



AGENDA

Ordinary Council Meeting

Tuesday, 15 July 2025

I hereby give notice that an Ordinary Council Meeting will be held on:

Date: Tuesday, 15 July 2025

Time: 10:00 AM

**Location: Council Chambers, Estates Building Cressy Street
Deniliquin**

**Jack Bond
Chief Executive Officer**

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1. OPENING MEETING**2. ATTENDANCE****3. LIVE STREAMING STATEMENT**

Edward River Council wishes to advise members of the public that Council Meetings will be recorded and will be available after each meeting on Council's website [Councils Website](#). All care will be taken to maintain the privacy of those in attendance, however As a visitor in the public gallery, your presence may be recorded. By remaining In the public gallery, it is assumed your consent is given in the event your image is broadcast. This includes any filming by television cameras if attendance is approved by the Chief Executive Officer or Mayor.

4. ACKNOWLEDGEMENT OF COUNTRY

The Edward River Council acknowledges and embraces the Traditional Owners of the Lands within the Edward River Council area - the Wamba Wamba/Perrepa Perrepa Peoples - and pay our respects to their elders, past, present, and emerging. The Edward River Council also recognises the diversity of different cultures within our community and their contribution.

5. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

That the application for a leave of absence by Cr Linda Fawns and Cr Craig Druitt be accepted.

6. CONFIRMATION OF MINUTES

6.1. DRAFT MINUTES OF THE ORDINARY COUNCIL MEETING HELD 17 JUNE 2025

Author: Executive Assistant

Authoriser: Chief Executive Officer

RECOMMENDATION

That Council receive and note the draft minutes of the Ordinary Council meeting held Tuesday 17 June 2025.

COMMUNITY STRATEGIC PLAN

5. Leadership: Accountable Civic Leaders

5.5 Communication and Engagement

5.6 Good Corporate Governance

OFFICER'S CONFLICT OF INTEREST DECLARATION

As the author of this report and in providing this advice to Council, I have no interests to disclose in relation to this report.

ATTACHMENTS

1. Draft Minutes of the Ordinary Council Meeting held 17 June 2025.

Attachment 1 - Draft Minutes for Ordinary Council Meeting 10-00 AM - Tuesday, 17 June 2025



MINUTES

Ordinary Council Meeting

Tuesday, 17 June 2025

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Date: Tuesday, 17 June 2025

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**Location: Council Chambers, Estates Building Cressy Street
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**Jack Bond
Chief Executive Officer**

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ORDINARY COUNCIL MEETING MINUTES

TUESDAY, 17 JUNE 2025

1. OPENING MEETING

Meeting opened at 10.02am

2. ATTENDANCE

Present: Mayor Cr Ashley Hall, Deputy Mayor Cr Kellie Crossley, Cr Craig Druitt, Cr Ken Bates, Cr Shirlee Burge, Cr Linda Fawns, Cr Frank Schofield, Cr Leanne Mulham, Cr Shannon Sampson, Chief Executive Officer

Apologies: Nil

In attendance: Director Infrastructure, Manager Finance, Executive Assistant

Via Teams: Nil

Gallery Members: 15

3. LIVE STREAMING STATEMENT

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5. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Moved: Cr Shirlee Burge

Seconded: Deputy Mayor Cr Kellie Crossley

That the leave of absence requested by

1. Cr Craig Druitt for both July and August Council meetings be accepted
2. That the leave of absence requested by Cr Linda Fawns for the July 15 Council meeting be accepted.

CARRIED

ORDINARY COUNCIL MEETING MINUTES**TUESDAY, 17 JUNE 2025**

6. ITEM 12.1 - END STREET TREES REMOVAL

Moved: Cr Craig Druitt

Seconded: Cr Shirlee Burge

RESOLUTION 2025/1806/6

That Council resolve to bring forward Item 12.1 - End Street trees removal to be considered immediately. This item is of significant public interest and we have members of the public present specially for this matter. I now move that the order of business be altered accordingly.

CARRIED

Moved: Cr Linda Fawns

Seconded: Cr Craig Druitt

RESOLUTION 2025/1706/12.1

That Council engage further independent technical expertise to provide further information regarding the trees located at 142-144 End Street, Deniliquin and bring this report back to Council prior to any decision being made.

CARRIED

14 Members of the Gallery left the Chambers at 10.14am

7. CONFIRMATION OF MINUTES**7.1. DRAFT MINUTES OF THE ORDINARY COUNCIL MEETING HELD 20 MAY 2025**

Moved: Cr Craig Druitt

Seconded: Cr Ken Bates

RESOLUTION 2025/1706/7.1

That Council receive and note the draft minutes of the Ordinary Council meeting held Tuesday 20 May 2025.

CARRIED**8. DISCLOSURES OF INTERESTS**

Mayor Cr Ashley Hall declared a Non-Pecuniary - Significant Conflict of Interest in Item 11.6 Proposed Road Naming Kurrajong Estate.

ORDINARY COUNCIL MEETING MINUTES

TUESDAY, 17 JUNE 2025

9. MAYORAL MINUTE(S)

That Council note the determination of the Office of Local Government to close the Performance Improvement Order.

Dear Cr Hall and Mr Bond,

I am writing regarding the performance improvement order (PIO) issued to Edward River Council (Council) under section 438A of the *Local Government Act 1993* (LG Act) on 22 July 2024.

As you are aware, the PIO was issued following multiple complaints concerning conduct issues within Council, alongside the ineffectiveness of previous informal interventions to address these concerns. It is encouraging to note that, following receipt of Council's third and final compliance report on 26 February 2025, Council has successfully complied with the required actions outlined in the PIO.

I would like to extend my gratitude to Temporary Advisor, Mr Mark Ferguson, Interim CEO, Mr Gary Arnold, and the Mayor, for ensuring that these actions were completed within the prescribed timeframes. I also note Mr Ferguson's confidence that Mr Jack Bond's appointment as CEO, coupled with his confidence in the leadership of both the Mayor and Deputy Mayor, will maintain the positive momentum achieved during the PIO. I am pleased to hear that Council has engaged Mr Ferguson to provide coaching and mentorship to Mr Bond over the next 12 months, which I am confident will further strengthen and build upon the existing structures.

Given the significant progress Council has made during the PIO period, I do not believe there is a reason for the PIO to be extended or varied. As such, under section 438E of the LG Act, I am satisfied that the council is compliant with the conditions of the PIO, and the PIO can be closed. OLG will continue to monitor Council's progress and trust that the current trajectory of council will be sustained. Please be advised that I have written to Mr Ferguson to advise him of my decision.

Should you have any questions or wish to discuss this matter, please contact Mr Brad Wade, Director, Investigations and Interventions, on 02 4428 4100 or via olg@olg.nsw.gov.au.

Yours sincerely,



The Hon. Ron Hoenig MP
Leader of the House in the Legislative Assembly
Vice-President of the Executive Council
Minister for Local Government

16 JUN 2025

CARRIED

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ORDINARY COUNCIL MEETING MINUTES**TUESDAY, 17 JUNE 2025**

10. URGENT ITEMS OF BUSINESS

Nil

11. REPORTS OF COMMITTEES

Nil

12. REPORTS TO COUNCIL**12.1. END STREET TREES REMOVAL**

Resolved at 10.14am as per Item number 6.

12.2. DELIVERY PROGRAM 2025-2029

Moved: Cr Linda Fawns

Seconded: Deputy Mayor Cr Kellie Crossley

RESOLUTION 2025/1706/12.2

That Council:

1. Acknowledge the community feedback;
2. Approve the drafted responses to community submissions and enable the Executive Assistant Corporate Services, with Chief Executive Officer review, to provide formal responses to each submission;
3. Adopts the updated Draft Delivery Program 2025-2029 as amended based on community consultation; and
4. Reference to be included Item 1.2.3 Reinstate the Aboriginal Liaison Committee.

CARRIED**12.3. 2025-2026 OPERATIONAL PLAN AND BUDGET**

Moved: Cr Linda Fawns

Seconded: Cr Craig Druitt

RESOLUTION 2025/1706/12.3

That Council:

1. Acknowledge the community feedback;
2. Approve the drafted responses to community submissions and enable the Executive Assistant Corporate Services, with Chief Executive Officer review, to provide formal responses to each submission;
3. Adopts the updated Operational Plan and Budget 2025-2026 (including Fees and Charges and Statement of Revenue Policy) along with the Long Term Financial Plan 2025-2035 (LTFP), as amended based on community consultation; and
4. Reinstate the Aboriginal Liaison Committee

CARRIED

ORDINARY COUNCIL MEETING MINUTES**TUESDAY, 17 JUNE 2025**

12.4. WORKFORCE MANAGEMENT STRATEGY 2025 - 2029

Manager Finance left the Chambers at 10.27am

Moved: Cr Shirlee Burge

Seconded: Cr Craig Druitt

RESOLUTION 2025/1706/12.4

That Council endorse and adopt the Workforce Management Strategy 2025-2029, which outlines the key workforce priorities, strategies, and actions to ensure Edward River Council continues to build a capable, future-ready, and high-performing workforce aligned to community needs and organisational objectives.

CARRIED

12.5. COUNCILLOR AND MAYORAL FEES 2025-26

Moved: Cr Linda Fawns

Seconded: Cr Shirlee Burge

RESOLUTION 2025/1706/12.5

That Council:

1. Set the Mayoral annual fee for 2025-26 at \$30,390, the maximum amount allowable, being a 3% increase from the previous year's maximum, in line with the annual determination by the Local Government Remuneration Tribunal dated 17 April 2025;
2. Set the Councillor's annual fee for 2025-26 at \$13,930, the maximum amount allowable, being a 3% increase from the previous year's maximum, in line with the annual determination by the Local Government Remuneration Tribunal dated 17 April 2025; and
3. Notes that the total 2025-26 Councillor and Mayoral fees, should Council adopt the maximum fees, will be \$155,760, an increase of \$4,580 from the 2024-25 actual fees.

CARRIED

12.6. PROPOSED ROAD NAME - KURRAJONG SUBDIVISION DA65/18A (MOD2023/0005)

Mayor Cr Ashley Hall left the Chambers at 10.34am in accordance with Council's Code of Conduct and Code of Meeting Practice after declaring a conflict of interest and will not be present during consideration or voting on the matter.

Deputy Mayor Cr Kellie Crossley took the Chair.

Moved: Cr Craig Druitt

Seconded: Cr Ken Bates

RESOLUTION 2025/1706/12.6

That Council endorse the road name "Yallambee Court", within the 30 Lot Subdivision (Kurrajong Subdivision) approved under DA65/18A (MOD2023/0005), on Lot 403 DP 756325 - 142-144 Napier Street, Deniliquin.

CARRIED

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ORDINARY COUNCIL MEETING MINUTES**TUESDAY, 17 JUNE 2025**

Mayor Cr Ashley Hall returned to the Chambers at 10.40am and resumed the Chair

12.7. COUNCIL TO CONSIDER SUPPLEMENTARY REPORT 14.1 MAKING OF THE RATES

Moved: Cr Leanne Mulham

Seconded: Mayor Cr Ashley Hall

RESOLUTION 2025/1706/12.7

That Council consider the Supplementary Report 14.1 Making of the Rates

CARRIED**13. REPORTS FOR NOTING****13.1. INVESTMENT REPORT - MAY 2025**

13.1. Investment Report - May 2025

Moved: Cr Ken Bates

Seconded: Cr Linda Fawns

RESOLUTION 2025/1706/13.1

That Council receive and note the Investment Report for May 2025

CARRIED**13.2. DEVELOPMENT SERVICES ACTIVITY REPORT**

Moved: Cr Ken Bates

Seconded: Cr Linda Fawns

RESOLUTION 2025/1706/13.2

That Council receive and note the Development Services Report for May 2025.

CARRIED**13.3. RESOLUTIONS OF COUNCIL AS AT 10 JUNE 2025**

Moved: Cr Ken Bates

Seconded: Cr Linda Fawns

RESOLUTION 2025/1706/13.3

That Council note the information in the Resolutions of Council as at 10 June 2025.

CARRIED

ORDINARY COUNCIL MEETING MINUTES**TUESDAY, 17 JUNE 2025**

14. SUPPLEMENTARY AGENDA**14.1. MAKING OF THE RATES 2025-26**

Moved: Cr Shirlee Burge

Seconded: Cr Frank Schofield

RESOLUTION 2025/1706/14.1

That Council;

1. Make the Rates and Charges for the 2025/26 rating year as outlined in this report using the land values with a base date valuation of 1 July 2024;
2. Make three (3) ordinary rates, being Business, Farmland and Residential;
3. Continue with the minimum rate / ad-valorem for Business rates and the base rate / ad-valorem basis for Farmland and Residential Rates;
4. Approves an increase to overall rates by 4.6%, being the maximum amount allowable as determined by the Independent Pricing & Regulatory Tribunal (IPART); and
5. Adopts the overdue Rates & Charges maximum interest rate of 10.5% on all overdue interest rate, in accordance with section 566 (3) of the Act.

CARRIED

15. QUESTIONS WITH NOTICE

Nil

16. CONFIDENTIAL MATTERS

Nil

17. CLOSE OF MEETING

Meeting closed 10.50am

7. DISCLOSURES OF INTERESTS**8. MAYORAL MINUTE(S)****9. URGENT ITEMS OF BUSINESS**

NOTE: Business may be considered at a meeting of the council even though due notice of the business has not been given to the councillors if:

- a. a motion is passed to have the business considered at the meeting, and
- b. the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.

Only the mover of a motion can speak to the motion before it is put.

A motion of dissent cannot be moved against a ruling by the chairperson.

10. REPORTS OF COMMITTEES**10.1. DRAFT MINUTES AUDIT, RISK AND IMPROVEMENT COMMITTEE 22 MAY 2025**

Author: Acting Manager Governance, Safety & Risk

Authoriser: Chief Executive Officer

RECOMMENDATION

That Council received the draft minutes of the Audit Risk and Improvement Committee meeting, held 22 May 2025.

COMMUNITY STRATEGIC PLAN**5. Leadership: Accountable Civic Leaders**

5.2 Diversity of Leadership

5.5 Communication and Engagement

5.6 Good Corporate Governance

BACKGROUND

The Audit Risk and Improvement Committee held an Ordinary Meeting on 22 May 2024, and the ARIC confirmed that the minutes from those meetings accurately reflected the proceedings. The minutes are presented in Attachment 1.

PROPOSAL/DISCUSSION

The Office of Local Government's *Guidelines for Risk Management and Internal Audit for Local Government in NSW* require ARIC minutes be provided to Council's governing body.

RISK AND IMPLICATIONS**6.1 Legislative and Policy**

Nil

6.2 Financial

Nil

6.3 Community Engagement/Consultation

Nil

6.4 Work Health and Safety

Nil

OFFICER'S CONFLICT OF INTEREST DECLARATION

As the author of this report and in providing this advice to Council, I have no interests to disclose in relation to this report.

ATTACHMENTS

1. Draft Minutes Audit, Risk and Improvement Committee Meeting 22 May 2025

**Attachment 1 - Draft Minutes for Audit, Risk and Improvement Committee Meeting 9-00 AM -
Thursday, 22 May 2025**



MINUTES

Audit, Risk and Improvement Committee Meeting

Thursday, 22 May 2025

**I hereby give notice that an Audit, Risk and Improvement Committee
Meeting will be held on:**

Date: Thursday, 22 May 2025

Time: 9:00 AM

**Location: Online and Council Chambers, Estates Building,
180 Cressy Street, Deniliquin**

**Jack Bond
Chief Executive Officer**

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES THURSDAY, 22 MAY 2025

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AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES THURSDAY, 22 MAY 2025**1. MEETING OPEN**

The Chair welcomed participants and opened the meeting at 9:00 AM.

1.1. RECORDING OF MEETING**1.2. ACKNOWLEDGEMENT OF COUNTRY****1.3. PRESENT AND APOLOGIES**

Members	Council Officers (Council Chambers)	Invitations
Present		
<ul style="list-style-type: none"> Mr Jay Jo (Online) (Chair) Mr Theo Conias (Online) (Independent Member) Ms Carolyn Rosetta-Walsh (Online) (Independent Member) Councillor Leanne Mulham (Online) (non-voting) Councillor Linda Fawns (Alternative) (non-voting) 	<ul style="list-style-type: none"> Jack Bond Chief Executive Officer Mark Dalzell Director Infrastructure David Mead (online) Finance Manager David Mead (online) Manager Customer Experience Bronte Hutchinson Risk Coordinator 	<u>Internal Audit (online)</u> Mr Stephen Prowse National Audits Group <u>External Audit (online)</u> Mr Brad Bohun Crowe
Apologies		

1.4. DISCLOSURES OF INTEREST

Mr Theo Conias, Independent Member, declared a potential conflict of interest in relation to Axiar entering into an engagement with TechnologyOne. The Committee noted the disclosure. Mr Theo Conias will be excluded from future discussions or decisions with regard to this Vendor.

2. CONFIRMATION OF MINUTES**2.1. MINUTES OF PREVIOUS MEETING**

Resolution 2025/0522/2.1

That the Audit, Risk and Improvement Committee:

- Endorses the draft minutes (Attachment 1) of the meeting of ARIC on 20 February 2025 as an accurate record of that meeting
- Note the request for further improvements to Meeting Minutes format to be discussed and implemented for future meetings as part of continuous improvement activities.

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES THURSDAY, 22 MAY 2025

3. ACTION REPORT**3.1. ACTION ITEMS**

Resolution 2025/0522/3.1

That the Audit, Risk and Improvement Committee noted:

1. Updated comments and agrees to close action #50.
2. Action item #51 Due date postponed to August. Current work in progress for this item indicate that this action is likely to be completed and presented to ARIC at the next meeting in August 2025.
3. Action Item #43 Cyber Security is overdue.

ACTION

1. Revise ARIC Action Item report to only show actions that have been completed since the last meeting rather than all of the completed items.
2. Amend Owner of Action #51 from Director Corporate to Manager Community and Economy.

4. CHAIR AND CEO UPDATES

Resolution 2025/0522/4.0

The ARIC noted the Chair's report, which included the following:

- A recent report entitled Ability of local governments to fund infrastructure and services.
- Mayor added - redistribution of funds to rural and regional LGAs -

The ARIC noted the CEO's report, which included the following:

- Staff movements, including
 - Jacinta Erdody has departed, Acting Director Corporate Services, substantive Manager Governance, Risk and Safety.
 - New Director Corporate Services, Nathan Houlahan, to commence until 21st July
 - David Mead has been appointed as Finance Manager
 - Manager Governance, Risk and Safety is vacant but P&C to commence recruitment process, including review of Position Descriptions and Remuneration for accuracy and market suitability
 - Recruitment has been undertaken for all other vacant roles, so now the only remaining vacancies remain in the Governance, Safety and Risk team.
- Brief update on the current status of Edward River Village Community

5. RISK REGISTERS**5.1. OPERATIONAL RISK REGISTERS**

Resolution 2025/0522/5.1

That Audit, Risk and Improvement Committee (ARIC) noted:

1. New ERC Operational Risk Register;

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES THURSDAY, 22 MAY 2025

2. Proposed ERC Risk Management Dashboard which will form part of the regular reporting regime; and
3. Provided feedback in relation to the dashboard for future reporting.

6. OFFICER'S REPORTS**6.1. DRAFT 2025/26 BUDGET AND LONG TERM FINANCIAL PLAN**

Resolution 2025/0522/6.1

That the Audit, Risk and Improvement Committee

1. Received and noted the report providing information about Council's draft 2025-26 Budget & Long-Term Financial Plan
2. Provided feedback on the draft 2025-26 Budget & Long-Term Financial Plan during the public exhibition period

6.2. MARCH 2025 QUARTERLY BUDGET REVIEW

Resolution 2025/0522/6.2

That the Audit, Risk and Improvement Committee

1. Noted the overall impacts of proposed adjustments on Council's budgeted operating result for 2024/25 are currently a surplus of \$6.78 million and after removing Capital Grants a deficit of \$0.29 million.

6.3. ANNUAL AND STRATEGIC INTERNAL WORKPLAN REVIEW

Resolution 2025/0522/6.3

The Audit, Risk and Improvement Committee (ARIC):

1. Approved the updated ARIC Annual Work Plan, with the following items moved from the May 2025 meeting to the August 2025 meeting:
 - o Business Continuity Management
 - o Controlled Document Framework
 - o Legal Services

6.4. FUNDED PROJECTS - QUARTERLY UPDATE

Resolution 2025/0522/6.4

That the Audit, Risk and Improvement Committee noted the funded projects report for February - March 2025.

6.5. DELIVERY PROGRAM PROGRESS REPORT - JANUARY TO MARCH 2025

Resolution 2025/0522/6.5

The Audit, Risk and Improvement Committee noted the quarterly Delivery Program report for the period January to March 2025.

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES THURSDAY, 22 MAY 2025

6.6. CYBER SECURITY PROCEDURE

Resolution 2025/0522/6.6

The Audit, Risk and Improvement Committee reviewed and provided feedback on the Draft Cyber Incident Response Procedure

7. AUDITS**7.1. CLIENT ENGAGEMENT PLAN**

Resolution 2025/0522/7.1

The Audit, Risk and Improvement Committee noted the enclosed Audit Engagement Plan for 2024-25

7.2. QUARTERLY INTERNAL AUDIT UPDATE

Resolution 2025/0522/7.1

The Audit, Risk and Improvement Committee (ARIC):

1. Noted the disclosure of a non-pecuniary conflict of interest by Ms Bronte Hutchinson (Risk Coordinator) in relation to prior employment with the currently engaged Internal Audit Provider, National Audits Group. Ms Bronte Hutchinson will be excluded from any future procurement decisions and payment approvals with regard to this Vendor.
2. Noted the internal audit on Tax Compliance has been conducted and the Audit Reporting is currently being drafted.
3. Noted the internal audit on Emergency Preparedness including the Business Continuity Plan has commenced May 2025.
4. Noted the service review on libraries is scheduled to commence late May 2025.
5. Noted that the current contract for the Internal Audit provider is due to expire 30 June 2025 and the procurement process has commenced to engage a provider for the FY2026 - 27 period.

8. MEETING CLOSE

The Chair closed the meeting at 10:52 am.

10.2. DRAFT MINUTES OF THE AIRPORT ADVISORY COMMITTEE

Author: Executive Assistant

Authoriser: Director Infrastructure

RECOMMENDATION

That Council receives the draft minutes of the Airport Advisory Committee meeting, held Tuesday 24 June 2025

COMMUNITY STRATEGIC PLAN

1. Communities: Caring, healthy, connect, inclusive communities

1.1 Ageing

1.2 First Nations

1.3 Arts and Culture

3. Built Environment: Liveable Built Environments

3.1 Infrastructure

4. Economy: Strong, Diverse and Sustainable

4.6 Tourism and Visitor Economy

4.7 Transport Networks

BACKGROUND

The Airport Advisory Committee advises Council on issues and matters relating to the operation of the Deniliquin Regional Airport. The Committee is made up of representatives from commercial organisations operating out of the airport as well as the AeroClub and recreational aircraft operators.

PROPOSAL/DISCUSSION

At the meeting several maintenance and operational items were raised regarding the airport. The Manager Facilities and Open Space noted that Customer Service Requests on behalf of the User Groups would be created to track and close out these matters. The outcome from these will also be reported back to the committee by way of an action sheet.

The Committee also discussed further the Airport Lighting and re-activation of the PAL Lighting System, advertising for Leasing of the available Hangers.

RISK AND IMPLICATIONS

6.1 Legislative and Policy

The Airport Advisory Committee is managed in accordance with the Local Government Act and Regulations.

6.2 Financial

Funding for the management and operation of the airport is provided by Council as part of the 2024/25 Operational Plan.

6.4 Work Health and Safety

All Maintenance that is carried out as part of the operations plan by either Council staff or Contractors are to follow Councils Work Health & Safety Policy.

OFFICER'S CONFLICT OF INTEREST DECLARATION

As the author of this report and in providing this advice to Council, I have no interests to disclose in relation to this report.

ATTACHMENTS

1. Draft Minutes for the Airport Advisory Committee meeting held on Tuesday 24th June 2025.

Attachment 1 - Public Minutes for Airport Advisory Committee 5-30 PM - Tuesday, 24 June 2025



MINUTES

Airport Advisory Committee

Tuesday, 24 June 2025

I hereby give notice that an Airport Advisory Committee will be held on:

Date: Tuesday, 24 June 2025

Time: 5:30 PM

Location: Deniliquin Aero Club, Macknight Drive Deniliquin

Jack Bond
Chief Executive Officer

Order of Business

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AIRPORT ADVISORY COMMITTEE MINUTES

TUESDAY, 24 JUNE 2025

1. ATTENDANCE AND APOLOGIES**Present:**

Cr Linda Fawns, Jennifer Laird, John Macknight, Mark Rogan, Paul Thomas, Simon Thomas, Nigel Wetenhall, Chris Wright

Council Staff:

Mark Dalzell (Director Infrastructure), Jaymie Coleman (Manager Facilities & Open Spaces), Justin Learmonth (ARO)

Apologies:

Jack Bond (CEO), Cr Craig Druitt, Cr Shannon Sampson, Steve Holloway, Tony Whitehorn

2. CONFIRMATION OF PREVIOUS MINUTES**2.1. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING****RESOLVED**

The committee noted that the minutes of the previous meeting held Tuesday 25th March 2025 are a true and correct record.

3. ACTIONS ARISING

25/0624-01 - Mowing Schedule requested by the Advisory Group.

25/0624-02 - Aeroclub Trees - What trees can they select from to go around the Aeroclub.

3.1. OUTSTANDING ACTION ITEMS

Action Ref	Outcomes/Decisions/ Actions	Who	When
25/0325-1	Rabbit Baiting This needs to be done again, and to include all the airport land. Council will meet with Local Lands Services to organise another round of baiting. This should cover the whole airport land including near tower.	Justin Learmonth	Complete
25/0325-2	Fencing The Advisory Group asked whether the new fencing allowed for the runway extension.	Geoff Pitt	Complete

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AIRPORT ADVISORY COMMITTEE MINUTES

TUESDAY, 24 JUNE 2025

Action Ref	Outcomes/Decisions/ Actions	Who	When
	<p>Mark Dalzell noted that this will be discussed with the Contractor.</p> <p>Can the Advisory Group be provided with the layout of the fencing plan.</p>		
25/0325-3	<p>Lawn Mowing</p> <p>Requested that more mowing of the grass areas in and around the terminal building be undertaken as the area was looking unkempt</p> <p>Follow up on the current conditions of the lawns.</p> <p>Mowing frequency will decrease during cooler months and increase during warmer periods in line with seasonal growth patterns. Additional mowing requests, in accordance with our service level agreement (50mm height), should be directed to customer service for consideration.</p>	Jaymie Coleman	Complete
25/0325-4	<p>Emergency Gates</p> <p>The emergency gate needs to be replaced; this has been programmed for some time.</p> <p>Work to be reviewed regarding its progress and how it can be completed.</p>	Mark Dalzell	Ongoing

AIRPORT ADVISORY COMMITTEE MINUTES

TUESDAY, 24 JUNE 2025

Action Ref	Outcomes/Decisions/ Actions	Who	When
25/0325-5	Wright Bros Drive Where is the development of Wright Bros Drive was up to. Further information will be provided to the Grants Officer at Council in order to have the project shovel ready for future funding opportunities.	Mark Dalzell	Ongoing
12/0324-1	Solar Lighting on Grass Runway Mark has made contact with NSW Ambulance on 19th March 24, this has been escalated to the Aeromedical Control Centre Manager to provide feedback. This has been followed up again on 19th March 2024 & 10th May 2024. NSW Ambulance has set up a Teams Meeting on Friday 7th June to Discuss the runway, this was cancelled at the last minute. This has since been followed up twice and no reply as yet. The project has been added to the budget bids for 25/26. Decision pending on Council budget. The project has been included as part of the Runway Extension.	Jaymie Coleman	Ongoing
12/0324-2	ULP - Construction has been completed. Council is working through the operational	Jaymie Coleman	Ongoing

AIRPORT ADVISORY COMMITTEE MINUTES

TUESDAY, 24 JUNE 2025

Action Ref	Outcomes/Decisions/ Actions	Who	When
	<p>and safety at the moment. Funding has been secured to install Bollards at the ULP, Fire Extinguishers have been ordered for here as well.</p> <p>That an inline filter (to stop water getting through also known as a Facet filter) be added to the fuelling system before any fuel is to be sold.</p> <p>Provide Advisory Group with:</p> <ul style="list-style-type: none"> - Procedure for operating - Fees & Charges - Who from Council is responsible for it and do we look at getting someone in to run it. 		
12/0324-3	<p>Re-planting of suitable trees along the side of the proposed SkyPark.</p> <p>Aerodrome Masterplan to be revised - inclusive of tree selection and location</p>	Jaymie Coleman	Ongoing
12/0324-5	<p>Repair work to the taxiway area in front of the private hangars, noting that this had been an ongoing issue for some time. Work is to be completed during the airport works. Mark to follow up on what the plan is to undertake the work.</p>	Project Management Team	Ongoing

AIRPORT ADVISORY COMMITTEE MINUTES

TUESDAY, 24 JUNE 2025

4. REPORTS**4.1. UPDATE AIRPORT RESIDENCE**

Mark Dalzell advised the Advisory group that the Airport Residence was progressing as per the schedule provided by B Green Constructions.

4.2. DENILQUIN REGIONAL AIRPORT MASTERPLAN

Council is providing user groups of these facilities with the opportunity to:

- Review the proposed directions and priorities for your facilities future use.
- Provide feedback on how well the plan reflects your facilities needs and expectations.
- Identify any gaps, opportunities, or concerns that may not have been captured. eg. Speed Limits

Feedback to be provided to Council by C.O.B. 5th August 2025 via Executive Assistance
Infrastructure Jacinta.Goodear@edwardriver.nsw.gov.au

4.3. GENERAL BUSINESSTrees

The older trees on Macknight Drive need to be removed, unfortunately SES are unable to complete this, we will need to engage a contractor to complete these works.

ULP

The bowser has been emptied ready for use. Three companies have quoted for the supply of the Fuel and Council is in the process of deciding on the company that will win the contract. It was mentioned again by the group that an inline filter (to stop water getting through also known as a Facet Filter) be added to the fuelling system before any fuel is sold.

Airport Lighting - PAL

The PAL lighting system was discussed by the Advisory Group, and the re-activation of it. The group would like Council to reach out to Ambulance NSW, Care Flight and Royal Flying Doctors Service etc and ask whether this is something they would be supportive of.

Currently our lighting system is a medium intensity lighting system that uses 150 lumens globes that are set to turn on at Sunset and turn off at Sunrise. The group raised concerns on low visibility days, is there a way that the lights can activate during these times? Is this something that Council can discuss with CASA?

Council advised that from a cost perspective, it doesn't increase the running costs by much just to have the lights on all the time.

Flood Lights

The floodlight on the Terminal Building has been replaced and one will be installed at the Fuel Bowser next Week.

The Advisory group asked that while CED Electrical was at the Airport installing the Flood Light, whether they could check and ensure the safety of the wiring at the Windsock, and to make sure the birds have not damaged the wiring here as well.

Aeroclub Sprinklers

The Aeroclub would like to install sprinklers on the lawn Infront of the club. Council is supportive of this.

AIRPORT ADVISORY COMMITTEE MINUTES**TUESDAY, 24 JUNE 2025**

Hanger Area

The Advisory Group asked whether a latch could be installed on the gate to the Private Hangers. Council is supportive.

They would also like to see maintenance on the drains and culverts in this area as well.

Leasing of Hangers

The Advisory Group would like to see the hangers advertised for leasing from Council; there is a number of lots available and let's get the information out to the public on how they go about leasing these.

Next Meeting Tuesday 23rd September 2025.

10.3. DRAFT MINUTES FROM THE MAYRUNG VILLAGE COMMITTEE

Author: Executive Assistant

Authoriser: Director Infrastructure

RECOMMENDATION

That Council receives the draft minutes of the Mayrung Village Committee AGM meeting held Thursday 26th June 2025 and notes the Committee's resolutions.

