017	Recommendation	Responsibility	Status	Expected Date of Completion
	<p><b>Consolidation of Operational Depots</b> That Council submit a DA for the expansion of the existing depot site and receive a further report regarding detailed layout and costings following further consultation with staff.</p>	Infrastructure	Currently working through DA. Finalising appointment of architect.	30 April 2018
5 September 2017	Recommendation	Responsibility	Status	Expected Date of Completion
	<p><b>Recovery of Loan Provided to Dongmun Greentech Pty Ltd</b> That Council note and approve the following action taken by the General Manager to recover the loan provided by the former Deniliquin council to Dongmun Greentech. A. Notification to Councils lawyers on 1 September 2017 to prepare and send the Default Notice and Demand pursuant to Section 76 of the Transfer of Land Act, requiring payment by 30 September 2017 otherwise Court proceedings and/or forced sale of the subject property. B. Notification provided to Council's lawyers on 1 September 2017 to arrange for an auction of the property if the 30 September 2017 date is not met. And note that if the loan is re-paid to Council prior to 30 September 2017, that the process to sell the land will cease.</p>	General Manager	Real Estate agent being appointed and expected auction to take place in May 2018. Timeframe allows for Dongmun to continue to progress current process to attract funding. If funding is received by Dongmun and the loan to Council is repaid the process can be stopped at any time.	30 May 2018

<b>264/17</b>	That Council receive the Stronger Communities Fund – Major Projects Program - Progress Report for December 2017 Advise the Blighty Netball & Tennis Facility Working Group that if a final design isn't completed by 30 March 2018, Council will reconsider the viability of this project.	Infrastructure	Design for Blighty development complete and DA now being submitted	Completed
<b>273/17</b>	That Council resolves to endorse the Mayor and General Manager's actions; Agreeing to a reduced lease fee of \$9,360 per annum for years 1 and 2 of the lease following which the annual lease fee will be \$55,000 with annual CPI increases and market valuation in years 5, 10, 15 and 20. Signing and affixing the council seal to the lease agreement with Ausway Education Group Pty Ltd for a period of 20 years with an option for a further term of 20 years commencing on 1 December 2017.	Economic Development & Business	Contract signed awaiting ministerial approval. One objection has been received and Crown Lands is waiting for a report on the outcome of the objection before giving ministerial approval.	April 2018
<b>277/17</b>	Proposed Solar Farms. That Council resolves to: i) note this report on the preparation of a technical submission on the development applications for the proposed solar farms known as 'Tarleigh Park' and 'Currawarra'	Economic Development & Business		Completed

	and ii) request officers to work with RES to ensure discussions with the community are adhered to			
<b>278/17</b>	River Street Drainage. That Council resolves to approve the option to construct additional underground stormwater drainage at the intersection of Rose Street and River Street as detailed within this report; approve the allocation of \$15,000 from the budgeted stormwater drainage capital expenditure towards these works; note that officers will consult with adjoining residents and inform them that Council will provide the plant and labour to construct underground drainage along their front boundaries if the residents agree to provide the required materials.	Infrastructure	Review of design commenced.	June 2018
<b>281/17</b>	That Council resolves to place the <i>Headworks Charges Not for Profit Organisations Policy</i> on public exhibition for a period of at least 28 days; and invite public submissions following placement of the policy on public exhibition; and following expiry of the public exhibition period, receives a further report considering all submission received and making any appropriate	Infrastructure	Report on February meeting agenda.	Completed.

	changes to the draft policy.			
<b>282/17</b>	Asset Management Plans That Council resolves to accept the tender from Peak Services Pty Ltd for Contract No. 2.19.236 – Preparation of Asset Management Plans for Edward River Council for the total lump sum price of \$117,150 excluding GST; authorise the General Manager to sign and affix the Common Seal to the contract documentation for Contract No. 2.19.236 – Preparation of Asset Management Plans for Edward River Council; and authorise the General Manager to approve variations to the contract to cover contingencies of up to 30% of the contract amount.	Infrastructure	Consultants have commenced work.	Completed
<b>15 Feb 2018</b>	<b>Recommendation</b>	<b>Responsibility</b>	<b>Status</b>	<b>Expected Date of Completion</b>
<b>09/18</b>	Draft Community Strategic Plan Approve the Draft Community Strategic Plan and place out for public comment for a minimum 28-day period. Receive a further report on any public submissions received and any proposed changes at the April 2018 meeting.	General Manager	Draft on Display	19 April 2018
<b>11/18</b>	Central Murray County Council. That Council Discontinue membership of the Central Murray	General Manager	Letter to Minister for Local Government has been sent advising of Council's decision.	30 June 2018

	County Council and advise the Minister for Local Government of this decision. Investigate all available options for the continued provision of noxious weeds to ensure Council is meeting its legislative requirements. That at a minimum the options investigated include a shared service model under the proposed Riverina and Murray Joint Organisation, shared service models with neighbouring Councils and Council delivering the service internally as a single organisation		Additional options now under investigation.	
<b>12/18</b>	<p>Peacocks and Aviary Waring Gardens.</p> <p>That Council acknowledge the three petitions received from:</p> <ul style="list-style-type: none"> <li>a. Angus McKinnon</li> <li>b. Karyn Jukes</li> <li>c. Suzy Weeks</li> </ul> <p>Write to the first named petitioner on each of the three petitions and inform them of Councils resolution in relation to this matter resolve to remove the Waring Gardens aviary. Re-allocate \$40,000 from the Waring Gardens capital project funding in the 2017/18 Council</p>	General Manager	<p>Advertising for 'Friends of the Peacocks' Committee commenced on Friday 2 March and will close at 5pm on Friday 23 March 2018.</p> <p>Process to call for Expressions of Interest for re-homing will commence on Friday 9 March 2018 and close on Friday 30 March 2018.</p> <p>Development of Development Application underway for the removal of the enclosure</p>	<p>30 July 2018</p> <p>Expressions of Interest extended to 20 April 2018 for Friends of the Peacocks Committee and Re-homing.</p>

	<p>budget to undertake these works</p> <p>Establish a 'Friends of the Peacocks Committee' to assist Council in the re-homing and undertake an expression of interest process to re-home the birds</p>			
19/18	<p>Audit, Risk and Improvement Committee.</p> <p>That Council resolves to: - Adopt the <i>Audit, Risk, and Improvement Committee Charter</i> (Charter). Call for applications from suitably qualified independent Audit, Risk, and Improvement Committee (Committee) members by advertising in the local paper and on Council's website. Appoint Councillors Peter McCrabb and Norm McAllister to the committee for a minimum two-year term. Councillors rotating membership in accordance with the Charter. Form a selection panel comprising two other Councillors, the General Manager and the Director Corporate Services to assess applications received, and to interview, select and appoint Audit, Risk, and Improvement Committee members. Set the fees payable to the independent Audit, Risk, and</p>	<p>Director Corporate Services</p>	<p>Advertising for Committee completed. Three applications to sit on the Committee were received and assessment of these applications is underway</p>	<p>In progress</p>



	Improvement Committee members at up to \$1000 per committee meeting. Provide reimbursement to independent Committee members for out of pocket expenses for carer fees in accordance with the <i>Councillor Expenses and Facilities Policy</i> , to encourage diversity of membership.			
<b>20/18</b>	Sale of Council Land Policy That Council resolves to: - Adopt the draft 'Sale of Council Land Policy' Place the policy on public exhibition for a period of 28 days. Bring a further report to council in April 2018	Director of Economic Development & Business	Currently on public exhibition until 16 <sup>th</sup> March 2018	April 2018
<b>21/18</b>	Edward River Council Boundary Signage That Council resolves to: -Approve Option One as identified on attachment 2 to this report. Utilise the merger funds budgeted to complete the project. Reword the text on the indigenous panel of the draft sign to read ' <i>Welcome to Wamba Wamba, Perrepa Perrepa Country</i> ' including logo only, no tag line.	Director of Economic Development & Business	Updated Artwork received and approved. Visattak to contact ERC Operations Manager to schedule installation.	April 2018
<b>22/18</b>	Community Engagement Policy That Council resolves to adopt the	Director of Economic	Currently on public exhibition until 16 <sup>th</sup> March 2018	April 2018

	Draft Community Engagement Policy, Adopt the Draft Community Engagement Matric, place on public exhibition for a period of 28 days, bring a further report to Council.	Development & Business		
23/18	Community Grants Program That Council resolves to adopt the Draft Grants policy and the Draft Grants Program Framework and place on public exhibition for a period of 28 days. Received a further report following the period of public exhibition.	Director of Economic Development & Business	Currently on public exhibition until 16 <sup>th</sup> March 2018	April 2018
<b>15 March 2018</b>	<b>Recommendation</b>	<b>Responsibility</b>	<b>Status</b>	<b>Expected Date of Completion</b>
38/18	That Council: 1.Make a submission to the Office of Local Government requesting that financial assistance be provided to Councils to implement the proposed mandatory requirement to live-stream Council meetings as included in the Draft Model Code of Meeting Practice 2.Do not make a submission regarding the Draft Councillor Induction and Professional Development Guidelines	General Manager	Complete. Submission made.	Complete
44/18	Mayoral Minute – letter to be sent to State Water NSW with regard to river health.	Director Economic Development &	Letter sent. Teleconference held in relation to blue-green algae status.	Completed

		Business		
<b>45/18</b>	That Council: Establish an access committee; Invite Intereach and Kurrajong to provide one representative each on the committee; call for expressions of interest from the community to join the committee; Council to receive a report to determine the membership of the committee; and appoint the Mayor or a delegate to be a Councillor representative on this Committee.	Manager Environmental Development	Calls for expressions of interest advertised.	Further report to Council May 2018
<b>47/18</b>	Central Murray Regional Library Draft Deed of Agreement. That council receive the report And agree to adopt and sign the draft Central Murray Regional Library Deed of Agreement	Director Economic Development & Business	Waiting on Murray River Council to agree	30 May 2018
<b>48/18</b>	Services NSW Agreement That Council; Agrees to participate in the Service NSW Easy to do Business Program Delegates authority to the General manager to enter into a contract with Service NSW for the Easy to do Business Program. Authorises the application of the Common Seal of Council to any required documentation.	Director Economic Development & Business	Documents authorised.	Completed
<b>49/18</b>	Deniliquin Airport Project Business Case Report	Director Economic	State Government grant application for \$10 million in	Ongoing

	<p>That Council: Receive the Deniliquin Airport Project Final Report prepared by KPMG. 2.Lodge an E.O.I seeking \$10 million funding in the Regional Growth Fund and seek matching State funding. 3.Commence discussions with state and federal government in relation to the project. 4.Commence discussions with Brisbane West Wellcamp Airport regarding terms of agreement for the link between Deniliquin Airport and Brisbane West Wellcamp Airport should council proceed with the proposed upgrade. 5.Commence discussions with stakeholders identified in the KPMG report and any other stakeholders that may be identified through this process. 6.Seek formal letters of support from commercial partners and investors. 7.Further develop the phased approach regarding construction of a business par in the airport precinct. This should include site planning for a large indoor farming operation. 8.Develop a detailed risk management plan for the project to address or mitigate all identified</p>	<p>Development &amp; Business</p>	<p>funding submitted. Federal Government application under development and will be submitted by 27 April 2018.</p> <p>Meeting held in Brisbane with John Wagner. Still really strong support for the project and an updated MOU is being prepared for John to sign.</p> <p>Letters sent and discussions commenced with prospective suppliers and supporters of the project.</p>	
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	<p>risks. 9.Further develop financial modelling for the project to understand project costs depending on the level of government or private funding able to be received.</p> <p>10.Request a further report be prepared for council updating on the outcome of each of the above items prior to further progressing the project.</p>			
<b>51/18</b>	<p>Retirement Village Project Tender That Council Approve the delegation for the General Manager to award a contract to the preferred contractor to carry out works to the proposed retirement village site on the land, situated between Harfleur, Poitiers, Hardinge and Napier Streets. 2.Note that this contract is likely to be in excess of \$150,000 3.Note that a further report will be presented to Council to inform them of the outcomes of the tender process and this project.</p>	<p>Director Economic Development &amp; Business</p>	<p>Tender process complete. Confidential report will be presented at the April Council meeting</p>	<p>19 April 2018</p>
<b>54/18</b>	<p>Ethanol Plant Update – Confidential</p> <p>1. Accept the advice of council's solicitor to continue with the process to recover the money owed to council but allow a short extension to the current timeframe to allow for the release of funds, contained in the MOU signed by</p>	<p>Director Economic Development &amp; Business</p>	<p>Advice provided to Dongmun Greentec. Awaiting outcome for funding discussions</p>	<p>27 April 2018</p>

	<p>Deniliquin Ethanol Plant Pty Ltd. The final date for payment of the debt shall be COB Friday 27th April 2018.</p> <p>2. Advise the directors of Dongmun Greentec Pty Ltd of council's agreement to extend the final date for payment of the debt to COB Friday 27th April 2018 and that no further extensions will be considered.</p>			
<b>55/18</b>	<p>Retirement Village Project Update – Confidential That Council; Receive the report; Inform the preferred applicant in relation to their expression of interest to finance, design, build, own, and operate a retirement Village at Deniliquin, that they are the preferred respondent and that council agrees to provide a period of exclusivity for the preferred applicant to enter negotiations with council and to undertake further due diligence. Provide delegated authority to the General Manager to enter negotiations with the preferred applicant and to prepare a draft development agreement for further consideration by council.</p>	<p>Director Economic Development &amp; Business</p>	<p>Preferred applicant advised. Initial meeting held and due diligence period underway</p>	<p>30 June 2018</p>

**11.4 MAYOR AND GENERAL MANAGER MEETINGS****File Number:****Author:** Belinda Perrett, Executive Assistant**Authoriser:** Adam McSwain, General Manager**RECOMMENDATION**

That Council note the information.

**BACKGROUND**

The report details meetings undertaken by the Mayor and General Manager on behalf of Council during March 2018.

<b>Mayor and General Manager meetings March 2018</b>			
<b>Date</b>	<b>Participants</b>	<b>Topic</b>	<b>Council Reps</b>
March 10	Adrian Piccoli	Education Services	General Manager
March 13	Ochre Medical Centre – Jackie Roberts Practice Manager	Tour of medical centre and understanding of Ochre Health	Mayor and General Manager
March 19	Official Opening Deniliquin Renal Unit	Official Opening -invitation extended to all Councillors	Mayor, General Manager, Director John Harvie
March 20	Riverina Murray Awards Launch – King Events, Destination NSW, Deni Ute Muster	Awards Launch	Mayor, General Manager, Manager Michelle Cobb
March 20	David Hart, John Jansen – Deniliquin RSL Club	RV Parking and Fishing Classic	Mayor, General Manager, Director John Harvie
March 22	Minister Blairs Office, Water NSW, Commonwealth Environmental Water Office, Member for Murray Austin Evans	Edward River – Blue Green Algae Teleconference	Mayor, General Manager, Director John Harvie, Manager Michelle Cobb
March 23	Margaret O'Dwyer, Dept Premier & Cabinet	Murray Darling Diversification Funding	Mayor, General Manager, Director John Harvie, Manager Michelle Cobb

March 26	Member for Murray Austin Evans	Deniliquin Airport	Mayor, General Manager
March 28	Australian Government Productivity Commission	Murray-Darling Basin Plan: Five-year assessment	Mayor, General Manager

**ISSUE/DISCUSSION**

Nil

**STRATEGIC IMPLICATIONS**

Nil

**COMMUNITY STRATEGIC PLAN**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**LEGISLATIVE IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil



## 11.5 ORGANISATION STRUCTURE

**File Number:**

**Author:** Adam McSwain, General Manager

**Authoriser:** Adam McSwain, General Manager

### RECOMMENDATION

That Council

1. Adopt the updated organisational structure
2. Approve the reduction from three Senior Staff Director positions to two Senior Staff Director positions within the structure

### BACKGROUND

Following the merger and formation of Edward River Council, Council engaged CT Management to assist in undertaking an organisational review and development and implementation of a new organisational structure. This structure involved the creation of three departments within Council, each with a Senior Officer Director role overseeing the Department and then reporting into the General Manager.

Council's Director of Economic Development and Business is finishing up with Council on Friday 20 April. As a result, the organisation structure has been reviewed and proposed changes are identified in this report

### ISSUE/DISCUSSION

The current three Director model for the organisational structure includes a Director Corporate Services, Director Infrastructure and Director Economic Development and Business.

After reviewing the structure and considering a number of factors including; workloads and proposed projects, skills and experience across the organisation, financial sustainability and the future community and Council vision being developed through the Integrated Planning and Reporting Framework. It is proposed that the organisation structure be modified to have only two Directors; Director Corporate Services and Director Infrastructure.

Currently the Director Economic Development and Business has three direct reports. They are the Manager Environmental Services, Manager Economic Development and Tourism and Library Coordinator. With this Director role no longer in place, it is proposed that the following take place:

- Manager Environmental Services: It is proposed that this Manager role report directly to the General Manager. Discussion and consideration was provided to this team and Manager sitting within the Infrastructure Directorate. In assessing current workloads and future work required it was decided that at this time the Director Infrastructure and the Infrastructure Directorate were already at capacity.
- Manager Economic Development and Tourism: It is proposed that this Manager role report directly to the General Manager and have the title changed from Manager Economic Development and Tourism to Manager Community and Economic Development. Reviewing organisation structures for other 'like' Councils, shows that many have the Manager Economic Development (or similar roles) reporting directly to the General Manager. This is due to the work in this area often requiring input and advice from the General Manager in order to put in place the agreements and decisions required to make progress.
- Library Coordinator: It is proposed that this Coordinator position report directly to the Manager Community and Economic Development. The Library sitting within this team makes a lot of sense, it means it's in the same team as the Peppin Heritage Centre and will allow the two centres to work more closely together it also provides opportunities for

utilising the library in new and different ways to attract greater usage and visitation to the facility.

- Additional Community and Economic Development Project Officer: In order to assist with the workload of not having the third Director role, it is proposed to advertise and appoint a Community and Economic Development Project Officer (or similar title and type role) who would also report into the Manager Community and Economic Development. This role would assist with a number of projects in this area and free up some time of the Manager to ensure a focus is still placed on the larger economic development projects that Council are currently developing.

Attached to this report are copies of the current Organisational Structure at the Executive and Leadership Team levels and a copy of the proposed Organisational Structure at the Executive and Leadership Team levels.

### **STRATEGIC IMPLICATIONS**

Economic Development is important to Edward River Council. While not having a 'Director' role to focus on this area, the provision of a Manager and additional officer position for support will ensure that Economic Development still receives a suitable focus within Council.

### **COMMUNITY STRATEGIC PLAN**

The Draft Community Strategic Plan 'Edward River 2030' outlines a number of initiatives and projects in the area of Economic Development that Council and the community would like to achieve. This proposed new structure will still allow suitable staffing to achieve these goals.

### **FINANCIAL IMPLICATIONS**

The updated Organisational Structure will result in a financial saving to Council. The proposed structure included within this report has been fully budgeted for in the draft 2018/19 budget.

### **LEGISLATIVE IMPLICATIONS**

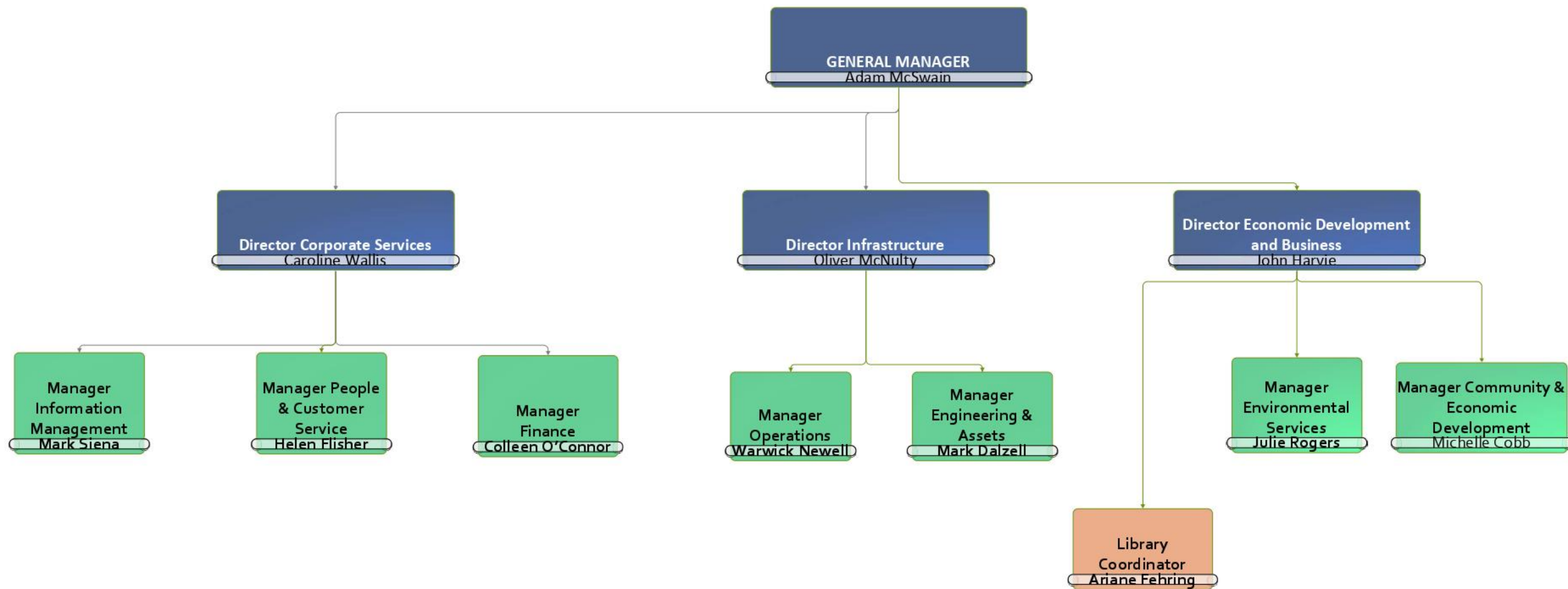
This report ensures Council are complying with Section 332 and 337 of the Local Government Act 1993

### **ATTACHMENTS**

1. **Current Organisational Structure - Executive and Leadership Team Level**
2. **Proposed Organisational Structure - Executive and Leadership Team Level**
3. **Proposed Organisational Structure - Community and Economic Development Team**



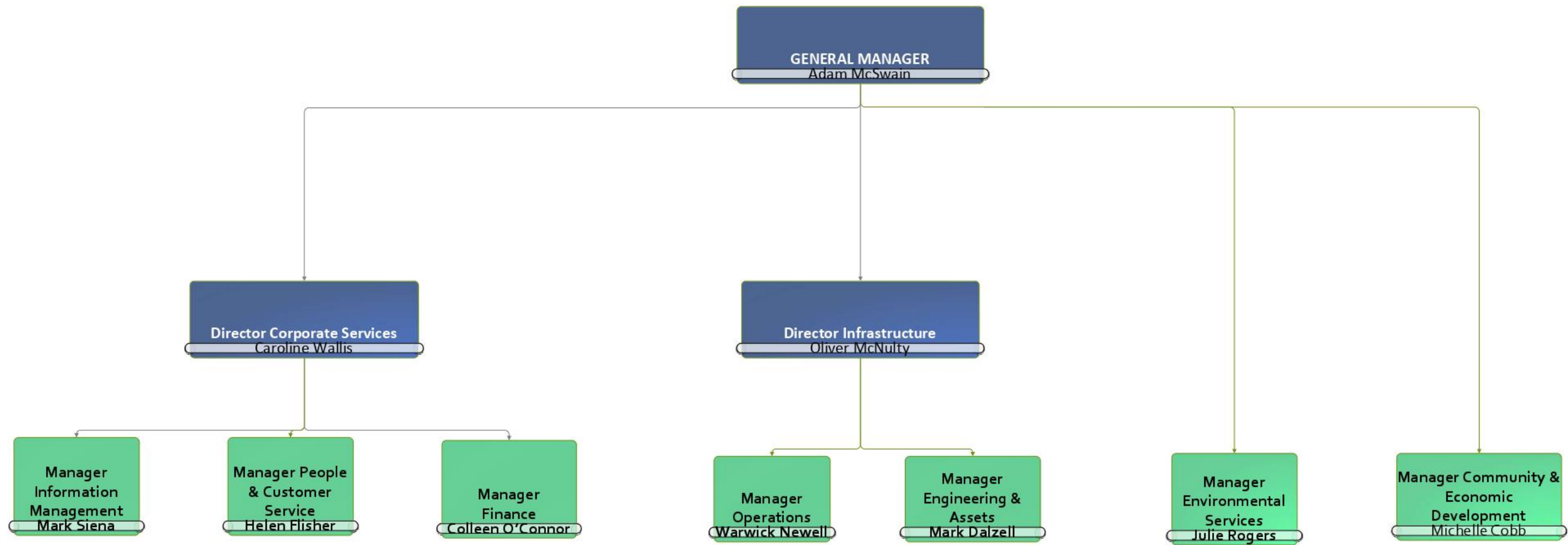
**Current Organisational Structure  
Executive and Leadership Team Level**



