

# Edward River Council Business Paper

Council Chambers 180 Cressy Street, Deniliquin

15 February 2018

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**1. Acknowledgement of Country**

*“I would like to acknowledge that we are here today on the land of the Wamba Wamba Perrepa Perrepa people. I would also like to acknowledge and pay my respects to past Aboriginal Elders, the present Aboriginal and Torres Strait Islander people who reside within this area, and their future generations.”*

**2. Statement of Purpose**

I have come here as a Councillor freely and without bias to:

- Represent the views of the community in considering the matters before us today
- To vote in a matter I consider to be in the best interest of the community
- To observe the Code of Conduct and respect the rule of the chair and views of my fellow Councillors.

**3. Apologies and Requests for Leave of Absence**

**4. Disclosure of Interest**

**7.1 SUBJECT: RESOLUTIONS OF COUNCIL**

**FROM: Adam McSwain  
General Manager**

In providing this advice to Council, I, Adam McSwain have no interests to disclose in this report.

**Recommendation:**

That Council note the information in the Resolutions of Council December 2017 update

**Summary:**

The attached report details the status of open Resolutions of Council.

This report is brought to Council monthly so Councillors and the community can see the progress of Council Resolutions.

### Council Meeting Recommendations – December 2017

20 July 2017	Recommendation	Responsibility	Status	Expected Date of Completion
	<p><b>Proposed Retirement Village Development</b> That Council delegate authority to the General Manager to sign the Murray Darling Basin Regional Economic Diversification Program Funding Deed of agreement; prepare and commence a EOI, contract the assistance of a suitably qualified and experienced consultant to advise.</p>	Economic Development & Business	Expression of Interest process complete and submissions received and being assessed. Further reports will be brought to Council in March 2018.	15 March 2018
26 July 2017	Recommendation	Responsibility	Status	Expected Date of Completion
	<p><b>Consolidation of Operational Depots</b> That Council submit a DA for the expansion of the existing depot site and receive a further report regarding detailed layout and costings following further consultation with staff.</p>	Infrastructure	Currently working through DA. Finalising appoint of architect.	30 April 2018
5 September 2017	Recommendation	Responsibility	Status	Expected Date of Completion
	<p><b>Recovery of Loan Provided to Dongmun Greentech Pty Ltd</b> That Council note and approve the following action taken by the General Manager to recover the loan provided by the former Deniliquin council to Dongmun Greentech. A. Notification to Councils lawyers on 1 September 2017 to prepare and send the Default Notice and Demand pursuant to</p>	General Manager	Council's solicitor is advising re the appointment of a real estate agent. Market valuation has been completed.	30 April 2018

	Section 76 of the Transfer of Land Act, requiring payment by 30 September 2017 otherwise Court proceedings and/or forced sale of the subject property. B. Notification provided to Council's lawyers on 1 September 2017 to arrange for an auction of the property if the 30 September 2017 date is not met. And note that if the loan is re-paid to Council prior to 30 September 2017, that the process to sell the land will cease.			
<b>19 October 2017</b>	<b>Recommendation</b>	<b>Responsibility</b>	<b>Status</b>	<b>Expected Date of Completion</b>
	<b>Development Application 39/17 - Request to waive headworks charges</b> That a decision on the Water Headworks Charge of \$27,536.00 and the Sewer Headworks Charge of \$34,208.00 in relation to Development Application 39/17 for the Navorina Nursing Home eight bed extension at Lot 153 DP1133106 Macauley Street, Deniliquin be deferred until the 16 November 2017 Council meeting allowing for further information to be presented at a workshop.	General Manager	Final policy is an agenda item for Councils February meeting.	15 February 2018
	<b>Development Application 49/17 - Request to waive headworks charges</b>	General Manager	Final policy is an agenda item for Councils February meeting.	15 February 2018

	<p>That a decision on the Water Headworks Charge of \$12,873.08 and the Sewer Headworks Charge of \$15,992.24 in relation to Development Application 49/17 for a staged development, stage 1 – demolish existing buildings, erect new childcare building and modify on-street parking, stage 2 – build off street car parking on Lot 6 and 7, Section 22, DP758913, 362-370 Whitelock Street, Deniliquin be deferred until the 16 November 2017 Council meeting allowing for further information to be presented at a workshop.</p>			
	<p><b>Purchase of Land Depot Expansion</b>  That Council resolves to purchase 221 Wanderer Street, Deniliquin for a price up to a maximum amount outlined in the confidential report. That on settlement of the purchase of 221 Wanderer Street, Deniliquin, the Land be declared 'operational land'. That Council resolves to purchase 219 Wanderer Street, Deniliquin, for a price up to a maximum amount outlined in the confidential report. That on settlement of the purchase of 219 Wanderer Street, Deniliquin, the</p>	<p>Infrastructure and General Manager</p>	<p>Purchase of both properties has been finalised.</p>	<p>Completed</p>

	land be declared 'operational land'. That the seal of Council be applied as necessary to give effect to these resolutions. That Council fund these purchases through the Depot Refurbishment line item included in the 2017/18 operational plan and budget.			
	<p><b>Proposed acquisition of land (Lot 1 DP732067) for residential accommodation - VicTrack</b></p> <p>That Council apply to the Governor of New South Wales and the Minister for Local Government for the consent of both the Governor and Minister to the compulsory acquisition by Council under the Land Acquisition (Just Terms Compensation) Act 1991 of Lot 1 Deposited Plan 732067 for a retirement village. Approve the General manager to purchase the land up to a maximum amount outlined in the confidential report. Authority be granted to the Mayor and General Manager to execute any documents and affix Council seal as necessary to give effect to this resolution. The land detailed above be classified as Operational Land upon its acquisition. The resolution remains confidential</p>	Economic Development & Business	Approval received, and final documents currently being signed.	Completed

	pursuant to Section 10A (2) (c) of the Local Government Act 1993 until the acquisition is concluded.			
<b>16 Nov. 2017</b>	<b>Recommendation</b>	<b>Responsibility</b>	<b>Status</b>	<b>Expected Date of Completion</b>
<b>247/17</b>	Waste Management: That Council resolves to approve the transfer of \$75,000 from the Waste Reserve and combine it with the current \$50,000 allocated within the 2017/18 budget to complete works to; Complete a Waste Management Strategy for Edward River Council; Complete a study and commence the process to expand the landfill at Deniliquin; Complete a study in relation to the options to develop a kerbside recycling and green waste collection service in Deniliquin	Infrastructure	Consultant about to be appointed to progress project.	Completed
<b>249/17</b>	Waring Gardens: That Council approve the postponement of the following capital works at Waring Gardens: Replacement of the fence around the children's playground (\$9,000); Replacement of the pedestrian fence along Napier Street (\$15,000); Replacement of the concrete area around the BBQ (\$8,000); Refurbishment of the	Infrastructure	Refurbishment of fountain has commenced. Consultant expected to commence in April for Waring Gardens Masterplan.	30 June 2018



	<p>rotunda (\$30,000). Note that if any urgent or safety works are required on any of the postponed projects that these works will be undertaken as necessary. Request officers to progress as a priority the project to refurbish the fountain (\$20,000). Note that following the development of a Masterplan and Management Plan for Waring Gardens an updated list of capital projects will be brought to Council for consideration</p>			
<b>250/17</b>	<p>Peacocks Waring Gardens That Council: Acknowledge the petition in relation to the exhibition of caged animals in Waring Gardens; Write to the first named petitioner and inform them of Council's resolution in relation to this matter; Resolve that due to the costs and regulation involved, Council's preferred position is to re-home the peacocks and remove the peacock enclosure from Waring Gardens; Advertise this preferred position, the reasoning for this decision and the costs and regulation associated with maintaining the peacock enclosure; Provide a period of at least 28 days</p>	Infrastructure	For consideration at February Council meeting.	15 February 2018

	for public submission and comment on this proposal; Note that following the public submission period, a further report will be brought to the February 2018 Council meeting.			
<b>14 Dec 2017</b>	<b>Recommendation</b>	<b>Responsibility</b>	<b>Status</b>	<b>Expected Date of Completion</b>
<b>261/17</b>	That the Resolutions of the Central Murray Regional Library Committee held 22 November 2017 be accepted and that officers investigate the building maintenance recommendations made and bring a report, including costings, back to Council.	Infrastructure	Inspection completed. Building is stable at the moment. Maintenance work will be undertaken to remove trip hazard and ensure building is watertight.	30 March 2018
<b>264/17</b>	That Council receive the Stronger Communities Fund – Major Projects Program - Progress Report for December 2017 Advise the Blighty Netball & Tennis Facility Working Group that if a final design isn't completed by 30 March 2018, Council will reconsider the viability of this project.	Infrastructure	Design for Blighty development currently with architect for finalisation.	30 March 2018
<b>267/17</b>	Refer council's financial statements to audit in accordance with section 413 (1) of the <i>Local Government Act 1993</i> . Complete and sign the statement by councillors and management in accordance with section 413(2)(c) of the <i>Local Government Act 1993</i>	Corporate		Completed

	<p>which confirms that the annual financial reports have been compiled in accordance with:</p> <ul style="list-style-type: none"> <li>*The <i>Local Government Act 1993</i> (as amended) and the regulations made thereunder</li> <li>*The Australian Accounting Standards and Professional pronouncements; and</li> <li>*The Local Government Code of Accounting Practice and Financial Reporting.</li> </ul> <p>State that it is not aware of any matter that would render this report false and misleading in any way. Endorse the annual financial reports as fairly presenting the council's operating result and financial position of the year, and that the financial reports accord with council's accounting and other records.</p> <p>In accordance with section 413(2) (c) of the <i>Local Government Act 1993</i> authorises the mayor, deputy mayor, the general manager, and the responsible accounting officer to sign the required statements relating to the general purpose financial report and the special purpose financial report.</p>			
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	<p>Delegate to the general manager the authority to issue the financial statements upon receipt of the auditor's reports.</p> <p>Ensure a further review is undertaken of the financial statements on completion of the audit, prior to submission to the Office of Local Government (OLG), if changes have occurred during the audit process.</p> <p>Ensure publication of the audited financial statements is made at least 7 days prior to the next ordinary meeting of the council to allow for public submissions to be received.</p>			
<b>269/17</b>	<p>That Council resolves to receive and consider the submission received as attached to this report; amend the <i>Councillor Expenses and Facilities Policy</i> to allow for reimbursement of carer expenses of \$20 per hour to a maximum of \$1800 per annum or a higher amount by resolution of council on a case by case basis; adopt the <i>Councillor Expenses and Facilities Policy</i> and upload the <i>Councillor Expenses and Facilities Policy</i> onto council's website.</p>	Corporate		Completed

272/17	That council accept the tender submitted by AllaboutXpert for <i>contract 2.19.239 – Tech One Reimplementation</i> for the tender price of \$487,782 + GST being a lump sum fixed price and variations as per the schedule of rates, in accordance with the <i>Source IT ICT Consultancy Services (version 2.6) general conditions of contract</i> ; and execute the contract documents including affixing the Council seal for <i>contract 2.19.239 – Tech One Reimplementation</i> .	Corporate		Completed
273/17	That Council resolves to endorse the Mayor and General Manager's actions; Agreeing to a reduced lease fee of \$9,360 per annum for years 1 and 2 of the lease following which the annual lease fee will be \$55,000 with annual CPI increases and market valuation in years 5, 10, 15 and 20. Signing and affixing the council seal to the lease agreement with Ausway Education Group Pty Ltd for a period of 20 years with an option for a further term of 20 years commencing on 1 December 2017.	Economic Development & Business	Contract signed, and work commences on 19 February 2018.	Completed

<b>277/17</b>	Proposed Solar Farms. That Council resolves to: i) note this report on the preparation of a technical submission on the development applications for the proposed solar farms known as 'Tarleigh Park' and 'Currawarra' and ii) request officers to work with RES to ensure discussions with the community are adhered to	Economic Development & Business		Completed
<b>278/17</b>	River Street Drainage. That Council resolves to approve the option to construct additional underground stormwater drainage at the intersection of Rose Street and River Street as detailed within this report; approve the allocation of \$15,000 from the budgeted stormwater drainage capital expenditure towards these works; note that officers will consult with adjoining residents and inform them that Council will provide the plant and labour to construct underground drainage along their front boundaries if the residents agree to provide the required materials.	Infrastructure	Review of design commenced.	June 2018
<b>281/17</b>	That Council resolves to place the <i>Headworks Charges Not for Profit Organisations Policy</i> on public exhibition for a period of at least 28	Infrastructure	Report on February meeting agenda.	Completed.

	days; and invite public submissions following placement of the policy on public exhibition; and following expiry of the public exhibition period, receives a further report considering all submission received and making any appropriate changes to the draft policy.			
<b>282/17</b>	Asset Management Plans That Council resolves to accept the tender from Peak Services Pty Ltd for Contract No. 2.19.236 – Preparation of Asset Management Plans for Edward River Council for the total lump sum price of \$117,150 excluding GST; authorise the General Manager to sign and affix the Common Seal to the contract documentation for Contract No. 2.19.236 – Preparation of Asset Management Plans for Edward River Council; and authorise the General Manager to approve variations to the contract to cover contingencies of up to 30% of the contract amount.	Infrastructure	Consultants have commenced work.	Completed
<b>283/17</b>	Doctor Incentives That Council resolves to note the one submission received in support of the Doctor Incentives Program; approve the implementation of the one-off Doctor Incentive package of	General Manager	Arrangements for paying contribution are currently underway.	Completed

	\$7,800 following the closure of the section 356 public submission process at 5pm on Friday 15 December 2017 and note that a Doctor Incentives Policy will be brought to Council for a discussion by April 2018			
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**9.1 SUBJECT: MAYOR AND GENERAL MANAGER MEETINGS**

**FROM: Adam McSwain  
General Manager**

In providing this advice to Council, I, Adam McSwain have no interests to disclose in this report.

**Recommendation:**

That Council note the information.

**Summary:**

The report details meetings undertaken by the Mayor and General Manager on behalf of Council during December 2017 and January 2018.

<b>Mayor and General Manager meetings December 2017</b>			
<b>Date</b>	<b>Participants</b>	<b>Topic</b>	<b>Council Reps</b>
4-7	LG NSW Annual Conference	Conference	Mayor and General Manager
11	Austin Evans	Police, Health, MDBA Funding	Mayor and General Manager
11	Murray Local Land Services	Official Opening	Mayor and General Manager
13	Deniliquin Recreation Fishing Park	Official Opening Stage 2	Mayor and Cr Betts
14	Caruso Business Expansion Plan	Expansion Plan	Mayor and General Manager
15	Speak Up Campaign	Garry Baker, Shelley Scoullar	Mayor, General Manager
18	RAMROC	Joint Organisations	Mayor and General Manager
<b>Mayor and General Manager meetings January 2018</b>			
26	Australia Day	Civic Function	

**9.2 SUBJECT: STRONGER COMMUNITIES FUND – MAJOR PROJECTS PROGRAM – JANUARY PROGRESS REPORT**

**FROM: ADAM MCSWAIN  
General Manager**

In providing this advice to Council, I, Adam McSwain, have no interests to disclose in this report.

**Recommendation:**

That Council receive the Stronger Communities Fund – Major Projects Program - Progress Report for January 2018.

**Background:**

The Stronger Communities Fund was established by the NSW Government to provide newly merged Councils with funding to spend on priority community initiatives.

Edward River Council received \$10 million in funding. An amount of \$1.4 million was allocated to various community groups for projects under the Community Grants Program. The remaining \$8.6 million has been allocated for the Major Project Program.

The projects adopted by the Stronger Communities Fund Assessment Panel are as follows:

<b>Project</b>	<b>Grant Amount</b>
Deniliquin Swim Centre Revitalisation	\$880,000
Community Masterplans & Initial Works	\$2,105,000
Deniliquin Regional Sports & Entertainment Stadium Extension	\$540,000
Blighty Community Netball & Tennis Facility	\$550,000
Deniliquin Children’s Centre Extension	\$500,000
Deniliquin Netball Facility Improvement Works	\$320,000
Rural Villages Beautification Project	\$300,000
Beach to Beach Walk Connectivity Improvements	\$300,000
Deniliquin Community Facility Refurbishments	\$165,000
Urban Road Infrastructure Program	\$2,390,000
Deniliquin Airport Heritage Centre Development	\$50,000
Unallocated Funding for New Council	\$500,000

**Issue/Discussion:**

A progress report to January 2018 is attached to this report.

Given the importance of these projects to the community and the value of the funding being spent, officers will bring a monthly project update report to each Council meeting. This report will ensure a high level of accountability for progressing these projects and ensure transparency to the community on project progress.

**Policy and Strategy Implications:**

The Major Projects Program funds a number of projects that progress strategically important projects for Edward River Council and the region.

**Financial and Resource Implications:**

Projects are to be funded from the \$8.6 million in the Stronger Communities fund program. Council staff have included design, documentation, and supervision costs into the requested allocation of funds for each project.

**Risk Implications:**

Individual risk management plans are being developed for each of the funded projects. As an overall program the key risk to date is scope creep.

As is often the case with combined community and council projects, getting agreement and sign-off on project scope can take a considerable amount of time. Council officers are taking the view that the project submissions received and thus funded are the primary scope for each project. It has been made clear to all project groups that any projects that are completed or expected to be completed under budget are required to get approval from Council prior to adding or modifying the project scope. As part of this discussion, it has also been made clear that Council reserve the right to reallocate any project savings to new or other existing projects.

**Consultation**

Working groups that are made up of Council officers and community members have been established for relevant projects. These groups are functioning well and provide a close connection between the community, impacted community/user groups and Council.

**Attachments:**

Stronger Communities Program – January 2018 Project Update

**9.3 SUBJECT: COMMUNITY STRATEGIC PLAN**

**FROM: ADAM MCSWAIN  
General Manager**

In providing this advice to Council, I, Adam McSwain, have no interests to disclose in this report.

**Recommendation:**

That Council:

1. Approve the Draft Community Strategic Plan
2. Place the Draft Community Strategic Plan out for public comment for a minimum 28-day period
3. Receive a further report on any public submissions received and any proposed changes at the April 2018 Council meeting

**Background:**

As a new Council, Edward River Council need to complete the Integrated Planning and Reporting Framework (IP&R) by 30 June 2018. The IP&R requires Council to complete a ten-year Community Strategic Plan (CSP), Delivery Program for the term of the Council, Annual operational plan, and a Resourcing Strategy.

The following diagram illustrates the overall IP&R framework and how it ensures that local planning and reporting is informed, relevant and responsive to community needs:



The initial core document that needs to be developed for the IP&R Framework is the ten-year Community Strategic Plan. This Plan is a whole of community plan and is not just focused on Council.

### **Issue/Discussion:**

In order to develop Edward River Council's first CSP, Edward River 2030, a program of community and stakeholder engagement was undertaken throughout October and November 2017. As part of this process, a series of consultation tools were utilised to engage government, community, business, and industry, including:

- Community survey
- Community pop-up consultation sessions
- Open-house forums
- School visits
- Stakeholder workshops
- Telephone interviews

Close to 500 people joined the conversation and had their say on where they wanted the Edward River region to be in 10 years' time. We received hundreds of contributions, suggestions, and ideas as part of our consultation process, and we have incorporated this feedback into this Plan.

This engagement process was structured around the following four key questions:

- Where are we now?
- Where do we want to be?
- How will we get there?
- How will we get there?

Having completed the community engagement we were then able to drill down to understand what the community values and what are seen as the future opportunities and challenges, these included:

### **Our community values**

- Our rivers, creeks, billabongs, and our natural environment
- Community services, wellbeing, and safety
  - Parks, playgrounds, and open spaces
  - Access to health, medical and emergency services
- Events, entertainment, and community life
- Transport, connectivity, and ease of getting around
- Quality education opportunities that provide for lifelong learning

### **Our opportunities**

- Diverse economic base and industry development opportunities
  - Strategic position within the Murray-Riverina and centre of Adelaide-Melbourne-Sydney triangle
  - Affordable to live and raise a family
- Leveraging natural assets
  - Enhancing education opportunities with a focus on working with trades and TAFE to align courses with local industry needs
  - Influence water policy and maximise access to water
  - Encourage value-adding industry to locate in the region

### **Our challenges**

- Ageing infrastructure and assets
- Poor access to Information Technology services and infrastructure
- Slow population growth and ageing population
- Reducing level of government service provision
- Water security
- Attracting industries not impacted by seasonal conditions
- Cross border issues

From there the Edward River 2030 plan was then developed. The plan has been structured around five key pillars:

- A great place to live
- A prosperous and vibrant economy
- A valued and enhanced natural environment
- Quality and sustainable infrastructure
- A community working together to achieve its potential

A copy of the Draft Plan is attached to this report.

