



Edward
River
COUNCIL

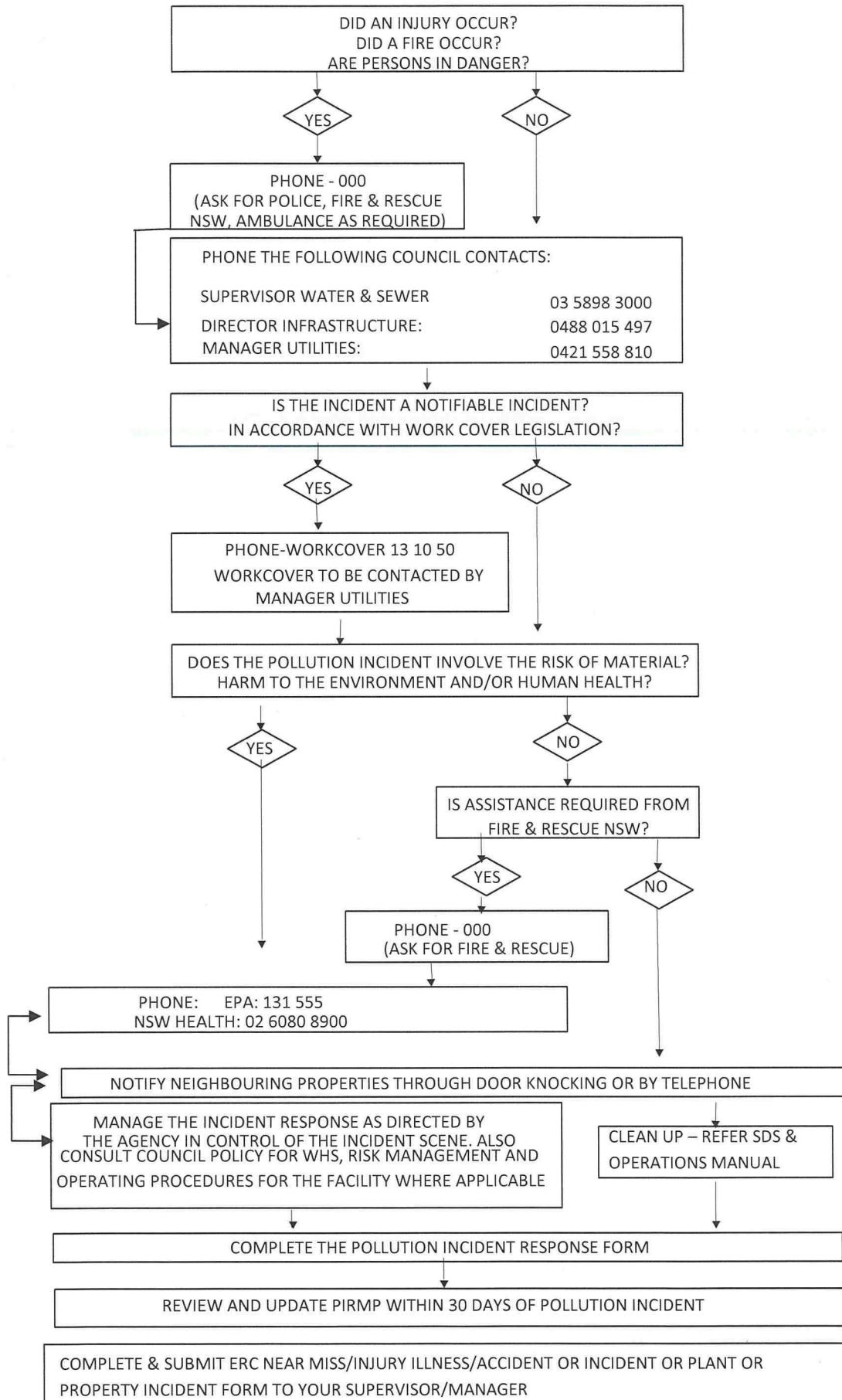
Pollution Incident Response Management Plan

Deniliquin Sewage
Treatment System

EPA License: 1694

June 2024 (v12)

POLLUTION INCIDENT DECISION FLOWCHART



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POLLUTION INCIDENT DECISION FLOW CHART

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1. INTRODUCTION

Council was notified by the EPA in January 2012 of the following (as set out in Part 5.7A of the POEO Act and the Protection of the Environment Operations (General) Regulation 2009 (POEO (G) Regulation)):

- All holders of environment protection licences must prepare a pollution incident response management plan (section 153A, POEO Act);
- The plan must include the information detailed in the POEO Act (section 153C) and be in the form required by the POEO (G) Regulation (clause 98B);
- Licensees must keep the plan at the premises to which the environment protection licence relates or, in the case of trackable waste transporters and mobile plant, where the relevant activity takes place (section 153D, POEO Act);
- Licensees must test the plan in accordance with the POEO (G) Regulation (clause 98E); and
- If a pollution incident occurs in the course of an activity so that material harm to the environment is caused or threatened, licensees must immediately implement the plan (section 153F, POEO Act).