COMMUNITY STRATEGIC PLAN

3. Built Environment: Liveable Built Environments

3.1 Infrastructure

3.2 Road network, and footpaths, cycleways (active transport)

3.3 Public Space and Community Facilities (including sports)

4. Economy: Strong, Diverse and Sustainable

4.6 Tourism and Visitor Economy

4.7 Transport Networks

BACKGROUND

Section 355 (s355) committees of the Council play an important role in providing and managing council facilities. The Mayrung Village Committee was confirmed by council resolution in January 2022 (Resolution 220120/9.3). The Committee is responsible for the care, control and maintenance of the Mayrung Village, as detailed in the adopted Instrument of Delegation and Terms of Reference.

PROPOSAL/DISCUSSION

At its 26th June 2025 AGM Meeting, in summary the committee considered the following matters:

All Officer Bearers were declared available, and the below are the Committee's official Bearers

Chairman: Stephen Ball

Secretary: Gordon Ball

Treasurer: Lorraine Beer

Auditor: Fleming Partners

Hall Booking Officer: Lorraine Beer

The Committee then went into General Business and discussed the following matters:

- The electricity problem was still note unresolved, despite being in contact with Council's representative,
- Council has been out and completed an audit on the facilities and work health & safety audit was also completed,
- The following maintenance issues were raised:

- Western verandah to be priority, to protect the doors and windows from the sun, this has been mentioned to Council several times,
- Refurbishment of the toilet block,
- A handrail for the steps onto the stage is still to be done,
- Kitchen Sink Drainage,
- The Committee expressed disappointment that no Council representatives were present at the meeting. Cr Shannon Sampson replied with an apology,
- The state of both Campbells & Bell's roads as these roads are now heavily used by heavy vehicles and agricultural machinery, and
- The committee also suggested that they increase the cost to hire the hall to \$100.

Since receiving the attached minutes, Council staff have contacted members of the Mayrung Village Committee regarding these matters.

6.RISK AND IMPLICATIONS

6.1 Legislative and Policy

The Mayrung Village Committee, as a s355 committee, operates in accordance with the Local Government Act and Regulations.

6.2 Financial

As part of their responsibilities as a s355 committee, the Mayrung Village Committee provides Council with information regarding their financial status.

6.3 Community Engagement/Consultation

Engagement is through the Mayrung Village committee.

6.4 Work Health and Safety

All Maintenance that is carried out as part of the operations plan by either Council staff or Contractors are to follow Councils Work Health & Safety Policy.

OFFICER'S CONFLICT OF INTEREST DECLARATION

As the author of this report and in providing this advice to Council, I have no interests to disclose in relation to this report.

ATTACHMENTS

1. Mayrung Village Committee - AGM Minutes 26th June 2025.

Attachment 1 - AGM Minutes 26th June 2025 MAYRUNG VILLAGE COMMITTEE - Copy

MAYRUNG VILLAGE COMMITTEE – AGM MINUTES 26/6/2025

Meeting opened 6.05 pm

PRESENT; John Beer, Lorraine Beer, Laurie Beer, Gordon Ball, Stephen Ball, Phyllis Ball

A quorum was declared.

Chairman Stephen welcomed those present

APOLOGIES; Keith McAllister, Elizabeth McAndrew, Keith Gardiner, Birgit Schultz, Sarah Bain, Shannon Sampson, Anthony and Sarah Beer

MINUTES OF THE PREVIOUS AGM were read, and it was moved Phyllis, seconded Stephen ;That the Minutes as read be adopted' Carried.

BUSINESS ARISING; Payment from the Department of Education is a messy process, where the school passes accounts to the Shire and the Shire pays the bills.

The problem with the electricity accounts is still not resolved, despite representation to the Shire via Jayme.

Money from the Drum Muster has not been accessed by the Committee at this time because there have been sufficient funds in the bank account. Stephen made an executive decision that the school could use the money for student school excursion subsidies for the time being.

CHAIRMAN'S REPORT: Stephen noted that the Hall had been used on a number of occasions, Sunrice, Deni Car Club, Fire Brigade Start up day.

Council officers have done an audit of the facilities and a work health and safety audit as well.

The Committee have reiterated the need for the western verandah to be progressed as well as refurbishment of the toilet block. A Handrail for the steps onto the stage is still to be done.

Moved Stephen, seconded Phyllis 'That the Chairman's report be adopted'. Carried.

TREASURER'S REPORT:

See attached document

26 June 2025		
Balance 30 June 2022		\$ <u>5912.97.</u>
<u>Expenditure.</u>		
Origin Energy	\$ 2039.90	
Birgit Schultz	3500.00	
Trans fee	6.00	<u>5545.90.</u>
<u>Income.</u>		
Hall hire	\$ 1843	
Term Deposit	1538.88	
fee refund	6.00	<u>3387.88</u>
Balance 26 June 2025.		\$ <u>3754.95.</u>

A handwritten ledger on lined paper. At the top, the date '26 June 2025' is written and underlined. Below this, the entry 'Balance February 25' is followed by '\$ 3886.53'. The next section is headed 'Expenditure' and contains the entry '3 April Origin Energy - 181.53'. This is followed by a section headed 'Receipts' with the entry 'June Rural fire Service + 50.00'. The final entry is 'Balance 26 June 25' followed by '\$ 3754.95'.

<u>26 June 2025</u>	
Balance February 25	\$ 3886.53
<u>Expenditure</u>	
3 April Origin Energy	- 181.53
<u>Receipts</u>	
June Rural fire Service	+ 50.00
Balance 26 June 25	\$ 3754.95

Moved Lorraine, seconded Stephen 'That the Treasurer's Report be adopted'. Carried

ELECTION OF OFFICE BEARERS.

There being no Council representative to take the Chair for the election of Office bearers and as there was no change in the existing office bearers, all officers were declared re-elected.

Chairman Stephen Ball

Secretary Gordon Ball

Treasurer Lorraine Beer

Auditor Fleming Partners

Hall Booking Officer Lorraine Beer

GENERAL BUSINESS

The meeting expressed disappointment that no Council representatives were present at the meeting although Shannon Sampson had replied with

an apology. There had been no acknowledgment from any other of the invited officers.

It was again reiterated that we are waiting for the issue of the power accounts to be resolved by Council. Jayme was to investigate this matter some months ago.

The western verandah is a priority to protect the doors and windows from the sun. Again, this is a matter which has been taken up with Council several times before.

The toilets are in need of an upgrade, even a coat of paint would help.

The kitchen sink drainage needs to be investigated. When the concrete was laid on the western side of the hall, it covered the sink outlet.

The state of Campbell Road was raised. It is falling apart with the amount of heavy traffic which now uses the road. Anthony Beer wished this matter be raised with Council.

There needs to be some realignment of the corner over the channel on Bell's Road. This was the scene of an accident in March last year and no remedial work has been done since. This road is used extensively by large trucks and heavy machinery . Access would be made easier if the corner was extended.

It was noted that the advertisement in the Pastoral Times re Management Plans for various Recreation reserves did NOT mention the Mayrung Rec Reserve. The Committee would like an answer as to why.

Handrails for the steps onto the Stage are still not in place despite it being identified as a Work, Health and Safety issue.

It was suggested by Laurie that the fee for Hall hire be raised to \$100.

Next meeting to be held in September. Date to be announced

The meeting concluded at 5.44pm

Signed.....

10.4. DRAFT MINUTES FOR MEMORIAL PARK USERS GROUP 4 JUNE 2025

Author: Executive Assistant

Authoriser: Director Infrastructure

RECOMMENDATION

That Council receives the draft minutes of the Memorial Park User Group meeting held Wednesday 4 June 2025 and notes the Committee's recommendations.

COMMUNITY STRATEGIC PLAN

1. Communities: Caring, healthy, connect, inclusive communities

1.6 Health

1.8 Sport

3. Built Environment: Liveable Built Environments

3.1 Infrastructure

3.3 Public Space and Community Facilities (including sports)

BACKGROUND

The Memorial Park Users Group is an advisory group to Council regarding the operation and management of the Memorial Park reserve. The Committee includes representatives from various groups, including the Deniliquin P&A Society, Deniliquin Rovers Football and Netball Club, Deniliquin Collectors Club, Deniliquin Netball Association and Rhino's Cricket Club.

PROPOSAL/DISCUSSION

At the meeting several maintenance and operational items were raised regarding the Memorial Park reserve. The Manager Facilities and Open Space noted that Customer Service Requests on behalf of the User Groups would be created to track and close out these matters.

The user group also discussed matters around the Public Toilets, The Deniliquin P&A Society Show weekend and the Cricket Club Finals clash.

RISK AND IMPLICATIONS

6.1 Legislative and Policy

The Memorial Park Users Group Committee is managed in accordance with the Local Government Act and Regulations.

6.2 Financial

Is this currently budgeted *yes, as per the 24/25 operation plan.*

Funding for the management and operation of the Memorial Park Facility is provided by Council as part of the 2024/25 Operational Plan.

6.3 Community Engagement/Consultation

NIL

6.4 Work Health and Safety

All Maintenance that is carried out as part of the operations plan by either Council staff or Contractors are to follow Councils Work Health & Safety Policy

OFFICER'S CONFLICT OF INTEREST DECLARATION

As the author of this report and in providing this advice to Council, I have no interests to disclose in relation to this report.

ATTACHMENTS

1. Draft Minutes for Memorial Park Users Group Meeting Wednesday 4 June 2025.

Attachment 1 - Draft Minutes for Memorial Park User Group 5-30 PM - Wednesday, 4 June 2025



MINUTES

Memorial Park User Group

Wednesday, 04 June 2025

Jack Bond
Chief Executive Officer

MEMORIAL PARK USER GROUP MINUTES

WEDNESDAY, 04 JUNE 2025

Order of Business

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MEMORIAL PARK USER GROUP MINUTES

WEDNESDAY, 04 JUNE 2025

1. 1. ATTENDANCE AND APOLOGIES**Present:**

Deputy Mayor Kellie Crossley, Cr Leanne Mulham, Neil Buckley (Collectors Club), Joshua Bode (DRFNC), Katie Taylor (DNA), Brad Todd (DDCC), Chantelle Shevels (P&A Society), Jess Thomson (P&A Society).

Council Staff:

Jack Bond (CEO), Mark Dalzell (Director Infrastructure), Jaymie Coleman (Manager Facilities & Open Spaces)

Apologies:

Cr Shannon Sampson, Cr Ken Bates, Tim Hiller (DDCC), Darryl Whately (Collectors Club), Trudy Fanning ((P&A Society)

2. 2. CONFIRMATION OF PREVIOUS MINUTES**2.1. MINUTES FROM PREVIOUS MEETING****RESOLVED**

That the minutes of the previous meeting held Wednesday 26 March 2025 are noted as a true and correct record.

3. OUTSTANDING ACTION ITEMS**3.1. OUTSTANDING ACTION ITEMS****RECOMMENDATION**

Director Infrastructure tabled outstanding action items to be reviewed and updated.

OUTSTANDING ACTION ITEMS

Reference	Action Item	Assigned	Status
2025/2603-01	Council to investigate a dump point for Memorial Park/State Forest Entry.	Jaymie Coleman	Need to determine which toilets are the public toilets at the facility. Council will bring options to the next meeting, including costs and possible locations of installation for a Caravan Dump Point.
2025/2603-02	Council to investigate drainage issues at Memorial Park as part of maintenance of the facility.	Jaymie Coleman	There is no current funding for underground drainage works.

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MEMORIAL PARK USER GROUP MINUTES

WEDNESDAY, 04 JUNE 2025

Reference	Action Item	Assigned	Status
	<ul style="list-style-type: none"> - New Carpark and drainage around DNA Building - Determine next stage of works at Rovers - Register of projects and grant required works 		Council to meet with DNA & Rover regarding surface drainage around respective areas.
2025/2603-03	User Agreements	Jaymie Coleman	Draft Updated, User Agreements to be provided to group by Council.
2024/2905-01	Council is reviewing the key system for the facility and provisions of keys.	Jaymie Coleman	<p>Key system ready for updating as per user agreements. Operational.</p> <p>The user group would like a timeframe on when this is going to be completed.</p> <p>P&A Society have already re-keyed the system especially up their end. They had this work completed by PJ Locksmiths.</p> <p>DNA require updating of keys urgently.</p>
2024/2905-02	<p>Do we have any information on Solar Power from previous reports and investigations.</p> <p>Not located to date.</p>	Jaymie Coleman	<p>Infrastructure services audit (electrical/plumbing/mains/irrigation) - funding sought from Council budget 25/26</p> <p>If funding is approved the users would like to have an inspection on the power supply done by early July.</p>
2024/2905-03	Speed Limit Signs for the Sealed Area - What speed does this need to be? Daryl	Jaymie Coleman	Shared zone currently in place. Additional signs to be installed to reinforce behaviour.

MEMORIAL PARK USER GROUP MINUTES

WEDNESDAY, 04 JUNE 2025

Reference	Action Item	Assigned	Status
	Whately recommended 10km/h as per other event areas & Speed humps to be added.		
2024/2102-03	Broken doors on toilet block at P&A Showgrounds. From Ute Muster weekend and illegal camping?	Jaymie Coleman	Monthly Inspection meeting with P&A. Operational Report to be sent to User Group in the following 2 weeks.
2024/2102-02	Water cage pulled out - needs key to lock - Rhinos Cricket Club	Jaymie Coleman	Monthly Inspection meeting required with Rhino's, operational issue. Report to be sent to User Group in the following 2 weeks, tabled to Memorial Park User Committee meeting quarterly.
2024/2102-01	<p>Follow up regarding potential upgrade signage for illegal camping. (No Caravans)</p> <p>- This is an issue on the Ute Muster weekend. Ute Muster staff direct ticket holders to Memorial Park/Showgrounds.</p> <p>-Council to discuss internally other alternative options for campers leading up to the Ute Muster, as other accommodation options are generally exhausted, and Ute Muster ticket holders need somewhere to go if they are arriving early into town to explore the area before the gates to the site open.</p>	Jaymie Coleman	<p>Inspection meeting required with Stakeholders (Relevant committee members) - Plan to be drafted and reference status against the adopted Memorial Park Masterplan 2021, and reported to next Committee Meeting (Q2)</p> <p>Council to investigate free or low cost camping at Memorial Park and Edward River Oval.</p>

MEMORIAL PARK USER GROUP MINUTES

WEDNESDAY, 04 JUNE 2025

Reference	Action Item	Assigned	Status
2023/2510-01	Defibrillators - List of where they are located to be emailed from users. Location of general public to access if issue when area not in official use.	Jaymie Coleman	Location for External defib unit to be determined. CCTV to be installed to prevent vandalism.

4. REPORT**4.1. UPCOMING BOOKINGS AT MEMORIAL PARK**

Upcoming Bookings at Memorial Park

Who	When	Facility
Deniliquin High School - Afternoon Sport	Every Wednesday Afternoon 1:45pm - 2:45pm	Main Oval
Deniliquin and District Zone Cross Country (Back up date)	Friday 6th June 2025	Whole Facility
Picola Football Netball League Grand Final	Saturday 13th September 2025	Whole Facility
Annual Spring Rally Deniliquin Collectors Club	Saturday 20th & Sunday 21st September 2025	Main Oval

Bookings for all venues are to be requested via

<https://www.edwardriver.nsw.gov.au/Services/Venues-for-Hire> or Customer Service at Edward River Council.

Please ensure all your dates that you wish to use these facilities have been advised to Council via one of the above methods.

The Picola District Football Netball League Grand Final is being held at Memorial Park on 13th September 2025. At this stage no booking of the venue has occurred at Council.

MEMORIAL PARK USER GROUP MINUTES**WEDNESDAY, 04 JUNE 2025**

4.2. MEMORIAL PARK MASTERPLAN**Recommendation**

Council is providing user groups of these facilities with the opportunity to:

- Review the proposed directions and priorities for your facilities future use.
- Provide feedback on how well the plan reflects your facilities needs and expectations.
- Identify any gaps, opportunities, or concerns that may not have been captured. eg. Speed Limits

Feedback to be provided to Council by C.O.B. 16th July 2025 via Executive Assistance
Infrastructure Jacinta.Goodear@edwardriver.nsw.gov.au

The Committee noted that as part of the updating of the Masterplan, they would like whole of the facility issues addressed, along with projects from specific groups.

4.3. ITEMS OF GENERAL BUSINESSMother Day Market

The P&A Society noted that the Mother's Day Market was a success.

Lighting Project

The committee noted that they would like to see design engagement?

They would also like a safety light installed at the Two Storey Building, and on the pole near the Collector's Club.

Heating and Cooling Upgrade

The Collectors Club have noted a heating and cooling upgrade is needed to their facility.

Public Toilets

Jaymie Coleman raised the issue that we need to work out what amenities block is going to be available to the public. Currently, all amenities blocks at the Memorial Park Facility are locked and only made available to the public during an event.

The request for cleaning of the disabled toilet is to be included in the Council schedule. Jaymie Coleman noted that this will be addressed.

P&A Society & Rhinos Cricket Clash

The committee would like to sort out the clash of these events. The cricket draw is released in October/November, Rhinos will be hosting the Semi Finals, and the show is scheduled for the 6th, 7th, and 8th March 2026. Is there a MOU around this?

Ovals Fence & Gates

The Cricket committee noted that it has been nearly 3 years since the floods and are still no closer in get the fence around the oval 3 cleaned or replaced. Can the committee be given permission to use Hydrochloric Acid to clean the fence?

There was also a discussion regarding a working bee should the use of Acid be approved to complete the work.

The Deniliquin Rovers FNC has requested to have the main oval mowed on Fridays.

MEMORIAL PARK USER GROUP MINUTES**WEDNESDAY, 04 JUNE 2025**

Deniliquin Netball Assoc.

The autumn competition will finish in two weeks.

Keys

Moving forward the Committee would like to know what the plan is with the keys? They currently have keys with a green dot, and concerns regarding who else has these keys.

The cricket committee have also asked who has keys to the gates on the ovals? Who needs them? They are still having issues with oval access.

Jaymie Coleman noted that this will be addressed during the key audit and barrel replacement program and requested that groups provide information regarding keys as soon as possible.

WIFI

Councillor Leanne Mulham - enquired regarding the announcement of the WIFI at Memorial Park. Chantelle Shevels noted that the P&A received a matching commitment from Labour at the last election to provide this.

Annual Spring Rally

The Committee noted that the Spring Rally only needs the main oval, not the whole facility, so this has been updated.

Disabled Parking

Jaymie Coleman noted that Council had been discussing the current location of the disabled parking at the main oval. The position of the parking is compliant with the NSW guidelines that refer to the Disability Inclusion Action Plan. If each user group wants to allocate a different area for disabled parking around their facility during their events, it is the user groups responsibility not Council.

Is there a possibility of disabled parking being marked next to the new toilets, as the amenities block includes an accessible toilet. Mark Dalzell noted this will be done.

Next meeting Wednesday 3rd September 2025.

11. REPORTS TO COUNCIL**11.1. NAMING OF THE NORTH DENI REST STOP**

Author: Executive Assistant

Authoriser: Director Infrastructure

RECOMMENDATION

That Council:

1. Endorse the name 'Legends Rest Area' for the area of the North Deniliquin Reserve adjacent to Davidson Street,
2. Call for submissions from the public regarding the proposed name 'Legends Rest Area' for a period of not less than 28 days, and
3. If no submissions are received, submit the name 'Legends Rest Area' to the Geographic Names Board of NSW for the area of the North Deniliquin Reserve adjacent to Davidson Street.

COMMUNITY STRATEGIC PLAN**3. Built Environment: Liveable Built Environments**

3.2 Road network, and footpaths, cycleways (active transport)

3.3 Public Space and Community Facilities (including sports)

BACKGROUND

At its 18th February 2025 meeting, Council resolved the following regarding the naming of the North Deniliquin Rest Area:

That Council:

1. *Adopt the name 'North Deniliquin Reserve' for Crown Reserve No. 46452, currently known as North Deniliquin Tennis Club reserve, for the purpose of submitting to the Geographical Names Board of NSW for approval,*
2. *Adopt the name 'Flo Allen Park' for the area of the former North Deniliquin tennis courts as defined in Attachment 1 of this report, for the purpose of submitting to the Geographical Names Board of NSW for approval, and*
3. *Undertakes further consultation regarding naming of other areas within the reserve.*

Public submissions have now been received for the naming of the other area within the reserve and is being brought back to Council for further discussion and resolution.

PROPOSAL/DISCUSSIONSubject Area

The subject area is the rest area located adjacent to Davidson Street within the North Deniliquin reserve, as shown below.



Council Policy

Council does not have a specific policy regarding naming of parks or facilities. The most relevant Council policy relating to this matter is the 'Memorials in Public Spaces' policy, adopted by Council by way of resolution in November 2019. The 'Memorials in Public Spaces' provides guidance and direction regarding the provision of plaques in public spaces by directing these to be placed at the memorial wall in the civic area. As noted in the strategic implications in this report, the policy does not discuss the naming of parks and reserves and as such these requests are managed on a case-by-case basis. It has been on this case-by-case basis, informed by the process highlighted by the Geographical Names Board of NSW regarding place naming, that Council has been dealing with this matter.

A review of how other councils manage naming of parks and facilities shows that they have implemented policies based on the naming procedures documented by the Geographical Names Board. It is noted that Council has followed these procedures to date and will continue to do so for this matter.

Personal Nature of the Endorsed Name

The Geographical Names Board provides advice that personal names may be used for reserves where the person or persons have had a long-term association with the area or have made a significant contribution to the area of the proposed park or reserve. This association or contribution may include:

- Two or more terms of office on the governing local government council,
- Twenty or more years association with a local community group or service club, or
- Twenty or more years of association or service with a local or state government or organisation.

Recognition and Use of Aboriginal names

Prior to submitting an Aboriginal name for consideration by the Geographical Names Board, the proponent should consult the Local Aboriginal Land Council and Aboriginal communities on all matters concerning Aboriginal place names occurring in their area of current occupation and traditional association, in line with self-determination policies. This includes any proposals to assign new names, alter spellings of existing names or assign dual names.

Based on this information, Council staff recommend that should Council wish to name the rest area based on an aboriginal name, Council should commence consultation with local aboriginal groups and organisations to determine the most appropriate name to be endorsed.

Options for Naming the Reserve

Council called for the local community to submit their suggestions for the new name of the rest stop area within the North Deniliquin Reserve, as part of its redevelopment of the area into a rest area for visitors to Deniliquin.

Public submissions were open from Monday, 5th May to Tuesday, 3rd June 2025. During this period Council received 30 different suggested names for the reserve. A summary of the submissions received is included in Attachment 1, with copies of the submissions received included in Attachment 2 to this report.

A review of the submissions shows strong support from the community for two options for the reserve being:

1. Transport Legends Rest Area (or words to that effect) or
2. Aboriginal Name meaning Resting Place (or words to that effect).

Based on these results, Council Staff recommend that Council endorses the name Legends Rest Area. This is based on alignment with Option 1 whilst providing broader appeal to the wider community.

Place names, such as those for reserves and parks, are managed by the Geographical Names Board. In accordance with the Board's processes, Council should make a resolution regarding the proposed name as a show of support. Based on this advice, the next steps will be:

- A report to this Council meeting in order to endorse a preferred name for the reserve,
- Placing the preferred name on public exhibition for not less than 28 days, and
- Following the public exhibition period, Council receives another report requesting that the preferred name be adopted for the purpose of a submission to the Geographical Names Board.

RISK AND IMPLICATIONS

6.1 Legislative and Policy

The naming of reserves is outside Council's 'Memorials in Public Spaces' policy and are therefore managed on a case-by-case basis.

6.2 Financial

Is this currently budgeted Yes.

6.3 Community Engagement/Consultation

Level of Engagement	Stakeholder	Activity	Date, Location, etc	Outcome
Engage	Community	The community was advised by social media and print media to make submissions during the open	Submissions where open from Monday, 5th May to Tuesday, 3rd June 2025.	30 different name submissions were received by the public.

Level of Engagement	Stakeholder	Activity	Date, Location, etc	Outcome
		submission period.		

6.4 Work Health and Safety

N/A

OFFICER'S CONFLICT OF INTEREST DECLARATION

As the author of this report and in providing this advice to Council, I have no interests to disclose in relation to this report.

ATTACHMENTS

1. Summary of Submissions,
2. Naming of the North Deni Rest Stop Area Submissions.

Attachment 1 - Deni North Rest Area Submissions

Grouping	Number in Group	Suggested Name
Legends	6	Transport Legends Rest Area
		Transport Legends Rest Area
		Transport Legends Rest Area
		Deniliquin Legends Truck Stop
		Legends Way
		Legends Rest
Truckers Wall of Fame	1	Truckers Wall of Fame
Brick Kiln	2	Brick Kiln Creek Rest Area
		Brick Kiln Rest Area
Rouseabout Rest Stop	1	Rouseabout Rest Stop
Travellers Rest	1	Travellers Rest
Davidson Street	2	Davidson Street Resting Zone
		Davidson Street Rest Stop Area
Aboriginal word	14	Birrabang - Resting Place
		Allambee - Remain a While
		Allawah - Rest Stay a while
		Amaroo - Pleasant Place
		Gwandalan - Rest, Peace
		Wallawa - Stop here
		Warrina - Place of Rest
		Werroona - Resting Place
		Karingal - Happy Camp
		Lumeah - Here I Rest
		Mirambeena - Welcome
		Umina - To Rest
		Tandara - Restling Place or Camp
		Boongarra Reserve - Resting Place
Dianne Hand	2	Dianne Hand Rest Stop
		Dianne Elizabeth Hand Rest Stop
Evans Park	1	Evans Park

Attachment 2 - North Deni Rest Stop Combined Submissions - Redacted

Survey Responses

05 May 2025 - 03 June 2025

Submit your name suggestion for the North
Deniliquin Rest Stop

Have Your Say Edward River

Project: North Deni Rest Area Naming - CONSULTATION NOW CLOSED



VISITORS

21

CONTRIBUTORS

12

RESPONSES

13

3

Registered

0

Unverified

9

Anonymous

3

Registered

0

Unverified

10

Anonymous



Respondent No: 1

Login: [REDACTED]

Email: [REDACTED]

Responded At: May 07, 2025 17:42:10 pm

Last Seen: May 07, 2025 07:37:04 am

IP Address: [REDACTED]

Q1. First name

[REDACTED]

Q2. Surname

[REDACTED]

Q3. Phone number (mobile preferred)

[REDACTED]

Q4. Your email address

[REDACTED]

Q5. What is your name suggestion for the North Deniliquin Rest Stop area?

Transport Legends Rest Area

Q6. Please describe why you have chosen this name? Eg, a historical connection or any other reason.

The Deniliquin transport industries Wall of Fame is located there and it seems fitting to acknowledge this. A lot of hard work by committee members has gone into this.

Q7. If you have an image or file relevant to your submission, please upload it here.

not answered



Respondent No: 2

Login: Anonymous

Email: n/a

Responded At: May 07, 2025 17:47:36 pm

Last Seen: May 07, 2025 17:47:36 pm

IP Address: n/a

Q1. First name

[REDACTED]

Q2. Surname

[REDACTED]

Q3. Phone number (mobile preferred)

[REDACTED]

Q4. Your email address

[REDACTED]

Q5. What is your name suggestion for the North Deniliquin Rest Stop area?

"TRANSPORT LEGENDS REST AREA"

Q6. Please describe why you have chosen this name? Eg, a historical connection or any other reason.

It's important that the Local transport is recognized throughout the area. We already have the Deniliquin and District "WALL OF FAME" set up over in the said rest area. The Deniliquin Truck Show has invested thousands of dollars and will continue annually. Aside from the naming, which is the most important item at this stage, I think we should also be requesting an interpretive panel be installed highlighting the local transport industry. Perhaps this could be the story of the Muller Falkiner Road Train as the first in Australia Thank you regards Founder of the Deniliquin Truck Show and Wall of Fame John Creenaune

Q7. If you have an image or file relevant to your submission, please upload it here.

not answered

**Respondent No:** 3**Login:** Anonymous**Email:** n/a**Responded At:** May 07, 2025 21:42:01 pm**Last Seen:** May 07, 2025 21:42:01 pm**IP Address:** n/a

Q1. First name

[REDACTED]

Q2. Surname

[REDACTED]

Q3. Phone number (mobile preferred)

[REDACTED]

Q4. Your email address

[REDACTED]

Q5. What is your name suggestion for the North Deniliquin Rest Stop area?

Transport Legends Rest Area

Q6. Please describe why you have chosen this name? Eg, a historical connection or any other reason.

To celebrate our local transport drivers and spread the word for more support

Q7. If you have an image or file relevant to your submission, please upload it here.

not answered



Respondent No: 4

Login: [REDACTED]

Email: [REDACTED]

Responded At: May 09, 2025 09:53:29 am

Last Seen: May 08, 2025 23:46:07 pm

IP Address: [REDACTED]

Q1. First name

[REDACTED]

Q2. Surname

[REDACTED]

Q3. Phone number (mobile preferred)

[REDACTED]

Q4. Your email address

[REDACTED]

Q5. What is your name suggestion for the North Deniliquin Rest Stop area?


Brick Kiln Creek Rest Area

Q6. Please describe why you have chosen this name? Eg, a historical connection or any other reason.

Great name and it is adjacent to the creek which can swell to interesting size at times. It reminds us of the history of Deniliquin when people were more reliant on their own skills and resources. Those pioneers who had local business i.e. breweries, brick making, railway stations, ferries etc

Q7. If you have an image or file relevant to your submission, please upload it here.

not answered



Respondent No: 5

Login: Anonymous

Email: n/a

Responded At: May 10, 2025 13:43:56 pm

Last Seen: May 10, 2025 13:43:56 pm

IP Address: n/a

Q1. First name

Q2. Surname

Q3. Phone number (mobile preferred)

Q4. Your email address

Q5. What is your name suggestion for the North Deniliquin Rest Stop area?


Brick Kiln Rest Stop

Q6. Please describe why you have chosen this name? Eg, a historical connection or any other reason.

Historical connection to the immediate area that shouldn't be overlooked

Q7. If you have an image or file relevant to your submission, please upload it here.

not answered



Respondent No: 6

Login: Anonymous

Email: n/a

Responded At: May 11, 2025 08:04:05 am

Last Seen: May 11, 2025 08:04:05 am

IP Address: n/a

Q1. First name

Q2. Surname

Q3. Phone number (mobile preferred)

Q4. Your email address

Q5. What is your name suggestion for the North Deniliquin Rest Stop area?

Davidson street resting zone

Q6. Please describe why you have chosen this name? Eg, a historical connection or any other reason.

Just seems like a good idea

Q7. If you have an image or file relevant to your submission, please upload it here.

not answered

**Respondent No:** 7**Login:** Anonymous**Email:** n/a**Responded At:** May 14, 2025 09:44:37 am**Last Seen:** May 14, 2025 09:44:37 am**IP Address:** n/a

Q1. First name

[REDACTED]

Q2. Surname

[REDACTED]

Q3. Phone number (mobile preferred)

[REDACTED]

Q4. Your email address

[REDACTED]

Q5. What is your name suggestion for the North Deniliquin Rest Stop area?

Birrabang

Q6. Please describe why you have chosen this name? Eg, a historical connection or any other reason.

Aboriginal word for resting place. Accompanying graphic could be adapted/stylised - showing tracks (roads from both directions) meeting @ a camp or resting place.

Q7. If you have an image or file relevant to your submission, please upload it here.

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/ae68282201703260b164674f559d5a825e365519/original/1747179841/1fa03bccd15d34e09533bf0180f1b119_IMG_2877.jpg?1747179841



Respondent No: 8
Login: Anonymous
Email: n/a

Responded At: May 14, 2025 10:06:46 am
Last Seen: May 14, 2025 10:06:46 am
IP Address: n/a

Q1. First name

[REDACTED]

Q2. Surname

[REDACTED]

Q3. Phone number (mobile preferred)

[REDACTED]

Q4. Your email address

[REDACTED]

Q5. What is your name suggestion for the North Deniliquin Rest Stop area?

Allambee - remain a while Allawah - rest, stay a while Amaroo - pleasant place Gwandalan - rest, peace Wallawa - stop here
Warrina - place of rest Werroona - resting place Karingal - happy camp Lumeah - here I rest Mirambeena - welcome Umina -
to rest Tandara - resting place or camp

Q6. Please describe why you have chosen this name? Eg, a historical connection or any other reason.

Aboriginal words which are very descriptive, pleasant sounding and meaningful Accompanying graphic (for adaption) -
showing tracks (roads from both directions) meeting at a camp or resting place

Q7. If you have an image or file relevant to your submission, please upload it here.