The process from here for the Draft CSP is that it needs to go out as a formal draft for public comment. This needs to take place for at least 28 days. Following this period any submissions received and proposed changes to the plan will be brought to the April Council meeting for consideration.

### **Policy and Strategy Implications:**

The completion of the IP&R Framework is a legislative obligation for all Councils. Current timelines are being met to ensure that all plans are finalised by the 30 June 2018 deadline.

**Financial and Resource Implications:**

The development of the CSP is being funded through the Merger Funds. The ongoing implementation of the CSP is considered through the Resourcing Strategy and Councils Delivery Program.

**Risk Implications:**

A significant level of community consultation has been undertaken to try and ensure the views of the Edward River community are reflected in this plan. Through undertaking an additional process of community consultation we are aiming to achieve broad community ownership of this Plan.

**Consultation:**

As outlined in the report, over 500 people have provided comment into this plan so far. Through an additional community consultation process we are aiming to get even greater input and comment.

**Attachments:**

- Draft Community Strategic Plan



**9.4 SUBJECT: JOINT ORGANISATION**

**FROM: ADAM MCSWAIN  
General Manager**

In providing this advice to Council, I, Adam McSwain, have no interests to disclose in this report.

**Recommendation:**

In accordance with Part 7 of Chapter 12 of the Local Government Act 1993 (Act), Edward River Council resolves:

1. That the Council inform the Minister for Local Government Hon. Gabrielle Upton MP, of the Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation (Joint Organisation) in accordance with this resolution.
2. To approve the inclusion of the Council's area in the Joint Organisation's area.
3. That the Joint Organisation be established to cover the Council's area and any one or more of the following council areas:
  - a) Albury City, Balranald, Berrigan, Carrathool, Edward River, Federation, Hay, Leeton, Murray River, Murrumbidgee, Narrandera, Wentworth; and
  - b) Any other Council in the Riverina Murray region as defined by the NSW Department of Planning and Environment
4. That, on the expiry of a period of 28 days from the making of this resolution, the General Manager provide the Minister:
  - a) with a copy of this resolution including the date on which Council made this resolution, and
  - b) inform the Minister that this resolution has not been rescinded, for the purpose of the Minister issuing a certificate under section 400P of the Act.

**Background:**

Council is currently a member of Riverina and Murray Regional Organisation of Councils (RAMROC). RAMROC covers an area of 13 Local Governments made up of; Albury City, Balranald, Berrigan, Carrathool, Edward River, Federation, Hay, Leeton, Murray River, Murrumbidgee, Narrandera, and Wentworth.

As part of the Local Government Reform Process, it was proposed that Joint Organisations be formed and that these regional groupings would take the place of Regional Organisations of Councils (ROCs). Initially the Joint Organisations were going to be compulsory for all Councils to join.

On 3 November 2017, the Deputy Premier the Hon John Barilaro MP and the Minister for Local Government the Hon Gabrielle Upton MP jointly announced that the NSW Government would introduce legislation to allow Councils in regional

NSW to voluntarily create new Joint Organisations, which are now proposed to commence in July 2018.

On 15 November the Local Government Amendment (Regional Joint Organisations) Bill 2017 was introduced to Parliament, which allows councils to form new partnerships and work on projects that cross their traditional boundaries. The Bill has now passed both Houses.

**Issue/Discussion:**

On 18 December 2017 the Mayor and General Manager attended a Special Meeting of RAMROC to discuss the Joint Organisations. At this meeting a number of options for forming a Joint Organisation for the Riverina and Murray Region were discussed.

The preferred option, and motion passed at the meeting was to support option 3:

**Option 3** – Establish two separate Joint Organisations across the Riverina Murray region, nominally as follows:

- A Riverina Regional Joint Organisation – generally embracing the 9 council areas currently within the REROC area.
- A Murray and Murrumbidgee Joint Organisation - comprising the 13 council areas of Albury City, Federation Council, Berrigan Shire, Edward River Council, Murray River Council, Narrandera Shire, Leeton Shire, Griffith City, Murrumbidgee Shire, Carrathool Shire, Hay Shire, Balranald Shire and Wentworth Shire.

This model was preferred for several reasons:

- Scale capacity to meet State Government expectations
- Strength of council numbers and population for effective advocacy
- Ability to spread establishment and operating costs across a greater number of councils.
- Retains strong working relationship within the current RAMROC structure.

There was also some discussion at the meeting about other options for the Joint Organisation, these included an option for a larger combined Riverina and Murray and Murrumbidgee Joint Organisation. This would have been made up of the 22 Councils that make up the Riverina and Murray region. While this option was preferred by some, feedback from the Riverina East Regional Organisation of Councils (REROC) was that this idea was not supported by their group.

There was also discussion about smaller Joint Organisations within the region e.g. splitting the current RAMROC region into two Joint Organisations. This option wasn't preferred as it doesn't provide the size and scale that was thought necessary to effectively interact with State Government and would also lead to increased costs for all Councils involved.

**Policy and Strategy Implications:**

The creation of an effective Joint Organisation to represent our region and work closely with State Government will assist Council in meeting a number of its strategic objectives.

**Financial and Resource Implications:**

Council currently contribute approx. \$15,000 per year to RAMROC. It is expected that with the formation of the new Joint Organisation that RAMROC would cease to operate. The costs required for Council under a new Joint Organisation haven't yet been confirmed, however while expected to be similar to RAMROC there could be some increase depending on operating costs.

**Risk Implications:**

The Regulations that sit alongside the Joint Organisation Legislation are yet to be finalised and have not been shown publicly. There is some risk that these regulations might include additional detail about the Joint Organisations that Council is currently not aware of. Discussions have been held with Office of Local Government staff to understand this and all of the discussions have been that the Regulations contain nothing 'sinister' and that they haven't been finalised yet due to competing workloads for staff.

If Council weren't to join a Joint Organisation there is a risk that we would lose the opportunity to work regionally and to lobby effectively across a region to get the best outcomes for our community. Through joining a Joint Organisation this risk is removed.

**Consultation**

Discussions have been held with RAMROC, at a Council Workshop and internally with Councils Executive Management Team.

**9.5 SUBJECT: CENTRAL MURRAY COUNTY COUNCIL**

**FROM: ADAM MCSWAIN  
General Manager**

In providing this advice to Council, I, Adam McSwain, have no interests to disclose in this report.

**Recommendation:**

That Council

1. Discontinue membership of the Central Murray County Council and advise the Minister for Local Government of this decision
2. Investigate all available options for the continued provision of noxious weeds to ensure Council is meeting its legislative requirements
3. That at a minimum the options investigated include a shared service model under the proposed Riverina and Murray Joint Organisation, shared service models with neighbouring Councils and Council delivering the service internally as a single organisation

**Background:**

Edward River Council is currently a member of the Central Murray County Council (County Council). The County Council provides a noxious weeds management service for Council. The other members are Berrigan Shire Council and Murray River Council (the old Murray Shire section, not Wakool Shire).

For the past two years there have been on-going concerns and discussions about the financial position of the County Council and in turn whether it had a role long term.

At their Council meeting on Tuesday 16 January, Murray River Council passed a motion to withdraw from the County Council by 30 June 2018.

Following this decision by Murray River Council, the other two Councils involved in the County Council (Edward River and Berrigan) are required to consider and make a decision on the approach they want to take.

**Issue/Discussion:**

The provision of noxious weeds services by a Council is not an 'optional' service for Council. Our required role is prescribed in the Biosecurity Act 2015, under section 370 and 371:

- The council of a local government area is the local control authority for land within that local government area unless the weed control functions for that area have been conferred on a county council under any other Act. If the weed control functions for an area have been conferred on a county council, the county council is the local control authority for that area.

The services we are required to provide are:

- the prevention, elimination, minimisation, and management of the biosecurity risk posed or likely to be posed by weeds,
- to develop, implement, co-ordinate and review weed control programs,
- to inspect land in connection with its weed control functions,
- to keep records about the exercise of the local control authority's functions under this Act,
- to report to the Secretary about the exercise of the local control authority's functions under this Act.

These services are currently provided for Edward River Council by the County Council.

Over several years, the financial position of the County Council has deteriorated. This deterioration has been due to a number of factors, but two key areas have been a reduction in private works and a reduction in government funding.

As a result of reducing income, for a number of years the County Council has had to fund operational expenditure from its cash reserves.

In addition to a reduction in income, the overheads associated with operating a County Council are gradually increasing and now sit at approx. 30% of operational expenditure.

Due to the ongoing financial concerns, a modified funding proposal was presented to the three-member Councils. This proposal would see Edward River Councils contribution increase by \$35,671.11, this is in addition to the current 2017/18 contribution of \$137,340. This represents a 25% increase in a single financial year. Additional increase to this contribution may be required in future years.

There are a number of options available to Council, these include:

- Remain a member of the County Council
- Establish a new shared service under the proposed Riverina and Murray Joint Organisation
- Enter into a shared service arrangement with a neighbouring Council
- Undertake the service as an individual Council and deliver the service 'in-house'

Of the above options, the option to remain a member of the existing County Council is not preferred. The County Council was under financial stress prior to Murray River Council withdrawing and with only two Councils remaining in the County Council this would be further exacerbated. Whilst there is the opportunity to look at amending the County Council constitution and adding other Councils within our region, this is an option that will take some time to consider and with the proposed

move to a Joint Organisation structure, developing a shared service under this new structure could be a more appealing option.

Apart from the option to remain a member of the County Council, the other three options require more detailed analysis to understand potential costs, governance structures and the benefits they will or won't provide.

As a result, the recommendation for Council is to commence the process to disband the existing County Council and to undertake a detailed analysis of the other options available to Council.

**Policy and Strategy Implications:**

Council are required to provide noxious weed management services, as per the Biosecurity Act 2015. This is currently and at least for the next four months will remain being delivered by the County Council. No matter which option Council go with into the future, the provision of this service is mandatory.

**Financial and Resource Implications:**

As detailed in the report Council currently provide funding of \$137,340 to the County Council. A proposal to improve the finances of the County Council is requesting that Council contribute an additional \$35,671.11.

The other options available to Council aren't expected to generate significant savings, however some of the overheads associated with the County Council e.g. admin, works depot, office costs, could be reduced under different models.

**Risk Implications:**

A key risk of transitioning from the existing County Council model to a new model of noxious weeds delivery will be the loss of corporate knowledge with some of the existing staff. It is recommended that Council (following suitable due diligence and discussion) look at options for how existing staff who service our region could be retained.

**Consultation**

Preliminary discussions have been held with neighbouring Councils and management at the County Council.

**9.6 SUBJECT: PEACOCKS AND AVIARY WARING GARDENS**

**FROM: ADAM MCSWAIN  
General Manager**

In providing this advice to Council, I, Adam McSwain, have no interests to disclose in this report.

**Recommendation:**

That Council:

1. Acknowledge the three petitions received from:
  - a. Angus McKinnon
  - b. Karyn Jukes
  - c. Suzy Weeks
2. Write to the first named petitioner on each of the three petitions and inform them of Councils resolution in relation to this matter
3. Resolve on a preferred option for the Aviary in Waring Gardens, Deniliquin

**Background:**

In December 2016 a complaint was made to the Department of Primary Industry regarding the Waring Gardens aviary. Council was contacted by staff from the Department of Primary Industry animal welfare section. Council were advised that a licence was required for the aviary enclosure in Waring Gardens.

As Council did not currently have a licence, Officers were advised after speaking with the department that Council must immediately take the animals off exhibit by means of screening the enclosure and make application to DPI for a Licence to Exhibit. This action was undertaken as directed.

A preliminary licence application for the aviary was then submitted to DPI, as part of developing the licence application and the feedback received from DPI staff, it became apparent that there were a number of steps that would need to be taken in order to receive a licence for the aviary. These steps/actions include:

- Provision of a first aid kit for visitors to the aviary
- Establishment of an off-exhibit holding enclosure for the birds
- Establishment of additional support facilities including an area for post mortem examination and a refrigeration area if immediate post mortem is not possible
- Additional educational signage and information about the birds in the aviary
- Requirements for training of staff, including a requirement for staff to hold a Certificate III in Captive Animal Management
- Concerns around drainage and any potential for the enclosure to be flooded from the lagoon

- Cleanliness of the kitchen area for preparing food

As a result of these requirements and the need for additional funding in order to undertake any works, the matter was taken to the November Council meeting for discussion. At its Ordinary Meeting held on 16 November 2017, Council resolved:

*That Council:*

- 1. Acknowledge the petition in relation to the exhibition of caged animals in Waring Gardens*
- 2. Write to the first named petitioner and inform them of Council's resolution in relation to this matter*
- 3. Resolve that due to the costs and regulation involved, Council's preferred position is to re-home the peacocks and remove the peacock enclosure from Waring Gardens*
- 4. Advertise this preferred position, the reasoning for this decision and the costs and regulation associated with maintaining the peacock enclosure*
- 5. Provide a period of at least 28 days for public submission and comment on this proposal*
- 6. Note that following the public submission period, a further report will be brought to the February 2018 Council meeting*

### **Community Feedback:**

Community feedback on the proposal was sought from 24 November 2017 to 12 January 2018. Due to the Christmas and New Year holiday period and the expected high level of community interest in the proposal, it was determined that the community feedback period should run for longer than 28 days.

A page detailing the proposal and the reasoning for Council's position was published on Council's online consultation platform, OurSay Edward River (available at [www.oursay.org/EdwardRiver](http://www.oursay.org/EdwardRiver)), for the duration of the community feedback period. A Frequently Asked Questions (FAQ) document was also developed and made available from Council's Customer Service Centre, as well as online from OurSay Edward River.

The community feedback period was also promoted through other mediums, including a media release issued on 23 November 2017, which was subsequently published in local print and radio media, as well as in Council's Community News page published in the 24 November 2017 edition of the Deniliquin Pastoral Times, and on Council's corporate Facebook page. The community feedback period was also referred to in editorial coverage of the 01 December 2017 and 12 January 2018 editions of the Deniliquin Pastoral Times and through Council's December Newsletter which was distributed to all households across the Local Government area.

At the expiry of the exhibition process, 12 individual submissions were received. Of the 12 submissions received, seven supported Council's proposals to remove the aviary, with five submissions opposed.



As part of these submissions Council received a number of petitions on the matter:

- The original petition with Stephanie Robinson as the lead petitioner received in favour of removing the peacocks, this had 150 signatories
- A petition with Angus McKinnon as the lead petitioner to retain the peacocks, this was an online petition that received 756 signatories
- A petition with Karyn Juke's from Mathoura as the lead petitioner to retain the peacocks, this petition received 185 signatories
- A petition with Suzy Weeks as the lead petitioner which received approx. 500 signatories

Of the petitions received, 150 signatories were attached to petitions supporting the removal of the aviary, while approx. 1,400 signatures were collected from people wanting the aviary to remain.

Of the submissions that were received issues raised in submissions can be grouped as follows:

1. **Cost:** Five submissions cited the costs of retaining and maintaining the aviary as a factor in supporting Council's proposal to remove the aviary. To ensure compliance with Department of Primary Industries' requirements, Council would need to deliver various improvement works to the aviary, estimated to be \$30,000 in value, and allocate an additional \$4,000 per annum to the maintenance of the peacocks. Council would also need to invest \$9,000 in having two Parks and Gardens staff undertake a vocational qualification in Captive Animals.
2. **Welfare:** Three submissions cited the welfare of the peacocks as a factor in supporting Council's proposal to remove the aviary.
3. **Sentimental Value:** Five submissions cited the sentimental value of the aviary as a factor in opposing Council's proposal to remove the aviary. Advice provided to Council by the Deniliquin Historical Society indicates that there have been peacocks in Waring Gardens for approximately 50 years.
4. **Economic and Social Value:** Four submissions cited the economic and social value of the aviary in opposing Council's proposal to remove the aviary. These submissions asserted that the presence of the aviary in Waring Gardens enriches the appeal of the gardens to both residents and visitors alike. Council does not collect data on Waring Gardens visitation and is not able to provide data to support or refute this claim.
5. **Regulatory Compliance:** Two submissions cited the various regulatory requirements associated with retaining the aviary as a factor in supporting Council's proposal to remove the aviary. The General Standards for Exhibiting Animals in New South Wales, contained within the *Exhibited Animals Protection Regulation 2010* and enforced by the DPI Animal Welfare Unit,

details the requirements which must be met by exhibitors of animals. At present, the aviary is non-compliant with these requirements.

## **Options**

Council has a number of options with regards to the peacocks. These options include:

### **Option 1: Upgrade the Peacock enclosure to meet DPI licencing requirements and get staff trained in the Certificate III Captive Animals**

Council would need to complete the works to upgrade the Peacock enclosure and ensure that it has staff members with the requisite training prior to being granted a licence to display.

This process could take some time given the training requirements. During this time Council would work with the Department of Primary Industries to ensure that the enclosure is compliant with all relevant regulations and that council can continue to exhibit the animals.

The upgrade of the peacock enclosure and training costs etc. is expected to cost \$40,000.

Initial discussions have been held with DPI regarding some of the community management options that have been presented to Council. Advice received was that in other areas these community management models have worked ok for short periods of time, however, often there is confusion regarding who ends up with sole accountability if something goes wrong and that there have been examples where community interest has dropped off after a period of time.

If Council were to pursue this option, it is recommended that Council staff still undertake the required training to ensure we are able to oversee the facility and support any community members.

### **Option 2: Expand the peacock enclosure to enhance tourism appeal.**

Through the submissions received the tourism appeal of the peacocks was raised a number of times. As a result, a further option for Council to consider is the expansion or redevelopment of the aviary area and surrounding signage to attract more people to visit Waring Gardens and the Aviary. Suggestions were also raised about the potential for feeding time showings, wishing wells etc. that could possibly raise some additional income for Council.

Some of the discussion in the community has been about the tourism appeal of the peacocks. One option is to upgrade the peacock enclosure over and above the minimum requirements and install signage, additional history/heritage plaques etc. to enhance and attract more people into Waring Gardens.

While a design and full costing hasn't been completed for this option, a total project budget of \$150,000 (inclusive of the \$40,000 in costs to bring up to standard and the costs for training of staff) should be sufficient to allow for some beautification works to the aviary, additional wayfinding, and educational signage etc. to be installed.

### **Option 3: Remove the Aviary.**

The third option is the removal of the aviary from Waring Gardens. This option would require the removal and rehoming of the peacocks and other birds to an alternate location for the remainder of the lives.

The aviary itself is in a heritage overlay so the removal of the aviary would require a heritage approval for this to take place.

The removal of the aviary would potentially cost in the region of \$15,000. This costing is based off removing the aviary area but keeping some of the shedding that contains Council mowers, pump station etc. in the same location.

If all of the shedding was relocated. Including the pump, then these costs could increase by an additional \$30,000.

If removing the aviary was the preferred option then it would be recommended that Council undertake an expression of interest process to seek interest in rehoming the birds.

### **Financial and Resource Implications:**

As outlined in the report

### **Risk Implications:**

Operating the aviary with no licence in place is currently the key risk in this area. Through making a decision and implementing the decision this risk will be reduced.

### **Consultation:**

Extensive consultation and community consultation has taken place on this matter

**9.7 SUBJECT: 2018 ROTARY EASTER ART EXHIBITION**

**FROM: ADAM MCSWAIN  
General Manager**

In providing this advice to Council, I, Adam McSwain, have no interests to disclose in this report.

**Recommendation:**

That Council note the payment of \$2000.00 to the Rotary Easter Art Exhibition for sponsorship of the "ACQUISITIVE PRIZE" and appoint the Mayor to select the winner.

**Background:**

The Deniliquin Rotary Art Show have held an ACQUISITIVE PRIZE sponsored by the former Deniliquin Council and now Edward River Council since 1993. These works are displayed throughout council buildings and a bi-annual exhibition is held at the Peppin Heritage Centre bringing all pieces together allowing residents and visitors an equal opportunity to view them.

**Financial and Resource Implications:**

There are no financial and resource implications as this is a budgeted item.

**Risk Implications:**

Nil

**Attachments:**

- There are no attachments to this report.

**9.8 SUBJECT: Investment Report as at 31 December 2017**

**FROM: Caroline Wallis  
Director Corporate Services**

In providing this advice to Council, I, Colleen O'Connor, have no interests to disclose in this report.

**Recommendation:**

That Council:

1. Note and receive the Report on Investments totaling \$41,910,752 inclusive of cash at bank for day-to-day operations;
2. Note that actual interest received for the month of December 2017 was \$53,990.
3. Note that accrued interest earned to 31 December 2017 but not yet received was \$472,272.