19/4/2018



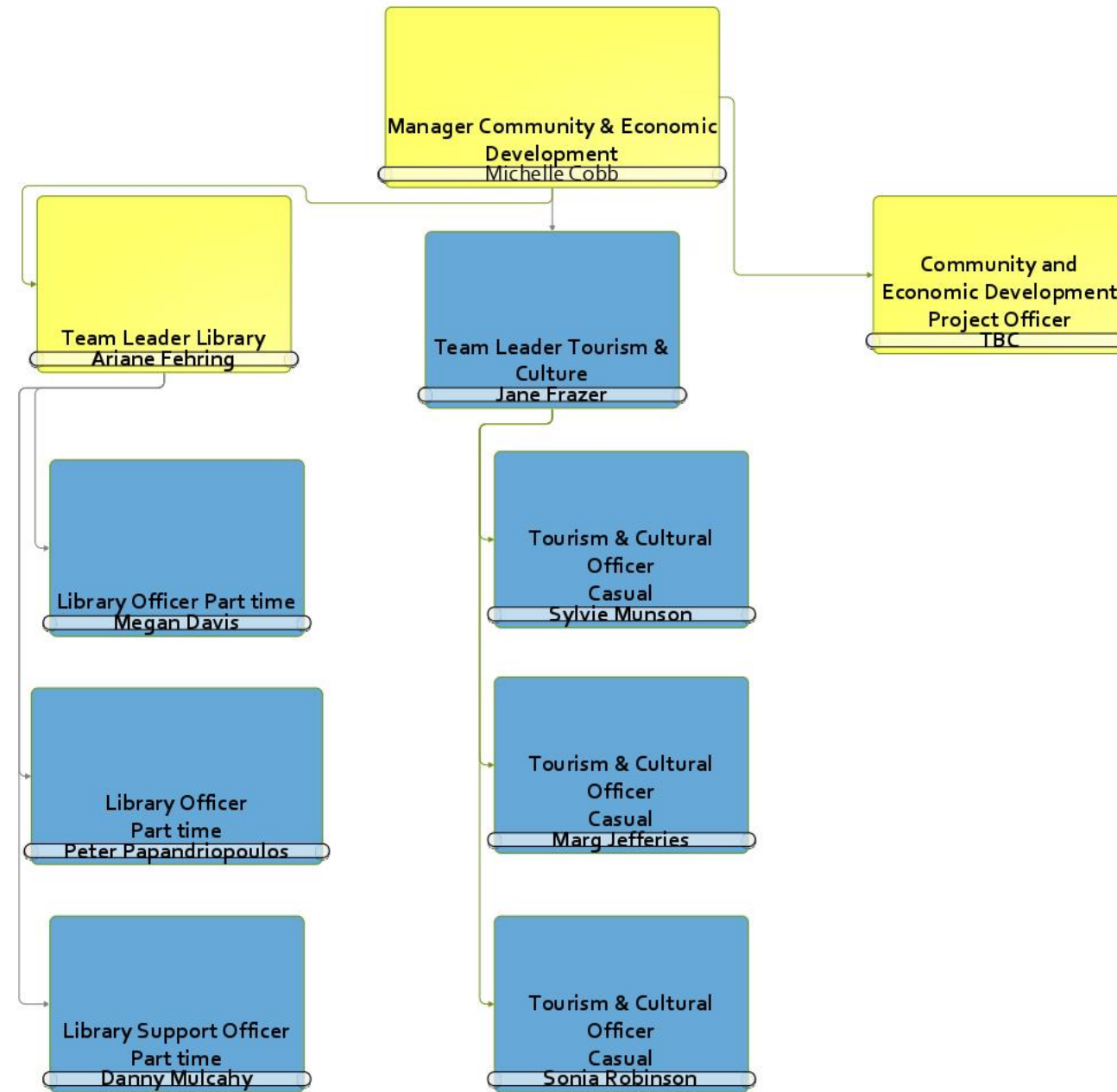
**Proposed Organisational Structure  
Executive and Leadership Team Level  
April 2018**



19/4/2018



Proposed structure for Community and Economic Development team



**11.6 DENILQUIN & DISTRICT HISTORICAL SOCIETY DONATION****File Number:****Author:** Belinda Perrett, Executive Assistant**Authoriser:** Adam McSwain, General Manager**RECOMMENDATION**

That Edward River Council

1. Donate the former Waring Gardens fountain which has recently been replaced to the Denilquin & District Historical Society.
2. Edward River Council request the Denilquin & District Historical to the care for the Memorial Gates until a decision has been made regarding plans for the Waring Gardens.

**BACKGROUND**

The Denilquin & District Historical Society wrote to Edward River Council respectfully requesting the donation of the former Waring Gardens fountain for use in their gardens. In addition, they asked if the Memorial Gates which were once situated in the Waring Gardens near the Cenotaph, could also be donated, or placed in the care of the Denilquin & District Historical Society.

**ISSUE/DISCUSSION**

The Waring Gardens fountain has now been replaced as the former fountain was in disrepair. By donating this to the Denilquin & district Historical Society it allows for the enhancement of their garden and gives a permanent record of the fountains history.

The Memorial Gates, whilst not currently in place, a decision has not been made as to their future. This is partially dependent upon plans currently being produced for the Waring Gardens. Rather than donate these gates, it would be in Edward River Council's best interest to request the Denilquin & District Historical Society hold these in "care" until a decision has been made.

**STRATEGIC IMPLICATIONS**

None

**COMMUNITY STRATEGIC PLAN**

Aligns with the Community Strategic Plan regarding the retention and use of outdoor areas.

**FINANCIAL IMPLICATIONS**

None

**LEGISLATIVE IMPLICATIONS**

None

**ATTACHMENTS**

1. Denilquin & District Historical Society inward correspondence



**Deniliquin & District Historical Society Inc.**  
PO Box 678, Deniliquin NSW 2710

March 14<sup>th</sup> 2018

Mr Adam McSwain  
General Manager  
Edward River Council  
PO Box 270  
Deniliquin NSW 2710

Dear Adam,

**Re: Waring Gardens fountain and gates**

The Deniliquin & District Historical Society would like to respectfully request that the Edward River Council donate the Waring Gardens fountain, recently removed and replaced by a new fountain, to the Society for use in its garden.

The Society would also ask that the memorial gates that were once situated at the Waring Gardens also be given to the Deniliquin & District Historical Society to display. If these would not be given as a donation then the Society would be happy to care for the gates and acknowledge ownership by the Edward River Council.

Yours sincerely,

Janice Harrington

Secretary  
Deniliquin & District Historical Society



**11.7 DENILQUIN CHAMBER BUSINESS AWARDS SPONSORSHIP****File Number:****Author:** Belinda Perrett, Executive Assistant**Authoriser:** Adam McSwain, General Manager**RECOMMENDATION**

That Edward River Council support The Denilquin Business Chamber Gala Business Awards Friday 22 June 2018 in a sponsorship level of up to \$2000.

**BACKGROUND**

Edward River Council received an invitation to support the Gala Business Awards at a Platinum Plus Sponsorship in 2018. (The invitation follows as an attachment) Participation at this sponsorship level is \$5,830 plus gst = \$6,413.

Edward River Council as a newly merged council was one of three Platinum Sponsors of the 2017 awards. The funds were sourced from the merger money given to councils to assist with raising awareness of the new organisation.

The previous council had contributed at a Bronze Sponsorship level of \$2,000.

Rather than set an on-going precedent it is recommended that Edward River Council continues to support The Denilquin Business Chamber Gala Business Awards at a Bronze Sponsorship level.

**ISSUE/DISCUSSION**

Edward River Council has successfully partnered with the Denilquin Business Chamber on two separate occasions this year, International Womens' Day and the Do It In Deni Street Bazaar. These events have been beneficial to both organisations and we believe there will be further opportunities throughout the year.

**STRATEGIC IMPLICATIONS**

None

**FINANCIAL IMPLICATIONS**

A budget line has not been allocated for sponsorship of this event.

**LEGISLATIVE IMPLICATIONS**

None

**ATTACHMENTS**

1. Denilquin Business Chamber Sponsorship letter
2. Business Excellence Awards Sponsorship Opportunities





19 March 2018

Mr Adam McSwain  
 General Manager  
 Edward River Council  
 Deniliquin NSW 2710

Dear Mr McSwain

**RE: The Deniliquin Business Chamber Gala Business Awards Friday 22 June 2018**

Firstly, thank you to the Edward River Council for your continued support of the Chamber and all of our programs to promote local business in Deniliquin. The International Women’s Day Luncheon and the Do it in Deni Street Bazaar were successful with Council support and funding. Thank you.

The Gala Business Awards is an annual event and always a great night of recognition, surprises and fun! The Edward River Council has been a sponsor for a number of years and we would like to continue that partnership. The Awards applaud excellence, promotes local achievement, encourages innovation and celebrates our community.

We are offering the ERC a **Platinum Plus Sponsorship** in 2018. This level of sponsorship would see you one of the major sponsors and directly involved with the cost of a professional MC and entertainer for the evening. The MC and entertainer is Paris Zachariou. He entertained us at the 2017 awards. This year he is will have a guitarist with him to provide acoustic dinner music for added ambience. We also are working on a special ‘theme’ for the evening. The total investment will total **\$5,830 plus GST**. This is in line with past sponsorship agreements.

- The ERC will be recognised on all promotional material as a major sponsor
- You or a representative from the ERC will give a 5 minute address on the night
- ERC will sponsor 2 awards on the night and present these awards to the winners
- ERC will receive ten complimentary tickets to the awards night this is worth over \$800
- A pull up banner can be displayed in the room on the night
- Advertising in the awards night program
- The MC for the night will be seated at the ERC for the meal and breaks

Thank you for this opportunity to offer the ERC the **Platinum Plus Sponsorship** and I look forward to working with you to bring the Gala Business Awards to our community in July this year.

To secure this sponsorship, I will need a signed copy of this letter returned to me by Wednesday 1 March 2017. In turn The Deniliquin Business Chamber will invoice the ERC directly.

Thank you

Kind regards

Janet E Renehan  
 Executive Officer  
 on behalf of the  
 Deniliquin Business Chamber Executive

Email: [admin@deniliquinchamber.com.au](mailto:admin@deniliquinchamber.com.au)  
 Phone: Mon – Wed 03 5881 2621

On behalf of the Edward River Council, I would love to sponsor the Gala Awards and accept the proposed <b>Platinum Plus Sponsorship</b> and agree to pay the Deniliquin Business Chamber \$5,500 plus GST
Signed _____
Edward River Council - Mr Adam McSwain
Date _____



## Event Sponsorship Prospectus

**The Gala Event will be on Friday 22 June 2018**



Hello, the Deniliquin Business Chamber is the largest representative of business and industry in Deniliquin with over 170 members.

An extremely proactive body, the Chamber is a visual in the community and works diligently to provide a benefit to its members and the greater community.

The Chamber has been a part of the business community in the Southern Riverina for over seventy five years. The Chamber employs two part time administration staff to oversee and co-ordinate activities that support members and the Deniliquin business community.

The Chamber Executive is made up of local business owners and operators from a wide range of industries.

The Deniliquin Business Chamber presents the annual Deniliquin Excellence in Business Awards to the community.

## Deniliquin Excellence in Business Awards 2018 Gala Dinner

The Business Excellence Awards have been running in Deniliquin for the past 20 years with great success. The Deniliquin Business Chamber organises this event in line with core strategic benefits to Chamber members and the greater community by promoting and protecting local businesses. Think local first!

The Gala Dinner is a highly anticipated event on the local calendar of events and is a highlight on what is normally a mild June evening.

### The Gala Dinner is where sponsors shine! This is what you can expect...

- Top class music and entertainment
  - A fabulous friendly networking event with dancing!
- Be recognised as a strong supporter of local people and business
  - You value excellence and your Chamber membership
  - Your staff will have a great night of surprises and fun
    - Everyone will applaud excellence
- Celebrate Deniliquin as a vibrant business community

Nominated individuals and businesses are supported through the process by the Chamber and our local award winners, who align with the Murray-Riverina regional awards, go onto the regional and ultimately the state awards.

*“Winning awards is what happens when service shines”*

The Awards ceremony is held at The Deniliquin RSL Club and is the perfect venue to showcase the award finalists with a professional master of ceremonies.

The night is for catching up with friends and colleagues from across the region and we usually have some special guests in attendance.

### 2017 Winners shine on...

Ben Irwin, Peggy Allitt, Terri-Anne Moodie, Kayla Smith, Hope Spalding, Chantall Barnes, Felicity Michael, SunRice, Deniliquin Bakery, Shavaun Tasker, That Pizza, The Shoppe, Bimbella Beef, Murray Irrigation Limited, Exclusive Software, CareSouth, Riverina Allweld, Murray Constructions and Field Air Services

## The Business Excellence Awards Sponsorship Prospectus

The Business Excellence Awards continues to gain momentum in the community.

Last year there were over 120 separate nominations for Excellence in Customer Service as well as contested entries in Best New Business, Best Small Business and Employer of Choice. This year we are expecting a huge array of nominations and entries and we also have new categories...

Outstanding Young Employee, Apprentice or Trainee

Excellence in Workplace Health and Safety Culture

Excellence in Workplace Inclusion

## 2017 sponsors



The Pastoral Times  
The Edge/2QN  
The Deniliquin RSL Club  
SunRice  
Murray Irrigation Limited  
Murray Mallee Training Company  
McDonalds Deniliquin  
Regional Development Australia  
Purtills  
Central IGA  
Intersport Bennetts  
VisAttak

Thank you and hope to see you back this year...

*"Murray Mallee Training Company sees the importance of being involved with the Deniliquin Business Awards because it showcases the talent of the apprentices and trainees and MMTC wants to support these hard working people in the community..."*

*"We have been sponsors for the past five years and will continue to sponsor the Awards and look forward to working closely with the Business Chamber."*

Susie Stafford



## Sponsorship Opportunities

Sponsorship opportunities are now open and the deadline for purchase is **Friday 13 April 2018**

For additional questions please email us at [admin@deniliquinchamber.com.au](mailto:admin@deniliquinchamber.com.au)

	Platinum	Gold	Silver	Bronze	
Cash sponsorship	\$4,500	\$2,500	\$1,500	\$550	Plus GST
Recognised on all promotional material as Major Sponsor	yes	—	—	—	
Recognised on all promotional material as Gold Sponsor	—	yes	—	—	
Recognised on all promotional material as Silver Sponsor	—	—	yes	—	
Recognised on all promotional material as Bronze Sponsor	—	—	—	yes	
Logo on all Chamber newsletters and website	yes	yes	yes	yes	
Speech at Gala Dinner	5 minutes	2 minutes	—	—	
Sponsor name on award trophy	2 trophies	1 trophy	—	—	
Present to winner and photo opportunity	2 trophies	1 trophy	1 trophy	—	
Complimentary tickets to Gala Dinner	4 tickets	2 tickets	1 ticket	—	
Pull-up banner at Gala Dinner**	yes	yes	yes	yes	
Ad in Gala Dinner printed program ***	yes	yes	yes	yes	
Framed certificate noting sponsorship for your business	yes	yes	yes	yes	

\*\* Sponsor to provide the banner on the night of the Gala Dinner

\*\*\* The size of the ad will be a percentage based on the number of pages in the final printed program

## Additional Sponsorship Opportunity

**Put your brand, product or service front and centre with this additional opportunity**

Host the **Welcome Reception** at The Deniliquin RSL Club in a private room

The Mountbatten Room 6.00 – 7.00pm

You will be named on all promotional material as the sole sponsor of this **Welcome Reception**

Sponsor to welcome guests to the reception with a 10 minute presentation

Banner and sponsor merchandise in the room

3 complimentary tickets to the Gala Dinner

Opportunity for entertainment at extra cost

Canapes and drinks served during the reception

**ONE ONLY OPPORTUNITY \$3,500.00 plus GST**

### Custom Sponsorships

We can work together to unlock a unique opportunity for your business. Contact us today to discuss your business objectives and we can build a sponsorship package that will help you achieve your goals



**Deniliquin Business Excellence Awards**

Deniliquin Business Chamber

Contact – Janet Renehan

[admin@denilquinchamber.com.au](mailto:admin@denilquinchamber.com.au)

03 5881 2621 or 0447 812 621

**Thank you**

**“Deni will shine...”**

#### YOUR SIGNED ACCEPTANCE

On behalf of

\_\_\_\_\_

We would love to sponsor the Business Excellence Awards and

accept the proposed \_\_\_\_\_ Sponsorship

We agree to pay the Deniliquin Business Chamber

\$ \_\_\_\_\_ plus GST (you will be invoiced on acceptance of this signed proposal)

Your name

\_\_\_\_\_

Business Name

\_\_\_\_\_

Signed

\_\_\_\_\_

Email

**11.8 INVESTMENT REPORT AS AT 31 MARCH 2018****File Number:** na**Author:** Colleen O'Connor, Manager Finance**Authoriser:** Caroline Wallis, Director Corporate Services**RECOMMENDATION**

That Council:

1. Note and receive the report on investments totalling \$41,825,863 inclusive of cash at bank for day-to-day operations;
2. Note that actual interest received for the month of March 2018 was \$43,908.
3. Note that accrued interest earned to 31 March 2018 but not yet received was \$572,123.

**BACKGROUND**

The purpose of this report is to update Council on the investment of surplus funds and interest earned as required in Regulation No 264 (Part 19) of the Local Government Act 1993.

All investments have been made in accordance with Council's Policy, Section 625 of the Local Government Act 1993, and Regulation No 264.

As at 31 March 2018, Council has a total of \$41,825,863 in invested funds and cash at bank. This balance does not include unrepresented receipts or cheques.

Interest received from investments during the month of March 2018 was \$43,908 consisting of \$12,885 for on-call/bank accounts and \$31,023 for term deposits. Year to date interest received to 31 March 2018 for Edward River Council is \$624,052. Accrued interest of \$572,123 has been earned to 31 March 2018 but is not yet received as these investments mature in later months.

To optimise returns and to reduce exposure to risk, Council is investing surplus funds prudently in authorised financial institutions under current legislation in accordance with the Council's Investment Policy.

**ISSUE/DISCUSSION**

At 31 March 2018 Council investments had a carrying value of \$41,825,863 as detailed on the following page



Cash and Investments held as at 31 March 2018

Schedule of Investments											
This Report is at date 31-March-2018											
Financial Institution	Account No.	Rating at End of Month (S&P)	Date Invested	Maturity Date	Days	Rate	Face Value Amount	% of Portfolio	Estimated Interest		
<b>On-Call CMT Accounts</b>											
Westpac Business Cheque Plus Account	032-870 16-8545	A1+	N/A	N/A	365	0.01%	1,265,461.91	3.03%	Monthly		
Westpac Business Cash Reserve	032-870 17-9231	A1+	N/A	N/A	365	0.70%	2,250,000.00	5.38%	Monthly		
Westpac 31 Day Notice Account	032-870 23-2896	A1+	N/A	N/A	365	2.50%	2,090,636.96	5.00%	Monthly		
Commonwealth Bank General Fund	062-533 000 000 10	A1+	N/A	N/A	365	0.00%	223,074.12	0.53%	Monthly		
Commonwealth Bank Business On Line Acc	062-533 101 511 17	A1+	N/A	N/A	365	0.60%	2,167,937.58	5.18%	Monthly		
NAB Business Cheque Account	88-575-7273	A1+	N/A	N/A	365	0.00%	14,949.95	0.04%	Monthly		
Macquarie Bank - Rates	3005-79778	A1+	N/A	N/A	365	0.00%	3,732.66	0.01%	Monthly		
Macquarie Bank - Water	2643-16940	A1+	N/A	N/A	365	0.00%	313.75	0.00%	Monthly		
AMP Business Saver Account	939-200 16-4957532	A1+	N/A	N/A	365	1.80%	2,059,755.96	4.92%	Monthly		
<b>Totals/On-call CMT Accounts</b>							<b>10,075,852.89</b>	<b>24.09%</b>			
<b>Term Deposits</b>											
St George	354032747	A1+	10-Sep-17	04-Sep-18	359	2.60%	1,250,000.00	2.99%	31,965.75		
St George	354775348	A1+	07-Oct-17	02-Oct-18	360	2.55%	1,500,000.00	3.59%	37,726.03		
St George	355276209	A1+	12-Sep-17	02-Sep-18	364	2.80%	1,000,000.00	2.39%	25,928.77		
St George	355266525	A1+	12-Sep-17	11-Sep-18	364	2.59%	1,000,000.00	2.39%	25,829.04		
Westpac	033-621 357900	A1+	21-Nov-17	27-Nov-18	371	2.53%	3,000,000.00	7.17%	77,147.67		
Westpac	032-870 22-6835	A1+	29-Mar-18	31-Jul-18	124	2.45%	500,000.00	1.20%	4,161.64		
Westpac	032-870 22-6448	A1+	19-Dec-17	24-Jul-18	217	2.50%	1,000,000.00	2.39%	14,863.01		
Westpac	032-870 22-2287	A1+	10-Oct-17	16-Oct-18	371	2.59%	1,500,000.00	3.59%	36,488.63		
Westpac	032-870 22-8830	A1+	10-Oct-17	10-Apr-18	182	2.50%	1,000,000.00	2.39%	12,465.75		
Westpac	032-870 23-4616	A1+	21-Nov-17	27-Nov-18	371	2.53%	1,000,000.00	2.39%	25,715.89		
Commonwealth Bank	062-533 37543602	A1+	17-Oct-17	17-Apr-18	182	2.42%	500,000.00	1.20%	6,033.42		
National Australia Bank	24-710-0644	A1+	08-Aug-17	27-Apr-18	262	2.42%	500,000.00	1.20%	8,685.48		
National Australia Bank	31-162-5542	A1+	08-Aug-17	06-Aug-18	365	2.45%	750,000.00	1.79%	18,375.00		
<b>Total A1 - Deposits</b>							<b>14,500,000.00</b>	<b>34.67%</b>			
AMP Bank	085241479-427214	A1	16-Jan-18	23-Oct-18	280	2.65%	1,000,000.00	2.39%	20,328.77		
AMP Bank	620718403-429092	A1	30-May-17	29-May-18	364	2.60%	1,000,000.00	2.39%	25,928.77		
AMP Bank	286870456-429501	A1	27-Feb-18	28-Aug-18	182	2.60%	1,000,000.00	2.39%	12,964.38		
<b>Total A1 Deposits</b>							<b>3,000,000.00</b>	<b>7.17%</b>			
Bendigo and Adelaide Bank	2112060	A2	28-Nov-17	04-Sep-18	260	2.50%	1,000,000.00	2.39%	19,176.08		
Bendigo and Adelaide Bank	1793598	A2	05-Dec-17	04-Dec-18	364	2.60%	1,000,000.00	2.39%	25,928.77		
Bendigo and Adelaide Bank	10 Term Deposits	A2	17-Jun-16	17-Jun-18	730	3.15%	5,000,000.00	11.95%	315,000.00		
ING Bank (Curve)	274746	A2	25-Jul-17	26-Jun-18	336	2.60%	1,000,000.00	2.39%	23,934.25		
Bank Australia	313-140 138363466	A2	16-Jan-18	16-Jul-18	180	2.60%	1,000,000.00	2.39%	12,821.92		
Bank Australia	313-140 138364459	A2	16-Aug-17	10-Apr-18	244	2.80%	750,000.00	1.79%	14,038.36		
ME Bank (RM)	11379100	A2	06-Mar-18	08-May-18	63	2.10%	1,000,000.00	2.39%	3,624.66		
Defence Bank Limited	171548652	A2	27-Mar-18	25-Sep-18	182	2.65%	500,000.00	1.20%	6,606.85		
<b>Total A2 Deposits</b>							<b>11,250,000.00</b>	<b>26.90%</b>			
BanaraCoast Credit Union	112214	NR	11-Jul-17	10-Jul-18	364	2.80%	500,000.00	1.20%	13,961.64		
Police Credit Union	13188749	NR	27-Feb-18	28-Aug-18	182	2.85%	1,000,000.00	2.39%	13,213.70		
Police Credit Union	69759	NR	06-Jun-17	12-Jun-18	371	2.90%	500,000.00	1.20%	14,736.36		
Police Credit Union	25386	NR	13-Jun-17	15-May-18	306	2.85%	1,000,000.00	2.39%	26,235.62		
<b>Total Non Rated Deposits</b>							<b>3,000,000.00</b>	<b>7.17%</b>			
<b>Average Interest Rate</b>							<b>2.12%</b>	<b>100.00%</b>			
<b>Totals</b>							<b>41,825,852.89</b>	<b>100.00%</b>		<b>876,890.21</b>	



2. The cash and investments balance is restricted as follows:

3.

