



## **MEETING OF THE EDWARD RIVER COUNCIL HELD IN THE COUNCIL CHAMBERS FEBRUARY 15, 2017 AT 9.00AM**

### **PRESENT:**

Mayor Cr Norm Brennan, Deputy Mayor Pat Fogarty, Cr Margaret Bull, Cr Norm McAllister, Cr Mac Wallace, Cr Peter McCrabb, Cr Nick Metcalfe, Cr Peta Betts  
Cr Ashley Hall

The Gallery was occupied by two (2).

### **STAFF PRESENT:**

General Manager Adam McSwain, Director of Infrastructure Oliver McNulty, Director of Corporate Services Caroline Wallis, Director Economic & Business Development John Harvie

**GUESTS: Nil**

### **CHAIRMANSHIP OF MEETING:**

The Mayor, Cr Norm Brennan, chaired the meeting.

### **INTERPRETATION:**

In these Minutes "the Council" means the Edward River Council

### **DECLARATION OF MEETING OPEN:**

The Mayor, Cr Norm Brennan, formally declared the meeting open at 9.00am and welcomed everyone to the meeting.

**LEAVE OF ABSENCE: Nil**

**DECLARATION OF INTERESTS: Nil**

**ACKNOWLEDGEMENT OF COUNTRY**

*"I would like to acknowledge that we are here today on the land of the Wamba Perrepa Perrepa people. I would also like to acknowledge and pay my respects to past Aboriginal Elders, the present Aboriginal and Torres Strait Islander people who reside within this area, and their future generations."*

**STATEMENT OF PURPOSE**

I have come here as a Councillor freely and without bias to:

- Represent the views of the community in considering the matters before us today
- To vote in a matter I consider to be in the best interest of the community
- To observe the Code of Conduct and respect the rule of the chair and views of my fellow Councillors.

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**1/18 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING HELD 14 DECEMBER 2017**

Moved Councillor McCrabb

That the Minutes of the Ordinary Council meeting held 14 December 2017 be confirmed as a true and accurate record.

Seconded Councillor Fogarty

**CARRIED**

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**2/18 CONFIRMATION OF MINUTES – OPEN AND PUBLIC SPACE STRATEGIC WORKING GROUP MINUTES 6 DECEMBER 2017**

Moved Councillor Wallace

That the Resolutions of the Open and Public Space Strategic Working Group meeting held 6 December 2017 be accepted.

Seconded Councillor Bull

**CARRIED**

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**3/18 CONFIRMATION OF MINUTES – TRAFFIC COMMITTEE MINUTES 13 DECEMBER 2017**

Moved Councillor Wallace

That the Resolutions of the Traffic Committee Meeting held 13 December 2017 be accepted.

Seconded Councillor Bull

**CARRIED**

**4/18 CONFIRMATION OF MINUTES – PROMOTIONS ADVISORY GROUP MINUTES 11 JANUARY 2018**

Moved Councillor Wallace

That the Resolutions of the Promotions Advisory Group meeting held 11 January 2018 be accepted.

Seconded Councillor Bull

**CARRIED**

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**5/18 SUBJECT: RESOLUTIONS OF COUNCIL**

**FROM: Adam McSwain  
General Manager**

Moved Councillor Betts

**RESOLUTION:**

That Council note the information in the Resolutions of Council December 2017 update.  
Seconded Councillor Fogarty

**CARRIED**

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**6/18 MAYORAL MINUTE**

Mayor Councillor Norm Brennan wished to publicly recognise the Australia Day Award received by former Deniliquin Council Mayor and Councillor Mr Lindsay Renwick who was bestowed the Order of Australia Medal. Mr Renwick is to be congratulated not only for his previous efforts on behalf of the community and within local government, including receiving the Emeritus Mayor prestigious title, but for the work he continues to do within the community.

Seconded Councillor Fogarty

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**7/18 SUBJECT: Mayor and General Manager Meetings**

**FROM: Adam McSwain  
General Manager**

Moved Councillor Metcalfe

**RESOLUTION:**

That Council note the information.

Seconded Councillor Wallace

**CARRIED**

**8/18 SUBJECT: STRONGER COMMUNITIES FUND – MAJOR PROJECTS PROGRAM – JANUARY PROGRESS REPORT**

**FROM: ADAM MCSWAIN  
General Manager**

Moved Councillor Bull

**RESOLUTION:**

That Council receive the Stronger Communities Fund – Major Projects Program - Progress Report for January 2018.