**Background:**

The purpose of this report is to update Council on the investment of surplus funds and interest earned as required in Regulation No 264 (Part 19) of the Local Government Act 1993.

All investments have been made in accordance with Council's Policy, Section 625 of the Local Government Act 1993, and Regulation No 264.

As at 31 December 2017, Council has a total of \$41,910,752 in invested funds and cash at bank. This balance does not include unrepresented receipts or cheques.

Interest received from investments during the month of December 2017 was \$53,990 consisting of \$11,824 for on-call/ bank accounts and \$42,166 for term deposits. Year to date interest received to 31 December 2017 for Edward River Council is \$476,827. Accrued interest of \$472,272 has been earned to 31 December 2017 but is not yet received as these investments mature in later months.

To optimise returns and to reduce exposure to risk, Council is investing surplus funds prudently in authorised financial institutions under current legislation in accordance with the Council's Investment Policy.

**Issue/Discussion:**

At 31 December 2017 Council investments had a carrying value of \$41,910,752 as detailed below

## Cash and Investments held as at 31 December 2017

Schedule of Investments										
This Report is at date 31-December-2017										
Financial Institution	Account No.	Rating at End of Month (S&P)	Date Invested	Maturity Date	Days	Rate	Face Value Amount	% of Portfolio	Estimated Interest	
<b>On-Call/ CMT Accounts</b>										
Westpac Business Cheque Plus Account	Deniliquin	032-870 16-6545	A1+	N/a	N/a	365	0.01%	281,332.66	0.67%	Monthly
Westpac Business Cash Reserve	Deniliquin	032-870 17-9231	A1+	N/a	N/a	365	0.70%	2,250,000.00	5.37%	Monthly
Westpac 31 Day Notice Account	Deniliquin	032-870 23-2696	A1+	N/a	N/a	365	2.50%	2,078,057.99	4.96%	Monthly
Commonwealth Bank General Fund	Conargo	062-533 000 000 10	A1+	N/a	N/a	365	0.00%	1,503,342.43	3.59%	Monthly
Commonwealth Bank Business On Line Acc	Conargo	062-533 101 511 17	A1+	N/a	N/a	365	0.60%	1,960,530.25	4.68%	Monthly
NAB Business Cheque Account	Deniliquin	89-575-7273	A1+	N/a	N/a	365	0.00%	14,475.02	0.03%	Monthly
Macquarie Bank - Rates	Deniliquin	3005-79778	A1+	N/a	N/a	365	0.00%	20,745.41	0.05%	Monthly
Macquarie Bank - Water	Deniliquin	2643-18940	A1+	N/a	N/a	365	0.00%	2,062.30	0.00%	Monthly
AMP Business Saver Account	Edward River	939-200 164957532	A1+	N/a	N/a	365	2.05%	2,050,206.37	4.89%	Monthly
<b>Total Oncall/ CMT Accounts</b>								<b>10,160,752.43</b>	<b>24.24%</b>	
<b>Term Deposits</b>										
St George	Deniliquin	354032747	A1+	10-Sep-17	04-Sep-18	359	2.60%	1,250,000.00	2.98%	31,965.75
St George	Deniliquin	354775348	A1+	07-Oct-17	02-Oct-18	360	2.55%	1,500,000.00	3.58%	37,726.03
St George	Deniliquin	355276209	A1+	02-Sep-17	02-Sep-18	364	2.60%	1,000,000.00	2.39%	25,928.77
St George	Deniliquin	355296525	A1+	12-Sep-17	11-Sep-18	364	2.59%	1,000,000.00	2.39%	25,829.04
Westpac	Deniliquin	033-621 357900	A1+	21-Nov-17	27-Nov-18	371	2.53%	3,000,000.00	7.16%	77,147.67
Westpac	Conargo	032-870 22-6835	A1+	23-May-17	27-Feb-18	279	2.55%	500,000.00	1.19%	9,745.89
Westpac	Conargo	032-870 22-6448	A1+	19-Dec-17	24-Jul-18	217	2.50%	1,000,000.00	2.39%	14,863.01
Westpac	Conargo	032-870 22-2287	A1+	10-Oct-17	16-Oct-18	371	2.59%	1,500,000.00	3.58%	39,488.63
Westpac	Conargo	032-870 22-8830	A1+	10-Oct-17	10-Apr-18	182	2.50%	1,000,000.00	2.39%	12,465.75
Westpac	Edward River	032-870 23-4616	A1+	21-Nov-17	27-Nov-18	371	2.53%	1,000,000.00	2.39%	25,715.89
Commonwealth Bank	Conargo	062-533 37543602	A1+	17-Oct-17	17-Apr-18	182	2.42%	500,000.00	1.19%	6,033.42
National Australia Bank	Edward River	3001 24-722-1876	A1+	29-Aug-17	27-Feb-18	182	2.50%	1,000,000.00	2.39%	12,465.75
National Australia Bank	Conargo	24-710-0644	A1+	08-Aug-17	27-Apr-18	262	2.42%	500,000.00	1.19%	8,685.48
National Australia Bank	Edward River	31-162-5542	A1+	08-Aug-17	08-Aug-18	365	2.45%	750,000.00	1.79%	18,375.00
<b>Total A1+ Deposits</b>								<b>15,500,000.00</b>	<b>36.98%</b>	
AMP Bank	Deniliquin	085241479-427214	A1	16-May-17	16-Jan-18	245	2.60%	1,000,000.00	2.39%	17,452.05
AMP Bank	Deniliquin	620718403-429092	A1	30-May-17	29-May-18	364	2.60%	1,000,000.00	2.39%	25,928.77
AMP Bank	Edward Rier	286870456-429501	A1	30-May-17	27-Feb-18	273	2.60%	500,000.00	1.19%	9,723.29
<b>Total A1 Deposits</b>								<b>2,500,000.00</b>	<b>5.97%</b>	
Bendigo and Adelaide Bank	Deniliquin	2112060	A2	28-Nov-17	04-Sep-18	280	2.50%	1,000,000.00	2.39%	19,178.08
Bendigo and Adelaide Bank	Deniliquin	1793598	A2	05-Dec-17	04-Dec-18	364	2.60%	1,000,000.00	2.39%	25,928.77
Bendigo and Adelaide Bank	Edward River	10 Term Deposits	A2	17-Jun-16	17-Jun-18	730	3.15%	5,000,000.00	11.93%	315,000.00
ING Bank (Curve)	Edward River	274746	A2	25-Jul-17	26-Jun-18	336	2.60%	1,000,000.00	2.39%	23,934.25
Bank Australia	Edward River	313-140 138363486	A2	20-Jul-17	16-Jan-18	180	2.85%	1,000,000.00	2.39%	14,054.79
Bank Australia	Edward River	313-140 138364459	A2	16-Aug-17	10-Apr-18	244	2.80%	750,000.00	1.79%	14,038.36
ME Bank (RIM)	Edward River	11379100	A2	09-Jun-17	06-Mar-18	270	2.62%	1,000,000.00	2.39%	19,380.82
Defence Bank Limited	Edward River	171548852	A2	30-May-17	27-Mar-18	301	2.70%	500,000.00	1.19%	11,132.88
<b>Total A2 Deposits</b>								<b>11,250,000.00</b>	<b>26.84%</b>	
BananaCoast Credit Union	Deniliquin	112214	NR	11-Jul-17	10-Jul-18	364	2.80%	500,000.00	1.19%	13,961.64
WAW Credit Union	Deniliquin	23438	NR	28-Feb-17	27-Feb-18	364	2.70%	500,000.00	1.19%	13,463.01
Police Credit Union	Deniliquin	69759	NR	06-Jun-17	12-Jun-18	371	2.90%	500,000.00	1.19%	14,738.36
Police Credit Union	Deniliquin	25386	NR	13-Jun-17	15-May-18	336	2.85%	1,000,000.00	2.39%	26,235.62
<b>Total Non Rated Deposits</b>								<b>2,500,000.00</b>	<b>5.97%</b>	
<b>Average Interest Rate</b>							<b>2.16%</b>	<b>41,910,752.43</b>	<b>100.00%</b>	<b>910,586.78</b>

The cash and investments balance is restricted as follows:

**Internal Restrictions**

Infrastructure replacement	\$ 3,112,631
Plant replacement reserve	\$ 1,798,670
Recreation reserves/villages	\$ 1,113,000
Employee entitlements	\$ 1,141,768
Land Development Fund	\$ 400,000
Airport Development	\$ 291,447
Deposits, retentions and bonds	\$ 234,875
Other internal reserves	\$ 764,076
<b>Total Internal Restrictions</b>	<b>\$ 8,856,467</b>

**External Restrictions**

Water supplies fund	\$ 8,454,533
Sewerage services fund	\$ 4,306,059
Tip remediation	\$ 1,300,000
Business promotion levy	\$ 40,861
Unexpended Merger Funds	\$ 10,712,023
Library fund	\$ 442,634
Other external reserves	\$ 136,506
<b>Total External Restrictions</b>	<b>\$ 25,392,616</b>

**Unrestricted Funds** \$ 7,661,669

**Total Funds** \$ 41,910,752

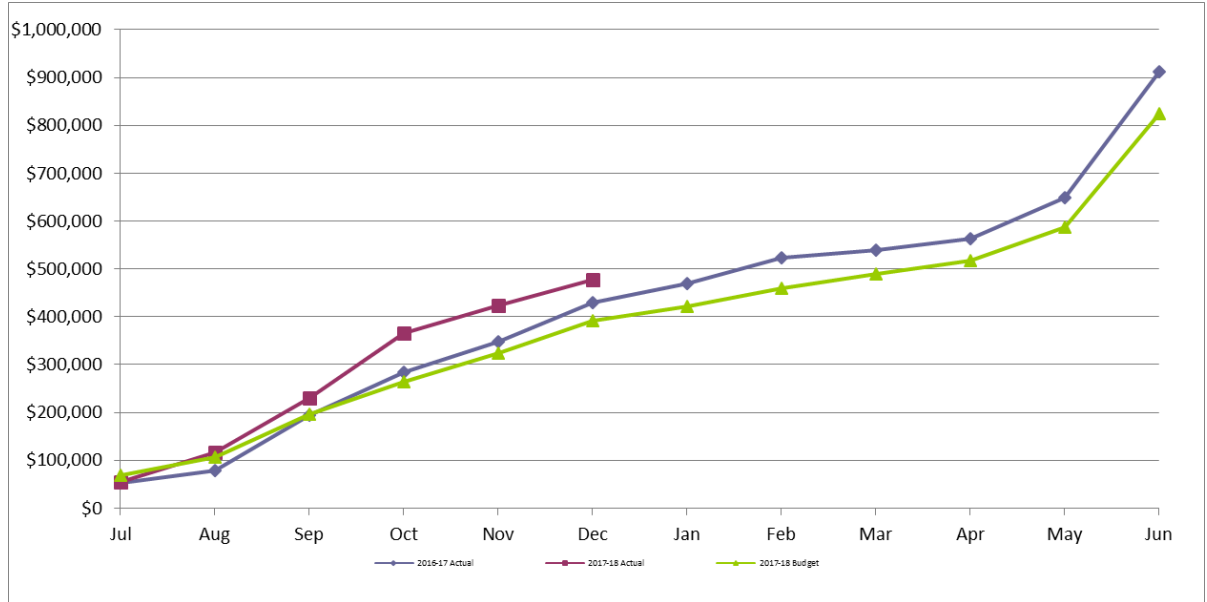
The Total Funds above are held between General, Water and Sewer as follows:

<b>Fund Name</b>	<b>Bank and Investments</b>	<b>Percentage</b>
General	\$ 29,150,160	69.55%
Water	\$ 8,454,533	20.17%
Sewer	\$ 4,306,059	10.27%
<b>Total Funds</b>	<b>\$ 41,910,752</b>	<b>100.00%</b>

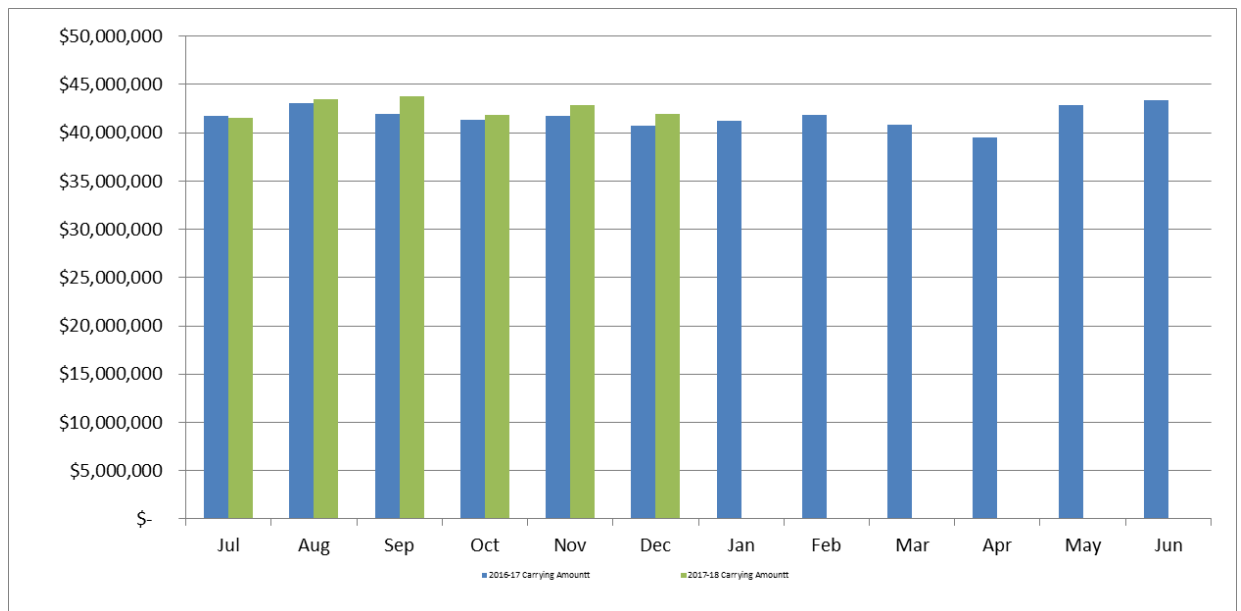
## Investments matured during December 2017

Financial Institution	Date Invested	Maturity Date	Interest Days	Interest Rate	Amount	Actual Interest Received	Action Taken
Bendigo & Adelaide Bank	06-Dec-16	05-Dec-17	364	2.75%	1,000,000	27,424.66	Rolled over for 12 months @ 2.6%
Westpac Bank	18-May-17	19-Dec-17	215	2.55%	1,000,000	14,741.10	Rolled over for 7 months 5 days @ 2.50%
					<b>1,000,000</b>	<b>42,165.76</b>	

## Actual year to date investment revenue earned

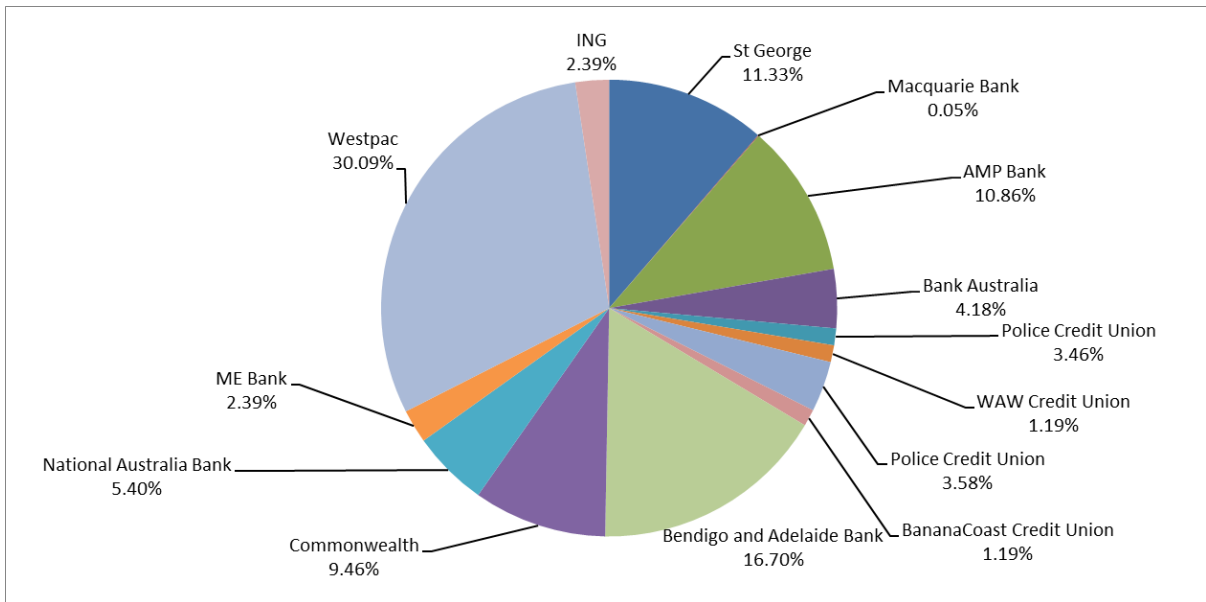


## Total funds invested





## Cash and investments total breakup by institution



### Policy and Strategy Implications:

Investments have been made in accordance with Council's investment policy, which was adopted on 17 May 2017.

All investments have been made in accordance with Section 625 of the Local Government Act 1993 and Regulation No. 264.

### Financial and Resource Implications:

Current low interest rates will reduce expected investment revenue.

### Risk Implications:

Under Council's investment policy, investments are made with a range of banks, with Council funds invested with a single institution not going above a percentage of the total portfolio as follows:

50%	A1+ rated institutions
45%	A1 rated institutions
40%	A2 rated institutions
20%	A3 rated institutions
10%	Unrated authorised deposit taking institutions

### Attachments:

There are no attachments to this report.

**9.9 SUBJECT: Investment Report as at 31 January 2018**

**FROM: Caroline Wallis  
Director Corporate Services**

In providing this advice to Council, I, Colleen O'Connor, have no interests to disclose in this report.

**Recommendation:**

That Council:

1. Note and receive the Report on Investments totaling \$41,351,580 inclusive of cash at bank for day-to-day operations;
2. Note that actual interest received for the month of January 2018 was \$43,982.
3. Note that accrued interest earned to 31 January 2018 but not yet received was \$512,875.

**Background:**

The purpose of this report is to update Council on the investment of surplus funds and interest earned as required in Regulation No 264 (Part 19) of the Local Government Act 1993.

All investments have been made in accordance with Council's Policy, Section 625 of the Local Government Act 1993, and Regulation No 264.

As at 31 January 2018, Council has a total of \$41,351,580 in invested funds and cash at bank. This balance does not include unrepresented receipts or cheques.

Interest received from investments during the month of January 2018 was \$43,982 consisting of \$12,475 for on-call/ bank accounts and \$31,507 for term deposits. Year to date interest received to 31 January 2018 for Edward River Council is \$520,809. Accrued interest of \$512,875 has been earned to 31 January 2018 but is not yet received as these investments mature in later months.

To optimise returns and to reduce exposure to risk, Council is investing surplus funds prudently in authorised financial institutions under current legislation in accordance with the Council's Investment Policy.