**Internal Restrictions**

Infrastructure replacement	\$ 3,112,631
Plant replacement reserve	\$ 1,798,670
Recreation reserves/villages	\$ 1,113,000
Employee entitlements	\$ 692,727
Land Development Fund	\$ 400,000
Airport Development	\$ 291,447
Deposits, retentions and bonds	\$ 234,875
Other internal reserves	\$ 764,076
<b>Total Internal Restrictions</b>	<b>\$ 8,407,426</b>

**External Restrictions**

Water supplies fund	\$ 8,245,005
Sewerage services fund	\$ 4,510,393
Tip remediation	\$ 1,300,000
Business promotion levy	\$ 28,771
Unexpended Merger Funds	\$ 10,142,022
Library fund	\$ 401,738
Other external reserves	\$ 136,506
<b>Total External Restrictions</b>	<b>\$ 24,764,435</b>

**Unrestricted Funds** \$ 8,654,002

**Total Funds** \$ 41,825,863

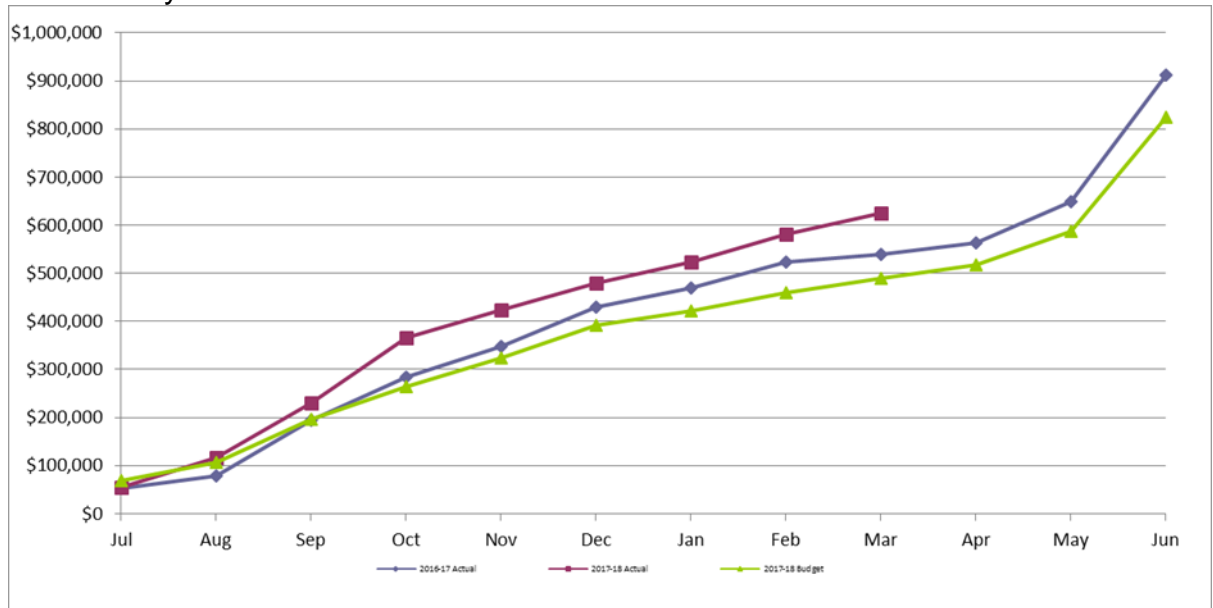
4. The Total Funds above are held between General, Water and Sewer as follows:

<b>Fund Name</b>	<b>Bank and Investments</b>	<b>Percentage</b>
General	\$ 29,070,465	69.50%
Water	\$ 8,245,005	19.71%
Sewer	\$ 4,510,393	10.78%
<b>Total Funds</b>	<b>\$ 41,825,863</b>	<b>100.00%</b>

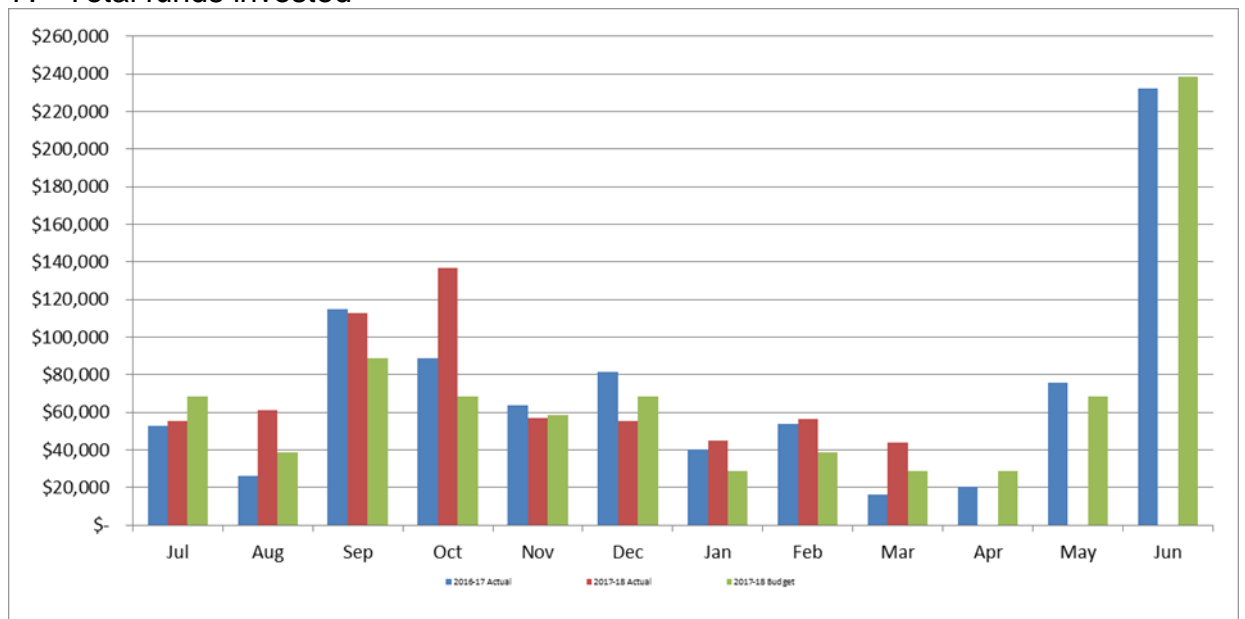
5. Investments matured during March 2018

<b>Financial Institution</b>	<b>Date Invested</b>	<b>Maturity Date</b>	<b>Days</b>	<b>Interest Rate</b>	<b>Amount</b>	<b>Actual Interest Received</b>	<b>Action Taken</b>
<b>Mar-18</b>							
ME Bank	09-Jun-17	06-Mar-18	270	2.62%	1,000,000	19,093.70	Rolled over for 63 days @ 2.1%
Defence Bank	30-May-17	27-Mar-18	301	2.70%	500,000	11,132.88	Rolled over for 182 days @ 2.65%
Westpac	27-Feb-18	29-Mar-18	30	1.90%	509,781	796.10	Rolled over for 4 months @ 2.45%
						<u>31,022.68</u>	

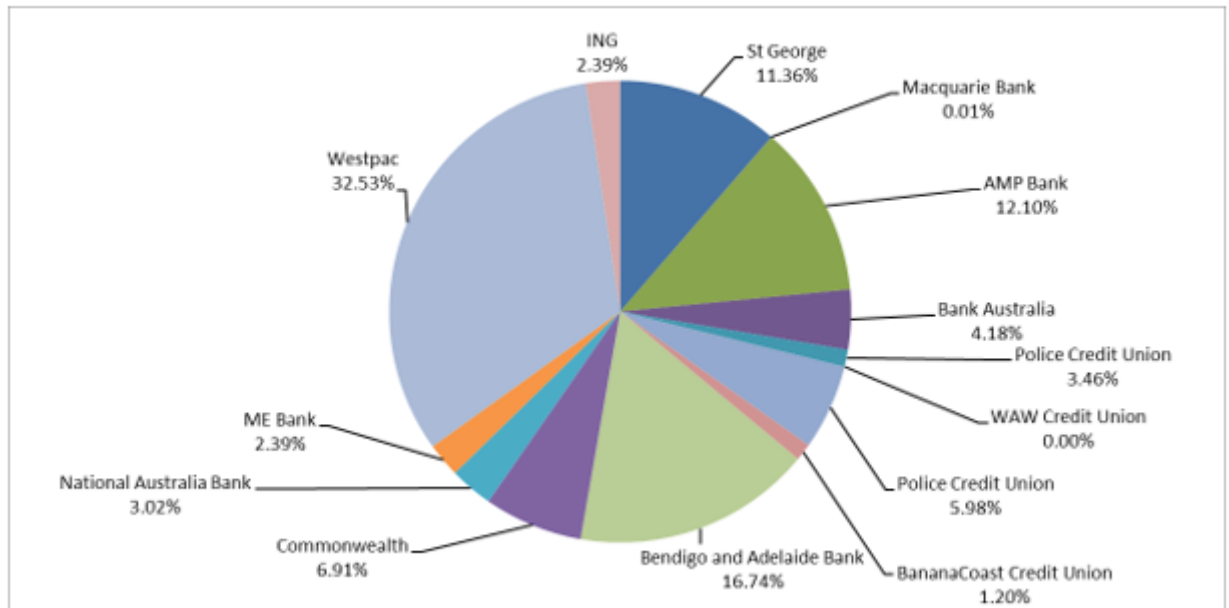
6. Actual year to date investment revenue earned



7. Total funds invested



Cash and investments total breakup by institution



**STRATEGIC IMPLICATIONS**

8. Investments have been made in accordance with Council’s investment policy, which was adopted on 17 May 2017.

9. Under Council’s investment policy, investments are made with a range of banks, with Council funds invested with a single institution not going above a percentage of the total portfolio as follows:

- |         |  |
|---------|--|
| 10. 50% | 11. A1+ rated institutions                         |
| 12. 45% | 13. A1 rated institutions                          |
| 14. 40% | 15. A2 rated institutions                          |
| 16. 20% | 17. A3 rated institutions                          |
| 18. 10% | 19. Unrated authorised deposit taking institutions |

**COMMUNITY STRATEGIC PLAN**

na

**FINANCIAL IMPLICATIONS**

20. Current low interest rates will reduce expected investment revenue .

**LEGISLATIVE IMPLICATIONS**

21. All investments have been made in accordance with Section 625 of the Local Government Act 1993 and Regulation No. 264.

**ATTACHMENTS**

Nil

**11.9 LEGISLATIVE COMPLIANCE POLICY****File Number: 0****Author: Caroline Wallis, Director Corporate Services****Authoriser: Caroline Wallis, Director Corporate Services****RECOMMENDATION**

That Council adopts the Legislative Compliance Policy

**BACKGROUND**

The Audit Office (NSW) conducted the end of year audit for the period 13 May 2016 to 30 June 2017. It identified an improvement opportunity to strengthen Council's legislative framework in line with best practice, by recommending Council develop a legislative compliance policy and register.

In response, the Legislative Compliance Policy, associated procedure and register has been developed and the Policy is presented to Council for adoption.

**ISSUE/DISCUSSION**

Council has reviewed several legislative compliance frameworks in place at other Councils and has now developed its Policy, associated procedure and register.

Once adopted, the Policy will be included in the Council's policy register and distributed to staff members. The register will be maintained and reviewed by the Audit, Risk and Improvement Committee.

**STRATEGIC IMPLICATIONS**

Nil.

**COMMUNITY STRATEGIC PLAN**

The framework supports Council's leadership focus.

**FINANCIAL IMPLICATIONS**

Nil

**LEGISLATIVE IMPLICATIONS**

The framework strengthens Council's compliance with legislation.

**ATTACHMENTS**

1. **Legislative Compliance Policy**

## POLICY OBJECTIVE

A fundamental principle of good public administration is that public officials comply with both the letter and the spirit of the law. Council has an obligation to ensure that legislative requirements are complied with. The community and those working at Council have a high expectation that Council will comply with applicable legislation and Council should take all appropriate measures to ensure that expectation is met.

Compliance is what Council does to ensure that it meets the requirements of the law relating to its activities. If offences are committed by Council or its employees, the Council, employees and Councillors could be prosecuted, Council could be sued and there could be a significant loss of reputation.

Council, in its role as a Local Government authority, is committed to compliance with all statutory and common law requirements relating to operations and governance of Council. Council maintains the highest standards of diligence in all areas of public accountability, through its policies, in meeting its legal obligations, in the maintenance of a compliance management system and in the promotion of a compliance culture.

Council recognises its obligations to its stakeholders, its employees and the wider community to provide an environment that is safe, a culture that promotes equity and an administration that adopts the highest standards of probity and accountability in all its operations.

This Policy, and the principles set out in this Policy, aim to:

- (a) Prevent, and where necessary, identify and respond to breaches of laws, regulations, codes or organisational standards occurring in the organisation.
- (b) Promote a culture of compliance within the organisation; and
- (c) Assist the Council in achieving the highest standards of governance.

## SCOPE

This policy applies to all Councillors, employees, contractors, committee members and volunteers.

All actions undertaken by Council will be conducted in accordance with the law and high standards of governance.

## LEGISLATIVE REQUIREMENTS

This policy complies with the Local Government Act 1993 and Local Government (General) Regulations 2005.

## POLICY STATEMENT

Council shall have appropriate processes and structures to ensure that legislative requirements are achievable and are integrated into the everyday running of the Council.

These processes and structures aim to:

- a) Develop and maintain a system for identifying the legislation that applies to Council's activities.
- b) Assign responsibilities for ensuring that legislation and regulatory obligations are fully implemented in Council.
- c) Provide training for relevant employees, Councillors, volunteers and other relevant people in the legislative requirements that affect them.
- d) Provide people with the resources to identify and remain up-to-date with new legislation.
- e) Conduct internal audits to ensure there is compliance.
- f) Establish a mechanism for reporting non-compliance.
- g) Review accidents, incidents and other situations where there may have been non-compliance.

- h) Review audit reports, incident reports, complaints and other information to assess how the systems of compliance can be improved.

## ROLES AND RESPONSIBILITIES

### *Councillors and committee Members*

Councillors and committee members have a responsibility to be aware of and abide by legislation applicable to their role.

### *Senior management (General Manager and Directors)*

Senior management should ensure that directions relating to compliance are clear and unambiguous and that legal requirements which apply to each activity for which they are responsible are identified. Senior management should have systems in place to ensure that all employees are given the opportunity to be kept fully informed, briefed and/or trained about key legal requirements relative to their work within the Council's financial capacity to do so.

### *Employees*

Employees have a duty to seek information on legislative requirements applicable to their area of work and to comply with the legislation. Employees shall report through their supervisors to senior management any areas of non-compliance that they become aware of.

## GENERAL PRINCIPLES

Council has adopted the following principles:

- a) Council is committed to achieving compliance in all areas of its operations.
- b) Council will maintain a Legislative Compliance Policy that sets out its commitment to compliance with applicable laws, regulations, codes and Council standards.
- c) Council will provide sufficient resources to ensure that its legislative Compliance Policy and Procedures can be implemented, maintained and improved.
- d) Council will ensure that all managers, supervisors and employees generally understand, promote and are responsible for compliance with relevant laws, regulations, codes and Council standards that apply to activities within their day-to-day responsibilities.
- e) Council will maintain its commitment to continuous improvement.
- f) Council will use its established risk management practices to accurately identify, rate and treat compliance risks.
- g) Council will ensure that legislative compliance requirements are integrated into day-to-day operating procedures as appropriate.
- h) Council will maintain an effective complaints management system, including the coverage of compliance failures.
- i) Council will maintain a Legislative Compliance Register.
- j) Council will investigate, rectify and report all legislative compliance failures.
- k) Council will allocate appropriate responsibility for managing legislative compliance at various levels.
- l) Council will provide appropriate practical education and training for employees to meet their legislative compliance obligations.
- m) Council will actively promote the importance of legislative compliance to employees, contractors and other relevant third parties.
- n) Council will monitor and review its legislative compliance program through its Audit, Risk and Improvement Committee.

## ASSOCIATED POLICIES AND PROCEDURES

Good Conduct and Administrative Practice – Guidelines for State and Local Government  
Governance Health Check – Self audit guide to good governance in Local Government  
Legislative Compliance Register

## LEGISLATIVE COMPLIANCE PROCEDURES

### *Identifying Current Legislation*

#### **Electronic Versions of Legislation**

Council accesses electronic up-to-date versions of legislation through the New South Wales legislation website at [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au). The NSW legislation website is the official NSW Government site for the online publication of legislation and is provided and maintained by the Parliamentary Counsel's Office.

#### **Australian Standards**

Council is a subscribing member to Standards Australia and as a member, Council receives alert updates to amendments of the Standards it has purchased.

### *Identifying New or Amended Legislation*

#### **NSW Government Gazette**

Council provides website access for its employees to the NSW Government Gazette which publishes all new or amended legislation applicable to New South Wales. A designated employees member within Council's Record Section scans each Government Gazette (published each Friday) for any new or amended legislation applicable to Council. Copies of such new or amended legislation are distributed to the applicable officers within Council by email or hard copy.

#### **Office of Local Government**

Council receives regular circulars from the Office of Local Government on any new or amended legislation relevant to Local government. Such advices are received through Council's Records Section and are distributed by the Records employees to the relevant Council officers for implementation and Councillors for information.

#### **Department of Planning and Environment**

Council receives regular circulars from the Department of Planning and Environment on any new or amended legislation. Such advices are received through Council's Records Section and are distributed by the Records employees to the relevant Council officers.

#### **LGNSW**

Council receives regular circulars from LGNSW. These circulars have sections on Legal and Finance and Planning and Environment that highlight changes in legislation applicable to Councils and are distributed to relevant Council officers and Councillors for information.

#### **Special Interest Groups and Networking**

Council is involved in Council networking and alliance groups including planning, human resources, governance, risk management and records groups. These special interest groups meet periodically to discuss matters which include legislative changes and attendance by key employees is encouraged and supported.

### *Obtaining Advice on Legislative Provisions*

Council employees shall obtain advice on matters of legislation and compliance where this is necessary.

Contact can be made with the respective legal officer in either of the following for advice:

- (a) LGNSW (Legal Officer),
- (b) Office of Local Government (Legal Services Branch), or
- (c) Council's Panel of Solicitors.

Contact is a matter delegated to Directors and Managers.

### ***Informing Council of Legislative Change***

If necessary, the General Manager or a nominated officer will, on receipt of advice of legislative amendments, submit a report to a Council meeting on the new or amended legislation where any changes will impact significantly on Council's operations.

Council's format for all its reports to Council meetings provides that all reports shall have a section headed "policy and strategy implications" which shall detail the current Council policy and sections of any Act, Regulation or other legislation that is relevant to the report before Council.

### ***Review of Incidents and Complaints for Non-compliance***

Council shall review all incidents and complaints in accordance with its incident reporting and complaint handling procedures. Such reviews and investigations will assess compliance with legislation, standards, policies and procedures that are applicable.

### ***Reporting of Non-compliance***

All instances of non-compliance shall be reported immediately to the respective Manager. The supervising Manager shall determine the appropriate response and, if necessary, report the matter to the relevant Director.

The General Manager may investigate any reports of significant non-compliance and, if necessary, report the non-compliance to the Council and/or the Office of Local Government. The General Manger will also take the necessary steps to improve compliance systems.

### ***Audit on Legislative Compliance***

Council shall incorporate a review of its processes to ensure legislative compliance is included into its internal audit function. This internal audit function is currently the responsibility of the Director Corporate Services.

## **DEFINITIONS**

Compliance - the practice of obeying a law, rule, or request.

Governance – the structures and processes that are designed to ensure accountability, transparency, responsiveness, rule of law, stability, equity and inclusiveness, empowerment, and broad-based participation

Probity - complete and confirmed integrity, uprightness and honesty in a particular process.

## **POLICY VERSION CONTROL**

Policy Title	Legislative Compliance Policy
Document ID	
Department	Corporate Services
Function	Governance
Policy Group	Leadership
Responsible Officer	Governance Officer
Adopted	
Next revision	



**11.10 OPEN AND PUBLIC SPACE STRATEGIES****File Number:** -**Author:** Julie Rogers, Manager Environmental Services**Authoriser:** John Harvie, Director Economic Development & Business**RECOMMENDATION**

That Council:

1. Place the draft Deniliquin Public Space Strategy and the draft Edward River Open Space Strategy on exhibition for a minimum period of 28 days and upon completion of the exhibition period, report back to Council on the outcome.

**BACKGROUND**

In July 2017 Council commenced the preparation of the Deniliquin Public Space Strategy (DPSS) and the Edward River Open Space Strategy (EROSS). The Open and Public Spaces Strategic Working Group have overseen the project. Drafts of these two documents have now been completed and can be placed on public exhibition.

The DPSS and EROSS are not attached to this report but will be distributed separately.

**ISSUE/DISCUSSION**DPSS

The original project brief for the DPSS was developed in response to the community requests to improve the appearance of Deniliquin particularly the central business district (CBD), the town entries and the riverfront. However, during the development of the DPSS Council allocated funding for master planning for the CBD and riverfront. In response to this funding the DPSS focussed on providing an overarching strategy for the future of Deniliquin and primarily on public spaces. It has developed four themes – welcome to Deni (town entries), riverfront, CBD and living lagoons and these are accompanied by an action plan.

EROSS

The EROSS is a forward-looking plan that provides direction to the provision and management of open space across the local government area for the next 20 years. It examines current and future demand for open space area, improvements to existing parks and walkways, while being cognisant of Council's vision to have a high quality open space system. The EROSS has also prepared a concept masterplan for Scott's park and BMX park. It makes 34 recommendations for the provision and management of open space.

Public Exhibition

It is proposed to place the documents on exhibition for a period of 28 days. It will be exhibited in Project HQ, on Council's website and Council will either meet or write to groups who have been involved in the project.

**STRATEGIC IMPLICATIONS**

Both document provide vision for open and public space within the Council area.

**COMMUNITY STRATEGIC PLAN**

The strategies meet the following targets of the draft community strategic plan:

- Our community is safe, happy and healthy, both physically and mentally;
- Our economy and strong and diverse;

- We develop our key assets to boost tourism and support existing business;
- Our natural environment is protected and enhanced;
- We plan for the future to accommodate and facilitate sustainable growth and development;
- Our built environment is managed, maintained and improved; and
- Our community is informed and engaged.

**FINANCIAL IMPLICATIONS**

These projects have budget allocations for this financial year.

**LEGISLATIVE IMPLICATIONS**

Not applicable.

**ATTACHMENTS**

Nil

**11.11 OPEN AND PUBLIC SPACES STRATEGIC WORKING GROUP MINUTES****File Number:** -**Author:** Julie Rogers, Manager Environmental Services**Authoriser:** John Harvie, Director Economic Development & Business**RECOMMENDATION**

That Council note the minutes from the meeting of the Open and Public Spaces Strategic Working Group held on on 26 March 2018.

**BACKGROUND**

The Open and Public Spaces Strategic Working Group met on 26 March 2018 and attachment 1 is the minutes from the meeting.

**ISSUE/DISCUSSION**

N/A

**STRATEGIC IMPLICATIONS**

N/A

**COMMUNITY STRATEGIC PLAN**

N/A

**FINANCIAL IMPLICATIONS**

N/A

**LEGISLATIVE IMPLICATIONS**

N/A

**ATTACHMENTS**

1. Attachment 1 Open and Public Space Strategic Working Group Minutes - 26 March 2018

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**MINUTES OF THE MEETING OF THE OPEN AND PUBLIC SPACE STRATEGIC WORKING GROUP HELD IN COUNCIL CHAMBER, 180 CRESSY STREET, DENILQUIN ON MONDAY 26 MARCH 2018, COMMENCING AT 5.35PM**

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**PRESENT:**

Mayor, Cr Norm Brennan, Cr Marg Bull, Mrs Felicity Michael, Mrs Kellie Crossley, Mr Frank White (from 6pm)

**COUNCIL STAFF PRESENT:**

Mr Adam McSwain (General Manager), Mrs Julie Rogers (Manager Environmental Services), Mr Oliver McNulty (Director Infrastructure), Ms Michelle Cobb (Manager Tourism and Economic Development)

**ATTENDEES:**

Mr Scott Alston (MAK Planning)

**APOLOGIES**

Mrs Mari Drennan, Mr John Harvie (Director Economic and Business Development),

**CHAIR OF MEETING:**

The meeting was opened by the Chair, Mrs Felicity Michael.