This document sets out Council's response to pollution incidents for EPA Licence 1694.

2. DETAILS OF PREMISES

The details of the premises for which this Pollution Incident Response Management Plan (PIRMP) relates to is defined in Section A2 of EPA Licence 1694, as follows:

Deniliquin Sewage Treatment System

Calimo Street

Deniliquin

NSW 2710

The nearest cross street is Macauley St

GPS Co-ordinates

| Easting | Northing | Longitude WGS84 | Latitude WGS84 |
|----------------|-----------------|----------------------------|---------------------------|
| 313255.193 | 6065507.844 | 144.940128 | -35.536491 |

Premises Details:

Lots 497, 498 DP722049, Lots 2 & 3 DP1213955, Lots 347, 348 DP756325, Lot 3 DP855869, Lot 527 DP822986 & Lot 489 DP721980

The premises also include the reticulation network and pumping stations owned and operated by the licensee that is associated with the sewage treatment plant (s) identified above.

For Pump Station locations see Appendix F

3. DEFINITION OF POLLUTION INCIDENT

The definition of a pollution incident is:

“pollution incident means an incident or set of circumstances during or as a consequence of which there is or is likely to be a leak, spill or other escape or deposit of a substance, as a result of which pollution has occurred, is occurring or is likely to occur. It includes an incident or set of circumstances in which a substance has been placed or disposed of on premises, but it does not include an incident or set of circumstances involving only the emission of any noise. “

A pollution incident is required to be notified if there is a risk of ‘material harm to the environment’, which is defined in section 147 of the POEO Act as:

- a) harm to the environment is material if:
 - i. it involves actual or potential harm to the health or safety of human beings or to ecosystems that is not trivial; or
 - ii. it results in actual or potential loss or property damage of an amount, or amounts in aggregate, exceeding \$10,000 (or such other amount as is prescribed by the regulations); and
- b) loss includes the reasonable costs and expenses that would be incurred in taking all reasonable and practicable measures to prevent, mitigate or make good harm to the environment.

Industry is required to report pollution incidents **immediately** to the EPA, NSW Health, Fire and Rescue NSW, WorkCover NSW and the local council. ‘Immediately’ has its ordinary dictionary meaning of promptly and without delay.

4. POLLUTION INCIDENT CLASSIFICATION, RISK ASSESSMENT AND CONTRIBUTING FACTORS

A risk assessment and analysis for pollution incidents at the Deniliquin Sewage Treatment System is included in **Appendix A**. This includes:

- Description of potential pollution incidents;
- Risk assessment for these potential incidents based on likelihood and impact; and
- Contributing factors that may lead to the incident occurring.

5. POLLUTION INCIDENT RESPONSE DECISION FLOW CHART

A flow chart detailing the decision-making process regarding pollution incident responses is included at the start of this document. The flowchart provided for all staff involved in a pollution incident as to their, and Council’s, legislative and regulatory responsibilities.

All staff involved with the Deniliquin Sewage Treatment System shall be trained in the use and requirements of this flow chart.

A copy of the flow chart and contact details shall be placed in the following locations:

- Office at the Deniliquin Sewage Treatment Plant;
- At each Sewage Pump Station; and
- In each of the Services Section vehicles.