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/ae68282201703260b164674f559d5a825e365519/original/1747181111/04251bfc1823a7c0e64d97774796db8f_IMG_2877.jpg?1747181111

**Respondent No:** 9**Login:** Anonymous**Email:** n/a**Responded At:** May 16, 2025 12:19:31 pm**Last Seen:** May 16, 2025 12:19:31 pm**IP Address:** n/a

Q1. First name

[REDACTED]

Q2. Surname

[REDACTED]

Q3. Phone number (mobile preferred)

[REDACTED]

Q4. Your email address

[REDACTED]

Q5. What is your name suggestion for the North Deniliquin Rest Stop area?

Boongarra Reserve

Q6. Please describe why you have chosen this name? Eg, a historical connection or any other reason.

Boongarra is an aboriginal word for "Resting Place"

Q7. If you have an image or file relevant to your submission, please upload it here.

not answered



Respondent No: 10

Login: [REDACTED]

Email: [REDACTED]

Responded At: May 18, 2025 13:52:42 pm

Last Seen: May 18, 2025 03:24:59 am

IP Address: [REDACTED]

Q1. First name

[REDACTED]

Q2. Surname

[REDACTED]

Q3. Phone number (mobile preferred)

[REDACTED]

Q4. Your email address

[REDACTED]

Q5. What is your name suggestion for the North Deniliquin Rest Stop area?


Rouseabout Rest Stop

Q6. Please describe why you have chosen this name? Eg, a historical connection or any other reason.

/Rousabout: A shed hand who helps with various tasks like picking up fleeces, moving sheep, and keeping the shed tidy, At the end of the day needs a good rest place. Deniliquin was built on the back of sheep shearing with many prominent stations in the area. This would be a fitting tribute to all the hard working men and women from past present and our future Rousies. Possible a statue or outdoor painting could also be included part of the arts uniqueness.

Q7. If you have an image or file relevant to your submission, please upload it here.

not answered



Respondent No: 11

Login: Anonymous

Email: n/a

Responded At: May 26, 2025 16:54:38 pm

Last Seen: May 26, 2025 16:54:38 pm

IP Address: n/a

Q1. First name

Q2. Surname

Q3. Phone number (mobile preferred)

Q4. Your email address

Q5. What is your name suggestion for the North Deniliquin Rest Stop area?

Travellers Rest

Q6. Please describe why you have chosen this name? Eg, a historical connection or any other reason.

As the name suggests a place for people to stop, revive and survive. Trucks, caravans, motor bikes and cars

Q7. If you have an image or file relevant to your submission, please upload it here.

not answered

**Respondent No:** 12**Login:** Anonymous**Email:** n/a**Responded At:** May 27, 2025 12:19:58 pm**Last Seen:** May 27, 2025 12:19:58 pm**IP Address:** n/a**Q1. First name**

[REDACTED]

Q2. Surname

[REDACTED]

Q3. Phone number (mobile preferred)

[REDACTED]

Q4. Your email address

[REDACTED]

Q5. What is your name suggestion for the North Deniliquin Rest Stop area?

Legends Way, or Legends Rest. I personally don't feel the words, area or stop, need to be included. Short and simple, two words.

Q6. Please describe why you have chosen this name? Eg, a historical connection or any other reason.

My reason behind my suggestion is this area is where the Deniliquin & District Transport Wall of Fame is located. Every person adorned on the wall, past and present, are all legends in the Transport industry locally, this area also is home to one of the Long Paddock sculptures, the drovers who drove cattle and sheep and bullockies who transported goods along this route are also local legends, some of those forefathers of the those identified on the Wall of Fame. All of these represent the long and solid reputation of the transport industry, in some shape or form, that has shaped Deniliquin and surrounding districts. I would also like to request Edward Council erect an informational board adjacent to the Wall of Fame monument depicting the Muller-Faulkner Road train, purchased by the Faulkner's of Boonoke to transport wool and other goods, I believe this was the first Road Train to be in service in Australia. If I am correct this is huge legacy for the transport industry and for Deniliquin to boast as "The home of Australia's first Road Train" which is definitely worth recognition and an information board similar to those used to recognise other areas and items of local significance.

Q7. If you have an image or file relevant to your submission, please upload it here.

not answered



Respondent No: 13

Login: Anonymous

Email: n/a

Responded At: May 27, 2025 20:53:19 pm

Last Seen: May 27, 2025 20:53:19 pm

IP Address: n/a

Q1. First name

[REDACTED]

Q2. Surname

[REDACTED]

Q3. Phone number (mobile preferred)

[REDACTED]

Q4. Your email address

[REDACTED]

Q5. What is your name suggestion for the North Deniliquin Rest Stop area?

Dianne Hand Rest Stop Or Dianne Elizabeth Hand Rest Stop

Q6. Please describe why you have chosen this name? Eg, a historical connection or any other reason.

I serviced Di's sewing machines and overlockers and I refused to be paid. This is because she voluntarily saved injured wildlife using those machines, at her expense. She made pouches and other wraps for injured wildlife. In addition to this, she was a very well respected member of the community who volunteered her time through the Rotary Club (likely not just). My rationale for Naming the stop after her is this: In life, Dianne Hand help saved injured wildlife. May her name continue to save wildlife from being injured as motorists rest. Whilst saving the lives of those who rest, continuing her good service to the lives of her community and beyond. Rest in peace Di.

Q7. If you have an image or file relevant to your submission, please upload it here.

not answered

From: [REDACTED]
Sent: Mon, 2 Jun 2025 13:37:37 +1000
To: "ERC Council" <council@edwardriver.nsw.gov.au>
Subject: FW: North Deniliquin rest stop

Corrected copy

From: [REDACTED]
Sent: Monday, 2 June 2025 1:30 PM
To: 'council@edwardriver.nsw.gov.au' <council@edwardriver.nsw.gov.au>
Subject: North Deniliquin rest stop

Dear Sir /Madam,

I would like to submit a name for the North Deniliquin rest stop for your consideration.

That name could be EVANS PARK.

During the 1940-50s Jim Evans was the centre of most activities in town.

He was a small robust gentleman, natural comedian and entrepreneur and loved by all residents.

There were a number of occupations he had throughout his career in Deniliquin.

I recall when he had a butcher shop opposite the area in question and he spent many hours outside the shop talking to passers by.

During the 1930, he volunteered to be a cook at the Stevens Weir constructions works where many workers arrived from all over the country in this time of depression.

Later he had a secondhand shop in End Street and assistant to Lance Lloyd a real estate agent during his house and furniture sales.

He would have those attending in fits of laughter as he held up the various items and made jokes.

I remember him as a great identify of North Deniliquin. Always on for a joke and laugh and spent a lot of his life working opposite the present rest stop.

For me he was one of the characters during my school days and still remember by many people presently living in town today.

People such as Lindsay Renwick, Jimmy Jennings and others of that era.

It would be fitting if the area was named after this well name North Deniliquin man who played the large part in activities in his era.

EVANS PARK is very appropriate with this history behind it.

Yours faithfully,

North Deni Rest Area Naming - Open for Submissions

Have Your Say Edward River

EDWARD RIVER
COUNCIL

28 MAY 2025

RECEIVED
CUSTOMER SERVICE

Submit your name suggestion for the North Deniliquin Rest Stop

First name

(Required)



Surname

(Required)



Phone number (mobile preferred)



Your email address

(Required)



What is your name suggestion for the North Deniliquin Rest Stop area?

Davidson Street Rest Stop Area.

Please describe why you have chosen this name? Eg, a historical connection or any other reason.

Names come and go with years, but Davidson Street is a constant Keep It !!!!!!!

Note: Answer this question if it applies

If you have an image or file relevant to your submission, please upload it here.

North Deni Rest Area Naming - Open for Submissions

Have Your Say Edward River

Submit your name suggestion for the North Deniliquin Rest Stop

First name

(Required)

[REDACTED]

Surname

(Required)

[REDACTED]

Phone number (mobile preferred)

[REDACTED]

Your email address

(Required)

[REDACTED]

What is your name suggestion for the North Deniliquin Rest Stop area?

**Visitors – Rest Stop
Truckers Wall of Fame
Toilets Dump BBQ**

Please describe why you have chosen this name? Eg, a historical connection or any other reason.

Easy access for Travellers to see wall of fame

Note: Answer this question if it applies

If you have an image or file relevant to your submission, please upload it here.

**EDWARD RIVER
COUNCIL**

28 MAY 2025

RECEIVED
CUSTOMER SERVICE

North Deni Rest Area Naming - Open for Submissions

Have Your Say Edward River

Submit your name suggestion for the North Deniliquin Rest Stop

First name

(Required)

Surname

(Required)

Phone number (mobile preferred)

Your email address

(Required)

What is your name suggestion for the North Deniliquin Rest Stop area?

Please describe why you have chosen this name? Eg. a historical connection or any other reason.

Note: Answer this question if it applies

If you have an image or file relevant to your submission, please upload it here.



The naming of the north reserve

I wish to make a submission for the name, I have never been in favour of a ground -park being named after an individual for the reason that there is always someone else that is just as worthy if not more so .It is for that reason that the area over the north should be named for what it was originally designed for trucks !

I feel for the reason above that the park be renamed // Brick Kiln Creek // park and the the area of the legends wall be named "Deniliquin legends truck stop "

Yours

Owner director of

11.2. DA2025/0038 - CONSOLIDATION AND SUBDIVISION OF EDWARD RIVER COUNCIL CIVIC PRECINCT

Author: Town Planner

Authoriser: Manager Development Services

In accordance with section 375A of the Local Government Act 1993, it is necessary for Council to call a division when voting of any resolution relating to a relevant planning application.

RECOMMENDATION

That Council resolves to: -

1. APPROVE the development application DA2025/0038 for the consolidation and two (2) lot subdivision of the Edward River Council Civic Precinct, on Lot 1 DP1173376, Lot 9 DP662508, Lot X DP410447, Lot Y DP410447, Lot 6 DP667946 and Lot 6 DP668426, at 180 Cressy Street, Deniliquin, dated 29/05/2025 as shown on plan numbered 11539-21-22 Existing Titles and 11539-21-22/1009 Deniliquin Civic Place and described in details accompanying the Development Application, in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 and subject to the following reasons:
 - The development seeks to rectify the encroachment of the Town Hall verandah on Council-owned land.
 - The application generally complied with the applicable planning controls and has demonstrated to have a satisfactory effect on the environment.
 - The application is generally compliant with the key planning provisions contained within the ERLEP 2013 and the Deniliquin Development Control Plan 2016.
 - The proposal is consistent with the zone and desired future character of the area.
 - The proposal is appropriate on the site given the existing character of the area.
 - The development will have no significant adverse impacts on the heritage, natural or built environments.
2. Impose the following conditions on DA2025/0038 within Attachment 1.

COMMUNITY STRATEGIC PLAN

3. Built Environment: Liveable Built Environments

3.1 Infrastructure

4. Economy: Strong, Diverse and Sustainable

4.4 Activated CBD

4.5 Land Use Planning

BACKGROUND

Development application DA2025/0038 was received by Council on 29th May 2025. The DA relates to six (6) lots that form the Edward River Council Civic Place (offices and customer service buildings),

associated on Lot 1 DP1173376, Lot 9 DP662508, Lot X DP410447, Lot Y DP410447, Lot 6 DP667946 and Lot 6 DP668426, at 180 Cressy Street, Deniliquin and Figure 1 shows the location of the subject site.



Figure 1 - Aerial image of the lots/property subject to DA (Source: Intramaps)

The premises, being Civic Place contains the Edward River Council offices and customer service building. Under the Edward River LEP 2013, the property contains **public administration buildings** means a building used as offices or for administrative or other like purposes by the Crown, a statutory body, a council or an organisation established for public purposes, and includes a courthouse or a police station.

The property to the south-east contains the Town Hall, owned by NSW Crown Land, and the premises to the north-west contains the Globe Hotel (pub). The development is not inconsistent with surrounding land uses, noting no change to the use of the property is proposed.

The proposed development seeks to consolidate the 6 lots/titles which are associated with the council building/premises, and the subdivision into two (2) lots. The intention of the subdivision is to rectify the encroachment of the Town Hall verandah, which currently encroaches onto Lot 6 DP667946, an oversight at the time the town hall alterations/refurbishment were carried out in 2019.

The second stage following this development will include the consolidation of the new lot 1 with the existing town hall lot (Lot 7, Sec 21, DP 758913), resulting in all ERC buildings wholly within one new lot, and whole town hall building within one lot.

Figure 2 below provides an overview of the proposed consolidation and subdivision in context to the exiting built form (Estates Building, Civic Place Building and Town Hall).

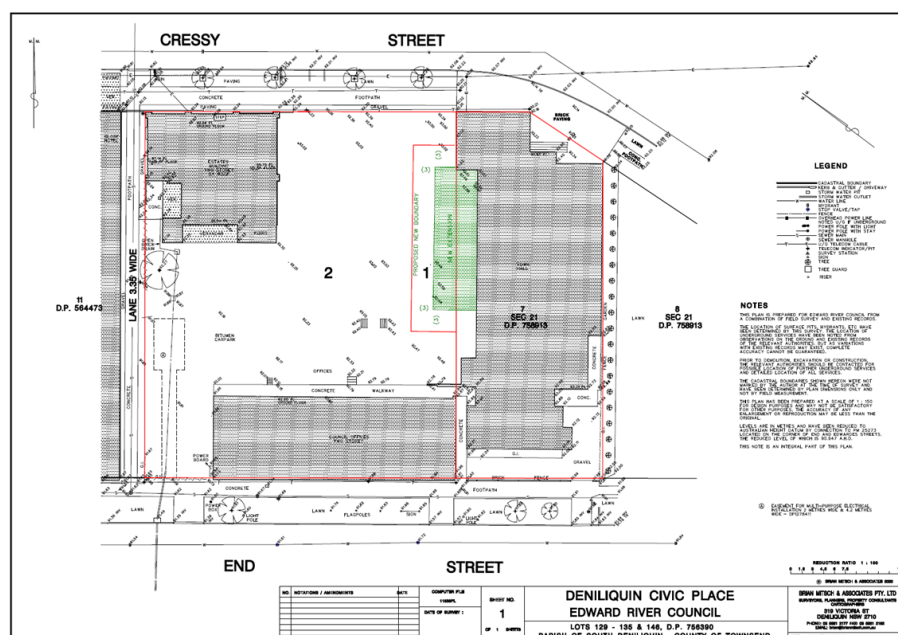


Figure 2 - Proposed Plan of Subdivision (Source: Brian Mitsch)

The subject DA was required to be placed on Public Exhibition for a minimum of 28 days, neighbour notified and a site sign on the premises in accordance with the Denilquin Community Participation Plan (CPP) and Schedule 1, 9B of the EPA Act 1979. Exhibition commenced on 13th June until 10th July inclusive, and no submissions were received during this period.

Sch 1, Sec 9B of the EPA Act below outlines the requirements for council-related developments:

9B Council-related development applications

- (1) **Minimum public exhibition period for a council-related development application-28 days.**
- (2) *In this clause-council-related development application means a development application, for which a council is the consent authority, that is-*
 - (a) *made by or on behalf of the council, or*
 - (b) *for development on land, other than a public road within the meaning of the [Local Government Act 1993](#)-*
 - (i) *of which the council is an owner, a lessee or a licensee, or*
 - (ii) *otherwise vested in or under the control of the council. Note-Land vested in or under the control of the council includes public land within the meaning of the [Local Government Act 1993](#).*

The DA is being reported to Council under Part D, D03(d) within the Register of Delegations, as staff do not have delegation to determine an application under Part 4 of the Environmental Planning and Assessment Act 1979 where council is the applicant, owner, or have the care and/or control of the land on which the application is proposed.

INTERNAL REFERRALS

Infrastructure - Engineering referral was carried out, confirming the final street addressing as both 180 Cressy Street and 198 Cressy Street were registered for these lots. Council's Civic Centre will remain as 180 Cressy Street and the Town Hall will remain as 170 Cressy Street so no changes are proposed.

Health and Building - N/A

Trade Waste - N/A

Heritage Advisor - N/A

Contaminated Land - N/A

EXTERNAL REFERRALS

Essential Energy - The subject application was referred to Essential Energy under Cl2.48 of the State Environmental Planning Policy (Transport and Infrastructure) 2021, having regard for the existing essential energy infrastructure located within the property. Essential Energy provided comments, which will form conditions of consent, to ensure the appropriate S88B instruments are imposed on the new title/s associated with the existing substation. No impact is anticipated.

RISK AND IMPLICATIONS

6.1 Legislative and Policy

No impact

6.2 Financial

Is this currently budgeted - Not applicable to the DA assessment.

If not, can it be funded within existing budget - N/A

What is the proposed funding source? - N/A

6.3 Community Engagement/Consultation

Level of Engagement	Stakeholder	Activity	Date, Location, etc	Outcome
Inform and engage	Targeted at broader community as required under the EPA Act and CPP 2019	Issue neighbour notification letters, 3x advertisements in printed media, and site sign	Public Exhibition was between 13/06 - 10/07 inclusive (min 28 days)	awareness of DA as required, opportunity for comments/submissions on the proposal.

6.4 Work Health and Safety

No impact.

LEGISLATIVE IMPLICATIONS

The following assessment of the Development Application is in accordance with section 4.15 of the *Environmental Planning and Assessment Act 1979*.

Provisions of Environmental Planning Instruments (s4.15(1)(a)(i))

SECTION 4.15 ASSESSMENT

Section 4.15(1) In determining a development application a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application

Edward River Local Environmental Plan 2013	Applies	Comments
1.2 Aims of the plan		Consistent.
1.9A Suspension of covenants, agreements or instruments		Noted, the existing easement on title will be required to be included on the new titles.
2.3 Zone Objectives		<p>Zone E1 Local Centre</p> <p>1Objectives of zone</p> <ul style="list-style-type: none"> • <i>To provide a range of retail, business and community uses that serve the needs of people who live in, work in or visit the area.</i> • <i>To encourage investment in local commercial development that generates employment opportunities and economic growth.</i> • <i>To enable residential development that contributes to a vibrant and active local centre and is consistent with the Council's strategic planning for residential development in the area.</i> • <i>To encourage business, retail, community and other non-residential land uses on the ground floor of buildings.</i> <p>Noted, the subdivision is not likely to create adverse impacts on the CBD zone and/or surrounding uses.</p>
Permitted Development (Definition and permissibility)		<p>Noted, subdivision is not defined within the LEP, rather relies on Part 6 of the EPA Act, where:</p> <p><i>(1) For the purposes of this Act, subdivision of land means the division of land into 2 or more parts that, after the division,</i></p>

Edward River Local Environmental Plan 2013	Applies	Comments
		<i>would be obviously adapted for separate occupation, use or disposition. The division may (but need not) be effected-</i> <i>(a) by conveyance, transfer or partition, or</i> <i>(b) by any agreement, dealing, plan or instrument rendering different parts of the land available for separate occupation, use or disposition.</i>
2.4 Unzoned Land		Not applicable.
2.5 Additional permitted uses for particular land		Not applicable.
2.6 Subdivision - consent requirements		Yes, development consent has been sought for the consolidation of six (6) lots, and re-subdivision of land into two to rectify an existing boundary encroachment of the Town Hall verandah - Figure 3 above.
2.7 Demolition requires development consent		Not applicable.
2.8 Temporary use of land		N/A
4.1 Minimum subdivision lot size		Noted, not applicable to land zoned E1 local centre as the development is not for the purpose to erect a dwelling.
4.1AA Minimum lot size for community title schemes		Not applicable.
4.1A Exceptions to minimum subdivision lot sizes for certain split zones		N/A
4.1B Exceptions to minimum subdivision lot sizes for certain rural subdivisions		N/A
4.2 Rural subdivision		N/A
4.2A Minimum subdivision lot size for strata plan schemes in certain rural, residential and conservation zones		N/A




Edward River Local Environmental Plan 2013	Applies	Comments
4.2B Erection of dwelling houses on land in certain rural and conservation zones		N/A
4.2C Erection of rural workers' dwellings on land in Zone RU1		N/A
4.2D Subdivision for the purpose of intensive plant agriculture		N/A
4.2E Boundary changes between lots in certain rural, residential and conservation zones		N/A
4.6 Exception to development standards		N/A
5.3 - Development near zone boundaries		N/A
5.4 - Controls relating to miscellaneous permissible uses		N/A
5.8 Conversion of fire alarms		N/A
5.10 Heritage conservation 		<p>The subject site is located within the Heritage Conservation Area (HCA), and contains the local heritage listed Estates Building (Former Bank) - Item I5 under Sch 5 of the ER LEP 2013. The site adjoins the Town Hall - Item I4, and a number of nearby buildings along the southern side of Cressy Street, including Globe Hotel - Item I6, Shop and residences - Items I7 & 8, Gilliespies Store - Item I9, and Shops Items I10 and I11. The Former State Bank is located at 217-223 - Item I14.</p> <p>The Waring Gardens, St Pauls Church and Multi-Arts Centre are listed as State Heritage Items - Items I2, located 120m west of the development site.</p> <p>Clause 5.10(2)(f) states,</p>

Figure 4 - Heritage Mapping in Context (Source: eSpatial Viewer)

Edward River Local Environmental Plan 2013	Applies	Comments
		<p>(2) Requirement for consent <i>Development consent is required for any of the following</i></p> <p><i>(f) subdividing land-</i></p> <p><i>(i) on which a heritage item is located or that is within a heritage conservation area, or</i></p> <p><i>(ii) on which an Aboriginal object is located or that is within an Aboriginal place of heritage significance.</i></p> <p>The proposed boundary realignment and subdivision is not likely to create any adverse impact on the nearby heritage items as no changes are proposed to the heritage character, built form or otherwise.</p>
5.12 Infrastructure development and use of existing buildings of the Crown		<p>Noted, the property is under the ownership of Edward River Council, and the Town Hall (Lot 7, Sec21) is NSW Crown Land. The proposed lot 1 will be handed back to the NSW Crown Land to rectify the encroachment of the town hall verandah. The consolidation of the proposed lot 1 with the town hall land will occur upon completion of the proposed subdivision and lot consolidation.</p>
5.13 Eco-tourist facilities		Not applicable.
5.16 Subdivision of, or dwellings on, land in certain rural, residential or conservation zones		N/A
5.17 Artificial waterbodies in environmentally sensitive areas of operation of irrigation corporations		N/A
5.18 Intensive livestock agriculture		N/A

Edward River Local Environmental Plan 2013	Applies	Comments
5.19 Pond based, tank based and oyster aquaculture		N/A
5.20 Standards that cannot be used to refuse consent-playing and performing music		N/A
5.21 Flood planning		The subject site is not within the flood planning area, and it wholly within the Deniliquin Levee bank.
5.22 Special flood considerations		Not applicable.
6.1 Earthworks		Not applicable, the development does not require works.
6.3 Terrestrial Biodiversity 		Not applicable, the site is not located within the Terrestrial Biodiversity mapped area.
Figure 6 - Subject site in context to the Terrestrial Biodiversity Mapped area (Source: eSpatial Viewer)		
6.4 Groundwater Vulnerability		Not applicable.
6.5 Riparian Land and Watercourses		Noted, the subject site is not located within riparian and watercourse mapped land. No impact.

Edward River Local Environmental Plan 2013	Applies	Comments
 <p>Figure 7 - Riparian and Watercourse Mapping (Source: eSpatial Viewer)</p>		
6.6 Wetlands		Not applicable.
6.7 Salinity		Not applicable.
6.8 Essential Services		<p>The subject site has access to existing services.</p> <p>(a) the supply of water,- Satisfactory, existing water connection to Lot 2, which will contain all council-related buildings, including the Estates Building and the Civic Building. Lot 1 will not have services, however, the lot will contain the town hall veranda and will be consolidated with the town hall lot (Lot 7 Sec 21).</p> <p>(b) the supply of electricity,- Satisfactory, existing arrangements to proposed lot 2, which will also contain the Essential Energy substation, an existing easement A on Title already. This easement will be transferred as per essential energy comments and will be required on the proposed lot 2 as a S88B Instrument. Lot 1 will not have connection; however, Lot 1 will be consolidated with the Town Hall land following</p>

Edward River Local Environmental Plan 2013	Applies	Comments
		<p>subject DA once the new lot is created.</p> <p>(c) the disposal and management of sewage, - Satisfactory, proposed lot 2 will be serviced by existing connections to sewer infrastructure.</p> <p>(d) stormwater drainage or on-site conservation, - Satisfactory, existing arrangements, no changes proposed.</p> <p>(e) suitable vehicular access - Proposed Lot 2 has existing vehicle access via Civic Place, into the existing on-site parking area. No changes are proposed as part of this application. Lot 1 will not require vehicle access as the lot will be consolidated with the Town Hall lot.</p>
6.9 Location of sex service premises		Not applicable.
6.10 Airport operations		Not applicable.
6.11 Kyalite Stables development on Edward River		Not applicable.

State Environmental Planning Policy (Infrastructure)

STATE ENVIRONMENTAL PLANNING POLICIES	Applies	Comments
SEPP (Biodiversity and Conservation) 2021		Assessment above, no impact
SEPP (Exempt and Complying Development Codes) 2008		Not applicable, consent required under Part 4 of the EPA Act.
SEPP (Housing) 2021		Not applicable.
SEPP (Industry and Employment) 2021		Not applicable

STATE ENVIRONMENTAL PLANNING POLICIES	Applies	Comments
SEPP (Planning Systems) 2021		Local development under Part 4 of EPA Act
SEPP (Precincts-Regional) 2021		Not applicable.
SEPP (Primary Production) 2021		N/A
SEPP (Resilience and Hazards) 2021	Yes	All development applications are required to have consideration for Chapter 4 to establish whether contamination and remediation is present/applicable. The land is not identified as potentially contaminated under Council's mapping, and there are no evident signs of contamination or previous uses that would give rise to contamination.
SEPP (Resources and Energy) 2021		Not applicable.
SEPP (Sustainable Buildings) 2022		Not applicable.
SEPP (Transport and Infrastructure) 2021		Consideration under CI2.48 is required and discussed below.
Development Type (Transport & Infrastructure SEPP)		
Use: Complies?		Boundary realignment/subdivision.
<i>Impacts on electricity transmission or distribution network (CI2.48)</i>		The subject application was referred to Essential Energy under CI2.48 having regard for the existing infrastructure located within the property. Essential Energy provided comments, which will form conditions of consent, to ensure the appropriate S88B instruments are imposed on the new title/s. No impact is anticipated.
<i>Development adjacent pipeline corridors (CI 2.77)</i>		Not applicable.

STATE ENVIRONMENTAL PLANNING POLICIES	Applies	Comments
<i>Development involving access via level crossings (cl2.97)</i>		Not applicable.
<i>Development immediately adjacent to rail corridors (cl2.98)</i>		N/A
<i>Excavation in, above or adjacent to rail corridors (cl2.99)</i>		N/A
<i>Impact of rail noise or vibration on non-rail development (cl2.100)</i>		N/A
<i>Development other than road facilities on public roads (unzoned land) (cl2.116)</i>		N/A
<i>Highway service centres (cl2.117)</i>		N/A
<i>Development on proposed classified road (cl2.118)</i>		N/A
<i>Development with frontage to classified road (cl2.119)</i>		N/A
<i>Impact of road noise or vibration on non-road development (cl2.120)</i>		N/A
<i>Traffic generating development (cl2.122/Schedule 3). Direct vehicular/pedestrian access to any road or classified road or road connects to a classified road within 90m (cl2.122).</i>		The development is not considered traffic generating development, therefore, no further assessment is required.
<i>Waste or resource management facilities (cl 2.157)</i>		N/A

State Environmental Planning Policy 55 Remediation of Land (SEPP 55)

Above table - land is no listed on councils potentially contaminated lands register, and there are no evident signs of contamination or the like on site.

Murray Regional Environmental Plan

Council must consider the following planning principles when assessing a development application.

BIODIVERSITY & CONSERVATION SEPP 2021 - Chapter 5	Applies	Comments
5.8 General Principles		
(a) the aims, objectives and planning principles of this Chapter		Noted, no impact anticipated
(b) any relevant River Management Plan,		No impact
(c) Likely effect of development on adjacent and downstream local government areas		Noted.
(d) Cumulative impact of the development on the River Murray		No impact.
5.9 Planning Specific Principles (Refer to REP for specific considerations)		
Access		No impact or change.
Bank Disturbance		Not proposed.
Flooding		The site is not within the flood planning area.
Land Degradation		No impact anticipated
Landscape		No change
River Related Uses		Not applicable
Settlement		Not applicable.
Water Quality		No impact
Wetlands		No impact
Part 5.3 Planning Requirements and Consultation		
5.11 General provisions for consultation		Not applicable
5.12 Planning Control and Consultation Table		
Use: Complies		N/A
5.13 Special Provisions		
CI5.13(2) Building Setback Land outside 2(Urban) zone to be well setback from bank of river except for buildings dependent on a location		N/A

BIODIVERSITY & CONSERVATION SEPP 2021 - Chapter 5	Applies	Comments
adjacent to the River (cross reference with building setback requirement in LEP)		
CI5.13(3) Objectives of Building Setback		N/A
CI5.13(4) Effluent Disposal		N/A
CI 5.13(4)(b) Landscaping		N/A

Provisions of any draft Environmental Planning Instrument (s4.15(a)(ii))

Not applicable.

Provisions of any Development Control Plan (s4.15(a)(iii))

The following provisions of the DCP 2016 apply to this development:

Clause	Requirements	Comments
		<i>Chapter 1 Notification</i>
1.11 Notification	DA exhibition required for DAs where Council is the applicant, landowner or are in care and control of the land in question.	Minimum 28 days
		<i>Chapter 3 Commercial Zones</i>
3.1 Infrastructure and services	Development must be connected to town water supply, electricity, telephone and sewerage services where available.	Noted, the property has existing service arrangements, and no changes are proposed to the existing building/s.
	Development must be connected to Council's stormwater system or an alternative system approved by Council at cost to the developer and in accordance with Council's Development Manual.	N/A
3.2 Access and parking	Carparking spaces to be provided in accordance with Chapter 12 of DCP 2016.	No changes. Adequate car parks along Civic Place and Cressy Street
3.3 Building setbacks	Secondary setbacks for corner allotments will be considered on the merits of the site. Consideration will be given to	No changes to the built form, the proposed Lot 1 allows for adequate fire separation

Clause	Requirements	Comments
	the setback of existing buildings in the vicinity, the width of the road reserve and drivers line of sight.	around the verandah and complies with the BCA.
	Building setbacks from side and rear boundaries must comply with relevant provisions of the Building Code of Australia.	As above
3.4 Landscaping	A landscaping plan is to be submitted for new commercial development where the setback will be greater than a zero line setback.	No changes proposed.
3.5 Building appearance and design	The main building facade and entry must address the primary street frontage.	No changes to the built form or character.
3.6 Outdoor areas	Unightly materials on a site within view of a public road must be screened by either landscaping, appropriate fencing or decorative feature wall.	Noted, no impact or change proposed.
3.8 Impacts on surrounding land	The proposed development must not unreasonably affect surrounding properties by way of any type of pollutant such as noise and vibration, air emissions, dust, water pollution or odour.	No impact. Lot 2 has a dedicated waste storage area adjacent the existing on-site car parking area. No changes to the existing arrangements. No trade waste required.
3.9 Use of footpaths and public open space	The use of the public footpath for seating and/or display items will be considered on the merits of each case and in accordance with Council's policy.	No impact on surrounding land, and no changes proposed to the existing operations.
		<i>Chapter 11 Heritage Conservation - Development Controls</i>
11.2 Introduction	Development controls related to heritage item	The property is located within the Heritage Conservation Area (HCA) and contains a local heritage item, being the Estates Building fronting Cressy Street. No impact to the heritage characteristic. Whilst the site contains an item of local

Clause	Requirements	Comments
		heritage and within proximity to nearby heritage items, the development is not likely to impact on the overall setting or create adverse impacts. No demolition or building works are proposed or required.
11.3.	Development controls for CBD	The proposed development does not seek changes to the built form, character, heritage elements, shopfront or colour scheme. No new signage is proposed.
11.4	Development controls for Residential development in CBD	Not applicable to development.

Provisions of any Planning Agreement or Draft Planning Agreement (s4.15(a)(iia))

Not applicable.