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**DECLARATION OF MEETING OPEN AND WELCOME TO MEMBERS**

The Chair Mrs Felicity Michael formally declared the meeting open at 5.35pm and welcomed members to the meeting.

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**1 APOLOGIES**

Apologies were received from Ms Mari Drennan, Mr John Harvie (Director Economic Development and Business)

**RECOMMENDATION**

Moved Felicity Michael

That the apologies be accepted.

Seconded Kellie Crossley

**CARRIED**

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**2 CONFIRMATION OF MINUTES**

Moved Felicity Michael

That the Minutes of the Open and Public Space Strategic Working Group meeting held on 13 February 2018 be confirmed as a true and accurate record.

Seconded Cr Marg Bull

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**4. BUSINESS ARISING FROM PREVIOUS MINUTES**

There is no business arising from minutes of the previous meeting.

---

**5. REPORTS****Draft Edward River Open Space Strategy**

Mr Scott Alston made a presentation on the draft Edward River Open Space Strategy. The draft document was discussed at length. Julie Rogers to follow up on the route of the lagoon track and ensure that both the public space and open space strategies show the same route. Comments about the document are to be returned to Julie Rogers by Tuesday, 3 April 2018.

**Draft Deniliquin Public Space Strategy**

Brief discussion about the document. Comments about the document are to be returned to Julie Rogers by Tuesday, 3 April 2018.

**Stronger Country Communities Funding**

Mr Oliver McNulty, Director Infrastructure provided an update on the projects that have been funded by the Stronger Country Communities Funding program.

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**CLOSURE OF MEETING**

The meeting closed at 7.45pm

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**11.12 FLOODPLAIN RISK MANAGEMENT COMMITTEE MINUTES****File Number:** -**Author:** Julie Rogers, Manager Environmental Services**Authoriser:** John Harvie, Director Economic Development & Business**RECOMMENDATION**

That Council note the minutes from the meeting of Floodplain Risk Management Committee held on 19 March 2018.

**BACKGROUND**

The Floodplain Risk Management Committee met on 19 March 2018. Attachment 1 is the minutes from the meeting.

**ISSUE/DISCUSSION**

-

**STRATEGIC IMPLICATIONS**

-

**COMMUNITY STRATEGIC PLAN**

-

**FINANCIAL IMPLICATIONS**

-

**LEGISLATIVE IMPLICATIONS**

-

**ATTACHMENTS**

1. Attachment 1 - Minutes of the Floodplain Risk Management Committee (19 March 2018)

**MINUTES OF THE MEETING OF THE FLOODPLAIN RISK MANAGEMENT COMMITTEE HELD IN THE COUNCIL CHAMBERS, 180 CRESSY STREET, DENILIKUIN ON MONDAY 19 MARCH 2018, COMMENCING AT 5.30PM**

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**PRESENT:**

Mayor, Cr Norm Brennan, Mr John MacKnight, Mr Matt Maher, Mr Andrew Hillman (SES), Mr Craig McIntyre (SES)

**COUNCIL STAFF PRESENT:**

Mr Adam McSwain (General Manager); Mrs Julie Rogers (Manager Environmental Services), Mr Mark Dalzell (Manager Engineering Assets)

**ATTENDEES:**

Nil.

**APOLOGIES**

Mr Steve Manwaring (OEH), Mr Norm Barnett, Mr Oliver McNulty (Director Infrastructure)

**CHAIRMANSHIP OF MEETING:**

The Mayor, Cr Norm Brennan chaired the meeting.

---

**DECLARATION OF MEETING OPEN AND WELCOME TO MEMBERS**

The Mayor, Cr Norm Brennan formally declared the meeting open and welcomed members to the meeting.

**1 CONFIRMATION OF MINUTES OF PREVIOUS MEETING – 10 MAY 2017****RECOMMENDATION**

Moved Mr Craig McIntyre

That the Minutes of the Floodplain Risk Management Committee meeting held on 10 May 2017 be confirmed as a true and accurate record.

Seconded Mr Matt Maher

**CARRIED**

---

**2 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil.

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**3. REPORTS****Recommendations – Edward River at Deniliquin Floodplain Risk Management Study and Plan**

A report was presented detailing the recommendations of the Edward River at Deniliquin Floodplain Risk Management Study and Plan and the outcomes of grant funding applications.

**North Deniliquin Levee Upgrade – Stage 1 Investigation and Design**

A report was presented on the North Deniliquin levee upgrade and a verbal report was given on the current status of the project.

**Flood Planning Controls**

A report was presented on flood planning controls.

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**CLOSURE OF MEETING**

The meeting closed at 6.15pm.



**11.13 SALE OF COUNCIL LAND POLICY****File Number:****Author:** John Harvie, Director Economic Development & Business**Authoriser:** John Harvie, Director Economic Development & Business**RECOMMENDATION**

That council;

1. Formally adopt the 'Sale of Council Land Policy'

**BACKGROUND**

In February 2018, council resolved to;

1. Adopt the draft 'Sale of Council Land Policy'
2. Place the policy on public exhibition for a period of 28 days
3. Bring a further report to council in April 2018

**ISSUE/DISCUSSION**

The draft 'Sale of Council Land Policy' was placed on public exhibition for a period of 28 days which expired on 16<sup>th</sup> March 2018. With the expiration of the public exhibition period on 16<sup>th</sup> March there was insufficient time to provide this report to the March council meeting.

Council did not receive any submissions in relation to this matter.

**STRATEGIC IMPLICATIONS**

Adoption of the Sale of Council Land Policy will ensure that council adopts a fair, transparent and consistent process in the sale of council land.

**COMMUNITY STRATEGIC PLAN**

NA

**FINANCIAL IMPLICATIONS**

NA

**LEGISLATIVE IMPLICATIONS**

Adoption of the Sale of Council Land Policy will ensure that council meets its legislative requirements in accordance with the NSW Local Government Act 1993. In developing this policy council also considered the following literature;

1. 'Corruption risks in NSW development approval processes' ICAC Sydney Position Paper 2007 – Chapter 7, Council Land Disposal.
2. 'Guidelines for managing risks in direct negotiations', ICAC Sydney May 2006

**ATTACHMENTS**

1. **Sale of Council Land Policy**

## POLICY PURPOSE

The purpose of this policy is to ensure that, prior to considering the sale of land assets, Edward River Council has explored all other options for the use of the land and that the sales process is equitable, consistent, and transparent.

## POLICY SCOPE

This Policy applies to any 'operational' property or land assets owned by the Edward River Council. It does not apply to Crown Land controlled and/or managed by Edward River Council on behalf of the Crown or a Trust.

## POLICY STATEMENT

This policy recognises that the sale of council land must follow a process that is consistent, fair, and transparent.

The sale of any council asset must follow a considered approach, meet community expectations and be in accordance with applicable council policy and government legislation and regulations.

Council acknowledges that when undertaking the sale of operational land, it is important that the process is seen to be fair and transparent and that this can best be achieved through a process of community engagement. The process for community engagement may vary depending on the degree of importance and effect that any sale will have on community members and should follow the principles outlined in the International Association of Public Participation (IAP2) guidelines.

## OBJECTIVES

All sales of land assets will;

- be consistent with Council's economic, social, and environmental objectives,
- be undertaken in accordance with the requirements of the Local Government Act 1993.
- occur only after consultation with affected stakeholders and relevant sections of the community and following considering all comments and representations,
- be undertaken with the intention of securing maximum economic, social and environmental benefits for the community,
- occur through a fair and transparent process,
- consider any industry or ICAC guidelines <sup>1</sup>
- be open to public scrutiny while maintaining appropriate levels of commercial confidentiality, and
- be conducted in accordance with any relevant Council procedures.

## POLICY APPLICATION

### Sale of Council Land

Chapter 6, Part 2, Sec's 25, 26 of the Local Government Act 1993 state that public land must be classified as either 'Community' or 'Operational and that community land cannot be sold.

Council acknowledges that when undertaking the sale of operational land, a relevant community engagement process should be determined, if deemed appropriate, using the International Association of Public Participation guidelines.

#### 1. Sale of surplus land

Council may consider the sale of operational land where it has been assessed by the Executive Management Team (EMT) and council is satisfied that it is not required for future operational or community purposes.

The report should canvas all alternative uses for the land under current or other zoning. The report should also recommend to Council the preferred method of sale.

2. Sale of surplus road reserve

Council can consider the sale of a portion of a road reserve, where the land is classified as operational and where it has been assessed by the Executive Management Team (EMT) as being surplus to council's needs. Consideration should be given to future requirements for road widening, footpath construction or other Council infrastructure.

Except where the dimensions of the land proposed to be sold are sufficient to permit independent development of the site, the Council will only consider sale to the owner/s of the adjoining property/properties and, in such cases, will require that the parcel of surplus land be consolidated with the adjoining property/properties.

3. Report to Council to Sell Land

Where council owned land has been identified as surplus to councils needs a report will be prepared for council and will contain the following information:

- Description of property and property history
- Current valuation and date of valuation (*valuation must be current within six months of the proposed date of sale*)
- Locality map
- Current use and zone
- Rationale for recommended sale
- Recommended method of sale
- Recommended sale price range (*in line with market valuation*)
- Proposed sale process
- Encumbrances on the land
- Timelines for the sale.

4. Consultation Process

Prior to the sale of any operational land an advertisement must be placed in Council's regular print media outlets advising of the proposed sale. The 28-day notice period is to allow members of the community to make submissions in relation to the proposed sale.

Following the period of public exhibition, a further report will be brought to Council detailing any submissions received enabling Council to reach an informed position on whether to proceed or not proceed with the sale of the land.

5. Methods of Disposal

The sale of operational land can be by;

- Public Competitive Sale (Auction or EOI)
- Private Sale
- Other Sales.

6. Public Competitive Sale

Following council approval to proceed with a sale, the following procedures should apply:

- The Council shall determine how the land is to be sold
- The Council may invite expressions of interest from prospective buyers for the sale of the property or;
- Select a licensed real estate agent to dispose of the property based on the following criteria but not limited to:
  - (a) type of property to be marketed
  - (b) relevant experience in that market
  - (c) proposed commission
- The Council shall determine the reserve price if the sale is by auction or by negotiation
- If reserve is met, then the sale proceeds

- If reserve is not met, then any offer or proposal to amend reserve will be referred to the Council for consideration.

7. Private Sale

The General Manager may be delegated to negotiate the sale with prospective purchaser/s. The council must approve the final sale price and any terms or conditions associated with the sale.

8. Other Sales

If any sales fall outside the guidelines above, then Council approval will be required prior to acceptance of any offer to purchase.

9. Contracts of Sale

All Contracts of Sale are to be prepared by Council's solicitors and executed by the Mayor and General Manager under delegation.

## POLICY HISTORY AND VERSION CONTROL

Business Department	Office of the General Manager
Doc ID	
Responsible Officer	General Manager
Policy Review Date	Within 12 months of Local Government election.
Relevant Legislation	NSW Local Government Act 1993 Environmental Planning & Assessment Act 1979
Related policies, procedures, & protocols	1. 'Corruption risks in NSW development approval processes' ICAC Sydney Position Paper 2007 – Chapter 7, Council Land Disposal. 2. 'Guidelines for managing risks in direct negotiations', ICAC Sydney May 2006

Version	Date Changed/Adopted	Modified by	Description of Change
1	14/12/2017	John Harvie	Draft Policy Developed
2			

**11.14 COMMUNITY ENGAGEMENT POLICY****File Number:****Author:** John Harvie, Director Economic Development & Business**Authoriser:** John Harvie, Director Economic Development & Business**RECOMMENDATION**

That Council resolves to;

1. Formally adopt the Community Engagement Policy and
2. Formally adopt the Community Engagement Matrix.

**BACKGROUND**Council at its meeting held on 15<sup>th</sup> February 2018 resolved to;

1. Adopt the Draft Community Engagement Policy
2. Adopt the Draft Community Engagement Matrix and
3. Place on public exhibition for a period of 28 days.
4. Bring a further report to Council

**ISSUE/DISCUSSION**

The draft Community Engagement Policy and draft Community Engagement Matrix were placed on public exhibition for a period of 28 days that expired on 16<sup>th</sup> March 2018. Council did not receive any submissions relating to either of the documents.

**STRATEGIC IMPLICATIONS**

Adoption of the Community Engagement Policy will provide consistent, fair, and transparent direction in relation to community engagement.

Adoption of the Community Engagement Matrix will provide guidance in the design and implementation of individual Community Engagement Plans.

**COMMUNITY STRATEGIC PLAN**

The draft Edward River Council Community Strategic Plan

- Outcome 5 – ‘A community working together to achieve its potential’
  - Our target 5.1 ‘Our community is informed and engaged’.
  - Councils roles include;
1. Engage in open communication with our community and
  2. Encourage community participation in decision making and planning

**FINANCIAL IMPLICATIONS**

NA

**LEGISLATIVE IMPLICATIONS**

NA

**ATTACHMENTS**

Nil

**11.15 COMMUNITY GRANTS POLICY****File Number:****Author:** John Harvie, Director Economic Development & Business**Authoriser:** John Harvie, Director Economic Development & Business**RECOMMENDATION**

That council resolves to;

1. Formally adopt the Grants Policy and
2. Formally adopt the Grants Program Framework

**BACKGROUND**Council, at its meeting held 15<sup>th</sup> February 2018, resolved to;

1. Adopt the draft Grants Policy and the draft Grants Program Framework and to place on public exhibition for a period of 28 days.
2. Receive a further report following the period of public exhibition.

**ISSUE/DISCUSSION**

3. The Grants Policy and Grants Program Framework were placed on exhibition for a period of 28 days that expired on 16<sup>th</sup> March 2018.
4. Council did not receive any submissions in relation to either of the documents.

**STRATEGIC IMPLICATIONS**

Adoption of the draft Grants Policy will ensure a fair, equitable and consistent approach to allocation of grants to eligible community groups.

Adoption of the draft Grants Program Framework will provide guidelines to council when determining application outcomes and also provide guidelines to community groups when making application for funding.

**COMMUNITY STRATEGIC PLAN**

The draft Edward River Council Community Strategic Plan

- Outcome 5 – ‘A community working together to achieve its potential’
- Our target 5.2 ‘We collaborate, partner and facilitate with other agencies and community groups to achieve great outcomes’.

**FINANCIAL IMPLICATIONS**

Adoption of the Grants Policy and the Grants Program framework will enable council to control expenditure on donations and grants in accordance with budget allocations and to implement a fair and equitable grants program at a predetermined time each year.

**LEGISLATIVE IMPLICATIONS**

NA

**ATTACHMENTS**

Nil

**11.16 ENVIRONMENTAL SERVICES REPORT - MARCH 2018****File Number:** -**Author:** Julie Rogers, Manager Environmental Services**Authoriser:** John Harvie, Director Economic Development & Business**RECOMMENDATION**

That Council notes the Environmental Services report for March 2018.

**BACKGROUND**

Attachment 1 details the activities for Environmental Service for March 2018.

**ISSUE/DISCUSSION**

Nil.

**STRATEGIC IMPLICATIONS**

Nil.

**COMMUNITY STRATEGIC PLAN**

Nil.

**FINANCIAL IMPLICATIONS**

Nil.

**LEGISLATIVE IMPLICATIONS**

Nil.

**ATTACHMENTS**

1. Attachment 1 - Environmental Services Report (March 2018)

Current Applications at 31 March 2018					
Application	Date Rec'd	Applicant	Location	Proposal	Status
<b>Development Applications/Construction Certificates</b>					
CC 55/14	10/11/14	Jamie Park/JNP Architecture & Associates Pty Ltd	Lot 272 DP756325, 234 Barham Road, Deniliquin	Erection of a shed for use as 'rural industry' (maintenance & construction shed for the proposed ethanol plant)	Awaiting advice from the applicant
DA 2/17	11/01/17	Murray Constructions	Lots 11 & 12 DP1018080, 475-477 George Street, Deniliquin	Replacement of existing concrete retaining walls including an extension of jetty	Awaiting advice from applicant
DA 59/17	25/08/2017	James Puniard	Lot 11, Section 15, DP758138, Wargam Road, Booroorban	Two-bay fire station and 22,000 litre tank	Awaiting owners consent
DA 89/17	18/12/2017	Bayruby Pty Ltd	Lot 4, DP219411, 312-328 Morris Street, Deniliquin	Single storey dwelling	Awaiting advice from applicant
DA 90/17	20/12/2017	Justin Zanatta	Lot 15, DP38670, 521 St Michael Street, Deniliquin	Installation of a replacement retaining wall and jetty (to be used as a mooring) including the installation of an additional deck	Awaiting advice from applicant
DA 9/18 CC 4/18	5/02/2018	Deniliquin Boat Club	Lot 101, DP831207, 144 Riverview Drive, Deniliquin	Disabled access and disabled toilet block	Under assessment
DA 10/18	9/02/2018	Tristan Donaldson	Lot 40, DP1122628, 94 Aratula North Road, Deniliquin	Intensive livestock agriculture – 2000 head piggery	Under assessment



CC 6/18	15/02/2018	Brunker Fabrications Pty Ltd	Lot 9, DP 257124, 447-449 Ochertyre Street, Deniliquin	Truck storage shed and offices	Under assessment
DA 13/18 CC 8/18	13/03/2018	Christopher & Leanne Maher	Lot 11, DP39360, 62 Burton Street, Deniliquin	Residential shed	Under assessment
DA 14/18	13/03/2018	Lisa Mills	Lot 17 & 18, DP23259, 455 & 457 Harfleur Street, Deniliquin	Boundary realignment	Under assessment
DA 15/18 CC 9/18	22/03/2018	Leonard Johnson	Lot 21, DP1111874, 288 River Street, Deniliquin	Two-car garage	Under assessment
DA 16/18	22/03/2018	Purtills Property Pty Ltd	Lot B, DP152128, 391-397 Cressy Street, Deniliquin	Demolition of two rear buildings facing Hardinge Street	Under assessment
DA 17/18	23/03/2018	Karen Wilson (Yarkuwa)	Lot 15, DP1076241, 104 End Street, Deniliquin	Installation of 1 wall mounted mural	Under assessment
<b>Complying Development Certificates</b>					
CDC 8/18	23/03/2018	Kylie Gow	Lot 1, DP782112, 343-355 Cressy Street, Deniliquin	Change of use	Under assessment
<b>S68 Applications</b>					
S68 15/17	24/03/17	Precise Build	Lot 4 DP285832, 316 Wakool Road, Deniliquin	Sewer connection	Awaiting further advice
S68 5/18	23/03/18	A McDonnell	Lots 1 & 2 Sec 17 DP759045, 46 Lang Street, Wanganella	On site sewage management system	Awaiting further advice

Applications Determined March 2018				
Application	Property Description	Applicant	Development	Amount
DA 8/18 CC 7/18	Lot 381, DP239381, 345-357 Ricemill Road, Deniliquin	Ricegrowers Limited	Installation of elevated storage silos for milled rice products	424,000.00
CDC 3/18	Lot 3, DP1227113, 609 Ochertyre Street, Deniliquin	Shane & Tenille Blake	Single storey dwelling	340,278.00
CDC 4/18	Lot 12, DP804759, 417 Harfleur Street, Deniliquin	Frank White	Storage shed	10,000.00
CDC 5/18	Lot 21, Dp544447, 201 River Street, Deniliquin	Pool Ezy	In-ground swimming pool	45,410.00
S68 4/18	Lot 1, DP756511, 7599 Pretty Pine Road, Moulamein	Down to Earth (Vic) Cooperative Society	Operate a camping ground	3,000.00
DA 2/18	Lot 52, DP756325, 125-127 Hardinge Street, Deniliquin	Yuille Holdings Pty Ltd	Additions to fuel depot	570,000.00
CDC 6/18	Lot 8, DP758782, 304 Finley Road, Deniliquin	Adge Preston	Pergola	1,500.00
CDC 7/18	Lot 73, DP855497, 2 Carl Court, Deniliquin	Mick Charlton	Pergola	4,000.00
DA 12/18	Lot 9, DP 257124, 447-449 Ochertyre Street, Deniliquin	Brunker Fabrications Pty Ltd	Truck storage shed and offices	165,000.00

Processing Times for March 2018		
Application Type	Mean Gross Days	Mean Net Days
DA	52	49
Mod (S96) of DA & DA/CC	-	-
CDC	11	11
CC	18	18
S68 Applications	1	1

Value and Number of Applications Determined 2017 and 2018								
Month	DAs 2017	DAs 2018	CDCs 2017	CDCs 2018	S68 2017	S68 2018	Value 2017	Value 2018
January	6	3	2	0	0	0	\$953,130	\$96,900
February	4	8	1	2	9	3	\$1,121,555	\$753,100
March	7	3	3	5	3	1	\$436,881	\$1,560,188
April	5		2		3		\$998,414	
May	11		3		7		\$1,853,315	
June	9		5		5		\$717,371	
July	11		4		2		\$2,721,000	
August	6		4		4		\$1,099,213	
September	12		5		2		\$1,625,621	
October	13		4		4		\$3,171,654	
November	9		5		1		\$4,456,450	
December	3		2		1		\$2,220,230	
<b>TOTALS</b>	<b>96</b>	<b>14</b>	<b>40</b>	<b>7</b>	<b>41</b>	<b>4</b>	<b>\$21,374,834.00</b>	<b>\$2 410 188</b>

Note: numbers of application determined does not include construction certificates, modifications and applications determined by private certifiers. Value of application determined does not include the value of work for s68 applications.

<b>Section 149 Certificates/Sewerage Drainage Diagrams</b>	
Planning certificates	28
Sewerage drainage diagrams	16

<b>Swimming Pool Inspection Program</b>			
Month	1 <sup>st</sup> Inspection	2 <sup>nd</sup> Inspection	3 <sup>rd</sup> Inspection
March 2018	2		

<b>Ranger's Report – March 2018</b>			
<b>Companion Animals</b>			
	<b>Cats</b>	<b>Dogs</b>	<b>Other</b>
Animals seized/surrendered	1	18	
Animals released to owner	0	17	
Animals euthanised	1	3	
Animals rehomed	1	2	
Dogs declared dangerous / menacing	0	0	
Animals microchipped by Council	29	33	59 of these were as part of the free microchipping week
Animals registered	8	43	
Animal registration notices sent			33
Animal fines			1 (wandering stock)
<b>Clean Up Notices</b>			
Property clean up notices			0
<b>Parking Fines</b>			
Parking Fines			0
<b>Impoundment (Impounding Act 1993)</b>			
Vehicles			2
Livestock			1 sheep

**11.17 SPECIAL EVENT APPLICATION - ANZAC DAY MARCH****File Number:****Author:** Mark Dalzell, Manager Engineering Assets**Authoriser:** Oliver McNulty, Director Infrastructure**RECOMMENDATION**

That Council approves the Special Event application from the Deniliquin RSL Sub-branch for the 2018 Anzac Day march, to be held on 25 April 2018 subject to the endorsement of the voting members of the Edward River Council Local Traffic Committee.

**BACKGROUND**

An application has been received from the Deniliquin RSL Sub Branch to hold the annual Anzac Day on 25 April 2018. The march shall commence at the Town Hall and continue along Cressy Street up to the cenotaph at the intersection of Cressy Street and Napier Street.

**ISSUE/DISCUSSION**

The RSL Sub-branch, as part of the Special Event application submitted to Council, have met all the requirements of a Class 3 Special Event in accordance with the *Guide to Traffic and Transport Management for Special Events*. This information includes:

- Risk assessment for the event;
- Traffic Control Plan for the event, incorporating the closure of Cressy Street between Wellington Street and Napier Street and Wellington, Edwardes and Napier Streets at the respective intersections with Cressy Street; and
- Sufficient public liability insurance coverage for the event.

A copy of the Special Event application is attached to this report.

As this event is considered a Class 3 Special Event, due to the need to close public streets as part of the event, a recommendation from Council's Local Traffic Committee and a formal council resolution for the event is required. The endorsement of the members of the Local Traffic Committee has been requested via email as there has not been business recently to hold a meeting. As at the time of preparing this report council had not received this information, however it is noted that the Anzac Day march is an annual event that has previously received support from the Local Traffic Committee.