**Issue/Discussion:**

At 31 January 2018 Council investments had a carrying value of \$41,351,580 as detailed on the following page

## Cash and Investments held as at 31 January 2018

Schedule of Investments										
This Report is at date <b>31-January-2018</b>										
Financial Institution	Account No.	Rating at End of Month (S&P)	Date Invested	Maturity Date	Days	Rate	Face Value Amount	% of Portfolio	Estimated Interest	
<b>On-Call/ CMT Accounts</b>										
Westpac Business Cheque Plus Account	Deniliquin	032-870 16-6545	A1+	N/a	N/a	365	0.01%	956,977.83	2.31%	Monthly
Westpac Business Cash Reserve	Deniliquin	032-870 17-9231	A1+	N/a	N/a	365	0.70%	2,250,000.00	5.44%	Monthly
Westpac 31 Day Notice Account	Deniliquin	032-870 23-2696	A1+	N/a	N/a	365	2.50%	2,082,661.03	5.04%	Monthly
Commonwealth Bank General Fund	Conargo	062-533 000 000 10	A1+	N/a	N/a	365	0.00%	111,407.89	0.27%	Monthly
Commonwealth Bank Business On Line Acc	Conargo	062-533 101 511 17	A1+	N/a	N/a	365	0.60%	1,965,862.22	4.75%	Monthly
NAB Business Cheque Account	Deniliquin	89-575-7273	A1+	N/a	N/a	365	0.00%	162,553.19	0.39%	Monthly
Macquarie Bank - Rates	Deniliquin	3005-79778	A1+	N/a	N/a	365	0.00%	17,471.53	0.04%	Monthly
Macquarie Bank - Water	Deniliquin	2643-18940	A1+	N/a	N/a	365	0.00%	870.56	0.00%	Monthly
AMP Business Saver Account	Edward River	939-200 164957532	A1+	N/a	N/a	365	2.05%	2,053,775.98	4.97%	Monthly
<b>Total Oncall/ CMT Accounts</b>								<b>9,601,580.23</b>	<b>23.22%</b>	
<b>Term Deposits</b>										
St George	Deniliquin	354032747	A1+	10-Sep-17	04-Sep-18	359	2.60%	1,250,000.00	3.02%	31,965.75
St George	Deniliquin	354775348	A1+	07-Oct-17	02-Oct-18	360	2.55%	1,500,000.00	3.63%	37,726.03
St George	Deniliquin	355276209	A1+	02-Sep-17	02-Sep-18	364	2.60%	1,000,000.00	2.42%	25,928.77
St George	Deniliquin	355296525	A1+	12-Sep-17	11-Sep-18	364	2.59%	1,000,000.00	2.42%	25,829.04
Westpac	Deniliquin	033-621 357900	A1+	21-Nov-17	27-Nov-18	371	2.53%	3,000,000.00	7.25%	77,147.67
Westpac	Conargo	032-870 22-6835	A1+	23-May-17	27-Feb-18	279	2.55%	500,000.00	1.21%	9,745.89
Westpac	Conargo	032-870 22-6448	A1+	19-Dec-17	24-Jul-18	217	2.50%	1,000,000.00	2.42%	14,863.01
Westpac	Conargo	032-870 22-2287	A1+	10-Oct-17	16-Oct-18	371	2.59%	1,500,000.00	3.63%	39,488.63
Westpac	Conargo	032-870 22-8830	A1+	10-Oct-17	10-Apr-18	182	2.50%	1,000,000.00	2.42%	12,465.75
Westpac	Edward River	032-870 23-4616	A1+	21-Nov-17	27-Nov-18	371	2.53%	1,000,000.00	2.42%	25,715.89
Commonwealth Bank	Conargo	062-533 37543602	A1+	17-Oct-17	17-Apr-18	182	2.42%	500,000.00	1.21%	6,033.42
National Australia Bank	Edward River	3001 24-722-1876	A1+	29-Aug-17	27-Feb-18	182	2.50%	1,000,000.00	2.42%	12,465.75
National Australia Bank	Conargo	24-710-0644	A1+	08-Aug-17	27-Apr-18	262	2.42%	500,000.00	1.21%	8,685.48
National Australia Bank	Edward River	31-162-5542	A1+	08-Aug-17	08-Aug-18	365	2.45%	750,000.00	1.81%	18,375.00
<b>Total A1+ Deposits</b>								<b>15,500,000.00</b>	<b>37.48%</b>	
AMP Bank	Deniliquin	085241479-427214	A1	16-Jan-18	23-Oct-18	280	2.65%	1,000,000.00	2.42%	20,328.77
AMP Bank	Deniliquin	620718403-429092	A1	30-May-17	29-May-18	364	2.60%	1,000,000.00	2.42%	25,928.77
AMP Bank	Edward Rier	286870456-429501	A1	30-May-17	27-Feb-18	273	2.60%	500,000.00	1.21%	9,723.29
<b>Total A1 Deposits</b>								<b>2,500,000.00</b>	<b>6.05%</b>	
Bendigo and Adelaide Bank	Deniliquin	2112060	A2	28-Nov-17	04-Sep-18	280	2.50%	1,000,000.00	2.42%	19,178.08
Bendigo and Adelaide Bank	Deniliquin	1793598	A2	05-Dec-17	04-Dec-18	364	2.60%	1,000,000.00	2.42%	25,928.77
Bendigo and Adelaide Bank	Edward River	10 Term Deposits	A2	17-Jun-16	17-Jun-18	730	3.15%	5,000,000.00	12.09%	315,000.00
ING Bank (Curve)	Edward River	274746	A2	25-Jul-17	26-Jun-18	336	2.60%	1,000,000.00	2.42%	23,934.25
Bank Australia	Edward River	313-140 138363486	A2	16-Jan-18	16-Jul-18	180	2.60%	1,000,000.00	2.42%	12,821.92
Bank Australia	Edward River	313-140 138364459	A2	16-Aug-17	10-Apr-18	244	2.80%	750,000.00	1.81%	14,038.36
ME Bank (RIM)	Edward River	11379100	A2	09-Jun-17	06-Mar-18	270	2.62%	1,000,000.00	2.42%	19,380.82
Defence Bank Limited	Edward River	171548852	A2	30-May-17	27-Mar-18	301	2.70%	500,000.00	1.21%	11,132.88
<b>Total A2 Deposits</b>								<b>11,250,000.00</b>	<b>27.21%</b>	
BananaCoast Credit Union	Deniliquin	112214	NR	11-Jul-17	10-Jul-18	364	2.80%	500,000.00	1.21%	13,961.64
WAW Credit Union	Deniliquin	23438	NR	28-Feb-17	27-Feb-18	364	2.70%	500,000.00	1.21%	13,463.01
Police Credit Union	Deniliquin	69759	NR	06-Jun-17	12-Jun-18	371	2.90%	500,000.00	1.21%	14,738.36
Police Credit Union	Deniliquin	25386	NR	13-Jun-17	15-May-18	336	2.85%	1,000,000.00	2.42%	26,235.62
<b>Total Non Rated Deposits</b>								<b>2,500,000.00</b>	<b>6.05%</b>	
<b>Average Interest Rate</b>							<b>2.15%</b>	<b>41,351,580.23</b>	<b>100.00%</b>	<b>912,230.62</b>

The cash and investments balance is restricted as follows:

**Internal Restrictions**

Infrastructure replacement	\$ 3,112,631
Plant replacement reserve	\$ 1,798,670
Recreation reserves/villages	\$ 1,113,000
Employee entitlements	\$ 1,141,768
Land Development Fund	\$ 400,000
Airport Development	\$ 291,447
Deposits, retentions and bonds	\$ 234,875
Other internal reserves	\$ 764,076
<b>Total Internal Restrictions</b>	<b>\$ 8,856,467</b>

**External Restrictions**

Water supplies fund	\$ 8,115,025
Sewerage services fund	\$ 3,749,172
Tip remediation	\$ 1,300,000
Business promotion levy	\$ 46,361
Unexpended Merger Funds	\$ 10,624,757
Library fund	\$ 4,640,412
Other external reserves	\$ 136,506
<b>Total External Restrictions</b>	<b>\$ 28,612,233</b>

**Unrestricted Funds** \$ 3,882,880

**Total Funds** \$ 41,351,580

The Total Funds above are held between General, Water and Sewer as follows:

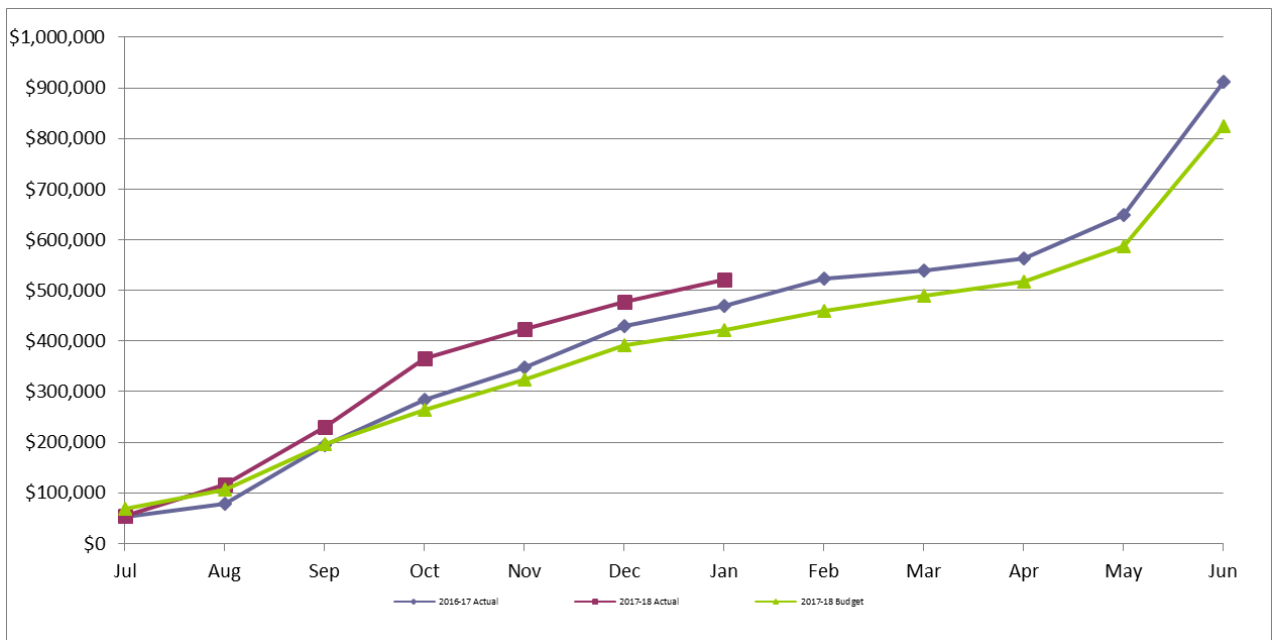
<b>Fund Name</b>	<b>Bank and Investments</b>	<b>Percentage</b>
General	\$ 29,487,383	71.31%
Water	\$ 8,115,025	19.62%
Sewer	\$ 3,749,172	9.07%
<b>Total Funds</b>	<b>\$ 41,351,580</b>	<b>100.00%</b>

## Investments matured during January 2018

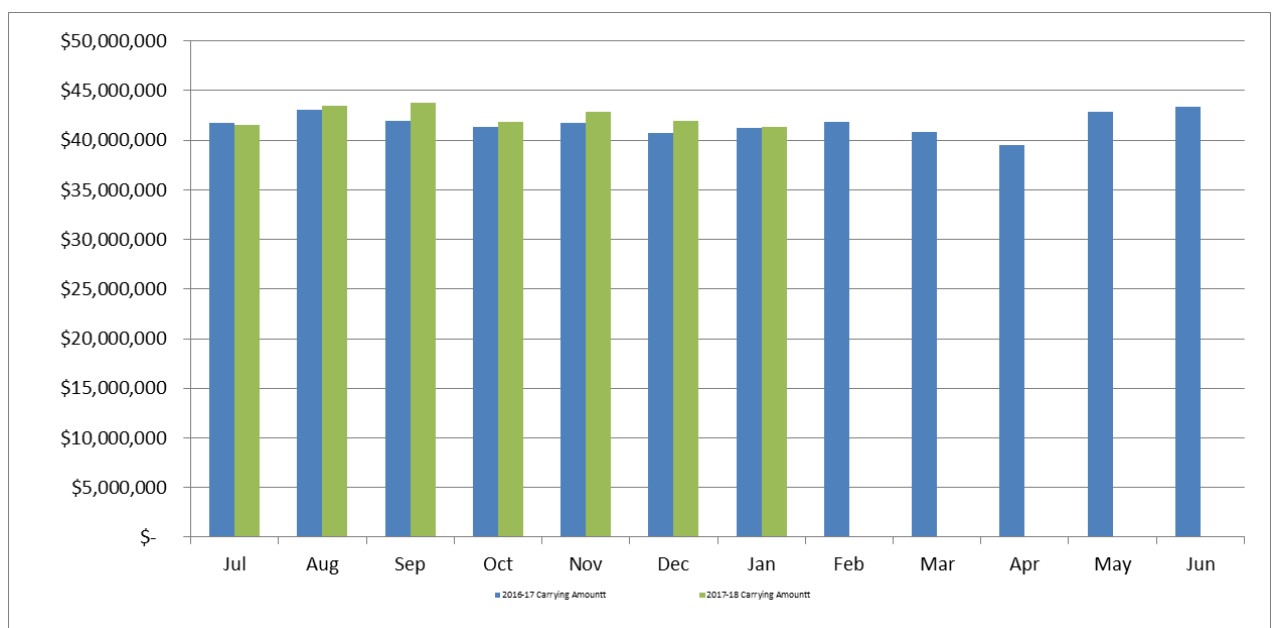
### Matured/ Redeemed Investments

Financial Institution	Date Invested	Maturity Date	Days	Interest Rate	Amount	Actual Interest Received	Action Taken
<b>Jan-18</b>							
AMP	16-May-17	16-Jan-18	245	2.60%	1,000,000	17,452.05	Rolled over 280 days @ 2.65% \$5,000 of interest added to Principle
BankAust	20-Jul-17	16-Jan-18	180	2.85%	1,000,000	14,054.79	Rolled over for 6 months @ 2.6%
						<b>31,506.84</b>	

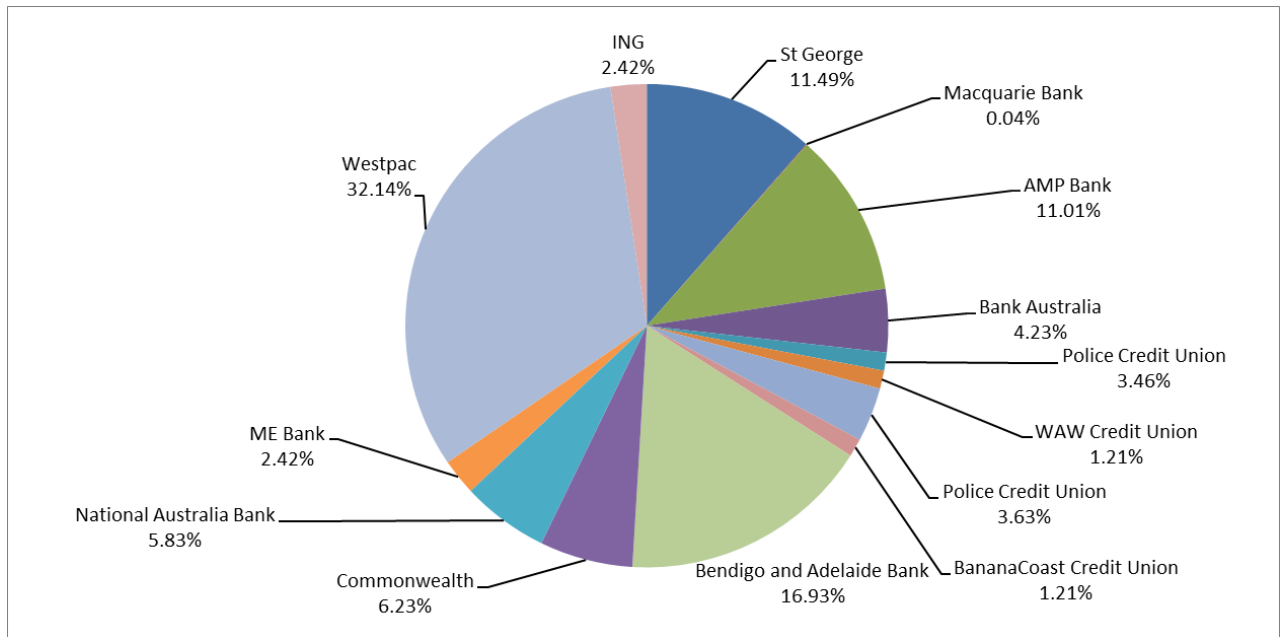
### Actual year to date investment revenue earned



### Total funds invested



**Cash and investments total breakup by institution**



**Policy and Strategy Implications:**

Investments have been made in accordance with Council’s investment policy, which was adopted on 17 May 2017.

All investments have been made in accordance with Section 625 of the Local Government Act 1993 and Regulation No. 264.

**Financial and Resource Implications:**

Current low interest rates will reduce expected investment revenue.

**Risk Implications:**

Under Council’s investment policy, investments are made with a range of banks, with Council funds invested with a single institution not going above a percentage of the total portfolio as follows:

50%	A1+ rated institutions
45%	A1 rated institutions
40%	A2 rated institutions
20%	A3 rated institutions
10%	Unrated authorised deposit taking institutions

**Attachments:**

There are no attachments to this report.

**9.10 SUBJECT: Quarterly Budget Review for the period 30 September 2017 to 31 December 2017**

**FROM: Caroline Wallis  
Director Corporate Services**

In providing this advice to Council, I, Colleen O'Connor, have no interests to disclose in this report.

**RECOMMENDATION:**

That Council receives the December 2017 financial review of the Operational Plan as adopted at the Council Meeting on 29 June 2017.

**BACKGROUND:**

Clause 203(1) of the **Local Government (General) Regulation 2005** (the Regulations) requires a council's responsible accounting officer to prepare and submit a quarterly budget review statement to the governing body of council. The quarterly budget review statement must show, by reference to the estimated income and expenditure that is set out in the operational plan adopted by council for the relevant year, a revised estimate of income and expenditure for that year.

It also requires the budget review statement to include a report by the responsible accounting officer as to whether they consider the review indicates council to be in a satisfactory financial position (with regard to its original budget) and if not, to include recommendations for remedial action.

Legislative requirements together with the implementation of a formal reporting mechanism will ensure that councils have a robust and transparent budget reporting framework.

**ISSUE/DISCUSSION:**

A review of Council's income, operating expenditure and capital expenditure has been undertaken. From the review, it has been identified that variations for the December 2017 quarter are required to be made against the original budget due to:

- examination of prior year carry forwards and incomplete prior year works;
- emergency works required on sewer infrastructure;
- revised estimates of the costs of capital projects; and
- the high value of leave entitlement settlements following departures of long-term employees.

It is proposed that these items be funded from reserves and postponement of current projects.

Notable receipts in the December 2017 quarter include:

Financial Assistance Grant	\$481,566
RMCC Works Funding	\$407,864
Innovation Grant	\$39,819

36% of the projected year end expenditure budget has been spent to the end of December 2017, with variances across the functional areas against the original budget. This is lower than anticipated for this time of year due to:

- the timing of planned expenditure on new plant, equipment, and capital expenditure projects; and
- the Stronger Communities Projects still being in commencement phase.

Budget variations required for the December 2017 quarter are as follows

Expenditure

Employee Leave Entitlements	\$	373K Increase
Sewer Infrastructure renewal	\$	100K Increase
Eastman's Road Project	\$	250K Increase
16/17 PY Roads, Footpaths, K&G	\$	885K Increase

Reserves

Unexpended Grants	\$	885K Decrease
Employee Leave Entitlement	\$	373K Decrease
Sewer Services Fund	\$	100K Decrease
Infrastructure Replacement	\$	250K Decrease

The Quarterly Budget Review is attached for information identifying the Adopted Budget, Recommended Changes for Council Resolution, Projected Year End Budget and Year to Date Actual Revenue and Actual Expenditure to 31 December 2017.

**POLICY AND STRATEGY IMPLICATIONS:**

Nil

**FINANCIAL AND RESOURCE IMPLICATIONS:**

All budget variations impact on the expected year-end result for Council.

**RISK IMPLICATIONS:**

Nil

**CONSULTATION:**

Nil

**ATTACHMENTS:**

- Quarterly Budget Review Statement for Edward River Council



**9.11 SUBJECT: END OF YEAR FINANCIAL STATEMENT  
SUBMISSIONS 2016-2017**

**FROM: CAROLINE WALLIS  
Director Corporate Services**

In providing this advice to Council, I, Caroline Wallis, have no interests to disclose in this report.

**Recommendation:**

That Council resolves to: -

1. Receive for noting that, following a 28-day public exhibition period for submissions to be received with respect to Edward River Council's 2016 Audited Financial Statements or Auditor's reports, nil submissions were received
2. Publish the 2016 Audited Financial Statements on the Edward River Council website
3. Receive the Management Letter, dated 19 December 2017 from the Audit Office New South Wales
4. Assign responsibility for implementing the action plan from the Management Letter to the General Manager or his/her delegate.

**Background:**

Following the ordinary Council meeting held on 14 December 2017, Council resolved to ensure publication of the 2016/17 audited Financial Statements was made at least 7 days prior to the next ordinary meeting of the Council to allow for public submissions to be received.

Council placed the 2016 audited Financial Statements on public exhibition from Tuesday 16<sup>th</sup> January 2018 and invited submissions. Submissions closed 12 February 2018. There were no submissions received.

**Issue/Discussion:**

The 2016 audited Financial Statements are key Council documents and are required to be made publicly available. In addition, the NSW Audit Office provides the Council with a Management Letter, which outlines the matters of governance interest identified during the audit, unresolved matters identified during previous audits and matters required to be communicated under Australian Auditing Standards.