Prescribed Matters in the Regulation (s4.15(a)(iv))

The following matters prescribed by the Environmental Planning and Assessment Regulation apply to this DA:

Clause	Requirement	Comment
92(1)(b)	Demolition to comply with the provisions of AS2601 The demolition of structures.	N/A
92(1)(e)	Consideration of the Medium Density Design guide for DAs for a manor house or multi dwelling housing (terraces) where there is not a DCP that adequately addresses such development.	N/A
93	Applies to DAs for a change of building use for an existing building where there is no rebuilding, alteration, enlargement or extension of a building. The consent authority is to consider whether the fire protection and structural	N/A

Clause	Requirement	Comment
	<p>capacity of the building will be appropriate to the building's proposed use.</p> <p>Consent for a change of building use must not be granted unless the consent authority is satisfied that the building complies (or will, when completed, comply) with such of the Category 1 fire safety provision as are applicable to the building's proposed use.</p>	
94	<p>Applies to a DA for development involving the rebuilding, alteration, enlargement or extension of an existing building where the proposed building work, together with any other building work completed or authorised within the previous 3 years, represents more than half the total volume of the building (as it was before any such work was commenced, measured over its roof and external walls) or the measures contained in the building are inadequate to protect persons using the building, and to facilitate their egress from the building, in the event of fire or to restrict the spread of fire from the building to other buildings nearby</p>	N/A
94A	<p>Temporary structures - whether the fire protection and structural capacity of the structure will be appropriate to the proposed use of the structure; and</p> <p>Whether the ground or other surface on which the structure is to be erected will be sufficiently firm and level to sustain the structure while in use.</p>	N/A

Likely Impacts of that Development (s4.15(b))

The proposed development is not likely to impact on the existing built form, traffic or transport, utilities or heritage. Refer to attached Officers Report for full assessment

Suitability of Site for Development (s4.15(c))

The proposed development is suitable for the site and will rectify the existing encroachment of the town hall verandah.

Submissions (s4.15(d))

No submissions received during public exhibition.

The Public Interest (s4.15(e))

The DA was publicly exhibited for a minimum of 28 days and is consistent with the LEP, DCP where relevant and any other EPI, therefore the development is considered to be within the public interest.

Political Donations and Gifts Disclosure

The Applicant has advised that they have no reportable political donations to a Councillor and/or any gift to a Councillor or Council employees within a two (2) year period before the date of the application being submitted.

OFFICER'S CONFLICT OF INTEREST DECLARATION

As the author of this report and in providing this advice to Council, I have no interests to disclose in relation to this report.

ATTACHMENTS

1. Draft Conditions
2. Plans

Attachment 1 - Draft Conditions - Council subdivison DA2025-38

Schedule 1 - Approved plans and specifications

Title	Sheet	Author	Ref	Date
Deniliquin Civic Place Edward River Council	Sheet 1 of 1	Brian Mitsch & Associates	REF:11539/21- 22/1009	-
Existing Titles	Rev A, Sheet 1 of 2	Brian Mitsch & Associates	REF:11539/21- 22/1009	01/05/2025
Proposed Subdivison	Rev A, Sheet 2 of 2	Brian Mitsch & Associates	REF:11539/21- 22/1009	01/05/2025

Other documents relied upon:

Documentation	Prepared by	Date
Cover Letter	Brian Mitsch & Associates Pty Ltd	9 May 2025
Statement of Environmental Effects	Applicant	-

Schedule 2 – Site Specific Conditions

1. General

1.1 DEVELOPMENT AS PER PLANS

The development shall take place in accordance with the approved plans and documentation, including any notations marked by Council thereon, as referenced in Schedule 1 - List of approved plans attached to DA No. **DA2025/038** and the conditions of consent.

Reason: To ensure the development is carried out as approved.

1.2 SUBDIVISION CERTIFICATE

Submission of a Subdivision Certificate application and title plan documents for the endorsement of the General Manager (or delegate) prior to the lodgement with Land and Property Information Services.

Reason: To comply with Part 6 of the Environmental Planning and Assessment Act 1979

1.3 PLUMBING TO AS3500

All plumbing and drainage work to be carried out in accordance with AS3500 National Plumbing and Drainage Code.

Reason: To comply with the relevant Australian Standards.

1.4 COMPLIANCE WITH LEGISLATION

Any building and associated works shall comply with the statutory requirements of the *Environmental Planning & Assessment Act 1979*, *Local Government Act, 1993* and the National Construction Code/Building Code of Australia.

Reason: To ensure compliance with the governing legislation.

1.5 NO LIABILITY FOR FLOODING

The land may be subject to flooding and the development has been assessed using best available information concerning the likelihood of flooding at the date of determination. If the land is flooded, Council will not, pursuant to Section 733 of the *Local Government Act 1993*, incur any liability in respect of the granting of this consent.

Reason: To clarify Councils position.

1.6 CHECK UNDERGROUND SERVICES

No works are to take place to any services without prior written approval from the relevant authority.

Note: Underground assets may exist in the area that is subject to your application. In the interests of health and safety and in order to protect damage to third party assets please contact Dial before you dig at www.1100.com.au or telephone on 1100 before excavating or erecting structures.

Reason: To ensure health and safety and in order to protect damage to third party assets

1.7 VEHICLE TRAVEL DIRECTION

All vehicles must enter and exit the site in a forward direction.

Reason: To ensure safe egress.

1.8 TREE REMOVAL

No vegetation has been approved to be removed as part of this development. All vegetation likely to be impacted by the development, shall be protection from damage in accordance with *Australian Standard AS4970:2009 Protection of trees on development sites*.

Reason: To ensure vegetation is only removed to the extent required and is otherwise protected.

1.9 ESSENTIAL ENERGY ADVICE

Essential Energy makes the following general comments:

- *As part of the subdivision, an easement is created for any existing electrical infrastructure. The easement is to be created using Essential Energy's standard easement terms current at the time of registration of the plan of subdivision;*
- *If the proposed development changes, there may be potential safety risks and it is recommended that Essential Energy is consulted for further comment;*
- *Any existing encumbrances in favour of Essential Energy (or its predecessors) noted on the title of the above property should be complied with;*
- *Council should ensure that a Notification of Arrangement (confirming satisfactory arrangements have been made for the provision of power) is issued by Essential Energy with respect to all proposed lots which will form part of the subdivision, prior to Council releasing the Subdivision Certificate. It is the Applicant's responsibility to make the appropriate application with Essential Energy for the supply of electricity to the subdivision, which may include the payment of fees and contributions;*
- *In addition, Essential Energy's records indicate there is electricity infrastructure located within the property. Any activities within this location must be undertaken in accordance with the latest industry guideline currently known as ISSC 20 Guideline for the Management of Activities within Electricity Easements and Close to Infrastructure;*
- *Prior to carrying out any works, a "Dial Before You Dig" enquiry should be undertaken in accordance with the requirements of Part 5E (Protection of Underground Electricity Power Lines) of the Electricity Supply Act 1995 (NSW);*
- *Given there is electricity infrastructure in the area, it is the responsibility of the person/s completing any works around powerlines to understand their safety responsibilities. SafeWork NSW (www.safework.nsw.gov.au) has publications that provide guidance when working close to electricity infrastructure. These include the Code of Practice – Work near Overhead Power Lines and Code of Practice – Work near Underground Assets*

Reason: To satisfy the advice received from Essential Energy.

1.10 CONSOLIDATION OF LOTS

Upon registration of the proposed subdivision, Proposed Lot 1 shall be consolidated with Lot 7 Section 21 DP 758913 (Town Hall) to ensure the whole Town Hall building is contained within one allotment.

Reason: To ensure the Town Hall building is contained within one lot.

PRIOR TO THE RELEASE OF THE SUBDIVISION CERTIFICATE

2.1 ACCESS AND PROTECTION OF SERVICES

Create drainage, water, sewer and/or service easements where required and/or as directed by Council free of all costs to Council. Details are to be submitted **PRIOR TO THE RELEASE OF THE SUBDIVISION CERTIFICATE**.

Reason: To ensure existing services are protected.

2.2 REGISTRATION OF EASEMENTS AND RESTRICTIONS AS TO USER

Easements shall be created over all services to the satisfaction of the relevant authority, and/or wherever Council deems necessary to allow unrestricted access to the services, and restrictions as to users created, under section 88B of the *Conveyancing Act 1919*. As a minimum, this shall include:

1. Easement for multi-purpose electrical installation 2 metres wide & 4.2 metres wide, currently on Title burdening Lot 1 DP1173376, to the benefit of Essential Energy.

Reason: To protect Councils infrastructure, and to ensure that legal access is maintained to all services and infrastructure.

2.3 PUBLIC UTILITIES

Adjustments to the public utilities necessitated by the development shall be completed prior to the issue of the subdivision certificate and in accordance with the requirements of the relevant authority, all at no cost to Council.

Reason: To ensure services are adequate.

2.4 REPAIR OF INFRASTRUCTURE

BEFORE THE ISSUE OF THE SUBDIVISION CERTIFICATE, the proponent must ensure:

- a) any public infrastructure damaged as a result of the carrying out of work approved under this consent (including damage caused by, but not limited to, delivery vehicles, waste collection, contractors, sub-contractors, concreting vehicles) must be fully repaired to the written satisfaction of Council, and at no cost to Council.
- b) if the works in (a) are not carried out to Council's satisfaction, Council may carry out the works required and the costs of any such works must be paid as directed by Council

Reason: To ensure councils infrastructure is maintained/repaired.

Schedule 3 - Prescribed Conditions

(Under the Environmental Planning and Assessment Regulation 2021)

3.1 COMPLY WITH THE BUILDING CODE OF AUSTRALIA

The structure(s) are to comply with the relevant requirements of the Building Code of Australia and the *Environmental Planning and Assessment Act 1979*.

Reason: This is a prescribed condition of the *Environmental Planning & Assessment Act 1979* to ensure compliance with the Building Code of Australia.

3.2 SIGN TO BE ERECTED ON BUILDING & DEMOLITION SITE

A sign must be erected in a prominent position on any work site on which work involved in the erection or demolition of a building is being carried out:

- (i) Showing the name, address and telephone number of the principal certifying authority for the work, and
- (ii) Showing the name for the principal contractor for any building work and a telephone number on which that person may be contacted outside working hours, and
- (iii) stating that unauthorised entry to the work site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work had been completed.

Reason: This is a prescribed condition of the *Environmental Planning and Assessment Act 1979*.

3.3 APPOINTMENT OF PCA AND NOTICE OF COMMENCEMENT

The erection of the building the subject of this development consent SHALL NOT be commenced until:

- (a) detailed plans/specifications of the building have been endorsed with a construction certificate by:
 - (i) the Council, or
 - (ii) an accredited certifier, and
- (b) the person having the benefit of the development consent:
 - (i) has appointed a principal certifying authority, and
 - (ii) has notified the Council of the appointment, and
- (c) the person having the benefit of the development consent has lodged a notice of commencement form with Council. This is to be lodged at least two days prior to commencing the building work.

Reason: These are requirements of the *Environmental Planning and Assessment Act 1979* and associated Regulations 2021.

Reasons for Conditions

The conditions have been imposed for the following reasons:

1. To ensure compliance with the terms of the Environmental Planning and Assessment Act;
2. Having regard to the Deniliquin Development Control Plan;
3. Having regard to the public access to the site and its current use; and
4. Having regard to current use of the site; and
5. To ensure that appropriate environmental and amenity controls are in place for the construction of the proposed extensions and the operation of the use.

If you require any further information, please do not hesitate to contact Council on (03) 5898 3000.



IMPORTANT NOTE

THIS PLAN WAS PREPARED FOR EDWARD RIVER COUNCIL AS A PROPOSED SUBDIVISION TO ACCOMPANY A SUBDIVISION APPLICATION TO THE EDWARD RIVER COUNCIL AND SHOULD NOT BE USED FOR ANY OTHER PURPOSE. THE DIMENSIONS, AREAS AND TOTAL NUMBER OF LOTS SHOWN HEREON ARE SUBJECT TO FIELD SURVEY AND ALSO TO THE REQUIREMENTS OF COUNCIL AND ANY OTHER AUTHORITY WHICH MAY HAVE REQUIREMENTS UNDER ANY RELEVANT LEGISLATION. IN PARTICULAR, NO RELIANCE SHOULD BE PLACED ON THE INFORMATION ON THIS PLAN FOR ANY FINANCIAL DEALINGS INVOLVING THE LAND. THIS NOTE IS AN INTEGRAL PART OF THIS PLAN

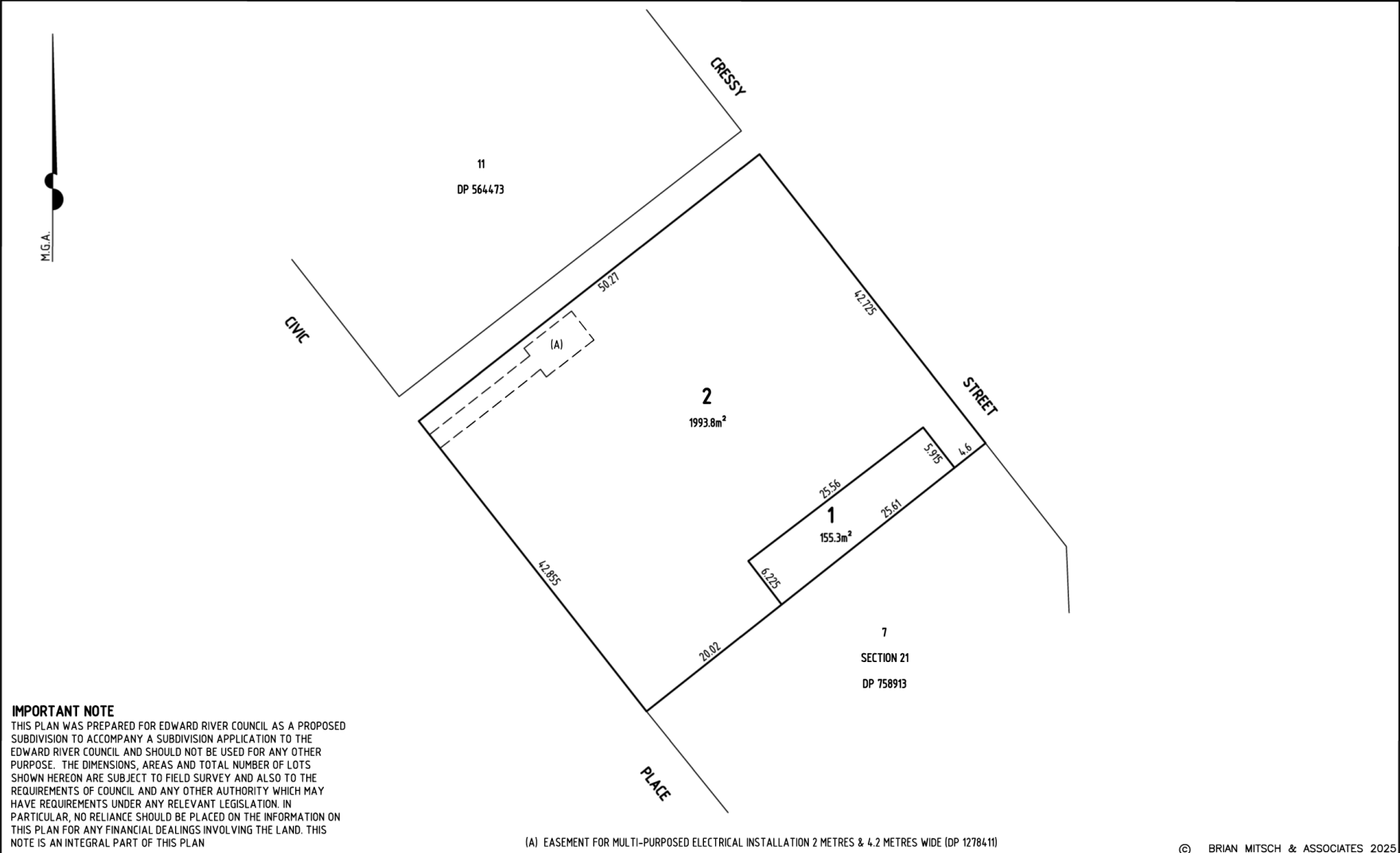
(A) EASEMENT FOR MULTI-PURPOSED ELECTRICAL INSTALLATION 2 METRES & 4.2 METRES WIDE (DP 1278411)

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NO.	NOTATIONS / AMENDMENTS	DATE	REDUCTION RATIO 1:400		EXISTING TITLES	BRIAN MITSCH & ASSOCIATES PTY. LTD SURVEYORS, PLANNERS, PROPERTY CONSULTANTS CARTOGRAPHERS 319 VICTORIA ST DENILIQUIN NSW 2710 PHONE: 03 5881 2177 EMAIL: brian@brianmitsch.com.au REF : 11539/21-22/1008
A	ISSUED TO CLIENT	01/05/25				
			DATE OF SURVEY : 01/05/2025		EDWARD RIVER COUNCIL	
			COMPUTER FILE: 11539-21-22-1008.DWG			
			REGISTERED SURVEYOR		PARISH :SOUTH DENILIQUIN COUNTY:TOWNSEND	

File G:\My Drive\Inswell Drafting\Working Folders\Brian Mitsch Surveying\Not Completed\11539-21-22-1008\Drawing

SHEET 1 OF 2



NO.	NOTATIONS / AMENDMENTS	DATE	REDUCTI ONRA TI 0:400		PROPOSED SUBDIVISION	BRIAN MITSCH & ASSOCIATES PTY. LTD SURVEYORS, PLANNERS, PROPERTY CONSULTANTS CARTOGRAPHERS 319 VICTORIA ST DENILIQUIN NSW 2710 PHONE: 03 5881 2177 EMAIL: brian@brianmitsch.com.au REF : 11539/21-22/1008
A	ISSUED TO CLIENT	01/05/25			EDWARD RIVER COUNCIL	
			DATE OF SURVEY :	COMPUTER FI LE:	PARISH :SOUTH DENILIQUIN COUNTY:TOWNSEND	
			01/05/2025	11539-21-22-1008.DWG		
			REGI STEREDSURVEYOR			

11.3. PUBLIC LIBRARY INFRASTRUCTURE GRANT AND COUNTRY PUBLIC TRANSPORT INFRASTRUCTURE SCHEME GRANT

Author: Manager Projects and Capital Works

Authoriser: Director Infrastructure

RECOMMENDATION

That Council approve expenditure of grant funds for the following successful funding applications;

1. Library Infrastructure Improvements under the Public Library Infrastructure Grant 2024-25 for the value of \$185,000, and
2. New and Upgrade Bus Shelters under the Country Public Transport Infrastructure Grant Scheme for the value of \$93,500.

COMMUNITY STRATEGIC PLAN

3. Built Environment: Liveable Built Environments

3.1 Infrastructure

4 Economy: Strong, Diverse and Sustainable

4.7 Transport Networks

BACKGROUND

In April 2025, Council was advised that their grant submission was successful and the Minister for the Arts, the Honourable John Graham MLC, had approved a grant of \$185,000 for Edward River Library: Creating a cozy and quiet work/study space as well as a meeting room for our community.

Additionally in April 2025, Council was advised that their grant submission for the construction of four new bus shelters and the upgrading of three existing bus shelters was successful in the amount of \$93,500

PROPOSAL/DISCUSSION

Public Library Infrastructure Grant

Objective of the Funding

The Public Library Infrastructure Grant (PLIG), administered by the State Library of NSW, supports council-led projects aimed at enhancing public library infrastructure, including buildings and information technology systems. Library staff have identified two suitable initiatives to improve the functionality of library spaces. One project involves installing a partition wall to create a flexible, multi-purpose meeting area that can be divided as needed. The second project will establish an additional quiet space equipped with connectivity to support community members who work remotely.

Funding Available

As stated above, PLIG is funded for the total of \$185,000 with no co-contribution required. In-kind project management will be provided by council.

Timing for the Project

The timeframe allowed for the works by the grant conditions is 12 months. While extensions may be possible under the funding agreement 12 months is considered sufficient to complete the works.

Engagement and Impact on the Community

The works will have impacts on library users and provision will be made to minimise these impacts on users and library staff.

Country Public Transport Infrastructure Grant Scheme*Objective of the Funding*

The Country Passenger Transport Infrastructure Grants Scheme (CPTIGS), administered by Transport for NSW, provides subsidies to support the construction and upgrade of bus stop infrastructure, which is typically owned and maintained by local councils across regional NSW. Council received several public submissions requesting the installation of bus shelters to ensure that local students have a safe and weather-protected place to wait for buses.

In response, Council committed to seeking funding through CPTIGS to support the construction and refurbishment of bus shelters at identified priority locations.

These locations include:

- New Shelters - Crispe St, Deniliquin North and South bound (at Henry St), George St, Deniliquin (Opposite the Fire Station), Trickett St, Deniliquin (near Inter-reach Childcare), and
- Refurbishment: Whitelock St, Deniliquin (Coach Stop), Pindara Lane, Deniliquin (near Lawsons Syphon Rd), Riverina Highway, Blighty (Near Blighty Hall Road)

Funding Available

The Bus Shelter funds from CPTIGS includes \$20,000 each for four new shelters and \$4,500 each for three upgrades for a total of \$93,500. These are maximum figures allowed by the grant authority.

Timing for the Project

The timeframe allowed by the funding agreement is 24 months, however 12 months it considered sufficient to complete the works.

Engagement and Impact on the Community

Interim arrangements will be negotiated with the bus companies and notice will be provided to users of any changes which may be required during the works at each location.

RISK AND IMPLICATIONS**6.1 Legislative and Policy**

Projects must comply with relevant legislative requirements and construction standards. These requirements are well understood and pose low risk.

6.2 Financial

Is this currently budgeted?

No.

If not, can it be funded within existing budget?

Yes, if council approves the expenditure of the Grant Funds.

What is the proposed funding source?

CPTIGS and PLIG Grants.

6.3 Community Engagement/Consultation

Level of Engagement	Stakeholder	Activity	Date, Location, etc	Outcome
Library Works				
Inform and engage	Library Staff and users	Social media, printed media	TBA	Informed stakeholder groups. No issues raised User Satisfaction.
Bus Shelters				
Consult, Inform, Engage	Traffic Committee Bus Companies Users	Letter, meetings, social and printed media	TBA	Informed stakeholder groups. No issues raised User Satisfaction.

6.4 Work Health and Safety

Support for this project will benefit the health and well-being of the community as a whole as it will assist in supporting transport options and library services.

There are no Work Health and Safety concerns regarding the subject works under these programs.

OFFICER'S CONFLICT OF INTEREST DECLARATION

As the author of this report and in providing this advice to Council, I have no interests to disclose in relation to this report

ATTACHMENTS

There are no attachments to this report.

11.4. CONFERENCES/COUNCILLOR PROFESSIONAL DEVELOPMENT OPPORTUNITIES

Author: Executive Assistant

Authoriser: Chief Executive Officer

RECOMMENDATION

That Council approves the attendance of the following Councillors/Chief Executive Officer at three important Local Government Conferences:-

1. ALGWA NSW Conference 2025 - Griffith 'Taste the Inspiration' - Griffith NSW Thursday 4th to Saturday 6th September 2025 Cr and Cr
2. The Regions Rising National Summit 2025 Canberra 7 October to 8 October 2025 Mayor Cr Ashley Hall, Cr, Cr and Chief Executive Officer.
3. 2025 LGNSW Annual Conference Sunday 23 November to Tuesday 25 November 2025 Mayor Cr Ashley Hall, Cr, Cr and Chief Executive Officer.
4. Note that motions for the LGNSW Annual Conference are open and remain open until 26 October 2025.
5. That Edward River Council's voting delegate at the LGNSW Annual Conference will be the Mayor, if unavailable will be Deputy Mayor or if unavailable will be a Councillor as delegated by the Mayor.

COMMUNITY STRATEGIC PLAN

5. Leadership: Accountable Civic Leaders

5.1 Shared Vision

5.2 Diversity of Leadership

5.3 Inter-governmental Collaboration

5.4 Grow Our Own Leaders

5.5 Communication and Engagement

5.6 Good Corporate Governance

BACKGROUND

ALGWA NSW Conference 2025 - Griffith 'Taste the Inspiration' - Griffith NSW Thursday 4th to Saturday 6th September 2025

Griffith City Council is proud to host the 2025 Annual Conference for the Australian Local Government Women's Association (ALGWA), uniting women in local government for an inspiring and engaging event.

The theme **Taste The Inspiration** reflects the potential for motivation and empowerment, encouraging women councillors and local government employees to embrace fresh ideas and innovative approaches to leadership. In today's evolving landscape, inspiration is vital for personal and professional growth. This conference will provide new and returning councillors with the opportunity to reset, gain fresh perspectives, and develop practical skills.

Reimagine what's possible for regional Australia at the 2025 Regions Rising National Summit - Canberra Tuesday 7 October - Wednesday 8 October 2025

The Regions Rising National Summit is the Regional Australia Institute's flagship event, uniting regional leaders, policymakers, industry, and community champions to shape the next chapter for regional Australia.

From a vibrant welcome reception to a full day of dynamic keynotes, panel discussions, and a celebratory gala dinner, the Summit offers more than just conversation, it's a catalyst for action. Join us for a transformative experience as we explore the critical issues and emerging opportunities driving regional prosperity.

The 2025 LGNSW Annual Conference will take place from Sunday 23 to Tuesday 25 November at Panthers Penrith and Western Sydney Conference Centre.

The Annual Conference is the supreme policy-making body of LGNSW and an opportunity for councillors to come together to share ideas and debate issues that shape the way LGNSW is governed and advocates on behalf of the local government sector.

LGNSW members may put forward motions for consideration of the Annual Conference. Where a majority of voting delegates at the Annual Conference vote in support of the motion, it is adopted as a resolution of LGNSW. LGNSW updates its [Policy Platform](#) annually to reflect these resolutions, and they also inform our [Advocacy Priorities](#).

The conference is also an opportunity for mayors and councillors from right across NSW to learn from and support each other and consider new ways to deliver for the communities they represent.

PROPOSAL/DISCUSSION

These conferences offer Councillors the opportunity to establish a network of other Councillors throughout New South Wales, to actively participate in decisions that affect local councils and provide professional development which is essential to grow as a Councillor.

RISK AND IMPLICATIONS**6.2 Financial**

Is this currently budgeted. Yes. Training and Professional Development are encouraged and contained within the budget.

What is the proposed funding source?

OFFICER'S CONFLICT OF INTEREST DECLARATION

As the author of this report and in providing this advice to Council, I have no interests to disclose in relation to this report.

ATTACHMENTS

Nil

12. REPORTS FOR NOTING**12.1. MEDIA POLICY**

Author: Renewable Energy Project Coordinator

Authoriser: Chief Executive Officer

RECOMMENDATION

That Council:

1. Receive and note the reviewed and updated Edward River Council Media Policy.
2. Note current compliance requirements for Council employees and Councillors.
3. Note that the Media Policy is now presented on Council's updated template.

COMMUNITY STRATEGIC PLAN**1. Communities: Caring, healthy, connect, inclusive communities**

1.4 Accessibility and Inclusion

5. Leadership: Accountable Civic Leaders

5.5 Communication and Engagement

5.6 Good Corporate Governance

BACKGROUND

The Media Policy, that was originally adopted by Council on 18 March 2021, was developed by Edward River Council using the better practice model provided by the NSW Office of Local Government and ensures that media engagement by Edward River Councillors and staff is consistent, accurate and professional, and enhances Council's reputation.

The policy provides a robust framework for the administration and management of Council's interactions with the media. It also sets standards of conduct for all Council officials who are required to interact with media in their official capacity.

This policy has recently been reviewed and copied across to Council's new Policy template. The review ensures that the policy remains relevant, aligns with current best practices, and supports effective communication strategies.

Leadership has reviewed and approved the policy with no changes.

PROPOSAL/DISCUSSION

Leaders to provide information and guidance to reinforce media expectations within their teams.

RISK AND IMPLICATIONS**6.1 Legislative and Policy**

State Records Act 1998

Code of Conduct

Work Health and Safety Act 2011

Government Information (Public Access) Act 2009

Privacy and Personal Information Protection Act 1998

6.2 Financial

Is this currently budgeted **N/A**

If not, can it be funded within existing budget **N/A**

What is the proposed funding source? **N/A**

6.3 Community Engagement/Consultation

N/A

6.4 Work Health and Safety

Ensure the protection and safety of community and Council officers.

OFFICER'S CONFLICT OF INTEREST DECLARATION

As the author of this report and in providing this advice to Council, I have no interests to disclose in relation to this report.

ATTACHMENTS

1. Edward River Media Policy

Attachment 1 - ECM_351580_v1_20240909 Media Policy

POLICY OBJECTIVE

Media – opportunities and challenges

This Media Policy has been developed to ensure that media engagement by Edward River Councillors and staff is consistent, accurate and professional, and enhances Council's reputation.

Effective media engagement assists Council in keeping the community informed, explaining decisions and promoting community confidence in Council and its decisions.

The term "media" used in this policy means print, broadcast and online media used for communicating information to the public, including, but not limited to, newspapers, magazines, internet publishers, radio, and television broadcasters.

The advancement of technology and the development of non-traditional media means that the media now has unprecedented reach and accessibility. Anyone with a computer or hand-held device can access media platforms and actively engage in content which has the potential to be viewed and shared by hundreds of millions of people worldwide.

How Council is portrayed in the media impacts greatly on how the organisation is perceived. Media can be an effective tool to promote Council programs, events, and initiatives. In addition, media can be invaluable in times of crisis or emergency when information needs to be communicated to the public.

Despite its obvious benefits, media also presents a variety of challenges and risks. These include:

- maintaining the accuracy, reliability, and integrity of information
- ensuring confidential information is managed appropriately, and
- an increased exposure and risk to reputation where information is not managed appropriately.

The development and intent of this policy

This Media Policy has been developed by Edward River Council using the better practice model provided by the NSW Office of Local Government, which was developed in consultation with councils.

The Model Policy provides an exemplar approach by incorporating examples of best practice from the media policies of a diverse range of NSW councils, as well as from Commonwealth and State Government agencies.

The Policy provides a robust framework for the administration and management of Council's interactions with the media. It also sets standards of conduct for all Council officials who are required to interact with media in their official capacity.

At the heart of the Media Policy are the four 'principles' of media engagement. These are:

- Openness
- Consistency



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- Accuracy
- Timeliness

These principles, which are expanded upon in Part 1, underpin every aspect of Council's media engagement and Council and Council officials commit to upholding them.

This policy applies to engagement between Council officials and the media. It does not apply to social media use. Edward River Council has developed a separate policy for social media use.

SCOPE

The Media Policy applies to councillors, employees, and contracted staff of Edward River Council, as well as any third-party representatives engaging with media on behalf of the Council.

COMPLIANCE REQUIREMENTS

Legislation	Regulations	Codes, Plans or Strategies
Privacy and Personal Information Protection Act 1998		<i>Code of Conduct</i>
<i>State Records Act 1998</i>		
<i>Work Health and Safety Act 2011</i>		
<i>Government Information (Public Access) Act 2009</i>		
<i>Privacy and Personal Information Protection Act 1998</i>		

POLICY STATEMENT

Enforcement

Clause 3.1(b) of the Edward River Council Code of Conduct provides that Council officials must not conduct themselves in a manner that is contrary to Council's policies.

A breach of the policy will be a breach of Council's Code of Conduct.

Concerns or complaints about the administration of Council's engagement with the media should be made to the Chief Executive Officer in the first instance.



MEDIA POLICY

PART 1 – PRINCIPLES

1.1 Edward River Council is committed to upholding and promoting the following principles of media engagement:

Openness	We will ensure that we promote an open exchange of information between our Council and the media.
Consistency	We will ensure consistency by all councillors and staff when communicating with the media.
Accuracy	The information we share with the media will be a source of truth for our Council and community and we will prioritise the need to correct inaccuracies when they occur.
Timeliness	We will ensure that we respond to media enquiries in a timely manner.



PART 2 – ADMINISTRATIVE FRAMEWORK FOR ENGAGEMENT WITH THE MEDIA

Role of the Chief Executive Officer

2.1 The role of the Chief Executive Officer is to:

- a) delegate to staff members to respond to media enquiries where appropriate
- b) maintain a register of delegated staff
- c) maintain effective oversight of delegated staff
- d) revoke a staff member's status as a delegated staff member when required
- e) where appropriate, ensure that media statements are approved by the Mayor prior to their release
- f) approve media training and/or induction to be provided to delegated staff and/or councillors
- g) ensure that media organisations and their representatives are treated professionally, equally and without bias
- h) provide guidance to councillors approached by the media for comment to avoid communication of misinformation.