6. NOTIFICATION OF POLLUTION INCIDENT

Where the pollution event incident causes or threatens material harm to the environment or human health, all the following authorities must be notified by the site supervisor or staff member responsible for the site at the time of the incident:

NOTIFICATION OF RELEVANT AUTHORITIES

a. Emergency Call Services

- **Emergency Hotline Number (24 hours)** 000

The site supervisor or staff member responsible for the site should call **000** if the incident presents an immediate threat to human health and/or property and a combat agency is required. They are then to notify all other parties noted below including NSW Fire and Rescue via a local telephone number.

b. Edward River Council

- Supervisor Water & Sewer 03 5898 3000
- Manager Utilities 0421 558 810
- Director Infrastructure 0488 015 497
- Duty Sewage Treatment Plant Operator 0419 439 805

c. Environmental Protection Authority

- Emergency Hotline (24 hours) 131 555
-

d. NSW Ministry of Health (via Public Health Units)

- Albury Regional Office 02 6080 8900
- Public Health Officer (24 hours) 02 6080 8900

Ask for Public Health Officer on call

e. WorkCover NSW

- Hotline Number 13 10 50

f. Fire and Rescue NSW

- Fire and Rescue NSW 000

7. NOTIFICATION OF POLLUTION INCIDENT REPORTING FORM

A copy of the Pollution Incident Reporting Form is attached in **Appendix B** of this document.

8. INVENTORY OF POTENTIAL POLLUTANTS

A list of potential pollutants found on the premises is included in **Appendix C** of this document.

9. SAFETY EQUIPMENT AND INFRASTRUCTURE USED TO CONTAIN OR CONTROL IMPACT OF POLLUTION INCIDENT

A list of safety equipment and infrastructure provided as part of the Deniliquin Sewage Treatment System and used for the control and containment of pollution incidents is included in **Appendix D** of this document.

10. NAME AND CONTACT DETAILS OF OWNERS AND OCCUPIERS OF PREMISES IN THE VICINITY

Details of properties in the vicinity of the Sewage Treatment Plant and pump stations may be sourced directly from Council's intranet/GIS system.

Council staff shall contact residents during a pollution incident by door knocking at the discretion of the combat authority or Council's Director Technical Services.

11. STAFF TRAINING

Training shall be provided to relevant staff that work as part of the Deniliquin Sewage Treatment System in the implementation of this PIRMP. A register of staff that have been trained is included in **Appendix E** of this document.

12. TESTING OF THE PIRMP

Testing of the PIRMP shall be conducted on a yearly basis as a desktop exercise with scenarios based on the site conditions.

Safety equipment noted in this PIRMP shall be inspected yearly as part of the testing procedure.

Records of the tests shall be included in **Appendix G** of this document.

13. INCIDENT/ACCIDENT REPORTING FLOW CHART

Complete and submit ERC near Miss/Injury, Illness/Accident or Incident, Plant or Property Incident form to your Supervisor/Manager

APPENDIX A

POLLUTION INCIDENT CLASSIFICATION, RISK ASSESSMENT AND CONTRIBUTING FACTORS

Table A1 – Pollution Incident Classification, Risk Assessment and Contributing Factors

| Description of Pollution Incident | Likelihood | Impact | Contributing Factors |
|--|------------|----------|--|
| <u>Sewage Treatment Plant</u> | | | |
| Wet weather bypass at the Sewage Treatment Plant (STP) and is when untreated sewage bypasses the sewage treatment process and discharges to the environment. | Low | High | Prolonged periods of heavy rain, lack of pond and site maintenance and/or mechanical failure of plant and equipment. |
| Dry weather bypass at the Sewage Treatment Plant (STP) and is when untreated sewage bypasses the sewage treatment process and discharges to the environment. | Very Low | High | Lack of pond and site maintenance and/or mechanical failure of plant and equipment. |
| Pond failure at the STP. | Low | Low | Prolonged periods of heavy rain, lack of pond and site maintenance and/or mechanical failure of plant and equipment. |
| Mechanical failure at the STP results in discharge of untreated sewage. | Low | High | Fire damage or poor maintenance of plant and equipment. Prolonged periods of heavy rain. |
| Mechanical failure at the STP results in offensive odour from the premises. | Low | Low | Fire damage or poor maintenance of plant and equipment. |
| Inadequate chemical storage. | Very Low | Very Low | Human error. Chemical fire accelerated by high winds, dry weather, periods of prolonged |
| Acts of vandalism or target of terrorist activity at the STP. | Low | Medium | Increased risks during hours of closure. |

| | | | |
|--|-----|-----|--|
| Discharge pipeline breakage. | Low | Low | Poor maintenance of plant and equipment. Flows exceeding pipe and pump capacity. |
| Exceed License discharge limits to the environment | Low | Low | Prolonged periods of heavy rain and mechanical failure of plant and equipment. |
| Significant adverse environmental impact from irrigation in utilisation areas. | Low | Low | Human error. Lack of control and/or monitoring. Prolonged periods of heavy rain. |

