



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Tuesday, 21 March 2023

Time: 10:00 AM

**Location: Council Chambers, Estates Building Cressy Street
Deniliquin**

AGENDA

Ordinary Council Meeting

Tuesday, 21 March 2023

**Philip Stone
Chief Executive Officer**

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1. OPENING MEETING**2. ATTENDANCE****3. LIVE STREAMING STATEMENT**

Edward River Council wishes to advise members of the public that Council Meetings will be recorded and will be available after each meeting on Council's website [Councils Website](#). All care will be taken to maintain the privacy of those in attendance, however As a visitor in the public gallery, your presence may be recorded. By remaining In the public gallery, it is assumed your consent is given in the event your image is broadcast. This includes any filming by television cameras if attendance is approved by the Chief Executive Officer or Mayor.

4. ACKNOWLEDGEMENT OF COUNTRY

Edward River Council acknowledges and embraces the First Nations Peoples - the Wamba Wamba Perrepa Perrepa peoples as the Traditional Owners of the Lands within the Edward River Council area and also recognises the diversity of different cultures within our community and their contribution.

5. STATEMENT OF PURPOSE

I have come here as a Councillor freely and without bias to:

- a. Represent the views of the community in considering the matters before us today
- b. To vote in a matter I consider to be in the best interest of the community
- c. To observe the Code of Conduct and respect the rule of the chair and views of my fellow Councillors.

6. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

7. CONFIRMATION OF MINUTES

7.1. EDWARD RIVER COUNCIL DRAFT MINUTES 21 FEBRUARY 2023

Author: Executive Assistant

Authoriser: Chief Executive Officer

RECOMMENDATION

That Council accept the Draft Minutes of the Ordinary Council Meeting held 21 February 2023 as a true and correct record.

COMMUNITY STRATEGIC PLAN

3. Encouraging growth through partnerships

3.1 Education

3.2 Economic development

3.4 Health

5. Accountable leadership and responsive administration

5.1 Collaborative and Engaged

5.2 Financially sustainable

5.3 Professional Workplace culture

ATTACHMENTS

Attachment 1 - Draft Minutes for Ordinary Council Meeting 10-00 AM - Tuesday, 21 February 2023



MINUTES

Ordinary Council Meeting

Tuesday, 21 February 2023

Philip Stone
Chief Executive Officer

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ORDINARY COUNCIL MEETING MINUTES**TUESDAY, 21 FEBRUARY 2023**

1. OPENING MEETING

Meeting opened at 10.03am

2. ATTENDANCE

Present: Cr Peta Betts (Mayor), Cr Harold Clapham, Cr Shirlee Burge, Cr Shannon Sampson, Cr Tarria Moore, Cr Marc Petersen, Cr Pat Fogarty,

Via Teams: Cr Linda Fawns, Cr Paul Fellows (Deputy Mayor)

In attendance: Chief Executive Officer, Director Infrastructure, Director Corporate Services, Executive Assistant to the CEO

3. LIVE STREAMING STATEMENT

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- To observe the Code of Conduct and respect the rule of the chair and views of my fellow Councillors.

6. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil

7. CONFIRMATION OF MINUTES**7.1. MINUTES ORDINARY COUNCIL MEETING HELD 20 DECEMBER 2022****RESOLUTION 2023/0221/7.1**

Moved: Cr Tarria Moore

Seconded: Cr Shannon Sampson

That the draft minutes of the Ordinary Council Meeting held 20 December 2022 be moved as true and correct record.

CARRIED UNANIMOUSLY

ORDINARY COUNCIL MEETING MINUTES**TUESDAY, 21 FEBRUARY 2023**

8. DISCLOSURES OF INTERESTS

Mayoral Minute - Cr Linda Fawns declared a Non-Pecuniary - Significant Interest and did not participate in discussion.

9. MAYORAL MINUTE(S)**RESOLUTION 2023/0221/9**

Moved: Mayor Cr Peta Betts

Cr Linda Fawns declared a Non-Pecuniary - Significant Interest and did not participate in discussion.

That Council:

1. Support the National Reconciliation Week walk in Deniliquin, incorporating "the flats" as part of the walk.
2. Provide operational support for use of Waring Gardens, and any traffic control required
3. Authorise the Chief Executive Officer, to allocate \$250 from Council's Quick Response Grants as requested, and authorise appropriate operational support for the initiative as needed, and
4. Write to Mr Fawns, expressing Council's support for the idea via this resolution.

Cr Marc Petersen offered to provide the \$250 from his Councillor payment.

CARRIED UNANIMOUSLY

10. URGENT ITEMS OF BUSINESS

Nil

11. REPORTS OF COMMITTEES

Moved: Cr Pat Fogarty

Seconded: Cr Tarria Moore

RESOLUTION 2023/0221/11.1

That Council:

1. Receive and note the Blighty s355 Committee 21 November 2022 Minutes and August and September 2022 financial statements

CARRIED UNANIMOUSLY

ORDINARY COUNCIL MEETING MINUTES**TUESDAY, 21 FEBRUARY 2023**

12. REPORTS TO COUNCIL**12.1. DELIVERY PROGRAM PROGRESS REPORT TO DECEMBER 2022**

Moved: Cr Tarria Moore

Seconded: Cr Pat Fogarty

RESOLUTION 2023/0221/12.1

That Council receive and note the six-monthly Delivery Program progress report for the period ended 31 December 2022.

CARRIED UNANIMOUSLY**12.2. DENILQUIN KOLETY LAGOONS LANDCARE GROUP - FISHING CHALLENGE REQUEST**

Moved: Cr Tarria Moore

Seconded: Cr Shannon Sampson

RESOLUTION 2023/0221/12.2

That Council:

1. Note the request from the organisers of the Edward Kolety Fishing Challenge for additional support for the event, and
2. Provides support up to a value of \$2,500 for the event due to infrastructure that has been impacted by recent flooding.

CARRIED UNANIMOUSLY**12.3. INVESTMENT & RESERVES REPORT - DECEMBER 2022**

Moved: Cr Linda Fawns

Seconded: Deputy Mayor Cr Paul Fellows

RESOLUTION 2023/0221/12.3

That Council:

1. Note and receive the December 2022 report on Investments totalling \$44,152.inclusive of cash at bank for day-to-day operations.
2. Note that actual interest earned in the month of December 2022 was \$70,014.
3. Note that total interest earned for the year to 31 December 2022 was \$ 331,767.

Note the Certificate of the Responsible Accounting Officer and adopt the Investment Report

CARRIED UNANIMOUSLY

ORDINARY COUNCIL MEETING MINUTES**TUESDAY, 21 FEBRUARY 2023**

12.4. INVESTMENT REPORT & RESERVES REPORT JANUARY 2023

Moved: Cr Linda Fawns

Seconded: Deputy Mayor Cr Paul Fellows

RESOLUTION 2023/0221/12.4

That Council:

1. Note and receive the January 2023 report on Investments totalling \$43,911,534 inclusive of cash at bank for day-to-day operations.
2. Note that actual interest earned in the month of January 2023 was \$74,132.
3. Note that total interest earned for the year to 31 January 2023, adjusted for a prior month over accrual, is \$394,547.
4. Note the Certificate of the Responsible Accounting Officer and adopt the Investment Report.

CARRIED UNANIMOUSLY**12.5. QUARTERLY BUDGET REVIEW STATEMENT - DECEMBER 2022**

Moved: Cr Pat Fogarty

Seconded: Cr Marc Petersen

RESOLUTION 2023/0221/12.5

That Council

- Review and discuss the budget variations as detailed in the report noting the overall impacts of proposed adjustments on Council's budgeted operating result for 2022/23 being a surplus of \$5,130,000, and after removing Capital Grants a deficit of \$1,400,000.
- Adopt the 31 December 2022 Quarterly Budget Review and update of the 2022/23 Operational Plan as initially adopted at the Council Meeting in June 2022, and updated in November 2022.

CARRIED UNANIMOUSLY**12.6. DEVELOPMENT SERVICES ACTIVITY REPORT**

Moved: Cr Tarria Moore

Seconded: Cr Marc Petersen

RESOLUTION 2023/0221/12.6

That Council receives and note the Development Services update.

CARRIED UNANIMOUSLY

ORDINARY COUNCIL MEETING MINUTES**TUESDAY, 21 FEBRUARY 2023**

12.7. CONROY STREET DENILQUIN

Moved: Cr Pat Fogarty

Seconded: Cr Marc Petersen

RESOLUTION 2023/0221/12.7

That Council:

1. Note the status of the road closure procedure for part of the road reserve adjacent to 328 Conroy Street, Denilquin, and
2. Authorise the Chief Executive Officer to affix the Council Seal to the subdivision for the road reserve at 328 Conroy Street, Denilquin, for title issue and road closure under the Roads Act 1993.

CARRIED UNANIMOUSLY**12.8. CAPITAL WORKS UPDATE QTR 2 - 2022/23**

Moved: Cr Tarria Moore

Seconded: Cr Shannon Sampson

RESOLUTION 2023/0221/12.8

That Council note the Capital Works update for Quarter 2 of the 2022/23 financial year.

CARRIED UNANIMOUSLY**12.9. MAJOR PROJECTS REPORT - JANUARY 2023**

Moved: Cr Paul Fellows

Seconded: Cr Linda Fawns

RESOLUTION 2023/0221/12.9

That Council receive and note the Major Projects Program – Progress Report for January 2023

CARRIED UNANIMOUSLY**12.10. RESOLUTIONS OF COUNCIL**

Moved: Cr Tarria Moore

Seconded: Cr Marc Petersen

RESOLUTION 2023/0221/12.10

That Council note the information in the Resolutions of Council as at 13 February 2023.

CARRIED UNANIMOUSLY

ORDINARY COUNCIL MEETING MINUTES

TUESDAY, 21 FEBRUARY 2023

12.11. MAYOR, COUNCILLOR, CEO MEETINGS DECEMBER 2022 AND JANUARY 2023

Moved: Cr Shannon Sampson

Seconded: Cr Marc Petersen

RESOLUTION 2023/0221/12.11

That Council

1. Note the Mayor, Councillor and Chief Executive Officer meetings attended on behalf of Council during the months of December 2022 and January 2023, undertaken either remotely, or adhering to current health guidelines.
2. Continue to advise the Chief Executive Officer's Executive Assistant of their meeting diaries and activities attendance.

Further meetings attended by Councillors were noted.

CARRIED UNANIMOUSLY**13. NOTICES OF MOTIONS**

Nil

14. QUESTIONS WITH NOTICE**14.1. QUESTIONS WITH NOTICE**

Moved: Cr Marc Petersen/Sampson

Seconded: Cr Shannon Sampson

RESOLUTION 2023/0221/14.1

That Council note and receive the responses in relation to the following questions submitted by Councillor Marc Petersen.

Questions submitted and responses as below.

1. In regards to the chair promised at the end of 2021 in response to requests from the Multi Arts Users Group Deniliquilters, what happened to it's installation? Initial correspondence commenced in June 2001 and was finalised by Mayor N. Brennan and General Manager Stone at the end of November 2021 where Deniliquilters were notified a seat would be installed at the front of the Multi Arts Center by end of December 2021. To date, one has not appeared.

[Seating is being installed next week by contractor Beggs' Concreting & Fencing](#)

1. In regards to the letter received from Deniliquilters in 2022 re: toilet cleaning at the facility and window sealing around the frames, I have been approached and emailed by a member who would like a cleaning schedule made available so they know when cleaning will occur from ERC, and what is to be done regarding the windows as they appear loose.

[Council has liaised with a representative from Deniliquilters & Friends regarding the facility cleaning and the maintenance request. Cleaning frequency was increased at councillors request late last year to 3 days per week. The design of the amenity \(open toilet room with cubicles and gates\) is](#)

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TUESDAY, 21 FEBRUARY 2023

problematic for keeping clean and would benefit from a renovation. Window and rendering repairs have been completed. Council has since received feedback from the group as to their satisfaction with the outcomes of both requests.

1. Where is ERC positioned at the moment regarding staffing and vacancies, and what is the average cost of recruitment for each position in line with the operational budget allocation.

Council currently has 17 vacancies; 11 are progressing through recruitment. The 22-23 recruitment budget is \$130k and actual spend is \$65k to date.

Average cost per recruitment is \$5913 per position.

We would welcome any community members looking for a role in a fantastic organisation with a can-do culture to go to council's website and apply, or to contact our human resources team.

1. The Deniliquin Pool has been receiving complaints regarding lifeguard presence and pool access. Recently I was contacted by (redacted) regarding concerns about child safety at the pool. She stated that she was with a friend and the children and was helping one practice their swimming, when she was asked to vacate the pool as only LSA appointed persons could train "How to Swim" at the facility. How does this allow safety in the water if adults are not allowed to assist their children in practicing their swim lessons including different strokes? With the former operating group, practice does not seem to have been an issue.

LSA received a complaint from another swim instructor in town that the person in question was being paid to undertake weekly swim lessons at the pool. It is this complaint that LSA investigated and actioned.

1. What is the current status with the intersection by the Central Hotel? Is it possible to decrease the speed zone in the area to 40km/hr to reduce the risk of trucks overturning as they come off the bridge? What mitigation has been planned to reduce the risk that. Human fatalities may occur?

A 20km/hr warning sign for the intersection has been installed on the northern approach to the bridge. Council is working with TfNSW to increase the size of this sign and install one on the southern side as well to warn and advise motorists of a safe speed to travel through the intersection.

1. Along Crispe Street the newly planted trees are a mix of living and breathing and dying and decaying. What is the watering rotation and frequency, and how often are they being inspected? Currently 11 appear deceased, with many others especially on the Hetherington street side of Crispe Street appearing very dry and struggling. Those on the Faulkner Street side appear to be doing well, but they receive water from the sprinklers also when the lawn is watered.

The tree plantings on Crispe St have been troublesome since planted as they are hand watered. The dead trees would have normally been replaced in Spring, but no new plantings in the recent spring street tree program was undertaken due to flood works. A project will be submitted to the budget process to rectify the works along Crisp St, including possible garden beds and reticulated watering. If funded, we will remove any dead trees and undertake the project in time to plant in spring.

1. What is the current balance of unrestricted funds from the start of the financial year compared to now and how is that cost allocated.

This information is detailed in Council's monthly investments and reserves report. The balance of unrestricted funds on 31 January 2023 was \$21.060m. On 30 June 2022, the balance of unrestricted funds was \$20.570m. This represents a year-to-date increase of \$0.490m. It is important to note that

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ORDINARY COUNCIL MEETING MINUTES

TUESDAY, 21 FEBRUARY 2023

unrestricted funds refer to cash that Council holds and is not representative of budgeted works or operations.

1. How is the formation of Booroorban Hall 355 Committee going? Have new members been appointed?

The remaining volunteer has called an AGM for late February or early March, 2023. From that meeting we will have a better understanding of community interest in forming a committee and next steps. All committee members for s355 committees must be appointed by council resolution.

1. Advertising within the Pastoral Times for ERC events has been observed to have decreased dramatically in the last 12-18 months. Why is that and where are advertisements available now for upcoming events including town meetings and functions? Will these be made available again in the Pastoral Times?

Council pays for advertising in the *Pastoral Times* primarily through the *Community News* column. Council also places job vacancies, Development Application notices and other community information as required in the classified section of the *PT*. Edward River Council event promotion is included in the *Community News*, which costs \$770/wk or approx. \$40,000pa.

Last financial year (2021-2022) \$41k was spent on advertising with the Pastoral Times out of a budget of \$83k.

Spending this financial year with the PT is \$67k, with an adopted annual budget of \$85k for all of councils advertising efforts, not specifically just the PT.

It is speculated that the spending in 2021-22 was down because there were less events and required advertising as the community was still transitioning from COVID.

1. What is the current population of ERC estimated to be and how is that tracking compared to the Council's target of 20,000 by 2050?

The latest Census data indicates Edward River Council's population is 8437 and in decline. To address the decline and meet the community's objective for 20,000 residents by 2050, Council has resolved to develop a Growth Strategy. That work is currently underway.

1. What are the building codes and height requirements of buildings within the Davidson Street area in light of the recent floods and concerns raised regarding past policies and possible legislation relating to flood heights and protective measures required.

The required finished floor level (FFL) for new dwellings in the Davidson Street area is 500mm above the 1% flood level. Existing Dwellings have an existing use right, however, if they are to be rebuilt will be required to meet the required FFL.

Most of the land in the Davidson Street area is Bushfire Prone land (BFPL). There are specific construction requirements that apply to buildings on BFPL dependant on the assessed BAL (Bushfire Attack Level)

The BAL is determined at the time of application for a new residential development considering vegetation type, location, and proximity to the proposed dwelling. The higher the BAL the greater the Construction requirements to protect the building.

Further Planning provisions are contained in Deniliquin LEP 1997, Clause 21, Flood Planning; and in the Deniliquin DCP, Chapter 10, Hazards for the development of flood liable land and Bushfire Prone land in the Davidson Street area.

1. What is happening with the CWA building and what groups have been contacted regarding usage?

ORDINARY COUNCIL MEETING MINUTES

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Council is waiting for confirmation from Crown Lands that the licence has been transferred to Council. Crown Lands have not given a timing for this to occur and our last follow-up with Crown Lands was 30/1/23. Will continue to follow this up. Unfortunately, Council can't move forward with use of the building until the licence is issued. Local groups have contacted Council regarding the use.

1. What is happening with the block of land purchased by ERC on Edwardes Street adjacent to the Water Resources Building and what is planned for its use?

The block of land on Edwardes St was purchased by Council in an open auction last year. It is currently used as a car park. There are no adopted plans for its use, but its future use may be considered in the Growth Strategy, if Council determines that it will consider a plan for public land in the future growth of Deniliquin as part of the Growth Strategy.

1. How are the Villages recovering from flood affected issues and are the roads repaired and usable again, especially around Conargo and Wanganella.

Emergency roadworks have been completed to allow access across the road network. Further repair work is subject to funding claims to Transport for NSW under DRFA guidelines.

Clean-up work in the villages has been completed.

1. Will the ERC be promoting the P&A Show and events this year, where and how?

Yes, Council has been in contact and discussed the show with the P & A Society. The big screen will be used and Visit Deni promotion platforms. They have asked to use Council's trailer screen to promote the show before it goes to Moomba. They are on the distribution list for the 'What's On' Edward River Council Event Guide that is emailed to all accommodation and food outlets and a long list of community groups. The show information has recently been provided for the Edward River Facebook and the Visit Deni social channels.

1. What are the new timelines for flood delayed programs and activities?

Changes to the capital works program due to impacts from the floods are attached. These impacts are due to lack of access to work sites and resources being prioritised for flood response and flood emergency works.

1. With the recent public notice regarding funds in round 5 received, why was more money required to be allocated to the Town Hall? What else is needed for the job to be complete, how will it operate and will it be able to fund itself? Is there a volunteer group with an operating plan in town that have offered to assist and work with council under their direction to assist in allowing regular access to the public?

Stronger Country Communities Fund Round 5 grant was provided for projects that improve community wellbeing in regional communities. Information was provided to councillors at the 7 September briefing on recommended projects for application to the fund prior to submissions to the state funding authority. These projects included funding for accessibility works and exhibition improvement for the Peppin Heritage Centre, and funding for the activation of the Town Hall, not for the completion of its construction.

Funding secured for the Town Hall will be applied to the curation of a historical exhibition for the hall, the development of a facility tour and volunteer program, completion of fit out of cabinetry for lobby and dressing rooms, procurement of theatre lighting to ensure venue is suitable for use by touring productions.

As outlined in a recent councillor briefing and subsequent Council meeting in December, the facility will not be able to fund itself. Council received a complete report on various operational models for

ORDINARY COUNCIL MEETING MINUTES**TUESDAY, 21 FEBRUARY 2023**

the facility at its December 2022 meeting. The recommended option estimates an annual operational cost to Council of \$244,500pa. All operational models explored will result in an annual cost to council, the extent of which is dependent on Council and the community's vision for the facility and what they are prepared to pay.

Note that community and stakeholder (including Councillor) engagement will be commencing in the coming weeks; this information was also detailed in the report in December.

15. CONFIDENTIAL MATTERS

Moved: Cr Tarria Moore

Seconded: Cr Shannon Sampson

RESOLUTION 2023/0221/15

That Council move into Confidential Business at 11.36am

CARRIED UNANIMOUSLY

15.1. C2022-03 - SEWER RELINING PROGRAM 2022/2023

Moved: Cr Tarria Moore

Seconded: Cr Marc Petersen

RESOLUTION 2023/0221/15.1

That Council:

1. Accepts the tender submitted by South West Pipe Relining Pty. and award South West Pipe Relining. Pty Ltd. Contract C2022-03 – Sewer Relining Program 2022/23 for the extended schedule of rates tender price of \$450,000 + GST;
2. Authorise the General Manager and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C2022-03 – Sewer Relining Program 2022/2023
3. Delegate the Contract Superintendent to approve variations up to a maximum of 10% of the contract value to allow for any issues that may arise on site.

CARRIED UNANIMOUSLY

16. CLOSE OF MEETING

Moved: Cr Tarria Moore

Seconded: Cr Shannon Sampson

RESOLUTION 2023/0221/16

That Council move back into open session at and the resolution read out loud.

CARRIED UNANIMOUSLY

There being no other business the meeting closed at 12noon.

8. DISCLOSURES OF INTERESTS

9. MAYORAL MINUTE(S)

10. URGENT ITEMS OF BUSINESS

NOTE: Business may be considered at a meeting of the council even though due notice of the business has not been given to the councillors if:

- a. a motion is passed to have the business considered at the meeting, and
- b. the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.

Only the mover of a motion can speak to the motion before it is put.

A motion of dissent cannot be moved against a ruling by the chairperson.

11. REPORTS OF COMMITTEES

11.1. EDWARD RIVER COUNCIL HEALTH ADVOCACY COMMITTEE MINUTES

Author: Executive Assistant

Authoriser: Chief Executive Officer

RECOMMENDATION

That Council

1. Note the minutes of the Health Services Advisory Committee held 27 February 2023.
2. Approve the Committee's recommendation to Council to change the name of the committee from the Edward River Council Health Advocacy Committee to the Edward River Health Services Advisory Committee.
3. Note that the Committee is in the process of revising its terms of reference for future consideration of Council.

COMMUNITY STRATEGIC PLAN

5.1 Collaborative and Engaged

ATTACHMENTS

Present: Chair Deb Stockton, Dan Salmon, Lourene Liebenberg, Albert Liebenberg, Philip Stone, Cr Shirlee Burge, Marion McGee

Via Teams: Lyn Bond, Craig McColm

Apology: Cr Pat Fogarty, Sarah Campbell, Peta Betts

Chair: Deb Stockton

Meeting opened 5.40pm

Conflicts of Interest

Nil

Minutes of Previous Meeting and matters rising

- Previous minutes presented to Council were not accurate as per the actual meeting. Not detailed and should be an accurate sense of the meeting.
- Clinical Services Plan extension of time was requested. No response received.
- Moving forward how would we like minutes recorded. Notes and recommendations to be included, rather than only the motions.
- The previous minutes only represented a small amount of the conversation and the notes that Cr Pat Fogarty will be attached as an annexure.
Moved: Deb Stockton – unanimously agreed.
- Matters arising – a letter was provided to Murrumbidgee Health to request further growth within the plan. This was taken on board.

Terms of Reference

Document was provided by Marion McGee earlier which may be well worth revisiting.

The Terms of Reference currently do not include any deliverables. We need to work out what we as a group are aiming for.

Need to be focussed on what we want to do. Leeton and Griffith Councils have been spoken with to gauge how they work

Council doesn't have a health space. Neither do Leeton and Griffith, however they had approaches from the community. They decided to consult with the community, and those that actually use the services.

Surveys were distributed and now the results are being looked at. They have identified four areas in their community that they can concentrate on. The committee includes non-health professionals.

As an aside - Griffith still do inter-agency meetings.

In WA they held interagency meetings once per month for two hours to discuss their highlights and lowlights.

Community survey was undertaken with over 400 responses – pre-Covid. The four areas highlighted were access, paediatrics, response, this was funded by PHM and Local Health District. Did have involvement with community and health professionals. Deni Health Action Group which has now dissolved. Marion is providing information to the group with a summary.

We have no consumers within the room which is a concern.

There is no Advocacy Committee within Council. There are Advisory Committees or Section 355 committee. It is actually an Advisory Committee that provides recommendations to Council. It should provide advice to Council.

Motion - Health Services Advisory Committee Moved Marion McGee and unanimous

Objectives

Advocacy to be replaced by advice. Advice/Outcomes/Solutions

One objective (Phil)

(The Clinical Services Plan refers only to the hospital)

Objectives to be in small bites.

What are the problems we are trying to solve. The current Edward River LGA provides excellent information.

Roles and Responsibilities

- To act in an advisory capacity to Council regarding health services;
- To aid the Council with the development of its advocacy strategy and action plan.
- Make recommendations to the Council regarding priority actions identified by the committee, in the form of formal recommendations.

Membership

Any committees arranged by Council always include an invitation to all Councillors.

Name members and their qualifications as committee members – should we name them?
Position rather than name

Primary Health Network – representative of the organisation, medical practices, MLHD, LHAC, MAG, ambulance, disability sector, aboriginal health consumers, take to the aboriginal liaison committee? Aged care – facility? Provider?

- Expression of interest – why would you like to join the committee; what would you bring to the committee; -one page. Lourene will send through one used previously.
- Deb will draw up a list and send around for comment.
- Should include grass roots consumers.