Role of the Media Coordinator

2.2 The Chief Executive Officer will appoint a Council staff member to be Council's Media Coordinator. The Media Coordinator should be a suitably qualified member of staff.

2.3 The Chief Executive Officer may appoint more than one Media Coordinator.

2.4 The Media Coordinator's role is to:

- a) be the lead point of contact for all media enquiries, requests for interviews, and for requests to film or photograph Council staff, facilities or events for news and current affairs purposes
- b) be responsible for preparing all media statements prior to their release
- c) liaise with relevant staff members within the organisation where appropriate
- d) ensure that media statements are approved by the Chief Executive Officer prior to their release
- e) maintain a record of all media enquiries and responses



- f) ensure that media organisations and their representatives are treated professionally, equally and without bias
- g) ensure that media enquiries are dealt with in accordance with agreed service levels
- h) ensure that all media releases are published on the Council's website.

PART 3 – WHO CAN ENGAGE WITH THE MEDIA

The Chief Executive Officer

- 3.1 The Chief Executive Officer is the official spokesperson for Council on operational and administrative matters.
- 3.2 The Chief Executive Officer may delegate to other Council staff to speak on their behalf where appropriate (for example, where the delegated staff member has professional expertise regarding the subject matter, or the Chief Executive Officer is unavailable).

The Mayor

- 3.3 The Mayor is the principal member and spokesperson of the governing body of Council, including representing the views of Council as to its local priorities (section 226(c) of the Local Government Act 1993).
- 3.4 If the Mayor is unavailable, the Deputy Mayor may act as Council's spokesperson.
- 3.5 The Mayor may delegate their role as spokesperson to other councillors where appropriate (for example, where another councillor is best placed to comment, because the issue is of particular interest to them, or it is within their particular area of expertise).

Councillors

- 3.6 As members of the governing body and as representatives of the community, councillors are free to express their personal views to the media.
- 3.7 When engaging with the media, councillors:
 - a) must not purport to speak for Council unless authorised to do so
 - b) must clarify when speaking to the media that they are expressing their personal views as an individual councillor and that they are not speaking for Council (unless authorised to do so)
 - c) must uphold and accurately represent the policies and decisions of Council
 - d) must not disclose Council information unless authorised to do so, and



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- e) must seek information and guidance from the Chief Executive Officer where appropriate before providing comment to the media to ensure they have the most up-to-date and relevant information and have considered reputational or other risks.

3.8 In the interests of promoting a positive, safe and harmonious organisational culture, councillors should endeavour to resolve personal differences privately and must not prosecute them publicly through the media.

3.9 Where councillors (including the Mayor) become aware of potential issues that could result in media interest, they should provide this information to the Chief Executive Officer as soon as practicable.

Council Staff

- 3.10 Council staff must not speak to the media about matters relating to Council unless authorised by the Chief Executive Officer to do so.
- 3.11 If Council staff receive a media enquiry or they are invited to comment to the media on a matter relating to Council, they must refer the enquiry to the Chief Executive Officer or their delegate (in this instance, the Media Coordinator).
- 3.12 Council staff are free to express their personal views to the media on matters that do not relate to Council but in doing so, must not make comments that reflect badly on Council or that may bring it into disrepute.
- 3.13 If authorised to speak to the media, Council staff:
 - a) must uphold and accurately represent the policies and decisions of Council
 - b) must not disclose Council information unless authorised to do so by the Chief Executive Officer, and
 - c) must seek information and guidance from the Chief Executive Officer where appropriate before providing comment to the media to ensure they have the most up-to-date and relevant information and have considered reputational or other risks.
- 3.14 Where Council staff become aware of potential issues that could result in media interest, they should provide this information to the Chief Executive Officer as soon as practicable.

Tone

- 3.15 All media engagement by Council officials must be conducted in a professional, timely and respectful manner.

Induction and training

- 3.16 Council must provide training to Council officials who engage or are authorised to engage with the media.



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- 3.17 Media engagement training will be provided to councillors as part of their induction or refresher training, or as part of their ongoing professional development program.

Councillors' questions about media engagement

- 3.18 Councillors must direct any questions about their obligations under this policy to the Chief Executive Officer.

PART 4 – STANDARDS OF CONDUCT WHEN ENGAGING WITH THE MEDIA

- 4.1 Council officials must comply with Council's Code of Conduct when engaging with the media in an official capacity or in connection with their role as a Council official.
- 4.2 Council officials must not share information or make comments to the media through either direct or indirect mechanisms that:
- a) are defamatory, offensive, humiliating, threatening, or intimidating to other Council officials or members of the public
 - b) contains profane language or is sexual in nature
 - c) constitutes harassment and/or bullying within the meaning of the Code of Conduct, or is unlawfully discriminatory
 - d) is contrary to their duties under the Work Health and Safety Act 2011 and their responsibilities under any policies or procedures adopted by Council to ensure workplace health and safety
 - e) contains content about Council, Council officials or members of the public that is misleading or deceptive
 - f) divulges confidential Council information
 - g) breaches the privacy of other Council officials or members of the public
 - h) contains allegations of suspected breaches of Council's Code of Conduct or information about the consideration of a matter under the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW
 - i) could be perceived to be an official comment on behalf of Council where they have not been authorised to make such comment
 - j) commits Council to any action
 - k) violates an order made by a court
 - l) breaches copyright
 - m) advertises, endorses, or solicits commercial products or business.



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PART 5 – USE OF MEDIA DURING EMERGENCIES

- 5.1 During emergencies, such as natural disasters or public health incidents, Council's Local Emergency Management Officer (LEMO) will be responsible for coordinating media releases and statements on behalf of Council in collaboration with the Chief Executive Officer and Media Coordinator.
- 5.2 Councillors, Council staff and other Council officials must not provide comment or information to the media that is inconsistent with official advice issued by Council and any other agency coordinating the emergency response.
- 5.3 Training on media engagement during emergencies will be provided to councillors and relevant staff and other Council officials.

PART 6 – MEDIA ENGAGEMENT IN THE LEAD UP TO ELECTIONS

- 6.1 This policy does not prevent the Mayor or Councillors who are candidates at a Council or any other election from providing comment to the media in their capacity as candidates at the election.
- 6.2 Any media comment provided by the Mayor or Councillors who are candidates at a Council or another election must not be provided in an advertisement, newspaper column, or a radio or television broadcast paid for by Council or produced by Council or using any Council resources.

PART 7 – RECORDS MANAGEMENT REQUIREMENTS

- 7.1 Media content created and received by Council officials (including councillors) acting in their official capacity is a Council record and may be subject to information access applications made under the Government Information (Public Access) Act 2009.
- 7.2 These records must also be managed in accordance with the requirements of the State Records Act 1998 and Council's approved records management policies and practices.

ROLES AND DELEGATED AUTHORITY

Councillors

- Oversight and Leadership
- Approve the Media Policy and any major amendments.
- Ensure alignment of media engagement with Council goals and strategic priorities.
- Support staff in media interactions by maintaining a unified message.
- Participate in significant media engagements as necessary.



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Chief Executive Officer (CEO)

- Senior Management Oversight
- Final decision-maker on media responses and spokesperson for the Council.
- Approve major media releases and statements.
- Direct media strategy and address sensitive or complicated issues.
- Monitor media engagement effectiveness and adjust policies as necessary.

Media Coordinator / Communications Officer

- Primary Media Contact
- Responsible for day-to-day media relations and communications.
- Draft media releases, statements, and respond to inquiries from media.
- Train staff and councillors on media engagement protocols.
- Monitor media coverage and provide feedback to the Council.
- Coordinate and organise interviews and press conferences.

Communications Team

- Support and Implementation
- Assist in the execution of the Media Policy as directed by the Media Coordinator.
- Prepare content for social media and other communication channels.
- Develop promotional materials to support media engagement.
- Collaborate with various departments to gather information for media interactions.

All Staff and Councillors

- Compliance and Awareness
- Follow procedures outlined in the Media Policy.
- Inform the Media Coordinator or CEO of any media inquiries related to their area of expertise.
- Adhere to the Code of Conduct and other related policies during any media interactions.
- Participate in training sessions about media engagement and communication strategies.

Legal Advisor / Compliance Officer

- Oversight of Legal and Ethical Compliance
- Review media content for legal compliance and risk.
- Provide guidance on legal issues related to media engagement (e.g., defamation, copyright).
- Ensure that media communications comply with privacy and data protection regulations.



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RISK ASSESSMENT

Risk Description	Likelihood	Impact (1-5)	Risk Rating	Mitigation Strategies
Inaccurate information communicated to media	Medium	High	Medium	Implement media training; establish a review protocol.
Breach of confidentiality	Low	High	Low	Strictly enforce guidelines on confidential information.
Misinformation leading to public mistrust	High	High	High	Rapid response to correct misinformation; media monitoring.
Negative portrayal of the Council	High	High	Medium	Proactive media engagement; positive storytelling.
Unauthorized comments by staff or councillors	Medium	High	Medium	Clear communication of speaking authority; training.
Legal repercussions (defamation, copyright, etc.)	High	High	Low	Legal review of media statements; training on legal guidelines.
Ineffective communication during emergencies	Low	High	Low	Conduct emergency response drills; ensure clear protocols.
Failure to respond to urgent media inquiries	Medium	High	Medium	Establish service level agreements for media responses.
Misalignment of messaging between officials	Medium	High	Medium	Regular briefings and updates for all officials involved.



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Staff or councillor public disputes affecting reputation	Low	High	Low	Implement conflict resolution protocols; encourage private discussions.
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ASSOCIATED POLICIES AND PROCEDURES

Policy	Procedure
Social Media Policy	
Code of Conduct	
Records Management Policy	
Privacy Policy	

DEFINITIONS AND ACRONYMS

Term	Definition
Council	means Edward River Council
Council official	means councillors, members of staff and delegates of Council (including members of committees that are delegates of Council)
Councillor	means a person elected to the governing body of Edward River Council as per section 222 of the Local Government Act 1993
Media Coordinator	means a person appointed under clause 1.3 of this policy under delegation by the Chief Executive Officer
Chief Executive Officer	means the General Manager as referenced in the Local Government Act 1993
media	means print, broadcast and online media used for communicating information to the public, including, but not limited to, newspapers, magazines, internet publishers, radio, and television broadcasters
personal information	means information or an opinion (including information or an opinion forming part of a database and whether or not recorded in a material form) about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion
social media	means online platforms and applications, such as but not limited to social networking sites, wikis, blogs, microblogs, video and audio sharing sites, and message boards, that allow people to easily publish, share and discuss content. Examples of social media platforms include, but are not limited to Facebook, Twitter, Snapchat, LinkedIn, Yammer, YouTube, Instagram, Flickr and Wikipedia

SUPPORTING DOCUMENTATION

Document Reference	Document Description
	Not Applicable



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POLICY DOCUMENT CONTROL TABLE

Policy #		Policy Title		Media Policy		
Policy Owner		Manager Community & Economy				
Policy Type		Strategic		Approval Type	Council	
Version Control						
Version Number	Modified by (position)	Modifications made		Date modified, approved or adopted	Council Minute Number	Status
3	Manager Community & Economy	Edward River Council template, for review.		07/04/2025		Draft
2	Director Corporate Services	Updated to reflect OLG model policy		July 2023	2023/07 18/12.3	Choose an item.
						Choose an item.
						Choose an item.

12.2. SOCIAL MEDIA POLICY

Author: Renewable Energy Project Coordinator

Authoriser: Chief Executive Officer

RECOMMENDATION

That Council:

1. Receive and note the reviewed and updated Edward River Council Social Media Policy.
2. Note current compliance requirements for Council employees and Councillors.
3. Note that the Social Media Policy is now presented on Council's updated template.

COMMUNITY STRATEGIC PLAN

1. Communities: Caring, healthy, connect, inclusive communities

1.4 Accessibility and Inclusion

5. Leadership: Accountable Civic Leaders

5.5 Communication and Engagement

5.6 Good Corporate Governance

BACKGROUND

Edward River Council's Social Media Policy was adopted by Council on 18 March 2021 to provide guidance on the appropriate use of social media by employees, elected officials, and other representatives of Council.

The policy aims to:

- *Ensure consistent and professional communication across social media channels;
- *Mitigate risks associated with social media engagement, including reputational damage, misinformation, and privacy concerns;
- *Clarify roles and responsibilities for managing and responding to social media integrations; and
- *Align with legislative and regulatory requirements.

This policy has recently been updated to reflect the OLG Model Social Media Policy in July 2023. As part of its scheduled review, the policy was assessed to ensure it remains relevant, reflects current best practices, and accommodates emerging trends in social media usage. This review provided an opportunity to address any gaps, improve clarity, and enhance the effectiveness of the Council's social media engagement. Leadership has reviewed and approved the draft policy with no changes.

PROPOSAL/DISCUSSION

Leaders to provide information and guidance to reinforce social media expectations within their teams.

RISK AND IMPLICATIONS

6.1 Legislative and Policy

State Records Act 1998
Code of Conduct
Work Health and Safety Act 2011
Government Information (Public Access) Act 2009
Privacy and Personal Information Protection Act 1998

6.2 Financial

Is this currently budgeted **N/A**

If not, can it be funded within existing budget **N/A**

What is the proposed funding source?

N/A

6.3 Community Engagement/Consultation

N/A

6.4 Work Health and Safety

Ensure the protection and safety of community and Council officers.

OFFICER'S CONFLICT OF INTEREST DECLARATION

As the author of this report and in providing this advice to Council, I have no interests to disclose in relation to this report.

ATTACHMENTS

1. Social Media Policy

Attachment 1 - ECM_351579_v1_20240909 Social Media Policy

POLICY OBJECTIVE

The Social Media Policy has been prepared by Edward River Council using the better practice model provided by the NSW Office of Local Government which was developed in consultation with Councils.

The Social Media Policy provides councils with a robust framework for the administration and management of their social media platforms. It also sets standards of conduct for all

Council officials who use social media in their official capacity. It has been developed to be fit-for-purpose in a digital age where innovation and emerging trends are the norm.

Content of the Social Media Policy

At the heart of the Social Media Policy are the four 'Principles' of social media engagement.

These are:

- a) Openness
- b) Relevance
- c) Accuracy
- d) Respect

These principles, which are expanded upon in Part 1, should underpin every aspect of Council's social media activity and all Councils and Council officials should commit to upholding them.

Except for Part 8, this policy applies to Council social media pages and Councillor social media pages.

SCOPE

This policy only applies to Council officials' use of social media in an official capacity or in connection with their role as a Council official. The policy does not apply to personal use of social media that is not connected with a person's role as a Council official (refer 4.1).

COMPLIANCE REQUIREMENTS

Legislation	Regulations	Codes, Plans or Strategies
Privacy and Personal Information Protection Act 1998		<i>Code of Conduct</i>
<i>State Records Act 1998</i>		
<i>Work Health and Safety Act 2011</i>		
<i>Government Information (Public Access) Act 2009</i>		
<i>Privacy and Personal Information Protection Act 1998</i>		

POLICY STATEMENT

PREFACE

Social media – opportunities and challenges

Social media is at the heart of modern communication. Since its inception, social media has grown in popularity and influence and is now fundamental to not just how people interact with one another, but also to how we work, play and consume information and ideas.

Social media can be broadly defined as online platforms and applications - such as social networking sites, wikis, blogs, microblogs, video and audio sharing sites, and message boards - that allow people to easily publish, share and discuss content¹.

Significantly, one of social media's key features is its unprecedented reach and accessibility, in that anyone with a computer or mobile device can use social media to generate content which has the potential to be viewed and shared by hundreds of millions of people worldwide.

Despite its obvious benefits, social media also presents a variety challenges and risks. These include:

- the emergence of new, harmful forms of behaviour, such as cyber-bullying and trolling
- maintaining the accuracy, reliability and integrity of information disseminated from multiple sources
- organisations can be held liable for content uploaded onto their social media platforms by third parties²
- content uploaded in a person's private capacity can adversely affect their employment and cause significant reputational damage to colleagues and employers; and
- rapid innovation can make it difficult to keep pace with emerging technologies and trends

In addition, potential corruption risks may arise due to social media use. These include:

- customers, development proponents / objectors, tenderers, or other stakeholders grooming public officials by behaviours such as 'liking' specific posts, reposting content, or sending personal or private messages
- public officials disclosing confidential or sensitive information
- using social media for sponsorship opportunities, which may unfairly advantage one sponsor over another and lack transparency and
- public agencies or officials promoting certain businesses by behaviours such as 'following' them, 'liking' content, or making comments, which may result in those businesses being favoured over others

¹ NSW Department of Education. Social media policy: Implementation procedures – November 2018

² As confirmed by the High Court of Australia in *Fairfax Media Publications Pty Ltd v. Voller, Nationwide News Pty Limited v. Voller*, and *Australian News Channel Pty Ltd v. Voller*, 8 September 2021.

Social media and Local Government in NSW

As in the federal and state jurisdictions, social media has become an important tool in government and political discourse at the local level. In the context of NSW Local Government, social media has two primary functions:

- a) it is used by Councils to interact and share information with their communities in an accessible and often more informal format
- b) it enables Councillors to promote their achievements and address their constituents directly about community issues and events in ways that either complement or bypass traditional news and print media

In addition, many Councils use social media as the platform through which they webcast their meetings. This increases transparency by providing visibility of Council decision making in real time

However, Councils and Councillors are not immune from the challenges associated with social media, which can pose a significant risk both in a legal sense, and in terms of a Council's ability to operate in a unified and coordinated way. It is therefore vital that Councils have the right policy settings in place so that both Councils and Councillors can realise the full benefits of social media whilst mitigating risk.



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SOCIAL MEDIA POLICY

PART 1 – PRINCIPLES

- 1.1 Edward River Council is committed to upholding and promoting the following principles of social media engagement:

Openness Our social media platforms are places where anyone can share and discuss issues that are relevant to our Council and the community we represent and serve.

Relevance We will ensure our social media platforms are kept up to date with informative content about our Council and community.

Accuracy The content we upload onto our social media platforms and any other social media platform will be a source of truth for our Council and community and we will prioritise the need to correct inaccuracies when they occur.

Respect Our social media platforms are safe spaces. We will uphold and promote the behavioural standards contained in this policy and our Council's code of conduct when using our social media platforms and any other social media platform.



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PART 2 – ADMINISTRATIVE FRAMEWORK FOR COUNCIL'S SOCIAL MEDIA PLATFORMS

Platforms

- 2.1 Council maintains a presence on the following social media platforms for Edward River Council corporate content where resourcing permits:
 - a) Facebook
 - b) LinkedIn
 - c) YouTube
- 2.2 Council maintains a presence on the following social media platforms for visitor and destination content where resourcing permits:
 - a) Facebook
 - b) Instagram
 - c) YouTube
- 2.3 To ensure consistency of content, appropriate use of resources and the appropriate application of this policy, Council will limit the number of social media platforms it uses
- 2.4 Council's social media platforms will specify or provide a clearly accessible link to the 'House Rules' for engaging on the respective platforms

Establishment and deletion of Council social media platforms

- 2.5 A new Council social media platform, or a social media platform proposed by a Council related entity (for example, a Council committee), can only be established or deleted with the written approval of the Chief Executive Officer or their delegate
- 2.6 Where a Council social media platform is established or deleted in accordance with clause 2.5, the Chief Executive Officer or their delegate may amend clause 2.1 and 2.2 of this policy without the need for endorsement by the Council's governing body

The role of the Chief Executive Officer

- 2.7 The role of the Chief Executive Officer is to:
 - a) approve and revoke a staff member's status as an authorised user and/or delegate this function to a staff member
 - b) oversight the maintenance of the register of authorised users
 - c) ensure the Council adheres to the rules of the social media platform(s)
- 2.8 The Chief Executive Officer is an authorised user for the purposes of this policy.



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Role of the Social Media Coordinator

- 2.9 The Chief Executive Officer will appoint a member of Council staff to be the Council's Social Media Coordinator (SMC). The Social Media Coordinator should be a senior and suitably qualified member of staff
- 2.10 The Chief Executive Officer may appoint more than one Social Media Coordinator
- 2.11 The Social Media Coordinator's role is to:
- a) develop and/or approve the training and/or induction to be provided to authorised users
 - b) maintain the register of authorised users as approved by the Chief Executive Officer
 - c) maintain effective oversight of authorised users
 - d) moderate the Council's social media platforms in accordance with Part 5 of this policy
 - e) ensure the Council complies with its record keeping obligations under the *State Records Act 1998* in relation to social media (see clauses 7.1 to 7.4 of this policy)
 - f) ensure the Council adheres to the rules of the social media platform(s)
 - g) ensure the Council's social media platforms are set up and maintained in a way that maximises user friendliness and any technical problems are resolved promptly
- 2.12 The Social Media Coordinator is an authorised user for the purposes of this policy

Authorised users

- 2.13 Authorised users are members of Council staff who are authorised by the Chief Executive Officer to upload content and engage on social media on the Council's behalf
- 2.14 Authorised users should be members of Council staff that are responsible for managing, or have expertise in, the events, initiatives, programs or policies that are the subject of the social media content
- 2.15 The Chief Executive Officer will appoint authorised users when required
- 2.16 An authorised user will receive a copy of this policy and induction training on social media use and Council's obligations before uploading content on Council's behalf
- 2.17 The role of an authorised user is to:
- a) ensure, to the best of their ability, that the content they upload onto social media platforms is accurate
 - b) correct inaccuracies in Council generated content
 - c) keep the Council's social media platforms up to date
 - d) moderate the Council's social media platforms in accordance with Part 5 of this policy
 - e) ensure the Council complies with its record keeping obligations under the *State Records Act 1998* in relation to social media (see clauses 7.1 to 7.4 of this policy)



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- 2.18 When engaging on social media on Council's behalf (such as, but not limited to, on a community social media page), an authorised user must identify themselves as a member of Council staff but they are not obliged to disclose their name or position within the Council
- 2.19 Authorised users must not use Council's social media platforms for personal reasons

Administrative tone

- 2.20 Authorised users upload content and engage on social media on the Council's behalf. Authorised users must use language consistent with that function and avoid expressing or appearing to express their personal views when undertaking their role
- 2.21 Authorised users may use more personal, informal language when engaging on Council's social media platforms, for example when replying to comments

Register of authorised users

- 2.22 The Social Media Coordinator will maintain a register of authorised users. This register is to be reviewed annually to ensure it is fit-for-purpose

Ceasing to be an authorised user

- 2.23 The Chief Executive Officer may revoke a staff member's status as an authorised user, if:
 - a) the staff member makes such a request
 - b) the staff member has not uploaded content onto any of the Council's social media platforms in the last 12 months
 - c) the staff member has failed to comply with this policy
 - d) the Chief Executive Officer is of the reasonable opinion that the staff member is no longer required or suitable to be an authorised user.



PART 3 – ADMINISTRATIVE FRAMEWORK FOR COUNCILLORS’ SOCIAL MEDIA PLATFORMS

- 3.1 For the purposes of this policy, Councillor social platforms are not Council social media platforms. Part 2 of this policy does not apply to Councillors’ social media platforms
- 3.2 Councillors are responsible for the administration and moderation of their own social media platforms (in accordance with Parts 3 and 5 of this policy) and ensuring they comply with the record keeping obligations under the *State Records Act 1998* (see clauses 7.1 to 7.4 of this policy) and Council’s records management policy in relation to social media
- 3.3 Clause 3.2 also applies to Councillors in circumstances where another person administers, moderates, or uploads content onto their social media platform
- 3.4 Councillors must comply with the rules of the platform when engaging on social media

Induction and training

- 3.5 Councillors who engage or intend to engage, on social media in their capacity as a Councillor must receive induction training on social media use. Induction training can be undertaken either as part of the Councillor’s induction program or as part of their ongoing professional development program

Identifying as a Councillor

- 3.6 Councillors who intend to engage on social media in their capacity as a Councillor must identify themselves on their social media platforms in the following format:

Councillor “First Name and Last Name”
- 3.7 A Councillor’s social media platform must include a profile photo which is a clearly identifiable image of the Councillor
- 3.8 If a Councillor becomes or ceases to be the Mayor, Deputy Mayor, or the holder of another position (for example, chairperson of a committee), this must be clearly stated on the Councillor’s social media platforms and updated within 48 hours of a change in circumstances

Other general requirements for Councillors’ social media platforms

- 3.9 Councillor social media platforms must specify or provide a clearly accessible link to the ‘House Rules’ for engaging on the platform
- 3.10 A Councillor’s social media platform must include a disclaimer to the following effect: “The views expressed and comments made on this social media platform are my own and not that of the Council”.
- 3.11 Despite clause 3.10, Mayoral or Councillor media releases and other content that has been authorised according to the Council’s media and communications protocols may be uploaded onto a Councillor’s social media platform
- 3.12 Councillors may upload publicly available Council information onto their social media platforms



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- 3.13 Councillors may use more personal, informal language when engaging on their social media platforms

Councillor queries relating to social media platforms

- 3.14 Questions from Councillors relating to their obligations under this policy or managing records on social media may be directed to the Chief Executive Officer in the first instance, in accordance with Council's Councillor requests protocols

Other social media platforms administered by Councillors

- 3.15 A Councillor must advise the Chief Executive Officer of any social media platforms they administer on which content relating to the Council or Council officials is, or is expected to be, uploaded
- 3.16 The Councillor must do so within 28 days of becoming a Councillor

PART 4 – STANDARDS OF CONDUCT ON SOCIAL MEDIA

- 4.1 This policy only applies to Council officials' use of social media in an official capacity or in connection with their role as a Council official. The policy does not apply to personal use of social media that is not connected with a person's role as a council official
- 4.2 Council officials must comply with the Council's code of conduct when using social media in an official capacity or in connection with their role as a Council official
- 4.3 Council officials must not use social media to post or share comments, photos, videos, electronic recordings or other information that:
- a) is defamatory, offensive, humiliating, threatening or intimidating to other Council officials or members of the public
 - b) contains profane language or is sexual in nature
 - c) constitutes harassment and/or bullying within the meaning of the Model Code of Conduct for Local Councils in NSW, or is unlawfully discriminatory
 - d) is contrary to their duties under the *Work Health and Safety Act 2011* and their responsibilities under any policies or procedures adopted by the Council to ensure workplace health and safety
 - e) contains content about the Council, Council officials or members of the public that is misleading or deceptive
 - f) divulges confidential Council information
 - g) breaches the privacy of other Council officials or members of the public, including the use of photographic images without permission
 - h) contains allegations of suspected breaches of the Council's code of conduct or information



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about the consideration of a matter under the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW

- i) could be perceived to be an official comment on behalf of the Council where they have not been authorised to make such comment
- j) commits the Council to any action
- k) violates an order made by a court
- l) breaches copyright
- m) advertises, endorses or solicits commercial products or business
- n) constitutes spam
- o) is in breach of the rules of the social media platform

4.4 Council officials must:

- a) attribute work to the original author, creator or source when uploading or linking to content produced by a third party
- b) obtain written permission from a minor's parent or legal guardian before uploading content in which the minor can be identified
- c) obtain express consent from individuals to use their image after confirming with them what their picture will be used for and who will be able to see it

Council officials must exercise caution when sharing, liking, retweeting content as this can be regarded as an endorsement and/or publication of the content

4.5 Council officials must not incite or encourage other persons to act in a way that is contrary to the requirements of this Part

4.6 Councillors must uphold and accurately represent the policies and decisions of the Council's governing body but may explain why they voted on a matter in the way that they did. (see section 232(1)(f) of the *Local Government Act 1993*)

PART 5 – MODERATION OF SOCIAL MEDIA PLATFORMS

Note: Councils and Council officials should be aware that they may be considered a 'publisher' of any content uploaded onto a social media platform they administer, including content that:

- is uploaded by a third party; and/or
- appears on their social media platform because they have 'liked', 'shared', or 'retweeted' the content, or similar

5.1 Council officials who are responsible for the moderation of the Council's or Councillors' social media platforms may remove content and 'block' or ban a person from those platforms. Such

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actions must be undertaken in accordance with this Part

- 5.2 For the purposes of this Part, 'social media platform' and 'platform' means both the Council's and Councillors' social media platforms

House Rules

- 5.3 Social media platforms must state or provide an accessible link to the 'House Rules' for engaging on the platform.
- 5.4 At a minimum, the House Rules should specify:
- a) the principles of social media engagement referred to in clause 1.1 of this policy
 - b) the type of behaviour or content that will result in that content being removed or 'hidden', or a person being blocked or banned from the platform
 - c) the process by which a person can be blocked or banned from the platform and rights of review
 - d) a statement relating to privacy and personal information (see clause 7.4 of this policy)
 - e) when the platform will be monitored, being weekdays 8:30am – 5pm, during Council's business hours
 - f) that the social media platform is not to be used for making complaints about the Council or council officials
- 5.5 For the purposes of clause 5.4(b), third parties engaging on social media platforms must not post or share comments, photos, videos, electronic recordings or other information that:
- a) is defamatory, offensive, humiliating, threatening or intimidating to council officials or members of the public
 - b) contains profane language or is sexual in nature
 - c) constitutes harassment and/or bullying within the meaning of the Model Code of Conduct for Local Councils in NSW, or is unlawfully discriminatory
 - d) contains content about the Council, Council officials or members of the public that is misleading or deceptive
 - e) breaches the privacy of council officials or members of the public
 - f) contains allegations of suspected breaches of the Council's code of conduct or information about the consideration of a matter under the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW
 - g) violates an order made by a court
 - h) breaches copyright



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- i) advertises, endorses or solicits commercial products or business
- j) constitutes spam
- k) would be in breach of the rules of the social media platform.