Sewage Pumping Stations

| | | | |
|---|-----|------|--|
| Mechanical failure at the SPS results in discharge of untreated sewage. | Low | High | Fire damage or poor maintenance of plant and equipment. Prolonged periods of heavy rain resulting in long run times. |
| Mechanical failure at the SPS results in offensive odour from the premises. | Low | Low | Fire damage or poor maintenance of plant and equipment. |

| | | | |
|---|--------|--------|--|
| Power Outage | Medium | Medium | Maintenance, equipment failure, Utility network failure. |
| Acts of vandalism or target of terrorist activity at the SPS. | Low | Medium | Increased risks during hours of closure. |

Reticulation

| | | | |
|--|--|---|---|
| Broken Mains Pipe | Low | Low | Increased risk during hours of closure. Public response activates duty callout personnel. |
| Wet weather overflow from the reticulation system during wet weather | Refer to Council's policy regarding Sewer Overflows. | Refer to Council's policy regarding Sewer Overflows | Refer to Council's policy regarding Sewer Overflows |
| Dry weather overflow from the reticulation system. | Refer to Council's policy regarding Sewer Overflows | Refer to Council's policy regarding Sewer Overflows | Refer to Council's policy regarding Sewer Overflows |

APPENDIX B

NOTIFICATION OF POLLUTION INCIDENT REPORTING FORM

POLLUTION INCIDENT REPORTING FORM

Page 1 of 5

Incident No:

Time:

Date:

Duration of Incident:

Weather Conditions:

Temperature: °C

Wind Speed: km/hr

Relative Humidity: %

Wind Direction:

Fire Danger Rating:

Rainfall since 9am: mm

Location of Incident:

.....

.....

.....

Nature of Incident:

Description of the Incident:

.....

.....

Actions taken to contain/manage the Incident:

.....

.....

Were photos taken: Yes ☐ No ☐ Were samples taken: Yes ☐ No ☐

Details of Person Reporting the Incident:

Name:

Phone Contact:

Section:

Date:

POLLUTION INCIDENT REPORTING FORM

Page 2 of 5

Immediate Action by Supervisor/Manager

1. Require assistance from other agencies to contain, isolate or clean up: Yes ☐ No ☐ Not sure ☐
 If "Yes" call 000 immediately
2. Pose any actual or potential harm to human health that is not trivial: Yes ☐ No ☐ Not sure ☐
 - Is it located within 100m of a school, childcare centre, aged care home, hospital?
 - Could it impact on users of public areas such as ovals, reserves, waterways?
 - Could the impact spread and potentially harm occupants of nearby properties?
3. Pose any actual or potential harm to ecosystems that is not trivial: Yes ☐ No ☐ Not sure ☐
 - Could the incident flow/impact on a water body or drainage system?
 - Could the incident flow/impact on environmentally sensitive land?
4. Result in actual or potential loss or property damage of an amount over \$10,000. Yes ☐ No ☐ Not sure ☐

If you answered 'Yes' to any of the above then the incident should be considered as a notifiable 'pollution event'. There is a **duty to notify** the EPA, Ministry of Health, WorkCover and Fire and Rescue NSW immediately after becoming aware of a pollution incident where material harm is caused or threatened. Failure to do so is an offence (Protection of the Environment Operations Act 1997).

Please refer to Pollution Incident Decision Flow Chart and Section 6 of this document for contact details.

NSW EPA Call 131 555 Environmental Hotline

Contacted: **Yes** ☐ **No** ☐ Reason not contacted:

.....

Name of EPA Representative:

Time and Date: EPA Ref #:

Actions required by EPA:

.....

.....

POLLUTION INCIDENT REPORTING FORM**Page 3 of 5****NSW Health – Local Public Health Unit Call 02 6080 8900 Ask for Public Health Officer on duty**Contacted: **Yes** ☐ **No** ☐ Reason not contacted:

.....

Name of PHU Representative:

Time and Date: PHU Ref #:

Actions required by PHU:

.....

.....

WorkCover Authority Call 13 10 50Contacted: **Yes** ☐ **No** ☐ Reason not contacted:

.....

Name of WorkCover Representative:

Time and Date: WorkCover Ref #:

Actions required by WorkCover:

.....

.....

Fire & Rescue NSW Call 000Contacted: **Yes** ☐ **No** ☐ Reason not contacted:

.....