Code of Conduct – conflict resolution is covered in the Code of Conduct which has a process that is followed. Code of conduct sets the behavioural expectations.

- Will send out via email for comment.

Once happy with the terms of reference as a group, then the committee will make a recommendation to Council to adopt the new terms of reference.

Community survey from 2019 to be looked at and the clinical health services survey and PHN data.

Covid, floods, fires have shown that we need to build resilience. We can't always go out of town.

Meetings: Next meeting eight weeks – 17 April 2023? Lourene to confirm calendars.

Meeting closed 8.13pm

ACTION REQUIRED	RESPONSIBILITY	STATUS
Previous minutes to be revised including Cr Fogarty attachment.	Executive Assistant	Open
Terms of Reference – distribute Marion McGee's earlier document.	Executive Assistant	Open
Community survey undertaken pre-COVID. Marion McGee will provide the group with a summary	Marion McGee	Open
Expression of Interest	Lourene will provide Deb with one used previously and then Deb will send around a distribution list for comment.	
Code of Conduct/Code of Meeting Practice	Will be emailed to members for comment.	Closed
Meeting dates – Lourene to confirm calendars.	Lourene	

Attachment 1 - Health Advocacy Committee Minutes 27 February 2023



TERMS OF REFERENCE FOR THE EDWARD RIVER HEALTH SERVICES ADVISORY COMMITTEE

1 NAME OF THE COMMITTEE

The name of the committee will be the Edward River Health Services Advisory Committee.

2 OBJECTIVES

The objective of the Health Services Advisory Committee is to:

- Provide advice to Council to engage other levels of government and unite the community through key leaders and health consumers to coordinate responses to health issues and formulate advice;
- Create a Health Advisory Strategy with an action plan that prioritises business cases and funding opportunities in developing an agreed road map for health care in the region;
- Develop 4 key areas for the health advocacy strategy and advise Edward River Council on these priority areas and issues requiring a consumer, carer, and community perspective;
- Provide direction for the implementation of the Health Strategy Plan/Community Participation Plan developed by Edward River Council;
- Monitor the implementation and effectiveness of this plan through a range of evaluation methods.

3 ROLES AND RESPONSIBILITIES

- To act in an advisory capacity to Council regarding health services;
- To aid the Council with the development of its advocacy strategy and action plan.
- Make recommendations to the Council regarding priority actions identified by the committee, in the form of formal recommendations.

4 EXERCISE OF AUTHORITY

The Committee is an advisory group in accordance with Council's 'Strategic Review of the Committee Framework and Community Facility Management Model'.

5 USER GROUP MEMBERSHIP

Membership will include:

- Councillors (2);
- Health Specialists by invitation and/or ex-officio by virtue of employment, and:
- Community members.
- Primary Health Network (representative of the organisation)
- Medical practices,
- MLHD,
- LHAC,
- MHAG,
- Aboriginal Lands Council
- Ambulance,
- Disability sector,
- Aboriginal health consumers
- Aged care – facility and/or provider

6 COMMUNITY MEMBERS

Council will call for community members through an Expression of Interest process with members being placed on the committee by way of Council resolution.

7 COUNCIL STAFF

Council staff are not members of the committee but may attend meetings as required. Attendance by Council staff will be reported in the meeting minutes.

Council staff will provide administration support for the committee, including issuing agendas and business papers, managing meetings, taking minutes and reporting back to Council.

8 CODE OF CONDUCT

All members will be bound by the Council’s Code of Meeting Practice and Code of Conduct.

9 MEETINGS

Meetings are to be held as agreed to by the members of the committee. Meeting times and locations will be determined by the members and any changes to these will be recorded in the meeting minute

10 QUORUM AND VOTING

A quorum will consist of a majority of current Committee members. Meetings can be held in person, by telephone or by video conference.

If a quorum is not reached within ten (10) minutes of the appointed starting time, the meeting shall:

- (a) be adjourned to a time determined by the Chairperson in consultation with the staff member performing Secretariat duties to ensure that the adjourned time does not clash with other scheduled meetings or
- (b) continue as an Inquorate discussion.

Recommendations to Council would be agreed to by a majority of the members present at the meeting. Where there are an even number of members present, a clear majority is required. Any recommendations passed by the committee will be included in the minutes of the meeting, which shall be reported to Council for consideration.

If a meeting does not have the required quorum, those members present can determine whether they would like to continue with the meeting as an Inquorate Discussion. In this case, recommendations for decisions cannot be made, but can be carried forward to subsequent meetings where a quorum is present. Minutes of an inquorate discussion must take the form of Inquorate Discussion Notes. The members present at an inquorate discussion cannot put or carry any motion or resolution

11 MEETING AGENDAS AND MINUTES

Council staff will be responsible for preparing the agendas for the meetings as well as taking meeting minutes and ensuring that the minutes are reported to Council.

Members should submit agenda items, accompanied by a briefing paper in the form of a summary so members have an opportunity to read and think about prior to the meeting. Urgent matters are at the discretion of the chair for dissemination later than 7 days prior to the meeting.

Meeting agendas are to be sent to member at least seven days (7) days to each meeting.

12 ATTENDANCE AT MEETINGS

Membership is on a voluntary basis with all members being involved due to their interest. Members are expected to attend all regular meetings.

Members who don't attend three consecutive meetings without providing an apology to the meeting will be considered to have resigned their position, at which time Council will call for new members.

13. CONFLICTS OF INTEREST

Councillors, Council staff and members of Council Committees must comply with the applicable provisions of Council's Code of Conduct and Code of Meeting Practice in carrying out the functions as Council officials. It is the personal responsibility of Council officials to comply with the standards in these Codes and regularly review their personal circumstances with these in mind.

Committee members must declare any conflict of interests at the start of each meeting or before discussion of a relevant agenda item or topic. Details of any conflicts of interest should be appropriately noted in the meeting minutes.

Where members or invitees at Committee meetings are deemed to have a real or perceived conflict of interest, it may be appropriate they be excused from Committee deliberations on the issue where the conflict of interest may exist. The final arbiter of such a decision is the Chair of the Committee.

15. RELEVANT LEGISLATION AND GUIDANCE

- NSW Local Government Act 1993
- Edward River Council Code of Conduct
- Edward River Council Code of Meeting Practice

TERMS OF REFERENCE VERSION CONTROL

Title	
ECM Doc Set ID	
Date Approved by Council	

Responsible Officer			
Version Number	Modified By	Modifications Made	Date modified

Attachment 2 - Edward River Council Health Services Advisory Committee Terms of Reference

11.2. ABORIGINAL LIAISON COMMITTEE MINUTES 15 FEBRUARY 2023

Author: Executive Assistant

Authoriser: Chief Executive Officer

RECOMMENDATION

That Council

1. Note the minutes of the Aboriginal Liaison Committee meeting held 15 February 2023
2. That Council consider a recommendation from the Committee that Council endorse the Tyakuwala Cultural Festival as an annual event subject to funding.
3. That a motion of thanks be extended to Carlee Rundell-Gordon and Diedre Hamilton for their work on the Tyakuwala Cultural Festival.

COMMUNITY STRATEGIC PLAN

5.1 Collaborative and Engaged

ATTACHMENTS

Aboriginal Liaison Committee Meeting Minutes 15 February 2023

Attachment 1 - Aboriginal Liaison Committee Minutes 15 February 2023



Aboriginal Liaison Committee

Meeting Minutes/Action Items

Group	<i>Aboriginal Liaison Committee</i>		
Date	15 February 2023	Time	9am
Location	Council Chambers, Estates Building		
Prepared By	Executive Assistant		
Attendees	David Crew, Philip Stone, Cr Harold Clapham, Jeanette Crew via Teams, Laura Hand-Ross via Teams		
Apologies	Cr Linda Fawns		
Additional Distribution			

Meeting Chair

Cr Harold Clapham

Declaration of Meeting Open

Meeting opened at 9.15am. Acknowledgement of Country.

Confirmation of Minutes

Moved: David Crew

Seconded: Cr Harold Clapham

Received and confirmed.

Amendment to be made with capital A for Aboriginal.

Discussion and Action Items

Meetings will now be scheduled for the last Wednesday of every second month, commencing at 9am in the Council Chambers, Estates Building.

Presentation of ABCDE will be taken to Council and contact will be made with Peter Kenyon to find where this program has been initiated in a community of a similar size. This will give further information around the costs and benefits of the program.

Tyakuwala Cultural Festival

Successful for those in attendance. Point was made that the entertainers did not really understand the purpose and intent of the festival.

Lourene Liebenberg provided good feedback on Welcome to Country and how it hit home.

Heat was a factor and future festivals should be held at a different time of the year.

Moved: Jeanette Crew

Seconded: Laura Hand-Ross

That recommendation is made to Council to incorporate the Tyakuwala Cultural Festival as an annual event and funding applications are initiated.

Moved: Jeanette Crew

Seconded: Cr Harold Clapham

A motion of thanks to both Carlee Rundell-Gordon and Diedre Hamilton for their work on the Tyakuwala Cultural Festival.



Aboriginal Liaison Committee

Australia Day

Award nominations – fact check with the nominee when nomination received to ensure the information contained is factually correct.

The above recommendation will be taken to the Australia Day Committee.

Town Hall Opening

Welcome to Country. Laura, Diedre and Dana to have a 30min catch up this week.

Reconciliation Week Activities 27 May to 3 June 2023

Sorry Day is the 26 May 2023 – “Voice for the Generations” Phil will check with Dana as to what has been planned for Sorry Day and Reconciliation Week.

Discussion held around the dance group and singing group performing in the Town Hall or utilising the outside area. This proposal will be taken to Council as a recommendation, or as a Mayoral Minute and a meeting to further discuss will take place after the 24th February 2023.

Reconciliation Walk

This is a proposal from Steve Fawns, MIL Board Member. Phil will distribute some information to the committee. Laura proposed the walk include “The Flats” as being a significant area within the community.

Recommendation made that the Mayor will table a Mayoral Minute at the next Council meeting to get support for the reconciliation walk.

Edward River Council Flag PolicyFlag Policy

Draft policy will be sent around for comment. The policy also includes details of where flags will be flown on a normal day – Town Hall, Peppin Heritage Centre and what will occur on other significant days.

Signage with Acknowledgement of Country

Edward River Council does have a signage policy and a strategy needs to be developed to incorporate signage in Aboriginal language throughout the Edward River Council area.

Actions	Whom	When	Status
Cultural Festival – Recommendation to Council	Phil	Council Meeting	Open
Acknowledgement to Carlee Rundell-Gordon and Diedre Hamilton for their work on the Tyakuwala Cultural Festival.			
Australia Day Committee to receive comments around fact checking nominations.	Belinda	To next meeting	Open
Town Hall Reopening – 30min meeting to discuss	Belinda	16/02/2023	Complete
Draft Flag Policy to be distributed for comment.	Phil	Following meeting	Open
Sorry Day – ideas to Council	Phil	Council Meeting	Open
Reconciliation Walk	Phil	Distribute information	Open



Aboriginal Liaison Committee

Actions	Whom	When	Status
Signage Policy document – strategy to be developed	Phil		Open
Missing signage on Jerilderie Road & old signage which includes artwork.	Belinda Perrett	Put through request system.	Open

11.3. EDWARD RIVER VILLAGE COMMITTEE MINUTES 14 FEBRUARY 2023

Author: Executive Assistant

Authoriser: Chief Executive Officer

RECOMMENDATION

That Council note the minutes of the Edward River Village Committee Meeting held 14 February 2023.

COMMUNITY STRATEGIC PLAN

1. Shaping the Future
- 1.2 Quality built environment
3. Encouraging growth through partnerships
- 3.2 Economic development
5. Accountable leadership and responsive administration
- 5.1 Collaborative and Engaged

ATTACHMENTS

Attachment 1 - Minutes for Edward River Village Committee 12_30 PM - Tuesday 14 February 2023

MINUTES

Edward River Village Committee

Tuesday, 14 February 2023

Commencing at 12:30 PM

Council Chambers, Estates Building

Edward River Village Committee
Tuesday, 14 February 2023

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Edward River Village Committee

Tuesday, 14 February 2023

1. Attendance and Apologies

Attending: Mayor Cr Peta Betts, Cr Tarria Moore, Cr Linda Fawns, Cr Shannon Sampson

Present: Chief Executive Officer, Project Manager

In Attendance: Cr Tarria Moore, Manager Economic Development & Tourism, Cameron Templeton, Executive Assistant

Apologies: Deputy Mayor Paul Fellows, Cr Marc Petersen

2. Confirmation of Previous Minutes

No previous minutes.

3. Actions Arising

No outstanding actions.

4. Reports

4.1. Edward River Village Update

Executive Summary

Construction of the civil works are nearing completion, with storm water and the roadway remaining.

The first of the six dwellings should commence construction early March 2023.

Delays to the construction of the buildings have been in consultation with the contractors.

- *Project is proceeding quite well. The Civil Construction has been delayed to late March due to electrical delays.*
- *Dwelling start time will now be late March.*
- *Currently we are \$200k under budget.*
- *Next meeting a high-level budget will be presented.*
- *Prospective list – Mark has been in touch with almost everyone on the list. Most have moved on or circumstances have changed. Two or three new preliminary enquiries. To date, no one has asked for a draft contract.*
- *Pre-launch – focussing on the local area. Will go wider if required due to price sensitivity etc.,*
- *Marketing approach – three phases*
- *Pre-launch – commences next Friday. Video and imagery. Will link back to the Edward River Village website.*
- *Major Launch – will commence end of June*
- *On-going Village marketing*
- *One page project update will be provided to all Councillors – dot points.*
- *\$130.00 weekly fee.*

Edward River Village Committee**Tuesday, 14 February 2023**

Recommendation

That the Committee note this report.

Report**Program Summary**

Civil works are nearing completion, with dwellings planned to commence early March 2023.

Civil works

- Latest forecast completion of civil and roadway – early March 2023
- Sewer complete
- Water complete
- Roadway and stormwater have commenced.

Electrical

- Council delivered electrical and data underground works complete.
- Above ground works and streetlights will be completed around the roadworks
- Essential Energy - very slow responding to supply upgrade applications - requires monitoring

Dwellings

- Estimated commencement of first dwelling early to March 2023
- Estimated availability of first dwelling October 2023
- One additional dwelling becoming available each month, so completion of final (sixth) home estimated March/April 2024.
- All subject to any further delays such as weather, supply of building materials, trades

Marketing Strategy

- Longer term marketing strategy in draft

Advertising

- Brochures in draft
 - Direct mail out
 - Placed in local business, cafes, medical clinics etc.
- Ad's being drafted for placing in Pastoral Times, Council website and Facebook
- Content for the digital display trailer to be drafted.

Draft DL Brochure (Inside view)

Edward River Village Committee

Tuesday, 14 February 2023

Retire Close to Family and Friends

Consisting of 32 architecturally designed homes and a community centre, Stage 3 commencing of the first 6 homes is under construction now.

With a choice of 3 floor plans, Edward River Village is designed to support your lifestyle in the heart of Deniliquin – close to shops, dining, health facilities.

The fully maintained village allows you to "lock up and leave" whenever you want.

The Boorooban

LIVING	114.3sqf
GARAGE	28.5sqf
VERANDAH	7.5sqf
PORCH	4.5sqf
TOTAL	154.8sqf

Easy living is why you'll love Edward River Village

Low Weekly service fee **65%** Refund of entry fee on exit **3X** Floorplans to choose from

Building and Planning Approvals - No change

- ERC building surveyor has received (via the portal) revised drawings 17-1-23 and structural compliance certificate and says they hope to issue the CDC (building permit) in time for construction.

[Attachments](#)[Draft Edward River Brochure](#)

11.4. AIRPORT ADVISORY COMMITTEE MEETING MINUTES - 1ST FEBRUARY 2023

Author: Executive Assistant - Infrastructure

Authoriser: Director Infrastructure

RECOMMENDATION

That Council receive and note the Minutes of the Airport Advisory Committee, held on the 1st of February 2023.

COMMUNITY STRATEGIC PLAN

5. Accountable leadership and responsive administration

5.1 Collaborative and Engaged

ATTACHMENTS

Attachment 1 - Airport Advisory committee meeting minutes 1 February 2023



Edward River Airport Advisory Committee

Meeting Minutes/Action Items

Group	<i>Edward River Airport Advisory Committee</i>		
Date	1 st February 2023	Time	5.30pm
Location	Aero Club Building, Deniliquin Airport		
Prepared By	Libby Braybon – Executive Assistant		
Attendees	Cr Linda Fawns, Mayor Peta Betts, Philip Stone, Katrina Bennett, Angus Catt, Mark Rogan, Mark Goode, Mark Dalzell, John Macknight, Justin Learmonth, Simon Thomas, Paul Thomas, Chris Wright and Nigel Wettenhall		
Apologies	Jy Brown		
Additional Distribution	N/A		

Chairmen of Meeting

Mark Dalzell chaired the meeting

Declaration of Meeting Open

Mark Dalzell declared the meeting open at 5.30pm

Previous Minutes

Minutes from the meeting dated 31st of May 2022 were read as correct and true with no changes required.

Airport Runway Project

Philip Stone introduced the Mark Goode as the Project Manager for the Airport Runway Project. Mark Goode advised the committee that Bild had been awarded the contract for the construction of the Airport Runway Project and provided a quick update on the current scope of the project and readiness to begin.

Philip Stone provided an update to the committee regarding the potential for additional funding of \$4m from the government. Should Council be successful in obtaining the additional funding, total funds for project would be \$8m. Council should be notified if the application for was successful with in the next few weeks. The User Group queried that if Council is unsuccessful with the grant application, will Council contribute the remaining to complete the project. Phil advised that Council continue to lobby State and Federal Government for potential further funding and noted that this runway is critical infrastructure for Air Ambulance given our rural remote location.

The committee raised concerns with the current scope of the project and do not agree that the project should go ahead with a shorter runway and with a PCN of 9. The committee would like to see a plan for a longer runway and higher PCN should further funding be granted. Mark Goode informed the committee that he, in conjunction with Bild, would develop a plan for a longer runway with higher PCN and with costing. This information will be provided to the committee once available.



Mark Goode queried the need for a method of working plan (MOWP), Mark Dalzell advised that the user group does require this. The MOWP will be presented to the User Group prior to construction starting.

The User Group raised concerns regarding the closure of the Airport for 4 months whilst construction takes place and need confirmation that the grass runway will be open for daily use during construction. Mark Dalzell advised that he would seek confirmation and that there is the potential to use Boonoke Airport during periods where the grass runway would not be available.

Previous Outstanding Action Items

Mark Dalzell tabled previous actions items for discussion with the User Group and provided an update on the status of outstanding actions and confirmed if those actions stated as closed were in fact completed.

General Business

House

Mark Dalzell provided an update regarding the status of the insurance claim for refurbishment of the Airport house. Mark advised that the insurance company will pay out in a lump sum and once received by Council, Council will be in position to scope out the works. The User Group noted that they do not wish to pull down the house as it is an asset for the Airport.

Sky Park

Mark Dalzell provided an update regarding the Sky Park development and noted that there is still a lot of support for this project from Council, however, we are running behind schedule. Pricing from planning companies is due back this week and DA work will commence thereafter. The User Group noted that they are disappointed with the timeframe of this project and that there is still a lot of work to do regarding prospective buyers. Mayor Peta Betts has requested that signage be erected to ensure interested parties know who to contact.

Trees

Mark Dalzell advised that savings from other projects this financial year can potentially be used to complete these works, however, should other priority works require action prior to this, these works will be completed in 23/24.

Hangers – Drainage, Ramp and Door Refurbishment

Mark Dalzell provided an update on this project. The User Group noted that they have seen progress on this project.

Terminal Rood

Mark Dalzell advised that this project still requires scoping, but that it should be completed in 22/23.

Irrigation

Mark Dalzell advised that there is no budget in this financial year to complete this project.

Next meeting

The group discussed that they would like the meeting on a quarterly basis with updates as required between meetings.

The next meeting will be scheduled following further information regarding project funding.

**Declaration of Meeting Closed**

Mark Dalzell declared the meeting closed at 6:30pm.

Actions

Action Ref	Outcomes/Decisions/Actions	Who	When	Status
01/02/23	Sky Park development signage to be erected	Mark Dalzell	ASAP	
02/02/23	Electrical lighting around the terminal	Mark Dalzell		
03/02/23	Develop a plan for a longer runway with higher PCN and with costing.	Mark Goode		
04/02/23	Advise User Group if funding application was successful or not	Philip Stone		
05/02/23	MOWP to be prepared	Mark Goode		
06/02/23	Confirm if grass runway will available for use during construction, if not, seek alternative	Mark Dalzell		

12. REPORTS TO COUNCIL

12.1. REVISION OF COUNCILLOR & STAFF INTERACTION POLICY

Revision of Councillor & Staff Interaction Policy

Author: Senior Governance Advisor

Authoriser: Corporate Services Director

RECOMMENDATION

That Council endorse the updated Councillor and Staff Interaction Policy that reflects the Model Councillor and Staff Interaction Policy as issued by the NSW Office of Local Government in April 2022.

BACKGROUND

Council's current Councillor & Staff Interaction Policy was adopted in October 2017, with revisions made to the Appendix to reflect changed position titles in 2018 and 2022.

In April 2022, the NSW Office of Local Government issued a Model Councillor and Staff Interaction Policy for use by local councils. The Model Policy was developed in consultation with local councils and other local government sector stakeholders.

A revised Councillor and Staff Interaction Policy has been drafted for Edward River Council based on the Model Policy and is being provided to Council for its endorsement.

ISSUE/DISCUSSION

When the revised draft Policy was provided to councillors for information, it was flagged that the Policy would be provided for endorsement for public exhibition and feedback. However, given the key stakeholders for this Policy are the councillors and staff and that the policy is an OLG issued model policy, it is now proposed that the Policy is not exhibited for public consultation and feedback.

STRATEGIC IMPLICATIONS

The revised Policy will provide councillors and staff with clarity about what is appropriate in their interactions and make clear the processes by which councillors can make requests and be provided with information.

COMMUNITY STRATEGIC PLAN

4. Delivering community assets and services

4.3 Friendly and Supportive Customer service

5. Accountable leadership and responsive administration

5.1 Collaborative and Engaged

5.3 Professional Workplace culture

FINANCIAL IMPLICATIONS

LEGISLATIVE IMPLICATIONS

The Policy will support councillors and staff to interact in compliance with their obligations, roles and responsibilities as defined in the NSW *Local Government Act 1993*.

ATTACHMENTS



DRAFT

COUNCILLOR & STAFF INTERACTION POLICY 2023



**Edward
River**
COUNCIL

Management Practice
Office of the Chief Executive

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Preface

Positive working relationships between councillors and staff: a Council's key asset

Positive, professional working relationships between councillors and staff are a key element of any council's success. If relationships between councillors and staff are functioning effectively, Council is more likely to perform effectively. If these relationships break down, it can lead to dysfunction, create a potential corruption risk¹, and ultimately Council's performance will suffer.

A good relationship between councillors and staff is based, in large part, on both having a mutual understanding and respect for each other's roles and responsibilities. These are defined in the *Local Government Act 1993* (the LG Act) and the *Model Code of Conduct for Local Councils in NSW* (the Model Code of Conduct).

In broad terms, a councillor's role is a strategic one. As members of the governing body, councillors are responsible not only for representing the community, but also for setting the strategic direction of Council and keeping its performance under review. A comprehensive outline of a councillor's role is provided in Part 4 of this Policy.

The role of Council's staff, under the leadership of the Chief Executive Officer, is to carry out the day-to-day operations of Council and to implement the decisions, plans, programs and policies adopted by the governing body.

Access to information: the key to the relationship

Councillors need information about Council's strategic position and performance to perform their civic functions effectively. The Chief Executive Officer and staff are responsible for providing councillors with this information to facilitate the decision-making process.

Given councillors' role in setting Council's strategic direction and keeping its performance under review, councillors are entitled to request information about a range of issues.

However, in requesting information, councillors should not be seeking to interrogate the minutiae of Council's operations or to direct or influence staff in the performance of their duties. Councillors should also recognise that Council's resources are finite, and they need to be mindful of the impact of their requests.

Above all, interactions between councillors and staff should be positive, respectful and professional.

Official capacity versus private capacity

It is also inevitable that councillors and Council staff will engage with Council in their private capacity. This can be for something as simple as borrowing a book from the Library, to more complex matters, such as submitting a development application.

In these circumstances, it is vital that councillors and Council staff do not seek to use, or appear to use, their position within Council to obtain a private benefit. To do so could be seen as an attempt

¹ As highlighted by the NSW Independent Commission Against Corruption's Operation Dasha
<https://www.icac.nsw.gov.au>



to exert pressure on councillors and/or Council staff with a view to obtaining preferential treatment. Such conduct has the potential to undermine both the integrity of Council's decision-making processes, as well as the community's confidence in Council, and so must be avoided.

The development and intent of this Policy

This Councillor and Staff Interaction Policy has been developed by Edward River Council, using the better practice model provided by the NSW Office of Local Government.

The Model Policy was developed in consultation with councils and other key stakeholders, including Local Government NSW, the NSW Independent Commission Against Corruption, Local Government Professionals NSW and the United Services Union. The Model Policy provides an exemplar approach, incorporating examples of best practice from a diverse range of NSW councils. At its core, the Model Policy, and hence Edward River Council's Policy, has three main goals:

- to establish a framework by which councillors can access the information they need to perform their civic functions,
- to promote positive and respectful interactions between councillors and staff, and
- to advise where concerns can be directed if there is a breakdown in the relationship between councillors and staff.