**STRATEGIC IMPLICATIONS**

Council's support and assistance for the Anzac Day march is consistent with Council's strategic direction of encouraging and facilitating a quality lifestyle and environment in the Edward River Council area.

**COMMUNITY STRATEGIC PLAN**

Council's support for this event is consistent with the community's strategic goal of holding important community events in the Edward River Council area.

**FINANCIAL IMPLICATIONS**

Council has been requested to assist with the traffic control and advertising of road closures for the event. The cost of providing this in-kind work is approximately \$600.

**LEGISLATIVE IMPLICATIONS**

The *Roads Act* requires that road closures be advertised for a minimum of seven days prior to the event.

**ATTACHMENTS**

1. **Special Event application - Anzac Day march**

COPY - 21/2/18 to Police Station

Schedule 1 Form - Notice of Intention to Hold a Public Assembly

CRIMINAL DEFENCES ACT 1988 - Sec 23

To the Commissioner of Police

I JOHN GLEVEN HARRIS (name)  
of 3/440 CRESSY ST. DENLIRIQUIN NSW 2710 (address)  
on behalf of DENLIRIQUIN RSL SUB-BRANCH (organisation)  
notify the Commissioner of Police that  
on the 25 (day) of APRIL (month), 2018 (year), it is intended to hold  
either:  
(a) a public assembly, not being a procession, of approximately  
..... (number) persons,  
which will assemble at..... (Place)  
at approximately ..... am/pm,  
and disperse at approximately ..... am/pm.  
or  
(b) a public assembly, being a procession of approximately  
200 (number) persons,  
which will assemble at approximately ..... 10:30 am/pm, and at  
approximately 10:45 am/pm the procession will commence and shall proceed  
ASSEMBLE CIVIC PLACE COR WERLINGTON AND  
CRESSY STREETS. MARCH ALONG CRESSY  
STREET TO CENOTAPH  
(Specify route, any stopping places and the approximate duration of any stop; and the approximate time of termination. A diagram may be attached.)

The purpose of the proposed assembly is.....  
WE WILL ALSO BE HOLDING A  
DAWN SERVICE 6AM AT CENOTAPH.  
ASSEMBLE OUTSIDE NEWSAGENTS  
CRESSY ST. MARCH TO CENOTAPH  
FOR SERVICE OF APPROX 30 MINUTES  
AND DISPERCE



The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly (*strike out whichever is not applicable*):

(i) There will be 5 (number) of vehicles and/or ~~..... (number) of floats~~ involved.  
 The type and dimensions are as follows:  
4 x EX W.W. 2 JEEPS  
1 x 20 SEATER BUS

(ii) There will be 14 OHIO (number) of bands, musicians, entertainers, etc. which will entertain or address the assembly.

(iii) The following number and type of animals will be involved in the assembly:  
 \_\_\_\_\_

(iv) Other special characteristics of the proposed assembly are as follows:  
POTENTIALLY LARGE CROWD  
ASSEMBLED IN THE VICINITY OF THE  
CENTOPATH

I take responsibility for organising and conducting the proposed assembly.

Notices for the purposes of the *Summary Offences Act 1988* may be served upon me at the following address:  
JOHN S HARRIS HON. SEC  
DENICQUIN RSC SUB-BRANCH  
P.O. BOX 525, DENICQUIN NSW 2710  
 Telephone No. 0431 703 698

Signed J. S. Harris  
 Capacity/Title HONORARY SECRETARY  
 Date 21/2/2018

Special Event Resources

Special Event Transport Management Plan Template

Refer to Chapter 7 of the Guide for a complete description of the Transport Management Plan

I EVENT DETAILS

1.1 Event summary

Event Name: ANZAC DAY COMMEMORATION  
 Event Location: CRESSY + NAPIER ST DENILLOUIN  
 Event Date: 25/5/18 Event Start Time: 11:00 AM Event Finish Time: 11:45 AM  
 Event Setup Start Time: 10:30 AM Event Packdown Finish Time: 12:00 NOON

Event is  off-street  on-street moving  on-street non-moving  
 held regularly throughout the year (calendar attached)

1.2 Contact names

Event Organiser \* JOHN HARRIS  
 Phone:..... Fax:..... Mobile: 0431703698 E-mail: john.harris@ozemail.com.au  
 Event Management Company (if applicable).....  
 Phone:..... Fax:..... Mobile:..... E-mail:.....  
 Police .....  
 Phone:..... Fax:..... Mobile:..... E-mail:.....  
 Council EDWARD RIVER COUNCIL  
 Phone: 58783000 Fax:..... Mobile:..... E-mail:.....  
 Roads & Traffic Authority (if Class 1).....  
 Phone:..... Fax:..... Mobile:..... E-mail:.....

\*Note: The Event Organiser is the person or organization in whose name the Public Liability Insurance is taken out.

1.3 Brief description of the event (one paragraph)

DAWN SERVICE                      0600 - 0700 } ANZAC  
MAIN SERVICE                      1030 - 1200 } DAY

<b>2 RISK MANAGEMENT - TRAFFIC</b>	
CLASS 2	<b>2.1 Occupational Health &amp; Safety - Traffic Control</b>
	<input checked="" type="checkbox"/> Risk assessment plan (or plans) attached
	<b>2.2 Public Liability Insurance</b>
	<input checked="" type="checkbox"/> Public liability insurance arranged. Certificate of currency attached.
CLASS 2	<b>2.3 Police</b>
	<input type="checkbox"/> Police written approval obtained
	<b>2.4 Fire Brigades and Ambulance</b>
	<input checked="" type="checkbox"/> Fire brigades notified
	<input checked="" type="checkbox"/> Ambulance notified
<b>3 TRAFFIC AND TRANSPORT MANAGEMENT</b>	
CLASS 2	<b>3.1 The route or location</b>
	<input checked="" type="checkbox"/> Map attached
CLASS 2	<b>3.2 Parking</b>
	<input type="checkbox"/> Parking organised - details attached
	<input checked="" type="checkbox"/> Parking not required
CLASS 2	<b>3.3 Construction, traffic calming and traffic generating developments</b>
	<input type="checkbox"/> Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached
	<input checked="" type="checkbox"/> There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes
CLASS 2	<b>3.4 Trusts, authorities or Government enterprises</b>
	<input type="checkbox"/> This event uses a facility managed by a trust, authority or enterprise; written approval attached
	<input checked="" type="checkbox"/> This event does not use a facility managed by a trust, authority or enterprise
CLASS 2	<b>3.5 Impact on/of Public transport</b>
	<input type="checkbox"/> Public transport plans created - details attached
	<input checked="" type="checkbox"/> Public transport not impacted or will not impact event
CLASS 2	<b>3.6 Reopening roads after moving events</b>
	<input checked="" type="checkbox"/> This is a moving event - details attached.
	<input type="checkbox"/> This is a non-moving event.
CLASS 2	<b>3.7 Traffic management requirements unique to this event</b>
	<input checked="" type="checkbox"/> Description of unique traffic management requirements attached
	<input type="checkbox"/> There are no unique traffic requirements for this event
CLASS 2	<b>3.8 Contingency plans</b>
	<input type="checkbox"/> Contingency plans attached

Class 2	<b>3.9 Heavy vehicle impacts</b>
	<input type="checkbox"/> Impacts heavy vehicles - RTA to manage
	<input checked="" type="checkbox"/> Does not impact heavy vehicles
	<b>3.10 Special event clearways</b>
	<input type="checkbox"/> Special event clearways required - RTA to arrange
	<input checked="" type="checkbox"/> Special event clearways not required

**4 MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES**

CLASS 3	<b>4.1 Access for local residents, businesses, hospitals and emergency vehicles</b>
	<input type="checkbox"/> Plans to minimise impact on non-event community attached
	<input type="checkbox"/> This event does not impact the non-event community either on the main route (or location) or detour routes
CLASS 2	<b>4.2 Advertise traffic management arrangements</b>
	<input checked="" type="checkbox"/> Road closures or restrictions - advertising medium and copy of proposed advertisements attached
	<input type="checkbox"/> No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached
	<input type="checkbox"/> No road closures, restrictions or special event clearways - advertising not required
	<b>4.3 Special event warning signs</b>
	<input checked="" type="checkbox"/> Special event information signs are described in the Traffic Control Plan/s
	<input type="checkbox"/> This event does not require special event warning signs
	<b>4.4 Permanent Variable Message Signs</b>
	<input type="checkbox"/> Messages, locations and times attached
	<input checked="" type="checkbox"/> This event does not use permanent Variable Message Signs
	<b>4.5 Portable Variable Message Signs</b>
	<input type="checkbox"/> The proposed messages and locations for portable VMS are attached
	<input checked="" type="checkbox"/> This event does not use portable VMS

**5 PRIVACY NOTICE**

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads and Traffic Authority (RTA), or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999* and the *Roads Act 1993*).
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RTA or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.

**6 APPROVAL**

TMP Approved by: ..... Event Organiser ..... Date

**7 AUTHORISATION TO \*REGULATE TRAFFIC**

Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by:  Council 02/03/18 Date

The RTA's traffic management requirements have been met. Regulation of traffic is therefore authorised for all classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: N/A RTA ..... Date

\* "Regulate traffic" means restrict or prohibit the passage along a road of persons, vehicles or animals (Roads Act, 1993). Council and RTA require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.



CGU Insurance Ltd  
388 George Street  
Sydney NSW 2000

ABN: 27 004 478 371

### CERTIFICATE OF CURRENCY

Date: 16<sup>th</sup> February 2018

To Whom It May Concern:

The Policy referred to below is current as at the date of this certificate. Whilst due date has been indicated it should be noted that this policy may be cancelled in the future.

Policy Number: 10M 7431902

Policy Type: General and Products Liability

Insured: RSL of Australia Sub Branches and Women's Auxiliaries including Deniliquin RSL Sub-Branch

Period of Insurance: From: 31 May 2017 at 4:00pm local time at the place of issue

To: 31 May 2018 at 4:00m local time at the place of issue

Public Liability \$20,000,000 any one Occurrence

Products Liability \$20,000,000 any one Occurrence and in the aggregate

Advertising Liability \$20,000,000 any one Occurrence and in the aggregate

Interested Party: Edward River Council, NSW Police and Roads & Maritime Services are noted for their respective rights and interests in respect of ANZAC Day March 25<sup>th</sup> April 2018.

This is a Policy summary only. Full details of this Insurance appear on the Policy Document

**CGU**  
CGU INSURANCE LIMITED  
ABN 27 004 478 371

CGU Insurance Limited – Certificate of Currency

Copy 21/2/18



**The Returned & Services League of Australia**  
Deniliquin sub-Branch  
Life Member Kevan Brown OAM



**President: Don Ward OAM**  
**Hon. Treasurer: Barry Chamberlain**  
**Hon. Secretary: John Harris**

**Tel: 03 5881 1455**  
**DeniliquinSB@rslnsw.org.au**

**P O Box 525**  
**Deniliquin NSW 2710**

21st February 2018

The Officer in Charge  
Deniliquin Police Station  
Cnr. Harding & Charlotte Streets  
Deniliquin  
NSW 2710

Dear Sir

I would like to inform you of the intention of the above sub-Branch to organise the traditional ANZAC Day March in Deniliquin on Wednesday the 25th April 2018.

We anticipate that the march will include at least three jeeps and possibly a small bus to carry disabled ex-service personnel. The march will commence at the Town Hall at 10.45 am and arrive at the Cenotaph at 11am.

After the service the contingent will march back from the Cenotaph to the Town Hall.

In addition, on behalf of the sub-Branch, may I invite any of your Members who are off duty to take part in the March as part of an Emergency Services contingent. All adult marchers are cordially invited to join us after the march at the RSL Club.

Yours faithfully

John Harris  
Hon Secretary  
Mob: 0431 703698



**The Returned & Services League of Australia**  
Deniliquin sub-Branch  
Life Member Kevan Brown OAM



**President: Don Ward OAM**  
**Hon. Treasurer: Barry Chamberlain**  
**Hon. Secretary: John Harris**

**Tel: 03 5881 1455**  
**DeniliquinSB@rslnsw.org.au**

**G P O Box 525**  
**Deniliquin NSW 2710**

21st February 2018

The Superintendent  
Deniliquin Station  
NSW Ambulance Service  
Lawson Road Deniliquin 2710

Dear Sir

On behalf of the committee of the Deniliquin RSL sub-Branch, I would like formally, to advise you that the traditional ANZAC Day March, will be held on Wednesday the 25th April 2018. Since a significant number of elderly citizens will be involved, both as spectators and participants, the presence of some of your members would be appreciated. In addition, if there are any Ambulance Service members who would like to take part in the March as part of the Emergency Services contingent, they would be most welcome. Those members attending are of course welcome to join us at the RSL Club for refreshments after the March.

Yours faithfully

John Harris  
Hon. Secretary  
Mob: 0431 703 698





**The Returned & Services League of Australia**  
Deniliquin sub-Branch  
Life Member Kevan Brown OAM



**President: Don Ward OAM**  
**Hon. Treasurer: Barry Chamberlain**  
**Hon. Secretary: John Harris**

**Tel: 03 5881 1455**  
**DeniliquinSB@rslnsw.org.au**

**G P O Box 525**  
**Deniliquin NSW 2710**

21st February 2018

The Officer in Charge  
Town Fire Brigade  
George Street  
Deniliquin NSW 2710

Dear Sir

I would like to inform you of the intention of the Deniliquin RSL sub-Branch to organise the traditional ANZAC Day March in Deniliquin on the 25th April 2018  
On behalf of the sub-Branch, may I invite any of your members who are off duty to take part in the March as part of an Emergency Services contingent.  
All adult marchers are cordially invited to join us at the RSL Club after the March.

Yours faithfully

John Harris  
Hon. Secretary  
Mob: 0431 703 698



**The Returned & Services League of Australia**  
Deniliquin sub-Branch  
Life Member Kevan Brown OAM



President: Don Ward OAM  
Hon. Treasurer: Barry Chamberlain  
Hon. Secretary: John Harris

Tel: 03 5881 1455  
DeniliquinSB@rslnsw.org.au

G P O Box 525  
Deniliquin NSW 2710

21st February 2018

The Officer in Charge  
Search & Rescue  
Charlotte Street  
Deniliquin NSW 2710

Dear Sir

I would like to inform you of the intention of the Deniliquin RSL sub-Branch to organise the traditional ANZAC Day March on the 25th April 2018.  
On behalf of the sub-Branch may i invite any of your members who are off duty to take part in the March as part of the Emergency Services contingent.  
All adult marchers are cordially invited to join us at the RSL Club after the March.

Yours faithfully

A handwritten signature in black ink, appearing to read 'John Harris', is written over a light blue horizontal line.

John Harris  
Hon. Secretary  
Mob: 0431 703 698



**The Returned & Services League of Australia**  
Deniliquin sub-Branch  
Life Member Kevan Brown OAM



**President: Don Ward OAM**  
**Hon. Treasurer: Barry Chamberlain**  
**Hon. Secretary: John Harris**

**Tel: 03 5881 1455**  
**DeniliquinSB@rslnsw.org.au**

**G P O Box 525**  
**Deniliquin NSW 2710**

21st February 2018

The Officer in Charge  
NSW Rural Fire Service  
Deniliquin NSW 2710

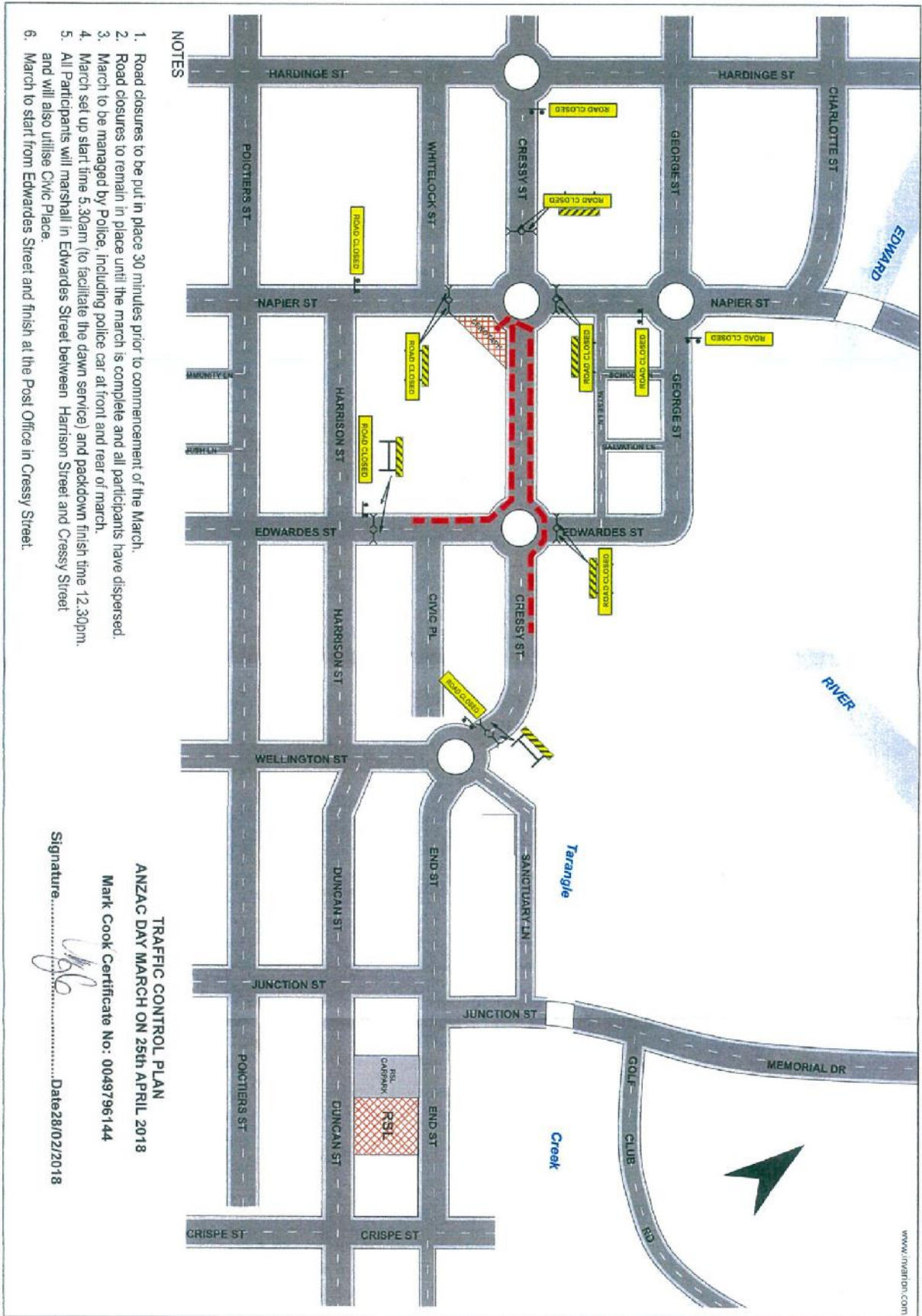
Dear Sir

I would like to inform you of the intention of the Deniliquin RSL sub)Branch to organise the traditional ANZAC Day March in Deniliquin on Wednesday the 25th April 2018.  
On behalf of the sub-Branch may I invite any of your members who are not on duty to take part in the March as part of an Emergency Services contingent.  
All adult marchers are cordially invited to join us at the RSL Club after the march.

Yours Faithfully

A handwritten signature in black ink, appearing to read 'John Harris'.

John Harris  
Hon. Secretary  
Mob: 0431 703 698





**EMERGENCY CONTACT NUMBERS**

**In an emergency the following Emergency contact numbers are to be used**

Service Provider	Business Telephone Number	Emergency Contact (24 Hrs)
Police	03 5881 9499	000
Fire	03 5881 7401	000
Ambulance	000	000
Denliquin Hospital	03 5882 2800	03 5882 2800

**COUNCIL AND EVENT CONTACT NUMBERS**

Service Provider	Name	Telephone Number
Official - Event Organiser	John Harris (Secretary)	0431 703 698
Official - Event Organiser	<i>BARRY CHAMBERLAN</i>	<i>0432 661 496</i>
Official – (ERC) Edward River Council	Mark Dalzell	0488 015 497
ERC Works Manager	Warwick Newell	0408 936 896
Liquor licensee	N/A	N/A
Safety Officer	N/A	N/A
Security	N/A	N/A
Plumber	N/A	N/A
Electrician –	N/A	N/A





WHS Management System

180 Cressy Street  
Deniliquin  
NSW 2710  
ABN: 90 407 359 958

Community Event - Risk Assessment

(not conclusive – amend as required for your specific street event)

<b>STEP 1.</b>	
<b>Name of Event/Task/Activity</b>	Anzac Day march
<b>Description Event:</b>	Anzac Day march along Creesy St to Cenotaph
<b>Contact Person/s of Event:</b>	John Harris (0431 703 698)
<b>No. of persons expected at the Event/Task/Activity</b>	200
<b>Location of Event/Task/Activity will take place:</b>	Cressy St at Town Hall to Cressy St Cenotaph
<b>Date:</b>	25/04/2018
<b>Council Permit No.:</b>	

Critical steps in this Activity	Potential Hazard	ASSESSMENT RISK		Risk & Action Controls	Risk Level
		Consequence	Likelihood		
Set Up of Event	<ul style="list-style-type: none"> <li>Crowd arrives before setup completed</li> <li>Vehicles still in event area</li> <li>Road closures</li> <li>Vehicle parking</li> </ul>	3	C	<ul style="list-style-type: none"> <li>Event Plan to be develop</li> <li>Road closure permits obtained</li> <li>Traffic management plan obtained</li> <li>Notifying the public of road closures &amp; parking for the event</li> </ul>	3
Illness or injury to personnel or spectators	<ul style="list-style-type: none"> <li>Personnel or spectators having near miss/incident/accident at event or while completing a task or activity</li> <li>First aid not available</li> </ul>	3	C	<ul style="list-style-type: none"> <li>Comply with WHS procedures and documentation for both personnel</li> <li>Have first aid available at event</li> <li>Set up first Aid Station</li> </ul>	3
Plant & Equipment	<ul style="list-style-type: none"> <li>Accidents with Plant or Equipment</li> </ul>	N/A	N/A	<ul style="list-style-type: none"> <li>Comply with WHS procedures and documentation for Plant &amp; Equipment</li> <li>Trained staff or Volunteers only to use plant</li> <li>Volunteers Register to be filled in</li> </ul>	N/A
Event Personnel	<ul style="list-style-type: none"> <li>Volunteers not recorded</li> </ul>	N/A	N/A	<ul style="list-style-type: none"> <li>Volunteers Register to be filled in</li> </ul>	N/A
<b>VENDOR DISPLAYS</b>					
Displays or food preparation on footpath or road reserve	<ul style="list-style-type: none"> <li>Trip Hazards</li> <li>No room to move along footpath</li> <li>Taking up room on road reserve</li> <li>Electrical Leads causing hazards</li> </ul>	N/A	N/A	<ul style="list-style-type: none"> <li>Leaving at least 1.5mtrs clear on Footpath</li> <li>Making sure there is enough room for activities to take place on road reserve</li> <li>Not having electrical cords across footpath to road reserve.</li> </ul>	N/A