A summary of the issues identified is outlined in the attached report

The Council's response to the Management Letter forms the Council's action plan. When the Council forms its Audit, Risk and Improvement Committee, the Committee will monitor the progress of the action plan.

**Policy and Strategy Implications:**

There are no policy or strategic implications of this report.

**Financial and Resource Implications:**

There are no financial or resource implications of this report.

**Risk Implications:**

There are no risk implications of this report.

**Consultation**

The 2016 financial statements were put on public exhibition for a period of 28 days. Nil submissions were received.

**Attachments:**

- General Purpose Financial Statements
  - Special Purpose Financial Statements
  - Special Schedules
  - Management Letter NSW Audit Office
-

**9.12 SUBJECT: PUBLIC INTEREST DISCLOSURES POLICY**

**FROM: CAROLINE WALLIS**  
**Director Corporate Services**

In providing this advice to Council, I, Caroline Wallis, have no interests to disclose in this report.

**Recommendation:**

That Council resolves to: -

1. Adopt the reviewed and amended Public Interest Disclosures Policy.

**Background:**

The Public Interest Disclosures Policy (policy) was adopted by council on 17th May 2017 prior to completion of the final structure of the newly merged Edward River Council.

The policy has now been reviewed and minor amendments made to reflect organisational changes, including updating the contact details of the public interest disclosures coordinator and other key personnel. Additional minor amendments include grammar and style changes. No other significant changes have been made to the policy document.

The policy is presented to council for formal adoption.

**Issue/Discussion:**

In accordance with the Public Interest Disclosures Act 1994 (PID Act), this policy provides information about the process and procedure for dealing with public interest disclosures.

**Policy and Strategy Implications:**

This policy applies to all council staff and councillors including permanent, temporary, and casual employees, consultants and individual contractors working for Edward River Council. It also applies to members of committees and volunteers. The regulatory framework includes:

- Public Interest Disclosures Act 1994
- NSW Local Government Act 1993
- NSW Independent Commission Against Corruption Act 1998
- Government Information (Public Access) Act 2009

**Financial and Resource Implications:**

Nil.

**Risk Implications:**

Nil.

**Consultation**

Nil.

**Attachments:**

- Public Interest Disclosures Policy.
-

**9.13 SUBJECT:                   AUDIT, RISK, AND IMPROVEMENT COMMITTEE**

**FROM:                           CAROLINE WALLIS**  
**Director Corporate Services**

In providing this advice to Council, I, Caroline Wallis, have no interests to disclose in this report.

**Recommendation:**

That Council resolves to: -

1. Adopt the *Audit, Risk, and Improvement Committee Charter* (Charter), and
2. call for applications from suitably qualified independent Audit, Risk, and Improvement Committee (Committee) members by advertising in the local paper and on Council's website, and
3. nominate two Councillors for the inaugural meeting of the Committee with Councillors rotating membership in accordance with the Charter.
4. form a selection panel comprising two Councillors, the General Manager and the Director Corporate Services to assess applications received, and to interview, select and appoint Audit, Risk, and Improvement Committee members, and
5. set the fees payable to the independent Audit, Risk, and Improvement Committee members at \$200 per committee meeting, and
6. provide reimbursement to independent Committee members for out of pocket expenses for carer fees in accordance with the *Councillor Expenses and Facilities Policy*, to encourage diversity of membership.

**Background:**

Reforms to the NSW local government sector include a greater push for increased organisational governance and transparency in Council policies, risk identification, decision making, data collection and utilisation of performance data. In addition, Councils will be audited on adherence to a culture of integrated organisational planning and reporting.

Ensuring this challenge is met, amendments have been made to the *Local Government Act 1993* in 2016, which requires all Councils to establish an *Audit, Risk, and Improvement Committee* (ARIC) within six months of ordinary Council elections. The legislative requirements under these changes will not take effect until six months after the date of the next ordinary Council election in 2020 i.e. March 2021.

**Issue/Discussion:**

Whilst there is no statutory requirement for Council to establish its ARIC before the legislation takes effect, by taking a proactive approach, Edward River Council (ERC) is demonstrating its commitment and leadership in establishing good governance.

The ARIC provides ERC with the opportunity to put into place a framework to review the following aspects of Council's operations:

- a) Compliance,
- b) risk management,
- c) fraud control,
- d) financial management,
- e) governance,
- f) implementation of the strategic plan, delivery program and strategies,
- g) service reviews,
- h) collection of performance measurement data by the Council, and
- i) any other matters prescribed by the regulations.

The ARIC is governed by its Charter (see attached). The Charter outlines the objective, scope of authority, composition, roles, and responsibilities, reporting and administrative arrangements of the committee.

The committee members with voting rights will be two Councillors and three independent external members (one of whom will act as chairperson).

The committee members without voting rights will be the General Manager, Director Corporate Services, Manager Finance and Manager People and Customer Service.

Invitees for specific agenda items may include representatives of the external auditor and other officers as requested by the committee.

The ARIC will meet quarterly as a minimum.

The committee has no executive powers, other than those expressly provided by the Council.

The committee will report back to Council after each meeting.

The performance of the committee will be reviewed at least once every two years, as determined by the chairperson.

#### **Policy and Strategy Implications:**

The Charter will support a good governance framework within Council. Additional work to guide the internal audit program, supported by the committee, will further enhance good governance.

#### **Financial and Resource Implications:**

There is currently no budget for the ARIC. A budget allocation for the 18/19 budget will be included for Council's consideration. The budget allocation will cover fees and costs.

#### **Risk Implications:**

The ARIC will reduce the strategic and operational risks to Council and provide an oversight role to support continual improvement across the organisation.

#### **Consultation**

No community consultation is required.

#### **Attachments:**

- Audit, Risk, and Improvement Charter

**9.14 SUBJECT: SALE OF COUNCIL LAND POLICY**

**FROM: JOHN HARVIE**  
**Director of Economic Development & Business**

In providing this advice to Council, I, John Harvie, have no interests to disclose in this report.

**Recommendation:**

That Council resolves to: -

1. Adopt the draft 'Sale of Council Land Policy'
2. Place the policy on public exhibition for a period of 28 days
3. Bring a further report to council in April 2018

**Background:**

The Local Government Act 1993 provides detailed advice to Councils on the sale of 'Community' land, but limited guidance around the sale of 'Operational' land. In order to ensure we are following best practice, achieving the best value for money and being transparent in our dealings, a Sale of Council Land Policy has been developed.

**Issue/Discussion:**

The draft policy has been developed and is attached to this report for council's consideration.

In drafting the policy, consideration has been given to the requirements of the relevant sections of the Local Government Act 1993, the Environmental Planning & Assessment Act 1979 and relevant reports produced by the NSW Independent Commission Against Corruption.

The policy requires that Council advertise the sale of any Council land, both community or operational land. This advertising process will allow for community submissions to be submitted for Council consideration. Additionally, it requires that land be sold through a competitive process to ensure that Council and the community are achieving best value for money and that Council is transparent in all of its dealings.

**Policy and Strategy Implications:**

Adoption of the sale of council land policy will ensure that the process to sell council land will be consistent, transparent, and equitable.

**Financial and Resource Implications:**

The policy will ensure that Council achieves value for money when selling any land.

**Risk Implications:**

The adoption of the policy will significantly reduce councils risk in relation to allegations of impropriety in the process.

**Consultation**

The policy will be placed on public exhibition for a period of 28 days to enable members of the Edward River Community to review and make submissions prior to council formally adopting it.

**Attachments:**

- Draft Sale of Council Land Policy (3 pages).
-



**9.15 SUBJECT: EDWARD RIVER COUNCIL BOUNDARY SIGNAGE**

**FROM: JOHN HARVIE**  
**Director of Economic Development & Business**

In providing this advice to Council, I, John Harvie, have no interests to disclose in this report.

**Recommendation:**

That Council resolves to: -

1. Accept the quote provided by VisAttak, Deniliquin, option 1, at a cost of \$18,530.00 plus GST, to manufacture and install the signs at the 10 boundary entry points identified on attachment 2 to this report.
2. Reword the text on the indigenous panel of the draft sign to read *'Welcome to Wamba Wamba, Perrepa Perrepa Country'*.

**Background:**

Following the merger of Conargo Shire Council and Deniliquin Council local government areas, the gazettal of Edward River Council on 12<sup>th</sup> May 2016 and the election of a new council in September 2017, it is important to update councils existing boundary signage to reflect the regions new identity.

**Issue/Discussion:**

There are ten “main” road entrances to the Edward River Council Local Government Area (LGA) – refer Attachment 1. The Boundary signs are the first impression that visitors’ experience on entering the LGA.

The vision for Edward River is strength, community, growth, and a positive belief in the future. The Boundary signs, presented here, convey this confidence.

The signs need to convey to the passing motorist the heritage, history, and future of the area – who we are, the struggle to get here, respect for our legacy and pride in our place.

Using these elements, three options were developed:

1. - a “reuse” of the existing signs with the basic messages;
2. - partial “reuse” of the existing signs, with an extension of the basic message to include the rusted texture of resistance; and
3. - a new sign, with an expansion of the message and an additional changeable panel that can be used to reflect various occasions (the current depiction is agriculture, another could be tourism, or the river), or a different image to reference particular features of the council area.

Consultation was held with Yarkuwa Indigenous Knowledge Centre who asked if the words '*Welcome to Wamba Wamba, Perrepa Perrepa Country*' could be incorporated into the sign.

Quotes for the signage were sought from three companies in the wider region and two quotes were received.

**Policy and Strategy Implications:**

Quotes were sought in accordance with council's procurement procedure although one of the companies decided not to provide a quote as they felt that they would not be competitive.

The Boundary signs are important as they will contribute to a visitor's first impression of the district and enhance the image and brand of Edward River Council.

**Financial and Resource Implications:**

The merger budget has allocated \$100,000 for signage to cover boundary signage and other signage that will need to be updated due to the merger.

**Risk Implications:**

Nil

**Consultation**

The three signage options were displayed at community engagement meetings during consultation on development of the community strategic plan. Feedback has been considered when formulating the recommendation.

Yarkuwa Indigenous Knowledge Centre were also consulted and provided feedback in relation to the indigenous message to be incorporated on the sign.

**Attachments:**

- Attachment 1 – Edward River Council 'Signage – A New Beginning'. (14 pages)
- Attachment 2 – Map – Edward River Council Boundary Signs Location. (1 page)

**9.16 SUBJECT: COMMUNITY ENGAGEMENT POLICY**

**FROM: JOHN HARVIE**  
**Director of Economic Development & Business**

In providing this advice to Council, I, John Harvie, have no interests to disclose in this report.

**Recommendation:**

That Council resolves to: -

1. Adopt the Community Engagement Policy
2. Adopt the Community Engagement Matrix and
3. Place on public exhibition for a period of 28 days.

**Background:**

Edward River Council recognises that community engagement is a vital part of local democracy. It aims to strengthen the trust between Council and the community and build confidence in Council's ability to plan and make decisions that will respond to the present and future needs of the community.

Community engagement is about involving the community in decisions which affect them. It is critical to the successful development and implementation of acceptable policies and decisions and for improving services that council is responsive to the needs of the community. Engaging with community members involves seeking broad, informed agreement and delivering the best possible solution for Council and the community, however it does not necessarily mean achieving consensus.

**Issue/Discussion:**

This policy emphasises that it is important that the community should be kept informed about important and potentially controversial matters. It also identifies the various levels of consultation and input that can be applied to matters according to the level of impact the decision may have on the community or sections of the community.

The policy also identifies the importance of providing feedback to participants particularly to demonstrate how their input has influenced council's decision.

Guidelines and procedures for the implementation of this policy are contained in the Edward River Council Community Engagement Matrix. Additional information in relation to community engagement principles and techniques can be found in the following publications which should be consulted when preparing a community consultation plan;

- i. Planning for Effective Public Participation (IAP2)
- ii. Techniques for Effective Public Participation (IAP2)

**Policy and Strategy Implications:**

This Policy applies to all community engagement undertaken, by staff, committees, and consultants, on behalf of Edward River Council.

**Financial and Resource Implications:**

Community engagement often requires significant amounts of staff resources and may at times require engagement of external consultants, depending on the importance and sensitivity of the issue.

Selection of panel members, convening forums and utilisation of some engagement techniques may also require staff resources and allocation of funds.

**Risk Implications:**

Nil

**Consultation**

Discussions were held with staff at Northern Beaches Council (NBC) whose community engagement policy and matrix are regarded as best practice by the International Association of Public Participation (IAP2).

Permission was granted by NBC for Council to modify the 'NBC Community Engagement Matrix'.

**Attachments:**

Community Engagement Policy (6 pages)

Edward River Council Community Engagement Matrix (20 pages)

**9.17 SUBJECT: COMMUNITY GRANTS PROGRAM**

**FROM: JOHN HARVIE**  
**Director of Economic Development & Business**

In providing this advice to Council, I, John Harvie, have no interests to disclose in this report.

**Recommendation:**

That Council resolves to: -

1. Adopt the grants policy and the grants program framework and place on public exhibition for a period of 28 days.
2. Receive a further report following the period of public exhibition.

**Background:**

Edward River Council recognises the value and importance of the role that community groups and organisations play in building vibrant, inclusive, and healthy communities.

This updated policy, together with council's grants program framework document, sets out the process to be followed when considering applications for funding from community groups. The policy and grants program framework provide guiding principles to be followed when considering applications for funding

The policy specifically outlines the process that will be followed when making decisions in relation to grant requests.

**Issue/Discussion:**

To control funding of community projects and annual events it is important that council provides funds in accordance with an appropriate grants program framework. An allocation of funds for the grants program can then be considered within the annual budget process.

When determining the merit of each application and which projects will be funded, it is important that each application is considered using the guiding principles and that the process is consistent, fair, and transparent.

It is suggested that the program will have three separate categories;

1. Annual Grants
2. Community Grants and
3. Quick Response Grant

**Policy and Strategy Implications:**

Adoption of the grants policy and the grants program framework will increase the community's confidence in the program and ensure that the best applications are successful.

### **Financial and Resource Implications:**

These guidelines will ensure that;

1. The amount of funding allocated to projects will not exceed the funds allocated in the budget.
2. Council will only consider funding applications that have been lodged within the application timeframe. All other requests for funding, outside of the set timeframe, will generally be referred for consideration in the following year. However, if a request for funding is received outside of the community grants timeframe and is considered to be extraordinary and worthy of consideration, council can allocate available funds from the discretionary fund.

### **Risk Implications:**

NIL

### **Consultation**

1. The policy will be placed on public exhibition for a period of 28 days to enable members of the Edward River Community to review and make submissions prior to council formally adopting it.

### **Attachments:**

- Edward River Council Grants Program Framework (8 pages)
  - Edward River Council Grants Policy (2 pages)
- 
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**9.18 SUBJECT: EDWARD RIVER PROMOTIONS ADVISORY COMMITTEE RECOMMENDATION**

**FROM: JOHN HARVIE  
Director Economic and Business Development**

In providing this advice to Council, I, Michelle Cobb, have no interests to disclose in this report.

**Recommendation:**

That Council resolves to: -

1. Receive the minutes of the Edward River Promotion Advisory Group meeting of January 11, 2018
2. Endorse the Edward River Promotion Advisory Group's action to;
  - Undertake the partnership with Moomba to promote Deniliquin in Melbourne over the Victorian Labour Day long weekend;
  - Engage Tilma Group to develop and implement a six-month strategic and integrated campaign to continue the momentum and success of the Visit Deni destination campaign;
  - Engage Massey Online Communications to execute the Facebook, Instagram, and website components of the campaign; and
  - Develop new promotional materials (banners) that carry the Visit Deniliquin branding and the Visit Deni website
3. Approve expenditure of \$43,000 from funds raised through the special rate variation applied to commercial rates from July 2017 to undertake the above activities until June 30, 2018.

**Background:**

The purpose of this report is to request Council to approve expenditure for planned marketing activities recommended by the Edward River Promotions Advisory Group to undertake Phase Three of the Visit Deni Campaign until June 30, 2018.

**Issue/Discussion:**

The 'Visit Deni' Destination Campaign was launched in 2016 with the aim of doubling the overnight visitor numbers by 2020 from 68,000 people to 136,000 people – requiring an additional 6285 overnight stays per annum.

The strategy to achieve this is based on promoting Deniliquin as a family holiday destination and/or alternative destination to Echuca and other Murray River destinations to:

- a) people living in the outer fringes of Melbourne and major regional centres including Shepparton, Bendigo, and Ballarat.
- b) the 1.2 million people who already visit the Murray Region each year.

The campaign launched in February 2017, and the mid-term report showed the integrated marketing campaign had already achieved 88 percent of the required additional overnight stays by November 2017. The campaign officially ended December 31, 2017 in terms of expenditure, and the full results will be released in May 2018.

The Edward River Promotions Advisory Group wish to continue the momentum of the Visit Deni campaign by repeating the most successful elements of the original campaign. The promotional activities for the phase three of the campaign will include:

1. Promoting Deniliquin at Moomba in Melbourne over four days during the Victorian Labour Day long weekend in March
2. The use of Council's Mobile Billboard purchased by Council – During large metro and regional events such as Moomba and the Deni Ute Muster
3. Online Activity – Facebook, Instagram, You Tube, Electronic Direct Marketing (EDM), Visiting friends and Relations (VFR) campaigns
4. New promotional materials including new banners that include the current branding and website details.

The expected outcomes of this promotion are to maintain and build on the success and momentum of Phase one and Two of the Visit Deni Campaign. Overnight visitation and social media interaction will continue to be monitored to assess the outcomes of the campaign.

**Policy and Strategy Implications:**

The program was implemented under the former Deniliquin Council's Economic Development and Tourism Strategy.

**Financial and Resource Implications:**

The budget (ex GST) for this program is:

Campaign development and implementation	\$20,000
Facebook, Instagram, and website maintenance	\$ 9,000
Moomba Partnership	\$10,000
Promotional Materials	\$ 4,000
<b>Total</b>	<b>\$43,000</b>

This program is fully budgeted for using available funds from the special business levy.

**Risk Implications:**

Nil



**Consultation**

The Visit Deni destination campaign was developed by the Edward River Promotions Advisory Group, a Section 355 Committee of Council.

**Attachments:**

- Minutes from the Edward River Promotions Advisory Group meeting 11 January 2018
-

**9.17 SUBJECT: DEVELOPMENT APPLICATION 1/18 – TEMPORARY USE  
BEING THE ‘CRUISING NATIONALS’ EVENT**

**FROM: JOHN HARVIE  
Director Economic Development and Business**

**Recommendation:**

**Division**

In accordance with the requirements of the Local Government Act, it is necessary for Council to call a division when voting of any resolution relating to a relevant planning application.

That Development Application 1/18 for the use being a recreation facility (outdoor) known as the ‘Cruising Nationals’ event on Lot 52 DP1189132, Cemetery Road, Deniliquin dated 8 January 2018 as shown on plan numbered DA1/18 Plans 1 to 8 inclusive and described in detail accompanying the Development Application be **APPROVED** in accordance with section 80(1) of the Environmental Planning and Assessment Act 1979 and subject to the following conditions:

**CONDITIONS OF CONSENT:**

**1. General**

1.1 The development is to be carried out in accordance with the plans and documentation submitted with the application except as modified by the conditions of this development consent or as noted in red by Council on the approved plans referenced in Schedule 1 - List of approved plans attached to DA No. 1/18.

Reason: To clarify the terms of the approval.

1.2 This development consent is issued for a period of one (1) year and one (1) event only scheduled for Saturday 17 March 2018.

Reason: To clarify the terms of the approval.

1.3 The sealed runway 06/24 at Deniliquin Airport is to be closed to air traffic on 17 March 2018 from 6am till 6pm inclusive.

Reason: To clarify the terms of the approval.

1.4 The grassed runway 12/30 at Deniliquin Airport is to remain open to air traffic on 17 March 2018. A displaced threshold shall be in operation for the 12/30 runway during this period.

Reason: To clarify the terms of the approval.