The Councillor and Staff Interaction Policy is structured as follows:

Part 1	Introduction
Part 2	Sets out the scope of this Policy
Part 3	Describes the Policy's objectives
Part 4	Sets out the respective roles and responsibilities of councillors and staff and the principles that should guide their interactions
Part 5	Sets out the administrative framework for the councillor requests system
Part 6	Identifies which staff councillors can contact directly
Part 7	Addresses councillors' entitlement to access Council buildings
Part 8	Describes appropriate and inappropriate interactions between councillors and staff
Part 9	Provides advice about who complaints can be made to
Schedule 1	Contains a list of staff councillors can contact directly under Part 6 of this Policy
Schedule 2	Provides a flowchart showing how authorised interactions may be made between councillors and staff.



**Edward
River**
COUNCIL

Management Practice
Office of the Chief Executive

Enforcement

Clause 3.1(b) of the Code of Conduct provides that Council officials must not conduct themselves in a manner that is contrary to Council's policies. A breach of this Policy may also constitute a breach of Council's code of conduct.

Concerns or complaints about the administration of Council's councillor request system should be raised with the Chief Executive Officer (or the mayor in the case of a complaint about the Chief Executive Officer). If the matter cannot be resolved locally, councillors may raise their concerns with the Office of Local Government.

DRAFT



Councillor and Staff Interaction Policy

1. Introduction

- 1.1 *The Councillor and Staff Interaction Policy* (the Policy) provides a framework for councillors when exercising their civic functions by specifically addressing their ability to interact with, and receive advice from, authorised staff.
- 1.2 The Policy complements and should be read in conjunction with the *Edward River Council Code of Conduct* (the Code of Conduct).
- 1.3 The aim of this Policy is to facilitate a positive working relationship between councillors, as the community's elected representatives, and staff, who are employed to administer the operations of Council. The Policy provides direction on interactions between councillors and staff to assist both parties in carrying out their day-to-day duties professionally, ethically and respectfully.
- 1.4 It is important to have an effective working relationship that recognises the important but differing contribution both parties bring to their complementary roles.

2. Policy scope and application

- 2.1 This Policy applies to all councillors and council staff.
- 2.2 This Policy applies to all interactions between councillors and staff, whether face-to-face, online (including social media and virtual meeting platforms), by phone, text message or in writing.
- 2.3 This Policy applies whenever interactions between councillors and staff occur, including inside or outside of work hours, and at both council and non-council venues and events.
- 2.4 This Policy does not confer any delegated authority upon any person. All delegations to staff are made by the Chief Executive Officer (Chief Executive Officer).
- 2.5 The Code of Conduct provides that Council officials must not conduct themselves in a manner that is contrary to Council's policies. A breach of this Policy will be a breach of the Code of Conduct.

3. Policy objectives

- 3.1 The objectives of the Policy are to:
 - a) establish positive, effective and professional working relationships between councillors and staff defined by mutual respect and courtesy
 - b) enable councillors and staff to work together appropriately and effectively to support each other in their respective roles



- c) ensure that councillors receive advice in an orderly, courteous and appropriate manner to assist them in the performance of their civic duties
- d) ensure councillors have adequate access to information to exercise their statutory roles
- e) provide direction on, and guide councillor interactions with, staff for both obtaining information and in general situations
- f) maintain transparent decision-making and good governance arrangements
- g) ensure the reputation of Council is enhanced by councillors and staff interacting consistently, professionally and positively in their day-to-day duties
- h) provide a clear and consistent framework through which breaches of the Policy will be managed in accordance with Council's Code of Conduct.

4. Principles, roles and responsibilities

- 4.1 Several factors contribute to a good relationship between councillors and staff. These include goodwill, understanding of roles, communication, protocols, and a good understanding of legislative requirements.
- 4.2 Council's governing body and its administration (being staff within the organisation) must have a clear and sophisticated understanding of their different roles, and the fact that these operate within a hierarchy. The administration is accountable to the Chief Executive Officer, who in turn, is accountable to Council's governing body.
- 4.3 Section 232 of the *Local Government Act 1993* (the LG Act) states that the role of a councillor is:
 - a) to be an active and contributing member of the governing body
 - b) to make considered and well-informed decisions as a member of the governing body
 - c) to participate in the development of Integrated Planning and Reporting documents
 - d) to represent the collective interests of residents, ratepayers and the local community
 - e) to facilitate communication between the local community and the governing body
 - f) to uphold and represent accurately the policies and decisions of the governing body
 - g) to make all reasonable efforts to acquire and maintain the skills necessary to perform the councillor role.
- 4.4 The administration's role is to advise the governing body, implement Council's decisions and to oversee service delivery.
- 4.5 It is beneficial if the administration recognises the complex political environments in which elected members operate and acknowledges that they work within a system that is based on democratic governance. Councillors similarly need to understand that it is a highly



complex task to prepare information and provide quality advice on the very wide range of issues that Council operations cover.

- 4.6 Council commits to the following principles to guide interactions between councillors and staff:

PRINCIPLE:	ACHIEVED BY...
Equitable and consistent	Ensuring appropriate, consistent and equitable access to information for all councillors within established service levels
Considerate and respectful	Councillors and staff working supportively together in the interests of the whole community, based on mutual respect and consideration of their respective positions
Ethical, open and transparent	Ensuring that interactions between councillors and staff are ethical, open, transparent, honest and display the highest standards of professional conduct
Fit for purpose	Ensuring that the provision of equipment and information to councillors is done in a way that is suitable, practical and of an appropriate size, scale and cost for a group of nine people.
Accountable and measurable	Providing support to councillors in the performance of their role in a way that can be measured, reviewed and improved based on qualitative and quantitative data

- 4.7 Councillors are members of Council's governing body, which is responsible for directing and controlling the affairs of Council in accordance with the LG Act. Councillors need to accept that:
- responses to requests for information from councillors may take time and consultation to prepare and be approved prior to responding
 - staff are not accountable to them individually
 - they must not direct staff *except* by giving appropriate direction to the Chief Executive Officer by way of a Council or committee resolution, or by the mayor exercising their functions under section 226 of the LG Act
 - they must not, in any public or private forum, direct or influence, or attempt to direct or influence, a member of staff in the exercise of their functions
 - they must not contact a member of staff on Council-related business unless in accordance with this Policy
 - they must not use their position to attempt to receive favourable treatment for themselves or others.



- 4.8 The Chief Executive Officer is responsible for the efficient and effective day-to-day operation of Council and for ensuring that the lawful decisions of Council are implemented without undue delay.

Council staff need to understand:

- a) they are not accountable to individual councillors and do not take direction from them. They are accountable to the Chief Executive Officer, who is in turn accountable to Council's governing body
- b) they should not provide advice to councillors unless it has been approved by the Chief Executive Officer or a staff member with a delegation to approve advice to councillors
- c) they must carry out reasonable and lawful directions given by any person having the authority to give such directions in an efficient and effective manner
- d) they must ensure that participation in political activities outside the service of Council does not interfere with the performance of their official duties
- e) they must provide full and timely information to councillors sufficient to enable them to exercise their civic functions in accordance with this Policy.

5. Councillor requests system

- 5.1 Councillors have a right to request information provided it is relevant to the exercise of their civic functions. This right does not extend to matters about which a councillor is merely curious.
- 5.2 Councillors do not have a right to request information about matters that they are prevented from participating in decision-making on because of a conflict of interest, unless the information is otherwise publicly available.
- 5.3 The Chief Executive Officer may identify Council support staff (ie the Executive Assistant to the Chief Executive Officer) under this Policy for the management of requests from councillors.
- 5.4 Councillors can use the councillor requests system to:
 - a) request information or ask questions that relate to the strategic position, performance or operation of Council
 - b) bring concerns that have been raised by members of the public to the attention of staff
 - c) request ICT or other support from Council's administration
 - d) request that a staff member be present at a meeting (other than a meeting of Council) for the purpose of providing advice to the meeting.
- 5.5 Councillors must, to the best of their knowledge, be specific about what information they are requesting, and make their requests respectfully. Where a councillor's request lacks



specificity, the Chief Executive Officer or a staff member authorised to manage the matter is entitled to ask the councillor to clarify their request and the reason(s) why they are seeking the information.

- 5.6 Staff must make every reasonable effort to assist councillors with their requests and do so in a respectful manner.
- 5.7 Customer Requests: Requests made by councillors on behalf of residents will be directed through Council's Customer Request Management system in the first instance. Councillors are required to provide complete information in this regard to enable the effective and efficient management of customer requests, including the resident's name, contact information and a description about the nature of the customer request and outcome sought.
- 5.8 Councillor Requests for Information: Councillor requests for information will be managed through the Customer Request System. The Chief Executive Officer or the staff member authorised to manage a councillor request will provide an acknowledgement of the Request for Information within two (2) business days. For simple matters, councillors will receive a final response within ten (10) business days. For complex matters and where a response cannot be provided within that timeframe, the councillor will be advised within ten (10) business days, and the information will be provided as soon as practicable thereafter.

Requests for Decision: Councillor requests requiring the expenditure of funds or redirection of resources are to be made by way of a Notice of Motion in accordance with Council's adopted Code of Meeting Practice.

- 5.9 Requests under clause 5.4 (d) must be made at least three (3) business days before the meeting. The Chief Executive Officer, or members of staff who are listed at Schedule 1 of this Policy, are responsible for determining:
- a) whether a staff member can attend the meeting; and
 - b) which staff member will attend the meeting.

Staff members who attend such meetings must be appropriately senior and be subject-matter experts on the issues to be discussed at the meeting.

- 5.10 Councillors are required to treat all information provided by staff appropriately and to observe any confidentiality requirements.
- 5.11 Staff will inform councillors of any confidentiality requirements for information they provide so councillors can handle the information appropriately.
- 5.12 Where a councillor is unsure of confidentiality requirements, they should contact the Chief Executive Officer, or the staff member authorised to manage their request.
- 5.13 The Chief Executive Officer may refuse access to information requested by a councillor if:
- a) the information is not necessary for the performance of the councillor's civic functions, or



- b) if responding to the request would, in the Chief Executive Officer's opinion, result in an unreasonable diversion of staff time and resources, or
 - c) the councillor has previously declared a conflict of interest in the matter and removed themselves from decision-making on it, or
 - d) the Chief Executive Officer is prevented by law from disclosing the information.
- 5.14 Where the Chief Executive Officer refuses to provide information requested by a councillor, they must act reasonably. The Chief Executive Officer must advise a councillor in writing of their reasons for refusing access to the information requested.
- 5.15 Where a councillor's request for information is refused by the Chief Executive Officer on the grounds referred to under clause 5.12 (a) or (b), the councillor may instead request the information through a resolution of Council by way of a Notice of Motion. This clause does not apply where the Chief Executive Officer refuses a councillor's request for information under clause 5.14 (c) or (d).
- 5.16 Nothing in clauses 5.12, 5.13, and 5.14 prevents a councillor from requesting the information in accordance with the *Government Information (Public Access) Act 2009*.
- 5.17 Where a councillor persistently makes requests for information which, in the Chief Executive Officer's opinion, result in a significant and unreasonable diversion of staff time and resources, Council may, on the advice of the Chief Executive Officer, resolve to limit the number of requests the councillor may make.
- 5.18 Councillor requests are State records and must be managed in accordance with the *State Records Act 1998*.
- 5.19 A report will be provided to Council every six (6) months regarding the performance and efficiency of the councillor requests system against established key performance indicators.

6. Access to Council staff

- 6.1 Councillors may directly contact members of staff who are listed in Schedule 1 of this Policy. The Chief Executive Officer may amend this list at any time and will advise councillors promptly of any changes.
- 6.2 Councillors can contact staff listed in Schedule 1 about matters that relate to the staff member's area of responsibility.
- 6.3 Where a staff member has been assigned responsibility for a Council committee (for example, in Secretariat role), councillors may contact that assigned staff member directly in relation to the business of that committee only.
- 6.4 Councillors should, as far as practicable, only contact staff during normal business hours.
- 6.5 If councillors would like to contact a member of staff not listed in Schedule 1, they must receive permission from the Chief Executive Officer.



- 6.6 If a councillor is unsure which authorised staff member can help with their enquiry, they can contact the Chief Executive Officer or the Executive Assistant to the Chief Executive Officer who will provide advice about which authorised staff member to contact.
- 6.7 The Chief Executive Officer or a member of Council's Executive Leadership Team may direct any staff member to contact councillors to provide specific information or clarification relating to a specific matter.
- 6.8 A councillor or member of staff must not take advantage of their official position to improperly influence other councillors or members of staff in the performance of their civic or professional duties for the purposes of securing a private benefit for themselves or for another person. Such conduct should be immediately reported to the Chief Executive Officer or Mayor in the first instance, or alternatively to the Office of Local Government, NSW Ombudsman, or the NSW Independent Commission Against Corruption.

7. Access to Council buildings

- 7.1 Councillors are entitled to have access to the Council Chamber, Committee Room, Mayor's office (subject to availability) and public areas of Council's buildings during normal business hours for meetings. Councillors needing access to these facilities at other times must obtain approval from the Chief Executive Officer.
- 7.2 Councillors must not enter staff-only areas of Council buildings without the approval of the Chief Executive Officer. Where access to staff areas has been approved by the Chief Executive Officer, all interactions with staff are to be in accordance with this Policy.

8. Appropriate and inappropriate interactions

- 8.1 Examples of appropriate interactions between councillors and staff include, but are not limited to, the following:
 - a) councillors and Council staff are courteous and display a positive and professional attitude towards one another
 - b) Council staff ensure that information necessary for councillors to exercise their civic functions is made equally available to all councillors, in accordance with this Policy and any other relevant Council policies
 - c) Council staff record the advice they give to councillors in the same way they would if it was provided to members of the public
 - d) Council staff, including Council's Executive Team members, document councillor requests via the councillor requests system
 - e) Council Meetings and councillor briefings are used to establish positive working relationships and help councillors to gain an understanding of the complex issues related to their civic duties



- f) councillors and Council staff feel supported when seeking and providing clarification about Council-related business
 - g) councillors forward requests through the councillor requests system and staff respond in accordance with the timeframes stipulated in this Policy.
- 8.2 Examples of inappropriate interactions between councillors and staff include, but are not limited to, the following:
- a) councillors and Council staff conducting themselves in a manner which:
 - i) is contrary to their duties under the *Work Health and Safety Act 2011* and their responsibilities under any policies or procedures adopted by Council to ensure workplace health and safety
 - ii) constitutes harassment and/or bullying within the meaning of the Code of Conduct, or is unlawfully discriminatory
 - b) councillors approaching staff and staff organisations to discuss individual or operational staff matters (other than matters relating to broader workforce policy such as, but not limited to, organisational restructures or outsourcing decisions), grievances, workplace investigations and disciplinary matters
 - c) staff approaching councillors to discuss individual or operational staff matters (other than matters relating to broader workforce policy such as, but not limited to, organisational restructures or outsourcing decisions), grievances, workplace investigations and disciplinary matters
 - d) subject to clause 5.12, staff refusing to give information that is available to other councillors to a particular councillor
 - e) councillors who have personal business with Council (for example, they have lodged a development application, or are querying their own rates notice), discussing the matter with staff in any circumstance other than the normal resident/ratepayer process. That is, they must not approach staff to discuss personal business in staff-only areas of Council or in social or other settings outside of Council
 - f) councillors being overbearing or threatening to staff
 - g) staff being overbearing or threatening to councillors
 - h) councillors making personal attacks on staff or engaging in conduct towards staff that would be contrary to the general conduct provisions in Part 3 of the Code of Conduct in public forums, including on social media
 - i) councillors directing or pressuring staff in the performance of their work, or recommendations they should make in their reports to the Executive Team or Council
 - j) staff providing ad hoc advice to councillors without recording or documenting the interaction as they would if the advice was provided to a member of the community.



- 8.3 Where a councillor engages in conduct that, in the opinion of the Chief Executive Officer, puts the health, safety or welfare of staff at risk, the Chief Executive Officer may restrict the councillor's access to staff.
- 8.4 Any concerns relating to the conduct of staff under this Policy should be raised with the Chief Executive Officer.

9. Complaints

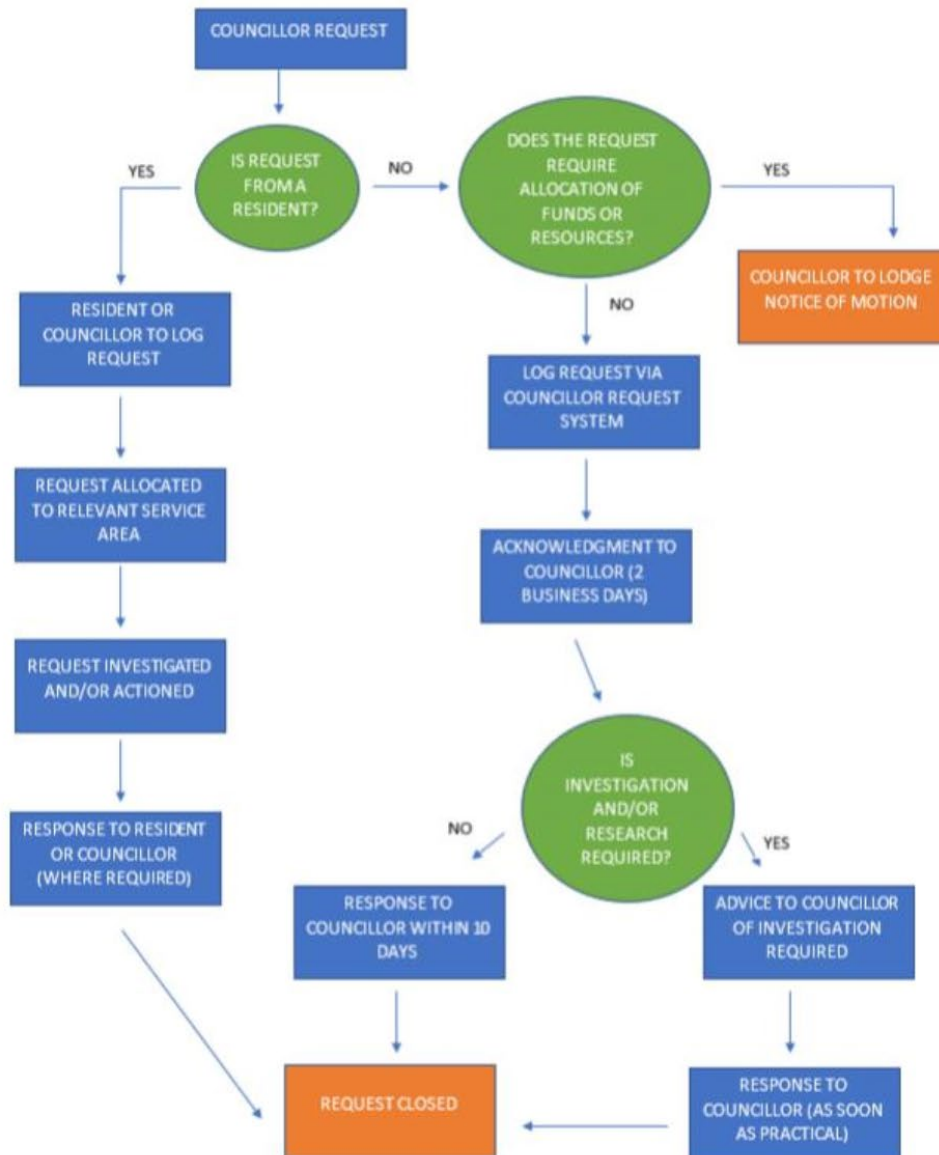
- 9.1 Complaints about a breach of this Policy should be made to the Chief Executive Officer (if the complaint is about a councillor or member of Council staff), or the Mayor (if the complaint is about the Chief Executive Officer). Where the complaint is about both the Chief Executive Officer and Mayor, it should be made to the Complaints Coordinator under delegation by the Chief Executive Officer.
- 9.2 Clause 9.1 does not operate to prevent matters being reported to the NSW Office of Local Government, the NSW Ombudsman, the NSW Independent Commission Against Corruption or any other relevant external agency.

**Schedule 1: Authorised staff contacts for councillors**

1. Clause 6.1 of this Policy provides that councillors may directly contact members of staff who are listed below. The Chief Executive Officer may amend this list at any time.
2. Councillors can contact staff listed below about matters that relate to the staff member's area of responsibility.
3. Councillors should, as far as practicable, only contact staff during normal business hours.
4. If councillors would like to contact a member of staff not listed below, they must receive permission from the Chief Executive Officer or their delegate.
5. If a councillor is unsure which authorised staff member can help with their enquiry, they can contact the Chief Executive Officer or the Executive Assistant to the Chief Executive Officer who will provide advice about which authorised staff member to contact.
6. In some instances, the Chief Executive Officer or a member of Council's Executive Leadership Team may direct a Council staff member to contact councillors to provide specific information or clarification relating to a specific matter.

Edward River Council authorised staff contacts for councillors:

POSITION
Executive Assistant to the Chief Executive Officer
Director Corporate Services
Director Infrastructure

Schedule 2: Authorised contact flowchart




Edward
River
COUNCIL

Management Practice
Office of the Chief Executive

MANAGEMENT PRACTICE VERSION CONTROL

Title	Councillor and Staff Interaction Policy		
ECM Doc ID	[xxx]		
Date Approved by EMT	28 February 2023		
Responsible Officer	Director Corporate Services		
Version Number	Modified By	Modifications Made	Date modified
4	Senior Governance Officer	Policy revised in line with NSW Office of Local Government's Model Policy	Endorsed by Council [March 2023]

12.2. 22-23 ERC COMMUNITY GRANTS - REQUEST FOR VARIATION - DENILIQUN BOAT CLUB

22-23 ERC Community Grants - Request for Variation - Deniliquin Boat Club

Author: Manager Community and Economic Development

Authoriser: Director Corporate Services

RECOMMENDATION

That Council:

1. Notifies the Deniliquin Boat Club that it does not accept its request for variation on the basis that it is in breach of sections 3.1, 3.2 and 3.6(b) of its Community Grant Agreement,
2. Seeks remedy of the breach by requesting the Deniliquin Boat Club either deliver an event in accordance with the Community Grant Agreement within 12 months of this resolution, or reimburses Council within 30 days.

BACKGROUND

1. Deniliquin Boat Club (**Boat Club**) were successful recipients of a \$5,000 2022-23 Edward River Council Community Grant. See **attachment 1** Deniliquin Boat Club Community Grants Application. The Boat Club have received the grant monies.
2. Council became aware after the event took place that the event delivered by the Boat Club did not align with their application.
3. Council officers then requested an explanation from the Boat Club and subsequently advised them that it would be appropriate they seek a variation in accordance with Community Grant application guidelines for council's consideration at a future council meeting.
4. The Boat Club have now requested a variation in the form of the letter attached. See **attachment 5 & 2**. Letter from Deniliquin Boat Club.
5. The Boat Club have also provided a final budget break down, evidencing that the event was run at a loss. See **attachment 3**. NYE Budget Breakdown.
6. The Boat Club have provided receipts for the expenses listed in the budget breakdown, with the exception of Werner's Security and Terry Blake, who were paid in cash.

ISSUE/DISCUSSION

Council officers have assessed the situation and application for variation against council's Community Grant guidelines and agreement documents.

The following issues have been considered and an assessment made for councillors consideration.

1. Does the Boat Club's request for variation comply with the Community Grant Agreement signed by the Boat Club with Edward River Council?

Internal Assessment Outcome - No.

The variation was sought after the activities were undertaken.

3 OBLIGATIONS OF ORGANISATION**3.1 Use of Grant Payment**

The Organisation will use the Grant Funds solely for the Approved Purpose.

3.2 No Changes

The Organisation will not make any changes to the Approved Purpose without the prior written consent of the Grantor.

2. Does the event delivered by the Boat Club comply with the Community Grant Agreement?**SCHEDULE 1 – GRANT DETAILS****1. Approved Purpose of Grant**

New Years Eve Community Function

2. Project Definition and/or Anticipated Activities

In accordance with the Approved Purpose of the Grant (above) and the original submission.

Internal Assessment Outcome - No.

(a) The Community Grant Agreement sets out the Approved Purpose as "New Years Eve Community Function". However the Anticipated Activities outlined in the "original submission" indicated:

- that the event would be "aimed at families" with "activities for the children and families to enjoy".

The event delivered was for 18+ years.

- the Budget section did not list income from ticket sales, indicating it would be a free community event. **There was a ticket charge of \$60.**

(b) Further, the Community Grant Agreement requires the Deniliquin Boat Club "keep proper financial records in accordance with generally accepted accounting principles and practices":

3.6 Accounts and Reporting

(a) The Organisation is to provide evaluation report and financial statements specified in Schedule 2.

(b) The Organisation is to keep proper financial records in accordance with generally accepted accounting principles and practices.

However, \$2,450 of the expenses listed were paid in cash and receipts are not available.

3. Is the Community Grant Agreement sufficiently flexible to allow for extreme mitigating circumstances such as the recent flood disaster?

Internal Assessment Outcome - No.

There is no allowance in the Community Grant Agreement for mitigating circumstances.

4. In the event the request for variation and/or the event do not comply with Community Grant Agreement, should mitigating circumstances be considered in this case, i.e. should allowance be made for the event of a disaster; does the event held still deliver on Council's intention for the Community Grants program?

Internal Assessment Outcome - Yes

The Community Grant Agreement does not provide flexibility for mitigating circumstances. However, councillors may consider whether it is appropriate for the request for variation to be approved given the extreme flood event and its impacts on event delivery for the Boat Club.