Removal or 'hiding' of content

- 5.6 Where a person uploads content onto a social media platform that, in the reasonable opinion of the moderator, is of a kind specified under clause 5.5, the moderator may remove or 'hide' that content
- 5.7 Prior to removing or 'hiding' the content, the moderator must make a record of it (a screenshot)
- 5.8 If the moderator removes or 'hides' the content under clause 5.6, they must, where practicable, notify the person who uploaded the content that it has been removed and the reason(s) for its removal and their rights of review
- 5.9 A person may request a review of a decision by a moderator to remove or 'hide' content under clause 5.6. The request must be made in writing to the Chief Executive Officer and state the grounds on which the request is being made
- 5.10 Where a review request is made under clause 5.9, the review is to be undertaken by the Chief Executive Officer or a member of staff nominated by the Chief Executive Officer who is suitably qualified and who was not involved in the decision to remove or 'hide' the content

Blocking or banning

- 5.11 If a person uploads content that is removed or 'hidden' under clause 5.6 of this policy on three occasions, that person may be blocked or banned from all social media platforms
- 5.12 A person may only be blocked or banned from a Council social media platform with the approval of the Chief Executive Officer



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- 5.13 This clause does not apply to blocking or banning a person from a Councillor's social media platform
- 5.14 Prior to blocking or banning a person from a social media platform, the person must, where practicable, be advised of the intention to block or ban them from all platforms and be given a chance to respond. Any submission made by the person must be considered prior to a determination being made to block or ban them
- 5.15 The duration of the block or ban is to be determined by the Chief Executive Officer, or in the case of a Councillor's social media platform, the Councillor
- 5.16 Where a determination is made to block or ban a person from all social media platforms, the person must, where practicable, be notified in writing of the decision and the reasons for it. The written notice must also advise the person which social media platforms they are blocked or banned from and the duration of the block or ban and inform them of their rights of review
- 5.17 Despite clauses 5.11 to 5.15, where a person uploads content of a kind referred to under clause 5.5, and the moderator is reasonably satisfied that the person's further engagement on the social media platform poses a risk to health and safety or another substantive risk (such as the uploading of defamatory content), an interim block or ban from all platforms may be imposed on the person immediately for a period no longer than 28 days
- 5.18 A person who is blocked or banned from all platforms under clause 5.16 must, where practicable, be given a chance to respond to the interim block or ban being imposed. Any submission made by the person must be considered when determining whether the interim block or ban is to be removed or retained under clauses 5.11 to 5.15
- 5.19 A person may request a review of a decision to block or ban then from a social media platform. The request must be made in writing to the Chief Executive Officer and state the grounds on which the request is being made
- 5.20 Where a review request is made under clause 5.18, the review is to be undertaken by the Chief Executive Officer or a member of staff nominated by the Chief Executive Officer who is suitably qualified and who was not involved in the decision to block or ban the person. Where the decision to block or ban the person was made by the Chief Executive Officer, the review must be undertaken by another senior and suitably qualified member of staff who was not involved in the decision
- 5.21 Where a person that is the subject of a block or ban continues to engage on a social media platform(s) using an alternative social media account, profile, avatar, etc., a moderator may block or ban the person from the platform(s) immediately. In these circumstances, clauses 5.11 to 5.19 do not apply



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PART 6 – USE OF SOCIAL MEDIA DURING EMERGENCIES

- 6.1 During emergencies, such as natural disasters or public health incidents, the Council's Local Emergency Management Officer (LEMO) will be responsible for coordinating and providing emergency related content in collaboration with the Social Media Coordinator on the Council's social media platforms
- 6.2 To ensure consistent messaging both during and after an emergency, authorised users and Council officials must not upload content onto the Council's or their own social media platforms which contradicts advice issued by the agency coordinating the emergency response, or agencies supporting recovery efforts
- 6.3 Training on social media use during emergencies should be included in training and/or induction provided to authorised users and Councillors

PART 7 – RECORDS MANAGEMENT AND PRIVACY REQUIREMENTS

Records management

- 7.1 Social media content created, sent and received by Council officials (including Councillors) acting in their official capacity is a Council record and may constitute open access information or be subject to an information access application made under the *Government Information (Public Access) Act 2009*. These records must be managed in accordance with the requirements of the *State Records Act 1998* and the Council's approved records management policies and practices
- 7.2 You must not destroy, alter or remove social media content unless authorised to do so. If you need to alter or remove social media content, you must do so in accordance with this policy, and consult with the Council's records manager and comply with the requirements of the *State Records Act 1998*
- 7.3 When/if a Councillor's term of office concludes, the Councillor must contact the Chief Executive Officer to provide advice on the management and transfer of records of social media content created during their term of office and comply with the requirements of the *State Records Act 1998*
- 7.4 In fulfilling their obligations under clauses 7.1 to 7.3, Council officials should refer to any guidance issued by the State Archives and Records Authority of NSW relating to retention requirements for Councils' and Councillors' social media content³

Privacy considerations and requirements

- 7.5 Social media communications are in the public domain. Council officials should exercise caution about what personal information, if any, they upload onto social media
- 7.6 The *Privacy and Personal Information Protection Act 1998* applies to the use of social media platforms by the Council and Councillors. To mitigate potential privacy risks, Council officials will:
 - a) advise people not to provide personal information on social media platforms



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- b) inform people if any personal information they may provide on social media platforms is to be used for official purposes including photographic images
 - c) moderate comments to ensure they do not contain any personal information
 - d) advise people to contact Council or Councillors through alternative channels if they have personal information they do not want to disclose in a public forum
- 7.7 Council officials must ensure they comply with the *Health Records and Information Privacy Act 2002* when engaging on and/or moderating social media platforms. In fulfilling their obligations, Council officials should refer to any guidance issued by the Information and Privacy Commission of NSW, such as, but not limited to, the Health Privacy Principles

³ See State Archives and Records Authority of NSW 'Government Recordkeeping / Advice and Resources / Local Government' and 'Social media recordkeeping for councillors'



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PART 8 – PRIVATE USE OF SOCIAL MEDIA

Note: Activities on social media websites are public activities. Even though privacy settings are available, content can still be shared and accessed beyond the intended recipients.

The terms and conditions of most social media sites state that all content becomes the property of the site on which it is posted⁴.

What constitutes 'private' use?

- 8.1 For the purposes of this policy, a Council official's social media engagement will be considered 'private use' when the content they upload:
- a) is not associated with, or does not refer to, the Council, any other Council officials, contractors, related entities or any other person or organisation providing services to or on behalf of the Council in their official or professional capacities, and
 - b) is not related to or does not contain information acquired by virtue of their employment or role as a Council official
- 8.2 If a Council official chooses to identify themselves as a Council official, either directly or indirectly (such as in their user profile), then they will not be deemed to be acting in their private capacity for the purposes of this policy

Use of social media during work hours

- 8.3 Council staff may only access and engage on social media in their private capacity while at work during breaks
- 8.4 Council staff who access and engage on social media in their private capacity during work hours must ensure it does not interfere with the performance of their official duties

⁴ Social Media: Guidance for Agencies and Staff (Government of South Australia) – page 9



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PART 9 – CONCERNS OR COMPLAINTS

- 9.1 Concerns or complaints about the administration of a Council's social media platforms should be made to the Council's Chief Executive Officer in the first instance
- 9.2 Complaints about the conduct of Council officials (including Councillors) on social media platforms are to be directed to the Chief Executive Officer
- 9.3 Complaints about the Chief Executive Officer's conduct on social media platforms may be directed to the Mayor

ROLES AND DELEGATED AUTHORITY

Chief Executive Officer (CEO)

- Authorises the establishment or deletion of social media platforms.
- Approves and revokes the status of staff members as authorized users of social media.
- Ensures the Council complies with the rules of the social media platforms and adheres to the Social Media Policy.
- Authority to make final decisions regarding platform management and authorised user designations.
- Can delegate certain responsibilities pertaining to authorised user management as appropriate.

Social Media Coordinator (SMC)

- Develops and approves training for authorized users on effective and compliant social media use.
- Maintains effective oversight of authorised users to ensure adherence to policies.
- Manages moderation of Council's social media platforms, ensuring compliance with the House Rules and other standards.
- Ensures the Council meets its record-keeping obligations under the State Records Act 1998 in relation to social media content.
- Has the authority to act as the moderator, including removing content and blocking users, in alignment with established protocols.
- Can approve additional Social Media Coordinators as needed.

Authorised Users

- Uploads and engages with content on social media platforms on behalf of the Council.
- Ensures the accuracy and relevance of the content they upload and is responsible for correcting inaccuracies when they occur.
- Participates in the moderation of social media interactions, following the guidelines set forth in the policy.
- Authorised Users are granted the authority to manage and respond to comments and engagements on social media but must clearly identify themselves as Council staff.
- Must adhere strictly to the guidelines set out in the policy regarding content moderation and user engagement.



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Councillors

- Responsible for the administration and moderation of their own personal social media platforms.
- Ensures that their use of social media complies with the Council's Social Media Policy and the Code of Conduct.
- Must clearly identify themselves as Councillors when engaging on social media.
- Has the authority to post and share information related to the Council, provided it follows the policy guidelines.
- Can engage with constituents and promote their personal achievements in their capacity as a Councillor.

Records Manager

- Ensures that all social media content is retained in line with the State Records Act 1998.
- Provides guidance to Council officials concerning retention requirements and best practices for social media record-keeping.
- Has authority to consult and direct staff on proper record-keeping practices within social media and ensure compliance with legislation.

RISK ASSESSMENT

Risk	Likelihood	Impact	Risk Rating	Mitigation Measures
Cyberbullying and Trolling	Likely	High	High	<ul style="list-style-type: none"> - Enforce strict House Rules. - Develop moderation protocols. - Provide training on handling bullying.
Dissemination of Inaccurate Information	Possible	High	Medium	<ul style="list-style-type: none"> - Implement a review and approval process for content. - Regularly update content to maintain accuracy.
Reputational Damage from Offensive Content	Possible	High	Medium	<ul style="list-style-type: none"> - Establish clear conduct guidelines. - Provide training on appropriate content. - Regularly monitor social media interactions.



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Liability for Third-Party Content	Likely	Medium	High	<ul style="list-style-type: none"> - Clearly define responsibilities in House Rules. - Monitor user-generated content. - Implement a reporting system for harmful content.
Inappropriate Personal Conduct by Officials	Possible	High	Medium	<ul style="list-style-type: none"> - Require a code of conduct compliance. - Provide training on social media boundaries.
Confidential or Sensitive Information Disclosure	Unlikely	High	Medium	<ul style="list-style-type: none"> - Provide training on confidentiality. - Monitor communications closely where sensitive issues arise.
Confidential or Sensitive Information Disclosure	Unlikely	High	Medium	<ul style="list-style-type: none"> - Provide training on confidentiality. - Monitor communications closely where sensitive issues arise.
Privacy Breach Due to User Interaction	Possible	High	High	<ul style="list-style-type: none"> - Advise users not to disclose personal information. - Implement strict moderation policies.
Influence of Sponsors and External Stakeholders	Possible	Medium	Medium	<ul style="list-style-type: none"> - Maintain transparency in sponsorships. - Establish guidelines for engagements



ASSOCIATED POLICIES AND PROCEDURES

Policy	Procedure
Code of Conduct	
Privacy Policy	
Media Policy	

DEFINITIONS AND ACRONYMS

Term	Definition
Council	means Edward River Council.
Councillor	means a person elected to the governing body of Edward River Council as per section 222 of the Local Government Act 1993
authorised user	members of Council staff who are authorised by the Chief Executive Officer to upload content and engage on the Council's social media platforms on the Council's behalf
council official	in the case of a Council - Councillors, members of staff and delegates of the Council (including members of committees that are delegates of the Council)
minor	for the purposes of clause 4.4(b) of this policy, is a person under the age of 18 years
personal information	information or an opinion (including information or an opinion forming part of a database and whether or not recorded in a material form) about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion
Social Media Coordinator	is a Council's Social Media Coordinator appointed under clause 2.9 of this policy
social media	online platforms and applications - such as but not limited to social networking sites, wikis, blogs, microblogs, video and audio sharing sites, and message boards - that allow people to easily publish, share and discuss content. Examples of social media platforms include, but are not limited to Facebook, LinkedIn, YouTube, Instagram

SUPPORTING DOCUMENTATION

Document Reference	Document Description
	Not Applicable



**Edward
River**
COUNCIL

DocType-Service-Number
Policy Number: Social Media Policy
Directorate

POLICY DOCUMENT CONTROL TABLE

Policy #		Policy Title	Social Media Policy		
Policy Owner	Manager Community & Economy				
Policy Type	Strategic		Approval Type	Council	
Version Control					
Version Number	Modified by (position)	Modifications made	Date modified, approved or adopted	Council Minute Number	Status
3	Manager Community & Economy	Edward River Council template, for review.	07/04/2025		Draft
2	Director Corporate Services	Updated to reflect OLG Model Social Media Policy	July 2023	2023/0718/12.3	Choose an item.
					Choose an item.
					Choose an item.

12.3. CEO PERFORMANCE COMMITTEE

Author: Executive Assistant

Authoriser: Chief Executive Officer

RECOMMENDATION

That Council:

1. Notes Cr Craig Druitt's withdrawal from the CEO Performance Review Committee
2. Endorses the appointment of the Councillor nominated member of the CEO Performance Review Committee as Cr Frank Schofield.

COMMUNITY STRATEGIC PLAN

5. Leadership: Accountable Civic Leaders

5.1 Shared Vision

5.2 Diversity of Leadership

5.3 Inter-governmental Collaboration

5.4 Grow Our Own Leaders

5.5 Communication and Engagement

5.6 Good Corporate Governance

BACKGROUND

At the February 2025 Council Meeting, Councillors determined suggested Council Committee Delegates. The CEO Performance Review Policy identified that the Review Committee will comprise the Mayor, the Deputy Mayor and two councillors: one nominated by the CEO and one appointed by resolution of Council.

During this meeting Council appointed Cr Leanne Mulham as the CEO nominated councillor and Cr Craig Druitt to the Committee by resolution.

PROPOSAL/DISCUSSION

Prior to the first meeting of the CEO Performance Review Committee, Cr Craig Druitt withdrew from the Committee. Council is now requested to finalise the appointment of the fourth member of the CEO Performance Review Committee Cr Frank Schofield.

RISK AND IMPLICATIONS

6.1 Legislative and Policy

Section 223 (i) of the Local Government Act 1993 includes as part of the governing body's role to "determine the process for appointment of the general manager... and to monitor the general manager's performance". At Edward River Council the general manager is referred to as the Chief Executive Officer.

6.2 Financial

There are no budgetary implications.

OFFICER'S CONFLICT OF INTEREST DECLARATION

As the author of this report and in providing this advice to Council, I have no interests to disclose in relation to this report.

ATTACHMENTS

Nil

12.4. INVESTMENT REPORT - JUNE 2025

Author: Manager Finance

Authoriser: Chief Executive officer

RECOMMENDATION

1. That Council receive and note the Investment Report for June 2025

COMMUNITY STRATEGIC PLAN

5. Leadership: Accountable Civic Leaders

5.6 Good Corporate Governance

BACKGROUND

In accordance with clause 212 of the Local Government (General) Regulation 2021 (the Regulation), the Responsible Accounting Officer must provide council with a report setting out details of all money council has invested under section 625 of the Act).

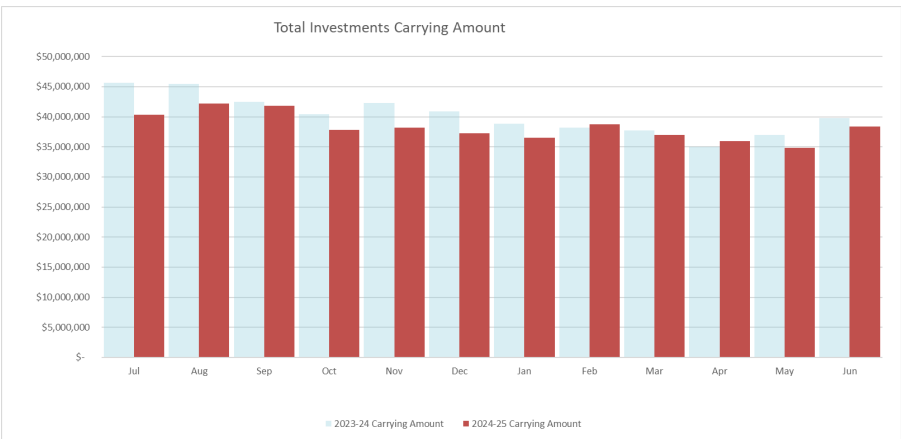
The report must also include a certificate as to whether or not the investment has been made in accordance with the Act, the Regulations and the council's investment policies.

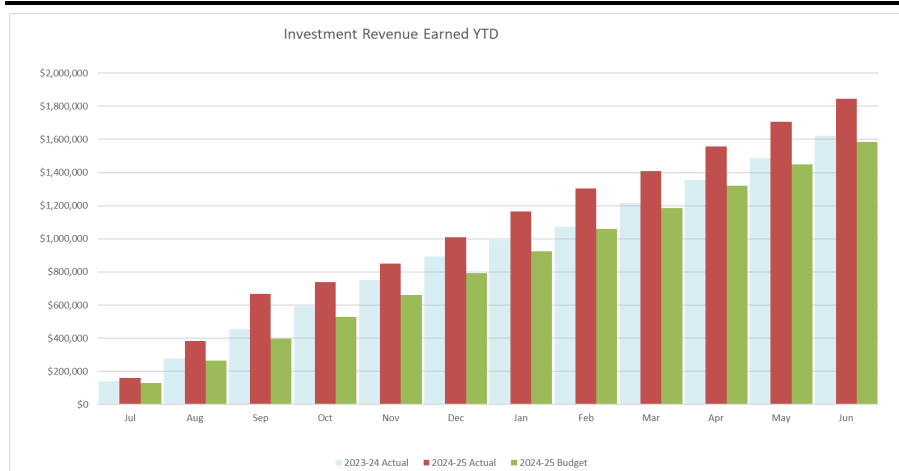
PROPOSAL/DISCUSSION

As at 30 June 2025, Council had a total of \$38,361,156 in term deposits and cash at bank exclusive of unpresented receipts or cheques.

Council's weighted average interest rate was 4.66%, which was 0.27% above the Bloomberg AusBond Bank Bill Index implied one-year return of 4.39%. Total interest earned for the year to 30 June 2025 was \$1,843,688 compared to the budget of \$1,582,925 and previous year total of \$1,621,961.

The total cash and investments balance has increased by \$3.52m since May 2025. This increase includes the Financial Assistance Grant advance payment for 2025/26 of \$3.9m, this being an estimated 50% of the total for the 2025/26 financial year.





The details of the investments are included in Attachment 1 - Investment Register as at 30 June 2025.

Council has engaged Arlo Advisory to provide ongoing investment advisory services. As part of this service, Arlo provides, among other services, a monthly investment review report which council uses to inform investment decisions. A copy of the report is attached in this report as Attachment 2 - Investment Review June 2025 - Arlo Advisory. Council continues to obtain financial benefits through accessing better rates through the Imperium Investment platform as well as efficiency savings in the investment process.

RISK AND IMPLICATIONS

6.1 Legislative and Policy

Local Government Act 1993

Local Government (General) Regulation 2021

Investment Policy

6.2 Financial

As at 30 June 2025, all investments were within the defined Investment Policy limits. Council's investment portfolio consisted of term deposits (81%) and cash at bank/ on call (19%).

6.3 Community Engagement/Consultation

N/A

6.4 Work Health and Safety

There are no identified Work Health and Safety implications identified through this report.

Certification - Responsible Accounting Officer

I hereby certify that the investments listed in the Investment Report Attachment have been made in accordance with Section 625 of the Local Government Act 1993, and clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy.

David Mead

Responsible Accounting Officer

OFFICER'S CONFLICT OF INTEREST DECLARATION

As the author of this report and in providing this advice to Council, I have no interests to disclose in relation to this report.

ATTACHMENTS

Attachment 1 - Investment Register as at 30 June 2025

Attachment 2 - Investment Review June 2025 - Arlo Advisory

Attachment 1 - Investment Register as at 30 June 2025

Schedule of Investments							
This Report is at date:					30-June-2025		
Description	Type	Rating at EOM (S&P)	Date Invested	Maturity Date	Days	Rate	Face Value Amount
Commonwealth Bank General Fund	Oncall/ CMT	A1+	N/a	N/a	365	3.65%	6,206,067
Commonwealth Bank Business On Line Saver	Oncall/ CMT	A1+	N/a	N/a	365	3.70%	1,155,089
Total Oncall/ CMT Accounts							7,361,156
Term Deposits							
National Australia Bank	TD	A1+	30-Jul-24	30-Jul-25	365	5.30%	1,000,000
National Australia Bank	TD	A1+	30-Jul-24	06-Aug-25	372	5.30%	1,000,000
National Australia Bank	TD	A1+	30-Jul-24	13-Aug-25	379	5.30%	1,000,000
National Australia Bank	TD	A1+	02-Jul-24	02-Jul-25	365	5.45%	1,000,000
National Australia Bank	TD	A1+	16-Jul-24	16-Jul-25	365	5.35%	1,000,000
National Australia Bank	TD	A1+	16-Jul-24	19-Aug-25	399	5.31%	1,000,000
National Australia Bank	TD	A1+	12-Sep-23	16-Sep-25	735	4.90%	2,000,000
National Australia Bank	TD	A1+	14-Aug-24	27-Aug-25	378	5.08%	1,000,000
National Australia Bank	TD	A1+	30-Aug-24	28-Aug-25	363	5.00%	1,000,000
National Australia Bank	TD	A1+	05-Sep-24	09-Sep-25	369	4.95%	1,000,000
National Australia Bank	TD	A1+	12-Sep-24	12-Mar-26	546	4.70%	1,000,000
National Australia Bank	TD	A1+	10-Dec-24	10-Dec-25	365	5.05%	1,000,000
Suncorp Bank	TD	A1+	03-Apr-25	07-Apr-26	369	4.60%	1,000,000
ING Direct	TD	A1	13-Mar-25	11-Mar-26	363	4.70%	1,000,000
ING Direct	TD	A1	20-Mar-24	20-Mar-29	1826	5.06%	1,000,000
ING Direct	TD	A1	02-Jul-24	02-Jul-26	730	5.35%	1,000,000
ING Direct	TD	A1	30-Aug-24	31-Aug-27	1096	4.54%	1,000,000
ING Direct	TD	A1	12-Sep-24	15-Sep-26	733	4.59%	1,000,000
ING Direct	TD	A1	27-Feb-25	26-Feb-26	364	4.75%	1,000,000
Bank of Queensland	TD	A2	26-Mar-24	28-Mar-28	1463	4.95%	1,000,000
Bank of Queensland	TD	A2	30-Nov-23	27-Nov-25	728	5.35%	1,000,000
Bank of Queensland	TD	A2	05-Mar-25	05-Mar-26	365	4.69%	1,000,000
BankVic	TD	A2	27-Feb-25	27-Jan-26	334	4.65%	1,000,000
BankVic	TD	A2	25-Jun-25	16-Apr-26	295	4.30%	1,000,000
Hume Bank	TD	A2	12-Sep-24	11-Sep-25	364	4.92%	1,000,000
Hume Bank	TD	A2	10-Dec-24	10-Nov-25	335	5.02%	1,000,000
Hume Bank	TD	A2	13-Jun-24	15-Jun-26	732	5.14%	1,000,000
My State Bank	TD	BBB	25-Jun-25	28-Jun-26	368	4.20%	1,000,000
My State Bank	TD	BBB	25-Jun-25	25-Jun-26	365	4.20%	1,000,000
My State Bank	TD	BBB	12-Jun-25	11-Jun-26	364	4.20%	1,000,000
Total Term Deposits							31,000,000
					Weighted Average Interest Rate	4.66%	38,361,156

Attachment 2 - Investment Review June 2025 - Arlo Advisory



Monthly Investment Review



**Edward
River**
COUNCIL

June 2025

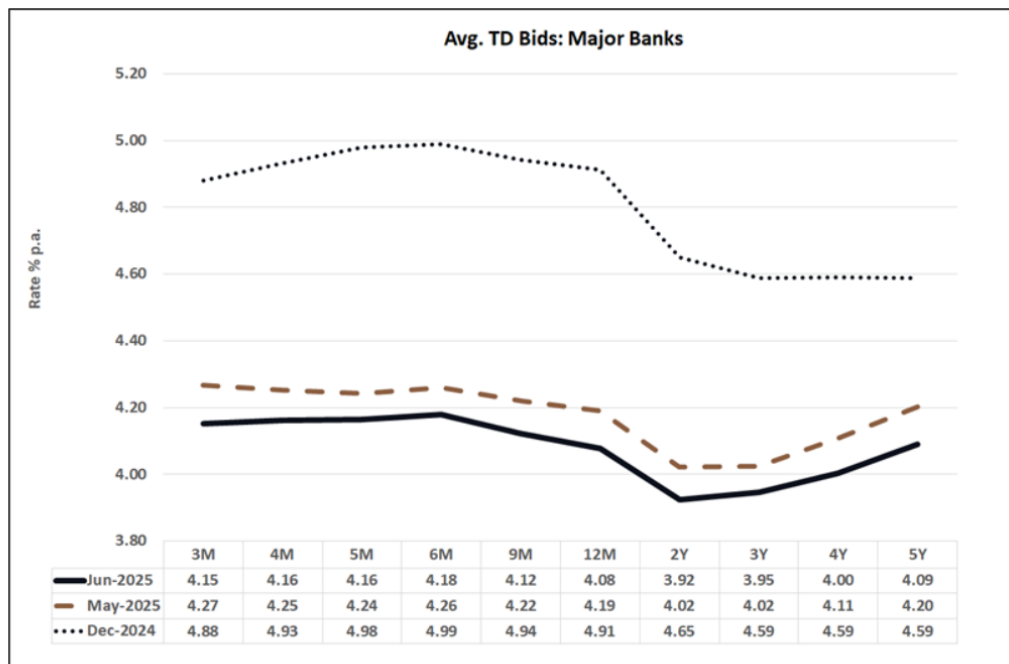
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Market Update Summary

Global equity markets set all-time highs again, despite the escalating tensions in the Middle East throughout the month. The global tariff wars seem to have taken a backburner for now, whilst market expectations are for further rate cuts to be delivered by most global central banks.

In the deposit market, over June, at the very short-end of the curve (less than 6 months), the average deposit rates offered by the domestic major banks fell between 7-10bp compared to the previous month (May). At the longer-end of the curve (1-5 years), the average rates dropped by 10-15bp compared to where they were in May, as the market continues to expect additional rate cuts over the next few months.



Source: Imperium Markets

With additional rate cuts and a global economic downturn priced in over 2025, investors should consider diversifying and taking an 'insurance policy' against a potentially lower rate environment by investing across 1-5 year fixed deposits and locking in rates close to or above 4% p.a. (small allocation only).



Edward River Council's Portfolio & Compliance

Asset Allocation

The portfolio is mainly directed to fixed term deposits (~81%), with the remainder of the portfolio (~19%) being held in various overnight cash accounts.

Senior FRNs are now trading at a 'fair value' on a historical basis, and new issuances should be considered on a case by case scenario. For fixed interest investments, staggering a mix of fixed deposits between 12 months to 5 years remains a more optimal strategy to maximise returns over a longer-term cycle.

With additional rate cuts and a global economic downturn being priced in 2025, investors can choose to allocate a small proportion of longer-term funds and undertake an insurance policy against any potential future rate cuts by investing across 1-5 year fixed deposits, locking in and targeting yields close to or above 4% p.a. Should inflation be within the RBA's target band of 2-3% over the longer-term, returns around 4% p.a. or higher should outperform benchmark.



Term to Maturity

The portfolio remains highly liquid with around 87% maturing within 12 months. Where liquidity permits, we recommend investing surplus funds in the 1-2 year horizons to optimise the portfolio's returns in the long-run. Where there is (counterparty) capacity to invest in attractive medium-longer term investments, we recommend this be allocated to medium-term fixed deposits (refer to respective sections below).

Compliant	Horizon	Invested (\$)	Invested (%)	Min Limit (%)	Max Limit (%)	Available (\$)
✓	0 - 90 days	\$19,361,156	50.47%	15%	100%	\$19,000,000
✓	91 - 365 days	\$14,000,000	36.50%	0%	100%	\$24,361,156
✓	1 - 2 years	\$2,000,000	5.21%	0%	70%	\$24,852,809
✓	2 - 5 years	\$3,000,000	7.82%	0%	50%	\$16,180,578
		\$38,361,156	100.00%			



Counterparty

Overall, the portfolio is lightly diversified across the investment grade credit spectrum, with no exposure to the unrated ADIs.

As at the end of the June, Council is within Policy limits to each individual ADI. We continue to encourage Council to diversify its investments with other ADIs as this will not only reduce concentration risk, but in all likelihood, this will increase the overall returns of the portfolio.

Compliant	Issuer	Rating [^]	Invested (\$)	Invested (%)	Max Limit (%)	Available (\$)
✓	ANZ	AA-	\$1,000,000	2.61%	40.00%	\$14,344,462
✓	CBA	AA-	\$7,361,156	19.19%	40.00%	\$7,983,306
✓	NAB	AA-	\$13,000,000	33.89%	40.00%	\$2,344,462
✓	ING	A	\$6,000,000	15.64%	25.00%	\$3,590,289
✓	BOQ	A-	\$3,000,000	7.82%	25.00%	\$6,590,289
✓	BankVic	BBB+	\$2,000,000	5.21%	15.00%	\$3,754,173
✓	Hume	BBB+	\$3,000,000	7.82%	15.00%	\$2,754,173
✓	MyState Bank	BBB	\$3,000,000	7.82%	15.00%	\$2,754,173
			\$38,361,156	100.00%		

[^]Applying long-term ratings only.

On 31st July 2024, ANZ's takeover of Suncorp Bank was formalised, and ratings agency S&P upgraded Suncorp's long-term credit rating to that of its parent company immediately (now rated AA-). Investor's exposure to Suncorp is now reflected under the parent company being ANZ.

Credit Quality

The portfolio remains diversified from a credit ratings perspective. The entire long term portfolio is spread amongst the investment grade spectrum. All aggregate ratings categories were within the Policy limits at month-end:

Compliant	Credit Rating [^]	Invested (\$)	Invested (%)	Max Limit (%)	Available (\$)
✓	AA Category	\$21,361,156	56%	100%	\$17,000,000
✓	A Category	\$9,000,000	23%	60%	\$14,016,694
✓	BBB Category	\$8,000,000	21%	35%	\$5,426,405
✓	Unrated Category	\$0	0%	5%	\$1,918,058
		\$38,361,156	100%		

[^] Applying long-term ratings only.



Performance

Council's performance (excluding cash holdings) for the month ending June 2025 is summarised as follows:

Performance (Actual)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	0.31%	0.97%	1.99%	4.21%	4.21%
AusBond Bank Bill Index	0.32%	1.02%	2.10%	4.39%	4.39%
Council's T/D Portfolio^	0.42%	1.25%	2.50%	5.11%	5.11%
Outperformance	0.10%	0.23%	0.40%	0.72%	0.72%

[^]Total portfolio performance excludes Council's cash account holdings.

Performance (Annualised)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	3.85%	3.93%	4.06%	4.21%	4.21%
AusBond Bank Bill Index	3.94%	4.14%	4.28%	4.39%	4.39%
Council's T/D Portfolio^	5.18%	5.10%	5.10%	5.11%	5.11%
Outperformance	1.24%	0.95%	0.82%	0.72%	0.72%

[^]Total portfolio performance excludes Council's cash account holdings.

For the month of June, the portfolio (excluding cash) provided a return of +0.42% (actual) or +5.18% p.a. (annualised), outperforming the benchmark AusBond Bank Bill Index return of +0.32% (actual) or +3.94% p.a. (annualised).



Recommendations for Council

Term Deposits

Going forward, the longer-term strategy would ideally be placing across 12–24 months terms as it is likely to earn up to $\frac{1}{4}$ – $\frac{1}{2}$ % p.a. higher compared to shorter tenors in a normal market environment. There is growing belief that additional interest rate cuts and a global economic downturn is forthcoming and so locking in rates close to or above 4% p.a. across 1–5 year tenors may provide some income protection against a lower rate environment.

As at the end of June 2025, Council's deposit portfolio was yielding 4.90% p.a. (down 15bp from the previous month), with a weighted average duration of around 263 days (~8½ months). **We recommend Council increases the weighted average duration between 9–12 months over the longer-term to optimise returns.**

Please refer to the section below for further details on the Term Deposit market.

Securities

Primary (new) **FRNs** (with maturities between 3–5 years) are now 'fair value' again and remain appealing (particularly for those investors with portfolios skewed towards fixed assets) and should be considered on a case by case scenario. **Fixed Bonds** may also provide attractive opportunities from new (primary) issuances.

Please refer to the section below for further details on the FRN market.



Term Deposit Market Review

Current Term Deposits Rates

As at the end of June, we see value in the following:

ADI	LT Credit Rating	Term	Rate % p.a.
ING Bank	A	5 years	4.27%
NAB	AA-	5 years	4.15%
Westpac	AA-	5 years	4.12%
BoQ	A-	5 years	4.10%
ING Bank	A	4 years	4.12%
NAB	AA-	4 years	4.10%
Westpac	AA-	4 years	4.01%
Hume Bank	BBB+	4 years	4.00%
NAB	AA-	3 years	4.00%
ING Bank	A	3 years	3.98%
Suncorp	AA-	3 years	3.93%
Westpac	AA-	3 years	3.92%
State Bank of India	BBB-	2 years	4.00%
NAB	AA-	2 years	3.95%
ING Bank	A	2 years	3.90%
Hume Bank	BBB+	2 years	3.90%

The above deposits are suitable for investors looking to maintain diversification and lock-in a slight premium compared to purely investing short-term.

For terms under 12 months, we believe the strongest value is currently being offered by the following ADIs (*we stress that rates are indicative, dependent on daily funding requirements and different for industry segments*):



ADI	LT Credit Rating	Term	Rate % p.a.
Bank of Sydney	Unrated	12 months	4.22%
State Bank of India	BBB-	12 months	4.15%
Suncorp	AA-	12 months	4.12%
NAB	AA-	12 months	4.10%
ICBC Sydney Branch	A	12 months	4.07%
Suncorp	AA-	9 months	4.29%
BankVIC	BBB+	9 months	4.20%
Bank of Sydney	Unrated	9 months	4.20%
NAB	AA-	9 months	4.18%
State Bank of India	BBB-	9 months	4.15%
Bank of Sydney	Unrated	6 months	4.40%
Suncorp	AA-	6 months	4.27%
State Bank of India	BBB-	6 months	4.25%
Bendigo-Adelaide	A-	6 months	4.25%
NAB	AA-	6 months	4.22%
Bank of Sydney	Unrated	3 months	4.40%
State Bank of India	BBB-	3 months	4.30%
NAB	AA-	3 months	4.25%
BankVIC	BBB+	3 months	4.20%

For those investors that do not require high levels of liquidity and can stagger their investments longer term, they will be rewarded over a longer-term cycle if they roll for an average min. term of 12 months, with a spread of investments out to 5 years (this is where we see current value). In a normal market environment (upward sloping yield curve), investors could earn over a cycle, on average, up to $\frac{1}{4}$ – $\frac{1}{2}$ % p.a. higher compared to those investors that entirely invest in short-dated deposits.