Seconded Councillor McCrabb

**CARRIED**

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**9/18 SUBJECT: COMMUNITY STRATEGIC PLAN**

**FROM: ADAM MCSWAIN  
General Manager**

Moved Councillor Betts

**RESOLUTION:**

That Council:

1. Approve the Draft Community Strategic Plan
2. Place the Draft Community Strategic Plan out for public comment for a minimum 28-day period
3. Receive a further report on any public submissions received and any proposed changes at the April 2018 Council meeting

Seconded Councillor Fogarty

**CARRIED**

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**10/18 SUBJECT: JOINT ORGANISATION**

**FROM: ADAM MCSWAIN  
General Manager**

Moved Councillor McAllister

**RESOLUTION:**

In accordance with Part 7 of Chapter 12 of the Local Government Act 1993 (Act), Edward River Council resolves:

1. That the Council inform the Minister for Local Government Hon. Gabrielle Upton MP, of the Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation (Joint Organisation) in accordance with this resolution.
2. To approve the inclusion of the Council's area in the Joint Organisation's area.

3. That the Joint Organisation be established to cover the Council's area and any one or more of the following council areas:
  - a) Albury City, Balranald, Berrigan, Carrathool, Edward River, Federation, Hay, Leeton, Murray River, Murrumbidgee, Narrandera, Wentworth; and
  - b) Any other Council in the Riverina Murray region as defined by the NSW Department of Planning and Environment
4. That, on the expiry of a period of 28 days from the making of this resolution, the General Manager provide the Minister:
  - a) with a copy of this resolution including the date on which Council made this resolution, and
  - b) inform the Minister that this resolution has not been rescinded, for the purpose of the Minister issuing a certificate under section 400P of the Act.

Seconded Councillor McCrabb

**CARRIED**

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**11/18 SUBJECT: CENTRAL MURRAY COUNTY COUNCIL**  
**FROM: ADAM MCSWAIN**  
**General Manager**

Moved Councillor McCrabb

**RESOLUTION:**

That Council

1. Discontinue membership of the Central Murray County Council and advise the Minister for Local Government of this decision
2. Investigate all available options for the continued provision of noxious weeds to ensure Council is meeting its legislative requirements
3. That at a minimum the options investigated include a shared service model under the proposed Riverina and Murray Joint Organisation, shared service models with neighbouring Councils and Council delivering the service internally as a single organisation

Seconded Councillor Bull

**CARRIED**

**12/18 SUBJECT: PEACOCKS AND AVIARY WARING GARDENS**

**FROM: ADAM MCSWAIN  
General Manager**

Moved Councillor McAllister

**RESOLUTION:**

That Council:

1. Acknowledge the three petitions received from:
  - a. Angus McKinnon
  - b. Karyn Jukes
  - c. Suzy Weeks
2. Write to the first named petitioner on each of the three petitions and inform them of Councils resolution in relation to this matter
3. Resolve to remove the Waring Gardens aviary
4. Re-allocate \$40,000 from the Waring Gardens capital project funding in the 2017/18 Council budget to undertake these works
5. Establish a 'Friends of the Peacocks Committee' to assist Council in the re-homing
6. Undertake an expression of interest process to re-home the birds

Seconded Councillor Fogarty

**CARRIED**

**(Carried 6 – 3)**

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**13/18 SUBJECT: 2018 ROTARY EASTER ART EXHIBITION**

**FROM: ADAM MCSWAIN  
General Manager**

Moved Councillor Wallace

**RESOLUTION:**

That Council note the payment of \$2000.00 to the Rotary Easter Art Exhibition for sponsorship of the "ACQUISITIVE PRIZE" and appoint the Mayor to select the winner.

Seconded Councillor Hall

**CARRIED**

**14/18 SUBJECT: INVESTMENT REPORT AS AT 31 DECEMBER 2017**

**FROM: Caroline Wallis  
Director Corporate Services**

Moved Councillor McCrabb

**RESOLUTION:**

That Council:

1. Note and receive the Report on Investments totaling \$41,910,752 inclusive of cash at bank for day-to-day operations;
2. Note that actual interest received for the month of December 2017 was \$53,990.
3. Note that accrued interest earned to 31 December 2017 but not yet received was \$472,272.