Critical steps in this Activity	Potential Hazard	ASSESSMENT RISK		Risk & Action Controls	Risk Level
		Consequence	Likelihood		
<b>SET UP</b> Tripping Hazards	<ul style="list-style-type: none"> <li>Personal injury</li> <li>Equipment damage</li> <li>Electrical</li> <li>Potential fire</li> <li>Table &amp; Chairs disorganised</li> <li>Trip hazards</li> </ul>	3	C	<ul style="list-style-type: none"> <li>Set up neatly</li> <li>Community organisers briefing</li> <li>Electrical leads overhead not along ground</li> <li>Keep main thoroughfares clear of obstacles/tripping hazards</li> <li>Monitor tables &amp; chairs throughout event reorganise when required</li> <li>Site monitoring for all trip hazards</li> </ul>	3
Fires or Emergency	<ul style="list-style-type: none"> <li>Personal injury</li> <li>Equipment damage</li> <li>Electrical</li> <li>Potential fire</li> <li>Table &amp; Chairs disorganised</li> <li>Trip hazards</li> </ul>	3	C	<ul style="list-style-type: none"> <li>Community organisers briefing</li> <li>Electrical leads overhead not along ground</li> <li>Keep main thoroughfares clear of obstacles/tripping hazards</li> <li>Monitor tables &amp; chairs throughout event reorganise when required</li> <li>Site monitoring for all trip hazards</li> </ul>	3
Fireworks Display					
Gas (bottles)	<ul style="list-style-type: none"> <li>Gas bottles out of date</li> <li>Faulty connections on gas bottles</li> <li>Gas leaks</li> <li>No fire extinguishers</li> <li>Gas being ignited</li> </ul>	N/A	N/A	<ul style="list-style-type: none"> <li>Check gas bottles within date for usage</li> <li>Refer fire control &amp; emergency plan</li> <li>Check all gas connections</li> <li>Follow Emergency Plan</li> </ul>	N/A
<b>CROWD</b> Crowd	<ul style="list-style-type: none"> <li>Crowd not monitored</li> <li>Injury</li> <li>Aggression in a crowd</li> <li>Distressed parents/ kids</li> </ul>	B	2	<ul style="list-style-type: none"> <li>Monitor crowd behaviour</li> <li>Follow incident Accident procedure</li> <li>Have security in place or Contact Police</li> <li>Make sure there is a designated area for lost children to be detained until parent or Guardian arrives to collect.</li> </ul>	3
Lost children		N/A	N/A		N/A
<b>HEALTH &amp; WASTE</b> Food preparation	<ul style="list-style-type: none"> <li>Food poisoning</li> </ul>	N/A	N/A	<ul style="list-style-type: none"> <li>Vendors to have safe handling procedures</li> </ul>	N/A
Waste	<ul style="list-style-type: none"> <li>Not enough bins</li> <li>Overflow of rubbish</li> </ul>	N/A	N/A	<ul style="list-style-type: none"> <li>Make sure there are enough bins</li> <li>Make sure bins are emptied regularly</li> </ul>	N/A

Critical steps in this Activity	Potential Hazard	ASSESSMENT RISK		Risk & Action Controls	Risk Level
		Consequence	Likelihood		
Toilet provision and servicing	<ul style="list-style-type: none"> <li>Not enough toilets</li> <li>Toilet overflow</li> </ul>	B	1	<ul style="list-style-type: none"> <li>Providing correct number of toilets</li> </ul>	2
<b>ENTERTAINMENT</b>					
Collapse stage structure	<ul style="list-style-type: none"> <li>Personal injury (trips &amp; Falls)</li> <li>Equipment damage</li> <li>Electrical</li> <li>Potential fire</li> <li>Collapse of stage structure</li> </ul>	N/A	N/A	<ul style="list-style-type: none"> <li>Set up correctly</li> <li>Make sure the structure is suitable for purpose</li> <li>Make sue equipment set up by competent personnel</li> </ul>	N/A
<b>CRIME</b>					
Property or equipment damage (Vandalism)	<ul style="list-style-type: none"> <li>Victims</li> </ul>	N/A	N/A	<ul style="list-style-type: none"> <li>Call police</li> </ul>	N/A
Robbery	<ul style="list-style-type: none"> <li>Victims</li> </ul>	N/A	N/A	<ul style="list-style-type: none"> <li>Call police</li> </ul>	N/A
<b>TRAFFIC / FLOATS OR DISPLAYS</b>					
Traffic entering event area Float/s or other displays	<ul style="list-style-type: none"> <li>Vehicle accidents</li> <li>Pedestrians hit by vehicles</li> <li>Participants falling from float/s</li> </ul>	B	3	<ul style="list-style-type: none"> <li>Road blocks in place to block traffic</li> <li>Floats to travel no more than 5kms P/H</li> <li>Half metre set back on float for any people or equipment</li> <li>Equipment secured</li> <li>Children on floats must be accompanied by an adult</li> <li>Displays to be secured</li> </ul>	3
<b>INTERACTION OF FLOAT/S AND SPECTATORS</b>					
Interaction of Spectators & Floats	<ul style="list-style-type: none"> <li>Spectators colliding with Float/s</li> </ul>	N/A	N/A	<ul style="list-style-type: none"> <li>Marshalling area closed to traffic 60 minutes before parade commences.</li> <li>Have volunteers along the road reserve to monitor movement of spectators</li> </ul>	N/A
<b>WEATHER CONDITIONS</b>					
Heat	<ul style="list-style-type: none"> <li>Dehydration</li> <li>Sun Stroke</li> <li>Sunburn</li> <li>Event Cancelled</li> <li>Sever storm with lightning and thunder</li> </ul>	C	2	<ul style="list-style-type: none"> <li>Have plenty of water available</li> <li>Have first aid station set up</li> <li>Evacuation of the event</li> </ul>	3
Wet Weather					



Critical steps in this Activity	Potential Hazard	ASSESSMENT RISK		Risk & Action Controls	Risk Level
		Consequence	Likelihood		
<b>LAGOON</b> Event/s around water	<ul style="list-style-type: none"> <li>• Drowning</li> <li>• Spectator or participant falling in</li> </ul>	N/A	N/A	<ul style="list-style-type: none"> <li>• Entire lagoon to have a barrier mesh erected to prevent any access to the lagoon</li> </ul>	N/A
<b>NOISE</b> Noise Level	<ul style="list-style-type: none"> <li>• Noise level not monitored</li> </ul>	N/A	N/A	<ul style="list-style-type: none"> <li>• Noise levels to comply with environmental Protection (Noise) Regulation 1997. All times to be approved by council</li> <li>• Residents notified, 7 days prior to event that high levels of noise may ensue</li> <li>• Employees, volunteers should be provided with ear protection if they are exposed to high levels of noise</li> </ul>	N/A
<b>RIDES</b> Rides & Amusements	<ul style="list-style-type: none"> <li>• Rides and amusements without permits</li> <li>• Safety of equipment</li> </ul>	N/A	N/A	<ul style="list-style-type: none"> <li>• Rides are subject to the Occupational Health &amp; Safety (Plant Regulations 1995. must be complied with.</li> <li>• WorkCover registration for equipment required</li> <li>• Public Liability Insurance policy required</li> <li>• Ensure regular maintenance is undertaken with equipment</li> </ul>	N/A
<b>OTHER</b>					

**RISK MATRIX**

Likelihood		Consequence				
		1	2	3	4	5
		Insignificant	Minor	Moderate	Major	Catastrophic
A	Rare	Moderate	High	High	Extreme	Extreme
B	Unlikely	Moderate	Moderate	High	High	Extreme
C	Possible	Low	Moderate	Moderate	High	Extreme
D	Likely	Low	Moderate	Moderate	High	High
E	Almost Certain	Low	Low	Moderate	Moderate	High

Rating	Likelihood	Explanation	Level	Consequence	Explanation
A	Rare	May occur only in exceptional circumstances	1	Insignificant	No injuries or no significant injuries Negligible loss or damage to property/infrastructure
B	Unlikely	Could occur at some time e.g. greater than annually	2	Minor	First aid treatment required resulting in lost time (> 1day) Minor loss or infrastructure damage
C	Possible	Might occur at some time e.g. annually	3	Moderate	Medical treatment/hospitalisation required Moderate loss or infrastructure damage
D	Likely	Will probably occur in most circumstances e.g. quarterly	4	Major	Serious & extensive injuries requiring hospitalisation/rehabilitation Serious structural damage
E	Almost Certain	Is expected to occur in most circumstances e.g. monthly	5	Catastrophic	Fatality of a member of staff or public Critical loss, irreversible damage property/infrastructure

**STEP 11**

Risk assessment prepared by: \_\_\_\_\_

Risk assessment trained person: \_\_\_\_\_

Date: \_\_\_\_\_

SWP to be developed? Yes  / No

Other participant names: \_\_\_\_\_

Consultation conducted with:

**STEP 12**

By signing below, participants acknowledge they have read and understand the risk assessment and agree to comply with all steps and control measures:

NAME	SIGN OFF	DATE	NAME	SIGN OFF	DATE
15W Chamberlain	<i>[Signature]</i>	3-3-18			
JOHN HAROLD	<i>[Signature]</i>	3-3-18			
LAVINIA BRESNAN	<i>[Signature]</i>	13-3-18			
KAREN BOYD	<i>[Signature]</i>	13-3-18			
BILLY CRANCY	<i>[Signature]</i>	13-3-18			
DON NARD	<i>[Signature]</i>	13-3-18			

**11.18 COUNCIL ASSET FAIR VALUE ASSESSMENT****File Number:****Author:** Mark Dalzell, Manager Engineering Assets**Authoriser:** Oliver McNulty, Director Infrastructure**RECOMMENDATION**

That Council:

1. Commits to a process of reviewing and updating the condition rating and valuations for all its assets as part of the 2018/19 and 2019/20 Operational Plans;
2. Allocate unspent funds from the Asset Management Plan project in the 2017/18 Operational Plan to the Asset Condition Rating project as part of the 2018/19 Operational Plan; and
3. Provides funding in the 2019/20 Operational Plans to undertake a revaluation of all of Council's assets.

**BACKGROUND**

Following the 2016/17 audit process, Council has been advised by the Audit Office that the determination of fair value for Council's assets is a key issue area for upcoming audits.

**ISSUE/DISCUSSION**

To ensure Council manages its assets correctly, the fair value of its assets must be accurately determined, both in terms of replacement cost and the current depreciated value of the asset. This requirement was recently highlighted by the Audit Office as being a key issue for Council in upcoming audits, especially as Council continues to consolidate its asset records from the previous Councils. Material differences between the fair value of an asset and its carrying amount in Council's asset systems may lead to the incorrect calculation of depreciation amounts and therefore insufficient funds to renew and replace assets in an effective manner on behalf of the community.

To properly determine the fair value, replacement value and depreciation cost of its assets, Council needs to follow the following process:

- Ensure that all its assets are recorded in its asset register;
- Prepare Asset Management Plans for all asset classes;
- Undertake a detailed review of the condition of the assets to determine the remaining useful life for the asset; and
- Undertake a comprehensive revaluation of all assets to determine their fair value and depreciation amounts.

It is noted that each of the steps in this process builds on the information compiled from the previous step. The condition ratings for the assets cannot be calculated until the asset registers have been completed and the fair value cannot be determined until the condition of the assets has been assessed.

Council has engaged Peak Services Pty Ltd to undertake the review of the asset registers and preparation of the Asset Management Plans. Peak Services have commenced work on this project and it is anticipated that the Asset Management Plans shall be completed by the end of 2018.

The original budget for the Asset Management Plan project in the 2017/18 was \$200,000. The tendered price accepted by Council for the project was approximately \$120,000. Council staff propose that any unspent funds from the Asset Management Plan project be allocated to the Asset Condition Rating project. This project shall describe the condition of each of Council's assets on a

scale of 1 (being as new) to 5 (being un-usable and requiring renewal). It is anticipated that, subject to the confirmation of available funding from Council, this project shall commence early 2019 and be completed by the end of the 2018/19 financial year.

The third step in ensuring compliance with the audit and Integrated Planning and Reporting requirements is to undertake a revaluation of all of Council's assets. This revaluation would be based on the asset register and condition rating information compiled in the previous phases. Revaluations were last done in 2015 for the former councils and with the year 2019/20 being approximately five years since these valuations, this would be a normal timeframe for fresh revaluations to be undertaken.

It is anticipated that the revaluation shall be undertaken by an independent third party organisation with assistance from Council staff. This shall provide a transparent baseline for the asset valuations. Future valuations would then be undertaken by Council staff based on information collected from similar works completed by Council.

It is important for Council to commit to the process of revaluation of its assets so that it can address the key issues raised by the Audit Office.

### **STRATEGIC IMPLICATIONS**

Accurate valuation information for Council's assets shall ensure that suitable depreciation amounts are calculated for effective asset renewal into the future.

### **COMMUNITY STRATEGIC PLAN**

Accurate information regarding Council's assets, including condition rating and valuation information, is important to ensure that these assets are effectively managed on behalf of the community.

### **FINANCIAL IMPLICATIONS**

Sufficient funds shall need to be allocated as part of the 2018/19 and 2019/20 Operational Plans to undertake this project

### **LEGISLATIVE IMPLICATIONS**

Council is required to meet its obligations in accordance with Integrated Planning and Reporting regulations regarding asset management plans.

### **ATTACHMENTS**

Nil

**11.19 DENILQUIN SENIOR HOUSING DEVELOPMENT****File Number:** 1**Author:** Nicole Rogers, Executive Assistant**Authoriser:** Oliver McNulty, Director Infrastructure**RECOMMENDATION**

That Council in line with Clause 178 of the Local Government (General) Regulation 2005:

1. Decline to accept any of the tenders submitted for contract no 2.19.247 for *construction of Deniliquin Senior Housing Development* as the tender submitted did not offer fair value for the works outlined
2. Enter negotiations with suitable qualified contractors to complete the proposed works within an agreed timeframe
3. Note that negotiations will only proceed with contractors pending an extension of time for the funding agreement

**BACKGROUND**

Following calls from the community to facilitate the development of a Retirement Village in Deniliquin Council determined to locate a suitable site, close to supermarkets, CBD and other amenities. With this in mind in 2016 council purchased Lands situated between Harfleur, Poitiers, Hardinge and Napier Streets from VicTrack. This land, comprising of 1.1ha, previously housed the Deniliquin Railway Station.

Having secured the land for the Retirement Village project council issued a request for Expressions of Interest (EOI) from suitably qualified consultants to advise council in relation to the proposed development of the Retirement Village. This process is now complete.

Council was successful in applying for funding for this project through the Murray Darling Basin Regional Economic Development Program. Council received \$495,000 towards preparation of the site and installation of essential services to the site.

Council carried out a tender in December 2017 to commence works to clear the sections of the site that had previously been owned by VicTrack. This work included the removal of the platforms, infill of the old train turntable and some civil works. This work was to be completed by the 28 February as per the funding agreements original timetable. This work is nearly complete.

The funding agreement has two payment milestones and the total funding was to be expended by 28<sup>th</sup> February 2018. In February the funding agreement was extended to May 2018 to provide additional time for Council to clear the site for future development.

At the same this Council officers completed further tender documentation to enable additional work to proceed. This work includes but is not limited to the removal of contamination from the site adjacent to Harding Street and the construction of a road access point with service connections. This tender process closed on March 22.

The invitation to tender was advertised through Tender Link in line with the requirements set out in the Local Government Act 1993 and in line with the Local Government (General) Regulations 2005.

In March Council considered a report relating to the Retirement Village Project tender.

Through this report Council resolved to:

*Approve the delegation for the General Manager to award a contract to the preferred contractor to carry out works to the proposed retirement village site on the land, situated between Harfleur, Poitiers, Hardinge and Napier Streets.*

*Note that this contract is likely to be in excess of \$150,000.*

*Note that a further report will be presented to Council to inform them of the outcomes of the tender process and this project.*

## **ISSUE/DISCUSSION**

As outlined previously Council invited tenders for enabling works to the Council site located at Harfleur, Poitiers, Hardinge and Napier Streets to carry out site enabling work.

This tender closed on March 22. Council only received one tender submission for this work. The submitted tender is more than the anticipated construction cost and after an assessment by officers would not be value for money.

Officers have been informed that local contractors did not submit a tender due to the tight timeframes advertised as to when the works were required to be complete. These timeframes were driven by the funding agreement.

Officers are in discussion with the funding body and have outlined Councils position requesting a further extension for the time frames to complete the works.

Clause 178 of the Local Government (General) Regulation 2005 outlines how Council are required to accept tenders.

Subclause (1) (b) outlines that:

- (1) After considering the tenders submitted for a proposed contract, the council must either:
  - (a) accept the tender that, having regard to all the circumstances, appears to it to be the most advantageous, or
  - (b) decline to accept any of the tenders

Subclause (3)

- (3) A council that decides not to accept any of the tenders for a proposed contract or receives no tenders for the proposed contract must, by resolution, do one of the following:
  - (a) postpone or cancel the proposal for the contract,
  - (b) invite, in accordance with clause 167, 168 or 169, fresh tenders based on the same or different details,
  - (c) invite, in accordance with clause 168, fresh applications from persons interested in tendering for the proposed contract
  - (d) invite, in accordance with clause 169, fresh applications from persons interested in tendering for contracts of the same kind as the proposed contract,
  - (e) enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender
  - (f) carry out the requirements of the proposed contract itself.

Subclause (4)

- (4) If a council resolves to enter negotiations as referred to in subclause (3) (e), the resolution must state the following:
- (a) the council's reasons for declining to invite fresh tenders or applications as referred to in subclause (3) (b)–(d),
  - (b) the council's reasons for determining to enter negotiations with the person or persons referred to in subclause (3) (e).

Taking the requirements of the Local Government (General) Regulation 2005 into account officers recommend that Council:

*Decline to accept any of the tenders and, subject to being granted an extension of time, open negotiation with local contractors and or contractors actively working within the region to complete the required works*

### **STRATEGIC IMPLICATIONS**

The completion of the works outlined in this report will facilitate the development retirement village on this site. This retirement village has been identified as a critical service with Deniliquin and provide for essential aged care services for the future.

### **COMMUNITY STRATEGIC PLAN**

The Edward River community has identified a need to advocate for improved aged care and health services within the municipality. The completion of the proposed works will enable Council to work with a preferred supplier to improved aged care services in Deniliquin.

### **FINANCIAL IMPLICATIONS**

Should Council not proceed and complete as much work as possible any remaining funds from the \$495,000 allocated will have to be reimbursed to the Murray Darling Basin Economic Development Program.

### **LEGISLATIVE IMPLICATIONS**

Council have complied with the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005 with regard to this tender process. Council can, through resolution, determine to decline to accept the current tender and enter into negotiations with suitable qualified contractors

### **ATTACHMENTS**

Nil



**11.20 DENILIQVIN CHILDRENS CENTRE BOUNDARY REALIGNMENT****File Number:****Author:** Michael Todd, Assets & Procurement Administrator**Authoriser:** Oliver McNulty, Director Infrastructure**RECOMMENDATION**

That Council

1. Support the Deniliquin Children's Centre Inc application to get a licence for use of part 7307 DP1147655 for recreation purposes
2. That Council seek public comment of the proposed licence for 28 days
3. Receive a further report following the public consultation period

**BACKGROUND**

Council has received correspondence from the Deniliquin Children Centre, expressing a desire to get a licence to extend the open space adjacent to their Centre and the Town Library.

Council has been proactive in financially assisting the Children Centre through the Stronger Community Funding Program, This has resulted in the construction of a purpose built child care facility that will provide great benefits to the community. During the planning for the development the Centre identified that this would be an opportune time to investigate the option of extending their footprint.

At present Deniliquin Children's Centre Inc is the Reserve Trust Manager of Reserve 98089 (Lot 6 Section 22 DP 758913) and Reserve 97595 (Lot 7 Section 22 DP758913) (See Attachment)

They also have a licence 390335 for Recreation over part Lot 7307 DP1147655 (Lot 7307 DP 1147655 is also part of Reserve 550031 for Public Recreation & Water Conservation under the Management of Deniliquin Council – read as Edward River Council, Crown Lands are working through the merged council to update the land managers)

It is proposed that the land will extend the playground for the new Childcare Centre to cater for the additional children, also the proposal will bring the back boundary to a straight line, while allowing for access to the lagoon bank by the public/ council etc.

The extension of the playground has been incorporated into the Draft Edward River Council Open Spaces and Public Spaces plans.

**ISSUE/DISCUSSION**

The process involves an application from Council to Crown Lands by way of a Licence Application, it is recommended that the application be put out for public comment for 28 days, also council would need to reiterate that the land is to remain as Open Space and no further development would be allowed

**STRATEGIC IMPLICATIONS**

N/A

**COMMUNITY STRATEGIC PLAN**

Key outcomes achieved by this project

- 1.1 Our community has access to essential services
- 2.2 We develop our key assets to boost tourism and support existing business
- 2.3 Our region provides strong education, employment and training opportunities



**3.2** Our natural environment is protected and enhanced

**3.3** We plan for the future to accommodate and facilitate sustainable growth and development

**4.1** Our built environment is managed, maintained and improved

**5.1** Our community is informed and engaged

**5.2** We collaborate, partner and facilitate with other agencies and community groups to achieve great outcomes

### **FINANCIAL IMPLICATIONS**

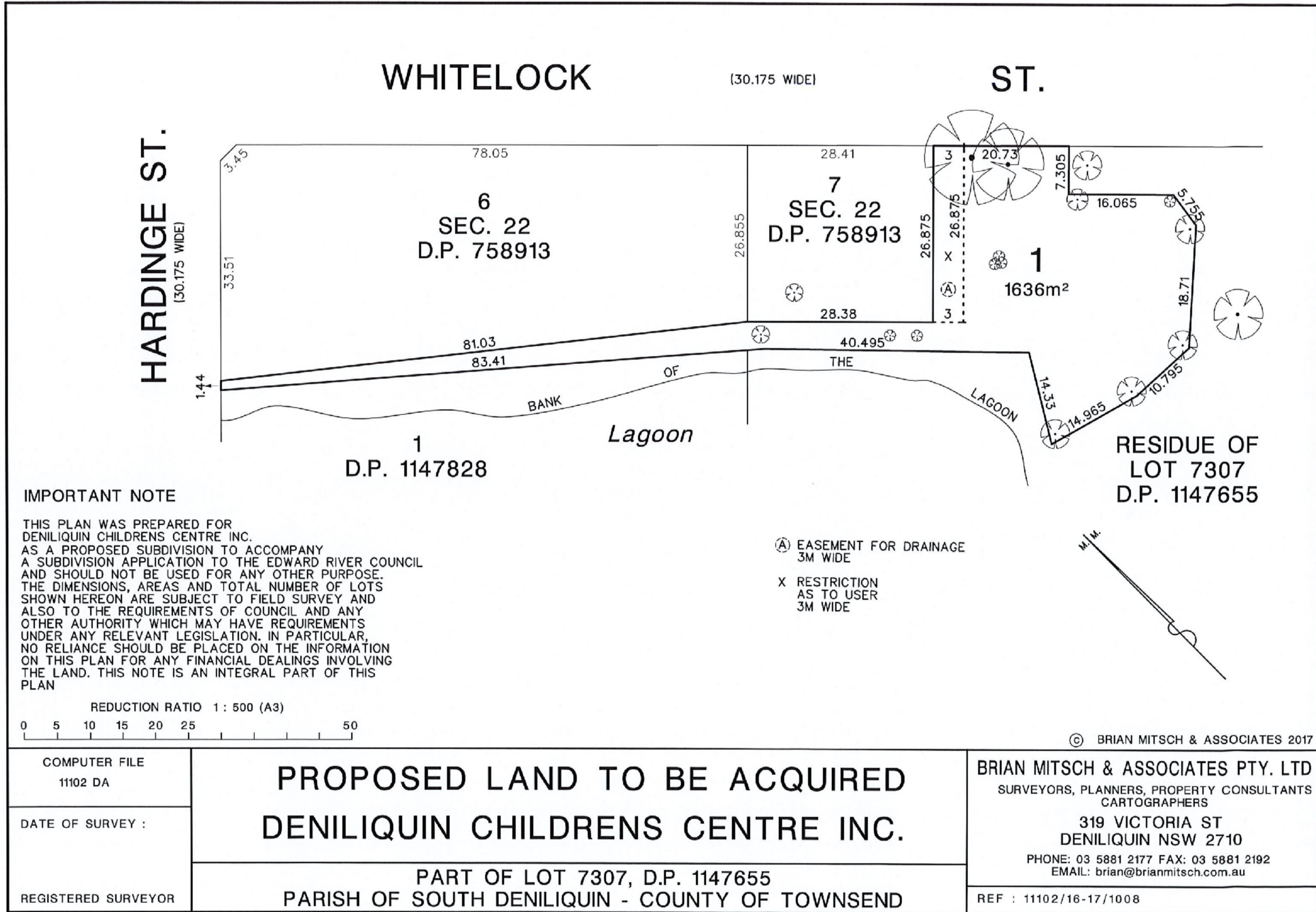
Nil

### **LEGISLATIVE IMPLICATIONS**

The Crown Lands issues licences to individuals, businesses and community organisations for a number of purposes

### **ATTACHMENTS**

- 1. Deniliquin Childrens Centre Inc**







Disclaimer: This report has been generated by various sources and is provided for information purposes only. Spatial Services does not warrant or represent that the information is free from errors or omission, or that it is exhaustive. Spatial Services gives no warranty in relation to the information, especially material supplied by third parties. Spatial Services accepts no liability for loss, damage, or costs that you may incur relating to any use or reliance upon the information in this report.



**11.21 PLANNING PROPOSAL 10 AUGUSTUS STREET****File Number:** -**Author:** Julie Rogers, Manager Environmental Services**Authoriser:** John Harvie, Director Economic Development & Business**RECOMMENDATION**

Division

In accordance with the requirements of the Local Government Act, it is necessary for Council to call a division when voting on any resolution that involves making a planning decision.