Name of Fire & Rescue Representative:

Time and Date: Fire & Rescue Ref #:

Actions required by Fire & Rescue:

.....

Edward River Council

Supervisor Water & Sewer: 03 5898 3000

Contacted: **Yes** ☐ **No** ☐ Reason not contacted:

Manager Utilities: 0421 558 810

Contacted: **Yes** ☐ **No** ☐ Reason not contacted:

Director Infrastructure: 0488 015 497

Contacted: **Yes** ☐ **No** ☐ Reason not contacted:

General Manager: 03 5898 3000

Contacted: **Yes** ☐ **No** ☐ Reason not contacted:

Neighbour Notification

Has Council been directed to contacted neighbours by a combat agency / EPA?

Yes ☐ No ☐

Has Council voluntarily contacted neighbours?

Yes ☐ No ☐

Name

Address

Contact Method

A series of horizontal dotted lines for writing.

Preliminary Investigation:

Notes from Discussions with relevant operational staff:.....

.....

.....

.....

.....

Any further observations or comments by Supervisor / Manager:

.....

.....

.....

.....

.....

Details of Appropriate Section Supervisor/Manager Reporting the Incident:

| | |
|----------------|----------------------|
| Name: | Phone Contact: |
| Section: | Date: |

APPENDIX C

LIST OF POTENTIAL POLLUTANTS THAT MAY BE FOUND ON THE PREMISES

| Chemical / Pollutant | Location | Quantity |
|----------------------|------------------------|----------|
| Raw Sewage | Sewage Treatment Plant | 1.7 ML |
| Hydrated Lime | Sewage Treatment Plant | 200kg |
| Raw Sewage | Sewage Pumping Station | 3000 L |
| Hydrated Lime | Sewage Pumping Station | 50 kg |

APPENDIX D





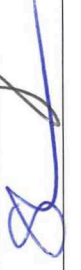

LIST OF SAFETY EQUIPMENT AND INFRASTRUCTURE USED AS PART OF THE DENILQUIN SEWAGE TREATMENT SYSTEM

| Location | Description of Safety Equipment or Infrastructure |
|------------------------|--|
| Sewage Treatment Plant | Safety Equipment There is no safety equipment available at the Sewage Treatment Plant. There is trailer with safety equipment available from the depot. |
| Pump Stations | Safety Equipment There is no safety equipment available at the Sewage Pumping Stations. There is trailer with safety equipment available from the depot. |
| Reticulation | Safety Equipment There is trailer with safety equipment available from the depot. |

APPENDIX E

STAFF TRAINING REGISTER

I CERTIFY THAT I HAVE BEEN INSTRUCTED IN THE PROCEDURES REQUIRED FOR EDWARD RIVER COUNCIL'S RESPONSE TO POLLUTION INCIDENTS AS REQUIRED UNDER THE PROTECTION OF THE ENVIRONMENT LEGISLATION AMENDMENT ACT 2011:

| DATE | NAME | SIGNATURE | NAME OF STAFF MEMBER PROVIDING TRAINING | SIGNATURE OF STAFF MEMBER PROVIDING TRAINING |
|-----------|-----------------|---|---|---|
| 23/5/24 | Jaydyn Belmont |  | MARK COOK |  |
| 23/5/2024 | Adam Cooper | Adam Cooper | MARK COOK |  |
| 23/5/2024 | Joshua Larcombe |  | MARK COOK |  |
| 23/05/24 | Logan Leiper |  | MARK COOK |  |
| 23/5/24 | Michelle Mader | Michelle Mader | MARK COOK |  |
| 23/5/24 | Nabela Magdyana |  | MARK COOK |  |
| 23/5/24 | Cori Thomas | C.T. | MARK COOK |  |
| 23/5/24 | Allan Bond | APB | MARK COOK |  |
| 23/5/24 | Allen Barclay |  | MARK COOK |  |
| 23/5/24 | G. Higgins |  | MARK COOK |  |
| 23/5/24 | Sharon Williams |  | MARK COOK |  |