Seconded Councillor Betts

**CARRIED**

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**15/18 SUBJECT: INVESTMENT REPORT AS AT 31 JANUARY 2018**

**FROM: Caroline Wallis  
Director Corporate Services**

Moved Councillor Hall

**RESOLUTION:**

That Council:

1. Note and receive the Report on Investments totaling \$41,351,580 inclusive of cash at bank for day-to-day operations;
2. Note that actual interest received for the month of January 2018 was \$43,982.
3. Note that accrued interest earned to 31 January 2018 but not yet received was \$512,875.

Seconded Councillor Bull

**CARRIED**

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**16/18 SUBJECT: QUARTERLY BUDGET REVIEW FOR THE PERIOD 30 SEPTEMBER 2017 TO 31 DECEMBER 2017**

**FROM: Caroline Wallis  
Director Corporate Services**

Moved Councillor McAllister

**RESOLUTION:**

That Council receives the December 2017 financial review of the Operational Plan as adopted at the Council Meeting on 29 June 2017.

Seconded Councillor Wallace

**CARRIED**

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**17/18 SUBJECT: END OF YEAR FINANCIAL STATEMENT SUBMISSIONS  
2016-2017**

**FROM: CAROLINE WALLIS  
Director Corporate Services**

Moved Councillor Wallace

**RESOLUTION:**

That Council resolves to: -

1. Receive for noting that, following a 28-day public exhibition period for submissions to be received with respect to Edward River Council's 2016 Audited Financial Statements or Auditor's reports, nil submissions were received
2. Publish the 2016 Audited Financial Statements on the Edward River Council website
3. Receive the Management Letter, dated 19 December 2017 from the Audit Office New South Wales
4. Assign responsibility for implementing the action plan from the Management Letter to the General Manager or his/her delegate.

Seconded Councillor McAllister

**CARRIED**

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**18/18 SUBJECT: PUBLIC INTEREST DISCLOSURES POLICY**

**FROM: CAROLINE WALLIS  
Director Corporate Services**

Moved Councillor McAllister

**RESOLUTION:**

That Council resolves to: -

1. Adopt the reviewed and amended Public Interest Disclosures Policy.

Seconded Councillor Betts

**CARRIED**

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**21/18 SUBJECT: EDWARD RIVER COUNCIL BOUNDARY SIGNAGE**

**FROM: JOHN HARVIE**  
**Director of Economic Development & Business**

Moved Councillor Bull

**RESOLUTION:**

That Council resolves to: -

1. Approve Option One as identified on attachment 2 to this report. Utilise the merger funds budgeted to complete the project.
2. Reword the text on the indigenous panel of the draft sign to read '*Welcome to Wamba Wamba, Perrepa Perrepa Country*' including logo only, no tag line.

Seconded Councillor McCrabb

**CARRIED**

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Councillor Hall left the Chambers at 10.50am and returned at 10.53am

**22/18 SUBJECT: COMMUNITY ENGAGEMENT POLICY**

**FROM: JOHN HARVIE**  
**Director of Economic Development & Business**

Moved Councillor McAllister

**RESOLUTION:**

That Council resolves to: -

1. Adopt the Draft Community Engagement Policy
2. Adopt the Draft Community Engagement Matrix and
3. Place on public exhibition for a period of 28 days.
4. Bring a further report to Council

Seconded Councillor Fogarty

**CARRIED**

**23/18 SUBJECT: COMMUNITY GRANTS PROGRAM**

**FROM: JOHN HARVIE**  
**Director of Economic Development & Business**

Moved Councillor Wallace

**RESOLUTION:**

That Council resolves to: -

1. Adopt the Draft Grants Policy and the Draft Grants Program Framework and place on public exhibition for a period of 28 days.
2. Receive a further report following the period of public exhibition.

Seconded Councillor McAllister

**CARRIED**

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**24/18 SUBJECT: EDWARD RIVER PROMOTIONS ADVISORY COMMITTEE RESOLUTION**

**FROM: JOHN HARVIE**  
**Director Economic and Business Development**

Moved Councillor McCrabb

**RESOLUTION:**

That Council resolves to: -

1. Receive the minutes of the Edward River Promotion Advisory Group meeting of January 11, 2018
2. Endorse the Edward River Promotion Advisory Group's action to;
  - Undertake the partnership with Moomba to promote Deniliquin in Melbourne over the Victorian Labour Day long weekend;
  - Engage Tilma Group to develop and implement a six-month strategic and integrated campaign to continue the momentum and success of the Visit Deni destination campaign;
  - Engage Massey Online Communications to execute the Facebook, Instagram, and website components of the campaign; and
  - Develop new promotional materials (banners) that carry the Visit Deniliquin branding and the Visit Deni website
3. Approve expenditure of \$43,000 from funds raised through the special rate variation applied to commercial rates from July 2017 to undertake the above activities until June 30, 2018.