See attachment 4 Community Grants Program 2022-23 Funding Guidelines

There is an opportunity for a review of the Community Grants Program Funding Guidelines to include a provision for mitigating circumstances for future grant funding rounds.

STRATEGIC IMPLICATIONS

1. Council's Community Grants program is consistent with its strategic intent to develop community capacity among the communities of Edward River Council. The Community Grants program is designed to support community organisations to provide programs and projects that respond to local needs and make a positive contribution to achieving community development outcomes.
2. A failure to enforce the contract with the Deniliquin Boat Club may set a precedent which exposes Council to risk of being unable or unwilling to enforce existing and future Council contracts.
3. This matter leaves Council exposed to undesirable reputation risks within the community, either:
 - a. that it appears unwilling to enforce its contracts and therefore disadvantages other community groups seeking community grants; or
 - b. that Council appears unsympathetic or otherwise unsupportive of community organisations and the valuable work that they undertake for the community.

COMMUNITY STRATEGIC PLAN

1. Shaping the Future
 - 1.1 Pristine natural environment
 - 1.2 Quality built environment
 - 1.3 Enhanced Active and Passive Open Spaces
2. An open and connected community
 - 2.3 Cultural and personal links
3. Encouraging growth through partnerships
 - 3.2 Economic development
 - 3.3 The Edward River Experience

FINANCIAL IMPLICATIONS

1. \$50,000 has been allocated for the 2022-23 Community Grants Program in Council's operational budget.
2. Council endorsed the projects recommended for funding by the Community Grant Assessment Panel with a total funding allocation from the approved operational budget of \$47,362.84, being for:
 - a. St Vincents de Paul Society - \$5,000
 - b. Deniliquin Clay Target Club - \$5,000
 - c. Deniliquin Genealogy Society - \$4998.84
 - d. Deniliquin Boat Club - \$5,000
 - e. Deniliquin Golf Club - \$5,000

f. Deniliquin South Public School P&C - \$3,500

g. Deniliquin Motor Cycle Association - \$5,000

h. Deniliquin Historical Society - \$1,000

i. North Tennis Club - \$3,500

j. U3A - \$2,614

k. Mayrung P&C - \$1,050

l. Deniliquin Little Athletics - \$2,700

m. Deniliquin Racing Club - \$3,000

3. Noting:

a. the payment from the 2021-22 grant round of \$1,706 to the Deniliquin Rams Football Netball Club in August 2022 resulting in a reduction of available budget for 2022-23; and

b. the approval to reallocate the remaining \$931.16 from the 2022-23 Community Grants Program to the 2022-23 Quick Response Grants Program.

LEGISLATIVE IMPLICATIONS

1. Funding agreements are signed by all parties clearly outlining the obligations of both Council and the grant recipient. See attachment 5. Deniliquin Boat Club Signed Funding Agreement.

2. On review of the request for variation, it is considered that Deniliquin Boat Club are in breach of sections 3.1, 3.2 and 3.6(b) the Community Grant Agreement signed with Council. Such breach may be considered "minor" given a community event was still delivered, albeit it did not align with the approved purpose in the Agreement.

3. Council may enforce the Community Grant Agreement through damages (return of \$5000) or specific performance (requesting the Deniliquin Boat Club remedy to correct the breach.)

ATTACHMENTS

Attachments

1. Deniliquin Boat Club Community Grants Application.pdf
2. NYE Budget breakdown.pdf
3. Community Grants Program 2022-23 Funding Guidelines.pdf
4. 2022-23 CGP - Funding Agreement -Deniliquin Boat Club -CEO signed.pdf
5. DBC Variation Letter Final.pdf

Attachment 1 - Deniliquin Boat Club Community Grants Application

From: "Ian Macknight" <ianmack1973@gmail.com>
Sent: Mon, 22 Aug 2022 18:31:01 +1000
To: council@edwardriver.nsw.gov.au
Subject: Community Grants - DENILQUIN BOAT CLUB
Attachments: Insurance Details.pdf, Risk Management Matrix.pdf, QUOTE The Baker Boys.docx, Community-Grants-Program-2022-23-Funding V2.pdf

Good Evening

Please note the attached application form and additional required documents to apply for the Deniliquin Council Community Grants Program.

If you require additional information please do not hesitate to contact me on the above email or my mobile 0409608045.

Looking forward to hearing from you.

Regards
Deb Macknight
Deniliquin Boat Club

**Business Insurance
Certificate of Currency****Policy Number** EVA697711BPK**Client Number** EV009488**Client Name** DENILQUIN BOAT CLUB INCDENILQUIN BOAT CLUB INC
PO BOX 348
DENILQUIN NSW 2710**Elders Insurance**
ELDERS INSURANCE DENILQUIN
ABN: 59 095 625 844
175 CRESSY STREET
DENILQUIN NSW 2710
(P) 0358905000 (F) 0358905055
(E) insurancedenilquin@elders.com.au**Period of Insurance****From** 01/02/2022 **To** 01/02/2023 at 4pmIssued By
Elders Insurance (Underwriting Agency) Pty Limited

This certificate confirms this policy is in force for the period shown, subject to the policy terms, conditions and exclusions. It is a summary of cover only (for full details, refer to the current Policy Wording/Product Disclosure Statement and schedule). It does not alter, amend or extend the policy. The information is current only at the date of printing.

The Insured

DENILQUIN BOAT CLUB INC

Cover Details

Location	RIVERVIEW DRIVE DENILQUIN NSW 2710	Risk Number 3
Business	CLUB, LICENSED, NON-COMBUST. C	
Interested Party	None Noted	

Broadform Liability Section

Particulars	Total Sum Insured	Limit
Limit of liability, any one occurrence		\$20,000,000
Property in Your physical and legal control	As per Policy wording	
Excess	\$500 for property damage claims only	
	\$0 for personal injury claims	

Clauses

Your Business
Your Business specified in the Schedule is more fully described as:
BOAT CLUB
BUILDING HIRE FOR FUNCTIONS/WEDDINGS

**Business Insurance
Certificate of Currency**

Policy Number EVA697711BPK

Client Number EV009488

Client Name DENILIKUIN BOAT CLUB INC

End of Certificate.

RISK MANAGEMENT MATRIX

NAME		OBJECTIVE			
Deniliquin Boat Club		New Years Eve Event			
REF / ID	PRE - MITIGATION				MITIGATIONS / WARNINGS / REMEDIES
	RISK	RISK SEVERITY	RISK LIKELIHOOD	RISK LEVEL	
		– ACCEPTABLE – TOLERABLE – UNDESIRABLE – INTOLERABLE	– IMPROBABLE – POSSIBLE – PROBABLE	– LOW – MEDIUM – HIGH – EXTREME	
	COVID 19	Tolerable	Possible	Low	Manage event in-line with government restrictions.
	Weather	Tolerable	Possible	Medium	Have contingency plan to cater for rain and storm weather. Including erecting a marque.
	Suppliers	Tolerable	Possible	Low	If suppliers are unavailable, change activities or hire companies.
	Artist Availability	Tolerable	Possible	Low	Seek alternative artists if preferred talent is not available within an acceptable budget.
	River Levels	Tolerable	Possible	Low	Move the event to higher ground.

QUOTE The Baker Boys :

Formal quote options for a max 5hr event in Deniliquin:

Date: Saturday 31 December 2022 (**IMPORTANT:** the quote below is ONLY valid for this date. If you change the date, you MUST let us know to ensure band availability and quote accuracy.)

PARTY BAND:

3pc Band: Male singer/guitarist, drums and bass: \$4040

4pc Band: Male singer/guitarist, drums, bass and keyboard: \$5250

5pc Band: Male singer/guitarist, drums, bass, keyboard and female singer: \$6460

6pc Band: Male singer/guitarist, drums, bass, keyboard, female singer and saxophone: \$7670

This quote takes travel into account.

NOTE - We would also need accommodation to be provided to the band members.

This need only be a basic hotel/motel, and the band members are happy to share rooms (maximum 2 people per room).



Community Grants Program

2022/23

Application Form

Customer Service Centre
180 Cressy Street (PO Box 270)
Deniliquin NSW 2710
www.edwardriver.nsw.gov.au

Document Set ID: 215207
Version: 1, Version Date: 23/08/2022



Community Grants Program 2022/23
APPLICATION FORM

PART A - Applicant Details

1 Details of person completing this application

First Name	Deb
Surname	Macknight
Position/Role within the organisation	Committee Member
Phone (B/H)	Nil
Phone (M)	0409608045
Email	ianmack1973@gmail.com

2 Details of organisation submitting this application

Name	Deniliquin Boat Club
Address	Riverview Drive Deniliquin NSW 2710
Postal Address (if different)	PO BOX 348 Deniliquin NSW 2710
Email	deniboatclub@gmail.com

Overview of organisation

Provide a brief overview below of your organisation, including vision/mission; programs and activities undertaken and/or services provided; number of staff/volunteers involved; and/or details of any partnerships or engagement with other organisations or stakeholders.

Deniliquin Boat Club has been operated by volunteers since its inception over 40 years ago. We are a small community based Club of around 120 members that provides a safe environment for children and adults to learn to ski and for visitors to Deni to have a base for watersports. During the summer months we host regular community BBQs, Wakeboard Day, and training days and lessons for children. We are a not-for-profit Club that focuses on fun, safety, healthy lifestyle and respecting the local environment. We are inclusive and go out of our way to ensure we represent the true culture and lifestyle of Deniliquin. We have taught children with disabilities, older people and more, all in a safe, respectful and caring environment. The Boat Club promotes Deniliquin to a broader community by welcoming interstate and regional visitors to use the facilities and enjoy the Edward River (Kolety) and township of Deniliquin, thus supporting local business as well. We have also donated our venue and given financial support to other local charities, like the Murray to Moyne and supporting local skiers such as Erica Hayes who is representing Australia in early 2023.



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Legal Status of organisation

Please attach evidence of your organisation's legal status, such as a copy of your Certificate of Incorporation or charitable status advice. If you are a social enterprise or not-for-profit organisation without charity or deductible gift recipient (DGR) status, please attach a copy of your Constitution, which includes your statement of purpose and organisation structure.

<input type="checkbox"/>	Registered club
<input type="checkbox"/>	Incorporated organisation
<input checked="" type="checkbox"/>	Not-for-profit organisation or community group
<input type="checkbox"/>	Other (please specify):

Australian Business Number <i>(if applicable):</i>	
Australian Company Number <i>(if applicable):</i>	
NSW Incorporation Number <i>(if applicable):</i>	

Is your organisation registered for GST?

<input type="checkbox"/>	Yes – Registered for GST	<input checked="" type="checkbox"/>	No – Not registered for GST
--------------------------	--------------------------	-------------------------------------	-----------------------------

Public Liability Insurance

To be eligible for Council's Community Grants Program, your organisation must hold current Public Liability Insurance of not less than \$20 million. Please attach a copy of your Certificate of Currency.

Insurer	Elders Insurance
Expiry	01/02/2023
Value	\$20 million

Bank Details

Please provide the details for your organisation's bank Account. If your application is successful, payment will be made to this bank account after your Funding Agreement is signed and returned.



BSB No.:	633000
Account No.:	158 823 930
Account Name	Deniliquin Boat Club
Bank and Branch	Bendigo Bank Deniliquin

3 Previous funding

Has your organisation received funding from Edward River Council?



Yes



No

If 'YES' to the above, please detail the year the funding was received, the type of funding received, the value of funding received, and how the funding was used:

If your organisation has received Council funding on several occasions, please submit an attachment detailing the below information for each of those funding agreements.

Year received	2021
Type	Community Funding
Value	\$2000
Use	Toilet Block Upgrade

PART B - Project Details

4 Project overview

What is the name of Project/Activity/Event?

New Years Eve Community Function

What is the purpose of the project?

The proposed project is to hold a New Years Eve event showing casing local and interstate bands while enjoying the Edward River. The community based function will start at 4pm and running until 12.30am. The NYE function will be open to community and is aimed at families, locals and the surrounding communities members. Any funds raised at the event will be allocated to the continual running of the Club and support to the School Ski program.

Where is the location of the project?

Deniliquin Boat Club Riverview Estate Deniliquin



Please provide a brief description of the project. What works will be undertaken as part of the project and why?

The project will include live entertaining from the Baker Boys and a local artist. There will be games, food stalls and activities for the children and families to enjoy during the event. To hold the event we will be need to present the area with tables and chairs, which are hired from Deniliquin Party Hire for the comfort of a our guests. Also we will need to ensure that the facilities are cleaned and available for inclusive use, ensure that the lighting and electrical works are in working condition. There will also be cleaning and packing up after the event.

How will the success of the project be measured?

The success of the project will be measured by the number for people attending and the enjoyment of the the community event. The committee will seek feedback from the community to ensure the sucess of future events.

Please detail how Council's contribution will be acknowledged:

Any contribution from Council will be acknowledged by a press release distributed to local media and an open letter of thanks in our Club news and through social media postings. We would be delighted to have the Mayor or a representative to attend the New Years Eve Function.

If your project is an event, please detail the expected number of attendees:

Total volunteers	20
Total committee members/ organisers	15
Total paid attendees (entertainment, logistics, suppliers, etc.)	12
Total guests	200
TOTAL ATTENDEES	247

Of the above total attendees, what percentage do you estimate to be visitors to the Edward River local government area?

20%

5 Project timeframe

Start Date	31/12/2022
End Date	01/01/2023



6 Project cost and funding requested	
Applicants may seek funding of between \$1,000 and \$5,000 through Council's Community Grants Program. Applications that request funding amounts outside of this funding range will not be considered. Please detail below the total project cost; the amount requested from Council; and the financial contribution your organisation will make to the Project.	
Total project cost	\$11660
Cash amount sought from Council	\$5000
Are you seeking any in-kind support from Council, such as materials, labour, promotion and/or waiver of Council Fees and Charges? If so, please identify the in-kind support below:	
Nil	
What is the cash amount your organisation will be contributing to the project?	
\$11660	
What, if any, is the in-kind amount your organisation will be contributing to the project?	
\$1200	
Please list any grants, sponsorships or in-kind funding requested or received from Federal, State and/or Local Governments and private entities for this project:	
Nil	

6 Project value
Does the project improve social connectivity and community wellbeing or increase community participation?
The Deniliquin Boat Club is the only not-for-profit community club established to teach children and adults to water ski on the Edward River (Kolety) in Deniliquin. Established over 40 years ago and run entirely by volunteers, we aim to promote water safety, exercise and fun to the young and old. We are inclusive, fun and encourage health and wellbeing, complementing Council's Community Strategic Plan. The NYE function will provide an opportunity for the community to gather together with family members and friends in a safe environment to celebrate 2023.
How does the project demonstrate environmental, social or economic benefit to the Edward River local government area?



The event intention is to provide a safe, friendly and affordable function for the local and surrounding communities to attend. The event will be promoted throughout the region and we anticipate that a number of interstate people will attend. This then creates an economic benefit to Deniliquin via accommodation, local hospitality venues and varying local businesses.

Does your project align with Council's Community Strategic Plan, *Edward River 2030*, or Delivery Program?

Both documents can be accessed online from Council's website at www.edwardriver.nsw.gov.au.

Our project will promote Deni as a great place to live, work and holiday. Taking advantage of the natural environment of the Edward River (Kolety) and the geographic attractiveness to regional and interstate visitors, our aim is that by showcasing our facilities with providing a safe environment for families and attendees.

PART C – Project Budget

The table below is an example of a Project Budget. The actual items in your project budget will most likely be different, but the way they are set out and described should be the same. Ensure you:

- **Include all other contributions:** Are these confirmed or pending?
- **Provide quotes for costs:** List and attach.
- **Outline in-kind support:** In-kind support is highly regarded. Include a description of in-kind support in your budget, both who and what they are contributing. For example, discounts on quote, waived venue hire fees, catering, project co-ordination, sponsorship, etc.

BUDGET

Financial and In-Kind Contributions

Are there any contributions?

Please detail both In-Kind and Financial Contributions below.

<input checked="" type="checkbox"/>	In-kind (volunteer labour) contribution	<input type="checkbox"/>	Financial (cash) contribution
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Will funding be sought from other sources?

If funding is sources from other sources, please show as income below.

<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
--------------------------	-----	-------------------------------------	----

Income		Expense	
Bar Sales	\$ 16000	Security	\$960
	\$	Terry Blake	\$1745



	\$	Deni Party Hire	\$785
	\$	Anna Bowie	\$ 500
	\$	The Baker Band	\$ 7670
Security, Terry Blake, Deni Party Hire,	\$		\$
Anna Bowie based on 2021/2022 costing	\$		\$
The Baker Band Costing attached	\$		\$
	\$		\$
Total Income	\$ 16000	Total Expense	\$ 11660

Details of Voluntary Labour				
Task to be completed	Name/s or number of people who will be completing tasks	No. of Hours	Rate per Hour	Total Cost
Setup	5	4	20	400
Cleaning	2	10	20	400
Packup	5	4	20	400
TOTAL			\$	\$1200

Please attach separate Project Budget if insufficient room.



PART D – Checklist and Certification

Checklist of Items to support your application

<input checked="" type="checkbox"/>	Application signed by authorised organisation representative
<input checked="" type="checkbox"/>	All elements of the application complete, including budget
Please ensure copies of the following are attached to your completed application	
<input checked="" type="checkbox"/>	Organisation's Public Liability Insurance Certificate of Insurance
<input checked="" type="checkbox"/>	Copies of quotes for products/services
<input checked="" type="checkbox"/>	Completed Risk Assessment (only required if your project is an event)

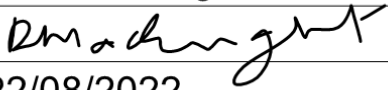
Grant Eligibility Checklist

In submitting this application, I confirm the following to be correct:

<input checked="" type="checkbox"/>	The applicant is a Registered Club, Incorporated organisation or Not-for-Profit organisation, or is being auspiced by this type of organisation.
<input checked="" type="checkbox"/>	The applicant can demonstrate a community need, improvements to social connectivity and build on community wellbeing, and/or demonstrate a social, economic or environmental benefit to the community.
<input checked="" type="checkbox"/>	The applicant will acknowledge the contribution made by Edward River Council to the delivery of the Project.

Certification

I certify that I am authorised to submit this application for funding on behalf of the organisation named on page one of this application.

Name	Deb Macknight
Signature	
Date	22/08/2022

Attachment 2 - NYE Budget Breakdown

Income

Tickets	\$60	37	\$2,220
Deniliquin Council Community Grant			\$5,000
Raffle Tickets			715
Bar Cash			1000
Bar EFT			2004
			\$10,939

Expenses

Terry Blake			1300
Bar Costs			1055
Security			1000
Insurance			464
Band			4040
Bus			800
Café 100			6200
Deniliquin Party Hire			709.9
			15568.9

Total Loss			-\$4,630
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Edward
River
COUNCIL

Community Grants Program

2022/23

Funding Guidelines

Customer Service Centre

180 Cressy Street (PO Box 270)
Deniliquin NSW 2710
www.edwardriver.nsw.gov.au



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1 Introduction

Edward River Council's Community Grants Program provides grants of between \$1,000 and \$5,000 to not-for-profit community organisations, groups and associations for projects, equipment, events, exhibitions, or performances which contribute positively to the Edward River community.

Applications for Council's Community Grants Program close **5.00pm on Tuesday, 23 August 2022.**

Before submitting an application for funding, applicants should read this Application Guide, which provides an overview of Council's Community Grants Program, as well as Edward River Council's Grants Policy and Grants Framework, both of which can be accessed from Council's website at www.edwardriver.nsw.gov.au or from Council's Customer Service Centre at 180 Cressy Street, Deniliquin.

2 Objectives

The Community Grants Program aims to:

- Be responsive to emerging themes, issues, and trends
- Support not-for-profit community groups to provide a range of opportunities for residents;
- Provide equitable opportunity for the community to seek funding assistance from council;
- Strengthen communities with local responses to identified community needs;
- Facilitate support for initiatives that strengthen the community through opportunities for participation, development, inclusion, and sustainability;
- Foster support across a range of pursuits and interest areas including health and welfare, education, arts and culture, sports and recreation, youth, ageing, environment and access and equity; and
- Assist Council to deliver identified objectives, priorities and strategies that align with the Community Strategic Plan.

3 Funding Eligibility

Applicants seeking funding through the Community Grants Program must meet the following eligibility criteria:

- Be submitted by not-for-profit community organisations, groups, and associations;
- Provide direct benefits to the residents of the Edward River Local Government Area (LGA);
- Be able to demonstrate financial viability;
- Have adequate public liability insurance and appropriate health and safety policies in accordance with the funding agreement;
- Be able to demonstrate a contribution in the form of funds, services, or in-kind support;
- Be based in the Edward River LGA or have significant benefit for Edward River LGA residents;
- Be able to plan effectively and be well organised;



- Have no outstanding grant acquittals or outstanding debts owing to council;
- Be submitted by the due date. Only one application can be submitted per funding round.

Applicants must:

- Apply on the appropriate application form,
- Demonstrate how funds will be used for the purpose of exercising Council's functions,
- Meet all specific eligibility requirements and criteria in the Grants Policy and Grants Framework,
- Sign and comply with the Funding Agreement accepting the conditions of funding, and
- Provide any required acquittals to Council for grant funding received, by the specified date.

Funding assistance **will not** be considered for the following:

- A group who has failed to acquit a previous community grant for a funded project by the due date;
- Applications for retrospective funding;
- Recurrent costs, salaries, and on-costs;
- Insurance, such as (but not limited to) Public Liability insurance;
- Social excursions, e.g. bus trips or picnics;
- Applicants applying to another Council funding stream for a grant for the same activity;
- Late or incomplete applications;
- Production of newsletters;
- Activities that duplicate existing services;
- Individuals and parties for political purposes;
- Commercially (profit) based groups/organisations;
- Academic research, coursework or fee, or projects seeking financial support for research, studio work or activities that will be submitted for academic assessment;
- Projects that demonstrate a significant budget surplus; and
- Repayment of debt.

4 Funding Principles

As detailed in Council's Grants Framework, priority will be given to applications that respond to identified community needs and align with the vision, objectives, priorities and strategies as expressed in the Community Strategic Plan.

The Community Grants Program will prioritise support where:

- Applicants must be based in the Edward River Local Government Area (LGA) or the project must provide significant benefits for the residents of the Edward River LGA;
- The applicant is not already in receipt of substantial funding/in-kind support from Council;
- The proposed activity or project is innovative or unique for the Edward River LGA;
- The proposed activity incorporates collaboration/partnerships with other groups;



- The proposed activity maximises community benefit;
- The proposed activity or project meets any identified Council priorities; and
- The proposed activity demonstrates sustainability; and
- The proposed activity enables access and inclusion in accordance with Council's Disability Inclusion Action Plan.

5 Application Assessment

As detailed in Council's Grants Framework, all applications received for Council's Community Grants Program will be assessed against the following criteria:

Criterion	Description	Weighting
Community Benefit	There is a clearly identified and demonstrated local need for the project. The project addresses the social, economic, or environmental needs of residents in the Edward River area.	50%
Partnership	The applicant and/or another partner is participating in or contributing to the project (e.g. financial or in-kind support, letters of support, multiple project partners).	20%
Innovation	The project will solve an issue in a new or unique way. There are no similar projects or programs occurring within the Edward River LGA.	10%
Inclusivity	The applicant has considered the needs of community members who experience financial, social, or physical disability.	10%
Sustainability	The project benefits will be ongoing after the grant has been expended. No ongoing funding will be required from Edward River Council.	10%

6 Terms and Conditions

Organisations that are successful in obtaining funding through Council's Community Grants Program will be required to enter into a Funding Agreement with Council, which will outline the conditions under which the grant will be made available.

Council may make funding conditional and subject to specific conditions being met, including:

- Funds must be used for the purpose for which the assistance was granted, unless written permission for a variation has been obtained from Council prior to the activities being undertaken.
- You as project manager must obtain all appropriate permits, approvals, and insurance relating to the project.
- The assistance of Edward River Council must be acknowledged in all event related promotions. Council's logo must appear on all promotional material. Artwork



featuring Council's logo must also be approved by Council's Governance and Communications Officer.

- Any events or functions celebrating the launch or implementation of the funding outcomes or project will need to involve Councillors or their representatives.
- A final report to Council post-event, including an event budget summary, must be produced for your project.

Failure to abide with the terms of conditions of the Funding Agreement will render an organisation ineligible for future funding.

7 Submission

Applications must be submitted on the approved form, which can be accessed on Council's website at www.edwardriver.nsw.gov.au.

Completed applications must be addressed to the Manager Community and Economic Development and submitted to Council by **5.00pm on Tuesday, 23 August 2022** by:

- Email: council@edwardriver.nsw.gov.au
- Post: PO Box 270, Deniliquin NSW 2710

8 Enquiries

For further information regarding Council's Community Grants Program or for assistance in completing and submitting your application, contact Council's Community and Economic Development team on (03) 5898 3000 or via email at council@edwardriver.nsw.gov.au.

9 Application Form

All applications must be completed using the approved Application Form. When completing the Application Form, please print clearly using BLOCK LETTERS in black pen and tick the appropriate boxes.

Applicants must complete all four parts of the Application Form:

- Part A: Applicant Details
- Part B: Project Details
- Part C: Project Budget
- Part D: Checklist and Certification



**EDWARD RIVER COUNCIL
2022/23 COMMUNITY GRANT AGREEMENT**

October 2022



THIS GRANT AGREEMENT is made on

BETWEEN:

**Edward River Council
("Grantor")**

and

**Deniliquin Boat Club
("Organisation")**

RECITALS

The Organisation has applied to the Grantor for financial assistance to undertake the Approved Purpose and the Grantor has agreed to provide a grant subject to the terms and conditions of this Agreement.