- 1.5 A Method of Works Plan is to be submitted to CASA for the closing of runway 06/24 and the installation of displaced threshold on runway 12/30 during the event **prior to the commencement of the event** and all associated costs including the installation and removal of the displaced threshold are to be paid by the Applicant.  
Reason: To clarify the terms of the approval.
- 1.6 Existing tenants of the airport or any other person accessing the airport for airport or aircraft related matters shall not be charged entry, or prohibited entry, to the airport during this event. Access to all existing buildings, including the terminal building and hangars, is to be maintained at all times.  
Reason: To clarify the terms of the approval.
- 1.7 Overnight accommodation is not permitted on the site, including camping in tents, cars or otherwise.  
Reason: To clarify the terms of the approval.
- 1.8 The Applicant is to provide Council with a copy of the licence issued under the Motor Vehicle Sports (Public Safety) Act 1985 for the proposed event **no later than seven (7) days prior to the event**.  
Reason: To clarify the terms of the approval.
- 1.9 The Applicant is to meet all the requirements and conditions as specified in the license issued by NSW Office of Sport and Recreation under the Motor Vehicle Sports (Public safety) Act 1985.  
Reason: To clarify the terms of the approval.
- 1.10 No advertising sign and/or structure other than that which is permissible without consent is to be erected as part of the approved development unless a formal application has been submitted to Council and a development consent has been issued.  
Reason: To advise that unless shown as part of the development proposal separate development consent is required for any advertising sign and/or structures.
- 1.11 The Applicant is to contact Council at least 7 days prior to the event to make arrangements for the inspection of the site **24 hours prior to the commencement of the event**.  
Reason: To clarify the terms of the approval.

## 2. Insurance Requirements

- 2.1 **Prior to the commencement of the event** evidence shall be provided to Council that public liability coverage for a minimum of \$20,000,000 for any one occurrence has been obtained. The following organisations must be noted on the policy as an insured or interested party for their respective rights and interests:
- The State of New South Wales;
  - NSW Government, Office of Sport and Recreation;

- NSW Roads and Maritime Services;
- NSW Police; and
- Edward River Council.

Reason: To clarify the terms of the approval.

- 2.2 **Prior to the commencement of the event** evidence shall be provided to Council that liability insurance coverage for the burn-out event has been obtained. This level of coverage shall include public liability coverage of a minimum of \$20,000,000 for any one occurrence and shall be a separate policy to the general public liability policy.

Reason: To clarify the terms of the approval.

- 2.3 **Prior to the commencement of the event** evidence shall be provided to Council that a volunteer workers insurance policy has been obtained. The level of coverage shall include public liability coverage of a minimum of \$20,000,000 for any one occurrence and shall be a separate policy than the general public liability policy.

Reason: To clarify the terms of the approval.

### 3. Eligible Vehicles

- 3.1 Vehicles participating in any racing event or accessing the airport runway or burn-out arena for any reason must be C-Class vehicles or road registered by NSW Roads and Maritime Services (or equivalent from other states). This does not include the dirt drag event.

Reason: To clarify the terms of the approval.

- 3.2 Vehicles that are not C-Class or do not hold current RMS road registration (or equivalent from other states) are permitted on the site for the purpose of visual display (i.e. 'show and shine') events and dirt drags only.

Reason: To clarify the terms of the approval.

- 3.3 Vehicles, other than four wheeled vehicles complying with the conditions 3.1 and 3.2 for the respective events noted in these conditions, shall be prohibited from participating in any event.

Reason: To clarify the terms of the approval.

### 4. Plans of Management

- 4.1 A Plan of Management for the event is to be submitted to Council no later than **fourteen (14) days prior to the event** incorporating the following:

- Event Management Plan;
- Emergency Management Plan;
- Traffic Management Plan;

- Spectator Management Plan; and
- Waste Management Plan.

Reason: To ensure safe operation of the event.

4.2 The Plan of Management is to incorporate an Event Management Plan including the installation, operation and decommissioning of the event and providing for the following:

- Anticipated number of entrants, officials, and spectators at the event;
- Measures to prevent potential conflict with aircraft and air traffic. In this regard, it is necessary to provide written advice from the Civil Aviation Safety Authority (CASA) regarding such matters;
- Details on managing alcohol and drug use by competitors and officials, including testing;
- Details regarding how the event shall be managed, including how the races are to be conducted and how it is proposed to protect the safety of competitors, officials, and spectators;
- Details of volunteer management procedures including numbers of volunteers, roles and responsibilities, volunteer amenity including break times and provision of drinking water;
- Details of spectator management measures, including provision of adequate portable toilet facilities, security, traffic, and parking control (with reference to the Traffic Management Plan) seating, first aid and emergency management (with reference to the Emergency Management Plan), management of lost children and other measures relating to spectator management and comfort;
- Details of vendor and stall management including exact numbers and locations as well as proof of compliance with the requirements of the 'Food Handling Guidelines for Temporary Events';
- Proof of all licenses and approvals from other agencies and organisations;
- Contingency plan in the event of heavy rain;
- Details indicating that access and facilities for persons with disabilities are in accordance with AS 1428.1 – Design for Access and Mobility and Part D3 of the Building Code of Australia;

- Details of means of separating spectators from other areas of the airport (may be incorporated into the Traffic Management Plan);
- Details on the keeping of a complaints register which shall be kept by the organiser and be available for viewing by an authorised officer of Council upon request. All complaints must be recorded in the register and include relevant details such as the nature of the complaint, time, date, and person making the complaint and contact details of the person making the complaint; and
- Details of the number and location of security staff.

Reason: To ensure the installation, operation and decommissioning of the event is consistent with the Event Management Plan.

4.3 The Plan of Management incorporating the Emergency Management Plan is to detail the emergency measures (including preventative and response) for all situations, including but not limited to:

- Injury (both minor and serious) to any person (including competitors, spectators, staff, and volunteers) and first aid;
- Accidents/crashes of vehicles during events;
- Localised fire and explosion (i.e. car fires, oil and fuel fires, stall fires, garbage fires, etc and explosions whether or not resulting from such fires);
- Storage of fuel including design and installation of any fuel tanks in accordance with relevant Australian Standards and WorkCover requirements; and
- Notification of the intended event, including the Plan of Management, to each of the following no later than fourteen (14) days before the event:
  - The officer-in-charge of the nearest police station to the event site;
  - The officer-in-charge of the nearest ambulance station to the event site; and
  - The officer-in-charge of the nearest Fire and Rescue NSW station to the event site.

Reason: To ensure emergency measures are in place for the event.

4.4 The Plan of Management incorporating the Traffic Management Plan is to detail the proposed treatment of traffic, both vehicle and pedestrian, at the

event site and along the public roads leading to the event site. The Traffic Management Plan must have consideration for the following:

- Vehicle access to and from the site;
- Access to and from spectator vehicle parking areas;
- Control of authorised and competitor traffic to and from the event sites;
- Signage within the site advising drivers and spectators where to move and what accreditation is required at the different event sites;
- Public access areas for spectators to view the event; and
- Provisions for direction by marshals on the day of the event.

Reason: To ensure the treatment of traffic is suitable for both vehicles and pedestrians in and around the event.

4.5 The Plan of Management incorporating the Waste Management Plan is to detail the proposed methods for management of waste generated by the event. The Waste Management Plan must have consideration for the following:

- Method for collection of waste containers from the site;
- Measures for ensuring that glass is not brought onto the site;
- Measures to address post-event waste management on the runway and apron areas to remove any foreign objects;
- Measures to address post-event waste management with the airport grounds; and
- Details of on-site garbage storage areas that are readily accessible and serviceable by the waste contractor.

Reason: To ensure that treatment of waste is suitable for the event.

4.6 The Event Management Plan is to detail the management of alcohol during the event, giving due consideration to the following matters:

- Drivers with a blood alcohol concentration greater than 0.00 shall prohibited from participating in any vehicle events such as the drag races, dirt drags or burn-out activities; and
- Method of ensuring that all drivers have a blood alcohol concentration of 0.00.

Reason: To ensure the safety of all participants, volunteers, and spectators.

4.7 The Event Management Plan is to detail the operation of the drag races, giving due consideration to the following matters:

- The event is supervised and managed by people suitably experienced in undertaking this type of activity. Details of the people responsible for running the drag racing, including details of their experience, shall be incorporated into the Event Management Plan;
- All drag racing events shall be conducted in accordance with the requirements of ANDRA for such events. Evidence of this shall be included in the Event Management Plan, including any correspondence from ANDRA regarding the event;
- The maximum length of track shall be 1/8<sup>th</sup> mile (201.2m);
- All vehicles participating in the drag racing activities shall adhere to the eligible vehicle criteria for the event;
- After each run vehicles shall return the staging area in accordance with the Traffic Management Plan. The next race shall not commence until such time as the vehicles from the previous race have cleared the race area and have travelled past the starting line; and
- No material, other than water, shall be placed on the surface of the sealed runway to assist with the undertaking of the drag racing event.

Reason: To ensure the safety of all participants, volunteers, and spectators.

4.8 The Event Management Plan is to detail the operation of the dirt drags, giving due consideration to the following matters:

- Maximum length of track excluding runoff length shall be 130m;
- Competitors shall travel in one direction only along the track from the start to the finish;
- All vehicles participating in the dirt drag racing activities shall adhere to the eligible vehicle criteria for the event; and
- Competitors shall comply with marshal's instructions at all times. Failure to do so shall result in disqualification from the event.

Reason: To ensure the safety of all participants, volunteers and spectators.



## 5. Burn-out Area

5.1 The Event Management Plan is to detail the operation of the burn-out arena, giving due consideration to the following matters:

- Maximum area for the burn-out arena shall be 36m x 36m (1,296 m<sup>2</sup>);
- Concrete barriers and protective fencing shall be installed in accordance with ANDRA requirements and with the requirements of the insurance coverage for the event. Copies of these requirements shall be included in the Event Management Plan. Fencing shall be installed in accordance with the terms of the insurance coverage;
- Use of the burn-out arena shall be limited to 1 minute. The Event Management Plan shall detail how the marshals shall advise drivers when this time period has expired to ensure that drivers do not extend their activities beyond 1 minute;
- Vehicles used for burn-out activities shall have alloy rims only. Steel rims shall be prohibited;
- Drivers shall not blow the tyres on the vehicles as part of the burn-out activities. Drivers doing so shall cease immediately and exit the burn-out arena under instruction from the marshals. Drivers blowing tyres shall be given a warning against such action. Upon a second incident drivers shall be disqualified from taking any further part in burn-out activities;
- Authorised officials and marshals located at the and at the entry to the burn-out arena to direct drivers to and from the burn-out arena. Marshals shall record the details of all drivers and vehicles that use the burn-out arena, including any warnings that have been given; and
- A sign placed at the entrance to the burn-out arena advised drivers of the rules for the use of the burn-out arena. Drivers not adhering to these rules shall be given an initial warning regarding such behaviour. A second incident shall result in the driver being disqualified from taking any further part in burn-out activities.

Reason: To ensure the safety of all participants, volunteers, and spectators.

5.2 The Event Management Plan is to detail the operation of the car show area, giving due consideration to the following matters:

- Speed limit for the event, not including the drag strips or burn-out arena, shall be 10 km/hr;

- Pedestrians and spectators shall have right of way at all times;
- Vehicles shall be parked the allocated areas only. All other areas shall be 'No Parking' for event vehicles;
- Engine tuning, warm-up and/or revving of vehicle engines must be strictly controlled and limited to that required for each upcoming race. Running or revving of engines for show or display purposes shall be prohibited; and
- No objects, including pegs or stakes, shall be hammered through the existing seal surface or cause any damage to the existing seal surface.

Reason: To clarify the terms of the approval.

5.3 A minimum of **fourteen (14) days prior to the event** being held the event organisers shall notify Council details of food businesses that will be trading at your event / market including the following details:

- Business name;
- Business contact details including phone numbers, postal address and e-mail address;
- Trading location;
- Owners details including names, residential address, and phone numbers; and
- The nature of the business. This shall include the type of stall (eg) mobile van/ marquee and a description of the nature / type of food to be sold).

Reason: This information is required to be provided in accordance with the provisions of the NSW Food Act & Regulation to provide information for investigation in the incidence of a foodborne illness outbreak.

5.4 All temporary food stalls and mobile food vans are to be constructed and located and have minimum facilities as outlined on the NSW Food Authority website under the headings of Markets and Temporary Events and Mobile Food Vendors.

Reason: To ensure all foods meet the minimum standards necessary for the safe handling of food in accordance with the Food Act & Regulation.

5.6 All food businesses operating mobile food vending vehicles, with the exception of volunteer organisations must appoint a NSW Food Safety Supervisor (FSS) if the food they prepare and serve is:

- ready-to-eat
- potentially hazardous (ie needs temperature control)
- not sold and served in the supplier's original package.

The business must ensure the FSS certificate is available in the temporary stall / mobile food vending vehicle before commencement of operation and upon request by an authorised officer under the Food Act.

Note: Information can be obtained from the Food Safety Supervisor section of the NSW Food Authority website for information on how to obtain a certificate.

Reason: To comply with the requirements of the NSW Food Act and Regulation.

- 5.7 Any temporary structure such as a tent, marquee, booth having a floor area of more than 300m<sup>2</sup> or a stage having a floor area of more than 50m<sup>2</sup> shall have separate consent from Council. Any temporary structure having a floor area less than that specified shall be located on the site and be designed and constructed in accordance with the development standards specified in State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

Reason: To comply with the NSW SEPP's Code for Exempt and Complying Development.

## **6. Damage to the Airport**

- 6.1 **Prior to the commencement of the event** a Pre-Event Dilapidation Report will be prepared by Council. The report shall provide detail regarding the pre-event condition of the airport, specifically the runway, taxiway, and sealed apron areas. The applicant shall be responsible for all costs involved with this report and any subsequent actions as required.

Reason: To clarify the terms of the approval.

- 6.2 **Immediately following the event** an inspection by Council's Airport Reporting Officer shall be undertaken to ensure that the airport is in sufficient condition to be re-opened. The airport shall not be re-opened until such time as the Airport Reporting Officer determines that the airport is in suitable condition to be re-opened. The Applicant shall be responsible for all costs involved with this inspection and any subsequent actions as required.

Reason: To clarify the terms of the approval.

- 6.3 **Within seven (7) days of the event** a Post Event Dilapidation Report will be prepared by Council. The report shall provide details regarding the post event condition of the airport, specifically the runway, taxiway and sealed apron areas and make reference to any issues found during the pre-event inspection. The Applicant shall be responsible for all costs involved with this costs involved with this report and any subsequent actions as required.

Reason: To clarify the terms of the approval.

- 6.4 The Applicant shall be responsible for the repair of any damage to the airport due to the event or activities associated with the event. This shall include the runway, taxiways, apron areas as well as the area utilised for the dirt drags.

Reason: To clarify the terms of the approval.

## **BACKGROUND:**

Development application 1/18 was received by Council on the 8 January 2018 for a temporary use being the 'Cruising Nationals' event to be held at the Deniliquin Airport being Lot 52 DP1189132, Cemetery Road, Deniliquin.

The subject site is 270.9ha in area and the site is also occupied by a number of other users generally related to the airport. The proposed development includes the following;

- 1/8<sup>th</sup> mile (201.2m) drag races along the sealed runway strip. Each race shall consist of two vehicles travelling along the track, however they will not be in competition with each other;
- 130m dirt drags to be located in the area adjacent to the illuminated wind direction indicator. Each race shall consist of one vehicle travelling along the track;
- Burn-out arena located in front of the terminal building; and
- Show and shine event in the area surrounding the hangars.

It is proposed that the event will be similar to the 2017 event and it is proposed to close the airport from 6am to 6pm on 17 March 2018. The period of closure will encompass the event plus time for setting and packing up.

The Applicant has proposed that the event be open to all types of vehicles with no limit to the size, horsepower, or set-up of the vehicles.

The application was notified to the adjoining owners and notified in the local media for a period of 14 days. No submissions were received.

## **INTERNAL REFERRALS:**

Director Infrastructure –Approval is recommended subject to conditions of consent. The following issues were raised in the referral:

### Use of the airport and timeframe of the proposed event

The Applicant has advised that they wish to utilise the airport on 17 March 2018 from 9am to 3 pm. With the required set-up and disassembly time this would mean the airport would be closed from 6am to 6pm. The closing of the airport shall affect local aircraft owners and users as well as businesses operating out of the airport and emergency services. It is noted that in previous years Air Ambulance have advised that they would not be able to land on the grass runway so that if the sealed runway was closed for the event they would fly to another airport if required. This would necessitate people requiring the services of Air Ambulance to be transported by vehicle to a nearby airport then airlifted to a hospital.

The impact on local businesses and aircraft users is something that Council must consider. It is noted that plans may be put in place for leaving the grass runway open during the event, similar to the plans for last year's event.

The Deniliquin Airport Users Advisory Committee has requested in previous years that the grassed runway 12/30 remain open during the event with a displaced threshold so that the strip does not pass the sealed runway. This shall not impact on the operation of the event.

It is noted that at the end of the time period for the event, the airport runway and apron areas are to be left in a condition suitable for the operation of the airport.

#### Approval to hold a motor vehicle sports event

In accordance with the Motor Vehicle Sports (Public Safety) Act 1985 all motor vehicle racing events are required to be licenced by the Minister for Sport and Recreation. This licence is issued under delegation by the NSW Office of Sport, Sport and Recreation.

The licence details a number of conditions that the organisers of the event must adhere to, mainly around safety, insurance, and notification of other organisations.

A race meeting may be considered unlawful if a license has not been granted for the event or the organisers of the event do not undertake the event in accordance with the license conditions. A maximum penalty of 20 penalty units (\$2,200) applies in respect to unlawful event.

The applicant will be required to provide Council with a copy of the license issued under the Motor Vehicle Sports (Public Safety) Act 1985 for the proposed event no later than seven (7) days prior to the event.

#### Insurance requirements

Due to the high-risk nature of the event it is important that sufficient insurance coverage is obtained by the organisers to cover all relevant parties. Council's minimum insurance coverage for events held in public spaces is \$20,000,000 for any single event.

It is noted that sufficient insurance coverage is a condition of the issuing of a license by the NSW Office of Sport and Recreation.

As part of the special event application separate insurance coverage shall be required for the following items:

- Public liability insurance - minimum coverage of \$20,000,000 for any one instance and noting the organisations that shall be included in the insurance coverage;
- Insurance coverage for the burn-out event, incorporating and required safety measures that need to be implemented as part of this coverage. This needs to be separate coverage than for the general public liability coverage; and
- Volunteer insurance coverage.

### Eligible vehicles

The Applicant has proposed that the event be open to all types of vehicles with no limit to the size, horsepower, or set-up of the vehicles.

There are concerns regarding high powered vehicles relating to the sealed areas, including the runway strip for drag races and apron area for burn-outs, may be damaged due to the force that these vehicles can produce onto the surface. This may lead to damage of the seal that in turn may impact on the operation of the airport following the event.

Investigations of similar events has highlighted that vehicles undertaking drag races on airport runways are limited to those vehicles registered as C-Class vehicle road registered by the NSW Roads and Maritime Services. It is noted that the runway is not a purpose built drag racing strip and therefore purpose built drag vehicles should not be running on the runway.

### Plans of management

This type of event is seen as a high-risk activity and require a high level of organisation and management to be held safely. To ensure that suitable management practices are implemented for the event a detailed plan of management shall need to be submitted to Council at least fourteen (14) days prior to the event. This plan of management shall incorporate the following:

- Event Management Plan - this is the main management plan for the event and shall make reference to other, more specific plans as required. The Event Management Plan shall include details of how each of the activities shall be managed to ensure safety as well as how the event as a whole is managed;
- Emergency Management Plan - this plan shall detail emergency measures for the event including accidents/crashes and injury to any persons (including spectators) involved in the event. The plan shall provide for emergency services, including the NSW Police, NSW Ambulance and Fire and Rescue NSW to be present on-site for the duration of the event;
- Traffic Management Plan - this shall detail how traffic, both vehicles and pedestrians, shall be managed to ensure adequate safety for all users. This shall include both traffic on the site as well as traffic utilising public roads to access the site; and
- Waste Management Plan - this plan shall detail how waste from the event shall be managed, including clean-up of waste after the completion of the event.

The plan of management will be the document by which the applicant will demonstrate how they intend to comply with all conditions of consent as part of any development consent. The event should not proceed unless Council has provided

written advice that the plan of management has been received and is considered satisfactory.

### Alcohol

Drivers shall be required to undertake an alcohol breath test prior to competing in any races or in the burn-out arena. Drivers registering a blood alcohol concentration greater than 0.00 shall be prohibited from participating.

### Drag races

The applicant has proposed to hold 1/8<sup>th</sup> mile (201.2m) drag racing events on the sealed runway. Each race shall involve two vehicles travelling along the race course for a timed run, though not in competition with each other.

Drag racing in Australia is regulated by the Australian National Drag Racing Association (ANDRA). ANDRA specifies the requirements for competitors, vehicles, and facilities to ensure that events are run in the safest way possible for competitors, officials, and the public. ANDRA certification of an event also includes \$50 million public liability insurance coverage.

It is noted that ANRDA is sanctioned by the Confederation of Australian Motor Sport (CAMS) to regulate drag racing in Australia. CAMS have not sanctioned any other body or organisation in Australia to regulate drag racing.