That Council

1. Prepare a planning proposal to amend the Deniliquin Local Environmental Plan 2013 in accordance with section 3.33 of the Environmental Planning and Assessment Act 1979 to insert an additional permitted use for Lot 114 DP756310, 227 Augustus Street, Deniliquin;
2. Forward the planning proposal to the Minister for Planning and Infrastructure in accordance with section 3.34(1) of the Environmental Planning and Assessment Act 1979.
3. Request that the local plan making functions in relation to this planning proposal be delegated to Council.

**BACKGROUND**

Council has received a request from Murray's Constructions to amend the Deniliquin Local Environmental Plan 2013 (DLEP 2013) to allow the use of Lot 114 DP756310, 227 Augustus Street, Deniliquin to make pre cast concrete moulds. Attachment 1 is letter received from Murray Constructions.

**ISSUE/DISCUSSION**Subject site

The subject site is located on the corner of Augustus Street and Wanderer Street (also known as Conargo Road). Figure 1 shows the location of the subject site.

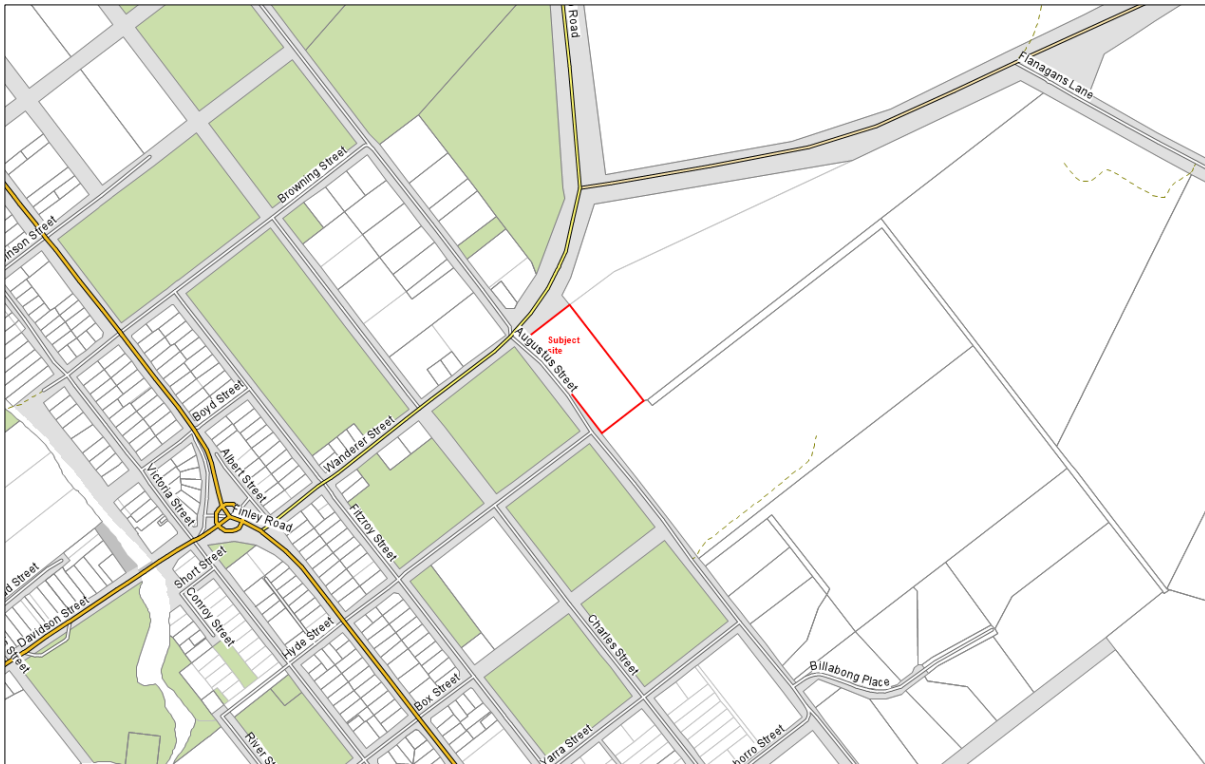


Figure 1 Location of the subject site

The site has an area of 2.3ha and is bounded by the North Deniliquin flood levee on the eastern and southern boundaries. The flood levee effectively provides a buffer between this use and the surrounding land. Levels taken across the site have the flood levee at a height of approximately 93.46m AHD and the subject site at approximately 91.6m AHD. The site is developed with buildings and construction materials being stored on site which is consistent with the approved use of the site being a depot. There is minimal vegetation and access to and from the site is via Augustus Street. Figure 2 is an aerial view of the subject site.

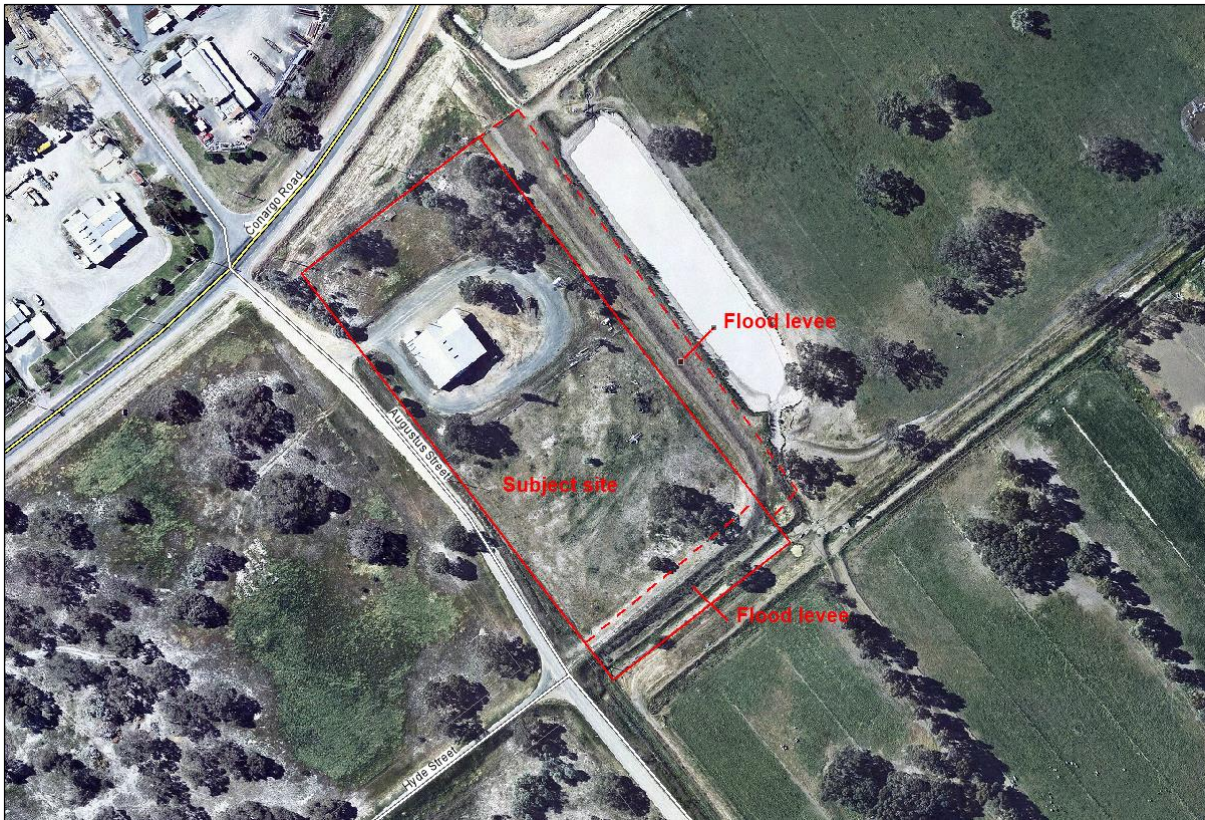


Figure 2 Aerial view of subject site

The subject site is zoned RU1 Primary Production under the DLEP 2013 but has a history of being used for industrial type uses. Figure 3 shows the zoning of the subject site and the surrounding land.



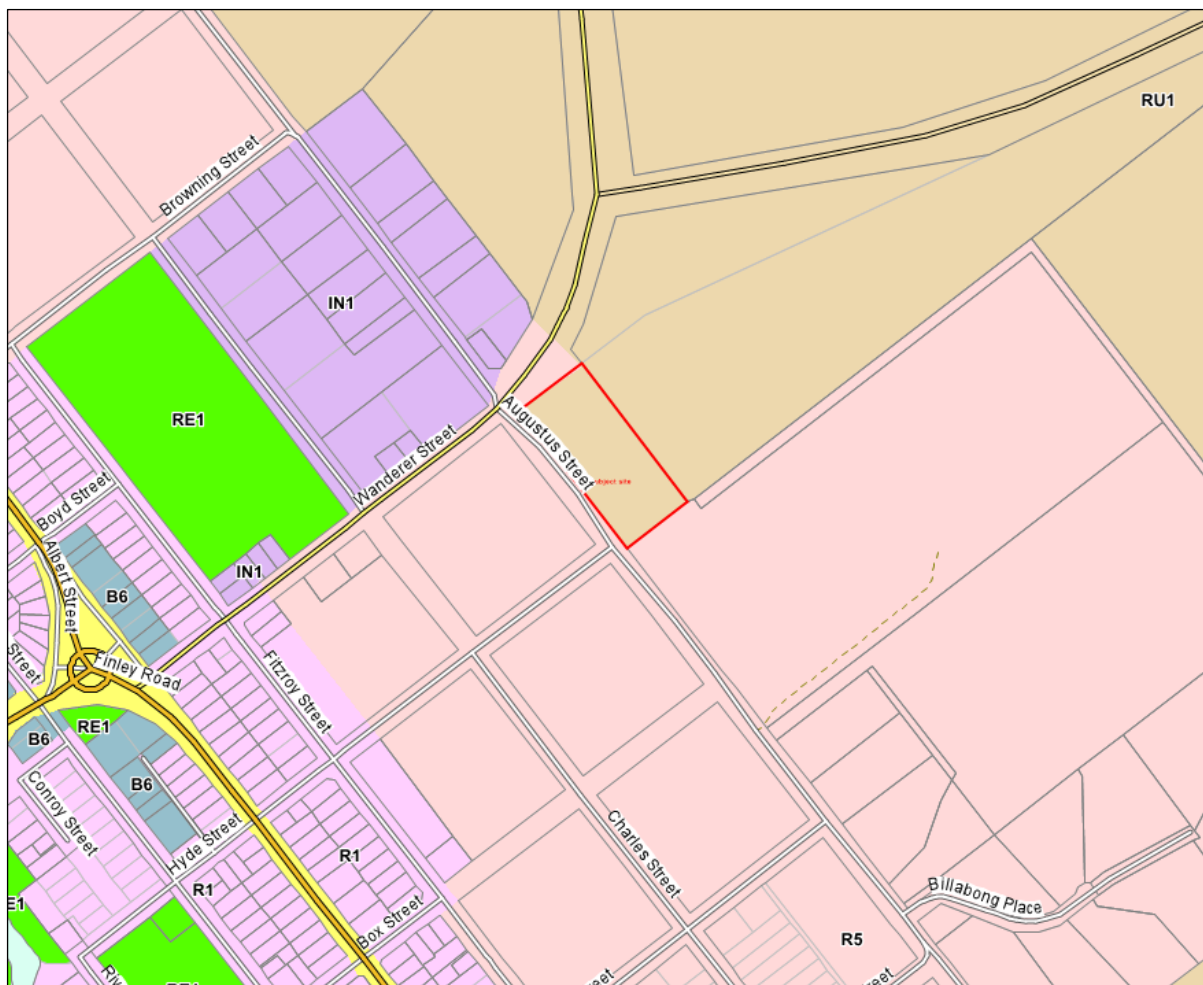


Figure 3 Zoning of the subject site and surrounding land

### LEP Amendment

The site currently has development consent for use as a 'depot'. It is proposed to use the site for the purpose of manufacturing pre cast concrete moulds. The proposed use is a 'general industry' under LEP 2013 and is defined as *'a building or place (other than a heavy or light industry) that is used to carry out an industrial activity'*. An 'industrial activity' is defined in LEP 2013 as *'manufacturing, production, assembling', altering, formulating, repairing, renovating, ornamenting, finishing, cleaning, washing, dismantling, transforming, processing, recycling, adapting or servicing of, or the research and development of, any goods, substances, food products or articles for commercial purposes, and includes any storage or transportation associated with any such activity'*.

It is proposed to retain the RU1 zoning for the subject site and insert into Schedule 1 Additional Permitted Uses of LEP 2013 details of the subject site and a clause permitting the development of the site (with development consent) as a 'general industry'.

### Planning Proposal

A planning proposal has been prepared (attachment 2) to progress the LEP amendment. This has been prepared in accordance with 'A Guide for Preparing Planning Proposal' (Department of Planning and Environment).

### **STRATEGIC IMPLICATIONS**

An amendment to the LEP 2013 is required to achieve the objectives of the planning proposal.

### **COMMUNITY STRATEGIC PLAN**

The planning proposal meets the following targets of the draft community strategic plan:

- Our economy is strong and diverse; and
- Our built environment is managed, maintained and improved.

### **FINANCIAL IMPLICATIONS**

In accordance with Council's fees and charges, the proponent has paid a fee of \$1156.50 to commence the planning proposal and will meet all costs of this work once the fee has been expended.

### **LEGISLATIVE IMPLICATIONS**

To amend LEP a planning proposal must be prepared in accordance with section 3.33 of the Environmental Planning and Assessment Act (the Act). This planning proposal is then forwarded to the Department of Planning in accordance with section 3.34(1) of the Act and a gateway determination is then issued in accordance with section 3.34(2).

Council will request that the plan making delegation functions be delegated to Council due to the minor nature of the planning proposal. Attachment 3 is the request for the delegation of plan making functions to Council.

### **ATTACHMENTS**

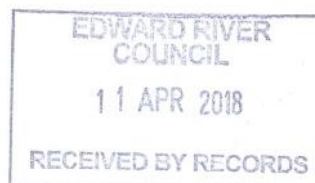
1. **Attachment 1 Letter from Murray's Constructions**
2. **Attachment 2 Planning Proposal**
3. **Attachment 3 Evaluation criteria for the delegation of plan making functions**





P 03 5881 3104 F 03 5881 4062 AH 0428 611 203 E hayley@murrayconstructions.com.au  
DEPOT Augustus St [PO Box 843] Deniliquin NSW 2710 ABN – 61003546629

10<sup>th</sup> April 2018  
Edward River Council  
1 Civic Place  
Deniliquin, NSW, 2710



To whom it may concern,

**Re: 227 Augustus Street, Deniliquin**

I am writing to verify that Murray Constructions Pty Ltd have purchased the land at 227 Augustus Street, Deniliquin. We would like to seek approval to relocate our existing precasting moulds to this new location, allowing opportunity for us to further expand our business. This expansion will create six more permanent job positions within our team along with the force to expand the business as a whole.

This proposal offers opportunity for other local businesses within our town to capitalise during the design and development, through to the final build of the facility. The expansion is intended to be a fully covered; precasting facility which allows us to execute a more quality controlled product, not be limited by weather with both heat and rain events, something that I'm sure we can both agree is an extremely positive step forward to the future. The design will be aesthetically pleasing, well maintained, and functioned at the highest of standards.

We are passionate about our business and are eager to expand our forte to its maximum potential.

The construction cost of the proposed facility is expected to be between \$4 - \$5 million dollars.

Kind regards,

A handwritten signature in black ink, appearing to read 'Jeremy Murray'.

Jeremy Murray  
0428 611 203



Edward  
River  
COUNCIL

## Planning Proposal No 10

---

**This planning proposal has been prepared to make general industry permissible with development consent (as an additional permitted use) on Lot 114 DP756310, 227 Augustus Street, Deniliquin under Deniliquin Local Environmental Plan 2013.**

## 1 INTRODUCTION

Council has received a request to amend the Deniliquin Local Environmental Plan 2013 (LEP 2013) to allow general industry permissible as with development consent as an additional permitted use on Lot 114 DP756310, 227 Augustus Street, Deniliquin.

## 2 SUBJECT SITE

The subject site is located on the corner of Augustus Street and Wanderer Street (also known as Conargo Road). Figure 1 shows the location of the subject site.

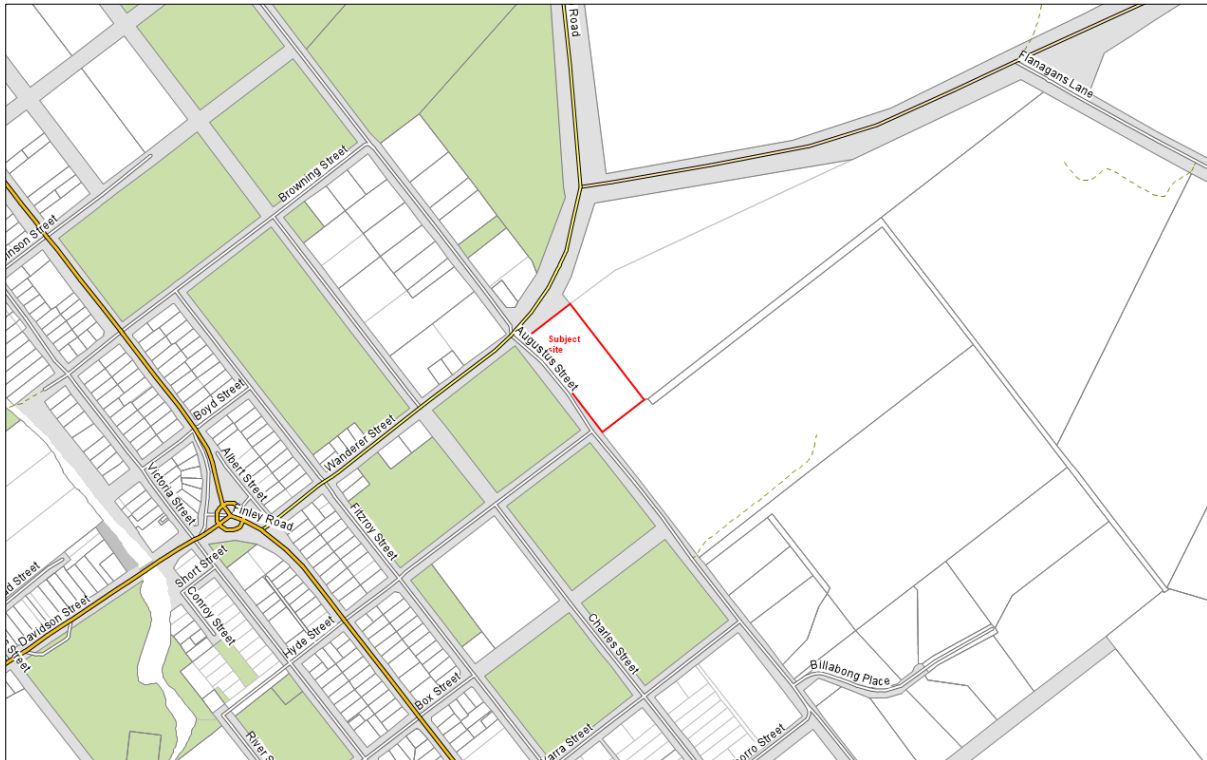


Figure 1 Location of subject site

The site has an area of 2.3ha and is bounded by the North Deniliquin flood levee on the eastern and southern boundaries. The flood levee effectively provides a buffer between this use and the surrounding land. Levels taken across the site have the flood levee at a height of approximately 93.46m AHD and the subject site at approximately 91.6m AHD. The site is developed with buildings and construction materials on site which is consistent with the approved use of the site being a depot. There is minimal vegetation. Access to and from the site is via Augustus Street. Figure 2 is an aerial view of the subject site. It should be noted that the aerial view of the site is dated 2013 and does not show the site as is has been developed.





Figure 2 Aerial view of subject site

Appendix 1 is photos of the site showing how it has been developed and is currently occupied.

The subject site is zoned RU1 Primary Production under the DLEP 2013 but it has a history of being used for industrial type uses. The following approvals have been issued for the use of the site:

Number	Approved Use	Details
BA6021	Workshop alterations	Approval granted 20 August 1997 to extend an existing workshop on the site
DA/CC 948	Workshop addition	Development consent granted 20 July 2005 to extend an existing workshop on the site. It appears that BA6021 lapsed and this consent essentially allowed for the workshop alterations that were initially proposed.
DA37/14	Change of use to rural industry and installation of a shed and weighbridge	Rural industry associated with fertiliser.
DA 66/17	Change of use to depot	Change of use from rural industry to depot.

The owner of the site is currently using it as a depot for their civil construction business in conjunction with other land in North Deniliquin that is owned by business. They are proposing to use this site to construct precast concrete products. Production would be done undercover in sheds. It is expected that the business would expand to create an additional 6 jobs.

**3 SURROUNDING LAND USES**

The subject site is surrounded by a number land use zones and land uses. Figure 3 shows the zone of the subject site and land within its vicinity. As can be seen in figure 3 the site is surrounded by land zoned RU1 Primary Production and R5 Large Lot Residential. There is IN1 General Industrial land to the north and north west of the subject site.

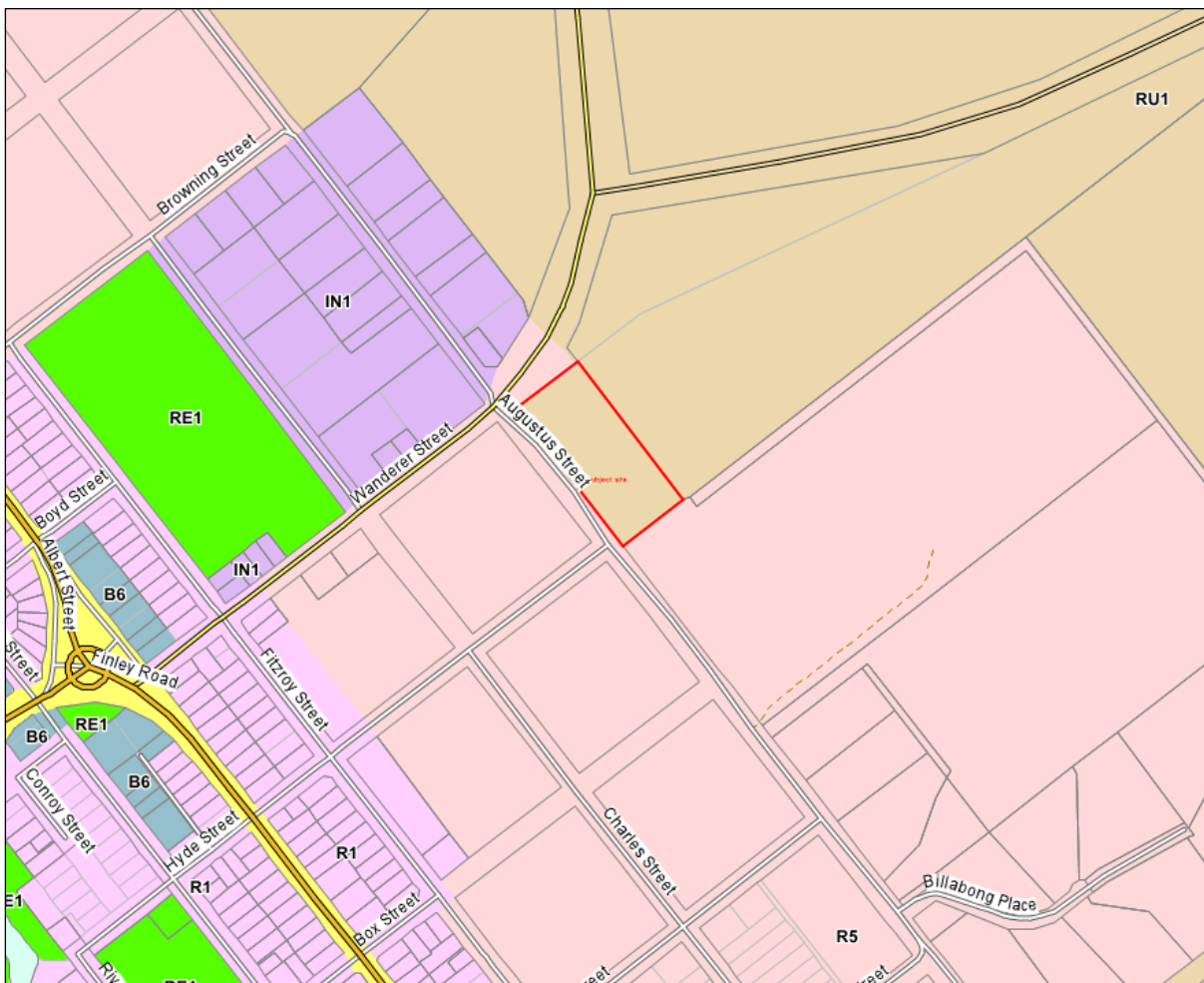


Figure 3 Zoning of the subject site and surrounding land

Figure 4 is an aerial view of land within the vicinity of the site showing the various land uses. Appendix 2 is photos of the surrounding land uses.