THE PARTIES AGREE as follows:

1. DEFINITIONS AND INTERPRETATION

In this Agreement, unless the context otherwise requires:

Agreement means this Grant Agreement, including its recitals and any schedules or annexures (if any).

Acquittal occurs when the Grantor has advised the Organisation that the reports and financial information provided by the Organisation in accordance with clause 3.6 are satisfactory.

Approved Purpose means the purpose or purposes set out in item 1 of Schedule 1.

Auditor means an accountant who is a member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants and who is independent from the Organisation.

Auditor General means the Auditor General for the State of New South Wales.

Auspice Organisation means an incorporated organisation that will handle the grant on behalf of the Grantor.

Business Day means a day other than a Saturday, Sunday or public holiday in New South Wales.

Grant Funds means the amount or amounts specified in item 7 of Schedule 1.

Party means each of the Grantor or the Organisation as the context requires and **Parties** means both of them.

Project means the initiative or activities to be undertaken with the Grant Fund specified in item 2 of Schedule 1.



**2. PAYMENT OF GRANT FUNDS**

Subject to the terms and conditions of this Agreement, the Grantor will pay to the Organisation the Grant Funds in accordance with the payment schedule specified in item 8 of Schedule 1.

3 OBLIGATIONS OF ORGANISATION**3.1 Use of Grant Payment**

The Organisation will use the Grant Funds solely for the Approved Purpose.

3.2 No Changes

The Organisation will not make any changes to the Approved Purpose without the prior written consent of the Grantor.

3.3 No Endorsement

The Organisation agrees that nothing in this Agreement constitutes an endorsement by the Grantor of any goods or services provided by the Organisation.

3.4 Acknowledgement of Grantor

The Organisation will acknowledge the Grantor in the manner set out in item 6 of Schedule 1.

3.5 Request for Information

- (a) The Organisation is to provide the Grantor with any documents or information relating to this Agreement or the Project within ten (10) business days of receiving such a request from the Grantor.

3.6 Accounts and Reporting

- (a) The Organisation is to provide evaluation report and financial statements specified in Schedule 2.
- (b) The Organisation is to keep proper financial records in accordance with generally accepted accounting principles and practices.

3.7 Special Conditions of Grant

The Organisation agrees to comply with the special conditions (if any) specified in item 4 of Schedule 1.

3.8 General Undertaking of Organisation

The Organisation must:

- (a) at all times duly perform and observe its obligations under this Agreement and will promptly inform the Grantor of any occurrence which might adversely affect its ability to do so in a material way;





- (b) undertake its responsibilities under this Agreement with integrity, good faith and probity in accordance with good corporate governance practices;
- (c) not, nor attempt to, sell, transfer, assign, mortgage, charge or otherwise dispose of or deal with any of its rights, entitlements and powers or obligations under this Agreement;
- (d) comply with all State and Commonwealth laws, rules, regulations and by-laws;
- (e) cooperate fully with the Grantor in the administration of this Agreement; and
- (f) upon reasonable notice, provide the Grantor or its agents, with access at any reasonable time and from time to time to the Organisation's premises, financial records, other documents, equipment and other property for the purpose of audit and inspection by the Grantor in order to verify compliance by the Organisation with this Agreement.

3.9 Auspice Arrangements

Organisations that are operating through an Auspice Agreement must provide evidence of the agreement in writing. Auspice organisations must provide the details required in Schedule 3 of this agreement.

4. REPAYMENT AND RETENTION OF GRANT FUNDS

The Organisation must repay to the Grantor any funds that the Grantor has paid which are not used in accordance with this Agreement unless there has been written agreement otherwise between the parties.

5. LIMITATION OF LIABILITY

The Grantor does not accept any responsibility or liability for the success or otherwise of the Approved Purpose and is not liable for any losses which may be suffered by the Organisation in undertaking the Approved Purpose.

6. *Government Information (Public Access) Act 2009 AND Public Finance and Audit Act 1983*

- (a) The Organisation acknowledges and agrees that this Agreement and information regarding it is subject to the *Government Information (Public Access) Act 2009* and that the Grantor may publicly disclose information in relation to this Agreement, including its terms and the details of the Organisation.
- (b) The parties acknowledge and agree that, despite any provision of this Agreement to the contrary, the powers and responsibilities of the Auditor General under the *Public Finance and Audit Act 1983* are not limited or affected by this Agreement.
- (c) The Organisation must allow the Auditor General, or an authorised representative, to have access to and examine the Organisation's records and information concerning this Agreement.





7. NOTICES

Any notice or other communication that may or must be given under this Agreement:

- (a) must be in writing;
- (b) may be given by an authorised officer of the Party giving notice;
- (c) must be:
 - (i) hand delivered or sent by prepaid post to the address of the Party receiving the notice as set out in item 5 of Schedule 1; or
 - (ii) sent by facsimile to the facsimile number of the Party receiving the notice as set out in item 5 of Schedule 1;
- (d) subject to paragraph (e), is taken to be received:
 - (i) in the case of hand delivery, on the date of delivery;
 - (ii) in the case of post, on the third Business Day after posting; and
 - (iii) in the case of facsimile, on the date of transmission; and
- (e) if received after 5.00pm or on a day other than a Business Day, is taken to be received on the next Business Day.

8. DEFAULT AND TERMINATION

8.1 Event of Default by the Organisation

An Event of Default occurs if:

- (a) the Organisation breaches any of its obligations under this Agreement which continues without remedy for ten (10) business days after notice in writing has been served on the Organisation by the Grantor;
- (b) the Organisation becomes insolvent or is deemed to be insolvent under the *Corporations Act (Cth)*; or
- (c) if the Grantor has reasonable grounds to believe that the Organisation is unwilling or unable to comply with its obligations under this Agreement.

8.2 Effect of Event of Default

If an Event of Default occurs, the Grantor may either:

- (a) terminate the Agreement by providing a further ten (10) business days notice in writing to the Organisation of the Event of Default; or
- (b) suspend payment of the Grant Funds until the Event of Default is remedied.

8.3 Recommencement of Grant Payment

The Grantor may, in its absolute discretion, recommence payment of the Grant Funds if, and when the Organisation has rectified the Event of Default.

8.4 Acquittal

Unless earlier terminated, this Agreement will terminate at the time of Acquittal.



**9. GOODS AND SERVICES TAX (GST)**

- (a) For the purposes of clause 9:
 - (i) "GST" means the goods and services tax applicable to any taxable supplies as determined by the GST Act; and
 - (ii) "GST Act" means *A New Tax System (Goods and Services Tax) Act 1999 (Cth)* and includes all associated legislation and regulations;
 - (iii) the terms "supply", "tax invoice", "taxable supply" and "value" have the same meanings as in the GST Act.
- (b) If the supply of anything under this Agreement is a taxable supply under the GST Act, the Grant Funds shall be inclusive of GST.
- (c) The obligation of the Grantor to pay the GST on any supply by the Organisation under this Agreement is conditional upon the prior issue by the Organisation to the Grantor of a tax invoice, which complies with the GST Act. This provision applies notwithstanding any law to the contrary.
- (d) If the parties agree that the Grantor will issue the Organisation with a Recipient Created Tax Invoice (RCTI), then the parties hereby agree that:
 - (i) the Grantor will issue a RCTI in respect of GST payable on the supply of the Project and the Organisation will not issue tax invoice in respect of that supply;
 - (ii) The Organisation warrants that it is registered for the purposes of GST and the Organisation will notify the Grantor in writing if it ceases to be registered for the purposes of GST during the term of this Agreement ("the Term");
 - (iii) the Grantor warrants that it is registered for the purposes of GST and the Grantor will notify the Organisation in writing if it ceases to be registered for the purposes of GST, or if it ceases to satisfy the requirements of the *GST Act* during the Term; and
 - (iv) the Grantor will indemnify and keep indemnified the Organisation for GST and any related penalty that may arise from an understatement of the GST payable on the supply of the Project for which the Grantor issues a RCTI under this Agreement.

10. RELATIONSHIP

The Parties agree that nothing in this Agreement may be construed to make either of them a partner, agent, employee or joint venturer of the other.

11. WAIVER

- (a) No right under this Agreement shall be deemed to be waived except by notice in writing signed by both parties.
- (b) A waiver by either party will not prejudice that party's rights in relation to any further breach of this Agreement by the other party.
- (c) Any failure to enforce this Agreement, or any forbearance, delay or indulgence granted by one party to the other party, will not be construed as a waiver any rights.

12. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the parties and supersedes all communications, negotiations, arrangements and agreements, whether oral or written, between the parties with respect to the subject matter of this Agreement.



**13. VARIATION**


Any modification, amendment or other variation to this Agreement must be made in writing duly executed by both parties.

14. DISPUTE RESOLUTION

Before resorting to external dispute resolution mechanisms, the Parties shall in good faith attempt to settle by negotiation any dispute in relation to this Agreement, and where practical, each Party shall refer the matter to personnel who have authority to intervene and facilitate some form of resolution.

Executed by the Parties hereto:

For and on behalf of the Grantor:



Signature of Authorised Person

Phill Stone

Dated 1 Dec 22

Chief Executive Officer

For and on behalf of the Organisation:



Signature of Authorised Person

DEB MACKNIGHT

Print full name of Authorised Person

Dated 27/11/2022

SECRETARY

Position of Authorised Person

(Organisations should use common seal of a company or incorporated association, where appropriate.)



**SCHEDULE 1 – GRANT DETAILS****1. Approved Purpose of Grant**

New Years Eve Community Function

2. Project Definition and/or Anticipated Activities

In accordance with the Approved Purpose of the Grant (above) and the original submission.

3. Agreement Term

The term of this agreement is for 12 months from the date of signing. Extensions of time may be granted by the Grantor via written application outlining the reason for extension. The Grantor must provide written advice as to whether or not approval has been granted.

4. Special Conditions of Grant

N/A

5. Notice Addresses**(a) Grantor**

Chief Executive Officer
Edward River Council
PO Box 270
Deniliquin NSW 2710

Email: council@edwardriver.nsw.gov.au

(b)

Deb Macknight
PO Box 348 Deniliquin
NSW 2710
ianmack1973@gmail.com

6. Total Amount of Grant Funds

Grant Amount \$ 5000

GST included in Grant Amount

7. Method of Payment

Payment of the Grant Funds (inclusive of GST) will be made within ten (10) business days of receipt by the Grantor of the signed agreement by bank transfer only. Provide your bank details or those of your Auspice organisation below.

Bank: Bendigo Bank

Account Name: DENILIQUIN BOAT CLUB

Bank BSB Number: 633 000

Account Number: 158 823 930



**SCHEDULE 2 - REPORTING REQUIREMENTS**

1. Provide an Acquittal related to this Agreement within three months of funds being expended or by 30 June 2023.
2. All supporting images and project related media must be submitted with the Acquittal.

SCHEDULE 3 – AUSPICE ARRANGEMENT

Note: Only complete this section if your organisation is not incorporated. You must have written agreement from the Auspice Organisation that they will manage the grant on your behalf before providing their details, and you must attach a copy of that agreement to your agreement.

Auspice Organisation name:

Auspice Organisation's ABN:

Is the Auspice Organisation registered for GST?

Does the Auspice Organisation hold current Public Liability Insurance? ☐ Yes ☐ No

If yes, please attach a copy of the current Certificate of Insurance

Contact details for the Auspice Organisation

Postal Address:

Town/Suburb:..... State: Postcode:

Primary Contact

Title: First Name: Last Name:

Position: Phone (B.H.):

Mobile: Email:





GRANT AGREEMENT CHECKLIST

- ☐ Organisation details are correct
- ☐ Schedule 1 completed
- ☐ Schedule 3 completed (where required)



Deb Macknight
Deniliquin Boat Club
Riverview Drive
Deniliquin NSW 2710

6th February 2023

Deniliquin Council
C/O Dana McNally
180 Cressy Street
Deniliquin NSW 2710

Dear Dana,

RE: Deniliquin Boat Club Community Funding

We wish to apply for a variation to the original funding as granted by the Deniliquin Council under the Community Grants Program 2022/2023. As per in our original application our initial New Year's Eve event was to be held at the Deniliquin Boat Club Riverview address however as we were significantly impact by the recent floods the club house and the surrounds were deemed to be unsafe to hold the event.

It was also at this time that the Deniliquin Boat Club Committee and our members spent countless hours and private resources to build a temporary levee bank through the grounds, sacrificing the facilities to protect the ERC Riverview community. These works were being completed in the lead-up to our NYE event, putting a strain on resources and contributing to the oversite of missing the variation deadline. Also note resources or financial support was not given from any level of government. Given the flood damages the DBC incurred, the facility was not safe to host events and therefore the event was restructured and the committee pivoted to deliver an event in a very trying climate.

Upon reflection of the Edward River Council Community Grants Program Guidelines, we are confident the event still meets the criteria. The project met the two highest weighting criteria of Community Benefit and Partnership. The event intended to provide positive social and economic benefit to the community following the flood crisis and the Deniliquin Boat Club partnered with the project both to run the event and contributed financially.

At the Deniliquin Boat Club we are a family orientated club and always invite children to our facilities. However, as we were changing the location it was deemed that the new site at the Deniliquin Ute Muster Corporate Centre was unsafe and would not provide a fun filled place for children as the DBC site does from week to week. We were also mindful that we didn't have children/ teenagers' investigating and roaming the Ute Muster site and being hurt.

The introduction to the ticket costing for \$60 per head was purely due to the increase cost to relocate the event. At the time of reorganising the event the Food trucks were unavailable (Hay & Moama where they come from were flooded), so the food needed to be included in the ticked price and this price was on a per head basis. An alternate caterer was sourced locally. It was important to provided public liability for change of location which was an increased cost and it was also important to provide transportation to the site. We also tried to reduce costs with a change to the number of band members and we reduced the number of decorations utilised on the night hence we were trying to minimise the overall costs.

The Deniliquin Boat Club has delivered other events and projects under Edward River Council's Community Grants Program in the past, all projects have been delivered successfully with support from ERC's Community and Economic Development Team and Councillors. We acknowledge that the current Community and Economic Development team are new to their roles and the local government sector and therefore may have missed the opportunity to provide detailed information on the variation process. We note that Edward River Council endorsed the event via their Social Media accounts. Due to this endorsement, it did not flag to me that I was required to make any such variation to the original application.

It is important the Council acknowledge the social and economic benefit that the Deni Boat Club provides to Deniliquin and the region. Our facility is owned and managed by our members and does not require recourses from Council and does not impact Council financially.

The Community Grants Program provides an important opportunity for community groups to deliver events, programs and enhance facilities. We acknowledge that events such as our NYE Fundraiser are not possible without this program. Without funding support the event would not have proceeded and therefore made a significant lost to the community, removing an opportunity to promote social and community wellbeing.

Please note attached our actual costings and significant loss we have suffered due to the NYE event. The loss is considered critical to our overall 2022/2023 summer season as we have also not been able to trade until the end of January 2023 and therefore our entire 2022/2023 budget for this has suffered a loss.

If you require any further information, please do not hesitate to contact me via my email (email: ianmack1973@gmail.com) or mobile number 0409 608 045.

Regards

Deb Macknight

Deniliquin Boat Club

12.3. INVESTMENTS & RESERVES REPORT - FEBRUARY 2023

Author: Acting Senior Financial Accountant

Authoriser: Acting Chief Financial Officer

RECOMMENDATION

That Council:

1. Note and receive the February 2023 report on Investments totalling \$47,812,442 inclusive of cash at bank for day-to-day operations.
2. Note that actual interest earned in the month of February 2023 was \$71,685.
3. Note that total interest earned for the year to 28 February 2023 is \$469,199.
4. Note the Certificate of the Responsible Accounting Officer and adopt the Investment Report.

BACKGROUND

The purpose of this report is to update Council on the investment of surplus funds and performance of Council's investment portfolio for the month to 28 February 2023 as required by Regulation No 264 (Part 19) of the Local Government Act 1993.

As at 28 February 2023, Council had a total of \$47,812,442 in invested funds. Interest earned from investments during the month of February 2023 was \$71,685.

Included in this report are the following items:

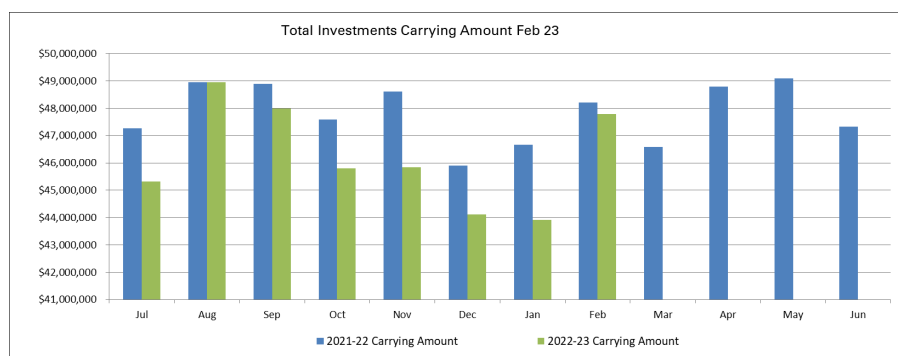
- Council's Investments as at 28 February 2023
- Restrictions Applying to Investment Funds
- Investment Portfolio Performance
- Investment Commentary
- Monthly Report from Imperium Markets
- Certification by the Responsible Accounting Officer

ISSUE/DISCUSSION

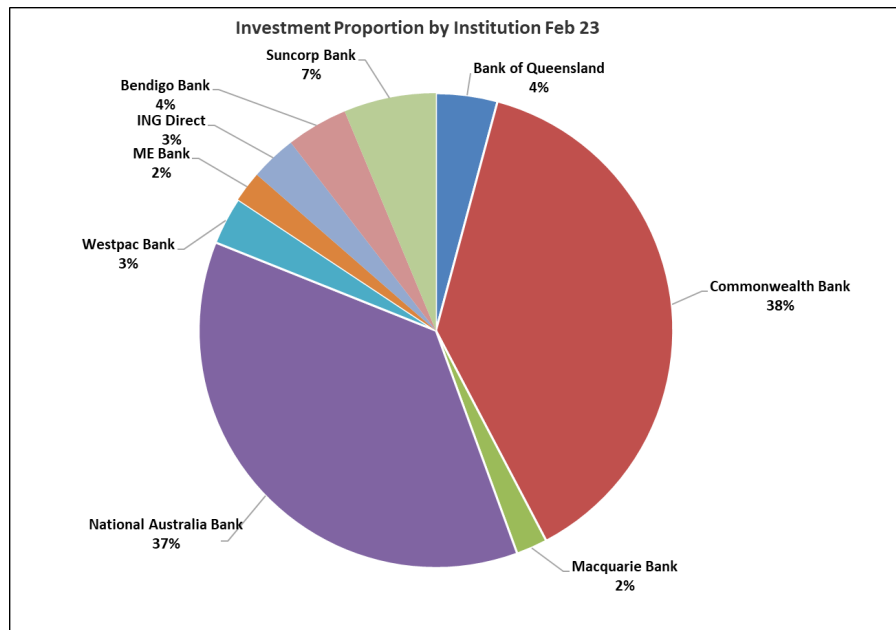
Council's Investments as at 28 February 2023

As at 28 February 2023, Council had a total of \$47,812,442 in term deposits and cash at bank exclusive of unrepresented receipts or cheques.

The total investments balance has remained within the \$43M - \$49M range for the past 12 months, with seasonal fluctuations from month to month in line with Council's cashflow requirements.



Council's funds were invested with A1+, A1 and A2 rated Authorised Deposit Institutions (ADI's).



The details of the investments are included in **Attachment 1 – Investment Register** as at 28 February 2023.

One Term Deposit matured during the month and was reinvested with ING Direct.

Feb-23						
Bendigo Bank	18-Feb-22	22-Feb-23	0.85%	\$ 1,500,000.00	\$ 12,889.73	Redeemed from Bendigo and invested with ING for 12 months @ 4.95%
				\$ 1,500,000.00	\$ 12,889.73	

Summary of **cash at bank** from day-to-day operations:

Cash Summary			Comment
Opening cash book balance	\$	1,415,119	
Plus receipts	\$	8,815,220	Grants, Investments, charges and rates debtors receipts
Less payments	\$	4,863,713	Capex and Opex payments
Cash book balance as at 28 February 2023	\$	5,366,626	
Statement Summary			
Opening statement balance	\$	1,909,999	
Plus receipts	\$	8,699,265	Grants, Investments, charges and rates debtors receipts
Less payments	\$	4,803,120	Capex and Opex payments
Bank statement balance as at 28 February 2023	\$	5,806,144	
less Unpresented payments	\$	597,254	payments not yet presented at bank
less Unmatched receipts on the Bank Statement	\$	147	Receipts not yet presented in ledger
plus Unmatched payments on the Bank Statement	\$	-	System process issue
Reconciliation balance as at 28 February 2023	\$	5,366,626	

Restrictions Applying to Investment Funds

The following restrictions applied to the cash and investments balance:

Internal Restrictions

Infrastructure replacement	\$ 1,779,826
Plant replacement reserve	\$ 1,798,670
Recreation reserves/villages	\$ 1,113,000
Other internal reserves	\$ 750,971
Employee entitlements	\$ 692,727
Land Development Fund	\$ 385,000
Airport Development	\$ 207,447
Deposits, retentions and bonds	\$ 322,752
Edward River Village	\$ 520,000
Cressy Street Revitalisation	\$ -
Deniliquin Town Hall and Civic Precinct Redevelopment	\$ -

Total Internal Restrictions **\$ 7,570,394**

External Restrictions

Water supplies fund	\$ 7,153,305
Sewerage services fund	\$ 6,311,313
Tip remediation	\$ 1,300,000
Unexpended Merger funds	\$ 422,376
Other unexpended grant funds	\$ 4,572,722
Other external reserves	\$ 142,427

Total External Restrictions **\$ 19,902,144**

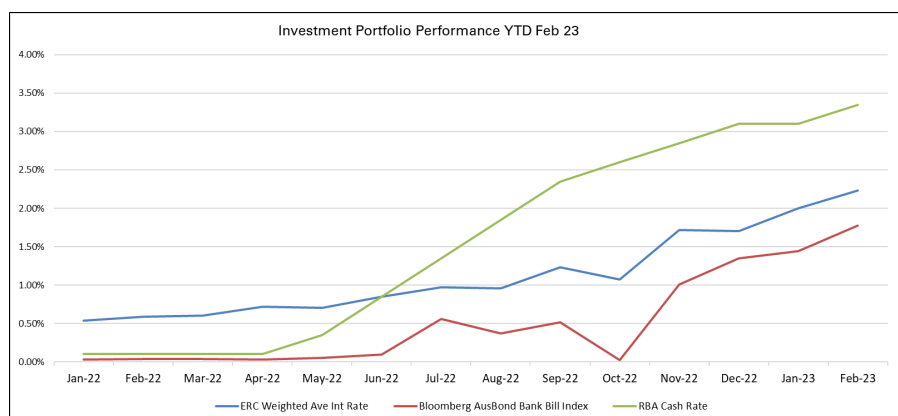
Unrestricted Funds **\$ 20,339,904**

Total Funds **\$ 47,812,442**

Fund Name	Bank and Investments Percentage	
General	\$ 34,347,824	71.84%
Water	\$ 7,153,305	14.96%
Sewer	\$ 6,311,313	13.20%
Total Funds	\$ 47,812,442	100.00%

Investment Portfolio Performance

Total interest earned from investments during the month of February 2023 was \$71,685, compared to a budget of \$22,436.



As at 28 February 2023, Council's weighted average interest rate was 2.23%, which was 0.46% above the Bloomberg AusBond Bank Bill Index implied one-year return of 1.76%. Total interest earned for the year to 28 February 2023 was \$469,199 compared to the budget of \$179,488 and previous year total of \$ 188,674.

Monthly Investment Review from Imperium Markets

Council engaged Imperium Markets Pty Ltd to provide ongoing investment advisory services from May 2021 as per recommendation from Audit Risk and Improvement Committee (resolution ARIC/2021/7). As part of this service, Imperium provides, among other services, a monthly investment review report for Council which council uses to inform investment decisions. A copy of

the report is attached in this report as **Attachment 2 - Investment Review February 2023 - Imperium Markets**. Council continues to obtain financial benefits through accessing better rates through the Imperium Investment platform as well as efficiency savings in the investment process.

Investment Commentary

As at 28 February 2023, all investments were within the defined Investment Policy limits. Council's investment portfolio consisted of term deposits (85%) and cash at bank/ on call (15%).

The Reserve Bank of Australia (RBA) elected to raise the official cash rate in February by +0.25% to 3.35%. Additional hikes have been flagged in the coming months and markets are now bracing for an environment with higher interest rates. This creates opportunities for Council to obtain progressively higher rates on investments as the current ones mature.

To mitigate the re-investment risk that this pose, Council has started, following on the advice from Imperium Markets, to invest in term deposits with maturities longer than 1 year, taking into consideration council's cashflow needs. This will allow council to take advantage of the relatively higher returns currently on the market for these investments as compared to short term ones.

STRATEGIC IMPLICATIONS

Investments have been made in accordance with Council's investment policy which was adopted on 19 April 2022.