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APPENDIX F

LOCATION OF SEWAGE PUMP STATIONS

LOCATION OF SEWAGE PUMP STATIONS AND TREATMENT FACILITY

| <u>Identifier</u> | <u>Physical Location</u> | <u>Nearest Intersection</u> | <u>Easting</u> | <u>Northing</u> | <u>Longitude (WGS84)</u> | <u>Latitude (WGS84)</u> |
|---------------------------|--|--|----------------|-----------------|--------------------------|-------------------------|
| (Private) | Adjacent to 140 Crispe St | Hetherington St and Crispe St | 315043.857 | 6064877.963 | 144.959703 | -35.542503 |
| (Private) | Adjacent to Aero Club Rooms at Airport | Wirraway Dr and Mcknight Dr (Airport Dr) | 314024.234 | 6063587.275 | 144.948165 | -35.553942 |
| (Private) | Saleyards Rd | Cobb Hwy and Saleyards Rd | 314738.711 | 6064138.463 | 144.956169 | -35.549109 |
| P/S 01 | Opposite 101 Macauley Street | Henry St and Macauley St | 314533.192 | 6066347.914 | 144.954409 | -35.529162 |
| P/S 02 | 59 Decimus St | Poictiers St and Decimus St | 314244.653 | 6067141.716 | 144.951473 | -35.519495 |
| P/S 03 | Opposite 124 Burton St | Sloane St and Burton St | 313572.559 | 6067141.412 | 144.944002 | -35.521831 |
| P/S 04 | 1 Butler St – Maclean Beach Caravan Park | Charlotte St and Butler St | 315133.679 | 6067429.683 | 144.961275 | -35.519526 |
| P/S 05 | Memorial Dr – Memorial Park Opposite Rovers Club Rooms | Golf Club Rd and Memorial Dr | 316299.221 | 6065944.556 | 144.973785 | -35.533125 |
| P/S 06 | 81 Hunter St | Harfleur St and Hunter St | 315424.164 | 6065534.939 | 144.964045 | -35.536654 |
| P/S 07 | Ricemill Rd – Within Ricemill Boundary | Saleyards Rd and Ricemill Rd | 313461.925 | 6064634.822 | 144.942206 | -35.544397 |
| P/S 08 | Packenhams St | Chamberlain Ct and Packenhams St | 315803.835 | 6064459.918 | 144.967986 | -35.546411 |
| P/S 09 | Opposite 170 Hyde St | Victoria St and Hyde St | 317133.593 | 6066862.359 | 144.983190 | -35.525009 |
| P/S 10 | Adjacent to 351 Evans St | Lackington St and Evans St | 316061.526 | 6066705.931 | 144.971337 | -35.526220 |
| P/S 11 | At the Back of Property 422 Hay Rd (Cobb Hwy) | Robinson St and Victoria St | 316394.073 | 6067738.510 | 144.975237 | -35.516977 |
| P/S 12 | Opposite 274 River St (Pound St) | Yarra St and River St | 317239.676 | 6066409.361 | 144.984257 | -35.529110 |
| P/S 13 | Near Airport – Access via Saleyards Rd | Cobb Hwy and Saleyards Rd | 314257.393 | 6063914.409 | 144.950811 | -35.551038 |
| P/S 15 | Next to Airport Terminal Building | Wirraway Dr and Mcknight Dr (Airport Dr) | 314119.877 | 6063524.378 | 144.949205 | -35.554527 |
| P/S 16 | Maclean Beach near public toilets | Charlotte St and Butler St | 315020.018 | 6067579.993 | 144.960056 | -35.518150 |
| P/S 17 | Ross St | Burchfield Av and Ross St | 315892.734 | 6064811.266 | 144.969046 | -35.543262 |
| P/S 18 | Ochertyre St (Wakool Rd) | Old Racecourse Rd and Ochertyre St (Wakool Rd) | 313614.720 | 6066272.189 | 144.944267 | -35.529672 |
| P/S 19 | Davidson St – Edward River Oval | Smart St and Davidson St | 315589.740 | 6066600.242 | 144.966113 | -35.527085 |
| P/S 20 | Lilly St | River St and Lilly St | 317916.668 | 6065699.915 | 144.991561 | -35.535628 |
| P/S 21 | Adjacent to Basketball Stadium | Ochertyre St (Cobb Hwy) and Wirraway Dr | 314148.070 | 6065110.465 | 144.949880 | -35.540240 |
| P/S 23 | Harrison St – Waring Gardens Park | Edwardes St and Harrison St | 315260.904 | 6066186.496 | 144.962394 | -35.530752 |
| P/S 24 | Dick St | Hetherington St and Dick St | 315253.570 | 6064579.280 | 144.961947 | -35.545233 |
| P/S 25 | Calimo St – Overflow Pump Station | Macauley St and Calimo St | 313312.999 | 6065412.600 | 144.940743 | -35.537361 |
| P/S 26 | Calimo St – Treatment Plant | Macauley St and Calimo St | 313223.500 | 6065573.040 | 144.939794 | -35.535898 |
| P/S 27 | 72 Russell St | Russell St & Poictiers St | 314651.758 | 6066729.798 | 144.955803 | -35.525742 |
| Barham Rd | Leethams Rd | Barham Rd and Leethams Rd | 310539.820 | 6063254.690 | 144.909667 | -35.556279 |
| Houseboat Treatment Plant | Charlotte St – Houseboat Pump Station on River | Hardinge St and Charlotte St | 315475.285 | 6066669.358 | 144.964867 | -35.526441 |
| Calimo St | | Macauley St and Calimo St | 313255.193 | 6065507.844 | 144.940128 | -35.536491 |