Seconded Councillor McAllister

**CARRIED**

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Councillor McAllister left the Chambers at 11.15am and returned at 11.17am

**25/18 SUBJECT: DEVELOPMENT APPLICATION 1/18 – TEMPORARY USE BEING THE ‘CRUISING NATIONALS’ EVENT**

**FROM: JOHN HARVIE**  
**Director Economic Development and Business**

Moved Councillor McAllister

**RESOLUTION:**

That Development Application 1/18 for the use being a recreation facility (outdoor) known as the ‘Cruising Nationals’ event on Lot 52 DP1189132, Cemetery Road, Deniliquin dated 8 January 2018 as shown on plan numbered DA1/18 Plans 1 to 8 inclusive and described in detail accompanying the Development Application be **APPROVED** in accordance with section 80(1) of the Environmental Planning and Assessment Act 1979 and subject to the following conditions:

**CONDITIONS OF CONSENT:**

**1. General**

1.1 The development is to be carried out in accordance with the plans and documentation submitted with the application except as modified by the conditions of this development consent or as noted in red by Council on the approved plans referenced in Schedule 1 - List of approved plans attached to DA No. 1/18.

Reason: To clarify the terms of the approval.

1.2 This development consent is issued for a period of one (1) year and one (1) event only scheduled for Saturday 17 March 2018.

Reason: To clarify the terms of the approval.

1.3 The sealed runway 06/24 at Deniliquin Airport is to be closed to air traffic on 17 March 2018 from 6am till 6pm inclusive.

Reason: To clarify the terms of the approval.

1.4 The grassed runway 12/30 at Deniliquin Airport is to remain open to air traffic on 17 March 2018. A displaced threshold shall be in operation for the 12/30 runway during this period.

Reason: To clarify the terms of the approval.

1.5 A Method of Works Plan is to be submitted to CASA for the closing of runway 06/24 and the installation of displaced threshold on runway 12/30 during the event **prior to the commencement of the event** and all associated costs including the installation and removal of the displaced threshold are to be paid by the Applicant.

Reason: To clarify the terms of the approval.

1.6 Existing tenants of the airport or any other person accessing the airport for airport or aircraft related matters shall not be charged entry, or prohibited entry, to the airport during this event. Access to all existing buildings, including the terminal building and hangers, is to be maintained at all times.

Reason: To clarify the terms of the approval.

- 1.7 Overnight accommodation is not permitted on the site, including camping in tents, cars or otherwise.  
Reason: To clarify the terms of the approval.
- 1.8 The Applicant is to provide Council with a copy of the licence issued under the Motor Vehicle Sports (Public Safety) Act 1985 for the proposed event **no later than seven (7) days prior to the event.**  
Reason: To clarify the terms of the approval.
- 1.9 The Applicant is to meet all the requirements and conditions as specified in the license issued by NSW Office of Sport and Recreation under the Motor Vehicle Sports (Public safety) Act 1985.  
Reason: To clarify the terms of the approval.
- 1.10 No advertising sign and/or structure other than that which is permissible without consent is to be erected as part of the approved development unless a formal application has been submitted to Council and a development consent has been issued.  
Reason: To advise that unless shown as part of the development proposal separate development consent is required for any advertising sign and/or structures.
- 1.11 The Applicant is to contact Council at least 7 days prior to the event to make arrangements for the inspection of the site **24 hours prior to the commencement of the event.**  
Reason: To clarify the terms of the approval.
- 2. Insurance Requirements**
- 2.1 **Prior to the commencement of the event** evidence shall be provided to Council that public liability coverage for a minimum of \$20,000,000 for any one occurrence has been obtained. The following organisations must be noted on the policy as an insured or interested party for their respective rights and interests:
- The State of New South Wales;
  - NSW Government, Office of Sport and Recreation;
  - NSW Roads and Maritime Services;
  - NSW Police; and
  - Edward River Council.
- Reason: To clarify the terms of the approval.
- 2.2 **Prior to the commencement of the event** evidence shall be provided to Council that liability insurance coverage for the burn-out event has been obtained. This level of coverage shall include public liability coverage of a minimum of \$20,000,000 for any one occurrence and shall be a separate policy to the general public liability policy.  
Reason: To clarify the terms of the approval.
- 2.3 **Prior to the commencement of the event** evidence shall be provided to Council that a volunteer workers insurance policy has been obtained. The level of coverage shall include public liability coverage of a minimum of \$20,000,000 for any one occurrence and shall be a separate policy than the general public liability policy.  
Reason: To clarify the terms of the approval.