COMMUNITY STRATEGIC PLAN

5. Accountable leadership and responsive administration

5.2 Financially sustainable

FINANCIAL IMPLICATIONS

Under Council's Investment policy, investments are made with a range of ADI's, with Council funds invested with a single institution not going above a percentage of the total portfolio as follows:

?40%	A1+ rated institutions
25%	A1 rated institutions
15%	A2 rated institutions
\$250,000	A3 and unrated authorized deposit taking institutions

The overall portfolio credit framework limits applicable to any credit rating category are as follows:

?100%	Commonwealth/ State/TCorp/M Funds
100%	A1+ rated institutions
60%	A1 rated institutions
35%	A2 rated institutions
5%	A3 Unrated authorized deposit taking institutions

LEGISLATIVE IMPLICATIONS

<p>? Local Government Act 1993</p>	<p>625 How may councils invest?</p> <p>(1) A council may invest money that is not, for the time being, required by the council for any other purpose.</p> <p>(2) Money may be invested only in a form of investment notified by order of the Minister published in the Gazette.</p> <p>Editorial note—</p> <p>See Gazettes No 152 of 24.11.2000, p 12041; No 94 of 29.7.2005, p 3977; No 97 of 15.8.2008, p 7638 and No 160 of 24.12.2008, p 13140.</p> <p>(3) An order of the Minister notifying a form of investment for the purposes of this section must not be made without the approval of the Treasurer.</p> <p>(4) The acquisition, in accordance with section 358, of a controlling interest in a corporation or an entity within the meaning of that section is not an investment for the purposes of this section.</p>
<p>Local Government (General) Regulation 2005</p>	<p>?212 Reports on council investments</p> <p>(1) The responsible accounting officer of a council—</p> <p>(a) must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented—</p> <p>i) if only one ordinary meeting of the council is held in a month, at that meeting, or</p> <p>(ii) if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and</p> <p>(b) must include in the report a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and the council's investment policies.</p>

<p>? Local Government Act 1993</p>	<p>625 How may councils invest?</p> <p>(1) A council may invest money that is not, for the time being, required by the council for any other purpose.</p> <p>(2) Money may be invested only in a form of investment notified by order of the Minister published in the Gazette.</p> <p>Editorial note—</p> <p>See Gazettes No 152 of 24.11.2000, p 12041; No 94 of 29.7.2005, p 3977; No 97 of 15.8.2008, p 7638 and No 160 of 24.12.2008, p 13140.</p> <p>(3) An order of the Minister notifying a form of investment for the purposes of this section must not be made without the approval of the Treasurer.</p> <p>(4) The acquisition, in accordance with section 358, of a controlling interest in a corporation or an entity within the meaning of that section is not an investment for the purposes of this section.</p>
	<p>(2) The report must be made up to the last day of the month immediately preceding the meeting.</p> <p>Note—</p> <p>Section 625 of the Act specifies the way in which a council may invest its surplus funds.</p>

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the Investment Report Attachment have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

Alistair Cochrane

Responsible Accounting Officer

ATTACHMENTS

Attachment 1 - Schedule of Investments - February 2023

Printed on 8/03/2023 10:01 AM

Schedule of Investments										
This Report is at date						28-February-2023				
Description	Type	Account No.	Rating at EOM (S&P)	Date Invested	Maturity Date	Days	Rate	Face Value Amount	% of Portfolio	Estimated Interest
Westpac Business Cheque Plus Account	Oncall/ CMT	032-870 16-6545	A1+	N/a	N/a	365	0.00%	1,551,939	3.25%	Monthly
Westpac Business Cash Reserve	Oncall/ CMT	032-870 17-9231	A1+	N/a	N/a	365	0.05%	0	0.00%	Monthly
Westpac 31 Day Notice Account	Oncall/ CMT	032-870 23-2696	A1+	N/a	N/a	365	3.95%	1,655	0.00%	Monthly
Commonwealth Bank General Fund	Oncall/ CMT	062-533 00000010	A1+	N/a	N/a	365	3.15%	4,210,182	8.81%	Monthly
Commonwealth Bank Business On Line Saver	Oncall/ CMT	062-533 10151117	A1+	N/a	N/a	365	3.15%	1,503,897	3.15%	Monthly
Macquarie Bank - Rates	Oncall/ CMT	3005-79778	A1	N/a	N/a	365	0.00%	43,078	0.09%	Monthly
Macquarie Bank - Water	Oncall/ CMT	2643-18940	A1	N/a	N/a	365	0.00%	1690.25	0.00%	Monthly
Total Oncall/ CMT Accounts								7,312,442	15.29%	
Term Deposits										
National Australia Bank	TD	20-036-8248	A1+	10-Jun-21	13-Jun-23	733	0.60%	2,000,000	4.18%	24,098.63
National Australia Bank	TD	20-049-8755	A1+	10-Jun-21	11-Jun-24	1097	0.75%	3,000,000	6.27%	67,623.29
National Australia Bank	TD	50-665-2647	A1+	24-May-21	24-May-24	1096	0.75%	2,500,000	5.23%	56,301.37
National Australia Bank	TD	35-071-3705	A1+	25-Jun-21	29-Jun-23	734	0.65%	2,000,000	4.18%	26,142.47
National Australia Bank	TD	75-932-6942	A1+	29-Jun-21	29-Jun-23	730	0.65%	2,500,000	5.23%	32,500.00
National Australia Bank	TD	81-520-8937	A1+	06-Sep-21	06-Sep-23	730	0.65%	3,000,000	6.27%	39,000.00
National Australia Bank	TD	75-932-6944	A1+	08-Dec-22	08-Dec-23	365	4.32%	1,500,000	3.14%	64,800.00
National Australia Bank	TD	0	A1+	10-Nov-22	10-Nov-23	365	4.55%	1,000,000	2.09%	45,500.00
Commonwealth Bank	TD	CDA 37543602	A1+	18-Feb-22	18-Feb-24	730	1.65%	1,500,000	3.14%	49,500.00
Commonwealth Bank	TD	CDA 37543602	A1+	09-Sep-21	08-Sep-23	729	0.57%	3,000,000	6.27%	34,153.15
Commonwealth Bank	TD	CDA 37543602	A1+	27-Apr-22	27-Apr-23	365	2.46%	2,000,000	4.18%	49,200.00
Commonwealth Bank	TD	CDA 37543602	A1+	26-Jul-22	25-Jul-23	364	4.16%	1,500,000	3.14%	62,229.04
Commonwealth Bank	TD	CDA 37543602	A1+	05-Sep-22	05-Sep-23	365	4.16%	1,500,000	3.14%	62,400.00
Commonwealth Bank	TD	CDA 37543602	A1+	28-Nov-22	28-Nov-23	365	4.40%	1,000,000	2.09%	44,000.00
Commonwealth Bank	TD	83-703-9114	A1+	04-Oct-22	04-Oct-23	365	4.45%	2,000,000	4.18%	89,000.00
Suncorp Bank	TD	4203228	A1+	22-Mar-22	21-Mar-23	364	1.36%	2,000,000	4.18%	27,125.48
Suncorp Bank	TD	0	A1+	28-Nov-22	28-Nov-23	365	4.48%	1,000,000	2.09%	44,800.00
Macquarie Bank	TD	CN055243	A1	14-Nov-22	14-Nov-23	365	4.36%	1,000,000	2.09%	43,600.00
Total A1+ Deposits								34,000,000	71.11%	
Bendigo Bank	TD	105-306-781	A2	14-Sep-21	14-Sep-23	730	0.55%	2,000,000	4.18%	22,000.00
ING Direct	TD	0	A2	22-Feb-23	22-Feb-24	365	4.95%	1,500,000	3.14%	74,250.00
Bank of Queensland	TD	509836	A2	28-Jun-22	28-Jun-23	365	4.00%	1,000,000	2.09%	40,000.00
Bank of Queensland	TD	623109	A2	10-Nov-22	11-Nov-24	732	4.70%	1,000,000	2.09%	94,257.53
ME Bank	TD	342679	A2	04-Aug-22	08-Aug-23	369	3.81%	1,000,000	2.09%	38,517.53
Total A2 Deposits								6,500,000	13.59%	
Weighted Average Interest Rate							2.23%	47,812,442	100.00%	



Investment Review

February 2023



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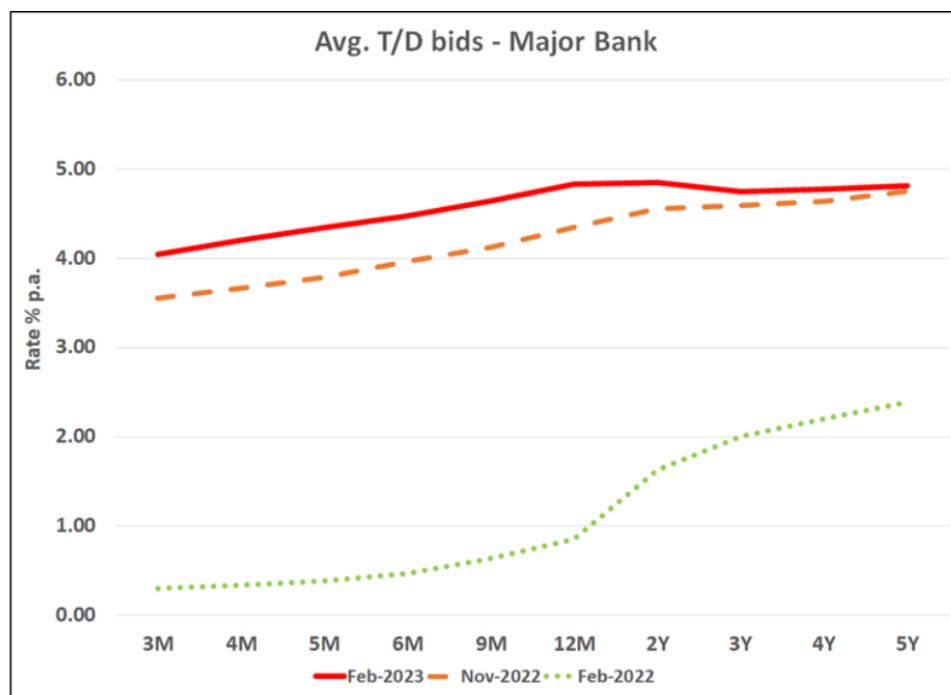


Market Update Summary

Risk markets were generally sold off in February after several stronger-than-expected reports on the US economy (particularly employment) changed the outlook on the peak of the interest rate cycle.

Domestically, the RBA continues to signal that it expects to increase interest rates, with at least two or three more 25bp hikes over the months ahead, likely locking in a March rate hike, and then possibly another in April and/or May. Thereafter, noting the lags in monetary policy, a pause around the end of Q2-Q3 is likely whilst the RBA monitors the economic data. Interestingly, RBA Governor Lowe commented that *"if inflation expectations stay well anchored, the supply-side problems get fixed up, wage growth and wage setting doesn't move up too fast and we can come back on that narrow path. So that is a plausible scenario: that rates rise and then start coming down next year. But a few things are going to have to go right for that to happen. It's possible, but there are other scenarios as well"*.

Despite more rate rises on the horizon, given an upward sloping deposit curve, maintaining a slightly longer average duration position on deposits will continue to outperform shorter durations. The deposit market has largely already factored in the current rate hike cycle, reflected by the flattening of the curve over the past few months, particularly at the long end of the curve (+2yrs). Interestingly, some 2-5 year deposit rates continue to be offered slightly below or close to the same level as the 12 month rate from a number of ADIs, as the market factors in the potential for a recession and official rates to subsequently fall in coming years:



Source: Imperium Markets



'New' investments above 4¾% p.a. is currently available if Council can continue to place the majority of its surplus funds for terms of 12 months to 2 years. *With recessionary fears being priced in coming years, investors may take an 'insurance policy' against future rate cuts by investing across 3-5 year fixed deposits and locking in rates above or close to 5% p.a. (small allocation only).*

Council's Portfolio & Compliance

Asset Allocation

The portfolio is mainly directed to fixed term deposits (~85%), with the remainder of the portfolio (~15%) being held in various overnight cash accounts.

Senior FRNs remain relatively attractive as spreads have widened over the past year – new issuances should now be considered again on a case by case scenario. In the interim, fixed deposits for 12 months to 3 years appear quite appealing following the spike in medium-to longer-term yields during the rate hike cycle.

With recessionary fears being priced in coming years, investors can choose to allocate some longer-term surplus funds and undertake an insurance policy against any potential future rate cuts by investing across 3-5 year fixed deposits, locking in and targeting yields close to or above 5% p.a.



Term to Maturity

The portfolio remains highly liquid with around 86% maturing within 12 months. The weighted average duration of the deposit portfolio is around 8 months and so the majority of the portfolio will turnover and be reinvested at higher prevailing rates over the next two quarters.

Where liquidity permits, we recommend continuing investing surplus funds in the 1-2 year horizons to increase the overall returns of the portfolio given extra yield on offer. Where there is (counterparty) capacity to invest in attractive medium-longer term investments, we recommend this be allocated to medium-term fixed deposits (refer to respective sections below).

Compliant	Horizon	Invested (\$)	Invested (%)	Min. Limit (%)	Max. Limit (%)	Available (\$)
✓	0 – 90 days	\$11,285,403	23.62%	15%	100%	\$36,500,000
✓	91 – 365 days	\$30,000,000	62.78%	0%	100%	\$17,785,403
✓	1 – 2 years	\$6,500,000	13.60%	0%	70%	\$26,949,782
✓	2 – 5 years	\$0	0.00%	0%	50%	\$23,892,702
		\$47,785,403	100.00%			



Counterparty

As at the end of the month, Council did not have an overweight position to any single ADI – all are within compliance of the Policy limits. Overall, the portfolio is lightly diversified across the investment grade credit spectrum, with no exposure to the unrated ADIs.

Compliant	Issuer	Rating [^]	Invested (\$)	Invested (%)	Max. Limit (%)	Available (\$)
✓	CBA	AA-	\$18,214,079	38.12%	40.00%	\$900,082
✓	NAB	AA-	\$17,500,000	36.62%	40.00%	\$1,614,161
✓	Westpac	AA-	\$1,553,594	3.25%	40.00%	\$17,560,567
✓	Macquarie Bank	A+	\$1,017,730	2.13%	25.00%	\$10,928,621
✓	Suncorp	A+	\$3,000,000	6.28%	25.00%	\$8,946,351
✓	ING	A	\$1,500,000	3.14%	25.00%	\$10,446,351
✓	BOQ	BBB+	\$3,000,000	6.28%	15.00%	\$4,167,810
✓	Bendigo-Adelaide	BBB+	\$2,000,000	4.19%	15.00%	\$5,167,810
			\$47,785,403	100.00%		

[^]Applying long-term ratings only.

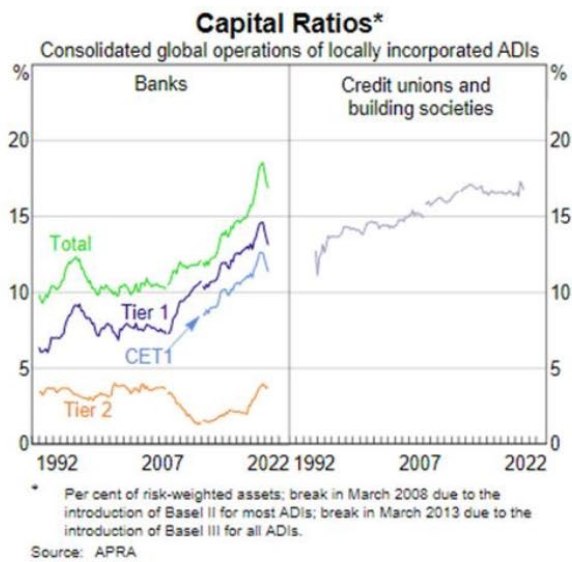
Effective March 2022, ME Bank formally relinquished its banking (ADI) licence with APRA, following its acquisition by BoQ in mid-2021. All ME Bank assets are now part of its parent company, BoQ.

We remain supportive of the regional and unrated ADI sector (and have been even throughout the post-GFC period). They continue to remain solid, incorporate strong balance sheets, while exhibiting high levels of capital – typically, much higher compared to the higher rated ADIs. Some unrated ADIs have up to 25-40% more capital than the domestic major banks, and well above the Basel III requirements.

Overall, the lower rated ADIs (BBB and unrated) are generally now in a better financial position than they have been historically (see the Capital Ratio figure below). The financial regulator, APRA has recently noted that the Common Equity Tier 1 capital of Australian banks now exceeds a quarter of a trillion dollars. It has increased by \$110 billion, or more than 70%, over the past eight years. Over the same time, banks' assets have grown by 44%. Some of the extra capital is supporting growth in the banking system itself but clearly, there has been a strengthening in overall resilience and leverage in the system is lower.

We believe that deposit investments with the lower rated ADIs should be considered going forward, particularly when they offer 'above market' specials. Not only would it diversify the investment portfolio and reduce credit risk, it would also improve the portfolio's overall returns. The lower rated entities are generally deemed to be the more 'ethical' ADIs compared to the higher rated ADIs.

In the current environment of high regulation and scrutiny, all domestic (and international) ADIs continue to carry high levels of capital. There is minimal (if any) probability of any ADI defaulting on their deposits going forward – this was stress tested during the GFC and the pandemic period. **APRA's mandate is to "protect depositors" and provide "financial stability".**





Credit Quality

The portfolio remains diversified from a credit ratings perspective. The entire long term portfolio is spread amongst the investment grade spectrum. All aggregate ratings categories were within the Policy limits at month-end:

Compliant	Credit Rating [^]	Invested (\$)	Invested (%)	Max. Limit (%)	Available (\$)
✓	AA Category	\$37,267,674	78%	100%	\$10,517,730
✓	A Category	\$5,517,730	12%	60%	\$23,153,512
✓	BBB Category	\$5,000,000	10%	35%	\$11,724,891
✓	Unrated Category	\$0	0%	5%	\$2,389,270
		\$47,785,403	100.00%		

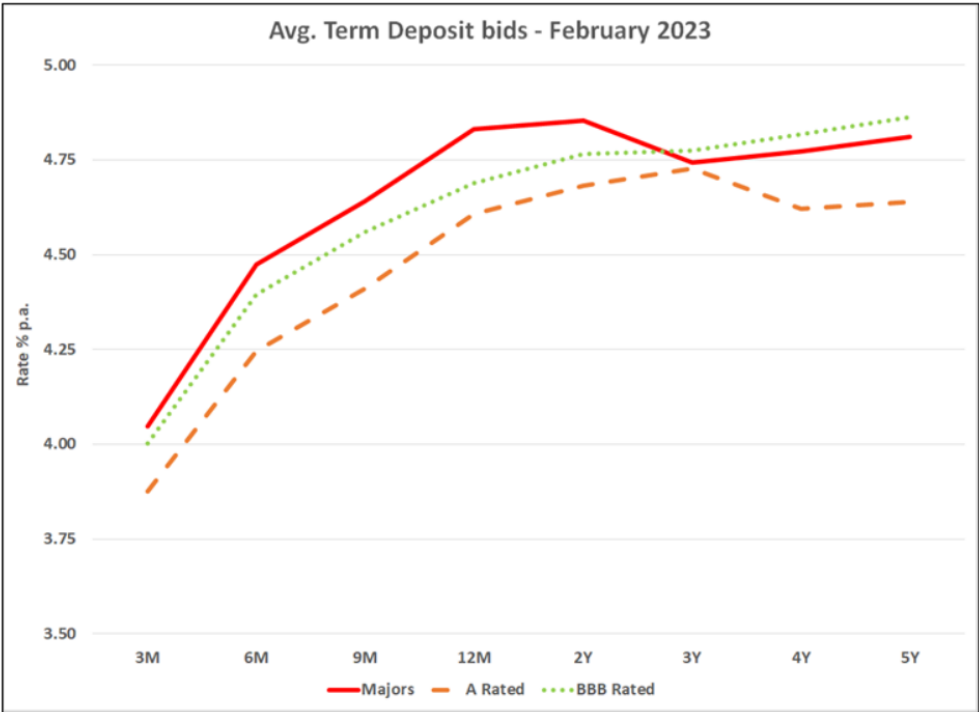
[^] Applying long-term ratings only.

Pre-pandemic (March 2020), a 'normal' marketplace meant the lower rated ADIs (i.e. BBB category) were offering higher rates on term deposits compared to the higher rated ADIs (i.e. A or AA rated). But due to the cheap funding available provided by the RBA via their Term Funding Facility (TFF) since mid-2020¹, allowing the ADIs to borrow as low as 0.10% p.a. fixed for 3 years, those lower rated ADIs (BBB rated) did not require deposit funding from the wholesale deposit from the likes of Council. Given the higher rated banks had more capacity to lend (as they have a greater pool of mortgage borrowers), they subsequently were offering higher deposit rates. In fact, some of the lower rated banks were not even offering deposit rates at all. As a result, most investors placed a higher proportion of their deposit investments with the higher rated (A or AA) ADIs over the past three years.

In the interim, the 'abnormal' marketplace still largely exists, with the higher rated banks (majors) often paying a higher rate of return over the lower rated institutions across various parts of the curve on any particular day. Over the next few years, with the RBA now removing these cheap borrowing facilities, this should result in some of the lower rated banks (BBB rated) starting to become more competitive as the market starts to 'normalise'. Council should have a larger opportunity to invest a higher proportion of its surplus funds with the lower rated institutions (up to Policy limits), from which the majority are not lending to the Fossil Fuel industry or considered more 'ethical'.

We are slowly seeing this trend emerge, as has been the case in recent months:

¹ The RBA's Term Funding Facility (TFF) allowed the ADI to borrow as low as 0.10% fixed for 3 years: <https://www.rba.gov.au/mkt-operations/term-funding-facility/overview.html>



Source: Imperium Markets



Performance

Council's performance (excluding cash holdings) for the month ending 28 February 2023 is summarised as follows:

Performance (Actual)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	0.25%	0.77%	1.42%	1.70%	1.81%
AusBond Bank Bill Index	0.24%	0.76%	1.40%	1.68%	1.76%
Council's T/D Portfolio [^]	0.16%	0.50%	0.86%	1.03%	1.27%
Outperformance	-0.08%	-0.26%	-0.55%	-0.66%	-0.49%

[^]Total portfolio performance excludes Council's cash account holdings. Overall returns would be lower if cash was included.

Performance (Annualised)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	3.35%	3.18%	2.89%	2.56%	1.81%
AusBond Bank Bill Index	3.18%	3.11%	2.85%	2.54%	1.76%
Council's T/D Portfolio [^]	2.13%	2.05%	1.73%	1.54%	1.27%
Outperformance	-1.04%	-1.06%	-1.11%	-0.99%	-0.49%

[^]Total portfolio performance excludes Council's cash account holdings. Overall returns would be lower if cash was included.

For the month of February, the portfolio (excluding cash) provided a return of +0.16% (actual) or +2.13% p.a. (annualised), underperforming the benchmark AusBond Bank Bill Index return of +0.24% (actual) or +3.18% p.a. (annualised). This relative 'underperformance' has been due to the unexpected aggressive rate hikes undertaken by the RBA. Whilst this 'underperformance' may continue in the short-term, we do anticipate this to be temporary given the high level of turnover.

Going forward, despite additional rate hikes over coming months, Council's interest income can be increased significantly by maintaining this duration position (12-18 months), with rates on offer along this part of the curve likely to be offered up to ¼-½% higher than the rate compared to shorter tenors.

Investors using the Imperium Markets platform (an ASIC Licensed Market) have reduced the invisible costs associated with brokerage, and thereby lift client portfolio returns as investors are able to deal in deposits directly with the ADIs and execute at the best price possible.



Council's Term Deposit Portfolio & Recommendation

As at the end of February 2023, Council's deposit portfolio was yielding 2.19% p.a. (up 15bp from the previous month), with a weighted average duration of around 232 days (~8 months).

Over a longer-term cycle, investors are rewarded if they can continue to maintain a slightly longer average duration. In a 'normal' marketplace, yields at the long-end are generally offered at a slight premium over shorter tenors.

At the time of writing, we see value in:

	LT Credit Rating	Term	T/D Rate
ING	A	5 years	5.13% p.a.
ING	A	4 years	5.12% p.a.
ING	A	3 years	5.11% p.a.
ING	A	2 years	5.10% p.a.
BoQ	BBB+	2 years	5.00% p.a.
Westpac	AA-	2 years	4.93% p.a.
NAB	AA-	2 years	4.90% p.a.
CBA	AA-	2 years	4.85% p.a.

The above deposits are suitable for investors looking to maintain diversification and lock-in a premium compared to purely investing short-term. For terms under 12 months, we believe the strongest value is currently being offered by the following ADIs (dependent on daily funding requirements):



ADI	LT Credit Rating	Term	T/D Rate
ING	A	12 months	4.98% p.a.
NAB	AA-	12 months	4.95% p.a.
Westpac	AA-	12 months	4.92% p.a.
BoQ	BBB+	12 months	4.90% p.a.
CBA	AA-	12 months	4.88% p.a.
CBA	AA-	6 months	4.70% p.a.
WBC	AA-	6 months	4.65% p.a.
NAB	AA-	6 months	4.60% p.a.
CBA	AA-	3 months	4.31% p.a.