In 2016 Council discussed with the Applicant the need for the event to be sanctioned by ANDRA, as it is a drag racing event being held on public land. The Applicant advised that they were not seeking ANDRA certification for the event due to a number of reasons and ultimately the event was not ANDRA sanctioned.

NSW Office of Sport and Recreation, as part of its license conditions for the 2016 event noted the following:

*'The licensee must ensure that all events conducted by a non-affiliated/non recognised Sanctioning/Controlling Authority are conducted to the minimum safety specifications, officiating and ethical standards of the equivalent recognized Sanctioning/Controlling Authority.'*

It is anticipated that any license issued by NSW Office of Sport and Recreation for this year's event shall include a similar condition. In regard to the staging of drag racing events, Council has no experience or history in hosting such events and would therefore rely on information from the authorised sanctioning body to ensure that the event is run safely. In this instance the authorised sanctioning body is ANDRA and it is in Council's interests that ANDRA sanction the event.

### Dirt drag races

The Applicant has proposed to hold a dirt drag event in the location adjacent to illuminated wind direction indicator (wind sock). This shall involve a single car travelling in one direction along the dirt track and then returning to the start along a separate track. The speeds reached during the dirt drag event are lower than that

for the drag race event on the sealed runway. It is noted that there shall be no limit placed on the performance and size of vehicles involved in the dirt drags.

### Burn-out arena

The application for the event includes a burn-out arena where vehicles perform burn-outs, or tyre spinning activities, for the purpose of generating large amounts of smoke. It is proposed that the burn-out area shall be located in front of the terminal building with access through the existing emergency gates near the Aero Club building.

The concerns relating to this activity include:

- Rubber from tyres being left on the seal, thereby affecting the seal characteristics for aircraft mainly through the loss of friction;
- Damage to the seal by tyre rims once the tyres have been blown. This is exacerbated by the use of steel rimmed wheels rather than alloy wheels; and
- Debris, mainly in the form of pieces of tyre tread, being thrown from the burn-out arena in an uncontrolled manner.

The Applicant has provided the following information in regard to the burn-out activities:

- One vehicle at a time to enter road to burn-out area;
- Concrete barriers around burn-out pad with mesh fencing on top of the barriers to stop debris from exiting the area;
- Authorised Cruising National's officials at the entry road to the burn-outs and at the entry to the burn-out area to supervise the event; and
- Limit of 1 minute per contestant.

### Car show and food stalls

The application includes the use of the area around the existing commercial hangars for vehicle scrutineering and a car show. This will involve interaction between vehicles and spectators. Food stalls shall also be in operation in these locations.

### Damage to the airport

Whilst previous events have been held without any major issues, the event itself may lead to damage to the airport infrastructure, especially the sealed runway and apron areas. Damage to these areas would close the airport until such time as the repairs had been completed. This would impact on existing businesses and airport users as well as emergency services and other users.



It is therefore important that prior to the commencement of the event that a dilapidation report is undertaken to determine the existing condition of the runway and apron areas and that a post-event dilapidation report is also undertaken to determine if any damage has occurred due to the event.

Health & Building Surveyor – Approval is recommended subject to conditions of consent.

**EXTERNAL REFERRALS:**

Roads & Maritime Services (RMS) – No objection to the development application however the proposal is required to submit a special event application. RMS has suggested that Council and the applicant may wish to meet with RMS for a debrief after the event to discuss any issues that may have occurred during the event.

**STRATEGIC IMPLICATIONS:**

By considering this development Council will be meeting with Goal 5.6 – *Provide encouragement to development.*

**BUDGETARY IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Nil

**LEGISLATIVE IMPLICATIONS:**

The following assessment of the development application is in accordance with section 79C of the Environmental Planning and Assessment Act 1979.

***Provisions of Environmental Planning Instruments (s79C(1)(a)(i))***

*Deniliquin Local Environmental Plan 2013 (LEP)*

The subject site is zoned part SP2 Infrastructure zone and part IN1 General Industrial zone under the LEP. The proposed use is defined as a 'recreation facility (outdoor)' and permissible with consent in the IN1 zone but prohibited in the SP2 zone. However, clause 2.8 (2) allows for the temporary use of land within any zone for any use. Therefore, the use of the land zoned SP2 for the event can be permitted under this clause.

Clause 2.8 states:

*Clause 2.8 – Temporary use of land*

*(1) The objective of this clause is to provide for the temporary use of land if the use does not compromise future development of the land, or have detrimental economic, social, amenity or environmental effects on the land.*

*(2) Despite any other provision of this Plan, development consent may be granted for development on land in any zone for a temporary use for a*

*maximum period of 52 days (whether or not consecutive days) in any period of 12 months.*

*(3) Development consent must not be granted unless the consent authority is satisfied that:*

- (a) The temporary use will not prejudice the subsequent carrying out of development on the land in accordance with this Plan and any other applicable environmental planning instrument, and*
- (b) The temporary use will not adversely impact on any adjoining land or the amenity of the neighbourhood, and*
- (c) The temporary use and location of any structures related to the use will not adversely impact on environmental attributes or features of the land, or increase the risk of natural hazards that may affect the land, and*
- (d) At the end of the temporary use period the land will, as far as its practicable be restored to the condition in which it was before the commencement of the use.*

As the proposed event is temporary and only scheduled for one day within the year (2018) it is not considered that the proposed temporary use will prejudice the carrying out of development on the land zoned SP2.

It is not considered that the temporary use will have an adverse impact on any adjoining land or the amenity of the neighbourhood. Part of the subject site is located in the industrial precinct and there are no residential dwellings in close proximity to the site therefore noise should not be an issue to residents.

Apart from food tents and safety fencing there are nil structures proposed to be erected at the site.

Prior to the commencement of the event a dilapidation report will be undertaken to determine the existing condition of the runway and apron areas and that post-event a dilapidation report will be undertaken to determine if any damage has occurred due to the event. The Applicant will be responsible to restore any damage that has occurred from the event.

#### *Land Use Table – Objectives of the IN1 General Industrial zone*

*The objectives of the IN1 zone are as follows:*

- To provide a wide range of industrial and warehouse land uses.*
- To encourage employment opportunities.*
- To minimise any adverse effect of industry on other land use.*
- To support and protect industrial land for industrial uses.*

The proposed development is considered to be compatible with the objectives of the zone.

#### *Clause 6.6 – Airspace operations*

*(1) The objectives of this clause are as follows;*

- (a) To provide for the effective and ongoing operation of the Deniliquin Airport by ensuring that such operation is not compromised by proposed*

- development that penetrates the Limitation or Operation Surface for that airport,*
- (b) To protect the community from undue risk from that operation.*

- (2) If a development application is received and the consent authority is satisfied that the proposed development will penetrate the Limitation or Operation Surface, the consent authority must not grant development consent unless it has consulted with the relevant Commonwealth body about the application*

The proposed temporary use will not penetrate the Limitation or Operation Surface at the Deniliquin Airport. As detailed previously in this report the Deniliquin Airport will not completely close for the proposed event as the grassed runway will remain open and this will not affect the proposed temporary use.

**Clause 6.7 – Essential Services**

*Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the development are available or that adequate arrangements have been made to make them available when required:*

- (a) The supply of water.*
- (b) The supply of electricity.*
- (c) The disposal and management of sewage.*
- (d) Stormwater drainage or on-site conservation.*
- (e) Suitable vehicle access.*

All essential services are available at the subject site.

**Murray Regional Environmental Plan No 2 - Riverine Land (MREP No 2 – Riverine Land)**

The MREP No 2 – Riverine Land applies to the land shown on the REP map that is riverine land of the River Murray within Deniliquin. General and specific planning principles are required to be considered when a consent authority determines a development application.

**Clause 9 - General Planning Principles**

Clause and Control	Compliance
(a) The aims, objectives, and planning principles of this plan.	The proposed development does not significantly impact on the River Murray as it is not located on riverine land and the subject site is currently developed. The proposed development is not considered to be development that would have a negative impact on the riverine environment given its distance from the riverine land
(b) Any relevant River Management Plan.	Not applicable as there no River Management Plan applying to this land.

(c) Any likely effect of the proposed plan or development on adjacent and downstream local government areas.	It is not considered that the proposed development would impose any impacts on downstream local government areas.
(d) The cumulative impact on the proposed development on the River Murray.	It is not considered that the proposed development will result in any cumulative impacts on the River Murray.

Clause 10 – Specific Planning Principles

Principle	Response
Access	The proposed site is not located on riverine land therefore this principle is not applicable to the proposed development.
Bank Disturbance	The proposed site is not located on riverine land therefore this principle is not applicable to the proposed development.
Flooding	The proposed site is not located within the flood planning area for the township.
Land Degradation	The proposed site is not located on riverine land therefore this principle is not applicable to the proposed development.
Landscape	The proposed site is not located on riverine land therefore this principle is not applicable to the proposed development.
River Related Uses	The proposed site is not located on riverine land therefore this principle is not applicable to the proposed development.
Settlement	The proposed site is not located on riverine land therefore this principle is not applicable to the proposed development.
Water Quality	The proposed site is not located on riverine land therefore this principle is not applicable to the proposed development.
Wetlands	The proposed site is not located on riverine land or on wetlands therefore this principle is not applicable to the proposed development.

State Environmental Planning Policy (Infrastructure) 2007

The application was referred to the Roads and Maritime Service (RMS) under clause 104 being traffic-generating development and Schedule 3 of SEPP (Infrastructure) 2007.

The RMS has no objections to the event and no conditions in relation to traffic in and around the area.

***Provisions of any draft Environmental Planning Instrument (s79C(a)(ii))***

No draft environmental planning instruments apply to this development.

***Provisions of any Development Control Plan (s79C(a)(iii))***

Deniliquin Development Control Plan 2016 - Industrial

The subject land is part located in the IN1 General Industrial zone and normally the industrial development controls would apply. However, in this instance the development controls are not relevant to the development.

Deniliquin Development Control Plan 2016 – Airport

The proposed development is for a temporary use and nil permanent structures are proposed to be erected. Airport development controls in this instance are not relevant to the development.

Deniliquin Development Control Plan 2016 - Notification

The development application was notified in accordance with this DCP. No submissions were received.

***Provisions of any Planning Agreement or Draft Planning Agreement (s79C(a)(iia))***

Not applicable.

***Prescribed Matters in the Regulation (s79C(a)(iv))***

Not applicable.

***Likely Impacts of that Development (s79C(b))***

Roads and intersections leading to the proposed event have been assessed by Council engineers and are considered appropriate for the event without the need for upgrade.

Public parking is to be provided onsite. The available space for onsite car parking is considered adequate for the event.

The proposed event will generate noise, given the surrounding area of the subject site and the length of time the event will run for this is not considered to be an issue. Further to this there are no residential dwellings in close proximity to the subject site therefore noise and air pollution will not be a factor in relation to residential areas.

Events such as these are seen as high-risk activities and require a high level of organisation and management to be held safely. A detailed Plan of Management is required to be submitted to Council at least fourteen (14) days prior to the event. The Plan of Management will include several management plans as detailed previously.

The event will be required to run strictly in accordance with the Plan of Management to ensure that the event runs smoothly and to prevent last minute changes on the day of the event.

**Suitability of Site for Development (s79C(c))**

The site is considered to be suitable for the proposed event. Land use conflicts are limited due to the location of the site and surrounding land uses. The site is accessible by sealed road and large enough in area to host the event.

The site has access to all required utilities and is large enough to accommodate onsite carparking for the event.

**Submissions (s79C(d))**

Nil submissions were received.

**The Public Interest (s79C(e))**

The proposed event has the potential to generate tourism in the area for the duration of the event hence providing a broader benefit to Deniliquin. Some parts of the event are not located at the Deniliquin Airport. The event includes planned activities on 17<sup>th</sup> March and 18 March 2018 in the CBD.

Impacts arising from this development can be adequately addressed via conditions of any consent.

**Political Donations and Gifts Disclosure**

The applicant has advised that they have made no reportable political donation to a Councillor and/or any gift to a Councillor or Council employees within a two (2) year period before the date of the application being submitted.

**RISK ASSESSMENT:**

Controls as detailed in the report to protect patron and participant safety are means of mitigating risks for the event. Licencing conditions placed on the event organisers by the Office of Sport and Recreation seek to further modify activities on the site and reduce potential risks.

Any decision to approve or refuse this development application could result in proceedings being commenced in the Land and Environment Court.

**ATTACHMENTS:**

1. Aerial Map of the site – 1 page
  2. Plans of the event - 8 pages
-

**9.20 SUBJECT: ENVIRONMENTAL SERVICES REPORT  
(December 2017)**

**FROM: DIRECTOR ECONOMIC DEVELOPMENT AND  
BUSINESS  
John Harvie**

**RECOMMENDATION**

That Council note the information in the Environmental Services report for December 2017.

**SUMMARY**

The report details the activities of Environmental Services for December 2017

### Current Applications at 31 December 2017

Application	Date Rec'd	Applicant	Location	Proposal	Status
<b>Development Applications/Construction Certificates</b>					
CC 55/14	10/11/14	Jamie Park/JNP Architecture & Associates Pty Ltd	Lot 272 DP756325, 234 Barham Road	Erection of a shed for use as 'rural industry' (maintenance & construction shed for the proposed ethanol plant)	Awaiting advice from the applicant
DA 1/16 CC 1/16	4/1/2016	Tikaro Pty Ltd	Lot 21 DP1063042, 356 Augustus Street	Shed	Awaiting advice from applicant
CC 47/16	31/10/16	P&A Society of Deniliquin	Lot 487 DP731813, Memorial Park	Demountable office building	Awaiting advice from applicant
DA 2/17	11/01/17	Murray Constructions	Lots 11 & 12 DP1018080, 475-477 George Street	Replacement of existing concrete retaining walls including an extension of jetty	Awaiting advice from applicant
DA 59/17	25/08/2017	James Puniard	Lot 11, Section 15, DP758138, Wargam Road, Booroorban	2 bay fire station and 22,000 litre tank	Awaiting owners consent
DA 91/15 A	13/09/2017	North East Survey Design Echuca	Lots 49 & 55, DP756325, 158-166 Hardinge Street, Deniliquin	Modification to DA 91/15 – new boundary layout, creation of 60m wide right of access	Awaiting advice from applicant
DA 81/17	2/11/2017	David Malcolm, Ecotech Energy	Lot 100, DP1061466, Ochertyre Street	Installation of a ground and roof mounted solar system	Awaiting advice from applicant
DA 88/17	7/12/2017	Rodney Mercer	Lot 2, DP235899, 206 Waring Street, Deniliquin	Shade structure	Under assessment
DA 89/17	18/12/2017	Bayruby Pty Ltd	Lot 4, DP219411, 312-328 Morris Street, Deniliquin	Single storey dwelling	Under assessment
DA 90/17	20/12/2017	Justin Zanatta	Lot 15, DP38670, 521 St Michael Street, Deniliquin	Installation of a replacement retaining wall and jetty (to be used as a mooring) including the installation of an additional deck	Under assessment
DA 91/17 CC 64/17	21/12/2017	Luke Harrington	Lot 112, DP756310, 112-166 Smart Street, Deniliquin	Construct a 5 bay shed (Pony Club)	Under assessment
DA 92/17 CC 65/17	21/12/2017	Michael Pisasale	Lot 78, DP437702, 93 Smiths Road, Deniliquin	Demolish old dwelling and construct verandah and garage to remaining dwelling	Under assessment
<b>Complying Development Certificates</b>					



<b>S68 Applications</b>					
S68 15/17	24/03/17	Precise Build	Lot 4 DP285832, 316 Wakool Road	Sewer connection	Awaiting further advice

### Applications Determined December 2017

<b>Application</b>	<b>Property Description</b>	<b>Applicant</b>	<b>Development</b>	<b>Amount</b>
DA 57/17	Lots 24, 25, 38, 39 & 40, DP815329 & DP749636, 523 Henry Street, 10 Ballantyne Crescent, 517 Henry Street, 519 Henry Street & 9 Ballantyne Crescent	Steve Temelkovski & Nathan DiMaggio	Multi dwelling development x 15 two storey units	2,100,000
DA 87/17 CC 62/17	Lot 4, Sec 16, DP758913, 281 Duncan Street, Deniliquin	Decentralised Demountables Pty Ltd	Demolition of dwelling and shed	9,300
CDC 36/17	Lot 5, DP285832, 300 Wakool Road, Deniliquin	Conquest Industries	Inground swimming pool	45,930
CDC 37/17	Lot 1, DP1213942, 378-386 George Street, Deniliquin	Precise Build Pty Ltd	Construct verandah between Evolve Gym and WIRED building	15,000
S68 40/17	Lot 1, DP758913, 553-571 Harfleur Street	Gary Davies	Water supply, sewerage and stormwater drainage work	20,000
CC 63/17	Lot 101, DP831207, 144 Riverview Drive, Deniliquin	Murray Constructions Pty Ltd	Replacement of timber retaining wall	30,000
DA 86/17	Lot 1, DP732067 & Lot 2, DP1220715, 82-86 Hardinge Street, Deniliquin	Edward River Council	Demolition of 2 railway platforms and fill disused railway pit. Provide water and sewer connections to boundary	495,000

### Processing Times for December 2017

<b>Application Type</b>	<b>Mean Gross Days</b>	<b>Mean Net Days</b>
<b>DA</b>	51	46
<b>Mod (S96) of DA &amp; DA/CC</b>	-	
<b>CDC</b>	5	5
<b>CC</b>	17	17
<b>S68 Applications</b>	1	1

### Value and Number of Applications Determined 2016 and 2017

Month	DAs 2016	DAs 2017	CDCs 2016	CDCs 2017	S68 2016	S68 2017	Value 2016	Value 2017
January	7	6	2	2	0	0	\$273 900	\$953,130
February	8	4	3	1	3	9	\$1 012 520	\$1,121,555
March	12	7	3	3	4	3	\$1 115 107	\$436,881
April	7	5	2	2	1	3	\$177 000	\$998,414
May	9	11	5	3	3	7	\$454 134	\$1,853,315
June	8	9	1	5	4	5	\$113 400	\$717,371
July	7	11	3	4	3	2	\$86 541	\$2,721,000
August	6	6	3	4	3	4	\$1 030 615	\$1,099,213
September	4	12	2	5	3	2	\$586 326	\$1,625,621
October	5	13	1	4	1	4	\$205 645	\$3,171,654
November	5	9	5	5	1	1	\$438 022	\$4,456,450
December	5	3	3	2	3	1	\$830 806	\$2,665,230
<b>TOTALS</b>	<b>83</b>	<b>96</b>	<b>33</b>	<b>40</b>	<b>29</b>	<b>41</b>	<b>\$6 324 016</b>	<b>\$21 819 834</b>

Notes: numbers of application determined does not include construction certificates, modifications and applications determined by private certifiers. Value of application determined does not include the value of work for s68 applications.

### Section 149 Certificates/Sewerage Drainage Diagrams

There were 25 Section 149 Certificates completed and 18 Sewerage Drainage Diagrams issued in December 2017.

### Swimming Pool Inspection Program

Month	1 <sup>st</sup> Inspection	2 <sup>nd</sup> Inspection	3 <sup>rd</sup> Inspection
December 2017	4	0	0

### Status of Environmental Services Projects – December 2017

Project	Status
Planning Proposal 7 - Kyalite Stables	Draft instrument reviewed. Awaiting revised instrument from Parliamentary Counsel.
Rural Residential Strategy	Mapping received – to be reviewed.
Local Heritage Fund	Offers of funding for 17/18 have been made.
Planning Proposal 8 – Barham Road	To be considered by Council at its December meeting.
Open Space Strategy	Second round of consultation scheduled for first week in December.

Public Space Strategy	Draft strategy received and to be presented to working group in December.
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**Environmental Services Projects Completed – December 2017**

<b>Project</b>	<b>Status</b>
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9.21 SUBJECT: ENVIRONMENTAL SERVICES REPORT  
(January 2018)

FROM: DIRECTOR ECONOMIC DEVELOPMENT AND  
BUSINESS  
John Harvie

#### RECOMMENDATION

That Council note the information in the Environmental Services report for January 2018.