### 3. Eligible Vehicles

3.1 Vehicles participating in any racing event or accessing the airport runway or burn-out arena for any reason must be C-Class vehicles or road registered by NSW Roads and Maritime Services (or equivalent from other states). This does not include the dirt drag event.

Reason: To clarify the terms of the approval.

3.2 Vehicles that are not C-Class or do not hold current RMS road registration (or equivalent from other states) are permitted on the site for the purpose of visual display (i.e. 'show and shine') events and dirt drags only.

Reason: To clarify the terms of the approval.

3.3 Vehicles, other than four wheeled vehicles complying with the conditions 3.1 and 3.2 for the respective events noted in these conditions, shall be prohibited from participating in any event.

Reason: To clarify the terms of the approval.

### 4. Plans of Management

4.1 A Plan of Management for the event is to be submitted to Council no later than **fourteen (14) days prior to the event** incorporating the following:

- Event Management Plan;
- Emergency Management Plan;
- Traffic Management Plan;
- Spectator Management Plan; and
- Waste Management Plan.

Reason: To ensure safe operation of the event.

4.2 The Plan of Management is to incorporate an Event Management Plan including the installation, operation and decommissioning of the event and providing for the following:

- Anticipated number of entrants, officials, and spectators at the event;
- Measures to prevent potential conflict with aircraft and air traffic. In this regard, it is necessary to provide written advice from the Civil Aviation Safety Authority (CASA) regarding such matters;
- Details on managing alcohol and drug use by competitors and officials, including testing;
- Details regarding how the event shall be managed, including how the races are to be conducted and how it is proposed to protect the safety of competitors, officials, and spectators;
- Details of volunteer management procedures including numbers of volunteers, roles and responsibilities, volunteer amenity including break times and provision of drinking water;
- Details of spectator management measures, including provision of adequate portable toilet facilities, security, traffic, and parking control (with reference to the Traffic Management Plan) seating, first aid and emergency management (with reference to the Emergency Management Plan), management of lost children and other measures relating to spectator management and comfort;

- Details of vendor and stall management including exact numbers and locations as well as proof of compliance with the requirements of the 'Food Handling Guidelines for Temporary Events';
- Proof of all licenses and approvals from other agencies and organisations;
- Contingency plan in the event of heavy rain;
- Details indicating that access and facilities for persons with disabilities are in accordance with AS 1428.1 – Design for Access and Mobility and Part D3 of the Building Code of Australia;
- Details of means of separating spectators from other areas of the airport (may be incorporated into the Traffic Management Plan);
- Details on the keeping of a complaints register which shall be kept by the organiser and be available for viewing by an authorised officer of Council upon request. All complaints must be recorded in the register and include relevant details such as the nature of the complaint, time, date, and person making the complaint and contact details of the person making the complaint; and
- Details of the number and location of security staff.

Reason: To ensure the installation, operation and decommissioning of the event is consistent with the Event Management Plan.

4.3 The Plan of Management incorporating the Emergency Management Plan is to detail the emergency measures (including preventative and response) for all situations, including but not limited to:

- Injury (both minor and serious) to any person (including competitors, spectators, staff, and volunteers) and first aid;
- Accidents/crashes of vehicles during events;
- Localised fire and explosion (i.e. car fires, oil and fuel fires, stall fires, garbage fires, etc and explosions whether or not resulting from such fires);
- Storage of fuel including design and installation of any fuel tanks in accordance with relevant Australian Standards and WorkCover requirements; and
- Notification of the intended event, including the Plan of Management, to each of the following no later than fourteen (14) days before the event:
  - The officer-in-charge of the nearest police station to the event site;
  - The officer-in-charge of the nearest ambulance station to the event site; and
  - The officer-in-charge of the nearest Fire and Rescue NSW station to the event site.