APPENDIX G

PIRMP TEST RECORDS AND UPDATE REGISTER

PIRMP TESTING AND UPDATE REGISTER

| VERSION | DATE | TEST OR UPDATE | LAST INCIDENT DATE | SUPERVISOR'S ADVISED DATE | DETAILS |
|---|-----------------|----------------|--------------------|---------------------------|--|
| 1 | 14 July 2014 | Update | | | Issue of Version 1 of PIRMP. |
| 1.1 | 02 June 2016 | Test & Update | | | Desktop Test. Contact details updated |
| 2 | 2 June 2016 | Test & Update | N/A | N/A | Desktop Test. Contact details updated |
| 3 | 24 October 2016 | Test & Update | 24 October 2016 | 24 October 2016 | BELOW |
| The Dick St Pump Station had a broken discharge pipe due to ground movement. This was repaired and the contaminated soil removed to the STP stockpile. EPA and NSW Health were both notified. | | | | | |
| 4 | 7 June 2017 | Test & Upgrade | N/A | N/A | Desktop test. Contact details updated |
| 5 | 29 May 2018 | Test & Upgrade | N/A | N/A | Desktop test. Contact details updated |
| 6 | 19 June 2019 | Test & Upgrade | N/A | N/A | Desktop test. Pump Station details updated as per below. |
| Private pump station at Saleyards Road no longer in service as this property is connected to low pressure sewer system. | | | | | |

| | | | | | |
|---|----------------|---------------|----------------|-----------------|---|
| 7 | 22 August 2019 | Test & Update | 22 August 2019 | 29 October 2019 | See below |
| The Hunter St Pump Station had a broken discharge pipe due to ground movement at the inlet works to the STP. This was repaired and the contaminated soil removed and stored within the STP site. EPA and NSW Health were both notified. | | | | | |
| 8 | 11 June 2020 | Test & Update | N/A | N/A | Desktop test and update of contact and premises details |
| 9 | 11 June 2021 | Test & Update | N/A | N/A | Desktop Test. Contact details updated (See below) |
| Macauley St sewer rising main damaged during excavation works in Macauley St. The effluent was pumped out and contaminated soil excavated and both disposed of at the STP site | | | | | |
| 10 | 15 June 2022 | Test & Update | N/A | N/A | Desktop test and update of contact details. Pump station details updated (See below) |
| Addition of new pump station installed at 72 Russell St | | | | | |
| 11 | 08 June 2023 | Test & Update | N/A | N/A | Desktop test and update of contact details. |
| 12 | 00 June 2024 | Test & Update | N/A | N/A | Desktop test and update of contact details. Addition of ERC incident report form. (See below) |
| Rain event in Nov 23 which caused flash flooding around central and west areas of Deniliquin township. Council staff monitored the sewer network. Hydro vac of sewer network where required and affected pump stations manually controlled as necessary | | | | | |

APPENDIX H

INCIDENT/ACCIDENT REPORTING FLOW CHART



Edward
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Section A – PERSON INVOLVED

**Near Miss / Injury Illness/
Accident or Incident**

OR

Plant or Property Incident

**TO BE REPORTED TO
OR
REPORT GIVEN TO**



Section C - SUPERVISOR

**Supervisor to check all information is correct
before submitting document to Head Office**



Section C - MANAGER

**Manager to Complete Form with Name Position,
Dates and Investigation Requirements.**

Sign off Form.



**SEND TO WHS / RISK OFFICER
WITHIN 24 HRS**