*Is the planning proposal consistent with the objectives and actions of the applicable regional or sub-regional strategy?*

The planning proposal is not consistent with the Riverina Murray Regional Plan 2036 as the planning proposal will enable the establishment of a general industry on land that is zoned RU1 Primary Production rather than consolidating the use of the existing industrial land stock.

This inconsistency is of minor significance given the historical industrial use of the land and it will not significantly increase impacts on infrastructure (which would be considered at the development application stage). The site will not reduce connectivity to the existing freight network given its location with frontage to a regional road (Wanderer Street/Conargo Road).

Appendix 3 considers the Riverina Murray Regional Plan 2036.

*Is the planning proposal consistent with a council local strategy or other local strategic plan?*

Edward River Council does not have a local strategy or other local strategic plan that applies to its local government area.

*Is the planning proposal consistent with the applicable State Environmental Planning Policies (SEPPs)?*

The planning proposal will not impact on the operation of any SEPPs. The SEPPs are considered in Appendix 4.

*Is the planning proposal consistent with applicable Ministerial Directions (s117 directions)?*

The planning proposal is inconsistent with the following section 117 directions:

- 1.5 Rural Lands;
- 5.10 Implementation of Regional Plans; and
- 6.3 Site Specific Provisions.

These directions are discussed in Appendix 5.

*Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal?*

No.

*Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?*

It is considered that no adverse environmental impacts are likely to arise from the planning proposal. The site is developed and currently being used as a depot.

*Has the planning proposal adequately addressed any social and economic effects?*

The proponent has advised that the expansion of the precast business will create six additional permanent jobs for the business. The development of this site will allow the business to produce the products in a quality controlled environment (undercover).

*Is there adequate public infrastructure for the planning proposal?*

Public infrastructure will be considered in the assessment of a future development application.

*What are the views of state and Commonwealth public authorities consulted in accordance with the Gateway determination?*

Council has not consulted any state or Commonwealth public authorities in relation to this planning proposal.

#### **PART 4 MAPPING**

There is no mapping required for this planning proposal.

#### **PART 5 COMMUNITY CONSULTATION**

In accordance with schedule 1 clause 4 of the Environmental Planning and Assessment Act, it is proposed to exhibit the planning proposal for 28 days in the local media and on Council's website.

#### **PART 6 PROJECT TIMELINE**

Given the nature of the amendment, Council proposes to complete the amendment in 9 months.



APPENDIX 1

PHOTOS OF SUBJECT SITE



Photo 1 Subject site from Wanderer Street/Conargo Road looking towards the south east



Photo 2 Subject site viewed from Augustus Street looking north

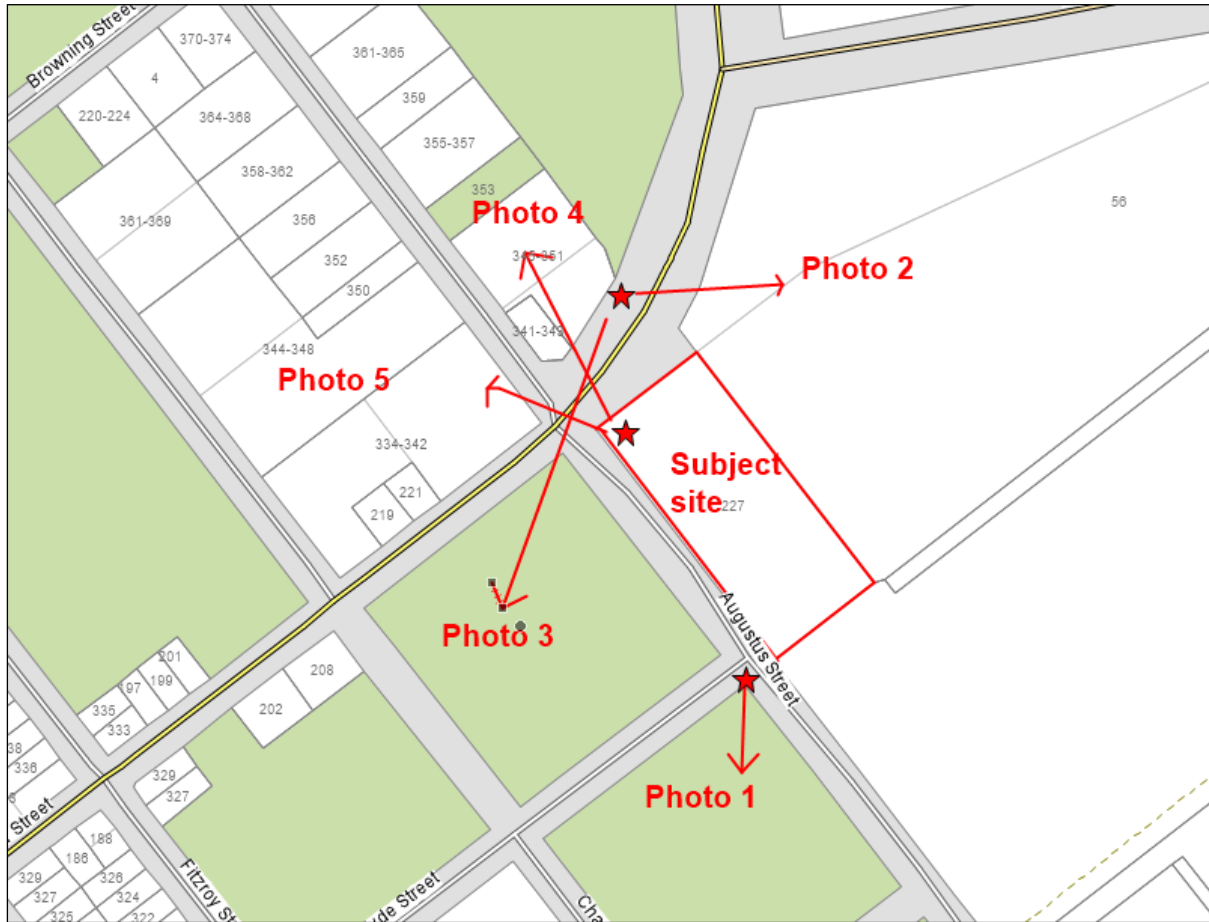




Photo 3 Subject site from Conargo Road/Wanderer Street looking north east

APPENDIX 2

PHOTOS OF SURROUNDING LAND USES



Map showing the location where each photo was taken and the subject of the photo





Photo 1



Photo 2





Photo 3



Photo 4





Photo 5

## Appendix 3 – Section 117 Direction 5.10 Implementation of Regional Plans Checklist

## Direction 1: Protect the regions diverse and productive agricultural land

No	Action	Consistent			Comments
		Yes	No	N/A	
1.1	Develop a regional agricultural development strategy that: <ul style="list-style-type: none"> <li>• Maps important agricultural land;</li> <li>• Identifies emerging opportunities for agriculture; and</li> <li>• Sets direction for local planning of agricultural development.</li> </ul>			n/a	
1.2	Protect important agricultural land identified in the regional agricultural development strategy from land use conflict and fragmentation, and manage the interface between important agricultural lands and other land uses			n/a	
1.3	Minimise biosecurity risks by undertaking risk assessments, taking into account biosecurity plans and applying appropriate buffer areas.			n/a	

## Additional Supporting Notes

## Relevant planning proposals are encouraged to detail:

- How the proposal responds to the Agricultural Development Strategy, once completed; and
- How the proposal has considered land use conflict and management of the interface between land uses to support agriculture.

**Note:**

- If the proposal seeks to alter a provision that relates to Important Agricultural Land please consult with Department of Primary Industries – Agriculture in the preparation of your planning proposal.

- To establish whether the proposal is affected by a control order in force under the Biosecurity Act 2015 visit: <http://www.dpi.nsw.gov.au/biosecurity>

**Direction 2: Promote and grow the agribusiness sector**

No	Action	Consistent			Comments
		Yes	No	N/A	
2.1	Encourage agribusiness diversification by reviewing local plans and removing restrictive land use zonings and outdated land use definitions.			n/a	The planning proposal will not impact agricultural opportunities for the land as it will retain its RU1 zoning.
2.2	Provide opportunities to improve support to agriculture through better guidance on protecting agricultural land and managing the interface with other land uses.			n/a	
2.3	Facilitate investment in the agricultural supply chain by protecting assets, including freight and logistics facilities, from land use conflict arising from the encroachment of incompatible land uses.			n/a	

**Additional Supporting Notes**

Relevant planning proposals are encouraged to detail:

- nearby freight and logistics facilities and freight routes;
- any nearby or adjoining buffers which relate to freight and logistics facilities;
- how the proposal impacts on nearby or adjoining agricultural land uses and how the interface between the uses is managed; and
- any potential land use conflict arising from the encroachment of incompatible land uses.

**Direction 3: Expand advanced and value-added manufacturing**

No	Action	Consistent			Comments
		Yes	No	N/A	
3.1	Promote investment in advanced and value-added manufacturing by removing restrictive land use zonings and outdated land use definitions in local plans	Yes			The planning proposal will permit with consent 'general industry' and the use of the site is manufacturing of
3.2	Protect advanced value-added manufacturing industries and associated	Yes			

	infrastructure from land use conflict arising from the encroachment of inappropriate and incompatible land uses.		pre cast concrete items.
<b>3.3</b>	Encourage co-location of related advanced and value-added manufacturing industries to maximise efficiency and infrastructure use, decrease supply chain costs, increase economies of scale and attract further investment.	Yes	

**Additional Supporting Notes**

**Relevant planning proposals are encouraged to detail:**

- any potential land use conflict arising from the encroachment of incompatible land uses; and
- identify any existing manufacturing industries and consider the potential for co-location of related industries.

**Direction 4: Promote business activities in industrial and commercial areas**

No	Action	Consistent			Comments
		Yes	No	N/A	
4.1	Encourage the sustainable development of industrial land to maximise the use of infrastructure and connectivity to the existing freight network.		No		The planning proposal will permit with consent 'general industry' on land zoned RU1 Primary Production. It is considered acceptable given the association that the site has had with industrial uses over several years.
4.2	Promote specialised employment clusters and co-location of related employment generators in local plans.			N/A	
4.3	Protect industrial land, including in the regional cities (Bomen, Nexus and Tharbogang) from potential land use conflicts arising from inappropriate and incompatible surrounding land uses.			N/A	
4.4	Encourage the consolidation of isolated, unused or underused pockets of			N/A	

	industrial zoned land to create new development opportunities over the long-term.	
4.5	Monitor the supply and demand of employment and industrial land in regional cities to inform the planning and coordination of utility infrastructure to support new development.	N/A
4.6	Accommodate future commercial and retail activity in existing commercial centres, unless there is a demonstrated need and positive social and economic benefits for the community.	N/A
4.7	Require proposals for new retail development to demonstrate how they: <ul style="list-style-type: none"> <li>• Respond to retail supply and demand needs;</li> <li>• Respond to innovations in the retail sector;</li> <li>• Maximise the use of existing infrastructure (including public transport and community facilities) commensurate with the scale of the proposal; and</li> <li>• Enhance the value of the public realm.</li> </ul>	N/A

**Additional Supporting Notes**

**Relevant planning proposals are encouraged to detail:**

- the capacity of existing industrial zoned land and whether the subject land is identified in an endorsed local strategy;
- consideration of the infrastructure needs associated with the proposal;
- the potential for the proposal to take advantage of existing industry clusters and co-location; and
- potential land use conflict arising from the encroachment of incompatible land uses.

**Where the proposal seeks to zone land for commercial and retail purposes, the proposal should be supported by a study that:**

- considers the capacity of existing commercial centres;
- demand for additional zoned land;
- the impact of additional zoned land on existing centres; and
- provide evidence of positive social and economic benefits for the community.

## APPENDIX 4

## STATE ENVIRONMENTAL PLANNING POLICIES

SEPPs	Consistent	Comments
SEPP 1 Development Standards (LEP 1997 only)	N/A	The planning proposal will not impact on the operation of this SEPP.
SEPP 21 Caravan Parks	N/A	The planning proposal will not impact on the operation of this SEPP.
SEPP 30 Intensive Agriculture	N/A	The planning proposal will not impact on the operation of this SEPP.
SEPP 33 Hazardous and Offensive Development	N/A	The planning proposal will not impact on the operation of this SEPP.
SEPP 36 Manufactured Home Estates	N/A	The planning proposal will not impact on the operation of this SEPP.
SEPP 50 Canal Estate Development	N/A	The planning proposal will not impact on the operation of this SEPP.
SEPP 52 Farm Dams and Other Works in Land and Water Management Plan Areas	N/A	The planning proposal will not impact on the operation of this SEPP.
SEPP 55 Remediation of Land	N/A	The planning proposal will not impact on the operation of this SEPP.
SEPP 62 Sustainable Aquaculture	N/A	The planning proposal will not impact on the operation of this SEPP.
SEPP 64 Advertising and Signage	N/A	The planning proposal will not impact on the operation of this SEPP.
SEPP 65 Design Quality of Residential Flat Development	N/A	The planning proposal will not impact on the operation of this SEPP.
SEPP (Affordable Rental Housing) 2009	N/A	The planning proposal will not impact on the operation of this SEPP.
SEPP (Building Sustainability Index: BASIX) 2004	N/A	The planning proposal will not impact on the operation of this SEPP.
SEPP (Educational Establishments and Child Care Facilities)	N/A	The planning proposal will not impact on the operation of this SEPP.
SEPP (Exempt and Complying Development Codes) 2008	N/A	The planning proposal will not impact on the operation of this SEPP.
SEPP (Housing for Seniors or People with a Disability) 2004	N/A	The planning proposal will not impact on the operation of this SEPP.
SEPP (Infrastructure) 2007	N/A	The planning proposal will not impact on the operation of this SEPP.
SEPP (Integration and Repeals) 2016	N/A	The planning proposal will not impact on the operation of this SEPP.

SEPP (Mining, Petroleum Production and Extractive Industries) 2007	N/A	The planning proposal will not impact on the operation of this SEPP.
SEPP (Miscellaneous Consent Provisions) 2007	N/A	The planning proposal will not impact on the operation of this SEPP.
SEPP (Rural Lands) 2008	N/A	The planning proposal will not impact on the operation of this SEPP.
SEPP (State and Regional Development) 2011	N/A	The planning proposal will not impact on the operation of this SEPP.
SEPP Vegetation in Non-Rural Areas	N/A	The planning proposal will not impact on the operation of this SEPP.
Deemed SEPP Murray Regional Environmental Plan	N/A	The planning proposal will not impact on the operation of the Murray Regional Environmental Plan. In addition to this, the subject site is not located within the riverine environment and future development of the site is unlikely to impact on the riverine environment.

**APPENDIX 5  
SECTION 117 DIRECTIONS**

<b>Section 117 Direction</b>	<b>Consistent</b>	<b>Comments</b>
1.1 Business and Industrial Zones	N/A	This direction does not apply to this planning proposal as it does not affect land within an existing or proposed business or industrial zone (including the alteration of any existing business or industrial zone boundary).
1.2 Rural Zones	N/A	This direction does not apply to this planning proposal as it does not rezone land from a rural zone to an industrial zone and does not contain provisions that will increase the permissible density of land within a rural zone.
1.3 Mining, Petroleum Production and Extractive Industries	N/A	This direction does not apply to this planning proposal as it will not prohibit the mining of coal or other minerals, production of petroleum or winning or obtaining of extractive materials or restrict the potential development of resources of coal, other minerals, petroleum or extractive materials which are of State or regional significance by permitting a land use that is likely to be incompatible with such development.
1.4 Oyster Aquaculture	N/A	
1.5 Rural Lands	No	<p>This direction applies to this planning proposal as it will affect land within an existing rural zone and therefore must consider the rural planning principles in State Environmental Planning Policy (Rural Lands) 2008.</p> <p>In response to the rural planning principles, the land will retain its RU1 zoning and as such rural land uses will be permissible on the land. It is acknowledged that the land has historically been used for industrial type uses and it is unlikely given its location that it would be used for agricultural pursuits (other than, for example, rural industries) given the infrastructure that exists on site.</p> <p>Any inconsistency with this direction is of minor significance given the retention of the RU1 zone and the historical industrial use of the land.</p>
2.1 Environment Protection Zones	N/A	-
2.2 Coastal Protection	N/A	-



2.3 Heritage Conservation	N/A	-
2.4 Recreation Vehicle Areas	N/A	-
2.5 Application of E2 and E3 Zones and Environmental Overlays in Far North Coast LEPs	N/A	-
3.1 Residential Zones	N/A	-
3.2 Caravan Parks and Manufactured Home Estates	N/A	-
3.3 Home Occupations	N/A	-
3.4 Integrating Land Use and Transport	N/A	-
3.5 Development Near Licensed Aerodromes	Yes	This planning proposal applies to land that is within the vicinity of a licensed aerodrome. However, this direction does not apply to this planning proposal as it only proposes to permit an additional use.
4.1 Acid Sulfate Soils	N/A	-
4.2 Mine Subsidence and Unstable Land	N/A	-
4.3 Flood Prone Land	N/A	-
4.4 Planning for Bushfire Protection	N/A	-
5.1 Implementation of Regional Strategies	N/A	-
5.2 Sydney Drinking Water Catchment	N/A	-
5.3 Farmland of State and Regional Significance on the NSW Far North Coast	N/A	-
5.4 Commercial and Retail Development along the Pacific Highway, North Coast	N/A	-
5.8 Second Sydney Airport: Badgerys Creek	N/A	-
5.9 North West Rail Link Corridor	N/A	-

Strategy		
5.10 Implementation of Regional Plans	No	Refer to previous comments in the planning proposal.
6.1 Approval and Referral Requirements	N/A	-
6.2 Reserving Land for Public Purposes	N/A	-
6.3 Site Specific Provisions	No	This direction does apply to this planning proposal as it will allow a particular development to be carried out. The inconsistency with this direction is of minor significance as the site has historically been used for industrial uses. It would not be appropriate to include 'general industries' as a permissible use in the RU 1 zone due to the wider implications for this zone which would undermine the existing IN1 zoned land. It would not be appropriate to rezone the site IN1 as the existing IN1 zoned land is on the north/north west side of Conargo Road and Council is not considering an extension of this zone onto the south/south eastern side of Conargo Road.
7.1 Metropolitan Planning	N/A	-
7.2 Implementation of Greater Macarthur Land Release Investigation	N/A	-
7.3 Parramatta Road Corridor Urban Transformation Strategy	N/A	-
7.4 Implementation of North West Priority Growth Area Land Use and Infrastructure Implementation Plan	N/A	-
7.5 Implementation of Greater Parramatta Priority Growth Area Interim Land Use and Infrastructure Implementation Plan	N/A	-
7.6 Implementation of Wilton Priority Growth Area Interim Land Use and Infrastructure Implementation Plan	N/A	-
7.7 Implementation of Glenfield to	N/A	-

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Macarthur Urban Renewal Corridor		
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**Attachment 4 – Evaluation criteria for the delegation of plan making functions**

Checklist for the review of a request for delegation of plan making functions to councils

Local Government Area:

Edward River Council

Name of draft LEP:

Planning Proposal 10 Augustus Street

Address of Land (if applicable):

Lot 114 DP 756310 227 Augustus Street, Deniliquin

Intent of draft LEP:

To permit with development consent 'general industries' on the subject site as an additional permitted use.

Additional Supporting Points/Information:

See planning proposal

Evaluation criteria for the issuing of an Authorisation

(NOTE – where the matter is identified as relevant and the requirement has not been met, council is attach information to explain why the matter has not been addressed)	Council response		Department assessment	
	Y/N	Not Relevant	Agree	Disagree
Is the planning proposal consistent with the Standard Instrument Order, 2006?	Y			
Does the planning proposal contain an adequate explanation of the intent, objectives, and intended outcome of the proposed amendment?	Y			
Are appropriate maps included to identify the location of the site and the intent of the amendment?		✓		
Does the planning proposal contain details related to proposed consultation?	Y			
Is the planning proposal compatible with an endorsed regional or sub-regional planning strategy or a local strategy endorsed by the Secretary?	N			
Does the planning proposal adequately address any consistency with all relevant S117 Planning Directions?	Y			
Is the planning proposal consistent with all relevant State Environmental Planning Policies (SEPPs)?	Y			
<b>Minor Mapping Error Amendments</b>				
Does the planning proposal seek to address a minor mapping error and contain all appropriate maps that clearly identify the error and the manner in which the error will be addressed?		✓		
<b>Heritage LEPs</b>				
Does the planning proposal seek to add or remove a local heritage item and is it supported by a strategy/study endorsed by the Heritage Office?		✓		
Does the planning proposal include another form of endorsement or support from the Heritage Office if there is no supporting strategy/study?		✓		
Does the planning proposal potentially impact on an item of State Heritage Significance and if so, have the views of the Heritage Office been obtained?		✓		

<b>Reclassifications</b>				
Is there an associated spot rezoning with the reclassification?		✓		
If yes to the above, is the rezoning consistent with an endorsed Plan of Management (POM) or strategy?		✓		
Is the planning proposal proposed to rectify an anomaly in a classification?		✓		
Will the planning proposal be consistent with an adopted POM or other strategy related to the site?		✓		
Has Council confirmed whether there are any trusts, estates, interests, dedications, conditions, restrictions or covenants on the public land and included a copy of the title with the planning proposal?		✓		
Has council confirmed that there will be no change or extinguishment of interests and that the proposal does not require the Governor's approval ?		✓		
Has the council identified that it will exhibit the planning proposal in accordance with the Department's Practice Note regarding <i>classification and reclassification of public land through a local environmental plan and Best Practice Guideline for LEPs and Council Land?</i>		✓		
Has council acknowledged in its planning proposal that a Public Hearing will be required and agreed to hold one as part of its documentation?		✓		
<b>Spot Rezonings.</b>				
Will the proposal result in a loss of development potential for the site (ie reduced FSR or building height) that is not supported by an endorsed strategy?	N			
Is the rezoning intended to address an anomaly that has been identified following the conversion of a principal LEP into a Standard Instrument LEP format?	N			
Will the planning proposal deal with a previously deferred matter in an existing LEP and if so, does it provide enough information to explain how the issue that lead to the deferral has been addressed?	N			
If yes, does the planning proposal contain sufficient documented justification to enable the matter to proceed?		✓		
Does the planning proposal create an exception to a mapped development standard?	N			

**Section 73A matters**

Does the proposed instrument

- a) correct an obvious error in the principal instrument consisting of a misdescription, the inconsistent numbering of provisions, a wrong cross-reference, a spelling error, a grammatical mistake, the insertion of obviously missing words, the removal of obviously unnecessary words or a formatting error?;
- b) address matters in the principal instrument that are of a consequential, transitional, machinery or other minor nature?; or
- c) deal with matters that do not warrant compliance with the conditions precedent for the making of the instrument because they will not have any significant adverse impact on the environment or adjoining land?

N

(Note – the Minister / GSC (or Delegate) will need to form an Opinion under section 73(A)(1)(c) of the Act in order for a matter in this category to proceed).

**Notes**

- Where a council responds 'yes' or can demonstrate that the matter is 'not relevant', in most cases, the planning proposal will routinely be delegated to council to finalise as a matter of local planning significance.
- Endorsed strategy means a regional strategy, sub-regional strategy, or any other local strategic planning document that is endorsed by the Secretary of the Department.
- Matters that will be routinely delegated to a Council under administration are confirmed on the Department's website [www.planning.nsw.gov.au/Plans-for-Your-Area/Local-Planning-and-Zoning/](http://www.planning.nsw.gov.au/Plans-for-Your-Area/Local-Planning-and-Zoning/)



**12      REPORTS FROM COUNCIL COMMITTEES**

Nil

**13      MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**14      RESCISSION MOTIONS**

Nil

**15      QUESTIONS ON NOTICE**

Nil

**16 CONFIDENTIAL MATTERS****RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**16.1 Contract 2.19.240 - Construction of NSW Rural Fire Service Mid Murray Zone Fire Control Centre**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**17 CLOSE OF MEETING**