Reason: To ensure emergency measures are in place for the event.

4.4 The Plan of Management incorporating the Traffic Management Plan is to detail the proposed treatment of traffic, both vehicle and pedestrian, at the event site and along the public roads leading to the event site. The Traffic Management Plan must have consideration for the following:

- Vehicle access to and from the site;

- Access to and from spectator vehicle parking areas;
- Control of authorised and competitor traffic to and from the event sites;
- Signage within the site advising drivers and spectators where to move and what accreditation is required at the different event sites;
- Public access areas for spectators to view the event; and
- Provisions for direction by marshals on the day of the event.

Reason: To ensure the treatment of traffic is suitable for both vehicles and pedestrians in and around the event.

4.5 The Plan of Management incorporating the Waste Management Plan is to detail the proposed methods for management of waste generated by the event. The Waste Management Plan must have consideration for the following:

- Method for collection of waste containers from the site;
- Measures for ensuring that glass is not brought onto the site;
- Measures to address post-event waste management on the runway and apron areas to remove any foreign objects;
- Measures to address post-event waste management with the airport grounds; and
- Details of on-site garbage storage areas that are readily accessible and serviceable by the waste contractor.

Reason: To ensure that treatment of waste is suitable for the event.

4.6 The Event Management Plan is to detail the management of alcohol during the event, giving due consideration to the following matters:

- Drivers with a blood alcohol concentration greater than 0.00 shall be prohibited from participating in any vehicle events such as the drag races, dirt drags or burn-out activities; and
- Method of ensuring that all drivers have a blood alcohol concentration of 0.00.

Reason: To ensure the safety of all participants, volunteers, and spectators.

4.7 The Event Management Plan is to detail the operation of the drag races, giving due consideration to the following matters:

- The event is supervised and managed by people suitably experienced in undertaking this type of activity. Details of the people responsible for running the drag racing, including details of their experience, shall be incorporated into the Event Management Plan;
- All drag racing events shall be conducted in accordance with the requirements of ANDRA for such events. Evidence of this shall be included in the Event Management Plan, including any correspondence from ANDRA regarding the event;
- The maximum length of track shall be 1/8<sup>th</sup> mile (201.2m);
- All vehicles participating in the drag racing activities shall adhere to the eligible vehicle criteria for the event;
- After each run vehicles shall return the staging area in accordance with the Traffic Management Plan. The next race shall not



commence until such time as the vehicles from the previous race have cleared the race area and have travelled past the starting line; and

- No material, other than water, shall be placed on the surface of the sealed runway to assist with the undertaking of the drag racing event.

Reason: To ensure the safety of all participants, volunteers, and spectators.

4.8 The Event Management Plan is to detail the operation of the dirt drags, giving due consideration to the following matters:

- Maximum length of track excluding runoff length shall be 130m;
- Competitors shall travel in one direction only along the track from the start to the finish;
- All vehicles participating in the dirt drag racing activities shall adhere to the eligible vehicle criteria for the event; and
- Competitors shall comply with marshal's instructions at all times. Failure to do so shall result in disqualification from the event.

Reason: To ensure the safety of all participants, volunteers and spectators.

## 5. **Burn-out Area**

5.1 The Event Management Plan is to detail the operation of the burn-out arena, giving due consideration to the following matters:

- Maximum area for the burn-out arena shall be 36m x 36m (1,296 m<sup>2</sup>);
- Concrete barriers and protective fencing shall be installed in accordance with ANDRA requirements and with the requirements of the insurance coverage for the event. Copies of these requirements shall be included in the Event Management Plan. Fencing shall be installed in accordance with the terms of the insurance coverage;
- Use of the burn-out arena shall be limited to 1 minute. The Event Management Plan shall detail how the marshals shall advise drivers when this time period has expired to ensure that drivers do not extend their activities beyond 1 minute;
- Vehicles used for burn-out activities shall have alloy rims only. Steel rims shall be prohibited;
- Drivers shall not blow the tyres on the vehicles as part of the burn-out activities. Drivers doing so shall cease immediately and exit the burn-out arena under instruction from the marshals. Drivers blowing tyres shall be given a warning against such action. Upon a second incident drivers shall be disqualified from taking any further part in burn-out activities;
- Authorised officials and marshals located at the and at the entry to the burn-out arena to direct drivers to and from the burn-out arena. Marshals shall record the details of all drivers and vehicles that use the burn-out arena, including any warnings that have been given; and
- A sign placed at the entrance to the burn-out arena advised drivers of the rules for the use of the burn-out arena. Drivers not adhering

to these rules shall be given an initial warning regarding such behaviour. A second incident shall result in the driver being disqualified from taking any further part in burn-out activities.