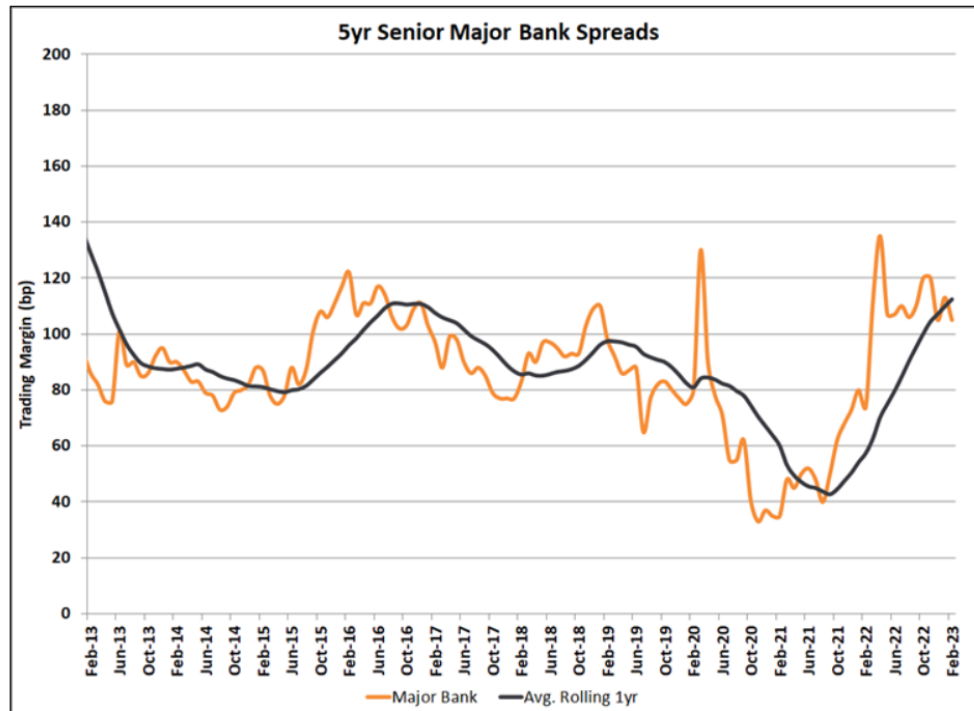
If Council does not require high levels of liquidity and can stagger its investments across the longer term horizons (2-5 years), it will be rewarded over coming years if it can roll for an average min. term of 12 months to 2 years (this is where we current value), yielding, on average, up to ¼-½% p.a. higher compared to those investors that entirely invest in short-dated (under 6 months) deposits.

With recessionary fears being priced in coming years, Council can allocate some longer-term surplus funds and undertake an insurance policy by investing across 3-5 year fixed deposits and locking in rates close to or above 5% p.a. This will provide some income protection if central banks decide to cut rates in future years, assuming inflation gets under control.



Senior FRNs Review

Over February, amongst the senior major bank FRNs, physical credit securities tightened by up to 10bp at the long-end of the curve. Nevertheless, major bank senior securities remain fairly attractive again in a rising rate environment (5 year margins above the +105bp level):



Source: IBS Capital

During February, there were other noticeable new primary issuance, mainly from the international banks:

- MUFG, Sydney Branch (A) 3 year senior FRN at +87bp
- Sumitomo, Sydney Branch (A+) 3 year senior FRN at +85bp
- RACQ (BBB+) 3 year senior FRN at +150bp
- DBS, Sydney Branch (AA-) 5 year dual senior security at +75bp
- Bank Australia (BBB) 4 year senior 'sustainable' FRN at +155bp
- Mizuho, Sydney Branch (A) 3 year FRN at +86bp
- HSBC, Sydney Branch (A+) 5 year dual senior security at +105bp

Amongst the "A" and "BBB" rated sector, the securities were marked between 5-10bp tighter at the 3-5 year part of the curve, with movements largely dictated by new issuances.



Credit securities are looking much more attractive given the widening of spreads in 2022. FRNs will continue to play a role in investor's portfolios mainly on the basis of their liquidity and the ability to roll down the curve and gross up returns over ensuing years (in a relatively stable credit environment).

Senior FRNs (ADIs)	28/02/2023	31/01/2023
"AA" rated – 5yrs	+105bp	+113bp
"AA" rated – 3yrs	+75bp	+88bp
"A" rated – 5yrs	+125bp	+130bp
"A" rated – 3yrs	+90bp	+103bp
"BBB" rated – 3yrs	+145bp	+150bp

Source: IBS Capital

We now generally recommend switches ('benchmark' issues only) into new primary issues, out of the following senior FRNs that are maturing:

- **On or before early 2025 for the "AA" rated ADIs (domestic major banks);**
- On or before early 2024 for the "A" rated ADIs; and
- Within 6-9 months for the "BBB" rated ADIs (consider case by case).

Investors holding onto the above senior FRNs ('benchmark' issues only) in their last few years are now generally holding sub-optimal investments and are not maximising returns by foregoing realised capital gains. In the current challenging economic environment, any boost in overall returns should be locked in when it is advantageous to do so, particularly as switch opportunities become available.

Primary (new) FRNs are now looking more appealing and should be considered on a case by case scenario.



Senior Fixed Bonds – ADIs (Secondary Market)

As global inflationary pressures remain, this has seen a significant lift in longer-term bond yields (valuations fell) as markets have reacted accordingly.

This has resulted in some opportunities in the secondary market. We currently see value in the following fixed bond lines, with the majority now being marked at a significant discount to par (please note supply in the secondary market may be limited on any day):

ISIN	Issuer	Rating	Capital Structure	Maturity Date	~Remain. Term (yrs)	Fixed Coupon	Indicative Yield
AU3CB0255776	ING	AAA	Covered	07/09/2023	0.53	3.00%	4.46%
AU3CB0258465	Westpac	AA-	Senior	16/11/2023	0.72	3.25%	4.39%
AU3CB0265403	Suncorp	A+	Senior	30/07/2024	1.42	1.85%	4.91%
AU3CB0263275	Westpac	AA-	Senior	16/08/2024	1.47	2.25%	4.69%
AU3CB0265718	ING	AAA	Covered	20/08/2024	1.48	1.45%	4.82%
AU3CB0266179	ANZ	AA-	Senior	29/08/2024	1.50	1.55%	4.68%
AU3CB0266377	Bendigo	BBB+	Senior	06/09/2024	1.53	1.70%	4.90%
AU3CB0268027	BoQ	BBB+	Senior	30/10/2024	1.67	2.00%	5.07%
AU3CB0269710	ANZ	AA-	Senior	16/01/2025	1.89	1.65%	4.66%
AU3CB0269892	NAB	AA-	Senior	21/01/2025	1.90	1.65%	4.68%
AU3CB0270387	Macquarie	A+	Senior	12/02/2025	1.96	1.70%	4.91%
AU3CB0287415	Westpac	AA-	Senior	17/03/2025	2.05	2.70%	4.67%
AU3CB0291508	Westpac	AA-	Senior	11/08/2025	2.45	3.90%	4.72%
AU3CB0291672	CBA	AA-	Senior	18/08/2025	2.47	4.20%	4.67%
AU3CB0280030	BoQ	BBB+	Senior	06/05/2026	3.19	1.40%	5.24%
AU3CB0282358	ING	AAA	Covered	19/08/2026	3.48	1.10%	4.92%
AU3CB0284149	BoQ	BBB+	Senior	27/10/2026	3.67	2.10%	5.23%
AU3CB0286037	Westpac	AA-	Senior	25/01/2027	3.91	2.40%	4.91%



Economic Commentary

International Market

Risk markets were generally sold off in February after several stronger-than-expected reports on the US economy (particularly employment) changed the outlook on the peak of the interest rate cycle.

Across equity markets, the S&P 500 Index fell -2.61%, while the NASDAQ lost -1.11%. Europe's main indices bucked the trend, with gains led by France's CAC (+2.62%), Germany's DAX (+1.57%) and UK's FTSE (+1.35%).

The US FOMC agreed (unanimously among the voters) to lift rates another 25bp to 4.50%-4.75% range, downshifting hikes further from the two 50bp moves and earlier more aggressive 75bp moves.

US headline payrolls came in at +517k vs. +188k expected, and the unemployment rate fell 0.10% to 3.4% (its lowest in 54 years), versus an expected rise to 3.6%. US Fed Chair Powell noted how the strength in the labour market underscores why the Fed thinks it could take time to bring inflation down. Powell then remarked that *"we think we're going to have to do further [rate] increases, and we think we'll have to hold policy at a restrictive level for some time"*.

US CPI came in marginally above consensus. The core and headline came in-line with the median forecast at +0.4% m/m and +0.5% m/m, but they slowed less than expected on a year-ended basis. Headline CPI fell to +6.4% from +6.5%, while the core CPI fell to +5.6% y/y from +5.7%.

Canada's employment rose +150k, where consensus was for just +15k and the unemployment rate remained at 5.0%.

UK Q4 GDP was flat, as expected, following Q3's -0.2% q/q decline, with year-ended growth coming in at +0.4%. That sees the economy avoiding a recession for now. The Bank of England (BoE) hiked rates by 50bp, in line with the consensus forecast to 4%.

The RBNZ raised the OCR by 50bp to 4.75% as widely anticipated and there was only a minor tweak to the projected track, with the peak still assumed to be 5.5% but taking slightly longer to get there.

China's inflation data remained low by global standards and did nothing to warn authorities against keeping policy stimulatory. CPI rose to +2.1% y/y from +1.8%, in line with expectations.

The IMF raised its 2023 world GDP growth forecast to +2.9%, up from +2.7% forecast last October, supported by China's reopening. China is now expected to grow by +5.2% in 2023.

The MSCI World ex-Aus Index fell -2.42% for the month of February:

Index	1m	3m	1yr	3yr	5yr	10yr
S&P 500 Index	-2.61%	-2.70%	-9.23%	+10.35%	+7.91%	+10.12%
MSCI World ex-AUS	-2.42%	-0.25%	-8.98%	+8.29%	+5.19%	+7.04%
S&P ASX 200 Accum. Index	-2.45%	+0.30%	+7.16%	+7.93%	+7.90%	+8.10%

Source: S&P, MSCI



Domestic Market

The RBA raised rates by 25bp to 3.35%, the ninth consecutive increase. The Statement was hawkish with the RBA Board expecting “further increases in interest rates will be needed over the months ahead”. Dr Lowe said “inflation [was] way too high and it needs to come down” and that the risks at the moment are “two sided” with the “risk we haven’t done enough on interest rates”. He added there was a risk the central bank’s most rapid tightening cycle in a generation had not done enough to dampen household spending and tame inflation. “How far we have to go up – I don’t know. It’s going to depend upon the inflation data, the resilience of spending, the strength of the global economy and what’s happening with growth and wages”.

The unemployment rate unexpectedly jumped to 3.7% in January (from 3.5% in December), with the participation rate decreasing to 66.5% (66.6%).

The wage price index (WPI) rose +0.8% for the December quarter and +3.3% y/y. This was 0.2% below the consensus of +1.0% q/q and +3.5%, which was also what the RBA had pencilled in. As for headline details, private sector wages rose +0.85% q/q and +3.6% y/y, a slower pace than the +1.2% q/q rise in Q3. Public sector wages rose +0.7% q/q and +2.5% y/y.

Retail sales fell a sharp -3.9% m/m in December (consensus -0.2%), following an upwardly revised November to +1.7% m/m (from +1.4%). The key implication is that we may be starting to see the first signs that monetary tightening is starting to weigh on consumption.

The December trade surplus was \$12.2bn (consensus \$12.5bn) from an upwardly revised November balance of \$13.5bn. Exports fell 1.4% (-0.8bn) with key resource export categories all lower.

Private sector credit growth slowed to +0.3% m/m in December from +0.5% in November (consensus +0.5%). The annual rate slowed to +8.3% y/y, the second consecutive month of deceleration from its recent +9.5% peak in October.

Australian dwelling prices fell -1.0% m/m in January, the ninth consecutive month of decline. House prices nationally are now 8.9% below their peak, but remain 14.6% above pre-pandemic levels.

The Australian dollar lost -4.36%, finishing the month at US67.30 cents (from US70.37 cents the previous month).

Credit Market

The global credit indices widened over February in the ‘risk-off’ environment. They are now back to their levels in early 2022 (prior to the rate hike cycle from most central banks):

Index	February 2023	January 2023
CDX North American 5yr CDS	75bp	72bp
iTraxx Europe 5yr CDS	80bp	79bp
iTraxx Australia 5yr CDS	87bp	82bp

Source: Markit



Fixed Interest Review

Benchmark Index Returns

Index	February 2023	January 2023
Bloomberg AusBond Bank Bill Index (0+YR)	+0.24%	+0.27%
Bloomberg AusBond Composite Bond Index (0+YR)	-1.32%	+2.76%
Bloomberg AusBond Credit FRN Index (0+YR)	+0.43%	+0.42%
Bloomberg AusBond Credit Index (0+YR)	-0.62%	+2.19%
Bloomberg AusBond Treasury Index (0+YR)	-1.58%	+2.94%
Bloomberg AusBond Inflation Gov't Index (0+YR)	-2.20%	+4.87%

Source: Bloomberg

Other Key Rates

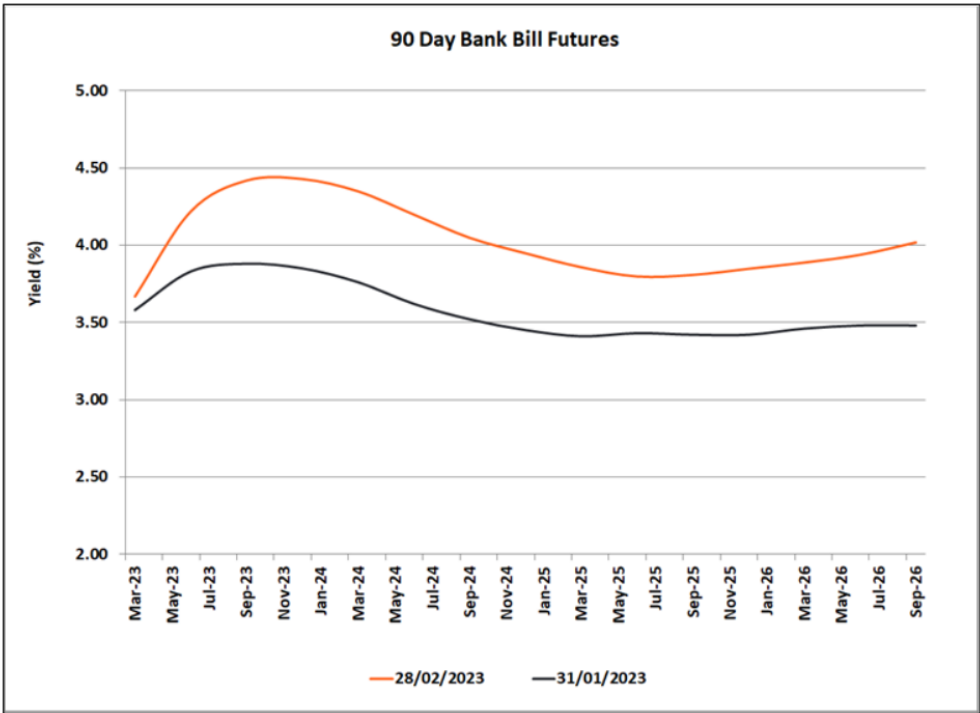
Index	February 2023	January 2023
RBA Official Cash Rate	3.35%	3.10%
90 Day (3 month) BBSW Rate	3.56%	3.37%
3yr Australian Government Bonds	3.60%	3.17%
10yr Australian Government Bonds	3.85%	3.55%
US Fed Funds Rate	4.50%-4.75%	4.25%-4.50%
3yr US Treasury Bonds	3.81%	3.90%
10yr US Treasury Bonds	3.92%	3.52%

Source: RBA, AFMA, US Department of Treasury



90 Day Bill Futures

Over February, bill futures rose significantly across the board, with the market reacting to the US Fed Reserve’s comments that they are still looking to raise rates over coming months. The markets continue to factor in the possibility of a global recession over the next few years, highlighted by the drop in the futures pricing in early 2024:



Source: ASX



Fixed Interest Outlook

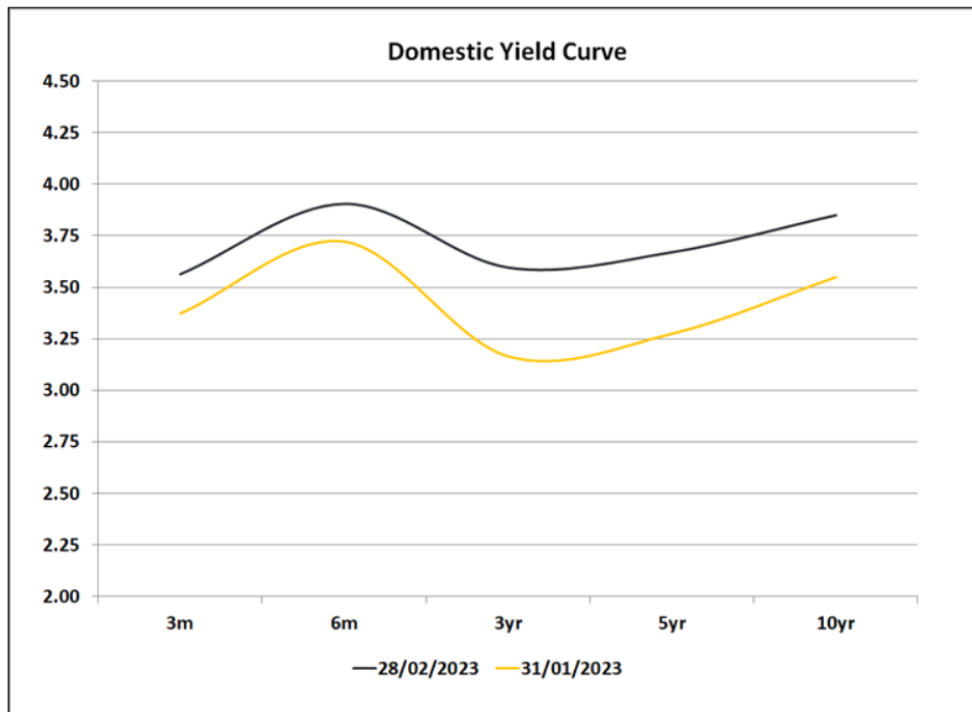
Money markets are now pricing for the US Fed to reach a mid-point of the 5.25%-5.50% target range. Futures markets nevertheless continue to factor in that rates will be coming down within 6 months of the peak being reached. US Fed Chair Powell sounded slightly less hawkish as he noted how the disinflationary process had already begun, however he still suggested that have a long way to go, particularly within the services sector. Powell also noted how the strength in the labour market underscores why the Fed thinks it could take time to bring inflation down to its 2% target.

Domestically, RBA Governor Lowe recently commented *"I don't think we're at the peak yet but how far they need to go, we're still unsure"*. He sees monetary policy as restrictive and indicated the RBA Board is still *"trying to navigate a narrow path here"* and *"want to get inflation down"*, *"but also preserve the gains"* seen in the labour market. However, that narrow path is highly uncertain with Dr Lowe noting that he doesn't *"know the answer"* to how far unemployment will need to rise.

The latest RBA Minutes revealed they considered moves for both 25bp or 50bp in February. The main arguments for moving by 25bp are that policy has already *"been adjusted substantially"* with considerable *"uncertainty around the outlook"*, that there are substantial lags in policy and that *"monthly meetings provided the Board with frequent opportunities to assess how' uncertainties were being resolved"*. For the RBA to step back to 50bp hikes, it is likely that the RBA would need to be convinced that wage and inflation expectations had shifted substantially.

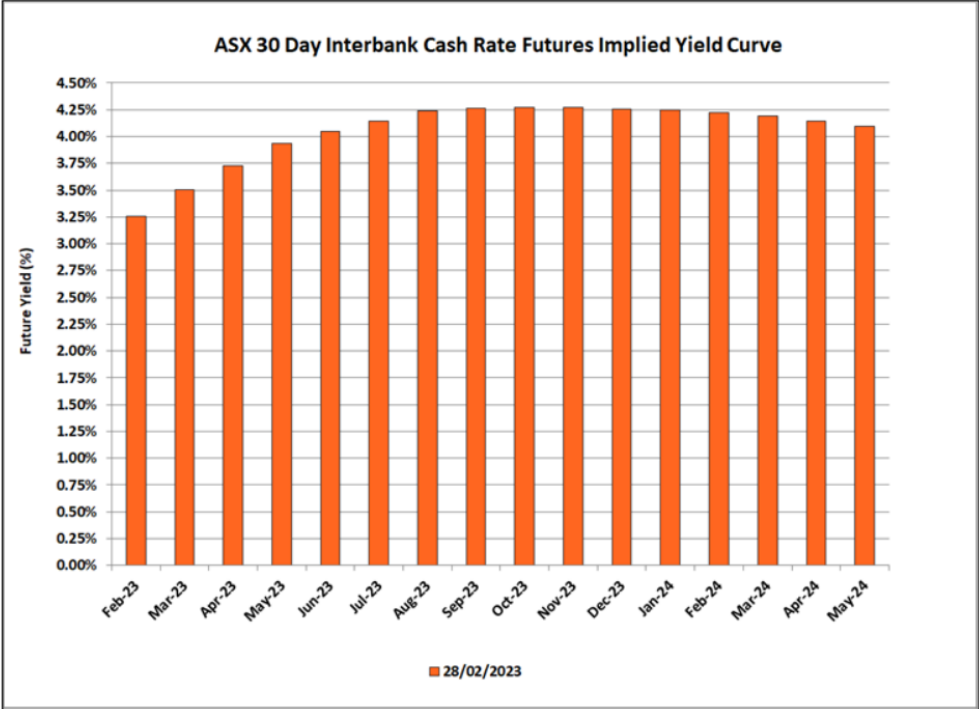
For now, the RBA continues to signal that it expects to increase interest rates, with at least two or three more 25bp hikes over the months ahead, likely locking in a March rate hike, and then possibly another in April and/or May. Thereafter, noting the lags in monetary policy, a pause around the end of Q2-Q3 is likely whilst the RBA monitors the economic data. Markets are currently pricing in up to 4 additional rate rises into mid-2023 (up to 4.25%). Fears of a looming global recession have actually seen rate cuts start to be priced in towards the start of 2024, although this seems unlikely for now.

Over the month, yields rose up to 40bp at the long-end of the curve:



Source: AFMA, ASX, RBA

RBA Governor Lowe commented that *"if inflation expectations stay well anchored, the supply-side problems get fixed up, wage growth and wage setting doesn't move up too fast and we can come back on that narrow path. So that is a plausible scenario: that rates rise and then start coming down next year. But a few things are going to have to go right for that to happen. It's possible, but there are other scenarios as well"*.



Source: ASX

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12.4. MAJOR PROJECTS UPDATE - FEB23

Author: Projects Coordinator

Authoriser: Chief Executive Officer

RECOMMENDATION

That Council note the Major Projects update for February 2023.

BACKGROUND

Since amalgamation in 2016, Council has received over \$50,000,000 in funding from State and Federal Government bodies. A breakdown of current funding for active projects is as follows:

Funding Stream	Funding Amount	Project
Local Roads and Community Infrastructure Round 1 (State Funding)	\$963,190	Community Facilities and Community Halls
Local Roads and Community Infrastructure Round 2 (State Funding)	\$880,903	Footpath replacement, Skatepark renewal works, Island Sanctuary Fencing, Rural Gravel Road trials
Local Roads and Community Infrastructure Round 3 (State Funding)	\$1,926,340	Airport Strengthening Saleyards Refurbishment
Local Roads and Community Infrastructure Round 4 (State Funding)	\$963,170	Ear marked for Lighting Deni and Blighty Reserves
Commonwealth Regional Airport Program – Round 1 (Federal Funding)	\$2,500,000	Airport Strengthening
NSW Showground Stimulus Funding (State Funding)	\$1,650,775	Memorial Park amenities block, car parking and DNA netball clubrooms
Murray Darling Basin Diversification Funding (State Funding)	\$1,000,000	Stage 1 Edward River Village
Stronger Country Communities – Round 4 (State Funding)	\$768,338	Sports Lighting Deniliquin and Blighty Sports Facilities
Stronger Country Communities – Round 5 (State Funding)	\$939,885	Town Hall Revitalisation – Regional Theatre

Funding Stream	Funding Amount	Project
Natural Disaster Funding – advance payments (State Funding)	\$1,000,000	Flood recovery – road repairs
Fixing Local Roads Potholing (State Funding)	\$549,015	Pothole repairs – local roads
Regional and Local Roads Repair Program (State Funding)	\$2,914,961	Flood recovery – local roads
Office of Local Government (Federal Funding)	\$1,000,000	Flood Recovery
Department of Planning and Environment – Places to Play (State Funding)	\$500,000	Edward River Skate Park
Fixing Country Roads (State Funding)	\$1,736,972	Pretty Pine Road widening
Drought Communities Program (Federal Funding)	\$1,000,000	Civic Place, Deni Rest Stop, Rotary Park, Signage Strategy, Visit Deni Tourism, Waring Gardens Amenities and Rotunda
ER Charging Station (State Funding)	\$12,710	Electric Vehicle Charging Station Installation
Community Building Partnership 2022 (State Funding)	\$20,000	Deni Swim Centre – Shade structure

ISSUE/DISCUSSION

Project Update:

Civic Precinct – Town Hall and Plaza

Works have achieved partial occupancy with a gala opening held on 24 February 2023. The Contractor is now working through punch list items for full occupancy including:

- Completion of handrails to ramps;
- Balancing of air-conditioning to the main hall;
- Provision of air-conditioning to the kitchen (not originally part of Contract);
- Commissioning the passenger lift at the rear of the stage; and
- Outstanding minor items.

All actions are programmed for completion in March 2023.