#### SUMMARY

The report details the activities of Environmental Services for January 2018

Current Applications at 31 January 2018

Application	Date Rec'd	Applicant	Location	Proposal	Status
Development Applications/Construction Certificates					
CC 55/14	10/11/14	Jamie Park/JNP Architecture & Associates Pty Ltd	Lot 272 DP756325, 234 Barham Road	Erection of a shed for use as 'rural industry' (maintenance & construction shed for the proposed ethanol plant)	Awaiting advice from the applicant
DA 1/16 CC 1/16	4/1/2016	Tikaro Pty Ltd	Lot 21 DP1063042, 356 Augustus Street	Shed	Awaiting advice from applicant
CC 47/16	31/10/16	P&A Society of Deniliquin	Lot 487 DP731813, Memorial Park	Demountable office building	Awaiting advice from applicant
DA 2/17	11/01/17	Murray Constructions	Lots 11 & 12 DP1018080, 475-477 George Street	Replacement of existing concrete retaining walls including an extension of jetty	Awaiting advice from applicant
DA 59/17	25/08/2017	James Puniard	Lot 11, Section 15, DP758138, Wargam Road, Boooroban	2 bay fire station and 22,000 litre tank	Awaiting owners consent
DA 91/15 A	13/09/2017	North East Survey Design Echuca	Lots 49 & 55, DP756325, 158-166 Hardinge Street, Deniliquin	Modification to DA 91/15 – new boundary layout, creation of 60m wide right of access	Under assessment
DA 81/17	2/11/2017	David Malcolm, Ecotech Energy	Lot 100, DP1061466, Ochertyre Street	Installation of a ground and roof mounted solar system	Under assessment
DA 89/17	18/12/2017	Bayruby Pty Ltd	Lot 4, DP219411, 312-328 Morris Street, Deniliquin	Single storey dwelling	Under assessment

DA 90/17	20/12/2017	Justin Zanatta	Lot 15, DP38670, 521 St Michael Street, Deniliquin	Installation of a replacement retaining wall and jetty (to be used as a mooring) including the installation of an additional deck	Under assessment
DA 1/18	8/01/2018	Troy Fava	Lot 52, DP1189132, Cemetery Road, Deniliquin	Temporary use being the 'Cruising National' event	Under assessment
DA 2/18	10/01/2018	Yuille Holdings Pty Ltd	Lot 52, DP756325, 125-127 Hardinge Street, Deniliquin	Additions to fuel depot	Under assessment
DA 3/18	15/01/2018	Anthony Smith	Lot 14, DP1134284, 14-18 Napier Street, Deniliquin	Add signage to wall (George Street)	Under assessment
DA 4/18 CC 2/18	16/01/2018	Colin Sander & Alison Thorne	Lot 3, DP583159, 348 Harfleur Street	Dwelling alterations and additions	Under assessment
DA 5/18	18/01/2018	Decentralised Demountables	Lot 487, DP731813, Memorial Drive, Deniliquin	Addition of coolroom and dry store room to existing clubrooms	Under assessment
DA 6/18	23/01/2018	Neil Olivier (Signtific)	Lot 1, DP1057173, 65 Hardinge Street, Deniliquin	Install new signage to Goodstart Children's Centre	Under assessment
DA 7/18	25/01/2018	William O'Brien	Lot 1, DP503099, 343 Wood Street, Deniliquin	Demolish dwelling	Under assessment
DA 8/18	31/01/2018	Ricegrowers Limited	Lot 381, DP239381, 345-357 Ricemill Road, Deniliquin	Installation of elevated storage silos for milled rice products	Under assessment
CC 3/18	24/01/2018	Resource Architecture	Lots 49 & 52, DP 1189132, Macknight Drive, Deniliquin	Construction of an emergency services facility and depot	Under assessment
Complying Development Certificates					

S68 Applications					
S68 15/17	24/03/17	Precise Build	Lot 4 DP285832, 316 Wakool Road	Sewer connection	Awaiting further advice
S68 1/18	25/01/2018	Stephen Grimshaw	Lot 13, DP719544, Phylands Lane	Onsite sewer management system	Under assessment
S68 2/18	30/01/2018	Dipalee Anil Parab	Na	Operate an Indian food van	Under assessment

#### Applications Determined January 2018

Application	Property Description	Applicant	Development	Amount
CC 1/18	Lot 4, DP1103056, 253 Old Racecourse Road, Deniliquin	Deniliquin Field & Game Club Inc	Installation of a 25 metre tall clay target	15,000
DA 88/17	Lot 2, DP235899, 206 Waring Street, Deniliquin	Rodney Mercer	Shade structure	900
DA 91/92 CC 64/17	Lot 112, DP756310, 112-166 Smart Street	Storage shed	Luke Harrington (Deniliquin Pony Club)	36,000
DA 92/17 CC 65/17	Lot 78, DP437702, 93 Smiths Road, Deniliquin	Demolish old dwelling and construct verandah and garage to existing dwelling	Michael Pisasale	45,000

#### Processing Times for January 2018

Application Type	Mean Gross Days	Mean Net Days
DA	26	26
Mod (S96) of DA & DA/CC	-	-
CDC	-	-
CC	17	17
S68 Applications	-	-

Value and Number of Applications Determined 2017 and 2018

Month	DAs 2017	DAs 2018	CDCs 2017	CDCs 2018	S68 2017	S68 2018	Value 2017	Value 2018
January	6	3	2	0	0	0	\$953,130	\$81,900
February	4		1		9		\$1,121,555	
March	7		3		3		\$436,881	
April	5		2		3		\$998,414	
May	11		3		7		\$1,853,315	
June	9		5		5		\$717,371	
July	11		4		2		\$2,721,000	
August	6		4		4		\$1,099,213	
September	12		5		2		\$1,625,621	



October	13		4		4		\$3,171,654	
November	9		5		1		\$4,456,450	
December	3		2		1		\$2,220,230	
TOTALS	96	3	40	0	41	0	\$21,374,834.00	\$81,900

Notes: numbers of application determined does not include construction certificates, modifications and applications determined by private certifiers. Value of application determined does not include the value of work for s68 applications.

### Section 149 Certificates/Sewerage Drainage Diagrams

There were 31 Section 149 Certificates completed and 16 Sewerage Drainage Diagrams issued in January 2018.

### Swimming Pool Inspection Program

Month	1 <sup>st</sup> Inspection	2 <sup>nd</sup> Inspection	3 <sup>rd</sup> Inspection
December 2017	4	0	0

**9.22 SUBJECT: CAPITAL WORKS UPDATE 2017 2018**

**FROM: OLIVER McNULTY**  
**Director Infrastructure**

In providing this advice to Council, I, Oliver McNulty, have no interests to disclose in this report.

**Recommendation:**

That Council

1. Ratify the use of \$100,000 from the 2017/18 budget for kerb and gutter for the works completed on Sloane Street between Crisp Street and Junction Street
2. Approve the transfer of \$50,000 from the kerb and gutter maintenance budget into a project for the renewal of the kerb and gutter on Poictiers Street between Harding Street and Macauley Street. This will be added to the remaining capital budget
3. Approve the deferment of the kerb and gutter works as outline within the operational plan for Sloane Street, Hetherington Street and Harrison Street.
4. Approve the deferment of the project to rehabilitate Napier Street until a DBD masterplan has been completed.
5. Approve the transfer of \$885,000 from the unexpended specific purpose grants reserve into the projects that were carried over from 2016/17 as outlined within this report
6. Approve that the following funds be transferred into the project for the rehabilitation of Eastmans Road, to enable the entire road be rehabilitated in 2017/18,
  - a. \$407,000 from Councils Roads to Recovery allocation that had been identified for Wright Brothers Road
  - b. \$300,000 from the deferred Napier Street Project
  - c. \$327,000 from the balance of Councils allocation from Roads to Recovery for 2017/18
7. Approve the deferment of Chippenham Park Road and transfer the \$85,000 to complete Myrtel Park Road
8. Approve that footpath works will be completed in priority order until all the current available budget is expended
9. Approve the use of up to \$100,000 from sewage works program funding for the emergency sewer works required at 448 Cressy Street
10. Note the content of this report

**Background:**

Each year Council allocates funding towards Capital works projects through the budget process. These funded projects are identified within the operational plan. Most Capital funding provided each year, is for the renewal of existing

infrastructure. Some of this capital funding is provided for upgrade or the construction of new infrastructure.

Each year some works will not be completed as identified within the operational plan. The funding allocated for this work will typically be carried forward to the next financial year to enable this work to be completed. During the year emergency works may be required, Councils priorities in relation to the proposed works may change or additional funding may be required for works already identified. These changes to the operational plan can be accommodated through a Council resolution.

In 2017/18 Council allocated approximately \$11,500,000 towards infrastructure projects. There was also a carry over budget amount of \$885,000.

It is important for Council to be informed of the progress of the Capital works program each year. This report provides an update as to the current position of the Capital works program for 2017/18.

This report relates to Infrastructure Capital works only in the operational plan. It does not relate to projects funded through the stronger community fund.

**Issue/Discussion:**

There have been some issues with the delivery of Councils Capital Works program in 2017/18. These are;

Issue 1: Carry Forward Projects

As outlined previously each year some works will not be completed. Subject to Councils approval the funding for this work will be carried forward and it will be completed in the next financial year. In 2016/17 approximately \$1,275,000 of works were identified to be carried forward. The funds allocated for these works were carried forward into a reserve, they were not however transferred into individual projects. There is \$885,000 in the unexpended specific purposes grants reserve that can be utilised for these works.

It is recommended that Council reallocates the \$885,000 held in the unexpended specific purposes grants reserve for the works carried forward and now completed.

Issue 2: Budget spend and estimates

To date approximately \$2.6m of the \$12.4m capital spend has been completed on Infrastructure projects. This figure of \$12.4m includes the carry forward works of \$885k.

It is projected that by the end of the financial year \$7.6m will be spent. This relates to infrastructure projects.

This is based on the following anticipated monthly spends.

		February	March	April	May	June
Capital Works spend to date 2017/18	\$1,795,000					
Carry over spend	\$840,229					
Predicted Spend		\$1,633,000	\$760,000	\$632,000	\$810,000	\$1,171,000
<b>Total</b>	<b>\$2,635,229</b>	<b>\$1,633,000</b>	<b>\$760,000</b>	<b>\$632,000</b>	<b>\$810,000</b>	<b>\$1,171,000</b>
<b>Total Predicted Year End Spend</b>	<b>\$7,661,229</b>					

The total of \$12.5m includes the \$2m allocated to the RFS building. There is also a projected underspend of \$2m between the budgets allocated for plant, water, and sewer. In some cases, this is due to timing and not being able to secure the plant or services needed this financial year. Officers will work to close this gap and expend the identified budget on the identified projects ensuring best value for Council.

This estimated spend of \$7.6m is based upon the cost estimates provided in the operational plan for each project. The current spend reported is also estimated based on the estimates provided within the operation plan. These spend figures have been checked within Councils financial system.

#### Sealed Road Rehabilitation

Council have allocated \$300,000 in 2017/18 towards the rehabilitation of Napier Street in Deniliquin. It is recommended that this is put on hold pending the completion of a CBD masterplan.

\$407,000 of Councils Roads to Recovery funding allocation had been identified for the upgrade of Wright Brothers Road. This is on hold.

\$214,000 has been allocated in 2017/18 for the rehabilitation of Eastmans Road with a further \$483,000 identified for 2018/19. This work has been re-estimated and will cost in the region of \$1.2m to complete.

It is recommended that the funds from Napier Street and the Roads to Recovery funds be allocated to Eastmans Road. Council have a total remaining allocation of \$733,000 in their 2017/18 Roads to Recovery funding allocation. This includes the money for Wright Brothers road.

This would give a total budget of \$1,247,000 towards Eastmans Road which would allow the entire road to be completed as one project. This would be more efficient than completing this work over multiple year. It would also be less disruptive to the local community.

### Kerb and Gutter

Council have allocated \$180,000 towards capital renewal of kerb and gutter. This included works to Sloane Street, Harrison Street, Heatherington Street and Poitiers Street. \$70,500 has been allocated for maintenance of kerb and gutter.

A section of Sloane Street kerb and gutter was completed in August 2017. This was to be completed in 2016/17 for an estimated cost of \$26,000. This work was completed using the budget allocated for 2017/18 and the works cost approximately \$100,000. This overspend was due to substantial work required to stabilise the shoulders adjacent to the kerb and channel. The footpath was also relocated as part of this work.

It is recommended that Sloane street, Harrison Street and Heatherington Street be put on hold and the remaining budget for kerb and gutter be allocated to Poitiers Street. This would enable a much better drainage outcome by replacing the entire block of kerb and gutter from Harding Street to Macaulay Street.

### Emergency Sewer Works

Councils sewer has failed at the back of 448 Cressy Street, Deniliquin. This has caused a sinkhole to form in the rear garden of the property. Officers have engaged a consultant to develop a design to repair this failure safely and are working closely with the owner's representatives. Due to the nature and location of this failure it could cost up to \$100,000 to repair. The actual cost will become clearer in the coming weeks. It is recommended that Council allocate \$100,000 from Sewage Services funding at this time towards these works.

### **Policy and Strategy Implications:**

Council provide funding for the renewal of their assets in line with good asset management principles.

### **Financial and Resource Implications:**

Council allocate funding towards its Capital Renewal Program each year. This is essential works for the ongoing providing essential services for the community. This resolution will help Council to deliver the required capital works to continue to provide good infrastructure services to the community. The projected spend will also assist Council in meeting its obligations in relation to the Roads to Recovery funding agreement.

### **Risk Implications:**

Council are required to achieve a minimum spend on road related infrastructure to meet its commitments as part of the roads to recovery funding program. If Council do not meet this commitment it will impact Councils ability to receive the funds towards its road related infrastructure.

### **Consultation**

Nil

### **ATTACHMENTS:**

- Table outlining status of projects

**9.23 SUBJECT: HEADWORKS CHARGES NOT FOR PROFIT ORGANISATIONS POLICY**

**FROM: OLIVER McNULTY  
Director Infrastructure**

In providing this advice to Council, I, Oliver McNulty, have no interests to disclose in this report.

**Recommendation:**

That Council resolves to adopt the Headworks Charges Not For Profit Organisations Policy

**Background:**

Headworks charges are currently applicable to all development within the Edward River Council area where there is an increase in demand on Council's water supply or sewerage systems. These charges are in accordance with the former Deniliquin Council's *Deniliquin Water and Sewer Demand Assessment Policy 2002* and *Policy 4.9 – Provision of Water Supply and Sewerage Services*.

Council has recently received several requests from local not for profit organisations that are undertaking development within Deniliquin and are subject to headworks charges. These organisations have requested a reduction in the applicable headworks charges for their respective developments.

It is noted that the former Deniliquin Council has on one previous occasion waived headworks charges for a particular development relating to a not for profit organisations and have approved a staggered payment plan on another occasion for a not for profit organisation. No other cases for changes to the policy relating to headworks charges for not for profit organisations have been found.

**Issue/Discussion:**

In December 2017, Council considered a report in relation to the development of a Policy for Headworks Charges Not for Profit Organisations. At this meeting Council resolved to

1. *place the Headworks Charges Not for Profit Organisations Policy on public exhibition for a period of at least 28 days; and*
2. *invite public submissions following placement of the policy on public exhibition; and*

3. following expiry of the public exhibition period, receives a further report considering all submission received and making any appropriate changes to the draft policy.

This submission period is now over, and no submissions have been received.

**Policy and Strategic Implications:**

The draft policy supports the existing *Deniliquin Water and Sewer Demand Assessment Policy 2002* and provides further detail relating to developments by not for profit organisations.

**Financial and Resource Implications:**

There is no impact to Council's finances as there is no change to the amount of headworks charges that shall be applicable. The 3 year timeframe for payment of the charges, rather than payment up front, shall have a negligible effect on Council's ability to fund capital works relating to headworks.

**Risk Implications:**

The risk regarding this policy is that a not for profit organisation shall not pay the required headworks charges over the 3 year period period, even though the development has commenced. As the requirement for paying headworks charges is a condition of consent for a development, the non-payment of these charges would be considered a breach of these consent conditions. As with other breaches of consent conditions, Council would be able to issues orders against the not for profit organisation relating to the continued use of the development should payment not occur.

**Consultation:**

This policy has been on public display and has received no submissions

**Attachments:**

*Headworks Charges Not for Profit Organisations Policy.*

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**9.24 SUBJECT: ROLLER REPLACEMENT**

**FROM: OLIVER McNULTY  
Director Infrastructure**

In providing this advice to Council, I, Oliver McNulty, have no interests to disclose in this report.

**Recommendation:**

That Council approve the purchase of a multi-tyre roller from GCM Agencies Pty Ltd for \$140,000

**Background:**

Council received a report in November 2017 in relation to contract no 2.19.240 for the purchase of a smooth drum roller and multi-tyre rollers.

Council resolved at this meeting to:

- 1. Accept the tender submitted by GCM Agencies Pty Ltd for the purchase of one (1) Multipac 115H Smooth Drum Roller for the contract price of \$133,100 including GST;*
- 2. Execute the contract documents for the purchase of one (1) Smooth Drum Roller under Contract 2.19.240 – Purchase of Smooth Drum and Multi-Combination Rollers;*
- 3. Decline to accept tenders for the purchase of a second Smooth Drum Roller and a Multi-Tyre Roller; and*
- 4. Receive a further report regarding the Plant Replacement Program*

**Issue/Discussion:**

Councils plant committee have met twice since this report was approved by Council in November. A concern was raised at the plant committee meeting in November that one of the Multi Tyre rollers was deteriorating and the committee recommended that one of the multi-tyre rollers be replaced as soon as possible.

There is an issue with the Diff on one of the rollers and it is operating with extreme noise. The operators currently need to wear ear protection which can cause difficulties due to the nature of how the works crew operate. This issue would cost over \$20,000 to correct.

This roller is over eight years old and has approximately 7,000 hours on its clock. This is in line with the recommended hours for the replacement of this type of plant. In 2016 \$10,000 has previously been spent to maintain this plant in a safe operating condition. Due to the type and volume of work this plant performs on



behalf of Council it is highly likely to continue to deteriorate and its ongoing maintenance costs will continue to increase.

Officers have spoken to GCM Agencies PTY Ltd and confirmed that they have a multi tyre roller in stock and would provide it to Council in line with their original quotation for this plant

**Policy and Strategy Implications:**

Council invited tenders for the replacement of 3 rollers in late 2017. This tender process allowed for the purchase of 1-3 of the rollers identified for replacement.

**Financial and Resource Implications:**

The replacement of this plant had been previously identified through Councils budget process. It had been put on hold pending a review of Councils long term plant replacement program. The funding for this plant is available within Councils budget for 2017/18.

**Risk Implications:**

The current multi-tyre roller is not fit for purpose and is creating Work Health and Safety issues for Councils works crews. It is currently being operated by staff who need to wear ear protection as it exceeds safe working noise levels. This has an impact on the efficiency of the works crews. Long term it may also have an impact on the operators hearing.

**Consultation**

No required

**Attachments:**

- Confidential Council report of tender process for rollers November 2017
-

**9.25 SUBJECT: LOCAL TRAFFIC COMMITTEE – SPECIAL EVENT**

**FROM: MARK DALZELL**  
**Manager Engineering and Assets**

In providing this advice to Council, I, Mark Dalzell, have no interests to disclose in this report.

**Recommendation:**

That Council resolves to adopt the recommendation of the Edward River Council Local Traffic Committee regarding the Do it in Deni Bazaar special event to be held on Saturday, 10 March 2018, and approve this special event.

**Background:**

The Deniliquin Business Chamber has applied to Council to hold a special Event in Cressy Street on Saturday, 10 March 2018. The event shall include the closure of Cressy Street, between Napier Street and Edwardes Street, from 8am to 3pm.

The special event application has been sent to Council's Local Traffic Committee for their endorsement.

**Issue/Discussion:**

A formal Resolution from Council is required under the guide to the delegation to Council for the regulation of traffic. As there is not enough business to hold a Local Traffic Committee Meeting therefore approval has been sought from all voting members of the Local Traffic Committee and formal resolution is required from Council.

All voting members of the committee voted to adopt the following resolution:

*That the Local Traffic Committee advises Council that the Do it in Deni Bazaar to be held on Saturday, 10 March 2018, and conducted by the Deniliquin Business Chamber be approved.*

**Policy and Strategy Implications:**

The special event application has been submitted in accordance with Council's requirements for these types of events.

**Financial and Resource Implications:**

Council staff shall undertake the preparation and implementation of the Traffic Control Plan as part of Council's support for the event.

**Risk Implications:**

As part of the application, a Community Event – Risk Assessment has been prepared in consultation with members of the Deniliquin Business Chambers and Council staff.

**Consultation**

As part of this report Council staff have consulted with members of the Deniliquin Business Chambers and the Police.

**Attachments:**

- Special Event application form and associated information as prepared by the Deniliquin Business Chamber;
  - Correspondence from members of the Local Traffic Committee regarding the Do it in Deni Bazaar special event.
-