Reason: To ensure the safety of all participants, volunteers, and spectators.

5.2 The Event Management Plan is to detail the operation of the car show area, giving due consideration to the following matters:

- Speed limit for the event, not including the drag strips or burn-out arena, shall be 10 km/hr;
- Pedestrians and spectators shall have right of way at all times;
- Vehicles shall be parked the allocated areas only. All other areas shall be 'No Parking' for event vehicles;
- Engine tuning, warm-up and/or revving of vehicle engines must be strictly controlled and limited to that required for each upcoming race. Running or revving of engines for show or display purposes shall be prohibited; and
- No objects, including pegs or stakes, shall be hammered through the existing seal surface or cause any damage to the existing seal surface.

Reason: To clarify the terms of the approval.

5.3 A minimum of **fourteen (14) days prior to the event** being held the event organisers shall notify Council details of food businesses that will be trading at your event / market including the following details:

- Business name;
- Business contact details including phone numbers, postal address and e-mail address;
- Trading location;
- Owners details including names, residential address, and phone numbers; and
- The nature of the business. This shall include the type of stall (eg mobile van/ marquee and a description of the nature / type of food to be sold).

Reason: This information is required to be provided in accordance with the provisions of the NSW Food Act & Regulation to provide information for investigation in the incidence of a foodborne illness outbreak.

5.4 All temporary food stalls and mobile food vans are to be constructed and located and have minimum facilities as outlined on the NSW Food Authority website under the headings of Markets and Temporary Events and Mobile Food Vendors.

Reason: To ensure all foods meet the minimum standards necessary for the safe handling of food in accordance with the Food Act & Regulation.

5.6 All food businesses operating mobile food vending vehicles, with the exception of volunteer organisations must appoint a NSW Food Safety Supervisor (FSS) if the food they prepare and serve is:

- ready-to-eat
- potentially hazardous (ie needs temperature control)
- not sold and served in the supplier's original package.

The business must ensure the FSS certificate is available in the temporary stall / mobile food vending vehicle before commencement of operation and upon request by an authorised officer under the Food Act.

Note: Information can be obtained from the Food Safety Supervisor section of the NSW Food Authority website for information on how to obtain a certificate.

Reason: To comply with the requirements of the NSW Food Act and Regulation.

- 5.7 Any temporary structure such as a tent, marquee, booth having a floor area of more than 300m<sup>2</sup> or a stage having a floor area of more than 50m<sup>2</sup> shall have separate consent from Council. Any temporary structure having a floor area less than that specified shall be located on the site and be designed and constructed in accordance with the development standards specified in State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

Reason: To comply with the NSW SEPP's Code for Exempt and Complying Development.

## 6. **Damage to the Airport**

- 6.1 **Prior to the commencement of the event** a Pre-Event Dilapidation Report will be prepared by Council. The report shall provide detail regarding the pre-event condition of the airport, specifically the runway, taxiway, and sealed apron areas. The applicant shall be responsible for all costs involved with this report and any subsequent actions as required.  
Reason: To clarify the terms of the approval.
- 6.2 **Immediately following the event** an inspection by Council's Airport Reporting Officer shall be undertaken to ensure that the airport is in sufficient condition to be re-opened. The airport shall not be re-opened until such time as the Airport Reporting Officer determines that the airport is in suitable condition to be re-opened. The Applicant shall be responsible for all costs involved with this inspection and any subsequent actions as required.  
Reason: To clarify the terms of the approval.
- 6.3 **Within seven (7) days of the event** a Post Event Dilapidation Report will be prepared by Council. The report shall provide details regarding the post event condition of the airport, specifically the runway, taxiway and sealed apron areas and make reference to any issues found during the pre-event inspection. The Applicant shall be responsible for all costs involved with this costs involved with this report and any subsequent actions as required.  
Reason: To clarify the terms of the approval.
- 6.4 The Applicant shall be responsible for the repair of any damage to the airport due to the event or activities associated with the event. This shall include the runway, taxiways, apron areas as well as the area utilised for the dirt drags.  
Reason: To clarify the terms of the approval.