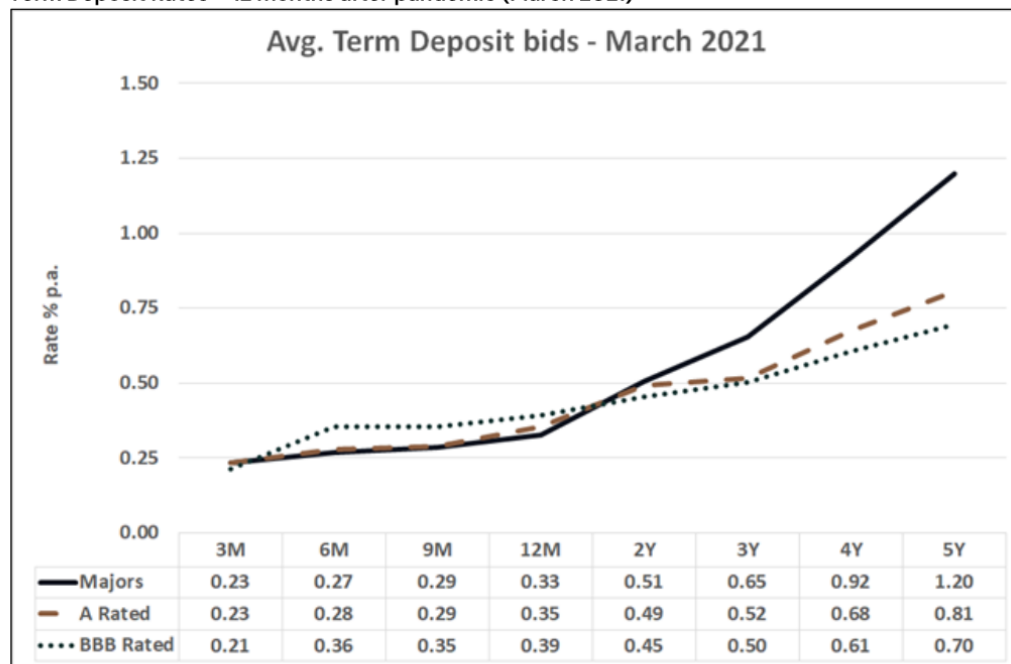
With additional rate cuts and a global economic downturn priced in over 2025, investors should consider allocating some longer-term surplus funds and undertake an insurance policy by investing across 1–5 year fixed deposits and locking in rates close to or above 4% p.a. This will provide some income protection if the RBA decides to continue cutting rates over 2025 and into 2026.



Term Deposits Analysis

Pre-pandemic (March 2020), a 'normal' marketplace meant the lower rated ADIs (i.e. BBB category) were offering higher rates on term deposits compared to the higher rated ADIs (i.e. A or AA rated). But due to the cheap funding available provided by the RBA via their Term Funding Facility (TFF) during mid-2020, allowing the ADIs to borrow as low as 0.10% p.a. fixed for 3 years, those lower rated ADIs (BBB rated) did not require deposit funding from the wholesale deposit. Given the higher rated banks had more capacity to lend (as they have a greater pool of mortgage borrowers), they subsequently were offering higher deposit rates. In fact, some of the lower rated banks were not even offering deposit rates at all. As a result, most investors placed a higher proportion of their deposit investments with the higher rated (A or AA) ADIs over the past three years.

Term Deposit Rates – 12 months after pandemic (March 2021)



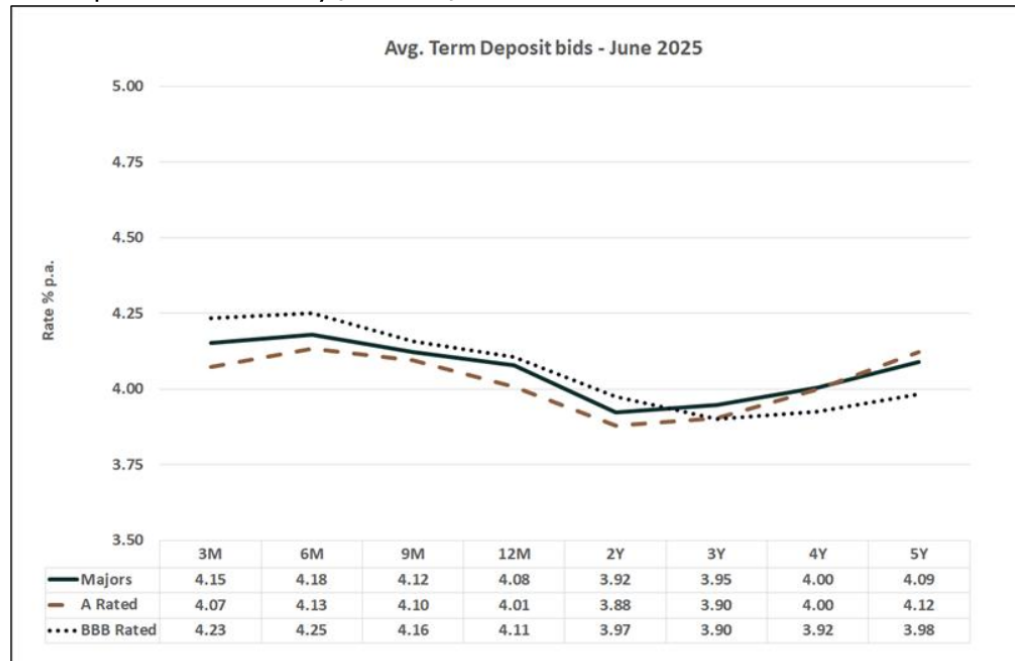
Source: Imperium Markets

The abnormal marketplace experienced during the pandemic is starting to reverse as the competition for deposits slowly increases, partially driven by the RBA's term funding facility coming to an end. In recent months, we have started to periodically see some of the lower rated ADIs ("A" and "BBB" rated) offering slightly higher rates compared to the domestic major banks ("AA" rated) on different parts of the curve (i.e. pre-pandemic environment). Some of this has been attributed to lags in adjusting their deposit rates as some banks (mainly the lower rated ADIs) simply set their rates for the week.



Going forward, investors should have a larger opportunity to invest a higher proportion of its funds with the lower rated institutions (up to Policy limits), from which the majority are not lending to the Fossil Fuel industry or considered 'ethical'. We are slowly seeing this trend emerge, although the major banks always seem to react more quickly than the rest of the market during periods of volatility:

Term Deposit Rates – Currently (June 2025)



Source: Imperium Markets

Financial Stability of the Banking (ADI) Sector

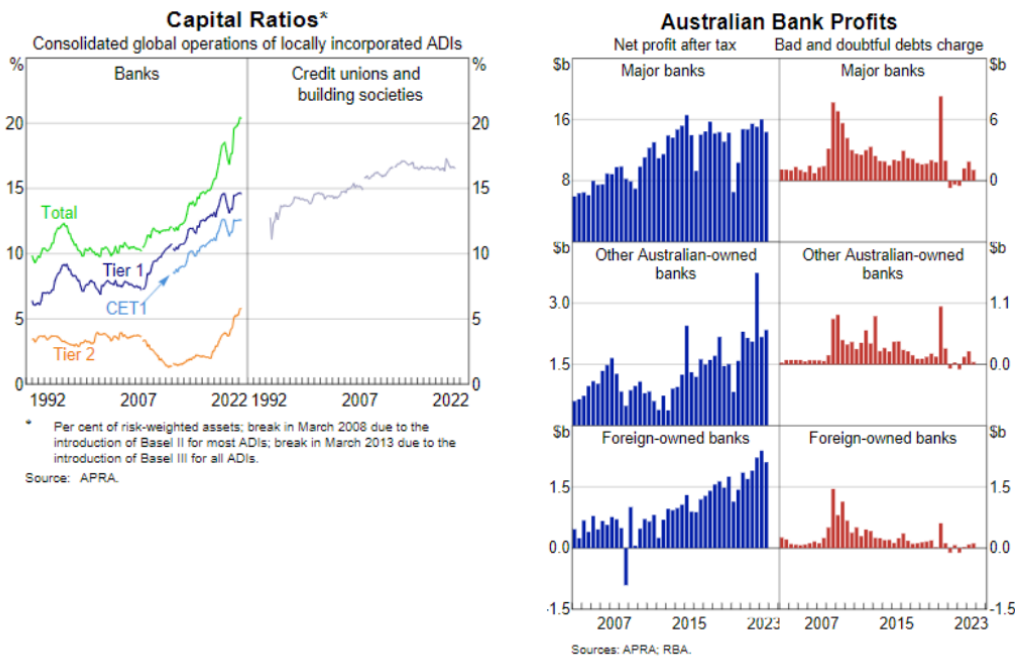
The RBA's latest Financial Stability report of 2024 reaffirms the strong balance sheet across the ADI sector. They noted that the risk of widespread financial stress remains limited due to the generally strong financial positions of most (individual) borrowers. Very few mortgage borrowers are in negative equity, limiting the impact on lenders (ADIs) in the event of default and supporting their ability to continue providing credit to the economy. Most businesses that have entered insolvency are small and have little debt, limiting the broader impact on the labour market and thus household incomes, and on the capital position of lenders (ADIs).

Australian banks (collectively the APRA regulated ADIs) have maintained prudent lending standards and are well positioned to continue supplying credit to the economy. A deterioration in economic conditions or temporary disruption to funding markets is unlikely to halt lending activity. Banks have anticipated an



increase in loan arrears and have capital and liquidity buffers well above regulatory requirements (see *Capital Ratios* chart below). APRA’s mandate is to “*protect depositors*” and provide “*financial stability*”.

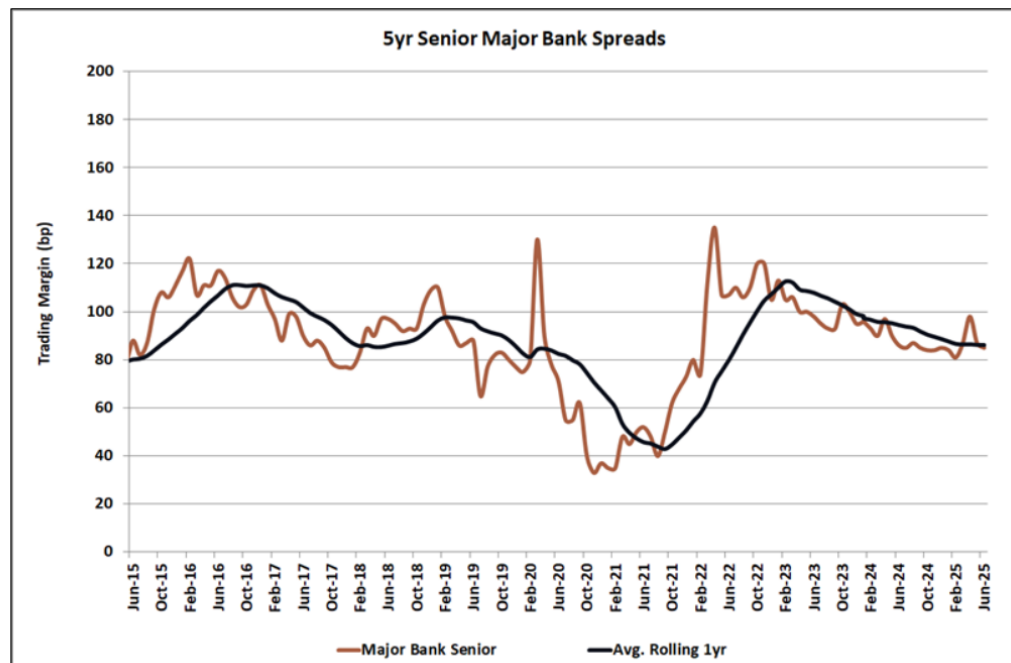
Over the past two decades, both domestic and international banks continue to operate and demonstrate high levels of profitability (see *Australian Bank Profits* chart below), which also includes two stress-test environments being the GFC (September 2008) and the COVID pandemic (March 2020):





Senior FRNs Market Review

Over June, amongst the senior major bank FRNs, physical credit securities tightened up to 2bp at the long-end of the curve. During the month, Westpac (AA-) issued a new 5 year senior security at +83bp. Long-term major bank senior securities are looking slightly expensive on a historical basis, noting the 5yr margin has averaged around the +95-100bp range over a cycle (currently around +85bp).



Source: IBS Capital

There were minimal primary issuances amongst the senior bank market this month, with the only notable lines being the small levels issued by:

- ING Bank Australia (A) 3 & 5 year senior securities at +80bp and +95bp respectively
- Judo Bank (BBB) 3 year senior FRN at +145bp
- Macquarie Bank (A+) 1 year senior FRN at +42bp
- Bank of China Australia (A) 3 year senior FRN at +75bp

Amongst the "A" and "BBB" rated sector, the securities remained relatively flat at the longer-end of the curve.



Overall, credit securities remain fair value on a historical basis. FRNs will continue to play a role in investors' portfolios mainly based on their liquidity and the ability to roll down the curve and gross up returns over ensuing years (in a relatively stable credit environment), whilst also providing some diversification to those investors skewed towards fixed assets.

Senior FRNs (ADIs)	30/06/2025	31/05/2025
"AA" rated – 5yrs	+85bp	+87bp
"AA" rated – 3yrs	+68bp	+69bp
"A" rated – 5yrs	+95bp	+97bp
"A" rated – 3yrs	+80bp	+77bp
"BBB" rated – 3yrs	+130bp	+130bp

Source: IBS Capital

We now generally recommend switches ('benchmark' issues only) into new primary issues, out of the following senior FRNs that are maturing:

- On or before early-2028 for the "AA" rated ADIs (domestic major banks);
- On or before mid-2026 for the "A" rated ADIs; and
- Within 6–9 months for the "BBB" rated ADIs (consider case by case).

Investors holding onto the above senior FRNs ('benchmark' issues only) in their last few years are now generally holding sub optimal investments and are not maximising returns by foregoing realised capital gains. In the current challenging economic environment, any boost in overall returns should be locked in when it is advantageous to do so, particularly as switch opportunities become available.



Senior Fixed Bonds – ADIs (Secondary Market)

With global inflation softening and official interest rates starting to drop progressively, investors may look at some opportunities in the secondary market. We currently see value in the following fixed bond lines (please note supply in the secondary market may be limited on any day):

ISIN	Issuer	Rating	Capital Structure	Maturity Date	~Remain. Term (yrs)	Fixed Coupon	Indicative Yield
AU3CB0314763	Bendigo	A-	Senior	24/10/2028	3.33	4.79%	4.18%
AU3CB0308955	BoQ	A-	Senior	30/04/2029	3.85	5.30%	4.35%
AU3CB0319879	Nova Sco.	A-	Senior	21/03/2030	4.74	5.23%	4.80%



Economic Commentary

International Market

Global equity markets set all-time highs again, despite the escalating tensions in the Middle East throughout the month. The global tariff wars seem to have taken a backburner for now, whilst market expectations are for further rate cuts to be delivered by most global central banks.

Across equity markets, the US S&P 500 Index rose +4.96%, whilst the NASDAQ surged +6.57%. Europe's main indices bucked the trend, with slight losses in France's CAC (-1.11%), Germany's DAX (-0.37%) and UK's FTSE (-0.13%).

The US Federal Reserve kept rates unchanged at 4.25%–4.50% where it has been since December. The updated "dot plot" maintained expectations of two rate reductions later this year (though seven FOMC members now forecast no cuts at all, up from four in March) and have revised their 2026 outlook to only one 25bp rate cut.

The US unemployment rate held steady at 4.2%. US CPI report for May showed notably cooler inflation than expected, with both headline and core CPI rising just +0.1% m/m (consensus +0.2% and +0.3% respectively). Core CPI is up +1.7% in 3m annualised terms and +2.6% in 6m annualised terms.

The Bank of Canada kept rates on hold at 2.75% as fully expected, once again noting the uncertainty about the impact of tariffs on the economy. The Bank suggested a further rate cut could be required if the economy weakens and inflation remains contained.

The Bank of England kept the bank rate unchanged at 4.25%, with six members supporting the decision while three members voted for a 25bp rate cut. The UK unemployment rate rose 0.1% to 4.6%, in line with expectations. UK April GDP today was soft at -0.3% m/m vs a -0.1% consensus.

Euro area core CPI for May came in 0.1% lower than consensus at +2.3% y/y vs. +2.4% expected. The ECB cut rates by 25bp as expected to 2.00%, but the messaging was more hawkish, with President Lagarde positioning, *"I think we are getting to the end of a monetary policy cycle"*.

Both the Swiss National Bank and Norway's Central Bank cut their rates by 25bp respectively in June.

China's CPI data remained weak at -0.1% y/y (-0.2% expected) weighed by falling fuel and food prices even as broader inflation also remained subdued with the core measure at +0.6% y/y.

The MSCI World ex-Aus Index rose +3.90% for the month of June:

Index	1m	3m	1yr	3yr	5yr	10yr
S&P 500 Index	+4.96%	+10.97%	+13.63%	+17.91%	+14.89%	+11.64%
MSCI World ex-AUS	+3.90%	+9.20%	+16.00%	+17.70%	+15.50%	+11.00%
S&P ASX 200 Accum. Index	+1.41%	+9.50%	+13.81%	+13.56%	+11.85%	+8.86%

Source: S&P, MSCI



Domestic Market

Australia's monthly inflation eased faster than expected in May, with consumer prices rising +2.1% y/y (versus +2.3% expectations), which is near the bottom of the RBA's target band. Core inflation also fell from +2.8% in April to +2.4% in May (its lowest rate since November 2021). Services inflation on the monthly indicator is running at +3.3% y/y, its lowest since May 2022.

Australia's unemployment rate remained unchanged at 4.1% in May, for the fourth consecutive month. Despite a surprise fall in jobs (-2.5k in May versus +20k expectation), the unemployment rate was steady as the participation rate slightly eased to 67.0% (from 67.1%).

Q1 GDP rose just +0.2% q/q and +1.3% y/y, below consensus and the RBA's forecast of +0.4% q/q.

Dwelling prices for May rose +0.5% m/m, further sustaining the turnaround seen since February. Price growth had slowed into April (ahead of the 3 May election), but the combination of election clarity and RBA interest rate cuts were likely the drivers behind the rise seen in May.

The monthly trade surplus was lower than expected with a surplus of \$5.4bn for April vs. \$6.0bn consensus.

Retail spending was up +1.1% in May, +1.5% in 3-month average terms and +6.8% over the past 12 months.

The Australian dollar rose around +1.77%, finishing the month at US65.50 cents (from US64.36 cents the previous month).

Credit Market

The global credit indices marginally tightened in the risk-on environment. They remain near the levels seen in early-mid 2022 (prior to the rate hike cycle from most central banks):

Index	June 2025	May 2025
CDX North American 5yr CDS	54bp	56bp
iTraxx Europe 5yr CDS	57bp	58bp
iTraxx Australia 5yr CDS	76bp	75bp

Source: Markit



Fixed Interest Review

Benchmark Index Returns

Index	June 2025	May 2025
Bloomberg AusBond Bank Bill Index (0+YR)	+0.32%	+0.32%
Bloomberg AusBond Composite Bond Index (0+YR)	+0.75%	-0.40%
Bloomberg AusBond Credit FRN Index (0+YR)	+0.38%	+0.64%
Bloomberg AusBond Credit Index (0+YR)	+0.62%	+0.21%
Bloomberg AusBond Treasury Index (0+YR)	+0.77%	+0.02%
Bloomberg AusBond Inflation Gov't Index (0+YR)	+0.80%	+0.41%

Source: Bloomberg

Other Key Rates

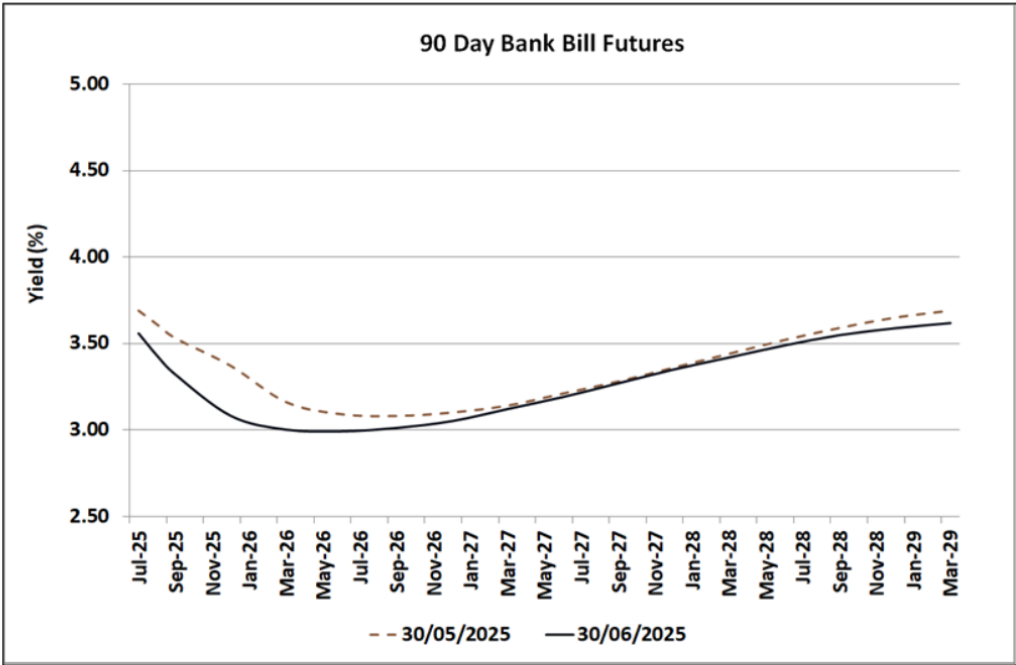
Index	June 2025	May 2025
RBA Official Cash Rate	3.85%	3.85%
90 Day (3 month) BBSW Rate	3.60%	3.73%
3yr Australian Government Bonds	3.25%	3.31%
10yr Australian Government Bonds	4.14%	4.23%
US Fed Funds Rate	4.25%-4.50%	4.25%-4.50%
2yr US Treasury Bonds	3.72%	3.89%
10yr US Treasury Bonds	4.24%	4.41%

Source: RBA, ASX, US Department of Treasury



90 Day Bill Futures

Bill futures fell across the curve this month, with expectations of further rate cuts to be delivered very shortly:



Source: ASX

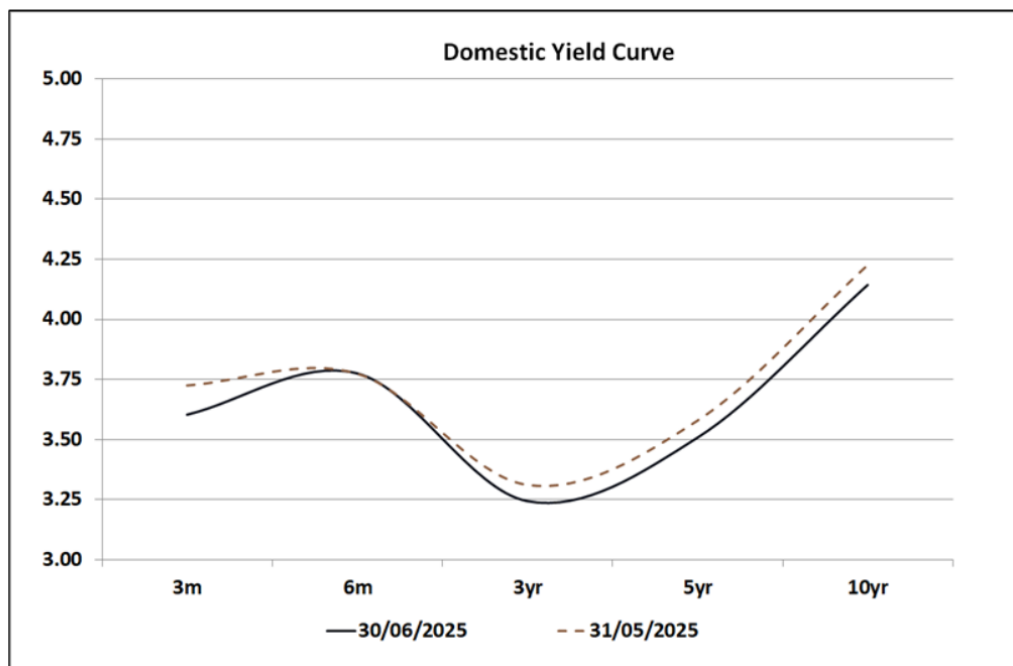


Fixed Interest Outlook

US Fed Chair Powell has recently stated that *"if inflation pressures remain contained, we'll get to a place to cut rates sooner rather than later"*. The market continues to factor up to two rate cuts by the US Fed for the remainder of 2025.

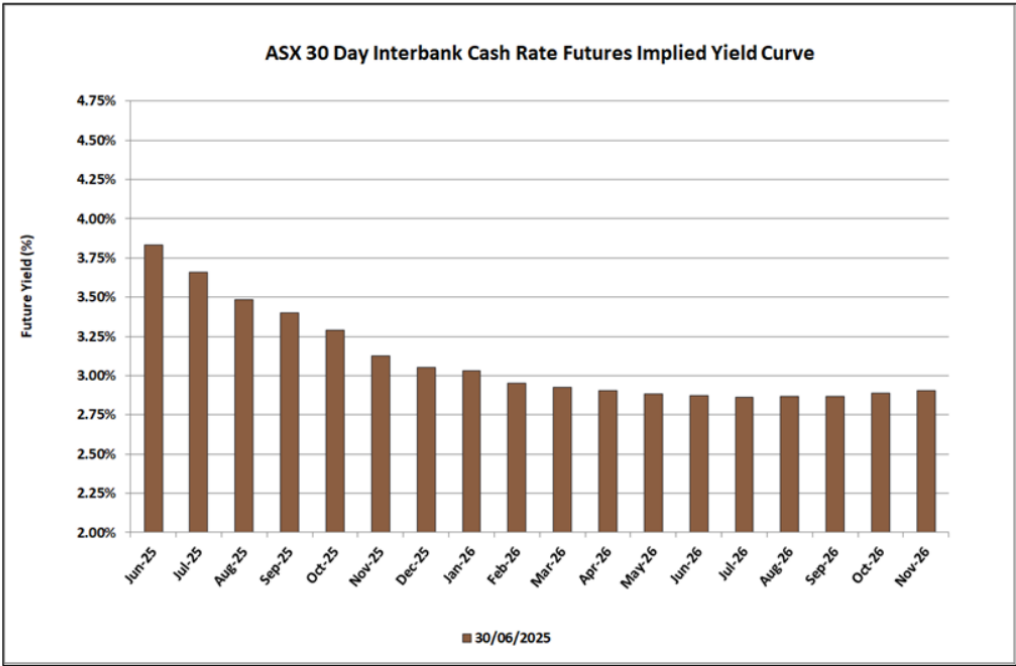
With monthly inflation prints coming in softer than the RBA's expectations in recent months, the ongoing restrictive policy stance may no longer be appropriate. With services inflation on the monthly indicator running at its lowest since May 2022, this should give the RBA greater confidence that there is further room to ease policy back to a more neutral setting.

Yields fell up to 8bp at the longer-end of the curve:



Source: ASX, RBA

Financial markets are now factoring up to four (4) additional rate cuts by early-mid 2026 after the latest monthly inflation reading. This could potentially take the official cash rate down to 2.85%, although the RBA remains cautious on the potential upside risks to inflation due to international markets, particularly surrounding the ongoing tariff wars and geopolitical tensions in the Middle East:



Source: ASX

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12.5. FUNDED PROJECTS UPDATE - JUNE 2025

Author: Projects Coordinator

Authoriser: Director Infrastructure

RECOMMENDATION

That Council notes the funded projects report for June 2025.

COMMUNITY STRATEGIC PLAN

3. Built Environment: Liveable Built Environments

3.1 Infrastructure

3.2 Road network, and footpaths, cycleways (active transport)

3.3 Public Space and Community Facilities (including sports)

3.4 Heritage

3.5 Digital Connectivity

BACKGROUND

A breakdown of current funding for active projects is as follows:

Funding Body	Total Project Estimate	Council Funding	External Funding	Project Details
Local Roads and Community Infrastructure - Phase 4 (Federal Funding)	\$1,518,748		\$963,710 \$555,038	Part A - Lighting Deni and Blighty Reserves, VRA Building, Saleyards Amenities, Basketball Stadium Part B - Local Road Rehabilitation
Stronger Country Communities - Round 5 (State Funding)	\$939,885		\$225,885 \$714,000	Town Hall Revitalisation - Regional Theatre Peppin Heritage Centre - Masterplan Implementation (Museum Refurbishment)
Regional Emergency Road	\$7,001,855		\$7,001,855	Flood Recovery - Local Roads

Funding Body	Total Project Estimate	Council Funding	External Funding	Project Details
Repair Fund (State Funding)				
Disaster Funding Recovery Assistance - ARGN 1034	\$11,535,909		\$11,535,909	Road Network Repair
Disaster Funding Recovery Assistance - ARGN 1086	\$1,067,688		\$1,067,688	Essential Public Asset Restoration
Floodplain Management Program	\$150,858 \$1,782,000	\$25,143 \$297,000	\$125,715 \$1,485,000	Deniliquin Major Overland Flood Study (funding ratio 6:1) North Deniliquin Levee Upgrade - Construction (funding ratio 6:1)
Disaster Recovery Fund R2	\$1,458,492	\$729,246	\$729,246	North Deniliquin Levee Upgrade (funding 50/50)
Natural Disaster Essential Public Asset Restoration Grant (NSW Public Works)	\$1,268,991		\$1,268,991	Deniliquin South Levee Wall

PROPOSAL/DISCUSSION

Included in Attachment 1 to this report is a list of major grant funded projects, identifying initial budgets, financial status and delivery status of the work currently being undertaken by Council.

Following is a brief project update by Project.

Peppin Heritage Centre - Masterplan Implementation - Museum Refurbishment

Council staff are in the process of lodging a Development Application to commence construction of the Museum refurbishment. Recently, new sub floor vents have been installed as part of the new flooring project.

This funding is due for completion in January 2026.

Town Hall Revitalisation

Procurement is underway for this project. This funding is due for completion in January 2026.

Regional Emergency Road Repair Fund (RERRF) - Road Works

The following roads and status of works are included in this program of works:

Asset Name	Completed [%]
Maude Rd	100%
Blighty Hall Rd	100%
Millears Rd	100%
Stud Park Rd	100%
Stud Park Rd	100%
Booroorban - Tchelery	100%
Carrathool Rd	88%
Moonee Swamp Rd	100%
Mayrung Rd	100%
Aratula North Rd	100%
Aratula South Rd	100%
Tocumwal Rd	92%

Disaster Recovery Funding Assistance - Emergency Road Works

Road works for AGRN 1034 is now complete. Final claim is awaiting approval and payment by TfNSW.

Funding has been approved for AGRN 1086, and the agreement signed 1 July 2025. Works under this agreement will include:

Description	Progress [%]
DRFA - Butler Street	0%
DRFA - Cemetery Road	0%
DRFA - Fowler Street	0%
DRFA - Henry Street	0%
DRFA - Jameson Street	0%
DRFA - Napier Street	0%
DRFA - Noyes Street	0%
DRFA - Poitiers Street	0%
DRFA - Racecourse Road	0%
DRFA - Riverview Road	0%
DRFA - Russell Road	0%
DRFA - Macauley Street	0%
DRFA - Ricemill Road	0%

Floodplain Management Program

Overland Flood Study - Procurement for a consultant is complete and will be presented to Council under a separate report.

This funding is due for completion January 2027.

Floodplain Management Program & Disaster Ready Fund R2

Both these funding streams have been received for the North Deni Levee Bank Construction. Design reviews are underway to confirm permanent works v's temporary barrier solutions; review of easement and consultation has commenced.