Edward River Village

Stage 1 is under construction and includes 50% of the civil works and the 6 of 32 dwellings. Civil works are estimated to be complete early April 2023, with the first six dwellings commencing at the same time. The first dwelling should be available around October 2023, with a further dwelling each month until the last home is finished around March 2024.

The new website has gone live, and 6,000 brochures will be direct mailed to 3 nearby postcodes by Aust Post late in March. This mail-out should bring the village to the attention of local residents and subsequent feedback will allow Council to understand local demand and feedback on the entry fee.

Airport Strengthening and Lighting

The contract to replace the runway and upgrade lighting has been awarded and construction is due to commence in June 23 to coincide with final seal in September 23.

Memorial Park Projects

Amenities Building – the slab, block walls and services rough in are complete.

Access Roads and Carparks – due for commencement in September 2023, with completion planned for December 2023; and

DNA/Cricket clubrooms – This project is being managed by the Deniliquin Cricket Club. The DA has been submitted, awaiting tender releases.

Lighting Deniliquin and Blighty Sports Facilities

Project scope to be further detailed as budget funded does not meet initial scope objectives. Consideration is being given to the completion of one of the facilities under this grant with further grants sought for the remaining facilities. The funding body will be contacted for variations and extension of time requests.

Pretty Pine Road Upgrade

Funding has recently been received through Fixing Country Roads Round 6 to widen the section of road between 58.5km and 66.5km. To support the funding received, Council has commenced application for further funding through the HVSP program.

STRATEGIC IMPLICATIONS**COMMUNITY STRATEGIC PLAN**

4. Delivering community assets and services

4.1 Vibrant villages and towns

FINANCIAL IMPLICATIONS

Projects funded through these programs include costs for design, documentation, and supervision costs for each project.

LEGISLATIVE IMPLICATIONS**ATTACHMENTS**



Current/Active Funded Projects

Finance Project Title	Works Project Title	Total Budget	Actual Expenses	Balance
Truck Stop Strategy		\$ 10,000	\$ -	\$ 10,000
SCF R2			\$ -	
Drought Communities Program Round 2		\$ 1,000,000	\$ 995,757	\$ 4,243
	Visit Deni Tourism Campaign	\$ 50,000	\$ 85,757	
	Rural Villages Business Painting	\$ 100,000	\$ 100,000	
	Waring Gardens Upgrade (Amenities & Rotunda)	\$ 200,000	\$ 200,000	
	Signage Strategy	\$ 140,000	\$ 140,000	
	Rotary Park (Clubrooms and Pitches)	\$ 200,000	\$ 160,000	
	Deniliquin Town Hall	\$ 210,000	\$ 210,000	
	North Deni Rest Stop (Tennis Courts)	\$ 100,000	\$ 100,000	
NSW Showground Stimulus Funding - P2		\$ 1,500,703	\$ 325,832	\$ 1,174,871
	Demolition & Construction of amenities	\$ 141,894	\$ 119,512.00	
	Extension of Clubrooms - DNA	\$ 347,067	\$ 17,268.00	
	Roadway & Carparking Eastern Side	\$ 232,716	\$ 40,655.00	
	Sealed Access Roads, Carpark, K&G	\$ 665,562	\$ 40,655.00	
	PM	\$ 111,163	\$ 107,742.00	
Lighting Deniliquin and Blighty Rec Reserves		\$ 1,113,338	\$ 32,599.00	\$ 1,080,739.00
SCCF R4			\$ 32,599.00	
Local Roads & Community Infrastructure Program R1		\$ 963,170	\$ 672,670	\$ 290,500
	Community Facilities Program			
	Community Halls	\$ 350,000	\$ 115,406.00	
	*Blighty Hall			
	*Mayrung Hall			
	*Pretty Pine Reserve			
	Wanganella Playground			
	Facilities			
	*Peppin Heritage Centre - Memorabilia Building			
	*Peppin Heritage Centre - Ram Shed			
	*Swim Centre - Hydrotherapy Pool Building			
	*McLeans Beach Amenities			
	Other Projects			
	Airport Hangar Refurbishment	\$ 100,000	\$ 98,400	
	Deni Visitor Centre	\$ 200,000	\$ 200,000	
	Urban & Rural Cemetery Upgrades	\$ 80,000	\$ 74,469	
	Memorial Park Amenities Upgrade	\$ 153,170	\$ 104,318	
	Off Leash Dog area	\$ 80,000	\$ 80,077	
Local Roads & Community Infrastructure Program Round 2		\$ 880,903	\$ 663,311	\$ 217,592
	Shortfall in Funding from round 1	\$ 100,000	\$ 18,161.00	
	Footpath replacement and upgrade	\$ 380,000	\$ 392,074	
	Skatepark renewal work	\$ 60,000	\$ 49,087	
	Fencing Island Sanctuary	\$ 60,000	\$ 78,161	
	Rural Gravel Road, Renewal and Upgrade (\$100k towards McLean Beach)	\$ 280,903	\$ 125,828.00	
Deni Aerodrome - Strengthening and Lighting		\$ 5,900,000	\$ 399,046	\$ 5,500,954
RAP1	Deni Aerodrome Upgrade	\$ 2,500,000		
LRCI R3		\$ 1,500,000	\$ 399,046	
Council		\$ 1,900,000		
Saleyards Road Reconstruction		\$ 1,077,023	\$ 1,083,094	-\$ 6,071
Fixing Local Roads R3			\$ 1,083,094	

Finance Project Title	Works Project Title	Total Budget	Actual Expenses	Balance
Edward River Village		\$ 4,430,000	\$ 1,380,917	\$ 3,430,000
Murray Darling Diversification Funding		\$ 1,000,000	\$ 1,000,000	
Council		\$ 520,000	\$ 380,917	
Council sales revenue		\$ 2,910,000		
Town Hall		\$ 5,166,663	\$ 5,166,663	\$ -
SCCF R2	Stages 1 and 2	\$ 1,315,170	\$ 1,315,170	
SCCF R3	Stage 3	\$ 964,500	\$ 964,500	
BBRF	Stage 4	\$ 630,883	\$ 630,883	
Council	Stage 1-4	\$ 412,805	\$ 412,805	
NCIF	Stages 1 - 3	\$ 519,999	\$ 519,999	
SC R1	Stages 1-3	\$ 435,000	\$ 435,000	
Council	Town Hall additional	\$ 588,306	\$ 588,306	
Council	Town Hall additional	\$ 300,000	\$ 300,000	
Civic Plaza		\$ 600,000	\$ 600,000	\$ -
SC R2	Civic Plaza Construction	\$ 390,000	\$ 390,000	
DCP R2	Civic Plaza Construction	\$ 210,000	\$ 210,000	
Estates and Civic Accommodation		\$ 2,100,000	\$ 2,100,000	\$ -
Council	Estates Building & Civic Accom	\$ 2,000,000	\$ 2,000,000	
NCIF	Estates Building & Civic Accom	\$ 100,000	\$ 100,000	
Saleyards refurbishment		\$ 426,340	\$ -	\$ 426,340
LRCI R3	Refurbishment of the Saleyards			
Peppin Heritage Centre & Town Hall		\$ 939,885	\$ -	\$ 939,885
SCCF R5	Peppin Heritage Centre - Masterplan Implementation	\$ 714,000	\$ -	\$ 714,000
	Town Hall Revitalisation Project - Regional Theatre	\$ 225,885	\$ -	\$ 225,885
Regional & Local Road Potholing		\$ 549,015	\$ -	\$ 549,015
FLR	Pothole repairs on road network			
Regional & Local Road Repair Program		\$ 2,914,961	\$ -	\$ 2,914,961
TfNSW	Flood Recovery - Road network			
Flood Recovery - Office of Local Government		\$ 1,000,000	\$ -	\$ 1,000,000
OLG	Flood Recovery - Essential Public Assets			
Edward River Skate Park		\$ 500,000	\$ -	\$ 500,000
DPE	New Skate Park Development			
Pretty Pine Road - Widening		\$ 1,736,972	\$ -	\$ 1,736,972
FCR	Pretty Pine Road - Widening			
ER Charging Station		\$ 12,170	\$ -	\$ 12,170
Office of Energy & Climate Change	Electric Vehicle Charging Station installation			
Deni Swim Centre - Shade Structure		\$ 20,000	\$ -	\$ 20,000
Community Building Partnership	DSC Shade Structure			
Ear Marked of Lighting Deni and Blighty Reserves		\$ 963,170	\$ -	\$ 963,170
LRCI R4	Reserve Lighting			

12.5. MAYOR, COUNCILLOR, CEO MEETINGS FEBRUARY 2023

Author: Executive Assistant

Authoriser: Chief Executive Officer

RECOMMENDATION

That Council

1. Note the Mayor, Councillor and Chief Executive Officer meetings attended on behalf of Council during the month of February 2023, undertaken either remotely, or adhering to current health guidelines.
2. Continue to advise the Chief Executive Officer's Executive Assistant of their meeting diaries and activities attendance.

BACKGROUND

The report details meetings undertaken on behalf of Council by the Mayor, Councillors and the Chief Executive Officer during February 2023

ISSUE/DISCUSSION

Date	Participants	Meeting
1 February 2023	Mayor, Chief Executive Officer	Conargo Hall Committee - Bequest
1 February 2023	Mayor, Chief Executive Officer	Airport Advisory Committee Meeting
2 February 2023	Deputy Mayor	Official Opening Seniors Festival - Movie Screening
4 February 2023	Deputy Mayor, Chief Executive Officer	Riverina Vietnam Veterans Reunion Service
4 February 2023	Deputy Mayor	Riverina Vietnam Veterans Dinner Dance
7 February 2023	Mayor	Seniors Festival - morning tea
15 February 2023	Cr Harold Clapham, Chief Executive Officer	Aboriginal Liaison Committee Meeting
21 February 2023	Mayor, Cr Marc Petersen, Cr Tarria Moore, Chief Executive Officer	Unveiling Town Hall Foyer Artwork
22 February 2023	Chief Executive Officer	Blokes Night In
24 February 2023	Mayor, Chief Executive Officer	RAMJO Board Meeting
25 February 2023	Mayor, Deputy Mayor Cr Paul Fellows, Cr Pat Fogarty, Cr Shirlee Burge, Cr Tarria Moore, Cr Linda Fawns, Cr Shannon Sampson, Chief Executive Officer	Gala Reopening Deniliquin Town Hall

Date	Participants	Meeting
27 February 2023	Cr Shirlee Burge, Chief Executive Officer	Health Services Advisory Committee Meeting

COMMUNITY STRATEGIC PLAN

5. Accountable leadership and responsive administration

5.1 Collaborative and Engaged

ATTACHMENTS

Nil

12.6. RESOLUTIONS OF COUNCIL

Author: Executive Assistant

Authoriser: Chief Executive Officer

RECOMMENDATION

That Council note the information in the Resolutions of Council as at 13 March 2023.

BACKGROUND

The attached report details the status of open Resolutions of Council.

Total of open resolutions from the previous years	- 2
Total Resolutions of Council for the 2022/2023 Financial Year	- 154
Total Closed Resolutions of Council for the 2022/2023 Financial Year	- 145

ISSUE/DISCUSSION

Monthly report to update Councillors and community members on the progress of Council Resolutions.

STRATEGIC IMPLICATIONS

As outlined in the status updates.

COMMUNITY STRATEGIC PLAN

5. Accountable leadership and responsive administration

5.1 Collaborative and Engaged

ATTACHMENTS

Council meeting resolutions as at 13 March 2023

21 February 2023	Ordinary Council Meeting	Responsibility	Status	Expected Date of Completion
2023/0221/9	<p>Mayoral Minute – National Reconciliation Week</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Support the National Reconciliation Week walk in Deniliquin, incorporating “the flats” as part of the walk. 2. Provide operational support for use of Waring Gardens, and any traffic control required 3. Authorise the Chief Executive Officer, to allocate \$250 from Council’s Quick Response Grants as requested, and authorise appropriate operational support for the initiative as needed, and 4. Write to Mr Fawns, expressing Council’s support for the idea via this resolution. <p>Cr Marc Petersen offered to provide the \$250 from his Councillor payment.</p>	Chief Executive Officer	Letter of support drafted. National Reconciliation Week will be held 27 May to 3 June 2023.	3 June 2023
2023/0221/12.2	<p>Deniliquin Kolety Lagoons Landcare Group – Fishing Challenge Request</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Note the request from the organisers of the Edward Kolety Fishing Challenge for additional support for the event, and 2. Provides support up to a value of \$2,500 for the event due to infrastructure that has been impacted by recent flooding. 	Director Infrastructure	Correspondence sent to Deniliquin Kolety Lagoons Landcare Group advising of Council resolution.	April 2023
2023/0221/12.7	<p>Conroy Street, Deniliquin</p> <p>That Council:</p> <ul style="list-style-type: none"> • Note the status of the road closure procedure for part of the road reserve adjacent to 328 Conroy Street, Deniliquin, and • Authorise the Chief Executive Officer to affix the Council Seal to the subdivision for the road reserve at 328 Conroy Street, Deniliquin, for title issue and road closure under the Roads Act 1993. 	Director Infrastructure	Awaiting title plans for Council Seal	May 2023
2023/0221/15.1	<p>C2022-03 – Sewer Relining Program 2022/2023</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Accepts the tender submitted by South West Pipe Relining Pty. and award South West Pipe Relining. Pty Ltd. Contract C2022- 	Director Infrastructure	Successful and unsuccessful tenderers advised	April 2023

	<p>03 – Sewer Relining Program 2022/23 for the extended schedule of rates tender price of \$450,000 + GST;</p> <p>2. Authorise the Chief Executive Officer and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C2022-03 – Sewer Relining Program 2022/2023</p> <p>3. Delegate the Contract Superintendent to approve variations up to a maximum of 10% of the contract value to allow for any issues that may arise on site.</p>		of Council resolution	
20 December 2022	Ordinary Council Meeting	Responsibility	Status	Expected Date of Completion
2022/1220/12.2	<p>Appointment of NSW Electoral Commission for 2024 Election</p> <p>That Council:</p> <p>1. Pursuant to sections 296AA, 296(2) and (3) of the Local Government Act 1993, enter into an election arrangement by way of contract for the Electoral Commissioner to administer the ordinary election for Council scheduled for September 2024</p> <p>2. Ensures that the contract includes the administration of council polls (if any) or constitutional referenda (if any) of the Council conducted as part of the September 2024 elections</p> <p>3. Authorises the CEO to take necessary action in relation to the contract document and any other documentation, should it be required to give effect to this resolution</p> <p>4. Include the costs associated with the council's elections in the 2024/25 operational budget and plan</p>	Chief Executive Officer	Awaiting on contract documentation.	June 2023
2022/1220/13.1	<p>Notice of Motion – Blue Tree Project</p> <p>That Council:</p> <p>1. In recognition of the increasing prevalence of mental health concerns and suicide in our community, supports the initiation of a Blue Tree project in the township of Deniliquin.</p> <p>2. Supports the mission of the Blue Tree Project, to help spark difficult conversations and encourage people to speak up when battling mental health concerns.</p>	Cr Shirlee Burge		Closed

	<p>3. Works with community members who have been impacted by suicide in our community to identify a dead tree in our community that needs a "Blue Lease on Life"</p> <p>4. Supports those members of the community to initiate an event to paint the tree blue and foster increased education about mental health to "kick the stigma"</p>			
2022/1220/13.2	<p>Notice of Motion – Flood Plans and Mitigation Works That Council:</p> <ol style="list-style-type: none"> 1. Agree to hold a community meeting prior to end of March 2023, providing an overview of Council's flood plans and mitigation works that are currently in place, and discussing potential options for North Deniliquin, following the November 2022 floods. 2. Requests the Chief Executive Officer to invite an appropriate panel of expert staff to answer questions and provide information to the community on what could potentially be developed into the future. 3. Provides a further report to a Councillor briefing, prior to June 2023, outlining a potential project for flood mitigation to be advocated to the state government for funding. 	Director Infrastructure	<p>Letter distributed to residents in Davidson Street.</p> <p>Waiting on confirmation from the consultants regarding the date for the community meeting.</p> <p>Should know prior to March Council meeting.</p>	May 2023
6 December 2022	Extraordinary Council Meeting	Responsibility	Status	Expected Date of Completion
2022/1206/11	<p>That Council</p> <ol style="list-style-type: none"> a. Adopt the Draft Financial Statements 2021-22 incorporating the General Purpose Financial Statements, Special Purpose Financial Statements and Special Schedules. b. Approve the signing of the 'Statement by Councillors and Management' in accordance with Section 413(2)(c) of the Local Government Act 1993 and Clause 215 of the Local Government (General) Regulation 2005 in relation to the Financial Statements 2021-22. c. Delegate to the Chief Executive Officer the authority to submit the Financial Statements to the Office of Local Government and Australian Bureau of Statistics. 	Acting Chief Financial Officer	<p>Waiting on auditors</p> <p>Auditors report Now received. Financial Statements have been posted on Councils website</p>	<p>30 January 2023</p> <p>Completed</p>

	<p>d. Exhibit the Financial Statements and Auditor's Reports and call for public submissions on those documents with submissions closing on 13 December 2022 in accordance with Section 420 of the Local Government Act 1993.</p> <p>Note that the Audited Financial Statements and Auditor's Reports are being presented at the Extraordinary Meeting of Council scheduled for 6 December 2022 in accordance with Section 418(1) of the Local Government Act 1993</p>			
18 October 2022		Responsibility	Status	Expected Date of Completion
2022/1018/12.5	<p>Town Hall Land That Council:</p> <ul style="list-style-type: none"> Commence the process to consolidate Lot 1 in DP1173376, Lots X and Y in DP410447, Lot 9 in DP662508, Lot 6 in DP667946 and Lot 6 in DP668426, and Apply to Crown Lands to undertake a boundary adjustment for Lot 7 Sec 21 DP758913, being the Town Hall land parcel, to allow for the new foyer entrance to the Town Hall. 	Manager Development	Process commenced	Open
2022/1018/15.2	<p>C2022/01 Deniliquin Township Road Reconstructions 22/23 That Council</p> <ul style="list-style-type: none"> Accepts the tender submitted by Deni Civil Pty Ltd for Contract C2022/01 – Deniliquin Township Road Reconstructions 22/23 for the lump sum tender price of \$737,106.00 + GST, being for the reconstruction of the carpark at the Deniliquin Regional Sports and Entertainment Stadium and Dick Street between Henry Street and Harfleur Street, Authorise the Chief Executive Officer and Mayor to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C2022/01 – Deniliquin Township Road Reconstructions 22/23, Delegate the Contract Superintendent to approve variations up to a maximum of 10% of the contract value to allow for any issues that may arise on site, and 	Chief Executive Officer	Contract to be signed	Open

	<ul style="list-style-type: none"> Consider the reconstruction of Henry Street between Hardinge Street and Macauley Street in future capital works programs. 			
16 August 2022		Responsibility	Status	Expected Date of Completion
2022/2806/11.9	<p>100 Years of Learn to Swim Signage – McLean Beach</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Approve and fund the installation of interpretive signage at Mclean Beach to commemorate 100 years of the Deniliquin Learn to Swim program, as an opportunity to showcase the history of Mclean Beach. 2. Allocate \$5000 from the 2022/23 'Our Rivers, Our Region' grant funding to purchase the signage. 	Manager Community & Economic Development	<p>Quotes received.</p> <p>Consultation underway. Installation imminent. Footings have been poured and installation is pending the outcomes of consultation with the installer and Wayne Bradley, Bill Hetherington and Chris Hayes.</p>	<p>31 October 2022 February 2022</p> <p>Open – waiting on date from community members to install and unveil.</p>
15 July 2021	Resolution	Responsibility	Status	Expected Date of Completion
2021/96	<p>Saleyards Strategic Plan</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Council defer decision to divest and close the cattle yards and not adopt strategic plan for 12 months. 2. Form a user group to assist Council and the new lease holder to improve the facility. 3. Council investigate the scaling down to three runs to a 300 head of cattle capacity in 12 months. 	Director Infrastructure	<p>1. Noted to take to Council in 12 months.</p> <p>2. Underway Discussions with committee progressing well.</p> <p>3. Underway</p>	<p>November 2021 June 2022</p> <p>Further updates as we progress</p>

	<p>4. Council initiate a complete WHS report on the three cattle runs.</p> <p>5. Provides a report with a recommendation on the outcome of the expression of interest process by November 2021.</p> <p>6. Includes the development of the Saleyards in its advocacy strategy and investigates funding opportunities to assist with future development of the sales.</p> <p>7. Includes the development of the saleyards in Council's long term financial plan, and</p> <p>8. Prepares a management plan for the ongoing operation of the sale yards facility.</p>		<p>4. SafeWork NSW contacted. Visited site. Waiting on Report.</p> <p>5. Dependant on outcomes from User Group</p> <p>6. Underway</p> <p>7. To be part of LTFP for 2022/23</p> <p>8. Dependant on outcomes.</p>	
20 August 2020	Resolution	Responsibility	Status	Expected Date of Completion
2020/164	<p>North Deniliquin Levee Upgrade Feasibility Report</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Adopt the North Deniliquin Levee Upgrade Feasibility Report, contained as Attachment 1 to this report, and; 2. Apply to Office of Environment and Heritage for funding of the works detailed in the North Deniliquin Levee Upgrade Feasibility Report 	Manager Engineering & Assets	<p>Underway</p> <p>Waiting on funding details. Feasibility being finalised. To briefing September.</p>	Waiting on funding applications to open.

Attachment 1 - Council meeting resolutions at 13 March 2023

13. NOTICES OF MOTIONS

14. QUESTIONS WITH NOTICE

14.1. QUESTIONS WITH NOTICE - CR MARC PETERSEN

Author: Executive Assistant

Authoriser: Chief Executive Officer

RECOMMENDATION

That Council note and receive the responses in relation to the following questions submitted by Councillor Marc Petersen.

BACKGROUND

Councillor Marc Petersen submitted thirteen questions as follows:-

From Wanganella Hall and Village: -

- Maintenance: The outside disabled toilet is leaking - could this please be addressed prior to Anzac Day? Who will be responsible?
- The picture frame cabinet on the inside south west wall of the Hall needs securing as the glass can fall out - records show ERC was notified last year but no follow up has occurred.
- Noxious Weeds - Khaki weed is spreading in the village along the roadside and Spiny Burr Grass is becoming an increasing problem opposite the General Store along the northern approach to the bridge. Could this be addressed as a priority as it will be out of control by Easter.
- Anzac Day - Several committee members will be away at this time, could ERC do more of the organising this year please. Susie Wallace usually is the liaison with ERC, it is anticipated she will still be available to assist as needed.

From Deniliquin constituents:-

- Has there been any progress regarding the trees along Crispe Street, ie. replacement of those that have died and the regular watering of the surviving trees?
- With the recent reopening of the Deniliquin Town Hall, what days will it be open on a regular basis for the general public to view as part of the tourism drive in town? The chime of the bell in the clock tower is muted compared to previous times. Will it be fixed to be heard across town again?
- With the donation of the ticket stub from P&A Society Chairwoman Chantelle Shevels, has a placement been decided on for display in the town hall and has an official thank you been sent from ERC for the generous gift of local history?
- Has ERC begun plans for ANZAC Day and related services in consultation with the RSL Sub Branch?
- Will ERC be holding a gala event over the weekend of May 6th for the coronation of King Charles III and Queen Consort Camilla? Other communities have begun discussions about what will be possible with sponsorship and volunteers and it would be a shame for this area to miss out on the chance to host what will be a historic event.
- What date has been set for the town meeting regarding the Davidson Street Flood Mitigation planning? Where will the meeting be held?

From myself:

- The Chief Executive Officers 6 monthly appraisal is now overdue. At the last meeting the Mayor said she would work on a date and have it out within the week for the Councillors to form quorum and meet. It has been 4 weeks and no date or plan has been sent out. What is happening?
- The Deniliquin Boat Club was allocated money from the Community Grants for a NYE community event. Due to flooding this event was changed but the tender for the grant was also changed. Was the funding still allocated and did the new event meet the tender requirements for the community grants funding?

COMMUNITY STRATEGIC PLAN

5. Accountable leadership and responsive administration

5.1 Collaborative and Engaged

14.2. QUESTIONS WITH NOTICE - CR SHIRLEE BURGE

Author: Executive Assistant

Authoriser: Chief Executive Officer

RECOMMENDATION

That Council note and receive the responses in relation to the following questions submitted by Councillor Shirlee Burge

BACKGROUND

Councillor Shirlee Burge submitted six questions as follows:-

1. What date will the December resolution regarding a town meeting to address the feedback and damage caused by the recent flooding be implemented.
2. When will the resolution from the December meeting regarding the formation of a Blue Tree Project committee be implemented.
3. When did the Mayor place herself on the Long Paddock committee and when will the next meeting regarding this committee be held as there appears to have been no action on this committee for over 15 months. If there has been discussion or a meeting could the councillors please be informed of the result of such a meeting.
4. Could all councillors be informed of the stage of development of stage one of Edward village and the expected date of lockup on the 6 units and the expected cost of the first 6 units.
5. Could you please supply Councillors with copies of the Mayoral credit card statements for this financial year 22-23 in private business.
6. Would you please provide a date for the CEO 6 monthly revue which is already 2 months overdue and can you please provide a reason for this delay. Can Council have a discussion on whom will be present at that revue

ISSUE/DISCUSSION

Answers to these questions on notice will be provided in the Council meeting and attached to the minutes.

COMMUNITY STRATEGIC PLAN

5.1 Collaborative and Engaged

15. CONFIDENTIAL MATTERS

Nil

16. CLOSE OF MEETING