Seconded Councillor Metcalfe

Councillor Fogarty left the Chambers at 11.26am and returned at 11.28am

**DIVISION**

Name	Division			
	For	Against	Abstain	Absent
Cr Peta Betts	X			
Cr Marg Bull	X			
Cr Pat Fogarty				X
Cr Ashley Hall	X			
Cr Norm McAllister	X			
Cr Peter McCrabb	X			
Cr Nick Metcalfe	X			
Cr Mac Wallace	X			
Mayor Cr Norm Brennan	X			

**26/18 SUBJECT: ENVIRONMENTAL SERVICES REPORT  
(December 2017)**

**FROM: DIRECTOR ECONOMIC DEVELOPMENT AND BUSINESS  
John Harvie**

Moved Councillor McAllister

**RESOLUTION**

That Council note the information in the Environmental Services report for December 2017.

Seconded Councillor Betts

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**27/18 SUBJECT: ENVIRONMENTAL SERVICES REPORT  
(January 2018)**

**FROM: DIRECTOR ECONOMIC DEVELOPMENT AND BUSINESS  
John Harvie**

Moved Councillor Betts

**RESOLUTION**

That Council note the information in the Environmental Services report for January 2018.

Seconded Councillor Metcalfe

**28/18 SUBJECT: CAPITAL WORKS UPDATE 2017 2018**

**FROM: OLIVER McNULTY  
Director Infrastructure**

Moved Councillor McCrabb

**RESOLUTION:**

That Council

1. Ratify the use of \$100,000 from the 2017/18 budget for kerb and gutter for the works completed on Sloane Street between Crisp Street and Junction Street
2. Approve the transfer of \$50,000 from the kerb and gutter maintenance budget into a project for the renewal of the kerb and gutter on Poictiers Street between Harding Street and Macauley Street. This will be added to the remaining capital budget
3. Approve the deferment of the kerb and gutter works as outline within the operational plan for Sloane Street, Hetherington Street and Harrison Street.
4. Approve the deferment of the project to rehabilitate Napier Street until a DBD masterplan has been completed.
5. Approve the transfer of \$885,000 from the unexpended specific purpose grants reserve into the projects that were carried over from 2016/17 as outlined within this report
6. Approve that the following funds be transferred into the project for the rehabilitation of Eastmans Road, to enable the entire road be rehabilitated in 2017/18,
  - a. \$407,000 from Councils Roads to Recovery allocation that had been identified for Wright Brothers Road
  - b. \$300,000 from the deferred Napier Street Project
  - c. \$327,000 from the balance of Councils allocation from Roads to Recovery for 2017/18
7. Approve the deferment of Chippenham Park Road and transfer the \$85,000 to complete Myrtel Park Road
8. Approve that footpath works will be completed in priority order until all the current available budget is expended
9. Approve the use of up to \$100,000 from sewage works program funding for the emergency sewer works required at 448 Cressy Street
10. Note the content of this report

Seconded Councillor Metcalfe

**CARRIED**

**29/18 SUBJECT: HEADWORKS CHARGES NOT FOR PROFIT ORGANISATIONS POLICY**

**FROM: OLIVER McNULTY  
Director Infrastructure**

Moved Councillor McAllister

**RESOLUTION:**

That Council resolves to adopt the Headworks Charges Not For Profit Organisations Policy

Seconded Councillor Fogarty

**CARRIED**

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**30/18 SUBJECT: ROLLER REPLACEMENT**

**FROM: OLIVER McNULTY  
Director Infrastructure**

Moved Councillor Betts

**RESOLUTION:**

That Council approve the purchase of a multi-tyre roller from GCM Agencies Pty Ltd for \$140,000

Seconded Councillor Fogarty

**CARRIED**

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**31/18 SUBJECT: LOCAL TRAFFIC COMMITTEE – SPECIAL EVENT**

**FROM: MARK DALZELL  
Manager Engineering and Assets**

Moved Councillor McAllister

**RESOLUTION:**

1. That Council resolves to adopt the Resolution of the Edward River Council Local Traffic Committee regarding the Do it in Deni Bazaar special event to be held on Saturday, 10 March 2018, and approve this special event.

Seconded Councillor Metcalfe

**CARRIED**

**Meeting Closed 11.41am**