This funding is due for completion in February and June 2027.

NSW Public Works

This funding has been received as a result of the NSW Flooding from 14 September 2022 - ARGN 1034 and is to be used to repair the South levee wall in the vicinity of St Michael's Street and a section at McLeans Beach. The Project Manager has commenced consultation, planning approvals for review of environmental factors. Developing procurement documentation for survey, Geotech and design.

This funding is due for completion in May 2027.

RISK AND IMPLICATIONS**6.1 Legislative and Policy**

Projects funded through these programs include costs for the design, documentation, and supervision for each project.

6.2 Financial

Is this currently budgeted: Yes - through various approved funding allocations.

6.3 Community Engagement/Consultation

Level of Engagement	Stakeholder	Activity	Date, Location, etc	Outcome
Inform and Consult	Targeted to user groups and the broader community.	Media release, social media, meetings.	Varies for each project as announced.	Awareness of funded project opportunities for the community.

6.4 Work Health and Safety

Council WHS policy and procedures apply to all projects carried out from funding allocations.

OFFICER'S CONFLICT OF INTEREST DECLARATION

As the author of this report and in providing this advice to Council, I have no interests to disclose in relation to this report.

ATTACHMENTS

1: Project Status report for June 2025.

Attachment 1 - Report - June25

Current/Active Funded Projects - June 2025

Funding Source	Project Title	Total Budget	Council Contribution	Actual Expenses	Project Delivery % Complete	Financial spend % complete
Local Roads and Community Infrastructure R4		\$ 1,518,748		\$ 991,478		65%
	Part A - Lighting Deni and Blighty Reserves, VRA Building, Saleyards Amenities, Basketball Stadium	\$ 963,170		\$ 807,000	100%	84%
	Part 2 -K&G, Shoulder and drainage works urban roads	\$ 555,578		\$ 184,478	0%	33%
Stronger Country Communities R5		\$ 939,885		\$ 146,500		16%
	Peppin Heritage Centre - Masterplan Implementation	\$ 714,000		\$ 124,406	15%	17%
	Town Hall Revitalisation Project - Regional Theatre	\$ 225,885		\$ 22,094	5%	10%
Regional Emergency Road Repair Funding - TfNSW		\$ 7,001,855		\$ 6,537,810		93%
(combined with RLRRP to form RERRF)	Emergency Road Repair	\$ 7,001,855		\$ 6,537,810	45%	93%
Essential Public Asset Reconstruction		\$ 11,535,909		\$ 10,542,715		91%
DFRA - TfNSW Administer - AGRN 1034	Road Network Repair	\$ 11,535,909		\$ 10,542,715	91%	91%
Flood Plain Management Program		\$ 1,932,858		\$ 9,068		0%
Funding ratio: 6:1	Deniliquin Major Overland Flow Flood Study	\$ 150,858	\$ 25,143	\$ 9,068	0%	0%
Funding ratio: 6:1	North Deniliquin Levee Upgrade - construction	\$ 1,782,000	\$ 297,000	-	0%	0%
Natural Disaster Essential Public Asset Restoration Grant		\$ 1,268,991		\$ 59,712		5%
	Deniliquin South Levee Wall	\$ 1,268,991		\$ 59,712	5%	5%
Disaster Recovery Fund - Round 2		\$ 1,458,492		\$ 18,000		1%
Funding ratio 50/50	North Deniliquin Levee Bank	\$ 1,458,492	\$ 729,246	\$ 18,000	1%	1%
Essential Public Asset Reconstruction		\$ 1,067,688		\$ -		0%
DFRA - TfNSW Administer - AGRN 1086	Essential Asset Repair	\$ 1,067,688		\$ -	91%	0%
Total Current Funding		\$ 27,583,078	\$ 1,051,389	\$ 18,305,283	64%	66%

12.6. DEVELOPMENT SERVICES ACTIVITY REPORT

Author: Manager Development Services

Authoriser: Director Infrastructure

RECOMMENDATION

That Council receive and note the Development Services Report for June 2025.

COMMUNITY STRATEGIC PLAN

1. Communities: Caring, healthy, connect, inclusive communities

1.7 Housing

3. Built Environment: Liveable Built Environments

3.1 Infrastructure

3.4 Heritage

4. Economy: Strong, Diverse and Sustainable

4.4 Activated CBD

4.5 Land Use Planning

BACKGROUND

Council reports on Development Services activities on a monthly basis in order to provide the community with information on what is occurring.

PROPOSAL/DISCUSSION

The Development services report for June 2025 included in Attachment 1.

RISK AND IMPLICATIONS

6.1 Legislative and Policy

The management of development activities is undertaken in accordance with the requirements of the Local Government Act, Environmental Planning and Assessment Act and associated regulations made thereunder.

6.2 Financial

Is this currently budgeted Yes

6.3 Community Engagement/Consultation

There are no community engagement or consultation activities relating to this matter.

6.4 Work Health and Safety

There are no work health and safety issues relating to this matter.

OFFICER'S CONFLICT OF INTEREST DECLARATION

As the author of this report and in providing this advice to Council, I have no interests to disclose in relation to this report.

ATTACHMENTS

1. Monthly report for June 2025

Attachment 1 - 6 June 2025

Development Activity					
Applications received – June 2025					
Application	Property Description	Proposal	Date Received	Date Approved	Status
DA2025/0040	Lot 428 DP 39503, 151-153 Napier Street, Deniliquin	Change of Use to Recreation Facility (Indoor) and Depot	11/6/25	-	Under Assessment
DA2025/0041	Lot 13 DP 1295329, 281 Wakool Road, Deniliquin	Shed	13/6/25	26/6/25	Approved
DA2025/0042 CC2025/0024	Lot 7 DP 1272156, 3 Robert Walter Place, Deniliquin	Dwelling House with Attached Garage	13/6/25	27/6/25	Approved
DA2025/0043	Lot 87 DP 756251, 18214 Riverina Highway, Blighty	Dairy (Restricted)	17/6/25	-	Under assessment
DA2025/0044 CC2025/0025	Lot 122 DP 1111183, 161 Cobb Highway, Deniliquin	Shed	17/6/25	-	Under assessment
DA2025/0045	Lot 1 Sec 200 DP 758913, 131 Napier Street, Deniliquin	Warehouse with Ancillary Office	17/6/25	-	Under assessment
CC2025/0026	Lot 43 DP 1189132, Cemetery Road, Deniliquin	Airport Hanger	18/6/25	-	Under assessment
DA2025/0046 CC2025/0027	Lot 1 DP 732827, 81 Edwardes Street, Deniliquin	Demolition of Existing Dwelling and Construct New Dwelling House	25/6/25	-	Under assessment
DA2025/0047	Lot 9 DP 756322, 30 Carrathool Road, Conargo	Farm Building (Machinery Shed)	25/6/25	26/6/25	Approved



CC2025/0028	Lot 1 DP 1235420, 503 Barham Road, Deniliquin	Construction of 2 Grain Storage Sheds (Rural Industry)	26/6/25	-	Under assessment
DA2025/0048	Lot 11 DP 131551, 333-345 Albert Street, Deniliquin	Shed (Storage Premises)	27/6/25	-	Under assessment

Complying Development Certificates					
PC CDC2025/0006	Lot 45 DP 243660, 2 Davies Court, Deniliquin	Dwelling House	2/6/25	2/6/25	Private Certifier
S68 Applications					
LG2025/0021	Lot 7 DP 1272156, 3 Robert Walter Place	Carry out water supply work, carry out sewerage work, connect a private sewer with a sewer under the control of a council	13/6/25	27/6/25	Approved
LG2025/0022	Lot 1 DP 1132408, 1 Butler Street (Site 30), Deniliquin	Flyover	16/6/25	27/6/25	Approved
LG2025/0023	Lot 1 DP 732827, 81 Edwardes Street, Deniliquin	Carry out water supply works and carry out sewerage works	25/6/25	-	Under assessment



Development Applications Received by Type for June 2025						
Development Type	New Dwellings	Dwelling Alts/Additions/sheds	Commercial/Industrial	Other	Subdivision	No of lots resulting
Number	3	5	3	1	1	1
Totals 2025	10	27	7	18	2	10

Applications Determined – June 2025		
Application	Property Description	Development Type
DA2025/0031	Lot 16 Sec 26 DP 758913, 453 Maher Street, Deniliquin	Strata Subdivision (4 Lots)
MOD2025/0003	Lot 10 DP 1307339, 130 Burton Street, Deniliquin	54 Lot Staged Subdivision & Demolition of Existing Structures (modification to amend staging of the development and minor reconfiguration to lot layout)
DA2025/0017	Lot 61 DP 807787, 366 Hay Road, Deniliquin	Residential Shed
DA2025/0035	Lot 4 SP 20117, 4/44 Hardinge Street, Deniliquin	Change of Use to Business Premises (Barber Shop)
DA2025/0041	Lot 13 DP 1295329, 281 Wakool Road, Deniliquin	Residential Shed
DA2025/0029	Lot 2 DP 560791, 448 Wilkinson Street, Deniliquin	Natural Swimming Pool
DA2025/0042	Lot 7 DP 1272156, 3 Robert Walter Place, Deniliquin	Dwelling House with Attached Garage
DA2025/0032	Lot 20 Sec 57 DP 758782, 355 Victoria Street, Deniliquin	Residential Shed
DA2025/0034	Lot 61 DP 807787 & Lot 1 DP 820159, 366 Hay Road, Deniliquin	Alterations and Additions to Existing Dwelling House
DA2025/0036	Lot 4 DP 260576, 206 Dahwilly Road, Deniliquin	Inground Swimming Pool
DA2025/0037	Lot 10 Sec 66 DP 263010, 95 Burton Street, Deniliquin	Demolition of a Dwelling House
DA2025/0047	Lot 9 DP 756322, 30 Carrathool Road, Deniliquin	Farm Building (Machinery Shed)



DA2025/0039	Lot 18 DP 825153, 573 Harfleur Street, Deniliquin	Demolition of Existing Dwelling and Swimming Pool and Construction of New Dwelling House and Associated Site Works
DA2025/0035	Lot 4 SP 20117, 4/44 Hardinge Street, Deniliquin	Change of Use to Barber Shop
DA2025/0005	Lot 2 DP 285128, 158 Riverview Drive, Deniliquin	Retaining Wall and Associated Site Works (Refused)
PC CDC2025/0006	Lot 45 DP 243660, 2 Davies Court, Deniliquin	Dwelling House

Processing Times for June 2025		
Application Type	* Mean Gross Days	** Mean Net Days
DA	28	17
Mod (\$4.55) of DA & DA/CC	35	35
CDC	-	-
CC	7	7
S68 Applications	23	23

* Mean gross days = Total days from lodgment to determination ** Mean Net Days = Total days less Stop the Clock days

Value and Number of Applications Determined 2024 and 2025										
Month	DA 2024	DA 2025	CDC 2024	CDC 2025	CC 2024	CC 2025	LG 2024	LG 2025	Value DA 2024	Value DA 2025
January	5	4	0	1	20	3	3	1	\$172,000.00	\$2,838,650.00
February	12	11	2	0	4	4	3	4	\$4,079,530.00	\$4,187,970.00
March	8	5	1	2	4	6	2	6	\$4,032,720.00	\$1,464,254.00
April	5	5	2	0	3	3	8	5	\$1,877,535.00	\$1,453,500.00
May	10	7	0	2	6	5	4	4	\$1,837,680.00	\$512,507.00
June	15	13	1	1	5	5	7	3	\$2,118,742.00	\$3,724,823.00
July	5		1		3		2		\$1,408,390.00	
August	7		4		5		4		\$2,021,102.00	



September	4		1		5		9		\$216,388.00	
October	9		1		7		7		\$2,511,285.00	
November	6		0		3		9		\$5,011,589.00	
December	9		0		4		2		\$2,100,176.00	
TOTALS	95	42	13	6	52	26	60	23	\$27,387,137.00	\$14,181,704.00

Note: Value of application determined does not include the value of work for Construction Certificates and s68 applications.

Section 10.7 Certificates/Sewerage Drainage Diagrams

Planning certificates	15
Sewerage drainage diagrams	14
Average processing time	0
Maximum time for processing	2 days

Inspections

Site	Footing / Pier	Slab	Frame	Hot & Cold	Sewer / Septic	Storm Water	Final	Wet Area	Public Health	Food / Vans	Trade Waste Site Visit	Meetings	Murrumbidgee Council	Total
20	5	3	3	3	2	4	6	2	0	2	0	6	2	58

Swimming Pool Inspection Program

Month	1 st Inspection	2 nd Inspection	3 rd Inspection	TOTAL 2025
June	2	2	0	23



Animal Control /Ranger Activities

Ranger's Report

Companion Animals

Seized / Surrendered / abandoned	Released to Owner prior to impoundment	In Pound	Released to Owner after impounded	Re- Homed	Euthanised		Escaped/ Stolen	Still In Pound	Declared Dangerous Menacing Restricted	Micro Chipped	Registered	Fines Issued
					Cats	Dogs						
23	8	15	6	3	4	0	0	2	1	0	7	3

Note: The figures contained in this report relate to animal control activities carried out in the current month being reported on. Rehoming/Return to owner etc may occur in a subsequent month and are therefore not captured in this reporting period.

Clean Up			Parking		Impoundment		
Notices Sent	Illegal Dumping	Fines	Patrols	Fines	Vehicles	Live stock	Euthanised (other)
0	1	0	4	0	6	0	2 x Kangaroos and 1 x sheep

Dog Attacks

Date	Details	Outcome
June	Staffy dog smashed through house window and attacked a lady and her dog on the footpath	Owner of dog was issued fines and dog has been declared dangerous. Order issued under the Companion Animals Act requiring compliance with ongoing management, restriction and containment of dog.

Public Health Activities

Details	
<i>Building and Health Services Officer</i>	
Attended Authorised Officer Training Course	Building & Health Services Officer now authorised to carry out food inspections
Water Sampling	Weekly Routine drinking water sampling undertaken as part of NSW Health Program.
Food Premises Inspections	Annual inspection Program completed.

12.7. RESOLUTIONS OF COUNCIL AS AT 6 JULY 2025

Author: Executive Assistant

Authoriser: Chief Executive Officer

RECOMMENDATION

That Council note the information in the Resolutions of Council as at 6 July 2025.

COMMUNITY STRATEGIC PLAN

5. Leadership: Accountable Civic Leaders

5.6 Good Corporate Governance

BACKGROUND

The attached report details the status of open Resolutions of Council.

- Total Resolutions of Council for the 2023/2024 Financial Year - 227
- Total Closed Resolutions of Council for the 2023/2024 Financial Year - 225
- Total Resolutions of Council for the 2024/2025 Financial Year - 167
- Total Closed Resolutions of Council for the 2024/2025 Financial Year - 156

PROPOSAL/DISCUSSION

Monthly report to update Councillors and the community on the progress of Council Resolutions.

RISK AND IMPLICATIONS

6.3 Community Engagement/Consultation

Information report.

OFFICER'S CONFLICT OF INTEREST DECLARATION

As the author of this report and in providing this advice to Council, I have no interests to disclose in relation to this report.

ATTACHMENTS

1. Council meeting resolutions as at 6 July 2025.

Attachment 1 - Council Meeting Resolutions 6 July 2025

Council Meeting Resolutions as at 6 July 2025

17 June 2025	Ordinary Council Meeting	Responsibility	Status	Expected Date of Completion
2025/1706/12.1	<p>End Street Trees Removal</p> <p>That Council engage further independent technical expertise to provide further information regarding the trees located at 142-144 End Street, Deniliquin and bring this report back to Council prior to any decision being made.</p>	Director Infrastructure	Document out.	August 2025
2025/1706/12.2	<p>Delivery Program 2025-2029</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Acknowledge the community feedback; 2. Approve the drafted responses to community submissions and enable the Executive Assistant Corporate Services, with Chief Executive Officer review, to provide formal responses to each submission; 3. Adopts the updated Draft Delivery Program 2025-2029 as amended based on community consultation; and 4. Reference to be included Item 1.2.3 Reinstate the Aboriginal Liaison Committee. 	Executive Assistant Corporate Services	All items completed.	Closed
2025/1706/12.3	<p>2025-2026 Operational Plan and Budget</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Acknowledge the community feedback; 2. Approve the drafted responses to community submissions and enable the Executive Assistant Corporate Services, with Chief Executive Officer review, to provide formal responses to each submission; 3. Adopts the updated Operational Plan and Budget 2025-2026 (including Fees and Charges and Statement of Revenue Policy) along with the Long Term Financial Plan 2025-2035 (LTFP), as amended based on community consultation; and 4. Reinstate the Aboriginal Liaison Committee 	Executive Assistant Corporate Services	All items completed.	Closed
2025/1706/12.4	Workforce Management Strategy 2025-2029	Manager People & Culture		Closed

Council Meeting Resolutions as at 6 July 2025

	That Council endorse and adopt the Workforce Management Strategy 2025-2029, which outlines the key workforce priorities, strategies, and actions to ensure Edward River Council continues to build a capable, future-ready, and high-performing workforce aligned to community needs and organisational objectives.			
2025/1706/12.5	<p>Councillor and Mayoral Fees 2025-2026</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Set the Mayoral annual fee for 2025-26 at \$30,390, the maximum amount allowable, being a 3% increase from the previous year's maximum, in line with the annual determination by the Local Government Remuneration Tribunal dated 17 April 2025; 2. Set the Councillor's annual fee for 2025-26 at \$13,930, the maximum amount allowable, being a 3% increase from the previous year's maximum, in line with the annual determination by the Local Government Remuneration Tribunal dated 17 April 2025; and 3. Notes that the total 2025-26 Councillor and Mayoral fees, should Council adopt the maximum fees, will be \$155,760, an increase of \$4,580 from the 2024-25 actual fees. 	Manager Finance	Updated and paid according to the resolution for the 2025/26 Financial Year.	Closed
2025/1706/12.6	<p>Proposed Road Name – Kurrajong Subdivision DA65/18A (MOD 2023/0005)</p> <p>That Council endorse the road name "Yallambee Court", within the 30 Lot Subdivision (Kurrajong Subdivision) approved under DA65/18A (MOD2023/0005), on Lot 403 DP 756325 - 142-144 Napier Street, Deniliquin.</p>	Manager Development Services	Road name "Yallambee Court" submitted to the Geographical Names Board of NSW for approval.	Closed
2025/1706/14.1	<p>Making of the Rates 2025-26</p> <p>That Council;</p> <ol style="list-style-type: none"> 1. Make the Rates and Charges for the 2025/26 rating year as outlined in this report using the land values with a base date valuation of 1 July 2024; 2. Make three (3) ordinary rates, being Business, Farmland and Residential; 	Manager Finance	The rates will be levied during July.	Closed

Council Meeting Resolutions as at 6 July 2025

	3. Continue with the minimum rate / ad-valorem for Business rates and the base rate / ad-valorem basis for Farmland and Residential Rates; 4. Approves an increase to overall rates by 4.6%, being the maximum amount allowable as determined by the Independent Pricing & Regulatory Tribunal (IPART); and 5. Adopts the overdue Rates & Charges maximum interest rate of 10.5% on all overdue interest rate, in accordance with section 566 (3) of the Act.			
20 May 2025	Ordinary Council Meeting	Responsibility	Status	Expected Date of Completion
2025/2005/10.2	Draft Minutes of the Conargo Hall Committee That Council receives the minutes of the Conargo Hall Committee meeting held on Wednesday 30th April 2025, and endorses the recommendations from the Committee contained therein, specifically; 1. The acceptance of the quotation from Deni Civil & Construction for \$30,000.00 plus GST for the complete removal of the sheep yards, loading ramps and remediation of the site. This is to be funded by the Bob White Bequest fund, and 2. Considers the Committee's request for the Conargo Hall Committee to become an incorporated association.	Manager Facilities and Open Spaces	1.Letter of acceptance sent to Deni Civil & Construction. 2.Committee status to be reviewed as part of Committees Framework.	Closed September 2025
2025/2005/11.3	Airstrip Improvements in Rural and Remote NSW Program That Council endorse the submission of a funding application to the Airstrips Improvements in Rural and Remote NSW Program up to an estimated project cost of \$4.575M.	Director Infrastructure	Submission lodged.	July 2025
2025/2005/11.4	CWA Hall Expressions of Interest General Report That the lease of the CWA Hall be given to the Deni Youth Initiative with the initial option of a two year lease followed by two + two+ two.	Director Infrastructure	Lease has been forwarded to group for review and meeting scheduled for 18 July to discuss.	August 2025

Council Meeting Resolutions as at 6 July 2025

2025/2005/15.1	<p>C2025/17 Barham Road – Precast Concrete Box Culverts Supply & Delivery. That Council</p> <ol style="list-style-type: none"> 1. Accepts the Schedule of Rates contract pricing amounting to \$125,000 + GST submitted by Civilcast Pty Ltd for Contract C2025/17 Barham Road – Precast Concrete Box Culverts Supply and Delivery, 2. Authorises the Mayor and Chief Executive Officer to sign and affix Council's seal to the contract documentation for Contract C2025/17 Barham Road – Precast Concrete Box Culverts Supply and Delivery, and 3. Authorises the Contract Superintendent to approve variations to the purchase order up to a maximum value of 10%. 4. The CEO and Director will review the calculations with approval for an additional budget figure of \$25,000 if required. 	Director Infrastructure	<p>1. Order of units to be sent by end of June.</p> <p>4. Calculations have been approved.</p>	June 2025
2025/2005/15.3	<p>Contract C2025/02 Supply and Delivery of Bulk Fuel and Fuel Card Services to Edward River Council That Council:</p> <ol style="list-style-type: none"> 1. Accepts the offer for Contract C2025.02 - Supply and delivery of Bulk Fuel and Fuel Card Services to Edward River Council, submitted by Ampol Australia Pty Ltd under Local Government Procurement's Contract NPN117-2 for an estimated annual amount of \$1,000,000, 2. Notes the term of the contract is an initial term of 2 years with an option to extend by a further year at the sole discretion of Council, and 3. Authorises the Mayor and Chief Executive Officer to sign and affix the Common Seal of Edward River Council to the contract documentation for Contract C2025.02 - Supply and Delivery of Bulk Fuel and Fuel Card Services to Edward River Council. 	Director Infrastructure	Contract fully executed.	Closed
15 April 2025	Ordinary Council Meeting	Responsibility	Status	Expected Date of Completion

Council Meeting Resolutions as at 6 July 2025

2025/1504/11.1	Draft Delivery Program 2025-2029 That Council endorse the Draft Delivery Program 2025-2029 for public exhibition through until close of business (5pm) 21 May 2025.	Acting Director Corporate Services	On Public Exhibition until 4pm 21 May 2025.	Closed
2025/1504/11.2	Draft Operational Plan and Budget That Council: <ol style="list-style-type: none"> 1. Endorse the draft Operational Plan and Budget 2025-2026 (including Fees and Charges and Statement of Revenue Policy) for public exhibition with updates made to Appendix 1 an Appendix 2. prior to going on public exhibition and an amendment to the Long Term Financial Plan scenario 3. Endorse the attached draft Long Term Financial Plan 2025-2035 for public exhibition; 4. Notes the public exhibition period will run for at least 28 days and will invite members of the community to make a submission on the draft documents; 5. Notes that all submissions received during the public exhibition period will be considered during the finalisation of the Operational Plan and Budget 2025-2026 prior to its formal adoption prior to the 30 June 2025. 	Acting Director Corporate Services	On Public Exhibition until 4pm 21 May 2025.	Closed
2025/1504/11.3	Draft Plans of Management That Council following approval from the Minister Administering the Crown Land Management Act 2016, Council places it on public exhibition as per Section 38 of the Local Government Act 1993, the draft Plans of Management: <ol style="list-style-type: none"> 1. Plan of Management - (POM 11) Various incorporating Booororban Sports Ground Reserve No 57705, North Conargo Reserve No 65114, Conargo Hall Reserve No 65943, Pretty Pine Sports Ground Reserve No 85270, Blighty Hall & Football Ground Reserve No 88854, Booororban Hall Reserve No 97439, Woodbury Woodlot Reserve No 150050, 2. Plan of Management - (POM 12) Various incorporating Waring Garden Reserve No 550028, McFaul Park Reserve No 550036, Harfleur St Boat Ramp (Mathews Park) No 	Strategic Assets Coordinator	On Public Exhibition until 1 August 2025.	August 2025

Council Meeting Resolutions as at 6 July 2025

	1000443, J.P. Burchfield Park Reserve No 550034, Deniliquin Oval Reserve No 77085, Deniliquin Sports Park Reserve No 1500007, Deniliquin Swim Centre Reserve No 88772, Deniliquin Town Hall No 1000166, Deniliquin VRA Site Reserve 96339, 3.Plan of Management - (POM 13) Booroorban Cemetery Reserve No 86089, 4.Plan of Management - (POM 15) Edward River Reserve No 90112, 5.Plan of Management - (POM 16) Loy Reserve No 1001384, and 6.Plan of Management - (POM 17 Various incorporating Fish Park No 550035, Ute on Pole Site No 97120, Willoughby's Beach (Memorial Park Water Intake) No 91033.			
15 April 2025	Questions on Notice			
2025/1504/10.2	<p>Draft Minutes of the Memorial Park Users Group</p> <p>Question: Some of the items addressed within the Masterplan – could they be implemented, especially considering the Rovers will be hosting the Picola League Grand Final this year?</p> <p>Response: F&OS is working with Rovers to address the masterplan items not yet complete, as well as normal operational maintenance in preparation for this years grand final. Discussions so far have addressed the netball changerooms, carparking and drainage as areas of focus. F&OS will have a draft of agreed works by end of April and will look to finalise scopes of work by end of May. This will be made available and reported to the Memorial Park User Committee. Additionally the F&OS Manager followed up with Josh Bode post the council meeting, and was advised the decking as noted in the Masterplan was not a priority at this time.</p>	Manager Facilities and Open Spaces	Draft agreed works now due end of June. This will include any maintenance work completed to date.	30 June 2025
2025/1504/10.3	<p>Draft Minutes of the Airport Advisory Committee</p> <p>Replanting of Trees around Proposed Sky Park</p> <p>Question: What is the status of this project?</p>	Manager Facilities and Open Spaces	Status of this project is on hold while realigning	30 June 2025

Council Meeting Resolutions as at 6 July 2025

	Response: F&OS have requested 2011 Airport masterplan from Advisory Committee to address outstanding items such as landscaping and trees. These items will be scoped and reported back to the Committee.		scope with original Airport Masterplan incorporated landscaping plan and working with Advisory Committee takes place. Due for resumption FY25/26	
2025/1504/12.4	Resolutions of Council as at 7 April 2025 Peppin Heritage Centre Refurbishment Question: When is the refurbishment scheduled to commence? Response: Site Works scheduled to commence early November 2025 in accordance with the current programme. Currently project status is Exhibition Design phase ,transitioning to the Design Development and Documentation phase.	Director Infrastructure	Stage 3 – Design Development & Documentation is in progress. Scope of works due for completion February 2026.	Closed
18 March 2025	Ordinary Council Meeting	Responsibility	Status	Expected Date of Completion
2025/1803/11.5	Unclaimed Land – Office of Local Government Response That Council: Defer consideration of this matter until a later date when Councillors have been more informed via Workshop.	Acting Director Corporate Services	Further report will be tabled at the August 2025 Council Meeting.	August 2025
18 February 2025	Ordinary Council Meeting	Responsibility	Status	Expected Date of Completion
2025/1802/11.4	Naming of North Deniliquin Rest Area That Council: 1. Adopt the name 'North Deniliquin Reserve' for Crown Reserve No. 46452, currently known as North Deniliquin Tennis Club reserve, for the purpose of submitting to the Geographical Names Board of NSW for approval,	Director Infrastructure	Flo Allen Park submitted to the Geographical Names Board of NSW for approval.	July 2025

Council Meeting Resolutions as at 6 July 2025

	<ol style="list-style-type: none"> 2. Adopt the name 'Flo Allen Park' for the area of the former North Deniliquin tennis courts as defined in Attachment 1 of this report, for the purpose of submitting to the Geographical Names Board of NSW for approval, and 3. Undertakes further consultation regarding naming of other areas within the reserve. 		3.Outcome of consultation to go to July Workshop.	
2025/1802/11.8	<p>Quarterly Budget Review Statement – December 2024</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Adopt the December 2024 Quarterly Budget Review Statement, inclusive of the Accounting Officer's report on the financial position of Council. 2. Approve the proposed adjustments resulting in the revised budget for the 2024/25 financial year; <ol style="list-style-type: none"> a. Net operating result (including capital grants) of \$6.52 million surplus b. Underlying net operating result (excluding capital grants) of \$238k deficit c. Capital grant expenditure of \$19.8 million 3. Do not support the money put aside for Town Hall refurbishment, but rather a further report to come back to Council. 	Executive Team Members	Further report to Council regarding Town Hall refurbishment will be tabled at the August Council meeting.	August 2025
17 December 2024	Ordinary Council Meeting	Responsibility	Status	Expected Date of Completion
2024/1712/11.2	<p>Flood Plans and Mitigation Works for Davidson Street Area</p> <p>That Council adopt the final report into Data Collection and Analysis of the November 2022 Flood Event Davidson Street and North Deniliquin, prepared by WMA Water.</p>	Director Infrastructure	<p>Letter has been sent to Davidson Street Residents to advise them of the Report being completed.</p> <p>Further report will follow with recommendations.</p>	June 2025

Council Meeting Resolutions as at 6 July 2025

	Council will be provided with further recommendations following investigation into the proposed options.			
16 July 2024	Ordinary Council Meeting	Responsibility	Status	Expected Date of Completion
2024/1607/11.	<ol style="list-style-type: none"> Growth Strategy – Project Advisory Committee Meeting Minutes That Council receive the draft minutes of the Growth Strategy Project Advisory Committee meeting held on 25 June 2024 and endorse the committee's recommendations and resolutions contained therein, specifically that: Changes to the strategy in response to feedback made in the following areas: <ol style="list-style-type: none"> early childhood; First Nations; accommodation; consideration of all investment and governance models; river health and erosion; river health and lagoon system; use of Gazetted name of the river; poverty and homelessness; digital connectivity and renewable energy; that feedback will inform project development; animal health and livestock; waste; Island Sanctuary, The time frame for delivery of the final strategy be amended for the purpose of targeted, relevant consultation. 	Manager Community & Economy	<ol style="list-style-type: none"> Agreed inclusions and amendments have been communicated to AEC. Time frame for delivery now December 2024 post Councillor workshop in November 2024 <p>A further report to be tabled.</p>	August 2025
17 June 2024	Ordinary Council Meeting	Responsibility	Status	Expected Date of Completion
2024/1706/13.1	Notice of Motion – Multi Arts Centre & Sunday School Building That Council:	Interim Chief Executive Officer	Lease agreement is in draft, due for	August 2025

Council Meeting Resolutions as at 6 July 2025

	1.Resolve to enter into a peppercorn lease with Edward River Art Society (ERAS) for the occupancy of the Multi Arts Centre and shared occupancy of the Sunday School building for a period of up to one year; and 2.Authorises the Interim CEO to enter into negotiations with ERAS for the permanent use of the Multi Arts Centre and Sunday School building and to bring a report back to Council for consideration.		finalisation Quarter One 25/26	
19 September 2023	Ordinary Council Meeting	Responsibility	Status	Expected Date of Completion
2023/0919/12.7	Unrecoverable Rates That Council: 1. Notes the unrecoverable rates for 47 unclaimed properties in the Edward River Council LGA and approves the write-off of \$291,582.40 under reg 131(4)(d) of <i>Local Government (General) Regulation 2021</i> as per attachment one. 2. Notes that the rates or charges written off under that regulation does not prevent council from taking legal proceedings to recover the amounts owed. 3. Agrees to write to the Minister of Local Government and the Treasurer, requesting that the <i>Local Government Act 1993</i> section 556 (1) be amended to include unclaimed properties as land that is exempt from rates 4. Investigates potential solutions to this issue.	Acting Chief Financial Officer	Awaiting on advice from the Office of Local Government Letter received from OLG. Update provided to March Council meeting.	August 2025

13. NOTICES OF MOTIONS

14. QUESTIONS WITH NOTICE

15. CONFIDENTIAL MATTERS

16. CLOSE OF MEETING